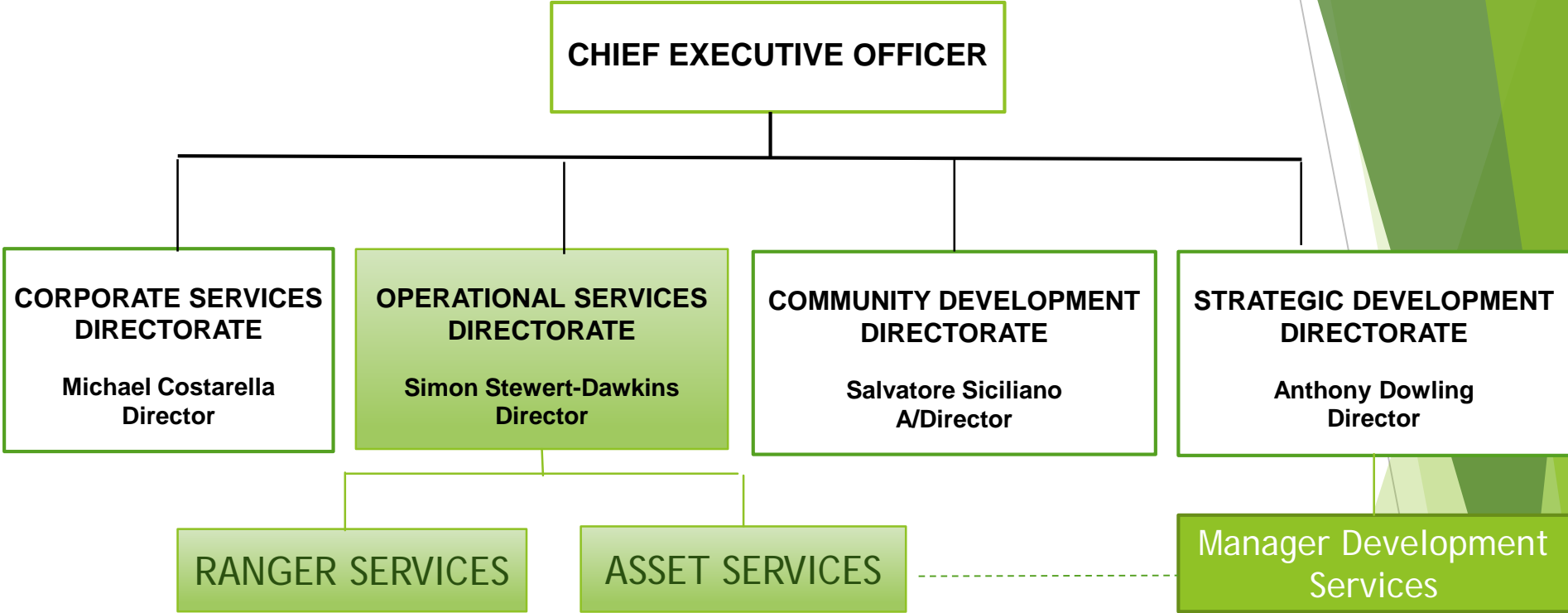




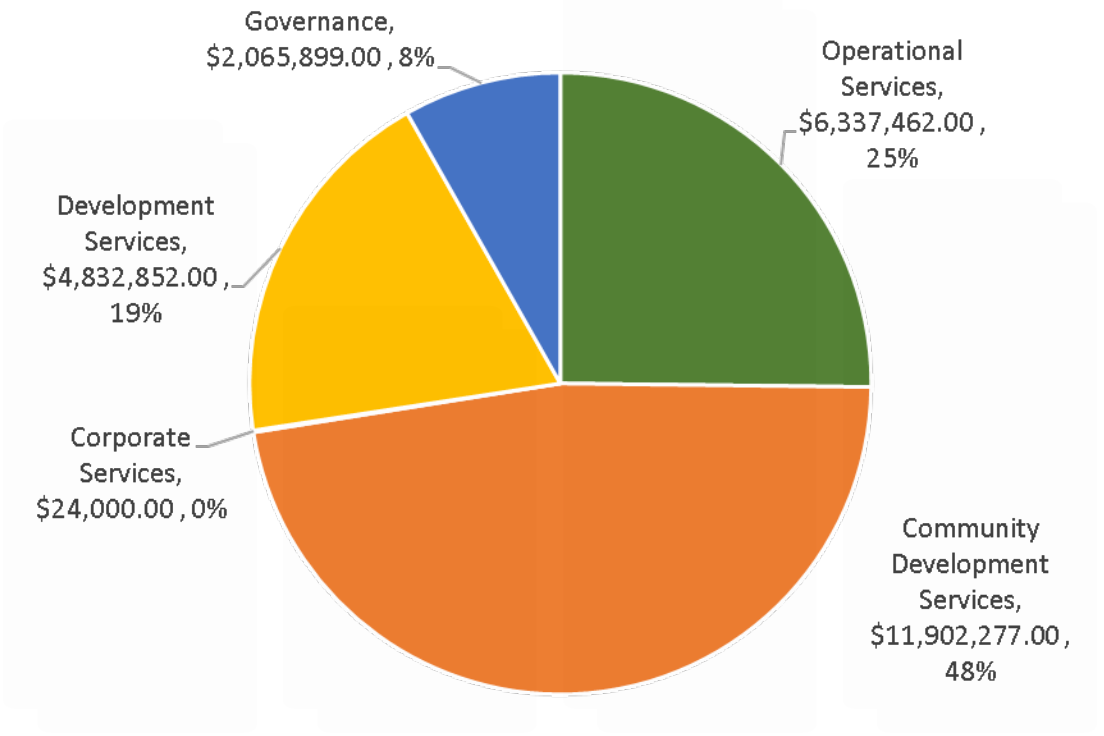
Operational Services

OPERATIONAL DIRECTORATE RELATIONSHIP



