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MINUTES

Ordinary Meeting of Council

Tuesday 28 November 2023, 6:00 pm

in the Council Chamber,

Administration Building

48 Old Perth Road, Bassendean WA 6054

1 Declaration Of Opening; Acknowledgment of Country; Acknowledgment of Visitors; Disclaimer

The Presiding Member declared the meeting open at 6.06pm, welcomed all those in attendance and acknowledged the past and present traditional owners and custodians of the land on which the meeting was held.

2 Announcements by The Presiding Person Without Discussion

The Mayor advised that Council was currently undertaking targeted consultation with occupants and owners of properties potentially impacted by proposed changes to existing parking control measures within the Town Centre. The Town is therefore seeking feedback on the various proposed changes impacting Hamilton Street, Whitfield Street, Old Perth Road and Kenny Street. Comments are invited by 22 December 2023 prior to being formally considered by Council in early 2024. Please check the Town's Website for further details.

I'd also like to say that friends and neighbours Staff on Saturday 2nd December, come along to our free Music on the Green outdoor concert, showcasing the talent of some amazing local performers. This will be a fun filled alcohol free event suitable for the whole family. The line up includes five piece group, The Community Chest, featuring locals Adem and Dee Kerimofski, a captivating performance of Freebird by Cindy Stevens, who is a well known local solo artist, followed by popular cover band Licence 2 Thrill with their renditions of disco, rock, and pop classics.

I would also like to acknowledge and warmly welcome Hilary MacWilliam in the gallery who served on Council from 2019 to 2023. Hilary has always quietly dedicated her time and energy to serving her community and this town. Always willing to go the extra mile to help her fellow Councillors, a quality that was evident throughout her time serving this Council. I would like to offer Hilary a small token of thanks for her service and wish her well in her travels because Hilary has already been travelling in the last few weeks seeing beautiful parts of the Country, so Hilary if you would like to come up. Ms MacWilliam responded thanking the Mayor for her kind words and took the opportunity to thank her fellow Councillors and staff.

3 Attendances, Apologies and Applications for Leave of Absence

Present

Councillors

Cr Kathryn Hamilton, Mayor
Cr Paul Poliwka, Deputy Mayor
Cr Jennie Carter
Cr Tallan Ames, joined via electronic means at 6:30pm
Cr Ken John
Cr Jamayne Burke

Officers

Mr Cameron Woods, Chief Executive Officer
Mr Luke Gibson, Director Community Planning
Mr Paul White, Director Corporate Services
Mr Phil Adams, Exec Manager Infrastructure
Ms Nicole Davey, Exec Manager Sustainability & Environment
Ms Joanne Burges, Manager Governance & Strategy
Mrs Stephanie Williams, Minute Secretary

Public

Approximately six (6) members of the public were in attendance.

Apologies

Cr Emily Wilding

Leave of Absence

Cr Paul Poliwka advised he will be taking a leave of absence from 11 - 19 December 2023.

4 Declarations of Interest

Cr Jennie Carter declared an Impartiality Interest for Item 12.4.
Cr Paul Poliwka declared a Financial Interest for Item 12.6.

5 Presentations or Deputations

Reece Harley
Executive Director
Perth History Association

Mr Harley addressed Council regarding Item 12.4 Application for Development Approval - proposed Works & Change of Use - 1 Surrey Street, Bassendean providing background on the history of the matter, in particular that in 2021 Council went out to an Expression of Interest process for this site to be disposed of to a community or not for profit organisation so that it could be restored at that organisations expense and used for community purposes as a Museum.

Council wanted it to be used as a community facility and open to the public. The Association progressed with that understanding with their architects and heritage consultants and put together the plans in front of you this evening. They have been endorsed by the State Heritage Council.

Mr Harley outlined the model of operation including utilising volunteers, staff on site and a training program.

Mr Harley acknowledged that the residence has not been used as such for 40 years, and noted the integral connection between the residence and the Pensioner Guard

Cottage. Restoration of the residence would support the provision of bathrooms, kitchen and support the opening of the Cottage.

The Association believes that they have acted in line with their proposal in the EOI, in line with the deed and in good faith.

The building will be protected and safe and seek Council support.

6 Statements by Members of the Public

Mr Clive Brown - 2 Surrey Street, Bassendean

Mr Brown stated that if you look at the 2021 Minutes you will see the issue of the future use was not decided, it was said very clearly at the time that if there as a change of use that would need to come before Council. There is no obligation on Council as it is currently constituted to adhere to anything allegedly said or done in 2021. It was always deferred and the agreement between the Council and the Association was one never envisaged by agreement that there would be a community use because it was not within the power for the officers to agree to such agreement because the Council had not endorsed it and the council cannot and the officers cannot enter into an agreement unless it has been approved by Council. The concern here is about the residence being utilised as an office. The application relates to the residence, not the cottage.

Ms Hilary MacWilliam - 20 Elder Parade, Bassendean

Back in 2021 when this was before the Council, I was a member of Council and I recall at the time that we were confronted by a history of expenditure on the residence which at that state had become quite a powerless state and was actually locked up so no one would use it and we were looking for opportunities that would not place a burden on the community and we were looking for an opportunity that would provide a community facility that would support the Guards Cottage as a Museum and duly from that there was a decision made to go to Expressions of Interest and the Museum of Perth and Mr Harley put in the winning application. There was an enormous amount of unrest and disagreement at the time, people from the Historical Society were very concerned but unfortunately were unable to find a way forward that did not cost the Town and ratepayers excessive amounts of money.

We were involved with a Heritage Architect and that was a very expensive exercise. In the last 12 - 18 months Council has agreed to make decisions that are financially sustainable.

7 Questions from Members of the Public

Donald Yates, 10 Thompson Road, Success Hill

Q. 1 Some 12 years ago, executive management of the Town opposed the introduction of electronic signage entry statements and similar treatments for the grade separation of pedestrians above Guildford Rd at Ashfield Station, Bassendean Station and near the Bassendean Oval with connection to the main shopping centre, that would have included electronic community notices, warnings like threatening

bushfires and advertising. Over the 12 years, system would have grossed more than half a million dollars in revenue, paying for it all.

Will the executive management of the Town of Bassendean review the past policy rejection with a view to improving community information services and connectivity and be open to similar suggestions from the community in an appropriate forum?

A. The Mayor took the question on notice.

Q. 2 The tri-annual property valuations were undertaken by Landgate some 5 months ago. What are the impacts on the indicative rates income for the Town, what will the pending Local Planning SCHEME 11 acceptance by the WAPC with zoning changes affect the rates income and in July 2023, it was proposed to down zone the south side of Old Perth Road from R-AC3 to R160... was that done to reduce the rates payable by land owners on the south side of Old Perth Road in the Town Centre?

A. The Mayor took the question on notice.

8 Petitions

9 Confirmation of Minutes

Council Resolution/Officer Recommendation – Item 9.1 **OCM-1/11/23**

MOVED Cr Jennie Carter, Seconded Cr Paul Poliwka,

- a. That the minutes of the Ordinary Council meeting held on 17 October 2023, be received and confirmed as a true and correct record.

CARRIED UNANIMOUSLY 6/0

Council Resolution/Officer Recommendation – Item 9.1 **OCM-2/11/23**

MOVED Cr Ken John, Seconded Cr Jamayne Burke,

- b. That the minutes of the Special Council meeting held on 24 October 2023, be received and confirmed as a true and correct record.

CARRIED UNANIMOUSLY 6/0

10 Business Deferred from Previous Meeting

Nil

11 External Committee Reports and Updates

11.1 External Committee Reports and Updates	
Property Address	NA
Landowner/Applicant	NA
File Reference	GOVN/CCLMEET/1
Author	Cameron Woods
Department	CEO'S Office
Previous Reports	N/A
Authority/Discretion	Information For the Council/Committee to note.
Attachments	1. EMRC Special Council Meeting 9 November 23 [11.1.1 - 36 pages]

Purpose

The purpose of this report is for Council to consider minutes from external Committees and organisations.

Council Resolution/Officer Recommendation – Item 11.1 **OCM-3/11/23**

MOVED Cr Jennie Carter, Seconded Cr Ken John,

That Council notes the attached documents from external Committee meetings held within the reporting period.

CARRIED UNANIMOUSLY 6/0

12 Officer Reports

Adoption of Recommendations En Bloc

The following information is provided to Councillors for guidance on the use of en bloc voting as is permissible under the Town's Council Meeting Procedures Local Law 2020.

Council Meeting Procedures Local Law 2020, Clause 5.4 states:

- (1) In this clause adoption by en bloc voting means a resolution of the Council that has the effect of adopting, for a number of specifically identified reports, the officer recommendation as the Council resolution.
- (2) Subject to subclause (3), Council may pass an adoption by en bloc voting.

- (3) An adoption by en bloc voting may not be used for a matter –
- (a) that requires a 75% majority or a special majority;
 - (b) in which an interest has been disclosed;
 - (c) that has been the subject of a petition or deputation;
 - (d) that is a matter on which a member wishes to make a statement; or
- that is a matter on which a member wishes to move a motion that is different to the Officer recommendation.

Councillors should be aware that should they wish to declare an interest in any of the items listed in the en bloc voting table, and have not done so under Item 4.0, Declarations of Interest, they should do so at this point of the agenda.

Officer Recommendation Item 12.1

That Council adopts en bloc the following Officer recommendations contained in the Ordinary Council Agenda:

Item	Report	Vote
12.8	Accounts Paid – October 2023	Simple Majority
12.9	Proposed Carport – 104 (Lot 174) Ivanhoe Street, Eden Hill	Simple Majority
12.10	Memorandum of Understanding with Swan Districts Football Club	Simple Majority
12.13	Bassendean Local Emergency Management Committee Meeting	Simple Majority

Council is now requested to consider the balance of the Officer recommendations independently.

Item	Report	Vote
12.2	Management arrangements for Hyde Retirement Village	Absolute Majority
12.3	Incentives for Trees of Significance	Simple Majority
12.4	Application for Development Approval – Proposed Works & Change of Use – 1 (Lot 50) Surrey Street, Bassendean	Simple Majority
12.5	RFT 05/2023 Provision of Aboricultural Services	Absolute Majority
12.6	Differential Rates Refund Policy Review	Simple Majority
12.7	Use of Town Facility – Reserve 21150 (BIC Reserve)	Simple Majority
12.11	Draft amended Local Planning Policy 2 – Sustainable Development	Absolute Majority

12.12	Contract Variation – RFT 04/2023 Supply and Installation of a Bore at Ashfield Reserve	Absolute Majority
16.2	EMRC Interim FOGO Supply Agreement	Simple Majority
16.3	Appointment of Members to the Audit and Governance Committee - 2023 to 2025	Absolute Majority

Council Resolution/Officer Recommendation – Item 12.1 **OCM-4/11/23**

MOVED Cr Paul Poliwka, Seconded Cr Jamayne Burke,

That Council adopts en bloc the following Officer recommendations contained in the Ordinary Council Agenda:

Item	Report	Vote
12.8	Accounts Paid – October 2023	Simple Majority
12.9	Proposed Carport – 104 (Lot 174) Ivanhoe Street, Eden Hill	Simple Majority
12.10	Memorandum of Understanding with Swan Districts Football Club	Simple Majority
12.13	Bassendean Local Emergency Management Committee Meeting	Simple Majority

CARRIED UNANIMOUSLY 6/0

12.2 Management arrangements for Hyde Retirement Village	
Property Address	2-10 James Street, Bassendean
Landowner/Applicant	Town of Bassendean
File Reference	COMS/SVPROVN/5
Directorate	Corporate Services / Community Planning
Previous Reports	OCM 21 December 2021
Authority/Discretion	Executive The substantial direction setting and oversight role of the Council.
Attachments	<ol style="list-style-type: none"> CONFIDENTIAL REDACTED - CVP Assessment Report - confidential [12.2.1 - 10 pages] CVP Assessment Report - public [12.2.2 - 2 pages] Existing Council Policy - Hyde Retirement Village [12.2.3 - 3 pages] Draft amended Council Policy - Hyde Retirement Village [12.2.4 - 2 pages]

Purpose

The purpose of this report is for Council to consider the future tenancy management of vacant units at Hyde Retirement Village (HRV).

Council Resolution/Officer Recommendation – Item 12.2 **OCM-5/11/23**

MOVED Cr Kathryn Hamilton, Seconded Cr Jennie Carter,

That Council:

1. Authorises the CEO to enter into a Management Agreement with Connect Victoria Park for tenancy management of vacant units at HRV, for a period of five years to operate from 28 July 2024 to 28 July 2029 (with the option of an additional three years to 28 July 2032) and the management fee being reduced to 20% commencing in July 2024 and reviewed prior to exercising any extension option.
2. Pursuant to the Local Government Act 1995, amends Council Policy – Hyde Retirement Village, as attached.

CARRIED UNANIMOUSLY 6/0

12.3 Incentives for Trees of Significance	
File Reference	TBA
Directorate	Community Planning
Previous Reports	N/A
Authority/Discretion	Information For the Council/Committee to note.
Attachments	Nil

Purpose

The purpose of this report is for Council to note the information regarding potential ways of incentivising property owners who have a mature tree of significance on their private property to request them be listed on the Town's Significant Tree Register under future Local Planning Scheme No. 11 (LPS 11).

Council Resolution/Officer Recommendation – Item 12.3 **OCM-6/11/23**

MOVED Cr Kathryn Hamilton, Seconded Cr Paul Poliwka,

That Council:

Requests inclusion of possible incentives as attached for the consideration of Council during the 2024/25 budget process:

- a. Tree Maintenance grants;
- b. Potential reduction in fees associated with applications retaining mature or significant tree(s).
- c. Where such incentives only apply to trees that are listed on the Town's Significant Tree Register under LPS 11.

CARRIED UNANIMOUSLY 6/0

12.4 Application for Development Approval - Proposed Works & Change of Use - 1 (Lot 50) Surrey Street, Bassendean	
Property Address	Lot 50 (No. 1) Surrey Street, Bassendean
Landowner/Applicant	Perth Historic Association Inc.
File Reference	2023-077
Directorate	Community Planning
Previous Reports	N/A
Authority/Discretion	<p>Quasi-Judicial</p> <p>When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences.</p>
Attachments	<ol style="list-style-type: none"> 1. Extract from September 2019 Development Approval [12.4.1 - 2 pages] 2. Applicant's covering letter [12.4.2 - 8 pages] 3. Development Plans [12.4.3 - 6 pages] 4. Heritage Impact Statement [12.4.4 - 8 pages] 5. Schedule of Submissions [12.4.5 - 4 pages] 6. CONFIDENTIAL REDACTED - Agreement for restoration of 1 Surrey Street, Bassendean [12.4.6 - 22 pages]

Purpose

The purpose of this report is for Council to consider an application for development approval for restoration works and a change of the use of existing buildings at Lot 50 (No. 1) Surrey Street, Bassendean.

The matter is referred to Council for determination as it is outside the authority delegated to staff due to the objections received during the consultation period.

Background

Site History

Council has considered matters relating to this site many times since it acquired the site in 1988. Below represents only a selection of the relevant milestones and is not to be taken as a complete record of the history of the site.

In 2007, the Town engaged a consultant to prepare a Conservation Management Plan for the site, which outlines the significance of the place, necessary conservation works and guides future planning of the site. The Plan was finalised in December 2007.

In September 2019, the Town granted development approval for the site, being:

- additions and alterations to both the pensioner guard cottage and the dwelling adjoining pensioner guard cottage
- change of use to community purpose;
- construction of a new building to rear of site for community purpose and consulting rooms (infant health clinic)

That approval was granted under delegated authority as Council had already endorsed the design via other, related project management and procurement decisions.

In July 2020, Council considered the appointment of a contractor in response to *Request for Tender 06/2019 - Provision of Restoration and Conservation Works to the Residency and the Pensioner Guard Cottage and Construction of a New Community Space at 1 Surrey St, Bassendean*. Council declined all tender responses given they significantly exceeded the budget for the project.

On 27 July 2021, Council considered the disposal of the Town-owned Lot 50 (No. 1) Surrey Street, Bassendean and resolved to sell it to the Perth History Association Inc. T/A Museum of Perth, subject to the following conditions that are relevant to the current application (among others):

- *The purchaser, to the satisfaction of the Town, to provide, as a minimum, community access to the Pensioner Guard Cottage on a monthly basis;*
- *The purchaser, to the satisfaction of the Town, to undertake restoration of the existing Residence over a period of up to four years (and thereafter maintain both buildings), in accordance with the staged implementation plan provided by*

the purchaser to the seller dated May 2021 and as contained in its expression of interest submission;

On 19 July 2023, the Perth History Association Inc (Museum of Perth) submitted the subject application for development approval.

Site Description and Planning Framework

The site has an area of 937m² is zoned ‘Residential’ under Local Planning Scheme No. 10 (LPS10) with a density code of R20. It is surrounded by existing low density residential development.

The site is located approximately 200m east of the Bassendean Oval, 75m west of Point Reserve and 770m south/east of the Success Hill Railway Station. Surrey Street accommodates marked on-street parking bays on both sides the road; providing parking for events at Bassendean Oval, predominantly on weekends.

A location plan follows.



The site comprises two main buildings, being the Pensioner Guard Cottage (constructed circa 1893) and the Residence Building (constructed circa 1952).

The smaller of the buildings on the site is the last remaining ‘Pensioner Guard Cottage’ within the Perth Metropolitan Area; and the oldest remaining building in the Town of Bassendean. The place has a high degree of historic significance due to its association with colonial settlement in Western Australia. At a local level, the significance of the larger Residence Building is also recognized and together, the buildings demonstrate the evolution of residential development following European settlement of the locality.

The site also contains a detached laundry room, three large trees, and simple gardens. A single width concrete driveway provides vehicular access to the site from Surrey Street.

Proposal

The applicant is seeking approval for restoration works and a change of the use of the existing buildings on site. The application is understood to involve the following:

Restoration works

Physical works proposed are limited to the Residence Building and comprise of the following, all of which are consistent with the approved 2007 Conservation Management Plan.

- Demolition of 1952 additions
- Internal works, including demolition of internal walls
- Restoration of roof and the provision of a new verandah

Use of Residence Building

- The use of the Residence Building as an office and storage space, to be occupied by the Perth History Association Inc. (Museum of Perth).
- The Museum of Perth is a not-for-profit organization that chronicles the social, cultural, political and architectural history of Perth. The Museum offers a range of services to promote the preservation and exhibition of collections of cultural historical significance for the benefit community including digitization of records, exhibition design, research and transcription.
- The building is proposed to accommodate up to 20 people at any one time, comprising staff and volunteers. The building will be used between 8am and 6pm, on weekdays only.

Use of Pensioner Guard Cottage

- The continued use of the Pensioner Guard Cottage as a Museum, to operate between 11am and 2pm on weekends supported by two volunteer staff. It is noted that the building has been informally used as a museum since 1993.
- The Pensioner Guard Cottage Museum may accommodate larger groups (such as local school groups) on weekdays, by appointment only.

Communication and Engagement

Public consultation

The application was advertised for a period of 14 days, between 7 September 2023 and 21 September 2023, in the following manner:

- Details of the proposal were made available on the Town’s website; and
- Letters were sent to the owners and occupiers of nearby properties, as below.



In response, four submissions were received; all objecting to the proposal. A schedule of submissions is attached, with the relevant planning issues being the appropriate classification of the proposed land use (Residence Building), adverse impacts on residential amenity, parking and traffic.

The submissions also provided commentary on matters not relevant to Council’s consideration of the application, including the following:

- The accuracy and reliability of information provided within the application
- Nuisance during demolition/construction works
- Precedence for establishment of similar uses in the locality
- Reduction in property values
- Lack of involvement of local residents in the operations of the landowner.

Agency referrals

The application was referred to the State Heritage Office (SHO), which provided its support for the proposal on behalf of the Heritage Council of Western Australia. In its advice, the SHO states the proposal will *“have a major positive benefit on the cultural heritage significance of the Pensioner Guard Cottage”*. It also recommended the Town impose conditions on any approval issued requiring further details of conservation works prior and the implementation of an archaeological watching brief to ensure significant material uncovered during the works is dealt with appropriately.

Strategic Implications

Priority Area 6: Providing Visionary Leadership and Making Great Decisions

6.2 Ensure major decision making is informed by community feedback

Priority Area 7: Building Community Identity by Celebrating Culture and Heritage

7.2 Create a community closely connected to its history and heritage

Comment

Local Planning Scheme No. 10 (LPS 10)

The application seeks approval to undertake training and administration activities (historic research, writing, exhibition design, family history research, archiving and record digitization and community workshops and training programs) as well as function as a museum with the storage and display of historical artifacts and collections. The applicant suggests that the activities align with the 'Community Purpose' and 'Exhibition Centre' land uses under LPS 10, which are defined as follows.

'Exhibition Centre' - premises used for the display, or display and sale, of materials of an artistic, cultural or historical nature, and includes a museum or art gallery".

'Community Purpose' - premises designed or adapted primarily for the provision of educational, social or recreational facilities or services by organisations involved in activities for community benefit".

The subject site is zoned Residential under LPS 10 and, the Community Purpose and Exhibition Centre land uses are listed as "A" and "D" uses, respectively. Such uses are therefore discretionary uses in the residential zone.

It is acknowledged that at least some aspects of the intended use of the Residence Building involves characteristics of both the 'Community Purpose' and 'Office' land uses; with the latter being defined as "*premises used for administration, clerical, technical, professional or other like business activities*". In considering the issue, however, it is noted that the proposed activities do not involve a generic office use (such as a real estate agent or accountant), but rather, bespoke functions and activities by the Museum of Perth (a not-for-profit organisation) that are intrinsically tied to the historic value of the site; being to chronicle the social, cultural, political and architectural history of Perth.

State Planning Policy 3.5 – Historic Heritage Conservation

The policy recognizes that adaptation of heritage buildings for new uses will often be the key to conservation of a heritage place that no longer serves its original function; and in some cases, the conservation and protection of a heritage place may require

a change of use to ensure a reasonable beneficial use or return. As outlined in the Conservation Management Plan, extensive repair works are required for the Residence Building to ensure that it does not deteriorate to a point that demolition becomes necessary, nor that restoration becomes unreasonable. The proposed use of the site presents a feasible option to ensure the conservation of the place and ongoing management and maintenance necessary for its preservation.

State Planning Policy 7.3 – Residential Design Codes

Although the proposal does not involve residential development, the site is located within a residential area. The siting and design of buildings on site comply with the Residential Design Codes and are therefore consistent with the bulk, scale and siting of built form expected on the site.

Local Planning Policy 4 – Heritage and Character

Clause 7.1(a) of the Policy states that “*Development shall comply and/or conform to the requirements outlined in any Conservation Management Plan, Heritage Assessment or any other documented review of heritage value.*”

The site is subject to the 2007 Conservation Management Plan and the proposed works proposed are consistent with that plan. Although the plan does not stipulate a preferred use of the site; it does emphasize the importance of occupation by an appropriate and viable use as a matter of urgency to ensure its ongoing conservation, maintenance and viability.

Local Planning Policy 8 – Car Parking and End of Trip Facilities

Given the two land uses will operate on different days, the site generates a Policy requirement for 5 car parking bays (on the basis of one bay per four people the buildings are designed to accommodate). The existing concrete driveway can accommodate three cars in a tandem parking arrangement; therefore, the proposal involves a two bay parking shortfall.

In addition, it is noted that in order to comply with the Building Code of Australia, at least one onsite parking bay must be accessible for people with disabilities and meet the relevant Australian Standard (ie. a double-width bay). Given that an ‘accessible’ parking bay cannot be accommodated within the existing single width driveway, an alternative location is required. Whilst it could be constructed within the front setback area, such a location is considered incompatible with the heritage value of the place and would impact on the existing and proposed landscaping. As such, it is recommended that the requisite bay be provided at the rear of the Residence Building.

It is recommended that a condition be imposed requiring the submission of details of a revised onsite carparking arrangement that captures the above. It is noted that compliance with such a condition will reduce the number of onsite bays to one;

increasing the parking shortfall to four bays. This variation is supported on the basis that (i) the car parking demand (which is expected to peak during weekday office hours) can easily be accommodated by existing on-street parking bays along Surrey Street and (ii) the Town's 2019 approval provided for a 15-bay variation to the car parking standards applicable at the time.

Amenity of the Locality

Submissions received in response to advertising suggested that an office, or other non-residential use similar to that proposed, would have an adverse impact on the residential amenity of the locality. The specific concerns included additional traffic, inconvenience caused by increase in on-street parking and increased activity levels in the local area, as discussed below.

Traffic

The increase in traffic expected as a result of the operation of proposed uses is minor and can be easily accommodated by the existing local road network without compromising safety or functionality.

Activity

Submissions noted a general perception that an increase in activity on the site would adversely impact residential amenity, with the Community Purpose use of the Residence Building expected to accommodate a maximum of 20 people during business hours (8am – 6pm on weekdays).

The nature of activities described in the application are considered low-impact and unlikely to result in a level of noise in excess of what could be reasonably expected in a residential setting. Similarly, the continued operation of the Exhibition Centre is considered a low-impact activity of the site, and has not been an issue previously.

Further, Council has previously determined that the use of the site as a museum, community facility and infant health clinic was appropriate, and it is considered that that previous Council-proposal was more potentially impactful than the current application.

The above notwithstanding, it is recommended that the Community Purpose use of the Residence Building be limited to 8.30am – 5.30pm on weekdays. It is further recommended that use of the Pensioner Guard Cottage (Exhibition Centre land use) is broadened so as to be limited to 10.00am – 3.00pm, Saturday and Sunday; thereby allowing a degree of flexibility for that function.

Landscaping

Details of proposed landscaping to be retained, upgraded and installed have not been provided. If the application is approved, it is recommended that a condition be imposed requiring a landscaping plan be submitted to; and approved by the Town.

Conclusion

The proposal represents a viable option for the conservation and ongoing use and management of a place of considerable heritage value. Notwithstanding, there is a need to protect the residential amenity of the locality and conditions of approval are recommended to ensure the uses operate in a manner that is suitable within an established residential area including limitations on activities, hours of operation and capacity.

Statutory Requirements

In accordance with Clause 68(2) of the *Planning and Development (Local Planning Schemes) Regulations 2015*, Council is required to determine the application by:

- (a) granting development approval without conditions; or
- (b) granting development approval with conditions; or
- (c) refusing to grant development approval.

If the applicant is aggrieved with the decision of the Local Government, a right of appeal may exist in accordance with Part 5 of the *Planning and Development Act 2005* with the State Administrative Tribunal.

Financial Considerations

Nil.

Risk Management Implications

Should Council refuse the application, the applicant may appeal to the State Administrative Tribunal. Further, such a refusal would represent a considerable reputational risk in that Council resolved to dispose of the property so as to facilitate the outcome being proposed by the subject application.

Declaration of Conflicts of Interest

All officers involved in the preparation of this report have considered and determined that they do not have a conflict of interest in the matter.

Officer Recommendation – Item 12.4

That Council approves the application for development approval for restoration works and change of the use at Lot 50 (No. 1) Surrey Street, Bassendean, subject to the following conditions:

1. The development shall be undertaken in accordance with the approved plans and the recommendations contained within the Conservation Management Plan (Laura Gray, 2007), to the satisfaction of the Town.
2. The use of the Residence Building (Community Purpose land use) is limited to 8.30am – 5.30pm, Monday to Friday and to the undertaking of activities directly associated with local heritage, history and culture, as follows.
 - Workshops / training
 - Research
 - Exhibition design
 - Writing
 - Digitisation or records
 - Archiving
 - Storage of collections
3. The use of the Pensioner Guard Cottage (Exhibition Centre land use) is limited to 10.00am – 3.00pm, Saturday and Sunday. The 'Exhibition Centre' is permitted to operate outside the approved hours of operation and/or in excess of the approved site capacity by appointment only and up to a maximum of six times in any calendar year, unless otherwise approved in writing by the Town.
4. No more than 20 people are permitted onsite at any one time, unless authorised by the Town prior to the event.
5. Prior to the issue of a building permit, the applicant is to submit information regarding the detail and methodology of the following conservation works (including information on materials and finishes), to be approved by the Town, in consultation with the Department of Planning Lands and Heritage:
 - Repair cracks in masonry walls internally and externally
 - Repair door and window lintels
 - Repair ceiling
 - Repair and maintain timber floor
 - Repair service and re-paint windows and door frames
 - Removal of the render from exterior facades, repair the masonry after investigations

All works are to be carried out in accordance with the approved details and methodology, to the satisfaction of the Town.

6. Prior to the lodgment of a building permit, a detailed landscape and reticulation plan for the development site and adjoining road verge must be submitted to, and approved by the Town.
7. The approved landscape and reticulation plan must be implemented within 90 days of completion of conservation/restoration works and be maintained thereafter to the satisfaction of the Town.
8. Prior to the lodgment of a building permit, a schedule detailing the colour and texture of all building materials must be submitted to and approved by the Town of Bassendean in consultation with the Department of Planning, Lands and Heritage. The development must be finished, and thereafter maintained, in accordance with the approved schedule to the satisfaction of the Town.
9. Prior to the lodgment of a building permit, a car parking plan must be submitted to, and approved by the Town in consultation with the Department of Planning, Lands and Heritage. The car parking plan shall make provision for one car parking bay designed in accordance with *Australian Standard AS 2890.6-2009 Parking Facilities – Off-street parking for people with disabilities*.
10. Prior to the commencement of use, the approved car parking plan must be implemented. Driveways, parking and maneuvering areas are to be sealed, drained and line marked to the satisfaction of the Town.
11. Prior to the commencement of any works on site, an Archeological Watching Brief must be submitted to, and approved by the Town of Bassendean in consultation with the Department of Planning Lands and Heritage. The Archeological Watching Brief must be implemented to the satisfaction of the Town.
12. Prior to applying for a Building Permit, storm water disposal plans, details and calculations must be submitted, approved and thereafter implemented and maintained to the satisfaction of the Town.
13. All building works to be carried out under this development approval, including footings, are required to be contained within the boundaries of the subject lot.

Voting requirements: Simple Majority

Cr Paul Poliwka moved an Alternative Motion.

Council Resolution – Item 12.4

MOVED Cr Paul Poliwka, Seconded Cr Ken John,

That Council approves the application for development approval for restoration works, but does not approve the change of use at Lot 50 (No. 1) Surrey Street, Bassendean.

Council Resolution/Officer Recommendation – Item 12.4
OCM-7/11/23

MOVED Cr Kathryn Hamilton, Seconded Cr Tallan Ames,

That Council approves the application for development approval for restoration works and change of the use at Lot 50 (No. 1) Surrey Street, Bassendean, subject to the following conditions:

1. The development shall be undertaken in accordance with the approved plans and the recommendations contained within the Conservation Management Plan (Laura Gray, 2007), to the satisfaction of the Town.

2. The use of the Residence Building (Community Purpose land use) is limited to 8.30am – 5.30pm, Monday to Friday and to the undertaking of activities directly associated with local heritage, history and culture, as follows.

- Workshops / training
- Research
- Exhibition design
- Writing
- Digitisation or records
- Archiving
- Storage of collections

3. The use of the Pensioner Guard Cottage (Exhibition Centre land use) is limited to 10.00am – 3.00pm, Saturday and Sunday. The ‘Exhibition Centre’ is permitted to operate outside the approved hours of operation and/or in excess of the approved site capacity by appointment only and up to a maximum of six times in any calendar year, unless otherwise approved in writing by the Town.

4. No more than 20 people are permitted onsite at any one time, unless authorised by the Town prior to the event.

5. Prior to the issue of a building permit, the applicant is to submit information regarding the detail and methodology of the following conservation works (including information on materials and finishes), to be approved by the Town, in consultation with the Department of Planning Lands and Heritage:

- Repair cracks in masonry walls internally and externally
- Repair door and window lintels
- Repair ceiling
- Repair and maintain timber floor
- Repair service and re-paint windows and door frames

- Removal of the render from exterior facades, repair the masonry after investigations

All works are to be carried out in accordance with the approved details and methodology, to the satisfaction of the Town.

6. Prior to the lodgment of a building permit, a detailed landscape and reticulation plan for the development site and adjoining road verge must be submitted to, and approved by the Town.

7. The approved landscape and reticulation plan must be implemented within 90 days of completion of conservation/restoration works and be maintained thereafter to the satisfaction of the Town.

8. Prior to the lodgment of a building permit, a schedule detailing the colour and texture of all building materials must be submitted to and approved by the Town of Bassendean in consultation with the Department of Planning, Lands and Heritage. The development must be finished, and thereafter maintained, in accordance with the approved schedule to the satisfaction of the Town.

9. Prior to the lodgment of a building permit, a car parking plan must be submitted to, and approved by the Town in consultation with the Department of Planning, Lands and Heritage. The car parking plan shall make provision for one car parking bay designed in accordance with Australian Standard AS 2890.6-2009 Parking Facilities – Off-street parking for people with disabilities.

10. Prior to the commencement of use, the approved car parking plan must be implemented. Driveways, parking and manoeuvring areas are to be sealed, drained and line marked to the satisfaction of the Town.

11. Prior to the commencement of any works on site, an Archaeological Watching Brief must be submitted to, and approved by the Town of Bassendean in consultation with the Department of Planning Lands and Heritage. The Archaeological Watching Brief must be implemented to the satisfaction of the Town.

12. Prior to applying for a Building Permit, storm water disposal plans, details and calculations must be submitted, approved and thereafter implemented and maintained to the satisfaction of the Town.

13. All building works to be carried out under this development approval, including footings, are required to be contained within the boundaries of the subject lot.

CARRIED UNANIMOUSLY 6/0

12.5 RFT 05/2023 Provision of Arboricultural Services	
File Reference	PARE/TENDNG/90
Directorate	Corporate Services
Previous Reports	Not applicable
Authority/Discretion	Executive The substantial direction setting and oversight role of the

	Council.
Attachments	1. CONFIDENTIAL REDACTED - RFT 05 2023 EVALUATION REPORT [12.5.1 - 16 pages]

Purpose

The purpose of this report is for Council to consider the tender received for RFT 05/2023 Arboricultural Services and appoint the contractor.

Council Resolution/Officer Recommendation – Item 12.5 **OCM-8/11/23**

MOVED Cr Ken John, Seconded Cr Paul Poliwka,

That Council accepts the offer submitted by Beaver Tree Services Aust Pty Ltd trading as Beaver Tree Services, to provide Arboricultural Services in accordance with the Terms and Conditions as specified in RFT 05/2023 for a period of three (3) years with an option to extend the Term of the Contract by one (1) year, plus a further option of one (1) Year, at the submitted schedule of rates. The Term of the Contract (including any extensions) will not exceed five (5) years in total.

CARRIED UNANIMOUSLY 6/0

12.6 Differential Rates Refund Policy Review	
Property Address	N/A
Landowner/Applicant	N/A
File Reference	RAT&VAL/FEECHAG/3
Directorate	Corporate Services
Previous Reports	OCM 13/9/21
Authority/Discretion	Legislative Includes adopting local laws, local planning schemes & policies.
Attachments	Nil

Purpose

The purpose of this report is for Council to consider a review of the Differential Rates Refund Policy.

Council Resolution/Officer Recommendation – Item 12.6 **OCM-9/11/23**

Cr Paul Poliwka had previously declared a financial interest in Item 12.6 and left the Council Chamber at 7.42pm while this matter was considered.

MOVED Cr Jennie Carter, Seconded Cr Ken John,

That Council:

1. Note this report, thereby allowing the Differential Rates Refund Policy to expire through the effluxion of time.
2. Note that a copy of the Differential Rates Refund Policy will be provided to each of the eligible landowners, by 31 December 2023.

CARRIED UNANIMOUSLY 5/0

Cr Paul Poliwka returned to the Council Chamber at 7.43pm

12.7 Use of Town Facility - Reserve 21150 (BIC Reserve)	
Property Address	Portion of Reserve 21150 (BIC Reserve)
Landowner/Applicant	Crown land
File Reference	N/A
Department	Community Planning
Previous Reports	23 November 2021
Authority/Discretion	Executive The substantial direction setting and oversight role of the Council.
Attachments	Nil

Purpose

The purpose of this report is for Council to consider the future of the existing building and site located on Reserve 21150 (BIC Reserve).

Council Resolution/Officer Recommendation – Item 12.7 **OCM-10/11/23**

MOVED Cr Kathryn Hamilton, Seconded Cr Paul Poliwka,

That Council:

1. Requests the CEO engages with the Department of Health to progress the

establishment of a lease for a site to house the Infant Health Clinic thereby ensuring the continually of a service valued by the community of the Town of Bassendean;

2. Notes that the Town offers to lease to the Department of Health contemporary quality facilities at the Ashfield Community Centre inclusive of a 12-month rent free period to assist with the relocation of the service from the current older building on BIC Reserve commencing July 2024;
3. As an alternative option for the Department of Health, the Town will offer a formal lease for the ongoing use of the current Child Infant Health facility on BIC Reserve, commencing immediately and expiring on December 31st 2027.
4. Requests that a progress report be presented to Council via the bulletin as required.

CARRIED UNANIMOUSLY 6/0

Reason: Acknowledging the Town's desire to offer improved facilities for the Infant Health Clinic, there have been ongoing discussions to offer a lease to the Department of Health for a space at the Ashfield Community Centre adjoining Wind in the Willows (Infants) childcare services. Those ongoing discussions with the Department of Health over the years have thus far failed to provide a way forward, and it would be disappointing to potentially lose a service that is highly valued by this community possibly due to occupation of the current building that is old. This motion seeks more clarity in an effort to move forward in good faith with leasing discussions with the Department of Health.

12.8 Accounts Paid - October 2023	
Property Address	N/A
Landowner/Applicant	N/A
File Reference	FINM/CREDTS/4
Directorate	Corporate Services
Previous Reports	
Authority/Discretion	Legislative Includes adopting local laws, local planning schemes & policies.
Attachments	1. Accounts Paid - October 2023 [12.8.1 - 12 pages]

Purpose

The purpose of this report is for Council to receive the list of payments for October 2023.

Council Resolution/Officer Recommendation – Item 12.8
OCM-11/11/23

MOVED Cr Paul Poliwka, Seconded Cr Jamayne Burke,

That Council receives the list of payments for October 2023.

CARRIED BY EN BLOC RESOLUTION 6/0

12.9 Proposed Carport - 104 (Lot 174) Ivanhoe Street, Eden Hill	
Property Address	104 (Lot 174) Ivanhoe Street, Eden Hill
Landowner/Applicant	Landowner: Lee Machin and Joanne Hillier Applicant: Engineering on Demand
File Reference	2023-102
Directorate	Community Planning
Previous Reports	
Authority/Discretion	Quasi-Judicial When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences.
Attachments	1. Development Application Plans [12.9.1 - 3 pages]

Purpose

The purpose of this report is for Council to consider an application for development approval for a carport at 104 (Lot 174) Ivanhoe Street, Eden Hill.

The matter is being referred to Council for determination at the request of the landowner and applicant.

Council Resolution/Officer Recommendation – Item 12.9
OCM-12/11/23

MOVED Cr Paul Poliwka, Seconded Cr Jamayne Burke,

That Council refuses the application for development approval for a carport at 104 (Lot 174) Ivanhoe Street, Eden Hill, for the following reason:

1. The proposal does not comply with the setback and landscaping requirements of either State Planning Policy 7.3 – Volume 1 – Residential Design Codes or Local Planning Policy No. 12 – Residential Development and Fences and does not meet the associated design principles as it is inconsistent with the existing and desired streetscape character due to its the proposed material, roof pitch and dominance of hard spaces, and, as a result, would detrimentally impact the amenity of the locality.

CARRIED BY EN BLOC RESOLUTION 6/0

12.10 {Memorandum of Understanding with Swan Districts Football Club}	
Property Address	N/A
Landowner/Applicant	N/A
File Reference	LEGL/AGMT/8
Directorate	Office of the CEO
Previous Reports	N/A
Authority/Discretion	Information For the Council/Committee to note.
Attachments	1. CONFIDENTIAL REDACTED - To B and SDFC Mo U 12.10.23 [12.10.1 - 6 pages]

Purpose

The purpose of this report is for Council to note the negotiations and ultimate Memorandum of Understanding (MOU) entered into between the Town of Bassendean and the Swan Districts Football Club (SDFC) to clearly identify the general terms and conditions of each party for a redevelopment of the SDFC.

Council Resolution/Officer Recommendation – Item 12.10 **OCM-13/11/23**

MOVED Cr Paul Poliwka, Seconded Cr Jamayne Burke,

That Council

Note the execution of a Memorandum of Understanding (MOU) between the Town of Bassendean (TOB) and the Swan Districts Football Club (SDFC).

CARRIED BY EN BLOC RESOLUTION 6/0

12.11 Draft amended Local Planning Policy 2 - Sustainable Development	
Property Address	N/A

Landowner/Applicant	N/A
File Reference	TBA
Department	Community Planning
Previous Reports	24 May 2022 27 June 2023
Authority/Discretion	Legislative Includes adopting local laws, town planning schemes & policies.
Attachments	1. Existing Local Planning Policy 2 - Sustainable Development [12.11.1 - 4 pages] 2. Draft amended Local Planning Policy 2 - Sustainable Development [12.11.2 - 5 pages]

Purpose

The purpose of this report is for Council to consider a draft amended Local Planning Policy 2 – Sustainable Development (LPP 2).

Council Resolution/Officer Recommendation – Item 12.11 **OCM-14/11/23**

MOVED Cr Paul Poliwka, Seconded Cr Jennie Carter,

That Council, pursuant to Clause 5(2) of Schedule 2 (Deemed Provisions) of the Planning and Development (Local Planning Schemes) Regulations 2015, provisionally adopts draft amended Local Planning Policy 2 – Sustainable Development.

CARRIED UNANIMOUSLY 6/0

9.13 Contract Variation – RFT 04/2023 Supply and Installation of a Bore at Ashfield Reserve	
Property Address	N/A
Landowner/Applicant	N/A
File Reference	PARE/TENDNG/89
Directorate	Corporate Services
Previous Reports	Special Council Meeting 11 July 2023
Authority/Discretion	Executive The substantial direction setting and oversight role of the Council.
Attachments	N/A

Purpose

The purpose of this report is for Council to consider a variation to contract 04/2023 Supply and Installation of a Bore at Ashfield Reserve.

Council Resolution/Officer Recommendation – Item 12.12 **{resolution-number}**

MOVED Cr Jamayne Burke, Seconded Cr Paul Poliwka,

That Council:

1. Approves a variation to contract 04/2023 Supply and Installation of a Bore at Ashfield Reserve to upgrade the existing switchboard at Ashfield Reserve at a cost of \$29,500.
2. Authorises the use of \$29,500 from the Asset Enhancement Reserve for the purpose of the variation of contract to upgrade the existing switchboard at Ashfield Reserve.

CARRIED UNANIMOUSLY 6/0

12.13 Bassendean Local Emergency Management Committee Meeting - 14 November 2023	
File Reference	GOVN/CCLMEET/12
Department	Community Planning
Previous Reports	Nil.
Authority/Discretion	Executive The substantial direction setting and oversight role of the Council.
Attachments	1. BLEMC Minutes - 14 November 2023 [12.13.1 - 5 pages]

Purpose

The purpose of this report is for Council to receive the minutes of the Bassendean Local Emergency Management Committee (BLEMC) Meeting held on 14 November 2023.

Council Resolution/Officer Recommendation – Item 12.13
OCM-16/11/23

MOVED Cr Paul Poliwka, Seconded Cr Jamayne Burke,

That Council receives the minutes of the Bassendean Local Emergency Management Committee meeting of 14 November 2023.

CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION 6/0

13 Motions of which Previous Notice has been given

14 Announcements of Notices of Motion for the next meeting

15 Urgent Business

16 Confidential Business

Council Resolution/Officer Recommendation – Item 16.0.1

MOVED Cr Jennie Carter, Seconded Cr Paul Poliwka,

that the meeting come from behind closed doors, the time being 8.34pm.

CARRIED UNANIMOUSLY 6/0

The Mayor provided the outcomes of the matters considered behind Closed Doors as follows:

1. 16.2 Interim FOGO Supply agreement

Council Resolution/Officer Recommendation – Item 16.2
OCM-17/11/23

MOVED Cr Ken John, Seconded Cr Jennie Carter, that Council:

1. endorses the Interim FOGO Supply Agreement between the Town of Bassendean and Eastern Metropolitan Regional Council, as contained as a Confidential Attachment to this report;
2. authorises the Chief Executive Officer to negotiate and approve any minor amendments to the Interim FOGO Supply Agreement;
3. authorises the Chief Executive Officer and Mayor to sign the Interim FOGO Supply Agreement under the common seal of the Town of Bassendean; and
4. requests the EMRC to undertake a review of the Agreement and/or Fees and Charges prior to the commencement of the blended FOGO gate rate, to incorporate a sliding fee scale based on contamination rates and other methods of incentivising a reduction in contamination rates.

CARRIED UNANIMOUSLY 6/0

2. 16.3 Appointment of members to the Audit and Governance Committee 2023-2025

Council Resolution/Officer Recommendation – Item 16.3
OCM-18/11/23

MOVED Cr Kathryn Hamilton, Seconded Cr Jamayne Burke, that Council:

1. Appoints Sasha Rademakers AS A community member to the Audit and Governance Committee for a two-year period, expiring on the next ordinary Local Government Election Day, unless otherwise indicated; and

2. Endorses the engagement of Mr Ron Back as an advisor to the Audit and Governance Committee for a two-year period, expiring on the next ordinary Local Government Election Day, unless otherwise indicated.

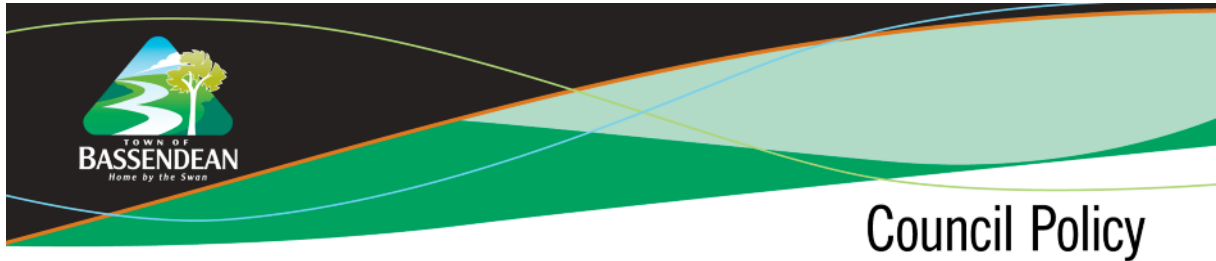
CARRIED UNANIMOUSLY 6/0

17 Closure

The next Briefing Session will be held on Tuesday 12 December 2023 commencing at 6pm.

The next Ordinary Council meeting will be held on 19 December 2023 commencing at 6pm.

There being no further business, the Presiding Member declared the meeting closed, the time being 8.36pm.



LOCAL PLANNING SCHEME NO. 10

LOCAL PLANNING POLICY NO 5. EARLSFERRY HOUSE DESIGN GUIDELINES

OBJECTIVE

To ensure development on the land adjacent to Earlsferry House is developed in such a manner as to maintain the historic character of the house.

APPLICATION

This policy applies to all the land within, or previously within, Lot 500 Nurstead Avenue, Bassendean.

POLICY

1. Any development, alteration, demolition or modification within the Earlsferry House site shall be referred to the Heritage Council for comment and/or recommendation prior to consideration by Council.
2. All development on the R10 zoned land shall comply with the following requirements:
 - a) All boundary fencing shall be ornamental picket or traditional red brick, and shall be no greater than 1.2 metres high, excepting that which is not visible from Nurstead Avenue or Guildford Road;
 - b) Dwellings shall present to Nurstead Avenue and shall be setback a minimum of 6 metres and a maximum of 9 metres from Nurstead Avenue;
 - c) Dwellings shall be no greater than one storey high;
 - d) Building materials shall be as follows:
 - i) walls - traditional red brick with light coloured (not grey) mortar or tuck-pointing;

- ii) roof - terracotta roof tiles, Custom Orb, colorbonded or painted, zincalume - roof pitch shall be no less than 30 degrees;
 - iii) colours - each building application shall be accompanied by a comprehensive colour scheme using heritage colours to the satisfaction of Council;
 - iv) roof plumbing - gutters to be ogee, ovolo or rounded - downpipes shall be round;
 - v) eaves - to be a minimum of 400mm excluding gutters. Under eaves is to be exposed with rafters, bird boards or closed with adequate ventilation - boxed eaves are prohibited;
 - vi) windows - to be timber or coloured aluminium frames, to be an upright style on all facades visible from the street - bay windows are acceptable, but corner windows should be avoided - window sills shall be projecting brick or timber;
 - vii) verandas, carports and garages - shall be constructed from brick or timber posts (not steel, aluminium or pine) and roofs shall be constructed to match those on the main dwelling, where such structures are visible from Guildford Road or Nurstead Avenue;
 - viii) driveways - internal driveways shall be brick paved or patterned to complement the colour of the main dwelling; and
- e) Satellite dishes, roof installations, all radio or television aerials, solar heaters, air-conditioning units or similar external attachment, shall be located such that they are not visible from either Nurstead Avenue or Guildford Road.

LOCAL PLANNING POLICY NO. 4 – HERITAGE AND CHARACTER

Citation

This is a Local Planning Policy prepared under Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*. This Policy may be cited as Local Planning Policy No. 4 – Heritage and Character.

Policy Statement

Heritage supports the Town's amenity by providing familiarity and the presence of landmarks, by underpinning the 'sense of place', and by enhancing the quality of the built environment generally. The Town supports the conservation and enhancement of heritage places and recognises the importance of ensuring new development and alterations / additions to heritage places are sympathetic in design and are incorporated in ways that do not significantly detract from the characteristics and features of the place.

Policy Objectives

- (a) To conserve and protect places and areas of heritage and/or character significance.
- (b) To ensure that subdivision and development does not adversely affect the significance of a heritage place and/or character areas and that new development is sympathetic to the existing character of the heritage place.
- (c) To designate Heritage Areas, for the purpose of Regulation 9 of the Planning and Development (Local Planning Schemes) Regulations 2015.

Application

This policy applies to all applications for subdivision approval or development approval for places included within the Heritage List or Local Heritage Survey, or for land located within a designated Heritage Area. It does not apply to conservation of Aboriginal heritage except in cases where Aboriginal heritage places or areas are entered in the Heritage List, Local Heritage Survey or are located within a heritage area. Aboriginal heritage is protected by the Aboriginal Heritage Act 1972.

Definitions

Archival Record:	means a record prepared by heritage architect or heritage consultant detailing the background, significance of the place, location, base plan, sketches, certificate of title, photographs and any other relevant matters relating to the heritage place.
Conservation Management Plan:	means a plan prepared by heritage architect or heritage consultant that guides the conservation and management of a heritage place.
Cultural Heritage Significance:	means aesthetic, historic, scientific, social or spiritual value for individuals or groups within Western Australia.
Federation:	means an architectural style that emerged from c1890s- 1915s.
Heritage Place:	means buildings, structures, other built forms, gardens and their surrounds on the Heritage List or Local Heritage Survey.
Inter-war:	means architectural styles that emerged from 1915- 1940.
Post-War:	means architectural styles that emerged during the 1940s-1960s.
Streetscape:	means the collective elements that contribute to a street, including architectural styles, front yards, car parking structures and access, infrastructure, footpaths, signage, street trees and landscaping and fencing and front boundary treatments.

Policy Requirements

1. Heritage Areas

1.1 Kenny Street Heritage Area

The Kenny Street Heritage Area is a residential area as identified in Appendix 1.

The area is characterised by its early 20th century residential architecture, including Federation, Inter-War and Post-War architectural styles. This portion of Bassendean was subdivided by a group of investors in the early 1900s under the promotional name of 'Tanner's Estate' or the 'Tanner's Extension Estate'. The area is significant as it is representative of development over the inter-war period, with residences formally occupied by prominent members of colonial society.

The material palette of the area includes weatherboard, red brick, compressed fibre cement and corrugated steel roof sheeting and terracotta roof tiles. Front boundary treatments are fairly uniform with medium high picket or visually permeable front fences.

To the north of the area, there is a consistent street tree planting pattern with a variety of native tree species, with a reduction in street tree planting heading south in the area. The topography of the area is undulating.

1.2 Old Perth Road Heritage Area

The Old Perth Road Heritage Area is a commercial area as identified in Appendix 1.

