

TOWN OF BASSENDEAN

MINUTES

ORDINARY COUNCIL MEETING

HELD IN THE COUNCIL CHAMBER, 48 OLD PERTH ROAD, BASSENDEAN

ON TUESDAY 24 JULY 2018 AT 7.00PM

1.0 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member declared the meeting open, welcomed all those in attendance and acknowledged the past and present traditional owners and custodians of the land on which the meeting was held.

COUNCIL RESOLUTION

OCM – 1/07/18 MOVED Cr Gangell, Seconded Cr Wilson, that Council suspends Standing Orders, the time being 7.05pm.

CARRIED 6/1

Crs Gangell, Wilson, McLennan, Brown, Hamilton & Quinton voted in favour of the motion. Cr Mykytiuk voted against the motion.

Mr Costarella, Director Corporate Services, presented an overview of the 2018/2019 draft Budget and answered questions of the Councillors and the public.

COUNCIL RESOLUTION

OCM – 2/07/18 MOVED Cr McLennan, Seconded Cr Gangell, that Council resumes Standing Orders, the time being 7.13pm.

CARRIED UNANIMOUSLY 7/0

2.0 PUBLIC QUESTION TIME & ADDRESS BY MEMBERS OF THE PUBLIC

2.1 Public Question Time

Mr Ian Veale, 33 Bassendean Parade, Bassendean

When will the Swan Helena flood study be published and made available to the public.

The Director Community Development advised that the flood study will be released in the next two weeks. The Department of Waters will be officially using the maps as of 1 September 2018.

Why was the Bethume flood issue not raised or discussed at the recent Local Emergency Management Committee meeting.

The Mayor took this question on notice and suggested further discussion with Mr Veale outside of this meeting.

Ms Nonie Jekabsons, 6 Barton Parade, Bassendean

In reference to the illegal dumping at the site next to Bindaring Park, is there a development approval for this site.

The Director Operational Services advised that the owners have approval, however, the site is private property and the material was within their property, as a portion of the Bindaring wetland area is within their lot.

Mr Bruce Keay, 11 Earlsferry Court, Bassendean

With regard to the Your Move proposal, could consideration be given to including the Wilson Street/Second Avenue underpass. The crossing is central to our Town and should be improved and extended.

The Mayor commented that this underpass does not fall within the scope of the Your Move programme.

The Director Community Development advised that the programme is being run by the Department of Transport and is about changing people's behaviours to increase walking, cycling and use of public transport.

Why are the Scheme 4A major land transactions not listed in the 2018/2019 draft Budget.

The Mayor advised that those land transactions were removed after much discussion at Councillors' budget workshops.

Mrs Anne Brinkworth, 19 Ida Street, Bassendean

Can the works undertaken at May Holman Reserve be repeated at Abell Reserve. The proposal to increase the Australia Day carparking fee to \$15 is too steep. Can it be ensured that this fee is well advertised. Will the community be consulted about possible developments at 1 Surrey Street.

The Mayor responded that the possibility of establishing a child health clinic at 1 Surrey Street has only been recently explored. The grant funding is close to expiring and we are in a challenging position, as we have tight timeframes to deal with. *Is there adequate funding allocated for mosquito control.*

The Director Corporate Services advised that \$36,000 is allocated in the draft 2018/19 Budget for mosquito control.

Mrs Jennie Carter, 8 Hyland Street, Bassendean

What is intended to be done to preserve the heritage aspect of 1 Surrey Street.

The Mayor advised that this matter will be discussed later in the meeting.

Ms Nonie Jekabsons, 6 Barton Parade, Bassendean

Is there something that can be done to deal with the contamination at the Bassendean fire station site.

The CEO advised that this matter is being dealt with by the State Government as the owners of the property.

2.2 Address by Members of the Public

It should be noted that public statements are not recorded in the minutes.

3.0 ATTENDANCES, APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE

Present

Councillors

Cr Renee McLennan, Mayor
Cr Bob Brown
Cr John Gangell
Cr Kathryn Hamilton
Cr Melissa Mykytiuk
Cr Sarah Quinton
Cr Jai Wilson

Officers

Mr Bob Jarvis, Chief Executive Officer
Mr Michael Costarella, Director Corporate Services
Mr Graeme Haggart, Director Community Development
Mr Simon Stewert-Dawkins, Director Operational Services
Mr Anthony Dowling, Director Strategic Planning
Mrs Amy Holmes, Minute Secretary

Public

Approximately eight members of the public were in attendance.

Press

One member of the press was in attendance.

Apologies

Mr Brian Reed, Manager Development Services

Leave of Absence

COUNCIL RESOLUTION – ITEM 3.0

OCM – 3/07/18 MOVED Cr McLennan, Seconded Cr Mykytiuk, that a Leave of Absence be granted for Cr John Gangell for 12-25 August 2018.
CARRIED UNANIMOUSLY 7/0

4.0 DEPUTATIONS

4.1 Dr Felicity Morel-Ednie Brown, Culture & Context Consultant, gave a deputation relating to 1 Surrey Street Stakeholder Workshop.

