

# TOWN OF BASSENDEAN

## MINUTES

### ORDINARY COUNCIL MEETING

HELD IN THE COUNCIL CHAMBER, 48 OLD PERTH ROAD, BASSENDEAN

**ON TUESDAY 27 JUNE 2017 AT 7.00PM**

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#### **1.0 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

The Presiding Member declared the meeting open, welcomed all those in attendance and acknowledged the past and present traditional owners and custodians of the land on which the meeting was being held.

#### **Sports Achievement Awards**

The Mayor presented Sports Achievement Awards to Harry Gordon and Toby Digney.

#### **2.0 PUBLIC QUESTION TIME & ADDRESS BY MEMBERS OF THE PUBLIC**

##### **2.1 Questions Taken on Notice**

Mrs Jane Bremmer

At the 23 May 2017, Ordinary Council Meeting, Mrs Jane Bremmer raised a question during Public Question Time concerning the intended use of Turfmaster in the future.

The following response has been provided by the Director Operational Services to Mrs Bremmer:

*“In accordance with contract RFQ CO 275 14-15 Provision of Chemical Spraying, Council previously appointed Turfmaster to treat footpaths and kerb lines etc. However, in April 2016 Council (OCM 12/04/16) resolved to suspend the use of Glyphosate herbicides on hard surfaces, and at the May 2017 Ordinary Council Meeting, Council (OCM – 8/05/17) resolved in part, to uphold the suspension of the use of glyphosate on hard surfaces in the urban environment.*”

*As a result, Council Officers wrote to Turfmaster on 9 June 2017, advising them of the resolution to uphold the suspension of use of glyphosate to treat weeds that emerged from footpaths and kerb lines.*

*I trust this information with response to your questions, will be of assistance to you.”*

Mr Don Yates

At the 23 May 2017, Ordinary Council Meeting, Mr Don Yates raised the questions during Public Question Time and the CEO has provided the following response:

*“I refer to the unconfirmed minutes of the Ordinary Council Meeting of the 23 May 2017 which provide the summary of the questions you asked at that meeting and that a response would be provided to you, as follows:*

*You referred to the Strategic Community Plan and asked if the Council is being open and inclusive by refusing to allow a powerpoint presentation.*

*A: This was the ruling of the Presiding Officer*

*You asked if after tonight’s meeting will it be possible for the public to ask questions at an Audit and Risk Management Committee meeting.*

*A: This question has been asked of staff on a number of occasions and you have received written replies on each occasion.*

*You asked if the Town will examine the cost saving benefits of a GPS managed car fleet.*

*A: The Town leases its vehicles and does not intend to pay for the installation of GPS on those vehicles. You will be aware that Council has already resolved not to install GPS systems in its vehicles. A portable GPS and duress alarm system is being supplied to Rangers for safety purposes.*

*You asked if the report on the Tonkin Cell has been completed.*

*A: The report on the Tonkin Park Containment Cell has not been completed as yet. It has been established that the owners of the land are in the early process of investigating the feasibility of removing the containment cell to return the 4.5 hectare parcel of land to Commercial and Industrial use. The Town's officers still need to examine the results of the groundwater monitoring for the site."*

## **2.2 Public Question Time**

Ms Kathryn Hamilton, 53 Broadway Street, Bassendean

Ms Hamilton asked how long it takes for reports to be returned to Council for motions that have been passed by Council.

The Mayor advised that there is no definitive timeframe, it depends on how long it takes to prepare each individual report.

Ms Hamilton asked if the CEO could provide a complete list of motions passed by Council over the last four years that have not yet been actioned.

The CEO advised that the question would be taken on notice and a response provided.

Ms Hamilton referred to Item 10.5 and asked if the Town's Strategic Planner has the ability to lobby the State Government against the concrete batching plant.

The Director Strategic Planning responded that as the concrete batching plant has been approved, it can continue to operate in accordance with the conditions associated with that approval.

Ms Nonie Jekabsons, 6 Barton Parade, Bassendean

Ms Jekabsons asked about the recent tree lopping at Success Hill Reserve.

The Director Operational Services advised that tree lopping has been carried out at the request of the Department of Agriculture to remove dead wood from trees containing European borer wasp. The Town will continue to monitor the borer activity and lop the trees as required.

Ms Jekabsons referred to the concrete batching plant and asked if the water they intend to use for dust suppression is recycled water and could therefore be contaminated with dust.

The Mayor responded that the question would be taken on notice and a response provided.

Mrs Val Dreyer, 31 Naunton Crescent, Eden Hill

Mrs Dreyer requested that Council look at parks in other local government areas such as Woodbridge.

Mrs Dreyer commented on the new road works at the intersection of Ivanhoe Street and Anzac Terrace and that there was a gap between the road and footpath which was not completed.

The Director Operational Services advised that he will followed up the Engineering Supervisor and arrange for temporary signage to be erected, until works are completed.

