

TOWN OF BASSENDEAN

MINUTES

ORDINARY COUNCIL MEETING

HELD IN THE COUNCIL CHAMBER, 48 OLD PERTH ROAD, BASSENDEAN

ON TUESDAY 24 NOVEMBER 2015 AT 7.00PM

1.0 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Mayor declared the meeting open, welcomed all those in attendance and acknowledged the past and present traditional owners and custodians of the land on which the meeting was being held.

2.0 PUBLIC QUESTION TIME & ADDRESS BY MEMBERS OF THE PUBLIC

2.1 Questions Taken on Notice

At the Ordinary Council meeting held in October 2015, Mrs Phelan asked whether mosquito spraying will be carried out north of the railway line. The Manager Development Services responded on 5 November 2015, as follows:

"I write in response to your question raised at the Ordinary Council meeting held in October 2015 and advise the following:

The Town does not conduct any spraying or fogging of adult mosquitoes.

The Town's Mosquito Management and Control Program monitors and treats (with larvicides) known breeding sites within the Town, including road gullies. The main breeding site within the Town is the Ashfield Flats, and to a lesser degree, Bindaring Park.

The Town also sets mosquito traps upon request and adjacent to the Town's breeding sites to catch and identify species prevalent in the area. With regards to the Town conducting any treatment north of the railway line, all wet road drains around Success Hill and Jubilee Reserve have been treated with a residual larvicide. The breeding sites affecting dwellings in Success Hill are located in the adjacent local authority, which does treat those sites.

To date, the Town has not received any complaints from properties north of the railway line, one complaint in Bassendean and two complaints in Ashfield.

Should residents in the area be experiencing a high number of mosquitoes, they should contact the Town's Health Officer and a mosquito trap can be set at the property, to determine numbers and species, and also to be able to advise the adjoining local authority that additional treatment may be required.

Thank you for your enquiry."

2.2 Public Question Time

Mrs Val Dreyer, 31 Naunton Crescent, Eden Hill

Mrs Dreyer commented on the lack of signage with regard to the General Meeting of Electors and asked who decides when and where the signage goes.

Town staff advised that the Cultural Development team are responsible for the marketing of events, including signage.

Mrs Dreyer commented on the Twilight Markets and asked whether those businesses that are affected by the closure of Old Perth Road are given any allowance.

The Mayor responded that those businesses receive a significant amount of foot traffic which would be considered a huge bonus for those businesses.

Mr Don Yates, 10 Thompson Road, Success Hill

Mr Yates commended the Town on its efforts to clear the falling fruit from the Moreton Bay Fig at 8 Thompson Road and requested that the Town now attend to the leaves that are falling.

Mr Yates asked for confirmation on whether the Swan Districts Football Club have relinquished their lease of Bassendean Oval.

The Chief Executive Officer advised that they have not.

Mr Yates referred to the LandCorp community survey and asked what the zonings are for the different quarter acre blocks.

The Mayor advised that it will be determined once community feedback has been received so LandCorp can ascertain what outcomes they want to achieve.

Ms Carol Seidel, 55 Broadway, Bassendean

Ms Seidel referred to the traffic management assessment of West Road and adjoining roads and requested this be carried out by Main Roads not the Town of Bassendean.

Town Officers responded that Main Roads are responsible for main roads such as Guildford Road, however, they don't generally get involved in local roads as these are managed by the local government authority.

The CEO advised that Main Roads will give advice on things like road markings and suitability for crosswalks.

Ms Seidel commented on the driveway that is being constructed at 51 Broadway, Bassendean, and raised concern about the safety of cars reversing out of the driveway into oncoming traffic.

Town Officers advised that the issue will be looked into and a response provided.

Ms Seidel referred to the community consultation on the LandCorp development and commented that the consultation period should not be happening in the lead-up to Christmas as it is a very busy time of the year. It should also be a longer consultation period.

The Mayor advised that this is just the first phase of the process. After the 18th December, feedback will be collated and proposals drawn up and will go out to community consultation again.

The CEO advised that LandCorp have already had a huge response.

Mr Bill Dreyer, 31 Naunton Crescent, Eden Hill

Mr Dreyer queried what exactly the public are commenting on as he has not seen any plans.

The CEO advised that LandCorp is seeking general feedback to give the community an opportunity to put up on ideas on what they would like to see in and around the Bassendean Oval.

Ms Catherine Hamilton – 51a Broadway, Bassendean

Ms Hamilton questioned the length of time being given for the community consultation period on the LandCorp development.

The Mayor responded that the consultation is being done in phases. We are initially seeking ideas from the community to develop proposals. After 18 December the comments will be collated and proposals developed. There will then be a further consultation period.

Ms Hamilton commented on the driveway at 51 Broadway and suggested had the resident been given more options, they may have come up with a safer alternative.

Town officers advised that there is a requirement for cars to be able to leave a site in forward gear, however, this does not apply to local roads.

Ms Carol Seidel, 55 Broadway, Bassendean

Ms Seidel commented that the previous owner of 51 Broadway had approached Council and was told they could not construct a driveway.

Town Officers responded that they will look into the matter.

Mr Jai Wilson, 78c Hamilton Street, Bassendean

Mr Wilson referred to the traffic issues around Bassendean Primary School and asked why the drawings that were asked for at the Electors Meeting have not been done.

Town Officers advised that staff have done preliminary work to provide Council with information.

The Mayor responded that Council has received preliminary information from staff and will determine what action will be taken.

Ms Kylie Turner, 3/78 Hamilton Street, Bassendean

Ms Turner referred to the crossover on Whitfield Street which was installed by the Education Department and asked:

- Was Council's opinion sought;
- Was a variation to the development sought and what comment was given by the Town;
- Does the Council have any capacity to say no to the construction; and
- Did the Education Department follow an appropriate process.

Town Officers advised that the crossover was installed in advance of any preliminary contact by the Education Department. Subsequently, the Town noted the crossover should be removed. The Education Department submitted a retrospective application to retain the crossover. The Town's response again was to request removal of the crossover, as the crossover has been constructed on Town land without approval of the Town.