Cr Gangell left the Chamber at 7.45pm and returned at 7.46pm.

5.0 CONFIRMATION OF MINUTES

5.1 Ordinary Council Meeting held on 26 June 2018

COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 5.1(a)

OCM – 4/07/18 MOVED Cr Gangell, Seconded Cr Mykytiuk, that the minutes of the Ordinary Council Meeting held on 26 June 2018, be received.

CARRIED UNANIMOUSLY 7/0

COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 5.1(b)

OCM – 5/07/18 MOVED Cr Gangell, Seconded Cr Mykytiuk, that the minutes of the Ordinary Council Meeting held on 26 June 2018, be confirmed as a true record.

CARRIED UNANIMOUSLY 7/0

6.0 ANNOUNCEMENT BY THE PRESIDING PERSON WITHOUT DISCUSSION

The Mayor advised that a briefing session will be held by the WAPC next Monday in regards to the Ashfield Flats restoration project.

7.0 PETITIONS

Nil

8.0 DECLARATIONS OF INTEREST

Nil

9.0 BUSINESS DEFERRED FROM PREVIOUS MEETING

Nil

10.0 REPORTS

10.1 Adoption of Recommendations En Bloc

It was agreed that items 10.6, 10.8, 10.11, 10.17, 10.18 be removed from the en-bloc table and considered separately.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 10.1

OCM – 6/07/18 MOVED Cr Mykytiuk, Seconded Cr Brown, that Council adopts en bloc the following Officer recommendations contained in the Ordinary Council Meeting Agenda of 24 July 2018:

Item	Report
10.4	WALGA Requested Submission Regarding Stop Puppy Farming Consultation
10.9	Quarterly Report for Period Ended 30 June 2018
10.10	Sustainability Committee Meeting held on 3 July 2018
10.12	Access and Inclusion Committee Meeting held on 11 July 2018
10.13	Determinations Made by the Principal Building Surveyor
10.14	Determinations Made by Development Services
10.15	Accounts for Payment – June 2018
10.16	Use of the Common Seal

CARRIED UNANIMOUSLY 7/0

Council was then requested to consider the balance of the officer recommendations independently.

Item	Report
10.2	2018-2022 Corporate Business Plan
10.3	Adoption of the 2018/19 Draft Budget
10.5	Extension for the term of use of the Bassendean Seniors' and Community Centre Kitchen for the Community Kitchen Pilot Programme
10.6	Town of Bassendean Community Facilities and Ovals/Reserves Audit and Needs Assessment
10.7	RFT CO 072W 2017-18 Supply, Installation and Construction of Nature Based Playground at Mary Crescent Reserve
10.8	1 Surrey Street, Bassendean 2C Design – 4 July 2018 Stakeholder Workshop
10.11	Economic Development Committee Meeting held on 10 July 2018
10.17	Calendar for August 2018
10.18	Implementation of Council Resolutions
13.1	Sports Achievement Award

10.2 2018-2022 Corporate Business Plan (Ref - COMDEV/COMCONS/2 - Corporate Management Team)

APPLICATION

Council was required to adopt a Corporate Business Plan which has been prepared following discussion with Councillors at a workshops held in May and July 2018.

Cr Hamilton moved the officer recommendation with the removal of the Pickering Park project.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 10.2

OCM – 7/07/18 MOVED Cr Hamilton, Seconded Cr Gangell, that Council adopts the 2018-2022 Corporate Business Plan as attached to the Ordinary Council Meeting Agenda of 24 July 2018, **with the removal of the Pickering Park project.**

CARRIED BY AN ABSOLUTE MAJORITY 7/0

10.3 Adoption of the 2018/19 Draft Budget (Ref: FINM/BUGTG/1 - Mike Costarella, Director Corporate Services)

APPLICATION

Council was requested to adopt the 2018/19 Budget.

OFFICER RECOMMENDATION – ITEM 10.3

That:

1. Council sets a General Minimum Rate of \$1,095 for the year ending 30 June 2019;
2. Council sets a General Rate of 7.230 cents in the dollar upon the Gross Rental Valuation of each rateable property in the district for the period 1 July 2018 to 30 June 2019;
3. An ICT (Communication) Allowance of \$3,500 per annum for 2018/19 be paid quarterly in arrears to Councillors with their meeting fees;
4. Councillors' meeting fees of \$16,000 for 2018/19 be paid quarterly in arrears;
5. The Mayor's meeting fee of \$25,000 for 2018/19 be paid quarterly in arrears;