Old Perth Road forms a boulevard from the Bassendean Train Station, with the Federation style shop fronts acting as the entrance to the town. Buildings to the north of Old Perth Road are single storey facing the street. The Bassendean Hotel influences a two-storey building scale along the southern side of the streetscape. The area comprises of predominantly brick structures with boundary walls and awnings over the footpath. Prominent two-storey buildings include the Padbury Buildings, Bassendean Hotel and the shop and residence at 42 Old Perth Road.

Elements that contribute to the significance of the area include the landmark buildings which have historic value and social value to the district. The buildings in this area demonstrate periods of development in the former town centre from the 1910s to the 1950s, have excellent aesthetic value and are largely intact examples of Inter War Free Classical style.

1.3 Devon Road Heritage Area

The Devon Road Heritage Area is a residential area as identified in Appendix 1.

In 1897, land speculator, parliamentarian and government assayer, Henry Anstey purchased a large parcel designated as Location Q which he subdivided and offered for sale under the name 'Bindaring Estate'. Devon Road was part of this estate and the name owes its origin to the county in England. The Devon Road Heritage Area is characterised by its early 20th century residential architecture, including Federation and Inter-War architectural styles, and is significant based on the number of in-tact dwellings that are representative of this period.

The material palette in the area includes weatherboard, red brick, compressed fibre cement and corrugated steel roof sheeting and terracotta roof tiles.

Established front gardens with perimeter plantings and open or picket fences feature throughout the area. Some streets display a regular pattern of street tree planting however most streets have irregular planting of deciduous and native tree species. The individual gardens and street planting are generally of a high quality and well maintained which contributes to the amenity of the streetscape. The topography is generally flat.

1.4 Earlsferry Heritage Area

The Earlsferry Heritage Area is a residential area as identified in Appendix 1.

The key feature of the area is the building named “Earlsferry”, which has cultural heritage significance for the following reasons:

- it is a prominent landmark in the Guildford/Bassendean area;
- it is a fine example of the grand homes built close to the river in West Guildford during the gold boom years;
- it is important for its close association with John Short, Sir Edward Wittenoom, and Karl Drake-Brockman, three important persons who contributed significantly to the development of the State of Western Australia;
- it demonstrates the form and ambience of the lifestyle of wealthy Western Australians at the turn of the century;
- it is one of the few remaining grand turn-of-the-century properties situated along the Swan River on the outskirts of Perth.

In 1990, Earlsferry was Classified by the National Trust of Australia (WA) and in the same year the place was sold to Lesley-Anne Thomas. In 1993, a conservation plan was prepared to manage the future development of the place and in 1994 Earlsferry was included on the State Register of Heritage Places.

The lots subdivided from the former parent Lot 500 have, since their creation, been subject to design guidelines that seek to ensure development is sympathetic to the heritage value of the place.

2. General Development Standards

2.1 General Requirements

- (a) Development shall comply and/or conform to the requirements outlined in any Conservation Management Plan, Heritage Assessment or any other documented review of heritage value.
- (b) New dwellings should not try to replicate existing heritage places on the same street (i.e. faux heritage).
- (c) Unless otherwise prescribed, new dwellings shall be designed to integrate with the siting, scale, architectural style and form, materials and external finishes of the streetscape.

2.2 Alterations and Additions

- (a) Alterations and additions to a heritage place shall be compatible with the siting, scale, architectural style and form, materials and external finishes of the heritage place and shall not detract from the streetscape.

- (b) Alterations and additions are to be positioned and sized to ensure that the prominence of significant parts of the heritage place are retained, and should generally be located to the rear or less prominent elevation of the building.
- (c) New openings in façades visible from the street shall be avoided. Where new openings are proposed, they shall be proportionally related to those of the heritage place and not located on the original façade of the heritage place.
- (d) The original roof line and façade of the heritage place shall not be altered. Where replacement is required, the roof line and similar materials and colours to the original roof shall be provided.
- (e) View lines to the heritage place from the street shall not be obstructed by alternations and additions.

2.3 Carports and Garages

- (a) Where possible, vehicle access, carports and garages are to be located to the rear of the heritage place.
- (b) Garages shall not be located in the front setback area of a heritage place.
- (c) The design of a carport in the front setback area should be discreet and compatible with the character of the heritage place, with any screening or door within the front setback area to be visually permeable.

2.4 Materials and Colours

- (a) Where possible, paint colours shall reinstate early paint schemes. Investigations into previous paint schemes, determined on the basis of documentary and/or physical evidence (i.e. paint scrapes), is recommended to discern original paint schemes.
- (b) Previously un-rendered walls shall not be rendered and previously un-painted walls shall not be painted.

2.5 Fences and Gates

- (a) Original front fences and gates shall be retained and conserved where possible.
- (b) Where original fences and gates cannot be retained, the proposed fence and gate shall comply with the following:
 - (i) Compliment the style and materiality of the heritage place;
 - (ii) Be visually permeable to ensure views to the heritage place are maintained;
 - (iii) Where possible, replicate a fence style consistent with the architectural style of the heritage period.

2.6 External Fixtures

- (a) External fixtures, such as satellite dishes, radio and TV antennae, air conditioning units and the like, shall not be visible from the streetscape and shall be designed to be sympathetic to the dwelling.
- (b) Where conduit or cabling is required to run along the surface of an external wall it shall be painted to match the wall colour.

2.7 Landscaping

In some instances, landscaping within the street setback area contributes to the heritage value of the place. Consideration should be given to appropriate landscaping design and plant species consistent with the heritage period.

2.8 Demolition

- (a) Pursuant to Clause 61(1) of Schedule 2, Part 7 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, development approval is not required for the demolition of any dwelling that does not form part of the Heritage List.
- (b) Where development approval is required for any demolition, the application will be assessed with consideration of the following:
 - (i) The significance of the heritage place;
 - (ii) The feasibility of restoring or adapting the heritage place, or incorporating it into new development; and
 - (iii) The extent to which the community would benefit from the proposed redevelopment.
- (c) Partial demolition of a heritage place may be supported where:
 - (i) The parts to be demolished do not contribute to the heritage significance of the place as identified in any Conservation Management Plan, Heritage Assessment, any other review of heritage value, Place Record Form (Local Heritage Survey) and/or Part 8 of this Policy;
 - (ii) The structural integrity of the remaining heritage place is retained; and
 - (iii) The demolition will not adversely impact the streetscape.

2.9 Variation to Site and Development Standards

The Town may vary one or more of the site or development requirements set out in the R- Codes where it involves the conservation of a heritage place.

2.10 Subdivision

Subdivision will only be supported where battle-axe lots are created to the rear of the existing dwelling, with the width of the parent lot to be retained, with the exception of the access leg. The creation of child lots between the heritage place and the street is not supported.

2.11 Information Requirements

- (a) Depending on the scale and nature of the proposal, the Town may require one or more of the following to assist the assessment and determination of an application:
 - (i) A Heritage Assessment in accordance with Clause 11, Schedule 2, Part 3 of the *Planning and Development (Local Planning Schemes) Regulations 2015*;
 - (ii) A documented review of heritage value in accordance with Clause 63(1)(c), Schedule 2, Part 8 of the *Planning and Development (Local Planning Schemes) Regulations 2015*;
 - (iii) A Conservation Management Plan (new or existing); and
 - (iv) In the case of a proposed (full or partial) demolition, a Structural Report.
- (b) The Town may require, as a condition of development approval, an archival record of the place, prepared by a suitability qualified heritage consultant, prior to development or demolition occurring.

3. Precinct-Specific Development Standards

3.1 Kenny Street Heritage Area

- (a) Development shall be single or double storey only and designed to address the street by way of major openings. With the exception of Guildford Road, second storey additions should be set back behind the main ridgeline so as to not be visible from the street in front of the heritage place.
- (b) Development shall be designed and constructed to maintain the natural topography of the site. Significant cut and fill and retaining shall be avoided.
- (c) Development shall be sited to be parallel to the street and setback consistent with the predominant building setbacks within the streetscape. Sufficient rear setbacks shall be provided to ensure the retention of open space and backyards.
- (d) Where new dwellings are proposed, the dwelling shall be designed to integrate with either Federation, Inter-War or Post-War dwelling styles by way of design elements and materials.

- (e) Car parking structures shall be in line or located behind the heritage place as to not dominate the dwelling or streetscape. Where car parking structures are located in front of the dwelling, they shall be open on all sides other than abutting the dwelling or visually permeable to the satisfaction of the Town.
- (f) Soft landscaping is encouraged, and expanses of hard landscaping such as paving shall be avoided. Removal of mature vegetation shall be avoided.
- (g) Where front boundary treatments are proposed, they shall either be low masonry walls, perimeter plantings or visually permeable fencing constructed of materials sympathetic to the dwelling and the streetscape.
- (h) Historic outbuildings such as sheds shall be retained and conserved where significant and they contribute to the character of the Area.

3.2 Old Perth Road Heritage Area

- (a) New development shall respect the scale and view lines to landmark buildings, and be positioned to enhance streetscape vistas and view corridors.
- (b) Facades shall be stepped to express change of level across the building frontage, and relate and respond to neighbouring facades through the use of horizontal lines and design elements.
- (c) Whilst building design and materials should reference existing materials and design principles in the Area, development shall be contemporary and not replicate existing heritage places.
- (d) Development shall be provided with an over-pavement awning for the full width of the building to provide effective weather protection for pedestrians. The awning shall be located at first floor height only, line through with any existing awnings on adjacent developments and be simple in design.
- (e) Where additional storey(s) are permitted, these are to be designed to ensure that:
 - (i) The existing form and scale are respected and not overwhelmed; and
 - (ii) The addition does not interrupt or impinge on the prominence of the facade of the existing building, with additional levels set back to retain the integrity of the façade.

3.3 Devon Road Heritage Area

- (a) Development shall be designed to address the street by way of major openings.
- (b) Development shall be setback and sited consistent with the predominant building siting and setbacks within the streetscape.

- (c) Where new dwellings are proposed, the dwelling shall be designed to integrate with either Federation or Inter-War dwelling styles by way of design elements and materials.
- (d) Car parking structures shall be in line or located behind the heritage place as to not dominate the dwelling or streetscape. Where car parking structures are located in front of the dwelling, they shall be open on all sides other than abutting the dwelling or visually permeable to the satisfaction of the Town.
- (e) Soft landscaping is encouraged, and expanses of hard landscaping such as paving shall be avoided. Removal of mature vegetation shall be avoided.
- (f) Where front boundary treatments are proposed, they shall either be low masonry walls, perimeter plantings or visually permeable fencing constructed of materials sympathetic to the dwelling and the streetscape.
- (g) Historic outbuildings such as sheds shall be retained and conserved where significant and if they are considered to contribute to the character of the Area.

3.4 Earlsferry Heritage Area

- (a) If visible from Nurstead Avenue or Guildford Road, boundary fencing shall be ornamental picket or traditional red brick, and shall be no greater than 1.2m high.
- (b) Dwellings shall present to Nurstead Avenue and shall be setback a minimum of 6m and a maximum of 9m from Nurstead Avenue.
- (c) Dwellings shall be no greater than one storey high.
- (d) Building materials shall be as follows:
 - (i) walls: traditional red brick with light coloured (not grey) mortar or tuck-pointing.
 - (ii) roof: terracotta roof tiles, Custom Orb, colorbond or zincalume, and shall have a roof pitch shall be no less than 30 degrees.
 - (iii) colours: heritage colours to the satisfaction of the Town.
 - (iv) roof plumbing: gutters to be ogee, ovolo or rounded, downpipes shall be round.
 - (v) eaves: to be a minimum of 400mm excluding gutters. Under eaves is to be exposed with rafters, bird boards or closed with adequate ventilation. Boxed eaves are prohibited.
 - (vi) windows: to be timber or coloured aluminium frames, to be an upright style on all facades visible from the street - bay windows are acceptable, but corner windows should be avoided - window sills shall be projecting brick or timber.

- (vii) verandas, carports and garages: shall be constructed from brick or timber posts (not steel, aluminium or pine) and roofs shall be constructed to match those on the main dwelling, where such structures are visible from Guildford Road or Nurstead Avenue.
- (viii) driveways: internal driveways shall be brick paved or patterned to complement the colour of the main dwelling.
- (e) Satellite dishes, roof installations, all radio or television aerials, solar heaters, air-conditioning units or similar external attachment, shall be located such that they are not visible from either Nurstead Avenue or Guildford Road.

Appendix 1 – Heritage Areas

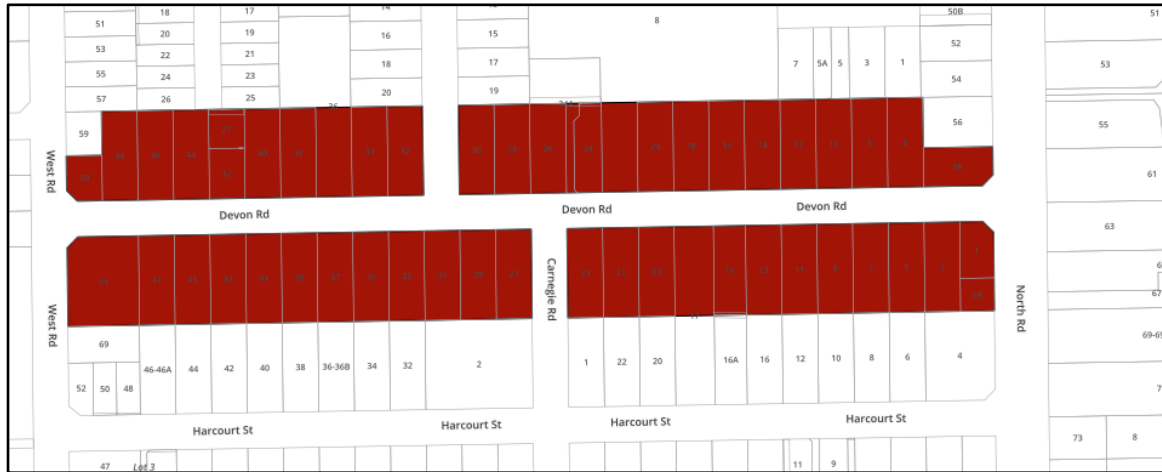
Clause 9 of the Deemed Provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015*.



Old Perth Road Heritage Area



Kenny Street Heritage Area



Devon Road Heritage Area



Earlsferry Heritage Area

Appendix 2 – Heritage Places within Heritage Areas

West End – Old Perth Road Heritage Area		
Place Name	Address	Category
Padbury's Buildings	1 Old Perth Road	1
Commercial Precinct, Old Perth Road	1 – 42 Old Perth Road	2
Bassendean Hotel	25 Old Perth Road	2

Kenny Street Heritage Area		
Place Name	Address	Category
House, 5 Eileen Street	5 Eileen Street	3
House, 29 Eileen Street	29 Eileen Street	3
House, 1 Kathleen Street	1 Kathleen Street	2
House, 14 Kathleen Street	14 Kathleen Street	3
House, 15 Kathleen Street	15 Kathleen Street	3
House, 20 Kathleen Street	20 Kathleen Street	3
House, 26 Kathleen Street	26 Kathleen Street	3
House, 29 Kathleen Street	29 Kathleen Street	3
House, 36 Kathleen Street	36 Kathleen Street	3
House, 45 Kathleen Street	45 Kathleen Street	3
House, 47 Kathleen Street	47 Kathleen Street	3
House, 12 Kenny Street	12 Kenny Street	3
House, 14 Kenny Street	14 Kenny Street	3
House, 16 Kenny Street	16 Kenny Street	3
House, 17 Kenny Street	17 Kenny Street	3
House, 18 Kenny Street	18 Kenny Street	3
House, 20 Kenny Street	20 Kenny Street	2
House, 29 Kenny Street	29 Kenny Street	3
House, 31 Kenny Street	31 Kenny Street	3
House, 45 Kenny Street	45 Kenny Street	3
House, 49 Kenny Street	49 Kenny Street	3
House, 53 Kenny Street	53 Kenny Street	3
House, 56 Kenny Street	56 Kenny Street	3
House, 58 Kenny Street	58 Kenny Street	3
House, 62 Kenny Street	62 Kenny Street	3
House, 64 Kenny Street	64 Kenny Street	3
House, 74 Kenny Street	74 Kenny Street	4
House, 75 Kenny Street	75 Kenny Street	3
House, 76 Kenny Street	76 Kenny Street	3
House, 79 Kenny Street	79 Kenny Street	3
House, 82 Kenny Street	82 Kenny Street	3
House, 16 Parker Street	16 Parker Street	3
House, 21 Parker Street	21 Parker Street	3
House, 26 Parker Street	26 Parker Street	3
House, 27 Parker Street	27 Parker Street	3
House, 62 Parker Street	62 Parker Street	3
House, 67 Parker Street	67 Parker Street	3
House, 73 Parker Street	73 Parker Street	3
House, 80 Parker Street	80 Parker Street	3
House, 84 Parker Street	84 Parker Street	3
House, 85 Parker Street	85 Parker Street	3
House, 87 Parker Street	87 Parker Street	3
Anglican Rectory (fmr)	4 Wilson Street	2
House, 16 Wilson Street	16 Wilson Street	3
House, 20 Wilson Street	20 Wilson Street	3

Bassendean Masonic Lodge (fmr)	25 Wilson Street	1
House, 35 Wilson Street	35 Wilson Street	3
House, 37 Wilson Street	37 Wilson Street	3
House, 41 Wilson Street	41 Wilson Street	3
House, 45 Wilson Street	45 Wilson Street	3
House, 54 Wilson Street	54 Wilson Street	3
House, 60 Wilson Street	60 Wilson Street	3
House, 62 Wilson Street	62 Wilson Street	3
House, 68 Wilson Street	68 Wilson Street	3
House, 69 Wilson Street	69 Wilson Street	3
House, 73 Wilson Street	73 Wilson Street	3
House, 77 Wilson Street	77 Wilson Street	3
House, 6 Palmerston Street	6 Palmerston Street	3

Devon Road Heritage Area		
Place Name	Address	Category
Devon Road Precinct	1 – 50 Devon Road	2
Lelham	8 Devon Road	3
House, 11 Devon Road	11 Devon Road	3
House, 13 Devon Road	13 Devon Road	3
House, 14 Devon Road	14 Devon Road	3
House, 16 Devon Road	16 Devon Road	3
House, 17 Devon Road	17 Devon Road	3
House, 20 Devon Road	20 Devon Road	3
House, 21 Devon Road	21 Devon Road	3
House, 28 Devon Road	28 Devon Road	3
House, 29 Devon Road	29 Devon Road	3
House, 30 Devon Road	30 Devon Road	3
House, 40 Devon Road	40 Devon Road	3
House, 43 Devon Road	43 Devon Road	3
House, 46 Devon Road	46 Devon Road	3
House, 47 Devon Road	47 Devon Road	3
House, 48 Devon Road	48 Devon Road	3

Earlsferry Heritage Area		
Place Name	Address	Category
Earlsferry (Briarsleigh)	1 Earlsferry Court	1

Appendix 3 – Heritage Period Style Guide

Federation	
Characteristics	Freestanding single-storey houses.
Materials	Tuck-pointed brick.
Built Form	Simple built forms
	Timber sashed windows equally proportion on the front façade with a central doorway.
	Round bullseye to multi-paned and coloured casement sash windows, often with leadlights.
	Verandahs ornamented with turned timber or cast iron columns, balustrades and a frieze.
Roofs	Simple hipped roofs, often with a projecting gable. Witches' hats, gablets and various gables feature in grander bungalows.
	Roofs covered with terracotta tiles or painted corrugated metal, usually steeply-sloped with wide eaves
	Stucco detailing
	Gable ends ornamented with roughcast and battens painted in dark colours.
	Brick chimneys, often positioned on each side of the dwelling.
Fencing	Gardens divided into a front and rear garden via fencing.
	Pickets of decorative wire netting while side fences were of simple palings.
Landscaping	Hardy and drought-tolerant plants.
Inter-War	
Characteristics	Freestanding single-storey houses with informal lawns and gardens.
Materials	Brown brick, roughcast or pebble dash render or weatherboard walls.
	Rendered walls painted in off-white, beige or cream.
Built Form	Verandah roofs contained within walls and the overhanging roof.
	Heavily built verandah posts
	Verandah posts often pylon-shaped and tapered upwards from a wide base.
	Garages at side of the dwelling, making driveways an integral part of the front garden.
Roofs	Low-pitched roofs emphasising horizontal lines covered with terracotta tiles.
	Exposed rafters and purlins projected from the roof.
Fencing	Low brick or 'pillow-faced' limestone block fences.
	Cyclone wire and timber post fencing
Landscaping	Garden beds bordering the house and along boundary fences.
	Spiky buffalo grass kept closely clipped, edged by gravel or stone flagged paths.

Post-War	
Characteristics	Freestanding single-storey houses.
Materials	Plain brick walls and chimneys with minimal exterior decorative elements.
	Predominantly brick or compressed fibre cement sheeting
	Plain timber or aluminium windows.
Built Form	Prominent window-walls.
	Limited decoration.
Roofs	Hipped/gabled roofs with a low lying gable of around 30 degrees.
	Flat roofs introduced in more contemporary designs
	Marseilles pattern tiles in conservative designs
Fencing	Low brick walls or letterbox delineating property from street.
Landscaping	Large areas of buffalo lawn, beds of bright flowers and useful shrubs.
	Deciduous specimen trees.
	Informal lines in garden beds, crazy paving and veneered walls with flat stone.
	Concrete edging for garden beds

Document Control box			
Document Responsibilities:			
Owner:	Community Planning	Owner Business Unit:	Planning and Regulation
Inception Date:	24 May 2022	Decision Maker:	Council
Review Date:	27 June 2023	Repeal and Replace:	N/A
Compliance Requirements:			
Legislation:	<i>Planning and Development Act 2005 Planning and Development (Local Planning Scheme) Regulations 2015</i>		

Schedule of Submissions
Draft amended Local Planning Policy 4 – Heritage and Character

No.	Property Address	Summary of Submission	Officer Response
1	12a Nurstead Avenue, Bassendean	<p>Objection</p> <p>I do not understand how Council can delineate on a map an area that has five houses all built after 1970 and call it heritage. These must be removed from the heritage classification. If you want to have building finishes/types restrictions, and the owners agree, you do not, my opinion, need the falsehood of saying it is heritage.</p> <p>There is only one heritage house at Earlsferry - it should have proper heritage that actually encourages its continued use and preservation so that the public can enjoy its interiors and first floor river views.</p> <p>Years ago, when the Palace Hotel in town was turned into a bank for the R&I, no one could enjoyed the dining room, bars etc of the building, Heritage committee people [some] admitted that they had stuffed up. Buildings should be preserved so that they can be enjoyed. This does not always mean, that if built say about 140 years ago as a private house, it should remain the same usage. The old private house sat on much more land and was much more visible to the neighbours 100 years ago.</p> <p>Earlsferry, on a change of ownership or current owners, could have a lift installed, more parking (ease of access to Success Hill Station) and a licensed restaurant upstairs and a bistro down stairs spilling out on to the lawn - judicious pruning would allow patron to see the trains on the bridge, cars on the other bridge, and the limited river traffic we have these days.</p> <p>The knocking down of the odd internal wall for the commercial success that provides actual access inside to a heritage asset is fine by me. It should be fine by you.</p>	<p>The draft Policy simply seeks to transfer the existing built form policy provisions from the current <i>Local Planning Policy No. 5 – Earlsferry House Design Guidelines</i> to <i>Local Planning Policy No. 4 – Heritage and Character</i>.</p>
2	10 (Lot 14) Thompson Road, Bassendean	<p>Objection</p> <p>The map of the "HERITAGE CLASSIFICATION FOR EARLSFERRY HOUSE that includes the 5 homes constructed in recent years is just a joke and reflects poorly on those councillors who voted for such a classification.</p> <p><u>2.1 The “Heritage Area” definition is INCORRECT</u></p> <p>The Earlsferry Court building was constructed at the beginning of the 20th century. The 5 houses on Lots 1,2,3,4 & % were constructed in the 21th century and do not share the major architectural attributes of the original home. Even in simple aspects, the 6 homes including the original Earlsferry House do not have a common road side letterbox entry treatment on Earlsferry Court, a simple but practical indicator of a shared 'heritage' status.</p>	<p>The draft Policy simply seeks to transfer the existing built form policy provisions from the current <i>Local Planning Policy No. 5 – Earlsferry House Design Guidelines</i> to <i>Local Planning Policy No. 4 – Heritage and Character</i>.</p>

		<p><u>2.2 Out-of-step with Heritage Council accepted definitions – areas that could be included are excluded because it might be 'inconvenient' !</u></p> <p>Earlsferry Court and the other 5 houses are 'more than just a single building'. Similarly, as a 'historical site' the substantial floodway area that adjoins the area and is generally accepted as being 'part of the Earlsferry House grounds' is excluded. In that way, the proponents seeking for an area to be known as the 'Earlsferry Court Heritage Area are selective in what areas are claimed to be included and what areas are excluded.</p> <p><u>2.3 Will the 'Earlsferry Court Heritage Area' like the Russian war against Ukraine be an ongoing battle to include adjoining areas?</u></p> <p>There are some relatively close by local residents in houses with inconsistent roof materials, roof angles, different window treatments, contrasting wall treatments, some with chimneys and others with no such architectural features that are proposing to seek adoption to be part of the same 'Earlsferry House Heritage Area'. The presence and encouragement of an expanded 'Earlsferry Court Heritage Area to include the 5 new homes on the original lot before subdivision will encourage such other non-complying community members to seek inclusion, effectively DETRACTING from the historical recognition of the original Earlsferry House.</p>	<p>The suggestion to extend the spatial extent of the proposed Heritage Area is discussed in the report.</p>
3	9 (Lot 98) Nurstead Avenue, Bassendean	<p>Objection</p> <p>The proposed Earlsferry Heritage area should include Nurstead Ave as this area has significant Heritage and Character that deserves preserving.</p> <p>Of the 7 properties in Earlsferry court only 6 are on the draft ,5 of which are not heritage homes as built 90s, have building caveats already in place and even with the current zoning TPS 10 don't have any development potential which makes this draft of no use.</p> <p>Earlsferry House is Heritage listed but its just not this property or location that needs to be preserved. Number 2 Earlsferry Court is a significant Character home and is not included in the draft? Number 1 Nurstead corner of Earlsferry is a vacant block (Ministry for Housing) and with the proposed TPS 11 zoning has no building design restrictions which would impede Earlsferry and this Historic location spoiling the Character of the area.</p> <p>If the proposed Heritage and Character draft was extended to cover Nurstead Ave also it would help protect this location from poor design that's not fitting with the area. No consideration has been given to the rest of this location as per Town of Bassendean policy objectives.</p>	<p>The draft Policy simply seeks to transfer the existing built form policy provisions from the current <i>Local Planning Policy No. 5 – Earlsferry House Design Guidelines to Local Planning Policy No. 4 – Heritage and Character</i>.</p> <p>The suggestion to extend the spatial extent of the proposed Heritage Area is discussed in the report.</p>
4	4 (Lot 5) Nurstead Avenue, Bassendean	<p>Objection</p> <ul style="list-style-type: none"> Based on its current scope, the proposed Earlsferry Heritage Area fails to meet its objective under the Local Planning Policy no.4 – Heritage and Character, as the current proposal fails to position the category 1 listed Earlsferry site within its historical, geographical context Failure to extend the Earlsferry Heritage Area to include Nurstead Avenue and properties on the West/opposing site of Earlsferry Court will adversely affect the character significance of the heritage place. 	<p>The draft Policy simply seeks to transfer the existing built form policy provisions from the current <i>Local Planning Policy No. 5 – Earlsferry House Design Guidelines to Local Planning Policy No. 4 – Heritage and Character</i>.</p>

	<ul style="list-style-type: none"> • Proposal to include Nurstead Avenue in the proposed Earlsferry Heritage Area, thereby preserving <ul style="list-style-type: none"> ○ An important part of Bassendean’s history (a cluster of Federation era houses, originally established in what was then known as West Guildford in the early 1900s), and ○ The only access route and direct line of sight onto the category 1 listed Earlsferry site. ○ This proposal aligns with a recommendation made in the Town of Bassendean’s (ToB) 2005 Heritage Inventory, namely the establishment of a “Heritage Precinct comprising a number of buildings that justify protection collectively”. <p>I am objecting to the currently advertised “Draft Earlsferry [Court] Heritage Area” (note: the wording varies between the policy and the public notice), on the basis that its current scope fails to achieve the objectives outlined under the Local Planning Policy No 4, namely to conserve and protect the National Trust of Australia (WA) listed <i>Earlsferry</i> site. The proposal for the heritage ‘area’, as advertised on 1st November 2023 is currently limited to a single place of historical significance. The other dwellings included exclusively date back to the 1990s, following the subdivision of the <i>Earlsferry</i> site.</p> <p>Notably, the current proposed heritage area excludes no 3 Earlsferry Court, a federation era (?) dwelling immediately opposite <i>Earlsferry</i>, and sites at no 1 and 3 Nurstead Court, which border Earlsferry Court. Any development at No 1 Nurstead Avenue, a corner block which currently sits vacant, will in particular impact on the character significance of <i>Earsferry</i>, as it sits immediately in the line of sight when approaching the heritage place via its sole access route.</p> <p>Instead, I am proposing an extension of the Heritage Area to include Nurstead Avenue and the category 2 listed <i>Dodd Residence</i> at 8 Thompson Road, which would position the category 1 heritage place within its geographical and historical context and ensure that future developments will not adversely affect its significance and character, by ensuring the entire area and single access route are developed sympathetic to the existing character of the heritage place (See Map 1).</p> <p>Indeed, this extension recognises the original location of parent Lot 500, at the end of Nurstead Avenue (prior to its subdivision and the construction of the new Earlsferry Court access road).</p> <p><u>Community expectations</u></p> <p>Multiple rounds of community consultation have emphasised again and again that Bassendean residents most value a) the natural beauty of the area, followed by b) its history. Ensuring that this area’s cultural, historical and social values are maintained aligns with community expectations and is particularly relevant within the context of pressure across local councils to meet infill targets. A heritage area will not prevent urgently needed infill, however, it will ensure that any development are considered with the area’s street appeal and heritage value in mind. Whilst many owners and long-term custodians of the 120-year-old properties may not be immediately considering a move or further developments, street appeal considerations are particularly relevant in relation to the vacant block at no 1 Nurstead Avenue, which is in the direct line of sight to <i>Earlsferry House</i>, on approach. Further, this area features on the ToB’s Heritage Walk Trail, further emphasising the need for future developments to be sympathetic to the area’s history and street appeal.</p>	<p>The suggestion to extend the spatial extent of the proposed Heritage Area is discussed in the report.</p>
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		<p>Quoting from the Town of Bassendean website: “Cultural heritage significance’ is the aesthetic, historic, scientific or social significance a place may have for present and future generations”. And “Preserving and communicating our shared history and heritage increases our capacity to balance today’s needs with the long-term interests of future generations.” This is exactly what this proposal seeks to do: preserve our Town’s history to remind us of where we have come from and to provide future generations with an appreciation of how their Town has evolved.</p> <p>I hereby propose the extension of the Earlsferry Heritage Area to include its original access road, Nurstead Avenue, including the heritage listed Dodd Residence & Moreton Bay Fig Tree at 8 Thompson Road at the other end seeking to preserve the historical, cultural and social value – and most importantly the character – of this historically significant area of Bassendean.</p>	
5	16a (Lot 2) Nurstead Avenue, Bassendean	<p>Objection</p> <ul style="list-style-type: none"> • Based on its current scope, the proposed Earlsferry Heritage Area fails to meet its objective under the Local Planning Policy no.4- Heritage (LPP4) because the current proposal fails to position the category 1 listed Earlsferry site within a congruent historical, geographical context • Failure to extend the Earlsferry Heritage Area to include Nurstead Avenue and properties on the West / opposing site of Earlsferry Court will adversely affect the character, significance and utility of the heritage place. • The importance of protecting this area is currently enhanced by the proposed rezoning of the area that may incentivise incongruous development along Nurstead Avenue. • I submit instead a request to include Nurstead Avenue in the proposed Earlsferry Heritage Area, thereby preserving <ul style="list-style-type: none"> ○ An important part of Bassendean’s history (a cluster of Federation era houses, originally established in what was then known as West Guildford in the early 1900s), and ○ The only access route and direct line of sight onto the category 1 listed Earlsferry site. ○ The proposal aligns with a recommendation made in the Town of Bassendean’s (ToB) 2005 Heritage Inventory, namely the establishment of a “Heritage Precinct comprising a number of buildings that justify protection collectively”. <p><u>Details:</u> The current scope of the advertised “Draft Earlsferry [Court] Heritage Area” (note: the wording varies between the policy and the public notice) fails to achieve the objectives outlined under the Local Planning Policy No 4, namely to conserve and protect the National Trust of Australia (WA) listed <i>Earlsferry</i> site. The proposal for the heritage ‘area’, as advertised on 1st November 2023 is currently limited to a single place of historical significance. The other dwellings included exclusively date back to the 1990s, following the subdivision of the <i>Earlsferry</i> site.</p> <p>Notably, the currently proposed heritage area excludes the blocks opposite <i>Earlsferry</i>, and sites at no 1 and no 2 Nurstead Court, which border Earlsferry Court. Any development at No 1 Nurstead Avenue, a corner block (owned by the WA government) which currently sits vacant. Development of this site in particular will adversely impact on the character significance of <i>Earsferry</i>, as it sits immediately in the line of sight when approaching the heritage place via its sole access route.</p>	<p>The draft Policy simply seeks to transfer the existing built form policy provisions from the current <i>Local Planning Policy No. 5 – Earlsferry House Design Guidelines</i> to <i>Local Planning Policy No. 4 – Heritage and Character</i>.</p> <p>The suggestion to extend the spatial extent of the proposed Heritage Area is discussed in the report.</p>

		<p>The story of Earlsferry House would be far better preserved if the character of the estate that it IS AND WAS part of were maintained. Earlsferry House was built in 1902. The year that Nurstead Estate was subdivided, advertised and auctioned.</p> <p>Note that Nurstead Estate is named for the birthplace of Mary Thompson, who lived at 8 Thompson Rd in a home built in 1874.</p> <p>Our proposed extended heritage areas goes from the Dodd home, with its National Trust listed heritage tree to Earlsferry House:</p> <p>This idea is not a new one: it was something that the council was considering in 2005:</p> <p>Also please note that the residents of Nurstead Avenue are keen to take part in telling the story of this area, contributing to community engagement with the history and culture of the place.</p> <p>We hope that you will allow us to keep this piece of heritage intact. We believe it will enhance the experiences of all the dog-walkers, pedestrians and cyclists who regularly or occasionally use Nurstead Avenue because of the access it offers to Earlsferry and the river. It is a very special part of Bassendean, with a vibrant community and a lot of local pride.</p>	
6	2 (Lot 1) Earlsferry Court, Bassendean	<p>I am objecting to the proposed creation of the Earlsferry Heritage Area and the amended draft Local Planning Policy – Heritage and Character – in their current form. The current scope of the proposed Earlsferry Heritage Area fails to meet its objective under the LPP4, given that it only includes one site of historical value, in addition to a cluster of properties built in the 1990s.</p> <p>Ironically, the current proposal does NOT include my own property at number 2 Earlsferry Court, despite its historical value, more appropriately reflecting the historical, social and cultural context of the area than any of the other sites currently included in the proposal.</p> <p>Both my property at number 2 Earlsferry Court, as well as the currently empty block at number 1 Nurstead Avenue, have an immediate and direct impact on the visual and street appeal of Earlsferry House – both on entering and exiting the category 1 listed heritage site. Developments at either of these sites will adversely impact on the character significance of Earlsferry. If the aim is to protect the heritage character of the area surrounding Earlsferry House, and in particular its street and visual appeal, then the Earlsferry site should be considered within its geographical and historical context.</p> <p>I propose the inclusion of</p> <ol style="list-style-type: none"> a) All properties, sites bordering Earlsferry Court, which includes number 2 Earlsferry Court and numbers 1 and 2 Nurstead Avenue; and b) Nurstead Avenue, which contains a number of properties built around the time of Earlsferry House (early 1900s), located in immediate proximity to the category 1 listed site, alongside the only access route. <p>This proposal aligns with a recommendation made in the Town of Bassendean's (ToB) 2005 Heritage Inventory in relation to Nurstead Avenue located properties, namely the establishment of a "Heritage Precinct comprising a number of buildings that justify protection collectively".</p>	<p>The draft Policy simply seeks to transfer the existing built form policy provisions from the current <i>Local Planning Policy No. 5 – Earlsferry House Design Guidelines</i> to <i>Local Planning Policy No. 4 – Heritage and Character</i>.</p> <p>The suggestion to extend the spatial extent of the proposed Heritage Area is discussed in the report.</p>

7	N/A – on behalf of the Bassendean Historical Society	<p>The Bassendean Historical Society (Inc) writes to support the proposed Earlsferry Court Heritage Area and to recommend the extension of this area to include the properties fronting Nurstead Ave and including the Town's Municipal Heritage Inventory (MHI) category 2 listed 8 Thompson Rd and associated Morton Bay Fig Tree. This extended heritage precinct comfortably encompasses all the MHI's category 3 listed properties in Nurstead Ave.</p> <p>It is noted that the proposed R60 coding of Nurstead Ave will not change and three storey developments are permitted. The additional precinct overlay will not prevent development but enable Council to encourage new buildings to be sympathetic to the existing heritage values.</p> <p>This isolated pocket is unique in its association with the railway line, (opened in 1881 with a siding giving access to the state listed Lockeridge Hotel) and the Guildford bridge of 1884. This bridge was the vital piece of infrastructure that finally replaced the Dodd's ferry service to Guildford that operated from the former Cleikum Inn - which bookended the bridge entrance along with Earlsferry House.</p> <p>Developed in the Federation period this precinct predates the Old Perth Road and the Kenny Street Heritage Areas whose development resulted from the creation the West Guildford (now Bassendean) railway station constructed in 1910.</p> <p>Conserving heritage areas and precincts is more than just retaining the facades of period buildings. It requires consideration of context and the curtilage (surrounding area) and the fabric of new construction. Most owners of heritage homes in Bassendean have made great efforts to preserve the heritage values of their properties retaining and conserving the exterior and interiors of the homes and often the gardens.</p> <p>The Bassendean Historical Society compliments Council for its efforts to support community aspirations via maintaining the Municipal Heritage Inventory and the use of Heritage areas and precincts within our Town Planning Schemes. The people of Bassendean have consistently voiced high support for the preservation of our heritage via innumerable community consultations.</p>	The suggestion to extend the spatial extent of the proposed Heritage Area is discussed in the report.
8	6 (Lot 6) Nurstead Avenue, Bassendean	<p>As a lifelong resident of Bassendean (65 years) I write in support of the proposed Earlsferry Court Heritage Area consultation requesting that the area be modified to include the property at 8 Thompson Rd, listed as Category 2 in the Town of Bassendean Heritage Survey, the Moreton Bay fig tree on this property, and all of Nurstead Avenue.</p> <p>Bassendean has always had a "village" feel which is wonderful and draws many people, however, with the alteration of zoning a very popular walk will lose it's appeal to the myriad of people who use Nurstead Avenue as their walking trail (to the river or Guildford).</p> <p>I feel that the Earlsferry Heritage Area where extended to include 8 Thompson Rd and Nurstead Avenue would maintain the appeal to all the walkers who use this thoroughfare.</p> <p>There is only egress from Guildford Road via Thompson Road. Maintaining an appropriate streetscape that is sympathetic to the heritage character of Earlsferry House along these access roads positions Earlsferry House in an appropriate context. Four houses in Nurstead Ave date from the early 1900s; these houses are classified Category 3 in the Town of Bassendean Heritage Survey.</p>	The suggestion to extend the spatial extent of the proposed Heritage Area is discussed in the report.

		<p>They add to the heritage value of the area. Including these houses and others built prior to World War 2 - (2A & 11 Nurstead Ave and 1 Earlsferry Court) will help to provide meaningful historical context to the proposed Earlsferry Court Heritage Area. The current proposal includes houses built on the parcel of land that was subdivided 1990s. Whilst these houses meet the General Development Standards the buildings themselves have no heritage value and as such would not be included in a heritage survey or list.</p> <p>The 'Nurstead Estate' area occupies a significant place in the history of Bassendean being first made available for residential development in 1902, twenty years prior to the existence of Bassendean. It predates the Old Perth Road and the Kenny Street Heritage Areas. The area is a key component in the historical transition from West Guildford to Bassendean and warrants inclusion in the Earlsferry Heritage Precinct.</p> <p>Bassendean has always been proud of it's history and community spirit, I can only hope that the council continues to follow this by supporting the conservation and enhancement of heritage places - Extending the proposed Earlsferry Court Heritage Area to include 8 Thompson Rd, Nurstead Ave and its historic houses will enhance the Earlsferry Heritage Area and assist the Council in ensuring that this heritage area can be afforded appropriate and sympathetic development options.</p>	
9	8 (Lot 7) Nurstead Avenue, Bassendean	<p>Comment</p> <p>I write in support of the proposed Earlsferry Court Heritage Area consultation requesting that the area be modified to include the property at 8 Thompson Rd, listed as Category 2 in the Town of Bassendean Heritage Survey, the Moreton Bay fig tree on this property, and all of Nurstead Avenue.</p> <p>The Town of Bassendean Local Planning Policy No. 4 – Heritage and Character Policy Objectives state that the Town of Bassendean</p> <ul style="list-style-type: none"> • aims to conserve and protect places and areas of heritage and/or character significance • ensure that subdivision and development does not adversely affect the significance of a heritage place and/or character areas • that new development is sympathetic to the existing character of the heritage place. • supports the conservation and enhancement of heritage places and recognises the importance of ensuring new development and alterations / additions to heritage places are sympathetic in design and are incorporated in ways that do not significantly detract from the characteristics and features of the place. <p>These policy objectives will be better met if the Earlsferry Heritage Area were extended to include 8 Thompson Rd and Nurstead Ave.</p> <p>The only road access to Earlsferry House is via Thompson Rd and Nurstead Ave. Maintaining an appropriate streetscape that is sympathetic to the heritage character of Earlsferry House along these access roads positions Earlsferry House in an appropriate context. Four houses in Nurstead Ave date from the early 1900s; these houses are classified Category 3 in the Town of Bassendean Heritage Survey. They add to the heritage value of the area. Including these houses and others built prior to World War 2 - (2A & 11 Nurstead Ave and 1 Earlsferry Court) will help to provide meaningful historical context to the proposed Earlsferry Court Heritage Area.</p>	The suggestion to extend the spatial extent of the proposed Heritage Area is discussed in the report.

		<p>The current proposal includes houses built on the parcel of land that was subdivided 1990s. Whilst these houses meet the General Development Standards the buildings themselves have no heritage value and as such would not be included in a heritage survey or list.</p> <p>The 'Nurstead Estate' area occupies a significant place in the history of Bassendean being first made available for residential development in 1902, twenty years prior to the existence of Bassendean. It predates the Old Perth Road and the Kenny Street Heritage Areas. The area is a key component in the historical transition from West Guildford to Bassendean and warrants inclusion in the Earlsferry Heritage Precinct.</p> <p>Numerous community consultations have shown that Town of Bassendean residents value their heritage and support the conservation and enhancement of heritage places. Extending the proposed Earlsferry Court Heritage Area to include 8 Thompson Rd, Nurstead Ave and its historic houses will enhance the Earlsferry Heritage Area and assist the Council in ensuring that this heritage area can be afforded appropriate and sympathetic development options.</p>	
10	13 (Lot 40) Nurstead Avenue, Bassendean	<p>Comment</p> <ul style="list-style-type: none"> • Based on its current scope, the proposed Earlsferry Heritage Area fails to meet its objective under the Local Planning Policy no.4 – Heritage (LPP4). • The current proposal fails to position the category 1 listed Earlsferry site within its historical, geographical context • Failure to extend the Earlsferry Heritage Area to include Nurstead Avenue and properties on the West / opposing site of Earlsferry Court will adversely affect the character significance of the heritage place. <p>Proposal to include Nurstead Avenue in the proposed Earlsferry Heritage Area, thereby preserving</p> <ul style="list-style-type: none"> ○ An important part of the Bassendean’s history (a cluster of Federation era houses, originally established in what was then known as West Guildford in the early 1900s), and ○ The only access route and direct line of sight onto the category 1 listed Earlsferry site. ○ This proposal aligns with a recommendation made in the Town of Bassendean’s (ToB) 2005 Heritage Inventory, namely the establishment of a “Heritage Precinct comprising a number of buildings that justify protection collectively”. <p>I am objecting to the currently advertised “Draft Earlsferry [Court] Heritage Area” (note: the wording varies between the policy and the public notice), on the basis that its current scope fails to achieve the objectives outlined under the Policy, namely to conserve and protect the National Trust of Australia (WA) listed Earlsferry site. The proposal for the heritage ‘area’, as advertised on 1st November 2023 is currently limited to a single place of historical significance. The other dwellings included exclusively date back to the 1990s, following the subdivision of the Earlsferry site.</p> <p>Notably, the currently proposed heritage area excludes no 3 Earlsferry Court, a federation era (?) dwelling immediately opposite Earlsferry, and sites at no 1 and no 2 Nurstead Court, which border Earlsferry Court. Any development at No 1 Nurstead Avenue, a corner block which currently sits vacant, will in particular impact on the character significance of Earlsferry, as it sits immediately in the line of sight when approaching the heritage place via its sole access route.</p>	<p>The suggestion to extend the spatial extent of the proposed Heritage Area is discussed in the report.</p>

		<p>Instead, I am proposing an extension of the Heritage Area to include Nurstead Avenue and the category 2 listed Dodd Residence at 8 Thompson Road, which would position the category 1 heritage place within its geographical and historical context and ensure that future developments will not adversely affect its significance and character, by ensuring the entire area and single access route are developed sympathetic to the existing character of the heritage place.</p> <p>After multiple discussions with many of my concerned neighbours we implore the Town and Council to listen to our feedback as we are feeling underwhelmed from the recent discussions and consultations regarding the zoning of our street. We live here because we love the area and its rich history. Please look at protecting it for our future generations.</p>	
11	11 (Lot 1) Earlsferry Court, Bassendean	<p>Clause 3.4 (b) States "Dwellings shall present to Nurstead Avenue.....". None of the lots within the Earlsferry Court area, shown on the attached plan, actually front Nurstead Ave. They front Earlsferry Court and one has some frontage to Guildford Road. Unless this item shows an intention for all the Nurstead properties to comply with the Heritage details this clause needs reconsideration to define where the viewing aspect actually is to be taken from.</p>	<p>Agreed. The clause was taken direct from the existing LPP 5 and requires correction so as to refer to "Earlsferry Court".</p>
12	N/A – Success Hill Action Group	<p>Key points:</p> <ul style="list-style-type: none"> - Earlsferry House is currently the only property of historic value included in the proposed Earlsferry Heritage area, failing to acknowledge other properties that were established around the same time - Failure to include properties on the West/ opposing side of Earlsferry Court will adversely affect the character, significance and utility of the category 1 listed Earlsferry site. - Proposal to extend the proposed Earlsferry Heritage Area alongside Nurstead Avenue, up to the category 2 listed Dodd Residence & Moreton Fig Tree at 8 Thompson Road, to locate Earlsferry House within its cultural, historic and geographic context. - It is important to protect this historical area of Bassendean (former West Guildford) to ensure future developments do not undermine the historical and – most importantly – visual appeal of this culturally significant area of Bassendean. <p>This proposal – i.e. the extension of the Earlsferry Heritage Area alongside Nurstead Avenue, aligns with a recommendation made in the Town’s 2005 Heritage Inventory, namely the establishment of a “Heritage Precinct comprising a number of buildings that justify protection collectively”.</p> <p>The area proposed is a key feature of the much loved ToB’s Heritage Walk Trail and a much-loved part of Success Hill. Multiple rounds of community consultation have emphasised that Bassendean residents particularly value the natural beauty and history of Bassendean, which has been recognised by the Town itself, with multiple references to the importance of preserving the town’s aesthetic, historic, and social significance for future generations on its website and in key documents (including strategy documents and policies).</p> <p>On behalf of the Success Hill – and indeed the wider Bassendean community - that likes to walk their dogs, ride their bikes or simply enjoy a stroll through this historically important and aesthetically beautiful part of our town, I hope that you will support us in protecting this area for future generations to enjoy and appreciate. Quoting from the Town of Bassendean website: “Preserving and communicating our shared history and heritage increases our capacity to balance today’s needs with the long-term interests of future generations.”</p>	<p>The suggestion to extend the spatial extent of the proposed Heritage Area is discussed in the report.</p>

13	9 (Lot 2) Earlsferry Court, Bassendean	<p>Comment</p> <p>As previously shared I do have some reservations regarding the heritage listing of our house which is situated in 9 Earlsferry Court as our home is 23 years old and not a period building, granted it has been built on heritage land.</p> <p>Our block of land is greater than most standard blocks therefore, my reticence is also related to the potential devaluing of our home when we choose to sell if there are stipulations but in place for potential extensions which may interfere with selling options.</p> <p>I have sort Real Estate advice and have been provided with the following information - from a value perspective it can work two ways- it can lead to an increase in value or a significant decrease. If the homes are very nice (period features, pretty facades) and don't have huge upside for development then having the heritage overlay will protect that feel and stop one of the neighbors from tearing it down and building a modern stinker. This will give buyers confidence that the feel of their place and the surrounding homes will stay the same and they will pay more for that confidence. If the places are on big blocks that have development potential or it is an area that is popular for knockdown rebuilds you are deleting that buyer pool from ever buying your home. This will lead to a decrease in value.</p> <p>Now I have read the policy what the Town is proposing now is in accordance with the Building requirements and stipulations enforced with our initial building application. The exceptions being we do not recall being advised that a second story extension would not be approved. Nor were we given requirements regarding landscaping and plant selection choices which I do not agree with and should be removed from the policy.</p> <p>In our situation we do not have a front fence given that our house is located in the curved aspect of the cul de sac and in consultation with the Town an agreement was made that a fence was not required.</p> <p>Given this information is it fair to conclude that the Town now wishes to include in the policy most stipulations that were outlined to us 23 years ago prior to our Building Application being approved. If this is the case I request a letter from the Town outlining transparency in this catch up process before being embedded in the Policy.</p>	<p>The proposed Heritage Area, as advertised, does not apply to the subject site.</p>
14	5 (Lot 5) Earlsferry Court, Bassendean	<p>Comment</p> <p>We are broadly supportive of improvements to protection of Heritage and Character protection for the area in the surrounds to the south of Success Hill Station trainline and to the north of Guildford Road inclusive of Nurstead Avenue, Thompson Rd and Earlsferry Court.</p> <p>This area has a unique history that predates the Town of Bassendean and was once a part of West Guildford. The resident is aware of several properties in the area that are of significant local heritage value to the Town of Bassendean and these have been raise in previous heritage surveys including the most resent 2022 survey. Among some of those listed are Earlsferry House as a Category 1 place of significance, the House and Moreton Bay fig tree at 8 Thompson Ave listed as Category 2 and houses 8 to 12 of Nurstead Avenue.</p>	<p>The suggestion to extend the spatial extent of the proposed Heritage Area is discussed in the report.</p>

	<p>The current Draft Local Planning Scheme 11 as endorsed by the council will have several unconsidered impacts upon heritage values of these places of significance that are not considered within the current proposed wording.</p> <p>Proposed changes to building heights along Nurstead Avenue for example will also have significant impacts upon the heritage values of the Earlsferry House which currently has height limits under the present guidelines to prevent exactly these types of aesthetic impacts to the property. These impacts do not end at the western lot boundary Earlsferry Court and any guidelines to height should extend further down Nurstead Avenue.</p> <p>In seeking to provide protection to heritage and character of these places it would be best for the council to consider factors beyond the immediate footprint of Earlsferry House such as visual impact assessments and to design policies more in line with current best practice within the heritage industry.</p> <p>The development of the area designated for R160 zoning will likely impact upon the heritage listed Morten Bay Fig. Its canopy and root system will likely impede access to develop the lot and to proceed with development would require damaging the tree. This is a tree that considered to have been planted in the 1870s by Mary Thompson whose family are the namesake of the street itself. This tree should also be added to the added to the significant tree's register.</p> <p>The development of properties in this area particular on Nurstead should be also be constructed in styles that will be sympathetic to the existing heritage aesthetic of those along the street.</p> <p>The amendments as currently proposed however are unsatisfactory in their scope. They seek only to append the previous Earlsferry House Design Guidelines to the Local Planning Policy No. 4 - Heritage and Character without amendment. Current dwellings in this footprint were built already with much of their design in consideration of the previous policy and so what is proposed is largely redundant. What it will do is fail to take into consideration of broader impacts to the heritage values currently proposed under the Draft Local Planning Scheme 11 and so would be not fit for purpose. We would ask that they be reviewed and broadened in line with the best practice heritage management and the results of the Town of Bassendean's own heritage survey.</p> <p>Instead, I wish to endorse the proposal to consider a broader heritage precinct for the surrounds of Nurstead Avenue, Thompson Rd and Earlsferry Court under the theme of West Guildford Heritage Precinct consistent with what has been proposed by several others in the neighbourhood that provides protection for the multiple heritage properties and character of the entire and recognises the unique contribution of the area to the Town of Bassendean's history.</p>	<p>The tree is currently protected by a Tree Presentation Order under Local Planning Scheme No. 10.</p> <p>The suggestion to extend the spatial extent of the proposed Heritage Area is discussed in the report.</p>
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LOCAL PLANNING POLICY NO. 4 – HERITAGE AND CHARACTER

Citation

This is a Local Planning Policy prepared under Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*. This Policy may be cited as Local Planning Policy No. 4 – Heritage and Character.

