

# **ATTACHMENT NO. 10**

19<sup>th</sup> January 2017

Steven Morrissey  
Parks & Gardens Supervisor  
Town of Bassendean  
PO Box 87  
BASSENDEAN WA 6934



Dear Steve,

***ARBORICULTURAL ASSESSMENT AT 1 PROWSE STREET BASSENDEAN***

Please find enclosed the results of the arboricultural assessment undertaken recently for the tree at 1 Prowse Street, Bassendean.

Where recommendations for remedial arboricultural work have been made, it is imperative that it is undertaken as outlined in the Australian Standard 4373-2007: Pruning of Amenity Trees. It is also strongly advised that any remedial pruning works be undertaken by, or supervised by, a qualified arborist (AQF Level 3 in Arboriculture).

If you have any questions regarding the assessment or if I can be of service to you again in the future, please feel free to contact me.

Yours sincerely,

A handwritten signature in black ink, appearing to be "BB" followed by a stylized flourish.

**Brad Bowden**  
Principal  
Bowden Tree Consultancy®

B.Sc. Sustainable Forestry  
Dip. Arboriculture & Parks Management  
ISA Certified Arborist – Municipal Specialist AU-0020AM & Tree Risk Assessment Qualified (TRAQ)

## **1.0 Introduction**

### **1.1 Scope of Report**

1.2 The purpose of this report is to summarise the results of the arboricultural assessment and provide recommendations for the spotted gum tree (*Corymbia maculata*) located on the municipal verge at 1 Prowse Street, Bassendean. Additionally, an amenity tree valuation and risk rating assessment was undertaken. The site visit and visual tree assessment was undertaken from ground level on the 5<sup>th</sup> and 19<sup>th</sup> January 2017 and was accurate at the time of inspection. No soil excavation or below ground inspection was undertaken unless specified. Viewing conditions were fine. Concern has been raised by the adjacent resident following the failure of several branches and subsequently the Parks and Gardens Supervisor from the Town of Bassendean regarding the tree condition and risk rating, and the remedial options for the future management of the tree.

### **1.3 Executive Summary**

1.4 The tree identified within this report provides a range of benefits to the ecosystem, to human beings for environmental and health reasons, and to the climate. Assessment has revealed the assessed tree to be of a good/ sound structural condition whilst tree vitality (health condition) was assessed as high, indicative of the capacity of the tree to maintain/ improve the current condition. Tree appraisal has identified significant amenity value whilst the risk assessment has revealed a moderate rating.

1.5 Several recent and previous branch failures were evident throughout the crown of the tree, with visual inspection of the broken sections failing to identify any degradation of wood tissue or compromised branch attachments that have contributed to the failure of the branches. Consequently, branch breakage during (and/ or attributed to) previous periods of high wind energy is deduced. Whilst the risk assessment has revealed a moderate risk rating and no immediate remedial works are recommended at present, consideration could be given to reduction pruning of several branches, to alleviate branch end weight and loading and to mitigate the potential for future branch failure.

## 2.0 Site Investigation

- 2.1 Tree Height: 23.2m  
DBH: 73cm  
Crown Spread (NS/ EW): 18m/ 16m



Figure 1. Assessed tree (see arrow); looking towards the southeast.

## 2.2 Root Collar Inspection

- 2.3 Adequate formation of the first order structural roots was evident at the root collar above ground level, with buttressing visible. No pathogenic fungal sporophores, deleterious fill soil or recent excavation within the structural root zone of the tree was observed, and the root plate was deemed to be structurally sound and a low failure potential at present. The tree was located 2.1m from the road kerb towards the north and 4.8m from the property boundary fence to the south. The ground surface within the dripline of the tree was comprised degraded turf and asphalt on the north side of the tree (road).





**Figure 2.** No pathogenic fungal sporophores, deleterious fill soil or recent excavation within the structural root zone was observed, and the root plate was deemed to be structurally sound and a low failure potential at present; looking towards the east.

## 2.4 Trunk Inspection

2.5 Trunk lean was negligible. The trunk forked at 3m and again at 5m above ground level to form three main first order structural branches (stems). No structurally compromised v-shaped unions (included bark defects) or cluster branch attachments were visible at the main stem unions and whilst a co-dominant stem attachment was observed at 3m above ground level adequate space for normal secondary thickening of the stems was evident. No major cavities, significant radial cracking, fungal sporophores or decay in the plane of lean, or infestation by wood-destroying insects was visible. Sounding with a nylon hammer at the trunk basal area failed to return any tonal variations indicative of a thin residual trunk wall and/ or significant internal wood decay. Woundwood development was excellent were previous crown lift pruning had been undertaken to improve clearance within the dripline, with totally occluded pruning wounds evident on the trunk section and within the lower crown.



**Figure 3.** No structurally compromised v-shaped unions or cluster branch attachments were visible at the main stem unions and whilst a co-dominant stem attachments were observed at the main stem unions, adequate space for normal secondary thickening of the stems was evident, looking towards the north.

## 2.6 Crown Inspection

- 2.7 Co-dominant crown form was evident and the shape of the tree was generally symmetric. Vitality (health condition) for this tree was high. The crown structure was assessed as well formed with no structurally compromised included bark defects or cluster branch attachments visible. Naturally occurring minor dead branches of ~30mm in diameter were evident predominantly internally within the crown of the tree. Foliage size, colour and density were normal. No significant foliar insect infestation or disease infection symptoms were visible on sample leaves from the lower crown.
- 2.8 The previous failure of a first order branch of approximately 200mm in diameter (see figure 4) was evidenced by a broken branch stub (recently repaired) within the lower crown on the southwest side of the tree. The failure has resulted in the residual foliage for the first order structural branch extending southwest over the residential property being concentrated at the distal (end) section of the branch, subsequently reducing the ability to mass dampen wind loads. The previous failure of two first order branches of ~100mm in diameter was evidenced by broken branch stubs within the middle crown (internal) and on the northeast side of the tree.
- 2.9 The recent failure of a 55mm diameter branch from the middle crown on the southeast side of the tree was evidenced by a broken branch on the ground within the dripline (verge area). Closer inspection of the failed branch on the ground, and all abovementioned broken branch stubs within the tree crown (using binoculars), failed to reveal any degradation of wood tissue or a



compromised branch attachment; therefore failure during (and/ or attributed to) periods of high wind energy such as strong gusts is deduced. A recently failed and now lodged branch of approximately 50mm diameter was observed within the middle crown on the northwest side of the tree.

- 2.10 No excessive branch end weight or poor branch taper was observed. Moderately excessive branch elongation (lever arm) and extension beyond the crown periphery was evident within the middle crown on the southwest side, within the middle crown on the west side, and within the middle crown on the northeast side of the tree.



**Figure 4.** The previous failure of a first order branch of approximately 200mm in diameter was evidenced by a broken branch stub (recently repaired - see arrow) within the lower crown on the southwest side of the tree.



**Figure 5.** Photo of failed branch from the lower crown on the southwest side of the tree during September 2016. Source: Town of Bassendean.





**Figure 6.** The previous branch failure from the lower crown on the southwest side has resulted in the residual foliage for the first order structural branch extending southwest over the residential property being concentrated at the distal section of the branch (see dashed line), subsequently reducing the ability of the branch to mass dampen/ dissipate wind loads; looking towards the southwest.



**Figure 7.** Moderately excessive branch elongation and extension beyond the crown periphery was evident (see dashed line) within the middle crown on the west side of the tree.



## 2.11 Tree Valuation

- 2.12 Tree appraisal using the "*The (Revised) Burnley Method of Amenity Tree Evaluation*" (Moore, 2006) was undertaken. The formula has been developed for Australian trees and is as follows:

Appraised value = base value × tree volume × life expectancy × form and vigour × location  
\$79 × 1737m<sup>3</sup> × 1 × 0.75 × 1

Amenity tree value: \$102,917

## 2.13 Tree Risk Assessment

- 2.14 Tree risk assessment was undertaken using the International Society of Arboriculture Tree Risk Assessment (TRAQ) method, which derives an estimate of risk following consideration of targets, the likelihood of failure, the likelihood of that failure impacting a target, and the consequences of the failure. The risk process defines risk rating categories and uses a risk matrix to rate the level of risk based on likelihood and consequence ratings. A summary of the risk assessment is provided below:

- 1.** Risk rating for the first order structural branch extending southwest and overhanging the residential property

Likelihood of Failure: Possible  
Likelihood of Impacting a Target: High  
Result: Somewhat Likely

Likelihood of Failure and Impact: Somewhat Likely  
Consequence of the Tree Failure: Significant  
Risk Rating: **Moderate**

- 2.** Residual risk rating for the first order structural branch extending southwest following reduction pruning to reduce branch length and weight

Likelihood of Failure: Improbable  
Likelihood of Impacting a Target: High  
Result: Unlikely

Likelihood of Failure and Impact: Unlikely  
Consequence of the Tree Failure: Significant  
Risk Rating: **Low**

## **3.0 Discussion and Recommendations**

### **3.1 Discussion**

### **3.2 Contribution of Trees to Society**

3.3 Mature urban trees confer many benefits including shade and cooler air temperatures, screening (privacy) and noise reduction, built form aesthetic amelioration, energy conservation, mitigation of the urban heat island effect, air quality improvement and oxygen production, carbon uptake/ storage and greenhouse gas reduction, minimisation of storm water run-off and improvement of water quality, fauna habitat and food source. In general, they enhance our built and natural environments with larger trees providing more benefits.

### **3.4 Tree Risk**

3.5 Tree failure is an infrequent occurrence and serious damage, injury or death from tree failure is rare (Lilly *et al*, 2011). Research finds that for Britain, with a population of 60 million people, the risk of any tree causing a fatality is exceedingly small (Ball & Ball-King, 2011). It is impossible to maintain trees completely free of risk and some level of risk must be accepted to experience the benefits that trees provide. The use of 'safe' or 'unsafe' when assessing trees is both imprecise and ambiguous, as a tree cannot be free from defects or potential hazards - such a state is simply unattainable. It is essential to maintain a balance between the benefits and costs of risk reduction, not only financial cost but also the loss of amenity and other tree related benefits.

### **3.6 Deadwood**

3.7 Dead and decayed wood will fail at different rates depending on the material size, weight, species resistance to decay and local climatic conditions. The removal of deadwood from some trees may result in the ingress of decay to otherwise sound tissues. It is often difficult to ascertain from a ground-based inspection when dead branches will fail, therefore in areas that possess a high target value i.e. constant occupation for property and/ or a high frequency of pedestrian/ vehicular traffic, it is recommended that large dead branches be removed soon after they are discovered. In areas that are free of targets or those that possess a low target value, dead branches as well as broken branch stubs may provide valuable habitat and food source and should be retained for local fauna.



### 3.8 Recommendations

- 3.9 Undertake deadwooding to remove the broken and lodged branch within the middle crown on the northwest side of the tree.
- 3.10 Consider reduction pruning by 3-4m to reduce (shorten) the length of the first order structural branch extending southwest over the residential property – see figure 6, to alleviate branch end weight and loading, and to mitigate the potential for future branch failure. N.B. Reduction pruning should occur back to lateral branches that are least one-third the diameter of the branch being reduced and should the branch/ tree looking as natural as possible.
- 3.11 Consider reduction pruning by 2-3m to reduce (shorten) the length of the first order branch within the middle crown extending west over the crossover – see figure 7, to alleviate branch end weight and loading and to mitigate the potential for future branch failure. N.B. Reduction pruning should occur back to lateral branches that are least one-third the diameter of the branch being reduced and should the branch/ tree looking as natural as possible.
- 3.12 Consider reduction pruning by 2-3m to reduce (shorten) the length of the first order branches extending northeast over the road – see figure 8, to alleviate branch end weight and loading and to mitigate the potential for future branch failure. N.B. Reduction pruning should occur back to lateral branches that are least one-third the diameter of the branch being reduced and should the branch/ tree looking as natural as possible.



**Figure 8.** Consideration could be given to reduction pruning by 2-3m to reduce the length of the first order branches extending northeast over the road (see dashed line), to alleviate branch end weight and loading and to mitigate the potential for future branch failure.

## **4.0 Appendix I**

### **4.1 Arboricultural Terminology**

- 4.2 Crown – the leaves and branches of a tree measured from the lowest branch on the trunk to the top of the tree.
- 4.3 DBH - diameter of the main trunk, measured at breast height approximately 1.3m above ground level for urban trees.
- 4.4 Deadwooding – the removal of dead, diseased or damaged branch wood from the crown of the tree.
- 4.5 Dripline – the width of the crown of the tree, measured by the lateral extent of the foliage.
- 4.6 First order structural branch – the large branches arising from the trunk that form the main structure of the crown.
- 4.7 Included bark defect – ingrown bark from adjacent parts of the tree that are in contact with each other; usually forks, acutely angled branches or basal stems – often a high failure potential.
- 4.8 Reduction prune – pruning to reduce the extension of a branch, back to a lateral branch that is at least one-third the diameter of the branch being removed.
- 4.9 Root collar – area at the base of the tree where the roots and trunk merge.
- 4.10 Second order branch – a branch arising from a first order structural branch.
- 4.11 Structural root zone (SRZ) – the zone of the root plate most likely to contain roots that are critical for anchorage and the stability of the tree; generally trunk diameter x 5.
- 4.12 Targets – an object, person or structure that would be damaged or injured in the event of tree or branch failure is referred to as the target or target area. The hazard evaluation of the target area is relative to the expected use and occupancy of that area.
- 4.13 Topping and Lopping – deleterious tree and branch reduction work often at indiscriminate points and generally resulting in weakly attached regrowth branches.
- 4.14 Tree Protection Zone (TPZ) – the zone of the root plate most likely to contain roots that are critical for anchorage as well as the absorbing roots responsible for the uptake of water and essential plant nutrients; generally determined as trunk diameter x 12.



## **5.0 Appendix II**

### **5.1 Author Formal Qualifications**

- 5.2 Bachelor of Science (Sustainable Forestry) – 2012  
Edith Cowan University, Joondalup & Murdoch University, Murdoch, WA.
- 5.3 Diploma of Applied Science (Horticulture) – 2000  
Major studies Arboriculture and Parks/ Gardens Management  
University of Melbourne, Burnley campus, VIC.
- 5.4 Certificate IV (TAE40110) in Training & Assessment – 2014  
Plenty Training, Robina, QLD.
- 5.5 Certificate of Horticultural Practice – 1994  
Challenger TAFE, Murdoch campus, WA.

### **5.6 Additional Certifications**

- 5.7 ISA Certified Arborist - Municipal Specialist (AU-0020AM) - 2012  
International Society of Arboriculture  
[www.isa-arbor.com/certification/benefits/credentialsExplained.aspx](http://www.isa-arbor.com/certification/benefits/credentialsExplained.aspx)
- 5.8 ISA Tree Risk Assessment Qualification (TRAQ) - 2013  
International Society of Arboriculture  
<http://www.isa-arbor.com/certification/becomequalified/becomequalified.aspx>

### **5.9 Limitation of Liability**

- 5.10 Bowden Tree Consultancy are tree specialists who use their qualifications, education, knowledge, training, diagnostic tools and experience to examine trees, recommend measures to enhance the beauty and health of trees, and attempt to reduce the risk of living near trees. Clients may choose to accept or disregard the recommendations of this assessment and report.
- 5.11 Bowden Tree Consultancy cannot detect every condition that could possibly lead to the structural failure of a tree. Trees are living organisms that fail in ways that the arboriculture industry does not fully understand. Conditions are often hidden within trees and below ground. Unless otherwise stated, observations have been visually assessed from ground level. Bowden Tree Consultancy cannot guarantee that a tree will be healthy or a low risk of harm under all circumstances, or for a specified period of time. Likewise, remedial treatments cannot be guaranteed.
- 5.12 Treatment, pruning and removal of trees may involve considerations beyond the scope of Bowden Tree Consultancy's service, such as property boundaries and ownership, disputes between neighbours, sight lines, landlord-tenant matters and other related incidents. Bowden Tree Consultancy cannot take such issues into account unless complete and

accurate information is given prior or at the time of the site inspection. Likewise Bowden Tree Consultancy cannot accept responsibility for the authorisation or non-authorisation of any recommended treatment or remedial measures undertaken.

- 5.13 In the event that Bowden Tree Consultancy recommends retesting or inspection of trees at stated intervals, or installs any cable/s, bracing systems and support systems, Bowden Tree Consultancy must inspect the system installed at intervals of not greater than 12 months, unless otherwise specified in written reports. It is the client's responsibility to make arrangements with Bowden Tree Consultancy to conduct the re-inspection.
- 5.14 Trees can be managed, but they cannot be controlled. To live or work near a tree involves a degree of risk. All written reports must be read in their entirety; at no time shall part of the written assessment be referred to unless taken in full context with the whole written report. If this written report is to be used in a court of law, or any other legal situation, Bowden Tree Consultancy must be advised in writing prior to the written assessment being presented in any form to any other party.

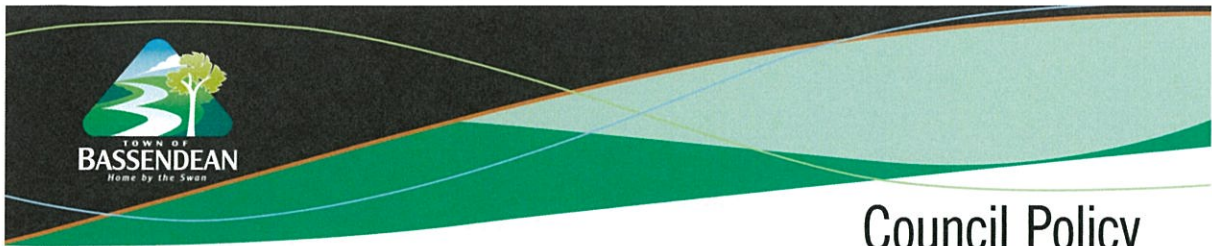
#### **5.15 Business Details**

- 5.16 Bowden Tree Consultancy®  
ABN: 51925884945  
Post Office Box 104 Darlington W.A. 6070  
M: 0438 936 679  
E: [info@bowdentree.com.au](mailto:info@bowdentree.com.au)  
W: [www.bowdentree.com.au](http://www.bowdentree.com.au)

#### **5.17 Literature Cited**

- 5.18 Ball, D.J. & Ball-King, L. (2011). *Public Safety and Risk Assessment*. Great Britain: Earthscan
- 5.19 Lilly, S., Matheny, N. & Smiley, E., (2011). *Best Management Practices - Tree Risk Assessment*, Champaign, IL: International Society of Arboriculture
- 5.20 Moore, G.M. (2006). *Revised Burnley Method of Urban Tree Valuation*. Sourced: <http://tinyurl.com/gnspd66>
- 5.21 Morrissey, S., (2016). Town of Bassendean – history of branch failure, (pers. comm.).
- 5.22 Standards Australia, (2007). *AS4373-2007 Pruning of Amenity Trees*, Sydney: SAI Global





## Council Policy Removal and

### 1.11 Street Tree Pruning, Replacement Policy

The Town of Bassendean recognises the importance of trees in the streetscape, the requirement to maintain and protect them from needless removal and ensure that trees removed are replaced in accordance to the Street Tree Master Plan.

#### Objectives

The objectives of this policy are to provide:

A set of criteria by which the Town can assess a requirement or request for the pruning or removal of a street tree or trees.

A policy outline for the implementation of a street tree renewal program.

#### Strategy

The Town of Bassendean will achieve these objectives through:

The application of a set of criteria by which the Town can assess requirements or requests for the pruning, removal or planting of street trees.

The implementation of the Street Tree Master Plan.

#### Detail

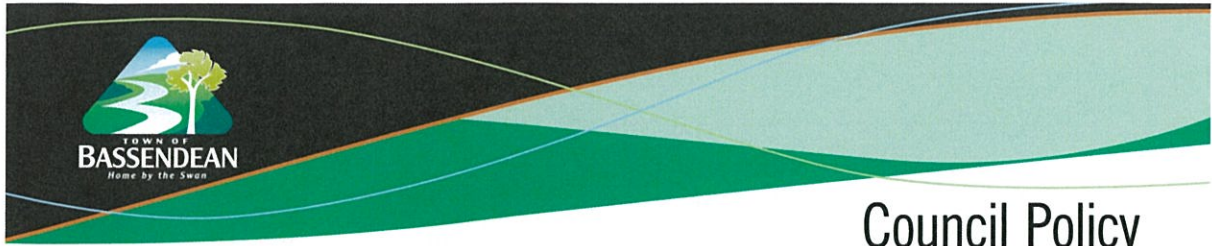
#### Application of this Policy

This policy applies both the street trees located on the verge abutting privately owned land, or trees located in the Town's parks and reserves (or other publically owned land) that abut privately owned land.

#### Tree Pruning

Under the direction of Asset Services, the pruning of street trees will only be undertaken in the following circumstances:

- a) to correct structurally unsound growth habit
- b) to provide safe clearance from aerial power lines; or
- c) to ensure appropriate sight-lines at intersections and crossovers; or
- d) to reduce undue safety or amenity impact on an adjoining property; or
- e) to maintain appropriate clearance from pedestrian footpaths or shared paths



## Council Policy

### Street Tree Removal Criteria

The removal of street trees shall only be approved if one or more of the following criteria are satisfied:

The tree has been assessed by a qualified and competent person (consulting Arborist or suitably qualified/experienced Council Officer) as:

- Being dead having less than 10% photosynthetic material or live tissue present in the canopy mass.
- Being diseased and unlikely to respond to treatment within the scope of approved modern arboricultural management practices.
- Being structurally unsound to the extent it presents a danger to the community. In this case a written report and photographic evidence is to be provided in support of the assessment.
- Having sustained storm damage whereby remedial pruning is likely to encourage future tree related structural issues to occur that have the potential to result in litigation.

The tree is affected by road widening, servicing modification/relocation or other infrastructure works and all other options to retain the tree have been deemed by the Town to be inappropriate or uneconomical.

The tree is dangerously in contact with overhead power or service lines and where, for reasons of growth habits pertaining to the species, selective pruning is not practical with the only other option available to address the issue is severe lopping.

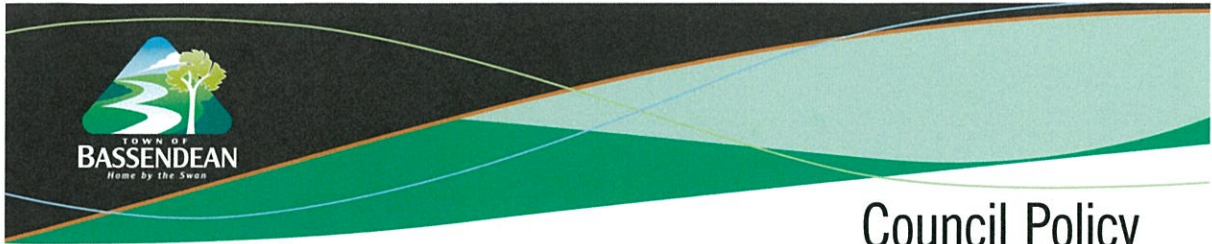
The tree for removal is part of a documented schedule for removal tree management strategy in place for the future management of the Town's tree population.

The tree is deemed hazardous to motorists and/or pedestrians due to interference with appropriate sightlines as a result of the trees alignment and/or spacing.

The tree impinges on the development potential of the abutting property or properties and there are no reasonable design alternatives available. A reasonable design alternative may include:

- Deletion of a second or additional crossover to development sites thus creating a requirement for shared access.
- Design modification (ie. "flipping") so as to relocate the crossover out of the way of street trees.
- The tapering of the driveway to avoid the street tree. *Note: driveways and/or crossovers should be located a minimum of 1.0 metre away from the street tree(s). Reduction of this to 0.5 metre may be permitted with consideration to appropriate sight lines being maintained, and the ability to avoid future damage to the crossover through the installation of root barrier.*





## Council Policy

The tree species is declared a noxious weed or the species has become a weed problem for native vegetation in the eastern metropolitan region, including invasion of remnant vegetation on private land.

The removal of street trees shall not be permitted for any of the following reasons:

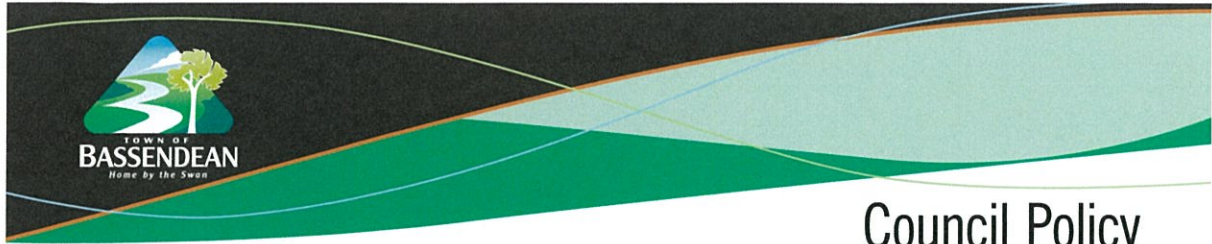
- The tree obscures or has the potential to obscure views other than traffic/pedestrians line of sight.
- The tree species is disliked.
- The tree species causes nuisance by way of leaf, fruit, and/or bark shedding or the like.
- The tree causes allergy and or health problems.
- The tree is in the way of a non-essential crossover or verge paving option.
- The tree shades a private garden, solar hot water systems, or the like.

In the event of a person illegally removing damaging, pruning or poisoning a street tree, Council may prosecute the offender under the *Local Government Act 1995 Schedule 9.1 clause 2 Disturbing local government land or anything on it* and the *Uniform Local Provisions Regulations 1996, Regulation 5 Clause 1 Interfering with, or taking from, local government land* or other relevant provisions under the Act.

### **Street Tree Replacement**

Trees removed for any reason shall be replaced at the next available tree planting season. The trees shall be replaced with the species nominated on the Street Tree Master Plan for the portion of the street on which it is to be planted.

Non-replacement of street trees shall require a report outlining the reasons for non-replacement unless it is documented in other council work programs, projects or developments.



## Council Policy

Acceptable reasons for non-replacement include:

Removal of the tree was approved because of the unsuitability of the location, and no suitable alternative location is available at that site.

The portion of the street from which the tree has been removed is due for a major replanting program within five years of the removal.

Adjacent development, civil, or utilities work is due to occur within two years from removal and is likely to disrupt the future establishment of the tree.

### **Documented Schedule for Removal**

A schedule for removal shall require a report that includes the following:

A description of the management, development, or streetscape reasons for the scheduled removal(s).

A replacement program or a description of why or how non-replacement conforms to the Street Tree Master Plan.

An assessment for the removal time required to allow for all preparatory work for the replacement of trees to be completed safely and cost effectively prior to the optimum replacement planting time (typically July/August).

Advertising is required for all street tree removals that are being removed under a documented schedule for removal program. Where the scheduled removal is associated with private developments or as required by utility or government agency works, the cost of advertising shall be borne by the developer or the utility or government agency, whichever is applicable.

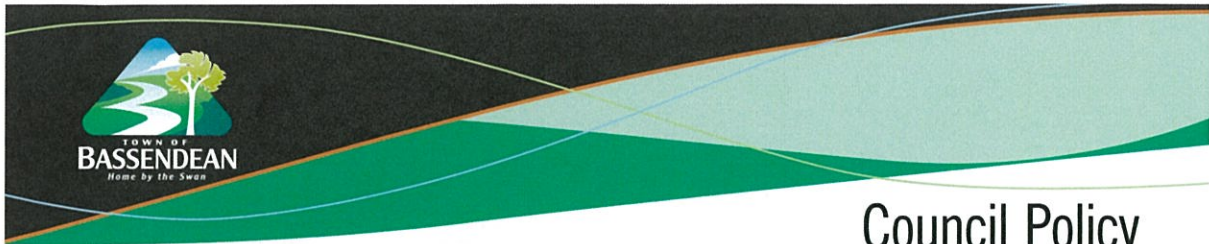
### **Prioritising Streetscape Programs**

As the Street Tree Master Plan is progressively implemented, trees that currently do not have good tree amenity will require removal. In situations where an existing street tree is in good condition but conflicts with the streetscape objectives or the Street Tree Master Plan, the streetscape improvement shall take priority. The Street Tree Master Plan has been strongly influenced and directed by the Town's environmental policies and shall take priority over amenity with regard to the development and implementation of street tree works programs.

Prioritising the programming of scheduled street tree removal and replacement shall be on a street-by-street basis and shall consider the average condition of existing trees for the whole street.

Streets shall be prioritised for removal and replacement programs if they satisfy one or more of the following:





## Council Policy

More than 30% of trees qualify for removal because they are considered a noxious weed, or have become a weed problem.

Recent or confirmed near future undergrounding of power.

They are classified as main or collector road, or have public facilities within them.

Parts or sections of streets that have low quality trees shall not be prioritised for partial street tree renewal unless more than 40% of street trees are missing, or are likely to qualify for removal under the guidance of this policy.

### **Street Tree Planting - Alignment**

Street trees are to be planted on an alignment measuring 2.7 metres from the property line which will avoid underground services.

Proximity to crossovers, footpaths or side streets - trees should not be planted where the tree would be:

- \* Within 3 metres of a vehicle crossover measured longitudinally (along the road);
- \* Within 3 metres of a pedestrian ramp measured longitudinally (along the road);
- \* Within 25 metres of either side of a terminating road intersection; and
  - \* No closer than the tree canopy at maturity.

### **Minimum number of trees to be planted per frontage**

The aim of the Town is to plant at least one tree per frontage for residential, commercial and industrial properties, subject to the above guidelines.

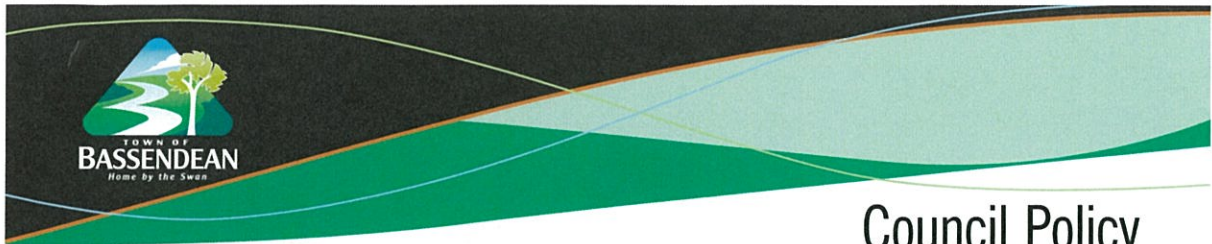
Where planting gaps exist within a street, staff are to identify these gaps and liaise with the abutting property occupier with a view to planting a tree at that location within the following seasonal planting schedule, subject to budgetary considerations.

