

# **TOWN OF BASSENDEAN**

## **MINUTES**

### **LIVEABLE TOWN ADVISORY COMMITTEE**

**HELD IN THE COUNCIL CHAMBER, 48 OLD PERTH ROAD, BASSENDEAN  
ON TUESDAY 7 JUNE 2016, AT 7.00PM**

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#### **1.0 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

##### **Acknowledgement of Country**

The Presiding Member opened the meeting, welcomed all those in attendance and conducted an Acknowledgement of Country.

#### **2.0 ATTENDANCES, APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE**

##### **Present**

Cr Paul Bridges, Presiding Member  
Cr Renee McLennan, Deputy Presiding Member  
Kylie Turner  
Alison Healey  
Angie Piantadosi  
Jeanette Maddison (from 7.20pm)

##### **Officers**

Graeme Haggart, Director Community Development  
Ken Cardy, Manager Asset Services  
Salvatore Siciliano, Manager Recreation and Culture  
Marnie Woodley  
William Barry, Senior Economic Development Officer  
Amy Holmes, Minute Secretary

##### **Apologies**

Cr John Gangell, Mayor  
Victoria Brown

### **3.0 DEPUTATIONS**

Nil

### **4.0 CONFIRMATION OF MINUTES**

#### **4.1 Minutes of the Bassendean Liveable Town Advisory Committee meeting held on 14 April 2016**

*The Manager Asset Services advised that he should have been recorded as an apology for the meeting and that the Director Operational Services attended the meeting.*

#### **COMMITTEE/OFFICER RECOMMENDATION – ITEM 4.1**

MOVED Kylie Turner, Seconded Cr Renee McLennan, that the minutes of the Bassendean Liveable Town Advisory Committee meeting held on 14 April 2016, be confirmed as a true record, noting that the Director Operational Services attended the meeting and the Manager Asset Services was an apology.

CARRIED UNANIMOUSLY 5/0

### **5.0 ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION**

Nil

### **6.0 DECLARATIONS OF INTEREST**

Nil

### **7.0 BUSINESS DEFERRED FROM PREVIOUS MEETING**

Nil

### **8.0 OFFICER REPORTS**

#### **8.1 Committee Work Programme**

At the last meeting of the Liveable Town Advisory Committee held on 14 April, the Committee resolved to establish three Working Groups:

- Regional Playground
- Urban Forest
- Renewable Energy

and to appoint members of the Committee to these Working Groups.

#### Regional Playground Working Group

The Regional Playground Working Group met on Tuesday 31 May.

The WG determined to progress design as a priority with the adoption of the new budget. A facebook page will be established to communicate the project and recruit to the WG.

*Members advised that Terms of Reference have been drafted and the group is now ready to call for nominations from community members.*

*The group will review the Town of Bassendean Implementation Plan and assist with the design and consultation of the Sandy Beach Reserve Playground.*

#### Urban Forest Working Group

The Urban Forest Working Group Terms of Reference outlines three tasks to be undertaken.

The first of these tasks is to review and make recommendations concerning the draft Urban Forest Strategy. The review of the draft document has commenced with meetings held on 25 and 31 May and a further meeting scheduled for 14 June 2016 to finalise this review process.

In April, Council resolved (OCM – 30/04/16) that the Town of Bassendean conduct a comparative cost analysis with a view to upgrading its current aerial photography survey system to a service that will provide for greater benefit and engagement of our community, town planners, environmentalists and others in the community with a need to view aspects of our town environ.

The next phase of the Urban Forest Strategy is to identify a suitable aerial photographic survey to permit tree mapping and to prepare a brief for the review of the Street Tree Master Plan.

The balance of the Terms of Reference tasks are intended to commence once the above Town of Bassendean project work is completed, which will then permit the Working Group to have constructive input.

*Members expressed concern that there has been limited engagement with the community to widen the membership of the group.*

*Members would like to receive copies of public submissions on the Draft Urban Forest Strategy.*

*It was suggested that any concerns surrounding the operation of this group should be raised with the Director Operational Services.*

### Renewable Energy Working Group

The Renewable Energy Working Group is to be convened following the achievement of the first milestone for the Urban Forest Working Group.

