

TOWN OF BASSENDEAN
NOTICE OF A MEETING OF THE
LIVEABLE TOWN ADVISORY COMMITTEE

Dear Committee Member

A meeting of the Liveable Town Advisory Committee of the Town of Bassendean will be held in the Council Chamber, 48 Old Perth Road, Bassendean, on Tuesday, 8 August 2017, commencing at 7.00pm.

Mr Bob Jarvis
CHIEF EXECUTIVE OFFICER

3 August 2017

A G E N D A

1.0 **DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

Acknowledgement of Country

The Town of Bassendean acknowledges the past and present traditional owners of the land on which we gather to conduct this meeting, and pays its respects to their Elders, both past and present.

2.0 **ATTENDANCES, APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE**

3.0 **DEPUTATIONS**

4.0 CONFIRMATION OF MINUTES

4.1 Minutes of the Bassendean Liveable Town Advisory Committee meeting held on 13 June 2017

OFFICER RECOMMENDATION – ITEM 4.1

That the minutes of the Bassendean Liveable Town Advisory Committee meeting held on 13 June 2017, be confirmed as a true record.

5.0 ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

6.0 DECLARATIONS OF INTEREST

7.0 BUSINESS DEFERRED FROM PREVIOUS MEETING

8.0 PRESENTATION

Raelene McAllister (Manager) and Jill Pearce (Coordinator) from the Midvale Parenting Centre will attend to provide a progress report on the parenting service roll out in the Town of Bassendean.

9.0 OFFICER REPORTS

9.1 Dogs and Playgrounds (Ref: PARE/USAGE/4 - Graeme Haggart, Director Community Development)

APPLICATION

This report is for the Committee to be informed of discussions in relation to dogs and playgrounds and for the Committee to be provided opportunity to further inform the discussion.

BACKGROUND

In 2015, a child was savagely attacked in Success Hill Reserve bringing to attention dogs in and around playgrounds.

In recent times, the Town has been considering dog off leash areas, and in July, Council considered an officer report into fenced dog exercise parks at Palmerston Reserve and Anzac Terrace Reserve.

Council has resolved to allocate funding to the financial management plan to plan for a dog exercise park in Palmerston Reserve.

Rangers manage off-leash areas as designated by Council.

Sandy Beach Reserve is a dog on-leash area, while Ashfield Flats alongside is a dog off-leash area. The Town is proposing to install a \$1.5m playground in an enlarged Sandy Beach Reserve.

Mary Crescent Reserve is an off-leash dog exercise area. The Town is proposing to install a \$250,000 playground in Mary Crescent Reserve as soon as permission is granted to access Cash in Lieu Reserves.

How dogs are effectively managed around playgrounds, and in particular the two proposed new playgrounds, is to be considered.

COMMENT

Rangers comment that owners are required to be in control of their dogs whether on or off the leash. Dogs that are not well controlled should therefore be on-leash at all times. Penalties can apply where this is not the case.

Creating barriers to separate users in the playground from dogs is one option. Security fences is one regularly considered method. Fences, permeable or not, are also problematic in that they provide a sense of security that has proved dangerously false. Supervision remains the best form of security.

Fencing, like shade and soft fall add to the budget, often reducing the range of play events that can be provided.

Some Councils fence their playgrounds as a policy position. The Town has chosen to not apply this as policy on the basis that supervision is the best safety measure.

Vegetation barriers have a similar function to fences. While a lesser cost to install, well maintained hedges or the like add to the cost of maintenance.

Dogs are likely to become excited around children in active play. Flying fox is planned for both playgrounds. Dogs will be attracted to these venues.

Vegetation, other barriers (logs, etc.) and landform (mounds and paths) are planned barriers/parameters for both playgrounds. Fencing is not planned to be installed.

Rangers are proposing to install signage around the Mary Crescent Reserve playground alerting dog owners that the playground is an on-leash area. The signs are proposed for alongside the paths at each access point to the playground and where the playground is likely to be accessed other than by defined paths.

In the lead up to the installation of the playground in Mary Crescent, an education program is proposed for “walk-in” residents on responsible dog ownership and behavior management.

Ashfield CAN has conducted an annual event titled “A Dog’s Breakfast” at Sandy Beach Reserve for many years. Dogs at that event are maintained on leash.

Committee consideration to managing the risk of dogs around playgrounds is sought.

FINANCIAL CONSIDERATIONS

The cost to fence the Mary Crescent Reserve playground has not been determined.

