

TOWN OF BASSENDEAN
NOTICE OF A MEETING OF THE
LIVEABLE TOWN ADVISORY COMMITTEE

Dear Committee Member

A meeting of the Liveable Town Advisory Committee of the Town of Bassendean will be held in the Council Chamber, 48 Old Perth Road, Bassendean, on Tuesday, 10 October 2017, commencing at 7.00pm.

Mr Bob Jarvis
CHIEF EXECUTIVE OFFICER

5 October 2017

A G E N D A

1.0 **DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

Acknowledgement of Country

The Town of Bassendean acknowledges the past and present traditional owners of the land on which we gather to conduct this meeting, and pays its respects to their Elders, both past and present.

2.0 **ATTENDANCES, APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE**

3.0 **DEPUTATIONS**

4.0 CONFIRMATION OF MINUTES

4.1 Minutes of the Bassendean Liveable Town Advisory Committee meeting held on 8 August 2017

OFFICER RECOMMENDATION – ITEM 4.1

That the minutes of the Bassendean Liveable Town Advisory Committee meeting held on 8 August 2017, be confirmed as a true record.

5.0 ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

6.0 DECLARATIONS OF INTEREST

7.0 BUSINESS DEFERRED FROM PREVIOUS MEETING

8.0 PRESENTATION

1. Representatives from FLYT Consultancy will be presenting on the conceptual design for the proposed Bike Boulevard along Whitfield Street.
2. Mr Ricky Arnold, Consultant appointed to conduct a review of the Town's Cultural Plan, will be in attendance to provide a progress report on the cultural planning process.
3. Ms Nonie Jekabsons, community member, will be conducting a presentation on *Urban Food Street* for consideration by the Liveable Town Advisory Committee.

9.0 OFFICER REPORTS

9.1 Committee Work Program

Renewable Energy Working Group

The Renewable Energy Working Group (REWG) held a meeting on 17 August 2017 – see attached meeting notes, including report and recommendations of the Informal REWG meeting.

The following are some of the key recommendations made from the informal meetings of group members and were presented to a formal meeting of the Renewable Energy Working Group on 17 August 2017 for consideration by the Liveable Town Advisory Committee.

That the Town:

- a. Conducts an audit of the Town's fleet vehicles and prepare a report on:
 - i transitioning the fleet to hybrid / electric vehicles; and
 - li implementing alternative transport options/incentives for staff;
- b. Investigates the installation of electric charging station/s within the Town;
- c. Lobbies Western Power to transition the Town's street lighting to LED;
- d. Investigates and introduces a solar bulk buy purchase scheme for property owners in the Town of Bassendean;
- e. Develops and implements a "Sustainable Town Incentive Scheme"; and
- f. Investigates offering environmental sustainability grants for suitable community projects.

Urban Forest Working Group

The Urban Forest Working Group held a meeting on 8 September 2017 – see attached meeting notes.

The draft Urban Forest Strategy was reviewed by the members of the Urban Forest Working Group, with corrections, amendments and inclusions being placed directly into the electronic document.

Once the document has been reformatted, including all amendments and inclusions, it will be distributed to the Urban Forest Working Group for further feedback.

Outcomes of the meeting relate to actions for officers and do not require a determination by the Committee.

Regional Playground Working Group

The Regional Playground Working Group has not met since the last meeting.

In regards to the community consultation process, Nature Play Solutions has finalised the concept plan, images and video fly-through that will form part of the on-line consultation process facilitated through *Your Say Bassendean*. The purpose of the on-line community consultation process is to generate questions, ideas, concerns and issues that will culminate in a community workshop to address feedback from the community.

Engineering and Environmental Consultancy BMT WBM Pty Ltd has been engaged to provide a flood impact assessment. Given that the ground level will change to construct the playground, a flood impact assessment is required. As part of the assessment, hydraulic modelling is currently being completed to determine what will happen to water when it moves through the system (Ashfield Flats Reserve). Included in this modelling is running a series of events to know what will happen in any given scenario in the event of flooding. The hydraulic modelling is expected to be completed by the end of October 2017, with the final flood impact assessment to be completed within 2 to 3 months. On-line community consultation will be conducted once the flood impact assessment has been finalised.

The Regional Playground Working Group will be convened in the near future to receive a project update.

Whitfield Street – Bike Boulevard

The Town received the final concept plan and technical notes for the proposed Bike Boulevard along Whitfield Street, see attached documents.