The Town will commence liaising with Council (OCM – 20/04/16) resolved membership to identify a date for the first meeting and for the working group to identify suitable skill set for additional candidates who will be able to address the Terms of Reference task and outcomes.

### COMMITTEE RECOMMENDATION – ITEM 8.1(a)

**LTAC – 1/06/16** MOVED Jeanette Maddison, Seconded Angie Piantadosi, that the next Bassendean Briefings include an introduction to the Liveable Town Advisory Committee and a request for those with areas of expertise within the Town who are willing on a voluntary basis, to offer advice and assistance to working groups to improve the liveability of the Town, provide their names and areas of expertise for a list to be drawn upon to assist in committee determinations.

CARRIED UNANIMOUSLY 6/0

### COMMITTEE/OFFICER RECOMMENDATION ITEM 8.1(b)

**LTAC – 2/06/16** MOVED Jeannette Maddison, Seconded Kylie Turner, that the information on the work program progress of the Working Groups be noted.

CARRIED UNANIMOUSLY 6/0

## **8.2 Ongoing Activity Progress Reports**

### **RECREATION**

#### **Facility Management**

The Bassendean Community Hall and Alf Faulkner Hall have had both floors resurfaced which will improve the functionality and longevity of both facilities. During the time of resurfacing both floors, Officers worked with user groups to re-locate them to alternative venues. Re-locating user groups to alternative venues reinforced the significant role the Town plays in the provision of accessible, affordable and functional facilities.

*Staff commented that this has further highlighted the need to conduct a Facility Audit Assessment.*

#### **Participation in Sport and Recreation, Leisure Activities**

78 KidSport applications received so far in 2016.

The Town's Leisure Program Term 2 has attracted over 200 participants. A review is currently being taken on the re-branding and marketing of the Leisure Course Program.

The Town is progressing the Mary Crescent playground and is currently seeking quotes from suitably qualified organisations to assist the Town with a community engagement process for a district level playground. The scale of the facility, the play structure element, is expected to be in the vicinity of \$150,000 - supply and installed. Additionally, paths, lighting, seating, and other ancillary amenity will be included in the design.

### **CULTURE**

#### **Upcoming Public Events**

Planning is progressing well for the 2016 NAIDOC Family Day being held on Thursday 7 July 2016 at Ashfield Reserve. The Town, together with event partner Derbarl Aboriginal Health Service Inc, have developed an MOU to guide planning and staging of the event.

Entries to the Bassendean Visual Art Awards are now open and will close on Friday 12 August 2016. The Official

opening will be held on Thursday 22 September 2016 with the exhibition running to Wednesday 28 September 2016.

#### Heritage – 1 Surrey Street / Bassendean Pensioner Guard

A Steering Group meeting was held on Tuesday 31 May 2016 to receive an update on the proposed Exhibition Plan for the 1 Surrey Street building and the Bassendean Pensioner Guard Cottage. A management plan will be considered for the facility as well as exploring funding opportunities for the refurbishment of the building and installation of the Exhibition Plan.

*Staff advised that the Community Art Network have expressed an interest in writing the Town's Cultural Plan.*

### **ECONOMIC DEVELOPMENT**

#### Local Business Survey

This project is scheduled to commence Wednesday 8 June and be completed by mid-July. The outcome will be:

- The directory will be published on line in a staggered fashion over two – three months for different industries
- A graphically designed booklet with a very limited print run
- Survey personnel will photograph representatives of each business which will be featured in the directory
- There will be a short video of the project which will be used to highlight the activities in the area generally and the engagement of the Council in local business

The brief was developed in collaboration with Business Station, a training and business incubator operation with funding from the Small Business Development Corporation (SBDC).

#### Old Perth Road Markets

An operational review of the markets is nearly completed. All aspects of the markets are being examined with a view to injecting a fresh approach and excitement into the areas identified as falling short of competing markets. Discussions with rotary are ongoing.