Mrs Dreyer asked why the graffiti on the wall opposite the railway has still not been addressed.

The Director Operational Services advised that the Town had previously written to the property owner and request that they arrange for the removal of the graffiti from the privately owned fence, however they declined.

Ms Fran Phelan, 15 River Street, Bassendean

Ms Phelan commented that the playground design attached to Item 10.17 was too small to see properly.

The Mayor advised that a larger copy will be provided for public consultation.

Ms Phelan asked why the river hasn't been incorporated into the design, such as making a beach area for children to play.

The Director Community Development commented that they do not want to remove and disturb the acid sulphate soil.

**2.3 Address by Members of the Public**

*It should be noted that public statements are not recorded in the minutes.*

### **3.0 ATTENDANCES, APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE**

#### Present

#### Councillors

Cr John Gangell, Mayor  
Cr Mike Lewis, Deputy Mayor  
Cr Gerry Pule  
Cr Paul Bridges  
Cr Bob Brown

#### Officers

Mr Bob Jarvis, Chief Executive Officer  
Mr Michael Costarella, Director Corporate Services  
Mr Graeme Haggart, Director Community Development  
Mr Simon Stewart-Dawkins, Director Operational Services  
Mr Anthony Dowling, Director Strategic Planning  
Mr Christian Buttle, Acting Manager Development Services  
Mrs Amy Holmes, Minute Secretary

#### Public

Approximately 30 members of the public were in attendance.

#### Press

One member of the press was in attendance.

#### Leave of Absence

Cr Renee McLennan

### **4.0 DEPUTATIONS**

- 4.1 Mr Bruce Key of 11 Earlsferry Court, Bassendean, addressed Council on Item 10.3.
- 4.2 Mr Clive Brown of the Bassendean Men's Shed, addressed the Council on Item 10.11.
- 4.3 Nathan Stewart of Rowe Group, on behalf of the landowner of 43 Old Perth Road, Bassendean, addressed Council on Item 10.14.

- 4.4 Mr George Christos of 1 Kathleen Street, Bassendean, addressed Council on Item 10.14.
- 4.5 Mr Ian Veale of 33 Bassendean Parade, Bassendean, addressed Council on Item 10.3.

**5.0 CONFIRMATION OF MINUTES**

**5.1 Ordinary Council Meeting held on 23 May 2017**

**COUNCIL RESOLUTION/OFFICER RECOMMENDATION –  
ITEM 5.1(a)**

**OCM – 1/06/17** MOVED Cr Lewis, Seconded Cr Pule, that the minutes of the Ordinary Council Meeting, held on 23 May 2017, be received.  
**CARRIED UNANIMOUSLY 5/0**

**COUNCIL RESOLUTION/OFFICER RECOMMENDATION –  
ITEM 5.1(b)**

**OCM – 2/06/17** MOVED Cr Pule, Seconded Cr Bridges, that the minutes of the Ordinary Council Meeting, held on 23 May 2017, be confirmed as a true record.  
**CARRIED UNANIMOUSLY 5/0**

**6.0 ANNOUNCEMENT BY THE PRESIDING PERSON WITHOUT  
DISCUSSION**

Nil

**7.0 PETITIONS**

Nil

**8.0 DECLARATIONS OF INTEREST**

Nil

**9.0 BUSINESS DEFERRED FROM PREVIOUS MEETING**

Nil

## **10.0                      REPORTS**

### **10.1      Adoption of Recommendations En Bloc**

It was agreed that items 10.2, 10.3, 10.4, 10.5, 10.14 & 10.17 be removed from the en-bloc table and considered separately.

#### **COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 10.1**

**OCM – 3/06/17**      MOVED Cr Pule, Seconded Cr Bridges, that Council adopts en bloc the following Officer recommendations contained in the Ordinary Council Meeting Agenda of 27 June 2017:

<b>Item</b>	<b>Report</b>
10.6	Third Party Appeal Rights in Planning – WALGA Discussion Paper
10.10	Bassendean Child Health Clinic
10.13	Bassendean Youth Advisory Council Meetings - September 2016 to April 2017
10.15	Bassendean Local Emergency Management Committee Meeting held on 7 June 2017
10.18	Determinations Made by the Principal Building Surveyor
10.19	Determinations Made by Development Services
10.20	Use of the Common Seal
10.21	Calendar for July 2017
10.22	Implementation of Council Resolutions
10.23	Accounts for Payment - May 2017

**CARRIED UNANIMOUSLY 5/0**

Council was then requested to consider the balance of the Officer Recommendations independently.