6. A Local Government Allowance of:
 - a) \$36,000 for 2018/19 be paid to the Mayor;
 - b) \$9,000 for 2018/19 be paid to the Deputy Mayor;
7. Council adopts the Fees and Charges included in the attachment to the 2018/19 draft Budget for the 2018/19 financial year;
8. Council approves:
 - a) A maximum administration fee of \$36 for ratepayers who elect to use the instalment payment option for their rates in the 2018/19 financial year;
 - b) An administration fee of \$36 be applied for those ratepayers who elect to use the “special payment arrangement”;
9. An interest charge of 5.5% on the balance of rate instalment monies for ratepayers who elect to use the instalment payment option for their rates in the 2018/19 financial year;
10. Council approves the amendments to the Reserve Funds in the 2018/19 Budget, as follows:
 - Roads and Drainage Infrastructure to Drainage Infrastructure;
 - HACC Asset Replacement to HACC Reserve (Purpose – for providing funding for support of Community Care Programs for Seniors & Disability Services);
 - Aged Persons Housing Reserve to HRV Aged Care Reserve – (Purpose -To accrue funds to provide for the operational deficit refurbishment & capital expenses for HRV); and
 - Bus Shelter Reserve Fund(Purpose for the installation and replacement of bus shelters within the Town);
11. Council approves the transfers to and from Reserve in the draft 2018/19 Budget;
12. Council sets the following dates as the due dates for payment of rates by instalments:

The rates can be paid either in full by 14 September 2018 or by 4 or 2 each instalments on the following dates (estimated only):

- First Instalment – 14 September 2018;
- Second Instalment – 16 November 2018;
- Third Instalment – 18 January 2019; and
- Fourth Instalment -22 March 2019.

13. A late payment interest rate be set in 2018/19 in accordance with the provision of Section 6.51(1) of the Local Government Act (1995) and the Local Government (Financial Management) Regulations No. 70, at 10%;
14. A late payment interest rate be set in 2018/19 in accordance with the provision of Section 6.13(1) of the Local Government Act (1995) at 10%;
15. Council adopts the Prizes for the 2018/19 financial year;
16. Council adopts the 2018/19 Budget for the year ending 30 June 2019, as attached to the Ordinary Council Agenda of 24 July 2018; with the following amendments:
 - Water Fountain-Mary Cres Reserve \$7,000
 - Employment of Arborist or Urban Forest Officer (Feb – June 2019) \$21,800
 - Parking Fees- Australia Day (\$3,000)
 - Consultation strategic planning \$10,000
 - Pickering Park Boat Ramp (\$23,000)
 - Exclude the Rates Incentive (\$5,000)
 - AB1806- Depot Gate Security (\$8,500)
 - Kelly Park Lighting \$32,500
 - Reduction in Insurance (\$30,000)
17. Seeking Ministerial Approval to utilise Cash in Lieu funds of \$32,500 for the Lighting of Kelly Park
18. Council adopts a materiality threshold of \$5,000 or 10%, whichever is the greater, for the 2018/19 financial period, in accordance with Local Government (Financial Management) Regulation 34(5).
19. Amends the Corporate Structure to include the following positions for the 2018/19 financial year:
 - Human Resources Assistant;
 - Executive Assistant – Directors;
 - Child Care Educator – Bassendean;
 - Child Care Educator – Ashfield;
 - Community Support Workers, Senior Community Support Workers, Client Support Coordinator - No additional cost;
 - Recycling & Waste Coordinator; and
 - Environmental Health Officer.

Cr Hamilton left the Chamber at 8.30pm and returned at 8.31pm.

Cr Mykytiuk moved an amendment to Point 4 of the officer recommendation.

COUNCIL RESOLUTION – ITEM 10.3(a)

OCM – 8/07/18 MOVED Cr Mykytiuk, Seconded Cr Quinton, that Point 4 of the officer recommendation be amended as follows:

4. Councillors' meeting fees of **\$16,205, being the maximum allowable** for 2018/19 be paid quarterly in arrears;

LOST 2/5

Crs Mykytiuk & Quinton voted in favour of the motion. Crs . McLennan, Brown, Gangell, Hamilton & Wilson voted against the motion.

Cr Mykytiuk moved that Point 5 be amended as follows:

5. *The Mayor's meeting fee of **the maximum allowable** for 2018/19 be paid quarterly in arrears;*

LAPSED FOR WANT OF A SECONDER

Cr Mykytiuk moved that Point 6 be amended as follows:

6. *A Local Government Allowance of:*
a) ***The maximum allowable** for 2018/19 be paid to the Mayor;*
b) *\$9,000 for 2018/19 be paid to the Deputy Mayor;*

LAPSED FOR WANT OF A SECONDER

Cr Mykytiuk moved an amendment to Point 16 of the officer recommendation.

COUNCIL RESOLUTION – ITEM 10.3(b)

OCM – 9/07/18 MOVED Cr Mykytiuk, Seconded Cr Wilson, that Point 16 be amended to include:

- Bindaring Park Hydrology Study \$10,000
CARRIED 5/2

Crs Mykytiuk, Wilson, McLennan, Hamilton & Quinton voted in favour of the motion. Crs Brown & Gangell voted against the motion.

Cr Hamilton moved an amendment to Point 16 of the officer recommendation.

COUNCIL RESOLUTION – ITEM 10.3(c)

OCM – 10/07/18 MOVED Cr Hamilton, Seconded Cr Brown, that the following item be deleted from Point 16:

- Pickering Park Boat Ramp \$23,000
CARRIED UNANIMOUSLY 7/0

Cr Hamilton moved that a Point 20 be added to the officer recommendation.