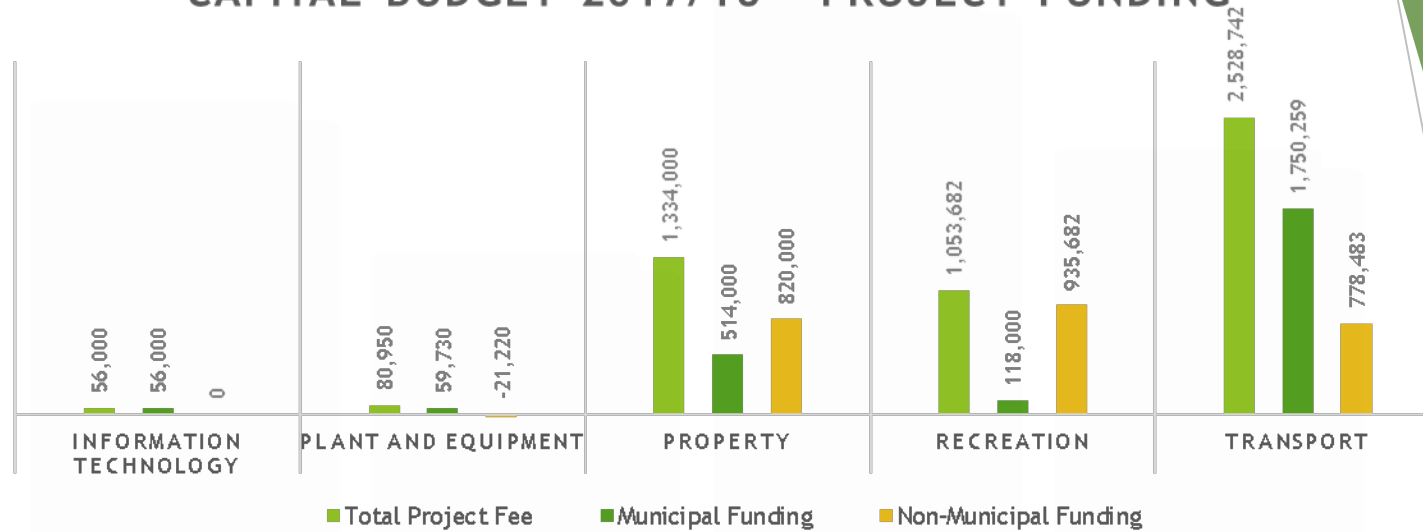
Engineering Officer and Environment Officer provide support to Development Services on relevant policy & planning matters

