

TOWN OF BASSENDEAN

MINUTES

HYDE RETIREMENT VILLAGE

ANNUAL GENERAL MEETING

HELD AT BASSENDEAN SENIORS AND DISABILITY SERVICES

2 COLSTOUN ROAD, ASHFIELD WA 6054

MONDAY 10 OCTOBER 2016 COMMENCING AT 1:30PM

1.0 ATTENDANCES AND APOLOGIES

Present

Residents

Myrtle D'Souza
Betty & Frank Morey
Olympe Ingate
Lorraine Philips
Robyn Jefferson
Doreen Foot
Joe & Lorraine Colton
Jacqueline Sheen
Clifford Anderson
Rosa Zonata
John Hall
Loretta Lynes
Blazenka Vukinovac
John Rowland
Maureen Swinbourn
Brenda Rogers
Sylvia Emberson
Joy Clarke

Officers

Graeme Haggart, Director Community Development
Michael Costarella, Director Corporate Services
Mona Soliman, Manager Seniors and Disability Services
Jennifer Henderson, Administration Officer

Apologies

Sang Tsang
Doreen Woolley
Ken & Margaret Dodd
Hazel Jess
Barbara Slade
Shirley Jeffries
Keith & Alice Downey
Brendon Allen
Inez Minc
Pat Stroebel
William Thomas
Laura Dennis

Graeme Haggart opened the meeting, and conveyed his apologies from the Mayor. Graeme introduced himself, Michael Costarella, Mona Soliman, and Jennifer Henderson and proceeded with the order of business.

1.1 PROXY VOTING FORMS TO BE COLLECTED

Graeme asked if there were any proxy voting forms. Sylvia Emberson brought forward a proxy voting form for Tom Emberson. Frank Morey brought forward a proxy voting form for Brendon Allen and Maureen Swinbourn provided a proxy form for William Thomas.

COMMITTEE/OFFICER RECOMMENDATION – ITEM 1.1

HRV – 1/10/16 MOVED Lorraine Colton, Seconded Lorraine Philips, that the submitted proxies be endorsed.

CARRIED

2.0 CONFIRMATION OF MINUTES

2.1 Minutes of the Hyde Retirement Village Annual General Meeting held on 12 October 2015

COMMITTEE/OFFICER RECOMMENDATION – ITEM 2.1

HRV – 2/10/16 MOVED Loretta Lyne, Seconded Lorraine Colton, that the minutes of the Hyde Retirement Village Annual General Meeting held on 12 October 2015, be confirmed as a true record.

CARRIED

3.0 ANNUAL REPORT

Graeme Haggart presented the Annual Report.

The following is a summary:

- Acknowledged the residents we farewelled since our last annual general meeting,
- Farewell to those who have left:
 - Pat Jennings – passed away
 - Betty Pratt – moved out
 - Dot Dawson – moved out
- Warm welcome to the following new residents and hoped they find the Hyde Retirement Village a comfortable and pleasant environment in which to live.
 - Inez Minc
 - Blazenka Vukinovac
 - John Hall
 - William Thomas
- **The year in review**

During the past year, the Town's Seniors and Disability Services Team in close collaboration with the Asset Services Team has been working hard in ensuring the effective management and upkeep of the complex.

A schedule of ongoing routine maintenance, as well as a number of substantial projects, was undertaken during the year resulting in the complex looking better than it has in a number of years.

The highlights were:

- Four units were vacated and reallocated with one unit currently vacant and being renovated.
- The grounds are now well lit with sensors in use to enhance safety.
- Considerable ongoing maintenance has occurred throughout the year including installation of new hot water systems, taps, cisterns, toilets etc. and painting to various occupied units including doors, skirtings and door frames was undertaken as required.
- Regular garden maintenance including gutter cleaning continues to be a focus.
- External cockroach, termite and rodent inspection and treatments were undertaken
- The annual RCD testing to all units was undertaken.
- On-going work from Assets Services to improve and maintain the grounds and gardens.
- Installation of solar panels in the village. The Town of Bassendean is bearing full costs of the installation and should provide approximately \$700 per year in energy savings annually for each unit. The environmental benefits were also discussed.
- The committee members and residents were thanked for their efforts that have contributed to the success of the village. Residents were thanked for their attendance.

