

TOWN OF BASSENDEAN

MINUTES

ACCESS & INCLUSION ADVISORY COMMITTEE MEETING

HELD IN THE COUNCIL CHAMBER, 48 OLD PERTH ROAD, BASSENDEAN

ON WEDNESDAY 10 JUNE 2015 AT 10.00AM

1.0 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member declared the meeting open, welcomed all those in attendance and conducted an Acknowledgement of Country.

2.0 ATTENDANCES, APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE

Present

Ms Jennie MacLachlan, Presiding Member
Mr David Potter, Deputy Presiding Member
Cr Gerry Pule, Town of Bassendean (until 11.45am)
Mr John Otago, CAE Manager, TADWA
Ms Annie Klaassen, Community Representative

Officers

Mr Graeme Haggart, Director Community Development
Ms Mona Soliman, Manager Seniors & Disability Services
Mrs Amy Holmes, Minute Secretary

Apologies

Ms Lilian Cottingham, Community Representative
Ms Sandra Tucker, Local Area Coordinator, DSC
Ms Renee McLennan, Community Representative

3.0 DEPUTATIONS

Nil

4.0 CONFIRMATION OF MINUTES

4.1 Minutes of meetings held on 11 March 2015

COMMITTEE/OFFICER RECOMMENDATION – ITEM 4.1

MOVED Annie Klaassen Seconded David Potter, that the minutes of the Access and Inclusion Advisory Committee meeting held on 11 March 2015, be confirmed as a true record.

CARRIED UNANIMOUSLY 5/0

5.0 ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

Nil

6.0 DECLARATIONS OF INTEREST

Nil

7.0 BUSINESS DEFERRED FROM PREVIOUS MEETING

Nil

8.0 REPORTS

8.1 Access All Areas

At the last meeting, the Committee considered and recommended Council adopts a similar grant funding programme to that offered by the City of Swan titled "Access All Areas".

An officer report was prepared and presented for Council consideration at the May Ordinary Council meeting requesting that Council amends its Donations – Financial Assistance Policy (Policy 6.13) to include redress from disadvantage and promote equitable access to services.

Council adopted the amendment and inserted:

"e) Donations may be made to individuals to assist address disadvantage and ensure equity of access."

To provide guidelines and assist applications, a procedure and standard form is being prepared to include that the recipient is:

- A Town of Bassendean resident;
- Able to verify evidence of a disadvantage that is a significant barrier to participation in their chosen recreational or arts activity or course;
- Participating in the activity as part of a tailored program to increase their social participation;
- Participating in the nominated activity within 3 months of the donation being approved; and
- Only booking or enrolling in an activity or course that will be held in the Town of Bassendean, except where the chosen activity or course is otherwise not available or accessible.

The procedure also states that:

- Requests for assistance are to be made by a Community Health Provider (Disability Services Commission, Department for Family Support and Child Protection or the like) to the Town in writing and in advance of the activity or service;
- The maximum donation be \$200 in any financial year; and
- The funding pool for the scheme be limited to \$2,500 in the initial year of operation.

COMMITTEE/OFFICER RECOMMENDATION – ITEM 8.1

AIAC – 1/06/15 MOVED Annie Klaassen, Seconded David Potter, that the information on the amended Donations Policy to include donations that assist disadvantage and ensure equity of access, be received.

CARRIED UNANIMOUSLY 5/0

8.2 DAIP Action Plan Implementation

An updated DAIP Action Plan was included with the Agenda.

The Committee requested that any future changes be highlighted to make them easy to identify.

COMMITTEE/OFFICER RECOMMENDATION – ITEM 8.2

AIAC – 2/06/15 MOVED John Otago, Seconded David Potter, that the DAIP Action Plan Implementation Update report, be received.

CARRIED UNANIMOUSLY 5/0

8.3 Disability Services Commission e-Newsletter

Annual Report

The e-Newsletter was included with the Agenda.

The Annual Report is due by 3 July 2015. For the first time it can be submitted to the Commission electronically.

The Director Community Development proposes to submit the Report on-line and will present it to the next meeting of the DAIC.

DAIP Status

The remainder of the e-newsletter refers to compliance requirements for DAIPs. The Town is fully compliant with the requirements.

COMMITTEE/OFFICER RECOMMENDATION – ITEM 8.3

AIAC – 3/06/15 MOVED John Otago, Seconded David Potter, that the discussion on the DAIP Annual Report to DSC be received.
CARRIED UNANIMOUSLY 5/0

8.4 Seniors & Disability Services Business Unit Update

The Manager Seniors and Disability Services provided the following update report on the Business Unit activity:

HR

- New Support Workers, Michelle Driscoll started 25th March and Ricky Nagarchi started Thursday 16th April. Roda G has gone on maternity leave and Nancy S will follow soon.
- Further recruitment is on hold until we know what the client requirements are after June 30 in the “new world”

Aged Care Reforms

- Transition in progress and proving extremely challenging and complex. Have successfully completed 18 out of 28 packages to date.
- Training sessions for staff are being held to make sure they understand the complex new changes and are able to support clients as well as the ability to represent the Town in a consistent way as a united front.

