

TOWN OF BASSENDEAN
NOTICE OF A MEETING OF THE
INAUGURAL BASSENDEAN RIVER PARKS
MANAGEMENT COMMITTEE

Dear Committee Member

A meeting of the Inaugural River Parks Management Committee of the Town of Bassendean will be held in the Council Chamber, 48 Old Perth Road, Bassendean, on Wednesday, 17 February 2016, commencing at 10.00am

Mr Bob Jarvis
CHIEF EXECUTIVE OFFICER

11 February 2016

A G E N D A

1.0 **DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

Acknowledgement of Country

The Town of Bassendean acknowledges the past and present traditional owners of the land on which we gather to conduct this meeting, and pays its respects to their Elders, both past and present.

2.0 **ELECTION OF PRESIDING MEMBER AND DEPUTY PRESIDING MEMBER**

The Committee's Instrument of Appointment & Delegation states that the Committee shall appoint a Presiding Member and Deputy Presiding Member to conduct its business. The Presiding Member shall ensure that minutes of the proceedings are kept and that business is conducted in accordance with the Town of Bassendean Standing Orders 2011.

As this is the first Committee meeting, the positions for Presiding Member and Deputy Presiding Member must be decided.

The Director Operational Services will conduct the election of the Presiding Member under delegated authority of the CEO.

The Presiding Member will then call for nominations for Deputy Presiding Member.

Nominations must be made in writing (nomination form attached) and a secret ballot will be conducted to decide the positions.

3.0 ATTENDANCES, APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE

4.0 DEPUTATIONS

5.0 CONFIRMATION OF MINUTES

Nil.

6.0 ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

7.0 DECLARATIONS OF INTEREST

8.0 BUSINESS DEFERRED FROM PREVIOUS MEETING

Nil.

9.0 **REPORTS**

9.1 **Committee Members**

As this is the first meeting of the inaugural Bassendean River Parks Management Committee meeting, members are asked to introduce themselves.

9.2 **Instrument of Appointment and Delegation**

The above has been included in the Agenda so that members can familiarise themselves with the document.

9.3 **Swan & Helena Rivers Management Framework**

APPLICATION

The purpose of the report is to provide Committee members with a brief overview of the Swan & Helena Rivers Management Framework.

ATTACHMENTS (No. 1)

To assist the Committee members the following documents are attached to guide future discussions:

- Swan and Helena Rivers Regional Management Framework
 - Swan and Helena Rivers Regional - Recreational Path Development; and
- Map Plan 1 - Entire Area

BACKGROUND

The EMRC, its six member councils, Department of Parks and Wildlife's Rivers and Estuaries Division and the Western Australian Planning Commission continue to work in partnership to enhance the Swan and Helena Rivers through a co-ordinated management framework to improve environmental, economic and social values of some of the state's most unique and valuable natural assets.

The Management framework provides a vision for the future protection and development of the Swan and Helena Rivers as regional assets and identifies nodes, forms of development and strategies to contribute to achieving the vision in the areas of social benefits; environmental values; cultural and natural heritage; planning and management; and design and development.

STRATEGIC IMPLICATIONS

Town Planning and Built Environment

Strategies	Plan to ensure access to open space and play equipment is maintained and improved.
Outcomes	Public Open Space developed in accordance with relevant concept plans and Play Spaces Implementation Plan.

COMMENT

During the 2015/2016 financial year, the EMRC received funding to undertake hydrological assessment of the Swan and Helena Rivers – stage 1 of the flood risk study of Perth's eastern region and plan to complete a summary of the river protection strategy.

If funding becomes available during the 2016/2017 financial year, the EMRC has plan to commence stage 2 and stage 3 of the flood risk mapping in the region and will work with member councils to implement priority projects.

STATUTORY REQUIREMENTS

Local Government Act 1995
Swan and Canning Rivers Management Act 2006

FINANCIAL CONSIDERATIONS

Council contributes funds to the EMRC to progress the implementation of the Swan & Helena Rivers Management plan actions.