Policy Statement

Heritage supports the Town's amenity by providing familiarity and the presence of landmarks, by underpinning the 'sense of place', and by enhancing the quality of the built environment generally. The Town supports the conservation and enhancement of heritage places and recognises the importance of ensuring new development and alterations / additions to heritage places are sympathetic in design and are incorporated in ways that do not significantly detract from the characteristics and features of the place.

Policy Objectives

- (a) To conserve and protect places and areas of heritage and/or character significance.
- (b) To ensure that subdivision and development does not adversely affect the significance of a heritage place and/or character areas and that new development is sympathetic to the existing character of the heritage place.
- (c) To designate Heritage Areas, for the purpose of Regulation 9 of the Planning and Development (Local Planning Schemes) Regulations 2015.

Application

This policy applies to all applications for subdivision approval or development approval for places included within the Heritage List or Local Heritage Survey, or for land located within a designated Heritage Area. It does not apply to conservation of Aboriginal heritage except in cases where Aboriginal heritage places or areas are entered in the Heritage List, Local Heritage Survey or are located within a heritage area. Aboriginal heritage is protected by the Aboriginal Heritage Act 1972.

Definitions

Archival Record:	means a record prepared by heritage architect or heritage consultant detailing the background, significance of the place, location, base plan, sketches, certificate of title, photographs and any other relevant matters relating to the heritage place.
Conservation Management Plan:	means a plan prepared by heritage architect or heritage consultant that guides the conservation and management of a heritage place.
Cultural Heritage Significance:	means aesthetic, historic, scientific, social or spiritual value for individuals or groups within Western Australia.
Federation:	means an architectural style that emerged from c1890s- 1915s.
Heritage Place:	means buildings, structures, other built forms, gardens and their surrounds on the Heritage List or Local Heritage Survey.
Inter-war:	means architectural styles that emerged from 1915- 1940.
Post-War:	means architectural styles that emerged during the 1940s-1960s.
Streetscape:	means the collective elements that contribute to a street, including architectural styles, front yards, car parking structures and access, infrastructure, footpaths, signage, street trees and landscaping and fencing and front boundary treatments.

Policy Requirements

1. Heritage Areas

1.1 Kenny Street Heritage Area

The Kenny Street Heritage Area is a residential area as identified in Appendix 1.

The area is characterised by its early 20th century residential architecture, including Federation, Inter-War and Post-War architectural styles. This portion of Bassendean was subdivided by a group of investors in the early 1900s under the promotional name of 'Tanner's Estate' or the 'Tanner's Extension Estate'. The area is significant as it is representative of development over the inter-war period, with residences formally occupied by prominent members of colonial society.

The material palette of the area includes weatherboard, red brick, compressed fibre cement and corrugated steel roof sheeting and terracotta roof tiles. Front boundary treatments are fairly uniform with medium high picket or visually permeable front fences.

To the north of the area, there is a consistent street tree planting pattern with a variety of native tree species, with a reduction in street tree planting heading south in the area. The topography of the area is undulating.

1.2 Old Perth Road Heritage Area

The Old Perth Road Heritage Area is a commercial area as identified in Appendix 1.

Old Perth Road forms a boulevard from the Bassendean Train Station, with the Federation style shop fronts acting as the entrance to the town. Buildings to the north of Old Perth Road are single storey facing the street. The Bassendean Hotel influences a two-storey building scale along the southern side of the streetscape. The area comprises of predominantly brick structures with boundary walls and awnings over the footpath. Prominent two-storey buildings include the Padbury Buildings, Bassendean Hotel and the shop and residence at 42 Old Perth Road.

Elements that contribute to the significance of the area include the landmark buildings which have historic value and social value to the district. The buildings in this area demonstrate periods of development in the former town centre from the 1910s to the 1950s, have excellent aesthetic value and are largely intact examples of Inter War Free Classical style.

1.3 Devon Road Heritage Area

The Devon Road Heritage Area is a residential area as identified in Appendix 1.

In 1897, land speculator, parliamentarian and government assayer, Henry Anstey purchased a large parcel designated as Location Q which he subdivided and offered for sale under the name 'Bindaring Estate'. Devon Road was part of this estate and the name owes its origin to the county in England. The Devon Road Heritage Area is characterised by its early 20th century residential architecture, including Federation and Inter-War architectural styles, and is significant based on the number of in-tact dwellings that are representative of this period.

The material palette in the area includes weatherboard, red brick, compressed fibre cement and corrugated steel roof sheeting and terracotta roof tiles.

Established front gardens with perimeter plantings and open or picket fences feature throughout the area. Some streets display a regular pattern of street tree planting however most streets have irregular planting of deciduous and native tree species. The individual gardens and street planting are generally of a high quality and well maintained which contributes to the amenity of the streetscape. The topography is generally flat.

1.4 Earlsferry Heritage Area

The Earlsferry Heritage Area is a residential area as identified in Appendix 1.

The key feature of the area is the building named “Earlsferry”, which has cultural heritage significance for the following reasons:

- it is a prominent landmark in the Guildford/Bassendean area;
- it is a fine example of the grand homes built close to the river in West Guildford during the gold boom years;
- it is important for its close association with John Short, Sir Edward Wittenoom, and Karl Drake-Brockman, three important persons who contributed significantly to the development of the State of Western Australia;
- it demonstrates the form and ambience of the lifestyle of wealthy Western Australians at the turn of the century;
- it is one of the few remaining grand turn-of-the-century properties situated along the Swan River on the outskirts of Perth.

In 1990, Earlsferry was Classified by the National Trust of Australia (WA) and in the same year the place was sold to Lesley-Anne Thomas. In 1993, a conservation plan was prepared to manage the future development of the place and in 1994, Earlsferry was included on the State Register of Heritage Places.

The lots subdivided from the former parent Lot 500 have, since their creation, been subject to design guidelines that seek to ensure development is sympathetic to the heritage value of the place.

2. General Development Standards

2.1 General Requirements

- (a) Development shall comply and/or conform to the requirements outlined in any Conservation Management Plan, Heritage Assessment or any other documented review of heritage value.
- (b) New dwellings should not try to replicate existing heritage places on the same street (i.e. faux heritage).
- (c) Unless otherwise prescribed, new dwellings shall be designed to integrate with the siting, scale, architectural style and form, materials and external finishes of the streetscape.

2.2 Alterations and Additions

- (a) Alterations and additions to a heritage place shall be compatible with the siting, scale, architectural style and form, materials and external finishes of the heritage place and shall not detract from the streetscape.

- (b) Alterations and additions are to be positioned and sized to ensure that the prominence of significant parts of the heritage place are retained, and should generally be located to the rear or less prominent elevation of the building.
- (c) New openings in façades visible from the street shall be avoided. Where new openings are proposed, they shall be proportionally related to those of the heritage place and not located on the original façade of the heritage place.
- (d) The original roof line and façade of the heritage place shall not be altered. Where replacement is required, the roof line and similar materials and colours to the original roof shall be provided.
- (e) View lines to the heritage place from the street shall not be obstructed by alternations and additions.

2.3 Carports and Garages

- (a) Where possible, vehicle access, carports and garages are to be located to the rear of the heritage place.
- (b) Garages shall not be located in the front setback area of a heritage place.
- (c) The design of a carport in the front setback area should be discreet and compatible with the character of the heritage place, with any screening or door within the front setback area to be visually permeable.

2.4 Materials and Colours

- (a) Where possible, paint colours shall reinstate early paint schemes. Investigations into previous paint schemes, determined on the basis of documentary and/or physical evidence (i.e. paint scrapes), is recommended to discern original paint schemes.
- (b) Previously un-rendered walls shall not be rendered and previously un-painted walls shall not be painted.

2.5 Fences and Gates

- (a) Original front fences and gates shall be retained and conserved where possible.
- (b) Where original fences and gates cannot be retained, the proposed fence and gate shall comply with the following:
 - (i) Compliment the style and materiality of the heritage place;
 - (ii) Be visually permeable to ensure views to the heritage place are maintained;
 - (iii) Where possible, replicate a fence style consistent with the architectural style of the heritage period.

2.6 External Fixtures

- (a) External fixtures, such as satellite dishes, radio and TV antennae, air conditioning units and the like, shall not be visible from the streetscape and shall be designed to be sympathetic to the dwelling.
- (b) Where conduit or cabling is required to run along the surface of an external wall it shall be painted to match the wall colour.

2.7 Landscaping

In some instances, landscaping within the street setback area contributes to the heritage value of the place. Consideration should be given to appropriate landscaping design and plant species consistent with the heritage period.

2.8 Demolition

- (a) Pursuant to Clause 61(1) of Schedule 2, Part 7 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, development approval is not required for the demolition of any dwelling that does not form part of the Heritage List.
- (b) Where development approval is required for any demolition, the application will be assessed with consideration of the following:
 - (i) The significance of the heritage place;
 - (ii) The feasibility of restoring or adapting the heritage place, or incorporating it into new development; and
 - (iii) The extent to which the community would benefit from the proposed redevelopment.
- (c) Partial demolition of a heritage place may be supported where:
 - (i) The parts to be demolished do not contribute to the heritage significance of the place as identified in any Conservation Management Plan, Heritage Assessment, any other review of heritage value, Place Record Form (Local Heritage Survey) and/or Part 8 of this Policy;
 - (ii) The structural integrity of the remaining heritage place is retained; and
 - (iii) The demolition will not adversely impact the streetscape.

2.9 Variation to Site and Development Standards

The Town may vary one or more of the site or development requirements set out in the R- Codes where it involves the conservation of a heritage place.

2.10 Subdivision

Subdivision will only be supported where battle-axe lots are created to the rear of the existing dwelling, with the width of the parent lot to be retained, with the exception of the access leg. The creation of child lots between the heritage place and the street is not supported.

2.11 Information Requirements

- (a) Depending on the scale and nature of the proposal, the Town may require one or more of the following to assist the assessment and determination of an application:
 - (i) A Heritage Assessment in accordance with Clause 11, Schedule 2, Part 3 of the *Planning and Development (Local Planning Schemes) Regulations 2015*;
 - (ii) A documented review of heritage value in accordance with Clause 63(1)(c), Schedule 2, Part 8 of the *Planning and Development (Local Planning Schemes) Regulations 2015*;
 - (iii) A Conservation Management Plan (new or existing); and
 - (iv) In the case of a proposed (full or partial) demolition, a Structural Report.
- (b) The Town may require, as a condition of development approval, an archival record of the place, prepared by a suitability qualified heritage consultant, prior to development or demolition occurring.

3. Precinct-Specific Development Standards

3.1 Kenny Street Heritage Area

- (a) Development shall be single or double storey only and designed to address the street by way of major openings. With the exception of Guildford Road, second storey additions should be set back behind the main ridgeline so as to not be visible from the street in front of the heritage place.
- (b) Development shall be designed and constructed to maintain the natural topography of the site. Significant cut and fill and retaining shall be avoided.
- (c) Development shall be sited to be parallel to the street and setback consistent with the predominant building setbacks within the streetscape. Sufficient rear setbacks shall be provided to ensure the retention of open space and backyards.
- (d) Where new dwellings are proposed, the dwelling shall be designed to integrate with either Federation, Inter-War or Post-War dwelling styles by way of design elements and materials.

- (e) Car parking structures shall be in line or located behind the heritage place as to not dominate the dwelling or streetscape. Where car parking structures are located in front of the dwelling, they shall be open on all sides other than abutting the dwelling or visually permeable to the satisfaction of the Town.
- (f) Soft landscaping is encouraged, and expanses of hard landscaping such as paving shall be avoided. Removal of mature vegetation shall be avoided.
- (g) Where front boundary treatments are proposed, they shall either be low masonry walls, perimeter plantings or visually permeable fencing constructed of materials sympathetic to the dwelling and the streetscape.
- (h) Historic outbuildings such as sheds shall be retained and conserved where significant and they contribute to the character of the Area.

3.2 Old Perth Road Heritage Area

- (a) New development shall respect the scale and view lines to landmark buildings, and be positioned to enhance streetscape vistas and view corridors.
- (b) Facades shall be stepped to express change of level across the building frontage, and relate and respond to neighbouring facades through the use of horizontal lines and design elements.
- (c) Whilst building design and materials should reference existing materials and design principles in the Area, development shall be contemporary and not replicate existing heritage places.
- (d) Development shall be provided with an over-pavement awning for the full width of the building to provide effective weather protection for pedestrians. The awning shall be located at first floor height only, line through with any existing awnings on adjacent developments and be simple in design.
- (e) Where additional storey(s) are permitted, these are to be designed to ensure that:
 - (i) The existing form and scale are respected and not overwhelmed; and
 - (ii) The addition does not interrupt or impinge on the prominence of the facade of the existing building, with additional levels set back to retain the integrity of the façade.

3.3 Devon Road Heritage Area

- (a) Development shall be designed to address the street by way of major openings.
- (b) Development shall be setback and sited consistent with the predominant building siting and setbacks within the streetscape.

- (c) Where new dwellings are proposed, the dwelling shall be designed to integrate with either Federation or Inter-War dwelling styles by way of design elements and materials.
- (d) Car parking structures shall be in line or located behind the heritage place as to not dominate the dwelling or streetscape. Where car parking structures are located in front of the dwelling, they shall be open on all sides other than abutting the dwelling or visually permeable to the satisfaction of the Town.
- (e) Soft landscaping is encouraged, and expanses of hard landscaping such as paving shall be avoided. Removal of mature vegetation shall be avoided.
- (f) Where front boundary treatments are proposed, they shall either be low masonry walls, perimeter plantings or visually permeable fencing constructed of materials sympathetic to the dwelling and the streetscape.
- (g) Historic outbuildings such as sheds shall be retained and conserved where significant and if they are considered to contribute to the character of the Area.

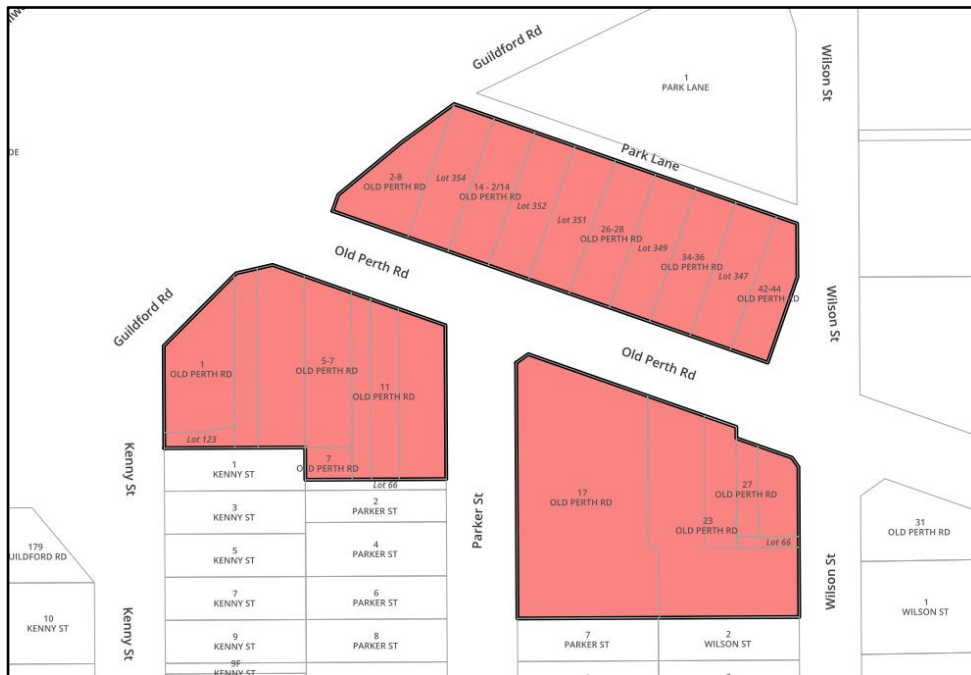
3.4 Earlsferry Heritage Area

- (a) If visible from Earlsferry Court or Guildford Road, boundary fencing shall be ornamental picket or traditional red brick, and shall be no greater than 1.2m high.
- (b) Dwellings shall present to Earlsferry Court and shall be setback a minimum of 6m and a maximum of 9m from Earlsferry Court.
- (c) Dwellings shall be no greater than one storey high.
- (d) Building materials shall be as follows:
 - (i) walls: traditional red brick with light coloured (not grey) mortar or tuck-pointing.
 - (ii) roof: terracotta roof tiles, Custom Orb, colorbond or zincalume, and shall have a roof pitch shall be no less than 30 degrees.
 - (iii) colours: heritage colours to the satisfaction of the Town.
 - (iv) roof plumbing: gutters to be ogee, ovolo or rounded, downpipes shall be round.
 - (v) eaves: to be a minimum of 400mm excluding gutters. Under eaves is to be exposed with rafters, bird boards or closed with adequate ventilation. Boxed eaves are prohibited.
 - (vi) windows: to be timber or coloured aluminium frames, to be an upright style on all facades visible from the street - bay windows are acceptable, but corner windows should be avoided - window sills shall be projecting brick or timber.

- (vii) verandas, carports and garages: shall be constructed from brick or timber posts (not steel, aluminium or pine) and roofs shall be constructed to match those on the main dwelling, where such structures are visible from Guildford Road or Earlsferry Court.
 - (viii) driveways: internal driveways shall be brick paved or patterned to complement the colour of the main dwelling.
- (e) Satellite dishes, roof installations, all radio or television aerials, solar heaters, air-conditioning units or similar external attachment, shall be located such that they are not visible from either Earlsferry Court or Guildford Road.

Appendix 1 – Heritage Areas

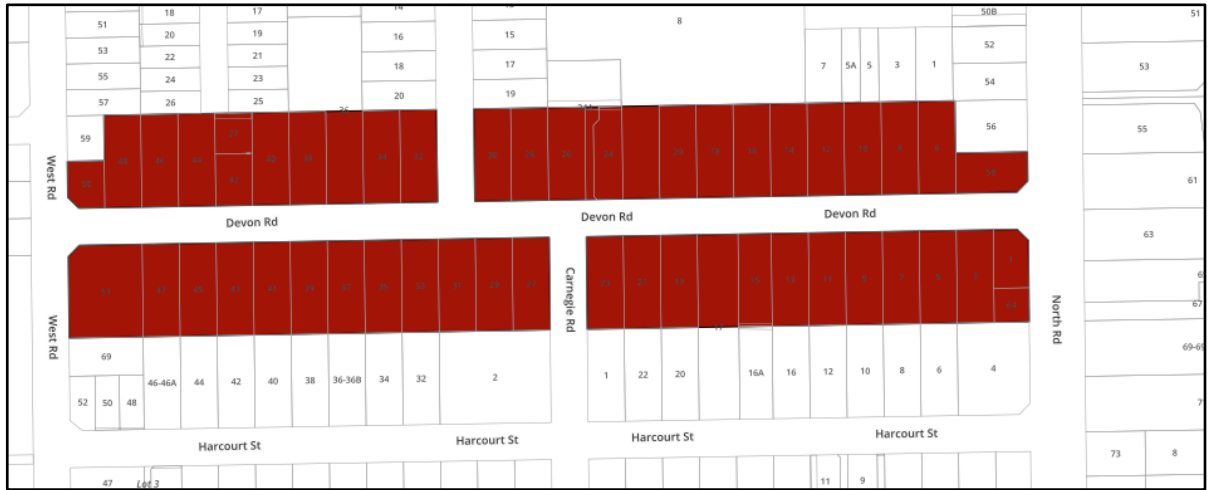
Clause 9 of the Deemed Provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015*.



Old Perth Road Heritage Area



Kenny Street Heritage Area



Devon Road Heritage Area



Earlsferry Heritage Area

Appendix 2 – Heritage Places within Heritage Areas

West End – Old Perth Road Heritage Area		
Place Name	Address	Category
Padbury's Buildings	1 Old Perth Road	1
Commercial Precinct, Old Perth Road	1 – 42 Old Perth Road	2
Bassendean Hotel	25 Old Perth Road	2

Kenny Street Heritage Area		
Place Name	Address	Category
House, 5 Eileen Street	5 Eileen Street	3
House, 29 Eileen Street	29 Eileen Street	3
House, 1 Kathleen Street	1 Kathleen Street	2
House, 14 Kathleen Street	14 Kathleen Street	3
House, 15 Kathleen Street	15 Kathleen Street	3
House, 20 Kathleen Street	20 Kathleen Street	3
House, 26 Kathleen Street	26 Kathleen Street	3
House, 29 Kathleen Street	29 Kathleen Street	3
House, 36 Kathleen Street	36 Kathleen Street	3
House, 45 Kathleen Street	45 Kathleen Street	3
House, 47 Kathleen Street	47 Kathleen Street	3
House, 12 Kenny Street	12 Kenny Street	3
House, 14 Kenny Street	14 Kenny Street	3
House, 16 Kenny Street	16 Kenny Street	3
House, 17 Kenny Street	17 Kenny Street	3
House, 18 Kenny Street	18 Kenny Street	3
House, 20 Kenny Street	20 Kenny Street	2
House, 29 Kenny Street	29 Kenny Street	3
House, 31 Kenny Street	31 Kenny Street	3
House, 45 Kenny Street	45 Kenny Street	3
House, 49 Kenny Street	49 Kenny Street	3
House, 53 Kenny Street	53 Kenny Street	3
House, 56 Kenny Street	56 Kenny Street	3
House, 58 Kenny Street	58 Kenny Street	3
House, 62 Kenny Street	62 Kenny Street	3
House, 64 Kenny Street	64 Kenny Street	3
House, 74 Kenny Street	74 Kenny Street	4
House, 75 Kenny Street	75 Kenny Street	3
House, 76 Kenny Street	76 Kenny Street	3
House, 79 Kenny Street	79 Kenny Street	3
House, 82 Kenny Street	82 Kenny Street	3
House, 16 Parker Street	16 Parker Street	3
House, 21 Parker Street	21 Parker Street	3
House, 26 Parker Street	26 Parker Street	3
House, 27 Parker Street	27 Parker Street	3
House, 62 Parker Street	62 Parker Street	3
House, 67 Parker Street	67 Parker Street	3
House, 73 Parker Street	73 Parker Street	3
House, 80 Parker Street	80 Parker Street	3
House, 84 Parker Street	84 Parker Street	3
House, 85 Parker Street	85 Parker Street	3
House, 87 Parker Street	87 Parker Street	3
Anglican Rectory (fmr)	4 Wilson Street	2
House, 16 Wilson Street	16 Wilson Street	3
House, 20 Wilson Street	20 Wilson Street	3

Bassendean Masonic Lodge (fmr)	25 Wilson Street	1
House, 35 Wilson Street	35 Wilson Street	3
House, 37 Wilson Street	37 Wilson Street	3
House, 41 Wilson Street	41 Wilson Street	3
House, 45 Wilson Street	45 Wilson Street	3
House, 54 Wilson Street	54 Wilson Street	3
House, 60 Wilson Street	60 Wilson Street	3
House, 62 Wilson Street	62 Wilson Street	3
House, 68 Wilson Street	68 Wilson Street	3
House, 69 Wilson Street	69 Wilson Street	3
House, 73 Wilson Street	73 Wilson Street	3
House, 77 Wilson Street	77 Wilson Street	3
House, 6 Palmerston Street	6 Palmerston Street	3

Devon Road Heritage Area		
Place Name	Address	Category
Devon Road Precinct	1 – 50 Devon Road	2
Lelham	8 Devon Road	3
House, 11 Devon Road	11 Devon Road	3
House, 13 Devon Road	13 Devon Road	3
House, 14 Devon Road	14 Devon Road	3
House, 16 Devon Road	16 Devon Road	3
House, 17 Devon Road	17 Devon Road	3
House, 20 Devon Road	20 Devon Road	3
House, 21 Devon Road	21 Devon Road	3
House, 28 Devon Road	28 Devon Road	3
House, 29 Devon Road	29 Devon Road	3
House, 30 Devon Road	30 Devon Road	3
House, 40 Devon Road	40 Devon Road	3
House, 43 Devon Road	43 Devon Road	3
House, 46 Devon Road	46 Devon Road	3
House, 47 Devon Road	47 Devon Road	3
House, 48 Devon Road	48 Devon Road	3

Earlsferry Heritage Area		
Place Name	Address	Category
Earlsferry (Briarsleigh)	1 Earlsferry Court	1

Appendix 3 – Heritage Period Style Guide

Federation	
Characteristics	Freestanding single-storey houses.
Materials	Tuck-pointed brick.
Built Form	Simple built forms
	Timber sashed windows equally proportion on the front façade with a central doorway.
	Round bullseye to multi-paned and coloured casement sash windows, often with leadlights.
	Verandahs ornamented with turned timber or cast iron columns, balustrades and a frieze.
Roofs	Simple hipped roofs, often with a projecting gable. Witches' hats, gablets and various gables feature in grander bungalows.
	Roofs covered with terracotta tiles or painted corrugated metal, usually steeply-sloped with wide eaves
	Stucco detailing
	Gable ends ornamented with roughcast and battens painted in dark colours.
	Brick chimneys, often positioned on each side of the dwelling.
Fencing	Gardens divided into a front and rear garden via fencing.
	Pickets of decorative wire netting while side fences were of simple palings.
Landscaping	Hardy and drought-tolerant plants.
Inter-War	
Characteristics	Freestanding single-storey houses with informal lawns and gardens.
Materials	Brown brick, roughcast or pebble dash render or weatherboard walls.
	Rendered walls painted in off-white, beige or cream.
Built Form	Verandah roofs contained within walls and the overhanging roof.
	Heavily built verandah posts
	Verandah posts often pylon-shaped and tapered upwards from a wide base.
	Garages at side of the dwelling, making driveways an integral part of the front garden.
Roofs	Low-pitched roofs emphasising horizontal lines covered with terracotta tiles.
	Exposed rafters and purlins projected from the roof.
Fencing	Low brick or 'pillow-faced' limestone block fences.
	Cyclone wire and timber post fencing
Landscaping	Garden beds bordering the house and along boundary fences.
	Spiky buffalo grass kept closely clipped, edged by gravel or stone flagged paths.

Post-War	
Characteristics	Freestanding single-storey houses.
Materials	Plain brick walls and chimneys with minimal exterior decorative elements.
	Predominantly brick or compressed fibre cement sheeting
	Plain timber or aluminium windows.
Built Form	Prominent window-walls.
	Limited decoration.
Roofs	Hipped/gabled roofs with a low lying gable of around 30 degrees.
	Flat roofs introduced in more contemporary designs
	Marseilles pattern tiles in conservative designs
Fencing	Low brick walls or letterbox delineating property from street.
Landscaping	Large areas of buffalo lawn, beds of bright flowers and useful shrubs.
	Deciduous specimen trees.
	Informal lines in garden beds, crazy paving and veneered walls with flat stone.
	Concrete edging for garden beds

Document Control box			
Document Responsibilities:			
Owner:	Community Planning	Owner Business Unit:	Planning and Regulation
Inception Date:	24 May 2022	Decision Maker:	Council
Review Date:	xx December 2023	Repeal and Replace:	N/A
Compliance Requirements:			
Legislation:	<i>Planning and Development Act 2005 Planning and Development (Local Planning Scheme) Regulations 2015</i>		



MONTHLY FINANCIAL REPORT

FOR THE PERIOD ENDED

31 October 2023

TOWN OF BASSENDEAN

MONTHLY FINANCIAL REPORT (Containing the Statement of Financial Activity) for the period ended 31 October 2023

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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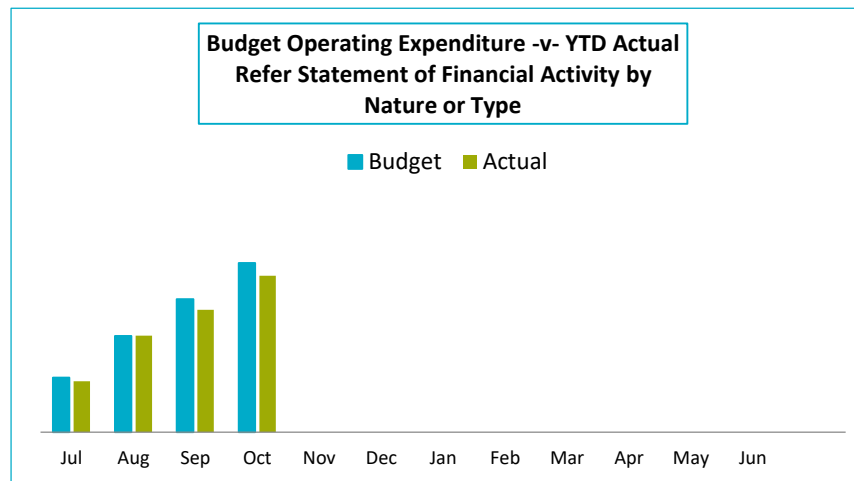
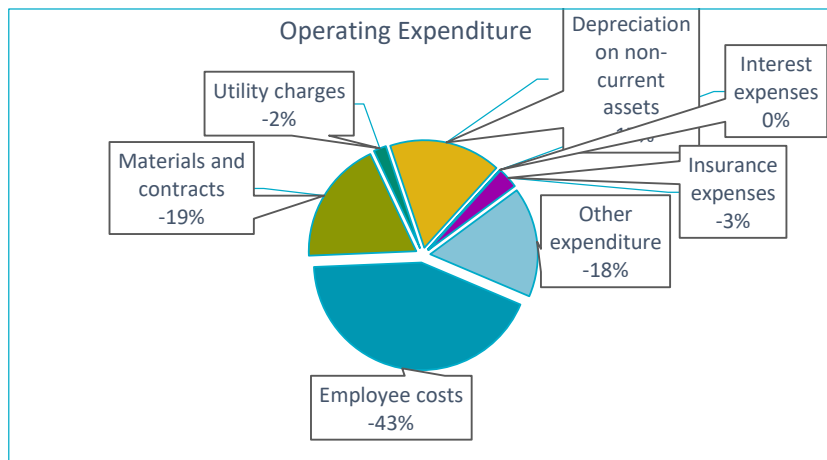
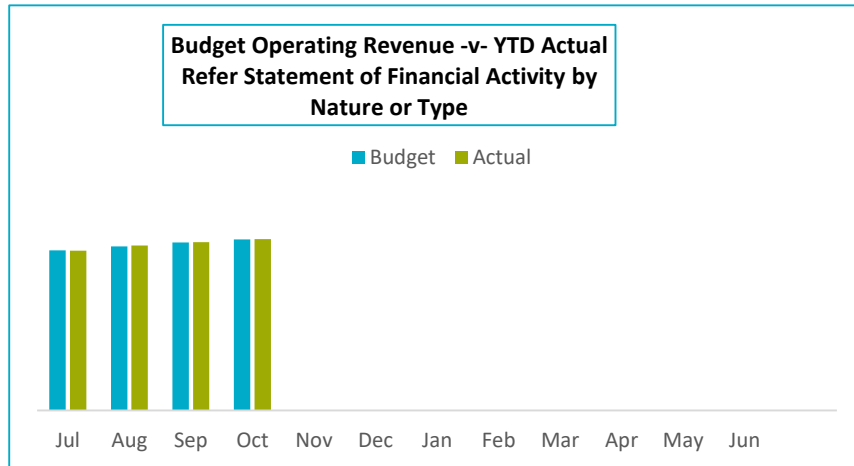
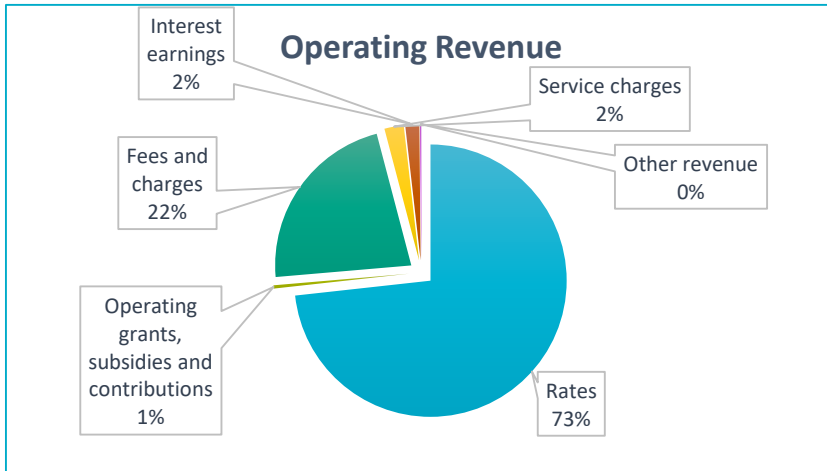
TOWN OF BASSENDEAN
STATEMENT OF COMPREHENSIVE INCOME
for the period ended 31 October 2023

	2023/24 Authorised Budget	2023/24 YTD Budget (a)	2023/24 YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)
	\$	\$	\$	\$	\$
Revenue					
Rates	15,469,341	15,409,425	15,410,331	906	0%
Operating grants, subsidies and contributions	633,176	180,917	81,534	(99,383)	(55%)
Fees and charges	6,897,111	4,636,942	4,683,030	46,089	1%
Service charges	505,423	505,423	481,780	(23,643)	(5%)
Interest earnings	544,923	218,828	350,515	131,687	60%
Other revenue	81,000	34,440	30,001	(4,439)	(13%)
	24,130,974	20,985,974	21,037,191	51,217	0%
Expenses					
Employee costs	(12,635,098)	(4,370,150)	(4,193,475)	176,675	(4%)
Materials and contracts	(7,604,673)	(2,683,420)	(1,817,909)	865,510	(32%)
Utility charges	(751,119)	(250,392)	(185,835)	64,557	(26%)
Depreciation on non-current assets	(4,875,818)	(1,643,089)	(1,643,089)	0	0%
Interest expenses	(41,804)	(4,647)	(3,017)	1,630	(35%)
Insurance expenses	(523,133)	(170,268)	(306,378)	(136,111)	80%
Other expenditure	(1,938,354)	(1,427,346)	(1,613,376)	(186,030)	13%
	(28,369,999)	(10,549,311)	(9,763,079)	786,232	(7%)
Subtotal	(4,239,025)	10,436,663	11,274,111	837,449	8%
Non-operating grants, subsidies and contributions	2,305,824	437,125	158,200	(278,925)	(64%)
Profit on asset disposals	0	0	0	0	
Loss on asset disposals	(25,000)	0	0	0	
	2,280,824	437,125	158,200	(278,925)	(64%)
	0				
Net result	(1,958,201)	10,873,788	11,432,311	558,524	5%
Other comprehensive income					
Changes on revaluation of non-current assets	0	0	0	0	0%
Total other comprehensive income	0	0	0	0	0%
Total comprehensive income	(1,958,201)	10,873,788	11,432,311	558,524	5%

TOWN OF BASSENDEAN
STATEMENT OF FINANCIAL ACTIVITY
for the period ended 31 October 2023

	2023/24 Original Budget \$	2023/24 YTD Budget (a)	2023/24 YTD Actual (b) \$	Var. \$ (b)-(a)	Var. % (b)-(a)/(a) \$
OPERATING ACTIVITIES					
Net current assets at start of financial year - surplus/(deficit)	2,474,922	2,408,822	2,508,485	99,663	4%
Revenue from operating activities (excluding rates)	2,474,922	2,408,822	2,508,485	99,663	4%
Operating grants, subsidies and contributions	633,176	180,917	81,534	(99,383)	(55%)
Fees and charges	6,897,111	4,636,942	4,683,030	46,089	1%
Service charges	505,423	505,423	481,780	(23,643)	(5%)
Interest earnings	544,923	218,828	350,515	131,687	60%
Other revenue	81,000	34,440	30,001	(4,439)	(13%)
Profit on asset disposals	-	-	-	-	-
	8,661,633	5,576,549	5,626,860	50,311	1%
Expenditure from operating activities					
Employee costs	(12,635,098)	(4,370,150)	(4,193,475)	176,675	(4%)
Materials and contracts	(7,604,673)	(2,683,420)	(1,817,909)	865,510	(32%)
Utility charges	(751,119)	(250,392)	(185,835)	64,557	(26%)
Depreciation on non-current assets	(4,875,818)	(1,643,089)	(1,643,089)	0	0%
Interest expenses	(41,804)	(4,647)	(3,017)	1,630	(35%)
Insurance expenses	(523,133)	(170,268)	(306,378)	(136,111)	80%
Other expenditure	(1,938,354)	(1,427,346)	(1,613,376)	(186,030)	13%
Loss on asset disposals	(25,000)	-	-	-	-
	(28,394,999)	(10,549,311)	(9,763,079)	786,232	(7%)
Non-cash amounts excluded from operating activities	4,900,818	1,643,089	1,643,089	0	0%
Amount attributable to operating activities	(12,357,626)	(920,851)	15,355	936,206	(102%)
INVESTING ACTIVITIES					
Non-operating grants, subsidies and contributions	2,305,824	437,125	158,200	(278,925)	(64%)
Payments for property, plant and equipment	(1,440,740)	(347,256)	(85,192)	262,064	(75%)
Payments for construction of infrastructure	(4,069,938)	(628,955)	(145,686)	483,269	(77%)
Proceeds from disposal of assets	22,000	-	405	405	-
Proceeds from self-supporting loans	21,503	-	-	-	-
Amount attributable to investing activities	(3,161,351)	(539,086)	(72,273)	466,813	(87%)
FINANCING ACTIVITIES					
Repayment of borrowings	(287,354)	(37,109)	(37,109)	-	0%
Principal elements of finance lease payments	(134,932)	(22,489)	(22,489)	-	0%
Proceeds from new borrowings	750,000	0	0	-	-
Transfers to cash backed reserves (restricted assets)	(1,915,097)	0	0	-	-
Transfers from cash backed reserves (restricted assets)	1,637,019	0	0	-	-
Amount attributable to financing activities	49,636	(59,598)	(59,598)	0	0%
Budgeted deficiency before general rates	(15,469,341)	(1,519,535)	(116,516)	1,403,019	(92%)
Estimated amount to be raised from general rates	15,469,341	15,409,425	15,410,331	906	0%
Net current assets at end of financial year - surplus/(deficit)	0	13,889,890	15,293,815	1,403,925	10%

**Town of Bassendean
Information Summary
For the Period Ended 31 October 2023**



TOWN OF BASSENEAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
for the period ended 31 October 2023

Note 1: Explanation of Material Variances

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget, whichever is higher than \$15,000 or 10%.

- ⊕ More Revenue OR Less Expenditure
⊖ Less Revenue OR More Expenditure

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
OPERATING ACTIVITIES					
Net current assets at start of financial year - surplus/(deficit)	99,663	4%	⊕	Permanent	FAGS 2023/24 grants received in advance in June 2023 (\$679K), Higher Interest income and lower Materials & Contracts expenditure compared to budget estimates
Revenue from operating activities (excluding rates)					
Operating grants, subsidies and contributions	(99,383)	(55%)	⊖	Timing	MRRG Direct Grant and FAGS grant timing as already received in June 2023
Fees and charges	46,089	1%	⊕	Timing	Rental Income received from Hyde Retirement Village and minor variances in several business units
Interest earnings	131,687	60%	⊕	Timing	Increase in investment returns due to higher interest income received from Investments
Other revenue	(4,439)	(13%)	⊖	Timing	Reimbursements are slightly higher including insurance claims
Profit on asset disposals	0				
	<u>50,311</u>	1%	⊕		
Expenditure from operating activities					
Employee costs	176,675	(4%)	⊕	Timing	Staff costs are under due to vacancies for various positions
Materials and contracts	865,510	(32%)	⊕	Timing	Infrastructure maintenance underspent by \$231K, Sanitation is under by \$173K, ICT Expenses is under by \$150K and various Environment projects are under by \$91K
Utility charges	64,557	(26%)	⊕	Timing	Street lighting costs haven't been accrued for
Depreciation on non-current assets	0	0%		Timing	Estimated as asset capitalisations for FY 22/23 are in progress
Interest expenses	1,630	(35%)	⊕	Timing	Within reporting threshold
Insurance expenses	(136,111)	80%	⊖	Timing	1st instalment paid in July
Other expenditure	(186,030)	13%	⊖	Timing	ICT Licencing paid for the year \$195K offset by underspend in Materials and Contracts
Loss on asset disposals	0				
	<u>786,232</u>	(7%)	⊕		
Non-cash amounts excluded from operating activities	0	0%			
Amount attributable to operating activities	936,206	(102%)	⊕		
INVESTING ACTIVITIES					
Non-operating grants, subsidies and contributions	(278,925)	(64%)	⊖	Timing	Riverbank Grant for Sandy Beach foreshore stabilisation \$115K and MRRG \$200K pending
Payments for property, plant and equipment	262,064	(75%)	⊕	Timing	2 Tip trucks \$225K awaiting delivery
Payments for construction of infrastructure	483,269	(77%)	⊕	Timing	Infrastructure projects timing issues with Roads programme \$177K, footpaths \$47K and works at Sandy Beach foreshore and playground \$32K
Proceeds from disposal of assets	405		⊕		
Proceeds from self-supporting loans	0				
Amount attributable to investing activities	466,813	(87%)	⊕		
FINANCING ACTIVITIES					
Repayment of borrowings	0	0%			
Transfers to cash backed reserves (restricted assets)	0				
Transfers from cash backed reserves (restricted assets)	0				
Amount attributable to financing activities	0	0%			
Budgeted deficiency before general rates	<u>1,403,019</u>	<u>(92%)</u>	<u>⊕</u>		
Estimated amount to be raised from general rates	<u>906</u>	<u>0%</u>	<u>⊕</u>	Timing	Within reporting threshold
Net current assets at end of financial year - surplus/(deficit)	1,403,925	10%	⊕		

TOWN OF BASSENDEAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
for the period ended 31 October 2023

Note 2: Net Current Funding Position

Positive=Surplus (Negative=Deficit)

	Last Years Actual Closing 30 June 2023	Current 31 October 2023
	\$	\$
Current Assets		
Cash - Other	5,684,881	13,357,492
Cash Restricted - Reserves	9,596,927	9,596,927
Restricted Cash -Other	93,176	93,176
Rates Outstanding	230,796	6,052,893
Sundry Debtors	569,713	1,058,225
GST Receivable	6,171	(1,735)
Accrued Interest	171,305	171,305
Other receivables	168,383	198,102
Prepayments	198,102	197,571
Proceeds from Disposal		-
Inventories	6,624	10,533
	16,726,079	30,734,489
Less: Current Liabilities		
Sundry Creditors	(1,378,121)	(2,178,538)
Payroll Creditors	2,404	2,404
Accrued Interest on Borrowings	(2,159)	(2,159)
Accrued Salaries and Wages	(296,886)	(296,886)
Rates in Advance	(93,428)	(130,489)
Current Loan Liability	(287,354)	(276,385)
Hyde Retirement Village Bonds	(39,600)	(39,600)
Bonds and Other Deposits	(1,744,248)	(1,765,134)
Current Lease Liabilities	99,738	(77,738)
Contract liabilities	(185,022)	(185,022)
Deferred Revenue		
Current Employee Provisions	(2,107,920)	(2,514,516)
	(6,032,596)	(7,464,063)
Net Current Assets	10,693,482	23,270,425
Less: Cash Reserves	(9,596,927)	(9,596,927)
Less: SSL Borrowings Repayments	-	
Loan Liability - Current	287,354	276,385
Lease Liability - Current	(99,738)	77,738
Other Misc. Adjustments	(15,602)	56,747
Plus : Liabilities funded by Cash		
Backed Reserves	1,239,916	1,209,446
Net Current Funding Position	2,508,485	15,293,815

**Town of Bassendean
Monthly Investment Report
As at 31 October 2023**

Note 3 : CASH INVESTMENTS

Deposit Ref	Deposit Date	Maturity Date	S & P Rating	Institution	Term (Days)	Rate of Interest	Amount Invested (Days)				Total	Expected Interest
							Up to 30	30-59	60-89	90-120+		
Municipal												
13156679	6/10/2023	5/11/2023	A1	CBA	30	4.15%	1,565,664.45				1,565,664.45	5,340.41
4468111	11/08/2023	12/08/2024	A2	Bendigo	367	5.15%				1,500,000.00	1,500,000.00	77,673.29
55954	21/08/2023	20/11/2023	A2	IMB	91	4.80%				1,000,000.00	1,000,000.00	11,967.12
4206657	21/08/2023	20/11/2023	A1	Suncorp	91	4.90%				2,000,000.00	2,000,000.00	24,432.88
4493373	5/09/2023	5/03/2024	A2	Bendigo	182	4.85%				2,000,000.00	2,000,000.00	48,367.12
56015	5/09/2023	5/03/2024	A2	IMB	182	5.00%				2,000,000.00	2,000,000.00	49,863.01
24-926-3906	5/09/2023	2/02/2024	A1	NAB	150	5.00%				2,000,000.00	2,000,000.00	41,095.89
24-929-4462	5/09/2023	6/11/2023	A1	NAB	62	4.35%			1,000,000.00		1,000,000.00	7,389.04
							1,565,664.45	-	1,000,000.00	10,500,000.00	13,065,664.45	266,128.76
Restricted - Bonds and Deposits:												
795346	24/07/2023	24/04/2024	A2	BOQ	275	5.40%			1,100,000.00		1,100,000.00	44,753.42
							-	-	1,100,000.00	-	1,100,000.00	44,753.42
							1,565,664.45	-	2,100,000.00	10,500,000.00	14,165,664.45	310,882.19
Restricted - Contract Liabilities/Deferred Revenue (Grants)												
Reserve												
4206530	25/07/2023	19/04/2024	A1	Suncorp	269	5.40%				1,500,000.00	1,500,000.00	59,695.89
55832	25/07/2023	24/01/2024	A2	IMB	183	5.45%				1,500,000.00	1,500,000.00	40,986.99
4449527	25/07/2023	22/04/2024	A2	Bendigo	272	5.45%				1,500,000.00	1,500,000.00	60,920.55
4468108	11/08/2023	12/08/2024	A2	Bendigo	367	5.15%				2,500,000.00	2,500,000.00	129,455.48
55748	13/07/2023	15/01/2024	A2	IMB	186	5.30%		900,000.00			900,000.00	24,307.40
13156679	6/10/2023	5/11/2023	A1	CBA	30	4.15%	843,503.20				843,503.20	2,877.15
							843,503.20	900,000.00	-	7,000,000.00	8,743,503.20	318,243.46
755365673	1/05/2023	30/04/2024	A1	NAB	365	4.34%				8,063.45	8,063.45	349.95
POS Funds												
55587	31/05/2023	1/12/2023	A2	IMB	184	4.90%				335,156.96	335,156.96	8,278.84
							843,503.20	900,000.00	-	7,343,220.41	9,086,723.61	326,872.25
Total							2,409,167.65	900,000.00	2,100,000.00	17,843,220.41	23,252,388.06	637,754.43

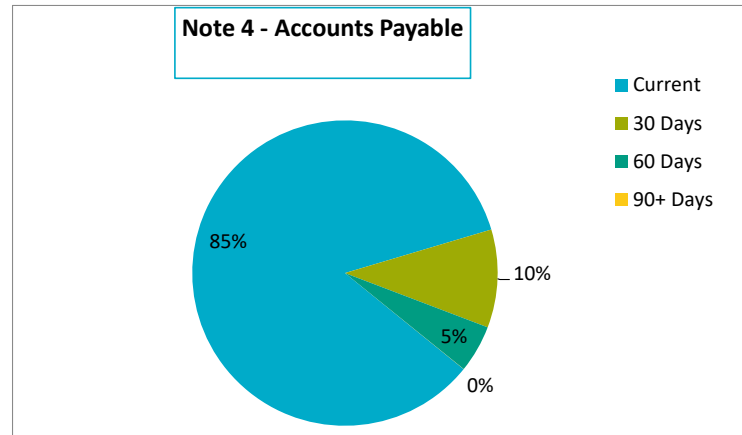
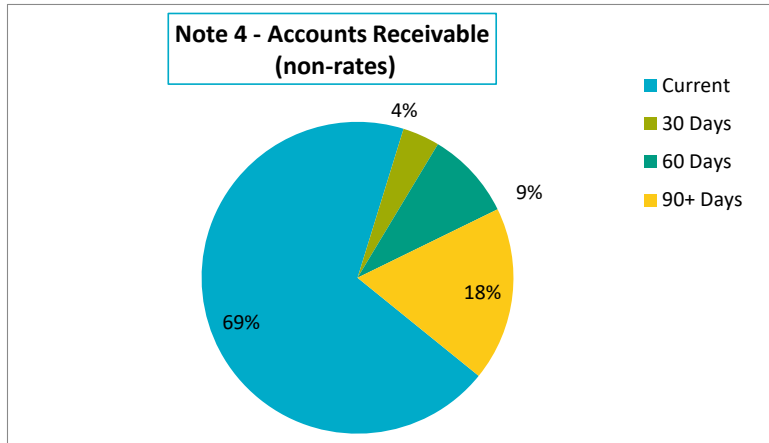
<p>ENVIRONMENTAL COMMITMENT</p> <table border="1"> <thead> <tr> <th>Depositing Institution</th> <th>Value Invested</th> </tr> </thead> <tbody> <tr> <td colspan="2">Fossil Fuel Lending ADI</td> </tr> <tr> <td>NAB</td> <td>3,008,063.45</td> </tr> <tr> <td>CBA</td> <td>2,409,167.65</td> </tr> <tr> <td>BOQ</td> <td>1,100,000.00</td> </tr> <tr> <td></td> <td>6,517,231.10</td> </tr> <tr> <td colspan="2">Non Fossil Fuel Lending ADI</td> </tr> <tr> <td>Suncorp</td> <td>3,500,000.00</td> </tr> <tr> <td>Bendigo</td> <td>7,500,000.00</td> </tr> <tr> <td>IMB</td> <td>5,735,156.96</td> </tr> <tr> <td></td> <td>16,735,156.96</td> </tr> <tr> <td>Total Funds</td> <td>23,252,388.06</td> </tr> </tbody> </table>	Depositing Institution	Value Invested	Fossil Fuel Lending ADI		NAB	3,008,063.45	CBA	2,409,167.65	BOQ	1,100,000.00		6,517,231.10	Non Fossil Fuel Lending ADI		Suncorp	3,500,000.00	Bendigo	7,500,000.00	IMB	5,735,156.96		16,735,156.96	Total Funds	23,252,388.06	<p>INDIVIDUAL INSTITUTION EXPOSURE</p>	<p>TOTAL CREDIT EXPOSURE</p>	<p>TERM TO MATURITIES</p>
Depositing Institution	Value Invested																										
Fossil Fuel Lending ADI																											
NAB	3,008,063.45																										
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Total Funds	23,252,388.06																										

TOWN OF BASSENDEAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2023

Note 4: Receivables and Payables

Receivables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Receivables - General	94,595	5,285	12,543	24,793	137,215

Payables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Payables - General	177,165	21,767	10,548	28	209,508



Comments/Notes - Receivables General
The above amounts include GST where applicable.