### **Planting Schedule and Timing**

The planting of street trees will generally take place once per year in the months of July and August so as to take advantage of initial winter rains.

Planting will not take place at any other time of the year except where the tree/s are being planted as part of an overall streetscape programme provided with reticulation or staff consider that the tree/s will be adequately maintained.

Staff are to maintain a schedule (list) of locations and proposed trees to be planted, and where applicable, the name of the abutting property occupier. This information will be maintained and accessible to the public throughout the year.



## Council Policy

Residents requesting a tree/s are to be recorded and liaised with regards to tree selection as per the above guidelines.

Residents will not be charged directly for street trees.

### Application

Responsibility for the implementation of this policy rests with the Mayor, Councillors, Council delegates and Chief Executive Officer. The Chief Executive Officer (CEO) has the authority to administer the requirements of this policy. The CEO has on-delegated this authority to the Manager Asset Services.

The Policy is to be reviewed every three years.

<b>Policy Type:</b> Strategic Policy	<b>Policy Owner:</b> Director Operational Services
<b>Link to Strategic Community Plan:</b> Town Planning & Built Environment	<b>First Adopted:</b> OCM2-11/7/09
	<b>Last Reviewed:</b> March 2014
	<b>Version 1</b>
	<b>Next Review due by:</b> December 2016



# **ATTACHMENT NO. 11**



Government of **Western Australia**  
Department of **Local Government and Communities**



# Rating Policy

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## Differential Rates (s.6.33)

March 2016





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Rating Policy – Differential Rates (March 2016)

Prepared by: Department of Local Government and Communities

140 William Street, Perth WA 6000, GPO Box R1250, PERTH WA 6844

Tel: (08) 6551 8700 Fax: (08) 6558 1555 Freecall: 1800 620 511 (Country Only)

Email: [legislation@dlgc.wa.gov.au](mailto:legislation@dlgc.wa.gov.au) Web: [www.dlgc.wa.gov.au](http://www.dlgc.wa.gov.au)

Translating and Interpreting Service (TIS) - Telephone: 13 14 50

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## Introduction

Local governments impose rates on the properties within their district to raise revenue to fund the services and facilities provided to residents and visitors.

The quantum of rates payable is determined by three factors: the method of valuation of the land, the valuation of the land and improvements, and the rate in the dollar applied to that valuation by the local government.

Land is rated according to its unimproved value for land used predominantly for rural purposes or gross rental value for land used predominantly for non-rural purposes.

The Valuer General values the land in accordance with the provisions of the *Valuation of Land Act 1978*. The local government sets a rate in the dollar which is applied to this valuation to give the rates liability for each property.

A local government may impose a single general rate which applies to all of the properties in the unimproved value or gross rental value category. Alternatively the local government can distinguish between land in either category on the basis of its zoning, use or whether it is vacant land (or other characteristic set out in regulations), or a combination of these factors, and apply a differential general rate to each.

The purpose of the imposition of a differential general rate is generally to ensure that every landowner makes a reasonable contribution to the rate burden.

## Objective

This document describes the legislative and policy basis for the application of differential general rates to land being rated by a local government. In particular, it sets out the policy that guides the Minister for Local Government's exercise of the power to approve the imposition of a differential general rate which is more than twice the lowest differential general rate imposed by that local government.

The second part of this document provides guidance for local governments in requesting such an approval.



# Legislation

## *Local Government Act 1995*

### 6.33. Differential general rates

- (1) A local government may impose differential general rates according to any, or a combination, of the following characteristics:
  - (a) the purpose for which the land is zoned, whether or not under a local planning scheme or improvement scheme in force under the *Planning and Development Act 2005*; or
  - (b) a purpose for which the land is held or used as determined by the local government; or
  - (c) whether or not the land is vacant land; or
  - (d) any other characteristic or combination of characteristics prescribed.
- (2) Regulations may:
  - (a) specify the characteristics under subsection (1) which a local government is to use; or
  - (b) limit the characteristics under subsection (1) which a local government is permitted to use.
- (3) **In imposing a differential general rate a local government is not to, without the approval of the Minister, impose a differential general rate which is more than twice the lowest differential general rate imposed by it.**
- (4) If during a financial year, the characteristics of any land which form the basis for the imposition of a differential general rate have changed, the local government is not to, on account of that change, amend the assessment of rates payable on that land in respect of that financial year but this subsection does not apply in any case where section 6.40(1)(a) applies.
- (5) A differential general rate that a local government purported to impose under this Act before the *Local Government Amendment Act 2009* section 39(1)(a) came into operation is to be taken to have been as valid as if the amendment made by that paragraph had been made before the purported imposition of that rate.

## **Local Government (Financial Management) Regulations 1996**

### **52A. Characteristics prescribed for differential general rates (Act s. 6.33)**

(1) In this regulation:

**commencement day** means the day on which the *Local Government (Financial Management) Amendment Regulations (No. 2) 2012* regulation 5 comes into operation.

**relevant district** means a district that:

- (a) is declared to be a district by an order made under section 2.1(1)(a) on or after commencement day; or
- (b) has its boundaries changed by an order made under section 2.1(1)(b) on or after commencement day.

(2) For the purposes of section 6.33(1)(d), the following characteristics are prescribed in relation to land in a relevant district, where not more than 5 years has elapsed since the district last became a relevant district:

- (a) (a) whether or not the land is situated in a townsite as defined in the Land Administration Act 1997 section 3(1);
- (b) (b) whether or not the land is situated in a particular part of the district of the local government.

In relation to 52A(1), Regulation 5 of *Local Government (Financial Management) Amendment Regulations (No. 2) 2012* came into effect on 30 June 2012.

## **Policy**

The Minister may approve the imposition of a differential general rate that is more than twice the lowest differential general rate imposed by that local government. Without that approval the difference between differential general rates imposed by a local government is limited to two times in each of the unimproved value and gross rental value categories.



## Key values

The Minister's approval under section 6.33(3) will be made consistently with the key values of objectivity, fairness and equity, consistency, transparency and administrative efficiency. To that end, the Minister will not approve an application for an approval under this policy (**the application**) unless the Minister is satisfied of the following matters.

### Objectivity

- The land on which differential general rates has been rated according to one or more of the following land characteristics:
  - zoning
  - land use
  - vacant land.
- Where there has been a change to the boundaries of the district within the past five years, the land on which differential general rates apply may also be rated according to one or more of the following land characteristics:
  - whether or not it is situated in a town-site
  - whether or not it is situated in a particular part of the district.
- The local government has proposed a differential general rate which is more than twice the lowest differential rate.

### Fairness and Equity

- The Council of the local government has reviewed its expenditure and considered efficiency measures as part of its budget deliberations. This is to be reflected in the council minutes when it adopts the budget strategy and endorses objects and reasons for each differential rating category and each minimum payment.
- The objects of imposing differential rates and reasons for each proposed differential general rate are set out by the local government in a publically available document.
- These objects and reasons clearly explain why each differential general rate is proposed to be imposed.
- The objects and reasons clearly explain why it is proposed to set the differential general rate at that particular rate.

- If a category of ratepayer is significantly contributing to the local government's revenue through fees, charges and other payments, the local government has not used these same costs as the justification for the difference in differential general rate.
- If there are fewer than thirty ratepayers who will be subject to the differential general rate, each affected ratepayer has been informed in writing by the local government of:
  - the terms of this policy (through the provision of a copy of this document to the ratepayer)
  - the local government's objects of and reasons for proposing to impose the differential general rates
  - the differential general rate that will apply to the ratepayer's property; and
  - the differential general rate that applied in the previous year for comparison

and was given at least 21 days to make submissions to the local government on the proposal.

- The ratepayers' submissions, if any, and the local government's response to each ratepayer's submission (as recorded in the minutes of the Council meeting at which the response was adopted) have been provided to the Minister.

### **Consistency**

- The local government has rated similar properties that are used for the same purpose in the same way.
- The proposed differential rates align with the rating strategy in the corporate business plan and long term financial plan or the council of the local government has detailed its reasons for deviating from that rating strategy.
- The local government has reviewed and considered rates proposed in neighbouring or similar local government districts in the rating strategy.

### **Transparency and administrative efficiency**

- The local government has:
  - prepared and made publically available a document clearly describing the object of and reason for each differential general rate;
  - given public notice in a newspaper circulating generally throughout the district and exhibited to the public on a notice board at the local government's office and at every local government library in the district (refer to [Rating Policy – Giving Notice](#))
  - published the notices after 1 May in the relevant year.



- The public notice published by the local government contained:
  - details of each differential general rate that the local government intends to impose
  - an invitation for submissions to be made by an elector or ratepayer
  - a closing date for submissions which is at least twenty one days after the day on which the notice is published
  - advice on the time and place where a document containing the objects of and reasons for the differential general rates can be inspected.
- The council of the local government has:
  - considered each ratepayer submission (if any)
  - resolved to make the application provided the Minister with the minutes and agenda papers relevant to these matters.

## Guidance for Local Governments and Affected Ratepayers on Requesting Approval

The guidance below is directed to an application for approval under section 6.33(3) for the imposition of a differential general rate which is more than twice the lowest differential general rate imposed by it.

### Local governments

The policy section of this document identifies the matters on which the Minister will want to be satisfied before he or she approves an application.

Before making an application, a local government should be satisfied that:

- it intends to impose a differential general rate which is more than twice the lowest differential general rate imposed by it
- in light of the application and its supporting material, the Minister will be able to be satisfied that making such a determination would be consistent with the key values of objectivity, fairness and equity, consistency, transparency and administrative efficiency, as detailed in the policy.

The starting point for a local government will be the matters identified under the key values of objectivity and consistency. The local government will need to ensure that all of the matters identified under those key values are addressed.

Once the local government is satisfied that it has addressed all the matters identified under the key values of objectivity and consistency, the local government will need to address the key value of fairness and equity. This includes the requirement for the local government to give public notice of its intent to impose the differential general rates.

The [Rating Policy – Giving Notice](#) provides more information on this process. If there are fewer than thirty ratepayers affected in any differential rate category, the local government will need to contact those ratepayers directly. That will involve the local government writing to the ratepayer, addressing each of the matters identified under that key value and giving the ratepayer at least 21 days to make submissions.

Once the local government has given public notice, written to the affected ratepayers if required, and received any submissions from ratepayers, the council of the local government will need to consider:

- those submissions
- the other information addressing the key values of objectivity, consistency and fairness and equity.

Even if the council has previously considered the matter, the council must consider the submissions and the other information and resolve to make the application to the Minister.

Once the council has resolved to make the application, the following should be sent to the Minister:

- the application
- a copy of the public notice showing the publication date
- the supporting material addressing each of the matters identified under the key values of objectivity, fairness and equity, consistency, transparency and administrative efficiency.

The Minister will then consider the application and may request more information from the local government before granting approval.

## The ratepayer

The ratepayer should respond constructively to a request for submissions by a local government considering imposing specified differential general rates.

In particular, the ratepayer should form a view as to whether the matters set out under the key values have been correctly addressed.

If the ratepayer considers that these matters have not been correctly addressed, the ratepayer should set out why they hold this view in their submission to the local government.



In their submission, the ratepayer should address any other matter which they wish the local government and the Minister (if applicable) to consider.

In considering an application, the Minister may request information from the ratepayer before making their decision.

## Application

The completed application form and relevant attachments must be sent to:

Email: [legislation@dlgc.wa.gov.au](mailto:legislation@dlgc.wa.gov.au)

or

Executive Director

Sector Regulation and Support

Department of Local Government and Communities

GPO Box R1250

PERTH WA 6844

## Timeline

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### January/February (approximately) – Planning

The local government commences budget planning by reviewing the Corporate Plan and other relevant plans.

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### April (approximately) – Budget Strategy

The council adopts the budget strategy and endorses objects and reasons for each differential rating category and each minimum payment.

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### 1 May – Notice Period

In accordance with section 6.36(2)(a) of the *Local Government Act 1995*, the local government publishes a notice of its intention to impose differential general rates on or after this date.

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### At least 21 days after the notice is published

(not including date of appearance)

Council considers submissions and determines appropriate level of differential rates.

Council decision to seek Ministerial approval for the imposition of differential general rates that fall within section 6.33(3).

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### Processing Time

A local government needs to allow three weeks for the processing of an application from the date all of the required information is received by the Department of Local Government and Communities.

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### Budget Deadline

The local government's budget is to be adopted by 31 August under section 6.2(1) of the *Local Government Act 1995*. The budget cannot be adopted until after the Minister makes their decision.

If the local government has submitted the final documents for Ministerial approval later than the end of July, consideration may need to be given by the local government to applying for Ministerial approval for an extension to the budget adoption



## For more information please contact:

Department of Local Government and Communities

Gordon Stephenson House, 140 William Street, Perth WA 6000

GPO Box R1250, Perth WA 6844, Telephone: (08) 6551 8700, Fax: (08) 6552 1555,

Freecall: 1800 620 511 (Country only)

Email: [legislation@dlgc.wa.gov.au](mailto:legislation@dlgc.wa.gov.au)

Website: [www.dlgc.wa.gov.au/AdviceSupport/Pages/Rating-policies.aspx](http://www.dlgc.wa.gov.au/AdviceSupport/Pages/Rating-policies.aspx)

Translating and Interpreting Service (TIS) – Telephone: 13 14 50



## Application Form - Rating Policy: Differential General Rates

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This form is to be used by local governments for an application to the Minister for Local Government for approval to impose a differential general rate under section 6.33(3) of the *Local Government Act 1995* that is more than twice the lowest differential rate being imposed.

To assist with completing the application form, please ensure that the Rating Policy: Differential General Rates is reviewed. This policy outlines the legislative basis for an application as well as what guides the Minister's decision when considering applications.

The information you provide will be used by the Department of Local Government and Communities for the purpose of assessing the application.

Should you require assistance with completing this form, please telephone the department on (08) 6551 8700 or toll free for country callers on 1800 620 511, or email [legislation@dlgc.wa.gov.au](mailto:legislation@dlgc.wa.gov.au). For alternative formats and more information, please visit the department's website at [www.dlgc.wa.gov.au](http://www.dlgc.wa.gov.au).

For a Translating and Interpreting Service (TIS) telephone 13 14 50.

### **Before submitting this application, please ensure that:**

- The matters within the Rating Policy: Differential General Rates have been complied with.
- Separate application forms are used if submitting an Unimproved Value (UV) and a Gross Rental Value (GRV) application.
- Public notice has been for a period of at least **21 days**, not including the date of advertisement.
- All relevant attachments are included (see checklist at the end of this form). It should be noted that applications **will not** be processed until all relevant attachments are received by the department.
- Adequate consultation has been undertaken. If there are less than 30 ratepayers in a category, each ratepayer should be contacted individually.
- Local governments may also wish to view the Rating Processes webinar which is available on the department's [Rating Policies web page](#).



# Application Form

The City/Town/Shire of [Click here to enter text.] applies to the Minister for Local Government for approval to impose a differential general rate under section 6.33(3) of the *Local Government Act 1995* that is more than twice the lowest differential rate being imposed.

## Key Value - Objectivity

1. This application relates to properties proposed to be rated on the basis of:

**Gross Rental Value (GRV)**       **Unimproved Value (UV)**

Complete a separate application for each valuation method.

2. Details of land

Please describe the characteristics of the land that have been used to determine the differential rates, for example zoning, land use, vacant land or a combination of these or other prescribed characteristics (differential general rates can only be applied to land based on these characteristics).

[Enter text]

3. Has there been a change to boundaries of the district within the past five years? If there has been, the Local Government Act provides that the land may be rated according to whether or not the land is in a town-site or in a particular part of a district.

Yes       No

## Compliance with legislation

4. Have section 6.33(1) of the *Local Government Act 1995* and Financial Management Regulation 52A been complied with? Refer to the policy for details.

Yes       No

5. Is this application because the local government proposes to apply a differential general rate which is more than twice the lowest?

Yes       No

If no, then an application is not necessary.

**6.** Outline the proposed differential rates below (must be fully completed)

An excel spreadsheet version of the tables in this question are available on the department's website.

		2015 – 2016			
Rating Category	rate in \$ (cents)	rateable value (\$)	Number on minimum payments	Number of properties (excluding minimums)	Average per property (excluding minimums)
[Enter text]	[Enter amount]	[Enter amount]	[Enter amount]	[Enter amount]	[Enter amount]
[Enter text]	[Enter amount]	[Enter amount]	[Enter amount]	[Enter amount]	[Enter amount]
[Enter text]	[Enter amount]	[Enter amount]	[Enter amount]	[Enter amount]	[Enter amount]
[Enter text]	[Enter amount]	[Enter amount]	[Enter amount]	[Enter amount]	[Enter amount]
[Enter text]	[Enter amount]	[Enter amount]	[Enter amount]	[Enter amount]	[Enter amount]



		2016 – 2017				
Rating Category	rate in \$ (cents)	Percentage (%) change from previous year	rateable value (\$)	Number on minimum payments	Number of properties (excluding minimums)	Average per property (excluding minimums)
[Enter text]	[Enter amount]	[Enter amount]	[Enter amount]	[Enter amount.]	[Enter amount]	[Enter amount]
[Enter text]	[Enter amount]	[Enter amount]	[Enter amount]	[Enter amount]	[Enter amount]	[Enter amount]
[Enter text]	[Enter amount]	[Enter amount]	[Enter amount]	[Enter amount]	[Enter amount]	[Enter amount]
[Enter text]	[Enter amount]	[Enter amount]	[Enter amount]	[Enter amount]	[Enter amount]	[Enter amount]
[Enter text]	[Enter amount]	[Enter amount]	[Enter amount]	[Enter amount]	[Enter amount]	[Enter amount]

## Key Value - Fairness and Equity

7. Has council reviewed its expenditure and considered budgetary efficiency measures as part of its budget deliberations?

Yes  No

Attachment 1: copy of council minutes

8. Do the objects and reasons clearly explain why each differential general rate is proposed and why it is set at the proposed amount?

Yes  No

Attachment 2: copy of the statement of objects and reasons

9. Has council adopted the objects of, and reasons for, each proposed differential rate?

Yes  No

Attachment 3: copy of council minutes

10. If a category of ratepayer is significantly contributing to the local government's revenue through fees, charges and other payments, do these same costs form justification for the different rates in the objects and reasons?

Yes  No

If yes, please explain:

11. Has the land been revalued by the Valuer General's Office in the past 12 months?

Yes  No

If yes, has this been taken into consideration in setting the rate in the dollar for those categories?

Yes  No

Please explain:



**12.** In categories where there were less than 30 ratepayers, has each ratepayer been consulted in writing and provided a 21 day submission period? Each ratepayer should be provided a copy of the department's Rating Policy: Differential General Rates, the objects and reasons, the differential general rate that will apply and a comparison to the previous year.

Yes  No  Not Applicable

Attachment 4: copies of letters

**13.** Were any submissions or objections received?

Yes  No

Attachment 5: copy of submissions

Attachment 6: copy of council response to each submission

## Key Value - Consistency

**14.** Are properties that are used for the same purpose rated in a similar way?

Yes  No

If no, please explain:

**15.** Do the proposed differential general rates align with the rating strategy in the corporate business plan and long term financial plan?

Yes  No

If no, has the council detailed its reasons for deviating from the rating strategy?

Yes  No

Attachment 7: copy of council minutes

**16.** As part of the local governments rating strategy, has consideration been given to the rates being proposed in neighbouring or similar local governments?

Yes  No

Please explain:

## Key Value - Transparency and Administrative Efficiency

**17.** Has the local government complied with the Rating Policy – Giving Notice and given public notice of the proposed rates?

Yes  No

Attachment 8: copy of the public notice

**18.** On what date was the public notice given? [Enter text]

If this is before 1 May, this will have to be readvertised.

**19.** On what date did submissions close? [Enter text]

If less than twenty one (21) days (not including the date of advertisement), this will have to be readvertised.

**20.** Did the public notice contain all of the required information (refer to the policy)?

Yes  No

If not, this will have to be readvertised.

**21.** Has council given full consideration to each submission received?

Yes  No  Not Applicable

Attachment 9: copy of agenda and council minutes

**22.** Were any changes made as a result of the submissions or other factors?

Yes  No

If yes, please explain: [Enter text]

**23.** Did council resolve to make this application?

Yes  No

Attachment 10: copy of council minutes



## Attachments to support the City/Town/Shire's application

Please provide the following attachments along with this application form. If the attachments are not provided, the department will request the documents before the application is progressed.

Attachment Checklist	Check box
Attachment 1: Copy of minutes that reflect that council reviewed and considered budget efficiency measures	<input type="checkbox"/>
Attachment 2: copy of statement of objects and reasons	<input type="checkbox"/>
Attachment 3: copy of minutes where council adopted the objects and reasons	<input type="checkbox"/>
Attachment 4: copy of letters to ratepayers where there are less than 30 in a category	<input type="checkbox"/>
Attachment 5: copy of any submissions received	<input type="checkbox"/>
Attachment 6: copy of the response to submissions	<input type="checkbox"/>
Attachment 7: copy of the council minutes that reflect the reason for deviation from the rating strategy in the corporate business plan and long term financial plan	<input type="checkbox"/>
Attachment 8: copy of the public notice	<input type="checkbox"/>
Attachment 9: copy of the council agenda and minutes where submissions were considered	<input type="checkbox"/>
Attachment 10: copy of minutes where council resolved to make an application to the Minister	<input type="checkbox"/>

Contact person: [Enter text]

Email: [Enter text]

Telephone: [Enter text]

Date completed: [Enter text]

### Please return this form and attachments to:

Executive Director

Sector Regulation and Support

Department of Local Government and Communities

GPO Box R1250, PERTH WA 6844

Fax: (08) 6552 1555 or Email: [legislation@dlgc.wa.gov.au](mailto:legislation@dlgc.wa.gov.au)

# **ATTACHMENT NO. 12**





(Refer to the Bassendean Strategic Planning Framework 2016 – 2019 Indicative Implementation Plan – Year 1 for initial tasks and timeframes)

Actions to date	Outcomes/s	Next steps	Completion target date
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**REVIEW 2015 LPS**

**Audit**

<p>An audit in respect to the status of recommended strategies has been completed.</p>	<p>Many recommended strategies remain outstanding. Some of these strategies are the prime responsibility of State departments and agencies whilst others are the prime responsibilities of the Town. Reasons for why these remain outstanding are not clear but (up until now) it has been assumed that it was primarily a consequence of a previous lack of human and financial resources directed to effecting these strategies.</p>	<p>Review appropriateness and continuing relevance of outstanding recommended strategies having regard to:</p> <ol style="list-style-type: none"> <li>1. The (draft) <i>Perth &amp; Peel @ 3.5 Million and Beyond</i> planning framework;</li> <li>2. A likely unwillingness or commitment by the State to implement some of the principal proposals of the Ashfield Precinct Plan within the time frame of this LPS;</li> <li>3. Local planning scheme amendments and policies approved since 2015;</li> <li>4. Development approvals for significant development issued since 2015;</li> <li>5. Related plans and strategies approved since 2015; and</li> <li>6. Current and proposed Town development initiatives and land development proposals etc.</li> </ol>	<p>By end of March 2017</p>
<p>This situation has largely been improved with the recent creation and establishment of the Director, Strategic Planning position and a substantial allocation of municipal funding to implement the Town’s adopted <i>Strategic Planning Framework</i> (SPF).</p>	<p>The 2015 LPS focused primarily on three major land use types— residential, industrial and commercial. This is understandable given that the town is a highly urbanised landscape.</p> <p>However, there appears to be a considerable lack of depth and profiling to inform and support the recommended strategies and proposals and this will need to be rectified in the revised LPS.</p>	<p>Carry out greater profiling of the Town’s setting and environment (natural and built), housing provision and residential densities, economy, retailing, heritage, movement network, public open space, (POS) and the provision of community facilities.</p> <p>See also “Investigations and Analysis’ section below.</p>	<p>By end of May 2017</p>

**Gap Analysis**

<p>A cursory gap analysis has been undertaken in respect to the list of matters that ought to be addressed in an LPS (refer Appendix 1)</p>	<p>The 2015 LPS focused primarily on three major land use types— residential, industrial and commercial. This is understandable given that the town is a highly urbanised landscape.</p> <p>However, there appears to be a considerable lack of depth and profiling to inform and support the recommended strategies and proposals and this will need to be rectified in the revised LPS.</p>	<p>Carry out greater profiling of the Town’s setting and environment (natural and built), housing provision and residential densities, economy, retailing, heritage, movement network, public open space, (POS) and the provision of community facilities.</p> <p>See also “Investigations and Analysis’ section below.</p>	<p>By end of May 2017</p>
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Actions to date	Outcome/s	Next steps	Completion target date
<b>CONSULTATION</b>			
<b>Community Engagement</b>			
<p>A new community strategic plan (CSP) is currently in preparation.</p> <p>The community envisioning process integral to the new CSP – as well as the LPS – has now concluded.</p>	<p>A new community vision.</p> <p>This expected new vision will inform the revised LPS and its principles and objectives etc and provide the platform for the formulation of local development plans and strategies etc.</p>	<p>Formulate and implement a community + key stakeholder engagement strategy to elicit input into the formulation of local development plans and strategies etc aimed at the neighbourhood and precinct level.</p>	<p>By mid-February 2017</p>
<p>An online digital community engagement platform (Engagement Hub) is in the process of being established and trialled to enable ongoing community dissemination, input and feedback into the formulation of the revised LPS.</p> <p>This platform will be available for community engagement across the whole spectrum of the Town’s services.</p>	<p>1. A more informed community, and improved local government – community relations; and</p> <p>2. A consistent approach and delivery to community engagement.</p>	<p>Utilise and apply the digital engagement platform as one of the principal modes for community engagement.</p>	<p>By end of January or early February 2017</p>



Actions to date	Outcomes/s	Next steps	Completion target date
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**SCOPE**

**Refine scope of works**

A review of the scope of works (prepared by consultants Taylor Burrell Barnett) set out in the Town's *Comprehensive Strategic Planning Framework* was undertaken, primarily for the Director, Strategic Planning to acquaint himself with these as well as to confirm general concordance with the list of matters recommended to be addressed in an LPS.

No major changes to the scope of works is recommended although the undertaking of the works (tasks) may involve slightly different approaches.

For example, the community engagement/consultation task will commence upfront and throughout the strategy planning process rather than occurring towards the end of the planning process.

Additional tasks such as a local area character and built form study/analysis is also proposed in order to identify, record and better describe the character and nature of local areas/neighbourhoods and their highly-valued built forms and streetscapes. This will be important in informing proposed or revised local development plans and local planning policies.

Some tasks will be undertaken 'in-house' whilst others will require external assistance (see comments following in the next section below).