OFFICER RECOMMENDATION — ITEM 9.1

That in relation to dogs and playgrounds, the Committee recommends that Council:

9.2 Integrated Children and Family Services Centre (Ref: COMS/SVPROVN/1 Graeme Haggart, Director Community Development)

APPLICATION

This item is referred to the Committee by Council to consider what action to take.

ATTACHMENTS

Attachment No. 1:

Bassendean Integrated Child & Family Services Centre Feasibility Study – Option 1 & 2 May 2013; and

Bassendean Community Centre Preliminary Cost Indication October 2013

BACKGROUND

In response to a Notice of Motion by Cr McLennan, at the March OCM, Council resolved (OCM – 34/03/17) to:

1. *Affirms the high value that is placed upon families and children in our community and its commitment to provide appropriate facilities to meet the requirements of this important group;*
2. *Recognises the need for upgraded infant health and other children & families' facilities within the Town of Bassendean;*
3. *Notes the previous failure of plans for a Children & Families' Services Centre to proceed (OCM – 14/12/13);*
4. *In light of the above, reconsiders establishing a Children and Families' Services facility including:*
 - a) *Defining a model that would be both acceptable to the community and feasible for the Town;*
 - b) *Defining the scope of services to ideally be accommodated by such a facility;*
 - c) *Identifying suitable sites for such a facility to be located; and*
 - d) *Identifying potential funding sources for the project; and*
5. *Refers the matter to the Liveable Town Advisory Committee to action in consultation with the community.*

COMMENT

The approach to be taken on this matter is recommended to be the establishment of a Working Party with Terms of Reference defined by part 4 above.

Council recently considered the merits of leasing commercial property in the Town Centre to accommodate the Child Health Clinic in response to the facility no longer meeting the purpose: The building was constructed in the 1950's.

Council resolved not to proceed with leasing premises, but to investigate enhancing the existing facility to better meet client needs as an interim measure and as part of this process, refers the condition of the building to the Asset Management Working Group.

Following an extensive process that took many years, in December 2013, Council resolved not proceed with the proposal for a Children and Family Services Centre.

Attached please find two business case iterations for the Integrated Children and Family Services Centre .

The May 2013 Report includes design and cost estimates to construct the facility at the original site, being from Hamilton Street to James Street and from the Tennis Courts to abut residential properties and including the Child Health Clinic site.

The cash flow business model for this facility (both options 1 & 2) showed an operating deficit and was not supported by Council.

Council resolved to consider the facility on an alternate site, being the Senior Citizens' Centre and down James Street. The second document in the attachments is the concept plan and capital cost estimates that was beyond the Town's borrowing capacity.

It was at this point the project was abandoned.

The Town continues to experience gentrification with an increase in the number of young families taking residency. The number of live births remains historically high.

An initiator of the proposal to establish an Integrated Children and Family Services Centre was a petition received by the Town in 2006 seeking Council provide better facilities for playgroups. As a short term outcome, the Children Services component of Ashfield Community Centre that accommodated Out of School Child Care Services was adapted to provide playgroups through the day. A Federal Government funded facilitated playgroup was provided in the Centre. This facility now provides long day care service (Wind in the Willows Ashfield) and can no longer meet playgroup needs.

No new community facilities have been constructed by the Town in the intervening years. Playgroups continue to operate in the Town but the demand for Council facilities for the purpose has reduced.

Wind in the Willows Bassendean celebrated 40 years of service to the community in Wilson Street last year. The facility, while maintained in good working order, is 40 years old. The nature of childcare has radically changed in that time and the facility has been adapted to meet those changes. It never the less remains a 40 year old facility. A “homely environment” is undoubtedly a strength and assists Wind in the Willows achieve the requirement to meet all financial outgoings through parent fees.

Growing Wind in the Willows business model and the establishment of a second Centre, Wind in the Willows Ashfield, was as a result of changes in local demand. Alternate Out of School Care services were being established on School properties. This in turn reduced demands for Primary School Aged childcare services while at the same the Town was unable to meet demand for under school-aged care. In 2015, the Town transitioned the Ashfield Centre to long day care, specialising in 3 – 5 year olds. In doing so, the Bassendean Centre was able to specialise on 0 – 3 year olds. This model continues today. Demand continues to be stubbornly higher than can be accommodated

Future industry changes may well see children as young as 3-yearolds becoming more formally engaged in the education system. This may affect demand for placements.

