



TOWN OF  
**Bassendean**

## **MINUTES**

### **Ordinary Meeting of Council**

**Tuesday 25 July 2023, 6:00pm**

in the Council Chamber,

Administration Building

48 Old Perth Road, Bassendean WA 6054

## **1 Declaration Of Opening; Acknowledgment of Country; Acknowledgment of Visitors; Disclaimer**

The Presiding Member declared the meeting open, welcomed all those in attendance and acknowledged the past and present traditional owners and custodians of the land on which the meeting was held.

## **2 Announcements by The Presiding Person Without Discussion**

Nil.

## **3 Attendances, Apologies and Applications for Leave of Absence**

### **Present**

#### Councillors

Cr Kathryn Hamilton, Mayor  
Cr Renee McLennan, Deputy Mayor  
Cr Hilary MacWilliam  
Cr Emily Wilding  
Cr Jennie Carter  
Cr Paul Poliwka  
Cr Tallan Ames

#### Officers

Mr Cameron Woods, Chief Executive Officer  
Mr Luke Gibson, Director Community Planning  
Mr Paul White, Director Corporate Services  
Mr Phil Adams, Exec Manager Infrastructure  
Ms Nicole Davey, Exec Manager Sustainability & Environment  
Mr Matthew Monkhouse, Manager Governance & Strategy

#### Public

There were no members of the public were in attendance.

### **Apologies**

Nil.

## **4 Declarations of Interest**

## **5 Presentations or Deputations**

Ms Priya Ragam from Amana Living spoke (summarised below) in support of item 12.5 - Lease Agreement with Amana Living for part of Ashfield Community Centre:

*Amana Living has been operating for 60 years since 1962 as Anglican Homes and in 2006 change our name to Amana Living. We are one of the largest not-for-profit aged care organisations in WA and one of the leading aged care providers delivering a continuum of support for daily living that meets the physical, emotional, spiritual, and psychological well-being of older West Australians, enabling them to live life to the fullest. In April 2022, Amana Living was handed over the provision of Commonwelath Home Support Program (CHSP) services by the Department of Health. Amana Living currently provides CHSP services to 500 clients in the East region that receive a variety of in-home services. Amana Living also deliver home care package services to clients approved by the Commonwealth Government to receive these higher levels of care in their homes.*

*Amana Living operates six day clubs of which three specialise in dementia care. One of our clubs operates in Kalgoorlie out of the Eastern Goldfields Community Centre, and offers services tailored to the needs of clients. Each of our clubs conducts in-house activities as well as outings to encourage integration with the local community. Each club has a club manager and staff that assist clients and encourage participation in activities that interest the clients.*

*The Kites program is a social support group program that runs across the Perth metropolitan area, enabling clients to attend various locations and events. Pick up and drop off is included. There are currently 422 active clients accessing the program on varying frequencies.*

## **6 Statements by Members of the Public**

Nil.

## **7 Questions from Members of the Public**

Donald Yates - 10 Thompson Road, Success Hill

Q. In the BassenDREAM Recommendations collected from the community and accepted by Council in Nov 2019, development and rezoning incentives were to become part of future planning outcomes, like the Local Planning SCHEME 11 currently in the finalisation phase. Is it envisaged that the development and rezoning incentives will include:

- i. higher density classifications for SPP 3.6 Developer Contributions for Infrastructure,
- ii. development benefits for use of smarter cooler construction surface treatments,
- iii. closer density alignment with the already approved Local Planning STRATEGY, and
- iv. increases to the March 2018 figure of 4150 additional homes by 2050 because the the net population of Perth is predicted to reach more than 4 million in the early

2040's, making Perth the 3rd largest city in Australia, and if the Council agrees, what should this revised additional homes figure be and by when?

*A. The dwelling target for the Town is in accordance with the direction provided by the state government.*

Nonie Jekabsons - 6 Barton Parade, Bassendean

Q. How does the Town of Bassendean intend to modify tree pruning practises on those streets where the overhead power lines have been upgraded to ABC (Aerial Bundled Conductor)?