### Day Markets – April & May

The day markets for April and May have featured new activities on the lawn in front of the Council building. Our Library staff offer Children story time and Cyril Jackson ArtsHouse promoted their Community Garden with sale of plants and children's activities with clay printing.

### Parklet for 24 Old Perth Rd

More detailed drawings are expected for this initiative by Daisy and Rowe and O2 café in the next couple of weeks. An agreement is being prepared by the Town which will set out their requirements and the Town's obligations. The structure will feature predominantly recycled materials provided by a variety of local trades people. The highlight will be a large yellow pot plant with an orange tree.

### NBN

Partners of NBN are currently surveying the entire town to site the cabinets for the optic fibre. The adjacent landowner to each cabinet location will be informed and given the opportunity to request that it is moved up to a maximum of five metres.

The Town will receive a detailed manual with three photographs of where each cabinet will be sited and also have the opportunity to raise any questions or concerns on these proposed locations. Actual commencement of works is expected to occur in October with a completion date of mid-2017.

## **CHILDREN'S SERVICES**

### Wind in the Willows

- Wind in the Willows Bassendean has engaged the services of a playground designer to develop a plan for redeveloping the Toddlers playground – the plan should be completed by the end of June 2016. This is much anticipated as improving the Toddler play space has been on our Quality Improvement Plan for some time, and we look forward to achieving our goals.
- Wind in the Willows Ashfield will be having their fence replaced in the next few weeks as part of the building

maintenance program – this should also be completed by the end of June 2016.

- Both services are participating in Pirate Day Friday – an awareness campaign and fundraiser for Childhood Brain Cancer Research. On Friday the 10<sup>th</sup> of June, the children and staff are invited to participate in a pirate dress up day and make a gold coin donation towards the cause.
- A large number of staff recently attended professional development hosted by Maggie Dent, “Real Children in an Unreal World” which was extremely relevant for both educators and parents alike, as they navigate helping children deal with modern society and lifestyles.
- Several educators are about to commence maternity leave, and arrangements to replace them are in process.
- On 6 May, WITW hosted its annual Mothers’ Day events. WITW Bassendean hosted an afternoon tea followed by an evening sundowner at WITW Ashfield for parents to attend with their children. Both of these were very well attended – and the feedback from families has been really positive. It is a fantastic opportunity for families to meet each other and keep building relationships within the community, and this event ties in well with our Fathers’ Day events, our Welcome to WITW Breakfast and our end of year family Christmas Party.

#### COMMITTEE/OFFICER RECOMMENDATION – ITEM 8.2

**LTAC – 3/06/16** MOVED Cr Renee McLennan, Seconded Alison Healey, that the Officers ongoing activity progress reports be received.

CARRIED UNANIMOUSLY 6/0

#### **8.3 Buster the Fun Bus (Ref: GOVN/COUNCLS/9: Graeme Haggart, Director Community Development)**

##### APPLICATION

For Committee to determine the merits of contracting “Buster the Fun Bus” to the Town for each Thursday in term 3 2016 as a trial and to recommend to Council a course of action.

**COMMITTEE/OFFICER RECOMMENDATION — ITEM 8.3**

**LTAC – 4/06/16** MOVED Cr Renee McLennan, Seconded Kylie Turner, that Committee recommends Council:

1. Authorises the CEO to enter into discussions with the City of Fremantle to contract the services of “Buster the Fun Bus” on Thursdays in Term 3 2016;
2. Receives an Officer report on the outcome of the trial period at the September Ordinary Council Meeting; and
3. Considers allocating \$6,000 in the draft 2016/2017 budget to fund “Buster the Fun Bus” for the trial period, and if determined, for term 4 2016.

**CARRIED UNANIMOUSLY 6/0**

**9.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**10.0 ANNOUNCEMENTS OF NOTICES OF MOTION FOR THE NEXT MEETING**

Nil

**11.0 CONFIDENTIAL BUSINESS**

Nil

**12.0 CLOSURE**

The next meeting will be held on Tuesday 9 August 2016 commencing at 7.00pm.

There being no further business, the Presiding Member declared the meeting closed, the time being 8.30pm.