COMMITTEE/OFFICER RECOMMENDATION – ITEM 3.0

HRV – 3/10/16 MOVED Joe Colton, Seconded Doreen Foot that the Annual Report be received.

CARRIED

4.0 FINANCIAL STATEMENT

The Director Corporate Services, Michael Costarella, presented the Financial Statement for the Hyde Retirement Village to 30 June 2016.

Total Operating Revenue	\$253,299
Total Operating Expenditure	\$401,742
Total Aged Persons Reserve	\$515,738

Trust Account Closing Balance \$224,350

COMMITTEE/OFFICER RECOMMENDATION – ITEM 4.0

HRV – 4/10/16 MOVED Jacqueline Sheen, Seconded Lorraine Philips, that the Financial Statement for the Hyde Retirement Village for the year ended 30th June 2016 be received.

CARRIED

5.0 ELECTION OF THE HYDE RETIREMENT VILLAGE RESIDENTS COMMITTEE

Nominations for the Residents Committee were called. Five Committee Members were elected:

(Proxy voting forms were sent to residents of HRV)

The following people nominated:

1. Lorraine Colton
2. John Hall
3. Olympe Ingate
4. Brenda Rogers
5. Lorraine Philips

COMMITTEE RECOMMENDATION – ITEM 5.0

HRV - 5/10/16 MOVED Loretta Lynes, Seconded Syliva Emberson, that Lorraine Colton, John Hall, Olympe Ingate, , Brenda Rogers and Lorraine Philips be appointed to the HRV Residents Committee.

CARRIED

6.0 DISPUTES COMMITTEE

Following discussion, Joe Colton agreed to being nominated and remaining on the Committee

COMMITTEE RECOMMENDATION – ITEM 6.0

HRV - 6/10/16 MOVED Loretta Lynes, Seconded Jacqueline Sheen, that Joe Colton be elected to the Committee.

CARRIED

7.0 GENERAL BUSINESS

Repairs and Maintenance

Joe Colton raised the issue of on-going parking problems for residents without an allocated parking bay within the complex. Graeme advised that Council is offering to remove the 2 areas for emergency vehicles to make space for 2 new bays.

John Hall commented that ambulance vehicles don't use the bays as the vehicle can't be turned in the space.

- Graeme will submit report with residents' decision.

COMMITTEE RECOMMENDATION – ITEM 7.0

HRV - 7/10/16 MOVED Joe Colton, Seconded Robyn Jefferson, that the two emergency service vehicle bays be remarked for tenant parking and that no further action to increase on-site parking be taken.

CARRIED

Betty Morey raised concerns about the pool backwash from the neighbouring property beside Units 1 – 6 flowing through the common fence and down the footpath, causing mould and safety concerns

- Assets Services to investigate

John Hall asked if 2 street parking bays could be marked as Disabled bays as some residents have ACROD passes. John also queried that the size of the bays had been reduced recently, making parking on the road difficult.

- Graeme to consult with Ranger Services.

Rosa Zonata asked why Council Rangers weren't contactable out of office hours in cases of emergency.

- Graeme explained the role of the Rangers and reiterated that HRV is independent living so residents are responsible for their own well-being and challenges.

General discussion:

Graeme asked if the residents were happy with the bench seating option offered to them in response to the request for a new bus shelter.

- Residents responded that this was a good compromise in the absence of PTA removing the original shelter due to low usage

Sylvia Emberson stated that the bins were unattractive being at the front of the complex. Asked if they could be enclosed behind a structure of some type

- Mona advised that enclosing the bins area had been raised on a prior occasion and the majority of residents had voted against it due to safety concerns.

Lorraine Colton raised the concern that families of departing residents were using residents' bins to dump unwanted items cleared from the vacating unit.

- Mona offered to produce a notice in regards to removal of unwanted items to be provided to departing residents and/or family.

8.0 CLOSURE

There being no further business, the meeting closed, the time being 2.20pm.