

# TOWN OF BASSENDEAN

## MINUTES

### SPECIAL COUNCIL MEETING

HELD IN THE COUNCIL CHAMBER, 48 OLD PERTH ROAD, BASSENDEAN

ON THURSDAY, 7 JULY 2016 AT 7.00PM

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#### 1.0 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Mayor declared the meeting open, welcomed all those in attendance and acknowledged the past and present traditional owners and custodians of the land on which the meeting was being held.

#### 2.0 PUBLIC QUESTION TIME AND ADDRESS BY MEMBERS OF THE PUBLIC

Mrs Val Dreyer – 31 Naunton Crescent, Eden Hill

Mrs Dreyer asked if there were monies allocated for the upgrading of the air-conditioning, kitchen and toilets in the Community Hall.

The CEO advised that these items are listed on the Asset Management Plan, which will be reviewed each year, and the most urgent items will be carried out on assessment.

Ms Kathryn Hamilton – 53 Broadway, Bassendean

Ms Hamilton referred to a response which she has been waiting for relating to meeting protocols set by the Department of Local Government.

Ms Hamilton asked for a response to her question made at the June 2016 Ordinary Council meeting relating to costs associated with the LandCorp development, including any anticipated costs. Ms Hamilton also raised the matter of attachments to the agenda on the website.

The CEO advised that a response will be forwarded to Ms Hamilton before the next Council meeting and the response included in the next Ordinary Council Agenda.

### **3.0 ATTENDANCES, APOLOGIES & APPLICATIONS FOR LEAVE OF ABSENCE**

#### Present

#### Councillors

His Worship the Mayor, Cr John Gangell  
Cr Mike Lewis, Deputy Mayor  
Cr Gerry Pule  
Cr Paul Bridges  
Cr Renee McLennan

#### Officers

Mr Bob Jarvis, Chief Executive Officer  
Mr Graeme Haggart, Director Community Development  
Mr Simon Stewert-Dawkins, Director Operational Services  
Mr Ken Lapham, Manager Corporate Services  
Mrs Yvonne Zaffino, Acting Minute Secretary/Council Support Officer

#### Apologies

Cr Bob Brown – Leave of Absence  
Mr Mike Costarella, Director Corporate Services

#### Public

Approximately 4 members of the public were in attendance.

#### Press

No member of the press was in attendance.

### **3.1 Leave of Absence**

Cr McLennan requested Leave of Absence from 20 to 24 July 2016.

#### COUNCIL RESOLUTION – ITEM 3.1

**SCM-1/07/16**

MOVED Cr McLennan, Seconded Cr Bridges, that Cr McLennan be granted Leave of Absence from 20 to 24 July 2016.

CARRIED UNANIMOUSLY 5/0

## **4.0                    REPORTS**

### **4.1            Integrated Planning and Reporting Framework - Review of the 2015-2019 Corporate Business Plan and Adoption of the 2016-2020 Corporate Business Plan (Ref: CORM/POLCY/1 - Bob Jarvis, CEO, and the Executive Management Team)**

#### **APPLICATION**

The purpose of the report was for Council to adopt the revised Corporate Business Plan in accordance with the Local Government Act.

#### **COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 4.1**

**SCM-2/07/16**

MOVED Cr Pule, Seconded Cr McLennan, that Council adopts the 2016-2020 Corporate Business Plan attached to the Special Council Agenda of 7 July 2016.

CARRIED UNANIMOUSLY 5/0

### **4.2            Adoption of the 2016/17 Budget (Ref: FINM/BUGTG/1 - Mike Costarella, Director Corporate Services)**

#### **APPLICATION**

Council was requested to adopt the 2016/17 Budget.

*A number of questions were asked by some Councillors which were answered by Officers.*

*Cr Bridges advised that he had concerns regarding the Surrey Street project.*

*The CEO and Mayor advised Cr Bridges that he may be in breach the Standing Orders Local Laws (Section 7.15 refers) as he is speaking adversely on a decision of the Council and that the exception is on a motion that a decision be revoked or changed.*

*Cr Bridges advised that he would be voting against the adoption of the Budget as he has concerns relating to the Surrey Street project and cannot support \$1m of public money being spent on what he believes may become a white elephant.*

COUNCIL RESOLUTION/OFFICER RECOMMENDATION –  
ITEM 4.2

**SCM-3/07/16**

MOVED Cr Pule, Seconded Cr Lewis, that:

1. Council sets a General Minimum Rate of \$1,057 for the year ending 30 June 2017;
2. Council sets a General Rate of 6.5510 cents in the dollar upon the Gross Rental Valuation of each rateable property in the district for the period 1 July 2016 to 30 June 2017;
3. An ICT (Communication) Allowance of \$3,500 per annum) for 2016/17 be paid quarterly in arrears to Councillors with their meeting fees;
4. Councillors' meeting fees of \$16,000 for 2016/17 be paid quarterly in arrears;
5. The Mayor's meeting fee of \$25,000 for 2016/17 be paid quarterly in arrears;
6. A Local Government Allowance of:
  - a) \$36,000 for 2016/17 be paid to the Mayor;
  - b) \$9,000 for 2016/17 be paid to the Deputy Mayor;
7. Council adopts the Fees and Charges included in the attachment to the 2016/17 draft Budget for the 2016/17 financial year;
8. Council approves:
  - a) A maximum administration fee of \$36 for ratepayers who elect to use the instalment payment option for their rates in the 2016/17 financial year;
  - b) An administration fee of \$50 be applied for those ratepayers who elect to use the "special payment arrangement";
9. An interest charge of 5.5% on the balance of rate instalment monies for ratepayers who elect to use the instalment payment option for their rates in the 2016/17 financial year;

10. The transfers to and from Reserve Funds, and the change in the purposes of the Wind in the Willows Reserve, the Waste Management Reserve, Municipal Buildings and Town Planning Reserves, contained in the 2016/17 Budget, be adopted by Council;
11. Council sets the following dates as the due dates for payment of rates by instalments:

The rates can be paid either in full by 26 August 2016 or by 4 or 2 each instalments on the following dates:

- First Instalment - 26 August 2016;
  - Second Instalment - 26 October 2016;
  - Third Instalment - 4 January 2017;
  - Fourth Instalment - 7 March 2017
12. A late payment interest rate be set in 2016/17 in accordance with the provision of Section 6.51(1) of the Local Government Act (1995) and the Local Government (Financial Management) Regulations No. 70, at 11%;
  13. A late payment interest rate be set in 2016/17 in accordance with the provision of Section 6.13(1) of the Local Government Act (1995) at 11%;
  14. Council adopts the Rates Concession and Prizes for the 2016/17 financial year Budget;
  15. Council adopts the 2016/17 Budget for the year ending 30 June 2017, as attached to the Special Council Agenda of 7 July 2016; and
  16. Council adopts a materiality threshold of \$5,000 or 10%, whichever is the greater, for the 2016/17 financial period, in accordance with Local Government (Financial Management) Regulation 34(5).

CARRIED BY AN ABSOLUTE MAJORITY 4/1

*Crs Gangell, Lewis, Pule and McLennan voted in favour of the motion. Cr Bridges voted against the motion.*

## **5.0 CLOSURE**

There being no further business, the Mayor declared the meeting closed, the time being 7.50pm.