Commence the carrying out of tasks (see the following sections of Resources and Formulation)

By end of May 2017

Actions to date	Outcome/s	Next steps	Completion target date
<b>RESOURCES</b>			
<b>External Expertise</b>			
<p>The Town's initial capability to undertake a review of the LPS was previously limited until the employment of its Director, Strategic Planning and its Planning Services Administrative Support Officer, both of who will be able to undertake a number of the proposed tasks 'in-house'. However, having regard to the list of matters to be addressed in a LPS, there is a need to contract additional expertise to carry out those tasks for which the Town has limited or no capability (refer adjoining column). Many of these tasks relate to gathering relevant information, data, identification of issues, trends, constraints and opportunities to inform proposed strategies and plans.</p>	<p>Additional external expertise will need to be contracted for the carrying out of the following tasks:</p> <ol style="list-style-type: none"> <li>1. A 'State of the Environment' analysis/overview;</li> <li>2. A local area character and built form study/analysis;</li> <li>3. A local economy overview;</li> <li>4. A retail needs assessment;</li> <li>5. A community facilities audit;</li> <li>6. A Town-wide transport assessment;</li> <li>7. Community engagement/consultation;</li> <li>8. Plan/map drafting; and</li> <li>9. Graphic design.</li> </ol> <p>Additional expertise may be sought to assist in proposing land use scenarios (including housing scenarios). The Australian Urban Research Infrastructure Network (AURIN) has developed a planning support tool (ENVISION) that identifies areas and precincts suitable for redevelopment. This tool will be explored further to assess and determine its capability to undertake scenario planning for the Town, as well as the resources necessary to undertake this.</p>	<p>Procure and commission appropriate consultants to undertake the tasks listed opposite;</p>	<p>By end of February 2017</p>
		<p>Explore with AURIN the capability, appropriateness, and estimated pricing for utilising its ENVISION tool for local area scenario planning.</p>	<p>By end of February 2017</p>



Actions to date	Outcome/s	Next steps	Completion target date
<b>FORMULATION</b>			
<b>Base Mapping</b>			
<p>The Town presently does not have a dedicated CAD drawing team so a drafting firm has been contracted to prepare relevant base maps/plans. These plans/maps are in preparation and almost complete.</p>	<p>To date, the following base plans/maps have been generated:</p> <ol style="list-style-type: none"> <li>1. A location map (respectively to the Perth Metropolitan Area);</li> <li>2. A cadastre base map;</li> <li>3. A planimetric map (denoting building footprints);</li> <li>4. A Notional Planning Precincts map; and</li> <li>5. A street-block map is in preparation.</li> </ol>	<p>Generate a range of thematic maps and plans to illustrate a range of baseline information that will be used to inform the LPS.</p>	<p>By end of January 2017</p>
<b>Land Use Survey</b>			
<p>Not yet commenced.</p>	<p>Initially, this task was proposed to be carried out 'in-house', however, consideration is being given for this task to be carried out either by planning students at Tertiary institutions, or as part of the proposed local area character and built form study/analysis.</p>	<p>Determine the approach to the carrying out of this task and implement accordingly.</p>	<p>By end of January 2017</p>
<b>Investigations + Analysis</b>			
<p>Preliminary investigations commenced and have mostly concluded.</p>	<p>The focus to date has been limited to reviewing and auditing the 2015 LPS; determining the status of its recommended strategies; carrying out literature reviews; identifying gaps in information and data; identifying the scope of additional expertise required; identifying the scope of community engagement required; and arranging the generation of base maps/plans.</p>	<p>Commence 'in-house' investigations and analysis; Instigate investigation and analysis identified to be undertaken by external expertise.</p>	<p>By end of May 2017</p>
<b>Drafting of Strategy</b>			
<p>Not yet commenced.</p>		<p>Drafting to commence once initial investigations and analysis have been completed.</p>	<p>To be advised but hopefully by the end of 2017</p>

**Bassendean Strategic Planning Framework 2016 - 2019  
INDICATIVE IMPLEMENTATION PLAN - YEAR 1  
(September 2016 – July 2017)**

	2016				2017							
	September	October	November	December	January	February	March	April	May	June	July	August
<b>LOCAL PLANNING STRATEGY</b>												
Review existing	Audit + gap analysis		Report to Council									
Consultation	Prepare/develop community + stakeholder engagement strategy (ES)		Council endorsement	Implement community engagement strategy and key stakeholder consultation								
Scope	Refine Scope of Works		Council endorsement									
Resources	Identify external expertise required		Council endorsement	Procure external expertise								
Formulation	Base mapping + land use survey			Investigations + analysis								
<b>URBAN INTENSIFICATION PLANS</b>												
<b>1 Bassendean Town Centre (Bassendean Activity Centre)</b>												
	Review Bassendean Town Centre Area Strategy and Guidelines (LPP1)			Report to Council	Commence and undertake Structure Planning (generally as per TBB recommended Scope of Works)							
<b>1A Landcorp Redevelopment</b>												
Concept Plans	Council endorsement											
Scheme Amendments	Input into preparation of Amt docs			Ongoing input into proposed land use changes, movement network etc from a strategic planning perspective								
Structure Planning	Input into preparation of draft Local Structure Plan			Ongoing input into proposed land use changes, movement network etc from a strategic planning perspective								
Design Guidelines	Input into preparation of draft design guidelines			Ongoing input into proposed design guidelines from a strategic planning perspective								
<b>2 Ashfield Activity Centre</b>												
Project Status	Review Ashfield TOD planning; Ashfield Community Action Plan; and proposals for the Westfarmers site		Report to Council	Future action to be determined through review of the Local Planning Strategy								
<b>LOCAL PLANNING SCHEME</b>												
Directions	Establish with DoP if LPS 10 requires consolidation (s88 PDA 2005)		Report to Council	Further ongoing action dependent upon outcome of DoP directive/s								
Resources	To be determined (dependent on above DoP outcomes)											
<b>LOCAL PLANNING POLICIES + DESIGN GUIDELINES</b>												
Existing	In-house review - existing Planning Policies		Report to Council	Identify and scope likely new policies arising from Local Planning Strategy investigations + analysis								
Proposed				Draft new policies								
<b>OTHER PLANS/STRATEGIES</b>												
Development Contribution Plan	Prepare, formulate, draft and adopt											
	Implementation											

# **ATTACHMENT NO. 13**





## Casa Mia Montessori Community School

11 Hamilton Street Bassendean WA 6054  
PO Box 419, Bassendean WA 6934  
ABN 51 377 251 242  
(08) 9279 2209

[admin@casamiamontessori.wa.edu.au](mailto:admin@casamiamontessori.wa.edu.au)  
[www.casamiamontessori.wa.edu.au](http://www.casamiamontessori.wa.edu.au)

16<sup>th</sup> January, 2017

The CEO,  
Bassendean Town Council  
Old Perth Road

Document #: ILET-11596317  
Date: 23.01.2017  
Officer: GRAEME HAGGART  
File: A2137



Re: Your file number A2137 - Location of Casa Mia Montessori School, 11 Hamilton Street,  
Bassendean

Dear Sir,

As you are aware, Casa Mia Montessori School has previously written to the Town of Bassendean regarding its intent to remain in its current location, including the possibility of purchasing the site at which it is currently located and, potentially, an adjacent privately owned property on Whitfield street. The Board considers its current location to be of significant value to the school's long term future, given the school's history within the Bassendean community in parallel with demographic change in the area, which has seen significant growth in the number of households with young children over the last decade. The school would therefore like to apply to the council for purchase of the land at 11 Hamilton street to enable its long term security and sustainability within the Bassendean area. The School is prepared to pay market value as we understands that the site is freehold and is a significant asset of the Town.

The school applied for a Low Interest Loan from the DES for the purchase of 11 Hamilton street. However, the school was unsuccessful because of the condition that the current location would be considered for sale by the Town of Bassendean only if 16 Whitfield is purchased as well. Unfortunately, the school cannot secure 16 Whitfield as the current owners do not want to sell at this point in time. Nevertheless, the school would still like to purchase 11 Hamilton as part of the long-term strategy of a sustainable location.

Hence the school would like to understand if the Town of Bassendean would be willing to sell 11 Hamilton Street without the condition of purchasing 16 Whitfield. In order to address potential concerns that the school is unable to secure a long term future without 16 Whitfield the school would consider a first right of refusal agreement to sell the land back to the Town of Bassendean. The school would also consider to the site being appropriately rezoned to reflect the current school site's town centre location, its desired continuing use as a school, as well as affording flexibility to accommodate other compatible, complimentary and supplementary uses. However, the school does not foresee any downside of purchasing 11 Hamilton only in the short to medium term rather on the contrary it is deemed the most promising strategy to secure long term operation.



## *Casa Mia Montessori Community School*

11 Hamilton Street Bassendean WA 6054

PO Box 419, Bassendean WA 6934

ABN 51 377 251 242

(08) 9279 2209

[admin@casamiamontessori.wa.edu.au](mailto:admin@casamiamontessori.wa.edu.au)

[www.casamiamontessori.wa.edu.au](http://www.casamiamontessori.wa.edu.au)

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The schools long term plan is, once 11 Hamilton could be purchased, to continue to lease the crown land portion with the ultimate goal over the next 10 years to purchase that part as well together with 16 Whitfield once it becomes available. However, by owning 11 Hamilton the school would have access to further government funding and could invest more into renovations than currently. At its current size the school anticipates to have enough space for at least the next 4 -5 years.

The school plans, if positive feedback is received from the council, to apply again for a low interest loan in 2017 which would make the funds available for the purchase mid 2018. The school – as part of any condition of sale by the Town – would also agree to the preparation of a Local Development Plan (LDP) at its expense prior to undertaking any further or future substantial development or redevelopment of the school site. It is important for the school to get an understanding about the feasibility of the current location soon because as part of the school's re-registration in 2018 the board should show that it is working towards a sustainable location and operation.

I am available to meet with the Council to discuss this matter.

Yours sincerely,

Claudio Pellegrini

Chair – Board Casa Mia Montessori Community School

# **ATTACHMENT NO. 14**





**QUARTERLY REPORT**  
**PERIOD ENDING 31 DECEMBER 2016**

KPI'S	EVIDENCE
<p>(a) Strategic regeneration of Town Centre redevelopment,</p>	<p>The Town is pursuing the Town Centre Area project with LandCorp and the Swan Districts Football Club, and after a formal community consultation phase the outcomes were presented to the Project Steering Group with recommendations sent to the September 2016 OCM. Council adopted a modified proposal which gave the go ahead for the Wilson Street car park section, and a revised proposal for the oval to address community concerns about bulk, height ,and massing and to revisit the proposal with further community involvement and more detailed planning. The BIC component was not approved, and it was resolved to pursue development on the A class Reserve, which currently houses civic buildings, as an alternative. The Town received a letter from LandCorp in December 2016 outlining the State's conditions for development of its land. Negotiations have continued with Main Roads and the Department of Planning to enable the Success Hill Activity Centre to move on to more detailed planning once traffic and access issues are resolved. The matter was also raised during the last quarter of 2015/2016 with the new Minister for Planning and the Director General of the Department, and a meeting was held with Officers from Main Roads on the 30<sup>th</sup> August 2016. The Town was advised that a determination from Main Roads was sent to other State Departments and response would be sent after that process. A letter was received from Main Roads in December 2016 requesting the Town to carry out a robust traffic assessment at the Town's cost and to involve Main Roads at each step. The newly appointed Director Strategic Planning will present a report to the January 2017 OCM providing an update for Council on progress to date.</p> <p>A report on the Bassendean Fire Station has been prepared for a determination by Council at its January 2017 OCM</p>
<p>(b) Responsive to Councillor enquiries</p>	<p>The Administration will attempt to provide timely and comprehensive advice and responses to Councillors. A series of workshops will be held during the year to more adequately enable elected members to be actively involved in the development of policy and projects.</p> <p>A series of workshops with Councillors will be held during the Financial Year including policy review, review of Corporate Business Plan, Workforce Plan, Long term Financial Plan and preparation of the 2017/2018 Budget. As well as other workshops on issues as they arise, and in the quarter under review there have been consultations with councillors on the Review of the Community Strategic Plan with the consultant, implementation of the new Town website with the provider, and a meet and greet with the new Director of Strategic Planning. Workshops to review the Town's Policies are being organised with the first planned for February 2<sup>nd</sup>. This workshop will also provide Councillors with an opportunity to provide comment on the State's Design WA proposals. Workshops to review weeding methods and the Fire Station purchase proposal were</p>

	held in the quarter under review.
(c) Increased focus on bike plan and streetscapes	WA Bicycle Network Grant for the first stage of the design process for bike boulevard in Whitfield has been successful. The Town is commencing the design process.
(d) Review Executive Team to include a Strategic Land-use Planner. Coach and mentor a new executive team for the future sustainability of the Town	Director of Strategic Planning appointed.
(e) Define KPIs together with the alignment of the Corporate Business plan in the current contract.	KPI's align with Corporate Business Plan and contractual KPI's
(f) provide accurate and timely advice to the Council;	Provided verbal and written advice to Council and individual Councillors as requested. Provided updates on statutory and governance issues through weekly bulletins. Ensured that reports to Council are of a high standard and provide accurate and timely advice.
(g) work in collaboration with the Council;	<p><b>Engagement through workshops and briefing, committees and meetings as required:</b></p> <p>Attended Council briefings workshops and Council Meetings. Attended WALGA Zone Meetings when required as a voting Deputy. And attend EMRC CEOAC meetings as a member with other CEO's from the District.</p> <p>Strategic Community Plan workshops conducted on Saturday 26 November, Monday 28 November and Thursday 1 December. Workshop on Fire Station procurement and use of Glyphosate held in quarter. Workshops for the review of the Town's policies are being organised for the next quarter.</p> <p><b>Provide follow-up to issues raised at Council meetings, both Councillors and community:</b></p> <p>Responded as soon as is practicable to issues raised by Council and the community.</p>
(h) provide innovative and visionary leadership;	<p>Town of Bassendean Facebook is now in operation and new website has been completed.</p> <p>Innovative community consultation for review of Community Strategic Plan has been completed with 1,192 completed surveys being received, and workshops held with community.</p> <p>Award winning O Sand H programme implemented and reviewed.</p>



(i) Maintain a work environment that facilitates the development of people and encourages them to perform at a high level;

**Corporate Training & Development**

The following staff corporate training and information sessions were conducted at the Town of Bassendean:

- Basic First Aid Training (Outside Staff) – 2<sup>nd</sup> & 16<sup>th</sup> November 2016
- Safety Warden Refresher Training – 30<sup>th</sup> November 2016
- Conclusion of Risk Management Workshops (Supervisors) – 7<sup>th</sup> December 2016

**Corporate Inductions**

The following corporate and safety inductions were conducted by Human Resources at the Town of Bassendean:

- Corporate and Safety Induction – 14<sup>th</sup> December 2016
- Next Corporate and Safety Induction – 8<sup>th</sup> March 2017

**Wellbeing Events & Initiatives**

The following staff wellbeing events were conducted at the Town of Bassendean:

- Manual Handling Training (Seniors & Disability Services) – 23<sup>rd</sup> November 2016
- Skin Scans – 25<sup>th</sup> & 26<sup>th</sup> October and 13<sup>th</sup> December 2016
- Staff Christmas Decoration Competition – December 2016
- Staff End of Year Function – 23<sup>rd</sup> December 2016
- Health and Wellbeing Survey – December/January 2016
- Slow Cooker Club - Ongoing
- Employees Recognition Awards - Ongoing

**Wellbeing Committee**

Town of Bassendean Wellbeing Committee formed in August 2011 and the following committee meetings have been held on:

- Tuesday, 13<sup>th</sup> December 2016
- Next Wellbeing Committee meeting Tuesday, 14<sup>th</sup> March 2017

**OH&S Committee**

The following OH&S Committees were held at the Town of Bassendean:

- Wednesday, 14<sup>th</sup> December 2016

	<ul style="list-style-type: none"> <li>• Next OH&amp;S Meeting Wednesday, 1<sup>st</sup> February 2017</li> </ul> <p><b>Recruitment</b></p> <ul style="list-style-type: none"> <li>• Ranger (Temporary Contract)</li> <li>• Home and Garden Maintenance Officer</li> <li>• Parks Team Leader (Mowing)</li> <li>• Engineering Technical Coordinator</li> <li>• Engineering Design Officer</li> <li>• Assistant Manager Children's Services</li> <li>• Information Technology Support Officer</li> <li>• CDC Coordinator</li> <li>• Assistant in Home Nursing</li> </ul>
(j) ensure the effective and accountable application of financial and physical resources;	Final Audit received and Financial Statements received by Council. Risk Management review sent to Council in December.
(k) develop and implements change management strategies to enhance service delivery; and	New website now has more appropriate community feedback system which is now operational. Effective new Occupational Safety and Health programme reviewed by LGIS and the Town received Silver Award for achievement
(l) initiate the development, implementation and review of effective policies.	Policy review is underway with workshop commencing February 2017. Staff review of policies completed in preparation during quarter, and work commenced on new Code of Conduct to comply with new standards and Statutory compliance

**MEASURES OF OUR SUCCESS (The 2016/17 Outcomes operate as KPI's)**

**TOWN PLANNING AND BUILT ENVIRONMENT**

<b>Objectives</b>	<b>Strategies</b>	<b>Outcomes</b>	<b>Measures of Success</b>	<b>2016/17 Outcomes</b>	<b>2<sup>nd</sup> Quarter Outcomes</b>
<p>Ensure Town provides choice in housing types</p>	<p>Plan for the highest densities to be centred on railway stations, the Town Centre, and major transport routes.</p>	<p>The Local Planning Strategy is reviewed through the comprehensive strategic planning framework.</p>	<p>Modified Local Planning Strategy adopted by February 2018.</p>	<p>Local Planning Strategy reviewed; Existing strategy reviewed; revised strategy underway; Housing character study and options commenced; Dwelling design principles and guidelines in formulation.</p>	<p>Preliminary review of 2015 LPS completed, revealing many recommended strategies still yet to be implemented.                      A cursory gap analysis in respect to the matters required to be address in an LPS has also been completed.                       Scoping for the housing and character study is in preparation.                       Formulation of dwelling design principles and guidelines will follow later in 2017 once a draft of the LPS has been completed. However, the WAPC is presently drafting a new State Planning Policy (SPP 7 – Design WA) which will contain a suite of policy provisions to guide the design of various housing typologies. These policies will apply Statewide and will provide a framework for the Town's desired dwelling design principles and guidelines.</p>



Objectives	Strategies	Outcomes	Measures of Success	2016/17 Outcomes	2 <sup>nd</sup> Quarter Outcomes
			<p>Urban Intensification Plans prepared by April 2018</p>	<p>Urban Intensification Plans <u>BASSENDAN TOWN CENTRE:</u> Bassendean Town Centre Area Strategy and Design Guidelines (TPS 10 - LPP1) reviewed and structure planning commenced.</p>	<p>December 2016 MRWA confirmed that WAPC and DOP had completed an assessment of the Success Hill - Proposed Land Use Intensification. The WAPC/DoP recommend a traffic and transport needs assessment be conducted as part of preparing a Local Planning Strategy. Council budget allocation will be required to progress the MRWA recommendations</p>
			<p>Amended Local Planning Scheme adopted by June 2019.</p>	<p>LandCorp Redevelopment: MRS and LPS 10 scheme amendments initiated and progressing;  Local Structure Plan formulated and progressing to adoption.</p>	<p>LandCorp has placed 'on hold' its management and advancement of this project pending the completion of the Town's draft LPS.  This is in response to LandCorp's concern about the continuing feasibility of the planned redevelopment wrought by Council's decision seeking a modification to the concept plan for Bassendean Oval and to no longer support any redevelopment of the BIC Reserve.</p>
			<p>Design Guidelines prepared by June 2019</p>		<p>See preceding comments in respect to the objective 'Ensure Town provides choice in housing types'</p>

Objectives	Strategies	Outcomes	Measures of Success	2016/17 Outcomes	2 <sup>nd</sup> Quarter Outcomes
	Strive to ensure that higher density housing will have excellent design to ensure that development is people friendly and attractive.	New housing incorporates passive solar design, water sensitive design and designing out crime principles.	Number of dwellings built that meet defined environmental standards	Number of dwellings built that meet defined environmental standards	65 dwellings were approved in the quarter that met defined environmental standards.
	Strive to ensure that new housing, and particular high density housing has high environmental standards.	Increase in housing affordability and dwellings designed for single person occupancy or to provide dwellings for smaller families.	The number of smaller dwellings and affordable housing in the Town that includes designs for smaller families.	The number of smaller dwellings and affordable housing in the Town that includes designs for smaller families.	34 apartments were approved in the quarter together with 3 Ancillary Dwellings
	Plan for the availability of a broad range of housing types and affordability.	High density developments have convenient access to local parks.	The proximity of approved high-density developments to local parks. Actual dwellings constructed against targets set.	The proximity of approved high-density developments to local parks. Actual dwellings constructed against targets set.	Each of the high density developments were within 200m of a local park. The number of dwellings required to meet the target are 26 dwellings per quarter. During the quarter the number of demolitions exceeded new dwellings by 3.
			The adoption of amendments to the Local Planning Scheme that prevents the incidence of Multiple Dwellings in areas intended for Family accommodation by November 2016.		The amendment has been forwarded to the Western Australian Planning Commission for final approval.
	The winding up of Town Planning Scheme 4A		Undertaking the activities contained within the Financial Analysis over the next 3 years.	Undertaking the activities contained within the Financial Analysis for the Town Planning scheme No 4A over the first year of the three year plan.	Negotiations are ongoing with the owners of the land for the acquisition of the land required for the path between Hatton court and Bridson Street.



Objectives	Strategies	Outcomes	Measures of Success	2016/17 Outcomes	2 <sup>nd</sup> Quarter Outcomes
Foster enhanced public space and street appearance	Plan for improved streetscapes which include better footpaths, street furniture and inviting verges with well-developed and maintained street trees.	The Street Tree Master Plan is informed by an Urban Forrest Strategy	Urban Forest Canopy mapped vegetation to provide a percentage breakdown of canopy coverage within the streets, parks and private properties to assist in determining target canopy.  An Urban Forest Canopy Strategy adopted by Council by February 2017	Coordinate Heat island mapping and Urban Forest Canopy mapping by April 2017 with the revised Urban Forrest Strategy re-presented to Council by June 2017 subject to the reports being assessed and delivered in this time frame to Council by the Liveable Town Advisory Committee	In December 2016 Astron Environmental Services Pty Ltd appointed to provide Aerial Vegetation Mapping, Tree Canopy Analysis and Urban Heat Island Mapping report.
		Trees are planted in the streetscape in accordance with the Street Tree Master Plan.	Street Tree Master Plan is updated by June 2017 The number of street trees successfully planted	Revised Street Tree Master Plan presented by June 2017, subject to the reports being assessed and delivered in this timeframe to Council by the Liveable Town Advisory Committee.	In December 2016 Asset Infrastructure Management consultants were appointed to spatially capture all the verge areas within a GIS environment with the intention that the information gathered including soil types will assist with site analysis and future tree selection for the review of the Street Tree Master Plan.
Plan to ensure access to open space and play equipment is maintained and improved		Pedestrian footpaths renewed in accordance with the Asset Management Plan, the Footpath Construction Plan and Streetscape Furniture Plan.	Lineal metres of Pedestrian footpaths renewed and constructed.	Lineal metres of Pedestrian footpaths renewed and constructed	552 Lineal metres of Pedestrian footpaths was renewed and or constructed this period taking the total for the year to 2473 lineal metres.
		Public Open Space developed in accordance with relevant concept plans, Urban Intensification Plan and the Play Spaces Implementation Plan.	Number of Local Planning Scheme No. 10 Tree Preservation Orders applied.	Number of Local Planning Scheme No. 10 Tree Preservation Orders applied.	No tree preservation orders were applied during the quarter.



Objectives	Strategies	Outcomes	Measures of Success	2016/17 Outcomes	2 <sup>nd</sup> Quarter Outcomes
	Encourage the retention of trees on development sites.	Trees to be retained on private property are protected during development.	Number of streetscape furniture items renewed and installed in accordance with the Asset Management Plan	Number of streetscape furniture items renewed and installed in accordance with the Asset Management Plan	Street furniture was installed (1 Seat) adjacent to the Hyde Retirement Village.
			Play Space Implementation Plan is reviewed by June 2017.	Play Space Implementation Plan is reviewed by June 2017	The Play Space Implementation Plan will be worked through Liveable Towns Advisory Committee.
Preserve our heritage for future generations	Strive to ensure heritage buildings will be preserved and showcased	Bassendean's heritage buildings are preserved with protection provided in the Local Planning Scheme	The Municipal Heritage Inventory is reviewed and Heritage List established under Local Planning Scheme by December 2016	The Municipal Heritage Inventory is reviewed and Heritage List established under Local Planning Scheme by December 2016	Editing has occurred on the draft MI prior to public advertising during the next quarter.
		Number of heritage works restoration undertaken to Council owned buildings.	Commence 1 Surrey Street heritage restoration works.	Commence 1 Surrey Street heritage restoration works.	State Heritage Office and Town of Bassendean provided conditional approval. In response detailed drawings and specifications are being finalized. Council (OCM – 14/11/16) noted. proposed application. December 2016 Lotterywest grant application submitted along with letters of support from National Trust of WA, the Royal WA Historical Society and Bassendean Historical Society.

Objectives	Strategies	Outcomes	Measures of Success	2016/17 Outcomes	2 <sup>nd</sup> Quarter Outcomes
Provide safe access for all road users	Plan for bicycle paths and bicycle lanes to be provided where possible to reduce vehicle traffic.	Bike paths, on-road local cycling treatments and bike facilities provided in accordance with the Bassendean Bike Plan.	Lineal metres of bike paths/ on-road local cycling treatments and number of bike facilities renewed and constructed.	Pedestrian Access Modifications within Old Perth Road cnr Whitfield St & OPR:	Civil work completed. Boring under road completed waiting on Western Power permit for electrical power connection to install reticulation.
				Bike Plan Implementation:(Bicycle Boulevard (Greenway) Project Whitfield Street Design Process).	Met with Department of Transport regarding design guidelines and outcomes and waiting on feedback to commence designs
				New Footpath Program (AMP): Hanwell Way (Part); Whitfield Street (Part); West Road (Entry to Shopping Centre) and Faulkner Street (Part)	The following additional footpaths have been completed: Hanwell Way (Part)
				Renewal Footpath Program (AMP): Faulkner / Walkington; Railway Parade (Part); Best Street; West Road (Part); Cumberland Way; Lord Street (Part); Reid Street and TPS Hatton Cr - Bridson Street.	Renewal Footpath Program (AMP): Scaddan St (Part replacement); Guildford Road (Part replacement); Lord Street (Part Replacement):
Continue to monitor traffic flows and intervene where necessary to ensure safety.	Traffic management undertaken in accordance with the Local Area Traffic Management Plan and the Bassendean Bike Plan guidelines in conjunction with the Transport Asset Management Plan.	Lineal metres of road infrastructure renewed or constructed.	Lineal metres of road infrastructure renewed or constructed.	Carpark Upgrade program (AMP): Jubilee Reserve Car Park; and Scaddan Street Car Park;	Design work completed work to commence in 3 <sup>rd</sup> Quarter.



Objectives	Strategies	Outcomes	Measures of Success	2016/17 Outcomes	2 <sup>nd</sup> Quarter Outcomes
				Road Resurfacing Program (AMP); Collier Road (Part); Iolanthe Road (Part); Railway Parade (Part); Northmoor; Devon Road; and Anzac Tce (Part).	Design work completed and quotes finalised for work to commence 3 <sup>rd</sup> Quarter.
		Establishment of a Road Safety Committee as a Stand Alone or in collaboration with another Local Government	Road Safety Committee established by December 2016	Seek to establish a joint Road Safety Committee with City of Bayswater	Wrote to City of Bayswater (COB) to establish a joint Road Safety Committee. COB Council resolved to request EMRC address Regional Road Safety via the Regional Integrated Transport Strategy – Implementation Advisor Group (RITS IAG). AT THE 24.11.2016 RITS IAG Meeting it was confirmed that ongoing advocacy action would be undertaken and continue in Regional Road Safety comprising key State Government and Local Government representatives.
The Town Centre is a vibrant hub for community	Strive for the Town Centre to be a vibrant hub of mixed uses including: dining, entertainment, retail, commercial, civic facilities, family services, and residential apartments	More opportunities for Bassendean residents to participate in an enjoyable experience in the Town Centre	The number of public events (including markets, movies and events) conducted in the Town Centre	The number of public events (including markets, movies and events) conducted in the Town Centre	Successful events have been held, including Sundown Showdown event on 19 Nov 2016 and Children's Walk event on 23 Oct 2016.



Objectives	Strategies	Outcomes	Measures of Success	2016/17 Outcomes	2 <sup>nd</sup> Quarter Outcomes
		More housing provided in or in close proximity to the Town Centre.	Number of new dwellings approved within 800 metres of the Town Centre.	Number of new dwellings approved within 800 metres of the Town Centre.	33 dwellings were approved within 800 metres of the Town Centre

**ENVIRONMENTAL SUSTAINABILITY AND ADAPTATION TO CLIMATE CHANGE**

<b>Objectives</b>	<b>Strategies</b>	<b>Outcomes</b>	<b>Measures of Success</b>	<b>2016/17 Outcomes</b>	<b>2nd Quarter Outcomes</b>
<p>Conserve, protect and provide access to the Town's waterways</p>	<p>Continue to rehabilitate and preserve the Swan River foreshore and provide responsible access to the river for the community.</p>	<p>Natural Areas rehabilitated in accordance with the Council's Weed Management Plan, Swan Coastal Plain and Department of Parks and Wildlife Best Management Practices.</p>	<p>Natural areas are rehabilitated and accessed using the "Keighery Scale of Bush Condition". Annual weed maps for each of the Town's natural areas illustrate a reduced percentage of weeds.</p>	<p>Natural areas are rehabilitated and accessed using the "Keighery Scale of Bush Condition". Annual weed maps for each of the Town's natural areas illustrate a reduced percentage of weeds.</p>	<p>Officers have implemented operational action plans, using the "Keighery Scale of Bush Condition", to ensure the natural bushland within the Town are protected and preserved.</p>
	<p>Strive to divert drainage water to recharge groundwater and ensure that run-off to the Swan River is of a high quality.</p>	<p>Weed Management is undertaken in accordance with Council's adopted Weed Management Plan, the Biodiversity Plan and recommended by the Environmental Weeds Action Network.</p>	<p>Adoption of the Swan River Precinct Development Plan by June 2017.</p>	<p>The Interagency Working Group is re-established for the Precinct Plan with a view to adoption of the Swan River Precinct Development Plan by June 2017.</p>	<p>Design process is continuing on water retention sumps within Shackleton St and Jubilee reserve</p>
		<p>Stormwater drainage network is managed in accordance with Council's Drainage Asset Management Plan and the Drainage Network Assessment for the proposed drainage service levels.</p>	<p>Lineal metres of drainage infrastructure upgraded to achieve the stormwater catchment level of service.</p>	<p>Anzac Terrace Drainage upgraded to improve stormwater catchment level of service.</p>	<p>Council (OCM – 6/11/16) endorses the WAPC's request to take over future management of Lot 8 Anzac Terrace, Bassendean; and resolved to lists \$300,000 for consideration in the draft 2017/18 Capital Works Budget for the Anzac Terrace Drainage and Foreshore Restoration project.</p>

Objectives	Strategies	Outcomes	Measures of Success	2016/17 Outcomes	2nd Quarter Outcomes
		Stormwater quality treatment sites are developed in accordance with the Council endorsed Stormwater Drainage Network Assessment.	Number of stormwater quality treatment sites constructed.	Bassendean Drainage Review & Assessment Report presented to Council for consideration.	Council (OCM – 17/09/16) adopted the Bassendean Drainage Assessment Report attached to the September 2016 Ordinary Council meeting agenda.
			Number of development approvals that comply with the Water Sensitive Urban Designs requirements.	Number of development approvals that comply with the Water Sensitive Urban Designs requirements.	65 dwellings were approved in the quarter that complied with Water Sensitive Urban Designs requirements.
			Number of stormwater upgrades that comply with the Water Sensitive Urban Designs requirements.	Number of stormwater upgrades that comply with the Water Sensitive Urban Designs requirements.	Council (OCM – 11/07/16) endorses the Shackleton Street Water Sensitive Urban Design Option A (swales & underground storage cells) to coincide with traffic management Options A within Shackleton Street
Reduce impact of adverse impacts of climate changes	Pursue energy efficient lighting, water and power saving technologies, and continue to work with the community to assist residents to reduce their utility costs.	Groundwater conservation management is incorporated into sustainable landscape practices related to design, construction, implementation, management and ongoing Public Open Space maintenance practices	Square metres of reticulated Public Open Space “hydro-zoned” to reduce ground water usage	Square metres of reticulated Public Open Space “hydro-zoned” to reduce ground water usage	Council (OCM – 20/09/16) endorses the Water Efficiency Action Plan and the Town is continuing to work towards the requirements.
Continue to implement and upgrade, when required, the Climate Change Adaptation Plan.		The Local Climate Adaptation Plans are undertaken.	Progressively implement the Environmental Plan and operational action plans to reduce the Town’s carbon footprint and to guide future environmental strategies and policies.	Progressively implement the Environmental Plan and operational action plans to reduce the Town’s carbon footprint and to guide future environmental strategies and policies.	The Town installed solar Pv systems at following sites; Ashfield seniors & disabilities centre, Alf Faulkner hall, Wind in the willows childcare centre and all units at Hyde retirement village



Objectives	Strategies	Outcomes	Measures of Success	2016/17 Outcomes	2nd Quarter Outcomes
			<p>The number of community education programs to promote energy efficient and renewable technology within the residential and commercial sector undertaken.</p> <p>Number of Solar Panel installations within the Town.</p>	<p>The number of community education programs to promote energy efficient and renewable technology within the residential and commercial sector undertaken.</p> <p>Relocation of Solar Panels Success Hill Fishing Platform; Solar Lighting &amp; Fence Jubilee Reserve; Alf Faulkner Hall; Wind in Willows; Ashfield Seniors &amp; Disabilities; and Hyde Retirement Village.</p>	<p>The Town continues to implement a free home audit to access residents water, energy and develop individual action plans to help residents reduce their usage.</p> <p>The Solar Panel has been relocated at Success Hill and solar panels have been installed at Ashfield Seniors &amp; Disabilities centre, Alf Faulkner Hall, Wind in the Willows and all units located within the Hyde retirement village</p>
Minimise waste to landfill	Provide opportunities for the community to recycle and reuse material which would otherwise go to landfill, and explore new and innovative ways to work with the EMRC to recycle and reuse waste.	Biannual waste audit undertaken to guide the waste education programs in order to decrease the average landfill waste per household.	Biannual waste education programs reduce the average landfill waste per household.	Biannual waste education programs reduce the average landfill waste per household.	The Town participated in the 2016 October Garage Sale Trail event with 40plus residents / participants involved. Planning will commence in Feb/March 2017 for the Town's participation on Saturday 21 October 2017 Garage Sale Trail.
		Annual Bulk Rubbish and Green Waste programs delivered.	Number of Bulk Rubbish and Green Waste programs delivered.	Number of Bulk Rubbish and Green Waste programs delivered.	The 2016 Bulk Rubbish collection was completed in December..