<b>Item</b>	<b>Report</b>
10.2	Request to Name Right of Way No. 14 bounded by Guildford Road, Geraldine Street, Shackleton Street and Cyril Street, Bassendean
10.3	Proposed Amendment No. 17 to Town Planning Scheme No. 4A
10.4	Proposed Amendment No. 9 to Local Planning Scheme No. 10
10.5	Review of Works Approval by the Minister for Environment and Air monitoring of Proposed Concrete Batching Plant - Lot 105; 2 Clune Street, Bassendean
10.7	Review of Leadership and Governance Policies
10.8	RFT CO 063 2016-17 Supply, Preparation and Installation of Turf and Turf Renovation Services
10.9	RFT CO 062 2016-17 Provision of Brick Paving Services (Minor Works) for the Town of Bassendean
10.11	Variation to the Leasehold Area - Bassendean Men's Shed Association
10.12	Conducting the 2017 Council Elections by Postal Vote
10.14	Municipal Heritage Inventory Review Committee Meeting held on 6 June 2017
10.16	Audit & Risk Management Committee Meeting held on 7 June 2017
10.17	Liveable Town Advisory Committee (LTAC) 13 June 2017

10.24	Financial Statements – May 2017
11.1	Notice of Motion – Cr Pule: Recycle and produce food locally, Project Life Cykel
11.2	Notice of Motion – Cr Pule: Town of Bassendean Gets on board the War on Waste
11.3	Notice of Motion – Cr Brown: Intersection roundabouts and effective chicanes into which suitable large trees can be planted
11.4	Notice of Motion – Cr Brown: Spraying of Glyphosate on hard surfaces within the Town’s boundaries
11.5	Notice of Motion – Cr Bridges: Motorist, Pedestrian and Cyclist Safety on Guildford Road

**10.2 Request to Name Right of Way No. 14 bounded by Guildford Road, Geraldine Street, Shackleton Street and Cyril Street, Bassendean - Applicant: Jamie Strain and Toni Jackson - 131 Guildford Road, Bassendean (Ref: ROAD/STMNGT/4 - Brian Reed, Manager Development Services)**

**APPLICATION**

The purpose of this report was for Council to consider a request to officially name the above right of way.

*Cr Bridges moved the officer recommendation with an amendment as shown in bold.*

**COUNCIL RESOLUTION/OFFICER RECOMMENDATION — ITEM 10.2**

**OCM – 4/06/17** MOVED Cr Bridges, Seconded Cr Pule, that consultation be carried out by letter with the owners and occupiers of 105- 133 Guildford Road, Bassendean, to gauge the level of support for naming the right of way No. 14, bounded by Guildford Road, Geraldine Street, Shackleton Street and Cyril Street, to ‘McKinlay Lane’ as first preference and ‘Swinbourn Lane’ as second preference, and the results of this consultation be brought back to Council to allow a recommendation to be made to Landgate **and that the proposed consultation on the renaming of Clarke Way Reserve be done concurrently so that both may be submitted to Landgate at the same time.**  
**CARRIED UNANIMOUSLY 5/0**

**10.3 Proposed Amendment No. 17 to Town Planning Scheme No. 4A (Ref: DABC/BDVAPPS/TPS4A - 17- Brian Reed, Manager Development Services)**

APPLICATION

The purpose of this report was for Council to make a recommendation to the Minister for Planning with a view to finalising the above amendment.

OFFICER RECOMMENDATION — ITEM 10.3

That Council supports Amendment No. 17 to the Town Planning Scheme No. 4A without modification.

COUNCIL RESOLUTION – ITEM 10.3(a)

**OCM – 5/06/17** MOVED Cr Pule, Seconded Cr Gangell, that point 1(a)iv) *“Deleting Lots 162 and 163 Anstey Road from area ‘C’ and include the land within area ‘B’”* be excluded.

LOST 2/3

*Crs Pule & Gangell voted in favour of the motion. Crs Lewis, Bridges & Brown voted against the motion.*

COUNCIL RESOLUTION – ITEM 10.3(b)

**OCM – 6/06/17** MOVED Cr Lewis, Seconded Cr Gangell, that point 1(a)iv) *“Deleting Lots 162 and 163 Anstey Road from area ‘C’ and include the land within area ‘B’.* and point 1(a)v) *“Deleting a portion of Lot 271 Hamilton Street from area ‘C’ and include the land within area ‘B’.”* be excluded.

LOST 2/3

*Crs Lewis & Gangell voted in favour of the motion. Crs Pule, Bridges & Brown voted against the motion.*

*Cr Bridges moved the officer recommendation. The motion lapsed for want of a seconder.*

COUNCIL RESOLUTION – ITEM 10.3(c)

**OCM – 7/06/17** MOVED Cr Lewis, Seconded Cr Pule that motion OCM-5/06/17 which reads: *“that point 1(a)iv) “Deleting Lots 162 and 163 Anstey Road from area ‘C’ and include the land within area ‘B’ be excluded”*, be revoked.