COUNCIL RESOLUTION – ITEM 10.3(d)

OCM – 11/07/18 MOVED Cr Hamilton, Seconded Crs Mykytiuk & Wilson, that a Point 20 be added:

20. That in relation to the Pickering Park Boat Ramp, Council revokes its previous decision OCM–7/02/17, which reads:

“MOVED Cr Pule, Seconded Cr Brown, that Council notes, if funding for the design of the Pickering Park boat ramp and floating jetty is successful and receipt of the grant, funding of \$22,500 for this project be included in the draft 2017-18 Operating Budget for Council’s consideration”.

CARRIED UNANIMOUSLY 7/0

Town staff will write to the Department of Transport to advise that, due to other funding priorities, at this time the Town of Bassendean wishes to withdraw from the Pickering Park Boat Ramp and Jetty Planning study.

Cr McLennan left the Chamber at 9.06pm and returned at 9.08pm.

Cr Hamilton moved an amendment to the officer recommendation.

COUNCIL RESOLUTION – ITEM 10.3(e)

OCM – 12/07/18 MOVED Cr Hamilton, Seconded Cr Wilson, that funding for the Festival of Business be reduced to \$20,000.

CARRIED 4/3

Crs Hamilton, Wilson, Brown & Quinton voted in favour of the motion. Crs McLennan, Gangell & Mykytiuk voted against the motion.

Cr Hamilton moved that fees and charges for vehicle impounding and administration fees, vehicle towing fee and vehicle reclaim fee be increased by 10%.

LAPSED FOR WANT OF A SECONDER

Cr Gangell moved an amendment to Point 16 of the officer recommendation.

COUNCIL RESOLUTION – ITEM 10.3(f)

OCM – 13/07/18 MOVED Cr Gangell, Seconded Cr Wilson, that the following item be deleted from Point 16:

- Parking Fees - Australia Day \$3,000
CARRIED 5/2

Crs Gangell, Wilson, McLennan, Brown & Quinton voted in favour of the motion. Crs Hamilton & Mykytiuk voted against the motion.

Cr McLennan moved an amendment to the officer recommendation.

COUNCIL RESOLUTION – ITEM 10.3(g)

OCM – 14/07/18 MOVED Cr McLennan, Seconded Cr Wilson, that planting of trees be increased from 500 to 600 trees, with the location of the additional 100 tree species to be determined by Council.
CARRIED UNANIMOUSLY 7/0

Cr Quinton moved an amendment to the officer recommendation.

COUNCIL RESOLUTION – ITEM 10.3(h)

OCM – 15/07/18 MOVED Cr Quinton, Seconded Cr Wilson, that a Tree Reserve Fund be established and any unspent funds from the tree planting be placed in this Reserve Fund.
CARRIED BY AN ABSOLUTE MAJORITY 7/0

The officer recommendation, with amendments as shown in bold, was moved by Cr Gangell.

COUNCIL RESOLUTION – ITEM 10.3

OCM – 16/07/18 MOVED Cr Gangell, Seconded Cr Wilson, that:

1. Council sets a General Minimum Rate of \$1,095 for the year ending 30 June 2019;
2. Council sets a General Rate of 7.230 cents in the dollar upon the Gross Rental Valuation of each rateable property in the district for the period 1 July 2018 to 30 June 2019;
3. An ICT (Communication) Allowance of \$3,500 per annum) for 2018/19 be paid quarterly in arrears to Councillors with their meeting fees;
4. Councillors' meeting fees of \$16,000 for 2018/19 be paid quarterly in arrears;
5. The Mayor's meeting fee of \$25,000 for 2018/19 be paid quarterly in arrears;
6. A Local Government Allowance of:
 - a) \$36,000 for 2018/19 be paid to the Mayor;
 - b) \$9,000 for 2018/19 be paid to the Deputy Mayor;
7. Council adopts the Fees and Charges included in the attachment to the 2018/19 draft Budget for the 2018/19 financial year;
8. Council approves:
 - a) A maximum administration fee of \$36 for ratepayers who elect to use the instalment payment option for their rates in the 2018/19 financial year;
 - b) An administration fee of \$36 be applied for those ratepayers who elect to use the "special payment arrangement";
9. An interest charge of 5.5% on the balance of rate instalment monies for ratepayers who elect to use the instalment payment option for their rates in the 2018/19 financial year;

10. Council approves the amendments to the Reserve Funds in the 2018/19 Budget, as follows:

- Roads and Drainage Infrastructure to Drainage Infrastructure;
- HACC Asset Replacement to HACC Reserve (Purpose – for providing funding for support of Community Care Programs for Seniors & Disability Services);
- Aged Persons Housing Reserve to HRV Aged Care Reserve – (Purpose -To accrue funds to provide for the operational deficit refurbishment & capital expenses for HRV); and
- Bus Shelter Reserve Fund(Purpose for the installation and replacement of bus shelters within the Town);

