

TOWN OF BASSENDEAN
NOTICE OF MEETING OF THE
ACCESS AND INCLUSION ADVISORY COMMITTEE

Dear Committee Member

A meeting of the Access and Inclusion Advisory Committee will be held in the Council Chamber, 48 Old Perth Road, Bassendean, on Wednesday 10 May 2017, commencing at 10.00am.

Mr Bob Jarvis
CHIEF EXECUTIVE OFFICER

5 May 2017

A G E N D A

1.0 **DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

Acknowledgement of Country

The Town of Bassendean acknowledges the Nyoongar People as the traditional custodians of the land on which we gather to conduct this meeting, and pays its respects to their Elders, both past and present.

2.0 **PUBLIC QUESTION TIME AND ADDRESS BY MEMBERS OF THE PUBLIC**

Members of the public who wish to do so may ask questions and address the Committee at this point in the agenda.

3.0 ATTENDANCES, APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE

4.0 DEPUTATIONS

5.0 CONFIRMATION OF MINUTES

5.1 Minutes of meeting held on 1 March 2017

OFFICER RECOMMENDATION – ITEM 5.1

That the minutes of the Access and Inclusion Advisory Committee meeting held on 1 March 2017, be confirmed as a true record.

6.0 ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

7.0 DECLARATIONS OF INTEREST

8.0 BUSINESS DEFERRED FROM PREVIOUS MEETING

9.0 REPORTS

9.1 DAIP Action Plan Implementation

Ordinarily, the agenda would be accompanied by a report detailing the DAIP actioned implemented since the previous meeting.

OFFICER RECOMMENDATION – ITEM 9.1

That the Committee notes that a DAIP Action Plan Implementation Update report was not provided, as there is no known new implementation initiatives commenced since the last meeting.

9.2 Seniors & Disability Services Business Unit Update

The Manager Seniors and Disability Services provided the following update report on the Business Unit activity:

Workforce Update

- One Home and Garden Maintenance Officer position is vacant and will be replaced in due course.

Home Care Packages (HCP)

- We are at 27 packages all up; 2 level 4 and 25 level 2. We will be commencing another 2 new level 4 clients soon. They are currently brokered clients with other providers and want to transfer to us, which is testament to our standing in the community.

Home and Community Care (HACC)

- We have completed the HACC acquittal for the 2015/2016 Growth Funding Application and waiting sign off.

NDIS

- The Town's online registration has been completed and we have approval to undertake services requested. We are now looking and finding our way around fully implementing our new program.

Hyde Retirement Village

- Nothing to report

Brokerage

- We are starting to see brokerage partner organisations make moves towards taking client services on directly, so we may start losing clients with increased competition. At the moment, we are starting to experience this in reverse. They are wanting to transfer over to us.

New Client Management Software

- Data migration is ongoing. Still using CareAssist alongside TRACCS to ensure we still have a full set of financials on one system to complete acquittals. CareAssist will be decommissioned on 1 July 2017 and only used to look up old file notes if required.
- A mobile phone has been purchased to trail the software in the field.

Vehicles

- The two Imax (Home and Garden Maintenance) vehicles have been fitted with barriers to keep fumes away from the drivers, as there were some health issues relating to this.

OFFICER RECOMMENDATION – ITEM 9.2

That the report on the Seniors and Disability Services Business Unit activity, be received.

9.3 Annual Report

The Annual Report to the Disability Services Commission is now made electronically.

Note that the report is due by 30 June.

A copy of the annual report will be presented to the next meeting of the DAIC.

OFFICER RECOMMENDATION – ITEM 9.3

That the discussion on the DAIP Annual Report to DSC be received.

9.4 The National Disability Insurance Scheme in WA Conversation

The Disability Services Commission promoted that they are seeking expressions of interest from people with disability, families and carers to attend a conversation event to be held on Friday, 9 June and Saturday, 10 June 2017.

The two-day National Disability Insurance Scheme in WA Conversation event is being hosted by the Disability Services Commission in partnership with the Disability Coalition, a collection of advocacy organisations, consumer representative groups and peak bodies in the disability and mental health sectors and will be independently facilitated.

DSC advises that it is “important to us that a wide range of people from across the State and with different disabilities attend the event. People with disability, their families and carers are invited to register their interest to attend, whether they access NDIS supports or not.”

Registrations to express your interest to attend will close on 18 May 2017.

Online:

<http://www.disability.wa.gov.au/events-dsc/events/events-2017/may1/the-ndis-in-wa-conversation/>

Phone: 9426 9337 (TTY 133 677)

Email: NDISinWA.Conversation@dsc.wa.gov.au

Post: The NDIS in WA Conversation c/o PO Box 494,
West Perth WA 6872

People are also encouraged to provide additional ideas, comments or feedback about the topics for discussion by phone, in person, email, or by completing the survey at <https://www.surveymonkey.com/r/NDISinWA>.

OFFICER RECOMMENDATION – ITEM 9.4

That the information on the National Disability Insurance Scheme in WA Conversation be received.

9.5 Items Raised at the Last Meeting

This item is retained as a standing item and allows Committee members to raise items of importance that have not otherwise been dealt with at the meeting.

9.6 Accessible Voting for Eligible Electors

At the last meeting, the Director was asked to contact the Electoral Commission to express the Committee's concern for the lack of wheelchair access at the Ashfield Primary School polling place, used for the State and Federal Elections.

The Director contacted the Commission and spoke with the District Polling Place Manager for the area included in the Town. Advice received was that not all polling places have universal access and that this is often linked to the age of the facility being offered for the purpose. The Commission advertises polling places that are deemed accessible. In the Town's case, that includes Bassendean Primary School and Eden Hill Primary School. Nevertheless, it was advised that the Polling Place Supervisor should offer assistance as required.

The District Polling Place Manager was disappointed that access to the polling place was denied, given the exit door is accessible. He offered to raise this with the Polling Place Supervisor to avoid reoccurrence.

Advice was provided to the Commission that iVote was both simple and easy to navigate. This was acknowledged and was to be passed on.

OFFICER RECOMMENDATION – ITEM 9.6

That the Other Committee Business items raised by members be received.

10.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

11.0 ANNOUNCEMENTS OF NOTICES OF MOTION FOR THE NEXT MEETING

12.0 CONFIDENTIAL BUSINESS

13.0 CLOSURE

The next meeting is to be held on Wednesday, 5 July 2017, commencing at 10.00am.