Ngaire Kasdorf, 16 Harcourt Street, Bassendean

Ms Kasdorf referred to Motion 2 of the Special Electors Meeting and asked Council to provide a timeframe in which this will be done.

The CEO responded that these resolutions are yet to be considered and adopted by Council. Staff have done preliminary work and provided advice to Council.

Carolyn Warr, 4 Watson Street, Bassendean

Ms Warr asked whether there are any community representatives for the Bassendean activity centre proposal stakeholders group.

The Mayor responded that at this level, the Councillors are considered the community representatives.

Cr Paul Bridges – Public Apology

Cr Paul Bridges made the following public apology:

- “(1) A Complaint has been made to the Local Government Standards Panel, in which it was alleged that I contravened regulation 4(2) of the Local Government (Rules of Conduct) Regulations 2007 by making a statement during the Council's 28 April 2015 Ordinary Council Meeting which contravened:*
- (a) clause 7.15(2)(a) of the Town's Standing Orders Local Law 2011 - by adversely reflecting on the character or actions of another Council member - being the Council generally and Mayor Gangell in particular; and*
 - (b) clause 7.15(3) of the Town's Standing Orders Local Law 2011 - by using offensive or objectionable expressions in reference to a Council member - being Mayor Gangell and the other Councillors.*
- (2) The Local Government Standards Panel has considered the Complaint, and has made findings of minor breaches of regulations 4(2) of the Local Government (Rules of Conduct) Regulations 2007 against me by the making of that Statement.*
- (3) I accept that I should not have made that statement and apologise to Mayor Gangell and my fellow Councillors for having done so.”*

3.0 ATTENDANCES, APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE

Present

Councillors

His Worship the Mayor, Cr John Gangell
Cr Mike Lewis, Deputy Mayor
Cr Gerry Pule
Cr Paul Bridges
Cr Bob Brown
Cr Renee McLennan

Officers

Mr Bob Jarvis, Chief Executive Officer
Mr Mike Costarella, Director Corporate Services
Mr Graeme Haggart, Director Community Development
Mr Simon Stewert-Dawkins, Director Operational Services
Mr Brian Reed, Manager Development Services
Mrs Amy Holmes, Minute Secretary

Public

Approximately 29 members of the public were in attendance.

Press

One member of the press was in attendance.

4.0 DEPUTATIONS

- 4.1 Mr Claudio Pellegrini and Mr Alan Busch – Casa Mia Board Members, addressed Council regarding Item 10.2.

5.0 CONFIRMATION OF MINUTES

5.1 Ordinary Council Meeting held on 27 October 2015

COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 5.1(a)

- OCM – 1/11/15** MOVED Cr Pule, Seconded Cr Lewis, that the minutes of the Ordinary Council Meeting held on 27 October 2015, be received.

CARRIED UNANIMOUSLY 6/0

COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 5.1(b)

- OCM – 2/11/15** MOVED Cr Pule, Seconded Cr McLennan, that the minutes of the Ordinary Council Meeting held 27 October 2015, be confirmed as a true record.

CARRIED UNANIMOUSLY 6/0

6.0 ANNOUNCEMENT BY THE PRESIDING PERSON WITHOUT DISCUSSION

The Mayor presented a gift to ex Councillor Jennie Carter to thank her for her service on Council.

The Mayor made the following announcements:

- Announcement by the Minister of the redevelopment of Bassendean Oval and the town centre;
- Opening of new Midland hospital;
- Recent Circus was a great fun day for families;
- Congratulated the P&C of Bassendean Primary School on their recent opening of the sensory garden;
- Cyril Jackson is developing a community garden;
- Movember is underway - a local community member has already raised over \$1,000; and
- The Town has partnered with Church on the Rise to create a Santa's post box that will be located outside various businesses round the Town.

7.0 PETITIONS

Nil

8.0 DECLARATIONS OF INTEREST

- 8.1 Cr Bridges declared an impartiality interest for Item 10.4 as he is the President of the Bassendean Historical Society.

9.0 BUSINESS DEFERRED FROM PREVIOUS MEETING

Nil

10.0 REPORTS

10.1 Adoption of Recommendations En Bloc

It was agreed that items 10.2, 10.3, 10.4, 10.5, 10.6, 10.10 and 10.17 be removed from the en bloc table to be considered independently.

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**COUNCIL RESOLUTION/OFFICER RECOMMENDATION –
ITEM 10.1**

OCM – 3/11/15 MOVED Cr Pule, Seconded Cr Brown, that Council adopts en bloc the following Officer recommendations contained in the Ordinary Council Meeting Agenda 24 November 2015:

Item	Report
10.8	Esperance Fire Disaster – Council Donation
10.9	Hyde Retirement Village - Annual General Meeting held on 12 October 2015
10.11	Integrated Planning and Reporting Framework Strategy
10.12	Determinations Made by the Principal Building Surveyor
10.13	Determinations Made by Development Services
10.14	Accounts for Payment – October 2015
10.16	Bassendean Local Studies Collection Management Committee Meeting held on 5 November 2015
10.18	Use of the Common Seal
10.19	Calendar for December 2015

CARRIED UNANIMOUSLY 6/0

Council was then requested to consider the balance of the Officer recommendations independently.