TOWN OF BASSENDEAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2023

Note 5 - Capital Works Projects

CAPITAL PROJECTS									
for the period ended 31 October 2023									
Project Number	2023/24 Original Budget	Budget Amendments	2023/24 Current Budget	2023/24 YTD Budget	YTD Actual	Purchase Orders	Total Inc Purchase Orders	Budget Remaining	% Budget Remaining to Annual Budget
Property, Plant and Equipment									
LAND	\$100,000.00		\$100,000.00				\$0.00	\$100,000.00	100.0%
BUILDINGS	\$431,620.00	\$0.00	\$431,620.00	\$62,560.00	\$4,889.55	\$57,033.54	\$61,923.09	\$369,696.91	85.7%
FURNITURE & EQUIPMENT	\$127,000.00	\$59,575.55	\$186,575.55	\$59,575.55	\$54,847.55		\$54,847.55	\$131,728.00	70.6%
PLANT AND EQUIPMENT	\$632,120.00		\$632,120.00	\$225,120.00	\$25,455.00	\$225,222.00	\$250,677.00	\$381,443.00	60.3%
<i>Sub-total</i>	<i>\$1,290,740.00</i>	<i>\$59,575.55</i>	<i>\$1,350,315.55</i>	<i>\$347,255.55</i>	<i>\$85,192.10</i>	<i>\$282,255.54</i>	<i>\$367,447.64</i>	<i>\$982,867.91</i>	<i>72.8%</i>
Infrastructure									
ROADS	\$1,510,965.00	\$0.00	\$1,510,965.00	\$357,217.00	\$53,413.86	\$1,168,657.40	\$1,222,071.26	\$288,893.74	19.1%
FOOTPATHS	\$245,579.00	\$14,024.17	\$259,603.17	\$85,353.17	\$10,140.80	\$70,837.59	\$80,978.39	\$178,624.78	68.8%
DRAINAGE	\$45,000.00	\$0.00	\$45,000.00	\$7,500.00	\$0.00	\$0.00	\$0.00	\$45,000.00	100.0%
INFRASTRUCTURE ASSETS - PARKS & OVALS	\$2,418,394.00	\$47,000.00	\$2,465,394.00	\$178,885.00	\$82,131.03	\$629,477.87	\$711,608.90	\$1,753,785.10	71.1%
<i>Sub-total</i>	<i>\$4,219,938.00</i>	<i>\$61,024.17</i>	<i>\$4,280,962.17</i>	<i>\$628,955.17</i>	<i>\$145,685.69</i>	<i>\$1,868,972.86</i>	<i>\$2,014,658.55</i>	<i>\$2,266,303.62</i>	<i>52.9%</i>
TOTAL	\$5,510,678.00	\$120,599.72	\$5,631,277.72	\$976,210.72	\$230,877.79	\$2,151,228.40	\$2,382,106.19	\$3,249,171.53	57.7%

TOWN OF BASSENDEAN
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 for the period ended 31 October 2023

Note 6: Proposed Budget Amendments

GL Account Code	Description	Current Budget \$	Amended Budget \$	Budget Movement \$	Reason

TOWN OF BASSENDEAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2023

Note 7: Disposal of Assets

Asset Class	Original Annual Budget				YTD Actual			
	Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
Miscellaneous items			-		405	405	-	
					-	-		-
	-	-	-	-	405	405	-	-

TOWN OF BASSENDEAN

MONTHLY FINANCIAL REPORT (Containing the Statement of Financial Activity) for the period ended 30 November 2023

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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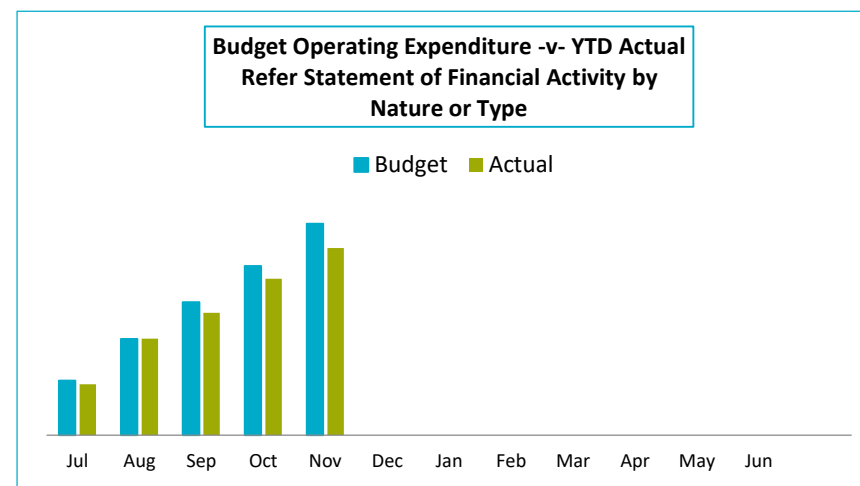
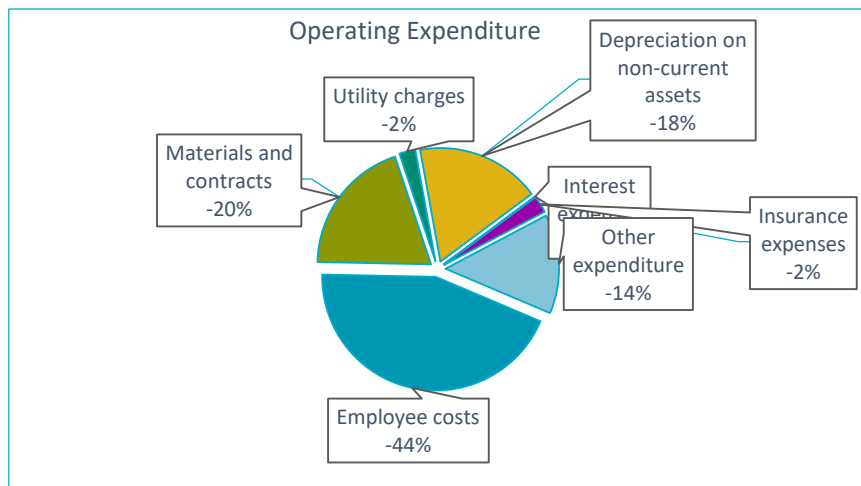
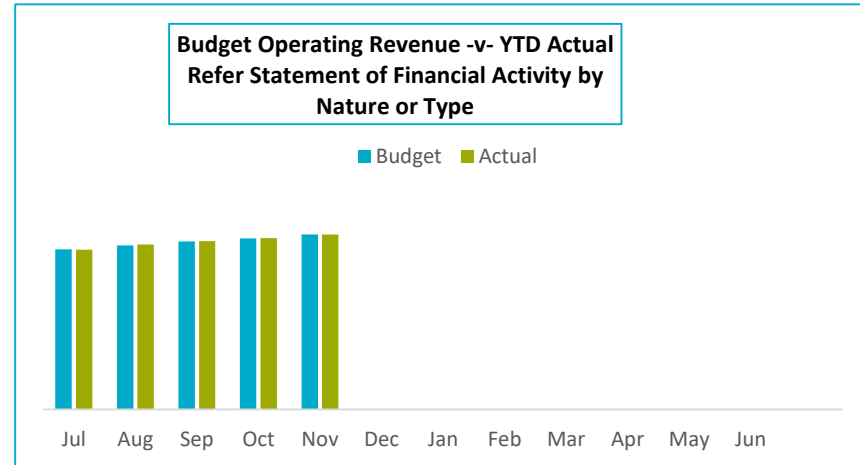
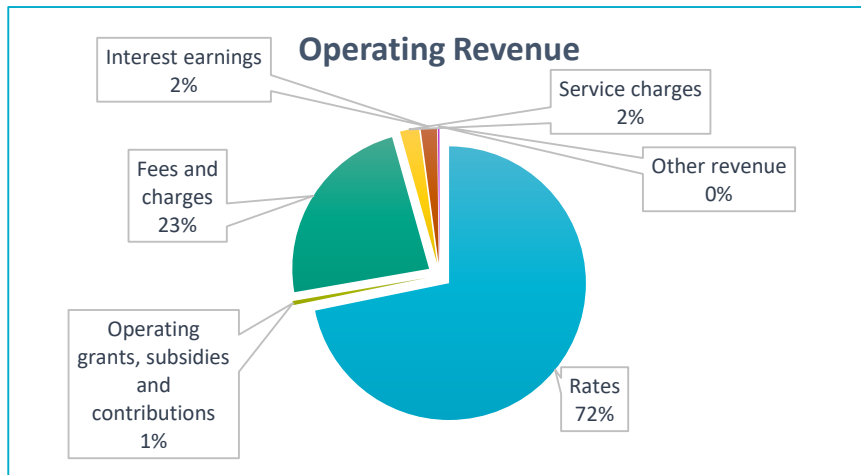
TOWN OF BASSENDEAN
STATEMENT OF COMPREHENSIVE INCOME
for the period ended 30 November 2023

	2023/24 Authorised Budget	2023/24 YTD Budget (a)	2023/24 YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)
	\$	\$	\$	\$	\$
Revenue					
Rates	15,469,341	15,418,965	15,411,987	(6,978)	(0%)
Operating grants, subsidies and contributions	633,176	275,430	103,680	(171,750)	(62%)
Fees and charges	6,897,111	4,959,317	5,016,310	56,993	1%
Service charges	505,423	505,423	481,780	(23,643)	(5%)
Interest earnings	544,923	266,206	416,209	150,003	56%
Other revenue	81,000	42,557	40,001	(2,556)	(6%)
	24,130,974	21,467,898	21,469,967	2,069	0%
Expenses					
Employee costs	(12,635,098)	(5,655,119)	(5,127,360)	527,760	(9%)
Materials and contracts	(7,604,673)	(3,409,762)	(2,281,163)	1,128,598	(33%)
Utility charges	(751,119)	(330,284)	(265,663)	64,621	(20%)
Depreciation on non-current assets	(4,875,818)	(2,065,340)	(2,065,340)	0	0%
Interest expenses	(41,804)	(6,871)	(3,017)	3,854	(56%)
Insurance expenses	(523,133)	(250,669)	(281,588)	(30,920)	12%
Other expenditure	(1,938,354)	(1,466,819)	(1,648,279)	(181,460)	12%
	(28,369,999)	(13,184,864)	(11,672,410)	1,512,454	(11%)
Subtotal	(4,239,025)	8,283,034	9,797,557	1,514,523	18%
Non-operating grants, subsidies and contributions	2,305,824	657,125	465,924	(191,201)	(29%)
Profit on asset disposals	0	0	0	0	
Loss on asset disposals	(25,000)	0	0	0	
	2,280,824	657,125	465,924	(191,201)	(29%)
	0				
Net result	(1,958,201)	8,940,159	10,263,481	1,323,322	15%
Other comprehensive income					
Changes on revaluation of non-current assets	0	0	0	0	0%
Total other comprehensive income	0	0	0	0	0%
Total comprehensive income	(1,958,201)	8,940,159	10,263,481	1,323,322	15%

TOWN OF BASSENDEAN
STATEMENT OF FINANCIAL ACTIVITY
for the period ended 30 November 2023

	2023/24 Original Budget \$	2023/24 YTD Budget (a)	2023/24 YTD Actual (b) \$	Var. \$ (b)-(a)	Var. % (b)-(a)/(a) \$
OPERATING ACTIVITIES					
Net current assets at start of financial year - surplus/(deficit)	2,474,922	2,408,822	2,508,485	99,663	4%
Revenue from operating activities (excluding rates)	2,474,922	2,408,822	2,508,485	99,663	4%
Operating grants, subsidies and contributions	633,176	275,430	103,680	(171,750)	(62%)
Fees and charges	6,897,111	4,959,317	5,016,310	56,993	1%
Service charges	505,423	505,423	481,780	(23,643)	(5%)
Interest earnings	544,923	266,206	416,209	150,003	56%
Other revenue	81,000	42,557	40,001	(2,556)	(6%)
Profit on asset disposals	-	-	-	-	
	8,661,633	6,048,933	6,057,980	9,047	0%
Expenditure from operating activities					
Employee costs	(12,635,098)	(5,655,119)	(5,127,360)	527,760	(9%)
Materials and contracts	(7,604,673)	(3,409,762)	(2,281,163)	1,128,598	(33%)
Utility charges	(751,119)	(330,284)	(265,663)	64,621	(20%)
Depreciation on non-current assets	(4,875,818)	(2,065,340)	(2,065,340)	0	0%
Interest expenses	(41,804)	(6,871)	(3,017)	3,854	(56%)
Insurance expenses	(523,133)	(250,669)	(281,588)	(30,920)	12%
Other expenditure	(1,938,354)	(1,466,819)	(1,648,279)	(181,460)	12%
Loss on asset disposals	(25,000)	-	-	-	
	(28,394,999)	(13,184,864)	(11,672,410)	1,512,454	(11%)
Non-cash amounts excluded from operating activities	4,900,818	2,065,340	2,065,340	0	0%
Amount attributable to operating activities	(12,357,626)	(2,661,769)	(1,040,605)	1,621,163	(61%)
INVESTING ACTIVITIES					
Non-operating grants, subsidies and contributions	2,305,824	657,125	465,924	(191,201)	(29%)
Payments for property, plant and equipment	(1,440,740)	(347,256)	(128,279)	218,977	(63%)
Payments for construction of infrastructure	(4,069,938)	(628,955)	(458,415)	170,540	(27%)
Proceeds from disposal of assets	22,000	-	405	405	
Proceeds from self-supporting loans	21,503	-	-	-	
Amount attributable to investing activities	(3,161,351)	(319,086)	(120,365)	198,721	(62%)
FINANCING ACTIVITIES					
Repayment of borrowings	(287,354)	(37,109)	(37,109)	-	0%
Principal elements of finance lease payments	(134,932)	(22,489)	(22,489)	-	0%
Proceeds from new borrowings	750,000	0	0	-	
Transfers to cash backed reserves (restricted assets)	(1,915,097)	0	0	-	
Transfers from cash backed reserves (restricted assets)	1,637,019	0	0	-	
Amount attributable to financing activities	49,636	(59,598)	(59,598)	0	0%
Budgeted deficiency before general rates	(15,469,341)	(3,040,453)	(1,220,568)	1,819,884	(60%)
Estimated amount to be raised from general rates	15,469,341	15,418,965	15,411,987	(6,978)	(0%)
Net current assets at end of financial year - surplus/(deficit)	0	12,378,512	14,191,419	1,812,907	15%

**Town of Bassendean
Information Summary
For the Period Ended 30 November 2023**



TOWN OF BASSENDEAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
for the period ended 30 November 2023

Note 1: Explanation of Material Variances

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget, whichever is higher than \$15,000 or 10%.

- ⊕ More Revenue OR Less Expenditure
⊖ Less Revenue OR More Expenditure

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
OPERATING ACTIVITIES					
Net current assets at start of financial year - surplus/(deficit)	99,663	4%	⊕	Permanent	FAGS 2023/24 grants received in advance in June 2023 (\$679K), Higher Interest income and lower Materials & Contracts expenditure compared to budget estimates
Revenue from operating activities (excluding rates)					
Operating grants, subsidies and contributions	(171,750)	(62%)	⊖	Timing	MRRG Direct Grant and FAGS grant timing as already received in June 2023
Fees and charges	56,993	1%	⊕	Timing	Rental Income received from Hyde Retirement Village and minor variances in several business units
Interest earnings	150,003	56%	⊕	Timing	Increase in investment returns due to higher interest income received from Investments
Other revenue	(2,556)	(6%)	⊖	Timing	Reimbursements are slightly higher including insurance claims
Profit on asset disposals	0				
	<u>9,047</u>	<u>0%</u>	<u>⊕</u>		
Expenditure from operating activities					
Employee costs	527,760	(9%)	⊕	Timing	Staff costs are under due to vacancies for various positions
Materials and contracts	1,128,598	(33%)	⊕	Timing	Infrastructure maintenance underspent by \$277K, Sanitation is under by \$279K, ICT Expenses is under by \$178K and various Environment projects are under by \$119K
Utility charges	64,621	(20%)	⊕	Timing	Street lighting costs haven't been accrued for
Depreciation on non-current assets	0	0%		Timing	Estimated as asset capitalisations for FY 22/23 are in progress
Interest expenses	3,854	(56%)	⊕	Timing	Within reporting threshold
Insurance expenses	(30,920)	12%	⊖	Timing	1st instalment paid in July
Other expenditure	(181,460)	12%	⊖	Timing	ICT Licencing paid for the year \$195K offset by underspend in Materials and Contracts
Loss on asset disposals	0				
	<u>1,512,454</u>	<u>(11%)</u>	<u>⊕</u>		
Non-cash amounts excluded from operating activities	0	0%			
Amount attributable to operating activities	1,621,163	(61%)	⊕		
INVESTING ACTIVITIES					
Non-operating grants, subsidies and contributions	(191,201)	(29%)	⊖	Timing	Riverbank Grant for Sandy Beach foreshore stabilisation \$115K and MRRG \$200K pending
Payments for property, plant and equipment	218,977	(63%)	⊕	Timing	2 Tip trucks \$225K awaiting delivery
Payments for construction of infrastructure	170,540	(27%)	⊕	Timing	Infrastructure projects timing issues with Roads programme \$177K, footpaths \$47K and works at Sandy Beach foreshore and playground \$32K
Proceeds from disposal of assets	405		⊕		
Proceeds from self-supporting loans	0				
Amount attributable to investing activities	198,721	(62%)	⊕		
FINANCING ACTIVITIES					
Repayment of borrowings	0	0%			
Transfers to cash backed reserves (restricted assets)	0				
Transfers from cash backed reserves (restricted assets)	0				
Amount attributable to financing activities	0	0%			
Budgeted deficiency before general rates	<u>1,819,884</u>	<u>(60%)</u>	<u>⊕</u>		
Estimated amount to be raised from general rates	<u>(6,978)</u>	<u>(0%)</u>	<u>⊖</u>	Timing	Within reporting threshold
Net current assets at end of financial year - surplus/(deficit)	1,812,907	15%	⊕		

TOWN OF BASSENDEAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
for the period ended 30 November 2023

Note 2: Net Current Funding Position

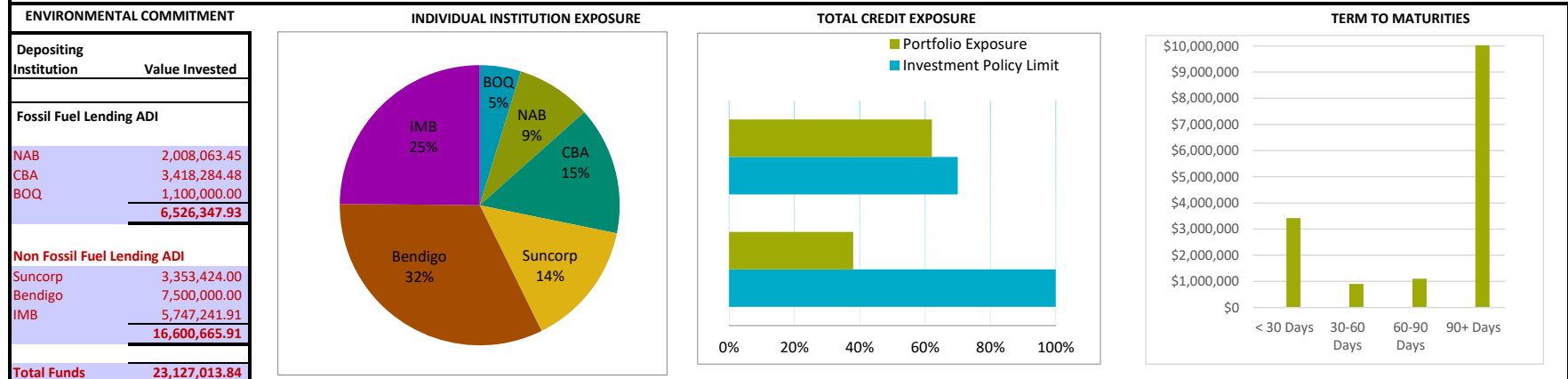
Positive=Surplus (Negative=Deficit)

	Last Years Actual Closing 30 June 2023	Current 30 November 2023
	\$	\$
Current Assets		
Cash - Other	5,684,881	12,803,874
Cash Restricted - Reserves	9,596,927	10,450,351
Restricted Cash -Other	93,176	93,176
Rates Outstanding	230,796	5,240,089
Sundry Debtors	569,713	1,060,273
GST Receivable	6,171	(29,849)
Accrued Interest	171,305	171,305
Other receivables	168,383	168,383
Prepayments	198,102	198,102
Proceeds from Disposal		
Inventories	6,624	4,754
	16,726,079	30,160,458
Less: Current Liabilities		
Sundry Creditors	(1,378,121)	(1,484,019)
Payroll Creditors	2,404	2,404
Accrued Interest on Borrowings	(2,159)	(2,159)
Accrued Salaries and Wages	(296,886)	(296,886)
Rates in Advance	(93,428)	(138,520)
Current Loan Liability	(287,354)	(276,385)
Hyde Retirement Village Bonds	(39,600)	(39,600)
Bonds and Other Deposits	(1,744,248)	(1,771,034)
Current Lease Liabilities	(99,738)	(99,738)
Contract liabilities	(185,022)	(185,022)
Deferred Revenue		
Current Employee Provisions	(2,107,920)	(2,514,229)
	(6,232,072)	(6,805,188)
Net Current Assets	10,494,006	23,355,270
Less: Cash Reserves	(9,596,927)	(10,450,351)
Less: SSL Borrowings Repayments	-	
Loan Liability - Current	287,354	276,385
Lease Liability - Current	99,738	99,738
Other Misc. Adjustments	(15,602)	56,747
Plus : Liabilities funded by Cash		
Backed Reserves	1,239,916	1,209,446
Net Current Funding Position	2,508,485	14,547,235

**Town of Bassendean
Monthly Investment Report
As at 30 November 2023**

Note 6 : CASH INVESTMENTS

Deposit Ref	Deposit Date	Maturity Date	S & P Rating	Institution	Term (Days)	Rate of Interest	Amount Invested (Days)				Total	Expected Interest
							Up to 30	30-59	60-89	90-120+		
Municipal												
13156679	6/11/2023	6/12/2023	A1	CBA	30	4.35%	2,574,781.28				2,574,781.28	9,205.71
4468111	11/08/2023	12/08/2024	A2	Bendigo	367	5.15%				1,500,000.00	1,500,000.00	77,673.29
56308	21/11/2023	20/02/2024	A2	IMB	91	4.90%				1,012,084.95	1,012,084.95	12,364.07
4207203	21/11/2023	4/03/2024	A1	Suncorp	104	5.02%				1,000,000.00	1,000,000.00	14,303.56
4493373	5/09/2023	5/03/2024	A2	Bendigo	182	4.85%				2,000,000.00	2,000,000.00	48,367.12
56015	5/09/2023	5/03/2024	A2	IMB	182	5.00%				2,000,000.00	2,000,000.00	49,863.01
24-926-3906	5/09/2023	2/02/2024	A1	NAB	150	5.00%				2,000,000.00	2,000,000.00	41,095.89
							2,574,781.28	-	-	9,512,084.95	12,086,866.23	252,872.66
Restricted - Bonds and Deposits:												
795346	24/07/2023	24/04/2024	A2	BOQ	275	5.40%			1,100,000.00		1,100,000.00	44,753.42
							-	-	1,100,000.00	-	1,100,000.00	44,753.42
							2,574,781.28	-	1,100,000.00	9,512,084.95	13,186,866.23	297,626.09
Restricted - Contract Liabilities/Deferred Revenue (Grants)												
Reserve												
4206530	25/07/2023	19/04/2024	A1	Suncorp	269	5.40%				1,500,000.00	1,500,000.00	59,695.89
55832	25/07/2023	24/01/2024	A2	IMB	183	5.45%				1,500,000.00	1,500,000.00	40,986.99
4449527	25/07/2023	22/04/2024	A2	Bendigo	272	5.45%				1,500,000.00	1,500,000.00	60,920.55
4468108	11/08/2023	12/08/2024	A2	Bendigo	367	5.15%				2,500,000.00	2,500,000.00	129,455.48
55748	13/07/2023	15/01/2024	A2	IMB	186	5.30%		900,000.00			900,000.00	24,307.40
4207277	29/11/2023	29/05/2024	A1	Suncorp	182	5.37%				853,424.00	853,424.00	22,851.66
13156679	6/11/2023	6/12/2023	A1	CBA	30	4.35%	843,503.20				843,503.20	3,015.81
							843,503.20	900,000.00	-	7,853,424.00	9,596,927.20	341,233.77
755365673	1/05/2023	30/04/2024	A1	NAB	365	4.34%				8,063.45	8,063.45	349.95
POS Funds												
55587	31/05/2023	1/12/2023	A2	IMB	184	4.90%				335,156.96	335,156.96	8,278.84
							843,503.20	900,000.00	-	8,196,644.41	9,940,147.61	349,862.56
Total							3,418,284.48	900,000.00	1,100,000.00	17,708,729.36	23,127,013.84	647,488.65

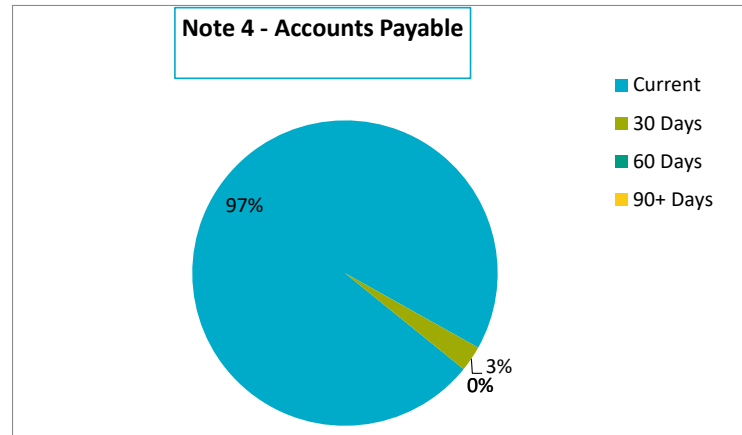
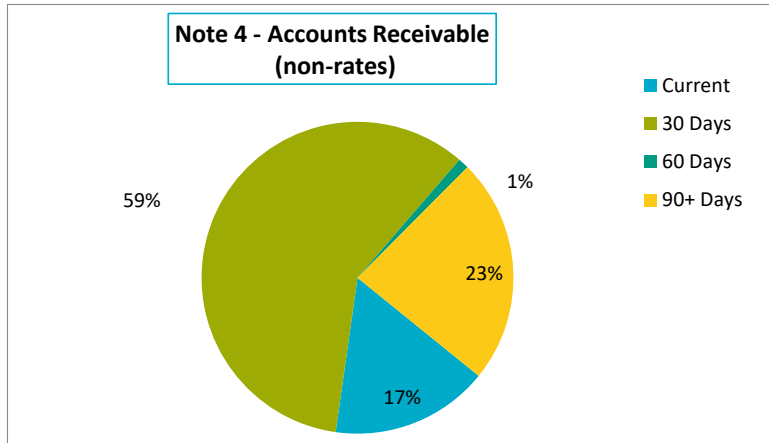


TOWN OF BASSENDEAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2023

Note 4: Receivables and Payables

Receivables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Receivables - General	25,913	93,312	1,765	36,916	157,905

Payables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Payables - General	29,719	829	0	0	30,548



Comments/Notes - Receivables General
The above amounts include GST where applicable.

TOWN OF BASSEDEAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2023

Note 5 - Capital Works Projects

CAPITAL PROJECTS									
for the period ended 30 November 2023									
Project Number	2023/24 Original Budget	Budget Amendments	2023/24 Current Budget	2023/24 YTD Budget	YTD Actual	Purchase Orders	Total Inc Purchase Orders	Budget Remaining	% Budget Remaining to Annual Budget
Property, Plant and Equipment									
LAND	\$100,000.00		\$100,000.00				\$ -	\$100,000.00	100.0%
BUILDINGS	\$431,620.00	\$0.00	\$431,620.00	\$62,560.00	\$47,976.54	\$57,033.54	\$ 105,010.08	\$326,609.92	75.7%
FURNITURE & EQUIPMENT	\$127,000.00	\$59,575.55	\$186,575.55	\$59,575.55	\$54,847.55		\$ 54,847.55	\$131,728.00	70.6%
PLANT AND EQUIPMENT	\$632,120.00		\$632,120.00	\$225,120.00	\$25,455.00	\$225,222.00	\$ 250,677.00	\$381,443.00	60.3%
<i>Sub-total</i>	<i>\$1,290,740.00</i>	<i>\$59,575.55</i>	<i>\$1,350,315.55</i>	<i>\$347,255.55</i>	<i>\$128,279.09</i>	<i>\$282,255.54</i>	<i>\$ 410,534.63</i>	<i>\$939,780.92</i>	<i>69.6%</i>
Infrastructure									
ROADS	\$1,510,965.00	\$0.00	\$1,510,965.00	\$357,217.00	\$69,028.86	\$1,168,657.40	\$ 1,237,686.26	\$273,278.74	18.1%
FOOTPATHS	\$245,579.00	\$14,024.17	\$259,603.17	\$85,353.17	\$19,105.30	\$70,837.59	\$ 89,942.89	\$169,660.28	65.4%
DRAINAGE	\$45,000.00	\$0.00	\$45,000.00	\$7,500.00	\$0.00	\$0.00	\$ -	\$45,000.00	100.0%
INFRASTRUCTURE ASSETS - PARKS & OVALS	\$2,418,394.00	\$47,000.00	\$2,465,394.00	\$178,885.00	\$370,281.03	\$629,477.87	\$ 999,758.90	\$1,465,635.10	59.4%
<i>Sub-total</i>	<i>\$4,219,938.00</i>	<i>\$61,024.17</i>	<i>\$4,280,962.17</i>	<i>\$628,955.17</i>	<i>\$458,415.19</i>	<i>\$1,868,972.86</i>	<i>\$ 2,327,388.05</i>	<i>\$1,953,574.12</i>	<i>45.6%</i>
TOTAL	\$5,510,678.00	\$120,599.72	\$5,631,277.72	\$976,210.72	\$586,694.28	\$2,151,228.40	\$2,737,922.68	\$2,893,355.04	51.4%

TOWN OF BASSENDEAN
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 for the period ended 30 November 2023

Note 6: Proposed Budget Amendments

GL Account Code	Description	Current Budget \$	Amended Budget \$	Budget Movement \$	Reason

TOWN OF BASSENDEAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2023

Note 7: Disposal of Assets

Asset Class	Original Annual Budget				YTD Actual			
	Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
Miscellaneous items			-		405	405	-	
					-	-		-
	-	-	-	-	405	405	-	-

2022/23 Annual Report

COPY FOR APPROVAL AND THEN GRAPHIC DESIGN

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Acknowledgement of Country

Background

Message from the Mayor (should be first)

Chief Executive Officer Foreword

The Council of the Town of Bassendean

The Executive Management Team

Our Vision for the Future

Who We Are

Organisational Structure

Fast Facts

Our Services - With Operational Highlights and events

Key Projects in 2021/22 (Report on those)

SCP Priorities - Achievements 2022/23 (Consolidated summary)

Priorities for the Year Ahead 2023/24

Statutory Reporting

Financial Reports

Acknowledgement of Country

Ngallaka Kaaditj Nitdja boodja Baalup Whadjuk Noongar Boodja. Ngallaka Nyininy Nitdja.

We-together know this land.

It is Whadjuk Noongar land.

We-together sitting here.

In the language of the first people of this land, we say that we know we are gathered together here on the land of the Whadjuk Noongar people.

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Background

Annual Report 2022/23

The *Local Government Act 1995* requires every local government to produce an Annual Report by 31 December each year which:

- Informs the community and key stakeholders about achievements, challenges and future plans
- Promotes greater community awareness of the Town's programs and services which contribute to a high quality of life for residents, visitors and stakeholders
- Demonstrates the Town's performance against the long-term vision of the Strategic Community Plan and related projects and priorities
- Provides information about the Town's organisational performance
- Illustrates the Town's commitment to accountable and transparent government

This annual report is prepared for the period of 1 July 2022 to 30 June 2023.

Alternative Formats

The annual report and financial statements are available in hardcopy from the Town's Customer Service Centre and on the Town's website at www.bassendean.wa.gov.au

Message from the Mayor

New message from the Mayor (to be updated)



Kathryn Hamilton

MAYOR

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Chief Executive Officer

Foreword

(To Be Updated)

Cameron Woods

CHIEF EXECUTIVE OFFICER

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The Council of the Town of Bassendean

The Council of the Town of Bassendean consists of seven Councillors (elected members) who are usually elected for a four-year term. Elections are held every two years at which approximately half of the seats are contested.



Cr Kathryn Hamilton (Mayor)
 Current term 2021 – 2025
 Committees
 Audit and Governance Committee
 Eastern Metropolitan Regional Council (EMRC)
 Metro Central Joint Development Assessment Panel (JDAP)



Councillor Renee McLennan (Deputy Mayor)
 Current term 2019 – 2023
 Audit and Governance Committee
 WALGA East Metropolitan Zone
 WALGA Annual General Meeting – Deputy
 Metro Central Joint Development Assessment Panel



Cr Hilary MacWilliam
 Current term 2019 – 2023
 Audit and Governance Committee
 Eastern Metropolitan Regional Council (EMRC)
 WALGA East Metropolitan Zone - Deputy
 Metro Central Joint Development Assessment Panel - Deputy



Cr Emily Wilding
 Current term 2021 – 2025
 Eastern Metropolitan Regional Council (EMRC) - Deputy
 Perth Airports Municipalities Group (PAMG) - Deputy
 WALGA East Metropolitan Zone
 WALGA Annual General Meeting



Cr Jennie Carter
 Current term 2021 – 2025
 Audit and Governance Committee - Deputy
 Bassendean Local Emergency Management Committee – Deputy
 WALGA East Metropolitan Zone
 WALGA Annual General Meeting



Cr Paul Poliwka
 Current term 2021 – 2025
 Audit and Governance Committee
 Bassendean Local Emergency Management Committee



Cr Tallan Ames
 Current term 2021 – 2023
 Bassendean Local Emergency Management Committee
 Metro Central Joint Development Assessment Panel - Deputy

Organisational Structure

The Town has four business units in addition to the Office of the CEO. These are:

- Corporate Services
- Community Planning
- Infrastructure
- Sustainability and Environment

The information below provides the delineation of the responsibilities of each business unit.

CHIEF EXECUTIVE OFFICER (CEO)

The Office of the CEO Provides oversight and compliance with the Local Government Act and Regulations; drive organisational performance and culture

Cameron Woods, Chief Executive Officer

- Manage day-to-day operations of the local government
- Liaison with the Mayor on local government affairs and function
- Implement council decisions
- Council support
- Corporate communications
- Human resources and organisational development
- Strategy, governance and reporting

EXECUTIVE MANAGEMENT



Paul White, Director Corporate Services

Corporate Services Delivers financial management and good governance

- Finance, budgeting and rates
- Procurement, contracts and leases
- Customer service
- Information and Communications Technology
- Records management
- Children's services



Luke Gibson, Director Community Planning

Community Planning Plans and delivers services and facilities for the community

- Strategic town planning
- Development control
- Rangers and environmental health
- Community engagement, development and recreation
- Volunteering
- Library services
- Youth services



Phillip Adams, Executive Manager Infrastructure

Infrastructure Facilitates development and implementation of asset management plans; delivers and maintains infrastructure within the Town

- Roads, cycling and transport
- Parks and gardens
- Civil construction projects
- Facilities maintenance
- Asset management
- Fleet



Nicole Davey, Executive Manager Sustainability and Environment

Sustainability and Environment Develops, manages and implements plans for the future sustainability of our environment

- Waste management and recycling
- Environmental sustainability
- Natural area and foreshore management

FAREWELL PETA MABBS AND PETA PHOTO

Our Vision for the Future

The Town’s Strategic Community Plan (SCP) 2020 – 2030 sets out the Town’s vision for the future. The below is the Town’s vision for the future.



Our Priorities

The Town’s priority areas, are set out in the Town’s Strategic Community Plan.

No one priority is more significant than another. Each priority works with the other to meet the community’s overall vision.

1. Strengthening and connecting our community
2. Leading environmental sustainability
3. Creating a vibrant town and precincts
4. Driving financial sustainability
5. Facilitating people-centred services
6. Providing visionary leadership and making great decisions
7. Building community identity by celebrating culture and heritage

The Town values the One Planet Living Principles and considers these principles when it makes decisions for the community.



**ONE PLANET
LIVING PRINCIPLES**



Who We Are

The Town of Bassendean is a small metropolitan local government located on the Swan River 10 km from the centre of Perth. We are well situated in terms of transport on the Perth-Midland transport corridor with three train stations at Ashfield, Bassendean and Success Hill, as well as excellent access to the regional road network.

The Town's 16,000 residents form a close-knit community. This sense of belonging has been enhanced by Council's protection of the natural environment, particularly the river foreshore and wetlands, preservation of cultural and municipal heritage sites and valuing the urban streetscape.

The Town contains an important regional industrial area, regional sporting facilities at Bassendean Oval, Ashfield and Jubilee Reserves, six primary schools and a senior educational campus operated by the Department of Education. The Town is a founding member of the Eastern Metropolitan Regional Council (EMRC) participating in regional initiatives and bulk purchasing arrangements, enabling it to enjoy the economies of scale of larger municipalities.

Council has a strong focus on community participation and supports events and activities for the community which add to the vitality of the Town. This is supported by ongoing work on the review of our local planning settings, so as to help facilitate future development that aligns with community aspirations and one which ensures that the area is a great location to work, live and play.

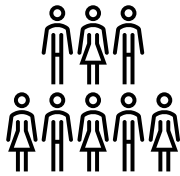
Total Area	10.3km ²
Location	North-East Metropolitan Area of Perth
Estimated Residential Population	15 932 (2021 Census)
Number of Electors	11,741 source
Number of Dwellings	7,179 (source) (2021 Census)

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Our Services

Fast Facts

Day-to-Day Activities Delivered by the Town of Bassendean



10,560
Customer Service
interactions



423 participants in
the Town's RELAX
program
47 courses offered



1,065 trees planted
in natural areas
1,000 additional
street trees planted



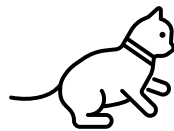
720 m2 of new
footpath
282 m2 of footpath
maintenance



37
New Dwellings



7,390
Rateable properties



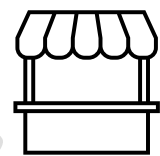
943 Registered cats



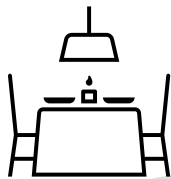
2,485
Registered dogs



155kg
Larvicide used to
treat mosquitoes



65
Stallholder permits
issued



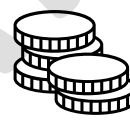
Conducted 168 food
business risk
assessments to
assess compliance
with legislation



65 New Citizens
welcomed to the
Town



6,273 active library
members
124,540 library loans
93,936 library visits



In accordance with
the Community
Funding Policy, the
Town awarded 11
grants to Community
Groups, with a total
value of \$18,000



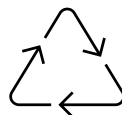
18,750 Tonnes of
recycled road
profiling from m2
road resurfacing
projects carried out
within the Town




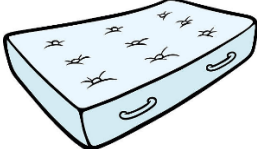

2,203 tonnes of
kerbside general
waste collected



3,349 tonnes of
FOGO



1,218 tonnes of
recycling

			
<p>1,369 Bulk Waste skip bins and 557 Green Waste skip bins booked</p>	<p>Mattresses collected 883</p>	<p>Fridges and Freezers collected 294</p>	

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Our Services

What we do

Whilst we're one organisation, as a local government, we offer a wide variety of services; some which you will see out in the community and others which are less visible, but equally important. These many and varied services help us deliver on our strategic priorities and statutory functions and provide value for our residents and ratepayers.

Human Resources	<p>Key Functions –</p> <ul style="list-style-type: none"> • Delivery of human resource and organisational development services in relation to <ul style="list-style-type: none"> ○ Workforce planning ○ Recruitment and selection ○ Workplace Health and Safety ○ Training and development ○ Recognition and wellbeing
Governance	<p>Key Functions –</p> <ul style="list-style-type: none"> • Coordinate election process and education programs for councillors • Management of meetings and decisions • Management of the Town's Local laws • Delegations • Policy reviews • Risk management • Annual Report • Provision of governance advice
Strategic Communications	<p>Key Functions –</p> <ul style="list-style-type: none"> • Strategic advocacy • Media management • Coordination of Town communications
Customer Services	<p>Key Functions –</p> <ul style="list-style-type: none"> • Phone and counter service, assisting customers and responding to customer enquiries and requests • Process applications and registrations
Finance Services	<p>Key Functions –</p> <ul style="list-style-type: none"> • Statutory accounting and financial reporting • Budgeting and financial management • Long term financial planning • Internal and external audit requirements; grant acquittals • Property rating and service charges

Information and Technology	<p>Key Functions –</p> <ul style="list-style-type: none"> • ICT governance and architecture • ICT infrastructure and operations • Information security and cyber resilience • Technology service support • Spatial information services • Records and Freedom of Information services
Procurement Services	<p>Key Functions –</p> <ul style="list-style-type: none"> • Procurement, contract administration and leases
Children's Services	<p>Key Functions –</p> <ul style="list-style-type: none"> • Operate two early childhood education centres, known as Wind in the Willows

Community Development	<p>Key Functions –</p> <ul style="list-style-type: none"> • Coordinate civic events • Management of recreation facilities • Provision of recreation and volunteering programs • Support of community groups and initiatives • Provide opportunities for community inclusion and connection
Ranger Services	<p>Key Functions –</p> <ul style="list-style-type: none"> • Parking and vehicle control • Protection of public amenity and complaints management • Pet registration and animal control • Fire risk management
Planning and Building Services	<p>Key Functions –</p> <ul style="list-style-type: none"> • Development control (assessment and determination of development, subdivision and building proposals) • Strategic land use planning and development of planning frameworks • Development-related compliance • Pool inspections
Environmental Health Services	<p>Key Functions –</p> <ul style="list-style-type: none"> • Protect and enhance public health via regulation and education • Food safety • Mosquito control
Library Services	<p>Key Functions –</p> <ul style="list-style-type: none"> • Library lending and information services • Children's programs and events • Promoting local history and heritage
Youth Services	<p>Key Functions –</p>

	<ul style="list-style-type: none"> • Provision of youth programs and support • Operation of the RYDE program
Engineering Services	<p>Key Functions –</p> <ul style="list-style-type: none"> • Provide safe, efficient and effective infrastructure including roads, paths, drainage, lighting, traffic management and associated structures • Compliance activities associated with the road reserve
Parks and Gardens	<p>Key Functions –</p> <ul style="list-style-type: none"> • Maintain parks and reserves, playing fields, garden beds, reticulation bores • Implementing the Town's tree planting program
Facilities Management	<p>Key Functions –</p> <ul style="list-style-type: none"> • Day to day management of the Town's facilities
Asset Planning and Management	<p>Key Functions –</p> <ul style="list-style-type: none"> • Development and management of asset plans aligned to the Strategic Community Plan and Corporate Business Plan
Waste Management and Recycling	<p>Key Functions –</p> <ul style="list-style-type: none"> • Coordinate the Town's collection, processing and disposal agreements • Develop and implement strategies and engagement to reduce waste • Implement Waste Plan
Environmental Sustainability	<p>Key Functions –</p> <ul style="list-style-type: none"> • Develop and implement strategies to reduce the organisation and District's water use and carbon footprint
Natural Area and Foreshore Management	<p>Key Functions –</p> <ul style="list-style-type: none"> • Improve the water quality of the river and catchment areas • Develop and implement plans to improve the natural environment including urban forest, foreshore and natural area reserves

Key Projects and Activities in 2022/23

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Underground Power in Eden Hill

Underground power went live in parts of Eden Hill in 2022 as part of the Eden Hill Underground Power project.

640 overhead bays were removed, 358 new LED street lights installed and 2,500 consumer mains connected or changed over.

A last pole ceremony was held on Monday 5 December 2022 in Eden Hill.

Western Power and other dignitaries held a short presentation for the last above ground power pole in Eden Hill, to celebrate the undergrounding of all power to the area. As part of the ceremony, the 'last pole' (situated on the front verge of 37 Seventh Ave Eden Hill) was removed and a tree planted in its place to commemorate the successful completion of the project.



Power to the People

In September and October 2022, the Town transformed the western end of Old Perth Road into a pedestrian only zone, trialling one of the key components of the Council-adopted Town Centre Masterplan.

During extensive consultation through the Bassendream project in 2019, members of the community expressed a strong desire for revitalisation of the Town centre and increased walkability to and from the train station.

As a result, the Town Centre Master Plan was developed, including a proposal for a pedestrian only zone on one side of Old Perth Road between Guildford Road and Wilson Street.

The zone was trialled in partnership with RAC, through its Reconnect WA initiative, which aims to create vibrant streets and public spaces for Western Australians to interact and connect with each other.



Throughout the two-week activation from Saturday 24 September to Sunday 9 October 2022, there was an assortment of free events, workshops and other activities that took place in the activation zone, including a Citizenship Ceremony, an Underground Power community meeting, the Bassendean Markets, “Community Connect” (which showcased 11 local community organisations) and an incredibly popular “Long Table Dinner”.



Recognition for the Town Centre Masterplan

In November 2022, the Town of Bassendean and Creating Communities Australia were awarded a Commendation in the category “Stakeholder Engagement” at the Planning Institute of Australia WA Awards for Planning Excellence, for the Town Centre Masterplan project.

The masterplan was developed with in-depth public consultation over 18 months, over three distinct phases.

The Bassendean Town Centre Masterplan project was a major undertaking for a small metropolitan local government, but one which it is hoped that will set the district on a new path of a vibrant and active town centre that is open for business, but one which is also liveable, green and shaded, with a mix of old and new – preserving the character of Bassendean whilst embracing new opportunities for improved amenity.

It is considered to be an exemplar of community and stakeholder engagement; with it being instrumental in not only providing a spatial concept of the town centre precinct, but as importantly, in helping restore the trust of the community in its Town and Council; based on the genuine willingness to listen and respond to state government direction, emerging trends and the collective desires and aspirations of the community. It helped the community move past the difficulties of the LandCorp project; healing the scars of the past and enabling it to see the future of the town centre with a renewed enthusiasm, knowing that it helped shape that future.

The award was announced at the Planning Institute of Australia WA Awards for Planning Excellence event and accepted on behalf of the Town by Luke Gibson (interim Chief Executive Officer), Donna Shaw (Acting Director Community Planning) and Andrew Watts (Creating Communities Australia).



Public Health Plan

The purpose of the PHP is to promote, protect and improve the health and wellbeing of all residents in the Town and to support the community to enable good health and wellbeing through various stages of life and across a range of identified health issues.

The development of the PHP included the collation and examination of local health data, and the identification of the public health and wellbeing needs of the community. It involved consultation across service areas of the Town, the community and other key external stakeholders.

Through this process, health risk areas in the community were identified which were grouped into five key priority areas; Active and Healthy Lifestyles, Social Wellbeing and Community Connections, Health Promotion and Advocacy, Built and Physical Environment; and Regulation and Protection. The document includes a series of strategies and actions for each of the priority areas, aimed at creating a physical, social, economic and cultural environment that supports and promotes health and wellbeing.

INSERT APPROPRIATE IMAGE

Point Reserve Foreshore Concept Plan

A foreshore concept plan was developed to guide future works and environmental restoration at Point Reserve. Development of the Point Reserve Foreshore Plan involved a river value desktop assessment, workshops with Bassendean Primary River Rangers and Councillors, and community and stakeholder consultation on a range of options.

In February 2023, Council resolved to approve the Foreshore Plan with inclusion of specific elements in the final concept. The next stages will involve detailed design development and staged implementation.

Palmerston Reserve Stage 3 Project

Site preparation commenced in November 2022 for a future planting site at the north east of the Reserve, with 2,200 low growing native species planted in winter 2023.

Plants were installed with assistance from La Salle College, Sparx Early Learning Centre and a Town of Bassendean staff planting day. A concrete mowing kerb, mulch and informal log seating have also been installed.

Hyde Retirement Village

The Town and Connect Victoria Park (“Connect”) entered into a Management Agreement for tenancy management of vacant units at the Town’s Hyde Retirement Village (HRV), as a pilot project for an initial period of two years, to provide community housing to older residents, with a particular focus on older women and older persons with a connection to the Town.

Connect is a provider of Community Housing to people over 60 on low to moderate incomes in the Town of Victoria Park. Connect works to build community around older people, allowing them to live independently for longer in the place they love and feel connected to.

HRV on James Street in Bassendean consists of 31 independent living style units, with 11 units currently managed by Connect as community housing. In managing HRV’s units, Connect brings a supportive landlord approach to Bassendean: providing a safe roof for people on low incomes, as well as opportunities for social connection and a rekindling of community ties that enable people to be independent for longer and age successfully.

Seniors Club at Ashfield Community Centre

Following transition of the Town's Seniors Services to Amana Living on 1 July 2022, the day club for seniors at the Ashfield Community Centre has continued operating, now being run by Amana Living as Club Bassendean. Assisted by a lease agreement under the Town's Community Leasing Framework, Amana Living has expanded the day club's operations and now runs every weekday. Providing a safe and secure environment for seniors to relax, meet new friends and participate in a variety of activities, Club Bassendean plays an important role in helping seniors maintain social connections and links to the local community.

An integral part of the program at Club Bassendean is the intergenerational program with children from the Town's Wind in the Willows Early Childhood Education Centre that operated from the same premises in Ashfield. The intergenerational program brought seniors and children together twice weekly to share games, craft and other indoor and outdoor activities. The program aims to facilitate positive interaction between younger and older generations, and foster a sense of inclusiveness and belonging for all participants.



MARKYT Community Scorecard Survey

In 2022, Catalyse again conducted the survey for the Town, with the district-wide engagement commencing in late April 2022.

The survey results have been significant to the Town, as it assisted with the interim review of the Strategic Community Plan, the alignment of the Town’s strategic direction with resident aspirations, and identification of areas for improvement in the Town’s service delivery.

The main priorities identified were community safety and the development of the town centre, followed by sustainability and climate action, management of the Swan River, and arts, culture and community events.

The results of the survey are being used to inform the Towns new Council Plan in 2023.



Community Awards

The Town of Bassendean Community Awards Program provides an opportunity for the Town to recognise and acknowledge individuals for their voluntary service within the community.

In 2023 the Town received 12 nominations from the community, with the following winners being presented the awards at the Town's Community Awards and Citizenship event in May 2023.

- **Bassendean Means Business – Fitness Next**
Presented to a business operating within the district that has made a positive community impact, shown significant business agility, provided outstanding customer service or proactively contributed to environmental sustainability in their business practices and/or in the community.
- **Community Leadership – Ayla Cummins and Repair Café**
For groups or individuals that have made a significant contribution to the local community by enhancing community life.
- **Life Contribution to Volunteering - Ivor Knight, Alan Benn and Stuart Ellis**
This award is in honour of a senior individual (65+ years) who has made an exemplary life-long contribution to volunteering and who, through their volunteering, has contributed to the betterment of the Town of Bassendean community.
- **Youth Achievement - Xander Kirkup and Tanami Dundas-Steedman**
Presented in celebration of an individual aged 12 – 25 years who has made an outstanding voluntary commitment, has been an exceptional role model, or has made significant achievements in the arts, sporting, or academic fields.
- **Best Verge – 18 Hardy Road, Bassendean**
Presented in recognition of an outstanding verge garden (or a collection of verge gardens on the same street) within the district, taking into account edible or native plants, water-wise design, and safe access.

The Town is very fortunate to have so many exceptional community members and groups who contribute significantly to making Bassendean, Ashfield and Eden Hill a unique and special place to live. The town would like to recognise and thank all the nominees, and everyone who took the time to nominate community members doing great work. And finally, a huge congratulations to the deserving 2023 award recipients.