OFFICER RECOMMENDATION — ITEM 9.2

That:

1. An Integrated Children and Family Services Centre Working Party be established with membership including:

_____, _____, _____,
_____, _____, _____.

2. The Working Group Terms of Reference be:

3.

- a) Defining a model that would be both acceptable to the community and feasible for the Town;
- b) Defining the scope of services to ideally be accommodated by such a facility;
- c) Identifying suitable sites for such a facility to be located; and
- d) Identifying potential funding sources for the project.

9.3 Committee Work Program

Urban Forest Working Group

The Urban Forest Working Group held a meeting on 15 June 2017.

The 15 June meeting notes are attached, together with the draft community sub group’s re-worked Urban Forest Strategy.

Items discussed include:

- The Urban Forest community subgroup tabled an Index or the proposed order for each chapter in the Strategy and tabled “re-worked” chapters including a list of additional work proposed by the community subgroup to be undertaken.

Since the June 2017 working group meeting, the Town has collated the “re-worked” chapters as per the community sub-group members requested index, with the balance of the original February 2016 information moved or delegated to the appendices section.

- On 5 June 2017, Nonie Jekabsons provided a draft species list and list of references used to compile the species list for the UFWG’s consideration.

Community Representative, Alison Healey, tendered her resignation prior to the working group meeting due to work commitments. As a result, the Acting Chief Executive Officer wrote to Alison on the 8th June 2017, thanking her for the contributions made in reviewing the draft Urban Forest Strategy.

Renewable Energy Working Group

The Renewable Energy Working Group has not met since the last meeting.

Regional Playground Working Group

The Regional Playground Working Group has not met since the last meeting.

Council endorsed the Regional Playground concept plan to be advertised for a period of public comment in June. The DCD has been working with Nature Play Solutions to develop the static display and an online feedback.

The Working Group will be convened to confirm this consultation process and again to receive the feedback from the consultation.

Australia Day Event Review Working Group

The Australia Day Event Review Working Group has not met since the last meeting. The next meeting of the Working Group is scheduled for August.

An article will be published in the August edition of the Bassendean Briefings to raise awareness of the community consultation phase that will commence in September seeking the views of the community on how they would like to celebrate being Australian.

Community consultation will include an online survey that can also be completed in person at the Customer Service Centre, Bassendean Memorial Library and the Volunteer Centre. A multi-layered consultation program is being proposed that will include a mix of online and traditional methods of community engagement.

Any changes to the Town's Australia Day event would come into effect for 2019 and beyond.

A further report will be provided at the LTAC meeting.

OFFICER RECOMMENDATION – ITEM 9.3

That the Working Party progress reports be received.

9.4 Ongoing Activity Progress Reports

RECREATION

Participation in Sport and Recreation, Leisure Activities

The Town's RELax Program continues to attract strong enrolment numbers with 176 people registering so far in courses for Term 3. Some courses such as *Ukulele, Felt a Vessel, Glass with a Past* and *Stand Up Paddle Boarding* will be held during the month of August and early September, with enrolment numbers expected to increase.

The Mary Crescent Reserve Playground concept design has been finalised. Officers will continue to progress the next stage of ensuring that all required documentation is finalized in order to go to tender. Approval is still required from the Minister for Planning for the release of Cash In Lieu(CIL) funding prior to the commencement of construction. CIL funding relates to developer contributions from subdivision of Lot 3 Morley Drive, Eden Hill.

KidSport applications have been processed from June to August 2017 to assist junior sport players participate in their preferred sport.

Facility Management

Consultant's AECOM Australia Pty Ltd have completed an interim report of findings from the community consultation conducted for the Community Facilities and Ovals/Reserves Audit and Needs Assessment. A draft final report with recommendations is currently being completed.

A further report will be provided at the LTAC meeting.

CULTURE

Public Events

2017 NAIDOC Family Day

In partnership with Derbarl Yerrigan Health Service Inc., the Town successfully staged the 2017 NAIDOC Family Day on Thursday 6 July 2017 at Ashfield Reserve, 10.30am – 3pm. The event also included the Dandjoo Koorliny Reconciliation walk.

It was estimated that between 5,000 to 6,000 people attended the event with up to 50 people participating in the Dandjoo Koorliny walk which was an increase from 2016.

In staging this years event, the *Our Languages Matter* theme was incorporated into the event with signage in the Nyoongar language being displayed around the ground.