Item	Report
10.2	Proposed Change of Use and Additions to Existing Building to Form Primary School - Lot 6 (No. 1) Earlsferry Court, Bassendean
10.3	Proposed Amendment to the Local Planning Scheme No. 10 dealing with Multiple Dwellings on Land with a Density Code of R40 and Below
10.4	1 Surrey Street – Heritage Architects Detailed Design Options
10.5	Special Meeting of Electors Minutes held on 22 October 2015
10.6	Vandalism of Street Verge Tree Within the Town of Bassendean
10.7	Security Upgrades, Bassendean Child Health Clinic
10.10	Town of Bassendean Youth Statement
10.15	Financial Statements – October 2015
10.17	Implementation of Council Resolutions
13.1	Appointment of Members to Committees – 2015 to 2017

10.2 Proposed Change of Use and Additions to Existing Building to Form Primary School - Lot 6 (No. 1) Earlsferry Court, Bassendean, Owners: Martin and Jane Jaine, Applicant: Lynn Olsen, Chair Casa Mia School (Ref: DABC/BDVAPPS/2015-139 - Brian Reed, Manager Development Services)

APPLICATION

The purpose of this report was for Council to consider a proposal for the change of use of and additions to Earlsferry to form a primary school in the light of comments received from submissions received after advertising the proposal.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION — ITEM 10.2

OCM – 4/11/15 MOVED Cr Brown, Seconded Cr Pule, that Council refuses the application for development approval for the proposed change of use and additions to Existing building to form a Primary School at Lot 6 (No. 1) Earlsferry Court Bassendean for the following reasons:

1. Council considers that the amount of traffic likely to be generated by the proposal is beyond the capacity of the road system in the locality of the site, and will have an adverse effect on traffic flow and safety:
2. Council considers that approval of the proposed development would not comply with objective 4.2.1(e) of the Local Planning Scheme No 10 which aims to limit non-residential activities to those of which the predominant function is to service the local residential neighbourhood and for self-employment or creative activities, provided such activities have no detrimental effect on the residential amenity;
3. Council considers that approval of the proposed development would have an adverse effect on the general amenity of the area by virtue of the additional traffic generated by the proposal, and the likely impact on local streets; and
4. The proposed means of access to and egress from the site at Earlsferry, which is approximately 4.0m wide, is of insufficient width to allow an unobstructed two way traffic flow and as such, is considered to be unacceptable.

CARRIED UNANIMOUSLY 6/0

10.3 Proposed Amendment to the Local Planning Scheme No. 10 dealing with Multiple Dwellings on Land with a Density Code of R40 and below (Ref: LUAP/PLANNG/1 Brian Reed, Manager Development Services)

APPLICATION

The purpose of this report was for Council to consider a proposed amendment to the Local Planning Scheme No. 10 dealing with siting of Multiple Dwellings and associated issues.

OFFICER RECOMMENDATION — ITEM 10.3

1. That the Town of Bassendean, under and by virtue of the powers conferred upon it in that behalf by the Planning and Development Act 2005, hereby amends the above Local Planning Scheme No. 10 by:

a) Amending the zoning table as follows:

Use class	Zones
	Residential Zone
Multiple Dwelling	P/A*

b) Deleting Clause 5.3.1.2 (a) and replace it with the following

- In the case of multiple dwellings on land coded R40 and below the development site has a continuous street frontage of not less than 25m to a public street or streets
- Insert a new Cause 5.3.2- Multiple Dwellings on land coded R40 and less:

5.3.2.1 Notwithstanding the provisions of the Residential Design Codes, where land with a residential density code of R40 is located outside the area of a walkable catchment of 800 metres around an activity centre, specialised centre or railway station on a high frequency rail route as shown on the Scheme Maps or as shown on a map contained in a schedule of the Scheme, the development of multiple dwellings on the land:

- (a) shall be subject to the average site area per grouped dwelling requirement specified by the Residential Design Codes for grouped dwellings on land with an R40 residential density code; and
- (b) shall not be subject to any maximum plot ratio requirements specified by the Residential Design Codes

5.3.2.2 The use multiple dwelling is an 'A' use in accordance with clause 4.3.2 of the Scheme, on land Zoned Residential with a density code of R40 or less.

2. That Council considers the above proposed amendment to be a standard amendment as defined by Clause 34 of the Planning and Development (Local Planning Schemes) Regulations 2015, as the amendment is:
 - (a) consistent with the objectives of the Residential Zone as laid out in clauses 4.2.1 of the Local Planning Scheme No. 10;
 - (b) consistent with the Town of Bassendean Local Planning Strategy which has been endorsed by the Commission;
 - (c) is consistent with a region planning scheme that applies to the scheme area;
 - (d) is not inconsistent with a structure plan, activity centre plan or local development plan that has been approved under the scheme for the land to which the amendment relates if the scheme does not currently include zones of all the types that are outlined in the plan;
 - (e) has no impact on land in the scheme area that is not the subject of the amendment;
 - (f) it does not result in any significant environmental, social, economic or governance impacts on land in the scheme area;
 - (g) is not a complex or basic amendment.

COUNCIL RESOLUTION – ITEM 10.3

- OCM – 5/11/15** MOVED Cr Bridges, Seconded Cr Pule, that the matter be deferred to the next meeting of the Town Planning Scheme Review Committee, with an Officer's report on the consequences for split code areas outside of the 800 metres walkable catchment from railway stations, and that the Town undertake community consultation on the proposal.
- CARRIED UNANIMOUSLY 6/0

10.4 **1 Surrey Street – Heritage Architects Detailed Design Options (Ref: COUP/PROGM/1 – Fiona Bush, Contract Curator Pensioner Guard Museum, Simon Stewart-Dawkins, Director Operational Services)**

APPLICATION

The purpose of this report was for Council to receive a progress report regarding SIA Architects Pty Ltd design options for the restoration, reconstruction and refurbishment of No. 1 Surrey Street project and to seek Council's direction.