Operational Expenditure 2017-2018

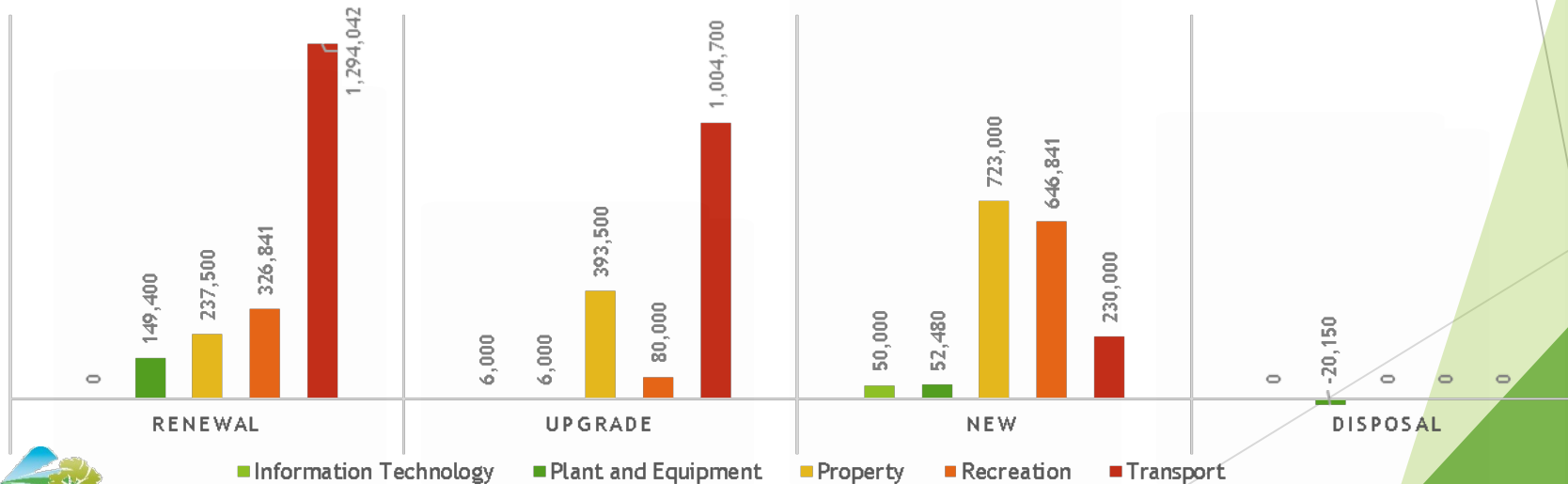


The above chart illustrates the breakdown of operational expenditure.

CAPITAL BUDGET 2017/18 - PROJECT FUNDING



CAPITAL BUDGET 2017/18 - EXPENDITURE SPLIT



OPERATIONAL SERVICES DIRECTORATE

As Director Operational Services my role is to provide leadership in the management of the built and natural environment and to provide effective social outcomes for the Town of Bassendean community. This includes serving as a member of the eastern Metropolitan Regional Roads Group, Metropolitan Regional Council (EMRC) Technical Advisory Committee, the Resource Recovery Committee, and numerous other working groups to facilitate service delivery.

EAST METROPOLITAN REGIONAL COUNCIL (EMRC)

In 1998 the six local governments listed below:

- **Town of Bassendean**
- City of Bayswater
- City of Belmont
- Shire of Kalamunda
- Shire of Mundaring
- City of Swan



established, by formal agreement, a regional Council that encompasses an area of 2,100 square kms or around one-third of the Perth metropolitan area.

The EMRC provides regional economic and community development activities such as treatment and recycling of waste, tourism and environmental services to name a few.

