

TOWN OF BASSENDEAN
NOTICE OF A MEETING OF THE
BASSENDEAN LOCAL EMERGENCY MANAGEMENT
COMMITTEE

Dear Committee Member

A meeting of the Bassendean Local Emergency Management Committee of the Town of Bassendean will be held in the Council Chamber, 48 Old Perth Road, Bassendean, on Wednesday, 1 February 2017, commencing at 3.30pm.

Mr Bob Jarvis
CHIEF EXECUTIVE OFFICER

24 January 2017

A G E N D A

1.0 **DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

Acknowledgement of Country

The Town of Bassendean acknowledges the past and present traditional owners of the land on which we gather to conduct this meeting, and pays its respects to their Elders, both past and present.

2.0 **ATTENDANCES, APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE**

3.0 **DEPUTATIONS**

4.0 CONFIRMATION OF MINUTES

4.1 Minutes of the Bassendean Local Emergency Management Committee meeting held on 3 August 2016

Confirmation of the minutes of 3 August 2016, is deferred to this meeting as only one person was in attendance at the 3 August 2016 meeting, attended the last meeting.

COMMITTEE/OFFICER RECOMMENDATION – ITEM 4.1

That the minutes of the BLEMC meeting held on 3 August 2016, be confirmed as a true record.

4.2 Minutes of the Bassendean Local Emergency Management Committee meeting held on 2 November 2016

OFFICER RECOMMENDATION – ITEM 4.2

That the minutes of the additional BLEMC meeting held on 2 November 2016, be confirmed as a true record.

5.0 ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

6.0 DECLARATIONS OF INTEREST

7.0 BUSINESS DEFERRED FROM PREVIOUS MEETING

8.0 OFFICER REPORTS

8.1 Flood Mitigation Project

As reported to the November meeting, banding Western Power poles with vinyl bands has been completed (other than approximately 12 poles near Bindaring Park where the band is high up the pole and out of reach when standing on the tray back of the Council vehicle).

Formal acquittal for the grant is being processed.

Also reported at the last meeting, a Notice of Motion (NoM) was passed by Council to replace the vinyl bands with non-corroding metal bands.

All existing flood markings installed with the previous two projects would be removed and replaced.

The Director Community Development (DCD) has received a sample that will be made available for inspection at the meeting. The NoM calls for bands to be painted on poles where they will come in to conflict with existing attachments on the poles.

The DCD is of the view the sample will be more cumbersome and that with painting the poles will not provide the text "1:100 year flood height". Further the painted band is not likely to achieve the same level of florescence: Community awareness being the principle purpose of the exercise.

A resident living in the flood zone suggested a florescent disk as an alternate solution. The DCD has prepared a mock-up of an oval shaped disk that could be fixed to the poles with tech screws, one on either side.

Additionally, amendments to the interpretive signs will be required to reflect the new pole markings.

If supported by LEMC, it is proposed to seek funding for this the third flood marking project from Council within the February budget review.

OFFICER RECOMMENDATION – ITEM 8.1

That:

1. Committee supports the alternative "disk" marker to the band and seeks Council resolve to amend the Notice of Motion to reflect this; and
2. Notes the Natural Disaster Resilience Program Flood Mitigation Project has been completed and acquitted.

8.2 Independent Enquiry into Emergency Services Levy (ESL) Announced

The Economic Regulation Authority (ERA) has announced the terms of reference for an independent review of the Emergency Services Levy (ESL). This is in response to recommendation 17 from the Special Inquiry into the Waroona Fire conducted by Euan Ferguson.

WALGA has been advocating for a full independent review of the ESL since 2006 and most recently in its submission to the Special Inquiry.

The Treasurer has asked the ERA to review the current arrangement for the management and distribution of the ESL. The review will aim to ensure that the arrangement has the flexibility to deal with emerging bushfire risk priorities, and will consider the budget process used to allocate funds raised by the ESL.

The terms of reference have been included as an attachment to this agenda.

The ERA is planning to publish an issues paper to help interested parties understand the issues and to provide guidance on how to make a submission.

WALGA is preparing a submission on behalf of the sector. To assist with the submission, WALGA has resolved to commission a report by the AEC Group on the cost of Local Governments undertaking the current and proposed emergency management responsibilities including the collection, allocation and distribution of ESL funds.