CARRIED BY AN ABSOLUTE MAJORITY 4/1

*Crs Lewis, Pule, Gangell & Brown voted in favour of the motion.  
Cr Bridges voted against the motion.*

COUNCIL RESOLUTION — ITEM 10.3(d)

**OCM – 8/06/17** MOVED Cr Lewis, Seconded Cr Pule, that Council supports Amendment No. 17 to the Town Planning Scheme No. 4A with modification by **excluding point 1(a)iv) “Deleting Lots 162 and 163 Anstey Road from area ‘C’ and include the land within area ‘B’.”**

CARRIED 4/1

*Crs Lewis, Pule, Gangell & Brown voted in favour of the motion.  
Cr Bridges voted against the motion.*

**10.4** **Proposed Amendment No. 9 to Local Planning Scheme No. 10 (Ref: DABC/BDVAPPS/LPS10.9 - Brian Reed, Manager Development Services)**

APPLICATION

The purpose of this report was for Council to make a recommendation to the Minister for Planning with a view to finalising the above amendment.

*Cr Pule moved the officer recommendation with an amendment as shown in bold.*

COUNCIL RESOLUTION/OFFICER RECOMMENDATION —  
ITEM 10.4

**OCM – 9/06/17** MOVED Cr Pule, Seconded Cr Lewis, that Council supports amendment No 9 to the Local Planning Scheme No. 10 with proposed modifications by deleting the proposal to rezone drainage reserves 178279, 29953, 29953 Reid Street from “Residential with a density code of R20” to “Parks and Recreation, and instead reserves those reserves for "Public Purposes - Drainage" to address issues raised in the submissions, **along with the exclusion of point 1.f. “Rezoning Lots 162 and 163 Anstey Road from ‘Residential with a density code of R25’ to ‘Parks and Recreation’.”**

CARRIED 4/1

*Crs Pule, Lewis, Gangell & Brown voted in favour of the motion.  
Cr Bridges voted against the motion.*

**10.5 Review of Works Approval by the Minister for Environment and Air monitoring of Proposed Concrete Batching Plant - Lot 105; 2 Clune Street, Bassendean (Ref: DABC/BDVAPPS 2015-246 Brian Reed, Manager Development Services)**

APPLICATION

The purpose of this report was for Council:

- To consider the response received from the Honourable Stephen Dawson MLC, Minister for Environment, in response to Council's request for him to review the works approval granted by the Department of Environment Regulation (DER) for the proposed concrete batching plant at Lot 105 No 2 Clune Street Bassendean; and
- To consider whether Council wishes to proceed with the air monitoring of the concrete batching plant, having regard to the Minister's advice.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION — ITEM 10.5

**OCM – 10/06/17** MOVED Cr Gangell, Seconded Cr Lewis, that Council:

1. Notes the response received from the Minister of Environment stating that the Department of Environment Regulation (DER) did assess the risk associated with dust emissions, and found that the risk can be acceptably managed, and therefore it would not be appropriate for him to intervene in DER's regulatory functions; and
2. Does not proceed with independent air monitoring of the proposed concrete batching plant at Lot 105; No. 2 Clune Street, Bassendean, as conditions have been placed on the works approval issued by the DER that prevent the escape of visible dust from the premises, and that the DER will continue to monitor the premises to ensure compliance with the works approval and the Concrete Batching Regulations.

CARRIED 4/1

*Crs Gangell, Lewis, Bridges & Brown voted in favour of the motion. Cr Pule voted against the motion.*

**10.6 Third Party Appeal Rights in Planning – WALGA Discussion Paper (Ref: DABC/LEGLTN/1 - Christian Buttle, Acting Manager Development Services)**

APPLICATION

To give consideration to a discussion paper prepared by the Western Australian Local Government Association (WALGA) titled “Third Party Appeal Rights in Planning”.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION — ITEM 10.6

**OCM – 11/06/17** MOVED Cr Pule, Seconded Cr Bridges, that in response to the invitation by WALGA to provide input into the topic of Third Party Appeals in Planning, Council advises WALGA that the Town of Bassendean supports in principle the introduction of some form of Third Party Appeal Right being introduced in Western Australia, subject to any such arrangement giving consideration to the following:

1. Excluding vexatious or commercial interest appeals, and any appeals made on none-genuine planning matters;
2. Degree of involvement (or exclusion) in the appeals by those parties who did not previously make a submission;
3. Excluding appeals where an application meets ‘deemed-to-comply’ requirements, and no discretion has been exercised;
4. Excluding appeals for some cases of minor development (to be determined); and
5. Having a short window in which to appeal (timeframe to be determined).

CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION – OCM-3/06/17 5/0

**10.7 Review of Leadership and Governance Policies (Ref: GOVR/POLCY/1 - Bob Jarvis, Chief Executive Officer and the Corporate Management Team)**

APPLICATION

Council was requested to adopt the revised Leadership and Governance Policies which have been amended following a workshop held on 1 March 2017.

