



TOWN OF

Bassendean

AGENDA

Special Electors Meeting

Tuesday 18 April 2023

Notice is hereby given of the Special Electors Meeting

to be held in the Council Chamber

Administration Building

48 Old Perth Road, Bassendean WA 6054

commencing at 5:30 pm

The meeting was advertised on public notice boards at the Library and Administration Buildings on Thursday 7 April 2023. It was also advertised in the Eastern Suburbs Reporter newspaper on Thursday, 13 April 2023.

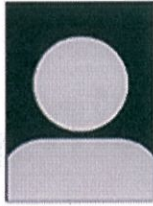
The purpose of the meeting is to consider a request by electors in relation to:

- the methodology and conduct of the Town's engagement with the community leading to the rapid cessation of the Town Management Community Transport Service;
- request the Town to proactively and constructively seek out ways to assist in the establishment of a new Community Transport Service through a third party volunteer or not for profit location organisation; and
- request the Town provide some material or financial assistance to a third party volunteer or not for profit organisation that wishes to establish a new Community Transport Service to continue the long tradition of serving and connecting our community.

Cameron Woods
CHIEF EXECUTIVE OFFICER

12 April 2023

Council Seating Plan



Minute Secretary



Manager Governance and Strategy

Matthew Monkhouse



Chief Executive Officer

Cameron Woods



Mayor

Cr Kathryn Hamilton

E: crhamilton@bassendean.wa.gov.au

Director of Corporate Services
Paul White



Director Community Planning

Luke Gibson



Executive Manager Infrastructure

Phillip Adams



Executive Manager Sustainability and Environment

Nicole Davey



Cr Emily Wilding
E: crwilding@bassendean.wa.gov.au



Cr Hilary MacWilliam
E: crmacwilliam@bassendean.wa.gov.

Cr Tallan Ames
E: crames@bassendean.wa.gov.au



Cr Renee Mclennan
E: crmclennan@bassendean.wa.gov.

Cr Jennie Carter
E: crcarter@bassendean.wa.gov.



Cr Paul Poliwka
E: crpoliwka@bassendean.wa.gov.

Meeting Information

MANNER OF CONDUCT OF THE MEETING

In accordance with the *Local Government (Administration) Regulations 1996*, the Mayor is to preside at a Special Meeting of Electors and shall determine the procedure to be followed as set out below:

1. All present are required to sign the attendance register at the entry to the venue, including name and address.
2. Each person who participates in a vote or speaks must be an Elector of the Town of Bassendean.
3. The proceedings will be recorded for the purpose of producing the minutes and speakers are requested to use the microphones each time they speak. No other audio or visual recording is to be undertaken without the permission of the Presiding Member.
4. During General Business, questions or statements may only relate to the purpose of the Special Electors' Meeting and will be accepted at the discretion of the Presiding Member.

To allow considered responses to be provided to your queries, we request that any formal questions are submitted by 12 noon, Monday 17 April 2023:
<https://www.bassendean.wa.gov.au/forms/public-question-time/36>

5. Electors are welcome to participate in the meeting. To ensure the efficient conduct of the meeting, please participate in a concise and respectful manner.
6. Speakers are asked to clearly give their name and address each time they speak.
7. All addresses are to be limited to a maximum of 2 minutes. Extension of time is permissible only with the agreement of a simple majority of Electors present (*Local Government (Administration) Regulations 1996* Regulation 17).

