



## **MINUTES**

### **Ordinary Meeting of Council**

**Tuesday 26 September 2023, 6:00 pm**

in the Council Chamber,

Administration Building

48 Old Perth Road, Bassendean WA 6054

## **1 Declaration Of Opening; Acknowledgment of Country; Acknowledgment of Visitors; Disclaimer**

The Presiding Member declared the meeting open at 6:05pm, welcomed all those in attendance and acknowledged the past and present traditional owners and custodians of the land on which the meeting was held.

## **2 Announcements by The Presiding Person Without Discussion**

The Presiding Member made an announcement regarding the upcoming election to be held on Saturday 21 October. Please be aware that postal voting packs will be arriving from this week. There are 3 vacancies and 7 candidates, their profiles are publicly available on the Town's website.

## **3 Attendances, Apologies and Applications for Leave of Absence Present**

### Councillors

Cr Kathryn Hamilton, Mayor  
Cr Hilary MacWilliam  
Cr Emily Wilding  
Cr Jennie Carter  
Cr Paul Poliwka (attended online)  
Cr Tallan Ames

### Officers

Mr Cameron Woods, Chief Executive Officer  
Mr Luke Gibson, Director Community Planning  
Mr Paul White, Director Corporate Services  
Mr Phil Adams, Exec Manager Infrastructure  
Ms Nicole Davey, Exec Manager Sustainability & Environment  
Mr Matthew Monkhouse, Manager Governance & Strategy

### Public

Approximately 7 members of the public were in attendance.

### Apologies

Cr Renee McLennan, Deputy Mayor

### Leave of Absence

Cr Wilding requested leave of absence from 13 November to 13 December 2023.

Cr Hamilton requested leave of absence from 29 September to 2 October 2023.

### Council Resolution – Item 3.1 **OCM-1/09/23**

MOVED Cr Tallan Ames, Seconded Cr Jennie Carter, that Cr Wilding and Cr Hamilton be granted a leave of absence.

CARRIED UNANIMOUSLY 6/0

#### **4 Declarations of Interest**

Cr Ames declared a Proximity Interest for Item 12.9.

#### **5 Presentations or Deputations**

Nil.

#### **6 Statements by Members of the Public**

Adam Koval - 16 Lurkin Way, Bassendean

Mr Koval advised the Men's Shed is happy with the meeting between them and staff from the Town. They are happy with the agreement to move forward.

Susan Conway - Guildford Road, Bassendean

Ms Conway advised they are concerned with the skip bin bulk waste service. Specifically, the time limit applied, issues with distance from property and no control about other people using it. They would like the verge side pick-up reinstated.

#### **7 Questions from Members of the Public**

Bill Busby - 56 Haigh Street, Ashfield (Bill is a candidate in the upcoming Council election)

*Q. A tender has been advertised to review operations at the Town. Where is the Town financially, now, 2 years ago and 4 years ago?*

A. The Mayor responded that the Town publicly publishes the annual report. Also, every month there is a financial report. The Director Corporate Services added there is no causal link between the Town doing a review and its financial position. The Town's financial position has strengthened over the last few years. The MyCouncil website has further information. However, the Town is small and has challenges for example large river frontage, limited sources of revenue and moderate rate growth and the Town should be and is scrupulous in its expenditure.

*Q. I would like a statement saying whether over the last 4 years things are getting better or worse in a summary?*

A. The Mayor responded that there are publicly available documents that can provide comparisons. The CEO clarified what question is being asked so the administration can provide an accurate answer.

*Q. What percentage of ratepayers money goes towards salaries and wages?*

A. The CEO responded we will provide the last 4 years of salaries and wages as a percentage of rates.

*Q. Is the future Bassendean to be joined with one of the neighboring Local Governments?*

A. The CEO responded the purpose of the organisational review is to find out how we can do things better. We need a workforce plan as part of the integrated planning requirements.

*Q. I would like the information to compare to other Local Governments I have information for.*

A. The CEO responded that they would caution comparing to non-tier 3 Local Governments. For example, Swan is about 48% and Bassendean about 86/87%. Swan is a large local government area with a large rate base and greenfield development versus the Town of Bassendean which has a small rate base and only infill development for growth in rates revenue.