*Cr Bridges moved the officer recommendation with amendments as shown in bold.*

COUNCIL RESOLUTION/OFFICER RECOMMENDATION -  
ITEM 10.7

**OCM – 12/06/17** MOVED Cr Bridges, Seconded Cr Brown, that Council **endorses** the amendments and/or deletions to the Leadership and Governance policies as included in the Ordinary Council Agenda **attachments** of 27 June 2017, **for public comment prior to adoption.**

CARRIED BY AN ABSOLUTE MAJORITY 5/0

**10.8** **RFT CO 063 2016-17 Supply, Preparation and Installation of Turf and Turf Renovation Services (PARE/TENDNG/64) – Mandy Godfrey, Contracts Support Officer**

APPLICATION

The purpose of this report was to present to Council a summary of tenders received against Request for Tender RFT CO 063 2016-17 Supply, Preparation and Installation of Turf and Turf Renovation Services and appoint the most appropriate contractor.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION –  
ITEM 10.8

**OCM – 13/06/17** MOVED Cr Bridges, Seconded Cr Pule, that Council appoints Greenacres Turf Group to undertake the work as required RFT CO 063 2016-17 Supply, Preparation and Installation of Turf and Turf Renovation Services in accordance with the specifications and terms and conditions for a period of four (4) years.

CARRIED BY AN ABSOLUTE MAJORITY 5/0

**10.9** **RFT CO 062 2016-17 Provision of Brick Paving Services (Minor Works) for the Town of Bassendean (ROAD/TENDNG/39) – Mandy Godfrey, Contracts Support Officer**

APPLICATION

The purpose of this report was to present to Council a summary of tenders received against Request for Tender RFT CO 062 2016-17 The Provision of Brick Paving Services (Minor Works) for the Town of Bassendean and appoint the most appropriate contractor.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION –  
ITEM 10.9

**OCM – 14/06/17** MOVED Cr Pule, Seconded Cr Brown, that Council appoints Amazing Brick Paving to undertake the work as required in RFT CO 062 2016-17 - Provision of Brick Paving Services (Minor Works) for the Town of Bassendean in accordance with the specifications and terms and conditions for a period of five (5) years.

CARRIED BY AN ABSOLUTE MAJORITY 5/0

**10.10 Bassendean Child Health Clinic (Ref: A46928 – Graeme Haggart, Director Community Development)**

PURPOSE

The purpose of this report was for Council to determine what action to take in relation to the location of the Bassendean Child Health Clinic following a Council resolution to investigate alternate sites.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION —  
ITEM 10.10

**OCM – 15/06/17** MOVED Cr Pule, Seconded Cr Bridges, that Council:

1. Does not proceed to rent premises in Old Perth Road as temporary premises for the Child Health Clinic; and
2. Investigates enhancing the existing facility to better meet client needs as an interim measure and as part of this process, refers the condition of the building to the Asset Management Working Group.

CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION –  
OCM-3/06/17 5/0

**10.11 Variation to the Leasehold Area - Bassendean Men’s Shed Association (Inc) (Ref: A4603 – Graeme Haggart, Director Community Development)**

PURPOSE

The purpose of this report was for Council to approve a variation to the leasehold area in the draft Lease Agreement with the Bassendean Men’s Shed Association (Inc.).

*Cr Bridges foreshadowed the following alternative motion should the Officer Recommendation fail:*

*“That staff investigate an amended demised leasehold area for the Bassendean Men’s Shed Association with sufficient curtilage to include a rectangular shed of up to 400 square metres, adequate parking and truck turning area and not interfere adversely with the root systems of any adjacent trees and if necessary approve a discretionary reduction of the 13 metre building setback consistent with the existing adjacent depot building.”*

**OFFICER RECOMMENDATION - ITEM 10.11**

That Council approves the demised leasehold area for the Bassendean Men’s Shed Association lease be amended in accordance with the map attached to the Ordinary Council Agenda of 27 June 2017.

**LAPSED FOR WANT OF A MOVER**

*Cr Gangell added a point 2 to the foreshadowed motion:*

*“That Council write to the Minister for Emergency Services to request that the State Government support the Bassendean Men’s Shed use of the former Bassendean Fire Station as a temporary premises until their permanent shed is operational.”*

**COUNCIL RESOLUTION - ITEM 10.11**

**OCM – 16/06/17** The substantive motion which was by MOVED Cr Bridges and Seconded by Cr Gangell, that reads:

1. Staff investigate an amended demised leasehold area for the Bassendean Men’s Shed Association with sufficient curtilage to include a rectangular shed of up to 400 square metres, adequate parking and truck turning area and not interfere adversely with the root systems of any adjacent trees and if necessary approve a discretionary reduction of the 13 metre building setback consistent with the existing adjacent depot building.
2. Council write to the Minister for Emergency Services to request that the State Government support the Bassendean Men’s Shed use of the former Bassendean Fire Station as a temporary premises until their permanent shed is operational;

was put to the vote and **CARRIED BY AN ABSOLUTE MAJORITY 5/0.**

**10.12 Conducting the 2017 Council Elections by Postal Vote (Ref: GOVN/ELEC/2 - Bob Jarvis, Chief Executive Officer)**

APPLICATION

The purpose of this report was to determine whether the WA Electoral Commissioner (WAEC) will conduct the Town of Bassendean's 2017 Council elections, utilising the postal method of voting.