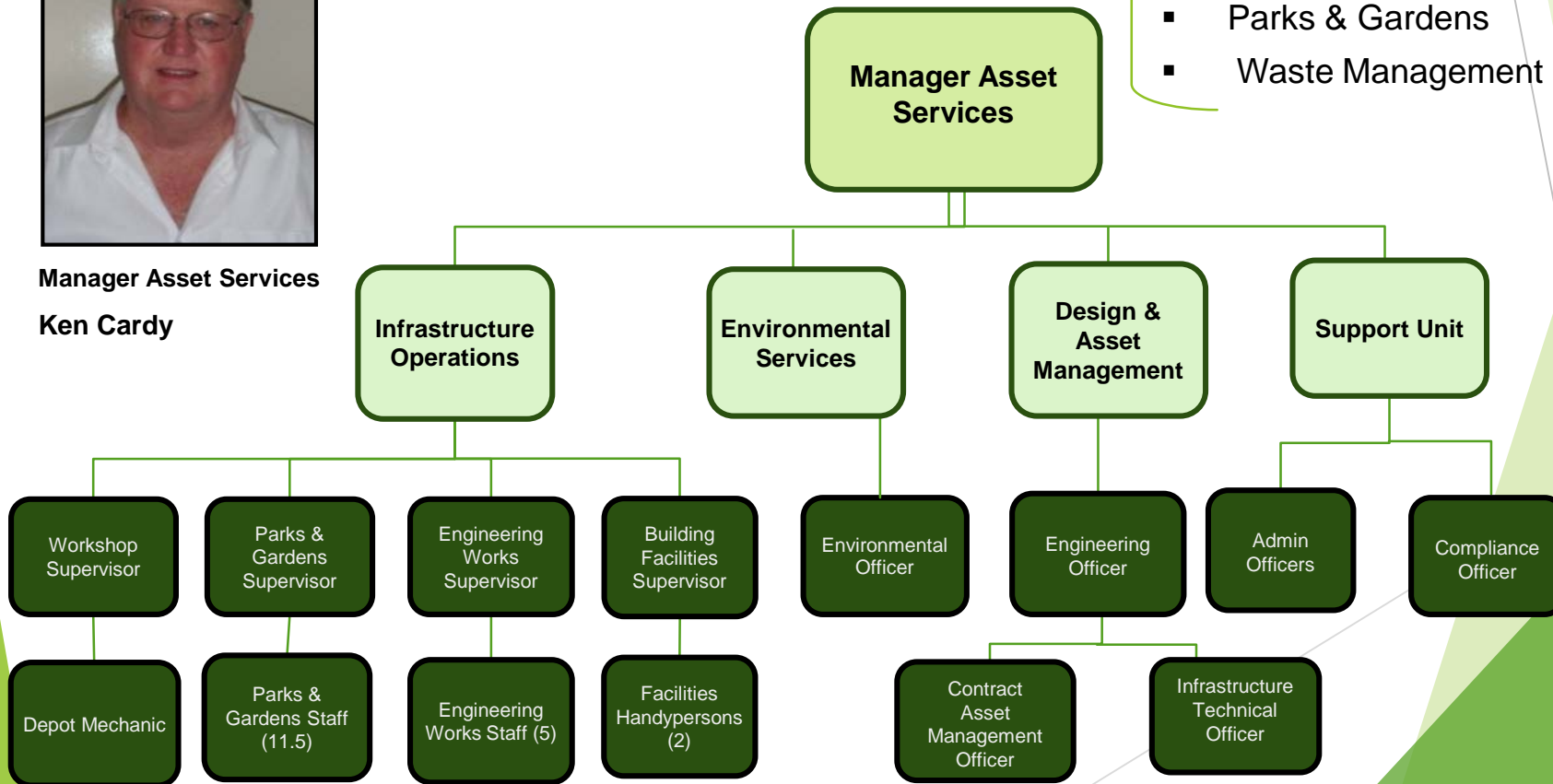
ASSET SERVICES ORGANISATION CHART

Asset Services is responsible for managing:

- Environmental activities
- Fleet & Equipment Management - Vehicles
- Asset Management – e.g. Roads, Public Open Space, etc.
- Building Maintenance
- Engineering Services
- Parks & Gardens
- Waste Management



Manager Asset Services
Ken Cardy



ASSET SERVICES FUNCTIONS

Works programmes ensure that the Town's assets, including its parks and gardens, roads, footpaths and public buildings, are constructed and maintained to a high standard for the benefit of all residents. Services provided include:

- Capital works - supervision & administration
- Maintenance and renewal of buildings, footpaths, drains, roads, car parks, cycle ways, and park furniture.
- Maintenance of sporting facilities and recreation areas
- Planting and maintaining street trees and gardens, median strips and roundabouts and supplying verge trees on request
- Maintaining and upgrading all Council buildings including child care centres, community centres, heritage buildings, community halls, public toilets and grandstands.
- Management of waste



ASSET MANAGEMENT OVERVIEW

Why is it important and who is responsible for it?

