



TOWN OF
Bassendean

AGENDA

SPECIAL COUNCIL MEETING

Tuesday 31 January 2023

Notice is hereby given of the Special Council Meeting

to be held in the Council Chamber,

48 Old Perth Road, Bassendean

commencing at 5.30pm



Luke Gibson
CHIEF EXECUTIVE OFFICER (INTERIM)

27 January 2023

Meeting Information

Recording and Live-streaming

All participation in the meeting, except for confidential business, will be audio recorded and live-streamed on the Town's website. The live stream will be archived and made available on the Town's website after the meeting.

Conduct at meetings

The Town is committed to ensuring our Council Meetings are a safe work environment, free of risks to the health and wellbeing of Elected Members, Officers and our community. Any person attending is required to be respectful, courteous and have due regard for individual rights and differences. Individuals may be asked to leave should their conduct adversely affect the health and safety of others.

By attending this meeting, you agree to abide by these conditions.

For any questions regarding the Special Council meeting or any item presented in the agenda, please contact the Town of Bassendean at:
mail@bassendean.wa.gov.au.

Tune in to live streaming from the comfort of your own home by going to:
Town of Bassendean Council - YouTube

or if you miss it live, go to:
<https://www.youtube.com/channel/UC46mMs3D7vmHuO0ePibihhg>

Council Seating Plan

Minute Secretary
Amy Holmes

Manager Governance and Strategy
Elizabeth Kania



Chief Executive Officer (Interim)
Luke Gibson

Mayor
Cr Kathryn Hamilton
E: crhamilton@bassendean.wa.gov.au

Director Corporate Services
Paul White



A/Director Community Planning
Donna Shaw



Executive Manager Infrastructure
Phillip Adams



Executive Manager Sustainability and Environment
Nicole Davey



Cr Emily Wilding
E: crwilding@bassendean.wa.gov.au



Cr Hilary MacWilliam
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Cr Tallan Ames
E: crames@bassendean.wa.gov.au



Cr Renee MacLennan
E: crmaclellan@bassendean.wa.gov.au



Cr Jennie Carter
E: crcarter@bassendean.wa.gov.au



Cr Paul Poliwka
E: crpoliwka@bassendean.wa.gov.au



Council Role

Each Report presented will identify what Council's Role is in the item

Advocacy	When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
Executive	The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
Legislative	Includes adopting local laws, town planning schemes and policies.
Review	When the Council operates as a review authority on decisions made by Officers for appeal purposes.
Quasi-Judicial	When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.
Information	For the Council/Committee to note.



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1 Declaration Of Opening; Acknowledgment of Country; Acknowledgment of Visitors; Disclaimer

Acknowledgement of Traditional Owners

The Town of Bassendean acknowledges the past and present traditional owners of the land on which we gather to conduct this meeting, and pays its respects to their Elders, both past and present.

2 Announcements by the Presiding Person Without Discussion

3 Attendances and Apologies

4 Declarations of Interest

5 Presentations or Deputations

6 Statements by Members of the Public on Agenda Items

The public statement session will be restricted to 15 minutes unless the Council, by resolution, decides otherwise on matters contained in the agenda.

Each person is restricted to one statement of up to two minutes unless the Council, by decision, determines that they may speak for no more than a further two minutes.

Statements can be submitted prior to the Council meeting to:
www.bassendean.wa.gov.au/forms/public-statement-time/37

It should be noted that comments are recorded and live streamed via YouTube, and that there is no protection from legal action being taken against you, should it arise from your comments delivered at the meeting.

7 Questions from Members of the Public

15 minutes will be allocated for questions by members of the public any question that relates to the district.

Each member of the public with a question is entitled to ask up to two questions before other members of the public will be invited to ask their questions.

Questions can be submitted prior to the Council meeting to:
www.bassendean.wa.gov.au/forms/public-question-time/36

If a person asking a question is not present at the meeting, then the Mayor can choose to deal with it at the meeting or arrange a response by email.

8 Reports

8.1 Employment Contract - Chief Executive Officer	
Property Address	N/A
Landowner/Applicant	N/A
File Reference	GOVN/POLCY/2
Department	Office of the CEO
Previous Reports	
Authority/Discretion	Executive The substantial direction setting and oversight role of the Council.
Attachments	Nil

Purpose

The purpose of this report is for Council to approve the employment contract of the incoming Chief Executive Officer.

This matter is to be considered with members of the public excluded from the Chamber under Clause 5.23 (2) (a), (b) and (c) of the Local Government Act 1995, as the Officer report discusses:

- (a) a matter affecting an employee or employees;*
- (b) the personal affairs of any person; and*
- (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.*

A Confidential Report will be provided to Councillors under separate cover.

9 Closure