

# TOWN OF BASSENDEAN

## MINUTES

### SPECIAL COUNCIL MEETING

HELD IN THE BASSENDEAN COMMUNITY HALL, 48 OLD PERTH ROAD,  
BASSENDEAN

ON TUESDAY 24 MARCH 2020 AT 6.00PM

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#### 1.0 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member declared the meeting open, welcomed all those in attendance and acknowledged the past and present traditional owners and custodians of the land on which the meeting was held.

#### 2.0 PUBLIC QUESTION TIME AND ADDRESS BY MEMBERS OF THE PUBLIC

##### 2.1 Public Question Time

Nil

##### 2.2 Address by Members of the Public

Nil

#### 3.0 ATTENDANCES, APOLOGIES & APPLICATIONS FOR LEAVE OF ABSENCE

##### Present

##### Councillors

Cr Renee McLennan, Mayor  
Cr Chris Barty  
Cr John Gangell  
Cr Sarah Quinton  
Cr Jai Wilson

### Apologies

Cr Kathryn Hamilton, Deputy Mayor  
Cr Hilary MacWilliam

### Officers

Ms Peta Mabbs, Chief Executive Officer  
Mr Paul White, Director Corporate Services  
Mr Luke Gibson, Director Community Planning  
Mr Phil Adams, Executive Manager Infrastructure  
Mrs Amy Holmes, Minute Secretary

### Public

Nil

### Press

Nil

## **4.0 REPORTS**

### **4.1 Consideration of Audit Completion Report and Compliance Audit Return (Ref: GOVN/CCLMEET/18 – Paul White, Director Corporate Services)**

#### APPLICATION

The purpose of this report was for Council to:

- Receive the Audit Completion Report for the Year Ended 30 June 2019; and
- Adopt the Local Government 2019 Compliance Audit Return for the Town of Bassendean for the period 1 January 2019 to 31 December 2019;

*Officers made a minor amendment to point 2, as shown in bold.*

#### COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 4.1

**SCM – 1/03/20** MOVED Cr Wilson, Seconded Cr Gangell, that Council:

1. Receives the officer's report on matters identified as significant by the Town's external auditor and provides the report, attached to the Special Council Agenda of 24 March 2020, to the Minister for Local Government, The Hon. David Templeman MLA;

2. Makes a copy of the Report to the Minister for Local Government, attached to the **Special Council Agenda of 24 March 2020, available on the Town's website**; and
3. Adopts the Local Government 2019 Compliance Audit Return for the Town of Bassendean for the period 1 January 2019 to 31 December 2019, as attached to the Special Council Agenda of 24 March 2020.

CARRIED UNANIMOUSLY 5/0

**4.2 Mid Review of Annual Budget 2019/20 (Ref: FINM/BUGTG/1) – Paul White, Director Corporate Services**

APPLICATION

The purpose of this paper was to present the Annual Budget Review for 2019/20 for adoption.

The budget review must be submitted to Council within 30 days of it being completed. The review was completed on 29 February 2020 and is therefore presented at this meeting.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 4.2

**SCM – 2/03/20**

MOVED Cr Wilson, Seconded Cr Quinton, that Council adopts the review of the Annual Budget for the 2019/20 financial year, as outlined in this report and detailed in the list of proposed budget amendments, as attached to the Special Council Agenda of 24 March 2020, in accordance with Regulation 33A of the Local Government (Financial Management) Regulations 1996.

CARRIED BY AN ABSOLUTE MAJORITY 5/0

**4.3 Response to COVID 19 Pandemic (Ref: PUBH/REPRTNG/1 - Peta Mabbs, CEO)**

BACKGROUND

In light of the global pandemic, the Town of Bassendean has adapted its range of services and support to the community as we face the challenge of the Coronavirus (COVID-19). This comes at an important time, when people look to government for leadership, support and compassion.

The approach is based on minimising the health risks and financial burden, while maximising support for the most vulnerable members of our community.

A number of statutory services such as waste collection will continue as per normal.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 4.3

**SCM – 3/03/20**

MOVED Cr Wilson, Seconded Cr Gangell, that Council, in recognition of the impact of the Coronavirus (COVID-19):

1. Requests the Chief Executive Officer to prepare a budget scenario for 2020-21 based on:
  - a) 0% rate revenue increases in accordance with section 6.2 of the *Local Government Act* and no increase in fees and charges.
  - b) Any proposal for the undergrounding of power by Western Power in parts of Eden Hill and the Bassendean area, not to financially impact home owners in the 2020-21 financial year.
2. Delegates to the Chief Executive Officer the authority to utilise the remaining sponsorship and events funding and commemorative services funding for the remainder of this financial year in order to facilitate community outreach services including the potential for community grants; and
3. Approves 20 days COVID-19 paid leave for employees who have contracted COVID-19, need to care for another person who has COVID-19 or is required to self-isolate, cannot access school or other care arrangements because of COVID-19 or are otherwise prevented from working because of COVID-19.

CARRIED UNANIMOUSLY 5/0

**5.0** **MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

**5.1** **Notice of Motion – Cr Wilson: FOGO**

**COUNCIL RESOLUTION – ITEM 5.1**

**SCM – 4/03/20** MOVED Cr Wilson, Seconded Cr Quinton, that Council:

1. Acknowledges the Eastern Metropolitan Regional Council (EMRC) has declared on 19 March 2020, a distribution totalling \$13,789,200 from the EMRC's Secondary Waste Reserve to be distributed to all member Councils of the EMRC on or before 30 June 2020 and notes the EMRC conditions of this distribution; and
2. By absolute majority, in accordance with s.5.42 of the Local Government Act 1995 delegate authority to the Chief Executive Officer of the Town of Bassendean its power and the discharge of its duties to negotiate, finalise and enter into a Deed of Release or such legal form of agreement with the EMRC to enable the Town of Bassendean to receive the distribution of funds from the EMRC and to commit the Town of Bassendean to the obligations of the use of funds."

**CARRIED BY AN ABSOLUTE MAJORITY 5/0**

**6.0** **CLOSURE**

There being no further business, the Presiding Member declared the meeting closed, the time being 6.07pm.