11. Council approves the transfers to and from Reserve in the draft 2018/19 Budget;

12. Council sets the following dates as the due dates for payment of rates by instalments:

The rates can be paid either in full by 14 September 2018 or by 4 or 2 each instalments on the following dates (estimated only):

- First Instalment – 14 September 2018;
- Second Instalment – 16 November 2018;
- Third Instalment – 18 January 2019; and
- Fourth Instalment -22 March 2019;

13. A late payment interest rate be set in 2018/19 in accordance with the provision of Section 6.51(1) of the Local Government Act (1995) and the Local Government (Financial Management) Regulations No. 70, at 10%;

14. A late payment interest rate be set in 2018/19 in accordance with the provision of Section 6.13(1) of the Local Government Act (1995) at 10%;

15. Council adopts the Prizes for the 2018/19 financial year;

16. Council adopts the 2018/19 Budget for the year ending 30 June 2019, as attached to the Ordinary Council Agenda of 24 July 2018; with the following addition shown in bold:
 - Water Fountain - Mary Cres Reserve (\$7,000)
 - Employment of Arborist or Urban Forest Officer (Feb – June 2019) (\$21,800)
 - Consultation strategic planning (\$10,000)
 - Exclude the Rates Incentive \$5,000
 - AB1806- Depot Gate Security \$8,500
 - Kelly Park Lighting (\$32,500)
 - Reduction in Insurance \$30,000
 - **Bindaring Park Hydrology Study \$10,000**
17. Council seeks Ministerial Approval to utilise Cash in Lieu funds of \$32,500 for the lighting of Kelly Park;
18. Council adopts a materiality threshold of \$5,000 or 10%, whichever is the greater, for the 2018/19 financial period, in accordance with Local Government (Financial Management) Regulation 34(5);
19. Council amends the Corporate Structure to include the following positions for the 2018/19 financial year:
 - Human Resources Assistant;
 - Executive Assistant – Directors;
 - Child Care Educator – Bassendean;
 - Child Care Educator – Ashfield;
 - Community Support Workers, Senior Community Support Workers, Client Support Coordinator - No additional cost;
 - Recycling & Waste Coordinator; and
 - Environmental Health Officer;
20. **In relation to the Pickering Park Boat Ramp, Council revokes its previous decision OCM-7/02/17, which reads:**

“MOVED Cr Pule, Seconded Cr Brown, that Council notes, if funding for the design of the Pickering Park boat ramp and floating jetty is successful and receipt of the grant, funding of \$22,500 for this project be included in the draft 2017-18 Operating Budget for Council’s consideration”;
21. **Funding for the Festival of Business be reduced to \$20,000;**

22. Planting of trees be increased from 500 to 600 trees, with the location of the additional 100 tree species to be determined by Council; and

23. A Tree Reserve Fund be established and any unspent funds from the tree planting be placed in this Reserve Fund.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

COUNCIL RESOLUTION

MOVED Cr Mykytiuk, Seconded Cr Wilson, that the meeting adjourn for a short break, the time being 9.37pm.

CARRIED UNANIMOUSLY 7/0

COUNCIL RESOLUTION

MOVED Cr Mykytiuk, Seconded Cr Wilson, that the meeting resume, the time being 9.42pm.

CARRIED UNANIMOUSLY 7/0

10.4 WALGA Requested Submission Regarding Stop Puppy Farming Consultation (Ref: LAWE/REGSTN/1 - Sharna Merritt, Senior Ranger)

APPLICATION

The purpose of this report was to request Council to endorse the Town's submission to WALGA in relation to the Department of Local Government, Sport and Cultural Industries Community Consultation Paper relating to the Stop Puppy Farming initiative.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION —
ITEM 10.4

OCM – 17/07/18 MOVED Cr Mykytiuk, Seconded Cr Brown, that Council endorses the officer prepared submission to WALGA's Consultation Paper in relation to the Stop Puppy Farming initiative of the Department of Local Government, Sport and Cultural Industries.

CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION –
OCM-6/07/18 7/0

10.5 Extension for the term of use of the Bassendean Seniors' and Community Centre Kitchen for the Community Kitchen Pilot Programme (Ref COUP/USAGE/7) – Salvatore Siciliano, Manager Recreation and Culture

APPLICATION

For Council to consider an extension for the use of the Bassendean Seniors' and Community Centre Kitchen for the Community Kitchen Pilot Programme.