Objectives	Strategies	Outcomes	Measures of Success	2016/17 Outcomes	2nd Quarter Outcomes
Maintain a healthy environment which supports a diverse range of flora and fauna.	Continue to develop and maintain biodiversity corridors to provide breeding places and food sources for native flora and fauna.	Collaboratively working with EMRC to establish a Resource Recovery Facility.	Support the EMRC in the establishment of a secondary waste recovery facility	Support the EMRC in the establishment of a secondary waste recovery facility	The EMRC is currently implementing a resource recovery project to improve the sustainability of waste management practices within Perth's eastern region RFT submissions close January 2017. Town of Bassendean is representative in tender evaluations
		Planting of trees is undertaken in accordance with the Street Tree Master Plan	Increase the number of street trees successfully planted.	Increase the number of street trees successfully planted.	A further 22 additional Street Trees (yearly total 212) have been planted on verges and within parks throughout the Town.  The Town has implemented an Urban Forest Working Group to review the Towns urban forest strategy and have engaged Astron Environmental to undertake tree canopy analysis and urban heat island mapping.
		Rehabilitate natural areas in accordance with Council's adopted Weed Management Plan, Biodiversity Plan and the best practice guide recommended by the Environmental Weeds Action Network.	Square metres of natural areas rehabilitated and maintained.	Square metres of natural areas rehabilitated and maintained.	10,000 seedlings were planted by the Green Army and volunteer friends groups, The Town contractor continues to water the plants over summer months.



Objectives	Strategies	Outcomes	Measures of Success	2016/17 Outcomes	2nd Quarter Outcomes
			Annual weed maps for each of the Town's natural areas illustrate a reduced percentage of weeds.	Annual weed maps for each of the Town's natural areas illustrate a reduced percentage of weeds	Natural areas, within the Town, are continuing to be rehabilitated and assessed using the "Keighery Scale for Bush Condition". Annual weed mapping for each of the Town's natural area has demonstrated that all of the Town's natural areas; except <i>Success Hill Reserve</i> , have improved in bushland condition and shown a reduction in weed coverage.

#### ECONOMIC WELLBEING AND PROSPERITY

Objectives	Strategies	Outcomes	Measures of Success	2016/17 Outcomes	2nd Quarter Actions
Build a strong local business economy to benefit the community	Identify land assets to boost development activities and reduce the rates burden on the community.	Collaborate with LandCorp to deliver a positive outcome on the redevelopment of Bassendean Oval.	Number of new residents.	Number of new residents.	LandCorp has placed 'on hold' its management and advancement of this project pending the completion of the Town's draft LPS. This is in response to LandCorp's concern about the continuing feasibility of the planned redevelopment wrought by Council's decision seeking a modification to the concept plan for Bassendean Oval and to no longer support any redevelopment of the BIC Reserve.



	Strive to attract new businesses which offer solutions to climate change.	Promotion of NBN roll out and above average internet speeds to all households and businesses.	Increase in the associated businesses commenced.	Increase in the associated businesses commenced.	Asset Development Services and Services assessed have completed location of all nodes and NBN is ready to commence construction phase of roll out. Publicity of progress made through BMB web site.
		Identify home based businesses and encourage greater entrepreneurialism.			Survey of all local businesses revised and costing being prepared
Redevelop and revitalise local centres	Engage with redevelopment plans for shopping centres and developments in Old Perth Road.	Re-New Old Perth Road Program: Parklet at 24 OPR Street Art.	Increased positive media coverage.	Increased positive media coverage.	Parklet design finalised and licence agreement drawn up.
	Convene an Old Perth Road owners' and operators' action group and review the Old Perth Road Markets to focus on Place Making in the Town Centre.	Markets attract greater number of stalls and larger audience.	The number of vacant shops is reduced.	The number of vacant shops is reduced.	Fresh market publicity rolled out and new style of entertainment appointed.
	Encourage street art and beautification programs on Old Perth Road to promote Bassendean as a prime investment destination.	Activity Centre developments add to the community culture of the Town.	The number of place-making activities conducted.	The number of place-making activities conducted.	No activity in this quarter
			Local community has provided feedback on activities.	Local community has provided feedback on activities.	No activity in this quarter

Objectives	Strategies	Outcomes	Measures of Success	2016/17 Outcomes	2 <sup>nd</sup> Quarter Outcomes
Build small business growth	Develop conspicuous policy to encourage and support working from home.  Adopt a welcoming stance and attitude to businesses, and showcase local business capabilities.	New businesses are welcomed and promoted on web sites managed by the Town.  CEBA sundowners and breakfasts are held in Bassendean regularly.	Number of new businesses commenced in the Town.  Increase in the number of local employment opportunities	Number of new businesses commenced in the Town.  Increase in the number of local employment opportunities	Met with new business owners for one on one discussions on opportunities available to develop in this area.  Hosted two CEBArian breakfast meetings at DOME Café and attended two others. These specifically attract home based businesses.
	Encourage 'Employ Local' policies for local businesses.	Digital adaptation widely achieved by local businesses.	Digital adaption: The number of local businesses who are trained in Digital Enterprise The number of digital showcases of digital advances in local business.	Digital adaption: The number of local businesses who are trained in Digital Enterprise. The number of digital showcases of digital advances in local business.	No activity in this quarter
	Engage with the community and business and take a leadership role in digital adaptation.	Develop a new business directory web site.			Survey of all local businesses revised and costing being prepared
Strengthen the Town profile as a tourist destination	Support the Railway Museum as well as other potential tourism facilities in developing their visitor profile.	Increased awareness and visitor numbers to the Rail Heritage Museum.  Volunteers at museum have attended training courses by FACET & tourism Council	Number of increased positive media coverage.  Increased patronage to tourism assets	Number of increased positive media coverage.  Increased patronage to tourism assets	Have been appointed to the Executive Committee of Forum Advocating and Eco Tourism (FACET)  Through this direct connection to FACET I expect to enhance the railway Museum in tourism circles generally.

		Heritage assets are promoted and heritage trails are established in the Town.			Through this direct connection to FACET I expect to enhance the railway Museum in tourism circles generally.
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## ARTS, HERITAGE AND CULTURE

Objectives	Strategies	Outcomes	Measures of Success	2016/17 Outcomes	2nd Quarter Outcomes
Maintain the rich culture of heritage of the community	Support a sense of place and belonging with residents through protection and retention of the rich history and heritage including pre-European history and culture.	Awareness of the importance of Noongar history and culture among residents.	Number of events and activities to improve awareness of Noongar culture in the community.	Number of events and activities to improve awareness of Noongar culture in the community.	Consultant engaged to undertake RAP review and implement RAP in accordance with budget allocation. Christmas wind up BBQ provided at Ashfield Reserve in December. Planning for Closing the Gap (March) and Sorry Day (April) events commenced. No action this quarter
		Municipal Inventory Register of significant buildings and places is adopted.	Up-to-date Municipal Inventory Register.	Up-to-date Municipal Inventory Register.	No action this quarter
		Local identity is strengthened through unique cultural pursuits.	Number of significant Municipal Heritage Inventory buildings and places granted protection under the Local Planning Strategy A suite of cultural events and activities which are unique and relevant to the local area and region achieved.	Number of significant Municipal Heritage Inventory buildings and places granted protection under the Local Planning Strategy The number of cultural events and activities which are unique and relevant to the local area and region.	No action this quarter The Town staged the Sundown Showdown music event on Saturday 18 November 2016 at Sandy Beach Reserve.
		Strongly supported community festivals and events.	A photographic/filmed record of all cultural events and activities is compiled. The number and variety of community events, festivals and visual arts programs that are conducted in the Town.	A photographic/filmed record of all cultural events and activities is compiled. The number of community events, festivals and visual arts programs that are conducted in the Town.	All cultural events are photographed with an album of photos available. The 2016 Bassendean Visual Art Awards were conducted from 22 to 28 September. Keen on Halloween Festival and activities conducted 31 <sup>st</sup> October
Encourage and support community connections	Continue to support public art, community festivals and events, and the development of the unique community culture that defines us				

Objectives	Strategies	Outcomes	Measures of Success	2016/17 Outcomes	2nd Quarter Outcomes
	Provide opportunity and actively encourage community members to participate in community life through artistic and cultural expressions.	Enhanced sense of belonging with residents.	Proportion of patrons that are local residents and their high satisfaction levels in the event.	Proportion of patrons to public events that are local residents	37% of people in attendance at the 2016 Sundown Showdown Music Event on Saturday 18 November were Town residents.
		A range of community-driven cultural activities developed.	The number of new community members who participate in community life through artistic and cultural expressions.	Public events achieve high satisfaction levels with patrons.	Of the 73 people surveyed at the Sundown Showdown Music Event (18 November), all respondents revealed at least one aspect of the event that they liked, which indicates a high satisfaction level of the event.
				Demonstrated support for the establishment and effective functioning of community groups	Ongoing liaison between the Town staff and the Bassendean Senior Citizen's Association.
Enhance partnerships with the local Noongar people	Develop and implement a Reconciliation Action Plan, developed by the Town in partnership with the local Noongar people to build strong relationships, respect for culture and employment and growth opportunities	Recognition and celebration of local Noongar people as part of the Town's annual calendar of events and cultural activities.	The number of Reconciliation Action Plan initiatives that are implemented.	The number of Reconciliation Action Plan initiatives that are implemented.	Consultant engaged to undertake RAP review and implement RAP in accordance with budget allocation. Planning for Closing the Gap (March) and Sorry Day (April) events commenced.



Objectives	Strategies	Outcomes	Measures of Success	2016/17 Outcomes	2nd Quarter Outcomes
		Bassendean Cultural Advancement Group is providing leadership and effectively acting for and on behalf of the local Indigenous community.	The number of expressions of community pride in living in Noongar land received.	The number of expressions of community pride in living in Noongar land received.	Bassendean Cultural Advancement Group meetings conducted October, November and December. Christmas wind up BBQ provided at Ashfield Reserve in December. Planning for January School Holiday activity – Adventure World.
		Achieve business and development employment opportunities for Indigenous people.	The number of activities and events that facilitates Noongar culture influencing contemporary community culture in Bassendean.	The number of activities and events that improve awareness of Noongar culture in the community.	Draft RAP review documentation includes focus on employment strategies
			Demonstrated increase in the community of recognition of Noongar history and heritage.		Draft RAP review documentation includes emphasis on developing REIax program (Leisure Courses) activities.
			The number of Noongars on Council committees	The number of Noongars on Council committees	Draft RAP review documentation includes strategies to increase representation on Committees
Protect local history and heritage	Maintain a Local Studies Collection of local history and culture that will be regularly displayed.	Maintenance and development of a quality resource of reference information about the Town.	The number of Local History Collection displays conducted in the Library.	The number of Local History Collection displays conducted in the Library.	Local Studies Collection continue to support in-house displays of its services and selected publications of local interest.



Objectives	Strategies	Outcomes	Measures of Success	2016/17 Outcomes	2nd Quarter Outcomes
	Support the protection and maintenance of buildings on the State Register of Heritage Places and key buildings on the Municipal Heritage Inventory but at the same time, encourage that they are well utilised and functional buildings.	The best of Bassendean's heritage buildings are preserved.	Publishing the book on the last 40 years history of the Town.	Publishing the book on the last 40 years history of the Town.	The Steering Group has appointed Jill Ruse to design layout of the text and the first draft of two chapters have been completed.

**INCLUSIVENESS, LIFELONG LEARNING, HEALTH AND SOCIAL WELLBEING**

Objectives	Strategies	Outcomes	Measures of Success	2016/17 Outcomes	2 <sup>nd</sup> Quarter Outcomes
Build a sense of belonging and connectivity in community	Encourage people of all ages, abilities and backgrounds to actively participate in community life and democratic processes.	Participative community, active in democratic governance.	Demonstrated high levels of social capital experienced in the community.		Act Local Be Global “Verge Transformation” project completed in the Quarter with more than 40 expressions of interest received. Self –help “busy bees” conducted to transform 7 demonstration verges and DIY transformation kits produced.  The Town launched the new Leisure Course Program <i>RElax – Recreation &amp; Engagement</i> due to commence in Term 1, 2017. The new <i>RElax</i> program will continue to offer opportunities for the community to participate in Leisure/Recreational opportunities as well as a fresh crop of Artistic/Creative opportunities.
Nurture community resilience and self-reliance toward a sense of belonging with residents to a highly connected (close knit) community.		The standards of provision of services addressing children, young people, and seniors in the community meet the community’s needs.	Demonstrated higher than National average propensity to volunteer in affairs of their community.	The number of residents volunteering for Council Committees and Working Groups.	Volunteer leaders from Bassendean’s community groups attend an afternoon tea, hosted in partnership with the City of Swan and Town of Bassendean’s volunteer centre’s to celebrate

Objectives	Strategies	Outcomes	Measures of Success	2016/17 Outcomes	2 <sup>nd</sup> Quarter Outcomes
			<p>Numbers of Young People participating in Volunteer opportunities via the Youth Advisory Council.</p> <p>Involvement by Young People in recreation and support activities.</p> <p>Low vacancy rate for Shield Housing Project.</p> <p>Client numbers for RYDE driving mentor program.</p> <p>Participation rate of workshops.</p> <p>Participation rate of event.</p> <p>Meetings conducted.</p> <p>Completion within contract guidelines.</p>	<p>Local Young People involved in Bassendean Youth Advisory Council, involving monthly meetings and Youth Event planning.</p> <p>Youth Services deliver 'drop in', case management, and recreation services to young people .</p> <p>Youth Services' Shield Housing program delivered.</p> <p>Youth Services delivery of RYDE driver mentor program.</p> <p>Youth Services delivery of Personal Development workshop.</p> <p>Youth Services deliver Youth Festival and Family Event in partnership with Youth Advisory Council.</p> <p>Youth Advisory Council meetings.</p> <p>Youth Services deliver 'Youth Friendly Communities' project.</p>	<p>Volunteer Managers day (5 November). The event themed 'One role many Hats' celebrated volunteer leaders and their role.</p> <p>10 Young People involved in Youth Advisory Council activities</p> <p>101 'Drop in' open access sessions delivered, 20 clients case managed, 181 individuals involved in support and/or recreation.</p> <p>4 Houses operational.</p> <p>93 Clients signed up to program. 13 Mentors signed up.</p> <p>8 participants involved.</p> <p>Keen on Halloween event delivered with high participation rate.</p> <p>9 conducted.</p> <p>Completed according to guidelines.</p>



Objectives	Strategies	Outcomes	Measures of Success	2016/17 Outcomes	2 <sup>nd</sup> Quarter Outcomes
			<p>Grants distributed.</p> <p>Sessions conducted.</p>	<p>Dudley Robinson Youth Grant facilitated.</p> <p>Youth Services support and co-design the delivery of CERT II/III in General Education to disengaged young people</p>	<p>No grants distributed to the community, as fund was exhausted.</p> <p>30 sessions conducted.</p>
	<p>Support community members to actively volunteer and make a positive contribution to overall community health and wellbeing.</p> <p>Support council/community advisory committees</p>	<p>A comprehensive recruitment, training and reward program for the Town's volunteer services is implemented.</p>	<p>Volunteer centre provides referral service and point of contact for residents. Volunteer centre works with community groups to recruit volunteers and develop groups.</p> <p>A wide range of services are supported by a growing volunteer base within the Town.</p>	<p>Residents articulate a strong sense of belonging. Services are supported by a growing volunteer base within the Town.</p>	<p>\$1000 grant received through Local Government and communities towards a volunteer appreciation event on Dec 5. 190 Volunteers including Council volunteers, representatives from community groups attended an outdoor movie and pizza screening.</p> <p>Volunteers assist in events such as Sundown Showdown, Library, Seniors week and Act belong Commit Day. Additionally volunteers are recruited for RYDE mentors and Community Transport.</p> <p>5 volunteer staff, gaining workplace skills and experience through their</p>

Objectives	Strategies	Outcomes	Measures of Success	2016/17 Outcomes	2 <sup>nd</sup> Quarter Outcomes
					<p>role, support volunteer centre.</p> <p>13 Mentors volunteered in the delivery of the RYDE Youth Driver Education Program</p>
		<p>The standards of provision of services addressing the needs of people living with a disability and Culturally and Linguistically Diverse community members meets the community's needs.</p> <p>Improve interactive communication with the community</p>	<p>Wind in the Willows continues to operate at no cost to the ratepayer.</p>	<p>Wind in the Willows continues to operate at no cost to the ratepayer.</p>	<p>Wind in the Willows is operating successfully at no cost to the ratepayer.</p>
			<p>The number of clients accessing the RYDE project.</p> <p>That the SHIELD housing (Youth Housing) project continues to operate at no cost to the ratepayer.</p>	<p>The number of clients accessing the RYDE project.</p> <p>That the SHIELD housing (Youth Housing) project continues to operate at no cost to the ratepayer.</p>	<p>57 Clients signed up to the RYDE Program</p> <p>The Program continues to operate on a cost recovery basis via partnership with Foundation Housing, meeting DHW's vacancy KPIs</p>
			<p>Youth Services continues to deliver services in line with service contracts.</p> <p>Senior and Disability Services continue to deliver services in line with service agreements.</p>	<p>Youth Services continues to deliver services in line with service contracts.</p> <p>Senior and Disability Services continue to deliver services in line with service agreements.</p>	<p>Delivered within contractual guidelines</p> <p>Supported HACC Clients under 65 to understand and prepare for the changes and the transition to NDIS</p>
					<p>Increased HACC services in line with allocation of Growth Funding</p> <p>Purchase of iPads, drums</p>

Objectives	Strategies	Outcomes	Measures of Success	2016/17 Outcomes	2 <sup>nd</sup> Quarter Outcomes
					and other items to enhance social and learning programs for SDS clients  Application to become an NDIS provider submitted and waiting approval
			Hyde Retirement Village continues to operate at no cost to the ratepayer.	Hyde Retirement Village continues to operate at no cost to the ratepayer.	All residents attend GM and take part in the election of the resident committee.  The Resident Committee actively involved in village administration through quarterly meetings.
			Establishment of a Men's Shed Facility	Establishment of a Men's Shed Facility	Temporary Men's Shed established in the Eden Hill Shopping Centre. Plans completed; DA submitted; Lotterywest maintained informed
			Community's needs for services are monitored and services have been amended in response to identified changing community needs	Community transport continues to provide service to residents	Community transport continues to provide service to residents
			Demonstrable increase in quantity and quality of community interaction via interactive website, social media and other formats.	The Town has established a social media platform and a new format website.	Social Media Operational Guidelines developed. Social Media delivered via planned and screened processes
		Town of Bassendean partners with the Act Belong Commit - a comprehensive health	Act Belong Commit campaign is promoted in the Town's activities to encourage staff and	Reduce stigma associated with mental illness, strengthen individual resilience and build more	Merchandise and Act Belong Commit Logos' are featured on community and staff



Objectives	Strategies	Outcomes	Measures of Success	2016/17 Outcomes	2 <sup>nd</sup> Quarter Outcomes
		promotion.	community to participate in mentally healthy living strategies,	mentally healthy communities.	events. Act Belong Commit day is hosted in the library for staff and community for Mental Health Week on 11 October. Merchandise for ABC & free 5 minute massages through the 'Wellness Place Bassendean' Tea station, community painting to promote Mental Health.
Provide a safe environment	Continue to monitor changing community needs and aspirations and liaise with the WA Police Crime Prevention and Community Liaison Unit to identify who is most suitable to deliver services and facilities that meet the community's expressed needs and aspirations.		Town of Bassendean Ranger and Kiara Police partnership is maintained.	Regular liaison with Kiara Police including bi-monthly meeting between CEO and OIC.	Rangers in regular consultation with Kiara Police and prepare ewatch newsletters.  CEO meeting conducted
Support residents to feel safe in their own homes and in public places and shops in the Town through ranger patrols, community safety education, deploy where appropriate Closed Circuit Television in accordance with legislative requirements, and joint activities with WA Police and other agencies to address anti-social behaviour.	The standards of provision for services addressing safety and health in the community meet the community's needs.	In accordance with the Closed Circuit Television (CCTV) Management Manuals and requests from the WA Police, the mobile CCTV trailer and the speed alert trailer are located in various public places throughout the Town.		Trailer located in local consultation with police.  CCTV installed at Youth Centre and 48 Old Perth Road	Council (OCM – 13/07/16) received the WA Police State CCTV Strategy Infrastructure fund grants for 48 Old Perth Road and Youth Services. CCTV installed and expenditure Acquitall completed.
Participate in collaborative action on identified		Town of Bassendean's Environmental Health	The Emergency Community Risk	The Community Emergency Risk Management Plan	Health Promotion Services Health

Objectives	Strategies	Outcomes	Measures of Success	2016/17 Outcomes	2 <sup>nd</sup> Quarter Outcomes
	<p>community health and safety issues. Conduct environmental health initiatives in the community, including inspections and assessments relating to food, public buildings, noise, disease and pest-control.</p>	<p>Service to support a healthy community that is aware of and responsive to current public health risks.</p>	<p>Management Plan Flood Mitigation project is completed.</p>	<p>Flood Mitigation project is completed.</p>	<p>participated and encouraged local schools to participate in National Food Safety Week. Material, pamphlets and thermometers were provided to various business units and the schools to encourage displays to be erected during Food Safety Week. Asbestos Awareness Month was held in November. Information was displayed in the Customer Service Centre and via the Town's Facebook page. Fight the Bite Mosquito campaign continued this quarter, with the Town securing funds for a variety of promotional material, including mosquito repellents, checklists, notepads and stickers. European Wasp – Adopt-a-trap Initiative. Health Services committed to participate in the DAFWA's European Wasp detection program which will commence next quarter.</p>
			<p>Community needs analysis is conducted bi-annually and service delivery gap analysis</p>		

Objectives	Strategies	Outcomes	Measures of Success	2016/17 Outcomes	2 <sup>nd</sup> Quarter Outcomes
			<p>The Town's Environmental Health Service to undertake health initiatives in the community including:</p> <p>Undertaking risk assessments of food businesses in accordance with the Food Standards Australia New Zealand (FZANZ) Priority Classification System for Food Businesses.</p>	<p>Undertaking risk assessments of food businesses in accordance with the Food Standards Australia New Zealand (FZANZ) Priority Classification System for Food Businesses.</p>	<p>Food Inspections: A total of 66 food businesses were assessed during the quarter to ensure compliance with the Food Safety Standards and the Food Act 2008. Of the 66 businesses inspected, 28 were permanent food businesses and 38 were temporary food businesses.</p> <p>Improvement Notices: A total of 2 improvement notices were issued during this time resulting in additional inspections to ensure compliance with the Notice.</p> <p>Food Safety Audits Three Food Safety Regulatory Audit reports were submitted to the Town's Senior Environmental Health Officer for assessment and action in order to assist the food businesses with closing out all non-compliances found during the audits.</p>



Temporary Business:	Food
	<p>A total of 64 applications for temporary food premises were received and assessed during the quarter. Three applications were withdrawn, 20 food vendors were already issued with valid permits and as such, 41 new temporary food business permits were prepared and issued during the quarter.</p>
	<p>From an officer level, the proposed shade sail and solid wall cannot be recommended for approval when assessed against the relevant planning legislation. It should be noted that the provision for sight lines within the R-Codes is generally applied for reasons of pedestrian safety. The footpath for Second Avenue is located on the opposite side of the Second Avenue and therefore in the context, the need for compliance may be seen as negligible. Should Council choose to take a pragmatic approach and consider the non-compliance trivial, there is</p>

					<p>always the ability to move an alternate motion. In the event, that Council elect to grant development approval, it would also be prudent for Council to recommend a review of Local Planning Policy No. 12: Development within the Street Setback Area, as any approval would set a precedent a considered position on shade sails should be therefore be adopted.</p> <p>Six new Food Business Registration Forms were submitted and assessed during the quarter as a result of either new food businesses being established, or the sale of existing food businesses. Six new Certificate of Registration of food businesses were issued.</p>
			<p>Participation in microbiological and chemical food sampling and analysis programs.</p>	<p>Participation in microbiological and chemical food sampling and analysis programs.</p>	<p><b>Chemical Food Sampling:</b></p> <p>Chemical food sampling reports were received and assessed during the quarter in relation to sampling conducted last quarter. Food businesses were notified of non-</p>

			<p>Inspection of public buildings to ensure compliance with safety standards.</p>	<p>Inspection of public buildings to ensure compliance with safety standards.</p>	<p>compliances.</p> <p><b>Microbiological Food Sampling:</b></p> <p>Micro sampling was conducted as a result of detecting listeria monocytogenes in ready to eat foods.</p>
			<p>Inspection of public buildings to ensure compliance with safety standards.</p>	<p>Inspection of public buildings to ensure safety</p>	<p><b>Public Event Applications:</b></p> <p>Applications for 9 public events were received and assessed during the quarter. Namely,</p> <ul style="list-style-type: none"> <li>• Bassendean on the Green;</li> <li>• GM Owner's Day</li> <li>• Kids Big Carnival;</li> <li>• Mini Food Circus (October - December)</li> <li>• Presbyterian Church Fete;</li> <li>• Morley Baptist Church Fete;</li> <li>• Carol's by Candlelight;</li> <li>• Clipsal Christmas Party;</li> <li>• Sundown Showdown.</li> </ul>



<p><b>Facilities Audit Needs Assessment</b></p> <p>The Town was successful in receiving a Community Sporting Recreation Facilities Fund (CSRFF) grant for \$18, 182 from the Department of Sport &amp; Recreation (DSR) to conduct a Community Facilities and Ovals/Reserves audit and needs assessment to be completed in the 2<sup>nd</sup> half of 2016/2017.</p>					
<p>A total of 26 noise complaints were received. The majority were in relation to construction sites, and loud music. Five Noise Management Plans were received from PTA and Main Roads for out of hours maintenance works.</p>	<p>Investigate complaints in relation to noise, assessment of Noise Management Plans and Regulation 18 Noise Approvals for non-complying events.</p>	<p>Investigate complaints in relation to noise, assessment of Noise Management Plans and Regulation 18 Noise Approvals for non-complying events.</p>	<p>Investigate notifiable diseases and Ross River Virus notifications.</p>	<p>Investigate notifiable diseases and Ross River Virus notifications.</p>	<p>No cases were reported during the quarter</p>
<p>The mosquito monitoring and control program continues. Five complaints regarding mosquito activity were received during the quarter. All of which were related to backyard breeding i.e. pools, buckets etc, or road gullies. Health Services have also</p>	<p>Investigate complaints in relation to noise, assessment of Noise Management Plans and Regulation 18 Noise Approvals for non-complying events.</p>	<p>Investigate notifiable diseases and Ross River Virus notifications.</p>	<p>Investigate notifiable diseases and Ross River Virus notifications.</p>	<p>Investigate notifiable diseases and Ross River Virus notifications.</p>	<p>The mosquito monitoring and control program continues. Five complaints regarding mosquito activity were received during the quarter. All of which were related to backyard breeding i.e. pools, buckets etc, or road gullies. Health Services have also</p>

					<p>been working with SERCUL and the ESR CLAG to secure funding for the School IncurSION program for 2017</p>
<p>Provide opportunities for residents to be lifelong learners</p>	<p>Participate in a network of interconnected collaborative learning organisations and will be recognised for its learning culture.</p>	<p>A highly connected community.</p>	<p>Provide advice and rat bait to residents.</p>	<p>Provide advice and rat bait to residents.</p>	<p>Approximately 510 sachets of the new rat bait were issued. This is a substantial increase to previous quarters, and also the same quarter last year. Feedback to date is that the bait is very effective.</p>
			<p>Conduct sampling of recreational waters within the Town.</p>	<p>Conduct sampling of recreational waters within the Town.</p>	<p>A total of 24 Water Samples were collected for the purpose of ensuring the water quality of the Swan River is satisfactory in relation to microbial levels. Samples were collected from Point Reserve and Sandy Beach Reserve. Health Warning signs were prepared as a result of potential presence of amoebic meningitis and high bacterial levels.</p>
<p>Provide opportunities for residents to be lifelong learners</p>			<p>The extent of usage of the Library service and extent of community satisfaction of the Library service within the community.</p>	<p>The extent of usage of the Library service and extent of community satisfaction of the Library service within the community.</p>	<p>The Library continues to be a highly valued and well supported community service.</p>

	<p>Ensure the Town's Bassendean Memorial Library will be a community hub and a primary point of access to personal growth and development information/opportunities as well as borrowing opportunities.</p>	<p>Equity in access to services.</p>	<p>The Library achieves an annual program of targeted learning opportunities for the public.</p>	<p>The Library achieves an annual program of targeted learning opportunities for the public.</p>	<p>The Library continues to provide Broadband for Seniors program, supports two community Book Clubs, provides space for Library Craft Group, introduced Saturday 'Game Day' for board game enthusiasts, offers space for local artists and craft people to display their works and offers holiday activities for schoolchildren.</p>
	<p>Capitalise on the relative advantage of the early roll out of the National Broadband Network</p>	<p>Services are delivered in a variety of formats.</p>	<p>The number of targeted services provided by the Library to specific demographics within the community, eg, children, seniors.</p>	<p>The number of targeted services provided by the Library to specific demographics within the community, eg, children, seniors.</p>	<p>The Library website has been upgraded and now it is accessible on all mobile devices. Current calendar of Events and Programs have been developed to provide timely information of what's happening in the library. Facebook and monthly newsletter continues to be published and access to various pamphlets is available in the foyer. The library provides Rhyme Time and Story time, monthly Lego League and school holiday activities. It also presented first 'My Gov' workshop for public and library staff.</p>