In the 2016/2017 financial year, the Town received funding from the Department of Transport (DoT) to develop a concept design for a Bike Boulevard.

FLYT Consultancy was engaged by the Town to undertake the concept design works. The scope of the design incorporated the Town of Bassendean's draft Urban Forest Strategy, identified opportunities for Water Sensitive Design and included traffic calming devices that would change the priority user of the road to cyclist.

This financial year, the Town has been successful in receiving the WABN grant funding from the Department of Transport (DoT) to carry at the community consultation and detail design for the proposed Bike Boulevard along Whitfield Street, Bassendean.

Community consultation will commence in November 2017 and the final detail design to be produced end of March 2018.

Australia Day Event Review Working Group

The Australia Day Review working group last met on Thursday 31 August (see attached meeting notes) to consider the final draft community consultation and communications plan, including the on-line community survey.

The on-line survey went live through *Have Your Say Bassendean* on Wednesday 20 September and will close by 5pm on Wednesday 18 October 2017. It is anticipated that data interpretation and initial report writing will commence the week commencing the 23 October 2017, with a working group meeting to be convened in early November to consider the findings and draft recommendations. Subject to the outcome on the restructuring of Council Committees post Council elections, the final report will be presented to a future Ordinary Council meeting for consideration.

OFFICER RECOMMENDATION – ITEM 9.1

That the:

1. Working Party progress reports be received; and
2. Liveable Town Advisory Committee considers the following recommendations proposed by the Renewable Energy Working Group to be referred to Council for further consideration:
 - a. Considers conducting an audit of the Town's fleet vehicles and prepare a report on:

- i. transitioning the fleet to hybrid / electric vehicles; and
 - ii. implementing alternative transport options/incentives for staff;
- b. Investigates the installation of electric charging station/s within the Town;
- c. Lobbies Western Power to transition the Town's street lighting to LED;
- d. Investigates and introduces a solar bulk buy purchase scheme for property owners in the Town of Bassendean;
- e. Develops and implements a "Sustainable Town Incentive Scheme"; and
- f. Investigates offering environmental sustainability grants for suitable community projects.

9.2 Ongoing Activity Progress Reports

RECREATION

Participation in Sport and Recreation, Leisure Activities

The Town's RELax Program continues to attract strong enrolment numbers with 196 people registering for courses for Term 3. The Term 4 courses are now open for registration, with courses starting October 9.

The Mary Crescent Reserve playground concept design has been finalised. Officers are currently developing the tender documents from the contractor's detailed plans. Approval was approved from the Minister for Planning for the release of Cash In Lieu funding.

16 KidSport applications equating to \$2,975 have been processed from July 2017 to October 2017 to assist junior sport players participate in their preferred sport. Numbers will increase with summer sport registrations now open.

Winter sporting groups have now handed over facilities to summer clubs. There is a two week window for ground maintenance, which is mainly for re-turfing worn areas, before fixtures can be played by summer sports.

Facility Management

Consultant's AECOM Australia Pty Ltd work on the Community Facilities and Ovals/Reserves Audit and Needs Assessment continues. A draft final report with revised recommendations has been received on Oct 3 and officers will organise a Project Control Group meeting to review.

CULTURE

Australia Day Review

The Town has conducted an online survey via *Your Say Bassendean*. The survey will be available until October 18. The survey is also available at Customer Services, the Bassendean Memorial Library and Volunteer Services. An intercept survey was also conducted at Hawaiian's Bassendean Shopping Centre on Wednesday 27 September. The collation of hard copies will commence in the near future.

Cultural Plan Review

The consultant Ricky Arnold, has commenced work on the reviewing the Town's Cultural Plan. A project reference group has been set up and discussions have occurred with the Bassendean Cultural Advancement Group, staff and Library Services.

An online survey has been set up, with the reference group providing feedback on the original draft.

Four Focus groups are in place to occur during October throughout the Town, including one at the Cyril Jackson Arts House. By offering opportunities for participation at various locations and at different times, it is hoped we will capture a variety of interested participants and viewpoints, and secure pertinent information to the process.

Community Events Sponsorship

The Bassendean Church of Christ has submitted an application for Community Events Sponsorship.

The request is for a Community based Easter Fair in March 2018, targeting families and young children. It is a free event with a variety of family friendly activities including face painting, petting zoo, egg decorating, puppet show and free sausage sizzle, amongst other activities. The request is for \$1,000.