## 8 Petitions

## 9 Confirmation of Minutes

### Council Resolution/Officer Recommendation – Item 9.1 OCM-2/09/23

MOVED Cr Hilary MacWilliam, Seconded Cr Tallan Ames,

9.1 Confirmation of Minutes	
<b>Attachments</b>	1. Ordinary Council Meeting Tuesday, 22 August 2023 - Minutes [9.1.1 - 29 pages]

That the minutes of the Ordinary Council meeting held on 22 August 2023, be received and confirmed as a true and correct record.

CARRIED UNANIMOUSLY 6/0

## 10 Business Deferred from Previous Meeting

Nil.

## 11 External Committee Reports and Updates

11.1 External Committee Reports and Updates	
<b>Property Address</b>	NA
<b>Landowner/Applicant</b>	NA
<b>File Reference</b>	GOVN/CCLMEET/1

<b>Author</b>	
<b>Department</b>	CEO'S Office
<b>Previous Reports</b>	N/A
<b>Authority/Discretion</b>	<b>Information</b> For the Council/Committee to note.
<b>Attachments</b>	Nil

Nil to report

## 12 Officer Reports

It was agreed that items 12.2, 12.3, 12.9 and 12.12, be removed from the en-bloc table and considered separately.

### Council Resolution – Item 12.1 OCM-3/09/23

MOVED Cr Emily Wilding, SECONDED Cr Tallan Ames,

That Council adopts en bloc the following Officer recommendations contained in the Ordinary Council Agenda:

Item	Report	Vote
12.5	ICT Strategy Review	Simple Majority
12.6	Councillor ICT Policy Review	Simple Majority
12.7	Adoption of Quarterly Report period ended 30 June 2023	Simple Majority
12.10	Accounts Paid -August 2023	Simple Majority

CARRIED UNANIMOUSLY 6/0

<b>12.3 Use of Community Facility - 1A May Holman Drive, Bassendean</b>	
<b>Property Address</b>	1A May Holman Drive, Bassendean
<b>Landowner/Applicant</b>	Crown land with a Management Order to the Town of Bassendean
<b>File Reference</b>	A80337
<b>Directorate</b>	Community Planning
<b>Previous Reports</b>	17 December 2019
<b>Authority/Discretion</b>	<b>Executive</b> The substantial direction setting and oversight role of the

	Council.
<b>Attachments</b>	Nil

## Purpose

The purpose of this report is for Council to consider the future use of the community facility located at 1A May Holman Drive, Bassendean.

Cr Wilding foreshadowed amendments to the Officer's recommendation.

### **Council Resolution – Item 12.3** **OCM-4/09/23**

The foreshadowed motion was MOVED Cr Emily Wilding, Seconded Cr Hilary MacWilliam,

That Council:

1. Adopts the following parameters for the interpretation and application of Clause 9.1(4) of the current lease:

- Within seven days of receiving an application to hire the premises, the Lessee is to either (i) approve the application or (ii) if it intends to refuse an application, it is required to submit to the Town the application and the draft reasons for refusal;
- Within seven days of receiving an application pursuant to (ii) above, the Town will advise the Lessee whether or not such a refusal would be 'unreasonable' for the purposes of the Lease; and
- Should the Lessee, in the opinion of the Town, unreasonably refuse an application, it will be deemed to be in breach of the Lease.

2. Requests the CEO to incorporate the inclusion of these parameters into a future review of the Community Leasing Framework to ensure their application in future leases where relevant.

3. Requests the administration regularly promotes the premises as a place for hire.

### **Voting requirements: Simple Majority**

**CARRIED UNANIMOUSLY 6/0**

Reasons for amendment:

This amendment recognises the value that the proposed parameters for interpretation provide, and seeks to build them into our regular process where they are deemed appropriate.