*The amount listed to hold the 2017 Ordinary Elections was amended, as shown in bold below.*

COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 10.12

**OCM – 17/06/17** MOVED Cr Pule, Seconded Cr Bridges, that:

1. Council declares, in accordance with section 4.20(4) of the Local Government Act 1995, the Electoral Commissioner be responsible for the conduct of the 21 October 2017 Ordinary Elections, together with any other elections or polls which may also be required;
2. Council decides, in accordance with section 4.61(2) of the Local Government Act 1995, that the method of conducting the election will be as a postal election;
3. An amount of **\$46,950** be listed for consideration in the 2017/18 Budget to hold the 2017 Ordinary Elections; and
4. The count for the 2017 Ordinary Elections be held at the Seniors' and Community Hall, 50 Old Perth Road, Bassendean.

CARRIED BY AN ABSOLUTE MAJORITY 5/0

**10.13 Bassendean Youth Advisory Council Meetings - September 2016 to April 2017 (Ref: GOVN/MEETCCL/20 – Ayden Mackenzie – Youth Development Officer)**

APPLICATION

The purpose of the report was for Council to receive the minutes of the Youth Advisory Council (YAC) meetings held from September 2016 through to April 2017.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION —  
ITEM 10.13

**OCM – 18/06/17** MOVED Cr Pule, Seconded Cr Bridges, that Council receives the report on the Youth Advisory Council meetings held from September 2016 through to April 2017.  
CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION –  
OCM-3/06/17 5/0

**10.14** **Municipal Heritage Inventory Review Committee Meeting held on 6 June 2107 (Ref: GOVN/CCLMEET/30 – Brian Reed, Manager Development Services )**

APPLICATION

The purpose of the report was for Council to receive the report on a meeting of the Municipal Heritage Inventory (MHI) Review Committee held on 12 June 2017.

COUNCIL RESOLUTION/COMMITTEE RECOMMENDATION  
– ITEM 10.14

**OCM – 19/06/17** MOVED Cr Pule, Seconded Cr Bridges, that:

1. The report on a meeting of the Municipal Heritage Inventory Review Committee held on 12 June 2017, be received;
2. Place Record No. 104 – Kenny Street Precinct 1 and Place Record No. 105 – Kenny Street Precinct 2 be removed from the draft Municipal Heritage Inventory;
3. Council considers making an allocation of \$30,000 in the draft 2017/2018 Budget to engage heritage consultants to prepare guidelines for a Streetscape Protection Area that encompasses the Town Lots in Eileen, Kathleen, Kenny, Parker and Wilson Streets and any other appropriate adjacent lots, in consultation with the residents of these streets to protect the heritage values such that these can form part of the review of the Local Planning Strategy and be later included within the revised Local Planning Scheme;

4. Council considers making an allocation of \$40,000 in the draft 2017/2018 budget to prepare design guidelines for Streetscape Protection Areas throughout the Town and in consultation with affected residents to protect the heritage values such that these can form part of the review of the Local Planning Strategy and be later included within the revised Local Planning Scheme; and
5. Council endorses the other recommendations of the Planning Officer as contained in the schedule of submissions endorsed by the Committee at its meeting held on 6 June 2017.

CARRIED UNANIMOUSLY 5/0

**10.15 Bassendean Local Emergency Management Committee Meeting held on 7 June 2017 (Ref: GOVN/CCLMEET/18 – Graeme Haggart, Director Community Development)**

APPLICATION

The purpose of the report was for Council to receive the report on a meeting of the Bassendean Local Emergency Management Committee held on 7 June 2017.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 10.15

**OCM – 20/06/17** MOVED Cr Pule, Seconded Cr Bridges, that Council receives the report on a meeting of the Bassendean Local Emergency Management Committee held on 7 June 2017.  
CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION – OCM-3/06/17 5/0

**10.16 Audit & Risk Management Committee Meeting held on 7 June 2017 (Ref: GOVNCCL/MEET/3 - Michael Costarella, Director Corporate Services)**

APPLICATION

The purpose of this report was for Council to receive the report on a meeting of the Audit & Risk Management Committee held on 7 June 2017 and adopt the recommendations from the Committee.