INSERT APPROPRIATE PHOTO IF THERE IS ROOM FOR ONE

Achievements by Strategic Alignment

Priority Area 1: Strengthening and Connecting our Community

- The RYDE (Regional Youth Driver Education) Program provided 827 driving sessions across 188 young drivers.
- Youth Services continued to deliver individual case management, after school drop-in hours, and medium-term accommodation for disadvantaged young mothers.
- In February 2023, the Town hosted a Skate, Scooter and BMX competition at the local skate park.
- The library ran a number of programs for adults including Literary Salons, Library Lunchtime Interludes, weekly Craft Group, weekly afternoon, and evening Mah-jong games, three Book Clubs, weekly English as Second Language classes, Cyber Citizen computer classes, and weekly housebound delivery.
- Children's programs included weekly Story Time and Rhyme Time; monthly Lego League and STEM program (Science Mum and Robotics); introduction of HANDS ON STEM borrowable items to compliment STEM program; School Holidays activities; Children's Book Week program and Better Beginnings Early Literacy Program for families with newborns; Outreach to local childcare centre and Primary schools and the Summer Reading Program.
- Children's Services supported working families by providing early childhood education services to 180 children across its two Wind in the Willows centres.
- The annual Wind in the Willows Christmas Party at Mary Crescent Reserve was well-attended by families who enjoyed games and activities, and 360 hotdogs cooked by the Bassendean Men's Shed.
- Reintroduction of the Beyond the Fence Program at Wind in the Willows following COVID, with children exploring the Town for research and play.
- The Education and Care Regulatory Unit of the Department of Communities conducted an accreditation review of Wind in the Willows Bassendean, rating the service as "exceeding" the National Quality Standards (NQS). The Ashfield and Bassendean services have been rated as exceeding the NQS since 2016.
- The Town's Relax program offered 47 courses, which were used by 423 participants.
- We welcomed 65 new Australian citizens to the community.
- Directly hosting or indirectly facilitating of various events and gatherings, including the Telethon Community Cinemas, Creators on the Green and the Bassendean Markets.
- Four capacity building workshops were held for volunteer-involving organisations; three in partnership with both the Cities of Swan and Belmont.
- In June 2023, a Grants and Partnership workshop was held together with the City of Swan, with 29 people attending.
- Four "Step into Volunteering" sessions were hosted in partnership with the City of Swan; assisting community members to find local volunteer opportunities.
- Community Connect (part of Power to the People) was held on 9 October 2022 with 11 local community organisations hosting stalls showcasing the work they do.
- The Thank a Volunteer Day Movie Night on 5 December 2022 was a free celebratory event recognising and expressing gratitude to volunteers within the Town. The event was attended by 87 volunteers.
- In April 2023, the Town held a First Aid Training workshop for 13 volunteers from Bushcare Groups.

- In May 2023, the Community Awards and Citizenship Ceremony was held; recognising outstanding contributions to the community.

Priority Area 2: Leading Environmental Sustainability

- Landfill diversion rate of 59% of kerbside waste achieved.
- Rollout of FOGO to commercial properties.
- 9,458 subsidised plants provided to the community through the Plants to Residents Program/ Verge Transformation Program (including 790 trees).
- New Foreshore Plants to Residents program developed in partnership with Bassendean Preservation Group.
- Continuation of Verge Rebate Program and Street Verge Transformation (13 verges transformed in winter 2023).
- Modern cloth nappy and sanitary product rebate program continued, with 12 and 7 rebates provided respectively, and 25 discounted compost systems provided.
- Participated in the Department of Primary Industry and Regional Development's Australia-first trial of electric weed control technology, with a trial site at Hamilton Street Reserve.
- Publication of "Nature Passport" activity booklet for families, highlighting eight locations throughout Bassendean,
- Trial planting of a woody meadow at Sandy Beach Reserve, which aims to reduce maintenance, suppress weeds and promote flowering through high density planting and regular coppicing (cutting to 10-20cm height),
- Community consultation undertaken on natural area of Broadway Reserve, to inform review of 10 Year Management Plan,
- Nest boxes installed in Town-managed areas near Ashfield Flats (organised by Bassendean Preservation Group) and Success Hill Reserve and bat boxes installed at Mary Crescent Reserve (organised by Eden Hill Community Action Network),
- Quenda presence confirmed at Success Hill Reserve and Bindaring Park through visual sighting and camera monitoring.
- 899 Bushcare volunteer hours (approximately half through La Salle College) with auger use included in manual and training undertaken.
- New Reel It In Fishing Line bin installed at Pickering Park.
- Point Reserve Foreshore Plan finalised.
- Successful in receiving grant funding for:
 - Swan Canning Riverpark Urban Forest Program – Bindaring Park, Pickering Park and Success Hill Reserve (\$23,600)
 - Lower Swan Locality Plan (\$90,000)
 - Waterwise Greening Scheme (\$10,000).
- Purchase of 100% renewable electricity through the WALGA Energy Project.
- New Waste Services Council Policy adopted.
- Retained Gold status in the annual re-endorsement through the Waterwise Council Program, demonstrating a significant contribution towards development of waterwise communities and best practice water management.

- Established 20,148 native plants (including 1,065 trees) as part of environmental restoration, park ecozoning and Green Trail projects.
- 46 large canopy trees planted at Jubilee Reserve with funding received through the Planting Trees for The Queen's Jubilee Program.
- The Town planted (?) street trees during the year; positively contributing towards the Town's vision to increase its overall canopy coverage. Where possible tree species native to Australia, such as the Eucalyptus, Melaleuca, Agonis & Hakea, were selected to promote diversity throughout the Town and helping to create a healthier community. In addition, the Town was proactive in removing trees in poor condition and not adding ecological value, replacing them with a new larger growing native species.
- Participated in the WA Tree Festival with four events held.
- Hosted 11 sustainability/ environmental and waste education workshops.

Priority Area 3: Creating a Vibrant Town and Precincts

- The Town hosted the Power to the People event.
- Review of the local planning framework continued, and in February 2023, the Statutory Planning Committee of the Western Australian Planning Commission resolved to endorse the draft Local Planning Strategy, effectively concluding that significant and important project.
- Draft Local Planning Scheme No. 11 was advertised for public comment.
- The Town dealt with 346 building, development and subdivision applications.

Priority Area 4: Driving Financial Sustainability

- Developed a new Strategic Budget Policy, to establish clear principles and guidelines for strategic financial management.
- Developed a new Investment Policy to guide investment decisions, while reflecting social and environmental priorities.
- Revaluation of all land, building and infrastructure assets across the Town to ensure accurate representation of asset value in financial statements.
- Upgraded the local drainage network by re-lining 365m of large diameter drainage infrastructure.
- Significant road renewal on Collier Road, Lord Street, Thompson Road, Watson Street and Railway Parade completed.
- New and upgraded footpath infrastructure provided, including the installation of 720m² of new infrastructure and maintenance work on 282m² of existing infrastructure.
- Bassendean Bowling Club air conditioning upgraded.
- Caledonian Soccer Club verandah replaced.

Priority Area 5: Facilitating People-Centred Services

- Communications framework reviewed and updated, identifying further improvements to be implemented over the coming year.
- Installed new audio-visual systems to Council chambers and upgraded live streaming functionality for Council meetings.
- Implemented eRates to facilitate electronic receipt of Rates Notices.

- Total library loans of 124,540.

Priority Area 6: Providing Visionary Leadership and Making Great Decisions

- An annual review of delegated authority was undertaken to balance risk and efficient operations.
- Comprehensive Councillor Induction program completed.
- Operational Human Resources policies reviewed.
- Training provided to staff on the new Workplace Health and Safety Act.
- Completed a triennial review of the appropriateness and effectiveness of systems and procedures in relation to risk management, internal controls and legislative compliance.
- Development of a Customer Service Framework and associated Complaint Handling Policy and Customer Service Feedback procedure.
- The Town sought to protect the public health of the community by assessing and approving 19 noise management plans, investigating 80 noise complaints and 140 other public health or environmental health matters.
- Upgraded telecommunications at the works depot Fast Fibre, improving secure communications with the administration centre.
- Refresh of the Town's primary server infrastructure with new hardware assets providing significant computer and storage benefits, and improving Disaster Recovery capability.

Priority Area 7: Building Community Identity By Celebrating Culture and Heritage

- Aboriginal Heritage consultation meetings held for Town environmental and infrastructure projects at Success Hill Reserve, Point Reserve and Bassendean Oval.
- Participated in the 2023 National Reconciliation Week Street Banner Program.
- Staff breakfast held for National Reconciliation Week.
- The Oral History project progressed; with another seven interviews conducted by a professional oral historian with notable community members.
- The Library hosted monthly Local Studies Talking History workshops and themed displays.
- Council established a new Committee devoted to Arts, Events and Culture.
- In March 2023, Council resolved to adopt its first ever Arts, Culture and Events Strategy.
- Amendments to the Town's Purchasing Policy to provide for direct engagement of Aboriginal Businesses and Australian Disability Enterprises.

Priorities for the Year Ahead (2023/24)

Strategic Priorities	Key Initiatives
1. Strengthening and Connecting Community	<p>Prepare a concept plan for BIC Reserve.</p> <p>Advertise, and progress, the draft Public Open Space Strategy.</p> <p>Review the pilot partnership project with Connect Victoria Park for the use of vacant units at Hyde Retirement Village for community housing.</p>
2. Leading Environmental Sustainability	<p>Undertake ongoing revegetation of natural areas.</p> <p>Participate as a member of the Steering Group for the Ashfield Flats Master Planning process.</p> <p>Develop a Tree Canopy Action Plan.</p> <p>Finalise the Sandy Beach Reserve Foreshore Plan.</p> <p>Participate in development of the Lower Swan Locality Plan.</p> <p>Progress with detailed design and staged implementation of the Point Reserve Foreshore Plan.</p>
3. Creating a Vibrant Town and Precincts	<p>Finalise draft Local Planning Scheme No. 11.</p> <p>Progress a Precinct Structure Plan for the Bassendean Town Centre.</p>
4. Driving Financial Sustainability	<p>Continue to improve long term financial planning, through a new, integrated Long-Term Financial Plan.</p> <p>Implement new financial reporting software to improve financial reporting efficiency.</p> <p>Review the existing Land Asset Strategy to ensure Town-owned or managed assets are delivering maximum benefit to the community.</p>
5. Facilitating People Centred Services	<p>Conduct an Enterprise Architecture Review to map current state and examine future ICT requirements.</p>
6. Providing Visionary Leadership and Making Great Decisions	<p>Review our Strategic Community Plan to ensure that it reflects community aspirations and provides valuable strategic direction for the community, Councillors and staff.</p> <p>Continue to review of policies, practices and approaches to ensure maximum value and efficiency for the Town and the community.</p>
7. Building Community Identity by Celebrating Culture and Heritage	<p>Create a plan for the provision of public art within the Town.</p> <p>Develop a new Innovate Reconciliation Action Plan.</p>

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Statutory Reporting 2022/23

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The Council

The Council of the Town of Bassendean consists of seven Councillors (elected members) who are usually elected for a four-year term. Elections are held every two years at which approximately half of the seats are contested.

Council governs the affairs of the Town, monitors performance and is responsible for allocating the Town's resources to achieve the strategic goals of the Town. Council is responsible for reviewing the Town's policies, delegations, plans and statutory requirements.

The Town has implemented a meeting cycle that runs from February to December, with no meetings held during January. The Town's four weekly meeting cycle consists of scheduled workshops on the first and second Tuesdays of each month, an agenda Briefing Session on the third Tuesday, and an Ordinary Council meeting on the fourth Tuesday of the month, except for December.

Under regulation 19B of the *Local Government (Administration) Regulations 1996*, a local government is required to report on the number of council and committee meetings attended by each Councillor during the financial year.

Register of Councillor Attendance at Meetings 1 July 2022 to 30 June 2023 **Regulation 19B(f) – Council Meetings including Ordinary, Special and Meeting of Electors**

Members	Ordinary Council Meetings Entitled to Attend	Ordinary Council Meetings Attended	Special Council Meetings	Annual Meeting of Electors	Apologies Leave of Absence
Cr Hamilton	11	11	7	1	0
Cr McLennan	11	8	7	1	3
Cr MacWilliam	11	11	7	1	0
Cr Wilding	11	10	6	1	2
Cr Carter	11	10	6	0	3
Cr Poliwka	11	10	7	1	1
Cr Ames	11	11	7	1	0

Council Committees – Councillor Attendance at Meetings 1 July 2022 – 30 June 2023 - Audit and Governance, BLEMC, and Complaints

Members	Number of Committee Meetings Entitled to Attend	Audit and Governance Committee	BLEMC	Complaints Committee
Cr Hamilton	5	4	Not a member	Did not convene a meeting
Cr McLennan	5	3	Not a member	Did not convene a meeting
Cr MacWilliam	5	5	Not a member	Did not convene a meeting
Cr Wilding		Not a member	Not a member	Did not convene a meeting
Cr Carter		Not a member	Not a member	Did not convene a meeting
Cr Poliwka	9	5	4	Did not convene a meeting
Cr Ames	4	Not a member	3	Did not convene a meeting

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Regulation 19B(g) Gender distribution on Council

1 July 2022 – 30 June 2023

Male	2	28.57%
Female	5	71.43%
TOTAL	7	100%

Workforce

In accordance with s. 5.53(2)(g) of the *Local Government Act 1995* and regulation 19B of the *Local Government (Administration) Regulations 1996*, a local government is required to report the number of Town employees earning an annual salary of \$130,000 or more; and the number of employees of the local government entitled to an annual salary that falls within each band of \$10 000 over \$130 000.

The number of those employees with an annual salary entitlement that falls within each band of \$10 000 over \$130 000 is:

Salary Range	Total
\$130 000 - \$139 999	2
\$140 000 - \$149 999	2
\$150 000 - \$159 999	2
\$160 000 - \$169 999	
\$170 000 - \$179 999	
\$180 000 - \$189 999	2
\$190 000 - \$199 999	
\$200 000 - \$209 999	
\$210,000 - \$219,000	1

Infographic on gender equality:

Male	50	32%
Female	106	68%
TOTAL	156	100%

Regulation 19B(e) the remuneration to the CEO during the financial year

\$264,813

Annual Electors' Meeting 2022/23

29 March 2023.

Regulation 19B(k) Review of the Corporate Business Plan 2021 - 2025

The Corporate Business Plan represents the Town's four-year delivery plan aligned to the Strategic Community Plan. It outlines the projects/actions and day to day service delivery of the Town. The Corporate Business Plan contains the key projects agreed upon by Council.

The Corporate Business Plan was reviewed by Council on 23 November 2021 to reflect the key projects agreed by Council. These projects have been resourced through the budgetary process as achievable in the forthcoming years.

The adopted Corporate Business Plan was informed by the Strategic Community Plan. It reflects the strategic priorities identified as part of the "BassenDream Our Future" consultation process and feedback from the MARKYT Community Scorecard survey.

Official conduct report – complaints

In accordance with section 5.121 of the *Local Government Act 1995* the Town maintains a register of complaints of minor breaches.

No complaints alleging minor breaches by Council Members were received in the 2021/2022 financial year.

Compliance Audit Return

The Town carried out its Compliance Audit Return for the period 1 January to 31 December. The Town's Compliance Audit Return was presented to Council on 28 March 2023. A certified copy of the Compliance Audit Return was submitted to the Director General of the Department of Local Government, Sport and Cultural Industries.

Record Keeping

Under the *State Records Act 2000*, the Town and its employees are obliged to comply with the Town's Record Keeping Plan. A revised plan was endorsed by the State Records Office of WA in June 2018 and remains valid until 2023. During the 2021/22, 28,623 documents were registered to the Town's records management system, with 796 new files created.

Record Keeping Training

In compliance with the *State Records Act 2000*, all employees are required to undertake record keeping training.

Throughout the year, 19 records management training sessions were provided to employees, including induction and records refresher training.

Freedom of Information

The *Freedom of Information Act 1992* gives the public the right to apply for access to information held by the Town of Bassendean. In 2021/22, 8 FOI requests were processed.

National Competition Policy

The Competition Principles Agreement is an agreement between the Federal Government and all State and Territory Governments. The CPA aims to ensure all public enterprises operate in a transparent manner in the best interests of the public. Under the CPA, public enterprises are required to review their operations to ensure they have no competitive advantage or disadvantage as a result of their public status.

Competitive Neutrality (under the CPA)

Competitive neutrality addresses potential advantages or disadvantages that public enterprises may have compared with businesses operating in the private sector. Local Government is affected where it operates significant business activities which could compete with private businesses, and where its local laws may unnecessarily affect competition.

The Town has no significant business activities that would attract the application of competitive neutrality principles under the CPA.

Disability Services Act 1993 (section 29(2))

The Town adheres to an ethos of social inclusion.

During 2022/23, the Town demonstrated its commitment to the provision of an accessible community.

The Town has in the reporting period improved access to building and facilities by improving lighting, installing handrails and improving paving around Town owned buildings and playgrounds.

Improvements have been made to footpaths and pedestrian ramps throughout the Town. Installation of tactiles has been made at significant pedestrian access locations. Installation of new lighting as part of the Underground power program.

The Town has implemented a Disability Access and Inclusion Plan (DAIP).

Public Interest Disclosure

No public interest disclosures were made in the reporting period.

Financial Reports

Information only

NoM ROC 22/95953 - OPR trees

Part of NoM ROC 22/95953 is to develop an interim plan for OPR as per the following:

Part 1: Develop a plan for approval by Council to implement Option 1 (replace poor performing *Triadica Sebiferas*) & Option 2 (increase planting in available spaces) identified in the Arbor Carbon Old Perth Road Street Tree Audit (J19384 – 29 May 2019) utilising suitable fast growing, large crown species identified in Section 5.1 of the report and including the installation of structural cells and permeable paving to provide sufficient soil volume where necessary as part of the 2023 tree planting program;

To provide for the above the trees can be broken down into two categories being verge trees and median trees with the species of the verge trees being Chinese Tallow's (*Triadica sebifera*) and median trees being Melaleuca's (*Melaleuca quinquenervia*).

The Arbor Carbon report recommends replacing the poor performing *T. sevifera* with fast growing larger crown species along with the installation of structural cells. Key to the success of this is the installation of the structural cells. This has been discussed with Arbor Carbon and the estimate shown within their report is a cost of \$8,400 (2019) which is applicable to green fields sites. To bring this into current day and applicable to our situation, this will be in the order of \$15-\$20K for brownfields works within OPR along with additional costs for pavement reconstruction.

To bring this into perspective OPR has 45 existing median trees and 30 verge trees resulting in a cost as follows:

Median trees: 45 No @ \$15K = \$675K

Verge trees: 30 No @ \$15K = \$450K

Plus pavement reconstruction costs.

Due to these costs and the need for the Town to consider the future alignment and design of the main street within the Town centre, staff undertook further assessment of the trees and provide the following information, attachments and subsequent recommendations as way of a solution to enhance the tree canopy within OPR.

Assessment of current state

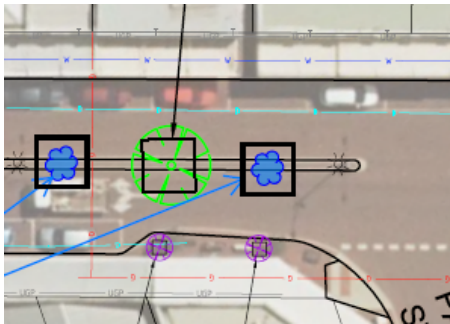
Attached are overhead detailed diagrams of the existing trees which also shows the existing services and property boundaries which demonstrates the limited space available to the Town to plant more trees. The diagrams also have some representational tree pits (structural cells) which are drawn to scale which demonstrates the extent of the excavations and pavement replacement which will be required. The diagrams show the extent of OPR from Guildford Rd to West Rd.

Median trees

The median trees are problematic, have not and will not meet their intended canopy and will be expensive to treat. These trees have been planted with a small hole that was made into the existing pavement and therefore the trees will continue to struggle due to this impervious compacted area. (Note: The OPR pavement is continuous through the median). The recommendation for the 45 Median trees is to leave them at this point and to consider their removal and replacement with suitable fast growing, large crown species in line with the long-term plan for OPR which needs to consider the layout of the road, requirement for parking, path requirements along with planning for drainage and tree planting incorporating WSUD. Improvements to the median trees will also require the removal of the festoon lights.

An example of a tree pit is shown in the diagram below, which is a to-scale image of the tree pit that would be required. This demonstrates the work that would be required to excavate such an area, fill with good soil and the cells and then rebuild the road pavement over the top under traffic control. This is major works and would cost in the order of \$15K-\$20K. We would recommend that this be undertaken when the full road upgrade is undertaken which may alter the existing road layout, parking etc.

If, through this master plan approach the median was to remain, a succession planting approach could be undertaken where every second tree is replaced and the median is widened along with removal of the existing pavement within the median.



Verge trees

For this assessment the Town has focused on the 14 verge trees between Guildford Rd and James st, but a similar application of extending the tree pits can be incorporated further down OPR. The site investigation found opportunities to improve the health of the 14 Chinese Tallow in this section. This can be achieved by removing the black grates surrounding the trees and increasing the size of the open ground. There is no cause to remove the trees at this time, as with better conditions their health will likely greatly improve, and they contribute to the overall aesthetics of the street in that their light foliage colour contrasts to the darker leaved trees of the street. Their deciduous nature also allows for increased light on the footpath in winter.

In many cases the tree surrounds are being lifted and/or brick paving is sinking. This has created uneven surfaces and trip hazards. In most cases the planting pits can be increased by 1m on all sides. Once the tree surround and brick paving are removed, the area can be covered with mulch, or planted. The town could also take the opportunity to modify the kerbing to allow rain to enter from the road – not costed at this stage.

Two of the Chinese Tallows at the corner of Old Perth road and Wilson Street have been vandalised which could be replaced with a different species. These should be replanted, and the opportunity taken to remove the paving and cultivate the soil in for a new larger garden bed.

This will change the look and feel of the street, reduce the area of paving and result in increased maintenance costs with watering, fertilizing and sweeping but this will result in an improvement of the street trees for OPR.

The improved conditions of larger tree pits with improved soil, fertilizer and water can be achieved less expensively and without impacting existing services. This will change the street scape somewhat and if Council was to agree we could implement this within our current operational work practices with a small increase in budget. This includes removing paving and installing pervious material such as mulch or similar (mulch is more cost effective) as per the following image



The following recommendations are provided below.

Recommendations

Stage 1 - Guildford Rd to James St.

Verge trees

Increase planting pits by 1m on all sides, install quality soil, cover with mulch and apply consistent fertilizing and watering regime.

Action:

1. Enlarge all *T. sebifera* verge tree surrounds including:

- *Paving - removal and modification to form approx. a 2m x 2m tree well.*
- *Remove tree grate and root directional guide.*
- *Remove a portion of the compacted sand and replace with an organic soil blend. Leaving a minimum 100mm from finished level of paving*
- *Install root barrier around all sides of the new tree well.*
- *Install 100mm chunky pine type mulch.*

Estimated cost = \$1,200 per tree @ 14 trees = \$16,800.

2. *Implement a regular summer watering and liquid fertiliser application program to all T. sebifera verge trees.*

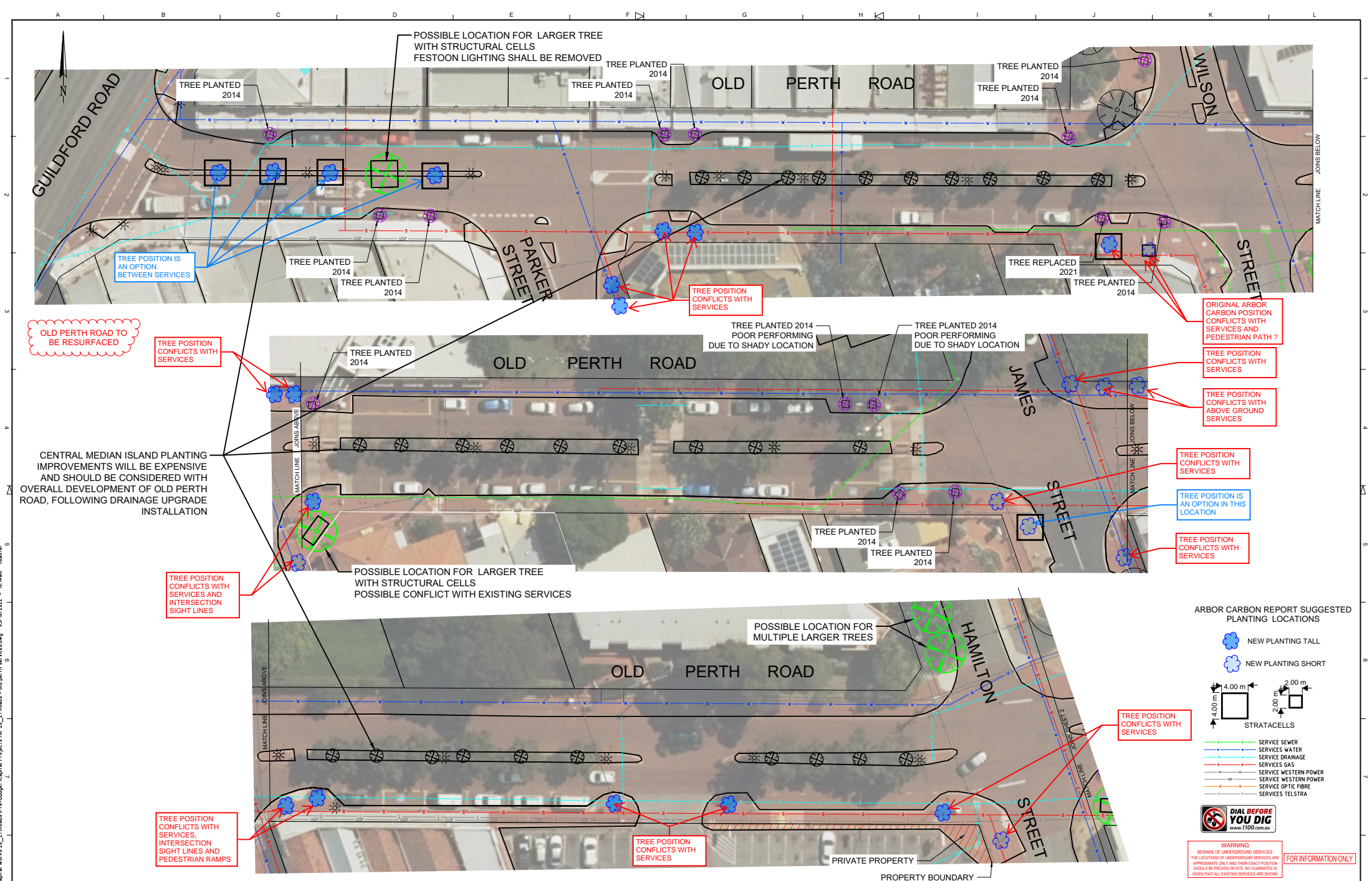
Estimated cost = small additional increase to existing operational budgets.

Median trees

As stated above, the approach to ensure successful outcomes requires further consideration due to the required construction work, expense and the possible road alignment and urban landscape changes.

Therefore, the recommendation is to leave “as is” until a master plan is undertaken of the Town centre.

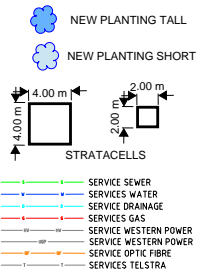
Please provide feedback to Phil on padams@bassendean.wa.gov.au



OLD PERTH ROAD TO BE RESURFACED

CENTRAL MEDIAN ISLAND PLANTING IMPROVEMENTS WILL BE EXPENSIVE AND SHOULD BE CONSIDERED WITH OVERALL DEVELOPMENT OF OLD PERTH ROAD, FOLLOWING DRAINAGE UPGRADE INSTALLATION

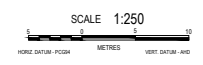
ARBOR CARBON REPORT SUGGESTED PLANTING LOCATIONS



WARNING
BEWARE OF UNDERGROUND SERVICES
THE LOCATIONS OF UNDERGROUND SERVICES ARE APPROXIMATE ONLY AND THEIR EXACT POSITION SHOULD BE PROVIDED ON SITE. NO GUARANTEE IS GIVEN THAT ALL EXISTING SERVICES ARE SHOWN.

FOR INFORMATION ONLY

REVISION		AMENDMENTS		AUTHORISED	
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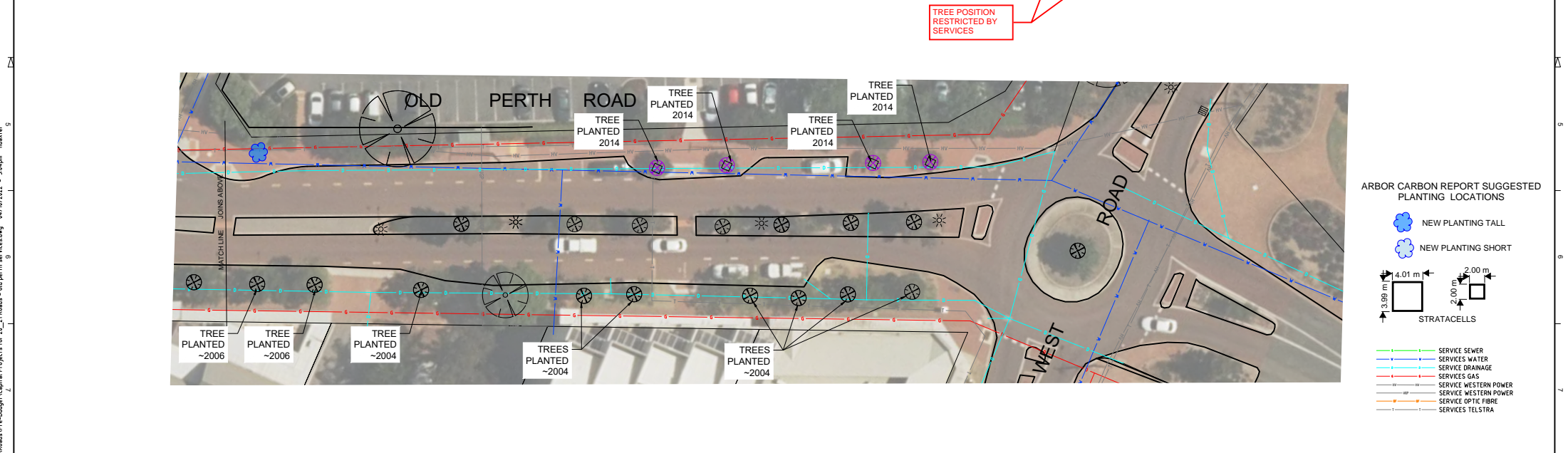
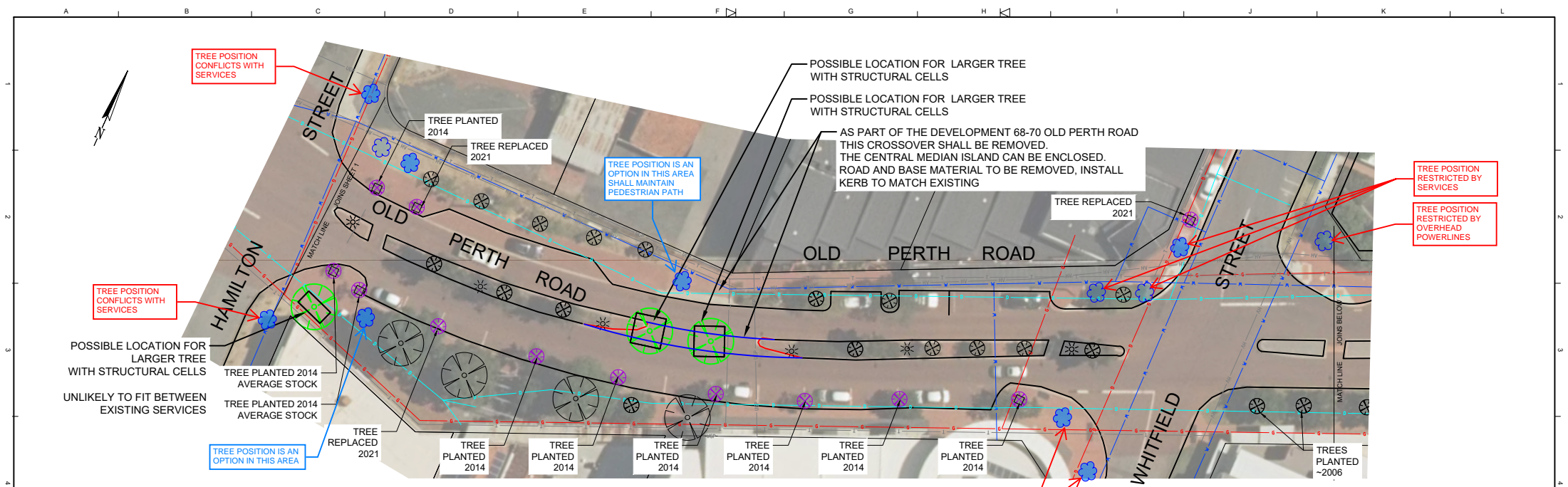
TOWN OF BASSEDEAN
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DRAWN BY NB MAY 2022
CHECKED BY DD 2022
ACCOUNT CODE -
APPROVED BY D.DWYER
DATE: _____

DRAWING NUMBER
TOB-2022-No-TYPE
A1 SHEET 1 OF 1
REVISION 0

OLD PERTH ROAD
GUILDFORD ROAD - WEST ROAD
146 of 228
SERVICES PLAN

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- ARBOR CARBON REPORT SUGGESTED PLANTING LOCATIONS**
- NEW PLANTING TALL
 - NEW PLANTING SHORT
- STRATACELLS**
- SERVICE SEWER
 - SERVICES WATER
 - SERVICE DRAINAGE
 - SERVICES GAS
 - SERVICE WESTERN POWER
 - SERVICE OPTIC FIBRE
 - SERVICES TELSTRA

Attachment 12.5.3

AMENDMENTS			
REVISION	DESCRIPTION	AUTHORISED	DATE

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SURVEY DATA XX ---20-- ACCOUNT CODE -

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CHECKED BY DD 2022 DATE: _____

DRAWING NUMBER

TOB-2022-No-TYPE

A1 SHEET 1 OF 1 REVISION 0

OLD PERTH ROAD

GUILDFORD ROAD - WEST ROAD

147 of 228

SERVICES PLAN

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Update on Lord Street Trees and Path

Referring NoM ROC22/95953 pertaining to parts 3 and 4 of the 5 part Trees NoM

The component of the Trees NoM relating to Lord St trees and path is as follows

3. DEVELOP BASIC PLANS FOR APPROVAL BY COUNCIL AND ASSOCIATED BUDGET ESTIMATES FOR CONSIDERATION IN THE 2022/23 BUDGET FOR THE PROVISION OF A REALIGNED FOOTPATH ALIGNED WHERE PRACTICABLE ALONG THE PROPERTY BOUNDARIES ON THE WEST SIDE OF LORD STREET BETWEEN RAILWAY PARADE AND WALTER ROAD EAST, AND THE PLANTING OF AN AVENUE OF SHADE TREES (UTILISING SUITABLE FAST GROWING, LARGE CROWN, PREFERABLY NON DECIDUOUS SPECIES IDENTIFIED IN SECTION 5.1 OF THE ARBOR CARBON REPORT) PREFERABLY BETWEEN THE PATH AND THE ROAD FOR IMPLEMENTATION AS PART OF THE 2023 TREE PLANTING PROGRAM;

4. PRIORITISE THE PLANTING OF SHADE TREES WHERE SPACE ALLOWS ALONG THE EASTERN SIDE OF LORD STREET AND THE WESTERN SECTION NORTH OF WALTER ROAD EAST UPON COMPLETION OF THE UNDERGROUNDING OF EXISTING POWER LINES IN THIS SECTION OF ROAD; AND

As way of a brief update regarding the path component, this has been discussed with Councillors previously where basic plans and an estimate has been developed resulting in an order of cost in the vicinity of \$500k where the majority of the funds would be spent on traffic control due to the Lord st traffic volumes which limits the time that works could be undertaken along with the requirement to remove the existing kerb and footpath. Some structural works would also be required to construct and alter existing boundary retaining walls along with alterations to existing services.

In regard to the tree planting Town staff have investigated the planting of trees on the West side between Railway Pde and Walter Rd East and 35 medium size trees could be planted as shown in the attached plan (LORD STREET existing path and new medium tree western side) between the path and the boundary. A recent enquiry was received from a Councillor to explore the planting of London Plane trees in this location. See attached map (LORD STREET existing path and new London tree western side) which demonstrates the size of the trees when they are at maturity which is 25m tall and 15m in diameter where it shows that the trees will encroach private property and the 4.2m road clearance zone. This will create some potential liability issues for the Town regarding the ongoing maintenance of these trees incurring considerable expense where the Town will be required to prune trees from the property boundary and the road reserve. A series of photos below which shows various London Plane trees throughout the Town. A compounding factor is the location of these trees on Lord st and the requirement for traffic control and an EWP will render the exercise expensive. In addition to this the Town sweeps areas more regularly where London Plane trees are located and this will incur additional costs of approximately \$4K per annum for this section of Lord St.

Therefore, Town staff would recommend planting medium sized trees as follows:

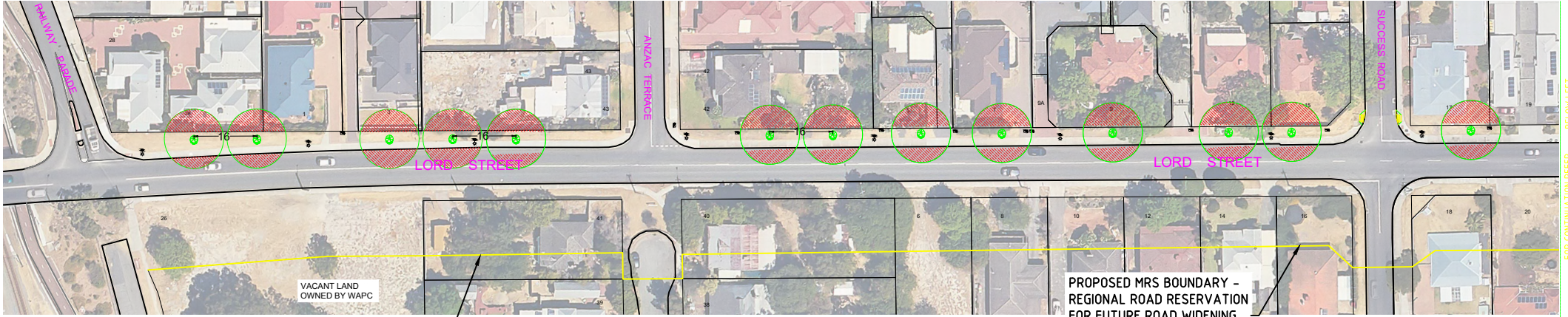
- *Eucalyptus torquata* (Coral Gum) - canopy up to 10m wide
- *Cupanopsis anacardioides* (Tuckeroo) - canopy up to 8m wide.
- *Eucalyptus todtiana* (Coastal Blackbutt) - canopy up to 10m wide.

In addition, further planning for tree planting is required for East side of Lord St, Walter Rd east and Lord St North of Walter Rd

The verge in front of the Pyrton site requires further consideration due to the level differential and potential change of ownership but this too could also be planted in future years. The site could potentially be handed over to Noongar Boodja Trust as part of the South West Native Title Settlement, and therefore may not be appropriate to plant there at this stage.

Please note the below photos which demonstrates the pruning of London Plain trees at the property boundary. These streets are swept weekly during this period of the year.





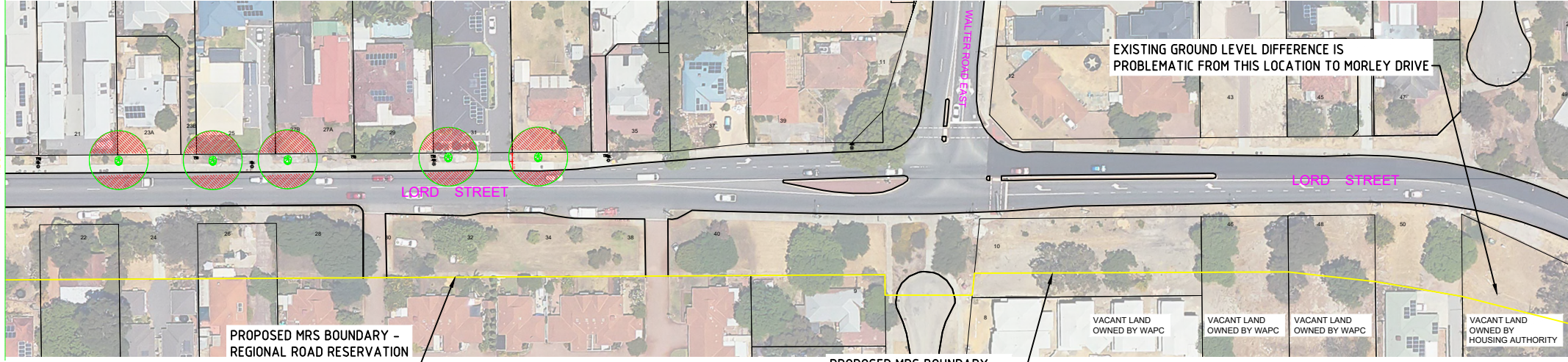
PROPOSED MRS BOUNDARY - REGIONAL ROAD RESERVATION FOR FUTURE ROAD WIDENING

LORD STREET (TOP PLAN)
RAILWAY PARADE TO NORTH OF SUCCESS ROAD
13 x PROPOSED TREE LOCATIONS, 16m SPACING (approx)

PROPOSED MRS BOUNDARY - REGIONAL ROAD RESERVATION FOR FUTURE ROAD WIDENING

LORD STREET EXISTING PATH ON THE WESTERN SIDE SHALL REMIAN ON THE BACK OF KERB AND PLANTING BETWEEN EXISTING PATH AND PROPERTY BOUNDARY

LORD STREET (BOTTOM PLAN)
NORTH OF SUCCESS ROAD TO NORTH OF WALTER ROAD EAST
5 x PROPOSED TREE LOCATIONS, 16m SPACING



PROPOSED MRS BOUNDARY - REGIONAL ROAD RESERVATION FOR FUTURE ROAD WIDENING

PROPOSED MRS BOUNDARY - REGIONAL ROAD RESERVATION FOR FUTURE ROAD WIDENING

EXISTING GROUND LEVEL DIFFERENCE IS PROBLEMATIC FROM THIS LOCATION TO MORLEY DRIVE

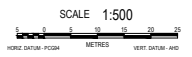


CONCEPT PLAN FOR DISCUSSION PURPOSES ONLY
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Attachment 12.5.5

REVISION		AMENDMENTS		AUTHORISED	
NO.	DATE	DESCRIPTION	DATE	BY	DATE
1	NB JUN 2023	PA TREE DIA 15M ADDED, TREE NUMBERS REVISED	PA JUN 2023		



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SURVEY DATA	NA
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DRAWN BY	JL 01.02.2020
CHECKED BY	RD 00.00.2020

ACCOUNT CODE	-
APPROVED BY	
DATE:	

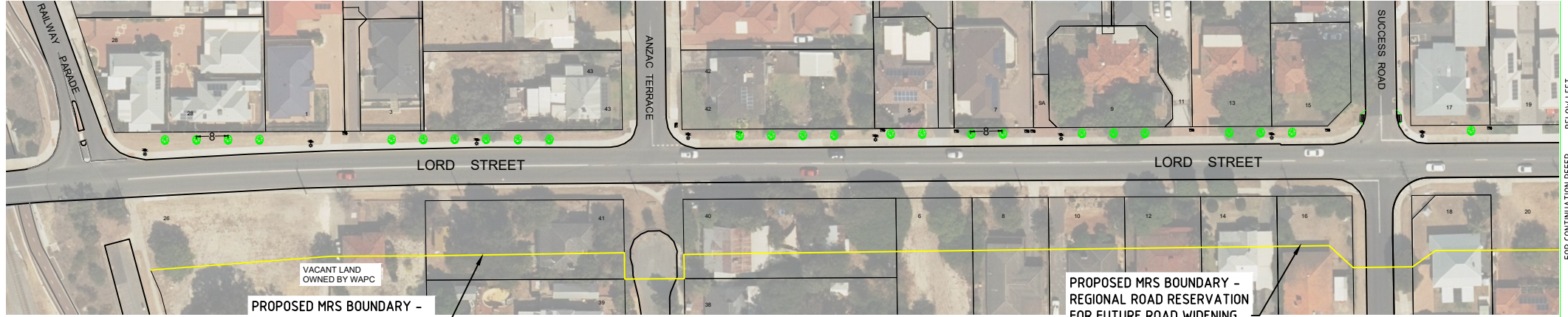
DRAWING NUMBER	TOB-2022
SHEET 1 OF 1	REVISION 1

LORD STREET CONCEPT PLAN 150 of 228

L:Capital Works Projects MISCELLANEOUS 2022/Lord Street/LORD STREET existing path and new London Trees.dwg 12/07/2023 - 16:57am mbarter

FOR CONTINUATION REFER BELOW LEFT

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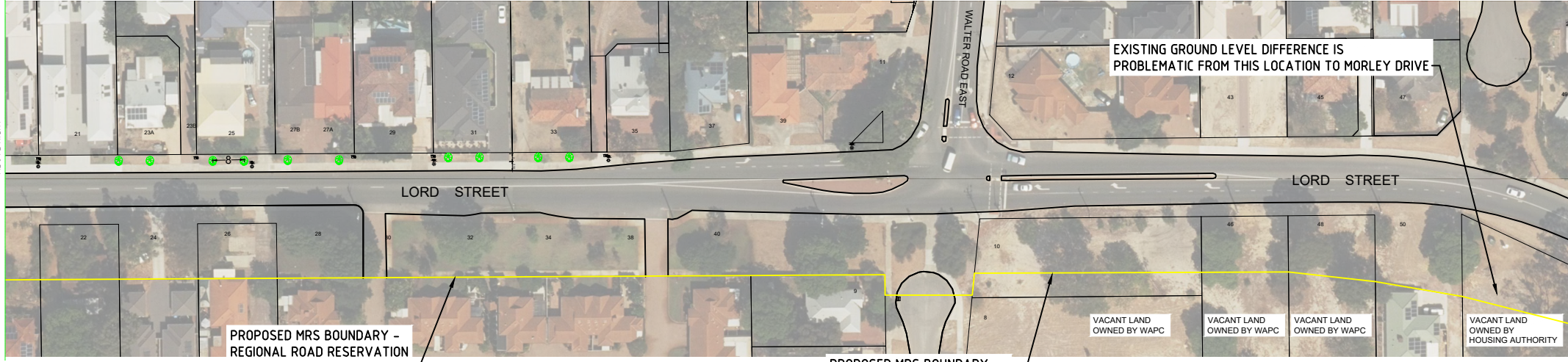
PROPOSED MRS BOUNDARY - REGIONAL ROAD RESERVATION FOR FUTURE ROAD WIDENING

PROPOSED MRS BOUNDARY - REGIONAL ROAD RESERVATION FOR FUTURE ROAD WIDENING

LORD STREET (TOP PLAN)
RAILWAY PARADE TO NORTH OF SUCCESS ROAD
25 x PROPOSED TREE LOCATIONS, 8m SPACING

LORD STREET EXISTING PATH ON THE WESTERN SIDE SHALL REMIAN ON THE BACK OF KERB AND PLANTING BETWEEN EXISTING PATH AND PROPERTY BOUNDARY

LORD STREET (BOTTOM PLAN)
NORTH OF SUCCESS ROAD TO NORTH OF WALTER ROAD EAST
10x PROPOSED TREE LOCATIONS, 8m SPACING



EXISTING GROUND LEVEL DIFFERENCE IS PROBLEMATIC FROM THIS LOCATION TO MORLEY DRIVE

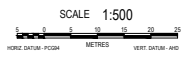
PROPOSED MRS BOUNDARY - REGIONAL ROAD RESERVATION FOR FUTURE ROAD WIDENING

PROPOSED MRS BOUNDARY - REGIONAL ROAD RESERVATION FOR FUTURE ROAD WIDENING



Attachment 12.5.6

REVISION				AMENDMENTS		AUTHORISED	
No.	DRN	DATE	CHKD	DESCRIPTION	BY	DATE	
1	XXX	FEB. 2020	XXX		XXX	FEB. 2020	



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DRAWN BY	JL 01.02.2020	DATE:	
CHECKED BY	RD 00.00.2020		

DRAWING NUMBER	
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LORD STREET

CONCEPT PLAN
151 of 228

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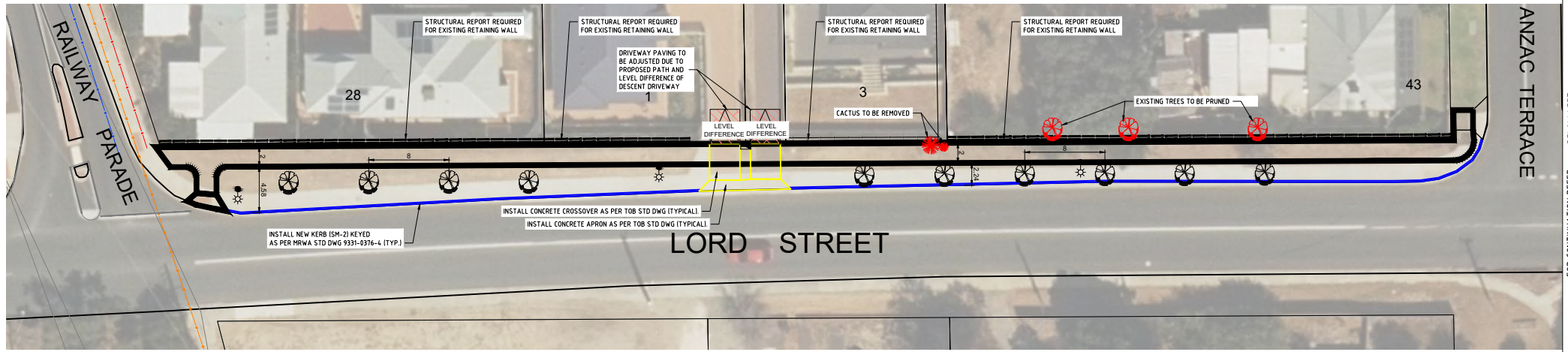
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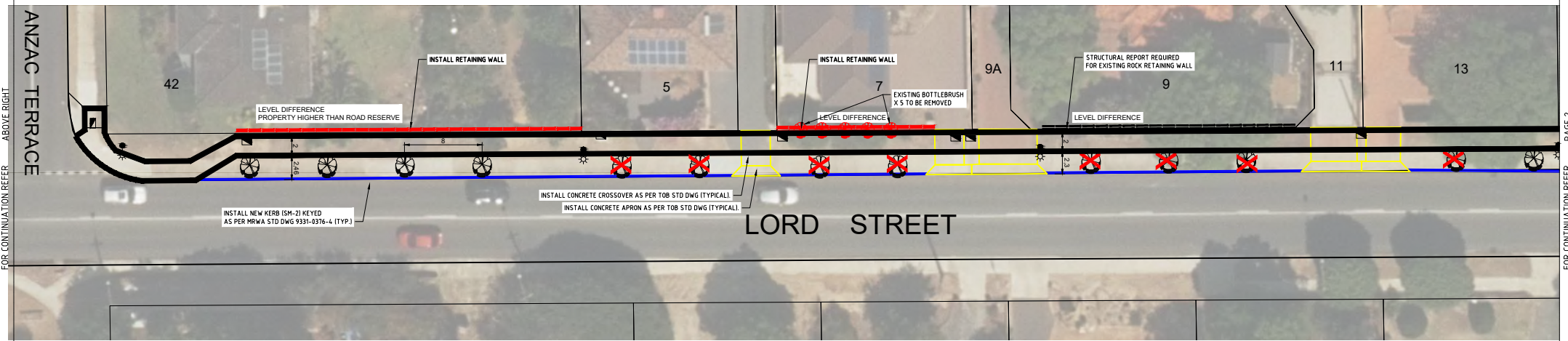
FOR CONTINUATION REFER



LORD STREET
 RAILWAY PARADE TO SOUTH OF SUCCESS ROAD
 PROPOSED PATH ON THE PROPERTY BOUNDARY LINE
 15 x PROPOSED TREE LOCATIONS, 8m SPACING
 8 x TREES TO BE REMOVED
 STRUCTURAL ENGINEER REQUIRED TO REPORT ON
 EXISTING RETAINING WALLS (5 LOCATIONS) AND
 DESIGN RETAINING WALL (2 LOCATIONS)
 ALL UTILITY PITS SHALL BE ADJUST TO PROPOSED PATH HEIGHT

- PROPOSED TREE (SPECIES AS PER ARBOR CARBON REPORT)
AT 8m SPACINGS
- TREE LOCATION NOT SUITABLE DUE TO SIGHTLINE REQUIREMENTS
- LIGHT POLE

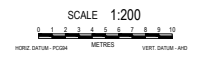
FOOTPATH SHALL BE PREDOMINATE AND GO THROUGH
 CROSSOVERS AS PER TOB CROSSOVER SPECIFICATION



CONCEPT PLAN
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REVISION		AMENDMENTS		AUTHORISED	
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1	XXX FEB 2020	XXX	XXX	FEB 2020	



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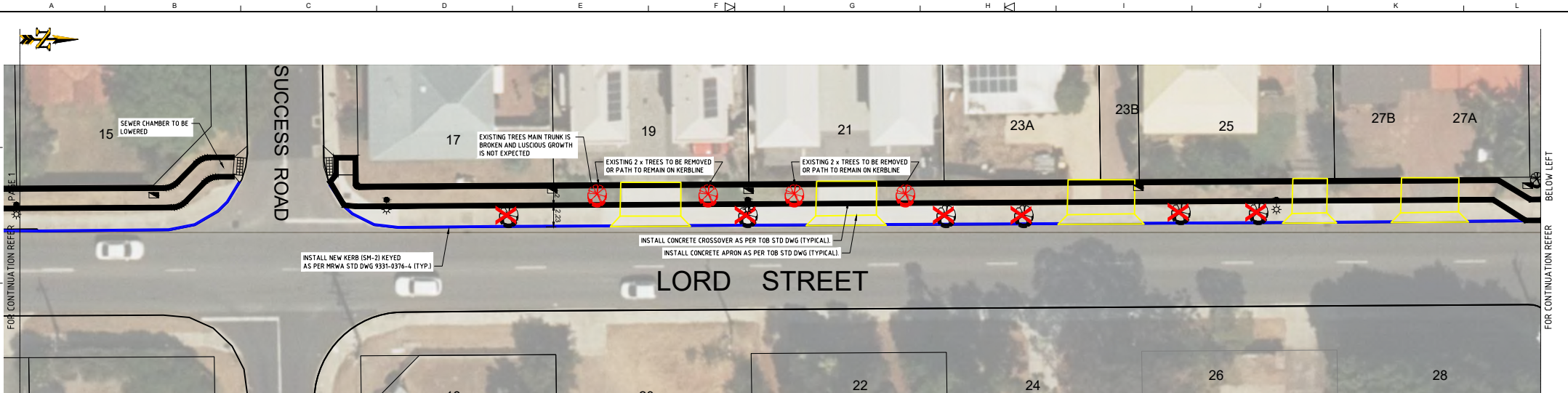
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DRAWN BY	NB 01.06.2022	CHECKED BY	DD 2022
CHECKED BY	DD 2022	DATE:	

DRAWING NUMBER
TOB-2022
 A1 SHEET 1 OF 2 REVISION 0

LORD STREET
 CONCEPT PLAN
 152 of 228

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 FOR CONTINUATION REFER



- PROPOSED TREE (SPECIES AS PER ARBOR CARBON REPORT) AT 8m SPACINGS
- TREE LOCATION NOT SUITABLE DUE TO SIGHTLINE REQUIREMENTS
- LIGHT POLE

**LORD STREET
SUCCESS ROAD TO WALTER ROAD EAST
PROPOSED PATH ON THE PROPERTY BOUNDARY LINE
TREES CAN NOT BE INSTALLED DUE TO SIGHTLINE REQUIREMENTS
4 x TREES TO BE REMOVED**

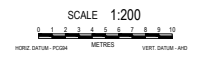


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Attachment 12.5.8

AMENDMENTS				AUTHORISED	
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DESIGNED BY	NA	APPROVED BY	
DRAWN BY	NB 01.06.2022	CHECKED BY	DD 2022
DATE:		DATE:	

DRAWING NUMBER	
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A1	SHEET 2 OF 2
REVISION	0

**LORD STREET
CONCEPT PLAN
153 of 228**

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TOWN OF BASSENDEAN
FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2023

TABLE OF CONTENTS

Statement by Chief Executive Officer	2
Statement of Comprehensive Income	3
Statement of Financial Position	4
Statement of Changes in Equity	5
Statement of Cash Flows	6
Statement of Financial Activity	7
Index of Notes to the Financial Report	8
Independent Auditor's Report	41

The Town of Bassendean conducts the operations of a local government with the following community vision:

- *A welcoming and inclusive community whose members know and support each other.*
- *A community and local government that take environmentally sustainable actions for our Town, State, country and planet.*
- *An accessible place with a rich, natural environment, thriving town centre and precincts, and connection to history.*
- *Supported by a proactive local government that makes brave decisions and enables positive change.*
- *Resilient, adaptable to change and moving towards self-sufficiency.*

Principal place of business:
48 Old Perth Road
BASSENDEAN WA 6054

**TOWN OF BASSENDEAN
FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2023**

*Local Government Act 1995
Local Government (Financial Management) Regulations 1996*

STATEMENT BY CHIEF EXECUTIVE OFFICER

The accompanying financial report of the Town of Bassendean has been prepared in compliance with the provisions of the *Local Government Act 1995* from proper accounts and records to present fairly the financial transactions for the reporting period ended 30 June 2023 and the financial position as at 30 June 2023.