OFFICER RECOMMENDATION – ITEM 10.4

That Council:

1. Receives the SIA Architects Pty Ltd progress report regarding the design options for the restoration, reconstruction and refurbishment of 1 Surrey Street project;
2. Notes the feedback received from Bassendean Historical Society Inc, Bassendean Arts Council Inc, the 1 Surrey Steering Group members, the State Heritage Office and Museums Australia concerning the various schematic design options
3. Endorses SIA Architects Pty Ltd Option 2C draft design proposal, as included as an attachment to the Ordinary Council Agenda of 24 November 2015, to demolish the c.1952 rear extension under concrete roof and the standalone ablution/laundry building and the proposal to construct a separate building (Community Meeting Place) on the southern side of the Residence, as well as a separate toilet block on the western boundary;

4. Requests SIA Architects Pty Ltd re-align the proposed studio in Option 2C designs to achieve a North /South access in order to preserve the existing mature tree and increase the backyard usable space;
5. Requests SIA Architects Pty Ltd give due consideration in Phase 3 of the Detailed Design, Development & Documentation process to provide acoustic separation (shutters, walls & doors) in the 2C design to ensure the dual use of the kitchen area can be achieved for the Museum and / or Community/arts activities;
6. Requests SIA Architects Pty Ltd give due consideration in Phase 3 of the Detailed Design, Development & Documentation process to reinstating the gable eave overhang as per the original fabric of the Pensioner Guard Cottage, and;
7. Notes that the Community Development Directorate intends to provide a Governance Model report in the future for the 1 Surrey Street to guide the ongoing management of the facility.

Cr Bridges foreshadowed a motion, that Point 3 of the Officer Recommendation be amended as shown in bold below:

*“Endorses SIA Architects Pty Ltd Option 2C draft design proposal, as included as an attachment to the Ordinary Council Agenda of 24 November 2015, to demolish the c.1952 rear extension under concrete roof and the standalone ablution/laundry building and the proposal to construct a **new** separate building (Community Meeting Place) **and consider this be constructed adjacent**, on the southern side of the Residence, as well as a separate toilet block on the western boundary.”*

Cr Pule moved the Officer Recommendation with an amendment to Point 6:

“Requests SIA Architects Pty Ltd reinstate the gable eave overhang as per the original fabric of the Pensioner Guard Cottage.”

COUNCIL RESOLUTION/OFFICER RECOMMENDATION –
ITEM 10.4

OCM – 6/11/15 MOVED Cr Pule, Seconded Cr Brown, that Council:

1. Receives the SIA Architects Pty Ltd progress report regarding the design options for the restoration, reconstruction and refurbishment of 1 Surrey Street project;
2. Notes the feedback received from Bassendean Historical Society Inc Bassendean Arts Council Inc. the 1 Surrey Steering Group members, the State Heritage Office and Museums Australia concerning the various schematic design options
3. Endorses SIA Architects Pty Ltd Option 2C draft design proposal, as included as an attachment to the Ordinary Council Agenda of 24 November 2015, to demolish the c.1952 rear extension under concrete roof and the standalone ablution/laundry building and the proposal to construct a separate building (Community Meeting Place) on the southern side of the Residence, as well as a separate toilet block on the western boundary;
4. Requests SIA Architects Pty Ltd re-align the proposed studio in Option 2C designs to achieve a North /South access in order to preserve the existing mature tree and increase the backyard usable space;
5. Requests SIA Architects Pty Ltd give due consideration in Phase 3 of the Detailed Design, Development & Documentation process to provide acoustic separation (shutters, walls & doors) in the 2C design to ensure the dual use of the kitchen area can be achieved for the Museum and / or Community/arts activities;
6. Requests SIA Architects Pty Ltd reinstate the gable eave overhang as per the original fabric of the Pensioner Guard Cottage, and;
7. Notes that the Community Development Directorate intends to provide a Governance Model report in the future for the 1 Surrey Street to guide the ongoing management of the facility.

CARRIED 4/2

*Crs Gangell, Pule, Lewis & Brown voted for the motion.
Crs Bridges & McLennan voted against the motion.*

10.5 Special Meeting of Electors Minutes held on 22 October 2015 (Ref GOVN/CCLMEET/6 - Ken Cardy Manager Asset Services Simon Stewert-Dawkins, Director Operational Services)

APPLICATION

The purpose of this report was to consider the motions passed at the Special Meeting of Electors held on 22 October 2015 in accordance with the Local Government Act 1995.

OFFICER RECOMMENDATION – ITEM 10.5

That:

1. Council receives the Special Meeting of Electors Minutes held on 22 October 2015;
2. Council notes that in relation to:
 - a) SME Motion 1, that a grant application has been submitted to the Department of Transport for a proposed Bicycle Boulevard in Whitfield Street and considering the Australian Standard 2890 Parking Facilities design criteria, and comments provided by Main Roads WA, it would not be prudent to construct angled parking in Whitfield Street adjacent to the school;
 - b) SME Motion 2, Officers are currently investigating the usage of the raised plateau, the parking bay outside the deli and safety aspects surrounding the site;
 - c) SME Motion 3, that the President of the Bassendean Primary School Parents and Citizens Association has prepared a Type “A” - Children's Crossing application for West Road and Whitfield Street, Bassendean;
 - d) SME Motion 4 and Motion 5, that the Bassendean Primary School has been provided a “Parking and Traffic issues around Schools - the Proactive School's Checklist” for the school to complete and return to the Town;

- e) SME Motion 6, that the Town will commence an Educational program through the frequent use of the Town's vehicle visual speed display trailer and should this not have an impact on driver behaviour the Town will inform the WA Police Traffic Intelligence Services to target speeding. Officers will furthermore communicate with MRWA on the installation of the 40km/h electronic signs in accordance with the number of students attending a school; and
- f) SME Motion 7, that an Officer of the Town has liaised with Hawaiian Property Group asking if the Bassendean Shopping Village would be prepared to work with the Bassendean Primary School / Parents & Citizens Association to allow for parents to drop off and pick up their children.

Cr Bridges requested the following wording be added at the end of Point (a):

"a) ...but for staff to prepare concept angle parking designs considering the one way nature of the proposed bicycling boulevard."