*Cr Bridges moved that point 3 of the Committee recommendation be amended as shown in bold:*

COUNCIL RESOLUTION – ITEM 10.16(a)

**OCM – 21/06/17** MOVED Cr Bridges, Seconded Cr Pule, that a procedure and risk matrix be developed for the background check of suppliers to the Town **and that risk matrices be included, where relevant, in staff reports made to Council.**

CARRIED 3/2

*Crs Bridges, Pule & Brown voted in favour of the motion. Crs Gangell & Lewis voted against the motion.*

COMMITTEE RECOMMENDATION – ITEM 10.16(b)

**OCM – 22/06/17** MOVED Cr Pule, Seconded Cr Bridges, that:

1. Council receives the report on the meeting of the Audit and Risk Management Committee Meeting held on 7 June 2017;
2. Council receives the Internal Audit Report on Credit Card Usage;
3. A procedure and risk matrix be developed for the background check of suppliers to the Town **and that risk matrices be included, where relevant, in staff reports made to Council;**
4. Council receives the Interim Audit Report for the 2016/17 financial period, from Macri & Partners;
5. Council receives the statement on the Fraud and Error Assessment;
6. Council adopts the revised Investment Policy, as attached to the Audit and Risk Management Committee Agenda of 7 June 2017;
7. A policy and procedure be developed on Related Party Disclosures to be presented to Council for adoption;
8. Council receives the AASB124 Related Party Disclosures Procedure, as attached to the Audit and Risk Management Committee Agenda of 7 June 2017;
9. Council notes the annual CCTV Management and Operation report; and

10. Council writes off debtors of \$499.30 as listed in the Confidential Report to the Audit & Risk Management Committee Agenda of 7 June 2017.

CARRIED BY AN ABSOLUTE MAJORITY 5/0

**10.17 Liveable Town Advisory Committee (LTAC) 13 June 2017**  
**(Ref: GOVN/CCL/MEET/34 – Graeme Haggart, Director**  
**Community Development)**

APPLICATION

The purpose of the report was for Council to receive the report on a meeting of the Liveable Town Advisory Committee held on Tuesday 13 June 2017.

*Cr Bridges moved the officer recommendation with an amendment to point 1, as shown in bold.*

COUNCIL RESOLUTION/OFFICER RECOMMENDATION –  
ITEM 10.17

**OCM – 23/06/17** MOVED Cr Bridges, Seconded Cr Pule, that Council:

1. Endorses the Nature Based Regional Playground Concept Plan for public comment for a period of four weeks **that includes large format prints of the concept plans made available at key locations and that the designers do a presentation to Council after the community feedback is received and prior to adoption of the final plan;**
2. Provides donation of \$1,000 from the Council Donations Account (GL391392) to the St Mark's Anglican Church to assist with the staging of the Bassendean's Got Talent on Saturday 17 June 2017; and
3. Receives the report of the meeting of the Liveable Town Advisory Committee held on Tuesday 13 June 2017.

CARRIED UNANIMOUSLY 5/0

**10.18 Determinations Made by the Principal Building Surveyor  
Ref: LUAP/PROCED/1 – Kallan Short, Principal Building  
Surveyor)**

COUNCIL RESOLUTION/OFFICER RECOMMENDATION –  
ITEM 10.18

**OCM – 24/06/17** MOVED Cr Pule, Seconded Cr Bridges, that Council notes the decisions made under delegated authority by the Principal Building Surveyor.  
CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION –  
OCM-3/06/17 5/0

**10.19 Determinations Made by Development Services (Ref:  
LUAP/PROCED/1 – Christian Buttle, Acting Manager  
Development Services)**

COUNCIL RESOLUTION/OFFICER RECOMMENDATION –  
ITEM 10.19

**OCM – 25/06/17** MOVED Cr Pule, Seconded Cr Bridges, that Council notes the decisions made under delegated authority by the Manager Development Services.  
CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION –  
OCM-3/06/17 5/0

**10.20 Use of the Common Seal (Ref: INFM/INTPROP/1 – Sue  
Perkins, Executive Assistant to the CEO)**

COUNCIL RESOLUTION/OFFICER RECOMMENDATION –  
ITEM 10.20

**OCM – 26/06/17** MOVED Cr Pule, Seconded Cr Bridges, that Council notes that the Common Seal was not attached to any documents during the reporting period.  
CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION –  
OCM-3/06/17 5/0

**10.21 Calendar for July 2017 (Ref: Sue Perkins, Executive Assistant)**

COUNCIL RESOLUTION/OFFICER RECOMMENDATION -  
ITEM 10.21

**OCM – 27/06/17** MOVED Cr Pule, Seconded Cr Bridges, that the Calendar for July 2017 be adopted.  
CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION –  
OCM-3/06/17 5/0

**10.22 Implementation of Council Resolutions (Ref: GOVN/CCLMEET/1 - Sue Perkins, Executive Assistant)**

COUNCIL RESOLUTION/OFFICER RECOMMENDATION –  
ITEM 10.22

**OCM – 28/06/17** MOVED Cr Pule, Seconded Cr Bridges, that the outstanding Council resolutions detailed in the table listed in the Ordinary Council Meeting Agenda of 27 June 2017 be deleted from the Implementation of Council Resolutions list.  
CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION –  
OCM-3/06/17 5/0