“Asset Management is the systematic and coordinated activities and practices of an organisation to optimally and sustainably deliver on it’s objectives, through the cost-effective lifecycle management of assets.”

(Extract from the International Infrastructure Management Manual).

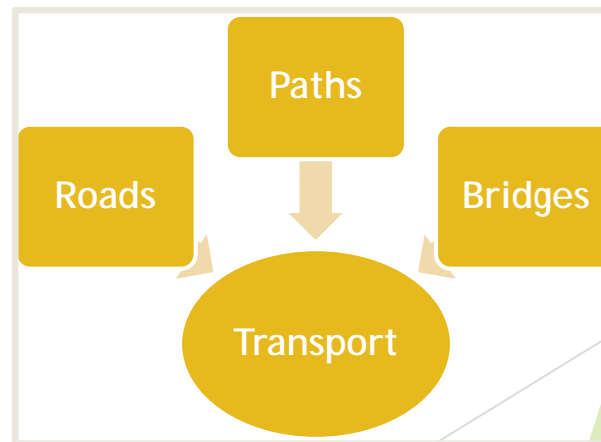
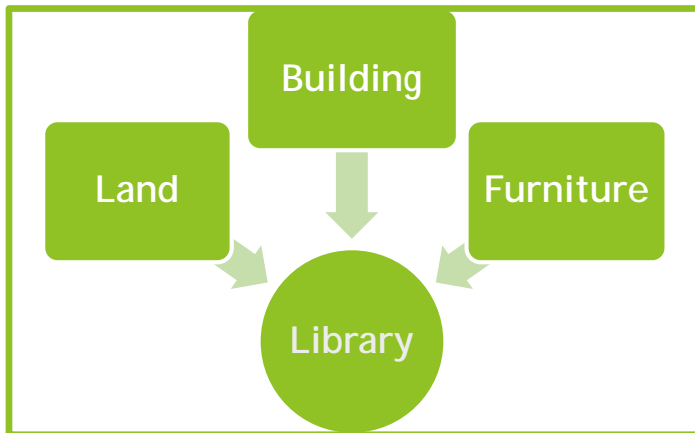
Asset Management (AM) is a crucial part of the legislated *Integrated Planning and Reporting Framework* for Local Governments. AM describes how we build, acquire, maintain, renew and dispose of things. It’s about doing all of these things as one integrated process within a clear framework. It allows Council to strategically plan and allocate adequate resource to maintain existing infrastructure and asset needs of the future by balancing Environmental, Cultural, Social and Economic sustainability requirements ...



ASSET MANAGEMENT OVERVIEW

- Council's Asset Management Policy (6.22) provides clear direction in the provision and management of all Council's assets. It seeks to ensure that assets support Council's strategic vision and objectives, deliver sustainable service outcomes and are provided at appropriate levels of service for present and future stakeholders.
- The Town is responsible for implementing and maintaining the AM System, plans and procedures. All infrastructure within the Town is maintained by Asset Services area, however all other departments have responsibility for the care of equipment, for planning or executing a service delivery or activity and seeking funding for future needs – to assist in this process the Town established an "Asset Management Working Group" with representatives from each Directorate to have input and be responsible for some part of the AM System.

