

TOWN OF BASSENDEAN

MINUTES

ACCESS & INCLUSION ADVISORY COMMITTEE MEETING

HELD IN THE COUNCIL CHAMBER, 48 OLD PERTH ROAD, BASSENDEAN

ON WEDNESDAY 9 MARCH 2016 AT 10.00AM

1.0 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member declared the meeting open, welcomed all those in attendance and conducted an Acknowledgement of Country.

2.0 PUBLIC QUESTION TIME AND ADDRESS BY MEMBERS OF THE PUBLIC

Nil

3.0 ATTENDANCES, APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE

Present

Ms Annie Klaassen, Presiding Member
Mr David Potter, Deputy Presiding Member
Cr Gerry Pule, Town of Bassendean
Ms Catherine Parker, Community Representative
Ms Jennie MacLachlan, Community Representative

Officers

Mr Graeme Haggart, Director Community Development
Ms Mona Soliman, Manager Seniors & Disability Services
Mrs Amy Holmes, Minute Secretary

Apologies

Cr Renee McLennan
Ms Lilian Cottingham, Community Representative

4.0 DEPUTATIONS

Nil

5.0 CONFIRMATION OF MINUTES

5.1 Minutes of meeting held on 2 December 2015

COMMITTEE/OFFICER RECOMMENDATION – ITEM 5.1

MOVED Jennie MacLachlan, Seconded David Potter, that the minutes of the Access and Inclusion Advisory Committee meeting held on 2 December 2015, be confirmed as a true record.

CARRIED UNANIMOUSLY 5/0

6.0 ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

Nil

7.0 DECLARATIONS OF INTEREST

Nil

8.0 BUSINESS DEFERRED FROM PREVIOUS MEETING

Nil

9.0 REPORTS

9.1 DAIP Action Plan Implementation

An updated DAIP Action Plan was included with the Agenda, with new comments/updates highlighted to make them easy to identify.

The Town website will be redeveloped to be user friendly for people with vision impairments and to contain relevant information for people with disabilities. It will also comply with web accessibility requirements.

COMMITTEE/OFFICER RECOMMENDATION – ITEM 9.1

AIAC – 1/03/16 MOVED Jennie MacLachlan, Seconded David Potter, that the DAIP Action Plan Implementation Update report, be received.

CARRIED UNANIMOUSLY 5/0

9.2 Seniors & Disability Services Business Unit Update

The Manager Seniors and Disability Services provided the following update report on the Business Unit activity:

Workforce Update

- Two new Support Workers have commenced this year.
- Two officers have completed their 3 months' probation. Both are doing very well.
- The SDS Administrative burden has doubled over time since the Aged Care Reforms have come in resulting in an overload for the Admin Assistant and a flow on effect for other office staff. A review of the position against the workload has been completed and approval has been given to appoint a second Admin Assistant on a fixed term contract to the end of the financial year. The position has now received council approval and will be included in the staffing compliment for budgeting purposes for the new financial year.
- A team building event is being held on 11/3/16.

Home Care Packages

- We are continuing to find it difficult to fill all our 28 packages. Over the January/February period we have lost 3 clients and commenced 3 new clients.
- We are now generating invoices electronically through Care-Assist. This is a huge breakthrough.
- We are still waiting the outcome of the application for ACAR (Aged Care Approvals Round) application to deliver level 3 packages.

Home and Community Care

- Still no announcement re GFA which has been delayed pending the tender for HACC services in the NDIA trial sites by Disability Services Commission. Unfortunately, because we are not in the trial sites, we are not permitted to apply for funding.
- Referrals are starting to dry up as HACC change its focus to short term re-enablement focus so we have ramped up our marketing and networking activities.

Hyde Retirement Village

- Asset Services had prepared a proposal re potential installation of solar panels as requested at the AGM. All residents were provided with a copy and voting form to which 24 units responded (23 yes and 1 no) and it was left up to the Committee to make a decision.

- The quarterly meeting was held on 18/2/16 and the Committee considered the residents' vote and decided unanimously to go ahead with the installation. I will submit approval to Council to access the Trust account to pay for the installation.

Brokerage

- We have commenced two more Brokerage clients one with a new provider – Avevo (formally Perth Home Care Service). We now have agreements with Juniper, Avevo, KinCare, Brightwater and Catholic Homes.
- We have revised our fees and flyers and have been circulating to disability and aged care organisations to promote our private services.

Promotional Activities

- We have been working with Library staff on cross promotion between our two Business Units. We have produced SDS Bookmarks for their Housebound Clients, set up an SDS display in the library foyer and will have our services advertised on their website.
- We will be advertising the Library's Broadband for Seniors Program in our SDS newsletter.
- We held an SDS information stall at the Shopping centre in January and will be doing this on a regular basis. We are also looking at other shopping centres in the future.

COMMITTEE/OFFICER RECOMMENDATION – ITEM 9.2

AIAC – 2/03/16 MOVED David Potter, Seconded Cr Gerry Pule, that the report on the Seniors and Disability Services Business Unit activity, be received.

CARRIED UNANIMOUSLY 5/0

9.3 Other Committee Business

- Access and compliance assessment of capital works - focus at the moment is in improving accessibility of bus stops.
- All community facilities have been audited on accessibility compliance. Works required have been included in the Asset Management Plan.
- Stan Moses Pavilion - last assessment was deemed impracticable to comply.
- Accessible toilets at Swan Districts - will be considered as part of redevelopment.
- Committee expressed a desire to be involved in any projects coming out of the Liveable Town Committee for accessibility assessment.

- Need to improve accessibility at community events – paths for wheelchairs, accessible toilets etc.
- Follow up with Disability Services Commission on Local Area Coordinator attendance at these meetings.

COMMITTEE/OFFICER RECOMMENDATION – ITEM 9.3

AIAC – 3/03/16 MOVED David Potter, Seconded Jennie MacLachlan, that the Other Committee Business items raised by members, be received.

CARRIED UNANIMOUSLY 5/0

10.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

11.0 ANNOUNCEMENTS OF NOTICES OF MOTION FOR THE NEXT MEETING

Nil

12.0 CONFIDENTIAL BUSINESS

Nil

13.0 CLOSURE

The next meeting is scheduled to be held on Wednesday 6 July 2016, commencing at 10.00am.

There being no further business, the Presiding Member declared the meeting closed, the time being 11.03am.