			<p>The number of external agencies the Library partners with to provide appropriate services.</p>	<p>The number of external agencies the Library partners with to provide appropriate services</p>	<p>The library partners with Adult Learning Australia to deliver its Broadband for Seniors program, State Library of WA and local Infant Health Center to distribute Better Beginning bags. It also maintains regular contacts with local schools.</p>
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## LEADERSHIP AND GOVERNANCE

Objectives	Strategies	Outcomes	Measure of Success	2016/17 Outcomes	2 <sup>nd</sup> Quarter Outcomes
Strengthen and formalise partnerships	Continue to support the EMRC.	Continue to participate in external committees and Bassendeau representation as appropriate.	A cooperative approach to regional issues is supported through the EMRC, WALGA State Council and Local Government Managers Association.	Ongoing involvement with EMRC, WALGA and LGMA in programmes and initiatives which benefit the Town and the Region.	Officers continue to represent the Town in a range of external committees including with the EMRC, WALGA, LG Pro and a range of state and community agencies.
	Develop successful and collaborative partnerships with government and businesses.		Collaborative partnerships are maintained to provide coordinated holistic services to Town's residents.	Ongoing involvement with EMRC, WALGA and LGMA in programmes and initiatives which benefit the Town and the Region.	Officers continue to represent the Town in a range of external committees including with the EMRC, WALGA, LG Pro and a range of state and community agencies.
Strengthen governance and compliance	Review governance processes	A 4 year complete review of the Community Strategic Plan in accordance with the Local Government Act has been completed by June 2017.	An annual review of the processes to ensure appropriate compliance with legislation and review policies as required.	Community Strategic Plan Review completed by 30 June 2017.	Workshops completed report to Council in third quarter to comply with the deadline
		Community Strategic Plan (SCP) and Corporate Business Plan (CBP) are the directing documents defining the function of the Town.	Decision making and delegate more decisions to staff where Council has provided clear policy guidelines and procedures.	Corporate Business Plan and Asset Management Plans reviewed in time for the 2017/2018 budget.	Community Participation Survey and Workshops completed in preparation of the new Draft SCP and CBP to be presented to Council in the third quarter.
	Support Councillor training and development	WALGA based training courses benefit Councillors, particularly for Integrated Planning and Long Term Planning approaches.	Councillor understanding of their role as a Council decision making unit. Participate in training programs to increase the knowledge and skills of Elected Members.	Alert Councillors to training and development opportunities as they arise.	Opportunities through WALGA and other agencies are sent to all councillors as and when they are identified

Objectives	Strategies	Outcomes	Measure of Success	2016/17 Outcomes	2 <sup>nd</sup> Quarter Outcomes
Improve capability and capacity	Ensure financial sustainability	Provide sound financial management processes and budget monitoring to ensure the Town's sustainability in the long term.	An independent auditor's report that demonstrates that the Town is providing sound financial management and meeting its statutory obligations is completed Annually.	Achievement of a satisfactory audit report	Satisfactory Audit report received in third quarter. Internal Audit inspection commenced and report will be presented to the Audit and Risk Management Committee in march 2017.
	Monitor and enhance organisational performance and service delivery	Conduct a Review of the current services to ensure that they meet all statutory requirements and there are adequate funding arrangements.	Development of service plans that are linked to the Long term financial plan and meet current funding arrangements.		The adoption of the Workforce plan provides a guide on the funding requirements and human resources of the Town's services.
	Review and develop the workforce to meet changing needs	Ensure that the Workforce Plan is implemented subject to monitoring and review of changing circumstances and external influences.	Annually adopted a Workforce Plan in conjunction with Council's other integrated strategic plans demonstrating that the Council and communities objectives are being achieved.	Workforce Plan reviewed and adopted in time for preparation of 2017/18 budget.	2016/2017 workforce plan implemented. Work has commenced on new plan for 2017/2018
	Review and implement asset management plans	The Asset Management plans for all classification of Assets are reviewed each year so that Assets are maintained to an agreed service level in a whole of life approach.	The Town will undertake a review of the parks and recreation and drainage assets and complete the development of the Asset Management Plans for future guidance in the development and maintenance of the assets.	Review of Asset Management Plans completed.	The Asset Management Working Group and staff progressively implementing that strategy actions



Objectives	Strategies	Outcomes	Measure of Success	2016/17 Outcomes	2 <sup>nd</sup> Quarter Outcomes
	Review risk management plans	Maintain adequate risk management plans that ensure the security of Council's human, intellectual, physical and financial resources.	Annually review the Risk Management Plan and demonstrate that Council has maintained an appropriate risk profile and put in place practices and procedures to ensure that Council's assets are secure	Statutory requirement for review to be completed by December 2016.	Risk Management Review completed in accordance with Reg. 17 and presented to Council at its December 2016 OCM

Cash In Lieu Public Open Space Balance at 31 December 2016

Trust ID	Subdivision	Original Trust Receipts	Project	Approved for Expenditure from this Trust	Balance Available in Trust after Completion of Projects based on no projects under budget	Amount Drawn to Date	Cash In Lieu Public Open Space Balance at 31 December 2016
T1148 MINISTRY OF HOUSING		\$ 212,000.00	Broadway Aboretum Stage 2	\$ 85,000.00	\$ -	\$ 40,899.14	\$ 73,524.33
			Broadway Aboretum Stage 1	\$ 39,500.00		\$ 38,800.00	
			Construction of 2 additional hard tennis courts	\$ 87,500.00		\$ 58,776.53	
T1174 WESTCHOICE		\$ 194,000.00	Path Network & outdoor Gym	\$ 47,522.08	\$ -	\$ 47,043.24	\$ 53,621.24
			Public Toilet	\$ 146,477.92		\$ 93,335.52	
T1607 Danmar Homes	50 IVANHOE STREET - WAPC#951-11	\$ 130,000.00		\$ -	\$ 130,000.00	\$ -	\$ 130,000.00
T1803 Westfocus	92-96 FIRST AVE	\$ 97,000.00			\$ 97,000.00	\$ -	\$ 97,000.00
T1946 PD Projects	141 FIRST AVE - WAPC REF 149585	\$ 85,311.75			\$ 85,311.75	\$ -	\$ 85,311.75
T1992 Miluc Pty Ltd	LOT 3 MORLEY DRIVE WAPC # 146605	\$ 295,000.00			\$ 295,000.00	\$ -	\$ 295,000.00
T 2045 PD Projects	# 137 First Ave Bassendean	\$ 70,000.00			\$ 70,000.00	\$ -	\$ 70,000.00
T1400 Interest on POS		\$ 141,983.91		\$ 92,500.00	\$ 49,483.91	\$ 92,500.00	\$ 49,483.91
TOTALS (includes completed projects)		\$ 2,066,532.58		\$ 1,339,736.92	\$ 726,795.66	\$ 1,212,591.35	\$ 853,941.23
		\$ 853,941.23			TOTAL in TRUST		
		-\$ 44,100.86			Less Approved Projects (Broadway Aboretum Stage 2)		
		-\$ 290,000.00			Less Sandy Beach Playground Awaiting Ministerial Approval		
		-\$ 250,000.00			Less Mary Crescent Playground Awaiting Ministerial Approval		
		\$ 269,840.37			Available for additional projects		

GRANTS

31/12/2016	COA	Description	Original Budget	Current Budget	YTD Actual
	122011	INCOME - SPORT & REC - GRANTS	\$0.00	-\$3,774.00	-\$3,774.45
	122201	SPORT & RECN GRANT - KIDS SPORT	-\$5,000.00	-\$5,000.00	-\$21,427.29
	152114	INCOME - CULTURE - GRANTS	-\$6,500.00	-\$6,500.00	-\$3,500.00
	322001	INCOME - GRANTS - ROADS GRANT	-\$198,000.00	-\$198,000.00	-\$107,890.00
	322002	INCOME - GRANTS - GENERAL PURPOSE GRANT	-\$325,000.00	-\$325,000.00	-\$160,562.00
	532011	INCOME - LAW - GRANT INCOME	\$0.00	-\$20,152.00	-\$18,370.00
	542013	INCOME - ES - GRANTS	-\$52,000.00	-\$52,000.00	-\$24,382.50
	862284	GRANT INCOME (LOTTERYWEST)	-\$16,732.00	-\$16,732.00	\$0.00
	872011	INCOME - BYS - DEPT CHILD PROTECTION GRANTS	-\$89,456.00	-\$89,456.00	-\$67,905.51
	902011	INCOME - VOLUNTEER - GRANTS	\$0.00	\$0.00	-\$1,031.82
	902014	INCOME - VOLUNTEER - GOVERNMENT GRANT - SUBSIDY	\$0.00	\$0.00	-\$1,000.00
	942001	INCOME - SDS - HACC GRANTS	-\$1,613,367.00	-\$1,613,367.00	-\$924,630.00
	942102	INCOME - HCP SUBSIDIES	-\$350,000.00	-\$350,000.00	-\$169,385.69
			<u>-\$2,656,055.00</u>	<u>-\$2,679,981.00</u>	<u>-\$1,503,859.26</u>

31/12/2016	COA	Description	Original Budget	Current Budget	YTD Actual
	122015	INCOME - SPORT & REC - CAPITAL GRANT & POS(NO GST)	-\$540,000.00	-\$540,000.00	\$0.00
	132015	INCOME - RESERVES - GRANT INCOME	-\$500,000.00	-\$500,000.00	\$0.00
	152114	INCOME - CULTURE - GRANTS	-\$285,000.00	-\$285,000.00	\$0.00
	212001	INCOME - ROAD MAINT - CAPITAL GRANT NO GST(RTR)	-\$302,602.00	-\$302,602.00	-\$52,102.00
	212011	INCOME - ROAD MAINT - CAPITAL GRANT(MRWA)	-\$515,751.00	-\$515,751.00	-\$292,316.00
			<u>-\$2,143,353.00</u>	<u>-\$2,143,353.00</u>	<u>-\$344,418.00</u>



# **ATTACHMENT NO. 15**

**LIST OF PAYMENTS**  
**FOR PERIOD**  
**ENDED 31<sup>st</sup> DECEMBER 2016**

## SUMMARY OF SCHEDULE OF ACCOUNTS

<b>FUND</b>	<b>VOUCHERS</b>	<b>AMOUNT</b> <b>\$</b>
<b>MUNICIPAL / TRUST</b>		
<b>EFT and Direct Debits</b> 01-31 December 2016	29984 – 30370	2,746,157.19
<b>TRUST FUND</b>		
<b>Cheques</b> Commonwealth 6100-1015-9136	6120 – 6120	2,250.00
<b>MUNICIPAL BANK</b>		
<b>Cheques</b> Commonwealth 6100-1015-9128	85649 – 85661	21,217.07
		<hr/>
		<b>\$2,769,624.26</b>
		<hr/> <hr/>

### **DIRECTOR CORPORATE SERVICES' DECLARATION:**

This schedule of accounts to be passed for payment, covering vouchers as above, which was submitted to each member of Council on 31<sup>st</sup> January 2017 been checked and is fully supported by vouchers and invoices, which are submitted herewith, and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations, and costings, and the amounts shown are due for payment.

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### **DIRECTOR CORPORATE SERVICES**

### **MAYOR'S DECLARATION**

I hereby certify that this schedule of accounts, covering vouchers as above, was submitted to the Council on 31<sup>st</sup> January 2017 and that the amounts were approved by the Council for payment.

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**MAYOR**



1st December 2016  
to  
31st December 2016

Chq/EFT	Date	Name	Description	Amount
EFT29984	12/12/2016	8 WALTER ROAD EAST BASSENDEAN PTY LTD	Security Bond Refund	-2,250.00
EFT29985	12/12/2016	A J QUALITY BUILDERS	Security Bond Refund	-3,360.00
EFT29986	12/12/2016	ANDREW DAVID STUART RODGERS	Security Bond Refund	-2,250.00
EFT29987	12/12/2016	CALLAN WHITE	Security Bond Refund	-2,112.00
EFT29988	12/12/2016	CHOICELIVING (WA) PTY LTD	Security Bond Refund	-2,112.00
EFT29989	12/12/2016	CLARA POUND	Security Bond Refund	-2,250.00
EFT29990	12/12/2016	DIANNE KRUGER	Hall & Key Bond Refund	-350.00
EFT29991	12/12/2016	EPIC HOLDINGS PTY LTD	Security Bond Refund	-4,000.00
EFT29992	12/12/2016	GEORGE & KATERINA THIVEOS	Security Bond Refund	-2,112.00
EFT29993	12/12/2016	PAULA GREENE & MICHELLE JECKS	Security Bond Refund	-2,250.00
EFT29994	12/12/2016	ROBBIE LINDSAY	Key Bond Refund	-50.00
EFT29995	12/12/2016	TIM MACFARLANE REID	Public Art Bond Refund - Final Payment	-7,300.00
EFT29996	13/12/2016	A J QUALITY BUILDERS	Development Bond Refund	-1,500.00
EFT29997	13/12/2016	ADVANCED TRAFFIC MANAGEMENT WA PTY LTD	Old Perth Road Markets - Traffic Management - November 2016	-1,409.38
EFT29998	13/12/2016	ALSCO PERTH	Office Linen And Laundry Service	-170.14
EFT29999	13/12/2016	ALZHEIMER'S AUSTRALIA WA LTD	Seniors Staff Training - Communication Workshops	-600.00
EFT30000	13/12/2016	APOLLO BOOKS	Library - Book Purchases	-737.81
EFT30001	13/12/2016	APRIL WARD	Photography - Relax Booklet Term 1 2017	-330.00
EFT30002	13/12/2016	ARCHIVEWISE (TOTALLY CONFIDENTIAL RECORDS) MANAGEMENT	Records - Bin Rental & Storage Fees - November 2016	-58.94
EFT30003	13/12/2016	ASHTON ADMOR PTY LTD	General Meeting Of Electors - Hire Of Sound Equipment	-781.00
EFT30004	13/12/2016	ASPHALTECH PTY LTD	Various Sites - Road Maintenance	-152.00
EFT30005	13/12/2016	ASSET INFRASTRUCTURE MANAGEMENT	Consulting Fee - Asset Management	-5,431.25
EFT30006	13/12/2016	ATI-MIRAGE PTY LTD	Staff Training - Excel 2010 Introduction	-892.50
EFT30007	13/12/2016	AUSTRALIA POST	Postal Charges - Bassendean Briefings	-2,060.05
EFT30008	13/12/2016	AXIS CONTRACTING	Various Sites - Crossover, Road And Footpath Maintenance	-5,892.70
EFT30009	13/12/2016	BASSENDEAN FLOWERS	Various Events - Flower Arrangements	-285.00
EFT30010	13/12/2016	BASSENDEAN MEN'S SHED INC	Sundown Showdown Event - Parking Marshalling	-500.00
EFT30011	13/12/2016	BASSENDEAN NEWSAGENCY	Library - Subscriptions - November 2016	-118.35
EFT30012	13/12/2016	BCIFF	Building & Construction Industry - Levy - November 2016	-6,007.55
EFT30013	13/12/2016	BEAVER TREE SERVICES	Various Sites - Street Tree Pruning	-3,140.50

1st December 2016  
to  
31st December 2016

Chq/EFT	Date	Name	Description	Amount
EFT30014	13/12/2016	BLUE FORCE PTY LTD	Seniors - Alarm Monitoring Services & Client Supplies	-71.50
EFT30015	13/12/2016	BOYA EQUIPMENT PTY LTD	Depot - Fleet Vehicle Parts	-723.39
EFT30017	13/12/2016	COMESTIBLES	Various Council Functions - Catering	-1,227.90
EFT30018	13/12/2016	DEPARTMENT OF COMMERCE	Building Services Levy Collected - November 2016	-2,904.83
EFT30019	13/12/2016	GABRIELLA RINA FILIPPI	Cultural - Protective Clothing	-69.99
EFT30020	13/12/2016	JOANNE WALCZAK & THOMAS ARFUSO	Council Crossover Contribution	-565.00
EFT30021	13/12/2016	MRS JUDITH BROWN	Hacc - Refund - Overpaid And No Longer A Client	-84.00
EFT30022	13/12/2016	ORAL HISTORY ASSOCIATION OF AUSTRALIA	Library - Local Studies - Membership 2016 / 2017	-65.00
EFT30023	13/12/2016	SUCCESS HILL ACTION GROUP	Community Events - Shag Christmas Party - Donation	-470.00
EFT30024	13/12/2016	URBAN BOTANIC	Onw World Centre Project - Local Coordination - Consulting Fees	-2,382.76
EFT30025	13/12/2016	ZIPFORM PTY LTD	Rates - Third Instalment - Printing & Postage	-4,633.57
EFT30026	13/12/2016			0.00
To		CANCELLED EFT	Synergy Print Error	0.00
EFT30123	13/12/2016			0.00
EFT30124	13/12/2016	CABLE LOGIC PTY LTD	New Patch Panel For Extra Network Outlets	-617.18
EFT30125	13/12/2016	CADDS GROUP PTY LTD	Pensioner Guard House - Consultation Design Development	-7,139.00
EFT30126	13/12/2016	CAREWEST	Children Servies - Membership	-830.00
EFT30127	13/12/2016	CLASSIC HIRE	Sundown Showdown - Hire Generators And Electrical Equipment	-3,688.30
EFT30128	13/12/2016	CLEANAWAY PTY LTD	Council Domestic Rubbish Collection - November 2016	-66,151.17
EFT30129	13/12/2016	CLEANDUSTRIAL SERVICES PTY LTD	Various Buildings - Cleaning	-17,557.76
EFT30130	13/12/2016	COMMISSIONER OF POLICE	Volunteer Services - Police Checks - November 2016	-14.90
EFT30131	13/12/2016	COMMUNITY CINEMAS	International Volunteer Day Movie Screening	-1,385.00
EFT30132	13/12/2016	CPE GROUP	Seniors - Client Assessments	-130.31
EFT30133	13/12/2016	DANIELE FOTI CUZZOLA	Sundown Showdown - Event Staff	-825.00
EFT30134	13/12/2016	DANZA VIVA	Volunteer Event - Entertainment	-250.00
EFT30135	13/12/2016	DIAL A NAPPY (BUSICLEAN)	Children Services - Laundry Supplies	-1,275.00
EFT30136	13/12/2016	DIGITAL IMPRESSIONS	Garage Sale Trail - Banners	-511.50
EFT30137	13/12/2016	DRAINFLOW SERVICES PTY LTD	Various Sites - Drain Cleaning	-2,244.00
EFT30138	13/12/2016	EARTH PRODUCTS	Volunteers - Thankyou Gift Packs	-1,487.20
EFT30139	13/12/2016	EDUCATIONAL ART SUPPLIES	Children Services - Art Supplies	-258.42

1st December 2016  
to  
31st December 2016

Chq/EFT	Date	Name	Description	Amount
EFT30140	13/12/2016	EVENTS INDUSTRY ASSOCIATION	Events - Membership 2017	-500.00
EFT30141	13/12/2016	FI & LEES PTY LTD	Sundown Showdown - Staff Food Vouchers Reimbursement	-48.00
EFT30142	13/12/2016	FOOD TECHNOLOGY SERVICES PTY LTD	Food Safety Services - Contract - November	-1,403.66
EFT30143	13/12/2016	FORTH CONSULTING PTY LTD	Pensioner Guard House - Engineering Consulting	-14,327.50
EFT30144	13/12/2016	GBC FORDIGRAPH PTY LTD	Various Business Units - Office Stationery	-173.80
EFT30145	13/12/2016	GINO'S ALL ROUND HANDYMAN SERVICE	Seniors - Home Garden & Maintenance	-771.84
EFT30146	13/12/2016	GLOBAL CARE GROUP	Seniors - Client - Respite Fees	-120.00
EFT30147	13/12/2016	HEATHER CAMPBELL	Library - Oral History Interview And Transcript	-2,845.00
EFT30148	13/12/2016	HEDGEHOGS CAFÉ	Various Council Functions - Catering	-974.00
EFT30149	13/12/2016	HELEN DOBBIE	Leisure Course Instructor - Mon And Tues Night Yoga	-2,100.00
EFT30150	13/12/2016	HOME CHEF	Seniors - Meals On Wheels - November 2016	-234.91
EFT30151	13/12/2016	KELLI BRADBROOK	Human Resources - Ohs Support Contract	-2,600.00
EFT30152	13/12/2016	KENNARDS HIRE	Twilight Markets - Equipment Hire Generators, Lighting	-1,100.50
EFT30153	13/12/2016	EASTERN METROPOLITAN REGIONAL COUNCIL	Various Domestic & Council Rubbish	-81,695.47
EFT30154	13/12/2016	INCREDIBLE BULK	Verge Collection - Bulk Rubbish Collection Areas 1 - 6	-63,250.00
EFT30155	13/12/2016	JEFF GREEN TREE LOPPING	Various Sites - Street Tree Pruning & Removal	-880.00
EFT30156	13/12/2016	KOYA ABORIGINAL CORPORATION	Kidsport Voucher	-200.00
EFT30157	13/12/2016	KRISTY LEANNE ARAVIDIS	Contractor - Placing Street Signage Up & Removal	-1,362.50
EFT30158	13/12/2016	LGIS LIABILITY	Insurance Excess Claim	-500.00
EFT30159	13/12/2016	LJR MAINTENANCE SERVICES	Various Building Sites - Maintenance & Repairs	-4,488.49
EFT30160	13/12/2016	LUCY BROMELL	Old Perth Road Markets - Stallholder Coordinator	-1,040.00
EFT30161	13/12/2016	MCDOWALL AFFLECK PTY LTD	Pensioner Guard House - Structural Engineering Services	-8,580.00
EFT30162	13/12/2016	MCL COMMERCIAL SERVICES	Various Sites - Mowing - October 2016	-6,140.00
EFT30163	13/12/2016	MOORE STEPHENS	Staff Training - 2 Day Nuts & Bolts Workshop	-1,564.20
EFT30164	13/12/2016	MT LAWLEY MILK	Office Milk Supplies - 35, 46 & 48 Old Perth Road	-312.00
EFT30165	13/12/2016	NATURE CALLS PORTABLE TOILETS	Sundown Showdown - Portable Toilets	-1,138.50
EFT30166	13/12/2016	NEED FOR FEED	Seniors - Training Sessions - Consumables	-296.00
EFT30167	13/12/2016	NEENZ CLEANZ	Seniors - In Home Care - Client Cleaning	-37.50
EFT30168	13/12/2016	NORTH BASSENDEAN LITTLE ATHLETICS CLUB	Kidsport Voucher	-200.00
EFT30169	13/12/2016	OUT OF THE BOX COMMUNITY EVENTS	Sundown Showdown - Entertainment Equipment	-2,734.60



1st December 2016  
to  
31st December 2016

Chq/EFT	Date	Name	Description	Amount
EFT30170	13/12/2016	PORTA PIZZA	Sundown Showdown - Staff Food Vouchers Reimbursement	-91.50
EFT30171	13/12/2016	PROGRAMMED PROPERTY SERVICES	Various Sites - Garden Bed Watering	-9,721.86
EFT30172	13/12/2016	SCM EARTHMOVING CONTRACTORS	Community Cinemas - Site Works & Set Up	-506.00
EFT30173	13/12/2016	SCORPION TRAINING SOLUTIONS	Staff Training - Ohs Representative Refresher Course	-1,100.00
EFT30174	13/12/2016	SIA ARCHITECTS	Pensioner Guard House - Heritage Architect	-9,806.50
EFT30175	13/12/2016		Cancelled	0.00
EFT30176	13/12/2016	SOILS AINT SOILS	Various Sites - Garden Soil Supplies	-370.00
EFT30177	13/12/2016	SUPERCARGE BATTERIES	Depot - Minor Consumable Tools	-70.00
EFT30178	13/12/2016	SUSSEX INDUSTRIES	Depot - Minor Supplies	-78.54
EFT30179	13/12/2016	T & C COURIER & TRANSPORT SERVICES	Courier Service - Document Delivery	-144.27
EFT30180	13/12/2016	W & M ELLISS	Depot - Minor Consumable Tools And Equipment	-94.51
EFT30181	13/12/2016	WATTS WESTERN RUBBER	Various Fleet Vehicle - Tyre Repairs & Replacements	-286.30
EFT30182	13/12/2016	WESTBOOKS	Library - Book Purchases	-9.74
EFT30183	13/12/2016	WESTLINE ELECTRICAL SERVICES	Hyde Ret Village - Emergency Call - Repairs Power Outage	-1,243.00
EFT30184	13/12/2016	WOODLANDS DISTRIBUTORS & AGENCIES PTY LTD	Reserves /Parks - Dog Poo Bags	-1,149.50
EFT30185	14/12/2016	AUSTRALIAN SERVICES UNION	Payroll Deductions	-184.45
EFT30186	14/12/2016	AUSTRALIAN TAX OFFICE (PAYG)	Payroll Deductions	-89,564.00
EFT30187	14/12/2016	HEALTH INSURANCE FUND (HIF)	Payroll Deductions	-134.50
EFT30188	14/12/2016	LGRCEU	Payroll Deductions	-61.50
EFT30189	14/12/2016	TOWN OF BASSENDEAN PAYROLL DEDUCTIONS	Payroll Deductions	-2,004.70
EFT30190	20/12/2016	BLAK YAK THEATRE	Hall & Key Bond Refund	-350.00
EFT30191	20/12/2016	BRUCHARD NOMINEES PTY LTD	Development Bond Refund	-14,890.00
EFT30192	20/12/2016	CAMBERCENTRIC PTY LTD	Security Bond Refund	-2,250.00
EFT30193	20/12/2016	GUILDFORD CARE FACILITY	Hall & Key Bond Refund	-550.00
EFT30194	20/12/2016	LEE MICHAEL AUSTIN	Security Bond Refund	-2,112.00
EFT30195	20/12/2016	MARK THOMAS	Hall & Key Bond Refund	-1,050.00
EFT30196	20/12/2016	NEIL LOBO	Hall & Key Bond Refund	-1,050.00
EFT30197	20/12/2016	TANYA & MATTHEW WATSON	Hall & Key Bond Refund	-1,550.00
EFT30198	20/12/2016	TERRY FULKER	Hall And Key Bond Refund	-1,050.00
EFT30199	20/12/2016	VAL HUMPHREY	Crossover Bond Refund	-2,112.00

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EFT30200	20/12/2016	CR G PULE	Meeting Fees - October To December 2016	-4,875.00
EFT30201	20/12/2016	CR JRH GANGELL	Meeting Fees - October To December 2016	-16,125.00
EFT30202	20/12/2016	CR M LEWIS	Meeting Fees - October To December 2016	-7,125.00
EFT30203	20/12/2016	CR P BRIDGES	Meeting Fees - October To December 2016	-4,875.00
EFT30204	20/12/2016	CR R MCLENNAN	Meeting Fees - October To December 2016	-4,875.00
EFT30205	20/12/2016	CR ROBERT BROWN	Meeting Fees - October To December 2016	-4,875.00
EFT30206	20/12/2016	BABIAN & MYRTLE D'SOUZA	Hyde Ret Village - Client - Solar Connection Refund	-67.27
EFT30207	20/12/2016	BARBARA SLADE	Hyde Ret Village - Client - Solar Connection Refund	-67.27
EFT30208	20/12/2016	BLAZENKA VUKINOVAC	Hyde Ret Village - Client - Solar Connection Refund	-67.27
EFT30209	20/12/2016	BRENDA T RODGERS	Hyde Ret Village - Client - Solar Connection Refund	-124.09
EFT30210	20/12/2016	BRENDAN ALLEN	Hyde Ret Village - Client - Solar Connection Refund	-67.27
EFT30211	20/12/2016	DOREEN FLORENCE FOOT	Hyde Ret Village - Client - Solar Connection Refund	-67.27
EFT30212	20/12/2016	DOROTHY WOOLLEY	Hyde Ret Village - Client - Solar Connection Refund	-67.27
EFT30213	20/12/2016	FRANK & BETTY MOREY	Hyde Ret Village - Client - Solar Connection Refund	-67.27
EFT30214	20/12/2016	INEZ JOAN LOUISE MINC	Hyde Ret Village - Client - Solar Connection Refund	-67.27
EFT30215	20/12/2016	JACQUELINE G SHEEN	Hyde Ret Village - Client - Solar Connection Refund	-67.27
EFT30216	20/12/2016	JENNY LAZZARONI	Hyde Ret Village - Client - Solar Connection Refund	-67.27
EFT30217	20/12/2016	JOHN HALL	Leisure Course Refund - Pilates - Cancelled	-10.00
EFT30218	20/12/2016	JOHN ROWLAND	Hyde Ret Village - Client - Solar Connection Refund	-67.27
EFT30219	20/12/2016	JOSEPH WILLIAM & LORRAINE COLTON	Hyde Ret Village - Client - Solar Connection Refund	-67.27
EFT30220	20/12/2016	JOY CLARKE	Hyde Ret Village - Client - Solar Connection Refund	-67.27
EFT30221	20/12/2016	KENNETH & MARGARET DODD	Hyde Ret Village - Client - Solar Connection Refund	-124.09
EFT30222	20/12/2016	LAURA DENNIS	Hyde Ret Village - Client - Solar Connection Refund	-67.27
EFT30223	20/12/2016	LEEANNE MOONEY	Hyde Ret Village - Client - Solar Connection Refund	-124.09
EFT30224	20/12/2016	LORETTA A LYNES	Leisure Course Refund - Pilates - Cancelled	-30.00
EFT30225	20/12/2016	LORRAINE PHILLIPS	Hyde Ret Village - Client - Solar Connection Refund	-67.27
EFT30226	20/12/2016	LUISA SANFILIPPO	Hyde Ret Village - Client - Solar Connection Refund	-67.27
EFT30227	20/12/2016	MISHA ELLIOTT	Leisure Course Refund - Pilates - Cancelled	-10.00
EFT30228	20/12/2016	OLYMPY V INGATE	Leisure Course Refund - Pilates - Cancelled	-10.00
EFT30229	20/12/2016	PATRICIA F STROEBEL	Hyde Ret Village - Client - Solar Connection Refund	-67.27
			Hyde Ret Village - Client - Solar Connection Refund	-67.27