COUNCIL RESOLUTION – ITEM 10.5(a)

OCM – 7/11/15 MOVED Cr Bridges, Seconded Cr McLennan, that:

- a) SME Motion 1, that a grant application has been submitted to the Department of Transport for a proposed Bicycle Boulevard in Whitfield Street and considering the Australian Standard 2890 Parking Facilities design criteria, and comments provided by Main Roads WA, it would not be prudent to construct angled parking in Whitfield Street adjacent to the school, **but for staff to prepare concept angle parking designs considering the one way nature of the proposed bicycling boulevard;**

CARRIED UNANIMOUSLY 6/0

Cr McLennan requested that a Point (g) and (h) be added as follows:

- “g) That a report on officers’ investigations and possible solutions be presented at the March 2016 Ordinary Council Meeting;*
- h) That the officers specifically address any of the outstanding components of each motion as they were passed.”*

COUNCIL RESOLUTION – ITEM 10.5(b)

OCM – 8/11/15 MOVED Cr McLennan, Seconded Cr Bridges, that:

- g) A report on officers’ investigations and possible solutions be presented at the March 2016 Ordinary Council Meeting;
- h) The officers specifically address any of the outstanding components of each motion as they were passed
CARRIED UNANIMOUSLY 6/0

COUNCIL RESOLUTION – ITEM 10.5(c)

OCM – 9/11/15 MOVED Cr Pule, Seconded Cr McLennan, that:

1. Council receives the Special Meeting of Electors Minutes held on 22 October 2015;
2. Council notes that in relation to:
 - a) SME Motion 1, that a grant application has been submitted to the Department of Transport for a proposed Bicycle Boulevard in Whitfield Street and considering the Australian Standard 2890 Parking Facilities design criteria, and comments provided by Main Roads WA, it would not be prudent to construct angled parking in Whitfield Street adjacent to the school, but for staff to prepare concept angel parking designs considering the one way nature of the proposed bicycling boulevard;
 - b) SME Motion 2, Officers are currently investigating the usage of the raised plateau, the parking bay outside the deli and safety aspects surrounding the site;

- c) SME Motion 3, that the President of the Bassendean Primary School Parents and Citizens Association has prepared a Type "A" - Children's Crossing application for West Road and Whitfield Street, Bassendean;
- d) SME Motion 4 and Motion 5, that the Bassendean Primary School has been provided a "Parking and Traffic issues around Schools - the Proactive School's Checklist" for the school to complete and return to the Town;
- e) SME Motion 6, that the Town will commence an Educational program through the frequent use of the Town's vehicle visual speed display trailer and should this not have an impact on driver behaviour the Town will inform the WA Police Traffic Intelligence Services to target speeding. Officers will furthermore communicate with MRWA on the installation of the 40km/h electronic signs in accordance with the number of students attending a school;
- f) SME Motion 7, that an Officer of the Town has liaised with Hawaiian Property Group asking if the Bassendean Shopping Village would be prepared to work with the Bassendean Primary School / Parents & Citizens Association to allow for parents to drop off and pick up their children;
- g) A report on officers' investigations and possible solutions be presented at the March Ordinary Council Meeting; and
- h) The officers specifically address any of the outstanding components of each motion as they were passed.

CARRIED UNANIMOUSLY 6/0

10.6 Vandalism of Street Verge Tree Within the Town of Bassendean (Ref: COUP/MAINT/1 – Ken Cardy, Manager Asset Services)

APPLICATION

The purpose of this report was to advise Council that an additional street verge tree has been removed without permission from the Town of Bassendean.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION –
ITEM 10.6

OCM – 10/11/15 MOVED Cr Bridges, Seconded Cr McLennan, that the matter relating to the street tree that has been removed without permission, be discussed behind closed doors under Point 13 – Confidential Business.

CARRIED UNANIMOUSLY 6/0

10.7 Security Upgrades - Bassendean Child Health Clinic (Ref: A46928 - Graeme Haggart, Director Community Development)

APPLICATION

The report requested Council considers approving security around the Bassendean Child Health Clinic with the installation of fencing and improved lighting.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION —
ITEM 10.7

OCM – 11/11/15 MOVED Cr Pule, Seconded Cr Brown, that Council:

1. Reaffirms that the Town values the services delivered to neonates and parents within the Bassendean Child Health Clinic;
2. Approves expenditure of up to \$10,000 to improve security at the Bassendean Child Health Clinic including to fence the facility and improve lighting around the building;
3. Allocates funds for the purpose in the closing surplus of the 2014/15 Budget;
4. The expenditure be authorised under Section 6.8 of the Local Government Act; and
5. Amends the 2015/16 Budget to reflect the work program.

CARRIED BY AN ABSOLUTE MAJORITY 6/0

10.8 Esperance Fire Disaster – Council Donation (Ref: COMR/SPONSHP/1 – Mike Costarella, Director Corporate Services)

APPLICATION

The purpose of this report was to consider a donation to the Shire of Esperance who is collecting funds for the Natural disaster that occurred in its Shire in November 2015.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 10.8

OCM – 12/11/15 MOVED Cr Pule, Seconded Cr Brown, that Council:

1. Approves a donation of \$2,000 to be forwarded to the Lord Mayor Disaster Appeal for the relief efforts in the Esperance Fire Disaster; and
2. Extends its heartfelt sympathy to the families and friends of the deceased and thoughts and prays to the community of the Shire of Esperance, as they try to rebuild their community after this disaster.

CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION – OCM-3/11/15 6/0

10.9 Hyde Retirement Village - Annual General Meeting held on 12 October 2015 (Ref: COMS/MEETS/2 - Mona Soliman, Manager, Seniors and Disability Services)

APPLICATION

Council was requested to receive the report on the Hyde Retirement Village Annual General meeting held on 12 October 2015.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 10.9

OCM – 13/11/15 MOVED Cr Pule, Seconded Cr Brown, that Council receives the report on a meeting of the Hyde Retirement Village Annual General held on 12 October 2015.

CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION – OCM-3/11/15 6/0

10.10 Town of Bassendean Youth Statement (Ref: COMS/POLCY/2 - Greg Neri, Manager Youth Services)

APPLICATION

Council was requested to adopt the draft 'Town of Bassendean Youth Statement' prepared by a consultant through funding from the Department of Local Government and Communities.

OFFICER RECOMMENDATION – ITEM 10.10

That Council adopts the draft Town of Bassendean Youth Statement, as attached to the Ordinary Council Agenda of 24 November 2015.

