

TOWN OF BASSENDEAN

MINUTES

ORDINARY COUNCIL MEETING

HELD IN THE COUNCIL CHAMBER, 48 OLD PERTH ROAD, BASSENDEAN

ON TUESDAY 24 SEPTEMBER 2019 AT 9.10PM

1.0 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member declared the meeting open, welcomed all those in attendance and acknowledged the past and present traditional owners and custodians of the land on which the meeting was held.

2.0 PRESENTATIONS

Nil

3.0 ATTENDANCES, APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE

Present

Councillors

Cr Renee McLennan, Mayor
Cr Bob Brown, Deputy Mayor
Cr John Gangell
Cr Kathryn Hamilton
Cr Sarah Quinton
Cr Jai Wilson

Officers

Ms Peta Mabbs, Chief Executive Officer
Mr Paul White, Director Corporate Services
Mr Phil Adams, Executive Manager Infrastructure
Mr Brian Reed, Manager Development Services
Ms Mona Soliman, A/Manager Community Planning

Mrs Amy Holmes, Minute Secretary

Public

Approximately four members of the public were in attendance.

Press

Nil

Apologies

Cr Melissa Mykytiuk

3.1 Leave of Absence

Cr McLennan requested a leave of absence for 28 September to 13 October 2019.

COUNCIL RESOLUTION – ITEM 3.1

OCM – 1/09/19 MOVED Cr Gangell, Seconded Cr McLennan, that Cr McLennan be granted a leave of absence for 28 September to 13 October 2019.

CARRIED UNANIMOUSLY 6/0

4.0 PUBLIC QUESTION TIME & ADDRESS BY MEMBERS OF THE PUBLIC

4.1 Public Question Time

Ms Nonie Jekabsons, 6 Barton Parade, Bassendean

Has a quantitative tree risk assessment been undertaken on the trees at the Men's Shed site.

The Executive Manager Infrastructure advised that he was not aware that one had been carried out.

Mr Paul Bridges, 150 West Road, Bassendean

When are we likely to see the heritage incentives put in place and what is the status of the heritage precinct guidelines.

The Manager Development Services advised that officers have prepared a discussion paper on heritage incentives to be submitted to the Design Basso Committee. In relation to the heritage precinct guidelines, this question was taken on notice.

Ms Nonie Jekabsons, 6 Barton Parade, Bassendean

*What is the difference between a demolition and full demolition.
Can the retention of vegetation, during demolition, be looked at.*

The Manager Development Services advised that there is no difference. A demolition permit allows the demolition of the dwelling. There are no real controls over the demolition of vegetation.

4.2 Address by Members of the Public

It should be noted that public statements are not recorded in the minutes.

5.0 CONFIRMATION OF MINUTES

5.1 Ordinary Council Meeting held on 27 August 2019

COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 5.1(a)

OCM – 2/09/19 MOVED Cr Quinton, Seconded Cr Gangell, that the minutes of the Ordinary Council Meeting held on 27 August 2019, be received.

CARRIED UNANIMOUSLY 6/0

COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 5.1(b)

OCM – 3/09/19 MOVED Cr Quinton, Seconded Cr Brown, that the minutes of the Ordinary Council Meeting held on 27 August 2019, be confirmed as a true record.

CARRIED UNANIMOUSLY 6/0

5.2 Special Council Meeting held on 3 September 2019

COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 5.2(a)

OCM – 4/09/19 MOVED Cr Gangell, Seconded Cr Brown, that the minutes of the Special Council Meeting held on 3 September 2019, be received.

CARRIED UNANIMOUSLY 6/0

COUNCIL RESOLUTION/OFFICER RECOMMENDATION –
ITEM 5.2(b)

OCM – 5/09/19 MOVED Cr Gangell, Seconded Cr Quinton, that the minutes of the Special Council Meeting held on 3 September, be confirmed as a true record.

CARRIED UNANIMOUSLY 6/0

5.3 Special Council Meeting held on 10 September 2019

COUNCIL RESOLUTION/OFFICER RECOMMENDATION –
ITEM 5.3(a)

OCM – 6/09/19 MOVED Cr Gangell, Seconded Cr Brown, that the minutes of the Special Council Meeting held on 10 September 2019, be received.

CARRIED UNANIMOUSLY 6/0

COUNCIL RESOLUTION/OFFICER RECOMMENDATION –
ITEM 5.3(b)

OCM – 7/09/19 MOVED Cr Brown, Seconded Cr Gangell, that the minutes of the Special Council Meeting held on 10 September, be confirmed as a true record.

CARRIED UNANIMOUSLY 6/0

**6.0 ANNOUNCEMENT BY THE PRESIDING PERSON WITHOUT
DISCUSSION**

Nil

7.0 PETITIONS

Nil

8.0 DECLARATIONS OF INTEREST

Nil

9.0 BUSINESS DEFERRED FROM PREVIOUS MEETING

Nil

10.0 REPORTS

10.1 Adoption of Recommendations En Bloc

It was agreed that items 10.3, 10.6 & 10.7 be removed from the en-bloc table and considered separately.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 10.1

OCM – 8/09/19 MOVED Cr Quinton, Seconded Cr Gangell, that Council adopts en bloc the following Officer recommendations contained in the Ordinary Council Meeting Agenda of 24 September 2019:

Item	Report
10.2	2019/2020 Festive Season Office (Administration) Closure
10.4	Determinations Made by Development Services
10.5	Monthly Financial Report – July 2019 and August 2019
10.8	Use of the Common Seal
10.9	Calendar for October

CARRIED UNANIMOUSLY 6/0

Council was then requested to consider the balance of the Officer recommendations independently.