For 2017, the focus on participation, engagement and fun was continued and included:

Live music performances on the main stage (performances from emerging Aboriginal musicians participating at Abmusic and Gina Williams);

Youth zone including a visit from Miss NAIDOC 2017;

A Sports zone as well as an interview with our sporting stars on what NAIDOC week means to them;

For the young ones, there was fun rides, bouncy castle and face painting by the Town's own Bassendean Cultural Advancement Group as well as *Critters Up Close* - who featured a variety of native birds, reptiles, mammals and invertebrates;

Urban Indigenous, Yanchep National Park and Bindi Bindi Dreaming staged activities focusing on arts, culture and language;

The Derbarl Yerrigan Moorditj Healthy Lifestyle Zone for free health checks;

The Aboriginal Workforce Development Centre's "Deadly Jobs Expo" to meet potential employers;

Information stalls from a variety of not for profit and government organisations'; and

100.9fm Noongar Radio broadcasted live throughout the day.

So far, an analysis of data received from event surveys from over 100 respondents on the day, indicate a very high satisfaction rating. In addition, event sponsor/stallholder Aboriginal Workforce Development Centre's (AWDC) - *Deadly Job Expo*, continues to be a core component of their strategy to link Aboriginal people with employment opportunities. This has resulted in AWDC's service being stronger due to their annual participation in the NAIDOC Family Day.

Other Cultural Projects

2017 Bassendean Visual Art Awards

Planning is well underway for the 2017 Bassendean Visual Art Awards that will once again be held in the Bassendean Community Hall. The exhibition will run from Thursday 21 to Wednesday 27 September. The official opening will be held on Thursday 21 September with entries for the Art Awards closing on Friday 11 August 2017.

For 2017, a Bassendean ART Tour is being included as part of the Art Awards on Sunday 24 September – 9.30am-1pm. People will have the opportunity to spend the morning absorbing the creative spaces within the Town of Bassendean. The tour will start visiting the Bassendean Visual Art Awards, Cyril Jackson Artshouse and Artsource Ashfield. Participants will see the exhibitions and hear Curator and Artist talks. The tour commences at O2 café at 9.30am and ends at the Cork & Bottle at approximately 1pm. Transport will be provided by the Town.

Cultural Plan

The Town sourced quotes in June 2017 from suitable consultants as part of the *Consultancy Project Brief (Cultural Plan Review) – Development of a Cultural Plan for the Town of Bassendean*.

The Town received seven submissions with six of the submissions providing a quote.

After assessing all quotes received, experienced Arts professional Ricky Arnold has been engaged as the Consultant to undertake the cultural planning process. A comprehensive community consultation program will be implemented to ensure that the general community, artists/creatives living within the Town, Councillors, Committee members, staff and other key stakeholders will have the opportunity to provide input to the cultural planning process.

It is expected that the final Cultural Plan will be completed by the end of March 2018 and tabled at the Ordinary Council meeting for consideration in April 2018.

A further report will be provided at the LTAC meeting.

Attendance at the National Australia Day Conference

As a Gold Member of Australia Day WA, the Town received a scholarship for one staff member to attend the National Australia Day Conference in Adelaide from 25 to 26 July 2017.

Ms Jane Mitchell, the Town's Events Officer, attended the conference in Adelaide. Outcomes, reflections and ideas will be included as part of the Australia Day review and planning for the 2018 Australia Day event.

ECONOMIC DEVELOPMENT

Business Breakfast Seminar, Maltese Club. (19 July)

A meeting was held with 12 local businesses. These operators were from the retail sector, the Tonkin Industrial Estate and home based. The meeting presented a summary of results from the Business Survey and sought input into the Digital Marketing Strategy for Bassendean Business.

The survey was completed by 300 businesses and offered insight into:

- levels of digital adoption and integration into business processes;
- staff training and business assistance and awareness of government programs; and
- levels of networking and personal learning and knowledge sharing.

This data will inform the structure and actions in the Digital Marketing Strategy. The marketing strategy will guide how the Town engages with businesses, how the Town encourages business and how the Town supports growth and local employment opportunities.

The draft version of the marketing strategy will be presented for Managers discussion at the CEO Forum in August and for Council consideration in September.

Old Perth Road Markets

We continue to introduce efficiencies and changes in the operation of the markets. These include engagement of Men's Shed for traffic management services and launching the online application system.

New Traffic management signage ordered in line to the revised Traffic Management Plan and new trailer to allow Men's Shed to provide this service from August onwards.

The online stallholder application system is operational. It has proved to be quite complicated to streamline the variety of stall options, prices, licences, dates as well as ensuring maximum variety of products on offer and good standard of products.