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EFT30230	20/12/2016	ROBYN JEFFERSON	Hyde Ret Village - Client - Solar Connection Refund	-67.27
EFT30231	20/12/2016	ROSA MARIA ZONATO	Hyde Ret Village - Client - Solar Connection Refund	-67.27
EFT30232	20/12/2016	SHIRLEY JEFFRIES	Hyde Ret Village - Client - Solar Connection Refund	-67.27
EFT30233	20/12/2016	THOMAS KEITH & PHENG WEST DOWNEY	Hyde Ret Village - Client - Solar Connection Refund	-67.27
EFT30234	20/12/2016	TOM & SYLVIA EMBERSON	Hyde Ret Village - Client - Solar Connection Refund	-124.09
EFT30235	20/12/2016	VESNA BEBICH	Leisure Course Refund - Pilates - Cancelled	-20.00
EFT30236	20/12/2016	WILLIAM THOMAS	Hyde Ret Village - Client - Solar Connection Refund	-124.09
EFT30237	21/12/2016	ALSCO PERTH	Office Linen And Laundry Service	-80.65
EFT30238	21/12/2016	AMAZING BRICK PAVING	Various Sites - Footpath And Brick Paving Repairs	-2,062.50
EFT30239	21/12/2016	ANGEL FLOWERS	Various Events - Flower Arrangements	-230.00
EFT30240	21/12/2016	BASSENDAN BOWLING CLUB INC	Seniors - Clients Christmas Party	-2,698.20
EFT30241	21/12/2016	BASSENDAN CRICKET CLUB	Jubilee - Maintenance Of Turf Wicket Area	-17,415.00
EFT30242	21/12/2016	BELLA 103 1 PTY LTD	Children Services - Chistmas Party - Bouncy Castle Hire	-595.00
EFT30243	21/12/2016	C & M BARLOW	Rates Refund	-1,000.00
EFT30244	21/12/2016	CARBON FOOTIE PTY LTD	Ashfield Seniors - Solar Panels	-38,742.00
EFT30245	21/12/2016	CHRISTOPHER CHAPALLAZ	Council Crossover Contribution	-430.00
EFT30246	21/12/2016	CHRISTOPHER VAN HAEFTEN	Rates Refund	-211.28
EFT30247	21/12/2016	DANISH PATISSERIE	Volunteer - Mental Health Week Consumables	-32.33
EFT30248	21/12/2016	DAVID CLARKE	Bassendean Bowling Club - Paint New Door Frame	-200.00
EFT30249	21/12/2016	DIAL A NAPPY	Children Services - Laundry Supplies	-561.00
EFT30250	21/12/2016	DORMA AUSTRALIA PTY LTD	Customer Service Centre - Reset Door Due To Power Outage	-770.72
EFT30251	21/12/2016	EDEN HILL LITTLE ATHLETICS CLUB	Kidsport Voucher	-520.00
EFT30252	21/12/2016	FOOD TECHNOLOGY SERVICES PTY LTD	Food Safety Services - Contract - December 2016	-1,120.41
EFT30253	21/12/2016	GUILDFORD GARDEN MACHINERY	Seniors - Home Maintenance - Equipment Parts	-20.00
EFT30254	21/12/2016	HARDWARE MAGIC BASSENDEAN	Depot - Minor Plant Equip & Parts - November 2016	-214.70
EFT30255	21/12/2016	JODY DIMASCIA	Leisure Course Inructor - Mums And Bubs Yoga	-1,400.00
EFT30256	21/12/2016	JORDAN PHILIP ANDONOVSKI	Carols By Candlelight - Design Flyer	-240.00
EFT30257	21/12/2016	KALAMUNDA SWEEPING	Various Sites - Street Sweeping Services	-7,657.36
EFT30258	21/12/2016	LIONS CANCER INSTITUTE	Childrens Christmas Day Out - Donation	-200.00
EFT30259	21/12/2016	MT LAWLEY MILK	Office Milk Supplies - 35, 46 & 48 Old Perth Road	-78.00



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EFT30260	21/12/2016	N & N J HAEUSLER	Library & Volunteer - Daily/Weekly Newspaper Subscriptions	-38.60
EFT30261	21/12/2016	NEED FOR FEED	Seniors - Adult Day Centre Clients - Consumables	-134.40
EFT30262	21/12/2016	OLYMPIC KINGSWAY SPORTS CLUB INC	Kidsport Voucher	-440.00
EFT30263	21/12/2016	RAIN BIRD AUSTRALIA PTY LTD	Ashfield Reserve - Central Control Sim Card	-1,650.00
EFT30264	21/12/2016	RED POPPY'S CAFE	Library - Volunteer Lunches	-350.00
EFT30265	21/12/2016	SD & VH FINDLAY	Various Sites - Painting Interior & Exterior	-1,816.00
EFT30266	21/12/2016	SEALANES (1985) PTY LTD	Children Services - Food Supplies	-428.83
EFT30267	21/12/2016	ADVANCE PRESS (2013) PTY LTD	Various Business Units - Printing	-4,730.00
EFT30268	21/12/2016	AXIS CONTRACTING	Various Sites - Crossover, Road And Footpath Maintenance	-12,200.10
EFT30269	21/12/2016	BAILEYS FERTILISER	Various Sites - Fertiliser Applications	-11,724.90
EFT30270	21/12/2016	BGC AUSTRALIA	Various Sites - Supply Concrete For Footpath Repairs	-476.30
EFT30271	21/12/2016	BIDVEST FOOD SERVICE	Seniors - Client Related Expenses - Groceries	-765.25
EFT30272	21/12/2016	BLUE FORCE PTY LTD	Seniors - Alarm Monitoring Services & Client Supplies	-71.50
EFT30273	21/12/2016	BOC LIMITED	Depot - Bottled Gas Supplies & Equipment	-44.62
EFT30274	21/12/2016	BOWDEN TREE CONSULTANCY	Various Sites - Tree Inspection - Arborist Reports	-396.00
EFT30275	21/12/2016	BUNNINGS GROUP LIMITED	Various Sites - Maintenance Supplies And Equipment	-1,607.73
EFT30276	21/12/2016	CABCHARGE AUSTRALIA LIMITED	Seniors - Transport For Clients	-1,477.26
EFT30277	21/12/2016	CASA SECURITY PTY LTD	Various Sites - Security Alarm Repairs And Monitoring	-1,064.25
EFT30278	21/12/2016	CENTRAL SIGNS	Update Of General Meeting Of Electors Signs	-176.00
EFT30279	21/12/2016	CLEANAWAY PTY LTD	Sundown Showdown - Rubbish Bins	-317.08
EFT30280	21/12/2016	COMESTIBLES	Various Council Functions - Catering	-665.25
EFT30281	21/12/2016	COMMUNITY CINEMAS	Cinemas - Contribution To Promote Season 2017	-3,000.00
EFT30282	21/12/2016	COMPLETE CORPORATE HEALTH - ASCOT	Various Business Units - Recruitment - Pre Employment Check	-844.25
EFT30283	21/12/2016		Cancelled	0.00
EFT30284	21/12/2016	COVS - COVS PARTS PTY LTD	Depot - Minor Fleet Vehicle Parts	-342.20
EFT30285	21/12/2016		Cancelled	0.00
EFT30286	21/12/2016	CYNTONE CONSULTING	Sundown Showdown - Event Logistics	-2,002.00
EFT30287	21/12/2016	DS WORKWEAR & SAFETY	Depot - Staff Uniforms	-535.21
EFT30288	21/12/2016	EASTERN METROPOLITAN REGIONAL COUNCIL	Various Domestic & Council Rubbish	-61,952.21
EFT30289	21/12/2016	ERGOLINK	Various Business Units - Office Chairs	-1,076.99

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EFT30290	21/12/2016	EXTERIA	Various Sites - Vasse Bench Seats Surface Mount	-1,454.20
EFT30291	21/12/2016	FUJI XEROX AUSTRALIA PTY LTD	Various Business Units - Photocopier Lease And Charges	-3,800.44
EFT30292	21/12/2016	GALLERIA MOTORS PTY LTD	Depot - Minor Fleet Vehicle Parts	-46.18
EFT30293	21/12/2016	GALVINS PLUMBING PLUS	Various Sites - Brass Spindles	-42.04
EFT30294	21/12/2016	GRAFFITI FORCE	Various Sites - Graffiti Removal	-2,455.75
EFT30295	21/12/2016	GRONBEK SECURITY	Various Sites - Restricted Keys & Coding	-67.18
EFT30296	21/12/2016	HANSON CONSTRUCTION MATERIALS PTY LTD	Depot - Semi Bricks Yellow Sand	-2,291.42
EFT30297	21/12/2016	COMPLETE CORPORATE HEALTH - ASCOT	Depot Staff - Workcover Audio Test	-74.25
EFT30298	21/12/2016	CORPORATE HEALTH PROFESSIONALS	Various Staff - Audiometric Testing	-1,658.80
EFT30299	21/12/2016	CURTAIN WORLD 2002 PTY LTD	Hyde Ret Village - Unit 18 - New Blinds	-683.00
EFT30300	21/12/2016	HEDGEHOGS CAFE	Visual Art Awards - Lunch For Judges And Curator	-32.00
EFT30301	21/12/2016	I E MARKETING	Preparation Of Statement For The Mayor	-250.00
EFT30302	21/12/2016	IBM GLOBAL FINANCING AUSTRALIA LIMITED	Lease - New Servers / Equipment	-2,673.31
EFT30303	21/12/2016	I LONKA FOODS	Seniors Adult Day Centre - Meat And Food Supplies	-577.53
EFT30304	21/12/2016	IMAGESOURCE DIGITAL SOLUTIONS	Various Business Units - Printing	-3,145.47
EFT30305	21/12/2016	INCREDIBLE BULK	Verge Collection - Bulk Rubbish Collection Areas 7 - 11	-63,250.00
EFT30306	21/12/2016	IT VISION	Synergy System - Create New Records Report	-550.00
EFT30307	21/12/2016	JOHN HUGHES GROUP	Depot - Fleet Vehicle - Parts	-68.46
EFT30308	21/12/2016		Cancelled	0.00
EFT30309	21/12/2016	KLEENIT PTY LTD	Various Sites - Graffiti Removal And High Pressure Clean	-33,250.53
EFT30310	21/12/2016	KONE ELEVATORS PTY LTD	Library - Elevator - Service Fee	-1,894.23
EFT30311	21/12/2016	LANDCARE WEED CONTROL	Various Sites - Steam Weeding	-4,567.20
EFT30312	21/12/2016	LANDGATE	Gross Rental Evaluation & Land Queries	-1,430.50
EFT30313	21/12/2016	LG ASSIST AUSTRALIA	Staff Training - Parks & Gardens Team Leader	-302.75
EFT30314	21/12/2016	LIFETIME EMT	Staff Training - First Aid Training	-150.00
EFT30315	21/12/2016	LO-GO APPOINTMENTS	Various Business Units - Labour Hire	-4,404.90
EFT30316	21/12/2016	LOCKDOC	Various Sites - Key & Lock Repairs	-701.80
EFT30317	21/12/2016		Cancelled	0.00
EFT30318	21/12/2016	MCDERMOTT GROUP	Various Sites - Plumbing Repairs	-4,089.57
EFT30319	21/12/2016	MCL COMMERCIAL SERVICES	Various Sites - Mowing - November 2016	-2,024.00

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EFT30320	21/12/2016	MINETUFF LIGHTING SOLUTIONS	Faulkner Way - Solar Bollards	-4,830.00
EFT30321	21/12/2016	OFFICEWORKS SUPERSTORES PTY LTD	Office Stationery And Supplies	-662.68
EFT30322	21/12/2016	PARAMOUNT ELECTRICAL SERVICES	Various Sites - Electrical Repairs & Maintenance	-2,768.70
EFT30323	21/12/2016	PIPELINE RETICULATION	Mary Crescent Reserve - Irrigation System Rewire & Conversion	-32,565.50
EFT30324	21/12/2016	PRIDE PLUMBING AND GAS PTY LTD	Ashfield Soccer Club - Repairs To The Fountain Bubbler	-511.50
EFT30325	21/12/2016	KD AIRE MECHANICAL SERVICES	Various Sites - Air Conditioning Repairs & Maintenance	-1,368.13
EFT30326	21/12/2016	MARKET CREATIONS	Web Page And Domain Name Set Up And Registration	-748.00
EFT30327	21/12/2016	RESOURCE RECOVERY SOLUTIONS	Council Depot - Disposal Of Asbestos / Rubbish	-426.25
EFT30328	21/12/2016	RICOH AUSTRALIA PTY LTD	Various Business Units - Photocopier Lease And Charges	-1,550.23
EFT30329	21/12/2016	RICOH FINANCE AUSTRALIA PTY LTD	Various Business Units - Photocopier Lease And Charges	-818.70
EFT30330	21/12/2016	RTRFM 92.1	Rtrfm - Sponsorship Package	-770.00
EFT30331	21/12/2016	RUBY 9 PTY LTD	Leisure Course Instructor - Thurs Morning Yoga	-1,050.00
EFT30332	21/12/2016	S-TECH HOLDINGS PTY LTD	Various Sites - Globes For Lighting	-807.58
EFT30333	21/12/2016	SIMS METAL MANAGEMENT	Depot Bin - Metal Recycling	-126.50
EFT30334	21/12/2016	SLINGERS NETBALL	Kidsport Voucher	-200.00
EFT30335	21/12/2016	SPIDERWEB SOLUTIONS PTY LTD	Various Business Units - Website Maintenance	-4,730.00
EFT30336	21/12/2016	SPORTROPHY	Human Resources - End Of Year Service Awards	-915.00
EFT30337	21/12/2016	STARLET NAPERY	Depot - Uniforms & Safety Gear	-176.00
EFT30338	21/12/2016	STARMITES GYM SPORTS	Kidsport Voucher	-200.00
EFT30339	21/12/2016	STIHL SHOP MIDLAND	Seniors - Home Maintenance - Plant Parts	-445.75
EFT30340	21/12/2016	STIHL SHOP MORLEY	Depot - Minor Plant Parts	-675.66
EFT30341	21/12/2016	STYLUS DESIGN	Various Business Units - Design & Print Requirements	-356.95
EFT30342	21/12/2016	SUSSEX INDUSTRIES	Depot - Minor Consumable Supplies	-71.72
EFT30343	21/12/2016	THE POSTER GIRLS	Sundown Showdown - Distribution Event Flyers	-1,788.60
EFT30344	21/12/2016	TOTAL EDEN PTY LTD	Various Sites - Reticulation Supplies	-3,954.54
EFT30345	21/12/2016	TOTAL TOOLS MIDLAND	Various Sites - Maintenance Supplies	-213.80
EFT30346	21/12/2016	TOTALLY WORKWEAR MIDLAND	Depot - Uniforms & Safety Gear	-118.53
EFT30347	21/12/2016	TPG AGED CARE	Seniors - Home Care Services - Client Help	-171.27
EFT30348	21/12/2016	UNIVERSITY OF WESTERN AUSTRALIA	Corflute Street Signs - Seniors Week Promotional	-204.00
EFT30349	21/12/2016	WA TONER SUPPLIES	Depot - Office Toner Supplies	-259.24





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DD14741.1	01/12/2016	ONHOLD MAGIC	Messages On Hold - November 2016	-138.80
DD14743.1	01/12/2016	CMS ASSET SOLUTIONS	Folding Machine - December 2016	-260.02
DD13781.2	03/12/2016	COMMONWEALTH CREDIT CARDS	Credit Card - November 2016	-20,314.31
DD14783.1	13/12/2016	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	Payroll Deductions	-45,968.32
DD14783.2	13/12/2016	HOST PLUS	Payroll Deductions	-498.54
DD14783.3	13/12/2016	MANIC SUPERANNUATION SUPER FUND	Payroll Deductions	-642.05
DD14783.4	13/12/2016	IOOF SUPERANNUATION	Payroll Deductions	-418.64
DD14783.5	13/12/2016	VIC SUPER	Superannuation Contributions	-169.03
DD14783.6	13/12/2016	MLC MASTERKEY	Superannuation Contributions	-215.88
DD14783.7	13/12/2016	AUSCOAL SUPERANNUATION PTY LTD	Payroll Deductions	-303.81
DD14783.8	13/12/2016	SUPER DIRECTIONS FUND	Superannuation Contributions	-206.42
DD14783.9	13/12/2016	ANZ SMART CHOICE SUPER	Superannuation Contributions	-197.10
DD14783.10	13/12/2016	COMMONWEALTH ESSENTIAL SUPER	Payroll Deductions	-528.43
DD14783.11	13/12/2016	AMP SUPERLEADER	Superannuation Contributions	-357.37
DD14783.12	13/12/2016	WEALTH PERSONAL SUPERANNUATION AND PENSION FUND	Payroll Deductions	-528.06
DD14783.13	13/12/2016	REST SUPERANNUATION	Superannuation Contributions	-136.88
DD14783.14	13/12/2016	STATEWIDE SUPERANNUATION TRUST	Superannuation Contributions	-144.28
DD14783.15	13/12/2016	NGS SUPER	Superannuation Contributions	-272.02
DD14783.16	13/12/2016	COLONIAL FIRST STATE	Payroll Deductions	-586.57
DD14783.17	13/12/2016	HESTA SUPER FUND	Superannuation Contributions	-1,133.98
DD14783.18	13/12/2016	PLUMMER SUPERANNUATION FUND	Superannuation Contributions	-794.02
DD14783.19	13/12/2016	B & L SUPER FUND	Superannuation Contributions	-184.07
DD14783.20	13/12/2016	AUSTRALIAN/WESTSCHEME SUPER	Superannuation Contributions	-2,838.32
DD14783.21	13/12/2016	TWU SUPERANNUATION	Superannuation Contributions	-270.44
DD14794.1	15/12/2016	SG FLEET AUSTRALIA PTY LTD	Fleet Vehicles Leases - December 2016	-19,472.00
DD14821.1	27/12/2016	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	Payroll Deductions	-45,866.14
DD14821.2	27/12/2016	HOST PLUS	Payroll Deductions	-539.07
DD14821.3	27/12/2016	MANIC SUPERANNUATION SUPER FUND	Payroll Deductions	-642.05
DD14821.4	27/12/2016	IOOF SUPERANNUATION	Payroll Deductions	-376.56
DD14821.5	27/12/2016	VIC SUPER	Superannuation Contributions	-214.77

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DD14821.6	27/12/2016	MLC MASTERKEY	Superannuation Contributions	-215.88
DD14821.7	27/12/2016	AUSCOAL SUPERANNUATION PTY LTD	Payroll Deductions	-260.65
DD14821.8	27/12/2016	SUPER DIRECTIONS FUND	Superannuation Contributions	-206.42
DD14821.9	27/12/2016	ANZ SMART CHOICE SUPER	Superannuation Contributions	-256.35
DD14783.22	13/12/2016	ONEPATH SUPER	Superannuation Contributions	-408.70
DD14821.10	27/12/2016	COMMONWEALTH ESSENTIAL SUPER	Payroll Deductions	-528.43
DD14821.11	27/12/2016	AMP SUPERLEADER	Superannuation Contributions	-383.31
DD14821.12	27/12/2016	WEALTH PERSONAL SUPERANNUATION AND PENSION FUND	Payroll Deductions	-528.06
DD14821.13	27/12/2016	REST SUPERANNUATION	Superannuation Contributions	-136.88
DD14821.14	27/12/2016	SUNCORP EVERYDAY SUPER	Superannuation Contributions	-33.06
DD14821.15	27/12/2016	STATEWIDE SUPERANNUATION TRUST	Superannuation Contributions	-144.28
DD14821.16	27/12/2016	NGS SUPER	Superannuation Contributions	-272.02
DD14821.17	27/12/2016	COLONIAL FIRST STATE	Payroll Deductions	-606.13
DD14821.18	27/12/2016	HESTA SUPER FUND	Superannuation Contributions	-1,044.86
DD14821.19	27/12/2016	PLUMMER SUPERANNUATION FUND	Superannuation Contributions	-435.35
DD14821.20	27/12/2016	B & L SUPER FUND	Superannuation Contributions	-184.07
DD14821.21	27/12/2016	AUSTRALIAN/WESTSCHEME SUPER	Superannuation Contributions	-2,716.63
DD14821.22	27/12/2016	TWU SUPERANNUATION	Superannuation Contributions	-270.44
DD14821.23	27/12/2016	ONEPATH SUPER	Superannuation Contributions	-408.70
	31/12/2016	PAYROLL CREDITORS	TOTAL FOR MONTH DECEMBER 2016	-786,093.18
			<b>TOTAL MUNICIPAL &amp; TRUST EFT PAYMENTS</b>	<b>-2,746,157.19</b>
Chq/EFT	Date	Description		Amount
6120	12/12/2016	KEITH GILLINDER	Security Bond Refund	-2250.00
			<b>TOTAL TRUST CHEQUE PAYMENTS</b>	<b>-2,250.00</b>



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85649	05/12/2016	JADE DAVIES	Scholarship Award 2016	-500.00
85650	05/12/2016	NICHOLAS CLARKE	Scholarship Award 2016	-500.00
85651	05/12/2016	TENNYSONN BOURKE	Scholarship Award 2016	-500.00
85652	05/12/2016	THOMAS BROWN	Scholarship Award 2016	-500.00
85653	12/12/2016	CORINNE & JOHN RALPH	Leisure Course Refund - Pilates - Cancelled	-20.00
85654	12/12/2016	JACK CAWTE	Ryde Program - Volunteer Driving Assessment	-65.00
85655	12/12/2016	SYNERGY	Various Sites Synergy Account - Electricity Supply Charges	-4,700.85
85656	12/12/2016	TELSTRA	Telstra Telephone & Mobile Account - November 2016	-6,228.46
85657	12/12/2016	TIANNA STEWART	Scholarship Award 2016	-500.00
85658	12/12/2016	TOWN OF BASSENDEAN-PETTY CASH	Various Business Units - Petty Cash	-1,461.10
85659	12/12/2016	WATER CORPORATION	Various Sites - Water Rates & Usage Charges	-5,629.86
85660	20/12/2016	MATTHEW SINGER	Leisure Course Refund - Injured Unable To Attend	-120.00
85661	20/12/2016	TOWN OF BASSENDEAN-PETTY CASH	Various Business Units - Petty Cash	-491.80
<b>TOTAL MUNICIPAL CHEQUES</b>				<b>-21,217.07</b>

<b>TOTAL PAYMENTS FOR DECEMBER 2016</b>	<b>-2,769,624.26</b>
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# **ATTACHMENT NO. 16**



# **FINANCIAL STATEMENTS**

**FOR THE PERIOD ENDED**

**31 DECEMBER 2016**

# **Town of Bassendean**

## **MONTHLY FINANCIAL REPORT**

**For the Period Ended 31 December 2016**

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**Town of Bassendean**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(Nature or Type)**  
**For the Period Ended 31 December 2016**

		Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. % (b)- (a)/(b)
<b>Operating Revenues</b>		\$	\$	\$	%
Operating Grants		2,656,055	1,575,231	1,503,859	(4.53%)
Profit on Asset Disposal		-	-	-	
Fees and Charges		5,727,153	4,148,890	4,070,643	(1.89%)
Interest Earnings		448,374	222,566	268,724	20.74%
Other Revenue		398,109	213,588	305,032	42.81%
<b>Total (Excluding Rates)</b>		<b>9,229,691</b>	<b>6,160,275</b>	<b>6,148,259</b>	<b>(0.20%)</b>
<b>Operating Expense</b>					
Employee Costs		(10,990,406)	(5,475,521)	(5,522,760)	(0.86%)
Materials and Contracts		(7,797,045)	(4,054,386)	(3,100,469)	23.53%
Utilities Charges		(717,385)	(358,340)	(298,391)	16.73%
Depreciation (Non-Current Assets)		(3,467,084)	(1,733,329)	(1,670,987)	3.60%
Interest Expenses		(66,523)	(34,096)	(27,704)	18.75%
Insurance Expenses		(481,735)	(389,036)	(497,061)	(27.77%)
Loss on Asset Disposal		(186,374)	(186,374)	-	
Other Expenditure		(1,258,648)	(657,797)	(413,911)	37.08%
<b>Total</b>		<b>(24,965,199)</b>	<b>(12,888,878)</b>	<b>(11,531,282)</b>	<b>10.53%</b>
<b>Funding Balance Adjustment</b>					
Add Back Depreciation		3,467,084	1,733,329	1,670,987	(3.73%)
Adjust (Profit)/Loss on Asset Disposal		186,374	186,374	-	(100.00%)
Adjust Employee Benefits Provision		16,249	-	9,015	(100.00%)
<b>Net Operating (Ex. Rates)</b>		<b>(12,065,801)</b>	<b>(4,808,901)</b>	<b>(3,703,022)</b>	
<b>Capital Revenues</b>					
Non Operating Grants		2,143,353	842,956	344,418	144.7%
Proceeds On Sale Of Assets		678,000	678,000	-	100.0%
Self-Supporting Loan Principal		18,511	9,102	9,102	0.0%
Transfer from Reserves	7	701,519	-	107,877	100.0%
<b>Total</b>		<b>3,541,383</b>	<b>1,530,058</b>	<b>461,397</b>	
<b>Capital Expenses</b>					
Land and Buildings	8	(2,008,927)	(1,004,436)	(172,002)	82.88%
Plant and Equipment	8	(93,953)	(196,479)	(71,837)	63.44%
Infrastructure Assets - Roads	8	(1,179,700)	(589,830)	(25,289)	95.71%
Infrastructure Assets - Other	8	(1,578,500)	(794,208)	(275,540)	65.31%
Repayment of Debentures	4	(115,713)	(56,856)	(56,856)	0.00%
Transfer to Reserves	7	(803,208)	(41,780)	(41,780)	0.00%
<b>Total</b>		<b>(5,780,001)</b>	<b>(2,683,588)</b>	<b>(643,303)</b>	
<b>Net Capital</b>		<b>(2,238,618)</b>	<b>(1,153,530)</b>	<b>(181,906)</b>	
<b>Total Net Operating + Capital</b>		<b>(14,304,419)</b>	<b>(5,962,432)</b>	<b>(3,884,927)</b>	
Rate Revenue		12,660,638	12,600,638	12,578,195	(0.18%)
Opening Funding Surplus/Defecit		1,668,642	1,345,706	1,345,706	0.00%
<b>Closing Funding Surplus(Deficit)</b>	3	<b>24,860</b>	<b>7,983,912</b>	<b>10,038,973</b>	

**Town of Bassendean**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(Statutory Reporting Program)**  
**For the Period Ended 31 December 2016**

	Note	Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. % (b)-(a)/(b)	Var.
<b>Operating Revenues</b>						
Governance		\$ 14,400	\$ 7,200	\$ 28,681	298.34%	▲
General Purpose Funding		1,175,069	585,944	655,461	11.86%	▲
Law, Order and Public Safety		139,050	123,452	110,347	(10.62%)	▼
Health		2,476,475	2,476,475	2,499,741	0.94%	
Education and Welfare		4,639,537	2,549,796	2,498,870	(2.00%)	
Community Amenities		231,000	117,024	53,698	(54.11%)	▼
Recreation and Culture		1,643,860	671,834	179,910	(73.22%)	▼
Transport		870,353	377,356	344,884	(8.81%)	
Economic Services		110,900	56,950	46,939	(17.58%)	▼
Other Property and Services		72,400	37,200	74,229	99.54%	▲
<b>Total (Excluding Rates)</b>		<b>11,373,044</b>	<b>7,003,231</b>	<b>6,492,760</b>	<b>(7.29%)</b>	
<b>Operating Expense</b>						
Governance		(866,030)	(476,599)	(470,754)	1.23%	
General Purpose Funding		(745,317)	(348,006)	(388,465)	(11.63%)	▲
Law, Order and Public Safety		(684,264)	(369,653)	(345,271)	6.60%	
Health		(3,223,979)	(1,611,350)	(1,394,631)	13.45%	▼
Education and Welfare		(5,128,678)	(2,625,587)	(2,606,748)	0.72%	
Community Amenities		(1,831,625)	(1,132,497)	(589,051)	47.99%	▼
Recreation and Culture		(6,796,078)	(3,458,286)	(3,030,051)	12.38%	▼
Transport		(5,081,620)	(2,519,793)	(2,453,291)	2.64%	
Economic Services		(515,132)	(267,648)	(219,557)	17.97%	▼
Other Property and Services		(92,477)	(79,459)	(33,548)	57.78%	▼
<b>Total</b>		<b>(24,965,198)</b>	<b>(12,888,878)</b>	<b>(11,531,366)</b>	<b>10.53%</b>	
<b>Funding Balance Adjustment</b>						
Add back Depreciation		3,467,084	1,733,329	1,670,987	3.60%	
Profit/Loss on Assets Disposal		186,374	186,374	-	100.00%	
Movement in Employee Benefits		16,249	-	9,015		▲
<b>Net Operating (Ex. Rates)</b>		<b>(9,922,448)</b>	<b>(3,965,945)</b>	<b>(3,358,604)</b>		
<b>Capital Revenues</b>						
Proceeds from Disposal of Assets		678,000	678,000	-	(100.00%)	▼
Self-Supporting Loan Principal		18,511	9,102	9,102	0.00%	
Transfer from Reserves	7	701,519	-	107,877		▲
<b>Total</b>		<b>1,398,030</b>	<b>687,102</b>	<b>116,979</b>		
<b>Capital Expenses</b>						
Land and Buildings	8	(2,008,927)	(1,004,436)	(172,002)	82.88%	▼
Plant and Equipment	8	(93,953)	(196,479)	(71,837)	63.44%	▼
Infrastructure Assets - Roads	8	(1,179,700)	(589,830)	(25,289)	95.71%	▼
Infrastructure Assets - Drainage	8	(300,000)	(150,000)	-	100.00%	▼
Infrastructure Assets - Footpaths	8	(383,500)	(191,730)	(218,138)		
Infrastructure Assets - Parks	8	(895,000)	(452,478)	(57,402)	87.31%	▼
Repayment of Debentures		(115,713)	(56,856)	(56,856)	0.00%	
Transfer to Reserves	7	(803,208)	(41,780)	(41,780)	0.00%	
<b>Total</b>		<b>(5,780,001)</b>	<b>(2,683,588)</b>	<b>(643,303)</b>		
<b>Net Capital</b>		<b>(4,381,971)</b>	<b>(1,996,486)</b>	<b>(526,324)</b>		
<b>Total Net Operating + Capital</b>		<b>(14,304,419)</b>	<b>(5,962,432)</b>	<b>(3,884,928)</b>		
Rate Revenue		12,660,638	12,600,638	12,578,195	(0.18%)	
Opening Funding Surplus(Deficit)		1,668,642	1,345,706	1,345,706	0.00%	
<b>Closing Funding Surplus(Deficit)</b>	3	<b>24,860</b>	<b>7,983,912</b>	<b>10,038,973</b>		

