



# Town of Bassendean City of Bayswater City of Belmont City of Kalamunda Ordinary Election 16 October 2021



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# Eligibility

- 18 or over
- Enrolled as an elector of the district
- Cannot be a nominee of body corporate
- Must have completed the mandatory course *Induction for Prospective Candidates*  
[www.dlgsc.wa.gov.au/local-government/local-governments/council-elections/local-government-candidate-induction](http://www.dlgsc.wa.gov.au/local-government/local-governments/council-elections/local-government-candidate-induction)
- Is not a candidate in another election for councillor



# Disqualifications

- A member of parliament
- An insolvent under administration
- Convicted of a crime and is in prison serving a sentence for that crime
- Convicted in the preceding 5 years of a serious local government offence
- Have been convicted of an offence for which the penalty was imprisonment for more than 5 years
- An elected member of another local government
- Misapplication of funds or property



# Candidate Information USB

- Information for candidates and scrutineers
- Relevant forms
- Ballot paper Formality Guide



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# An effective nomination

- Completed and signed nomination form  
(including providing reference number & date of completion of the on-line candidate induction)
- Candidate profile
- Deposit \$80 cash
- Received by Returning Officer before closing of nominations



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# Online WAEC nomination builder

- Online nomination builder available from [www.elections.wa.gov.au](http://www.elections.wa.gov.au)
- You can prepare the nomination form, profile and upload photograph online
- You **can not** nominate online
- Provide reference number at RO interview when submitting nomination



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# Nominating for Election

## Online WAEC nomination builder



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Election Management System

Candidate Nomination

Create a new nomination, or retrieve and edit a nomination that you created previously.

Create New Nomination

Retrieve Existing Nomination

Nomination Builder



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# Profile

- Written in English and not more than 800 characters including spaces
- Biographical information about the candidate
- Statement of candidate's policies or beliefs
- Not to be false or misleading
- Passport size recent photograph, head or head and shoulders (optional)
- Profile will be placed on the Council's website as well as included in the postal package





# Electoral Rolls

Free to candidates for campaigning purposes

- 1 Residents Roll
- 1 Owners and Occupiers Roll
- (for the ward or district they are contesting)



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# Postal Voting

## Mail-out of packages

- Election packages to be lodged with Australia Post from Wednesday 22 September 2021
- Last weekend for effective campaigning  
2 – 3 October 2021



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# Postal Voting

## Return of Voting Packages

- Packages can be posted to the Returning Officer or hand-delivered to the local government office
- Australia Post returned numbers posted on the Commission's website daily
- Typically about 50% of packages are returning within the first 5 business days



# Postal voting Candidate Rules

- You cannot assist the elector to mark their ballot paper
- You or a representative cannot take custody of an envelope in which there is a postal vote
- Penalties apply



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# Issue of Replacement Voting Packages

Local Government staff can issue replacement voting papers – the original election package will need to be cancelled first



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# Election Day – Close of Poll 6.00pm

- Count process – first past the post; manual or electronic count (CountWA)
- Scrutineers
- The Returning Officer declares the results on the night
- Results are posted onto the Commission’s election website [www.elections.wa.gov.au](http://www.elections.wa.gov.au)



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# Post-Election Procedures

## Refund of deposits

Deposits are refunded to:

- Any candidates elected
- Any non-elected candidates who receive at least 5% of the total number votes included in the count



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# Electoral Material

- No specific commencement date for electoral advertising – rules apply at any time
- Handbills, pamphlets, notices, letters and other printed articles – must have NAME and ADDRESS of person authorising and the NAME and ADDRESS of printer
- The address must NOT be a post office box
- Newspaper advertising only requires the NAME and ADDRESS of the person authorising the advertisement





# Electoral Offences

- Bribery and undue influence
- Printing and publishing of unauthorised electoral material
- Print, publish or distribute misleading or deceptive material
- Canvassing in or near polling places
- Offences relating to postal votes
- Interference with electors and infringement of secrecy



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# Scrutineers

- Appointment Form
  - Must be appointed by a candidate
- Refer to *Information for Scrutineers* for rights and obligations



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# Disclosure of electoral gifts

- Chief Executive Officer maintains electoral gift register
- Gift Register is available for public viewing
- Refer all questions to the Chief Executive Officer



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## Town of Bassendean

Returning Officer: Andrew Wilson

Mobile: 0460 290 882

Email: [LGro\\_bas@elections.wa.gov.au](mailto:LGro_bas@elections.wa.gov.au)



## City of Bayswater

Returning Officer: James White

Mobile: 0419 405 445

Email: [LGro\\_bay@elections.wa.gov.au](mailto:LGro_bay@elections.wa.gov.au)



## City of Belmont

Returning Officer: Diane Gearon

Mobile: 0419 789 711

Email: [LGro\\_bel@elections.wa.gov.au](mailto:LGro_bel@elections.wa.gov.au)



## City of Kalamunda

Returning Officer: Kellie Foster

Mobile: 0437 040 832

Email: [LGro\\_kala@elections.wa.gov.au](mailto:LGro_kala@elections.wa.gov.au)

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