<b>12.4 Draft Amended Local Planning Policy 1 - Bassendean Town Centre</b>	
<b>File Reference</b>	LUAP/PLANNING/1
<b>Department</b>	Community Planning
<b>Previous Reports</b>	26 August 2008 23 November 2021
<b>Authority/Discretion</b>	<b>Legislative</b> Includes adopting local laws, town planning schemes & policies.
<b>Attachments</b>	<ol style="list-style-type: none"> <li>1. Local Planning Policy 1 - Bassendean Town Centre Strategy and Guidelines [<b>12.4.1</b> - 51 pages]</li> <li>2. Local Planning Policy 10 - Window Security for Non-Residential Property Facades [<b>12.4.2</b> - 3 pages]</li> <li>3. Draft amended Local Planning Policy 1 - Bassendean Town Centre [<b>12.4.3</b> - 3 pages]</li> </ol>

### Purpose

The purpose of this report is for Council to consider adopting a draft amended *Local Planning Policy 1 - Bassendean Town Centre Strategy and Guidelines* (LPP 1) and revoking *Local Planning Policy 10 – Window Security for Non-Residential Property Facades* (LPP 10).

### **Council Resolution/Officer Recommendation – Item 12.4** **OCM-5/09/23**

MOVED Cr Tallan Ames, Seconded Cr Hilary MacWilliam,

That Council:

1. pursuant to Clause 5(2) of Schedule 2 (Deemed Provisions) of the *Planning and Development (Local Planning Schemes) Regulations 2015*, adopts draft amended *Local Planning Policy 1 – Bassendean Town Centre*; and
2. pursuant to Clause 6 of Schedule 2 (Deemed Provisions) of the *Planning and Development (Local Planning Schemes) Regulations 2015*, revokes existing *Local Planning Policy 10 – Window Security for Non-Residential Property Facades*.

**Voting requirements: Absolute Majority**

**CARRIED UNANIMOUSLY 6/0**

<b>12.5 ICT Strategy Review</b>	
<b>Property Address</b>	N/A
<b>Landowner/Applicant</b>	N/A
<b>File Reference</b>	INFT/IMPLTN/1
<b>Directorate</b>	Corporate Services
<b>Previous Reports</b>	OCM – 12/12/20 ordinary-council-minutes15-december-2020.pdf (bassendean.wa.gov.au) OCM – 11/12/21 ordinary-council-minutes15-december-2020.pdf (bassendean.wa.gov.au)
<b>Authority/Discretion</b>	<b>Executive</b> The substantial direction setting and oversight role of the Council.
<b>Attachments</b>	<ol style="list-style-type: none"> <li>1. ICT Strategy 2020-2025 - August 2023 Review [12.5.1 - 16 pages]</li> <li>2. CONFIDENTIAL REDACTED - ICT Strategic Plan 2020-2025 - August 2023 Review [12.5.2 - 10 pages]</li> </ol>

### Purpose

The purpose of this report is to present the results of the mid-term review of the ICT Strategy (**Attachment 1**) and ICT Strategic Plan (**Confidential Attachment 1**) to Council and submit the updated ICT Strategy and ICT Strategic Plan to Council for adoption.

### Council Resolution/Officer Recommendation – Item 12.5 **OCM-6/09/23**

MOVED Cr Emily Wilding, Seconded Cr Tallan Ames,

That Council adopts the updated ICT Strategy 2020-25 and ICT Strategic Plan 2020-25, as attached to this report.

### Voting requirements: Simple Majority

CARRIED BY EN BLOC RESOLUTION 6/0

<b>12.6 Councillor ICT Policy Review</b>	
<b>Property Address</b>	N/A
<b>Landowner/Applicant</b>	N/A



<b>File Reference</b>	INFT/POLCY/1
<b>Directorate</b>	Corporate Services
<b>Previous Reports</b>	OCM 12/9/21 ordinary-council-agenda-28-september-2021.pdf (bassendean.wa.gov.au)
<b>Authority/Discretion</b>	<b>Legislative</b> Includes adopting local laws, local planning schemes & policies.
<b>Attachments</b>	1. Draft Amended Councillor ICT Policy [ <b>12.6.1</b> - 3 pages]

### Purpose

The purpose of this report is for Council to consider a review of the Councillor ICT Policy.

### **Council Resolution/Officer Recommendation – Item 12.6** **OCM-7/09/23**

MOVED Cr Emily Wilding, Seconded Cr Tallan Ames,

That Council adopts the draft amended Councillor ICT Policy, as attached to this report.