At the date of signing this statement the particulars included in the financial report are not misleading or inaccurate.

Signed on the 7th day of December 2023



Chief Executive Officer

Cameron Woods

Name of Chief Executive Officer

**TOWN OF BASSENDEAN
STATEMENT OF COMPREHENSIVE INCOME
FOR THE YEAR ENDED 30 JUNE 2023**

	NOTE	2023 Actual	2023 Budget	2022 Actual
		\$	\$	\$
Revenue				
Rates	2(a),26	14,399,380	14,511,165	13,811,350
Grants, subsidies and contributions	2(a)	1,167,056	554,442	1,329,075
Fees and charges	2(a)	6,558,419	6,767,613	6,596,944
Service charges	2(a)	505,423	513,034	0
Interest revenue	2(a)	722,851	317,345	190,278
Other revenue	2(a)	325,615	267,981	459,634
		23,678,744	22,931,580	22,387,281
Expenses				
Employee costs	2(b)	(12,167,228)	(12,049,864)	(11,068,024)
Materials and contracts		(6,424,768)	(8,147,824)	(6,125,083)
Utility charges		(839,755)	(698,715)	(682,707)
Depreciation		(4,949,571)	(3,881,983)	(3,699,531)
Finance costs	2(b)	(25,342)	(28,797)	(26,133)
Insurance		(483,416)	(489,297)	(440,177)
Other expenditure	2(b)	(2,139,352)	(2,047,865)	(860,369)
		(27,029,432)	(27,344,345)	(22,902,024)
		(3,350,688)	(4,412,765)	(514,743)
Discontinued operations		0	0	(280,377)
Capital grants, subsidies and contributions	2(a)	1,102,751	1,770,730	2,097,693
Loss on asset disposals		(3,595)	(15,000)	(394,816)
Fair value adjustments to financial assets at fair value through profit or loss	4(b)	6,450	0	6,994
Share of other comprehensive income of associates and joint ventures accounted for using the equity method - EMRC	23(e)	271,582	0	48,865
Impairment of plant and equipment	8(a)	0	0	(145,413)
		1,377,188	1,755,730	1,332,946
Net result for the period		(1,973,500)	(2,657,035)	818,203
Other comprehensive income for the period				
<i>Items that will not be reclassified subsequently to profit or loss</i>				
Changes in asset revaluation surplus	16	0	0	(8,747,236)
Share of other comprehensive income of associates accounted for using the equity method - EMRC	16	0	0	172,840
Total other comprehensive income for the period	16	0	0	(8,574,396)
Total comprehensive income for the period		(1,973,500)	(2,657,035)	(7,756,193)

This statement is to be read in conjunction with the accompanying notes.

**TOWN OF BASSENDEAN
STATEMENT OF FINANCIAL POSITION
AS AT 30 JUNE 2023**

	NOTE	2023	2022
		\$	\$
CURRENT ASSETS			
Cash and cash equivalents	3	11,366,920	9,502,792
Trade and other receivables	5	1,643,903	2,074,632
Other financial assets	4(a)	4,029,566	5,069,478
Inventories	6	6,624	15,976
Other assets	7	221,102	128,670
TOTAL CURRENT ASSETS		17,268,115	16,791,548
NON-CURRENT ASSETS			
Trade and other receivables	5	353,782	334,682
Other financial assets	4(b)	260,501	279,335
Investment in associate	23(a)	8,328,620	8,057,038
Property, plant and equipment	8	55,114,575	55,870,143
Infrastructure	9	91,432,848	93,435,467
Right-of-use assets	11(a)	174,268	212,650
TOTAL NON-CURRENT ASSETS		155,664,594	158,189,315
TOTAL ASSETS		172,932,709	174,980,863
CURRENT LIABILITIES			
Trade and other payables	12	3,398,156	4,319,267
Other liabilities	13	185,022	142,674
Lease liabilities	11(b)	99,738	89,871
Borrowings	14	287,354	104,062
Employee related provisions	15	2,431,680	2,198,462
TOTAL CURRENT LIABILITIES		6,401,950	6,854,336
NON-CURRENT LIABILITIES			
Lease liabilities	11(b)	72,428	125,236
Borrowings	14	713,198	250,552
Employee related provisions	15	153,950	186,056
TOTAL NON-CURRENT LIABILITIES		939,576	561,844
TOTAL LIABILITIES		7,341,526	7,416,180
NET ASSETS		165,591,183	167,564,683
EQUITY			
Retained surplus		22,493,406	25,320,330
Reserve accounts	29	9,596,927	8,743,503
Revaluation surplus	16	133,500,850	133,500,850
TOTAL EQUITY		165,591,183	167,564,683

This statement is to be read in conjunction with the accompanying notes.

**TOWN OF BASSENDEAN
STATEMENT OF CHANGES IN EQUITY
FOR THE YEAR ENDED 30 JUNE 2023**

	NOTE	RETAINED SURPLUS	RESERVE ACCOUNTS	REVALUATION SURPLUS	TOTAL EQUITY
		\$	\$	\$	\$
Balance as at 1 July 2021		26,369,739	6,875,891	142,075,246	175,320,876
Comprehensive income for the period					
Net result for the period		818,203	0	0	818,203
Other comprehensive income for the period	16	0	0	(8,574,396)	(8,574,396)
Total comprehensive income for the period		818,203	0	(8,574,396)	(7,756,193)
Transfers from reserve accounts	29	2,354,369	(2,354,369)	0	0
Transfers to reserve accounts	29	(4,221,981)	4,221,981	0	0
Balance as at 30 June 2022		25,320,330	8,743,503	133,500,850	167,564,683
Comprehensive income for the period					
Net result for the period		(1,973,500)	0	0	(1,973,500)
Other comprehensive income for the period	16	0	0	0	0
Total comprehensive income for the period		(1,973,500)	0	0	(1,973,500)
Transfers from reserve accounts	29	41,675	(41,675)	0	0
Transfers to reserve accounts	29	(895,099)	895,099	0	0
Balance as at 30 June 2023		22,493,406	9,596,927	133,500,850	165,591,183

This statement is to be read in conjunction with the accompanying notes.



**TOWN OF BASSENDEAN
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30 JUNE 2023**

NOTE	2023 Actual \$	2022 Actual \$
CASH FLOWS FROM OPERATING ACTIVITIES		
Receipts		
Rates	14,560,357	14,041,559
Grants, subsidies and contributions	1,496,936	841,677
Fees and charges	6,558,419	6,265,351
Service charges	505,423	0
Interest revenue	722,851	190,278
Goods and services tax received	1,115,376	1,126,484
Other revenue	333,754	156,987
	25,293,116	22,622,336
Payments		
Employee costs	(12,592,963)	(10,755,389)
Materials and contracts	(6,832,366)	(6,955,909)
Utility charges	(839,755)	(682,707)
Finance costs	(25,342)	(26,543)
Insurance paid	(483,416)	(440,177)
Goods and services tax paid	(1,098,661)	(1,039,298)
Other expenditure	(2,139,352)	(860,369)
	(24,011,855)	(20,760,392)
Discontinued operations	0	(240,339)
Net cash provided by (used in) operating activities	1,281,261	1,621,605
CASH FLOWS FROM INVESTING ACTIVITIES		
Payments for financial assets at amortised cost	0	(5,047,975)
Payments for purchase of property, plant & equipment	(518,425)	(690,493)
Payments for construction of infrastructure	9(a) (1,289,764)	(2,537,478)
Capital grants, subsidies and contributions	807,755	1,417,189
Proceeds for financial assets at amortised cost	1,039,912	1,685,090
Proceeds from financial assets at amortised cost - self supporting loans	21,503	16,348
Proceeds from financial assets at fair values through profit and loss	0	6,994
Proceeds from sale of property, plant & equipment	405	4,184
Net cash provided by (used in) investing activities	61,386	(5,146,141)
CASH FLOWS FROM FINANCING ACTIVITIES		
Repayment of borrowings	28(a) (104,062)	(97,695)
Payments for principal portion of lease liabilities	28(b) (124,457)	(97,874)
Proceeds from new borrowings	28(a) 750,000	0
Net cash provided by (used in) financing activities	521,481	(195,569)
Net increase (decrease) in cash held	1,864,128	(3,720,105)
Cash at beginning of year	9,502,792	13,222,897
Cash and cash equivalents at the end of the year	11,366,920	9,502,792

This statement is to be read in conjunction with the accompanying notes.

**TOWN OF BASSENDEAN
STATEMENT OF FINANCIAL ACTIVITY
FOR THE YEAR ENDED 30 JUNE 2023**

	NOTE	2023 Actual \$	2023 Budget \$	2022 Actual \$
OPERATING ACTIVITIES				
Revenue from operating activities				
General rates	26	14,399,380	14,511,165	13,811,350
Grants, subsidies and contributions		1,167,056	554,442	1,329,075
Fees and charges		6,558,419	6,767,613	6,596,944
Service charges		505,423	513,034	0
Interest revenue		722,851	317,345	190,278
Other revenue		325,615	267,981	459,634
Fair value adjustments to financial assets at fair value through profit or loss	4(b)	6,450	0	6,994
Share of net profit of associates accounted for using the equity method	23(e)	271,582	0	48,865
		23,956,776	22,931,580	22,443,140
Expenditure from operating activities				
Employee costs		(12,167,228)	(12,049,864)	(11,068,024)
Materials and contracts		(6,424,768)	(8,147,824)	(6,125,083)
Utility charges		(839,755)	(698,715)	(682,707)
Depreciation		(4,949,571)	(3,881,983)	(3,699,531)
Finance costs		(25,342)	(28,797)	(26,133)
Insurance		(483,416)	(489,297)	(440,177)
Other expenditure		(2,139,352)	(2,047,865)	(860,369)
Loss on asset disposals		(3,595)	(15,000)	(394,816)
Loss on revaluation of non-current assets		0	0	(145,413)
		(27,033,027)	(27,359,345)	(23,442,253)
Discontinued operations		0	0	(240,339)
Non-cash amounts excluded from operating activities	27(a)	4,689,145	3,896,983	4,753,083
Amount attributable to operating activities		1,612,894	(530,782)	3,513,631
INVESTING ACTIVITIES				
Inflows from investing activities				
Capital grants, subsidies and contributions		1,102,751	1,770,730	2,097,693
Proceeds from disposal of assets		405	52,000	4,184
Proceeds from financial assets at amortised cost - self supporting loans	28(a)	21,503	21,503	16,348
		1,124,659	1,844,233	2,118,225
Outflows from investing activities				
Purchase of property, plant and equipment	8(a)	(813,421)	(1,516,700)	(690,493)
Purchase and construction of infrastructure	9(a)	(1,289,764)	(2,991,951)	(2,537,478)
		(2,103,185)	(4,508,651)	(3,227,971)
Amount attributable to investing activities		(978,526)	(2,664,418)	(1,109,746)
FINANCING ACTIVITIES				
Inflows from financing activities				
Proceeds from borrowings	28(a)	750,000	750,000	0
Transfers from reserve accounts	29	41,675	2,330,707	2,354,369
		791,675	3,080,707	2,354,369
Outflows from financing activities				
Repayment of borrowings	28(a)	(104,062)	(104,061)	(97,695)
Payments for principal portion of lease liabilities	28(b)	(124,457)	(160,000)	(97,874)
Transfers to reserve accounts	29	(895,099)	(790,763)	(4,221,981)
		(1,123,618)	(1,054,824)	(4,417,550)
Amount attributable to financing activities		(331,943)	2,025,883	(2,063,181)
MOVEMENT IN SURPLUS OR DEFICIT				
Surplus or deficit at the start of the financial year	27(b)	2,206,060	1,320,660	1,865,356
Amount attributable to operating activities		1,612,894	(530,782)	3,513,631
Amount attributable to investing activities		(978,526)	(2,664,418)	(1,109,746)
Amount attributable to financing activities		(331,943)	2,025,883	(2,063,181)
Surplus or deficit after imposition of general rates	27(b)	2,508,485	151,343	2,206,060

This statement is to be read in conjunction with the accompanying notes.

**TOWN OF BASSENDEAN
FOR THE YEAR ENDED 30 JUNE 2023
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**TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2023**

1. BASIS OF PREPARATION

The financial report of the Town of Bassendean which is a class 3 local government comprises general purpose financial statements which have been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996* prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied except for disclosure requirements of:

- AASB 7 Financial Instruments Disclosures
- AASB 16 Leases paragraph 58
- AASB 101 Presentation of Financial Statements paragraph 61
- AASB 107 Statement of Cash Flows paragraphs 43 and 45
- AASB 116 Property, Plant and Equipment paragraph 79
- AASB 137 Provisions, Contingent Liabilities and Contingent Assets paragraph 85
- AASB 1052 Disaggregated Disclosures paragraph 11
- AASB 1054 Australian Additional Disclosures paragraph 16

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the City to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

The local government reporting entity

All funds through which the Town controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 30 of the financial report.

Judgements and estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure and investment property
- estimation uncertainties made in relation to lease accounting
- estimated useful life of intangible assets

Initial application of accounting standards

During the current year, the following new or revised Australian Accounting Standards and Interpretations were applied for the first time.

- AASB 2020-3 Amendments to Australian Accounting Standards - Annual Improvements 2018-2020 and Other Amendments
- AASB 2020-6 Amendments to Australian Accounting Standards - Classification of Liabilities as Current or Non-current - Deferral of Effective Date
- AASB 2021-7a Amendments to Australian Accounting Standards - Effective Date of Amendments to AASB 10 and AASB 128 and Editorial Corrections [general editorials]
- AASB 2022-3 Amendments to Australian Accounting Standards - Illustrative Examples for Not-for-Profit Entities accompanying AASB 15

These amendments have no material impact on the current annual financial report

New accounting standards for application in future years

The following new accounting standards will have application to local government in future years:

- AASB 2014-10 Amendments to Australian Accounting Standards - Sale or Contribution of Assets between an Investor and its Associate or Joint Venture
- AASB 2020-1 Amendments to Australian Accounting Standards - Classification of Liabilities as Current or Non-current
- AASB 2021-2 Amendments to Australian Accounting Standards - Disclosure of Accounting Policies or Definition of Accounting Estimates
This standard will result in a terminology change for significant accounting policies
- AASB 2021-7c Amendments to Australian Accounting Standards - Effective Date of Amendments to AASB 10 and AASB 128 and Editorial Corrections [deferred AASB 10 and AASB 128 amendments in AASB 2014-10 apply]
- AASB 2022-5 Amendments to Australian Accounting Standards - Lease Liability in a Sale and Leaseback
- AASB 2022-6 Amendments to Australian Accounting Standards - Non-current Liabilities with Covenants
- AASB 2022-7 Editorial Corrections to Australian Accounting Standards and Repeal of Superseded and Redundant Standards
- AASB 2022-10 Amendments to Australian Accounting Standards - Fair Value Measurement of Non-Financial Assets of Not-for-Profit Public Sector Entities

The amendment may result in changes to the fair value of non-financial assets. The impact is yet to be quantified. Except as described above these amendments are not expected to have any material impact on the financial report on initial application.

**TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2023**

2. REVENUE AND EXPENSES

(a) Revenue

Contracts with customers

Recognition of revenue is dependant on the source of revenue and the associated terms and conditions associated with each source of revenue and recognised as follows:

Revenue Category	Nature of goods and services	When obligations typically satisfied	Payment terms	Returns/Refunds/Warranties	Timing of revenue recognition
Licences/ Registrations/ Approvals	Building, planning, development and animal management, having the same nature as a licence regardless of naming.	Single point in time	Full payment prior to issue	None	On payment and issue of the licence, registration or approval
Pool inspections	Compliance safety check	Single point in time	Equal proportion based on an equal annually fee	None	After inspection complete based on a 4 year cycle
Other inspections	Regulatory Food, Health and Safety	Single point in time	Full payment prior to inspection	None	Revenue recognised after inspection event occurs
Waste management collections	Kerbside collection service	Over time	Payment on an annual basis in advance	None	Output method based on regular weekly and fortnightly period as proportionate to collection service
Waste management entry fees	Waste treatment, recycling and disposal service at disposal sites	Single point in time	Payment in advance at gate or on normal trading terms if credit provided	None	On entry to facility
Property hire and entry	Use of halls and facilities	Single point in time	In full in advance	Refund if event cancelled within 7 days	On entry or at conclusion of hire
Fees and charges for other goods and services	Library fees, reinstatements and private works	Single point in time	Payment in full in advance	None	Output method based on provision of service or completion of works
Reimbursements	Insurance claims	Single point in time	Payment in arrears for claimable event	None	When claim is agreed

Consideration from contracts with customers is included in the transaction price.

Revenue Recognition

Revenue recognised during the year under each basis of recognition by nature of goods or services is provided in the table below:

For the year ended 30 June 2023

Nature	Contracts with customers	Capital grant/contributions	Statutory Requirements	Other	Total
	\$	\$	\$	\$	\$
Rates	0	0	14,399,380	0	14,399,380
Grants, subsidies and contributions	319,781	0	847,275	0	1,167,056
Fees and charges	6,241,873	0	316,546	0	6,558,419
Service charges	0	0	0	505,423	505,423
Interest revenue	0	0	0	722,851	722,851
Other revenue	325,615	0	0	0	325,615
Capital grants, subsidies and contributions	0	1,102,751	0	0	1,102,751
Total	6,887,269	1,102,751	15,563,201	1,228,274	24,781,495

For the year ended 30 June 2022

Nature	Contracts with customers	Capital grant/contributions	Statutory Requirements	Other	Total
	\$	\$	\$	\$	\$
Rates	0	0	13,811,350	0	13,811,350
Grants, subsidies and contributions	517,621	0	811,454	0	1,329,075
Fees and charges	6,284,902	0	312,042	0	6,596,944
Interest revenue	0	0	0	190,278	190,278
Other revenue	459,634	0	0	0	459,634
Capital grants, subsidies and contributions	0	2,097,693	0	0	2,097,693
Total	7,262,157	2,097,693	14,934,846	190,278	24,484,974

**TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2023**

2. REVENUE AND EXPENSES (Continued)

(a) Revenue (Continued)

Note	2023 Actual \$	2022 Actual \$
Assets and services acquired below fair value		
Contributed assets	294,996	0
	<u>294,996</u>	<u>0</u>
Interest revenue		
Financial assets at amortised cost - self supporting loans	10,171	11,409
Interest on reserve funds	284,703	35,812
Rates instalment and penalty interest	136,083	123,857
Other interest earnings	291,894	19,200
	<u>722,851</u>	<u>190,278</u>
The 2023 original budget estimate in relation to: Trade and other receivables overdue interest was \$0		

(b) Expenses

Auditors remuneration		
- Audit of the Annual Financial Report [*]	53,768	45,300
- Other services – grant acquittals	20,841	24,025
	<u>74,609</u>	<u>69,325</u>
Employee Costs		
Employee benefit costs	11,979,197	10,721,023
Other employee costs	188,031	347,001
	<u>12,167,228</u>	<u>11,068,024</u>
Finance costs		
Borrowings	20,258	26,133
Lease liabilities	5,084	6,545
	<u>25,342</u>	<u>32,678</u>
Other expenditure		
Fees, expenses and allowances to elected council members	203,169	206,643
Information technology licencing and maintenance and implementation	266,053	281,340
Contribution to underground power	1,227,284	0
Waste education	30,843	120,161
Library book purchases	43,932	57,454
Road weeding	129,080	159,150
Other expenses	238,991	369,154
	<u>2,139,352</u>	<u>1,193,902</u>
Discontinued operations	0	(333,533)
Other expenditure after removing discontinued operations	<u>2,139,352</u>	<u>860,369</u>

**TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2023**

3. CASH AND CASH EQUIVALENTS

Note	2023	2022
	\$	\$
Cash at bank and on hand	1,769,993	5,502,126
Term deposits	9,596,927	4,000,666
Total cash and cash equivalents	11,366,920	9,502,792
Held as		
- Unrestricted cash and cash equivalents	1,584,971	3,451,981
- Restricted cash and cash equivalents	9,781,949	6,050,811
	11,366,920	9,502,792

SIGNIFICANT ACCOUNTING POLICIES

Cash and cash equivalents

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

Term deposits are presented as cash equivalents if they have a maturity of three months or less from the date of acquisition and are repayable with 24 hours notice with no loss of interest.

Restricted financial assets

Restricted financial asset balances are not available for general use by the local government due to externally imposed restrictions. Restrictions are specified in an agreement, contract or legislation. This applies to reserve accounts, unspent grants, subsidies and contributions that have not been fully expended in the manner specified by the contributor, legislation or loan agreement and for which no liability has been recognised and unspent loans .

4. OTHER FINANCIAL ASSETS

(a) Current assets

Financial assets at amortised cost

Other financial assets at amortised cost

Self supporting loans receivable

Term deposits

Held as

- Unrestricted other financial assets at amortised cost

- Restricted other financial assets at amortised cost

(b) Non-current assets

Financial assets at amortised cost

Financial assets at fair value through profit or loss

Financial assets at amortised cost

Self supporting loans receivable

Financial assets at fair value through profit or loss

Units in Local Government House Trust - opening balance

Increase in valuation, Local Government House

Units in Local Government House Trust - closing balance

	2023	2022
	\$	\$
	4,029,566	5,069,478
	4,029,566	5,069,478
	21,503	21,503
27(b)	4,008,063	5,047,975
	4,029,566	5,069,478
	21,503	21,503
16(a)	4,008,063	5,047,975
	4,029,566	5,069,478
	117,894	143,179
	142,607	136,156
	260,501	279,335
	117,894	143,179
	117,894	143,179
	136,157	129,162
	6,450	6,994
	142,607	136,156

SIGNIFICANT ACCOUNTING POLICIES

Other financial assets at amortised cost

The Town classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Fair values of financial assets at amortised cost are not materially different to their carrying amounts, since the interest receivable on those assets is either close to current market rates or the assets are of a short term nature. Non-current financial assets at amortised cost fair values are based on discounted cash flows using a current market rates. They are classified as level 2 fair values in the fair value hierarchy (see Note 25 (i)) due to the observable market rates).

Interest received is presented under cashflows from operating activities in the Statement of Cash Flows where it is earned from financial assets that are held for cash management purposes.

Financial assets at fair value through profit or loss

The Town has elected to classify the following financial assets at fair value through profit or loss:

- debt investments which do not qualify for measurement at either amortised cost or fair value through other comprehensive income.
- equity investments which the Town has elected to recognise as fair value gains and losses through profit or loss.

**TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2023**

5. TRADE AND OTHER RECEIVABLES

Note	2023	2022
	\$	\$
Current		
Rates and statutory receivables	728,331	827,574
Trade receivables	569,713	1,138,778
GST receivable	6,171	31,025
Receivables for employee related provisions	168,383	59,469
Accrued income	171,305	17,786
	1,643,903	2,074,632
Non-current		
Pensioner's rates and ESL deferred	334,682	334,682
Long service leave due from other councils	19,100	0
	353,782	334,682

SIGNIFICANT ACCOUNTING POLICIES

Rates and statutory receivables

Rates and statutory receivables are non-contractual receivables arising from statutory requirements and include amounts due from ratepayers for unpaid rates and service charges and other statutory charges or fines.

Rates and statutory receivables are recognised when the taxable event has occurred and can be measured reliably.

Trade receivables

Trade receivables are amounts receivable from contractual arrangements with customers for goods sold, services performed or grants or contributions with sufficiently specific performance obligations as part of the ordinary course of business.

Other receivables

Other receivables are amounts receivable from contractual arrangements with third parties other than contracts with customers including grants for the construction of recognisable non financial assets.

Measurement

Trade and other receivables are recognised initially at the amount of the transaction price, unless they contain a significant financing component, and are to be recognised at fair value.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Town measures them subsequently at amortised cost using the effective interest rate method.

Due to the short term nature of current receivables, their carrying amount is considered to be the same as their fair value. Non-current receivables are indexed to inflation, any difference between the face value and fair value is considered immaterial.

**TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2023**

6. INVENTORIES

Note	2023	2022
	\$	\$
Current		
Fuel and materials	6,624	15,976
	6,624	15,976
The following movements in inventories occurred during the year:		
Balance at beginning of year	15,976	6,298
Inventories expensed during the year	(105,356)	(99,019)
Additions to inventory	96,004	108,697
Balance at end of year	6,624	15,976

SIGNIFICANT ACCOUNTING POLICIES

General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

7. OTHER ASSETS

	2023	2022
	\$	\$
Other assets - current		
Prepayments	198,102	105,670
Assets held for sale	23,000	23,000
	221,102	128,670

SIGNIFICANT ACCOUNTING POLICIES

Other current assets

Other non-financial assets include prepayments which represent payments in advance of receipt of goods or services or that part of expenditure made in one accounting period covering a term extending beyond that period.

Assets held for sale

Assets are classified as held for sale where the carrying amount will be recovered through a sale rather than continuing use and the asset is available for immediate sale with a sale being highly probable.

**TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2023**

8. PROPERTY, PLANT AND EQUIPMENT

(a) Movements in Balances

Movement in the balances of each class of property, plant and equipment between the beginning and the end of the current financial year.

	Land	Buildings	Total land and buildings	Furniture and Equipment	Plant and Equipment	Works in Progress	Minor Assets - Artwork	Total property, plant and equipment
	\$	\$		\$	\$	\$	\$	\$
Balance at 1 July 2021	35,308,023	17,563,654	52,871,677	952,848	922,423	198,043	62,620	55,007,611
Additions	0	144,655	144,655	134,382	86,219	325,237	0	690,493
Disposals	(375,000)	0	(375,000)	0	(24,000)	0	0	(399,000)
Revaluation increments / (decrements) transferred to revaluation surplus	(1,572,122)	2,987,641	1,415,519	0	0	0	0	1,415,519
Impairment (losses) / reversals	0	0	0	0	(145,413)	0	0	(145,413)
Depreciation	0	(501,298)	(501,298)	(111,607)	(79,323)	0	0	(692,228)
Transfers		0	0	0	(6,839)	0	0	(6,839)
Balance at 30 June 2022	33,360,901	20,194,652	53,555,553	975,623	753,067	523,280	62,620	55,870,143
Comprises:								
Gross balance amount at 30 June 2022	33,360,901	29,701,362	63,062,263	1,357,302	2,288,548	523,280	62,620	67,294,013
Accumulated depreciation at 30 June 2022	0	(9,506,710)	(9,506,710)	(381,679)	(1,535,481)	0	0	(11,423,870)
Balance at 30 June 2022	33,360,901	20,194,652	53,555,553	975,623	753,067	523,280	62,620	55,870,143
Additions	0	118,467	118,467	195,826	499,128	0	0	813,421
Disposals	0	0	0	0	(4,000)	0	0	(4,000)
Depreciation	0	(1,321,069)	(1,321,069)	(142,104)	(101,816)	0	0	(1,564,989)
Transfers	0	489,311	489,311	0	33,969	(523,280)	0	0
Balance at 30 June 2023	33,360,901	19,481,361	52,842,262	1,029,345	1,180,348	0	62,620	55,114,575
Comprises:								
Gross balance amount at 30 June 2023	33,360,901	30,310,131	63,671,032	1,553,128	2,774,251	0	62,620	68,061,031
Accumulated depreciation at 30 June 2023	0	(10,828,770)	(10,828,770)	(523,783)	(1,593,903)	0	0	(12,946,456)
Balance at 30 June 2023	33,360,901	19,481,361	52,842,262	1,029,345	1,180,348	0	62,620	55,114,575

**TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2023**

8. PROPERTY, PLANT AND EQUIPMENT (Continued)

(b) Carrying Value Measurements

Asset Class	Fair Value Hierarchy	Valuation Technique	Basis of Valuation	Date of Last Valuation	Inputs Used
(i) Fair Value					
Land and buildings					
Land - Freehold Land	2 & 3	Market approach using recent observable market data for similar items. (Gross revaluation method)	Independent Valuation	June 2022	Price per hectare/market borrowing rate
Buildings - specialised	3	Cost approach using depreciated replacement cost. (Gross revaluation method)	Independent Valuation	June 2022	Construction/Purchase costs and current condition (Level 2), residual values and remaining useful life assessments (Level 3) inputs.

Level 3 inputs are based on assumptions with regards to future values and patterns of consumption utilising current information. If the basis of these assumptions were varied, they have the potential to result in a significantly higher or lower fair value measurement.

During the period there were no changes in the valuation techniques used by the local government to determine the fair value of property, plant and equipment using either level 2 or level 3 inputs.

(ii) Cost

Following changes to the Local Government (Financial Management) Regulation 17A, plant and equipment type assets (being plant and equipment, furniture and equipment, works in progress and artworks) are being measured using the cost model rather than fair value. This change was effective for the financial year 2019.

**TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2023**

9. INFRASTRUCTURE

(a) Movements in Balances

Movement in the balances of each class of infrastructure between the beginning and the end of the current financial year.

	Infrastructure - Roads	Infrastructure - Footpaths	Infrastructure - Parks and Reserves	Infrastructure - Drainage	Works in Progress	Total Infrastructure
	\$	\$	\$	\$	\$	\$
Balance at 1 July 2021	64,390,929	6,535,310	10,436,852	20,800,100	1,754,305	103,917,496
Additions	835,256	0	427,218	176,630	1,098,374	2,537,478
Revaluation increments / (decrements) transferred to revaluation surplus [*]	(9,248,900)	1,081,082	888,736	(2,775,673)	0	(10,054,755)
Depreciation	(1,495,907)	(246,355)	(612,088)	(594,241)	0	(2,948,591)
Transfers	3,883,955	0	(2,226,554)	3,692	(1,677,254)	(16,161)
Balance at 30 June 2022	58,365,333	7,370,037	8,914,164	17,610,508	1,175,425	93,435,467
Comprises:						
Gross balance at 30 June 2022	112,736,584	11,564,507	13,986,781	31,885,885	1,175,425	171,349,182
Accumulated depreciation at 30 June 2022	(54,371,251)	(4,194,470)	(5,072,617)	(14,275,377)	0	(77,913,715)
Balance at 30 June 2022	58,365,333	7,370,037	8,914,164	17,610,508	1,175,425	93,435,467
Additions	873,602	59,536	236,525	48,628	71,473	1,289,764
Depreciation	(1,895,789)	(272,922)	(670,604)	(453,068)	0	(3,292,383)
Transfers		0	1,122,334	0	(1,122,334)	0
Balance at 30 June 2023	57,343,146	7,156,651	9,602,419	17,206,068	124,564	91,432,848
Comprises:						
Gross balance at 30 June 2023	113,610,187	11,624,043	15,345,640	31,934,513	124,564	172,638,947
Accumulated depreciation at 30 June 2023	(56,267,041)	(4,467,392)	(5,743,221)	(14,728,445)	0	(81,206,099)
Balance at 30 June 2023	57,343,146	7,156,651	9,602,419	17,206,068	124,564	91,432,848

* The Revaluation increments / (decrements) transferred to revaluation surplus for Infrastructure - Parks and Ovals in 2022 has been increased by \$108,000 from the amount reported in the 2022 Annual Financial Statements to recognise the revaluation of an asset that should have been recognised in 2022 but was not.

**TOWN OF BASSEDEAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2023**

9. INFRASTRUCTURE (Continued)

(b) Carrying Value Measurements

Asset Class	Fair Value Hierarchy	Valuation Technique	Basis of Valuation	Date of Last Valuation	Inputs Used
(i) Fair Value					
Infrastructure - Roads	3	Cost approach using depreciated replacement cost. (Gross revaluation method)	Independent Valuation	June 2022	Construction costs and current condition (Level 2), residual values and remaining useful life assessments (Level 3) inputs
Infrastructure - Drainage	3	Cost approach using depreciated replacement cost. (Gross revaluation method)	Independent Valuation	June 2022	Construction costs and current condition (Level 2), residual values and remaining useful life assessments (Level 3) inputs
Infrastructure - Footpaths	3	Cost approach using depreciated replacement cost. (Gross revaluation method)	Independent Valuation	June 2022	Construction costs and current condition (Level 2), residual values and remaining useful life assessments (Level 3) inputs
Infrastructure - Parks & Ovals	3	Cost approach using depreciated replacement cost. (Gross revaluation method)	Independent Valuation	June 2022	Construction costs and current condition (Level 2), residual values and remaining useful life assessments (Level 3) inputs

Level 3 inputs are based on assumptions with regards to future values and patterns of consumption utilising current information. If the basis of these assumptions were varied, they have the potential to result in a significantly higher or lower fair value measurement.

During the period there were no changes in the valuation techniques used to determine the fair value of infrastructure using level 3 inputs.

**TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2023**

10. FIXED ASSETS

(a) Depreciation

Depreciation rates

Typical estimated useful lives for the different asset classes for the current and prior years are included in the table below:

Asset Class	Useful life
Buildings	20 to 100 years
Furniture and equipment	4 to 10 years
Plant and equipment	5 to 15 years
Minor Art Works	Not depreciated
Infrastructure - Roads Componentised *	18 to 120 years
Infrastructure - Roads Subgrade	Not depreciated
Infrastructure - Parks Plant & Equipment	3 to 80 years
Infrastructure - Footpaths Componentised	10 to 50 years
Infrastructure - Drainage Componentised	10 to 80 years

* Sub-grade component is not depreciated

(b) Fully Depreciated Assets in Use

The gross carrying value of assets held by the Town which are currently in use yet fully depreciated are shown in the table below.

	2023	2022
	\$	\$
Furniture and Equipment	90,159	87,431
Plant and Equipment	200,567	170,414
	290,726	257,845

**TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2023**

10. FIXED ASSETS (Continued)

SIGNIFICANT ACCOUNTING POLICIES

Fixed assets

Each class of fixed assets within either property, plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Initial recognition and measurement for assets held at cost
Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with Financial Management Regulation 17A. Where acquired at no cost the asset is initially recognised at fair value. Assets held at cost are depreciated and assessed for indicators of impairment annually.

Initial recognition and measurement between

mandatory revaluation dates for assets held at fair value
Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with Financial Management Regulation 17A (5). These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Town includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Individual assets that are land, buildings, infrastructure and investment properties acquired between scheduled revaluation dates of the asset class in accordance with the mandatory measurement framework, are recognised at cost and disclosed as being at fair value as management believes cost approximates fair value. They are subject to subsequent revaluation at the next revaluation date in accordance with the mandatory measurement framework.

Revaluation

The fair value of land, buildings, infrastructure and investment properties is determined at least every five years in accordance with the regulatory framework. This includes buildings and infrastructure items which were pre-existing improvements (i.e. vested improvements) on vested land acquired by the Town.

Revaluation (continued)

At the end of each period the carrying amount for each asset class is reviewed and where appropriate the fair value is updated to reflect current market conditions. This process is considered to be in accordance with Local Government (Financial Management) Regulation 17A (2) which requires land, buildings, infrastructure, investment properties and vested improvements to be shown at fair value.

Increases in the carrying amount arising on revaluation of assets are credited to a revaluation surplus in equity. Decreases that offset previous increases of the same class of asset are recognised against revaluation surplus directly in equity. All other decreases are recognised in profit or loss.

Depreciation

The depreciable amount of all property, plant and equipment and infrastructure, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposal

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in the statement of comprehensive income in the period in which they arise.

Depreciation on revaluation

When an item of property, plant and equipment and infrastructure is revalued, any accumulated depreciation at the date of the revaluation is treated in one of the following ways:

- (i) The gross carrying amount is adjusted in a manner that is consistent with the revaluation of the carrying amount of the asset. For example, the gross carrying amount may be restated by reference to observable market data or it may be restated proportionately to the change in the carrying amount. The accumulated depreciation at the date of the revaluation is adjusted to equal the difference between the gross carrying amount and the carrying amount of the asset after taking into account accumulated impairment losses; or
- (ii) Eliminated against the gross carrying amount of the asset and the net amount restated to the revalued amount of the asset.

**TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2023**

11. LEASES

(a) Right-of-Use Assets

Movement in the balance of each class of right-of-use asset between the beginning and the end of the current financial year.	Note	Right-of-use assets - Furniture and Equipment \$	Right-of-use assets - Plant and Equipment \$	Right-of-use assets Total \$
Balance at 1 July 2021		93,793	154,474	248,267
Additions		0	63,133	63,133
Depreciation		(31,596)	(67,154)	(98,750)
Balance at 30 June 2022		62,197	150,453	212,650
Gross balance amount at 30 June 2022		165,062	500,655	665,717
Accumulated depreciation at 30 June 2022		(102,865)	(350,202)	(453,067)
Balance at 30 June 2022		62,197	150,453	212,650
Additions		0	78,137	78,137
Depreciation		(27,571)	(88,948)	(116,519)
Balance at 30 June 2023		34,626	139,642	174,268
Gross balance amount at 30 June 2023		143,705	369,788	513,493
Accumulated depreciation at 30 June 2023		(109,079)	(230,146)	(339,225)
Balance at 30 June 2023		34,626	139,642	174,268

The following amounts were recognised in the statement of comprehensive income during the period in respect of leases where the entity is the lessee:

	2023 Actual \$	2022 Actual \$
Depreciation on right-of-use assets	(116,519)	(98,750)
Finance charge on lease liabilities	(5,084)	(6,545)
Total amount recognised in the statement of comprehensive income	(121,603)	(105,295)
Total cash outflow from leases	(124,457)	(104,419)
(b) Lease Liabilities		
Current	99,738	89,871
Non-current	72,428	125,236
	28(b) 172,166	215,107

SIGNIFICANT ACCOUNTING POLICIES

Leases

At inception of a contract, the Town assesses if the contract contains or is a lease. A contract is, or contains, a lease if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration.

At the commencement date, a right-of-use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Town uses its incremental borrowing rate.

All contracts that are classified as short-term leases (i.e. a lease with a term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

Details of individual lease liabilities required by regulations are provided at Note 28(b).

Right-of-use assets - measurement

Right-of-use assets are measured at cost. All right-of-use assets (other than vested improvements) under zero cost concessionary leases are measured at zero cost (i.e. not recognised in the Statement of Financial Position). The exception is vested improvements on concessionary land leases such as roads, buildings or other infrastructure which are reported at fair value.

Refer to Note 10 under revaluation for details on the significant accounting policies applying to vested improvements.

Right-of-use assets - depreciation

Right-of-use assets are depreciated over the lease term or useful life of the underlying asset, whichever is the shorter. Where a lease transfers ownership of the underlying asset, or the cost of the right-of-use asset reflects that the Town anticipates to exercise a purchase option, the specific asset is depreciated over the useful life of the underlying asset.

**TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2023**

12. TRADE AND OTHER PAYABLES

Current

Sundry creditors
Prepaid rates
Accrued salaries and wages
Bonds and deposits held
Hyde Retirement Village bonds
Payroll creditors
Accrued Interest on loans
Revenue Received in Advance

	2023	2022
	\$	\$
	726,704	1,030,151
	497,535	435,801
	294,483	923,733
	1,744,247	1,911,096
	39,600	16,300
	0	46
	2,159	2,140
	93,428	0
	3,398,156	4,319,267

SIGNIFICANT ACCOUNTING POLICIES

Financial liabilities

Financial liabilities are initially recognised at fair value when the Town becomes a party to the contractual provisions of the instrument.

Non-derivative financial liabilities (excluding financial guarantees) are subsequently measured at amortised cost.

Financial liabilities are derecognised where the related obligations are discharged, cancelled or expired. The difference between the carrying amount of the financial liability extinguished or transferred to another party and any consideration paid, including the transfer of non-cash assets or liabilities assumed, is recognised in profit or loss.

Trade and other payables

Trade and other payables represent liabilities for goods and services provided to the Town prior to the end of the financial year that are unpaid and arise when the Town becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are usually paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.

Prepaid rates

Prepaid rates are, until the taxable event has occurred (start of the next financial year), refundable at the request of the ratepayer. Rates received in advance are initially recognised as a financial liability. When the taxable event occurs, the financial liability is extinguished and the Town recognises income for the prepaid rates that have not been refunded.

**TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2023**

13. OTHER LIABILITIES

Current

Contract liabilities

Reconciliation of changes in contract liabilities

Opening balance

Additions

	2023	2022
	\$	\$
Contract liabilities	185,022	142,674
	185,022	142,674
Opening balance	142,674	0
Additions	42,348	142,674
	185,022	142,674

The Town expects to satisfy the performance obligations, from contracts with customers unsatisfied at the end of the reporting period, within the next 12 months.

Performance obligations in relation to capital grant/contribution liabilities are satisfied as project milestones are met or completion of construction or acquisition of the asset.

SIGNIFICANT ACCOUNTING POLICIES

Contract liabilities

Contract liabilities represent the Town's obligation to transfer goods or services to a customer for which the Town has received consideration from the customer.

Contract liabilities represent obligations which are not yet satisfied. Contract liabilities are recognised as revenue when the performance obligations in the contract are satisfied.

Capital grant/contribution liabilities

Capital grant/contribution liabilities represent the Town's obligations to construct recognisable non-financial assets to identified specifications to be controlled by the Town which are yet to be satisfied. Capital grant/contribution liabilities are recognised as income when the obligations in the contract are satisfied.

Fair values for non-current capital grant/contribution liabilities, not expected to be extinguished within 12 months, are based on discounted cash flows of expected cashflows to satisfy the obligations using a current borrowing rate. They are classified as level 3 fair values in the fair value hierarchy (see Note 25(i)) due to the unobservable inputs, including own credit risk.

**TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2023**

14. BORROWINGS

	Note	2023			2022		
		Current	Non-current	Total	Current	Non-current	Total
		\$	\$	\$	\$	\$	\$
Loans from WATC		287,354	713,198	1,000,552	104,062	250,552	354,614
Total borrowings	28(a)	287,354	713,198	1,000,552	104,062	250,552	354,614

Secured liabilities and assets pledged as security

All of the Town's borrowings are from the Western Australian Treasury Corporation (WATC) and are un-secured.

SIGNIFICANT ACCOUNTING POLICIES

Borrowing costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature.

Borrowings fair values are based on discounted cash flows using a current borrowing rate. They are classified as level 3 fair values in the fair value hierarchy (see Note 25(i)) due to the unobservable inputs, including own credit risk.

Risk

Details of individual borrowings required by regulations are provided at Note 28(a).

**TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2023**

15. EMPLOYEE RELATED PROVISIONS

Employee Related Provisions

	2023	2022
	\$	\$
Current provisions		
Employee benefit provisions		
Annual leave	751,394	879,781
Long service leave	1,356,526	1,065,760
	2,107,920	1,945,541
Employee related other provisions		
Employment on-costs	323,760	252,921
	323,760	252,921
Total current employee related provisions	2,431,680	2,198,462
Non-current provisions		
Employee benefit provisions		
Long service leave	139,527	164,651
	139,527	164,651
Employee related other provisions		
Employment on-costs	14,423	21,405
	14,423	21,405
Total non-current employee related provisions	153,950	186,056
Total employee related provisions	2,585,630	2,384,518

Provision is made for benefits accruing to employees in respect of wages and salaries, annual leave and long service leave and associated on costs for services rendered up to the reporting date and recorded as an expense during the period the services are delivered.

Annual leave liabilities are classified as current, as there is no unconditional right to defer settlement for at least 12 months after the end of the reporting period.

SIGNIFICANT ACCOUNTING POLICIES

Employee benefits

The Town's obligations for employees' annual leave, long service leave and other employee leave entitlements are recognised as employee related provisions in the Statement of Financial Position.

Short-term employee benefits

Provision is made for the Town's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Town's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the statement of financial position.

Other long-term employee benefits

Long-term employee benefits provisions are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.

The Town's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Town does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

**TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2023**

16. REVALUATION SURPLUS

	2023 Opening Balance	Total Movement on Revaluation	2023 Closing Balance	2022 Opening Balance	Total Movement on Revaluation	2022 Closing Balance
	\$	\$	\$	\$	\$	\$
Revaluation surplus - Land - freehold land	39,680,067	0	39,680,067	41,252,189	(1,572,122)	39,680,067
Revaluation surplus - Buildings	15,499,268	0	15,499,268	12,511,627	2,987,641	15,499,268
Revaluation surplus - Furniture and Equipment	56,792	0	56,792	56,792	0	56,792
Revaluation surplus - Plant and Equipment	732,285	0	732,285	732,285	0	732,285
Revaluation surplus - Infrastructure - Roads	48,747,740	0	48,747,740	57,996,641	(9,248,901)	48,747,740
Revaluation surplus - Infrastructure - Drainage	14,522,995	0	14,522,995	17,406,668	(2,883,673)	14,522,995
Revaluation surplus - Infrastructure - Footpaths	5,779,454	0	5,779,454	4,698,372	1,081,082	5,779,454
Revaluation surplus - Infrastructure - Parks & Ovals	6,551,598	0	6,551,598	5,662,862	888,736	6,551,598
Revaluation surplus/(deficit) EMRC	1,930,651	0	1,930,651	1,757,811	172,840	1,930,651
	133,500,850	0	133,500,850	142,075,247	(8,574,397)	133,500,850

**TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2023**

17. RESTRICTIONS OVER FINANCIAL ASSETS

	Note	2023 Actual	2022 Actual
		\$	\$
The following classes of financial assets have restrictions imposed by regulations or other externally imposed requirements which limit or direct the purpose for which the resources may be used:			
- Cash and cash equivalents		7,786,895	6,050,811
- Financial assets at amortised cost	4	4,008,063	5,047,975
		11,794,958	11,098,786
The restricted financial assets are a result of the following specific purposes to which the assets may be used:			
Restricted reserve accounts	29	9,596,927	8,743,503
Other restricted assets		266,987	266,987
Bonds and deposits held		1,791,647	1,927,396
Loans to clubs/associations	28(a)	139,397	160,900
Total restricted financial assets		11,794,958	11,098,786
18. UNDRAWN BORROWING FACILITIES AND CREDIT STANDBY ARRANGEMENTS			
Bank overdraft limit		100,000	100,000
Bank overdraft at balance date		0	0
Credit card limit		150,000	150,000
Credit card balance at balance date		(12,078)	(25,008)
Total amount of credit unused		237,922	224,992
Loan facilities			
Loan facilities - current		287,354	104,062
Loan facilities - non-current		713,198	250,552
Total facilities in use at balance date		1,000,552	354,614

**TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2023**

19. DISCONTINUED OPERATIONS

By a confidential Council resolution in November 2020, Council decided to cease provision of home support services to seniors, from the date of expiration of the CHSP funding agreement, on 30 June 2022. Council endorsed a Transition Out Plan, Workforce Plan, Communications Plan and Service Continuity Plan on 28 September 2021.

The Town formally notified the Department of Health of the Town's decision to divest on 31 August 2021. The Department of Health then appointed Amana Living to take over the CHSP programme.

Operations ceased on 30 June 2022 and as per the accounting standards, the income and expenditure is excluded from normal operations for 2021/22 which is estimated as being a net deficit of \$280,377, of which \$40,038 relates to depreciation (a non-cash charge).

Council expects that there will be no significant assets that will be held for sale as a result of divestment except those identified in Note 7

	2023 Actual	2022 Actual
STATEMENT OF COMPREHENSIVE INCOME		
Revenue		
Operating grants, subsidies and contributions	0	2,970,325
Fees and charges	0	178,137
Other revenue	0	56,516
	0	3,204,978
Expenses		
Employee costs	0	(2,699,294)
Materials and contracts	0	(369,646)
Utility charges	0	(7,339)
Depreciation	0	(40,038)
Finance costs	0	0
Insurance	0	(35,505)
Other expenditure	0	(333,533)
	0	(3,485,355)
Net operating result for discontinued operations	0	(280,377)
Impairment of plant and equipment	0	(145,413)
IMPACT ON STATEMENT OF FINANCIAL POSITION		
Assets	0	125,892
Liabilities	0	(633,835)
CASH FLOWS FROM OPERATING ACTIVITIES		
Net cash outflows from operating activities	0	(240,399)
	0	(240,399)

**TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2023**

20. CONTINGENT LIABILITIES

Contaminated Sites

In compliance with the Contaminated Sites Act 2003 Section 11, the Town has listed the following sites as potential sources of contamination:

- 87 Whitfield Street, Bassendean
- 69 Scadden Street, Bassendean
- 17 Anstey Road, Bassendean
- 19 Anstey Road, Bassendean
- 27 Hyland Street, Bassendean
- 87 Whitfield Street, Bassendean
- 35 Villiers St West and 29 Elder Parade, Bassendean*
- Ashfield Reserve, Bassendean*
- Lots 214-220 (37-47 Hyland St, 214 Lot Carnegie Rd), Bassendean*

The Town may have other sites that are possible sources of contamination. Until the Town conducts an investigation to determine the presence and scope of contamination, assess the risk, and agree with Department of Water and Environmental Regulation on the need and criteria for remediation of risk based approach, the Town is unable to estimate the potential costs associated with remediation of these sites except those marked with an * where only minor works are involved that would be undertaken at the time of any future This approach is consistent with the Department of Water and Environmental Regulation Guidelines.

