

TOWN OF BASSENDEAN

MINUTES

ACCESS & INCLUSION ADVISORY COMMITTEE MEETING

HELD IN THE COUNCIL CHAMBER, 48 OLD PERTH ROAD,
BASSENDEAN

ON WEDNESDAY 7 SEPTEMBER 2016 AT 10.00AM

1.0 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member declared the meeting open, welcomed all those in attendance and conducted an Acknowledgement of Country.

2.0 PUBLIC QUESTION TIME AND ADDRESS BY MEMBERS OF THE PUBLIC

Nil

3.0 ATTENDANCES, APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE

Present

Ms Annie Klaassen, Presiding Member
Cr Gerry Pule, Town of Bassendean
Ms Jennie MacLachlan, Community Representative
Ms Lilian Cottingham, Community Representative
Mr Darren Taylor, Community Representative

Officers

Mr Graeme Haggart, Director Community Development
Ms Shelley Coleman, A/Manager Seniors & Disability Services
Mrs Amy Holmes, Minute Secretary

Apologies

Ms Maria Radici, DSC Local Area Coordinator
Ms Catherine Parker, Community Representative
Mr Scott Robinson, Community Representative
Ms Mona Soliman, Manager Seniors & Disability Services

4.0 DEPUTATIONS

Nil

5.0 CONFIRMATION OF MINUTES

5.1 Minutes of meetings held on 6 July 2016

COMMITTEE/OFFICER RECOMMENDATION – ITEM 5.1

MOVED Jennie MacLachlan, Seconded Lilian Cottingham, that the minutes of the Access and Inclusion Advisory Committee meeting held on 6 July 2016, be confirmed as a true record.

CARRIED UNANIMOUSLY 5/0

6.0 ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

The Presiding Person advised that she will be attending a community engagement event being conducted by the Ministerial Advisory Council on Disability on Thursday 8 September at Morley Rec Centre – into the NDIS in WA.

7.0 DECLARATIONS OF INTEREST

Nil

8.0 BUSINESS DEFERRED FROM PREVIOUS MEETING

Nil

9.0 **REPORTS**

9.1 **DAIP Action Plan Implementation**

An updated DAIP Action Plan was included with the Agenda. New comments are highlighted to make them easy to identify. There is no change from the last quarter.

COMMITTEE/OFFICER RECOMMENDATION – ITEM 9.1

AIAC–1/09/16 **MOVED** Jennie MacLachlan, Seconded Lilian Cottingham, that the DAIP Action Plan Implementation Update report, be received.

CARRIED UNANIMOUSLY 5/0

9.2 **Seniors & Disability Services Business Unit Update**

The Acting Manager Seniors and Disability Services provided the following update report on the Business Unit activity:

Workforce Update

- The Manager, Mona Soliman, has been on leave for much of August, recovering from surgery. Mona returns on 15 September.

Home Care Packages

- Currently the Town has 24 filled and 4 vacant packages. This is an improved position on that reported last time. It is hoped these vacant packages will be filled by the end of the year. Any vacant packages must be returned to the government in January 2017.

Home and Community Care

- Council has supported the acquisition of new client management software. The new system will be fully integrated, requiring much less manual inputting. A tender is being prepared.

- CommunityWest on behalf of the Department of Health will be conducting a “Client Pathway Review” in the Town on 20 September to examine and validate the information listed on the previous two Minimum Data Set reports (MDS) cross referenced to the client database and the Western Australia Assessment Framework Interface (WAAFI).

Hyde Retirement Village

- Residents’ Committee Quarterly meeting was held on 11 August.
- Solar Panels for all residences are expected to be installed in October with funds from the Aged Persons Housing Reserve Fund.

Brokerage

- All negotiations have been completed and new contracts have been signed and received back from the providers by the Town. Currently the Town has 14 brokered clients.

Ashfield Security

- The air-conditioning units have been replaced and are working well.
- Alterations to the fence is being pursued to add a length of Garrison style fencing on top of the brick fence as a continuance of that installed in the Children’s Services yard.

2015/2016 Growth Funding Application Purchases

- iPads have been purchased.
- Renovations to the Centre’s internal toilets are scheduled to commence in the second quarter.

Marketing

- Two information sessions have been arranged for September for clients, carers, family and friends who wish to know more about what has been and will be changing in Community Aged Care. The discussion will be centred on the Aged Care Reform Timeline, Home Care Packages and HACC.

COMMITTEE/OFFICER RECOMMENDATION –
ITEM 9.2

- AIAC–2/09/16** MOVED Lilian Cottingham, Seconded Darren Taylor, that the report on the Seniors and Disability Services Business Unit activity, be received.
CARRIED UNANIMOUSLY 5/0

9.3 Items Raised at the Last Meeting

At the July meeting, the following items were raised by members:

NDIS implementation progress report and impact on people in Bassendean and Bayswater

Informal discussions have been held with officers at the City of Bayswater. Early feedback is that Bayswater residents are also experiencing similar uncertainty as is being experienced by residents in Bassendean. Discussions with Bayswater will be pursued further with the return of the MSDS from leave.

The Acting Manager SDS with the Town, Shelley Coleman, advises there are more than 60 current clients of the Town who are PWD under the age of 65 years. While many of these clients are expected to opt to receive services from the Town with the introduction of the “expanded trial area”, there remains no guarantee. The Town will again seek to be registered as a provider under NDIA.

Tactile paving Old Perth Road and West Road

Officers advise the tactile pavers were replaced on 19 July.

COMMITTEE/OFFICER RECOMMENDATION –
ITEM 9.3

- AIAC–3/09/16** MOVED Darren Taylor, Seconded Jennie MacLachlan, that the feedback on the items raised by members at the last meeting be received.
CARRIED UNANIMOUSLY 5/0

9.4 Other Committee Business

- Passageway to toilets at the shopping centre is too narrow. *Town staff to follow this up and check compliancy.*
- Pedestrians Give Way to Vehicles signage at raised crossings in Old Perth Road are not able to be read by visually impaired people. *Town staff to investigate braille signage.*

COMMITTEE/OFFICER RECOMMENDATION – ITEM 9.4

AIAC–4/09/16 MOVED Darren Taylor, Seconded Lilian Cottingham, that the Other Committee Business items raised by members be received.

CARRIED UNANIMOUSLY 5/0

9.5 Meeting Dates

The Instrument of Appointment and Delegation requires at least 4 four meetings of the Committee be conducted each year. This meeting is the fourth and last scheduled for the calendar year. The next meeting is not likely to be until March 2017. The Committee can call for an additional meeting. Dates available for an additional meeting include 23 November and 7 December.

COMMITTEE/OFFICER RECOMMENDATION – ITEM 9.5

AIAC–5/09/16 MOVED Gerry Pule, Seconded Darren Taylor, that an additional meeting of the Disability Access and Inclusion Advisory Committee be conducted on Wednesday 23 November 2016.

CARRIED UNANIMOUSLY 5/0

10.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

11.0 **ANNOUNCEMENTS OF NOTICES OF MOTION
FOR THE NEXT MEETING**

Nil

12.0 **CONFIDENTIAL BUSINESS**

Nil

13.0 **CLOSURE**

With Council approval, the next meeting is scheduled to be held on Wednesday 23 November 2016, commencing at 10.00am.

There being no further business, the Presiding Member declared the meeting closed, the time being 11.20am.