



TOWN OF

Bassendean

MINUTES

Special Council Meeting

Tuesday 31 January 2023

held in the Council Chamber, Administration Building

48 Old Perth Road, Bassendean WA 6054,

commencing at 5:36pm

1 Declaration Of Opening; Acknowledgment of Country; Acknowledgment of Visitors; Disclaimer	3
2 Announcements by the Presiding Person Without Discussion	3
3 Attendances and Apologies	3
4 Declarations of Interest	3
5 Presentations or Deputations	3
6 Statements by Members of the Public on Agenda Items	4
7 Questions from Members of the Public	4
8 Reports	4
8.1 Employment Contract - Chief Executive Officer	4
9 Closure	5

1 Declaration Of Opening; Acknowledgment of Country; Acknowledgment of Visitors; Disclaimer

Acknowledgement of Traditional Owners

The Town of Bassendean acknowledges the past and present traditional owners of the land on which we gather to conduct this meeting, and pays its respects to their Elders, both past and present.

2 Announcements by the Presiding Person Without Discussion

Nil

3 Attendances and Apologies

Present

Councillors

Cr Kathryn Hamilton, Mayor
Cr Renee McLennan, Deputy Mayor
Cr Hilary MacWilliam
Cr Jennie Carter
Cr Paul Poliwka
Cr Tallan Ames

Apologies

Cr Emily Wilding

Officers

Mr Graemme Scott, Human Resources Manager
Mrs Natasha Dowson, Executive and Research Officer to the CEO

Public

Nil

4 Declarations of Interest

Nil

5 Presentations or Deputations

Nil

6 Statements by Members of the Public on Agenda Items

Nil

7 Questions from Members of the Public

Nil

8 Reports

Council Resolution – Item 8.0(a) **SCM2-1/1/23**

MOVED Cr Ames, Seconded Cr McLennan, that the meeting go behind closed doors, in accordance with Section 5.23 of the Local Government Act 1995, the time being 5.37pm.

CARRIED UNANIMOUSLY 6/0

Mr Graemme Scott and Mrs Natasha Dowson, left the Chamber at 5.37pm.

8.1 Employment Contract - Chief Executive Officer	
Property Address	N/A
Landowner/Applicant	N/A
File Reference	GOVN/POLCY/2
Department	Office of the CEO
Previous Reports	
Authority/Discretion	Executive The substantial direction setting and oversight role of the Council.
Attachments	Nil

Purpose

The purpose of this report was for Council to approve the employment contract of the incoming Chief Executive Officer.

Mr Graemme Scott and Mrs Natasha Dowson, returned to the Chamber at 5.43pm.

Council Resolution – Item 8.1(a)
SCM2-2/1/23

MOVED Cr Hamilton, Seconded Cr McLennan that Council:

1. Approves Cameron Woods for the position of CEO at the Town of Bassendean, as the candidate that the Council determined as being the person most qualified and experienced for the position with a commencement date of the 5th of April; and
2. Approves the finalised terms of the CEO employment contract detailed in Confidential Attachment 1 being for a period of 5 years inclusive of a Total Reward Package valued at \$264,813 calculated in accordance with the 2022 Salaries and Allowances Tribunal Local Government Determination Band 3 range.

CARRIED BY AN ABSOLUTE MAJORITY 6/0

Council Resolution – Item 8.1(b)
SCM2-3/1/23

MOVED Cr Hamilton, Seconded Cr Carter that Council authorises the Mayor to execute the CEO employment contract and apply the common seal in accordance with section 9.49A(1)(a) of the local Government Act 1995.

CARRIED UNANIMOUSLY 6/0

Council Resolution – Item 8.0(b)
SCM2-4/1/23

MOVED Cr Ames, Seconded Cr McLennan, that the meeting come from behind closed doors, the time being 5.46pm.

CARRIED UNANIMOUSLY 6/0

9 Closure

There being no further business, the Presiding Member declared the meeting closed, the time being 5.46pm.