OFFICER RECOMMENDATION – ITEM 8.2

That the information on the review into the Emergency Services Levy be received

8.3 Annual Exercise

The annual exercise to be conducted as a joint exercise with the City of Bayswater has been progressed by an exercise planning group that includes Snr Sgt Mark Stoneman and the DCD from the Bassendean LEMC. Others in the planning group include Eric Graham (Emergency Services Officer City of Bayswater), Snr Sgt John Waghorn (OIC Morley Police), Steve Summerton (DFES), Merveen Cross (Office of Emergency Management) and Mike Worthington (Bayswater Local Recovery Coordinator). The group has met twice and has plans to meet again next Wednesday 8 February.

The exercise, known as “Exercise BASSWATER”, will be the establishment of a joint Recovery Committee for the two LGA’s. To the best of knowledge, achieving a joint Recovery Committee has not previously been considered. Even in the one Waroona Fire event 12 months ago, the Shires of Harvey and Waroona established their own and totally separate Recovery Committees each operating independently of the other and in some instances creating a competing environment for resources at a time when priority should be to need not geographic location.

A deal of interest has been expressed in observing how the two Local Governments overcome the complexities of establishing and operating a single Recovery Committee.

The exercise will be hosted by the Town and be conducted on 5 April 2017, being the date of the next meeting for this Committee. Members will be invited to participate in the exercise or otherwise to attend as observers.

OFFICER RECOMMENDATION – ITEM 8.3

That the information on the annual exercise be received

8.4 Emergency Management Agency Reports

Office of Emergency Management (OEM)

SEMC is now known as Office of Emergency Management. The OEM will be tabled at the meeting.

District Emergency Management Committee (DEMC)

The Central DEMC last met on 14 December 2016. The Town was not represented at that meeting as the DCD was ACEO and was unable to attend. Minutes of the Meeting will be circulated once received.

North & East Metropolitan Recovery Group

No meeting has been conducted in the past quarter.

WALGA EMAG

The EMAG met on 13 December 2016. The Town was not represented at that meeting as the DCD was ACEO and was unable to attend. Minutes of the meeting are attached with the agenda.

OFFICER RECOMMENDATION – ITEM 8.4

That the Emergency Management Agency Reports be received.

8.5 Post-Incident Reports and Post Exercise Reports

The Committee has requested all HMA's routinely forward post incident reports to the Town for presenting to LEMC.

Any relevant post incident and post exercise reports are to be tabled at the meeting.

OFFICER RECOMMENDATION– ITEM 8.5

That post incident and post exercise reports be received.

8.6 Contact Details and Key holders

The current Contact Details and Key holders details will be circulated at the meeting for any update requirements.

OFFICER RECOMMENDATION – ITEM 8.6

That the Committee members' contact details be confirmed as amended

8.7 Preparedness, Prevention, Response and Recovery Issues

Members are invited to discuss:

- preparedness issues;
- prevention issues;
- response issues; and
- recovery issues.

OFFICER RECOMMENDATION – ITEM 8.7

That Preparedness, Prevention, Response and Recovery Issues raised, be received.

9.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

10.0 ANNOUNCEMENTS OF NOTICES OF MOTION FOR THE NEXT MEETING

11.0 CONFIDENTIAL BUSINESS

12.0 CLOSURE

The next meeting date to be held on Wednesday, 7 June 2017 commencing at 3.30pm.

ATTACHMENT 1

EMERGENCY SERVICES LEVY REVIEW

TERMS OF REFERENCE

I, Dr Michael Dennis Nahan, Treasurer, pursuant to Section 38(1) of the *Economic Regulation Authority Act 2003*, request that the Economic Regulation Authority (the Authority) prepare a report on the current arrangement for, and options to improve, the management and distribution of the Emergency Services Levy (ESL) in Western Australia.

In conducting this report, the Authority will consider the following:

The current ESL expenditure applied to managing the emergency services (prevention of, preparedness for, response to and recovery from natural hazard emergencies).

- The proportion of ESL funding directed towards each aspect of emergency management: prevention, preparedness, response and recovery.

The extent to which the current allocation of ESL funds towards prevention and response reflects best practice in managing the risk of bushfire and other hazards.

The extent to which the current methodology for setting the ESL is appropriate, now and into the future.

- The current transparency and accountability arrangements for the distribution of the ESL.
- Whether it would be more appropriate for the allocation of ESL funds to be the responsibility of an agency other than the Department of Fire and Emergency Services.

The extent to which the ESL should be available to fund administrative and/or operational costs of a Rural Fire Service.

- The extent to which the use of the ESL to fund a Rural Fire Service would impact on ESL rates.

The Authority must make a draft report available for consultation with the key entities involved in emergency management and complete a final report, including recommendations, no later than 29 September 2017.



**HON DR MICHAEL DENNIS NAHAN MLA
TREASURER**

23 DEC 2016