**Town of Bassendean**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(Corporate Business Plan)**  
**For the Period Ended 31 December 2016**

<b>Arts Heritage &amp; Culture</b>	<b>\$ 2,738,362</b>	<b>\$ 2,739,136</b>	<b>\$ 831,410</b>
Capital Expenditure	\$ 980,000	\$ 980,000	\$ -
Operating Expenditure	\$ 2,936,462	\$ 2,937,236	\$ 1,288,397
Operating Income	-\$ 1,178,100	-\$ 1,178,100	-\$ 456,987
<b>Economic Wellbeing</b>	<b>\$ 275,570</b>	<b>\$ 275,570</b>	<b>\$ 67,204</b>
Operating Expenditure	\$ 383,506	\$ 383,506	\$ 154,697
Operating Income	-\$ 107,936	-\$ 107,936	-\$ 87,492
<b>Environmental Sustainability</b>	<b>\$ 4,245,084</b>	<b>\$ 4,232,725</b>	<b>\$ 346,335</b>
Capital Expenditure	\$ 425,420	\$ 425,420	\$ 21,291
Operating Expenditure	\$ 6,891,439	\$ 6,879,080	\$ 2,854,427
Operating Income	-\$ 3,071,775	-\$ 3,071,775	-\$ 2,529,383
<b>Health And Social Wellbeing</b>	<b>\$ 3,658,933</b>	<b>\$ 3,768,158</b>	<b>\$ 1,385,684</b>
Capital Expenditure	\$ 1,817,460	\$ 1,974,612	\$ 266,161
Operating Expenditure	\$ 6,517,820	\$ 6,493,819	\$ 3,435,869
Operating Income	-\$ 4,676,347	-\$ 4,700,273	-\$ 2,316,346
<b>Leadership And Governance</b>	<b>-\$ 12,236,650</b>	<b>-\$ 12,234,291</b>	<b>-\$ 12,430,130</b>
Capital Expenditure	\$ 50,000	\$ 52,359	\$ 2,359
Operating Expenditure	\$ 1,510,721	\$ 1,510,721	\$ 803,866
Operating Income	-\$ 13,797,371	-\$ 13,797,371	-\$ 13,236,355
<b>Town Planning &amp; Built Enviro</b>	<b>\$ 7,111,298</b>	<b>\$ 7,111,298</b>	<b>\$ 2,804,575</b>
Capital Expenditure	\$ 1,588,200	\$ 1,588,200	\$ 254,856
Operating Expenditure	\$ 6,725,251	\$ 6,725,251	\$ 2,994,110
Operating Income	-\$ 1,202,153	-\$ 1,202,153	-\$ 444,392
<b>Grand Total</b>	<b>\$ 5,792,597</b>	<b>\$ 5,892,597</b>	<b>-\$ 6,994,922</b>
Less Depreciation	-\$ 3,467,084	-\$ 3,467,084	-\$ 1,670,987
Plus Opening Surplus	-\$ 1,668,642	-\$ 1,668,642	-\$ 1,345,706
Transfer from/to Reserves	\$ 101,689	\$ 1,689	-\$ 66,098
Proceeds from Disposal of Asse	-\$ 678,000	-\$ 678,000	\$ -
Employee Accruals	-\$ 16,249	-\$ 16,249	-\$ 9,015
P& L on sale of assets	-\$ 186,374	-\$ 186,374	\$ -
Loan Principal Repayments	\$ 115,713	\$ 115,713	\$ 56,856
Self Supporting Loan	-\$ 18,511	-\$ 18,511	-\$ 9,102
<b>TOTAL SUMMARY</b>	<b>-\$ 24,860</b>	<b>-\$ 24,860</b>	<b>-\$ 10,038,973</b>

**Town of Bassendean**  
**BALANCE SHEET**  
**For the Period Ended 31 December 2016**

	2016/2017	2015/2016
	\$	\$
<b>CURRENT ASSETS</b>		
Cash and Cash Equivalents	14,515,016	9,495,249
Trade and Other Receivables	4,294,922	831,790
Inventories	5,769	19,878
<b>TOTAL CURRENT ASSETS</b>	<u>18,815,708</u>	<u>10,346,917</u>
<b>NON-CURRENT ASSETS</b>		
Trade and Other Receivables	582,362	591,464
EMRC Investments	7,275,989	7,275,989
WALGA Government House	125,220	125,220
Property, Plant and Equipment	37,857,498	38,147,993
Infrastructure	99,715,967	100,551,791
<b>TOTAL NON-CURRENT ASSETS</b>	<u>145,557,036</u>	<u>146,692,457</u>
<b>TOTAL ASSETS</b>	<u>164,372,743</u>	<u>157,039,374</u>
<b>CURRENT LIABILITIES</b>		
Trade and Other Payables	3,320,281	3,469,370
Borrowings	58,855	115,711
Provisions	1,762,493	1,762,767
<b>TOTAL CURRENT LIABILITIES</b>	<u>5,141,629</u>	<u>5,347,848</u>
<b>NON-CURRENT LIABILITIES</b>		
Borrowings	935,374	935,374
Provisions	194,119	194,119
<b>TOTAL NON-CURRENT LIABILITIES</b>	<u>1,129,492</u>	<u>1,129,493</u>
<b>TOTAL LIABILITIES</b>	<u>6,271,121</u>	<u>6,477,341</u>
<b>NET ASSETS</b>	<u>158,101,624</u>	<u>150,562,035</u>
<b>EQUITY</b>		
Retained Surplus	39,494,363	31,888,675
Reserves - Cash Backed	4,606,921	4,673,019
Reserves - Asset Revaluation	114,000,341	114,000,341
<b>TOTAL EQUITY</b>	<u>158,101,625</u>	<u>150,562,035</u>

This statement is to be read in conjunction with the accompanying notes.



**TOWN OF BASSENDEAN**  
**STATEMENT OF CHANGES IN EQUITY**  
**For the Period Ended 31 December 2016**

	2016/2017 \$	2015/2016 \$
<b>RETAINED SURPLUS</b>		
Balance as at 1 July	31,888,675	33,414,087
Net Result	7,539,590	\$748,319
Transfer to Revaluation Surplus	-	(1,649,724)
Transfer from/(to) Reserves	<u>107,877</u>	<u>(624,003)</u>
Balance as at period end	<u>39,494,363</u>	<u>31,888,675</u>
 <b>RESERVES - CASH BACKED</b>		
Balance as at 1 July	4,673,019	4,049,015
Interest on Reserves	41,780	-
Transfer(from)/to Reserves	<u>(107,877)</u>	<u>624,003</u>
Balance as at period end	<u>4,606,921</u>	<u>4,673,019</u>
 <b>RESERVES - ASSET REVALUATION</b>		
Balance as at 1 July 2015	114,000,341	112,276,794
Changes on Revaluation of Assets	-	73,823
Transfer from Revaluation Surplus	<u>-</u>	<u>1,649,724</u>
Balance as at period end	<u>114,000,341</u>	<u>114,000,341</u>
<b>TOTAL EQUITY</b>	<u><u>158,101,625</u></u>	<u><u>150,562,035</u></u>

This statement is to be read in conjunction with the accompanying notes.

**TOWN OF BASSENDEAN**  
**STATEMENT OF CASH FLOWS**  
For the Period Ended 31 December 2016

	NOTE	2016/17 Actual \$	2016/17 Budget \$	2015/2016 \$ Actual
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>				
<b>Receipts:</b>				
Rates		9,430,716	12,710,638	11,945,900
Operating grants, subsidies and contributions		1,503,859	2,480,201	2,769,211
Fees and charges		3,687,217	5,727,153	5,734,184
Service charges		-	-	588,273
Interest earnings		271,595	448,374	511,192
Goods and services tax		490,968	-	1,091,254
Other revenue		305,032	398,109	644,681
		<u>15,689,387</u>	<u>21,764,475</u>	<u>23,284,695</u>
<b>Payments:</b>				
Employee costs		(5,595,008)	(10,990,406)	(10,332,589)
Materials and contracts		(3,100,469)	(7,803,045)	(6,484,894)
Utility charges		(298,391)	(717,385)	(669,249)
Interest expenses		(34,252)	(66,523)	(85,475)
Insurance expenses		(497,061)	(481,735)	(491,273)
Goods and services tax		(457,222)	-	(1,048,693)
Other expenditure		(413,911)	(1,258,648)	(997,469)
		<u>(10,396,314)</u>	<u>(21,317,742)</u>	<u>(20,109,642)</u>
<b>Net cash provided by (used in) operating activities</b>	14(b)	<u>5,293,074</u>	<u>446,733</u>	<u>3,175,054</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>				
<b>Receipts:</b>				
Non-operating grants, subsidies and contributions		344,418	2,143,353	934,689
Proceeds from sale of assets		-	678,000	31,236
<b>Payments:</b>				
Payments for purchase of property, plant & equipment		(243,839)	(2,102,880)	(538,900)
Payments for construction of infrastructure		(300,829)	(2,758,220)	(2,348,834)
<b>Net cash provided by (used in) investment activities</b>		<u>(200,249)</u>	<u>(2,039,747)</u>	<u>(1,921,809)</u>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>				
<b>Receipts:</b>				
Proceeds from self supporting loans		9,102	18,511	17,323
Deferred Income Sports Club		-	-	8,000
Transfer from Trust		(25,304)	5,322	194,765
<b>Payments:</b>				
Repayment of debentures		(56,856)	(115,713)	(587,574)
<b>Net cash provided by (used in) financing activities</b>		<u>(73,058)</u>	<u>(91,880)</u>	<u>(367,486)</u>
<b>Net increase (decrease) in cash held</b>		5,019,766	(1,684,874)	885,758
Cash and cash equivalents at beginning of year		9,495,249	9,055,985	8,609,493
<b>Cash and cash equivalents at the end of the year</b>	14(a)	<u><u>14,515,016</u></u>	<u><u>7,371,111</u></u>	<u><u>9,495,249</u></u>

This statement is to be read in conjunction with the accompanying notes.

**TOWN OF BASSENDEAN**  
**NOTES TO AND FORMING PART OF THE CASHFLOW**  
**Receipts:**

**NOTES TO THE CASH FLOW STATEMENT**

**(a) Reconciliation of Cash**

For the purposes of the cash flow statement, cash includes cash on hand and cash equivalents, net of outstanding bank overdrafts. Cash at the end of the reporting period is reconciled to the related items in the balance sheet as follows:

	2016/17 Actual \$	2016/17 Budget \$	2015/2016 \$ Actual
Cash and Cash Equivalents	<u>14,515,016</u>	<u>7,371,111</u>	<u>9,495,249</u>

**(b) Reconciliation of Net Cash Provided By Operating Activities to Net Result**

Net Result	7,539,589	(931,518)	748,319
Depreciation	1,670,987	3,467,084	3,332,383
Increase in Non Operating Income	-	-	-
(Profit)/Loss on Sale of Asset	-	186,374	36,561
Impairment (Loss)/Reversal	-	-	102,316
(Increase)/Decrease in Receivables	(3,542,144)	(125,854)	355,040
(Increase)/Decrease in Inventories	14,109	(6,000)	1,007
Increase in Investment in Joint Venture	-	-	(405,057)
Increase/(Decrease) in Payables & Accruals	(45,050)	-	(217,392)
Increase/(Decrease) in Employee Provisions	-	-	156,563
Grants/Contributions for the Development of Assets	(344,418)	(2,143,353)	(934,689)
Writeup in Fair Value of Infrastructure	-	-	-
<b>Net Cash from Operating Activities</b>	<u>5,293,074</u>	<u>446,733</u>	<u>3,175,054</u>

**TOWN OF BASSENDEAN  
RATING INFORMATION  
For the Period Ended 31 December 2016**

**Note 2. RATING INFORMATION**

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2016/17 Actual		2016/17 Actual		2016/17 Actual		2016/17 YTD Budget \$
				Rate Revenue \$	Interim Rates \$	Back Rates \$	Total Revenue \$			
<b>Differential General Rate</b>	6.551	5,436	164,778,512	10,794,641	75,785		10,794,641	10,794,640		
GRV Properties							75,785	150,000		
Interim Rates							1,772	10,000		
Back Rates							1,772			
<b>Sub-Totals</b>		5,436	164,778,512	10,794,641	75,785	1,772	10,872,197	10,954,640		
<b>Minimum Rates</b>										
GRV Properties	1057.00	1,614	22,977,915	1,705,998			1,705,998	1,705,998		
<b>Sub-Totals</b>		1,614	22,977,915	1,705,998			1,705,998	1,705,998		
<b>Discounts Totals</b>							12,578,195	12,660,638		
							12,578,195	12,660,638		

All land except exempt land in the Town of Bassendean is rated according to its Gross Rental Value (GRV). The general rates detailed above for the 2016/17 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year. The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

The Rates for 2016/17 were issued on the 22 July 2016. The due date for the payment of rates is August 26 2016, unless the option to pay by instalments is taken. Rates instalments are subject to an instalment fee of \$36 and 5.5% interest. Instalment dates for 2016/17 are:  
 1st: 26 August 2016  
 2nd: 26 October 2016  
 3rd: 4 January 2017  
 4th: 7 March 2017



**Town of Bassendean**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 December 2016**

**Note 3: NET CURRENT FUNDING POSITION**

Note	Positive=Surplus (Negative=Deficit)			2015-16 Actual
	2016-17		Same Period Last Year	
	This Period	Last Period		
	\$	\$	\$	
<b>Current Assets</b>				
Cash Unrestricted	7,869,930	8,895,650	8,284,336	2,758,762
Cash Restricted	6,645,086	6,683,946	6,054,343	6,736,487
Rates - Current	4,104,957	4,929,711	3,503,508	530,936
Sundry Debtors	119,322	147,590	302,067	196,463
GST Receivable	52,133	51,539	122,868	85,880
Inventories	5,769	12,256	25,168	19,878
	<b>18,797,197</b>	<b>20,720,692</b>	<b>18,292,289</b>	<b>10,328,406</b>
<b>Less: Current Liabilities</b>				
Sundry Creditors	(1,162,333)	(1,796,767)	(1,774,302)	(1,067,201)
Accrued Interest on Debentures	-	-	-	(6,548)
Accrued Salaries and Wages	-	-	-	(71,974)
Income Received in Advance	(25,932)	(25,932)	(16,050)	(41,768)
Rates in Advance	(93,852)	(78,771)	(67,174)	(218,413)
Hyde Retirement Village Bonds	(254,100)	(254,100)	(286,850)	(224,350)
Bonds & Other Deposits	(1,784,065)	(1,822,925)	(1,671,152)	(1,762,767)
Provisions	(1,762,493)	(1,762,767)	(1,597,630)	(1,839,118)
	<b>(5,082,774)</b>	<b>(5,741,261)</b>	<b>(5,413,158)</b>	<b>(5,232,139)</b>
Less: Cash backed Reserves	(4,606,921)	(4,606,921)	(4,096,340)	(4,673,019)
LSL	931,473	931,473	785,059	922,458
<b>Net Current Funding Position</b>	<b>10,038,973</b>	<b>11,303,980</b>	<b>9,567,850</b>	<b>1,345,706</b>

Town of Bassendean  
**INFORMATION ON BORROWINGS**  
**For the Period Ended 31 December 2016**

**Note 4. INFORMATION ON BORROWINGS**

(a) Debenture Repayments

Particulars	Principal 1-Jul-16	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			2016/17 Budget \$	2016/17 Actual \$	2016/17 Budget \$	2016/17 Actual \$	2016/17 Budget \$	2016/17 Actual \$
Loan 156 Civic Centre Redevelopment	169,738		40,414	19,803	129,324	149,935	12,340	6,569
Loan 157 Ashfield Soccer Club-SSL	23,193		4,035	1,983	19,158	21,210	1,454	761
Loan 160A Civic Centre Redevelopment	426,622		42,239	20,783	384,383	405,839	25,930	13,297
Loan 160B Civic Centre Redevelopment	167,558		14,550	7,168	153,009	160,390	9,600	4,907
Loan 161 Purchase of 35 Old Perth Rd	-		-	-	-	-	-	-
Loan 162- TADWA SSL	263,973		14,476	7,118	249,498	256,855	17,198	8,718
Loan 163 - Underground Power	-		-	-	-	-	-	-
	1,051,084		115,713	56,856	935,372	994,228	66,522	34,252

All debenture repayments are to be financed by general purpose revenue.

(b) New Debentures - 2016/17

Council has no new debentures during 2016/17.

(c) Unspent Debentures

Council has no unspent debentures during 2016/17.

(d) Overdraft

Council has an overdraft facility of \$100,000 with the Commonwealth Bank  
It is anticipated that this facility will not be required in the 2016/17 Financial Period.

Town of Bassendean  
 Monthly Investment Report  
 For the Period Ended 31 December 2016

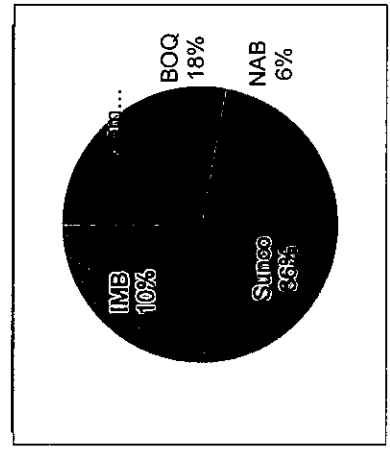
Note 5 : CASH INVESTMENTS

Deposit Ref	Deposit Date	Maturity Date	S & P Rating	Institution	Term (Days)	Rate of Interest	Amount Invested (Days)				Expected Interest	
							Up to 30	30-60	60-90	90-120+		
<b>Municipal</b>												
4185553	31/1/2016	10/01/2017	A1	Suncorp	68	2.50%		1,200,000		1,200,000	5,589	
426010	1/1/2016	7/02/2017	A1+	Bank of Queensland	98	2.45%			2,000,000	2,000,000	13,156	
4185170	22/12/2016	22/02/2017	A1	Suncorp	62	2.30%		1,800,000		1,800,000	7,032	
45804	30/11/2016	25/01/2017	A1+	IMB	56	2.27%		1,500,000		1,500,000	5,224	
190248	14/12/2016	22/02/2017	A1+	Commonwealth Bank	70	2.31%		1,000,000		1,000,000	4,430	
								<b>1,500,000</b>	<b>4,000,000</b>	<b>2,000,000</b>	<b>35,432</b>	
<b>Reserve</b>												
425874	31/10/2016	28/04/2017	A2	Bank of Queensland	179	2.75%			931,472	931,472	12,562	
418138	30/09/2016	30/03/2017	A1	Suncorp	181	2.70%			2,137,960	2,137,960	28,625	
164115	30/11/2016	30/05/2017	A1+	Commonwealth Bank	181	2.52%			1,537,488	1,537,488	19,213	
									<b>4,606,920</b>	<b>4,606,920</b>	<b>60,400</b>	
<b>Trust</b>												
089-062126-4	24/10/2016	24/02/2017	A1+	Bankwest	123	2.50%			11,351	11,351	96	
94-401-6261	28/09/2016	6/01/2017	A1+	NAB	100	2.65%			853,941	853,941	6,200	
389851	31/10/2016	28/02/2017	A2	Bank of Queensland	120	2.55%			500,000	500,000	4,192	
4185199	30/11/2016	29/05/2017	A1	Suncorp	180	2.81%			1,500,000	1,500,000	20,786	
									<b>2,865,292</b>	<b>2,865,292</b>	<b>6,295</b>	
<b>Total</b>								<b>1,500,000</b>	<b>4,000,000</b>	<b>9,472,212</b>	<b>14,972,212</b>	<b>102,128</b>

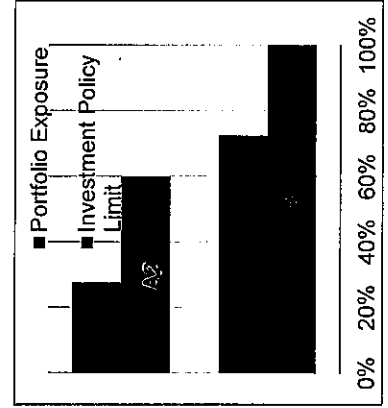
ENVIRONMENTAL COMMITMENT

Depositing Institution	Value Invested
Fossil Fuel Lending ADI	
Commonwealth	\$4,537,488
NAB	\$853,941
Bankwest	\$11,351
<b>Total</b>	<b>\$5,402,780</b>
Non Fossil Fuel Lending ADI	
B of Queensland	\$2,631,472
IMB	\$1,500,000
Suncorp	\$5,437,960
<b>Total</b>	<b>\$9,569,432</b>
<b>Total Funds</b>	<b>\$14,972,212</b>

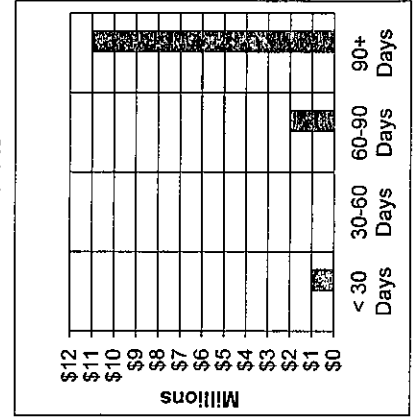
INDIVIDUAL INSTITUTION EXPOSURE



TOTAL CREDIT EXPOSURE



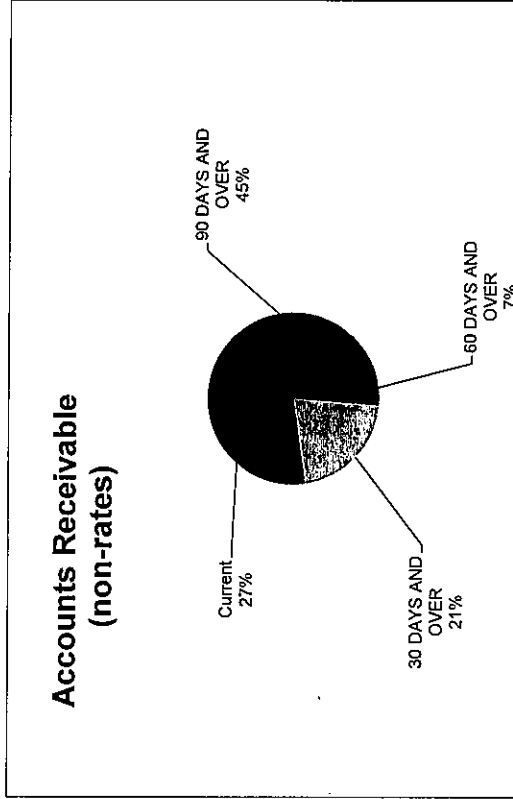
TERM TO MATURITIES



**Town of Bassendean  
RECEIVABLES (DEBTORS ANALYSIS)  
For the Period Ended 31 December 2016**

**Note 6: Receivables**

	90 DAYS AND OVER	60 DAYS AND OVER	30 DAYS AND OVER	Current	Total
December 2016/17	\$53,006	\$5,086	\$11,047	\$18,548	\$87,688
November 2016/17	\$49,697	\$7,491	\$23,953	\$30,374	\$111,515
December 2015/16	\$44,368	\$7,139	\$10,726	\$19,736	\$81,968







**Town of Bassendean  
Capital Works Program  
For the Period Ended 31 December 2016**

**NOTE 8: CAPITAL WORKS**

<b>Summary of Capital Acquisitions</b>						
	Original Budget	Budget Amendments	Current Amended Budget	YTD Budget	Expenditure Actual	TOTAL ACTUAL
<b>Property, Plant &amp; Equipment</b>						
Land and Buildings	2,008,927	-	2,008,927	1,004,436	172,002	261,181
Plant & Equipment	22,000	-	22,000	10,998	-	-
Furniture & Equipment	71,953	149,511	221,464	185,481	71,837	81,913
<b>Infrastructure</b>						
Roadworks	1,179,700	-	1,179,700	589,830	25,289	32,111
Drainage	300,000	-	300,000	150,000	-	-
Footpaths	383,500	-	383,500	191,730	218,138	218,138
Parks, Gardens & Reserves	895,000	10,000	905,000	452,478	57,402	78,662
<b>Totals</b>	<b>4,861,080</b>	<b>159,511</b>	<b>5,020,591</b>	<b>2,584,953</b>	<b>544,667</b>	<b>672,004</b>

<b>Land for Resale</b>						
	Original Budget	Budget Amendments	Current Amended Budget	YTD Budget	Expenditure Actual	TOTAL ACTUAL
Account						
AL1601	50,000	-	50,000	24,996	50,656	1,780
AL1602	81,420	-	81,420	40,710	3,621	22,946
AL1603	10,000	-	10,000	4,998	-	-
<b>Totals</b>	<b>141,420</b>	<b>-</b>	<b>141,420</b>	<b>70,704</b>	<b>54,277</b>	<b>24,726</b>

<b>Buildings</b>						
	Original Budget	Budget Amendments	Current Amended Budget	YTD Budget	Expenditure Actual	TOTAL ACTUAL
Account						
AB1601	670,000	-	670,000	334,998	-	3,769
AB1602	70,000	-	70,000	34,998	69,440	69,440
AB1603	15,000	-	15,000	7,500	11,429	12,029
AB1604	980,000	-	980,000	489,996	-	-
AB1605	25,000	-	25,000	12,498	-	24,993
AB1606	12,000	-	12,000	6,000	-	-
AB1607	20,000	-	20,000	9,996	-	17,672
AB1608	5,000	-	5,000	2,496	1,636	1,636
AB1610	7,000	-	7,000	3,498	5,680	5,680
AB1611	15,000	-	15,000	7,500	11,990	11,990
AB1612	30,000	-	30,000	15,000	17,550	17,550
AB1613	18,507	-	18,507	9,252	-	17,419
<b>Totals</b>	<b>1,867,507</b>	<b>-</b>	<b>1,867,507</b>	<b>933,732</b>	<b>117,725</b>	<b>64,453</b>
						<b>182,178</b>

**Town of Bassendeau  
Capital Works Program  
For the Period Ended 31 December 2016**

<b>Plant &amp; Equipment</b>		Original Budget	Budget Amendments	Current Amended Budget	YTD Budget	Expenditure Actual	Order Value	TOTAL ACTUAL
Account								
AE1602	RIDE ON MOWER- (PP7191)- REPLACEMENT	\$ 22,000	\$ -	\$ 22,000	\$ 10,998	\$ -	-	-
	<b>Totals</b>	<b>22,000</b>	<b>-</b>	<b>22,000</b>	<b>10,998</b>	<b>-</b>	<b>-</b>	<b>-</b>

<b>Furniture &amp; Equipment</b>		Original Budget	Budget Amendments	Current Amended Budget	YTD Budget	Expenditure Actual	Order Value	TOTAL ACTUAL
Account								
AE1601	IT INFRASTRUCTURE UPGRADE (C/O FROM 2015-16 AE1505)	\$ 50,000	-	50,000	24,996	-	\$ -	\$ -
AE1602	HACC EXPENDITURE OF 15/16 NON RECURRENT FUNDING(EQUIPMENT)	15,953	-	15,953	7,974	13,261	-	13,261
AE1603	MONITORING EQUIPMENT -HEALTH SERVICES	6,000	-	6,000	3,000	5,529	-	5,529
AE1604	DEPOT OFFICE ICE MAKING MACHINE	-	2,359	2,359	2,359	2,359	-	2,359
AE1605	CCTV EQUIPMENT FOR SKATE PARK AND 48 OPR	-	20,152	20,152	20,152	-	10,076	10,076
AE1606	SDS CLIENT MANAGEMENT SOFTWARE	-	100,000	100,000	100,000	23,800	-	23,800
AE1607	W/W BASSENDEAN PLAYGROUND UPGRADE	-	27,000	27,000	27,000	26,888	-	26,888
	<b>Totals</b>	<b>71,953</b>	<b>149,511</b>	<b>221,464</b>	<b>185,481</b>	<b>71,837</b>	<b>10,076</b>	<b>81,913</b>

<b>Roads</b>		Original Budget	Budget Amendments	Current Amended Budget	YTD Budget	Expenditure Actual	Order Value	TOTAL ACTUAL
Account								
AR1601	COLLIER ROAD RESURFACING	\$ 390,000	\$ -	\$ 390,000	\$ 196,000	\$ -	\$ 7,304	\$ 7,304
AR1602	IOLANTHE ROAD SURFACING	285,000	-	285,000	142,500	2,000	3,582	5,582
AR1603	RAILWAY PDE RESURFACING	50,000	-	50,000	24,996	-	-	-
AR1604	NORTHMOOR ROAD RESURFACING	73,000	-	73,000	36,498	-	-	-
AR1605	DEVON ROAD RESURFACING	80,000	-	80,000	39,996	-	-	-
AR1606	ANZAC TCE- IOLANTHE TO LORD STREET RESURFACING	200,000	-	200,000	99,996	-	-	-
AR1607	JUBILEE RESERVE CAR PARK UPGRADE (WATER URBAN DESIGN)	30,000	-	30,000	15,000	-	-	-
AR1608	CAR PARK UPGRADE (SCADDAN STREET) WATER DESIGN PRINCIPALS	40,000	-	40,000	19,998	411	-	411
AR1609	MODIFICATION TO PEDESTRAIN ACCESS CNR OLD PERTH ROAD AND WHIT	31,700	-	31,700	15,846	22,878	1,620	24,498
	<b>Totals</b>	<b>1,179,700</b>	<b>-</b>	<b>1,179,700</b>	<b>589,830</b>	<b>25,289</b>	<b>6,822</b>	<b>32,111</b>

<b>Drainage</b>		Original Budget	Budget Amendments	Current Amended Budget	YTD Budget	Expenditure Actual	Order Value	TOTAL ACTUAL
Account								
AD1601	ANZAC TCE DRAINAGE PROJECT	\$ 300,000	\$ -	\$ 300,000	\$ 150,000	\$ -	\$ -	\$ -
	<b>Totals</b>	<b>300,000</b>	<b>-</b>	<b>300,000</b>	<b>150,000</b>	<b>-</b>	<b>-</b>	<b>-</b>