21. CAPITAL COMMITMENTS

	2023	2022
	\$	\$
Contracted for:		
- capital expenditure projects	313,544	43,520
- infrastructure projects	207,362	0
- Underground Power - Eden Hill NRUPP Contribution	1,227,284	2,454,568
	1,748,190	2,498,088
Payable:		
- not later than one year	1,748,190	1,270,804
- later than one year	0	1,227,284

**TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2023**

22. RELATED PARTY TRANSACTIONS

(a) Elected Member Remuneration

Fees, expenses and allowances to be paid or reimbursed to elected council members.

Note	2023 Actual	2023 Budget	2022 Actual
	\$	\$	\$
Mayor's annual allowance	37,881	37,881	28,747
Mayor's meeting attendance fees	25,976	25,976	22,684
Mayor's ICT expenses	3,500	3,500	3,500
Mayor's training expenses	706	2,500	2,669
	68,063	69,857	57,600
Deputy Mayor's annual allowance	9,470	9,470	17,524
Deputy Mayor's meeting attendance fees	16,776	16,776	19,050
Deputy Mayor's ICT expenses	3,500	3,500	3,500
Deputy Mayor's training expenses	815	2,500	5,512
	30,561	32,246	45,586
All other council member's meeting attendance fees	83,880	83,880	78,989
All other council member's ICT expenses	17,500	17,500	16,891
All other council member's training expenses	3,155	22,200	7,577
	104,535	123,580	103,457
22(b)	203,159	225,683	206,643

(b) Key Management Personnel (KMP) Compensation

The total of compensation paid to KMP of the Town during the year are as follows:

Note	2023 Actual	2022 Actual
	\$	\$
Short-term employee benefits	865,042	984,698
Post-employment benefits	145,224	137,949
Employee - other long-term benefits	(82,207)	(81,188)
Employee - termination benefits	26,254	0
Council member costs	203,159	206,643
22(a)	1,157,472	1,248,102

Short-term employee benefits

These amounts include all salary and fringe benefits awarded to KMP except for details in respect to fees and benefits paid to council members which may be separately found in the table above.

Post-employment benefits

These amounts are the current-year's cost of the Town's superannuation contributions made during the year.

Other long-term benefits

These amounts represent annual leave and long service leave entitlements accruing during the year.

Termination benefits

These amounts represent termination benefits paid to KMP (Note: may or may not be applicable in any given year).

Council member costs

These amounts represent payments of member fees, expenses, allowances and reimbursements during the year.

**TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2023**

22. RELATED PARTY TRANSACTIONS

Transactions with related parties

Transactions between related parties and the Town are on normal commercial terms and conditions, no more favourable than those available to other parties, unless otherwise stated.

No outstanding balances or provisions for doubtful debts or guarantees exist in relation to related parties at year end.

In addition to KMP compensation above the following transactions occurred with related parties:

2023	2022
Actual	Actual
\$	\$
0	0

Related Parties

The Town's main related parties are as follows:

i. Key management personnel

Any person(s) having authority and responsibility for planning, directing and controlling the activities of the entity, directly or indirectly, including any council member, are considered key management personnel.

ii. Other Related Parties

An associate person of KMP was employed by the Town under normal employment terms and conditions.

Any entity that is controlled by or over which KMP, or close family members of KMP, have authority and responsibility for planning, directing and controlling the activity of the entity, directly or indirectly, are considered related parties in relation to the Town.

iii. Entities subject to significant influence by the Town

An entity that has the power to participate in the financial and operating policy decisions of an entity, but does not have control over those policies, is an entity which holds significant influence. Significant influence may be gained by share ownership, statute or agreement.

**TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2023**

23. JOINT ARRANGEMENTS

Share of joint operations

The Council is a member of the Eastern Metropolitan Regional Council. EMRC was established in accordance with the Local Government Act 1995 and consists of five local governments, namely, Town of Bassendean, City of Bayswater, City of Kalamunda, Shire of Mundaring, and City of Swan. The Town's interest in the associate calculated by EMRC as at 30 June 2023 was 4.69% (4.72% at 30 June 2022, representing its share of the net assets of \$177,673,742 (\$170,759,354 at 30 June 2022). Bassendean's interest in the assets and liabilities of the EMRC is as follows:

	2023 Actual	2022 Actual
	\$	\$
Current assets	84,995,182	85,207,247
Non current assets	129,024,122	121,339,609
Total assets	214,019,304	206,546,856
Current liabilities	29,938,415	8,077,758
Non current liabilities	6,407,147	27,709,744
Total liabilities	36,345,562	35,787,502
Net assets	177,673,742	170,759,354
Share of EMRC'S net Assets		
Operating activities		
-Share of associates profit/(loss) from ordinary activities	271,582	48,865
- Share of associates other comprehensive income arising during the period	0	172,840
- Share of associates total comprehensive income arising during the period	271,582	221,705
Balance at 1 July	8,057,038	7,835,333
- Share of associates total comprehensive income arising during the period	271,582	221,705
Balance at 30 June	8,328,620	8,057,038

Joint operations

A joint operation is a joint arrangement where the Town has joint control with two or more parties to the joint arrangement. All parties to joint arrangement have rights to the assets, and obligations for the liabilities relating to the arrangement.

Assets, liabilities, revenues and expenses relating to the Town's interest in the joint operation are accounted for in accordance with the relevant Australian Accounting Standard.

**TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2023**

24. EVENTS OCCURRING AFTER THE END OF THE REPORTING PERIOD

There have been no material events after the reporting period which would affect the financial report of the Town for the year ended 30th June 2023 or which would require a separate disclosure.

**TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2023**

25. OTHER SIGNIFICANT ACCOUNTING POLICIES

a) Goods and services tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

b) Current and non-current classification

The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Town's operational cycle. In the case of liabilities where the Town does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current or non-current based on the Town's intentions to release for sale.

c) Rounding off figures

All figures shown in this annual financial report, other than a rate in the dollar, are rounded to the nearest dollar. Amounts are presented in Australian Dollars.

d) Comparative figures

Where required, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

When the Town applies an accounting policy retrospectively, makes a retrospective restatement or reclassifies items in its financial statements that has a material effect on the statement of financial position, an additional (third) Statement of Financial Position as at the beginning of the preceding period in addition to the minimum comparative financial report is presented.

e) Budget comparative figures

Unless otherwise stated, the budget comparative figures shown in this annual financial report relate to the original budget estimate for the relevant item of disclosure.

f) Superannuation

The Town contributes to a number of Superannuation Funds on behalf of employees. All funds to which the Town contributes are defined contribution plans.

g) Fair value of assets and liabilities

Fair value is the price that the Town would receive to sell the asset or would have to pay to transfer a liability, in an orderly (i.e. unforced) transaction between independent, knowledgeable and willing market participants at the measurement date.

As fair value is a market-based measure, the closest equivalent observable market pricing information is used to determine fair value. Adjustments to market values may be made having regard to the characteristics of the specific asset or liability. The fair values of assets that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data.

To the extent possible, market information is extracted from either the principal market for the asset or liability (i.e. the market with the greatest volume and level of activity for the asset or liability) or, in the absence of such a market, the most advantageous market available to the entity at the end of the reporting period (i.e. the market that maximises the receipts from the sale of the asset after taking into account transaction costs and transport costs).

For non-financial assets, the fair value measurement also takes into account a market participant's ability to use the asset in its highest and best use or to sell it to another market participant that would use the asset in its highest and best use.

h) Interest revenue

Interest revenue is calculated by applying the effective interest rate to the gross carrying amount of a financial asset measured at amortised cost except for financial assets that subsequently become credit-impaired. For credit-impaired financial assets the effective interest rate is applied to the net carrying amount of the financial asset (after deduction of the loss allowance).

i) Fair value hierarchy

AASB 13 requires the disclosure of fair value information by level of the fair value hierarchy, which categorises fair value measurement into one of three possible levels based on the lowest level that an input that is significant to the measurement can be categorised into as follows:

Level 1

Measurements based on quoted prices (unadjusted) in active markets for identical assets or liabilities that the entity can access at the measurement date.

Level 2

Measurements based on inputs other than quoted prices included in Level 1 that are observable for the asset or liability, either directly or indirectly.

Level 3

Measurements based on unobservable inputs for the asset or liability.

The fair values of assets and liabilities that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data. If all significant inputs required to measure fair value are observable, the asset or liability is included in Level 2. If one or more significant inputs are not based on observable market data, the asset or liability is included in Level 3.

Valuation techniques

The Town selects a valuation technique that is appropriate in the circumstances and for which sufficient data is available to measure fair value. The availability of sufficient and relevant data primarily depends on the specific characteristics of the asset or liability being measured. The valuation techniques selected by the Town are consistent with one or more of the following valuation approaches:

Market approach

Valuation techniques that use prices and other relevant information generated by market transactions for identical or similar assets or liabilities.

Income approach

Valuation techniques that convert estimated future cash flows or income and expenses into a single discounted present value.

Cost approach

Valuation techniques that reflect the current replacement cost of the service capacity of an asset.

Each valuation technique requires inputs that reflect the assumptions that buyers and sellers would use when pricing the asset or liability, including assumptions about risks. When selecting a valuation technique, the Town gives priority to those techniques that maximise the use of observable inputs and minimise the use of unobservable inputs. Inputs that are developed using market data (such as publicly available information on actual transactions) and reflect the assumptions that buyers and sellers would generally use when pricing the asset or liability are considered observable, whereas inputs for which market data is not available and therefore are developed using the best information available about such assumptions are considered unobservable.

j) Impairment of assets

In accordance with Australian Accounting Standards the Town's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, to the asset's carrying amount.

Any excess of the asset's carrying amount over its recoverable amount is recognised immediately in profit or loss, unless the asset is carried at a revalued amount in accordance with another Standard (e.g. AASB 116) whereby any impairment loss of a revalued asset is treated as a revaluation decrease in accordance with that other Standard.

**TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2023**

26. RATING INFORMATION

(a) General Rates

RATE TYPE	Basis of valuation	Rate in \$	Number of Properties	2022/23 Actual Rateable Value*	2022/23 Actual Rate Revenue	2022/23 Actual Interim Rates	2022/23 Actual Back Rates	2022/23 Actual Total Revenue	2022/23 Budget Rate Revenue	2022/23 Budget Interim Rate	2022/23 Budget Back Rate	2022/23 Budget Total Revenue	2021/22 Actual Total Revenue
Residential	Gross rental valuation	0.087771	5,823	91,969,437	8,072,249	67,486	4,344	8,144,079	8,072,249	65,000	0	8,137,249	7,249,295
Comm/Industrial	Gross rental valuation	0.090404	346	47,248,220	4,271,428	0	0	4,271,428	4,271,428	0	0	4,271,428	3,985,993
Vacant Land - Residential, Commercial and Industrial	Gross rental valuation	0.131656	105	2,542,230	333,594	0	0	333,594	334,700	0	0	334,700	291,284
Total general rates			6,274	141,759,887	12,677,271	67,486	4,344	12,749,101	12,678,377	65,000	0	12,743,377	11,526,572
Minimum payment													
Minimum payment		\$											
Residential	Gross rental valuation	1,106	978	17,544,250	1,673,378	0	0	1,673,378	1,673,378	0	0	1,673,378	2,184,350
Comm/Industrial	Gross rental valuation	1,106	2	21,100	2,212	0	0	2,212	2,212	0	0	2,212	4,424
Vacant Land - Residential	Gross rental valuation	1,106	136	606,480	99,540	0	0	99,540	99,540	0	0	99,540	102,858
Total minimum payments			1,116	18,171,830	1,775,130	0	0	1,775,130	1,775,130	0	0	1,775,130	2,291,632
Total general rates and minimum payments			7,390	159,931,717	14,452,401	67,486	4,344	14,524,231	14,453,507	65,000	0	14,518,507	13,818,204
Exemptions, waivers and concessions								(124,851)				(7,342)	(6,854)
Total Rates								14,399,380				14,511,165	13,811,350

The rate revenue was recognised from the rate record as soon as practicable after the Town resolved to impose rates in the financial year as well as when the rate record was amended to ensure the information in the record was current and correct.

All land (other than exempt land) in the Town is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Town.

The general rates detailed in the 2022/23 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increases in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of local government services/facilities.

**TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2023**

27. DETERMINATION OF SURPLUS OR DEFICIT

Note	2022/23	2022/23	2021/22
	(30 June 2023 Carried Forward)	Budget (30 June 2023 Carried Forward)	(30 June 2022 Carried Forward)
	\$	\$	\$
(a) Non-cash amounts excluded from operating activities			
The following non-cash revenue or expenditure has been excluded from amounts attributable to operating activities within the Statement of Financial Activity in accordance with <i>Financial Management Regulation 32</i> .			
Adjustments to operating activities			
Less: Fair value adjustments to financial assets at fair value through profit or loss	(6,450)		(6,994)
Less: Share of net profit of associates and joint ventures accounted for using the equity method	(271,582)	0	0
Add: Loss on disposal of assets	3,595	15,000	394,816
Add: Loss on revaluation of fixed assets	0	0	145,413
Add: Depreciation	4,949,571	3,881,983	3,699,531
Non-cash movements in non-current assets and liabilities:			
Pensioner deferred rates	0	0	(17,186)
Employee benefit provisions	(32,106)	0	(65,463)
Other provisions	12,375	0	0
Contract liabilities	0	0	1,560
Employee entitlement reserve	33,742	0	601,406
Non-cash amounts excluded from operating activities	4,689,145	3,896,983	4,753,083
(b) Surplus or deficit after imposition of general rates			
The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with <i>Financial Management Regulation 32</i> to agree to the surplus/(deficit) after imposition of general rates.			
Adjustments to net current assets			
Less: Reserve accounts	29 (9,596,927)	(7,236,210)	(8,743,498)
Less: Financial assets at amortised cost - self supporting loans	4(a) (21,503)	0	(21,503)
Add: Current liabilities not expected to be cleared at end of year			
- Current portion of borrowings	14 287,354	104,061	104,062
- Current portion of lease liabilities	11(b) 99,738	108,701	89,871
- Employee benefit provisions held in reserves	0	238,508	0
Total adjustments to net current assets	(9,231,338)	(6,784,940)	(8,571,068)
Net current assets used in the Statement of Financial Activity			
Total current assets	17,268,115	12,300,560	16,791,548
Less: Total current liabilities	(6,401,950)	(5,364,277)	(6,854,336)
Less: Total adjustments to net current assets	(9,231,338)	(6,784,940)	(8,571,068)
Add: Liabilities funded by Cash Backed Reserve	873,658		839,916
Surplus or deficit after imposition of general rates	2,508,485	151,343	2,206,060

**TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2023**

28. BORROWING AND LEASE LIABILITIES

(a) Borrowings

Purpose	Note	Actual							Budget			
		Principal at 1 July 2021	New Loans During 2021-22	Principal Repayments During 2021-22	Principal at 30 June 2022	New Loans During 2022-23	Principal Repayments During 2022-23	Principal at 30 June 2023	Principal at 1 July 2022	New Loans During 2022-23	Principal Repayments During 2022-23	Principal at 30 June 2023
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Civic Centre Redevelopment		185,824	0	(58,046)	127,778	0	(61,859)	65,919	127,778	0	(61,858)	65,920
Civic Centre Redevelopment		85,455	0	(19,519)	65,936	0	(20,700)	45,236	65,936	0	(20,700)	45,236
Underground Power		0	0	0	0	750,000	0	750,000	0	750,000	0	750,000
Total		271,279	0	(77,565)	193,714	750,000	(82,559)	861,155	193,714	750,000	(82,558)	861,156
Self Supporting Loans												
TADWA		181,030		(20,130)	160,900	0	(21,503)	139,397	160,900	0	(21,503)	139,397
Total Self Supporting Loans		181,030	0	(20,130)	160,900	0	(21,503)	139,397	160,900	0	(21,503)	139,397
Total Borrowings	14	452,309	0	(97,695)	354,614	750,000	(104,062)	1,000,552	354,614	750,000	(104,061)	1,000,553

Self supporting loans are financed by payments from third parties. These are shown in Note 4 as other financial assets at amortised cost. All other loan repayments were financed by general purpose revenue.

Borrowing Finance Cost Payments

Purpose	Note	Loan Number	Institution	Interest Rate	Date final payment is due	Actual for year ending 30 June 2023	Budget for year ending 30 June 2023	Actual for year ending 30 June 2022
Civic Centre Redevelopment		160A	WATC	6.31%	28/06/2024	(6,587)	(6,618)	(10,340)
Civic Centre Redevelopment		160B	WATC	5.92%	26/01/2025	(3,227)	(3,450)	(4,421)
Underground Power		164	WATC	4.45%	30/06/2027	(456)	(2,228)	0
Total						(10,270)	(12,296)	(14,761)
Self Supporting Loans Finance Cost Payments								
TADWA		162	WATC	6.50%	1/09/2028	(9,988)	(10,171)	(11,372)
Total Self Supporting Loans Finance Cost Payments						(9,988)	(10,171)	(11,372)
Total Finance Cost Payments						(20,258)	(22,467)	(26,133)

* WA Treasury Corporation

**TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2023**

28. BORROWING AND LEASE LIABILITIES (Continued)

(b) Lease Liabilities

Purpose	Note	Actual							Budget			
		Principal			Principal at 30 June 2022	Principal			Principal at 1 July 2022	Principal		
		Principal at 1 July 2021	New Leases During 2021-22	Repayments During 2021-22		New Leases During 2022-23	Repayments During 2022-23	Principal at 30 June 2023		New Leases During 2022-23	Repayments During 2022-23	Principal at 30 June 2023
Furniture and equipment	11	118,859	97,290	(64,719)	151,430	0	(115,669)	35,761	30,585	30,000	(52,000)	8,585
Plant and equipment	11	96,831	0	(33,155)	63,676	81,517	(8,788)	136,405	37,981	80,000	(108,000)	9,981
Total Lease Liabilities	11(b)	215,690	97,290	(97,874)	215,106	81,517	(124,457)	172,166	68,566	110,000	(160,000)	18,566

Lease Finance Cost Payments

Purpose	Note	Lease Number	Institution	Interest Rate	Date final payment is due	Actual for year ending 30 June 2023	Budget for year ending 30 June 2023	Actual for year ending 30 June 2022	Lease Term
Furniture and equipment						\$ (1,001)	\$ (3,798)	\$ (4,145)	
Plant and equipment						(5,084)	(2,532)	(2,400)	
Total Finance Cost Payments						(6,085)	(6,330)	(6,545)	

**TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2023**

29. RESERVE ACCOUNTS	2023	2023	2023	2023	2023	2023	2023	2023	2022	2022	2022	2022
	Actual	Actual	Actual	Actual	Budget	Budget	Budget	Budget	Actual	Actual	Actual	Actual
	Opening	Transfer to	Transfer	Closing	Opening	Transfer to	Transfer	Closing	Opening	Transfer to	Transfer	Closing
	Balance		(from)	Balance	Balance		(from)	Balance	Balance		(from)	Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Restricted by council												
(a) Aged Persons	513,632	18,756	(41,675)	490,713	567,189	8,508	(100,000)	475,697	565,493	32,876	(84,737)	513,632
(b) Bus Shelter	21,931	711	0	22,642	21,867	(21,867)	0	0	21,802	129	0	21,931
(c) Community Facilities	155,343	5,067	0	160,410	129,795	1,902	(5,000)	126,697	55,018	100,325	0	155,343
(d) Drainage Infrastructure	138,346	4,498	0	142,844	137,992	102,820	(50,000)	190,812	127,594	10,752	0	138,346
(e) Employee Entitlements	839,916	33,742	0	873,658	915,479	15,982	(250,000)	681,461	238,510	601,406	0	839,916
(f) Future Projects	682,020	22,207	0	704,227	731,097	12,991	(185,098)	558,990	459,314	222,706	0	682,020
(g) HACC Asset Replacement	0	0	0	0	115,376	1,731	(117,107)	0	115,031	678	(115,709)	0
(h) Information Technology	881,412	28,698	0	910,110	571,388	211,149	(150,000)	632,537	200,232	681,180	0	881,412
(i) Jubilee Reserve	50,000	1,623	0	51,623	50,075	203,751	0	253,826	0	50,000	0	50,000
(j) Land and Buildings Infrastructure	2,362,135	76,927	0	2,439,062	2,423,799	34,857	(200,000)	2,258,656	2,778,666	175,742	(592,273)	2,362,135
(k) Marine Assets	75,176	2,449	0	77,625	75,179	1,128	0	76,307	25,029	50,147	0	75,176
(l) Natural Area	251,555	8,200	0	259,755	295,818	4,197	(62,000)	238,015	0	251,555	0	251,555
(m) Plant and Equipment	369,531	12,043	0	381,574	468,618	6,137	(403,500)	71,255	367,366	2,165	0	369,531
(n) Street Tree	94,265	3,075	0	97,340	194,144	2,912	(50,000)	147,056	93,713	552	0	94,265
(o) Underground Power	87,070	2,847	0	89,917	86,820	1,302	0	88,122	86,560	510	0	87,070
(p) Unspent Grants	144,674	4,698	0	149,372	469,481	3,521	(473,002)	0	293,600	1,505	(150,431)	144,674
(q) Waste Asset	200,000	61,624	0	261,624	320,780	15,456	(50,000)	286,236	0	200,000	0	200,000
(r) Waste Management	0	0	0	0	0	0	0	0	1,402,951	8,268	(1,411,219)	0
(s) Waste Processing / Disposal	677,288	208,671	0	885,959	418,480	5,797	(94,000)	330,277	0	677,288	0	677,288
(t) Waste Programs	903,931	278,489	0	1,182,420	622,457	8,467	(6,000)	624,924	0	903,931	0	903,931
(u) Wind in the Willows Child Care	265,110	119,777	0	384,887	130,239	101,954	(125,000)	107,193	15,021	250,089	0	265,110
(v) Youth Development	30,168	997	0	31,165	30,081	451	(10,000)	20,532	29,991	177	0	30,168
(w) Underground Power Reserve - Eden Hill	0	0	0	0	0	35,750	0	35,750	0	0	0	0
(x) Events & Culture Reserve	0	0	0	0	0	31,867	0	31,867	0	0	0	0
	8,743,503	895,099	(41,675)	9,596,927	8,776,154	790,763	(2,330,707)	7,236,210	6,875,891	4,221,981	(2,354,369)	8,743,503

All reserves are supported by cash and cash equivalents and financial assets at amortised cost and are restricted within equity as Reserve accounts.

In accordance with council resolutions or adopted budget in relation to each reserve account, the purpose for which the reserves are set aside and their anticipated date of use are as follows:

Name of reserve account	Purpose of the reserve account
Restricted by council	
(a) Aged Persons	To accrue funds to provide for the operational deficit, refurbishment and capital expenses, for Hyde Retirement Village.
(b) Bus Shelter	To provide funds for the purpose of installation or replacement of bus shelters within the Town.
(c) Community Facilities	To accrue funds for major expenditure in the provision of community facilities.
(d) Drainage Infrastructure	To provide for the renewal and upgrade of the drainage network.
(e) Employee Entitlements	To provide funds for future payments to staff for employee entitlements.
(f) Future Projects	To assist in funding capital initiatives that are generally significant in nature and provide a means to spread the costs of intergenerational assets over multiple years.
(g) HACC Asset Replacement	To provide funding for support of community care programs for senior and disability services.
(h) Information Technology	To fund the acquisition and enhancement of technology and digital service delivery initiatives.
(i) Jubilee Reserve	To accrue funds for major expenditure in the provision of community facilities at Jubilee Reserve.
(j) Land and Buildings Infrastructure	To hold funds accrued as a result of sale of land and buildings for the provisions of funds for the purchase and development of land and building infrastructure.
(k) Marine Assets	To fund the renewal of marine assets ie. jetty, pontoons and associated river bank restoration projects.
(l) Natural Area	To provide for the future restoration of Natural Area Reserves at Point Reserve and Bindaring Park.
(m) Plant and Equipment	To accrue funds for the purpose of replacement of major plant items.
(n) Street Tree	To accrue unspent funds from tree planting program for the purpose of planting and maintaining trees.
(o) Underground Power	To accrue funds to assist residents facing financial hardship with meeting the property owner contribution costs of underground power.
(p) Unspent Grants	To provide for unspent funding received as grant contributions to Works and Services.
(q) Waste Asset	To accrue funds for the long term asset renewal and purchase of new waste management assets.
(r) Waste Management	To accrue funds for the purpose of renewal or upgrade of waste management services.
(s) Waste Processing / Disposal	To accrue funds to accommodate fluctuations in annual waste collection costs and start-up costs of new waste processing (or reduction) programs.
(t) Waste Programs	To implement programs and projects identified in the Strategic Waste Plan.
(u) Wind in the Willows Child Care	To accrue funds for the purpose of asset improvement in the Centre and to cater for future surplus or deficit in operations.
(v) Youth Development	To provide funds for activities and facilities for the benefit of youth in the Town.
(w) Underground Power Reserve - Eden Hill	To enable an equalisation reserve to cover any timing income and expenditure related to Eden Hill Underground Project.
(x) Events & Culture Reserve	To accrue funds for significant or major events/cultural activities.

**TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2023**

30. TRUST FUNDS

Funds held at balance date which are required to be held in trust and which are not included in the financial statements are as follows:

	1 July 2022	Amounts Received	Amounts Paid	30 June 2023
	\$	\$	\$	\$
Public open space	745,303	0	(410,146)	335,157
	745,303	0	(410,146)	335,157

Funds of \$163,164 are required to be transferred to the Municipal account from the POS fund relating to work done to 30 June 2023 on the Sandy Beach playspace and ablutions block. This will leave \$171,993 for further utilisation in 2023-24.



Auditor General

INDEPENDENT AUDITOR'S REPORT 2023 Town of Bassendean

To the Council of the Town of Bassendean

Opinion

I have audited the financial report of the Town of Bassendean (Town) which comprises:

- the Statement of Financial Position as at 30 June 2023, and the Statement of Comprehensive Income, Statement of Changes in Equity, Statement of Cash Flows and Statement of Financial Activity for the year then ended
- Notes comprising a summary of significant accounting policies and other explanatory information.

In my opinion, the financial report is:

- based on proper accounts and records
- presents fairly, in all material respects, the results of the operations of the Town for the year ended 30 June 2023 and its financial position as at the end of that period
- in accordance with the *Local Government Act 1995* (the Act) and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards.

Basis for opinion

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial report section below.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Other information

The Chief Executive Officer (CEO) is responsible for the preparation and the Council for overseeing the other information. The other information is the information in the entity's annual report for the year ended 30 June 2023, but not the financial report and my auditor's report.

My opinion on the financial report does not cover the other information and accordingly, I do not express any form of assurance conclusion thereon.

In connection with my audit of the financial report, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report, or my knowledge obtained in the audit or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude that there is a material misstatement of this other information, I am required to report that fact. I did not receive the other information prior to the date of this auditor's report. When I do receive it, I will read it and if I conclude that there is a material misstatement in this information, I am required to communicate the matter to the CEO and Council and request them to correct the misstated information. If the misstated information is not corrected, I may need to retract this auditor's report and re-issue an amended report.

Responsibilities of the Chief Executive Officer and Council for the financial report

The Chief Executive Officer (CEO) of the Town is responsible for:

- keeping proper accounts and records
- preparation and fair presentation of the financial report in accordance with the requirements of the Act and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards
- managing internal control as required by the CEO to ensure the financial report is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the CEO is responsible for:

- assessing the Town's ability to continue as a going concern
- disclosing, as applicable, matters related to going concern
- using the going concern basis of accounting unless the State Government has made decisions affecting the continued existence of the Town.

The Council is responsible for overseeing the Town's financial reporting process.

Auditor's responsibilities for the audit of the financial report

As required by the *Auditor General Act 2006*, my responsibility is to express an opinion on the financial report. The objectives of my audit are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial report. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations or the override of internal control.

A further description of my responsibilities for the audit of the financial report is located on the Auditing and Assurance Standards Board website. This description forms part of my auditor's report and can be found at https://www.auasb.gov.au/auditors_responsibilities/ar4.pdf.

My independence and quality management relating to the report on the financial report

I have complied with the independence requirements of the *Auditor General Act 2006* and the relevant ethical requirements relating to assurance engagements. In accordance with ASQM 1 *Quality Management for Firms that Perform Audits or Reviews of Financial Reports and Other Financial Information, or Other Assurance or Related Services Engagements*, the Office of the Auditor General maintains a comprehensive system of quality management including documented policies and procedures regarding compliance with ethical requirements, professional standards and applicable legal and regulatory requirements.

Matters relating to the electronic publication of the audited financial report

This auditor's report relates to the financial report of the Town of Bassendean for the year ended 30 June 2023 included in the annual report on the Town's website. The Town's management is responsible for the integrity of the Town's website. This audit does not provide assurance on the integrity of the Town's website. The auditor's report refers only to the financial report. It does not provide an opinion on any other information which may have been hyperlinked to/from the annual report. If users of the financial report are concerned with the inherent risks arising from publication on a website, they are advised to contact the Town to confirm the information contained in the website version.

Grant Robinson
Assistant Auditor General Financial Audit
Delegate of the Auditor General for Western Australia
Perth, Western Australia
11 December 2023



TOWN OF
Bassendean

MINUTES

Audit and Governance Committee

Wednesday 13 December 2023, 5:30 pm

in the Council Chamber,
Administration Building
48 Old Perth Road, Bassendean WA 6054

1 Declaration Of Opening; Acknowledgment of Country; Acknowledgment of Visitors; Disclaimer

Mr Paul White, Director Corporate Services declared the meeting open at 5.31pm, welcomed all those in attendance and acknowledged the past and present traditional owners and custodians of the land on which the meeting was held.

2 Announcements by the Presiding Member without Discussion

2.1 Election of Presiding Member and Deputy Presiding Member

As this was the first Committee meeting since the Local Government Elections, the position for Presiding Member and Deputy Presiding Member were to be decided. The Director Corporate Services, Mr Paul White, conducted the election of the Presiding Member under delegated authority of the Chief Executive Officer.

Nominations for the positions were sought at the meeting.

One nomination was received for Cr Ken John. The Director Corporate Services declared Cr Ken John elected as Presiding Member.

CARRIED UNANIMOUSLY 4/0

Cr Ken John conducted the election of the Deputy Presiding Member. One nomination was received for Sasha Rademakers and the Presiding Member declared Sasha Rademakers elected as Deputy Presiding Member.

CARRIED UNANIMOUSLY 4/0

2.2 Announcements

Nil

3 Attendances, Apologies and Leave of Absence

Present

Councillors

Cr Kathryn Hamilton, Mayor
Cr Jamayne Burke (present via digital means)
Cr Ken John

Advisor to the Committee

Mr Ron Back

Community Member

Ms Sasha Rademakers

Officers

Mr Paul White, Director Corporate Services
Mr Tristan Loney, Manager ICT
Ms Waruni De Silva, Manager Financial Services
Ms Joanne Burges, Manager Governance & Strategy

Guests

Mr Jay Teichert, Office of the Auditor General

Public

Approximately one (1) member of the public was in attendance.

Apologies

Cr Emily Wilding
Amit Kabra

4 Declarations of Interest

Nil.

5 Presentations or Deputations

Nil.

6 Confirmation of Minutes

6.1	Audit and Governance Committee - 6 September 2023
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Attachments:	Nil
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Committee/Officer Recommendation – Item 6.1

MOVED Cr Kathryn Hamilton, Seconded Cr Paul Poliwka

The minutes of the Audit and Governance Meeting held on 6 September 2023 are received and confirmed as a true record.

CARRIED UNANIMOUSLY 4/0

7 Business Deferred from Previous Meeting

Nil.

8 Reports

8.1 Audited Financial Statements for the year ended 30 June 2023	
Property Address	N/A
Landowner/Applicant	N/A
File Reference	FIMN/AUD/7
Directorate	Corporate Services
Previous Reports	N/A
Authority/Discretion	Executive The substantial direction setting and oversight role of the Council.
Attachments	<ol style="list-style-type: none"> 1. Town of Bassendean Financial Statements 2022-23 - Signed [8.1.1 - 40 pages] 2. CONFIDENTIAL REDACTED - Auditor's Closing Report - 30 June 2023 - Final [8.1.2 - 16 pages] 3. CONFIDENTIAL REDACTED - Management Letter 2022-23 - Financial Attachment - Management Comments [8.1.3 - 4 pages] 4. CONFIDENTIAL REDACTED - Management Letter 2022-23 - ITGC Attachment - Management Comments [8.1.4 - 16 pages] 5. CONFIDENTIAL REDACTED - Management Representation Letter 2022-23 - Signed [8.1.5 - 6 pages]

Purpose

The purpose of this report is to provide the Audit and Governance Committee with Audited Annual Financial Statements for the year ended 30 June 2023 and the associated attachments for endorsement.

Committee/Officer Recommendation – Item 8.1

MOVED Cr Ken John, Seconded Cr Kathryn Hamilton,
That the Committee:

1. Recommends that Council endorse the Audited Annual Financial Statements for the year ended 30 June 2023 (**Attachment 1**);
2. Receives the Independent Auditor's Report (**Attachment 2**);
3. Receives the Auditor's Closing Report (**Confidential Attachment 1**); *Noted that the meeting went behind doors at 5:46pm.*

4. Notes the findings identified during the Financial Audit (Management Letter) and management responses to those findings (**Confidential Attachment 2**);
5. Notes the findings identified during the Information Technology General Controls Audit (Management Letter) and management responses to those findings (**Confidential Attachment 3**); and
6. Notes the accounting misstatements (un-adjusted items) shown in item 14 of the Management Representation Letter (**Confidential Attachment 4**).

CARRIED UNANIMOUSLY 4/0

8.2 Audit Risk Register	
Property Address	N/A
Landowner/Applicant	N/A
File Reference	GOVN/CCLMEET/1
Author	Paul White
Department	Director Corporate Services
Previous Reports	N/A
Authority/Discretion	Executive The substantial direction setting and oversight role of the Council.
Attachments	1. CONFIDENTIAL REDACTED - Audit Risk Register [8.2.1 - 6 pages]

Purpose

The purpose of this report is to provide the Audit and Governance Committee with the Town's Audit Risk Register, with updated actions since the meeting of the Committee on 6 September 2023.

Committee/Officer Recommendation – Item 8.2

MOVED Cr Kathryn Hamilton, Seconded Ms Sasha Rademakers

The Audit and Governance Committee received the Audit Risk Register and noted the action taken or proposed to address the identified risks.

CARRIED UNANIMOUSLY 4/0

9 Motions of Which Previous Notice Has Been Given

Nil.

10 Announcements of Notices of Motion for the Next Meeting

Nil.

11 Confidential Business

Committee Recommendation – Item 11.0

MOVED Cr Ken John, Seconded Cr Kathryn Hamilton, that the meeting go behind closed doors before discussing point 3 of 8.1, in accordance with Section 5.23 of the Local Government Act 1995, the time being 5:46pm.

CARRIED UNANIMOUSLY 4/0

Committee Recommendation – Item 11.1

MOVED Cr Ken John, Seconded Cr Kathryn Hamilton, that the meeting come from behind closed doors, the time being 6.03pm.

CARRIED UNANIMOUSLY 4/0

12 Closure

The next Audit and Governance Committee will be held on Wednesday 6 March 2024 commencing at 5.30pm.

There being no further business, the Presiding Member declared the meeting closed, the time being 6:06pm.



TOWN OF
Bassendean

MINUTES

Arts, Culture and Events Committee

Tuesday 12 December 2023, 3.30pm

in the Council Chamber,
Administration Building
48 Old Perth Road, Bassendean WA 6054

1 Declaration Of Opening and Election of Presiding Member and Deputy Presiding Member

The Director Community Planning declared the meeting open and welcomed all those in attendance.

As this is the first Committee meeting since the Local Government Elections, the position for Presiding Member and Deputy Presiding Member are to be decided. If there is more than one nomination for the position, the Director Community Planning would conduct the election of the Presiding Member by way of a secret ballot.

Mayor Hamilton was the only councillor that nominated for the role of Presiding Member and was therefore elected unopposed.

Cr Carter was the only councillor that nominated for the role of Deputy Presiding Member and was therefore elected unopposed.

2 Acknowledgment of Country; Acknowledgment of Visitors; Disclaimer

Acknowledgement of Traditional Owners

The Town of Bassendean acknowledges the past and present traditional owners of the land on which we gather to conduct this meeting, and pays its respects to their Elders, both past and present.

3 Announcements by the Presiding Member without Discussion

Nil

4 Attendances, Apologies and Leave of Absence

Present

Councillors

Cr Kathryn Hamilton - Chair

Cr Jamayne Burke (via electronic means)

Cr Tallan Ames (via electronic means)

Officers

Mr Luke Gibson, Director Community Planning

Mr Salvatore Siciliano, Manager Community Development

Apologies

Cr Jennie Carter

5 Declarations of Interest

Nil

6 Presentations or Deputations

Nil

7 Business Deferred from Previous Meeting

Nil

8 Reports

8.1 Youth Art Project	
Attachments	Nil

Purpose

The purpose of this report is for the Committee to consider locations for the placement of Youth Art pieces as part of the “Urban Art Gallery” project.

Background

Previous Projects

The ‘Bassendean Gallery’ project originated in 2011 when the Town partnered with a new housing development in Success Hill to address the issue of graffiti vandalism along the retaining wall adjacent to the Principal Shared Path (PSP) and Midland railway line.

The original project was dubbed ‘Permitted Pieces’ and invited 30 young artists to come and replace the existing illegal graffiti with mural art pieces. The project was successful, and some remnants of those original artworks still remain to this day, though the majority have deteriorated and/or been vandalised over the past decade.

Building on the success of the Permitted Pieces project, in 2021, the Town commenced the ‘Bassendean Gallery’ project, which sought to address the vandalism that had accumulated.

The Town was able to attract grant funding from both Lotterywest and the State Graffiti Fund to purchase paints and primed ply boards. These boards were delivered to predominantly young artists from across the metro area, where artworks were completed in their own time and in their own creative environments. When returned, each piece had an anti-graffiti coating applied to mitigate the issue of future vandalism.

This well patronised public space now feels much safer for users, and the Town's image as a vibrant creative community has been reinforced.

Current Project

A second round of the Bassendean Gallery project arose from feedback from young artists who had either participated in the original iteration or had been waiting for the next opportunity.

Unlike the original project which began with a specific site in mind along the PSP, follow up projects were always going to need to be dispersed amongst a range of public spaces; a matter which forms the basis of this report.

These art pieces will be produced without any artistic direction or specifications as they are effectively being donated, and only a small contribution is being made for materials. The final products will therefore likely be an eclectic mix of styles and designs. The intention is that the Town will assess each piece for appropriateness and suitability for public display. Participants have been briefed that art pieces with the broadest public appeal may be the most likely to be displayed, especially in prominent locations.

A review of potential sites (generally owned by the Town) was undertaken to identify locations for the installation of future community art pieces. It is proposed to utilise a range of mainly publicly-owned infrastructure to accommodate the artboards, at the following sites:

- ANZAC Terrace Reserve
- Seniors and Volunteers Centre
- Stan Moses Pavilion
- Steel Blue Oval - Guildford Road pump building and West Road Toilets
- Success Hill Reserve Toilets

Statutory Requirements

Nil.

Financial Considerations

The project is being undertaken using existing internal program funds, as well as artists contributing substantially to the costs of their own materials.

Risk Management Implications

As with any project involving art, it is often difficult to obtain consensus about the merit or desirability of any particular piece. However, as each piece will be assessed by staff for suitability, it is unlikely that community members would find any of the artwork offensive.

Public artwork, like other elements in public spaces, can be the target of graffiti vandalism. In the event that an art board is the target of vandalism using paints or pens, the anti-graffiti coating ensures easy remediation in most cases.

Officer Recommendation / Committee Resolution – Item 8.1

That the Committee recommends that Council endorses the proposed locations for the installation of Youth Art pieces as part of the current Bassendean Gallery project.

8.2 Bassendean Markets	
Attachments	Nil

Purpose

The purpose of this report is for the Committee to consider the arrangements for staging of the Bassendean Markets.

Background

In February 2020, Council resolved to require that the Town conduct an expression of interest process to determine the future direction of the (then) Old Perth Road Markets. Between November 2020 and February 2021, the Town sought expressions of interest (EOI) from market providers for the staging of markets.

In April 2021, Council resolved to permit Chaos Theory Events (event organiser) to conduct markets in the Town Centre for a three-year period between 1 July 2021 and 30 June 2024.

Since that time, the Bassendean Markets have been held monthly from February to December; on Saturday evenings at BIC Reserve (October to April) and Sunday mornings on Old Perth Road (May to September). The staging of the Markets has been supported by Swan Valley Rotary (logistics) and Bassendean Men’s Shed (traffic management). Recently, it was confirmed that the Bassendean Men’s Shed is no longer able to assist with traffic management and the event organiser advised that it was not able to engage a commercial traffic management supplier due to the cost.

To ensure that markets continued to be staged in the Town Centre, the Town approved the use of the Wilson Street Carpark to stage the markets during the 2023 Winter market season.

The event organiser expressed an interest in continuing to stage the markets but due to the prohibitive cost of traffic management on Old Perth Road, sought Council’s financial support.

In September 2023, Council considered the request for financial support for the future staging of the markets and resolved that:

3. *it does not provide any funding for the purposes of preparation and implementation of a traffic management plan for the May and June 2024 markets (in the event that the Wilson Street Carpark is unavailable);*
4. *it extends the agreement beyond June 2024 to June 2025 subject to the Town and the Independent Operator negotiating and coming to agreement no later than 15 December 2023, as to alternative locations to stage the markets so as to not incur significant costs to the Town and ratepayers;*
5. *should no agreement be reached by 15 December 2023, that Council be advised and the Chief Executive Officer proceeds with a new process to secure the future staging of markets within the Town of Bassendean;*

Proposal

Pursuant to Resolution 4 above, the Town and the Independent Operator have reached an in-principle agreement that involves the following:

- Previous references to Old Perth Road are replaced with reference to the Wilson Street car park.
- The arrangement, as it applies to the Wilson Street car park, will cease if, and when, the Department of Planning, Lands and Heritage (DPLH) takes control of the site.
- That the Town will provide financial support of \$500 per market for the purposes of entertainment. If a market is cancelled, the \$500 will not apply.

Communication and Engagement

Town Staff have maintained regular communication with the event organiser.

Comment

The proposed arrangement is considered reasonable in that it allows the continuation of the markets, with limited financial assistance from the Town. Whilst it is acknowledged that, at some point, the DPLH will take control of the Wilson Street car park, if that does occur within the subject period, the following options are available:

- Plan to stage all markets on BIC Reserve every month and cancel if required due to inclement weather
- Stage all markets on BIC Reserve, but not program any in June, July and August.

Based on the above, it is recommended that Council support the current in-principle agreement.

Statutory Requirements

Nil.

Financial Consideration

Minor.

Financial support of \$500 per market will be considered as part of the 2023/24 Mid-Year Budget Review (for markets staged from February 2024 to June 2024) and as part of the 2024/25 budget planning process. The maximum financial impact is \$6,000 per annum.

Risk Management Implications

There is a reputational risk associated with Council not supporting the in-principle agreement that would allow for the markets to be staged within the Town Centre. In addition, in accordance with the current agreement, failure for the Town to provide a response to the event organiser by 31 December 2023 as to whether the term will be extended, will represent a breach by the Town.

Officer Recommendation / Committee Resolution – Item 8.2

That the Committee recommends that Council supports the current in-principle agreement between the Town and the Independent Operator and authorises the Chief Executive Officer to undertake the tasks to formalise the matter.

9 Motions of Which Previous Notice Has Been Given

Nil.

10 Closure

The next Arts, Culture and Events Committee will be held on 5 March commencing at 3.30pm.

There being no further business, the Presiding Member declared the meeting closed, the time being 3.50pm.

2024 MEETING DATES AND CITIZENSHIP CEREMONIES

The following meeting dates and Citizenship Ceremonies have been adopted by Council at its meeting held on 19 December 2023:

Electors Meeting

Venue: Council Chamber, 48 Old Perth Road, Bassendean

MEETING DATE: 13 February. Commencing at 6pm.

Briefing Sessions

Venue: Council Chamber, 48 Old Perth Road, Bassendean.

20 February, 19 March, 23 April, 21 May, 18 June, 23 July, 20 August, 17 September, 15 October, 12 November, 10 December, Commencing at 6pm.

Ordinary Council Meetings

Venue: Council Chamber, 48 Old Perth Road, Bassendean.

27 February, 26 March, 30 April, 28 May, 25 June, 30 July, 27 August, 24 September, 22 October, 19 November, 17 December, Commencing at 6pm.

Audit and Governance Committee

Venue: Council Chamber, 48 Old Perth Road, Bassendean.

6 March, 5 June, 4 September, 4 December, Commencing at 5:00pm

Arts, Culture and Events Committee

Venue: Council Chamber, 48 Old Perth Road, Bassendean.

5 March, 4 June, 3 September, 3 December, Commencing at 3:30pm

Citizenship Ceremonies

To be held on 25 January, May and 17 September 2024 – Venues to be determined.

**LIST OF PAYMENTS
FOR PERIOD
ENDED 30 November 2023**

*Any questions relating to the List of Payments, please raise with Paul White,
Director Corporate Services, prior to Briefing Session.*

SUMMARY OF SCHEDULE OF ACCOUNTS

FUND	VOUCHERS	AMOUNT \$
MUNICIPAL / TRUST		
EFT, Direct Debits Credit Card and Payroll 01-30 November 2023	50942 - 51263	-\$2,147,998.53
TRUST FUND		
Cheques Commonwealth 6100-1015-9136		-\$0.00
MUNICIPAL BANK		
Cheques Commonwealth 6100-1015-9128	N/A	-\$2,018.10
		\$2,150,016.63
		\$2,150,016.63

This list of payments, covering vouchers as above has been checked and is fully supported by vouchers and invoices, which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations, and costings, and the amounts shown have been paid.