OFFICER RECOMMENDATION – ITEM 9.3

That the Committee notes that Council will liaise with EMRC councils to progress the implementation of the Swan & Helena Rivers Management plan actions.

Voting requirement: Simple majority

9.4 Bassendean Foreshore Precinct Plan

APPLICATION

The purpose of the report is to provide Committee members with a brief overview of the Bassendean Foreshore Precinct Plan.

BACKGROUND

STRATEGIC IMPLICATIONS

Town Planning and Built Environment

Strategies	Plan to ensure access to open space and play equipment is maintained and improved.
Outcomes	Public Open Space developed in accordance with relevant concept plans and Play Spaces Implementation Plan.

COMMENT

The Bassendean Precinct Foreshore Plan is intended to develop a foreshore precinct plan which guided the future use and management of the Bassendean foreshore and the development interface with the with the parks and Recreation reserve. The scope purposes content and objectives of the precinct plans are set out in the SRT Precinct Planning Handbook.

The project is a joint project supported by the Swan River Trust, the Western Australian Planning Commission and the Town: the study has been largely funded by the Trust.

A consultancy called UDLA has been engaged to prepare the Precinct Plan, an interagency officer group and Community working group was established to oversee the preparation of the Plan.

The project has stalled for a number of reasons including the lack of resource that the Town and the trust have been able to devote to the project. The problems at the trust have been added to by their amalgamation with the Department of Parks and Wildlife.

It is hoped that the project will be restarted in the next two months or so. It is evident that the Precinct Plan will have overlap with the work of the River Parks Committee.

STATUTORY REQUIREMENTS

Local Government Act 1995
Swan and Canning Rivers Management Act 2006

FINANCIAL CONSIDERATIONS

Nil at this stage.

OFFICER RECOMMENDATION – ITEM 9.4

That the Committee notes the intention to prepare the
Bassendean Precinct Foreshore Plan

Voting requirement: Simple majority

9.5 Ashfield Flats Reserves – Land Management

APPLICATION

The purpose of the report is to provide Committee members with a brief overview of the recent history of Ashfield Flats Reserve and to provide a copy of the Council (OCM - 17/05/05) endorsed "Brief for Strategic Management and Associated works at Ashfield Flats Reserve, Ashfield Parade and Sandy Beach Reserve.

ATTACHMENTS (No. 2)

Brief for Strategic Management and Associated works at Ashfield Flats Reserve, Ashfield Parade and Sandy Beach Reserve.

BACKGROUND

Ashfield Flats represents the largest remaining river flat in the Perth Metropolitan Area (Swan River Trust 1997; State Planning Commission 1987) and covers approximately 64 hectares. It is listed as a Bush Forever Site No. 214 (Department of Environmental Protection 2000) and the site is listed in the Directory of Important Wetlands in Australia.

The site consists of three main landforms or geomorphic zones: the Escarpment, the Floodplains and the Foreshore. The soils on site belong to the Pinjarra Plains with alluvial, colluvial deposits, and Bassendean Sands. The vegetation belongs to the Swan Complex, consisting of Melaleuca dominated wetlands, Samphire flats and Eucalyptus rudis woodlands.

There are two main drains that are managed by the Department of Water. Chapman Street Drain has a 295 ha catchment area and Kitchener Street Drain has a 30 ha catchment area both of which flow directly into the Swan River and contribute to sedimentation and water quality of the Swan River.

The Ashfield Flats Reserve is predominately vested with the Western Australian Planning Commission (WAPC). The Department of Planning currently manage the vested land and the Department of Water manage the open drains as illustrated in the aerial photograph below.