Cr Pule moved the Officer Recommendation with the addition of a Point 2:

2. That Council extends an invitation to the Youth Advisory Council and other relevant youths inviting them to the December OCM as valued guests.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 10.10

OCM – 14/11/15 MOVED Cr Pule, Seconded Cr McLennan, that Council:

1. Adopts the draft Town of Bassendean Youth Statement, as attached to the Ordinary Council Agenda of 24 November 2015.
2. Extends an invitation to the Youth Advisory Council and other relevant youths inviting them to the December OCM as valued guests.

CARRIED UNANIMOUSLY 6/0

10.11 Integrated Planning and Reporting Framework Strategy (Ref: CORM/POLCY/1- Bob Jarvis, CEO and the Executive Management Team)

APPLICATION

The purpose of this workshop was for Council to adopt a strategy to undertake the activities required by the Integrated Planning and Reporting Framework. This will include the development of a new or revised Community Strategic Plan, Corporate Business Plan and Informing Strategies for the 2015/16 and 2016/17 financial years.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 10.11

OCM – 15/11/15 MOVED Cr Pule, Seconded Cr Brown, that:

1. Council adopts the Integrated Planning and Reporting Strategy and timetable for the Town of Bassendean;
2. Council defines the method of community consultation by submissions in the review of the Community Strategic Plan, by including the following:
 - a) Community Presentation;
 - b) Focus Groups;
 - c) Council Committees;
 - d) Targeted Surveys (either verbal or on-line);
 - e) Workshops and meetings;
3. Staff prepare a report for Council's endorsement on the proposed community consultation by a questionnaire based on the following:
 - a) What has been achieved since 2013?
 - b) What has not been achieved since 2013?
 - c) What has changed since the adoption of the 2013-2023 Community Plan? and
 - d) What needs to be in place in the future?

CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION – OCM-3/11/15 6/0

**10.12 Determinations Made by the Principal Building Surveyor
Ref: LUAP/PROCED/1 – Kallan Short, Principal Building
Surveyor)**

COUNCIL RESOLUTION/OFFICER RECOMMENDATION –
ITEM 10.12

OCM – 16/11/15 MOVED Cr Pule, Seconded Cr Brown, that Council notes the decisions made under delegated authority by the Principal Building Surveyor.

CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION –
OCM-3/11/15 6/0

**10.13 Determinations Made by Development Services (Ref:
LUAP/PROCED/1 – Christian Buttle, Development
Services)**

COUNCIL RESOLUTION/OFFICER RECOMMENDATION –
ITEM 10.13

OCM – 17/11/15 MOVED Cr Pule, Seconded Cr Brown, that Council notes the decisions made under delegated authority by the Manager Development Services.

CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION –
OCM-3/11/15 6/0

**10.14 Accounts for Payment – October 2015 (Ref:
FINM/CREDTS/4 – Ken Lapham, Manager Corporate
Services)**

APPLICATION

The purpose of this report was for Council to receive the Accounts for Payment in accordance with Regulation 13 (3) of the Local Government (Financial Management) Regulations 1996.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION -
ITEM 10.14

OCM – 18/11/15 MOVED Cr Pule, Seconded Cr Brown, that Council receives the List of Accounts paid for October 2015, as attached to the Ordinary Council Agenda of 24 November 2015.

CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION –
OCM-3/11/15 6/0

10.15 Financial Statements – October 2015 (Ref: FINM/AUD/1 - Ken Lapham, Manager Corporate Services)

APPLICATION

The purpose of this report was to present to Council various Financial reports in accordance with Local Government Financial Management Regulations.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 10.15

OCM – 19/11/15 MOVED Cr Lewis, Seconded Cr Pule, that the:

1. Financial Reports for the period ended 31 October 2015, as attached to the Ordinary Council Agenda of 24 November 2015, be accepted; and
2. Additional budget amendments listed for adoption in the Financial Statements as attached to the Ordinary Council Agenda of 24 November 2015, be approved.

CARRIED BY AN ABSOLUTE MAJORITY 6/0

10.16 Bassendean Local Studies Collection Management Committee Meeting held on 5 November 2015 (Ref: GOVNCCL/MEET/3, Allan Caddy - Manager Library and Information Services)

APPLICATION

The purpose of this report was for Council to receive the report on a meeting of the Local Studies Collection management Committee held on 5 November 2015.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 10.16

OCM – 20/11/15 MOVED Cr Pule, Seconded Cr Brown, that the report on a meeting of the Bassendean Local Studies Collection Management Committee held on 5 November 2015, be received.

CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION – OCM-3/11/15 6/0

10.17 Implementation of Council Resolutions (Ref: Sue Perkins, Executive Assistant)

Cr Bridges requested that resolutions 83382 and 83383 not be deleted and remain in the outstanding list.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 10.17

OCM – 21/11/15 MOVED Cr Pule, Seconded Cr Bridges, that the outstanding Council resolutions detailed in the table, listed in the Ordinary Council Meeting Agenda of 24 November 2015, be deleted from the Implementation of Council Resolutions list, **excluding resolutions 83382 and 83383.**

CARRIED UNANIMOUSLY 6/0

10.18 Use of the Common Seal (Ref: INFM/INTPROP/1 – Sue Perkins, Executive Assistant)

COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 10.18

OCM – 22/11/15 MOVED Cr Pule, Seconded Cr Brown, that Council authorises the affixing of the Common Seal to the documents listed in the Ordinary Council Meeting Agenda of 24 November 2015.

CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION – OCM-3/11/15 6/0

10.19 Calendar for December 2015 (Ref: Sue Perkins, Executive Assistant)

It was noted that in the report the Audit and Risk Management Committee Meeting should read Crs Pule, Bridges and **Lewis**, not Cr Brown; and the EMRC Council Meeting should read Cr Lewis and **Bridges**, not Cr Pule.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 10.19

OCM – 23/11/15 MOVED Cr Pule, Seconded Cr Brown, that the Calendar for December 2015 be adopted.

CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION – OCM-3/11/15 6/0

11.0 **MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

11.1 **Notice of Motion – Cr Pule: Protecting Ficus Trees on Guildford Road**

Cr Pule advised that his proposed motion has already been actioned by Town staff and is for noting only.

“That Council notes the works being progressed on Guildford Road in the vicinity of the Tonkin Underpass and Traffic Lights and writes to Main Roads to enquire whether the works will continue into the Bassendean Section of Guildford Road.”

12.0 **ANNOUNCEMENTS OF NOTICES OF MOTION FOR THE NEXT MEETING**

12.1 **Cr McLennan - Changes to Briefing Sessions**

Cr McLennan advised that she wishes to move the following motion at the next meeting:

“That Council, in an effort to facilitate increased transparency, accountability and effective decision-making:

- a. Agrees to have a six-month trial, commencing February 2016, of opening Council Briefing Sessions for observation by members of the public;*
- b. Agrees to have a six-month trial, commencing February 2016, of scheduling Briefing Sessions at least one week prior to the Ordinary Council Meeting;*
- c. Requests an Officers’ report at the August 2016 Ordinary Council Meeting outlining the impact of the trialed changes including staff workload, additional expenses incurred, community feedback received & any other relevant information; and*
- d. Reviews the arrangements for briefing sessions after receipt of the Officer’s report in August 2016.”*

12.2 Cr McLennan - Divestment From Fossil Fuel Aligned Financial Institutions

Cr McLennan advised that she wishes to move the following motion at the next meeting:

“That Council, in alignment with the Town of Bassendean Policy 2.1 Sustainable Bassendean, which identifies the need for Council to lead by example and play our part in solving the global challenges of sustainability; manage financial resources in a prudent manner to safeguard a sustainable future; and raise awareness in Councillors, staff and the community in achieving sustainable outcomes:

- 1. Notes that in November People’s Climate Marches took place in hundreds of cities around the world prior to the 2015 Paris Climate Change Conference, demonstrating growing concern about climate change and the need to hold decision makers to account;*
- 2. Notes that the majority of Council’s term investment portfolio is currently invested in financial institutions that fund fossil fuel industry projects and therefore contributing to climate change;*
- 3. Agrees to divests its term investment portfolio from all fossil fuel aligned financial institutions;*
- 4. Instructs staff that, as Council’s current term investments expire with fossil fuel aligned financial institutions, these funds are to be re-invested only with non-fossil fuel aligned financial institutions;*
- 5. Notes that with this change in policy, it is envisaged that Council’s term investment portfolio will be fully divested from fossil fuel aligned financial institutions within a period of 18 months; and*
- 6. Requests that Council Officers prepare a report to coincide with the next scheduled review of the Town’s investment policy on the financial (and other) factors arising from this change in investment strategy.”*

13.0 CONFIDENTIAL BUSINESS

COUNCIL RESOLUTION – ITEM 13.0(a)

OCM – 24/11/15 MOVED Cr Bridges, Seconded Cr Brown, that the meeting go behind closed doors, in accordance with Section 5.23 of the Local Government Act 1995, the time being 8.20pm.

CARRIED UNANIMOUSLY 6/0

All members of the public vacated the Chamber, the time being 8.20pm.

13.1 Vandalism of Street Verge Tree Within the Town of Bassendean (Ref: COUP/MAINT/1 – Ken Cardy, Manager Asset Services)

Please note this Item was listed as Item 10.6 in the Ordinary Council Agenda.

This matter was considered with members of the public excluded from the Chamber under Clause 5.23 (2) (b) of the Local Government Act 1995, as the officer report discusses information of a personal nature.

The Mayor left the Chamber, the time being 8.25pm.

The Mayor returned to the Chamber, the time being 8.27pm.

APPLICATION

The purpose of this report was to advise Council that an additional street verge tree has been removed without permission from the Town of Bassendean.

OFFICER RECOMMENDATION – ITEM 13.1(a)

That Council implements the Officer's recommended action of writing to the resident at the address shown in the Confidential Attachment to the Ordinary Council Agenda of 24 November 2015.

Cr Pule moved the Officer recommendation with the addition of a Point 2:

2. That staff seek legal advice on the matter.

LAPSED FOR WANT OF A SECONDER

Cr Pule moved the Officer recommendation with the addition of a Point 2:

2. That signage be installed on the verge, advising of the vandalism to the tree.

COUNCIL RESOLUTION – ITEM 13.1(b)

OCM – 25/11/15 MOVED Cr Pule, Seconded Cr Gangell, that:

1. Council implements the Officer's recommended action of writing to the resident at the address shown in the Confidential Attachment to the Ordinary Council Agenda of 24 November 2015; and
2. Signage be installed on the verge, advising of the vandalism to the tree.

LOST 2/4

Crs Pule and Gangell voted for the motion. Crs Lewis, Bridges, Brown and McLennan voted against the against.

Cr Brown moved the following motion.

COUNCIL RESOLUTION – ITEM 13.1(c)

OCM – 26/11/15 MOVED Cr Brown, Seconded Cr Bridges, that Council authorises the CEO to commence legal proceedings against the person or persons responsible for the unauthorised removal of the street tree in accordance with Council's Tree Protection Policy and the Local Government Act, as shown in the Confidential Attachment to the Ordinary Council Agenda of 24 November 2015.

LOST 3/4

Crs Brown, Bridges and McLennan voted in favour of the motion. Crs Gangell, Lewis and Pule voted against the motion.

Cr Gangell exercised his second vote and therefore the motion was lost.

Cr Pule moved the following motion.

COUNCIL RESOLUTION – ITEM 13.1(d)

OCM – 27/11/15 MOVED Cr Pule, Seconded Cr McLennan, that the item be deferred to the December 2015 Ordinary Council Meeting to allow for further advice from staff on how to pursue legal action.

CARRIED 6/0

The CEO left the Chamber, the time being 8.56pm and returned to the Chamber, the time being 8.58pm.