The Town supported this event in 2017. The anticipated attendance numbers were 150. Actual attendance was in excess of 300.

The Town supports this application as it has been lodged well in advance of the event. The Church has experience now of running this type of event, and did so successfully in 2017. This event provides the community with a friendly and free event. Opportunities for free participation appeal to all members of the community and are particularly vital to those in difficult circumstances.

Bassendean Visual Art Awards

Town staff once again staged a successful Bassendean Visual Art Awards from Thursday 21 September (opening night) to Wednesday 27 September held in the Bassendean Community Hall. Over 90 visual artists entered works to the Art Awards as well as local primary schools within the Town of Bassendean. As part of the Town's partnership with Hawaiian for its sponsorship of the acquisitive category, local primary school artworks were displayed at Hawaiian's Bassendean Shopping Centre from Tuesday 26 to Saturday 30 September 2017.

ECONOMIC DEVELOPMENT

Local Economic Overview Consultation

In a collaboration between Strategic Planning and Economic Development, the Town published a request for the provision of a Local Economic Overview. Five consultants made submissions and the successful candidate is expected to commence the job in the next couple of weeks and complete it by end of November.

An Economic Overview is a comprehensive examination of our region and its sustainability assessed against the physical attributes, the social characteristics and the economic drivers. It does this through three 'profiles':

- Local Housing Market Profile looks at the types of housing available and compares to other regions, the affordability and predicted demand.
- A Community Profile covers the socio economic characteristics and projected population growth through to 2035.

- Local Economic Profile examines the make up of our local economy. That is the types of industries represented in Bassendean, the size of businesses within those industries, where they are located, how many they employ.

From the Overview, we require a clear understanding of the transformational changes occurring in demographics, economy, social values and natural environment. The expectation is to not to just provide the data but interpret and extrapolate the data with a view to enabling the Town to better leverage the promise from growth sectors, to identify communities or clusters of interest, to identify latent synergies with the airport precinct, the Metronet project, the North link project and others.

This report will inform the development of the new Economic Development Strategy and the review of the Local Planning Strategy.

CHILDREN SERVICES

- September has been a busy month of recruitment, with the engagement of two new educators. Both educators commenced employment on Tuesday 26 September.
- On 6 September, Educator Appreciation Day was celebrated. A notebook was placed at each service for families to write comments. In addition, a small bunch of flowers was purchased for each educator to thank and acknowledge the wonderful work they do.
- On 11 and 12 September, we were privileged to engage Early Childhood Nature Pedagogue, Trudi Bennett, from Nature Play WA, to visit Children's Services. Trudi worked with Educators at each service, observing and modelling practices that promote greater connectedness to nature. This was then followed up with an evening workshop to identify, acknowledge and inspire greater nature pedagogy. Educators thoroughly enjoyed the PD and reported that it was 'the best yet'. Educators are motivated and inspired by Trudi's visit and are planning a 'plastic free' October. Trudi will return in November to support us with our journey.

- The journey of quality improvement and de-institutionalization continues with dining and toddler room makeovers to create homelier environments. The removal of numerous notice boards, subtle lighting, soft furnishing and respectful displays of children’s work and family photographs, is promoting greater belonging and security for children and families. Educators continue to engage children in daily walks to promote greater connectedness to community and wellbeing.

OFFICER RECOMMENDATION – ITEM 9.2

That the:

1. Officers’ ongoing activities progress reports be received;
2. Community Event Sponsorship application lodged by the Bassendean Church of Christ for sponsorship support of \$1,000 for the staging of the Community Easter Fair in March 2018, be endorsed by the Liveable Town Advisory Committee and referred to Council for approval.

9.3 Resolution Implementation Report

Passed resolutions of Committee are listed in the attached table, along with an action statement and a status report.

Items whose status is listed as “Completed” are sought to be deleted.

OFFICER RECOMMENDATION – ITEM 9.3

That the completed resolutions of the Committee in the progress report, be deleted.

10.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

11.0 ANNOUNCEMENTS OF NOTICES OF MOTION FOR THE NEXT MEETING

12.0 **CONFIDENTIAL BUSINESS**

13.0 **CLOSURE**

The next meeting date was scheduled for 7 November 2017. As Council will review its current meeting structure, this meeting will not proceed. It is anticipated that Council will adopt its new meeting structure at its meeting to be held on 28 November 2017.