HRV

- Unit 19: We have a new resident. She was completely new to the waitlist as those on there were offered and have declined at this time. We advertised locally to source this lady.
- HRV Quarterly Residents' meeting was held on 5/3/15. The committee voted to increase the Rental/Maintenance Fees by 5% for the 2015/16 financial year to keep up with rising costs of maintenance and upkeep.
- The next meeting is Thursday 4 June.

Assets

- Both Toyota HiAces have now arrived and have already been used, to the thrill of most! Council approved the use of the asset replacement reserve to fund the replacement of the Iveco and the other was funded through the Frank Marsh bequest.

Health and Well Being Expo

- The Expo was held on 17 April with a great turnout. This year the program consisted of fewer but longer workshops with the highlight being an African Drumming session. Perth Central and East Metro Medicare Local supported the day by providing a number of staff to run the sessions, as did Central Bassendean Physio and Greg's Pharmacy, Midland.

Annual Client Cruise

- The annual Mandurah cruise was held 24/3/15 and was well attended and enjoyed.

Fee For Service/Brokerage

- We've entered into agreements with Brightwater and Perth Home Care to provide services on a full fee paying basis, which will provide an additional income stream to hopefully buffer the loss on the HCP.
- We are looking at others to supplement our diminishing income from HCP

Application for Growth Funding

- GFA 2015/2016 is due on 12 June and is just about complete. We are seeking additional hours in domestic assistance, social support and home and garden maintenance.
- We are also seeking a capital grant to upgrade the accessible toilets in the Day Centre as well as for the purchase of African drums, iPads, outdoor heaters and RCD adaptors.

COMMITTEE/OFFICER RECOMMENDATION – ITEM 8.4

AIAC – 4/06/15 MOVED John Otago, Seconded Cr Gerry Pule, that the report on the Seniors and Disability Services Business Unit activity, be received.

CARRIED UNANIMOUSLY 5/0

8.5 Informal Meeting with Bayswater DAIC

At the last meeting it was agreed to pursue an informal meeting with the City of Bayswater DAIC.

In consultation with the City of Bayswater's Manager Community Services, it is proposed the gathering be hosted by the Town at 10am on Wednesday 29 July 2015.

COMMITTEE/OFFICER RECOMMENDATION – ITEM 8.5

AIAC – 5/06/15 MOVED John Otago, Seconded Annie Klaassen, that the informal meeting with the Town of Bassendean DAIC and the City of Bayswater DAIC be hosted in the Town of Bassendean at 10am on 29 July 2015.

CARRIED UNANIMOUSLY 5/0

8.6 Accessible Toilets in Swan Districts Football Club

At the last meeting, it was raised that while the Swan Districts Football Club, to its credit, have installed a lift that ensures the Club's social facilities on the first floor are accessible to people with mobility impairment, the facility is not equipped with accessible toilet facilities.

The Director has requested that the Manager Recreation and Culture discusses solutions to the issue with the Club's CEO when they next meet. A further progress report will be brought to the next meeting.

The Committee discussed a number of accessibility issues such as doors not being wide enough for wheelchairs, access to the bar and access to the toilet.

It was suggested that accessible porta-loos be hired or purchased.

COMMITTEE/OFFICER RECOMMENDATION – ITEM 8.6

AIAC – 6/06/15 MOVED Cr Gerry Pule, Seconded David Potter, that:

1. The information on accessible toilets in the Swan Districts Football Club facilities be received; and
2. The Town of Bassendean make enquiries as to the cost and feasibility of hiring and/or purchasing and plumbing an accessible porta-loo.

CARRIED UNANIMOUSLY 5/0

8.7 Cyril Jackson Senior Campus Art House

At the last meeting, the Committee was appraised of the Cyril Jackson Senior Campus Art House project that is intended to be made accessible to facilitate use by the Cerebral Palsy Association as well as the wider community.

The project continues to be pursued and funding to renovate the interior of the “house” has been committed and tenders for the work sought.

A community forum is being planned for Saturday 27 June. An invitation has gone out to local artists.

COMMITTEE/OFFICER RECOMMENDATION – ITEM 8.7.

AIAC – 7/06/15 MOVED David Potter, Seconded John Otago, that the information on the Cyril Jackson Senior Campus Art House project be received.

CARRIED UNANIMOUSLY 5/0

8.8 Other Committee Business

- Gary Mann passed away recently.
- ANZAC Day - feedback from people about the poor audio and lack of chairs for older people. Council were not expecting the large volume of people that attended.

COMMITTEE/OFFICER RECOMMENDATION – ITEM 8.8

AIAC – 8/06/15 MOVED David Potter, Seconded John Otago, that the Other Committee Business items raised by members, be received.

CARRIED UNANIMOUSLY 5/0

9.0 **MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

10.0 **ANNOUNCEMENTS OF NOTICES OF MOTION FOR THE NEXT MEETING**

Nil

11.0 **CONFIDENTIAL BUSINESS**

Nil

12.0 **CLOSURE**

The next meeting is scheduled to be held on Wednesday 9 September 2015, commencing at 10.00am.

There being no further business, the Presiding Member declared the meeting closed, the time being 10.52am.