Item	Report
10.3	Determinations Made by the Principal Building Surveyor
10.6	Accounts for Payment – July 2019 and August 2019
10.7	Implementation of Council Resolutions
13.1	Sports Achievement Award

10.2 2019/2020 Festive Season Office (Administration) Closure – (Ref: HR/LIAIS/2 - Peta Mabbs, CEO)

APPLICATION

The purpose of this report was to seek Council's agreement to close the Administration from 12 noon on Friday, 20 December 2019 to Wednesday, 1 January 2020 (inclusive).

COUNCIL RESOLUTION/OFFICER RECOMMENDATION –
ITEM 10.2

OCM – 9/09/19 MOVED Cr Quinton, Seconded Cr Gangell, that in addition to Policy 6.12 - Festive Season Office (Administration) Closure, Council:

1. Approves the closing of the Customer Services Centre, Administration Building, Library, Seniors and Disability Services Office and Council Depot at 12 noon on Friday, 20 December 2019;
2. Approves the closing of the Customer Services Centre, Administration Building, Library, Seniors and Disability Services Office and Council Depot on Monday, 23 December 2019 and Tuesday, 24 December 2019;
3. Requests that the CEO provides emergency contact details to the public for the Festive period in accordance with Policy 6.12; and
4. Requests the CEO to provide a skeleton staff during the Festive Season in accordance with Policy 6.12.

CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION –
OCM-8/09/19 6/0

10.3 **Determinations Made by the Principal Building Surveyor
Ref: LUAP/PROCED/1 – Kallan Short, Principal Building
Surveyor)**

COUNCIL RESOLUTION/OFFICER RECOMMENDATION –
ITEM 10.3

OCM – 10/09/19 MOVED Cr Gangell, Seconded Cr Brown, that Council notes the decisions made under delegated authority by the Principal Building Surveyor.

CARRIED UNANIMOUSLY 6/0

10.4 Determinations Made by Development Services (Ref: LUAP/PROCED/1 – Christian Buttle, A/Manager Development Services)

COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 10.4

OCM – 11/09/19 MOVED Cr Quinton, Seconded Cr Gangell, that Council notes the decisions made under delegated authority by the Manager Development Services.

CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION – OCM-8/09/19 6/0

10.5 Monthly Financial Report – July 2019 and August 2019 (Ref: FINM/AUD/1 – Paul White, Director Corporate Services)

APPLICATION

The Local Government (Financial Management) Regulations 1996, Regulation 34, requires that a statement of financial activity be prepared each month and presented to Council.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 10.5

OCM – 12/09/19 MOVED Cr Quinton, Seconded Cr Gangell, that Council receive the monthly financial reports for July 2019 and August 2019.

CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION – OCM-8/09/19 6/0

10.6 Accounts Paid – July 2019 and August 2019 (Ref: FINM/CREDTS/4 – Paul White, Director Corporate Services)

APPLICATION

The Local Government (Financial Management) Regulations 1996, Regulation 13, requires a list of accounts paid by the CEO each month to be presented to Council at the next ordinary meeting of council after the list is prepared.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 10.6

OCM – 13/09/19 MOVED Cr Gangell, Seconded Cr Brown, that Council receive the list of payments for July 2019 and August 2019.

CARRIED UNANIMOUSLY 6/0

10.7 Implementation of Council Resolutions (Ref: GOVN/CCLMEET/1 – Yvonne Zaffino, Council Support Officer)

COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 10.7

OCM – 14/09/19 MOVED Cr Wilson, Seconded Cr Gangell, that the outstanding Council resolutions detailed in the table listed in the Ordinary Council Meeting Agenda of 24 September 2019 be deleted from the Implementation of Council Resolutions list, **excluding Items ROC 18/64239 and ROC 18/64237.**

CARRIED UNANIMOUSLY 6/0

10.8 Use of the Common Seal (Ref: INFM/INTPROP/1 – Cath Iles, A/Executive & Research Officer)

The Common Seal was not attached to any documents during the reporting period:

COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 10.8

OCM – 15/09/19 MOVED Cr Quinton, Seconded Cr Gangell, that Council notes the affixing of the Common Seal was not attached to any documents during the reporting period.

CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION – OCM-8/09/19 6/0

10.9 Calendar for October 2019 (Ref: Cathy Iles – A/Executive & Research Officer)

COUNCIL RESOLUTION/OFFICER RECOMMENDATION - ITEM 10.9

OCM – 16/09/19 MOVED Cr Quinton, Seconded Cr Gangell, that the Calendar for October 2019 be adopted.

CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION – OCM-8/09/19 6/0

11.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12.0 **ANNOUNCEMENTS OF NOTICES OF MOTION FOR THE NEXT MEETING**

Nil

13.0 **CONFIDENTIAL BUSINESS**

13.1 **Sports Achievement Awards**

COUNCIL RESOLUTION – ITEM 13.1

OCM – 17/09/19 MOVED Cr Quinton, Seconded Cr Gangell, that Council:

1. Awards the Town of Bassendean Sports Achievement Award to the recipient shown in the Confidential Report attached to the Ordinary Council Agenda of 24 September 2019;
2. Presents the Sports Achievement Awards at a future Ordinary Council Meeting; and
3. Note that the report and name of the recipient of the Award will remain confidential until after the Award is presented.

CARRIED UNANIMOUSLY 6/0

14.0 **CLOSURE**

The next Briefings Session will be held on Tuesday 8 October 2019 commencing at 7.00pm. The next Ordinary Council Meeting will be held on Tuesday 15 October 2019 commencing at 7.00pm.

There being no further business, the Presiding Member declared the meeting closed, the time being 9.38pm.