**10.23 Accounts for Payment – May 2017 (Ref: FINM/CREDTS/4 – Ken Lapham, Manager Corporate Services)**

APPLICATION

The purpose of this report was for Council to receive the Accounts for Payment in accordance with Regulation 13 (3) of the Local Government (Financial Management) Regulations 1996.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION -  
ITEM 10.23

**OCM – 29/06/17** MOVED Cr Pule, Seconded Cr Bridges, that Council receives the List of Accounts paid for May 2017, as attached to the Ordinary Council Agenda of 27 June 2017.  
CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION –  
OCM-3/06/17 5/0

**10.24 Financial Statements – May 2017 (Ref: FINM/AUD/1 – Ken Lapham, Manager Corporate Services)**

**APPLICATION**

The Local Government Financial Management Regulations, Clause 34(1) requires that a monthly financial report be presented to Council. A Local Government is to prepare each month a statement of financial activity that clearly shows a comparison of the budget estimates with the actual revenue and expenditure figures for the year to date.

**COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 10.24**

**OCM – 30/06/17** MOVED Cr Pule, Seconded Cr Lewis, that the:

1. Financial Report for the period ending 31 May 2017, as attached to the Ordinary Council Agenda of 27 June 2017, be received; and
2. Budget amendments listed for adoption in the Financial Statements as attached to the Ordinary Council Agenda of 27 June 2017, be approved.

**CARRIED BY AN ABSOLUTE MAJORITY 5/0**

**11.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

*The CEO left the Chamber the time being 8.22pm and returned at 8.23pm.*

**11.1 Notice of Motion – Cr Pule: Recycle and produce food locally, Project Life Cykel**

*This motion was withdrawn by Cr Pule.*

**11.2 Notice of Motion – Cr Pule: Town of Bassendean Gets on board the War on Waste**

**COUNCIL RESOLUTION – ITEM 11.2**

**OCM – 31/06/17** MOVED Cr Pule, Seconded Cr Bridges, that the Town partner with relevant community groups and advocates a sustainable waste strategy in partnership with community groups, residents and the EMRC. The first project to launch Bring your own Coffee Cup Project.

**CARRIED UNANIMOUSLY 5/0**

**11.3 Notice of Motion – Cr Brown: Intersection roundabouts and effective chicanes into which suitable large trees can be planted**

**COUNCIL RESOLUTION – ITEM 11.3**

**OCM – 32/06/17** MOVED Cr Brown, Seconded Cr Pule, that the Town of Bassendean conduct an audit in order to identify main thoroughfare roads capable of modification to incorporate intersection roundabouts and effective chicanes into which suitable large trees can be planted.

**CARRIED UNANIMOUSLY 5/0**

**11.4 Notice of Motion – Cr Brown: Spraying of Glyphosate on hard surfaces within the Town’s boundaries**

**COUNCIL RESOLUTION – ITEM 11.4**

**OCM – 33/06/17** MOVED Cr Brown, Seconded Cr Pule, that the Town of Bassendean write to the WA State Government (the State), in particular the Minister for Water and the Minister responsible for Main Roads, seeking their support for the Town’s ban on the spraying of the poison Glyphosate on hard surfaces within the Town’s boundaries. The letter will ask that the State immediately cease the spraying of herbicides containing Glyphosate on hard surfaces associated with main roads and footpaths within the Town for which they, the State, have responsibility. Further, the State implements other non-chemical means of weed control for those roads and footpaths within the Town boundaries over which it has control.

**CARRIED 3/2**

*Crs Brown, Pule & Bridges voted in favour of the motion. Crs Gangell & Lewis voted against the motion.*

**11.5 Notice of Motion – Cr Bridges: Motorist, Pedestrian and Cyclist Safety on Guildford Road**

**COUNCIL RESOLUTION – ITEM 11.5**

**OCM – 34/06/17** MOVED Cr Bridges, Seconded Cr Pule, that the CEO write to Main Roads WA requesting consideration be given to the provision of the following items to assist with motorist, pedestrian and cyclist safety on Guildford Road;

- (i) a pedestrian sanctuary on the median strip opposite Thompson Road;

- (ii) a slip lane for cyclists travelling east at the Guildford bridge enabling easy access to the protected pedestrian/cycle lane on the north side of the bridge;
- (iii) a slip lane at the end of Colstoun Rd to enable convenient access to traffic turning left onto Guildford Rd when there are cars attempting to turn right.

CARRIED UNANIMOUSLY 5/0

**12.0**                    **ANNOUNCEMENTS OF NOTICES OF MOTION FOR THE NEXT MEETING**

Nil

**13.0**                    **CONFIDENTIAL BUSINESS**

Nil

**14.0**                    **CLOSURE**

The next Ordinary Council Meeting will be held on Tuesday 25 July 2017.

There being no further business, the Presiding Member declared the meeting closed, the time being 8.48pm.