### **Voting requirements: Simple Majority**

CARRIED BY EN BLOC RESOLUTION 6/0

<b>12.7 Adoption of Quarterly Report period ended 30 June 2023</b>	
<b>Property Address</b>	N/A
<b>Landowner/Applicant</b>	N/A
<b>File Reference</b>	GOVN/CCLMEET/1
<b>Directorate</b>	Office of the CEO
<b>Previous Reports</b>	N/A
<b>Authority/Discretion</b>	<b>Executive</b> The substantial direction setting and oversight role of the Council.
<b>Attachments</b>	1. 2022-23 Q 3-4 Quarterly Report - Town of Bassendean [ <b>12.7.1</b> - 23 pages]

### Purpose

The purpose of this report is for Council to receive the Quarterly Report for the period ending 30 June 2023.

**Council Resolution/Officer Recommendation – Item 12.7**  
**OCM-8/09/23**

MOVED Cr Emily Wilding, Seconded Cr Tallan Ames,

That Council receives the Quarterly Report for quarters 3 and 4 between 1 January and 30 June 2023.

**Voting requirements: Simple Majority**

CARRIED BY EN BLOC RESOLUTION 6/0

<b>12.8 Bassendean Local Emergency Management Committee Meeting - 30 August 2023</b>	
<b>File Reference</b>	GOVN/CCLMEET/12
<b>Department</b>	Community Planning
<b>Previous Reports</b>	Nil.
<b>Authority/Discretion</b>	<b>Executive</b> The substantial direction setting and oversight role of the Council.
<b>Attachments</b>	<ol style="list-style-type: none"> <li>1. BLEMC Minutes - 30 August 2023 [<b>12.8.1</b> - 6 pages]</li> <li>2. Existing Instrument of Appointment and Delegation [<b>12.8.2</b> - 3 pages]</li> <li>3. Draft Terms of Reference [<b>12.8.3</b> - 3 pages]</li> </ol>

**Purpose**

The purpose of this report is for Council to receive the minutes of the Bassendean Local Emergency Management Committee (BLEMC) Meeting held on 30 August 2023.

**Council Resolution/Officer Recommendation – Item 12.8**  
**OCM-9/09/23**

MOVED Cr Tallan Ames, Seconded Cr Emily Wilding,

That Council:

1. receives the minutes of the Bassendean Local Emergency Management Committee meeting of 30 August 2023;

2. endorses the draft Terms of Reference for the Bassendean Local Emergency Management Committee, as attached to this report; and
3. revokes the existing Instrument of Appointment for the Bassendean Local Emergency Management Committee;

**Voting requirements: Point 1 and 2 - Simple Majority**

**Point 3 – Absolute majority**

CARRIED UNANIMOUSLY 6/0

<b>12.9 Arts, Culture and Events Committee Meeting - 5 September 2023</b>	
<b>File Reference</b>	GOVN/CCLMEET/41
<b>Directorate</b>	Community Planning
<b>Previous Reports</b>	N/A
<b>Authority/Discretion</b>	<b>Executive</b> The substantial direction setting and oversight role of the Council.
<b>Attachments</b>	<ol style="list-style-type: none"> <li>1. Arts Culture and Events Committee meeting minutes - 5 September 2023 [<b>12.9.1</b> - 13 pages]</li> <li>2. Arts, Culture and Events Strategy - Progress Report [<b>12.9.2</b> - 4 pages]</li> <li>3. Public Art map (amended as per recommendation by the ACE Committee) [<b>12.9.3</b> - 1 page]</li> </ol>

**Purpose**

The purpose of this report is for Council to receive the minutes of the meeting of the Arts, Culture and Events (ACE) Committee held on 5 September 2023.