**Town of Bassendean  
Capital Works Program  
For the Period Ended 31 December 2016**

Account	Original Budget	Budget Amendments	Current Amended Budget	YTD Budget	Expenditure Actual	Order Value	TOTAL ACTUAL
AT1601	28,500	-	28,500	-	15,508	-	15,508
AT1602	70,000	-	70,000	14,250	34,846	-	34,846
AT1604	5,500	-	5,500	34,998	-	-	-
AT1605	5,000	-	5,000	2,496	-	-	-
AT1606	3,000	-	8,500	4,248	11,242	-	11,242
AT1608	30,000	-	30,000	15,000	12,246	-	12,246
AT1609	33,000	-	33,000	16,500	22,635	-	22,635
AT1611	35,000	-	35,000	17,496	10,494	-	10,494
AT1612	72,500	-	72,500	36,246	59,320	-	59,320
AT1613	44,500	-	44,500	22,248	-	-	-
AT1614	56,500	-	56,500	28,248	51,848	-	51,848
<b>Totals</b>	<b>383,500</b>	<b>-</b>	<b>383,500</b>	<b>191,730</b>	<b>218,138</b>	<b>-</b>	<b>218,138</b>

Account	Original Budget	Budget Amendments	Current Amended Budget	YTD Budget	Expenditure Actual	Order Value	TOTAL ACTUAL
AP1601	10,000	-	10,000	4,998	7,696	-	7,696
AP1602	290,000	-	290,000	144,996	-	-	-
AP1603	235,000	-	235,000	117,498	-	21,260	21,260
AP1604	250,000	-	250,000	124,998	-	-	-
AP1605	32,000	-	32,000	15,996	-	-	-
AP1606	20,000	10,000	30,000	15,000	29,605	-	29,605
AP1607	10,000	-	10,000	4,998	-	-	-
AP1608	6,000	-	6,000	3,000	6,000	-	6,000
AP1609	22,000	-	22,000	10,998	2,160	-	2,160
AP1610	20,000	-	20,000	9,996	11,940	-	11,940
<b>Totals</b>	<b>895,000</b>	<b>10,000</b>	<b>905,000</b>	<b>452,478</b>	<b>57,402</b>	<b>21,260</b>	<b>78,662</b>



**Town of Bassendean  
Budget Amendments  
For the Period Ended 31 December 2016**

NOTE 9: Budget Amendments

	Description	Ledger Code	Current Budget	Proposed Budget	Budget Change	Justification/Reason for Budget Amendment
			\$	\$	\$	
					-	Movement to Adopted 16/17 Budget
	<b>NET MOVEMENT TO CLOSING FUNDING SURPLUS 16/17</b>				-	

**Town of Bassendean  
Trust Fund  
For the Period Ended 31 December 2016**

**Note 10: TRUST FUND - Restricted Cash**

Funds held at balance date which are included in this statement are as follows:

Description	Opening Balance 1-Jul-16	Amount Received	Amount Paid	For the Period Ended 31 December
<i>TRUST FUNDS CONTROLLED</i>	\$	\$	\$	\$
Public Open Space Contributions	847,877	6,063	-	853,940
Trust Funds - No Control	847,877	6,063	-	853,940
Hyde Retirement Village Retention Bonds	224,350	29,750	-	254,100
Donations Community Bus	450	-	-	450
Lyneham Hostel Residents Trust	1,050	-	-	1,050
Iveson Hostel Residents Trust	18	-	-	18
Sundry	173,573	19,125	(16,338)	176,360
Securities	801,261	148,138	(153,928)	795,471
Hall Hire Bonds	25,541	28,100	(30,500)	23,141
Crossover Deposits	104,675	-	-	104,675
Development Bonds	711,225	13,850	(64,491)	660,584
Stormwater Deposits	21,326	5,820	(4,830)	22,316
Trust Funds - Controlled	2,063,469	244,783	(270,087)	2,038,165
<b>Total Trust Funds</b>	<b>2,911,346</b>	<b>250,846</b>	<b>(270,087)</b>	<b>2,892,105</b>

TOWN OF BASSENDEAN

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

For the Period Ended 31 December 2016

Note 11 : Balance Sheet Notes	2016/2017	2015/2016
	\$	\$
<b>CASH AND CASH EQUIVALENTS</b>		
Unrestricted	7,869,930	2,758,762
Restricted	6,645,086	6,736,487
	<u>14,515,016</u>	<u>9,495,249</u>

The following restrictions have been imposed by regulations or other externally imposed requirements:

Leave Reserve	7	931,472	922,458
Plant & Equipment Reserve	7	372,420	369,024
Recreation Development Reserve	7	36,484	36,151
Muni Building & T P Reserve	7	1,810,775	1,794,264
Waste Management Reserve	7	283,654	281,068
Wind in the Willows Reserve	7	52,420	51,942
Aged Persons Reserve	7	530,138	525,304
Youth Development Reserve	7	27,043	26,797
Cultural Events Reserve	7	5,072	5,026
Self Insurance Reserve	7	8,054	7,981
Underground Power Reserve	7	78,052	77,340
Drainage Reserve	7	112,100	111,078
HACC Assets Replacement	7	201,720	307,071
Unspent Portion of Grants	7	157,514	157,514
Hyde Retirement Village Retention Bonds	10	254,100	224,350
Other Bonds & Deposits	10	1,784,065	1,839,119
		<u>6,645,086</u>	<u>6,736,486</u>

**TRADE AND OTHER RECEIVABLES**

**Current**

Rates Outstanding		4,104,957	530,935
Sundry Debtors - General		111,645	185,915
GST Receivable		52,133	85,880
Accrued Interest		-	2,871
Sundry Debtors - SSL		18,511	18,511
Long Service Leave Due from Other Councils		52,633	52,633
Sundry Debtors - Other		8,000	8,000
Provision for Doubtful Debts		(52,956)	(52,956)
		<u>4,294,922</u>	<u>831,790</u>

**Non-Current**

Rates Outstanding - Pensioners		314,808	314,808
Loans - Clubs/Institutions		259,554	268,656
Other Deferred Debtors - Clubs Contributions		8,000	8,000
		<u>582,362</u>	<u>591,464</u>

Investments - Government House		<u>125,220</u>	<u>125,220</u>
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Investments- EMRC		<u>7,275,989</u>	<u>7,275,989</u>
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TOWN OF BASSENDEAN

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

For the Period Ended 31 December 2016

Note 11 : Balance Sheet Notes continued	2016/2017 \$	2015/2016 \$
<b>INVENTORIES</b>		
<b>Current</b>		
Fuel and Materials	5,769	19,878
	<u>5,769</u>	<u>19,878</u>
<b>PROPERTY, PLANT AND EQUIPMENT</b>		
Land and Buildings		
- Independent Valuation 2013 - Level 2	21,933,161	21,878,884
Buildings at:		
- Independent Valuation 2013 - Level 3	17,789,867	17,789,867
- Additions after valuation - cost	1,102,683	984,958
Less: accumulated depreciation	(4,282,450)	(3,791,564)
	<u>14,610,100</u>	<u>14,983,261</u>
Total Land and Buildings	<u>36,543,261</u>	<u>36,862,145</u>
Furniture and Equipment - Management Valuation 2016		
- Additions after valuation - cost	165,239	165,239
Less Accumulated Depreciation	71,837	-
Less Accumulated Depreciation	(87,740)	(79,284)
	<u>149,336</u>	<u>85,955</u>
Plant and Equipment - Independent Valuation 2016		
- Independent Valuation 2016 - Level 2	1,898,330	1,898,330
- Independent Valuation 2016 - Level 3	714,601	714,601
- Additions after valuation - cost	-	-
Less Accumulated Depreciation	(1,510,649)	(1,475,658)
	<u>1,102,282</u>	<u>1,137,273</u>
Art Works		
- Independent Valuation 2015 - Level 2	62,620	62,620
	<u>62,620</u>	<u>62,620</u>
	<b><u>37,857,498</u></b>	<b><u>38,147,993</u></b>
<b>INFRASTRUCTURE</b>		
Roads - Independent Valuation 2013		
- Additions after valuation - cost	78,932,337	78,932,337
Less Accumulated Depreciation	2,493,722	2,468,433
	(9,690,049)	(9,062,215)
	<u>71,736,009</u>	<u>72,338,555</u>
Footpaths - Independent Valuation 2013		
- Additions after valuation - cost	7,901,488	7,901,488
Less Accumulated Depreciation	743,929	525,791
	(2,926,145)	(2,782,978)
	<u>5,719,273</u>	<u>5,644,301</u>
Drainage - Independent Valuation 2013		
- Additions after valuation - cost	22,060,547	22,060,547
Less Accumulated Depreciation	254,845	254,845
	(7,510,017)	(7,342,401)
	<u>14,805,375</u>	<u>14,972,991</u>
Parks & Ovals - Independent Valuation 2015		
- Additions after valuation - cost	13,667,875	13,667,875
Less Accumulated Depreciation	617,237	559,835
	(6,829,802)	(6,631,766)
	<u>7,455,309</u>	<u>7,595,944</u>
	<u>99,715,967</u>	<u>100,551,791</u>



TOWN OF BASSENDEAN

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

For the Period Ended 31 December 2016

Note 11 : Balance Sheet Notes continued.	2016/2017	2015/2016
	\$	\$
<b>TRADE AND OTHER PAYABLES</b>		
<b>Current</b>		
Sundry Creditors	1,162,333	1,067,199
Accrued Interest on Debentures	-	6,548
Accrued Salaries and Wages	-	71,974
Rates in Advance	93,852	218,413
Income in Advance	25,932	41,768
Bonds & Other Deposits	1,784,065	1,839,118
Hyde Retirement Village Bonds	254,100	224,350
	<u>3,320,281</u>	<u>3,469,370</u>
<b>LONG-TERM BORROWINGS</b>		
Secured by Floating Charge		
Loan Liability - Current	58,855	115,711
	<u>58,855</u>	<u>115,711</u>
Non-Current		
Secured by Floating Charge		
Loan Liability - Non Current	935,374	935,374
	<u>935,374</u>	<u>935,374</u>
<b>PROVISIONS</b>		
<b>Current</b>		
Provision for Annual Leave	760,444	760,719
Provision for Long Service Leave	1,002,048	1,002,048
	<u>1,762,493</u>	<u>1,762,767</u>
<b>Non-Current</b>		
Provision for Long Service Leave	194,119	194,119
	<u>194,119</u>	<u>194,119</u>

**Town of Bassendean  
Outstanding Creditors List  
For the Period Ended 31 December 2016**

**NOTE 12: Outstanding Creditors List**

<b>CREDITORS NAME</b>	<b>&gt; 90 DAYS</b>	<b>&gt;60 DAYS</b>	<b>&gt;30 DAYS</b>	<b>CURRENT</b>	<b>TOTAL</b>
ACCESSIBLE TRANSIT SPECIALISTS	\$ -	\$ -	\$ -	\$ 352.00	\$ 352.00
ADAMAS CORPORATE SOLUTIONS	\$ -	\$ -	\$ -	\$ 26,180.00	\$ 26,180.00
ADVANCED TRAFFIC MANAGEMENT WA P/L	\$ -	\$ -	\$ -	\$ 1,443.75	\$ 1,443.75
ALINTA ENERGY	\$ -	\$ -	\$ -	\$ 129.55	\$ 129.55
ALSCO PERTH	\$ -	\$ -	\$ -	\$ 71.80	\$ 71.80
ARCHIVEWISE (TOTALLY CONF. RECORDS)	\$ -	\$ -	\$ -	\$ 79.98	\$ 79.98
ASSET INFRASTRUCTURE MANAGEMENT	\$ -	\$ -	\$ -	\$ 3,506.25	\$ 3,506.25
BASSENDEAN SETTLEMENTS	\$ -	\$ -	\$ -	\$ 50,303.88	\$ 50,303.88
BASSENDEAN TENNIS CLUB	\$ -	\$ 2,291.30	\$ 1,665.93	\$ -	\$ 3,957.23
BEAVER TREE SERVICES	\$ -	\$ -	\$ -	\$ 4,840.00	\$ 4,840.00
BGC AUSTRALIA (T/AS BGC CONCRETE)	\$ -	\$ -	\$ -	\$ 491.48	\$ 491.48
BOWDEN TREE CONSULTANCY	\$ -	\$ -	\$ -	\$ 396.00	\$ 396.00
BOYA EQUIPMENT PTY LTD	\$ -	\$ 76.98	\$ -	\$ -	\$ 76.98
BRANDON OWEN	\$ -	\$ -	\$ -	\$ 500.00	\$ 500.00
BUNNINGS GROUP LIMITED	\$ -	\$ -	\$ -	\$ 195.84	\$ 195.84
CAPITAL RECYCLING	\$ -	\$ -	\$ -	\$ 1,296.35	\$ 1,296.35
CASA SECURITY PTY LTD	\$ -	\$ -	\$ -	\$ 1,570.24	\$ 1,570.24
CHILD EDUCATION SERVICES	\$ -	\$ -	\$ -	\$ 71.96	\$ 71.96
CLEANAWAY PTY LTD	\$ -	\$ -	\$ -	\$ 1,414.68	\$ 1,414.68
COCKBURN CEMENT LIMITED	\$ -	\$ -	\$ -	\$ 370.92	\$ 370.92
COMPLETE CORPORATE HEALTH - ASCOT	\$ -	\$ -	\$ -	\$ 198.00	\$ 198.00
COUPLERS MALAGA	\$ -	\$ -	\$ -	\$ 52.34	\$ 52.34
COVS - COVS PARTS PTY LTD (COVENTRYS)	\$ -	\$ -	\$ -	\$ 567.35	\$ 567.35
DS WORKWEAR & SAFETY	\$ -	\$ -	\$ -	\$ 146.66	\$ 146.66
ELLIOTTS IRRIGATION PTY LTD	\$ -	\$ -	\$ -	\$ 236.50	\$ 236.50
FLEXI STAFF PTY LTD	\$ -	\$ -	\$ -	\$ 2,424.66	\$ 2,424.66
GINO'S ALL ROUND HANDYMAN SERVICE	\$ -	\$ -	\$ -	\$ 439.37	\$ 439.37
HOME CARE PHYSIOTHERAPY (LIFE CARE)	\$ -	\$ -	\$ -	\$ 132.00	\$ 132.00
HOME CHEF	\$ -	\$ -	\$ -	\$ 277.16	\$ 277.16
JMAC INDUSTRIES	\$ -	\$ -	\$ -	\$ 113.71	\$ 113.71
K-LINE FENCING GROUP	\$ -	\$ -	\$ -	\$ 7,012.50	\$ 7,012.50
KALAMUNDA SWEEPING	\$ -	\$ -	\$ -	\$ 11,880.00	\$ 11,880.00
KELLI BRADBROOK	\$ -	\$ -	\$ -	\$ 2,000.00	\$ 2,000.00
KEVIN PRIOR	\$ -	\$ -	\$ -	\$ 315.30	\$ 315.30
LO-GO APPOINTMENTS	\$ -	\$ -	\$ -	\$ 5,618.97	\$ 5,618.97
LUCY BROMELL	\$ -	\$ -	\$ -	\$ 990.00	\$ 990.00
MARKETFORCE PTY LTD	\$ -	\$ -	\$ -	\$ 834.23	\$ 834.23
MCDERMOTT GROUP	\$ -	\$ -	\$ -	\$ 718.19	\$ 718.19
MCL COMMERCIAL SERVICES	\$ -	\$ -	\$ -	\$ 12,160.00	\$ 12,160.00
MCLEODS & CO	\$ -	\$ -	\$ -	\$ 5,603.68	\$ 5,603.68
MT LAWLEY MILK	\$ -	\$ -	\$ -	\$ 126.75	\$ 126.75
NATURAL AREA HOLDINGS	\$ -	\$ -	\$ -	\$ 5,603.88	\$ 5,603.88
NEAT N' TRIM UNIFORMS PTY LTD (NNT)	\$ -	\$ 3,007.32	\$ 68.00	\$ -	\$ 3,075.32
PARAMOUNT ELECTRICAL SERVICES	\$ -	\$ -	\$ -	\$ 1,764.28	\$ 1,764.28
PROGRAMMED PROPERTY SERVICES	\$ -	\$ -	\$ -	\$ 6,181.71	\$ 6,181.71
QUALITY PRESS (T/AS ALBA HOLDINGS P/L)	\$ -	\$ -	\$ -	\$ 427.90	\$ 427.90
RICOH AUSTRALIA PTY LTD	\$ -	\$ -	\$ -	\$ 449.19	\$ 449.19
RICOH FINANCE AUSTRALIA PTY LTD	\$ 234.30	\$ 234.30	\$ -	\$ -	\$ 468.60
ROBERT COLQUHOUN	\$ -	\$ -	\$ -	\$ 565.00	\$ 565.00
RSPCA WA (INC)	\$ 3,457.30	\$ 3,572.80	\$ 3,488.10	\$ -	\$ 10,518.20
SARAH FAVRET	\$ -	\$ -	\$ -	\$ 30.00	\$ 30.00
SD & VH FINDLAY	\$ -	\$ -	\$ -	\$ 5,505.00	\$ 5,505.00
SEEK LIMITED	\$ -	\$ -	\$ -	\$ 297.00	\$ 297.00
ST JOHN AMBULANCE AUSTRALIA	\$ 160.00	\$ -	\$ -	\$ -	\$ 160.00
STAPLES AUSTRALIA PTY LTD	\$ -	\$ -	\$ -	\$ 295.50	\$ 295.50
STIHL SHOP MIDLAND	\$ -	\$ -	\$ -	\$ 205.75	\$ 205.75
SUCCESS PRINT	\$ -	\$ -	\$ -	\$ 314.00	\$ 314.00
SYNERGY	\$ -	\$ -	\$ -	\$ 8,918.75	\$ 8,918.75
T & C COURIER & TRANSPORT SERVICES	\$ -	\$ -	\$ -	\$ 61.12	\$ 61.12
TELSTRA	\$ -	\$ -	\$ -	\$ 6,003.05	\$ 6,003.05
TOTAL EDEN PTY LTD	\$ -	\$ -	\$ -	\$ 168.63	\$ 168.63
WEST-NET IMAGING PTY LTD	\$ -	\$ -	\$ -	\$ 1,431.67	\$ 1,431.67
	<b>\$ 3,851.60</b>	<b>\$ 9,182.70</b>	<b>\$ 5,392.03</b>	<b>\$ 187,012.68</b>	<b>\$ 205,439.01</b>

**Town of Bassendean**  
**LIST OF PROJECTS & CONSULTANCIES**  
**For the Period Ended 31 December 2016**

Note 13

PROJECT		2016/17 Budget	2016/17 Actual	FUNDING SOURCE
<b>RECREATION &amp; CULTURE</b>				
121561	SPORT & REC - ACTIVE ABILITIES	\$0	\$0	COUNCIL
121562	SPORT & REC - CLUB CONNECT	\$5,000	\$1,539	COUNCIL
121563	SPORT & REC - KIDS SPORT	\$5,000	\$6,316	\$5,000 GRANT
121359	SPORT & REC - EVENT CONSULTANT	\$12,000	\$1,320	COUNCIL
121359	SPORT & REC - FACILITY NEEDS ASSESSMENT	\$40,000	\$0	COUNCIL
131479	CONSULTANT STREET AUDIT/CANOPY MAPPING	\$60,000	\$0	COUNCIL
151360	CULTURE - REVIEW CULTURAL PLAN	\$15,000	\$1,155	COUNCIL
151595	GLOBAL CITIZENRY	\$10,000	\$7,796	\$10,000 GRANT
181496	PUBLIC EVENTS - 2 MAJOR EVENTS	\$80,000	\$34,235	COUNCIL
181496	PUBLIC EVENTS - VINTAGE CYCLING EVENT	\$5,000	\$0	COUNCIL
181501	PERTH AUTUMN FESTIVAL	\$0	\$0	COUNCIL
181507	PUBLIC EVENTS - CHILDREN WEEK	\$3,100	\$1,618	COUNCIL
181504	PUBLIC EVENTS - NAIDOC DAY	\$55,000	\$41,326	\$10,000 GRANT
181505	PUBLIC EVENTS - AUSTRALIA DAY	\$113,000	\$2,735	\$11,000 GRANT
181506	PUBLIC EVENTS - COMMUNITY EVENTS SPONSORSHIP	\$5,000	\$670	COUNCIL
181508	PUBLIC EVENTS - VISUAL ART AWARD	\$50,000	\$35,106	\$7,000 FEES
181509	PUBLIC EVENTS - SENIORS WEEK	\$4,100	\$5,900	COUNCIL
181510	PUBLIC EVENTS - AVON DECENT	\$1,600	\$2,453	COUNCIL
181511	PUBLIC EVENTS - ANZAC DAY	\$15,000	\$0	COUNCIL
181512	PUBLIC EVENTS - SUMMER OUTDOOR MOVIES	\$20,500	\$7,105	COUNCIL
<b>TOTAL RECREATION &amp; CULTURE</b>		<b>\$734,300</b>		
<b>LIBRARY</b>				
141302	TOWN OF BASSENDEAN HISTORY BOOK PRODUCTION	\$45,000	\$2,842.19	COUNCIL
<b>TOTAL LIBRARY</b>		<b>\$45,000</b>		COUNCIL
<b>ASSET SERVICES</b>				
211309	ASSET MANAGEMENT	\$60,000	\$25,454	COUNCIL
211309	FOOTPATH STUDY (DEPT TRANSPORT)	\$30,000	\$0	\$15000 GRANT
211309	DRAINAGE REPORT	\$50,000	\$43,263	COUNCIL
211309	UNDERGROUND POWER CONSULTANT	\$0	\$0	COUNCIL
211309	GREENHOUSE EMISSIONS AUDIT	\$10,000	\$0	COUNCIL
211309	STREETScape PROJECT	\$30,000	\$1,122	COUNCIL
211359	GRAFFITI REMOVAL PROGRAM	\$30,000	\$6,378	COUNCIL
261361	LAND REMEDIATION - LOT 14 IVERSON PLACE	\$100,000	\$0	COUNCIL
211503	STEAM WEEDING OF ROADS	\$130,000	\$0	COUNCIL
<b>TOTAL ASSET SERVICES</b>		<b>\$440,000</b>	<b>\$76,217</b>	
<b>DEVELOPMENT SERVICES</b>				
261359	SWAN RIVER TRUST PRECINCT PLAN REVIEW	\$5,000	\$0	COUNCIL
261359	MUNICIPAL HERITAGE INVENTORY	\$10,000	\$4,388	COUNCIL
261359	TREE ASSESSMENT	\$2,000	\$0	COUNCIL
261359	LTPS 10 SCHEME REVIEW	\$0	\$0	COUNCIL
261359	STRATEGIC PLANNING FRAMEWORK STAGE 1	\$262,000	\$0	COUNCIL
261359	APPEALS CONSULTANT	\$0	\$0	COUNCIL
261359	INTRAMAPS IMPLEMENTATION	\$30,000	\$0	COUNCIL
261359	CONTRACT SERVICES - RELIEF STAFF	\$22,000	\$0	COUNCIL
251356	SWIMMING POOL INSPECTIONS	\$0	\$0	POOL OWNERS
251359	CONTRACT SERVICES - STAFF RELIEF	\$25,000	\$2,404	COUNCIL
<b>TOTAL DEVELOPMENT SERVICES</b>		<b>\$356,000</b>	<b>\$6,792</b>	
<b>ECONOMIC DEVELOPMENT</b>				
271502	ECONOMIC DEVELOPMENT- DEVELOPMENT PLAN	\$15,000	\$1,422	COUNCIL
271502	TOWN CENTRE BRANDING	\$30,000	\$0	COUNCIL
271504	OLD PERTH RD INITIATIVES	\$40,000	\$17,121	COUNCIL
271506	OLD PERTH RD ACTIVITIES	\$27,500	\$5,662	COUNCIL
271508	EMRC PROJECTS - ECONOMIC DEVELOPMENT	\$8,000	\$0	COUNCIL
271508	EMRC PROJECTS - REGIONAL EVENTS	\$5,418	\$0	COUNCIL
<b>TOTAL ECONOMIC DEVELOPMENT</b>		<b>\$125,918</b>	<b>\$24,205</b>	

**Town of Bassendean**  
**LIST OF PROJECTS & CONSULTANCIES**  
**For the Period Ended 31 December 2016**

Note 13

PROJECT		2016/17 Budget	2016/17 Actual	FUNDING SOURCE
<b>GOVERNANCE</b>				
401361	EMPLOYEE ASSISTANCE PROGRAM	\$36,000	\$12,464	COUNCIL
401605	RECONCILIATION ACTION PLAN CONSULTATION	\$50,000	\$1,590	COUNCIL
401606	ASHFIELD ACTION PLAN - ASHFIELD CAN	\$10,000	\$250	COUNCIL
401333	GOVERNANCE INTEGRATED PLANNING	\$17,000	\$0	COUNCIL
391401	2015 COUNCIL ELECTIONS	\$0	\$0	COUNCIL
401494	OCCUPATIONAL HEALTH & SAFETY	\$49,000	\$17,855	COUNCIL
811237	INTEGRATED CHILDRENS FACILITY	\$0	\$0	COUNCIL
391361	COMMUNITY STRATEGIC PLAN (SURVEY)	\$25,000	\$21,575	COUNCIL
391361	DEVELOP NEW WEBSITE	\$25,000	\$24,111	COUNCIL
<b>TOTAL GOVERNANCE</b>		<b>\$217,000</b>	<b>\$82,845</b>	
<b>HEALTH</b>				
741465	MOSQUITO CONTROL PROGRAM	\$40,000	\$1,793	COUNCIL
741466	PEST - RAT ERADICATION PROGRAM	\$2,400	\$12	COUNCIL
<b>TOTAL HEALTH</b>		<b>\$42,400</b>	<b>\$1,805</b>	
<b>RANGERS</b>				
541504	DFES - NDFR GRANT FOR FLOOD MARKINGS	\$10,000	\$0	\$10,000 GRANT
541504	EMRC FLOOD PROJECT	\$10,000	\$10,000	COUNCIL
<b>TOTAL RANGERS</b>		<b>\$20,000</b>	<b>\$10,000</b>	
<b>ENVIRONMENT</b>				
751354	NATURAL BUSH PROJECTS	\$150,000	\$0	COUNCIL
751359	CONTAMINATED SITES INVESTIGATIONS	\$180,000	\$0	COUNCIL
751504	(ACER) CARBON EMISSION REDUCTION PROGRAM	\$16,743	\$11,248	COUNCIL
751506	INTEGRATED TRANSPORT STUDY	\$5,728	\$0	COUNCIL
751508	WATER CAMPAIGN	\$12,488	\$12,438	COUNCIL
751510	SCHOOLS WASTE EDUCATION PROGRAM	\$5,000	\$0	COUNCIL
751513	WATER QUALITY MONITORING & IMPROVEMENT	\$650	\$650	COUNCIL
751516	FUTURE PROOFING CLIMATE CHANGE	\$15,450	\$15,450	COUNCIL
<b>TOTAL ENVIRONMENT</b>		<b>\$386,059</b>	<b>\$39,786</b>	



# **ATTACHMENT NO. 17**

M.R SMITH  
18 McCoy Lane  
DIANELLA WA 6059

17 November 2016

RE-ESTABLISHMENT OF THE BASSENDEAN FIRE BRIGADE

Mr Bob Jarvis  
CEO Town of Bassendean  
PO Box 87  
Bassendean WA 6934

Dear CEO, Mayor and Councillors

I am writing as I understand that Council is considering the purchase of the old fire station in Parker St. If this occurs the former members of the Bassendean Volunteer Fire Brigade are keen to reform and support the local community as well as supporting other communities in the State, as it has previously done. We would be very pleased to be able to reoccupy the 1934 section of the station along with our heritage collection that dates back to 1911.

In the 3 years prior to its forced closure the Brigade answered 74 callouts. Of these 64 were supporting the community in the metro area, with the remainder being country callouts. Our operational strength was 47 firefighters (not including support and life members), large enough to run several shifts of people without fatiguing the members. Three houses have burnt down in the Town of Bassendean since our demise.

There is a lot of interest by the former members in reconstituting the Brigade. We realise there would be some compromises to facilitate the reopening of the station, but we would be willing to accept these. Due to the current increase in severe fire weather it would be prudent to have more firefighters serving the community.

For your consideration.

Yours sincerely

Mike Smith  
(former Captain Bassendean VFRS)

On behalf of the former Bassendean VFRS members who meet monthly as a heritage group at the Bassendean Bowling Club

From: KLEMM Darren [mailto:Darren.Klemm@dfes.wa.gov.au]  
Sent: Friday, 23 December 2016 12:47 PM  
To: 'Graeme Haggart'  
Cc: BAILEY Lloyd  
Subject: RE: Bassendean Volunteer Frie Brigade

Graeme

Following our discussion today I can confirm that DFES does not support the reforming and funding of the Bassendean VFRS. The suburb of Bassendean is currently serviced by a career Fire and Rescue response capability based at a Fire Station in Kiara. The ongoing service to the community of these volunteers has not been lost as many of the volunteers from Bassendean VFRS have had the opportunity to become involved in the Metropolitan VFRS within the State Wide Operational Response Division (SWORD) based at our Academy in Forrestfield. Through this involvement they have provided volunteer fire and emergency services across broad areas of the state including the Waroona Yarloop bushfire last bushfire season.

If you require anything further please don't hesitate to contact me.

Regards

Darren Klemm  
Assistant Commissioner Metropolitan Operations Operations Command Department of Fire and  
Emergency Services

Cockburn Emergency Services Centre  
20 Stockton Bend Cockburn Central WA 6164  
T: 08 9395 9815 M: 0407 804 715 E: Darren.klemm@dfes.wa.gov.au

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From: STRINGER Bradley  
Sent: Tuesday, 20 December 2016 9:36 AM  
To: 'Graeme Haggart' <ghaggart@bassendean.wa.gov.au>  
Cc: KLEMM Darren <Darren.Klemm@dfes.wa.gov.au>  
Subject: RE: Bassendean Volunteer Frie Brigade

Graeme,

Since Bassendean Volunteer Fire and Rescue Brigade disbanded, I have changed positions to Professional Development.

Assistant Commissioner Darren Klemm is now in charge of the Perth Metropolitan area and will contact you to answer your query.

Regards