13.2 **Appointment of Members to Committees – 2015 to 2017
(Ref: GOVN/CCLMEET - Yvonne Zaffino, Council Support Officer)**

This matter was considered with members of the public excluded from the Chamber under Clause 5.23 (2) (b) of the Local Government Act 1995, as the officer report discusses information of a personal nature.

Cr Gangell declared a financial interest as Anne Brinkworth, one of the nominees, made a donation to his election campaign.

Cr Bridges declared an impartiality interest as he is the President of the Bassendean Historical Society and is the representative on the Local Studies Collection Management Committee.

An additional two nominations for Committees were received on 23 November 2015, which is after the closing date. These are:

Louise Alexander - Liveable Town Advisory Committee; and
Peter Wittwer - Municipal Heritage Inventory Committee.

Officers have assessed the two nominations and recommended that Peter Wittwer be endorsed on the Municipal Heritage Inventory Committee and that Louise Alexander be advised that her nomination is unsuccessful.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION –
ITEM 13.2(a)

OCM – 28/11/15 MOVED Cr Pule, Seconded Cr Bridges, that Council:

1. Amends the Local Studies Collection Management Committee’s Instrument of Appointment and Delegation to include a community representative as an additional member on the Committee;
2. Advises those nominees who have been unsuccessful; and
3. Readvertises to fill those positions on Committees that remain vacant for the 2015/17 term.

CARRIED BY AN ABSOLUTE MAJORITY 6/0

It was agreed to vote on each of the Committees separately as follows:

COUNCIL RESOLUTION – ITEM 13.2(b)

OCM – 29/11/15 MOVED Cr Pule, Seconded Cr Brown, that Council appoints the following members and notes those organisations, on the Audit & Risk Management Committee for the 2015/17 term:

Ron Back
Michelle Rutherford
Ian Walters

CARRIED BY AN ABSOLUTE MAJORITY 6/0

COUNCIL RESOLUTION – ITEM 13.2(c)

OCM – 30/11/15 MOVED Cr Bridges, Seconded Cr Brown, that Council appoints the following members and notes those organisations, on the Bassendean River Parks Management Committee for the 2015/17 term:

Brian Vincent
Carol Seidel
Nonie Jekabsons
Manager Urban Water Branch Department of Water
A/Property Operations Manager Department of Planning
River System Management Branch Department of Parks and Wildlife

CARRIED BY AN ABSOLUTE MAJORITY 6/0

COUNCIL RESOLUTION – ITEM 13.2(d)

OCM – 31/11/15 MOVED Cr Pule, Seconded Cr Bridges, that Council appoints the following members and notes those organisations, on the Disability Access & Inclusion Committee for the 2015/17 term:

Annie Klaassen
David Potter
John Otago
Jennifer Maclachlan
Lilian Cottingham
Catherine Parker

CARRIED BY AN ABSOLUTE MAJORITY 6/0

Cr Bridges moved that Alison Healey be appointed to the Liveable Town Advisory Committee, instead of Mary Dineen.

COUNCIL RESOLUTION – ITEM 13.2(e)

OCM – 32/11/15 MOVED Cr Bridges, Seconded Cr McLennan, that Council appoints the following members and notes those organisations on its Liveable Town Advisory Committee for the 2015/17 term:

Clara Pound
Alison Healey
Angelika Piantadosi
Victoria Brown
Jeanette Maddison
Kylie Turner

CARRIED BY AN ABSOLUTE MAJORITY 5/1

Crs Gangell, Lewis, Bridges, McLennan & Brown voted for the motion. Cr Pule voted against the motion.

COUNCIL RESOLUTION – ITEM 13.2(f)

OCM – 33/11/15 MOVED Cr Pule, Seconded Cr Lewis, that Council notes the following organisations and its members, on the Local Emergency Management Committee for the 2015/17 term:

Officer in Charge of the Kiara Police
Officer in Charge of the Fire and Rescue Service
Officer in Charge of the local WA SES unit
Officer in Charge of the St John Ambulance District
Officer from the Department of Family and Children's Services

CARRIED BY AN ABSOLUTE MAJORITY 6/0

The Mayor left the Chamber, the time being 9.05pm.

It should be noted that Ms Valerie Hobson is the third Bassendean Historical Society representative on the Local Studies Collection Management Committee.

COUNCIL RESOLUTION – ITEM 13.2(g)

OCM – 34/11/15 MOVED Cr Pule, Seconded Cr Brown, that Council appoints the following members and notes those organisations, on the Local Studies Collection Management Committee for the 2015/17 term:

Paul Bridges Bassendean Historical Society
Michael Grogan Bassendean Historical Society
Valerie Hobson Bassendean Historical Society
Anne Brinkworth

CARRIED BY AN ABSOLUTE MAJORITY 5/0

COUNCIL RESOLUTION – ITEM 13.2(h)

OCM – 35/11/15 MOVED Cr Bridges, Seconded Cr Brown, that Council appoints the following members and notes those organisations, on Municipal Heritage Inventory Committee for the 2015/17 term:

Municipal Heritage Inventory Committee

Michael Grogan
Dr Sally Cawley
Jennie Collins
Peter Wittwer

CARRIED BY AN ABSOLUTE MAJORITY 6/0

COUNCIL RESOLUTION – ITEM 13.2(i)

OCM – 36/11/15 MOVED Cr Bridges, Seconded Cr Pule, that Council appoints the following members and notes those organisations, on the Youth Advisory Committee for the 2015/17 term:

Michael Young
Ethan Collins
Jacob Cleverly
Clayton Oxenham

CARRIED BY AN ABSOLUTE MAJORITY 6/0

COUNCIL RESOLUTION – ITEM 13.0

OCM – 37/11/15 MOVED Cr McLennan, Seconded Cr Brown, that the meeting proceed with open doors, the time being 9.15pm.
CARRIED UNANIMOUSLY 6/0

As no members of the public returned to the Chamber, the reading aloud of the motions passed behind closed doors was dispensed with.

14.0 **CLOSURE**

The next Ordinary Council Meeting will be held on Tuesday 15 December 2015.

There being no further business, the Mayor declared the meeting closed, the time being 9.15pm.