*A. The pruning of trees where the overhead conductor network has been changed to ABC will alter the tree pruning slightly but as these trees have been subjected to ongoing pruning for some time the Town will need to continue to manage the epicormic growth. Currently, in such a circumstance, the minimum vegetation clearance would reduce from 2m (being for bare service cables, LV conductors and street light wires) to 300mm. Vegetation is also permitted above and around LV insulated cables and aerial bundled conductors (ABC), subject to maintaining a minimum 300mm clearance. EnergySafety, a division of the Department of Mines, Industry Regulation and Safety, as the State's energy industry technical and safety regulator has developed the "Guidelines for the management of vegetation near power lines" which the Town will continue to be guided by.*

## 8 Petitions

## 9 Confirmation of Minutes

### 9.1 Confirmation of Minutes - Special Council Meeting of 11 July 2023

<b>Attachments:</b>	1. Special Council Meeting Minutes 110723 [9.1.1 - 4 pages]
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#### Officer Recommendation – 9.1

That the minutes of the Special Council Meeting of 11 July 2023 be received and confirmed as a true and correct record.

#### Council Resolution/Officer Recommendation – Item 9.1 OCM-1/07/23

MOVED Cr Tallan Ames, Seconded Cr Renée McLennan,

That the minutes of the Special Council Meeting of 11 July 2023 be received and confirmed as a true and correct record.

CARRIED UNANIMOUSLY 7/0

## 9.2 Confirmation of Minutes - Ordinary Council Meeting of 27 June 2023

<b>Attachments:</b>	1. Ordinary Council Meeting Tuesday, 27 June 2023 - Minutes [9.2.1 - 25 pages]
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### Officer Recommendation – 9.2

That the minutes of the Ordinary Council Meeting of 27 June 2023 be received and confirmed as a true and correct record.

### Council Resolution/Officer Recommendation – Item 9.2 OCM-2/07/23

MOVED Cr Hilary MacWilliam, Seconded Cr Tallan Ames,

That the minutes of the Ordinary Council Meeting of 27 June 2023 be received and confirmed as a true and correct record.

CARRIED UNANIMOUSLY 7/0

## 10 Business Deferred from Previous Meeting

## 11 External Committee Reports and Updates

11.1 External Committee Reports and Updates	
<b>Property Address</b>	NA
<b>Landowner/Applicant</b>	NA
<b>File Reference</b>	GOVN/CCLMEET/1
<b>Author</b>	
<b>Department</b>	CEO'S Office
<b>Previous Reports</b>	N/A
<b>Authority/Discretion</b>	<b>Information</b> For the Council/Committee to note.
<b>Attachments</b>	Nil

Nil to report.

## 12 Officer Reports

It was agreed that items 12.3 and 12.5, be removed from the en-bloc table and considered separately.

**Council Resolution/Officer Recommendation – Item 12.1**  
**OCM-3/07/23**

MOVED Cr Jennie Carter, SECONDED Cr Renée McLennan,

That Council adopts en bloc the following Officer recommendations contained in the Ordinary Council Agenda:

Item	Report
12.2	Draft Tree Canopy Action Plan 2023-2027
12.4	Bassendean Local Emergency Management Committee Meeting - 14 June 2023
12.6	Accounts Paid - June 2023
12.7	Monthly Financial Report – May 2023

CARRIED UNANIMOUSLY 7/0

Council was then requested to consider the balance of the Officer recommendations independently.

Item	Report
12.3	Rights of Way Dedications
12.5	Lease Agreement with Amana Living for part of Ashfield Community Centre

<b>12.2 Draft Tree Canopy Action Plan 2023-2027</b>	
<b>Property Address</b>	N/A
<b>Landowner/Applicant</b>	N/A
<b>File Reference</b>	ENVM/PLANNG/1
<b>Directorate</b>	Sustainability & Environment
<b>Previous Reports</b>	N/A
<b>Authority/Discretion</b>	<b>Executive</b> The substantial direction setting and oversight role of the Council.
<b>Attachments</b>	1. Draft Tree Canopy Action Plan 2023-2027 [ <b>12.2.1</b> - 29 pages]

**Purpose**

The purpose of this report is for Council to consider the Draft Tree Canopy Action Plan 2023-2027.

**Council Resolution/Officer Recommendation – Item 12.2**  
**OCM-4/07/23**

MOVED Cr Jennie Carter, Seconded Cr Renée McLennan,

That Council adopts the Draft Tree Canopy Action Plan 2023-2027, as attached to this report.

**CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION 7/0**

<b>12.3 Rights of Way Dedications</b>	
<b>Property Address</b>	Lot 100 on Deposited Plan 54415 and Lot 66 on Deposited Plan 2792
<b>Landowner/Applicant</b>	Deceased Estate(s)
<b>File Reference</b>	ROAD/STMNGT/4
<b>Department</b>	Community Planning
<b>Previous Reports</b>	August 2021 March 2022
<b>Authority/Discretion</b>	<b>Executive</b> The substantial direction setting and oversight role of the Council.
<b>Attachments</b>	1. Schedule of Submissions - draft RoW Strategy [12.3.1 - 6 pages]

**Purpose**

The purpose of this report is for Council to consider the following:

1. the dedication of the following Right of Ways (ROWs) as roads:
  - ROW 8, being Lot 100 on Deposited Plan 54415;
  - ROW 9, being Lot 100 on Deposited Plan 54415; and
  - ROW 14 (McKinlay Lane), being Lot 66 on Deposited Plan 2792;
2. the naming of both ROW 8 and ROW 9.

*Cr Carter moved an amendment to the Officer Recommendation as shown in bold below:*

**Council Resolution/Officer Recommendation – Item 12.3**  
**OCM-5/07/23**

MOVED Cr Paul Poliwka, Seconded Cr Emily Wilding,

That Council:

1. Authorises a request being made to the Minister for Lands, pursuant to section 56 of the *Land Administration Act 1997*, to dedicate ROW 8, 9, and 14 as roads.
2. Notes that the Town will undertake public consultation on the proposal to name ROW 8 as 'Woods Lane and ROW 9 as '**Calleja Lane**'.

CARRIED UNANIMOUSLY 7/0

*Reasons for the amendment were given by Cr Carter prior to the meeting:*

*The name 'Horgan' does not have any relevance to the Town other than it was the maiden name of the wife of Dr Daniel Kenny who was one of nine 'gentlemen' who formed a syndicate to purchase and subdivide land in Bassendean in the late 1890s. The Kennys never lived in the district and the family members are recorded in the names of Kenny, Kathleen, Geraldine and Eileen (daughters) streets.*

*It has been accepted that any name chosen to be a Bassendean street name should commemorate someone who has had close and enduring links with the Town. The Town's Nomenclature register was set up to take suggestions from members of the Bassendean community to celebrate and perpetuate the names of residents who have contributed to the Town.*

*Mervyn Woods was a long term resident of the Town. He was the Town's Health inspector for many years, and on retirement was elected as a Councillor. For his community work in the district he was made a Freeman of the Town.*

*The Calleja family, many of whom migrated to WA after WWII, has had a long association with Bassendean with Tony and Carmen Calleja being the first members of the family to settle here. Bassendean's Maltese community has contributed to the life and achievements of the Town.*

<b>12.4 Bassendean Local Emergency Management Committee Meeting - 14 June 2023</b>	
<b>File Reference</b>	GOVN/CCLMEET/12
<b>Department</b>	Community Planning
<b>Previous Reports</b>	Nil.
<b>Authority/Discretion</b>	<b>Executive</b> The substantial direction setting and oversight role of the Council.
<b>Attachments</b>	1. BLEMC Meeting Minutes - 14 June 2023 [12.4.1 - 7 pages]



	<ol style="list-style-type: none"> <li>2. Draft amended Local Emergency Management Arrangements [12.4.2 - 36 pages]</li> <li>3. Draft amended Local Recovery Plan [12.4.3 - 50 pages]</li> </ol>
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## Purpose

The purpose of this report is for Council to receive the minutes of the Bassendean Local Emergency Management Committee Meeting held on 14 June 2023.

### Council Resolution/Officer Recommendation – Item 12.4 OCM-6/07/23

MOVED Cr Jennie Carter, Seconded Cr Renée McLennan,

That Council:

1. receives the minutes of the Bassendean Local Emergency Management Committee meeting of 14 June 2023.
2. endorses the draft amended Local Emergency Management Arrangements and draft amended Local Recovery Plan, as attached to this report.

CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION 7/0

<b>12.5 Lease Agreement with Amana Living for part of Ashfield Community Centre</b>	
<b>Property Address</b>	2 Colstoun Rd, Ashfield
<b>Landowner/Applicant</b>	Town of Bassendean
<b>File Reference</b>	LEGL/AGMT/216
<b>Directorate</b>	Corporate Services
<b>Previous Reports</b>	
<b>Authority/Discretion</b>	<b>Executive</b> The substantial direction setting and oversight role of the Council.
<b>Attachments</b>	<ol style="list-style-type: none"> <li>1. CONFIDENTIAL REDACTED - Amana Living Lease (with Minister's Consent) [12.5.1 - 44 pages]</li> <li>2. CONFIDENTIAL REDACTED - Council Report - SDS - OCM [12.5.2 - 13 pages]</li> <li>3. CONFIDENTIAL REDACTED - Transition out Plan [12.5.3 - 15 pages]</li> <li>4. CONFIDENTIAL REDACTED - Management Order [12.5.4 - 3 pages]</li> </ol>

**Purpose**

The purpose of this report is for Council to consider a draft Lease Agreement with Amana Living Incorporated (**Amana Living**) for part of the Ashfield Community Centre, situated at 2 Colstoun Road, Ashfield, being the “day centre” and an adjacent office.

*The Mayor asked if anyone wished to discuss the Confidential attachments to the report. Cr Carter responded that they did.*

**Council Resolution – Item 12.5(a)**  
**OCM-7/07/23**

MOVED Cr Wilding, Seconded Cr Carter, that the meeting go behind closed doors, in accordance with Section 5.23 of the Local Government Act 1995, the time being 6:14pm.

CARRIED UNANIMOUSLY 7/0

**Council Resolution – Item 12.5(b)**  
**OCM-8/07/23**

MOVED Cr McLennan, Seconded Cr Ames, that the meeting come from behind closed doors, the time being 6:20pm.

CARRIED UNANIMOUSLY 7/0

**Council Resolution/Officer Recommendation – Item 12.5**  
**OCM-9/07/23**

MOVED Cr Tallan Ames, Seconded Cr Hilary MacWilliam,

That Council enters into the Lease Agreement with Amana Living attached to this report, for the day centre and an adjacent office forming part of the Ashfield Community Centre, situated at 2 Colstoun Road, Ashfield.

CARRIED 5/2

*Crs McLennan, MacWilliam, Wilding, Hamilton and Ames voted in favour of the motion. Crs Carter and Poliwka voted against the motion.*

<b>12.6 Accounts Paid - June 2023</b>	
<b>Property Address</b>	N/A
<b>Landowner/Applicant</b>	N/A
<b>File Reference</b>	FINM/CREDTS/4

<b>Directorate</b>	Corporate Services
<b>Previous Reports</b>	
<b>Authority/Discretion</b>	<b>Legislative</b> Includes adopting local laws, local planning schemes & policies.
<b>Attachments</b>	1. Consolidated Payments Report June 2023 [ <b>12.6.1</b> - 16 pages]

### Purpose

The purpose of this report is for Council to receive the list of payments for June 2023.

### **Council Resolution/Officer Recommendation – Item 12.6** **OCM-10/07/23**

MOVED Cr Jennie Carter, Seconded Cr Renée McLennan,

That Council receives the list of payments for June 2023.

CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION 7/0

<b>12.7 Monthly Financial Report – May 2023</b>	
<b>Property Address</b>	N/A
<b>Landowner/Applicant</b>	N/A
<b>File Reference</b>	FINM/AUD/1
<b>Department</b>	Corporate Services
<b>Previous Reports</b>	N/A
<b>Authority/Discretion</b>	<b>Review</b> When the Council operates as a review authority on decisions made by Officers for appeal purposes.
<b>Attachments</b>	1. Financial Activity Statement at 30 June 2023 [ <b>12.7.1</b> - 12 pages]

### Purpose

The purpose of this report is for Council to receive the Monthly Financial Report for June 2023 which incorporates the Statement of Financial Activity.

### **Council Resolution/Officer Recommendation – Item 12.7** **OCM-11/07/23**

MOVED Cr Jennie Carter, Seconded Cr Renée McLennan,

That Council:

1. Receives the Monthly Financial Report for the period ending 30 June 2023, which incorporates the Statement of Financial Activity for June 2023.
2. Notes the Explanation of Material Variances in the Statement of Financial Activity.

CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION 7/0

### **13 Motions of which Previous Notice has been given**

### **14 Announcements of Notices of Motion for the next meeting**

### **15 Urgent Business**

### **16 Confidential Business**

### **17 Closure**

The next Briefing Session will be held on Tuesday 15 August 2023, commencing at 6pm. The next Ordinary Council Meeting will be held on **22 August 2023**, commencing at 6pm.

There being no further business, the Presiding Member declared the meeting closed, the time being 6.25pm.