

TOWN OF BASSENDEAN

MINUTES

ACCESS & INCLUSION ADVISORY COMMITTEE MEETING

HELD IN THE COUNCIL CHAMBER, 48 OLD PERTH ROAD, BASSENDEAN

ON WEDNESDAY 9 SEPTEMBER 2015 AT 10.00AM

1.0 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member declared the meeting open, welcomed all those in attendance and conducted an Acknowledgement of Country.

2.0 ATTENDANCES, APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE

Present

Ms Jennie MacLachlan, Presiding Member
Mr David Potter, Deputy Presiding Member
Cr Gerry Pule, Town of Bassendean
Mr John Otago, CAE Manager, TADWA
Ms Annie Klaassen, Community Representative
Ms Lilian Cottingham, Community Representative
Ms Renee McLennan, Community Representative

Officers

Mr Graeme Haggart, Director Community Development
Ms Mona Soliman, Manager Seniors & Disability Services
Mrs Amy Holmes, Minute Secretary

3.0 DEPUTATIONS

Nil

4.0 CONFIRMATION OF MINUTES

4.1 Minutes of meeting held on 10 June 2015

COMMITTEE/OFFICER RECOMMENDATION – ITEM 4.1

MOVED Annie Klaassen, Seconded Lilian Cottingham, that the minutes of the Access and Inclusion Advisory Committee meeting held on 10 June 2015, be confirmed as a true record.

CARRIED UNANIMOUSLY 7/0

5.0 ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

Nil

6.0 DECLARATIONS OF INTEREST

Nil

7.0 BUSINESS DEFERRED FROM PREVIOUS MEETING

Nil

8.0 REPORTS

8.1 DAIP Action Plan Implementation

An updated DAIP Action Plan was included with the Agenda. New updates are highlighted to make them easy to identify.

COMMITTEE/OFFICER RECOMMENDATION – ITEM 8.1

AIAC – 1/09/15 MOVED Lilian Cottingham, Seconded John Otago, that the DAIP Action Plan Implementation Update report, be received
CARRIED UNANIMOUSLY 7/0

8.2 DAIP Annual Report to DSC

As reported last meeting, the Annual Report was compiled and submitted by the due date, being 3 July 2015. A copy of the Annual Report on the DAIP Implementation and significant projects undertaken in the 2014/15 reporting period was included with the Agenda.

COMMITTEE/OFFICER RECOMMENDATION – ITEM 8.2

AIAC – 2/09/15 MOVED Annie Klaassen, Seconded Renee McLennan, that the DAIP Annual Report to the Disability Services Commission be retrospectively ratified.

CARRIED UNANIMOUSLY 7/0

8.3 Seniors & Disability Services Business Unit Update

The Manager Seniors and Disability Services provided the following update report on the Business Unit activity:

HR

- The Business Unit has been in recruitment mode in recent times. Four new team members are due to commence in the near term (two male and two female).

CACP/CDC Transition

- 9 HCP remain to be filled.
- The Town is progressively implementing the new system and recently sent out the first month's statements. As expected, the Business Unit has had to respond to queries and explain the way the subsidy and their contribution work etc. It is quite complex, but the statement is a requirement and must be provided.
- As expected the administrative and financial burden is significant and increasing. The Service is managing without additional administrative staff for now. The process for invoicing clients and providing statements as well as tracking the process is complex and time consuming.
- The Aged Care on line Claims System is up and running after almost two years of lodging paper claims and that's a welcomed relief!

HACC

- HACC guidelines and fees are currently under review and should be out by December. There will also be greater clarity around the interface with HCP as it is quite a burred line at present.

HRV

- The issue of security continues to be cause for concern amongst some residents. There being no fence at the front of the facility, vehicles are vulnerable to being vandalised at night and people wandering around the grounds are not uncommon. The issue of installing a security camera has been investigated and was agreed by the Hyde Retirement Village committee that it was not worth the cost and ongoing maintenance. After consultation with Asset Services, additional lighting has

been installed at the front of each block. Bollard lighting around the grounds have been checked and two additional lights fitted at the rear of the complex near the gazebo for added security.

BROKERAGE

- Although we are happy to develop and grow this new income stream, it has also been time consuming dealing with other providers particularly when some are quite difficult to deal with. It's been a learning curve and in future we will steer away from certain providers, where values are not aligned. On the plus side it's been pleasing to have the income and to be able to provide service continuity for clients.

COMMITTEE/OFFICER RECOMMENDATION – ITEM 8.3

AIAC – 3/09/15 MOVED Lilian Cottingham, Seconded Annie Klaassen, that the report on the Seniors and Disability Services Business Unit activity, be received.

CARRIED UNANIMOUSLY 7/0

8.4 Informal Meeting with Bayswater DAIC

An informal meeting was held with the City of Bayswater DAIC on Wednesday 29 July 2015.

The purpose of the meeting was to become familiar with the different approaches taken to addressing access barriers in the respective communities, significant projects conducted and get to know the individuals on the respective Committees.

Feedback received was most complimentary and the offer for a follow-up meeting hosted by Bayswater will be pursued.

A project of note undertaken recently by Bayswater is promoting for the installation of Gopher charging stations in businesses such as coffee shops. It was felt by the committee that this is not something worth pursuing in Bassendean as charging takes 12 hours and is something that needs to be managed by the gopher owner.

COMMITTEE/OFFICER RECOMMENDATION – ITEM 8.4

AIAC – 4/09/15 MOVED Lilian Cottingham, Seconded Annie Klaassen, that the report on the informal meeting with the City of Bayswater Disability Access and Inclusion Committee be received.

CARRIED UNANIMOUSLY 7/0

8.5 Budget Outcomes

Funding for the installation of the accessible path across Collier Road at Dyer Road has been approved in the adopted 2015/16 budget. This long sought after path will facilitate access to the "Lunch Bar" at the intersection for TADWA patrons.

There are also funds in the 2015/2016 budget to make all the bus shelter concrete pads in the Town compliant. The project is being managed by the Department for Transport. The Town will meet 50% the project cost.

COMMITTEE/OFFICER RECOMMENDATION – ITEM 8.5

AIAC – 5/09/15 MOVED Cr Gerry Pule, Seconded David Potter, that the report on budget outcomes be received.

CARRIED UNANIMOUSLY 7/0

8.6 Other Committee Business

- Tactile paving on Old Perth Road is deteriorating and is a trip hazard. This will be reported to the relevant staff for attention.
- Redevelopment of Swan Districts Oval will be going out for public comment in the near future.
- Congratulations to TADWA for receiving an award from the Central Eastern District Business Association.

COMMITTEE/OFFICER RECOMMENDATION – ITEM 8.6

AIAC – 6/09/15 MOVED John Otago, Seconded Lilian Cottingham, that the Other Committee Business items raised by members be received.

CARRIED UNANIMOUSLY 7/0

9.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

10.0 ANNOUNCEMENTS OF NOTICES OF MOTION FOR THE NEXT MEETING

Nil

11.0 **CONFIDENTIAL BUSINESS**

Nil

12.0 **CLOSURE**

The next meeting is scheduled for Wednesday 2 December 2015, commencing at 10.00am.

There being no further business, the Presiding Member declared the meeting closed, the time being 11.20am.