**TOWN OF BASSENDEAN
NOVEMBER 2023 PAYMENTS (01/11/2023-30/11/2023)**

Chq/EFT	Date	Name	Description	Amount
EFT50942	2/11/2023	ABAXA (WH LOCATION SERVICES PTY LTD T/AS)	Underground Service Locating - Bassendean Parade	-\$1,409.65
EFT50943	2/11/2023	ALLSPORTS LINEMARKING	Line Marking - Bassendean Oval	-\$110.00
EFT50944	2/11/2023	ALSCO LINEN SERVICES PTY LTD	Monthly Hygiene Services - Various locations within Bassendean	-\$9,747.44
EFT50945	2/11/2023	ALSCO PERTH	Weekly Linen Services - Administration	-\$44.36
EFT50946	2/11/2023	AMAZING BRICK PAVING	New brick paving - inc. box out and laying	-\$3,635.50
EFT50947	2/11/2023	ANDREW HARVEY	Extension Activity - Literary Session at Library	-\$525.00
EFT50948	2/11/2023	AUSTRALIAN AIRCONDITIONING SERVICES PTY LTD (AAS)	Air conditioner repair - Library	-\$471.90
EFT50949	2/11/2023	BARE FOUNDATIONS	Installation of concrete cricket wicket - Jubilee Reserve	-\$5,516.50
EFT50950	2/11/2023	BAYSWATER CABINETS PTY LTD	Installation of cabinet doors - HRV unit	-\$980.00
EFT50951	2/11/2023	BCITF	BCITF - Sep 23	-\$1,681.76
EFT50952	2/11/2023	BOC LIMITED	Provision of monthly container service - oxygen, acetylene and argoshield	-\$35.75
EFT50953	2/11/2023	BUNNINGS GROUP LIMITED	Hardware items	-\$1,041.28
EFT50954	2/11/2023	CASA SECURITY PTY LTD	Provision of monthly security guard call-outs	-\$8,010.75
EFT50955	2/11/2023	CASCADA GROUP	Supply of Broadway - cover wave grate	-\$10,968.10
EFT50956	2/11/2023	CHIVERS ASPHALT PTY LTD	Provision to cut, remove and dispose of damaged asphalt due to tree root damage	-\$25,987.50
EFT50957	2/11/2023	CITY OF BAYSWATER	Provision of 2023/24 stormwater monitoring lab analysis costs	-\$3,318.71
EFT50958	2/11/2023	CLEAR HEALTH PARTNERS PTY LTD	Employee Assistance Provider	-\$160.00
EFT50959	2/11/2023	COLES SUPERMARKETS AUSTRALIA (ONLINE ORDERING ONLY)	Groceries supplies - WIW	-\$1,138.02
EFT50960	2/11/2023	COMMISSIONER OF POLICE	Provision of National Police Checks	-\$34.00
EFT50961	2/11/2023	COMPLETE OFFICE SUPPLIES PTY LTD - COS	Office stationery supplies	-\$350.63
EFT50962	2/11/2023	CTI RISK MANAGEMENT	Customer Service banking collections	-\$272.25
EFT50963	2/11/2023	DI CANDILO & SONS	Supply of 6mm steel bar - Depot	-\$36.30
EFT50964	2/11/2023	DRAINFLOW SERVICES PTY LTD	Educting and jet washing of stormwater lines - various locations	-\$9,372.00
EFT50965	2/11/2023	EASTERN METROPOLITAN REGIONAL COUNCIL - EMRC	General waste processing	-\$36,315.19
EFT50966	2/11/2023	FARMARAMA PTY LTD	Supply 2kg bags of chicken manure	-\$1,860.85
EFT50967	2/11/2023	GREENSTEAM AUSTRALIA	High Frequency Treatment - Oct 23	-\$10,599.08
EFT50968	2/11/2023	HATCHET PTY LTD	Website development for RYDE program	-\$275.00
EFT50969	2/11/2023	HAYS SPECIALIST RECRUITMENT (AUSTRALIA) PTY LTD	Contract staff expenses	-\$8,731.01
EFT50970	2/11/2023	INLOGIK PTY LIMITED	Promaster - Monthly Hosting Fee - Sep 23	-\$464.92

Chq/EFT	Date	Name	Description	Amount
EFT50971	2/11/2023	JSM CONSTRUCTION WA	HRV Repair - Crack and painting of bedroom ceiling	-\$3,375.35
EFT50972	2/11/2023	KBEST MARINE PTY LTD	Supply of 5 necklace weights - Depot	-\$715.00
EFT50973	2/11/2023	KLEENIT PTY LTD	Trip hazard removals - various locations	-\$4,198.59
EFT50974	2/11/2023	LG PROFESSIONALS AUSTRALIA WA	Dementia without Loneliness presentations	-\$1,100.00
EFT50975	2/11/2023	LGC TRAFFIC MANAGEMENT	Traffic Management for drainage lid upgrade - Broadway	-\$13,043.80
EFT50976	2/11/2023	MACKIE PLUMBING AND GAS PTY LTD	Plumbing works - Removal of large root intrusion	-\$4,012.33
EFT50977	2/11/2023	MARTINS TRAILER PARTS	Supply of trailer parts - Depot	-\$202.13
EFT50978	2/11/2023	MIDLAND MINICRETE	Supply of premix concrete for footpath repairs - First Ave and Railway Parade	-\$225.50
EFT50979	2/11/2023	MORLEY CITY HYUNDAI	Supply of w/strip-FR DR body side R - Depot	-\$224.91
EFT50980	2/11/2023	MORLEY MOWER CENTRE	Supply of lawn mower parts - Depot	-\$286.95
EFT50981	2/11/2023	NATURAL AREA HOLDINGS PTY LTD	Bindaring Park - weed control	-\$4,760.61
EFT50982	2/11/2023	NUTRIEN WATER	Reticulation spare parts - Depot	-\$837.43
EFT50983	2/11/2023	OFFICEWORKS SUPERSTORES PTY LTD	Stationary office supplies	-\$223.89
EFT50984	2/11/2023	PARAMOUNT ELECTRICAL SERVICES	Electrical Service - call outs - ALF Faulkner	-\$648.85
EFT50985	2/11/2023	PEP TRANSPORT	Courier services	-\$121.37
EFT50986	2/11/2023	PRESTIGE PROPERTY MAINTENANCE	Mowing of various Reserves & Ovals	-\$16,504.40
EFT50987	2/11/2023	PRODUCT RECOVERY INDUSTRIES PTY LTD	Disposal combination waste - bricks, sand, concrete rubble	-\$1,148.40
EFT50988	2/11/2023	SCM EARTHMOVING CONTRACTORS	Drainage lid replacement - Anzac and Ivanhoe roundabout	-\$3,344.00
EFT50989	2/11/2023	SPRAYTEK PRECISION PTY LTD	Excess for plant vehicle -1DVX 668 - Depot	-\$1,000.00
EFT50990	2/11/2023	STATEWIDE CLEANING SUPPLIES PTY LTD	Office supplies	-\$294.10
EFT50991	2/11/2023	TOTALLY WORKWEAR MIDLAND (TWW)	Provision of Safety clothing	-\$206.96
EFT50992	2/11/2023	TRAINING MOMENTUM PTY LTD	HSR training - 5 day	-\$890.00
EFT50993	2/11/2023	UNITED PETROLEUM PTY LTD	Supply of Diesel - Depot	-\$21,074.40
EFT50994	2/11/2023	UNLIMITED GRAPHIX	Provision of 3 sided vehicle wrap - Volunteer transport vehicle	-\$675.00
EFT50995	2/11/2023	VISIMAX	Supply of 4 x dangerous dog poles with 1 bulk pack slip leeds	-\$1,245.49
EFT50996	2/11/2023	WATER2WATER PTY LTD	Aqua net bottle water cooler - 35 Old Perth Road	-\$318.00
EFT50997	2/11/2023	WESTBOOKS	Supply of books - Library	-\$93.76
EFT50998	2/11/2023	WESTWORKS GROUP PTY LTD	Provision to undertake some excavation to trace the tree root damage - Bassendean Parade	-\$1,100.00
EFT50999	2/11/2023	WORK HEALTH PROFESSIONALS	Onsite audiometric testing - at risk workers	-\$2,040.50
EFT51000	2/11/2023	ZIRCODATA PTY LTD	Document storage expenses	-\$35.59
EFT51001	3/11/2023	ANDREW MURRAY SUTHERLAND	Refund - Rates	-\$19.55
EFT51002	3/11/2023	CHARLES EDWARD WARBURTON	Refund - Rates	-\$691.27
EFT51003	3/11/2023	CHRISTINE TAYLOR	Refund - Rates	-\$364.38
EFT51004	3/11/2023	GREAT AUSSIE PATIOS	Refund - Cancelled planning application	-\$147.00
EFT51005	3/11/2023	MARKETFORCE PTY LTD	Advertising in West Australian	-\$608.63
EFT51006	3/11/2023	MCLEODS & CO	Legal Professional Fees	-\$3,191.65
EFT51007	3/11/2023	MICHELLE ANNE HURST	Refund - Security deposit	-\$3,500.00
EFT51008	3/11/2023	SAMANTHA FORESTIERI	Refund - Sustainable products rebate	-\$98.00

Chq/EFT	Date	Name	Description	Amount
EFT51009	3/11/2023	ST JOHN AMBULANCE AUSTRALIA	Supply of G5 fully auto defibrillator	-\$2,069.95
EFT51010	3/11/2023	VICKI ANN CHAMBERS	Refund - CCTV rebate scheme	-\$94.50
EFT51011	8/11/2023	AUSTRALIAN SERVICES UNION	Payroll deductions	-\$185.50
EFT51012	8/11/2023	AUSTRALIAN TAX OFFICE (PAYG)	Payroll deductions	-\$92,412.00
EFT51013	8/11/2023	LGRCEU	Payroll deductions	-\$66.00
EFT51014	8/11/2023	PAY@BILITY PTY LTD	Payroll deductions	-\$1,590.49
EFT51015	8/11/2023	TOWN OF BASSENDEAN PAYROLL DEDUCTIONS	Payroll deductions	-\$355.00
EFT51077	16/11/2023	A. M BOLTS & NUTS	Provision of hardware items - Depot	-\$26.75
EFT51078	16/11/2023	ACTION GLASS AND ALUMINIUM	Replacement of BTM glass door panel due to vandalism - Ashfield Community Centre	-\$449.64
EFT51079	16/11/2023	ASPHALTECH PTY LTD	Road maintenance works - supply 1T of 7mm asphalt	-\$902.50
EFT51080	16/11/2023	AUSTRALIA POST	Postal charges	-\$164.21
EFT51081	16/11/2023	BARE FOUNDATIONS	Installation of concrete cricket wicket - Jubilee Reserve	-\$6,870.00
EFT51082	16/11/2023	BASSENDEAN TENNIS CLUB	Reimbursement - greenkeeping fees	-\$500.00
EFT51083	16/11/2023	BUDGET PEST CONTROL	Provision of spider treatment - Depot workshops	-\$355.00
EFT51084	16/11/2023	BUNNINGS GROUP LIMITED	Hardware items	-\$710.58
EFT51085	16/11/2023	CASCADA GROUP	Supply of trafficable wave grate gully	-\$1,010.90
EFT51086	16/11/2023	CHAMP PTY LTD	Provision of annual support - software maintenance annual contract	-\$19,200.15
EFT51087	16/11/2023	CITY OF SOUTH PERTH	Impound Fees	-\$357.50
EFT51088	16/11/2023	CLEAR HEALTH PARTNERS PTY LTD	Employee Assistance Provider	-\$160.00
EFT51089	16/11/2023	COLES SUPERMARKETS AUSTRALIA (ONLINE ORDERING ONLY)	Groceries supplies - WIW	-\$2,144.48
EFT51090	16/11/2023	COMMUNITY CINEMAS	Provision of sponsorship of promotion and free community screenings 2023-24 season	-\$8,800.00
EFT51091	16/11/2023	COMPLETE CORPORATE HEALTH - ASCOT	Pre Employment Medical check	-\$284.68
EFT51092	16/11/2023	CONNECT VICTORIA PARK INCORPORATED	Management Fees for HRV	-\$2,644.13
EFT51093	16/11/2023	CORSIGN WA PTY LTD	Supply of orange reflective cones - Depot	-\$528.00
EFT51094	16/11/2023	DEPARTMENT OF TRANSPORT	Vehicle checks	-\$96.80
EFT51095	16/11/2023	DIAL A NAPPY (BUSICLEAN)	Provision of laundry items - WIW	-\$2,746.90
EFT51096	16/11/2023	DOWSING GROUP PTY LTD	Installation of concrete footpath - Brook Street	-\$14,804.68
EFT51097	16/11/2023	DRAINFLOW SERVICES PTY LTD	CCTV drain inspections, survey and report of various drainage systems	-\$2,112.00
EFT51098	16/11/2023	DS WORKWEAR & SAFETY	Provision of Safety clothing	-\$149.95
EFT51099	16/11/2023	E FIRE & SAFETY (WA)	Fire indicator detection system maintenance	-\$126.50
EFT51100	16/11/2023	EASTERN METROPOLITAN REGIONAL COUNCIL - EMRC	General waste processing	-\$61,261.00
EFT51101	16/11/2023	ELLENBY PTY LTD	Provision of Plants	-\$4,760.00
EFT51102	16/11/2023	ENVIRONMENT ESSENTIALS PTY LTD	Environment Essentials Subscription Renewal - WHS allocation	-\$2,640.00
EFT51103	16/11/2023	ENVIROPATH PTY LTD	Town and Reserve Car Park street sweeping	-\$5,829.12
EFT51104	16/11/2023	ESRI AUSTRALIA PTY LTD	ARCGIS online creator annual subscription	-\$3,069.00

Chq/EFT	Date	Name	Description	Amount
EFT51105	16/11/2023	FARMARAMA PTY LTD	Supply Yara Milla Complex Fertilizer 25kg bags	-\$4,400.00
EFT51106	16/11/2023	FUJI XEROX AUSTRALIA PTY LTD	Lease photocopier/printer	-\$681.07
EFT51107	16/11/2023	GALVINS PLUMBING PLUS	Supply of caroma standard toilet seat - Depot	-\$235.95
EFT51108	16/11/2023	GRONBEK SECURITY	Supply of panic bar replacement - Depot	-\$1,503.00
EFT51109	16/11/2023	ILLION AUSTRALIA PTY LTD	Provision of D&B Financial health checks on preferred tenders	-\$169.29
EFT51110	16/11/2023	INLOGIK PTY LIMITED	Promaster - Monthly Hosting Fee - Oct 23	-\$464.92
EFT51111	16/11/2023	INTELFIE GROUP LIMITED	Cleaning of various locations	-\$4,176.91
EFT51112	16/11/2023	JSM CONSTRUCTION WA	Repairs to water damaged Library ceiling	-\$1,089.00
EFT51113	16/11/2023	K C BINITA	Cleaning charges	-\$600.00
EFT51114	16/11/2023	KLEENIT PTY LTD	Line marking - cross hatching new	-\$936.32
EFT51115	16/11/2023	LG BEST PRACTICES	Payroll consultancy - Oct 23	-\$742.50
EFT51116	16/11/2023	M P ROGERS & ASSOCIATES PTY LTD	Provision for complete Point Reserve Foreshore review	-\$5,229.84
EFT51117	16/11/2023	MACKIE PLUMBING AND GAS PTY LTD	Plumbing works - Success Hill - Mail toilet	-\$706.56
EFT51118	16/11/2023	MAIN EVENT HIRE	Supply and install 15M X 6M Marquee	-\$1,295.00
EFT51119	16/11/2023	MARIA DANIELS	Extension activity - Samba and African Drumming	-\$2,400.00
EFT51120	16/11/2023	MATRIX PRODUCTIONS AUSTRALIA PTY LTD	Provision of equipment - audio package, lectern, microphone, laptop and cable traps	-\$802.03
EFT51121	16/11/2023	MODERN TEACHING AIDS PTY LTD	Supply of multi-seat 6 seater stroller - WIW	-\$1,511.19
EFT51122	16/11/2023	MULTILEC ENGINEERING PTY LTD	Provision of service to lift - Library	-\$440.00
EFT51123	16/11/2023	NUTRIEN AG SOLUTIONS LIMITED (LANDMARK)	Supply of 8mm X 20m spray hose	-\$84.15
EFT51124	16/11/2023	NUTRIEN WATER	Reticulation spare parts - Depot	-\$1,471.04
EFT51125	16/11/2023	OFFICEWORKS SUPERSTORES PTY LTD	Stationary office supplies	-\$879.32
EFT51126	16/11/2023	PARAMOUNT ELECTRICAL SERVICES	Electrical Service - Installation of double 10amp outdoor power outlet - brick wall under admin	-\$786.69
EFT51127	16/11/2023	PEOPLE ON BICYCLES PTY LTD	Install Bicycle obstacle course - BYS	-\$888.00
EFT51128	16/11/2023	PIPELINE RETICULATION	Provision to track, locate and repair reticulation wiring	-\$1,025.75
EFT51129	16/11/2023	PLAY CHECK	Annual audit inspection of playground - Ashfield Reserve	-\$7,425.00
EFT51130	16/11/2023	PRODUCT RECOVERY INDUSTRIES PTY LTD	Disposal combination waste - bricks, sand, concrete rubble	-\$1,370.05
EFT51131	16/11/2023	SCM EARTHMOVING CONTRACTORS	Removal and replacement of drainage lids and pits - Bassendean Parade	-\$30,096.00
EFT51132	16/11/2023	SETON AUSTRALIA PTY LTD	Supply of sqwincher hydration stiks	-\$620.86
EFT51133	16/11/2023	STANTEC AUSTRALIA PTY LTD	Provision to prepare and submit a geotechnical report - Success Hill Reserve	-\$16,162.30
EFT51134	16/11/2023	STARLET NAPERY	Stationary office supplies	-\$25.00
EFT51135	16/11/2023	STYLUS DESIGN	Provision of Public Health Plan	-\$2,420.00
EFT51136	16/11/2023	SUPERLOOP (OPERATIONS) PTY LTD	Internet services	-\$2,134.00
EFT51137	16/11/2023	T-QUIP	Provision of belt deck - Depot	-\$484.35
EFT51138	16/11/2023	TELSTRA	Telephone charges	-\$6,311.30
EFT51139	16/11/2023	THE JUNGLE BODY WITH MAGS	Extension Activity - Relax Term 3 - Get low	-\$600.00

Chq/EFT	Date	Name	Description	Amount
EFT51140	16/11/2023	TPG NETWORK PTY LTD	Telephone charges	-\$1,852.82
EFT51141	16/11/2023	TWO WAY STREET COMMUNICATION PTY LTD	Provision of communication board - Mary Crescent Reserve	-\$693.00
EFT51142	16/11/2023	ULVERSCROFT LARGE PRINT BOOKS (AUST) PTY LTD	Provision of assorted large print titles - Library	-\$797.13
EFT51143	16/11/2023	UMESH THAPA	Cleaning services	-\$2,300.00
EFT51144	16/11/2023	VEOLIA ENVIRONMENTAL SERVICES (AUST) PTY LTD	Green waste processing	-\$620.04
EFT51145	16/11/2023	WATER CORPORATION	Water rates & usage charges for various sites	-\$6,348.82
EFT51146	16/11/2023	WATTS WESTERN RUBBER	Supply of tyres and repairs to existing - Depot	-\$221.00
EFT51147	16/11/2023	WEST TIP WASTE CONTROL PTY LTD	Depot - Empty and replace general waste skin bin	-\$478.50
EFT51148	16/11/2023	WESTBOOKS	Supply of books - Library	-\$336.27
EFT51149	22/11/2023	AUSTRALIAN SERVICES UNION	Payroll deductions	-\$185.50
EFT51150	22/11/2023	AUSTRALIAN TAX OFFICE (PAYG)	Payroll deductions	-\$94,594.00
EFT51151	22/11/2023	LGRCEU	Payroll deductions	-\$66.00
EFT51152	22/11/2023	PAY@BILITY PTY LTD	Payroll deductions	-\$352.13
EFT51153	22/11/2023	TOWN OF BASSENDEAN PAYROLL DEDUCTIONS	Payroll deductions	-\$355.00
EFT51154	28/11/2023	ABEL ROOFING & PATIOS	Refund - Cancellation of building application	-\$147.00
EFT51155	28/11/2023	ACCWEST PTY LTD	Assistance in the preparation of the 2022-23 Financial Statements	-\$15,295.50
EFT51156	28/11/2023	ALLFLOW INDUSTRIAL (GOLDGEM INVESTMENTS T/AS)	Servicing - Separator and associated diaphragm pump - Depot	-\$484.00
EFT51157	28/11/2023	AMAZING BRICK PAVING	Pick up and relay paving - Reid Street footpath	-\$2,154.90
EFT51158	28/11/2023	ANDREW ERNEST WILLIAM DE LANG	Refund - Building Application	-\$61.65
EFT51159	28/11/2023	ASHLEIGH O'MARA	Refund - Sanitary Rebate	-\$82.85
EFT51160	28/11/2023	BASSENDEAN CRICKET CLUB	Provision of turf wick maintenance - Jubilee Reserve	-\$21,565.00
EFT51161	28/11/2023	BASSENDEAN TENNIS CLUB	Reimbursement - greenkeeping fees	-\$4,582.60
EFT51162	28/11/2023	BCITF	BCITF - Oct 23	-\$583.50
EFT51163	28/11/2023	BOC LIMITED	Provision of dry ice pellets - bulk	-\$8.70
EFT51164	28/11/2023	BUSINESS BASE	Provision of office furniture	-\$1,528.00
EFT51165	28/11/2023	CASA SECURITY PTY LTD	Provision of monthly security guard call-outs	-\$3,272.50
EFT51166	28/11/2023	CASCADA GROUP	Supply of trafficable round cover	-\$900.90
EFT51167	28/11/2023	CLEAR HEALTH PARTNERS PTY LTD	Employee Assistance Provider	-\$320.00
EFT51168	28/11/2023	COLES SUPERMARKETS AUSTRALIA (ONLINE ORDERING ONLY)	Groceries supplies - WIW	-\$1,080.65
EFT51169	28/11/2023	COMMISSIONER OF POLICE	Provision of National Police Checks	-\$17.00
EFT51170	28/11/2023	COMPLETE APPROVALS	Refund - Building application	-\$110.00
EFT51171	28/11/2023	COMPLETE OFFICE SUPPLIES PTY LTD - COS	Office stationery supplies	-\$648.05
EFT51172	28/11/2023	DAVID SIMON STEEL	Refund - Security deposit	-\$3,500.00
EFT51173	28/11/2023	DOMUS NURSERY	Provision of Plants	-\$783.66
EFT51174	28/11/2023	EASTERN METROPOLITAN REGIONAL COUNCIL - EMRC	General waste processing	-\$19,760.66
EFT51175	28/11/2023	EUSTRALIS FOOD & WINE WA	Provision of catering supplies	-\$396.34
EFT51176	28/11/2023	FLEXI STAFF (FLEXI STAFF GROUP PTY LTD TA/S)	Contract staff expenses	-\$2,880.27
EFT51177	28/11/2023	FUJI XEROX AUSTRALIA PTY LTD	Lease photocopier/printer	-\$637.92

Chq/EFT	Date	Name	Description	Amount
EFT51178	28/11/2023	HAYS SPECIALIST RECRUITMENT (AUSTRALIA) PTY LTD	Contract staff expenses	-\$8,346.62
EFT51179	28/11/2023	ILLION AUSTRALIA PTY LTD	Provision of D&B Financial health checks	-\$168.30
EFT51180	28/11/2023	INTELIFE GROUP LIMITED	Cleaning of various locations	-\$17,676.36
EFT51181	28/11/2023	JSM CONSTRUCTION WA	Removal of existing and installation of new whirly bird - Blowing Club roof	-\$546.70
EFT51182	28/11/2023	KLEENIT PTY LTD	High pressure, hot water brick paving cleaning - various locations	-\$19,713.65
EFT51183	28/11/2023	LANDGATE	Refund - Rates	-\$443.07
EFT51184	28/11/2023	MACKIE PLUMBING AND GAS PTY LTD	Plumbing works - Removal of existing main copper line in trench and installation of new line out	-\$2,278.77
EFT51185	28/11/2023	MARIA QUAGLIA	Refund - Hall and Key Bond	-\$291.47
EFT51186	28/11/2023	MUHAMMAD AZEEM ALVI	Refund - CCTV Rebate Scheme	-\$200.00
EFT51187	28/11/2023	N & N J HAEUSLER	Provision of newspapers - Library	-\$104.20
EFT51188	28/11/2023	NUTRIEN AG SOLUTIONS LIMITED (LANDMARK)	Supply of envirodye 2 x 5LT	-\$682.24
EFT51189	28/11/2023	OFFICEWORKS SUPERSTORES PTY LTD	Stationary office supplies	-\$96.20
EFT51190	28/11/2023	PARAMOUNT ELECTRICAL SERVICES	Electrical Service - Install path lights - HRV	-\$661.65
EFT51191	28/11/2023	SCOUTS ASSOCIATION OF AUSTRALIA - SCOUTS WA	WAFL home game cleaning - 12 games incl. PFL finals	-\$4,800.00
EFT51192	28/11/2023	SEEK LIMITED	Job advertisement for 2023-2024	-\$1,809.50
EFT51193	28/11/2023	SHEQSY PTY LTD	Provision of sheqsy premium annual plan Full seat	-\$1,671.89
EFT51194	28/11/2023	SIFTING SANDS	Cleaning sandpits - Mary Crescent Reserve	-\$5,834.95
EFT51195	28/11/2023	SIGNING HANDS	Provision of Signing Hands Classes - WIW Bassendean and Ashfield	-\$1,089.00
EFT51196	28/11/2023	SIMPLY UNIFORMS	Provision of team uniforms	-\$988.35
EFT51197	28/11/2023	SNAPPER DISPLAY SYSTEMS	Supply of 1 x landscape orientation 1200 x 900 with felt backing pin board	-\$2,554.68
EFT51198	28/11/2023	SONYA BARBARA KNOX	Refund - Stormwater Security Bond	-\$1,000.00
EFT51199	28/11/2023	STAR TRAINING & ASSESSING PTY LTD	Small plant training - Depot	-\$1,140.00
EFT51200	28/11/2023	STATEWIDE CLEANING SUPPLIES PTY LTD	Stationary office supplies	-\$120.49
EFT51201	28/11/2023	SUPERCHARGE BATTERIES	Supply Chipper battery - Depot	-\$266.63
EFT51202	28/11/2023	SYNERGY	Power charges for various sites	-\$69,688.08
EFT51203	28/11/2023	T-QUIP	Provision of blade-atomic - Depot	-\$1,435.70
EFT51204	28/11/2023	THE PERTH MINT	Supply of Australian Citizenship Commemorative Coins - 2021	-\$54.45
EFT51205	28/11/2023	THERESE JOHN	Refund - CCTV Rebate Scheme	-\$200.00
EFT51206	28/11/2023	TRAINING MOMENTUM PTY LTD	HSR training - 5 day	-\$890.00
EFT51207	28/11/2023	VEOLIA ENVIRONMENTAL SERVICES (AUST) PTY LTD	Green waste Processing	-\$31,780.74
EFT51208	28/11/2023	WATER CORPORATION	Water rates & usage charges for various sites	-\$3,139.93
EFT51209	28/11/2023	WESTBOOKS	Supply of books - Library	-\$261.32
EFT51210	28/11/2023	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION-WALGA	Provision to IR transition fund	-\$2,200.00

Chq/EFT	Date	Name	Description	Amount
EFT51211	28/11/2023	ZAC PHILLIPS	Refund - Rates	-\$727.49
EFT51212	28/11/2023	ZIRCODATA PTY LTD	Document storage expenses	-\$221.17
EFT51213	29/11/2023	(EBG) EFFECTIVE BUILDING GROUP PTY LTD	Provision of works - Ashfield Community Centre - Slab stabilisation and general repairs	-\$32,648.00
EFT51214	29/11/2023	AAAC TOWING PTY LTD	Removal of vehicle from Reid Street opposite Cyril Jackson	-\$176.00
EFT51215	29/11/2023	ACTION GLASS AND ALUMINIUM	Replacement of broken window panel - Sparx Early Learning Centre	-\$900.90
EFT51216	29/11/2023	ALSCO LINEN SERVICES PTY LTD	Monthly Hygiene Services - Various locations within Bassendean	-\$42.69
EFT51217	29/11/2023	AMAZING BRICK PAVING	Pick up, relay paving and waste to Depot	-\$1,661.00
EFT51218	29/11/2023	AUSTRALIAN AIRCONDITIONING SERVICES PTY LTD (AAS)	Air conditioner repair - Library	-\$404.25
EFT51219	29/11/2023	BUDGET PEST CONTROL	Provision of cockroach and rodent treatment - WIW Bassendean and Ashfield	-\$225.00
EFT51220	29/11/2023	BUNNINGS GROUP LIMITED	Hardware items	-\$198.74
EFT51221	29/11/2023	BUNZL LTD	Office cleaning supplies	-\$725.15
EFT51222	29/11/2023	CASA SECURITY PTY LTD	Provision of security sipe tags - Administration Old Perth Road	-\$935.01
EFT51223	29/11/2023	CASCADA GROUP	Supply of trafficable cover	-\$884.40
EFT51224	29/11/2023	CLEAR HEALTH PARTNERS PTY LTD	Employee Assistance Provider	-\$700.00
EFT51225	29/11/2023	COCKBURN CEMENT LIMITED	Supply of cement - Depot	-\$403.26
EFT51226	29/11/2023	COLES SUPERMARKETS AUSTRALIA (ONLINE ORDERING ONLY)	Groceries supplies - WIW	-\$1,124.93
EFT51227	29/11/2023	CORSIGN WA PTY LTD	Supply of traffic cones with orange reflective tape 700mm	-\$3,025.00
EFT51228	29/11/2023	DOMUS NURSERY	Provision of Plants	-\$1,778.92
EFT51229	29/11/2023	DOWSING GROUP PTY LTD	Installation of concrete footpath - Kirke Street	-\$12,587.85
EFT51230	29/11/2023	DRAINFLOW SERVICES PTY LTD	Educting and jet washing of stormwater lines - Various locations	-\$4,488.00
EFT51231	29/11/2023	ELLIOTTS IRRIGATIONS	BIC Reserve iron filter service - Oct, Nov and Dec 23	-\$282.70
EFT51232	29/11/2023	ENVIROPATH PTY LTD	Town and Reserve Car Park street sweeping	-\$8,543.92
EFT51233	29/11/2023	FORPARK AUSTRALIA (4PARK PTY LTD T/AS)	Supply of congo horizontal net with plastic joints and all fittings - Depot	-\$2,179.54
EFT51234	29/11/2023	GALLERIA TOYOTA (GALLERIA MOTORS PTY LTD T/AS)	Supply of cover assy engine - Depot	-\$619.83
EFT51235	29/11/2023	HAYS SPECIALIST RECRUITMENT (AUSTRALIA) PTY LTD	Contract staff expenses	-\$4,612.60
EFT51236	29/11/2023	HEATLEY SALES PTY LTD	Provision of Safety clothing	-\$384.06
EFT51237	29/11/2023	KENNETH PETER JOHN	Reimbursement - 2023 Councillor nomination deposit	-\$100.00
EFT51238	29/11/2023	KLEENIT PTY LTD	Window cleaning - Old Perth Road	-\$3,120.48
EFT51239	29/11/2023	LGC TRAFFIC MANAGEMENT	Traffic Management for high pressure paving clean - Old Perth Road	-\$6,995.18
EFT51240	29/11/2023	LOCAL GOVERNMENT PLANNERS ASSOCIATION	Corporate membership to LGPA	-\$500.00

Chq/EFT	Date	Name	Description	Amount
EFT51241	29/11/2023	MACKIE PLUMBING AND GAS PTY LTD	Plumbing works - WIW leak in kitchen	-\$593.58
EFT51242	29/11/2023	MARKETFORCE PTY LTD	Advertising in West Australian	-\$305.27
EFT51243	29/11/2023	MIDLAND MINICRETE	Supply of premix concrete for footpath repair	-\$1,869.56
EFT51244	29/11/2023	MORLEY FLOORING CENTRE	Supply and install loose-lay commercial style vinyl - ALF Faulkner Hall	-\$12,000.00
EFT51245	29/11/2023	NATURAL AREA HOLDINGS PTY LTD	Ashfield Parade - planting	-\$2,016.16
EFT51246	29/11/2023	NUTRIEN WATER	Reticulation spare parts - Depot	-\$218.20
EFT51247	29/11/2023	OFFICEWORKS SUPERSTORES PTY LTD	Stationary office supplies	-\$545.34
EFT51248	29/11/2023	PARAMOUNT ELECTRICAL SERVICES	Electrical Service - Replace broken exterior light at ALF Faulkner Hall	-\$1,042.45
EFT51249	29/11/2023	PHASE 3 MAINTENANCE PTY LTD	Provision of oiling to playground tower - Sandy Beach	-\$6,569.33
EFT51250	29/11/2023	PREMIER ENVELOPES AUSTRALIA PTY LTD	Stationary office supplies	-\$122.65
EFT51251	29/11/2023	PRESTIGE PROPERTY MAINTENANCE	Mowing of various Reserves & Ovals	-\$1,358.50
EFT51252	29/11/2023	PRODUCT RECOVERY INDUSTRIES PTY LTD	Disposal combination waste - bricks, sand, concrete rubble	-\$248.60
EFT51253	29/11/2023	RE-CYC-ODOGY PROJECT	Nex box building workshop - half day	-\$1,215.00
EFT51254	29/11/2023	RUBY 9 PTY LTD	Extension activity - Term 4 - Thursday morning yoga	-\$945.00
EFT51255	29/11/2023	SCM EARTHMOVING CONTRACTORS	Drainage works - replace existing gully grate with new bike safe gully lids	-\$23,408.00
EFT51256	29/11/2023	SCOUTS ASSOCIATION OF AUSTRALIA - SCOUTS WA	Provision of reserve bond - Ashfield Reserve - 4 Nov 23	-\$1,500.00
EFT51257	29/11/2023	THE BUTCHER SHOP	Supply of paint and art materials for art project - BYS	-\$100.00
EFT51258	29/11/2023	TOTAL TOOLS MIDLAND	Supply deep impact sockets various sizes - Depot	-\$111.75
EFT51259	29/11/2023	TOTALLY WORKWEAR MIDLAND (TWW)	Provision of Safety clothing	-\$1,187.46
EFT51260	29/11/2023	TRILLION TREES (MEN OF THE TREES)	Provision of plant supply - natural areas	-\$6,426.81
EFT51261	29/11/2023	WESKERB PTY LTD	Kerb repairs - West Road	-\$2,112.00
EFT51262	29/11/2023	WESTERN IRRIGATION PTY LTD	Supply of new bore pump - Ashfield Reserve	-\$300,802.70
EFT51263	29/11/2023	WESTWORKS GROUP PTY LTD	Arborist report - Surrey Street drain	-\$880.00
DD21962.1	14/11/2023	RICOH FINANCE AUSTRALIA PTY LTD	Lease photocopier/printer	-\$206.80
DD21990.1	28/11/2023	SG FLEET AUSTRALIA PTY LTD	SG Fleet - lease rental - Oct 23	-\$8,733.31
DD22005.1	7/11/2023	AWARE SUPERANNUATION	Payroll deductions	-\$36,521.91
DD22005.10	7/11/2023	UNISUPER	Superannuation contributions	-\$209.37
DD22005.11	7/11/2023	SPACESHIP	Superannuation contributions	-\$277.80
DD22005.12	7/11/2023	HOST PLUS	Payroll deductions	-\$4,405.73
DD22005.13	7/11/2023	MACQUARIE SUPER ACCUMULATOR	Superannuation contributions	-\$308.12
DD22005.14	7/11/2023	HESTA SUPER FUND	Superannuation contributions	-\$1,176.34
DD22005.15	7/11/2023	MANIC SUPERANNUATION SUPER FUND	Superannuation contributions	-\$961.12
DD22005.16	7/11/2023	AUSTRALIAN/WESTSCHEME SUPER	Payroll deductions	-\$10,229.84
DD22005.17	7/11/2023	ANZ SMART CHOICE SUPER	Superannuation contributions	-\$677.12
DD22005.18	7/11/2023	REST SUPERANNUATION	Superannuation contributions	-\$1,522.81
DD22005.19	7/11/2023	AUSTRALIAN ETHICAL SUPER	Superannuation contributions	-\$639.96
DD22005.2	7/11/2023	MLC SUPER FUND	Superannuation contributions	-\$114.33

Chq/EFT	Date	Name	Description	Amount
DD22005.20	7/11/2023	MARITIME SUPER	Payroll deductions	-\$55.24
DD22005.21	7/11/2023	NGS SUPER	Superannuation contributions	-\$386.97
DD22005.3	7/11/2023	COMMONWEALTH ESSENTIAL SUPER	Superannuation contributions	-\$103.87
DD22005.4	7/11/2023	AUSTRALIAN RETIREMENT TRUST	Superannuation contributions	-\$466.88
DD22005.5	7/11/2023	COLONIAL FIRST STATE	Payroll deductions	-\$960.75
DD22005.6	7/11/2023	MLC MASTERKEY SUPER FUNDAMENTALS	Superannuation contributions	-\$286.80
DD22005.7	7/11/2023	SLATE SUPER	Superannuation contributions	-\$343.86
DD22005.8	7/11/2023	CARE SUPER	Payroll deductions	-\$877.30
DD22005.9	7/11/2023	AMP FLEXIBLE SUPER - SUPER	Superannuation contributions	-\$282.86
DD22024.3	20/11/2023	RICOH AUSTRALIA PTY LTD	Lease photocopier/printer	-\$566.74
DD22026.1	15/11/2023	MAGICORP	On hold message charges	-\$138.80
DD22029.1	21/11/2023	AWARE SUPERANNUATION	Payroll deductions	-\$35,146.97
DD22029.10	21/11/2023	UNISUPER	Superannuation contributions	-\$204.74
DD22029.11	21/11/2023	SPACESHIP	Superannuation contributions	-\$277.80
DD22029.12	21/11/2023	HOST PLUS	Payroll deductions	-\$4,731.05
DD22029.13	21/11/2023	MACQUARIE SUPER ACCUMULATOR	Superannuation contributions	-\$535.93
DD22029.14	21/11/2023	THE TRUSTEE FOR THE HARTS O'BRIEN SUPER FUND	Superannuation contributions	-\$436.59
DD22029.15	21/11/2023	HESTA SUPER FUND	Superannuation contributions	-\$1,301.13
DD22029.16	21/11/2023	MANIC SUPERANNUATION SUPER FUND	Superannuation contributions	-\$428.06
DD22029.17	21/11/2023	AUSTRALIAN/WESTSCHEME SUPER	Payroll deductions	-\$10,158.88
DD22029.18	21/11/2023	ANZ SMART CHOICE SUPER	Superannuation contributions	-\$626.67
DD22029.19	21/11/2023	REST SUPERANNUATION	Superannuation contributions	-\$1,596.03
DD22029.2	21/11/2023	MLC SUPER FUND	Superannuation contributions	-\$111.09
DD22029.20	21/11/2023	AUSTRALIAN ETHICAL SUPER	Superannuation contributions	-\$639.36
DD22029.21	21/11/2023	MARITIME SUPER	Payroll deductions	-\$55.24
DD22029.22	21/11/2023	NGS SUPER	Superannuation contributions	-\$393.74
DD22029.3	21/11/2023	COMMONWEALTH ESSENTIAL SUPER	Superannuation contributions	-\$103.87
DD22029.4	21/11/2023	AUSTRALIAN RETIREMENT TRUST	Superannuation contributions	-\$456.04
DD22029.5	21/11/2023	COLONIAL FIRST STATE	Payroll deductions	-\$960.75
DD22029.6	21/11/2023	MLC MASTERKEY SUPER FUNDAMENTALS	Superannuation contributions	-\$286.80
DD22029.7	21/11/2023	SLATE SUPER	Superannuation contributions	-\$343.86
DD22029.8	21/11/2023	CARE SUPER	Payroll deductions	-\$930.35
DD22029.9	21/11/2023	AMP FLEXIBLE SUPER - SUPER	Superannuation contributions	-\$303.05
DD22039.1	7/11/2023	AWARE SUPERANNUATION	Superannuation contributions	-\$169.69

Chq/EFT	Date	Name	Description	Amount
F311080483656	8/11/2023	FORTNIGHTLY PAYROLL - SALARIES AND WAGES	Staff Salaries and Wages	-\$296,835.16
F311211327969	21/11/2023	FORTNIGHTLY PAYROLL - SALARIES AND WAGES	Staff Salaries and Wages	-\$300,789.05
			TOTAL MUNICIPAL EFT PAYMENTS	-\$2,132,494.30
86433	1/11/2023	ALINTA	Gas Supplies	-\$1,035.35
86434	1/11/2023	TOWN OF BASSENDEAN-PETTY CASH-PLEASE PAY CASH	Depot petty cash recoup	-\$59.40
86435	1/11/2023	TOWN OF BASSENDEAN-PETTY CASH-PLEASE PAY CASH	Library petty cash recoup	-\$140.05
86436	1/11/2023	BILL BUSBY	Refund - 2023 Councillor nomination deposit	-\$100.00
86437	1/11/2023	JESSICA MAUREEN MCCARTHY	Reimbursement - 2023 Councillor nomination deposit	-\$100.00
86438	1/11/2023	PATRICK JOHANNES HELENA MARIA EIJKENBOOM	Reimbursement - 2023 Councillor nomination deposit	-\$100.00
86439	16/11/2023	TOWN OF BASSENDEAN-PETTY CASH-PLEASE PAY CASH	Depot petty cash recoup	-\$83.30
86440	22/11/2023	DEPARTMENT OF TRANSPORT	Private Plates purchase	-\$400.00
			TOTAL MUNICIPAL CHEQUES	-\$2,018.10
			GRAND TOTAL	-\$2,134,512.40

October Credit Card Expenditure 2023
Statement Period 04/10/2023 to 02/11/2023

Statement Date	Payee's Name	Description	Amount
4/10/2023	Facebook	Paid FB Ad For Workshop- Sust. Behaviours At Home	\$ 7.15
4/10/2023	LS WAsteless Pantry B Bassendean WA Aus	Small Foods For Workshop: Embed. Sust. Behaviour	\$ 11.99
4/10/2023	LS WAsteless Pantry B Bassendean WA Aus	Small Foods For Workshop: Embed. Sust. Behaviour	\$ 4.10
4/10/2023	Petals Network Pty Lim Armidale NSW Aus	Sympathy Flowers	\$ 148.90
5/10/2023	Bambinos Eateries Bassendean WA Aus	Coffee Beans - 48Opr	\$ 45.00
5/10/2023	Local Governement Mana Mt Hawthorn Unk Aus	Commintelligence Workshop 30 Oct 2023	\$ 380.00
5/10/2023	Miscellaneous Credit	Refund Of Unauthorised Transaction	-\$ 130.00
5/10/2023	Miscellaneous Credit	Refund Of Unauthorised Transaction	-\$ 130.00
5/10/2023	Miscellaneous Credit	Refund Of Unauthorised Transaction	-\$ 130.00
5/10/2023	Miscellaneous Credit	Refund Of Unauthorised Transaction	-\$ 130.00
5/10/2023	Miscellaneous Credit	Refund Of Unauthorised Transactions	-\$ 130.00
5/10/2023	Miscellaneous Credit	Refund Of Unauthorised Transaction	-\$ 8.99
5/10/2023	Intnl Trans Fee Refund	Refund Of Unauthorised Transaction	-\$ 0.22
5/10/2023	State Law Publisher West Perth Unk Aus	Gazettal of 2023/24 Bush Fire Season Fuel Load Not	\$ 249.60
6/10/2023	Wanewsdti Osborne Park WA Aus	Newspaper For Library	\$ 48.01
6/10/2023	Wanewsdti Osborne Park WA Aus	Newspapers For Admin	\$ 96.00
6/10/2023	To The Woods Bassendean WA Aus	Catering For Seniors Workshop - Cyber Safety	\$ 100.00
6/10/2023	To The Woods Bassendean WA Aus	Catering For Seniors Workshop - Cyber Safety	\$ 100.00
6/10/2023	To The Woods Bassendean WA Aus	Catering For Seniors Workshop - Cyber Safety	\$ 90.00
9/10/2023	Bunnings 458000 Bayswater Unk Aus	Methylated Spirits For Equipment Sterilisation	\$ 20.36
9/10/2023	Transmitsms.Com 60 Carrington Nsw Aus	SMS Notifications Credit	\$ 51.00
9/10/2023	Canva	Canva Design Subscription	\$ 164.99
9/10/2023	M&D Suspension & Mecha Belmont Unk Aus	Vehicle Inspection P900 - Volunteer	\$ 187.90
9/10/2023	Officeworks Bentleigh Eas Unk Aus	Stationery Item Returned	-\$ 18.44
9/10/2023	Westnet Perth WA Aus	Public Internet	\$ 109.99
10/10/2023	Facebook	FB Paid Ad For Workshop - Embedding Sust Behaviour	\$ 0.24
10/10/2023	The Fruit Box Gro Kensington Aus Aus	Milk Order	\$ 0.55
10/10/2023	The Fruit Box Gro Kensington Aus Aus	Milk Order	\$ 40.64
10/10/2023	Officeworks Bentleigh Eas Unk Aus	File Dividers For CEO Filing	\$ 43.56
11/10/2023	Ebay Sydney Aus	Cables For PS4S	\$ 37.44

Statement Date	Payee's Name	Description	Amount
11/10/2023	Mcleods Claremont WA Aus	Mcleods - 62 Esther St Eden Hill	\$ 372.90
11/10/2023	Public Libraries W Karrinyup WA Aus	PLWA Membership/Subscription	\$ 254.55
12/10/2023	Dome Bassendean Bassendean Unk Aus	Coffee Meeting CEO	\$ 12.10
12/10/2023	Dome Bassendean Bassendean Unk Aus	Coffee Meeting CEO	\$ 10.90
12/10/2023	Aca WA Perth WA Aus	Australian Childcare Alliance Membership	\$ 505.00
12/10/2023	Coles Online Hawthorn East Unk Aus	Council Dinner Food/Pantry	\$ 87.12
12/10/2023	Coles Online Hawthorn East Unk Aus	Council Dinner Food/Pantry	\$ 28.00
12/10/2023	Temu.Com Parramatta NSW Aus	Materials for Library Children Services	\$ 23.94
12/10/2023	WAlter S Delights Bassendean WA Aus	Catering For HRV AGM	\$ 270.00
13/10/2023	Coles 0330 Mundaring Aus Aus	Food Supplies for Wind in the Willows	\$ 35.60
13/10/2023	Playtours Singapore Sin Sgp	Interactive Tour Game	\$ 312.49
13/10/2023	Intl Transaction Fee	International Transaction Fee	\$ 7.81
16/10/2023	Spotify Sydney Aus Aus	Youth Centre Spotify	\$ 20.99
16/10/2023	SubWAY BaysWATER 50307 Bassendean WA Aus	Staff Training - Subway Lunch	\$ 205.90
16/10/2023	My Prof*Hampton Park NSW Aus	Go Fundraise - Please See Description Below.	\$ 35.00
16/10/2023	My Prof*Hampton Park P 1300889272 NSW Aus	Refund - From Go Fundraise	-\$ 35.00
16/10/2023	Ashfield Iga Ashfield Unk Aus	Food Supplies for Wind in the Willows	\$ 35.19
16/10/2023	Sq *Bambinos Eateries Bassendean WA Aus	Coffee For Volunteer Info Session	\$ 10.10
16/10/2023	Coles 0395 Bassendean Aus Aus	Dog Food For Rangers Kennel	\$ 25.00
17/10/2023	Ida Street Supermark Bassendean Unk Aus	Staff Training - Catering Supplies	\$ 34.92
17/10/2023	Ida Street Supermark Bassendean Unk Aus	Staff Training - Supplies	\$ 7.58
17/10/2023	Eden Hill Newsagency Bassendean WA Aus	HR Stationery	\$ 1.50
17/10/2023	Coles 0395 Bassendean Aus Aus	Staff Training - Catering Supplies	\$ 40.59
17/10/2023	Coles 0395 Bassendean Aus Aus	Staff Training - Catering Supplies	\$ 11.04
17/10/2023	Wwc-Communities East Perth Unk Aus	Working With Children's Check	\$ 87.00
17/10/2023	Ezi*The Fruit Box Gro Kensington Aus Aus	Milk Order	\$ 1.10
17/10/2023	Ezi*The Fruit Box Gro Kensington Aus Aus	Milk Order	\$ 76.38
17/10/2023	Ezi*The Fruit Box Gro Kensington Aus Aus	Milk Order	\$ 9.79
17/10/2023	Woolworths 4314 Noranda Aus Aus	Coffee Beans for Library	\$ 24.00
18/10/2023	Trybooking*Swcdf Inc South Yarra Aus Aus	Fire Load Assessment Training	\$ 200.50
18/10/2023	Sq *Old Lira Bassendean WA Aus	Council Meeting Dinner	\$ 239.00
18/10/2023	Coles 0395 Bassendean Aus Aus	Coffee Beans For 35 Old Perth Road Office	\$ 73.50
19/10/2023	SubWAY BaysWATER 50307 Bassendean WA Aus	Staff Training Day 2 - Catering	\$ 178.00

Statement Date	Payee's Name	Description	Amount
19/10/2023	Town Of Bassendean Bassendean Unk Aus	P4444 Test Online Infringement Payment	\$ 1.25
20/10/2023	Ls Signature Batterie Midland WA Aus	Battery For Ryde Car	\$ 174.90
20/10/2023	Sq *Bambinos Eateries Bassendean WA Aus	Coffee Beans Council Kitchen	\$ 45.00
20/10/2023	Dwer - Water Perth Unk Aus	Clearing Permit Application	\$ 2,400.00
20/10/2023	Ida Street Supermark Bassendean Unk Aus	Staff Training - Catering Supplies	\$ 7.90
20/10/2023	Eden Hill Newsagency Bassendean WA Aus	HR Stationery	\$ 32.95
20/10/2023	Coles 0330 Mundaring Aus Aus	Food Supplies for Wind in the Willows	\$ 60.42
20/10/2023	Officeworks Bentleigh Eas Unk Aus	Office Stationery	\$ 168.78
20/10/2023	Istock.Com Internet Unk Aus	Istock Photos Communications	\$ 31.90
20/10/2023	Tlc Bassendean Bassendean WA Aus	Cards For Departing Staff	\$ 19.98
20/10/2023	Town Of Bassendean Bassendean Unk Aus	P4445 Online Infringement Test	\$ 1.25
20/10/2023	Jaycar - Belmont Belmont WA Aus	Microphone Stand - Desktop - Council Chambers	\$ 22.95
20/10/2023	Town Of Bassendean Bassendean Unk Aus	P4444 Test Dupe Refund	-\$ 1.25
23/10/2023	Super Cheap Auto Morley WA Aus	Portable Jump Starter For Ryde Vehicles	\$ 134.99
23/10/2023	SubWAY BaysWATER 50307 Bassendean WA Aus	Staff Training - Additional, Dietary Requirement	\$ 9.50
23/10/2023	Kitchen Warehouse Bibra Lake WA Aus	Replacement Stick Blender x2 for Wind in the Willows	\$ 159.90
23/10/2023	7 Eleven 3048 Bassendean WA Aus	Diesel Required Depot Tank Empty.	\$ 90.00
23/10/2023	Booktopia Pty Ltd Rhodes Aus Aus	Book Purchases for Library	\$ 141.37
23/10/2023	All Printers And Cartr Ellenbrook Aus Aus	Printer Cartridge for Library	\$ 189.75
23/10/2023	Sq *Old Lira Bassendean WA Aus	Election Night Meal For Staff	\$ 123.00
23/10/2023	Tickets*Volunteeri Belrose Aus Aus	Volunteering WA State Conference	\$ 431.74
24/10/2023	Eventbrite.Com Org Fee San Francisco Ca Usa	Eventbrite Fee - Increasing Event Capacity To 100	\$ 14.99
24/10/2023	inet Batch Perth Gpo WA Aus	Internet Provision For Youth Centre	\$ 79.99
24/10/2023	Wex Australia Pty Ltd Camberwell Vic Aus	Fuel Card Expenses For Ryde Vehicles	\$ 5.07
24/10/2023	Ezi*The Fruit Box Gro Kensington Aus Aus	Milk Order	\$ 0.99
24/10/2023	Ezi*The Fruit Box Gro Kensington Aus Aus	Milk Order	\$ 72.03
24/10/2023	Ezi*The Fruit Box Gro Kensington Aus Aus	Milk Order	\$ 9.35
24/10/2023	Midland Supa Iga Midland Unk Aus	Council Dinner Catering	\$ 0.33
24/10/2023	Midland Supa Iga Midland Unk Aus	Council Dinner Catering	\$ 23.33
24/10/2023	Unicorn Fibres Churchlands WA Aus	Lunchtime Interludes	\$ 45.10
25/10/2023	Maxo.Com.Au Harristown Unk Aus	Bys Phones	\$ 39.95
25/10/2023	Neverfail Springwater 133037 NSW Aus	Office Water - Youth Services	\$ 1.32
25/10/2023	Neverfail Springwater 133037 NSW Aus	Office Water - Youth Services	\$ 104.60

Statement Date	Payee's Name	Description	Amount
25/10/2023	Adobe Systems Pty Ltd Sydney Aus Aus	Adobe Subscription	\$ 611.86
25/10/2023	Sportrophy Midland WA Aus	Council Laser Tags Name Plate	\$ 59.95
25/10/2023	Sportrophy Midland WA Aus	Council Laser Tags Name Plate	\$ 1.39
25/10/2023	Bws Liquor 4122 Bassendean Aus Aus	Council Dinner Beverages	\$ 22.50
25/10/2023	Sq *The 5 Four Store Bassendean WA Aus	Council Dinner Meal	\$ 192.00
25/10/2023	99 Bikes Morley WA Aus	Tyres Electric Bike	\$ 52.99
25/10/2023	Coles 0395 Bassendean Aus Aus	Materials for Literary Salon	\$ 17.60
25/10/2023	Coles 0395 Bassendean Aus Aus	Materials for Literary Salon	\$ 9.28
25/10/2023	The Reject Shop 6622 Bassendean WA Aus	Halloween Materials for Library	\$ 29.00
25/10/2023	Clark Rubber Franchisi Hawthorn Unk Aus	Materials for Library Lunchtime Interlude	\$ 12.17
26/10/2023	Tlc Bassendean Bassendean WA Aus	Velcro Dots for Youth Services	\$ 7.99
26/10/2023	Sq *Bambinos Eateries Bassendean WA Aus	Bambinos Coffee - Meeting	\$ 11.60
26/10/2023	Ezi*Ezikindy Manager Parkwood Aus Aus	Kiosk Support - Wind in the Willows	\$ 209.00
26/10/2023	Ezi*Ezikindy Manager Parkwood Aus Aus	Kiosk Support - Wind in the Willows	\$ 4.74
26/10/2023	Liquorland 2978 Bassendean Aus Aus	Council Dinner Beverages	\$ 50.00
26/10/2023	Greenvelope.Com Seattle WA Usa	Christmas Invitation Design 2023	\$ 179.00
27/10/2023	Coles 0395 Bassendean Aus Aus	Food Supplies for Wind in the Willows	\$ 9.90
27/10/2023	Dept Of Justice-Ctg Pa Perth Unk Aus	Lodgment of Prosecution Notice	\$ 171.70
27/10/2023	Ashfield Iga Ashfield Unk Aus	Groceries for Wind in the Willows	\$ 7.10
30/10/2023	Zoho-Manageengine Ser Sydney NSW Aus	IT Helpdesk Subscription	\$ 1,031.80
30/10/2023	Coles 0395 Bassendean Aus Aus	Council Dinner Food	\$ 29.48
30/10/2023	Coles 0395 Bassendean Aus Aus	Council Dinner Food	\$ 24.57
30/10/2023	SubWYay Bassendean Bassendean WA Aus	Council Workshop Lunch	\$ 199.50
30/10/2023	Mwave Lidcombe Lidcombe Aus Aus	ICT Cables And Fingerprint Reader	\$ 563.85
30/10/2023	Town Of Bassendean Bassendean Unk Aus	P4446 Online Infringement Test Payment	\$ 1.25
30/10/2023	Town Of Bassendean Bassendean Unk Aus	P4447 Infringement Test Payment	\$ 1.25
31/10/2023	Dept Of Justice-Ctg Pa Perth Unk Aus	Ecourts Lodgement	\$ 171.70
31/10/2023	Ezi*The Fruit Box Gro Kensington Aus Aus	Milk Order	\$ 1.10
31/10/2023	Ezi*The Fruit Box Gro Kensington Aus Aus	Milk Order	\$ 76.38
31/10/2023	Ezi*The Fruit Box Gro Kensington Aus Aus	Milk Order	\$ 9.79
31/10/2023	Sq *Premium Appliance Willetton WA Aus	Fridge Repair for Wind in the Willows	\$ 156.56
1/11/2023	Coles 0395 Bassendean Aus Aus	Dropin Food for Youth Services	\$ 44.99
1/11/2023	Coles 0395 Bassendean Aus Aus	Dropin Food for Youth Services	\$ 15.17

Statement Date	Payee's Name	Description	Amount
1/11/2023	Annual Fee	Annual Credit Card Fee (Pro-Rata)	\$ 6.67
1/11/2023	Bunnings 458000 Bayswater Unk Aus	Methylated Spirits	\$ 20.36
1/11/2023	Perth Logos Dianella WA Aus	Music On The Green Digital Promotional Material	\$ 729.30
1/11/2023	Annual Fee	Annual Credit Card (Pro-Rata)	\$ 6.67
1/11/2023	Coles 0395 Bassendean Aus Aus	WHS Committee Meeting - Morning Tea	\$ 8.03
1/11/2023	Coles 0395 Bassendean Aus Aus	WHS Committee Meeting - Morning Tea	\$ 13.87
1/11/2023	Facebk	Facebook Post Boost	\$ 20.00
1/11/2023	Charlies Fresh Food Morley Unk Aus	Council Dinner	\$ 178.00
2/11/2023	WArrrl Perth WA Aus	2023 Annual Waste Conference - D2 Ticket	\$ 406.00
2/11/2023	Facebk	Advertising Campaign For 'Keen On Halloween'	\$ 842.60
2/11/2023	Westnet Perth WA Aus	WIWCCC NBN	\$ 69.99
2/11/2023	Westnet Perth WA Aus	Public Internet for Library	\$ 109.99
	TOTAL:		\$ 15,504.23