

# Code of Conduct for Town of Bassendean's RELax Program



<b>Town of Bassendean RELax Program</b>	<b>Participant Code of Conduct</b>
<b>Purpose and Guiding Principles</b>	It is the responsibility of each participant to be familiar with and comply with this code of conduct for the Town of Bassendean's RELax program, which promotes integrity and learning through community engagement.
<b>Enrolment Fees</b>	<p>This code of conduct is valid upon registration and payment of the RELax Program fees at the Town of Bassendean.</p> <p>(a) Any potential participant, who fails to comply, will not be permitted to enter the course until a completed registration form and payment is received by the Town.</p> <p>(b) The above condition will only be exempt for courses which have a one-week introductory period for new members. After this one-week introduction, all registration forms must be completed and submitted to the Town and payment must be made in full.</p>

<p><b>Misconduct</b></p>	<p>A participant must not intentionally or recklessly:</p> <p><b>Disruption and Harm</b></p> <ul style="list-style-type: none"> <li>(a) Disrupt, hinder or interfere with any RELax Program activities or other members.</li> <li>(b) Engage in disorderly conduct including fighting, disrupting the peace, inappropriate use of social media or other communications.</li> <li>(c) Do anything which may bring the RELax Program into disrepute.</li> </ul> <p><b>Dishonesty</b></p> <p>A participant must not engage in any dishonest behaviour including:</p> <ul style="list-style-type: none"> <li>(a) Stealing or any unauthorised use of property belonging to the Town or the instructor.</li> <li>(b) Using or providing false or misleading documentation or information for the purpose of obtaining self benefit, including use of social media.</li> <li>(c) Improperly influencing any RELax Program representative or fellow members</li> </ul> <p><b>Safety</b></p> <ul style="list-style-type: none"> <li>(a) Do anything which may endanger the physical or mental health, safety or wellbeing of any person</li> </ul> <p><b>Breach of Rights</b></p> <ul style="list-style-type: none"> <li>(a) Commit any offences described within the <i>Criminal Code Act Compilation Act 1913</i> including but not limited to: <ul style="list-style-type: none"> <li>(i) Assaults</li> <li>(ii) Sexual Offences</li> <li>(iii) Threats</li> <li>(iv) Stalking</li> <li>(v) Defamation</li> <li>(vi) Racist Harassment</li> <li>(vii) Disorderly Behaviour</li> </ul> </li> </ul>
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	<p><b>Alcohol and Drugs</b></p> <ul style="list-style-type: none"> <li>(a) Be intoxicated during any involvement with a RELax Program or on Town of Bassendean premises.</li> <li>(b) Consume alcohol on any public part of Town of Bassendean's premises except when the RELax Program otherwise authorises the consumption of alcohol.</li> </ul> <p><b>Property</b></p> <ul style="list-style-type: none"> <li>(a) Damage or vandalise any Town of Bassendean property or a RELax Program instructor's property.</li> <li>(b) Possess, duplicate use or provide other persons with keys, without authorisation from the Town or the RELax Program instructor.</li> </ul> <p><b>Cooperation</b></p> <ul style="list-style-type: none"> <li>(a) Fail to comply or cooperate with any agreement between the participant and the RELax Program instructor or the Town.</li> <li>(b) Obstruct or disobey a reasonable direction from a RELax Program instructor</li> </ul>
<p><b>Jurisdiction</b></p>	<p>The Town of Bassendean reserves the right to withdraw any participant at their absolute discretion.</p> <p>A partial refund will be issued where necessary, calculated pro-rata with the number of weeks remaining in the particular course.</p> <p>A natural justice right of appeal exists in accordance with the Town's Complaint Procedure found here:  <a href="http://www.bassendean.wa.gov.au/forms/?formid=2">http://www.bassendean.wa.gov.au/forms/?formid=2</a></p>
<p><b>Contact Officer</b></p>	<p>Recreation Development Officer, Town of Bassendean</p>
<p><b>Date Approved</b></p>	<p>January 2017</p>