We are also wanting the system to provide a stall holder depository for profiles, images and stories which can be used for publicity on Facebook and websites.

The changes have meant a lot of discussion between accounts, depot, web developer and community groups. Accordingly, progress is impaired to ensure all parties are fully informed and supportive.

The "Sustainability" theme for the July Markets was very successful. We achieved huge support from innovation sector with electric bikes and Tesla vehicles and other cutting edge creations on display. We balanced that with everyday activities with environment house offering numerous examples and solutions to minimising waste and composting lessons being provided from CJ Arts House Community Gardens. The local member – Dave Kelly presented awards for the three month long photography competition.

Markets Theme for August "Birthday"

CHILDREN SERVICES

- Shamali the new Food Coordinator for Bassendean has settled well, the transition has been seamless, her cooking delicious, her demeanour impeccable, we feel very lucky to have her on board.
- On July 6 children and educators from the Ashfield service participated in the NAIDOC celebrations organised by the Town of Bassendean; a fabulous time was had by all. Children continue to be exposed to Indigenous culture through song and storytelling as they continue their learning journey of respect for Aboriginal people, language and country.
- July also brought the 6 monthly external audit of the food safety plan for Ashfield. A new auditor has been appointed, who brought much expertise to the experience. His positive attitude to continuous improvement was well received, after a number of observations and recommendation we are hoping to implement to excel in this area.
- Educators participated in the second session of professional development provided by Think Performance Psychology on emotional wellbeing. 25 educators were able to attend and high levels of participation were demonstrated, promoting higher levels of understanding and teamwork ethic this is sure to have a positive outcome. We are looking forward to the 3rd and final PD on Leadership scheduled for next month.

OFFICER RECOMMENDATION – ITEM 9.4

That the Officers' ongoing activities progress reports be received.

9.5 Resolution Implementation Report

Passed resolutions of Committee are listed in the attached table, along with an action statement and a status report.

Items whose status is listed as "Completed" are sought to be deleted.

OFFICER RECOMMENDATION – ITEM 9.5

That the completed resolutions of the Committee in the progress report, be deleted.

10.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

11.0 ANNOUNCEMENTS OF NOTICES OF MOTION FOR THE NEXT MEETING

12.0 CONFIDENTIAL BUSINESS

13.0 CLOSURE

The next meeting date is to be held on Tuesday, 8 August 2017, commencing at 7.00pm.

Attachment 1

| Date | Item | Details | Action | Outcome |
|---------------|----------------|---|---|-----------|
| 12 April 2016 | LTAC – 1/04/16 | MOVED Victoria Brown, Seconded Cr Renee McLennan, that the Committee supports a six-month trial of a parklet in front of 25 Old Perth Road, Bassendean, and recommends Council approval. | As previously reported, the proponent is seeking to expand his business premises. The application to construct a parklet has been withdrawn and a new application will be made at some time in the future when the proponent is ready. The resolution of Council remains enforce. | Completed |
| 11 October | LTAC – 1/10/16 | MOVED Alison Healey, Seconded Jeanette Maddison, that Committee recommends Council: <ol style="list-style-type: none"> 1. Approves the installation of the constructed Little Free Library on the verge at 23 Kenny Street provided plans acceptable to the Town are first submitted that demonstrates how inherent risks to the Town are to be managed; and 2. Receives a report with a revised Permissible Verge Treatment Policy that permits a Little Free Library structure. | Council has resolved to receive a revised Permissible Verge Treatment Policy. The draft revised Policy will then go out for public comment ahead of adoption. | Completed |

| Date | Item | Details | Action | Outcome |
|-----------------|----------------|---|--|-------------|
| 7 February 2017 | LTAC – 2/02/17 | <ol style="list-style-type: none"> 1. Liveable Town Advisory Committee forms a Working Group, comprised of the membership outlined in this report to review the staging of the Town's Australia Day event; 2. Scope of the review be focused around: <ul style="list-style-type: none"> • The sensitivity of holding the event on 26 January each year; • The effectiveness of the Town's Australia Day event from the perspective of measuring the quality and impact of the event and experiences; • The current investment by the Town, complexity of the event each year and risk management issues associated with the fireworks and overall event management; • The Cultural Plan review that will be conducted in the first half of the 2016/2017 financial year; 3. Working group report back to the April 2017 LTAC meeting with at least their interim findings and recommendations; and 4. An independent consultant be appointed to facilitate the review process. | Working Group meeting will be held in August to review and endorse community consultation program. | In progress |