The issues associated with Ashfield Flats Reserve:

- The Department of Planning (Previously Planning and Infrastructure) provided funding to Council to invite quotes and appoint a suitably qualified and experienced environmental consultant to prepare the brief for Strategic Management and associated works at Ashfield Flats Reserve.
- The Town of Bassendean funded the brief for Strategic Management and Associated works at Sandy Beach Reserve and Ashfield Parade Reserve.
- May 2005 (OCM - 17/05/05) endorsed the attached "Brief for Strategic Management and Associated works at Ashfield Flats Reserve, Ashfield Parade and Sandy Beach Reserve - \$5m preliminary estimate to improve drainage water quality and rehabilitate reserve.
- July 2006 (OCM - 12/07/06) resolved to write to the Minister for Planning & Infrastructure regarding the vesting and long term management of Ashfield Flats Reserve.

STRATEGIC IMPLICATIONS

Town Planning and Built Environment

Strategies Plan to ensure access to open space and play equipment is maintained and improved

Outcomes Public Open Space developed in accordance with relevant concept plans and Play Spaces Implementation Plan

COMMENT

In accordance with the Swan River Trust and Department of Environment Stormwater Quality Standards, reports (Loos 2003 and TOB 2004) found that the drainage water entering the Swan River had high nutrients and heavy metal levels. Copper, lead, iron and zinc exceeded acceptable levels 100% of collection times, and iron exceeded acceptable levels 40% of collection times, Total Phosphorus 46% and Total Nitrogen 83% of collection times.

In March 2014, a Cabinet Minister meeting was held on site with:

- Minister John Day – Planning Culture & Arts;
- Minister Michael Mischin – Attorney General; Minister for Commerce;
- Minister Albert Jacob – Environment & Heritage;
- TOB Director Operational Services;
- EMRC CEO;
- EMRC Director Regional Services; and
- EMRC Manager Environmental Services.

The meeting was to discuss the long term management of Ashfield Flats Reserve and the Council's earlier resolution to transfer Ashfield Flats Reserve parcels of land to Department of Parks and Wildlife (DPaW), or similar agency responsible for protecting and conserving natural areas, all government agencies work cooperatively together to manage this important wetland and bush forever site.

While the State Government to date has not been made a decision to transfer the land, the Town continues to lobby the WAPC/ Department of Planning when the appropriate opportunities arise.

STATUTORY REQUIREMENTS

Local Government Act 1995

Swan and Canning Rivers Management Act 2006, objectives :

- (a) *to provide for the restoration and protection of the development control area and the Riverpark;*
- (b) *to provide for the management of activities that affect the ecological and community benefits and amenity of the development control area and the Riverpark;*

- (c) *to provide for the needs of future generations in relation to the ecological and community benefits and amenity of the development control area and the Riverpark;*
- (d) *to recognise the interests of the Nyungah community and other people in the community with an association with the development control area or the Riverpark and to provide for their participation in the management of those areas and the management of activities affecting the ecological and community benefits and amenity of those areas;*
- (e) *to promote and facilitate the good management of the catchment area to meet the objectives referred to in paragraphs (a) to (d).*

In pursuing the objectives of this Act regard should be had to the following principles — Sustainability principles, Environmental, social and economic factors, Environmental practices and procedures, Precautionary principle - threats of serious or irreversible environmental damage, lack of full scientific certainty should not be used as a reason for postponing measures to prevent environmental degradation, Intergenerational equity, Biodiversity and ecological integrity, Shared responsibility, Best practice, Continuous improvement, Accountability and transparency.

FINANCIAL CONSIDERATIONS

There are no Council funds allocated to prepare a management plan for the Ashfield Flats Reserve for land which is predominately owned by the Western Australian Planning Commission and managed by the Department of Planning.

OFFICER RECOMMENDATION – ITEM 9.5

That the Committee receives the report on the Ashfield Flats Reserve.

**10.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN
GIVEN**

**11.0 ANNOUNCEMENTS OF NOTICES OF MOTION FOR THE
NEXT MEETING**

12.0 CONFIDENTIAL BUSINESS

13.0 CLOSURE

The next meeting date to be held on Tuesday, 11 May 2016
commencing at 10.00am.