*Recommendation 6 was considered separately due to the proximity interest declared by Cr Ames.*

**Council Resolution/Officer Recommendation – Item 12.9**  
**OCM-10/09/23**

*Cr Ames left the room at 6:31pm*

MOVED Cr Emily Wilding, Seconded Cr Hilary MacWilliam,

6. In relation to public art, endorses the proposed locations for public art as per the map provided to the Committee, but amended such that Location A is relocated to Palmerston Square Reserve and Location B is relocated to Park Estate Reserve, as per the attached amended map;

**Voting requirements: Simple Majority**

CARRIED UNANIMOUSLY 5/0

*Cr Ames entered the room at 6:34pm*

MOVED Cr Tallan Ames, Seconded Cr Hilary MacWilliam,

That Council:

1. Receives the minutes of the meeting of the Arts, Culture and Events Committee held on 5 September 2023;
2. Notes the July – August 2023 Arts, Culture and Events Strategy Progress Report, as provided as an attachment;
3. In relation to the Bassendean Markets, does not provide any funding for the purposes of preparation and implementation of a traffic management plan for the May and June 2024 markets (in the event that the Wilson Street Carpark is unavailable);
4. In relation to the Bassendean Markets, extends the agreement beyond June 2024 to June 2025 subject to the Town and the Independent Operator negotiating and coming to agreement no later than 15 December 2023, as to alternative locations to stage the markets so as to not incur significant costs to the Town and ratepayers;
5. In relation to the Bassendean Markets, should no agreement be reached by 15 December 2023, that Council be advised and the Chief Executive Officer proceeds with a new process to secure the future staging of markets within the Town of Bassendean;
7. In relation to public art, that a future expression of Interest process will be provided at a future Committee meeting for review and recommendation, or to a Council meeting for review and endorsement, prior to advertising;
8. In relation to the public art at Sandy Beach Reserve, does not fund restoration of the artwork named “Rock Bottom” at this time, and that a cost estimate for decommissioning of the artwork be communicated to Councillors; and
9. In relation to the Public Art at Sandy Beach Reserve, notes that an amount of \$5,000 for the maintenance of the artwork named “Tree of Life” will be considered as part of the 2023/24 mid-year budget review.

**Voting requirements: Simple Majority**

CARRIED UNANIMOUSLY 6/0

<b>12.10 Accounts Paid -August 2023</b>	
<b>Property Address</b>	N/A
<b>Landowner/Applicant</b>	N/A
<b>File Reference</b>	FINM/CREDTS/4
<b>Directorate</b>	Corporate Services
<b>Previous Reports</b>	
<b>Authority/Discretion</b>	<b>Legislative</b> Includes adopting local laws, local planning schemes & policies.
<b>Attachments</b>	1. List of Payment Consolidated Report 31 August 2023 [12.10.1 - 15 pages]

### Purpose

The purpose of this report is for Council to receive the list of payments for August 2023.

### Council Resolution/Officer Recommendation – Item 12.10 OCM-11/09/23

MOVED Cr Emily Wilding, Seconded Cr Tallan Ames,

That Council receives the list of payments for August 2023.

### Voting requirements: Simple Majority

CARRIED BY EN BLOC RESOLUTION 6/0

<b>12.11 Audit and Governance Committee Meeting - 6 September 2023</b>	
<b>Property Address</b>	N/A
<b>Landowner/Applicant</b>	N/A
<b>File Reference</b>	GOVN/CCLMEET/18
<b>Department</b>	Corporate Services
<b>Previous Reports</b>	N/A
<b>Authority/Discretion</b>	<b>Executive</b> The substantial direction setting and oversight role of the Council.
<b>Attachments</b>	1. CONFIDENTIAL REDACTED - Audit Risk Register as at 31 August 2023 [12.11.1 - 8 pages] 2. Local Government Professionals Audit Survey Analysis [12.11.2 - 10 pages]

	3. CONFIDENTIAL REDACTED - Sundry Debts Status - September 2023 [12.11.3 - 1 page]
	4. Audit and Governance Committee Minutes 6 September 2023 [12.11.4 - 15 pages]

### Purpose

The purpose of this report is for Council to receive the report on the meeting of the Audit and Governance Committee held on 6 September 2023.