Assets (owned or otherwise) are purely to help deliver services or activities. Here are two examples



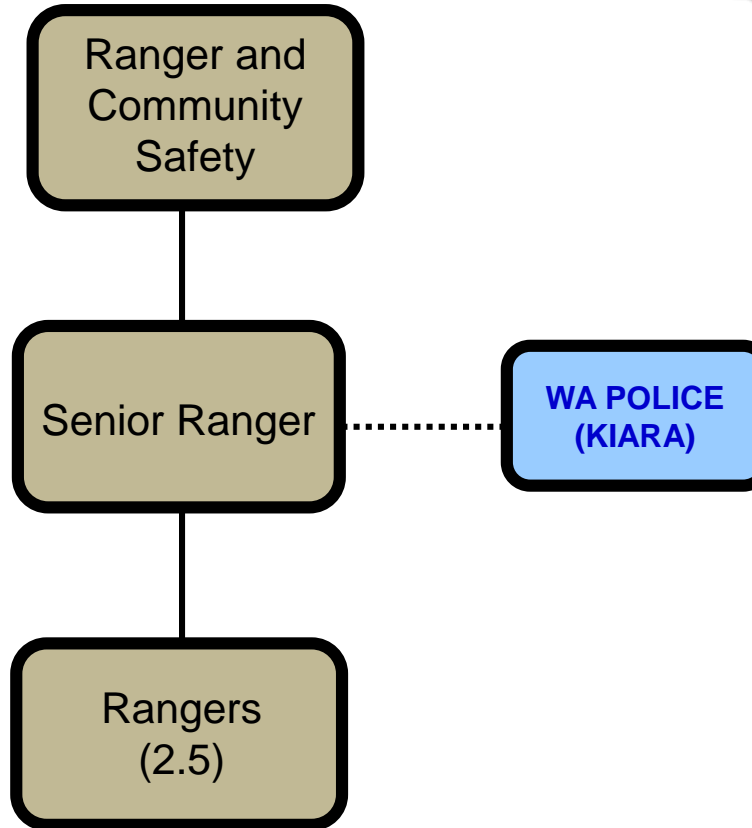
RANGER SERVICES



Senior Ranger
Sharna Merritt

Ranger Services is responsible for:

1. Compliance
2. Monitoring and addressing anti-social behaviour
3. Animal Control
4. Public Educators



The Town has established a highly successful strategic partnership with the WA Police at Kiara Station.

This primarily involves Rangers directly communicating with Police Officers at Kiara Police Station and vice versa.

RANGER SERVICE FUNCTIONS

The Town of Bassendean Ranger Service is the community safety team. Our Rangers enhance the Town's sense of harmony and safety by helping to keep our natural environment clean. The Town's Rangers provide a variety of services, including:

- 1. Compliance with the Dog Act, Cat Act, Bushfires Act, Off-Road Vehicle Act, Litter Act, Local Government Act and Council Local Laws – Parking & Parking Facilities, Activities on Thoroughfares and Responsible Cat Ownership.**
- 2. Monitoring and addressing anti-social behaviour – Police/Ranger Partnership and Regional Community Safety and Crime Prevention program.**
- 3. Public Educators – promoters of responsible animal ownership programs, Junior Ranger Program, educators of Statutory Compliance, Community Safety and Crime Prevention Education.**

The role involves:

- Informing the WA Police of illegal behaviour**
- Patrolling the Town for unsupervised animals**
- Impounding of stray animals**
- Enforcing car-parking regulations**
- Enforcing Council's local laws**
- Ensuring the Town is free of fire hazards**
- Enforcing Litter and Illegal Dumping laws**

2017/2018 Project Snap Shot

The 2017/2018 budget schedule includes a comprehensive list of the Capital Work projects and Operational projects which are being managed. Below is a snap shot of the projects which the Operational Services Directorate are coordinating:

1 Surrey Street Museum and Community Centre restoration, reconstruction and refurbishment works and implementation of a management plan	Evaluation report on the Heritage Architect quotes received being presented to the November OCM for Council consideration
Bushcare Volunteers programs	In December the volunteer groups present their draft action plans to the Town's Senior Environmental Officer which is then used to prepare the 2018/2019 budget and allocate funding resources.
Natural Areas and River rehabilitate in accordance with Department of Biodiversity, Conservation & Attractions & Best Management practices for foreshore stabilisation	Approximately 6,000 seedlings have been planted in the recent winter revegetation along with weed management
Improve lighting along main pedestrian routes to public transport hubs	Council allocates funds to evaluate the footpath lighting within a 200 metre radius of Success Hill Railway Station - Sage Consulting Engineers completed the assessment and a report will be presented to the November OCM for Council consideration.
CCTV & Security lighting	The Commonwealth Attorney General's Office has approved \$99,960 in grant funding to install CCTV at Jubilee Reserve and Mary Crescent Reserve. Quotes are currently being invited to supply and install. A further grant application has been submitted to up grade the existing CCTV mobile trailer to assist WA Police with any issues of concern. Public Access Way solar lighting installation

