

## Infrastructure Refund / Payment Request Form

This form must be completed by the original payer as per the receipt issued by the Town. If this refund is to be returned to another person, then authorisation from the original payer or entity must be attached in writing to enable the Town to process the request for payment. Please ensure all relevant details and receipts are provided to ensure there is no delay in processing.

CREDITOR DETAILS		
Name:		
Contact Name:		
Address:		
Phone Number:		
Email:		
ABN:		
GST Registered:	Yes <input type="checkbox"/> No <input type="checkbox"/>	
BANKING DETAILS		
Financial Institution Name:		
Branch Name:		
Account Name:		
BSB Number:		
Account Number:		
PAYMENT DETAILS		
	<b>Infrastructure Security Bond - Asset Protection</b> Address of Development:	\$
	<b>Stormwater Drainage Connection Security Bond</b> Address of Development: Approval Reference Number:	\$
	<b>Other</b> Please provide details:	\$

**Total: \$**

<b>Applicant Signature:</b>	
<b>Date:</b>	

**OFFICE USE ONLY**

<b>GL / Trust Number:</b>	\$
<b>GL / Trust Number:</b>	\$
<b>GST (if applicable)</b>	\$
<b>TOTAL</b>	\$
Onsite inspection carried out:	Yes <input type="checkbox"/> No <input type="checkbox"/>
Satisfied conditions are met:	Yes <input type="checkbox"/> No <input type="checkbox"/>
<b>Attached (please select where applicable)</b>	
Supporting Documentation	Yes <input type="checkbox"/> No <input type="checkbox"/>
Statement by Supplier (if no ABN)	Yes <input type="checkbox"/> No <input type="checkbox"/>
Mail out with supporting documentation	Yes <input type="checkbox"/> No <input type="checkbox"/>
<b>Inspection</b>	
Inspected by:	
Signature:	
<b>Manager Authorisation</b>	
Manager Name:	
Signature:	
Date:	

Please return completed form to [mail@bassendean.wa.gov.au](mailto:mail@bassendean.wa.gov.au)

**Privacy and Responsible Information Sharing**

The personal information collected on this form will be used by the Town of Bassendean to manage and administer its services and meet legal and governance obligations. Your information may be disclosed to relevant third parties where necessary to provide these services or where required or permitted by law.