### **Council Resolution/Officer Recommendation – Item 12.11** **OCM-12/09/23**

MOVED Cr Emily Wilding, Seconded Cr Tallan Ames,

That Council:

- Notes the exercise of delegated authority by the Manager Finance to write off sundry debts totalling \$270, as shown in Confidential Attachment 2, in accordance with section 6.12 (1)(c) of the *Local Government Act 1995*; and
- Writes off the debt totalling \$313.44 and listed for write-off in Confidential Attachment 1, in accordance with section 6.12(1)(c) of the *Local Government Act 1995*.

### Voting requirements:

**Point 1 - Simple Majority**

**Point 2 - Absolute Majority**

CARRIED UNANIMOUSLY 6/0

<b>12.12 Monthly Financial Report - August 2023</b>	
<b>Property Address</b>	NA
<b>Landowner/Applicant</b>	NA
<b>File Reference</b>	FINM/AUD/1
<b>Author</b>	Paul White
<b>Department</b>	Director Corporate Services
<b>Previous Reports</b>	N/A
<b>Authority/Discretion</b>	<b>Legislative</b> Includes adopting local laws, town planning schemes & policies.
<b>Attachments</b>	1. Monthly Financial Report to 31 August 2023 [12.12.1 - 12 pages]

## Purpose

The purpose of this report is for Council to receive the Monthly Financial Report for August 2023 which incorporates the Statement of Financial Activity.

### **Council Resolution/Officer Recommendation – Item 12.12** **OCM-13/09/23**

MOVED Cr Tallan Ames, Seconded Cr Emily Wilding,

That Council:

1. Notes the Explanation of Material Variances in the Statement of Financial Activity; and
2. Receives the Monthly Financial Report for the period ending 31 August 2023, which incorporates the Statement of Financial Activity for the period to August 2023.
3. Approves the budget amendments as noted below to:
  - a. Amend the opening 2023/24 surplus position by reducing it by \$47,000 to fund the Sandy Beach Construction Playground additional electrical costs; and
  - b. Allocating \$7,500 from the Asset Enhancement Reserve to construct the Brooke St Footpath costing \$7,500:

GL Account Code	Description	Current Budget \$	Amended Budget \$	Budget Movement \$
TBC	BROOKE STREET FOOTPATH	-	7,500	7,500
AP1714	SANDY BEACH CONSTRUCTION PLAYGROUND	-	47,000	47,000
TBC	ASSET ENHANCEMENT RESERVE	431,799	(7,500)	424,299
	NET CHANGE IN AMENDMENTS TO OPENING SURPLUS	2,408,822	(47,000)	2,361,822

CARRIED UNANIMOUSLY 6/0

**13 Motions of which Previous Notice has been given**

### 13.1 Mature Trees on Private Property - Cr McLennan

<b>Councillor</b>	Cr McLennan
<b>Attachments</b>	Nil

*Due to Cr McLennan's absence this item will be considered at the October Ordinary Council Meeting.*

### 13.2 Bassendean Caledonian Soccer Football Club (Inc.) Lease and Other Community Leases

<b>Councillor</b>	Cr Hamilton
<b>Attachments</b>	Nil

#### **Council Resolution – Item 13.2** **OCM-14/09/23**

MOVED Cr Kathryn Hamilton, Seconded Cr Emily Wilding,

That Council:

1. Agrees to enter a lease agreement with the Bassendean Caledonian Soccer Football Club (Inc.) for the lease of clubrooms at Jubilee Reserve, being the attached draft lease agreement, subject to modification so as to provide a fixed lease term of two years;
2. Authorises the Chief Executive Officer to apply the current adopted Caledonian Club Room lease rental for the two-year term of the lease back dated to August 2<sup>nd</sup>, 2023; and
3. Requests that all other community leases that have expired or may expire prior to the review and adoption of a new Community Leasing Framework are to continue to operate under the Holding Over clause.

CARRIED UNANIMOUSLY 6/0

## 14 Announcements of Notices of Motion for the next meeting

### 14.1 Incentives for Trees of Significance

<b>Councillor</b>	Cr McLennan
<b>Attachments</b>	Nil

## 15 Urgent Business

Nil.

## 16 Confidential Business

### **Council Resolution/Officer Recommendation – Item 16.0.1** **OCM-15/09/23**



MOVED Cr Emily Wilding, Seconded Cr Tallan Ames, that the meeting go behind closed doors, in accordance with Section 5.23 of the Local Government Act 1995, the time being 6:44pm.