2017/2018 Project Snap Shot - continued

<p>Develop Carbon Reduction plan</p>	<p>The Town and EMRC are currently updating the Carbon reduction plan to reflect the federal government's target of 26-28% carbon reduction by 2030. Draft Carbon Reduction Projects are scheduled to be provided by December for Council consideration</p>
<p>Three (3) bin system for general, recyclable and green/putrescible waste collection</p>	<p>A report is planned to be presented to the November OCM outlining the preliminary costs, draft survey questions and seeking Council endorsement to commence to community consultation. The results of the survey are scheduled to be presented to the February 2017 OCM for consideration. Applications to Waste Authority must be received no later than 30 March 2018 and if approved funding agreements must be executed (signed) no later than 30 June 2018</p>
<p>Develop an Urban Forest Strategy with canopy targets for the public and private realms and an urban forest management plan</p>	<p>In February 2016 Council received a draft Urban Forest Strategy, which was advertised for public comment and referred to the Liveable Town Advisory Committee and subsequently the Urban Forest Working Group. The UFWG subgroup have restructure of the entire draft strategy document. It is intended that the revises strategy will be re-presented back to Council for consideration and advertised seeking community comment.</p>
<p>Sustainable water sensitive urban designs incorporated within drainage networks</p>	<p>Council has previously endorsed Stormwater Drainage Management Plan. Funding allocated for Anzac Terrace drainage discharge, West Road - Guildford to Old Perth Rd drainage upgrades, Old Perth Rd and Briggs drainage upgrade, Villiers street West - New Stormwater storage & pipe relining, Whitfield Street pipe relining, Shackleton Street Swales and underground storage tank, Success Hill Reserve drainage outlet upgrade.</p>

2017/2018 Project Snap Shot - continued

<p>Road Works / Resurfacing</p>	<p>Colstoun Rd: Guildford Rd to Margaret St; Palmerston St: Hamilton Rd to Guildford Rd; Shackleton St: Guildford Rd to Kenny St; West Rd: Guildford to Old Perth Rd Roundabout; West Road upgrade traffic calming and improve parking adjacent to Bassendean Primary School.</p>
<p>Whitfield Street Bicycle Boulevard</p>	<p>In October 2017 the Liveable Town Advisory Committee and Councillor's via Elected Members Bulletin, were provided information to advise that FLYT Consultancy had been engaged by the Town to undertake the concept design works. The scope of the design incorporated the Town of Bassendean's draft Urban Forest Strategy, identified opportunities for Water Sensitive Design and included traffic calming devices that would change the priority user of the road to cyclist. The community consultation will commence November/ December 2017, with the draft final detail design to be submitted to Council in March 2018.</p>
<p>Property upgrades</p>	<p>11 Hamilton Street: reroofing in January 2017; Council Depot upgrade electrical switchboard, security system and install new "Garrison" perimeter fence; Bassendean Bowling Club electrical rewiring, LED lighting & replace fence; 48 Old Perth Road Community Hall upgrade kitchen and replace roller shutter; Stan Mosses Pavilion renew entry doors; Wind in the Willows upgrade babies area, new carpet and painting; Ashfield Community Centre replace carpet with suitable flooring; 35 Old Perth Rd: upgrade reception, toilets, kitchen and plant room; Youth Services: sand & reseal timber floors.</p>
<p>Parks/Reserves</p>	<p>Sandy Beach Reserve irrigation system, rewiring and valves; Jubilee Reserve upgrade reticulation pipes; 48 Old Perth Rd Community Hall repair pond and reinstate gardens; Rainbird Irrigation Management system - replace 4 flow metres and controllers.</p>

Conclusion

The Operational Services Directorate provides a wide range of services to our community, in accordance with the Strategic Community Plan, the Corporate Business Plan and Council's adopted budget.

Please let me know if there is any further information you require or if you have any questions.