Cr Hamilton foreshadowed an amendment to Point 1c) and Point 1d), as follows, should the officer recommendation not be passed:

- c. The facility be made available to Mr Grau for one day per week, with additional days being made available **to a total of sixteen free of charge hours per week** with the approval of the CEO and **that any additional hours over and above sixteen hours per week be subject to the standard hourly rate applicable for venue hire;***
- d. Requests the applicant to work with officers of the Town to deliver an activity and/or service at no cost **at a minimum of once every three months**, for the benefit of the community in return for using the premises at no charge;*

Cr Gangell moved the officer recommendation.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 10.5

OCM – 18/07/18 MOVED Cr Gangell, Seconded Cr Mykytiuk, that Council:

1. Agrees to extend the use of the Bassendean Seniors' and Community Centre Kitchen for an additional 12 month period expiring on 30 June 2019;
2. Authorises the CEO to enter into an agreement with Michael Grau for the non-exclusive use of the facility until 30 June 2019 and include the following conditions:
 - a. Requests the Applicant to indemnify Council from any liability and provide a copy of their current insurance certificate of currency;

- b. Grants permission for the Applicant to use their own equipment on the premises subject to being certified by a qualified electrician and that the Applicant be instructed to comply with the requirements of the Occupation Health and Safety Act;
- c. The facility be made available to Mr Grau for one day per week, with additional days being made available with the approval of the CEO;
- d. Requests the applicant to work with Officers of the Town to deliver an activity and/or service at no cost for the benefit of the community in return for using the premises at no charge;
- e. Requests the Applicant to provide an evaluation report to Officers in the first instance by 1 March 2019; and
- f. Provide no less than 4 weeks notice in writing to the applicant should Council choose to discontinue the trial prior to 30 June 2019. The user/s of the community kitchen will be required to remove and make good any alterations that the user has made to the premises during the agreement period.

CARRIED BY AN ABSOLUTE MAJORITY 6/1

Crs Gangell, Mykytiuk, McLennan, Brown, Quinton & Wilson voted in favour of the motion. Cr Hamilton voted against the motion.

10.6 Town of Bassendean Community Facilities and Ovals/Reserves Audit and Needs Assessment (Ref: COUP/TENDNG/66 – Salvatore Siciliano, Manager Recreation and Culture and Tim Dayman, Recreation Development Officer)

PURPOSE

The purpose of this report was for Council to endorse the Community Facilities & Oval/Reserve Audit and Needs Assessment as a guiding document and resource for future facility planning in the Town of Bassendean

Cr Hamilton moved the officer recommendation with the addition of a Point 4, as shown in bold.

**COUNCIL RESOLUTION/OFFICER RECOMMENDATION –
ITEM 10.6**

OCM – 19/07/18 MOVED Cr Hamilton, Seconded Cr Wilson, that:

1. Council receives the final Community Facilities, Ovals/Reserves Audit and Needs Assessment provided in July 2018 as attached to the Ordinary Council Agenda of 24 July 2018;
2. Council endorses the final Community Facilities, Ovals/Reserves Audit and Needs Assessment provided in July 2018 as a guiding document only and resource for future facility planning within the Town of Bassendean;
3. Council lists the following projects from the final Community Facilities, Ovals and Reserves Audit and Needs Assessment for consideration in the draft 2018/2019 Budget:
 - Master Plan Bic Reserve - \$20,000;
 - Master Plan Jubilee Reserve - \$20,000; and
 - Active Reserve Lighting Audit - \$20,000;
4. **The Community Facilities, Ovals and Reserves Audit and Needs Assessment be reviewed annually by the Assets Committee, prior to the creation of the Draft Budget and that the Assets Committee provide recommendations to Council in respect to what projects (if any) from this document may be included for consideration in the Draft Budget prior to their implementation.**

CARRIED 5/2

Crs Hamilton, Wilson, McLennan, Mykytiuk & Quinton voted in favour of the motion. Crs Brown & Gangell voted against the motion.

10.7 RFT CO 072W 2017-18 Supply, Installation and Construction of Nature Based Playground at Mary Crescent Reserve (PARE/TENDNG/65 - Tim Dayman, Recreation Development Officer and Graeme Haggart, Director Community Development)

APPLICATION

The purpose of this report was to advise Council that there were no compliant tenders received for RFT CO 072W 2017-18 - Supply, Installation and Construction of Nature Based Playground at Mary Crescent Reserve.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 10.7

OCM – 20/07/18 MOVED Cr Mykytiuk, Seconded Cr Quinton, that Council:

1. Notes that no compliant tenders were received for RFT CO 072W 2017-18 - Supply, Installation and Construction of Nature Based Playground at Mary Crescent Reserve; and
2. Approves the public advertising of a tender for the Supply, Installation and Construction of Nature Based Playground at Mary Crescent Reserve.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

10.8 1 Surrey Street, Bassendean 2C Design – 4 July 2018 Stakeholder Workshop (Ref: COMDEV/TENDNG/10 - Director Operational Services, Simon Stewert-Dawkins)

APPLICATION

The purpose of this report was to submit the Culture & Context consultant's report on the 4th July 2018 Stakeholder Workshop and to seek Council's direction.

Cr Hamilton foreshadowed an amendment to Point 4 as follows, should the officer recommendation not be passed:

c) Scale back some aspects of the 2c design to achieve a reduction in overall proposed expenditure.