CARRIED UNANIMOUSLY 6/0

<b>16.1 CEO Probation</b>	
<b>Property Address</b>	N/A
<b>Landowner/Applicant</b>	N/A
<b>File Reference</b>	GOVN/POLCY/2
<b>Directorate</b>	Office of the CEO
<b>Previous Reports</b>	Special Council Meeting Tuesday 31 January 2023
<b>Authority/Discretion</b>	<b>Executive</b> The substantial direction setting and oversight role of the Council.
<b>Attachments</b>	Confidential Separate Attachment

### **Purpose**

The purpose of this report is for Council to consider the employment contract of the Chief Executive Officer, Mr Cameron Woods.

*This matter is to be considered with members of the public excluded from the Chamber under Clause 5.23 (2) (a), (b) and (c) of the Local Government Act 1995, as the Officer report discusses:*

- a. *a matter affecting an employee or employees;*
- b. *the personal affairs of any person; and*
- c. *a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.*

A Confidential Report is provided to Councillors under separate cover.

### **Council Resolution – Item 16.2** **OCM-16/09/23**

MOVED Cr Kathryn Hamilton, Seconded Cr Hilary MacWilliam,

1. Notes the CEO KPI Progress Report dated 8 August 2023 as provided in Attachment 1 to this report.
2. Confirms successful completion of the probationary period as outlined in clause 2.2 of the CEO contract, and further confirms the continued employment of Cameron Woods as CEO to the Town of Bassendean; and

3. Requests the Mayor to provide written notification to the CEO within 7 days of this Council decision confirming successful completion of the Probationary Period.

CARRIED UNANIMOUSLY 6/0

<b>12.2 Draft Amended Land Asset Strategy</b>	
<b>Property Address</b>	Various
<b>Landowner/Applicant</b>	Town of Bassendean
<b>File Reference</b>	LUAP/PLANNNG/11
<b>Directorate</b>	Community Planning
<b>Previous Reports</b>	June 2020 December 2021
<b>Authority/Discretion</b>	<b>Executive</b> The substantial direction setting and oversight role of the Council.
<b>Attachments</b>	<ol style="list-style-type: none"> <li>1. CONFIDENTIAL REDACTED - Current Land Asset Strategy - Adopted December 2021 [12.2.1 - 25 pages]</li> <li>2. CONFIDENTIAL REDACTED - Draft amended Land Asset Strategy [12.2.2 - 28 pages]</li> <li>3. CONFIDENTIAL REDACTED - Comparison table [12.2.3 - 5 pages]</li> </ol>

### **Purpose**

The purpose of this report is for Council to consider adopting the draft amended Land Asset Strategy (LAS).

*This item was moved to the end of the meeting due to discussion of the confidential attachment.*

### **Council Resolution/Officer Recommendation – Item 12.2** **OCM-17/09/23**

MOVED Cr Kathryn Hamilton, Seconded Cr Tallan Ames,

That Council:

1. adopts the draft amended Land Asset Strategy (with amendments from Cr Hamilton), as contained as a Confidential Attachment to this report; and
2. notes that the Land Asset Strategy is to remain a confidential document.

3. notes there are negotiations underway with stakeholders in respect to various sites within the Town Centre, and requests the CEO to scope out development opportunities and provide updates to Council on a regular basis.

**Voting requirements: Simple Majority**

CARRIED UNANIMOUSLY 6/0

**Council Resolution – Item 16.3**  
**OCM-18/09/23**

MOVED Cr Jennie Carter, Seconded Cr Emily Wilding, that the meeting come from behind closed doors, the time being 7:20pm.

CARRIED UNANIMOUSLY 6/0

**17 Closure**

The next Briefing Session will be held on Tuesday 10 October 2023, commencing at 6pm. The next Ordinary Council Meeting will be held on **Tuesday 17 October 2023**, commencing at 6pm.

A Special Council Meeting will be held on Tuesday 24 October 2023, commencing at 6pm.

There being no further business, the Presiding Member declared the meeting closed, the time being 7:23pm.