Motions

1. It is requested that proposed motions be submitted by no later than 12 noon, Monday 17 April 2023. The Notice of Motion form is provided on the Town's website: [Council Meeting Details » Town of Bassendean](#)

Motions from Electors, where presented in writing, will be read aloud by the Presiding Member to ensure that everyone is clear about what they are voting on.
2. The Presiding Member will call for a mover and a seconder for a motion.
3. Upon a motion being proposed, each speaker is to address the Chair.
4. Only Electors of the Town of Bassendean may move or second a motion.
5. No motion or amendment is open to debate until it has been seconded. Only one amendment on any one motion shall be received at a time and such amendment shall be dealt with before any further amendment can be received.
6. Upon a motion being proposed, the Presiding Member will call for speakers to address the Chair.
7. When addressing the meeting a person is to:
 - a) Rise and move to the microphone unless unable to do so;
 - b) State his or her name and address; and
 - c) Address the meeting through the Presiding Member.
8. The mover of a motion (but not the mover of an amendment) has the right of reply, and this closes the debate.
9. The Presiding Member will then ask for a vote on the motion on the floor.
10. Each Elector has one vote but an elector is not compelled to do so.
11. Voting is determined by a show of hands.
12. A simple majority carries the vote.
13. Minutes of this meeting will be available for inspection by members of the public at a later date. Any motions arising from the meeting requiring action will be presented to the next available Ordinary Meeting of Council for consideration.

Recording and Live-streaming

All participation in the meeting, except for confidential business, will be audio recorded and live-streamed on the Town's website. The live stream will be archived and made available on the Town's website after the meeting.

Conduct at meetings

The Town is committed to ensuring our meetings are a safe work environment, free of risks to the health and wellbeing of Elected Members, Officers and our community. Any person attending is required to be respectful, courteous and have due regard for individual rights and differences. Individuals may be asked to leave should their conduct adversely affect the health and safety of others.

By attending this meeting, you agree to abide by these conditions.

For any questions regarding the meeting or any item presented in the agenda, please contact the Town of Bassendean at mail@bassendean.wa.gov.au.

Tune in to live streaming from the comfort of your own home by going to:
Town of Bassendean Council - YouTube

or if you miss it live, go to:
<https://www.youtube.com/channel/UC46mMs3D7vmHuO0ePibihhg>



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1 Declaration Of Opening; Acknowledgment of Country; Acknowledgment of Visitors

Acknowledgement of Traditional Owners

The Town of Bassendean acknowledges the past and present traditional owners of the land on which we gather to conduct this meeting, and pays its respects to their Elders, both past and present.

2 Attendances and Apologies

Apologies

Cr MacWilliam – Leave of Absence

3 Declarations of Interest

This part of the meeting notes any Declarations of Interest that Elected Members may have at the meeting.

4 Statements by Members of the Public

During this part of the Agenda, electors may make statements related to the purpose of the Special Meeting of Electors.

Each person is restricted to one statement of up to two minutes unless the Council, by decision, determines that they may speak for no more than a further two minutes. During this part of the Agenda, electors may ask questions related to the purpose of the Special Meeting of Electors. All statements are to be directed through the Chair.

15 Minutes will be allocated for questions by members of the public on matters contained in the agenda. Each members of the public with a questions is entitled to ask up to two questions before other members of the public will be invited to ask their questions.

Questions that have been received in writing prior to the meeting will be read out by the Presiding Member and dealt with prior to questions from the floor.

5 Questions by Members of the Public

During this part of the Agenda, electors may ask questions related to the purpose of the Special Meeting of Electors. All questions are to be directed through the Chair.

15 minutes will be allocated for questions by members of the public on matters contained in the agenda. Each member of the public with a question is entitled to ask up to two questions before other members of the public will be invited to ask their questions.

Questions that have been received in writing prior to the meeting will be read out by the Presiding Member and dealt with prior to questions from the floor.

6 Motions

During this part of the Agenda, electors may put motions to the electors present that relate to the purpose of the Special Meeting of Electors. Regulation 17 of the Local Government (Administration) Regulations 1996 - Voting at meeting

- a) Each elector who is present at a general or special meeting of electors is entitled to one vote on each matter to be decided at the meeting but does not have to vote.
- b) All decisions at a general or special meeting of electors are to be made by a simple majority of votes.
- c) Voting at a general or special meeting of electors is to be conducted so that no voter's vote is secret

7 Closure