Cr Gangell moved the officer recommendation.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION –
ITEM 10.8

OCM – 21/07/18 MOVED Cr Gangell, Seconded Cr Mykytiuk, that Council:

1. Receives Culture & Context report attached to the Ordinary Council Agenda of 24 July 2018;
2. Accepts the 4 July 2018 support of the State Heritage Office, Bassendean Historical Society Inc, National Trust of Australia (WA) and Royal Western Australian Historical Society Inc representatives for their endorsed support of the change of use on the following basis:

“The Residence: its primacy of use is for interpretation, including passive use of the spaces for compatible purposes”

3. Acknowledges that compromise by the Representative Organisations has been made to allow the Town to move forward to secure the future of these heritage buildings;
4. Requests SIA Architects Pty Ltd to revise the 1 Surrey Street 2C design to:
 - a) Achieve a waiting room, child health clinic and community office within the proposed new Community Space, as outline in Appendix 4 “Indicative changes” section of the Culture & Context report attached to the 24 July 2018 Ordinary Council meeting agenda;
 - b) Investigate the opportunity to provide a suitable sized storage area adjacent to the kitchen or other suitable area, for the storage of tables/chairs and other incidentals, so that the useable floor area of the community meeting space can be maximised;
5. Writes to Lotterywest regarding Grant 421010236 to advise that:
 - a) State Heritage Office, Bassendean Historical Society Inc, National Trust of Australia (WA) and Royal Western Australian Historical Society Inc representatives endorsed supporting the change of use for the revised 2C design for the Residency conditional that its primacy of use is for interpretation, including passive use of the spaces for compatible purposes;

- b) Council requests an extension from April 2019 to October 2019 for the initial claim to be submitted to provide additional time to undertake the required planning, statutory approvals and tendering process to appoint the heritage builder;
6. Subsequent to receipt of Lotterywest funding approval, review the "Creative Spaces" Pensioner Guard Cottage Site Interpretation Plan – exhibition layout plan for the Residence — to assess passive use of the space for purposes compatible with interpretation.

CARRIED UNANIMOUSLY 7/0

10.9 Quarterly Report for Period Ended 30 June 2018 (Ref: FINM/AUD/1 – Bob Jarvis, Chief Executive Officer)

APPLICATION

The purpose of this report was for Council to receive the Quarterly Report for the period ended 30 June 2018.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 10.9

OCM – 22/07/18 MOVED Cr Mykytiuk, Seconded Cr Brown, that Council receives the Quarterly Report for the quarter ended 30 June 2018.

CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION – OCM-6/07/18 7/0

10.10 Sustainability Committee Meeting held on 3 July 2018 (Ref: GOVN/CCL/MEET/33 – Simon Stewert-Dawkins, Director Operational Services)

APPLICATION

The purpose of this report was for Council to receive the report on a meeting of the Sustainability Committee held on 3 July 2018, and adopt the following recommendation from the Committee:

- SC – 1/07/18: Sustainability Initiatives updates

COUNCIL RESOLUTION/COMMITTEE RECOMMENDATION
– ITEM 10.10

OCM – 23/07/18 MOVED Cr Mykytiuk, Seconded Cr Brown, that Council:

1. Uses \$5,000 of the \$10,000 Community education funding listed in the draft 2018-19 Budget for Switch Your Thinking program; and
2. Receives the report on the meeting of the Sustainability Committee held on 3 July 2018.

CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION –
OCM-6/07/18 7/0

10.11 Economic Development Committee Meeting held on 10 July 2018 (Ref: GOVN/CCLMEET/13 – William Barry, Senior Economic Development Officer)

APPLICATION

The purpose of the report was for Council to receive the report on a meeting of the Economic Development Committee held on 10 July, 2018, and adopt the following recommendations from the Committee:

- EDC - 1/07/18: Smart Busy Program for Business
- EDC - 2/07/18: Economic Development Officer's Activity Report

COUNCIL RESOLUTION/COMMITTEE RECOMMENDATION
– ITEM 10.11

OCM – 24/07/18 MOVED Cr Mykytiuk, Seconded Cr Gangell, that Council:

1. Endorses the implementation of the Smart Busy Program for Business to boost local entrepreneurship and commercial endeavours; and
2. Receives the report on a meeting of the Economic Development Committee held on 10 July 2018.

CARRIED UNANIMOUSLY 7/0

10.12 Access and Inclusion Committee Meeting held on 11 July 2018 (Ref: GOVN/CCLMEET/16 – Graeme Haggart, Director Community Development)

APPLICATION

The purpose of the report was for Council to receive the report on Access and Inclusion Committee meeting scheduled to meet on 11 July 2018, which did not achieve a quorum.

COUNCIL RESOLUTION/COMMITTEE RECOMMENDATION
— ITEM 10.12

OCM – 25/07/18 MOVED Cr Mykytiuk, Seconded Cr Brown, that the:

1. Resignations of Community Members to the Committee, Darren Taylor and Terri Aldridge be accepted;
2. Town advertises to fill the casual vacancies on the Access and Inclusion Committee for the 2017-19 term; and
3. Report on a meeting of the Access and Inclusion Committee held on 11 July 2018, be received.

CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION –
OCM-6/07/18 7/0

10.13 Determinations Made by the Principal Building Surveyor Ref: LUAP/PROCED/1 – Kallan Short, Principal Building Surveyor)

COUNCIL RESOLUTION/OFFICER RECOMMENDATION –
ITEM 10.13

OCM – 26/07/18 MOVED Cr Mykytiuk, Seconded Cr Brown, that Council notes the decisions made under delegated authority by the Principal Building Surveyor.

CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION –
OCM-6/07/18 7/0

10.14 Determinations Made by Development Services (Ref: LUAP/PROCED/1 – Christian Buttle, Development Services)

COUNCIL RESOLUTION/OFFICER RECOMMENDATION –
ITEM 10.14

OCM – 27/07/18 MOVED Cr Mykytiuk, Seconded Cr Brown, that Council notes the decisions made under delegated authority by the Manager Development Services.
CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION –
OCM-6/07/18 7/0

10.15 Accounts for Payment – June 2018 (Ref: FINM/CREDTS/4 – Ken Lapham, Manager Corporate Services)

APPLICATION

The purpose of this report was for Council to receive the Accounts for Payment in accordance with Regulation 13 (3) of the Local Government (Financial Management) Regulations 1996.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION -
ITEM 10.15

OCM – 28/07/18 MOVED Cr Mykytiuk, Seconded Cr Brown, that in accordance with Regulation 13(3) Local Government (Financial Management Regulations 1996) the List of Accounts paid for June 2018 be received.
CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION –
OCM-6/07/18 7/0

10.16 Use of the Common Seal (Ref: INFM/INTPROP/1 – Sue Perkins – Executive Assistant)

COUNCIL RESOLUTION/OFFICER RECOMMENDATION –
ITEM 10.16

OCM – 29/07/18 MOVED Cr Mykytiuk, Seconded Cr Brown, that Council notes the affixing of the Common Seal to the documents listed in the Ordinary Council Meeting Agenda of 24 July 2018.
CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION –
OCM-6/07/18 7/0

10.17 Calendar for August 2018 (Ref: Sue Perkins, Executive Assistant)

COUNCIL RESOLUTION/OFFICER RECOMMENDATION - ITEM 10.17

OCM – 30/07/18 MOVED Cr McLennan, Seconded Cr Quinton, that the Calendar for August 2018 be adopted, with the addition of:

- **WALGA AGM - 1 August 2018**

CARRIED UNANIMOUSLY 7/0

10.18 Implementation of Council Resolutions (Ref: GOVN/CCLMEET/1 – Sue Perkins)

COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 10.18

OCM – 31/07/18 MOVED Cr Hamilton, Seconded Cr McLennan, that the outstanding Council resolutions detailed in the table listed in the Ordinary Council Meeting Agenda of 24 July 2018 be deleted from the Implementation of Council Resolutions list, **excluding items ROC 18/60873 and ROC 18/62198.**

CARRIED UNANIMOUSLY 7/0

11.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12.0 ANNOUNCEMENTS OF NOTICES OF MOTION FOR THE NEXT MEETING

Nil

13.0 CONFIDENTIAL BUSINESS

COUNCIL RESOLUTION – ITEM 13.0(a)

OCM – 32/07/18 MOVED Cr Mykytiuk, Seconded Cr Hamilton, that the meeting go behind closed doors in accordance with Section 5.23 of the Local Government Act 1995, the time being 10.13pm.

CARRIED UNANIMOUSLY 7/0

All members of the public vacated the Chamber, the time being 10.13pm.

13.1 Sports Achievement Award (Ref: COMR/AWADP/4 – Tim Dayman, Recreation Development Officer)

This report was discussed with members of the public excluded under Section 5.23 (2) (b) of the Local Government Act, In order to maintain the confidentiality of the names of the nominees.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 13.1

OCM – 33/07/17 MOVED Cr Mykytiuk, Seconded Cr Brown, that:

1. Council awards the Town of Bassendean Sports Achievement Award – Senior Category, to the nominee shown in the Confidential Report attached to the Ordinary Council Agenda of 24 July 2018;
2. Council presents the Sports Achievement Award at the 28 August 2018 Ordinary Council Meeting; and
3. The report and name of the recipient of the Award remain confidential until after the Award is presented.

CARRIED UNANIMOUSLY 7/0

COUNCIL RESOLUTION – ITEM 13.0(b)

OCM – 34/07/17 MOVED Cr Quinton, Seconded Cr Hamilton, that the meeting come from behind closed doors, the time being 10.14pm.

CARRIED UNANIMOUSLY 7/0

As no members of the public returned to the Chamber, the reading aloud of the motions passed behind closed doors was dispensed with.

14.0 CLOSURE

The next Briefing Session will be held on Tuesday 21 August 2018 commencing at 7.00pm.

The next Ordinary Council Meeting will be held on Tuesday 28 August 2018 commencing at 7.00pm.

There being no further business, the Presiding Member declared the meeting closed, the time being 10.14pm.