TOWN of BASSENDEAN

BASSENDEAN RIVER PARKS MANAGEMENT COMMITTEE

INSTRUMENT OF APPOINTMENT AND DELEGATION

1.0 INTRODUCTION

The Council of the Town of Bassendean (hereinafter called the "Council") hereby establishes a committee under the powers given in Section 5.8 of the Local Government Act 1995, such committee to be known as the Bassendean River Parks Management Committee, (hereinafter called the "Committee").

Membership of the Committee shall, unless otherwise specified, be for a term ceasing at the date of the Local Government election in the year the Town's local government elections are held, after which time the Council may appoint members for a further term.

The Committee shall act for and on behalf of Council in accordance with provisions of the Local Government Act 1995, local laws and policy of the Town of Bassendean and this Instrument.

2.0 NAME

The name of the Committee shall be the Bassendean River Parks Management Committee.

3.0 OBJECTIVES

The objectives of the Committee are to make recommendations to Council regarding the following:

1. The management of the Bassendean river parks, foreshore and catchment;
2. Preparing a management plan for the Ashfield Flats Reserve; and
3. Consider matters pertaining to Bassendean River Parks which are referred to the Committee at Council's discretion.

4.0 MEMBERSHIP

Membership of the Committee shall consist of 10 members, comprising the following:

1. Two Councillors from the Town of Bassendean;
2. Two Officers from the Town of Bassendean;
3. Three community representatives;
4. One representative from the Department of Planning;
5. One representative from the Department of Parks and Wildlife; and
6. One representative from the Department of Water.

5.0 PRESIDING MEMBER

The Committee shall appoint a Presiding Member and Deputy Presiding Member to conduct its business. The Presiding Member shall ensure that minutes of the proceedings are kept and that business is conducted in accordance with the Town of Bassendean Standing Orders Local Law.

The Presiding Member must cast a second vote if the votes of the members present are equally divided.

The Local Government Act 1995 places responsibility for speaking on behalf of Council with the Mayor, or the CEO if the Mayor agrees.

The Presiding Member and members of Council committees are to refrain from speaking publicly on behalf of the committee or Council, or to issue any form of written material purporting to speak on behalf of the committee or Council without the prior approval of the Mayor.

6.0 MEETINGS

The Committee shall meet quarterly:

- 6.1 Notice of meetings shall be given to members at least 3 days prior to each meeting.
- 6.2 If any member is absent from 3 consecutive meetings without leave of the Committee, they shall forfeit their position on such Committee.
- 6.3 The Presiding Member shall ensure that detailed minutes of all meetings are kept and shall, not later than 5 days after each meeting, provide Council with a copy of such minutes.
- 6.4 All members of the Committee shall have one vote. If the votes of the members present are equally divided, the person presiding is required to cast a second vote in accordance with the Local Government Act.

6.5 The Town of Bassendean will provide technical advice and secretarial and administrative support through the Chief Executive Officer and Council staff.

6.6 All members are required to comply with the Town of Bassendean's Code of Conduct.

7.0 QUORUM

Quorum for a meeting shall be at least 50% of the number of offices whether vacant or not. A decision of the Committee does not have effect unless it has been made by a simple majority.

8.0 DELEGATED POWERS

The Committee has no delegated powers under the Local Government Act and is to advise and make recommendations to Council only.

9.0 TERMINATION OF COMMITTEE

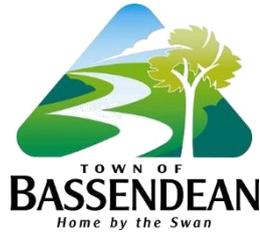
Termination of the Committee shall be:

9.1 In accordance with the Local Government Act 1995; and

9.2 At the direction of Council.

10.0 AMENDMENT TO THE INSTRUMENT OF APPOINTMENT AND DELEGATION

This document may be altered at any time by Council on the recommendation of the Committee, or after giving 14 days notice to the Committee.



TOWN *of* BASSENDEAN

2015/17 TERM

I would like to nominate _____ (insert name) for the position of Presiding Member/Deputy Presiding Member (circle position applicable) of the Bassendean River Parks Committee.

Name: _____

Signed:

Dated: