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MINUTES

Special Meeting of Council

Tuesday 7 March 2023, 5:45 pm

in the Council Chamber,

Administration Building

48 Old Perth Road, Bassendean WA 6054

1 Declaration Of Opening; Acknowledgment of Country; Acknowledgment of Visitors; Disclaimer

Acknowledgement of Traditional Owners

The Town of Bassendean acknowledges the past and present traditional owners of the land on which we gather to conduct this meeting, and pays its respects to their Elders, both past and present.

2 Announcements by the Presiding Person Without Discussion

Nil

3 Attendances and Apologies

Councillors

Cr Kathryn Hamilton, Mayor
Cr Renee McLennan, Deputy Mayor
Cr Hilary MacWilliam
Cr Paul Poliwka
Cr Tallan Ames
Cr Emily Wilding

Apology

Cr Jennie Carter

Officers

Mr Luke Gibson, Acting Chief Executive Officer
Mr Paul White, Director Corporate Services
Mr Phil Adams, Executive Manager Infrastructure
Ms Nicole Davey, Executive Manager Sustainability and Environment
Mr Brice Campbell, Manager Recycling and Waste
Ms Donna Shaw, Acting Director Community Planning
Mr Matthew Monkhouse, Manager Governance and Strategy

Public

Nil.

4 Declarations of Interest

Nil

5 Presentations or Deputations

Nil

6 Statements by Members of the Public on Agenda Items

Nil

7 Questions from Members of the Public

Nil

8 Reports

8.1 Appointment of Councillor Representative - Eastern Metropolitan Regional Council	
Property Address	N/A
Landowner/Applicant	N/A
File Reference	TBA
Directorate	Office of the CEO
Previous Reports	18 October 2021
Authority/Discretion	Executive The substantial direction setting and oversight role of the Council.
Attachments	Nil

Purpose

The purpose of this report was for Council to consider appointing a representative to the Eastern Metropolitan Regional Council (EMRC). In March 2023, Mayor Hamilton advised of her intention to resign from the EMRC. To ensure continuation of representation, Council was required to appoint a replacement Member.

Officer Recommendation – Item 8.1

That Council:

1. notes that Mayor Hamilton has resigned from the role of Member of the Eastern Metropolitan Regional Council, effective as of 7 March 2023; and
2. appoints Councillor _____ to be Member of the Eastern Metropolitan Regional Council for the remainder 2021-2023 term.

The Mayor sought nominations from Councillors, with only Councillor Poliwka nominating.

Council Resolution – Item 8.1

SCM-1/03/23

MOVED Cr McLennan, Seconded Cr Ames, that Council:

1. notes that Mayor Hamilton has resigned from the role of Member of the Eastern Metropolitan Regional Council, effective as of 7 March 2023; and
2. appoints Councillor Poliwka to be Member of the Eastern Metropolitan Regional Council for the remainder 2021-2023 term.

CARRIED BY ABSOLUTE MAJORITY 6/0

Council Resolution – Item 8.2(a)

SCM-2/03/23

MOVED Cr Wilding, Seconded Cr McWilliam, that the meeting go behind closed doors, in accordance with Section 5.23 of the Local Government Act 1995, the time being 5.48pm.

CARRIED UNANIMOUSLY 6/0

8.2 EMRC Regional Waste Collection Service	
Property Address	N/A
Landowner/Applicant	N/A
File Reference	WSTMNGT/SVPROVN/3
Department	Sustainability and Environment
Previous Reports	24 August 2021
Authority/Discretion	Executive The substantial direction setting and oversight role of the Council.
Attachments	Nil

This matter was to be considered with members of the public excluded from the Chamber under Clause 5.23(c) of the Local Government Act as the officer report discusses a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.

Purpose

The purpose of this report was for Council to consider the Eastern Metropolitan Regional Council (EMRC) Regional Waste Collection Service (RWCS) Participants Agreement.

Officer Recommendation – Item 8.2(b)

That Council does not enter into the Participants Agreement for EMRC's Regional Waste Collection Service, due to the risks identified in Attachment 3 presenting a high residual risk rating to the Town of Bassendean, with inadequate effectiveness of controls.

Council Resolution – Item 8.2(b) **SCM 3/03/23**

MOVED Cr Hamilton, Seconded Cr McLennan, that Council:

1. Provides in principal support for the concept of a Regional Waste Collection Service provided by EMRC to Member Councils;
2. Does not enter into the Participants Agreement for EMRC's Regional Waste Collection Service at this time due to identified risks outlined in Attachment 3;
3. Requests the CEO to facilitate continued negotiation with EMRC of a Participants Agreement to minimise risks; and

4. Requests a further updated report of the EMRC Regional Waste Collection Service be provided to Council for consideration in the first quarter of 2024.
CARRIED UNANIMOUSLY 6/0

Reason:

The concept of a Regional Waste Collection Service is sound in principle, however, there remains various items that require clarification in the current documentation provided to Council. As such it would be advantageous to engage further to ascertain if mutually agreeable terms might be achieved. On 1 July 2023, the Shire of Mundaring will commence a Waste Collection Service through the EMRC. This will enable the Town of Bassendean to ascertain the efficiencies or otherwise of that service provision during the second half of this year. Given the Town has a valid contract in place with the current provider until November 2024, with additional contract extensions available to 2027, there is ample time for further engagement with EMRC in respect to the Town's potential participation in a Regional Waste Collection Service.

Council Resolution – Item 8.2(c)
SCM 4/03/23

MOVED Cr Wilding, Seconded Cr Ames, that the meeting come from behind closed doors, the time being 6.09pm.

CARRIED UNANIMOUSLY 6/0

9 Closure

There being no further business, the meeting closed at 6.09pm



MINUTES

Ordinary Meeting of Council

Tuesday 28 March 2023, 6:05 pm

in the Council Chamber,

Administration Building

48 Old Perth Road, Bassendean WA 6054

Table of Contents

1 Declaration of Opening; Acknowledgment of Country; Acknowledgment of Visitors; Disclaimer

Acknowledgement of Traditional Owners

The Presiding Member declared the meeting open, welcomed all those in attendance and acknowledged the past and present traditional owners and custodians of the land on which the meeting was held.

2 Announcements by the Presiding Person Without Discussion

The Presiding Member made the following announcements:

- The new CEO, Mr Cameron Woods, will commence on 3 April 2023. Mr Luke Gibson was thanked for performing in the role as Interim CEO over the past six months.
- A reminder that the General Meeting of Electors will be held tomorrow night and all people are welcome to attend the meeting and raise any matters they may have.

3 Attendances, Apologies and Applications for Leave of Absence

Councillors

Cr Kathryn Hamilton, Mayor
Cr Renee McLennan, Deputy Mayor
Cr Hilary MacWilliam
Cr Emily Wilding
Cr Paul Poliwka
Cr Tallan Ames

Apology

Cr Carter – Leave of Absence

Officers

Mr Luke Gibson, Interim Chief Executive Officer
Mr Paul White, Director Corporate Services
Mr Phil Adams, Executive Manager Infrastructure
Ms Nicole Davey, Executive Manager Sustainability & Environment
Mr Brice Campbell, Manager Recycling & Waste (until 7.00pm)
Ms Donna Shaw, Acting Director Community Planning
Mr Matthew Monkhouse, Manager Governance & Strategy

Public

Approximately eight members of the public were in attendance.

4 Declarations of Interest

Cr McLennan declared an Impartiality Interest in Item 12.9 - Fuel Efficiency Standards Joint Advocacy Statement as she has signed the declaration, and 12.11 – Community Awards as she has connections with a number of nominees and nominators.

Cr Hamilton declared an Impartiality Interest in Item 12.9 – Fuel Efficiency Standards Joint Advocacy Statement as she as she has signed the declaration.

5 Presentations or Deputation

Nil.

6 Statements by Members of the Public

Carol Seidel - 55 Broadway, Bassendean

Mrs Seidel referred to Item 12.6 – BIC Reserve Masterplan. Concrete paths increases temperature and that the Gum Trees recommended for removal were only planted a few years ago and should stay. BIC is an important open space and should remain public open green space for community activities.

In reference to Item 12.7 - Draft Public Health Plan Public Health Plan, Mrs Seidel stated that the Town needs to provide for elderly community members and engage with them for activities in the Town. The Plan needs to provide for the ageing population in the Town and the Volunteer Transport Services needs to be funded in the future under this proposed plan.

Alan Copleston - 81 Parker Street, Bassendean

Mr Copleston referred to the Public Health Plan and an interview held recently with the ABC and Mayor with regard to the implications of the new Health and Safety Act and the compliance of the Volunteer Transport Service, as asked why has a change to the Act made it intangible to the Town, or has the Town not followed the Act in previous 35 years.

The Public Health Plan refers to proposed revocation of the Active Ageing and Disability Inclusion Policy and referred to discontinuation of the Volunteer Transport Service and that the report states that should Council provide funding in the future, this can be reinstated in the Public Health Plan as part of a future review, and would incur extra expense. Would it not be more cost effective retain the service in its current form.

Council said that they could not mitigate the risk involved, so how would a future review mitigate those risks and if they could be mitigated back then, why not now.

Ann Copleston – 81 Parker Street, Bassendean

One of our neighbours was in her 90's and has passed away, she was a regular user of the Service. She was unwell and that service enabled her to stay in her own home until the end, rather than go into an aged care service, so it has a lot of ramifications for people.

Sue Copley - 119 Guildford Road, Bassendean

Ms Copley stated she is speaking on behalf of a lot of elderly residents, and that the elderly are devastated that the Volunteer Bus Service has been discontinued. She asked that those making the decisions please think of the impact on so many lives.

The Mayor advised that Council considered this matter and deferred a decision until further information was provided and further discussion held. The Mayor will be discussing the matter with the new CEO on how to progress the matter.

7 Questions from Members of the Public

Vania Lawson – 5 Seventh Avenue, Bassendean

The following questions were submitted in writing and responses provided by Officers:

- Q. Can Council please provide a list of Town owned vacant buildings that can potentially be used as artist studios. There are many artists in the TOB that are currently without any studio space, Artists have the knowledge to also consult with council if required advising of the parameters required for utilising these buildings as artists studios?
- A. *There are no Town owned buildings that are vacant or suitable for a creative industries hub at this point in time.*
- Q. Does the Council already have or can it implement as other councils have - a maintenance program for their public art collection - specifically exterior works sculpture/murals due to UV/ environmental damage? All public artworks purchased by the Council should have an ongoing maintenance program attached to them for their longevity and to preserve value of the works.
- A. The Town is in the process of reviewing how it maintains its public art collection, as well as preparing a public art masterplan for future location of artworks, which will be considered at a future ACE Committee Meeting. Currently, where the Town becomes aware of damage to public artwork, the Town will liaise with the artist in the first instance for the artwork to be repaired.

- Q. Can the Council approach local landlords to negotiate suitable vacant shops to be used as studios or residencies for creatives - current negotiations privately are not successful due to unaffordable rents being asked?
- A. *Should Council adopt this action within the ACE Strategy, the Town intends to contact owners on Old Perth Road for this purpose. It is open to Council to consider Council Policy – Community Funding. To be eligible to receive sponsorship / grants, applications must comply with the criteria contained within the Policy.*

Mr Bill Busby – 53 Haig Street, Ashfield

- Q. Mr Busby asked when a response would be provided to his email sent recently in regard to his questions on when the request for quotation for the fencing at Ashfield Reserve was advertised, and what is the process of receiving a reply?
- A. *The Mayor suggested that he send emails to mail@bassendean.wa.go.au. The Administration Staff will direct the email to the relevant department.*

The Executive Manager Infrastructure advised that he had received the email from Mr Busby and advised there is no question raised in his email, and that he had answered Mr Busby's questions previously.

The Interim CEO advised that the Town has a portal on its website in regard to public participation where people can submit their statements and questions prior to a meeting, which is monitored and provided prior to meetings, and is happy to provide the link to Mr Busby for future use.

8 Petitions

8.1 Request for a Special Meeting of Electors

Mrs Brinkworth of 19 Ida Street, Bassendean, tabled a request calling for a Special Meeting of Electors. The request contains 391 signatures and the details of the matter to be discussed at the meeting are as follows:

- the methodology and conduct of the Town's engagement with the community leading to the rapid cessation of the Town Management Community Transport Service;
- request the Town to proactively and constructively seek out ways to assist in the establishment of a new Community Transport Service through a third party volunteer or not for profit location organisation;
- request the Town provide some material or financial assistance to a third party volunteer or not for profit organisation that wishes to establish a new Community Transport Service to continue the long tradition of serving and connecting our community;



8.2 Petition – Community Volunteer Transport

Mrs Brinkworth tabled a petition containing 376 signatures requesting that:

- The Council/Administration proactively and constructively seek out ways to assist in the establishment of a new Community Volunteer Transport Service through a third party volunteer or not for profit local organisation;
- The Town offers and provides material and/or financial assistance to that third party volunteer or not for profit organisation to establish a new Community Transport Service that seeks to continue the long tradition of serving and connecting our local community; and
- The Town proactively seeks to re-establish trust by engaging in good faith discussions with the Volunteer drivers, administrative volunteers, users of the service and residents of the wider community to provide information and updates in both a timely and transparent manner.

Reasons:

The Community Volunteer Transport Service has for decades provided a means to connect those in our community who might otherwise become isolated. It is more than just transport from one place to another. It is about conversations along the journey, meeting other community members when out and about. It is about caring for community members and allowing them to age in place for as long as possible with dignity.

Both the request for a Special Electors Meeting and the Petition were dealt with under Item 15.0 – Urgent Business.

9 Confirmation of Minutes

9.1 Confirmation of Minutes - Ordinary Council Minutes of 28 February 2023	
Attachments	1. Ordinary Council Minutes of 28 February 2023 [9.1.1 - 33 pages]

Council Resolution/Officer Recommendation – Item 9.1 **OCM-1/03/23**

MOVED Cr McLennan, Seconded Cr Ames, that the minutes of the Ordinary Council meeting held on 28 February 2023, be received and confirmed as a true and correct record.

CARRIED UNANIMOUSLY 6/0

9.2 Confirmation of Minutes - Special Council Minutes of 7 March 2023	
Attachments	1. Special Council Meeting Minutes of 7 March 2023 [9.2.1 - 6 pages]

Council Resolution/Officer Recommendation – Item 9.2
OCM-2/03/23

MOVED Cr McLennan, Seconded Cr Ames, that the minutes of the Ordinary Council meeting held on 7 March 2023, be received and confirmed as a true and correct record.

CARRIED UNANIMOUSLY 6/0

10 Business Deferred from Previous Meeting

Nil.

11 External Committee Reports and Updates

11.1 External Committee Reports and Updates	
Property Address	N/A
Landowner/Applicant	N/A
File Reference	GOVN/CCLMEET/1
Author	Office of the CEO
Department	Office of the CEO
Previous Reports	N/A
Authority/Discretion	Information For the Council/Committee to note.
Attachments	1. EMRC Audit Comm 2-march-2023-unconfirmed [11.1.1 - 55 pages] 2. EMRC OCM Abridged Minutes - 23022023 [11.1.2 - 19 pages] 3. WALGA Minutes East Metropolitan Zone (ID 562162) 20230216 [11.1.3 - 8 pages]

Purpose

The purpose of this report was for Council to consider minutes from external Committees and organisations for the period February and March 2023.



Officer Recommendation – Item 11.1

OCM-3/03/23

MOVED Cr Wilding, Seconded Cr McLennan, that Council notes the attached documents from external Committee meetings held within the reporting period of February and March 2023.

CARRIED UNANIMOUSLY 6/0

12 Officer Reports

It was agreed that Items 12.3, 12.5, 12.6, 12.11, 12.13 and 12.14 be removed from the en-bloc table and considered separately.

Council Resolution/Officer Recommendation – Item 12.1

OCM-4/03/23

MOVED Cr Poliwka, Seconded Cr MacWilliam, that Council adopts en bloc the following Officer recommendations contained in the Ordinary Agenda:

Item	Report
12.2	Australian Local Government Association 2023 National General Assembly Motion
12.4	Proposed Tree Preservation Order - 5 (Lot 119) Harcourt Street, Bassendean
12.9	Fuel Efficiency Standards Joint Advocacy Statement
12.12	Bassendean Local Emergency Management Committee Meeting held on 1 March 2023
12.15	Accounts Paid - February 2023
12.17	Use of Common Seal

CARRIED UNANIMOUSLY 6/0

Council was then requested to consider the balance of the Officer recommendations independently.

Item	Report
12.3	Amendment to Development Approval - Single House - 17 (Lot 16) Surrey Street, Bassendean
12.5	Proposed Tree Preservation Order - 75 (Lot 21) Kenny Street, Bassendean
12.6	BIC Reserve Masterplan
12.7	Draft Public Health Plan - Final Adoption
12.8	Contract Variation - RFT 02/2019 Provision of Cleaning Services for Council Facilities
12.10	Local Government Elections October 2023 - Appointment of Electoral Commissioner
12.11	2023 Community Awards
12.13	Arts, Culture and Events Committee Meeting of 7 March 2023
12.14	Audit and Governance Committee Meeting of 8 March 2023
12.16	Monthly Financial Report – February 2023

12.2 Australian Local Government Association 2023 National General Assembly Motion	
Property Address	N/A
Landowner/Applicant	N/A
File Reference	WSTMNGT/SVPROVN/3
Directorate	Sustainability & Environment
Previous Reports	N/A
Authority/Discretion	Advocacy When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
Attachments	<ol style="list-style-type: none"> 1. 2023 National General Assembly Discussion Paper- Call for Motions [12.2.1 - 20 pages] 2. 2023 National General Assembly Draft Motion [12.2.2 - 2 pages]

Purpose

The purpose of this report was for Council to consider a draft motion for the Australian Local Government Association's (ALGA) 2023 National General Assembly (NGA), as proposed by Mayor Hamilton.

Council Resolution/Officer Recommendation – Item 12.2 **OCM-5/03/23**

MOVED Cr Poliwka, Seconded Cr MacWilliam, that Council endorses Mayor Hamilton's draft motion to the Australian Local Government Association's 2023 National General Assembly, as attached to the Ordinary Council Agenda of 28 March 2023.

CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION 6/0

12.3 Amendment to Development Approval - Single House - 17 (Lot 16) Surrey Street, Bassendean	
Property Address	17 (Lot 16) Surrey Street, Bassendean
Landowner/Applicant	Howard and Barbara King
File Reference	2022-121/1
Directorate	Community Planning
Previous Reports	N/A
Authority/Discretion	Quasi-Judicial When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences.
Attachments	1. Colour Swatch with Solar Ratings [12.3.1 - 1 page] 2. Applicants Cover Letter [12.3.2 - 2 pages] 3. Notice of Determination - 23 December 2022 [12.3.3 - 5 pages] 4. Approved Drawings 23 December 2022 [12.3.4 - 5 pages]

Purpose

The purpose of this report was for Council to consider an amendment to an existing development approval for a single house at 17 (Lot 16) Surrey Street, Bassendean. The application is being presented to Council at the request of the applicant.

Officer Recommendation – Item 12.3

That Council approves the application to amend Condition No.10 of the development approval issued on 23 December 2022 (2022-121), so as to read as follows:

- “10. *The roof structure of the dwelling shall have a maximum solar absorptance rating of 0.67, to the satisfaction of the Town of Bassendean. Details confirming the solar absorptance rating shall be provided to the Town of Bassendean prior to or in conjunction with an application for a Building Permit.*”

Cr McLennan moved an alternative motion as follows:

Council Resolution – 12.3
OCM - 6/3/23

MOVED Cr McLennan, Seconded Cr Hamilton, that Council does not approve the application to amend Condition No. 10 of the development approval issued on 23 December 2022 (2022-121) as the application departs from *Local Planning Policy No. 2 – Sustainable Development* with regard to the energy efficiency of the proposed roof.
CARRIED 4/2

Crs McLennan, Hamilton, MacWilliam and Wilding were in favour of the motion. Cr Poliwka and Cr Ames voted against the motion.

Reason:

The Officer Recommendation was not supported as the application departs from Local Planning Policy No. 2 – Sustainable Design in regard to the energy efficiency of the proposed roof.

12.4 Proposed Tree Preservation Order - 5 (Lot 119) Harcourt Street, Bassendean	
Property Address	5 (Lot 119) Harcourt Street, Bassendean
Landowner/Applicant	Cameron Paul Prosser
File Reference	TPO/2022/002
Directorate	Community Planning
Previous Reports	N/A
Authority/Discretion	Quasi-Judicial When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences.
Attachments	<ol style="list-style-type: none"> 1. Tree Image 1 [12.4.1 - 1 page] 2. Tree Image 2 [12.4.2 - 1 page] 3. Tree Image 3 [12.4.3 - 1 page] 4. Arboricultural Report - 5 Harcourt Street Bassendean [12.4.4 - 13 pages]

Purpose

The purpose of this report was for Council to consider making a Tree Preservation Order (TPO) for a Jacaranda tree (*Jacaranda mimosifolia*) located at 5 (Lot 119) Harcourt Street, Bassendean.

Council Resolution/Officer Recommendation – Item 12.4
OCM - 7/3/23

MOVED Cr Poliwka, Seconded Cr MacWilliam, that Council, pursuant to Clause 4.7.7.2 of Local Planning Scheme No. 10, makes a Tree Preservation Order for the Jacaranda tree (*Jacaranda mimosifolia*) located at 5 (Lot 119) Harcourt Street, Bassendean.

CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION 6/0

12.5	Proposed Tree Preservation Order - 75 (Lot 21) Kenny Street, Bassendean
Property Address	75 (Lot 21) Kenny Street, Bassendean
Landowner/Applicant	Milton and Christine Pogose
File Reference	TPO/2022/001
Directorate	Community Planning
Previous Reports	N/A
Authority/Discretion	Quasi-Judicial When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences.
Attachments	<ol style="list-style-type: none"> 1. Arboricultural Report - 75 Kenny Street, Bassendean [12.5.1 - 13 pages] 2. TPO Submission - 79 Kenny Street, Bassendean [12.5.2 - 2 pages] 3. Photograph of the Tree - 75 Kenny Street, Bassendean [12.5.3 - 1 page]

Purpose

The purpose of this report was for Council to consider making a Tree Preservation Order (TPO) for a Jacaranda tree (*Jacaranda mimosifolia*) located at 75 (Lot 21) Kenny Street, Bassendean.

Officer Recommendation – Item 12.5

That Council does not make a Tree Preservation Order pursuant to Clause 4.7.7.2 of Local Planning Scheme No. 10 for the Jacaranda tree (*Jacaranda mimosifolia*) located at 75 (Lot 21) Kenny Street, Bassendean.

Cr McLennan moved an alternative motion as follows:

Council Resolution – Item 12.5
OCM - 8/3/23

MOVED Cr McLennan, Seconded Cr Poliwka, that Council makes a Tree Preservation Order pursuant to Clause 4.7.7.2 of Local Planning Scheme No. 10 for the Jacaranda tree (*Jacaranda mimosifolia*) located at 75 (Lot 21) Kenny Street, Bassendean.

CARRIED UNANIMOUSLY 6/0

12.6 BIC Reserve Masterplan	
Property Address	Cnr Wilson Street and Guildford Road (Reserve 21150)
Landowner/Applicant	State of WA and Town of Bassendean
File Reference	PARE/MAINT/7
Directorate	Community Planning
Previous Reports	N/A
Authority/Discretion	Executive The substantial direction setting and oversight role of the Council.
Attachments	1. BIC 2023 March Final [12.6.1 - 1 page]

Purpose

The purpose of this report was for Council to consider adopting the draft Bassendean Improvement Committee (BIC) Reserve Masterplan.

Officer Recommendation – Item 12.6

That Council, pursuant to its resolution made on 27 April 2021, endorses the BIC Reserve Masterplan.

Cr Poliwka proposed the following alternative motion. Cr McLennan supported the motion with the wording “explores the expansion” being added to Point 3, as shown in bold below:

Council Resoution – Item 12.6
OCM - 9/3/23

MOVED Cr Poliwka, Seconded Cr McLennan that Council:

1. Does not endorse the BIC Reserve Masterplan as attached to March OCM Agenda 2023;
2. Requests the CEO to facilitate further discussion of a BIC Masterplan together with the Land Asset Strategy at a future Concept Workshop; and
3. Requests the CEO to ensure that the Bassendean Town Centre Precinct Structure Plan incorporates key elements that protects, enhances and **explores the expansion** of public realm open spaces, reserves and parks, in part, via provision of detailed landscaping and street design plans.

CARRIED 6/0

Reasons:

The identified highest priority articulated by our community during multiple engagements, including the BassenDream project, has been retention and enhancement of green spaces and a desire for increased tree canopy. To realise the aspirations of our community requires a commitment from Council to follow through with projects that deliver the desired outcomes.

The BIC Reserve has historical significance and is highly valued by our community. With a considered approach it has the potential to be reinstated as the beating heart of our Town Centre that it once was decades ago. Identified by former insightful Road Board Members as a place for generations of community to gather, relax and connect, the importance of this area to the Town Centre cannot be overstated.

12.7 Draft Public Health Plan - Final Adoption	
Property Address	N/A
Landowner/Applicant	N/A
File Reference	PUBH/SVPROVN/3
Department	Community Planning
Previous Reports	25 October 2022 (12.5)
Authority/Discretion	Executive The substantial direction setting and oversight role of the Council.
Attachments	<ol style="list-style-type: none"> 1. Schedule of Submissions [12.7.1 - 15 pages] 2. Draft Public Health Plan 2023 - March (Final tracked changes) [12.7.2 - 62 pages] 3. Draft Public Health Plan 2023 - March Final [12.7.3 - 59 pages]

Purpose

The purpose of this report was for Council to consider the draft Public Health Plan (PHP) for final adoption and to revoke Council Policies relating to Active Ageing and Disability Access and Inclusion.

Officer Recommendation – Item 12.7

That Council:

1. Adopts the draft Public Health Plan;
2. Revokes Council Policy – Active Ageing; and
3. Revokes Council Policy - Disability Access and Inclusion.

Cr Hamilton proposed the following alternative motion:

Council Resolution – Item 12.7

OCM- 10/3/23

MOVED Cr Hamilton, Seconded Cr Ames, that Council adopts the draft Public Health Plan subject to:

- a) the deletion of the following clauses from the Action Plan (section 9) and references in the Public Health Plan document:
 - 9.1.4 (NP) Provide regular 'physical activity' information to local schools;
 - 9.1.7 (NP) Explore opportunities for residents to understand Genetic Genealogy;
 - 9.1.12 (NP) Review data on alcohol and drug related harm;
 - 9.2.4 (E) Implement public art projects using developer contributions;
 - 9.2.14 (NP) Promote opportunities for older residents to remain living independently at home;
 - 9.3.6 (NP) Introduce workshops addressing living with and preventing chronic disease;
 - 9.4.13 (NP) Promote initiatives and campaigns to reduce injury and falls prevention.
- b) amending the following clauses from the Action Plan (section 9)
 - 9.1.1 Continue to deliver the RELax programme and investigate opportunities to provide for increased physical activity. Add a sentence: *"Provide a review analysis of the Relax program within 12 months"*.
 - 9.1.6 Promote and deliver local nutrition and healthy eating

programs: *“Remove the budget allocation for the current 2022/23 financial year. Delete word “Explore”.*

- 9.2.2 Continue to provide information to facilitate historical guided and self guided tours. Add the following sentence; *“and pursue grant funding to facilitate a bike tour during WA Bike Week.”*
- 9.3.1 Promote programs to increase physical activity in children/teenagers via organisations/clubs; *“Remove the budget allocation for the current 2022/23 financial year”.*
- 9.3.9 Collaborate with key stakeholders such as Headspace and Helping Minds – *“Remove the budget allocation for the current 2022/23 financial year”.* Delete the words *“and schools”* at end of text;
- 9.4.15 Provision of outdoor exercise equipment: *Reduce proposed financial allocation by 50%;*
- 9.5.1 Amend text as follows - Promote the food safety training *“at cost recovery of fees incurred by the Town,”* for local food businesses to enhance skills and knowledge in food safety. Reduce the financial allocation by one third;
- 9.5.5. Implement and manage their Town’s Mosquito Monitoring and Control Program: Add the following text - *“Liaise with State Government agencies for the provision of funding to cover the cost of Mosquito Control programs on State controlled land”;*
and

- 2. Requests the CEO to review the Public Health Plan’s effectiveness and expenditure over the first year, and thereafter to provide a report to Council outlining recommendations.

CARRIED BY AN ABSOLUTE MAJORITY 6/0

Reasons:

As a small Local Government we should prioritise the allocation of limited resources to provide the greatest overall return for ratepayers.

Although it would be a wonderful accomplishment to provide all the programs and services listed in this Draft Public Health Plan, we must also be realistic as to what can or cannot be achieved at the expense of other projects within the district.

Certainly the renewal of infrastructure, particularly within sporting complexes together with park and reserve upgrades will provide a direct benefit to our community with undeniable long term improved health outcomes for a maximum number of our community members.

At this time prioritising renewal of aged assets should be the focus of this Council rather than the many individual actions/projects listed in the PHP draft that collectively add up to a sizeable financial commitment over the coming 4 years. A review of the PHP over the first year will enable assessment of the efficiency of targeted programs.

12.8 Contract Variation - RFT 02/2019 Provision of Cleaning Services for Council Facilities	
Property Address	N/A
Landowner/Applicant	N/A
File Reference	COUP/TENDNG/77
Directorate	Corporate Services
Previous Reports	OCM 17 December 2019
Authority/Discretion	Executive The substantial direction setting and oversight role of the Council.
Attachments	1. RFT 02 2019 - Price Variation Request - Intelife [12.8.1 - 1 page]

Purpose

The purpose of this report was for Council to consider a price variation to contract 02/2019 Provision of Cleaning Services for Council facilities.

Council Resolution/Officer Recommendation – Item 12.8 **OCM- 11/3/23**

MOVED Cr McLennan, Seconded Cr Wilding, that Council approves a variation to contract 02/2019 Provision of Cleaning Services for Council Facilities, to provide for a 6% price increase, effective 1 July 2022.

CARRIED BY AN ABSOLUTE MAJORITY 6/0

12.9 Fuel Efficiency Standards Joint Advocacy Statement	
Property Address	N/A
Landowner/Applicant	N/A
File Reference	EVM/PROGM/11
Directorate	Sustainability and Environment
Previous Reports	N/A
Authority/Discretion	Advocacy When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
Attachments	1. Fuel Efficiency Standards Joint Statement [12.9.1 - 1 page]

Purpose

The purpose of this report was for Council to consider supporting a joint advocacy statement convened by the Cities Power Partnership.

Council Resolution/Officer Recommendation – Item 12.9 **OCM – 12/3/23**

MOVED Cr Poliwka, Seconded Cr MacWilliam, that Council supports the Cities Power Partnership Fuel Efficiency Standards Joint Advocacy Statement, as attached to the Ordinary Council Agenda of 28 March 2023.

CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION 6/0

12.10 Local Government Elections October 2023 - Appointment of Electoral Commissioner	
Property Address	N/A
Landowner/Applicant	N/A
File Reference	GOVN/ELECT/2
Directorate	Office of the CEO
Previous Reports	May 2021
Authority/Discretion	Executive The substantial direction setting and oversight role of the Council.
Attachments	1. Letter Election Transition Arrangements Sep 2022 [12.10.1 - 2 pages] 2. Memo to Local Government CEO's [12.10.2 - 2 pages]

Purpose

The purpose of this report was for Council to consider declaring the Western Australian Electoral Commissioner (WAEC) be responsible for the Town of Bassendean Local Government election to be held on 21 October 2023, and for the election to be conducted as a postal election.

Council Resolution/Officer Recommendation – Item 12.10 **OCM 13/3/23**

MOVED Cr Wilding, Seconded Cr McLennan, that Council:

1. In accordance with Section 4.20(4) of the *Local Government Act 1995*, declares that the Western Australian Electoral Commissioner be responsible for the conduct of the 2023 ordinary election; and

2. In accordance with Section 4.61(2) of the *Local Government Act 1995*, declares that the method of conducting the election will be as a postal election.

CARRIED BY AN ABSOLUTE MAJORITY 6/0

12.11 2023 Community Awards	
Property Address	N/A
Landowner/Applicant	N/A
File Reference	COMR/AWADP/2
Directorate	Community Planning
Previous Reports	22 March 2022
Authority/Discretion	Executive
Attachments	1. CONFIDENTIAL - Community Awards Nominations - Confidential [12.11.1 - 17 pages] 2. CONFIDENTIAL - Award Recipients [12.11.2 - 1 page]

This item was discussed later in the meeting under Item 12.0 – Confidential Business.

12.12 Bassendean Local Emergency Management Committee Meeting held on 1 March 2023	
Property Address	N/A
Landowner/Applicant	N/A
File Reference	GOVN/CCLMEET/12
Directorate	Community Planning
Previous Reports	Nil.
Authority/Discretion	Executive The substantial direction setting and oversight role of the Council.
Attachments	1. DFES DA Report 1 March 2023 [12.12.1 - 4 pages] 2. BLEMC Minutes 1 March 2023 [12.12.2 - 6 pages]

Purpose

The purpose of this report was for Council to receive the minutes of the Bassendean Local Emergency Management Committee (BLEMC) Meeting held on 1 March 2023.

Council Resolution/Officer Recommendation – Item 12.12
OCM-14/3/23

That Council receives the report of the Bassendean Local Emergency Management Committee meeting held on 1 March 2023.

CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION 6/0

12.13 Arts, Culture and Events Committee Meeting of 7 March 2023	
Property Address	N/A
Landowner/Applicant	N/A
File Reference	GOVN/CCLMEET/.41
Directorate	Community Planning
Previous Reports	N/A
Authority/Discretion	Executive The substantial direction setting and oversight role of the Council.
Attachments	1. Arts Culture and Events Committee Minutes 7 March 2023 [12.13.1 - 9 pages] 2. Draft ACE Strategy - Final Version [12.13.2 - 16 pages] 3. Art Collection Review [12.13.3 - 6 pages]

Purpose

The purpose of this report was for Council to receive the minutes of the meeting of the Arts, Culture and Events (ACE) Committee held on 7 March 2023.

Cr MacWilliam moved an amendment to the Committee Recommendation as shown in bold below:

Council Resolution/Committee Recommendation – Item 12.13
OCM-15/3/23

MOVED Cr MacWilliam, Seconded Cr Ames that Council:

1. Receives the minutes of the meeting of the Arts, Culture and Events Committee held on 7 March 2023.
2. Adopts the draft Arts, Culture and Events Strategy, subject to it being amended as follows:
 - Action 5.1.2 Outcome being modified to ‘Support an art exhibition to showcase and celebrate local artists;

- Delete Action 5.1.3 – Bassendean Gallery Mural as this project is completed;
 - Deletion Action 8.1.8 – Bassendean Green Trail as this project is completed;
 - Delete the word 'public' in action 5.1.9;
 - Insert new Action 5.1.1 – Coordinate regular arts and crafts workshops and associated details;
 - Modify the Outcome for Action 5.2.5 to promote the Bassendean Local Studies Collection independent of Ancestry.com;
 - Modify Action 5.2.8 to remove reference to the Community Awards Policy;
 - Insert new Action 5.2.9 – Coordinate regular historical and cultural workshops within the Town and associated details;
 - Insert new Action 5.2.10 – Delivery Community Awards and associated details;
 - Insert Sustainability and Environment as the lead/responsibility in Action 5.3.7 and include the timeframe over all financial years';
 - Modify Action 5.3.5 to replace Australia Day with 'Birak'
 - Modify Action 5.3.6 to insert the words 'in association with other events where possible';
 - Modify Action 5.3.8 – Telethon Community Cinemas timeframe until 2023-24 only; and
 - Insert new Action 5.3.18 – Regular series of local-scale live music events across the Town of Bassendean and associated detail;
3. Supports the one-year extension to the licence agreement for the staging of the Telethon Community Cinemas for 2023/24 budget process;
 4. Authorises the disposal of artworks as detailed in the attachment in accordance with Council Policy 4.2 - Art Acquisition, Management and Decommissioning;
 5. Notes that the Town will dispose of the building in accordance with Administrative Policy – Disposal of Surplus Property under \$20,000;
 6. Notes that the Town will write to landowners on Old Perth Road, Bassendean, seeking expressions of interest for the use of tenancies for artists in residence;
 7. Notes that further subscription to the Garage Sale Trail is not proposed beyond the 2022/23 financial year, and that the Town will continue to promote the Garage Sale Trail via the Town's communication channels;
 8. Notes that the Town will engage with Swan Districts Football Club to facilitate a joint NAIDOC week event in July 2023;
 9. Following agreement with Swan Districts Football Club to facilitate a joint NAIDOC week event in July 2023, notes that the Town will:

- (i) promote the event via the Town’s media channels; and
- (ii) ensure the Town is acknowledged as a co-sponsor of the event on related promotional material;

10. Notes the request from SDFC to engage with the Town to facilitate a joint Pride event during the 2023 football season in August 2023, and requests the Town’s Administration to advance those discussions to potentially support that event where the Town will:

- (i) contribution to the event financially and/or in-kind;**
- (ii) promote the event via the Town’s media channels; and**
- (ii) ensure the Town is acknowledged as a co-sponsor of the event on related promotional material; and**

11. Allocates up to a maximum of **\$12,000** from the Events and Culture Reserve (formerly the Bus Shelter Reserve) towards **the purposes outlined in dot-points 9 and 10** in the 2023/24 annual budget.

CARRIED UNANIMOUSLY 6/0

Reasons:

Co-partnering with groups and clubs already producing viable and inclusive events that engage our community and attract visitors to our Town is a clever use of limited resources. Collectively we can deliver so much more in these type of partnerships.

12.14 Audit and Governance Committee Meeting of 8 March 2023	
Property Address	NA
Landowner/Applicant	NA
File Reference	GOVN/CCLMEET/18
Directorate	Corporate Services
Previous Reports	
Authority/Discretion	Executive The substantial direction setting and oversight role of the Council.
Attachments	<ol style="list-style-type: none"> 1. Audit and Governance Committee Minutes of 8 March 2023 [12.14.1 - 21 pages] 2. Compliance Audit Return 2022 [12.14.2 - 11 pages] 3. CONFIDENTIAL - Internal Audit - Records Management Report - FINAL Report [12.14.3 - 27 pages] 4. CONFIDENTIAL - Internal Audit - Library Services - FINAL report [12.14.4 - 27 pages] 5. CONFIDENTIAL - Top 10 Outstanding Rates Balances [12.14.5 - 1 page] 6. CONFIDENTIAL - Audit Risk Register - Mar 2023 [12.14.6 - 8 pages]

Purpose

The purpose of this report is for Council to receive the report on the meeting of the Audit and Governance Committee held on 8 March 2023.

Council Resolution/Officer Recommendation – Item 12.14 **OCM-16/3/23**

MOVED Cr Poliwka, Seconded Cr MacWilliam, that Council:

1. Adopts the Local Government 2022 Compliance Audit Return for the Town of Bassendean for the period 1 January 2022 to 31 December 2022, as attached to this report;
2. Receives the Records Management Internal Audit Report and notes the findings and recommendations, and the management action to be taken to address the identified risks;
3. Receives the Library Services Internal Audit Report and notes the findings and recommendations, and the management action to be taken to address the identified risks;
4. Receives the Audit Risk Register and notes the action taken or proposed to be taken, to address the identified risks;
5. Authorises the Town to take possession of the land the subject of assessment number A42864 and sell the land, pursuant to section 6.64 of the Local Government Act 1995; and 2; and
6. Authorises the Town to take possession of the land the subject of assessment number A63075 and sell the land, pursuant to section 6.64 of the Local Government Act 1995.

CARRIED BY AN ABSOLUTE MAJORITY 6/0

12.15 Accounts Paid - February 2023	
Property Address	N/A
Landowner/Applicant	N/A
File Reference	FINM/CREDTS/4
Department	Corporate Services
Previous Reports	N/A
Authority/Discretion	Legislative Includes adopting local laws, town planning schemes & policies.

Attachments	1. February 2023 Consolidated Payments Report [12.15.1 - 13 pages]
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Purpose

The purpose of this report was for Council to receive the list of payments for February 2023.

Council Resolution/Officer Recommendation – Item 12.15 **OCM- 17/3/23**

MOVED Cr Poliwka, Seconded Cr MacWilliam, that Council receives the list of payments for February 2023.

CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION 6/0

12.16 Monthly Financial Report – February 2023	
Property Address	N/A
Landowner/Applicant	N/A
File Reference	FINM/AUD/1
Department	Corporate Services
Previous Reports	N/A
Authority/Discretion	Review When the Council operates as a review authority on decisions made by Officers for appeal purposes.
Attachments	1. Financial Activity Statement as at 28 February 2023 [12.16.1 - 12 pages]

Purpose

The purpose of this report was for Council to receive the Monthly Financial Report for February 2023 which incorporates the Statement of Financial Activity.

Council Resolution/Officer Recommendation – Item 12.16 **OCM-18/3/23**

MOVED Cr Poliwka, Seconded Cr MacWilliam, that Council:

1. Receives the Monthly Financial Reports for the period ending February 2023, which incorporates the Statement of Financial Activity for the periods to February 2023;
2. Notes the Explanation of Material Variances in the Statement of Financial Activity; and

3. Approves the budget re-allocation from 1AP2314 to MP0040 of \$48,500 for the temporary pump and tank fittings at Ashfield Reserve.

CARRIED BY AN ABSOLUTE MAJORITY 6/0

12.17 Use of Common Seal	
Property Address	N/A
Landowner/Applicant	N/A
File Reference	INFM/INTPROP/1
Department	Office of the CEO
Previous Reports	Not applicable
Authority/Discretion	Executive The substantial direction setting and oversight role of the Council.
Attachments	Nil

Purpose

The purpose of this report was for Council to note that the Common Seal was not affixed to any documents during the reporting period.

Council Resolution/Officer Recommendation – Item 12.17
OCM-19/3/23

That Council notes there were no items requiring affixing of the Common Seal during the reporting period.

CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION 6/0

13 Motions of which Previous Notice has been given

Nil.

14 Announcements of Notices of Motion for the next meeting

Nil.

15 Urgent Business

15.1 Request for a Special Meeting of Electors and Petition – Volunteer Transport

Council Resolution – Item 15.1
OCM-20/3/23

MOVED Cr Ames, Seconded Cr Wilding that the request for a Special Meeting of Electors, containing 391 signatures, and the Petition, containing 376 signatures, be received.

CARRIED UNANIMOUSLY 6/0

16 Confidential Business

Council Resolution – Item 12.11(a)
OCM-21/3/23

MOVED Cr Wilding, Seconded Cr Ames, that that the meeting go behind closed doors, in accordance with Section 5.23 of the Local Government Act 1995, the time being 8.03pm.

12.11 2023 Community Awards	
Property Address	N/A
Landowner/Applicant	N/A
File Reference	COMR/AWADP/2
Directorate	Community Planning
Previous Reports	22 March 2022
Authority/Discretion	Executive
Attachments	3. CONFIDENTIAL - Community Awards Nominations - Confidential [12.11.1 - 17 pages] 4. CONFIDENTIAL - Award Recipients [12.11.2 - 1 page]

CARRIED UNANIMOUSLY 6/0

Purpose

The purpose of this report was for Council to determine the recipients of the 2023 Town of Bassendean Community Awards.

Council Resolution/Officer Recommendation – Item 12.11
OCM-22/3/23

MOVED Cr Ames, Seconded Cr Poliwka, that Council:

1. Notes the nominations for the Community Awards;
2. Approves the granting of the Community Awards listed in the Confidential Attachment to this report; and
3. Notes that the details of the award recipients will be embargoed until the awards are issued on Saturday 20 May 2023.

CARRIED UNANIMOUSLY 6/0

Council Resolution – Item 16.0(b)
OCM-23/3/23

MOVED Cr McLennan, Seconded Cr Wilding, that the meeting come from behind closed doors, the time being 8.09pm.

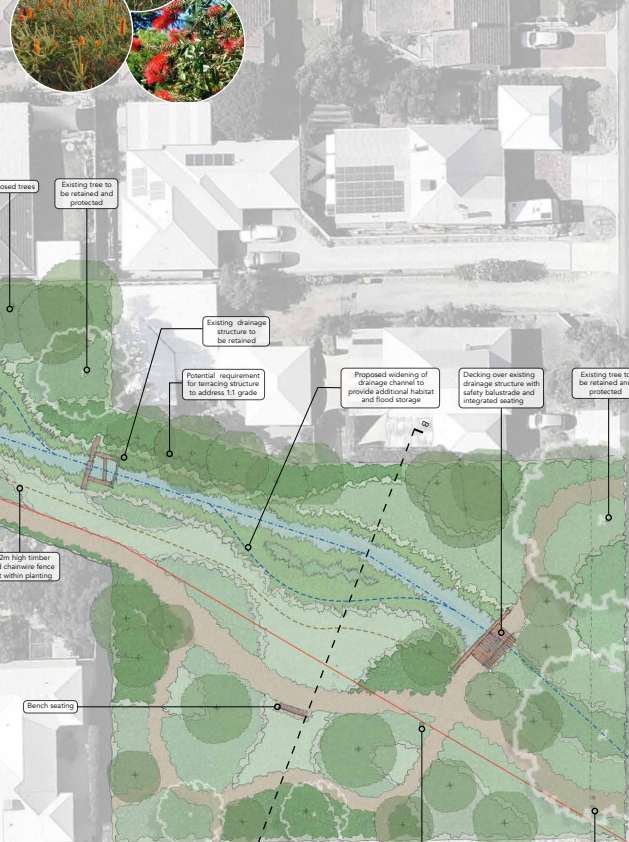
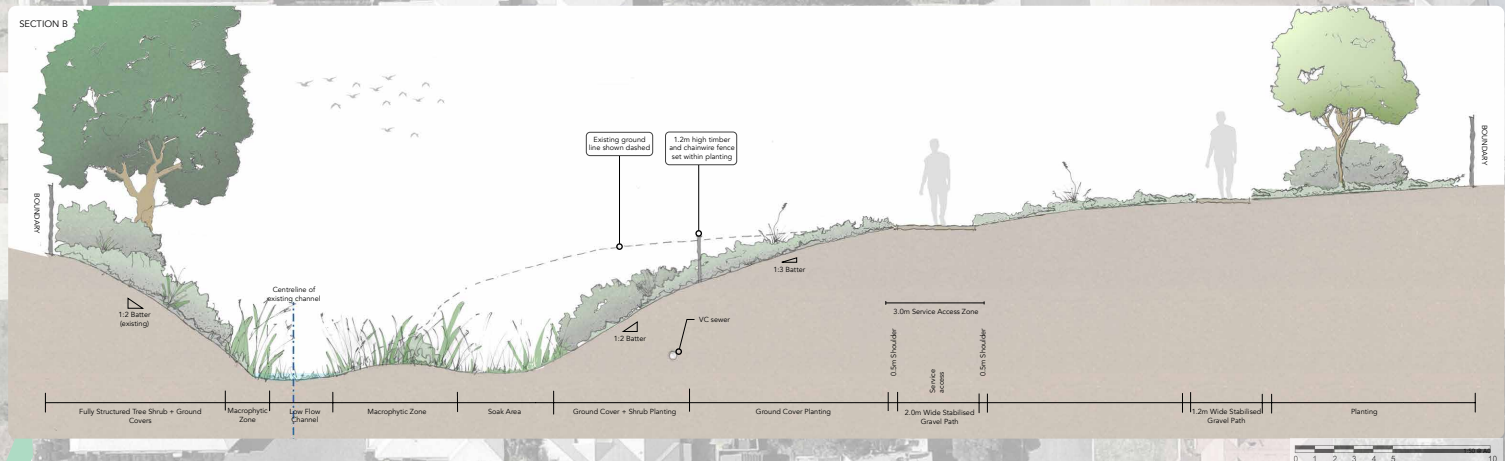
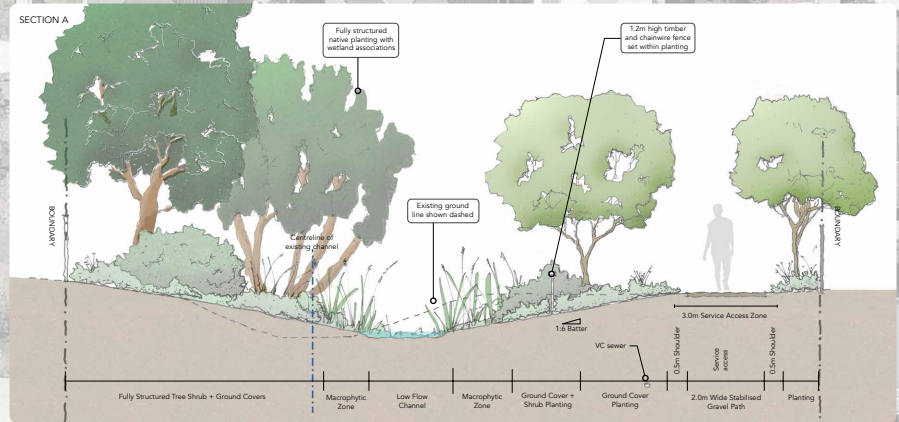
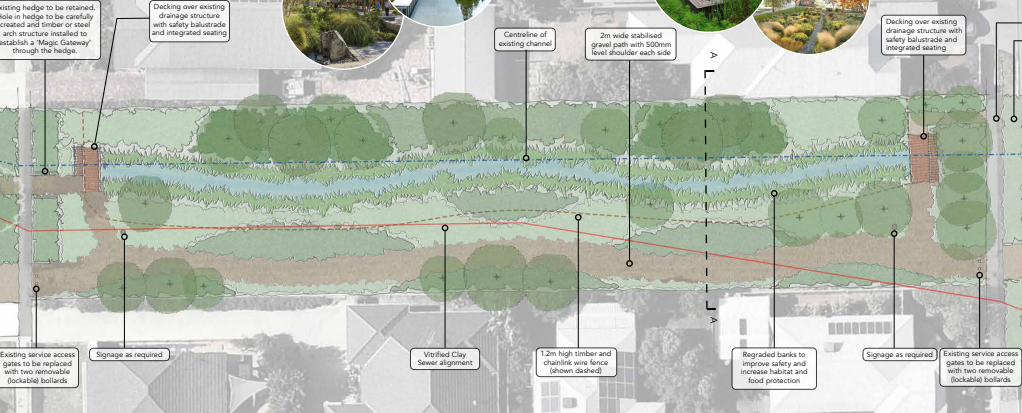
CARRIED UNANIMOUSLY 6/0

17 Closure

The next Briefing Session will be held on Tuesday ,18 April 2023 commencing at 6pm.

The next Ordinary Council meeting will be held on Wednesday, 26 April 2023 commencing at 6pm.

There being no further business, the meeting closed at 8.10pm.



LEGEND

- Native Macrophyte Planting
- Native Ground Cover Planting
- Native Ground Cover and Shrub Planting
- Native Ground Cover, Medium and Large Shrub Planting
- Existing Trees to be Retained and Protected
- Proposed trees
- 2m Wide Stabilised Gravel Path with 500mm level shoulders
- 1.2m High Timber and Chainwire Fence
- Existing Vitrified Clay Sewer



STRATEGIC BUDGET POLICY

Policy Objective

To establish clear principles and guidelines to Council and Town staff for strategic financial management to assist in:

- Robust, transparent Long Term Financial Planning (LTFP) processes;
- Responsible and accountable budgeting;
- Responsible stewardship of the Town's assets, ensuring the resources of the Town are well protected and used efficiently to accomplish the objectives of the Town;
- Providing intergenerational equity;
- Prudent rate setting that reflects community's needs and aspirations, in the context of the funding commitments of the LTFP;
- Developing sustainable non-rates income streams; and
- Ensuring fees and charges recover actual and reasonable costs unless there are valid reasons not to do so, in terms of policy or community expectations.

Policy Scope

This policy sets out the parameters for the development of the Town's LTFP, Annual Budgets and the setting of Fees and Charges in accordance with the Local government Act 1995 and Local Government (Financial Management) Regulations 1996.

This policy will be reviewed periodically at the early stage of the annual planning and budgeting process to ensure it is appropriate and relevant to the current economic climate and compliant with all relevant legislative requirements.

Policy Statement

The Town must plan for the current and future needs of its community in a socially, culturally, environmentally, and financially sustainable manner, through integration of Council's Strategic Community Plan (SCP), Corporate Business Plan (CBP), LTFP and Annual Budgets.

1. Stewardship and Accountability

- 1.1 The Town must ensure it fulfils all regulatory, legal, and budgetary reporting requirements imposed by Federal and State governments as well as meeting accounting standards and guidelines.
- 1.2 The Town will have a financial management system consisting of:
 - a) Accurate and dependable accounting with effective internal control procedures;
 - b) Transparent reporting with informed analysis; and
 - c) Responsible budgeting and long-term financial planning.
- 1.3 To be financially accountable, the Town must adopt and follow sound financial and risk management policies and practices, make good management decisions and plan for the future of the Town, taking a balanced approach to current and future revenue and expenditure.
- 1.4 The Town acknowledges the importance of financial integrity and where appropriate, this policy is supported by relevant management procedures.

2. Long Term Financial Planning (LTFP)

- 2.1 The LTFP will be formulated to implement the strategies and objectives outlined in the Town's SCP, CBP, Asset Management Plans (AMPs), Workforce Management Plan and other relevant informing strategies and resourcing plans.

3. Intergenerational Equity

- 3.1 Intergenerational equity means the equitable allocation of responsibility for funding the provision and maintenance of assets and facilities throughout their useful life (more evenly spreading the financial burden against current and future ratepayers who will enjoy the benefits).
- 3.2 The Town when allocating funds for strategic reserves or future borrowing will consider the needs of the community and the requirements of other key stakeholders in aiming to ensure the full cost of infrastructure and service delivery, including key outcomes outlined in the SCP and CBP, are equitably met by all generations of ratepayers and community where possible.
- 3.3 The key tools to provide for intergenerational equity are the LTFP and annual budgeting processes.

4. New Initiatives

- 4.1 All new operational or capital projects will be evaluated against Council's SCP, CBP and the Asset Management Policy supported by AMPs.
- 4.2 Project proposals must be supported by a business case commensurate with the scale and complexity of the project, including a cost-benefit analysis, risk analysis and ongoing or recurring costs for the life of the project or asset, to clearly demonstrate fulfilment of financial policy objectives.
- 4.3 For projects spanning multiple financial years, once Council has committed to the project by adopting the annual budget for year one of the project and included the budget for subsequent years of the project in the LTFP, the presumption is that Council will continue to fund the project (including the annual ongoing operational costs) via the annual budget allocations until conclusion of the project.

4.4 The Town will advocate for grants and partnership opportunities and seek opportunities to collaborate with neighbouring councils, WALGA and EMRC in pursuit of its strategic and operational [sustainability](#) objectives.

5. Funding Strategy

5.1 Reserves

5.1.1 [Reserves shall be reviewed annually as part of the budget process.](#)

5.1.2 Cash-backed reserves will be established and maintained for renewal or replacement of ageing assets.

5.1.3 The Town will budget for annual growth in asset reserves of a minimum of 2%, [excluding proceeds from the sale of assets.](#)

5.1.4 Specific purpose reserves may be created for significant projects identified in the Town's LTFP or AMPs.

5.1.5 Untied distributions from the EMRC will be allocated to the [Town's](#) Natural [Area Reserve](#).

5.2 Borrowing

5.2.1 Borrowing will be considered as a valid funding source for projects that contribute towards or achieve strategic goals identified in the Town's SCP or CBP.

5.2.2 The criteria for borrowing will be driven by the economic climate and balance sheet capacity of the Town with due regard to maintaining adequate debt service cover.

5.2.3 Borrowing proposals must be supported by a business case commensurate with the scale of the borrowing, including a cost-benefit analysis, risk analysis and whole of life costing, to clearly demonstrate fulfilment of financial policy objectives.

5.3 Disposal of Assets

5.3.1 [As part of the annual budget process the Towns assets will be reviewed and any proceeds from the disposal of assets will be applied to:](#)

- a) Reduce any debt associated with the asset acquisition or upgrade since the original purchase or construction;
- b) Offset the cost of replacement assets required for the Town's operations, and;
- c) Specific Cash Backed Reserves.

5.4 Service Levels

5.4.1 Services levels provided by the Town will be [continuously improved through regular assessment and review](#), to provide for the most appropriate allocation of resources, considering best value for money, efficiency and effectiveness, and appropriate quality standards.

5.5 Fees and Charges

5.5.1 Fees and charges are set as part of the annual budget process. Fees and charges are established based on legal requirements in addition to Council resolutions and policy.

5.5.2 The Town adopts a "user-contributes" approach considering community service level expectations and the users' capacity to pay. Additional factors that are considered when reviewing fees and charges include:

- a) Purpose of the service;
- b) Full cost of the provision of the goods and services;
- c) Market rates and public demand;
- d) Service level changes;
- e) Legislative changes;
- f) Economic changes; and
- g) Desire to deliver community outcomes that may benefit distinct groups or individuals.

5.6 Rate Setting and Service Charges

5.6.1 The Town's rate setting will be based on a general rate (rate in the dollar) increase equivalent to the Perth annualised CPI plus a minimum of 2 per cent, to allow for maintenance and development of the Town's assets including reserve allocations for future asset replacements/upgrades.

5.6.2 Differential rating may be adopted to provide fairness, consistency, transparency, efficiency and equity for the community.

5.6.3 Specified area rates may be adopted where special, increased or upgraded services are delivered.

5.6.4 Rates on vacant land shall be set at levels that encourage development, to stimulate growth and improve the vibrancy of the Town.

5.6.5 Service charges are to be considered for a defined part of the district to enable provision of current or future prescribed work, service, or facility in relation to the land.

6. **Funding Priority**

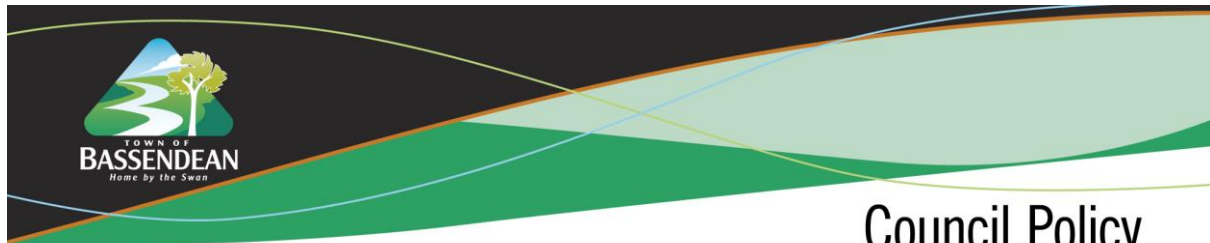
6.1 The Town recognises the competing demands for limited financial resources and endeavours to allocate resources in compliance with the objectives of this policy.

6.2 Prioritisation of funding allocation will be based on the following hierarchy:

- a) Risk mitigation activities or projects that are required to reduce extreme or high-level risks to, as far as practicable, an acceptable level;
- b) Activities requiring compliance with statutory obligations or standards;
- c) Renewal, upgrade, or maintenance of existing infrastructure assets as supported by AMPs and related project prioritisation processes;
- d) Current operational funding for programs, unless the operational need for any of those programmes has been superseded;
- e) Maintenance of adequate financial reserves – both operational and strategic to meet current and future (planned) needs;
- f) New programmes or assets as supported by AMPs and other strategic plans and related project prioritisation processes; and

- g) Discretionary projects or activities driven by community desire with due consideration to desired service levels or amenities provided.

Document Control box			
Document Responsibilities:			
Owner:	Director Corporate Services	Owner Business Unit:	Corporate Services
Inception Date:	26 April 2023	Decision Maker:	Council
Review Date:	26 April 2025	Repeal and Replace:	N/A
Compliance Requirements:			
Legislation:	<i>Local Government Act 1995</i> <i>Local Government (Financial Management) Regulations 1996</i>		



Financial Sustainability Policy

Objective

To strengthen the Town's financial sustainability by continuously improving the Town's financial performance and position both in the short term and long term.

Strategy

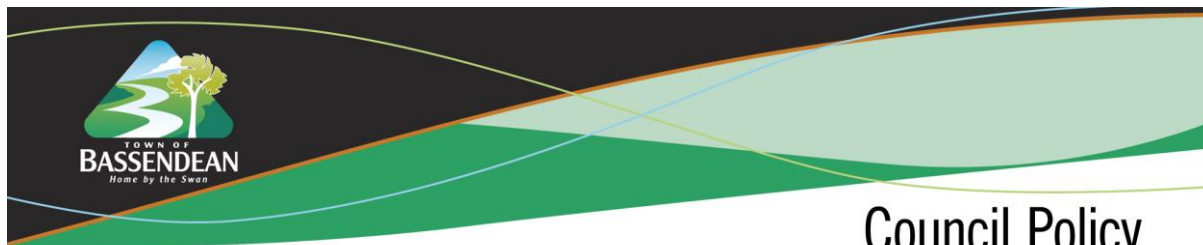
In carrying out its functions, the Town of Bassendean is to use its best endeavours to meet the needs of current and future generations through an integration of environmental protection, social advancement and economic prosperity. (Section 1.3 of the Local Government Act). This requires prudent financial management to achieve sustainable outcomes for the community.

The Town of Bassendean's long term financial performance and position will be sustainable where:

1. continuation of the Council's present spending and funding policies;
2. likely developments in the Council's revenue raising capacity and in the demand for and costs of its services and infrastructure; and
3. normal financial risks and financial shocks;

The Town of Bassendean commits to sound public governance through:

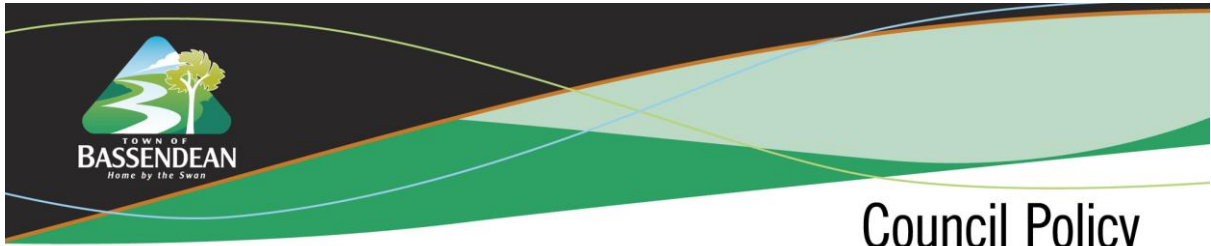
1. Good fiscal management by working towards:
 - a. prudent management of assets and liabilities;
 - b. ensuring that revenue and spending decisions have regard to their effect on future generations and ongoing financial sustainability;
2. Ensuring that its decisions on service delivery and the provision and maintenance of infrastructure are made with due regard to available, existing and anticipated future financial resources and competing priorities;
3. Improving its practices including strategic planning at local and regional levels, prudent borrowing and appropriate pricing regimes;
4. Being responsible for funding functions it chooses to undertake in an area of responsibility of other spheres of government, in addition to funding its existing core functions.



Council Policy

To achieve improved financial sustainability the following principles guiding financial management are to be followed:

1. Undertake long term planning and funding of infrastructure, services and land use in close in accordance with the adopted Strategic Community Plan and Corporate Business Plan. Implement and maintain asset management systems to achieve “whole of life” planning for asset and infrastructure maintenance and renewal.
2. Avoid taking on additional responsibilities for asset maintenance and infrastructure renewal and expansion from the State Governments without a commensurate allocation of capital and recurrent funding, eg, Swan River foreshore and wetlands;
5. Seek to provide fewer and better quality facilities by rationalising its assets and infrastructure through the sale of surplus land .
6. Maximise external funding opportunities for capital projects and where possible services provided to the residents of the Town of Bassendean.
7. Not undertake new services or functions, which duplicate those provided by other tiers of government, the private or non-profit sector.
8. Conduct rolling reviews of services based on a sustainable best value analysis to ensure that services continue to meet community needs as strategic priorities for the Town, are run effectively and efficiently and do not duplicate services provided by other providers.
9. Adopt appropriate industry standards for all services and functions undertaken, benchmark services to the community against other local governments and the private sector to ensure that they are competitive and use resource sharing where efficiencies and/or service delivery improvements can be made.
10. Ensure that any functions undertaken by local government on behalf of other tiers of government are appropriately funded to meet increasing compliance costs such as industry accreditation. Additionally where the nature of the Function precludes the Local Government from recouping the cost, the Town will make every effort to identify it as cost shifting or an unfunded mandate.
11. Improve its collection of data on Key Performance Indicators and report on the achievement of financial performance targets through the quarterly reports and Annual Report.
12. Develop an acceptable and sustainable borrowing and debt management program to fund infrastructure needs on an intergenerational basis.
13. Support WALGA efforts to obtain developer contributions for new development infrastructure in a similar fashion as in NSW and Victoria.
14. Support WALGA efforts to claw back rate exemptions to charitable and non-profit organizations and resist any moves to expand the scope of exemptions.
15. Work with the Western Australian Local Government Association and other Local Governments to levy income from Commercial Government Enterprises infrastructure on Local Government land.
16. Ensure the comprehensive induction and ongoing training for Councillors and staff to increase the understanding of sustainability principles and increase financial and asset management skills.



Application

Responsibility for the implementation of this policy rests with the Mayor, Councillors and Chief Executive Officer. The Policy is to be reviewed every three years.

Policy Type: Strategic Policy	Responsible Officer: Chief Executive Officer
Link to Strategic Community Plan: Leadership and Governance	Last Review Date: September 2017 Version 2
	Next Review due by: May 2020

COMMUNITY FUNDING POLICY

Policy Objective

- (a) To provide financial assistance through grants, sponsorship, donations, waivers, **rebates/subsidies** and in-kind support which assists groups, organisations and individuals to deliver positive community outcomes.
- (b) To utilise community funding as a strategic opportunity to strengthen quality of life within the District through improved community engagement, partnerships and participation.
- (c) To establish an open, fair and defensible application and assessment process for awarding sponsorships, grants, donations, waivers and in-kind support; ensuring integrity, accountability and transparency in decision-making.

Policy Scope

This Policy applies to all requests from community groups, organisations and individuals for the provision of financial support towards projects, programs, events and other initiatives.

Policy Statement

The Town of Bassendean recognises that community funding provides a significant opportunity to contribute to the vitality and vibrancy of the Town; work collaboratively with the local groups, organisations and individuals to deliver activities which increase social participation, promote social inclusion and strengthen connections within our community; and deliver economic and environmental benefits. Community funding also promotes capacity building within the community to encourage and support groups committed to delivering positive outcomes.

This Policy outlines the various Community Funding opportunities available from the Town to meet the diverse range of interests, demands and priorities throughout the community. Importantly, the Town's grants are not intended to cover the majority of project's costs; but rather, contribute to its delivery. Applicants can support their project through other funding sources, in-kind support and/or volunteering.

Applicants for funding will not necessarily be approved and any initiatives previously supported through Community Funding cannot be guaranteed funding in future years. The availability of financial support remains subject to Community Funding allocations within Council's Annual Budget that may vary from year to year, based upon Council and community priorities.

1. Definitions

Donation: means a cash contribution to an organisation or group for the purpose of assisting an activity, event or program with a charitable, welfare or community service orientated purpose.

Grant / Sponsorship: means a cash and/or in-kind contribution (through the provision of Town of Bassendean services, resources and/or facilities) to an individual, organisation or group for the purpose of delivering specific, mutually agreed outcomes.

Rebate: means a financial reimbursement (ie. full or partial refund) to effectively reduce the net expenditure of funds on a particular good or service.

Subsidy: means the Town's contribution to a good or service to pre-emptively reduce its cost to the recipient.

Waiver: means the exemption of paying a formal fee or charge.

2. Grants and Sponsorship

2.1. Applications for grants or sponsorship will not be eligible if lodged by:

- (a) Local, State or Commonwealth Government agencies (*note: local schools are eligible*)
- (b) Town employees or immediate family members of Town employees (*note: community groups comprised of one or more Town employees are eligible*).
- (c) An applicant that is in poor standing with the Town, either financially (with outstanding debts) and with regards to values and behaviours.
- (d) An applicant that has failed to provide satisfactory acquittal reporting for any previous approved sponsorship or grant.
- (e) An applicant that has received community funding in the previous six months.

2.2 The Town offers sponsorship and grants based on the following categories.

- (a) **Business Development:** The Business Development grant is intended to assist and encourage projects or initiatives that promote direct benefit to the Town's economy, generate local employment opportunities and contribute to a sustainable and vibrant community. Each individual grant is limited to \$2,000.
- (b) **Community Connections:** The Community Connections Grant is intended to assist and encourage projects or initiatives that promote social connection, foster a sense of pride in the local area, reflects and celebrates the community and its culture and diversity. Each individual grant is limited to \$2,000.
- (c) **Environment and Sustainability:** The Environmental and Sustainability grant is intended to assist and encourage projects or initiatives that have direct and ongoing benefits for the natural environment. Each individual grant is limited to \$2,000.

- 2.3 To be eligible to receive sponsorship / grants, applications must relate to a future event, initiative, project or works within the Town, and:
- (a) Must have first been discussed with relevant Town staff to enable a preliminary assessment of the proposal and advice **prior to formal lodgement of any application.**
 - (b) Must be lodged at least four weeks prior to the relevant event, project or initiative.**
 - (b) Demonstrate the full cost of the proposal (including own contribution, other funding sources and if relevant, any in-kind support to be provided by the Town).
 - (c) Provide evidence of having obtained the appropriate approvals, permits, licences and insurances or a written undertaking to obtain these prior to the event.
 - (d) Include a detailed plan for addressing disability access and inclusion, where applicable.
 - (e) Submission of a detailed risk assessment and management plan, including the patron and community safety strategies that will be implemented.
 - (f) Demonstrate the applicant's capacity and financial viability to plan, deliver, manage and coordinate all aspects of the proposal, including the submission of a detailed implementation plan and budget.
 - (g) Demonstrate how key outcomes and achievements will be measured against the relevant assessment criteria.
- 2.4 In considering any application for community funding, the decision maker is to have regard to the applicant meeting one or more of the following criteria:
- (a) Environmental and Sustainability: addressing and achieving the *One Planet Living* principles.
 - (b) Social / Cultural: aligning with Council's adopted **Arts, Culture and Events Strategy**. Proposals including a detailed plan for addressing cultural recognition will be viewed favourably.
 - (c) **Public Health: aligning with Council's adopted Public Health Plan.**
 - (d) Place: activating private or public spaces with vibrant activity.
 - (e) Business Development: promoting the district, supporting the local economy and providing opportunities for business prosperity and local employment.
- 2.5 The Chief Executive Officer is responsible for approving the composition of any Assessment Panels, which shall be comprised of appropriately qualified and experienced officers and may include external representatives. Elected members are not eligible to participate on Assessment Panels.
- 2.6 Applications for grants and sponsorship will be assessed by the Administration with a recommendation made to the Chief Executive Officer for determination.
- 2.7 Provision of sponsorship and/or grants will be subject to a documented agreement between the applicant and the Town, which will include terms and conditions pertaining to the amount of funding, use of the funding, acquittal of the funds and public acknowledgment and promotion of the Town.
- 2.8 Any event that is supported under the Policy must be commenced with an Acknowledgment of Country or a formal Welcome to Country.

- 2.9 Any event, project or initiative supported under this Policy must comply with Council's policy relating to the use of single use plastics.
- 2.10 Within three months of the conclusion of the project or event, all funds to be fully acquitted and the applicant is to lodge a report, to the Town's satisfaction, that evaluates the event or initiative.
- 2.11 Where an approved application for sponsorship and/or grants for an event or initiative is unable to be implemented in accordance with the approved funding agreement, the Town may grant a variation to the sponsorship and grant agreement.

3. Dudley Robinson Youth Excellence Program

- 3.1 The Dudley Robinson Youth Excellence Program is to support young residents (aged between 12 and 25) to strive toward developing their potential in various fields. This grant is distinct from any post-achievement awards that may be provided pursuant to any other relevant Council policy. Each individual grant is limited to \$250.
- 3.2 Applications under this program may be lodged for one of the following categories:
- (a) Sport: individuals selected by an accepted sporting governing body to represent the state or country in a recognised sporting event who require financial assistance to participate in that event.
 - (b) Performance Arts: individuals selected by an accepted performing arts body to represent the state or country in a recognised competition who require financial assistance to participate in the event.
 - (c) Academia / Education: high achieving individuals selected by a recognised educational institution to represent the state or country for an academic or educational event.
 - (d) Youth Leadership: individuals nominated to undertake youth leadership training delivered by a recognised organisation.

4. Waiving of Fees

- 4.1 Subject to availability, the Town will provide free use of meeting rooms to locally-based self-help, welfare and charitable groups providing that attendees are not required to pay an entry fee or charge (apart from any charge this is levied only to cover any costs).
- 4.2 Subject to availability, the Town will provide free use of sporting reserves, ovals and hard courts to local schools during normal school hours.
- 4.3 Subject to availability, the Town will provide free use of sporting reserves, ovals and hard courts to state sporting associations (<https://www.dlgsc.wa.gov.au/sport-and-recreation/state-sporting-associations>) that are providing a service to local schools during normal school hours.
- 4.4 Hire rates for hall and room hire shall be reduced in accordance with Council's adopted Schedule of Fees and Charges when hired (i) by junior or senior citizens clubs and/or (ii) for the purposes of meetings/free workshops/educational purposes with no charge for attendees.

- 5.5 Other waiving or reduction of fees will be considered where such assistance supports the delivery of projects, programs or services that align with the Town's adopted Strategic Community Plan. The applicant must identify the specific community need or benefit and demonstrate their limited financial capacity to pay the relevant fee. Waiver requests are limited to a maximum value of \$1,000 and will be assessed by the Administration with a recommendation made to the Chief Executive Officer for determination.
- 5.6 The Town will waive the application fees (or a portion thereof) for applications for development approval relating to prospective physical works that:
- (a) affect a place that is included on the State Register of Heritage Places, the Town's Heritage List and/or the Local Heritage Survey; and
 - (b) contribute to the retention of the character and significance of the place as well as the appearance of the place when viewed from the street.

6. Donations

- 6.1 General donations towards not-for-profit organisations and charities located in or servicing the local community will be considered where such assistance supports the delivery of projects, programs or services that align with the Town's adopted Strategic Community Plan. The applicant must identify the specific community need or benefit based upon local research or consultation.
- 6.2 Donation requests are limited to a maximum of \$250 and will be assessed by the Administration with a recommendation made to the Chief Executive Officer for determination.

7. Fee for Service

- 7.1 The Town may provide community groups the opportunity to be paid a fee for assisting with the provision of events or other initiatives. Such opportunities will be open to all community organisations which can demonstrate capacity to undertake the service required, are incorporated, can provide an ABN and have appropriate insurance.
- 7.2 Any frequent or repetitive service arrangement will be reviewed at least annually.

8. Insurance for Community Groups

The Town may provide insurance for community groups (excluding sporting clubs) subject to groups entering into an agreement with the Town which will specify requirements relating to acknowledgement of the Town's financial support, appropriate behavioural and non-disparagement requirements and the potential for cancellation of the policy if agreed requirements are breached.

9. Rebates and Subsidies

The Town may provide financial rebates and/or subsidies for goods and services where specifically identified within a formal Town-driven and Council-funded program. Applications for rebates and provision of subsidies will be subject to specific eligibility requirements for that program.

Document Control box			
Document Responsibilities:			
Owner:	Community Planning	Owner Business Unit:	Community Development
Inception Date:	24 August 2021	Decision Maker:	Council
Review Date:	Xx April 2023	Repeal and Replace:	N/A
Compliance Requirements:			
Legislation:	<i>Local Government Act 1995</i>		



MINUTES

General Meeting of Electors

Wednesday 29 March 2023, 6:00 pm

in the Council Chamber,
Administration Building

48 Old Perth Road, Bassendean WA 6054

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1 Welcome

Acknowledgement of Traditional Owners

The Presiding Member declared the meeting open, welcomed all those in attendance and acknowledged the past and present traditional owners and custodians of the land on which the meeting was held.

2 Attendances and Apologies

Councillors

Cr Kathryn Hamilton, Mayor
Cr Renee McLennan, Deputy Mayor
Cr Hilary MacWilliam
Cr Emily Wilding
Cr Paul Poliwka
Cr Tallan Ames

Apology

Cr Carter – Leave of Absence

Officers

Mr Luke Gibson, Interim Chief Executive Officer
Mr Paul White, Director Corporate Services
Mr Phil Adams, Executive Manager Infrastructure
Ms **Error! Bookmark not defined.**Nicole Davey, Executive Manager Sustainability & Environment
Ms Donna Shaw, Acting Director Community Planning
Mr Matthew Monkhouse, Manager Governance & Strategy
Mr Raj Malde, Manager Finance

Public

Approximately 28 members of the public were in attendance.

3 Mayor's Address

Hello everyone,

I am so pleased to present to you the Town of Bassendean 2021/22 Annual Report. As you know it was a year of extremes that began with the global and national pressures of ongoing COVID-19 restrictions gradually easing as the year progressed.

Our community handled the pandemic restrictions with good humour and patience, whilst wholeheartedly answering the call to support local businesses. Council continued to implement programs to support residents with an emphasis on providing services to our most vulnerable and isolated community members. Looking back now, it's remarkable how swiftly we all adapted, and what a difference a year has made.

We steadily continued to invest in our infrastructure and services, and have made great progress in the area of environmental sustainability significantly reducing the amount of waste going to landfill. We could not have achieved such incredible results without the overall support of our residents embracing the waste service changes.

On a per capita analysis the Town continue to plant a significant number of trees as we endeavour to provide future generations with shady streetscapes and parks. These planting programs go hand in hand with growing community awareness of the need to retain mature trees as our summer temperatures increase.

Significant community consultation and planning produced a contemporary roadmap for future development in the district including adoption of the Town Centre Masterplan in November 2021, as well as progressing a new Local Planning Strategy and Scheme. The value of this work cannot be underestimated.

With so many capital projects progressing during the year it is difficult to select just a few to highlight. The transformation of Mary Crescent Reserve via the "Our Park, Our Place" project was a collaboration between the community, the Town and so many wonderful organisations resulting in a stormwater basin becoming a micro wetland that attracts birds and provides habitat for multiple animals.

The Underground Power Project undertaken by Western Power has completely transformed Eden Hill streetscapes with the removal of power lines and the installation of new street lighting. Subsequent extensive winter verge tree planting programs will further enhance the area particularly in years to come as those trees mature to provide shady streets. Council continues to advocate for underground power across the entire district.

Great progress was made in the construction of the Sandy Beach Nature Based Playground that opened to the public in July 2022. It is an indication of the careful planning associated with this project that existing mature trees were not impacted during the construction phase. The new ablution block is a most welcome addition to the park replacing what were very old facilities.

Community engagement and participation in local events and activities has rebounded to pre-Covid levels. An example was the wonderful turnout at the inaugural Celebrating Birak event that showcased Nyoongar culture whilst welcoming our newest Australian Citizens on the 26th of January 2022.

This Annual Report highlights the successes, challenges, and outcomes achieved during the 2021/22 year; reflecting the hard work and dedication of our staff, elected members, and community volunteers who have worked tirelessly to ensure that the Town remains vibrant and welcoming. Thank you one and all.

4 CEO'S Address

The Chief Executive Officer (Interim), Mr Luke Gibson, provided the following report on the 2021/22 financial year:

The Town, as an organisation, carried on its internal reform efforts; continuing to mature and improve its performance particularly in the areas of asset management, financial management, ICT, procurement and organisational governance. Whilst capacity within the organisation was routinely challenged by COVID-19, and efforts and progress were somewhat hampered by those staffing impacts, the Town sought to minimise any adverse impacts on the provision of services to the community.

The year saw the finalisation of the community-led Town Centre Masterplan which was subsequently endorsed by Council in November 2021. This key achievement was developed with in-depth public consultation over 18 months and supports our community's vision for town centre development and vibrancy. This Council-adopted Masterplan was a key consideration and informing element of both the draft Local Planning Strategy and draft Local Planning Scheme No. 11. Both of those documents were progressed during the year, with a major milestone being achieved in May 2022, when the state government deemed it as acceptable for the purposes of public consultation. This was work supported by other improvements to the Town's suite of local planning policies that seek to support future land use and development in the district.

Several years of work came to fruition in the construction of a regional-level playground at Sandy Beach. It is one of the Town's most prominent natural open spaces and attracts many people from within and outside the Town. The \$1.62m playground was made possible by the Town securing funding through the Commonwealth Government's Local Roads and Community Infrastructure Grant, Lotterywest and the State Government.

In a major change to the Town's service offerings, the close of the 21/22 financial year saw the Town conclude its involvement in the aged care sector, ending over 40 years involvement in the direct delivery of services to senior residents via the Commonwealth Home Support Programme. In recent years, the regulatory landscape for service providers has significantly changed with many local governments across the nation realising they are now not equipped to respond to the increasing demands being made on the sector. For the Town, the decision was not taken lightly, and serious consideration was given to the potential impact on clients, staff and volunteers. As part of the transition, the Federal Department of Health selected Amana Living as the new provider of home support services for seniors, with the Town and Amana Living working closely on the project. I would like to take this opportunity to single out our Director Corporate Services, Mr Paul White, for his significant contribution to this project to ensure a smooth transition for clients and staff.

It must be acknowledged that those highlights are just a small sample from a full and productive year and do not include all the typical business as usual tasks that occur every day by way of the Town's dedicated staff. Many of these functions are legislated and must be performed by a local government, whilst others are optional, but are undertaken to meet the increasing desires and aspirations of the community.

Looking back on what was, at times, a challenging year, the organisation should be proud of what it has achieved in 2021/22 and I would especially like to recognise all the staff and Councillors for making this possible.

5 Director Corporate Services Address

The Director Corporate Services, Mr Paul White, provided the following financial overview:

The 2021-22 Annual Financial Statements are included in the Annual Report. The Financial Statements occupy the second part of the Annual Report, commencing on page 45.

The Town's overall financial result continued to improve in 2021/22, despite modest rates revenue growth resulting from a rate increase of only 1.4%.

Statement of Comprehensive Income

Operating revenue was as budgeted, up by \$979,476, or 4.6% from the previous year. This was due to:

- The introduction of differential rates to impose a 50% premium on vacant land
- Higher than expected operating grants, subsidies and contributions of \$853,120
- An increase in other revenue of \$290,183

Operating expenses were slightly higher than the previous year, at \$243,067, or 1.1%. This was largely due to information technology licensing and maintenance costs.

However, operating expenses were again significantly below budget, by \$2.4 million, or 4.9%. As with last year, this was due to lower material and contracts expenditure.

There were 7,388 rateable properties in the Town (an increase of 80), generating \$13.8 million in rates revenue. The Town increased efforts at reducing outstanding rates debt from those who could afford to pay, with rates and charges debt falling 13% during the year. At the same time, the Town continued to assist those experiencing genuine financial hardship, under the Town's Financial Hardship Policy.

Statement of Financial Position (Balance Sheet)

There was a reduction in value of Infrastructure assets of \$10.7m. This was due to a reduction in value of the Town's road and drainage assets, following a revaluation.

Auditor General

The Town received an unqualified Audit Report for 2021-22. The Independent Auditor's Opinion from the Auditor General is at the end of the Financial Statements.

6 Receiving of the 2020/21 Annual Report, Financial Statements and Auditor's Report

RESOLUTION

MOVED Gerry Pule, Seconded Carol Seidel, that the 2021/22 Annual Report for the Town of Bassendean be accepted.

CARRIED 6/3

7 General Business

The Mayor advised that a number of questions had been provided in writing, prior to the meeting. Staff will provide a written response to these questions following the meeting.

The following questions were asked in person, at the meeting.

Gerry Pule – 1 Kenmure Avenue, Ashfield

Complimented the Council on how the river reserve looks and the Sandy Beach Reserve playground.

Spoke on the volunteer bus service and that there was a Thursday fortnightly shopping bus service which was a great community initiative for seniors.

Question: Is there a possible way that this could be introduced using the bus and the volunteer drivers?

The Mayor advised that discussions will be held with the interim CEO and new CEO.

Phillip Watson – 15 Parnell Parade, Bassendean

Commented that with regards to Ashfield Reserve, the trees behind the stand at the Club have disappeared and the rear of the stand is open and looks unsightly.

Question: With regards to the fencing at the Ashfield Reserve, why the fence was reduced in height, as this creates a security issue?

The Mayor advised that the works were undertaken in consultation with the Ashfield Soccer Club before work commenced. The back panels of the stand were removed due to reports of anti-social behaviour.

The Executive Manager Infrastructure advised that the 3m high fence behind the goals is currently being installed. The works were undertaken in discussions with the Club who wanted the fences removed as they were getting continually vandalised.

Question: What was the cost to remove the fencing at the reserve?

The question was taken on notice.

RESOLUTION

MOVED Ben Woodward, Seconded Paul Bridges, that public question time be extended, the time being 6.35pm.

CARRIED

Carol Seidel – 55 Broadway, Bassendean

Question: why the Council is not replacing the Manager Library Services, what are the plans to relocate the Customer Services Centre to the Library, the impact of the reduction of space and the costing to accommodate this service? Will it impact on the Library Services?

The Interim CEO advised that with the resignation of the former Manager, there was an opportunity to do a minor restructure. The Library still has a manager, being the Manager Community Development. Council has not made any decision on other staff moving to the Library.

Mr Ian Maluish – 3/22 Elsfield Way, Bassendean

Question: could consider revoking its decision to change Australia Day to a Birak Ceremony, given we are all Australians and should celebrate on Australia Day.

The Mayor advised that Celebrating Birak is a well-attended event which was inclusive of all Australians. The Government announced recently that local government can now host citizenship ceremonies a number of days before or after 26 January.

Mr Paul Bridges – 150 West Road, Bassendean

Question: In terms of the community bus, given that the Council is elected by the community to represent our interests and its Council is the decision-making body, why is Council deferring making a decision on the community bus before the new CEO arrives?

The Mayor advised that no decision can be made until a formal meeting is held. The petitions were received at the Ordinary Council Meeting held on 28 March, and will be discussed and a report brought back to Council for a decision.

Anne Brinkworth – 19 Ida Street, Bassendean

Mrs Brinkworth stated that many years ago a lot of money and volunteers worked on the Broadway Arboretum.

Question: can Council please carry out maintenance in this area?

The Executive Manager Sustainability and Environment advised that there is a 10-year management plan for Reserve and each stage will be considered by Council in future budgets.

RESOLUTION

MOVED Jack Fox, Seconded Carol Seidel, that public question time be extended, the time being 6.52pm.

CARRIED

Ben Woodward – 77 Watson Street, Bassendean

Question: What improvements were identified regarding the Communications Framework review mentioned on page 35 of the 2021/22 annual report to be implemented over the coming year?

The Mayor responded that the Town's draft Strategic Communications Plans was finalised in October 2021. Since that time, the Town has actioned a number of the recommendations of the plan, including the human resourcing element (by creating and filling the Senior Communications Officer role), undertaking a review of the Town's corporate branding, implementing a broad aesthetic refresh of the Town's website and launching digital Thrive. In the coming months, the Town will be preparing a corporate guideline/protocol to dictate use of, and processes around, social media, scoping a more comprehensive, functional review of the Town's website and looking to further progress the roll-out of the Town's corporate branding refresh.

In addition, the proposed reform of the Local Government Act will require local governments to establish a charter which sets out how it will engage with ratepayers and the community about the local government's proposed policies, initiatives, and projects. More information on this matter will be released by the State Government later in the year and the Town will consider its resultant approach in due course.

Carol Seidel – 55 Broadway, Bassendean

Question: how effective the Council can be on providing tree preservation orders on properties? Can staff calculate how much tree canopy a single tree can provide using dashboard?

The Executive Manager Sustainability and Environment advised that measuring the individual canopy of a tree, the dashboard does not go into that level of detail.

The Acting Director Community Planning advised that under the original draft LPS 11, removal of a significant tree would have constituted an offence. The WAPC, when considering the draft document, required the Town to remove that provision prior to advertising. It is not an offence for an owner/occupier to trim or remove a tree where there is no tree protection order in place.

The Mayor stated that the draft Local Planning Scheme No. 11 will be advertised for a three-month period and encouraged people to make submissions.

Mr Paul Bridges – 150 West Road, Bassendean

Complemented the Council on the planting of street trees.

Question: Is there a plan publicly available of each of those new street trees have been planted over the last three years and how many of those continue to thrive?

The Executive Manager Infrastructure advised that there is map that shows where all the trees are in the Town are, and those that are proposed to be planted There is a loss of approximately 3% of the newly planted trees. There is not a plan available for the public to view.

Stephen Hovitch - 26 Wilson Street, Bassendean

Question: what is the status of the application for the proposed brewery in Old Perth Road?

The Interim CEO advised that a large number of submissions have been received, generally in support of the proposal. Due to the land use and the location, near residential housing, more detail has been requested from the applicant.

The Interim CEO also commented on a previous question regarding Australia Day and advised that Citizenship Ceremonies can be held up to three days either side of 26 January.

Don Yates – 10 Thompson Road, Bassendean

Question: In referring to his questions submitted in writing, asked if he would be receiving a response?

The Mayor advised that the 17 questions will be answered by email and that she was happy to take a small number of questions at the meeting.

Question: What is the current balance of five reserve accounts?

The Director Corporate Services advised that this information is detailed in Note 30 of the Annual Report and is also included in the Annual Budget which is the expected position up to June 2023.

Question: how can the community have some say on how that money is used in the five reserve accounts?

The Mayor advised that there is a budget process and funding is allocated to various accounts. Budget deliberations commence in February/March and the adoption of the Budget in June each year. There is a significant amount of information provided to Councillors as part of the process.

RESOLUTION

MOVED Bill Busby, Seconded Phillip Watson, that public question time be extended, the time being 7.12pm.

CARRIED

Bill Busby

Question: why were nine trees were removed near the John van Hoek grandstand?

The Executive Manager Infrastructure advised that they were Bottlebrush trees that had a fungus which currently is a problem in the metropolitan area. The trees were requested to be removed by the Club in association with opening the rear of the grandstand.

Carol Seidel – 55 Broadway, Bassendean

Question: when will Council order that the outside eating structure at the Lemon Myrtle Café in Old Perth Road be removed as the café has been closed for some 18 months.

The Acting Director Community Planning advised that Council had issued an approval for the parklet with a permit and conditions associated with the parklet. When the business originally closed and changed hands, Council contacted the new owners to maintain the structure. Contact will be made with the owners to address the issue, to either remove the structure or maintain the structure, including the vegetation.

Phillip Watson – 15 Parnell Parade, Bassendean

Question: Is the water supply at Ashfield Reserve from scheme or bore water?

The Mayor advised that it is scheme water.

Paul Bridges – 150 West Road, Bassendean

Commented that the letterbox at 27 Hyland Street should be removed, as it is getting filled with junk mail.

8 Motions

Motion 1

MOVED Nikki Rodgers, Seconded Tracey Allanson, that Council consider providing a 24/7 security patrol service, similar to what is provided by the City of Bayswater.
CARRIED 11/5

Motion 2

MOVED Jane Bremmer, Seconded Carol Seidel, that the Town of Bassendean suspends the use of Fusilade Forte, on the basis that this class 6 herbicide now meets the classification of a PFAS chemical and, as such, it is not safe to use anywhere in the Town of Bassendean.
CARRIED 20/0

Motion 3

MOVED Jane Bremmer, Seconded Carol Seidel, that the Town of Bassendean publishes a weekly update on the website of exactly where pesticides are being applied in garden beds and landscaped areas (particularly if they include areas in or close to children's playgrounds) and any other area in the Town, so that residents can avoid exposure.
CARRIED 18/0

Motion 4

MOVED Jane Bremmer, Seconded Gerry Pule, that the Town of Bassendean stops using herbicides and pesticides in children's playgrounds.
CARRIED 20/0

Motion 5

MOVED Carol Seidel, Seconded Jane Bremmer, that the Bassendean Volunteer Bus Service be reinstated and operating again within the Town of Bassendean.
CARRIED 25/0

9 Closure

There being no further business, the Mayor declared the meeting closed at 7.38pm.

**LIST OF PAYMENTS
FOR PERIOD
ENDED 31 March 2023**

*Any questions relating to the List of Payments, please raise with Paul White,
Director Corporate Services, prior to Briefing Session.*

SUMMARY OF SCHEDULE OF ACCOUNTS

FUND	VOUCHERS	AMOUNT \$
MUNICIPAL / TRUST		
EFT, Direct Debits Cr Card and Payroll 01-31 March 2023	49107 - 49419	-\$2,200,919.40
TRUST FUND		
Cheques Commonwealth 6100-1015-9136		\$0.00
MUNICIPAL BANK		
Cheques Commonwealth 6100-1015-9128	86402	\$-200.00
		-\$2,201,119.40
		-\$2,201,119.40

This list of payments, covering vouchers as above has been checked and is fully supported by vouchers and invoices, which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations, and costings, and the amounts shown have been paid.

Chq/EFT	Date	Name	Description	Amount
EFT49107	01/03/2023	AUSTRALIAN SERVICES UNION	Payroll deductions	-\$ 103.60
EFT49108	01/03/2023	AUSTRALIAN TAX OFFICE (PAYG)	Payroll deductions	-\$ 85,102.30
EFT49109	01/03/2023	LGRCEU	Payroll deductions	-\$ 66.00
EFT49110	01/03/2023	PAY@BILITY PTY LTD	Payroll Deductions	-\$ 354.24
EFT49111	01/03/2023	TOWN OF BASSENDEAN PAYROLL	Payroll deductions	-\$ 602.00
EFT49112	01/03/2023	ALEX CECHELE	Dudley Robinson Youth Grant	-\$ 250.00
EFT49113	01/03/2023	DAVID WILLIAM HAWKINS	Crossover Contribution	-\$ 436.00
EFT49114	01/03/2023	FUN2U (AUTHENTIC GROUP PTY LTD	Refund of Stall Holder Permit Application Fee	-\$ 40.00
EFT49115	01/03/2023	JANE MARIE BREMMER	Refund -Friends Group Training	-\$ 80.21
EFT49116	01/03/2023	KATIE MARIE REYNOLDS	Sustainable Products Rebate	-\$ 100.00
EFT49117	01/03/2023	NERINE GRONOW	Crossover Contribution	-\$ 592.00
EFT49118	01/03/2023	NICHOLA ANNE OLIVER	Refund of Dog Registration Fee	-\$ 150.00
EFT49119	01/03/2023	SALVATORE SICILIANO	Refund of expenses incurred	-\$ 352.15
EFT49120	01/03/2023	SIMONE MARIA ALLEN	Dudley Robinson Youth Grant	-\$ 250.00
EFT49121	01/03/2023	SUBRAHMANYAM KROTHAPALLY	Reimbursement of Professional Membership Fee	-\$ 790.00
EFT49122	01/03/2023	TAHLIA SANDERS	Refund of Dog Registration Fee	-\$ 100.00
EFT49123	01/03/2023	TESSA HOLLY MORSETH	Sustainable Products Rebate	-\$ 100.00
EFT49124	02/03/2023	ABACUS CALCULATORS (WA) PTY LTD	Lease rentals	-\$ 427.64
EFT49125	02/03/2023	ACTION GLASS AND ALUMINIUM	Repairs at WITW, Ashfield	-\$ 347.82
EFT49126	02/03/2023	ALLSPORTS LINEMARKING	Line marking at Bassendean Oval	-\$ 330.00
EFT49127	02/03/2023	ALSCO PERTH	Weekly Linen Services - Administration	-\$ 106.00
EFT49128	02/03/2023	BASSENDEAN 55 PLUS ASSOCIATION	Community Grant - Seniors Week Activities	-\$ 1,500.00
EFT49129	02/03/2023	BOC LIMITED	Monthly container service	-\$ 43.93
EFT49130	02/03/2023	BUNNINGS GROUP LIMITED	Consumables	-\$ 343.47
EFT49131	02/03/2023	BUNZL LTD	Change Table For Point Reserve	-\$ 723.04
EFT49132	02/03/2023	CASA SECURITY PTY LTD	Security monitoring cost - Ashfield Reserve	-\$ 481.45
EFT49133	02/03/2023	Candelled		\$ -
EFT49134	02/03/2023	CITY OF SOUTH PERTH	Animal Pound fees	-\$ 412.50
EFT49135	02/03/2023	CLEAR HEALTH PARTNERS PTY LTD	Employee Assistance Provider	-\$ 320.00
EFT49136	02/03/2023	COLES SUPERMARKETS AUSTRALIA	Groceries supplies -Wind in the Willows	-\$ 1,358.84
EFT49137	02/03/2023	COMPLETE OFFICE SUPPLIES PTY LTD -	Office Consumables	-\$ 322.71
EFT49138	02/03/2023	CONNECT VICTORIA PARK	Management Fees for HRV	-\$ 1,958.00
EFT49139	02/03/2023	DIAL A NAPPY (BUSICLEAN)	Diaper service	-\$ 1,088.60

Chq/EFT	Date	Name	Description	Amount
EFT49140	02/03/2023	DRAINFLOW SERVICES PTY LTD	Gully and Manhole Drain Cleaning and Educting Program	-\$ 2,403.50
EFT49141	02/03/2023	EASTERN METROPOLITAN REGIONAL	General Waste Disposal Costs	-\$ 44,569.91
EFT49142	02/03/2023	EFFECTIVE BUILDING GROUP PTY LTD	Repairs to roof of 50 Old Perth Road	-\$ 11,945.69
EFT49143	02/03/2023	ENVIROPATH PTY LTD	Extra sweep of Old Perth Road	-\$ 836.00
EFT49144	02/03/2023	FELTON INDUSTRIES	BBQ Shelter Including Delivery	-\$ 4,966.50
EFT49145	02/03/2023	FOCUS CONSULTING WA PTY LTD	Electrical Zone Diagram for Bassendean Oval	-\$ 550.00
EFT49146	02/03/2023	FUN2U (AUTHENTIC GROUP PTY LTD	Slushies - 2Hr Service - Event	-\$ 500.00
EFT49147	02/03/2023	GREENSTEAM AUSTRALIA	Steam weeding of roads	-\$ 9,350.00
EFT49148	02/03/2023	HATCHET PTY LTD	RYDE Website updates	-\$ 561.03
EFT49149	02/03/2023	HAYS SPECIALIST RECRUITMENT	Contract staff expenses	-\$ 8,110.96
EFT49150	02/03/2023	JAYLON INDUSTRIES PTY LTD	UV Stabilised PE Sheeting	-\$ 404.25
EFT49151	02/03/2023	KLEENIT PTY LTD	Trip hazard removal by mechanical grinding	-\$ 5,358.38
EFT49152	02/03/2023	LANDCARE WEED CONTROL	Weed Control at various locations	-\$ 5,991.79
EFT49153	02/03/2023	LANDGATE	Valuation charges	-\$ 131.01
EFT49154	02/03/2023	LG BEST PRACTICES	Payroll processing assistance	-\$ 10,645.09
EFT49155	02/03/2023	LGC TRAFFIC MANAGEMENT	Traffic control for sticker removal	-\$ 2,393.82
EFT49156	02/03/2023	LO-GO APPOINTMENTS	Contract staff expenses	-\$ 5,507.21
EFT49157	02/03/2023	LOCKDOC	Standard padlocks	-\$ 350.00
EFT49158	02/03/2023	MACKIE PLUMBING AND GAS PTY LTD	Plumbing works in Youth Services Toilet	-\$ 1,030.49
EFT49159	02/03/2023	MAIN ROADS WESTERN AUSTRALIA	Reinstate detector loops at Guilford Road	-\$ 1,979.19
EFT49160	02/03/2023	MARKETFORCE EXPRESS	West Australian newspaper adverts- Asset Services	-\$ 3,099.24
EFT49161	02/03/2023	MIRRABOOKA AUTO ELECTRICS	Air conditioner service	-\$ 264.00
EFT49162	02/03/2023	MORLEY MOWER CENTRE	Spare parts	-\$ 834.06
EFT49163	02/03/2023	MT LAWLEY MILK SUPPLY	Office Milk Supplies	-\$ 76.16
EFT49164	02/03/2023	MULTILEC ENGINEERING PTY LTD	Service & inspection of Kone lift at Library	-\$ 385.00
EFT49165	02/03/2023	NAPA	Auto parts	-\$ 150.70
EFT49166	02/03/2023	NUTRIEN WATER	Reticulation parts	-\$ 1,249.88
EFT49167	02/03/2023	PETTIT NOMINEES PTY LTD T/AS P&M	Hoist inspection	-\$ 302.50
EFT49168	02/03/2023	PIPELINE RETICULATION (BRUCE	Modem Firmware upgrade	-\$ 1,000.00
EFT49169	02/03/2023	PITNEY BOWES AUSTRALIA PTY LTD	Lease Rental of Franking Machine	-\$ 429.00
EFT49170	02/03/2023	SEEK LIMITED	Recruitment advertisement	-\$ 704.00
EFT49171	02/03/2023	SJR CIVIL CONSULTING PTY LTD	Preparation of plan for MRRG project	-\$ 1,320.00
EFT49172	02/03/2023	ST JOHN AMBULANCE AUSTRALIA	Replenishment of first aid boxes	-\$ 1,103.90
EFT49173	02/03/2023	STAR TRAINING & ASSESSING PTY LTD	Skid steer loader training- 10 participants	-\$ 3,150.00
EFT49174	02/03/2023	STIHL SHOP MALAGA	Hardware items - minor plant equipment	-\$ 1,530.00

Chq/EFT	Date	Name	Description	Amount
EFT49175	02/03/2023	STOTT AND HOARE	Microsoft licencing -renewals	-\$ 6,006.39
EFT49176	02/03/2023	STRATAGREEN	Anemometer	-\$ 402.29
EFT49177	02/03/2023	UMESH THAPA	Cleaning - WITW	-\$ 3,350.00
EFT49178	02/03/2023	WASTELESS PANTRY PTY LTD	Low waste living and shopping workshop	-\$ 275.00
EFT49179	02/03/2023	WESTERN AUSTRALIAN LOCAL	WALGA Rates Training	-\$ 2,547.82
EFT49180	10/03/2023	ABACUS CALCULATORS (WA) PTY LTD	Lease rentals	-\$ 213.82
EFT49181	10/03/2023	ALSCO LINEN SERVICES PTY LTD	Hygiene Services at Various locations	-\$ 5,015.33
EFT49182	10/03/2023	BENJAMIN MICHAEL WADE	Reformatting forms/documents	-\$ 400.00
EFT49183	10/03/2023	BOFFIN BOOKSHOP PTY LTD T/AS	Library Books	-\$ 401.16
EFT49184	10/03/2023	CHIVERS ASPHALT PTY LTD	Remove damaged bitumen and replace with hot mix - Bridson street	-\$ 3,465.00
EFT49185	10/03/2023	COLES SUPERMARKETS AUSTRALIA	Groceries supplies -Wind in the Willows	-\$ 701.96
EFT49186	10/03/2023	EASTERN METROPOLITAN REGIONAL	General Waste Disposal Costs	-\$ 4,623.89
EFT49187	10/03/2023	EPOCH TRAINING (ORGANIC TRAINING	Relax Term 3 - Wu Tao	-\$ 240.00
EFT49188	10/03/2023	FUJI XEROX AUSTRALIA PTY LTD	Lease photocopier/printer	-\$ 857.05
EFT49189	10/03/2023	INLOGIK PTY LIMITED	Credit card management solutions	-\$ 2,640.00
EFT49190	10/03/2023	LANDGATE	Valuation charges	-\$ 1,221.00
EFT49191	10/03/2023	LG PROFESSIONALS WA	LG Professionals Conference 2023	-\$ 1,790.00
EFT49192	10/03/2023	MARIA DANIELS	Relax T1 2023 - Samba and African drumming	-\$ 2,400.00
EFT49193	10/03/2023	MARKETFORCE EXPRESS	West Australian newspaper adverts- Asset Services	-\$ 1,219.94
EFT49194	10/03/2023	MCLEODS & CO	Legal professional fees	-\$ 479.60
EFT49195	10/03/2023	MT LAWLEY MILK SUPPLY	Office Milk Supplies	-\$ 76.16
EFT49196	10/03/2023	OFFICEWORKS SUPERSTORES PTY LTD	Office stationery	-\$ 865.43
EFT49197	10/03/2023	RSM AUSTRALIA PTY LTD	Audit fee for deferred rates	-\$ 500.00
EFT49198	10/03/2023	SEEK LIMITED	Recruitment advertisement	-\$ 335.50
EFT49199	10/03/2023	SIGNING HANDS	Sign Language Classes	-\$ 1,089.00
EFT49200	10/03/2023	SJR CIVIL CONSULTING PTY LTD	Design of path connection - Harcourt Street	-\$ 5,280.00
EFT49201	10/03/2023	STOTT AND HOARE	Microsoft licencing	-\$ 220.08
EFT49202	10/03/2023	SUEZ RECYCLING & RECOVERY PTY LTD	Recycling charges	-\$ 10.71
EFT49203	10/03/2023	SUPERLOOP (OPERATIONS) PTY LTD	Internet Services	-\$ 753.50
EFT49204	10/03/2023	TPG NETWORK PTY LTD	Telephone Charges	-\$ 1,848.77
EFT49205	10/03/2023	WESTBOOKS	Library Books	-\$ 336.55
EFT49206	15/03/2023	ACTION GLASS AND ALUMINIUM	Replace glass panels at Jubilee Stan Moses Pavilion	-\$ 601.70
EFT49207	15/03/2023	ALLFLOW INDUSTRIAL (GOLDGEM	Quarterly Wastewater Service at Depot	-\$ 484.00

Chq/EFT	Date	Name	Description	Amount
EFT49208	15/03/2023	APEX GATES	Service contact of Depot gate	-\$ 270.00
EFT49209	15/03/2023	ASSET INFRASTRUCTURE MANAGEMENT	Consulting fee - Asset Management	-\$ 5,049.00
EFT49210	15/03/2023	AUSTRALIAN AIRCONDITIONING SERVICES PTY LTD (AAS)	Air Conditioning service and inspection charges	-\$ 738.65
EFT49211	15/03/2023	BUDGET PEST CONTROL	Termite inspection, treatment - At various locations	-\$ 3,535.00
EFT49212	15/03/2023	BUNNINGS GROUP LIMITED	Hardware items	-\$ 914.30
EFT49213	15/03/2023	CASA SECURITY PTY LTD	Security monitoring cost - various sites	-\$ 636.64
EFT49214	15/03/2023	DONEGAN ENTERPRISES PTY LTD	Rubber pommel seats	-\$ 187.00
EFT49215	15/03/2023	DS WORKWEAR & SAFETY	Safety Uniforms	-\$ 129.90
EFT49216	15/03/2023	JSM CONSTRUCTION WA	Ashfield Flats boardwalk decking replacement	-\$ 37,400.00
EFT49217	15/03/2023	CAI FENCING	Construct fence at Ashfield Reserve	-\$ 33,396.00
EFT49218	15/03/2023	CASA SECURITY PTY LTD	Security monitoring cost - various sites	-\$ 12,156.54
EFT49219	15/03/2023	CLEANAWAY (TOX FREE)	Removal of dangerous goods from Depot	-\$ 898.27
EFT49220	15/03/2023	DRAINFLOW SERVICES PTY LTD	Jet washing of stormwater drainage lines - Bridson St	-\$ 3,109.70
EFT49221	15/03/2023	EASTERN METROPOLITAN REGIONAL	Greenwaste Skip bin from Depot	-\$ 228.81
EFT49222	15/03/2023	LOCKDOC	Standard padlocks	-\$ 190.00
EFT49223	15/03/2023	DRAINFLOW SERVICES PTY LTD	Jet washing of stormwater drainage lines	-\$ 708.40
EFT49224	15/03/2023	ELLIOTTS FILTRATION	Iron Filter Service	-\$ 282.70
EFT49225	15/03/2023	ENVIROPATH PTY LTD	Town & Reserves Carparks Sweeping	-\$ 3,739.12
EFT49226	15/03/2023	EXTERIA (LANDMARK ENGINEERING & DESIGN)	Vasse composite table settings at Sandy Beach Playground	-\$ 6,096.20
EFT49227	15/03/2023	GREENACRES TURF GROUP	Supply and installation of jumbo kikuyu	-\$ 21,373.00
EFT49228	15/03/2023	HAYS SPECIALIST RECRUITMENT	Contract staff expenses	-\$ 4,055.48
EFT49229	15/03/2023	HEATLEY SALES PTY LTD	Chemical resistant boots covers	-\$ 696.62
EFT49230	15/03/2023	INTELIFE GROUP LIMITED	Consumables	-\$ 497.08
EFT49231	15/03/2023	KLEENIT PTY LTD	Re-line, marking parking bays etc- Bassendean Oval	-\$ 2,576.81
EFT49232	15/03/2023	LOCK JOINT AUSTRALIA	Supply and deliver bitumen fibre joints to Depot	-\$ 1,391.50
EFT49233	15/03/2023	MACKIE PLUMBING AND GAS PTY LTD	Plumbing works at 35 OPR	-\$ 1,778.22
EFT49234	15/03/2023	MORLEY MOWER CENTRE	Auto Cut	-\$ 457.29
EFT49235	15/03/2023	NUTRIEN WATER	Reticulation parts	-\$ 1,836.59
EFT49236	15/03/2023	PARAMOUNT ELECTRICAL SERVICES	Remove and cover power point located under Library lift area	-\$ 426.25
EFT49237	15/03/2023	PRESTIGE PROPERTY MAINTENANCE	Traffic management for mowing of Guildford rd.	-\$ 4,008.73

Chq/EFT	Date	Name	Description	Amount
EFT49238	15/03/2023	DS WORKWEAR & SAFETY	Safety Protective Equipment	-\$ 154.95
EFT49239	15/03/2023	LANDCARE WEED CONTROL	Weed Control at various locations	-\$ 19,098.21
EFT49240	15/03/2023	PARAMOUNT ELECTRICAL SERVICES	Replace and install new lighting cable stolen Jubilee Reserve	-\$ 6,451.72
EFT49241	15/03/2023	PRESTIGE PROPERTY MAINTENANCE	Mowing at various reserves	-\$ 8,934.20
EFT49242	15/03/2023	REPCO	Air con thermometer	-\$ 70.29
EFT49243	15/03/2023	ROADS 2000	Blow asphalt for road maintenance	-\$ 116.59
EFT49244	15/03/2023	SCM EARTHMOVING CONTRACTORS	Excavator hire	-\$ 2,400.00
EFT49245	15/03/2023	STATEWIDE CLEANING SUPPLIES PTY	Drain odour eliminator & maintainer	-\$ 216.24
EFT49246	15/03/2023	SUPERCHARGE BATTERIES	Battery	-\$ 187.96
EFT49247	15/03/2023	TREES NEED TREE SURGEONS	Purchase of new trees / tree pruning	-\$ 12,221.00
EFT49248	15/03/2023	WATTS WESTERN RUBBER	Consumables	-\$ 88.00
EFT49249	15/03/2023	BOWDEN TREE CONSULTANCY	Arborist reports for Harcourt street and Kenny street	-\$ 990.00
EFT49250	15/03/2023	CITY OF SOUTH PERTH	Pound Fees	-\$ 330.00
EFT49251	15/03/2023	MUSEUM OF PERTH (PERTH HISTORY	Art collection valuation	-\$ 3,934.70
EFT49252	15/03/2023	NUFORD (KINGSPPOINT PTY LTD ATF	Tray top extra cab Utility Vehicle	-\$ 40,054.84
EFT49253	15/03/2023	STATEWIDE CLEANING SUPPLIES PTY	Stainless steel jumbo toilet roll dispensers	-\$ 528.25
EFT49254	15/03/2023	T-QUIP	Blade parts	-\$ 1,311.50
EFT49255	15/03/2023	TREES NEED TREE SURGEONS	Trees flat top canopy powerline pruning -Devon Road	-\$ 1,372.80
EFT49256	15/03/2023	WEST TIP WASTE CONTROL PTY LTD	General waste skip bin at the Depot	-\$ 1,204.50
EFT49257	15/03/2023	AUSTRALIAN SERVICES UNION	Payroll deductions	-\$ 103.60
EFT49258	15/03/2023	AUSTRALIAN TAX OFFICE (PAYG)	Payroll deductions	-\$ 82,375.00
EFT49259	15/03/2023	LGRCEU	Payroll deductions	-\$ 66.00
EFT49260	15/03/2023	PAY@BILITY PTY LTD	Payroll Deductions	-\$ 354.24
EFT49261	15/03/2023	TOWN OF BASSENDEAN PAYROLL	Payroll deductions	-\$ 352.00
EFT49262	16/03/2023	ALLSPORTS LINEMARKING	Line marking at Bassendean Oval	-\$ 220.00
EFT49263	16/03/2023	ALSCO PERTH	Weekly Linen Services - Administration	-\$ 106.00
EFT49264	16/03/2023	BACKFLOW PREVENTION (MACKAY FORCE TRUST T/AS)	install replacement RPZD valve at Palmerston Res	-\$ 673.00
EFT49265	16/03/2023	BOC LIMITED	Monthly container service	-\$ 8.70
EFT49266	16/03/2023	BUDGET PEST CONTROL	Termite inspection and treatment - Bassendean Tennis Club	-\$ 250.00
EFT49267	16/03/2023	CLEAR HEALTH PARTNERS PTY LTD	Employee Assistance Provider	-\$ 480.00

Chq/EFT	Date	Name	Description	Amount
EFT49268	16/03/2023	COLES SUPERMARKETS AUSTRALIA	Groceries supplies -Wind in the Willows	-\$ 3,006.12
EFT49269	16/03/2023	COMPLETE CORPORATE HEALTH -	Pre employment medical	-\$ 272.80
EFT49270	16/03/2023	CONNECT VICTORIA PARK	Management Fees for HRV	-\$ 1,958.00
EFT49271	16/03/2023	CS LEGAL (THE PIER GROUP PTY LTD	Professional Fees	-\$ 488.30
EFT49272	16/03/2023	E FIRE & SAFETY (WA)	Fire Alarm Service and Panel Testing	-\$ 126.50
EFT49273	16/03/2023	EASTERN METROPOLITAN REGIONAL COUNCIL - EMRC	General Waste Disposal Costs	-\$ 4,652.26
EFT49274	16/03/2023	FG CRANES PTY LTD	Crane Hire Charges	-\$ 742.50
EFT49275	16/03/2023	HAYS SPECIALIST RECRUITMENT	Contract staff expenses	-\$ 4,055.48
EFT49276	16/03/2023	ILLION AUSTRALIA PTY LTD	D&B Credit Checks On Preferred Suppliers	-\$ 168.30
EFT49277	16/03/2023	K C BINITA	Cleaning Charges	-\$ 840.00
EFT49278	16/03/2023	MACKIE PLUMBING AND GAS PTY LTD	Plumbing works at Point Reserve	-\$ 296.37
EFT49279	16/03/2023	MCLEODS & CO	Legal professional fees	-\$ 1,687.40
EFT49280	16/03/2023	MT LAWLEY MILK SUPPLY	Office Milk Supplies	-\$ 76.16
EFT49281	16/03/2023	N & N J HAEUSLER	Supply of news papers	-\$ 104.20
EFT49282	16/03/2023	PARAMOUNT ELECTRICAL SERVICES	Investigate repeated power outage at Caledonian Soccer Club	-\$ 621.60
EFT49283	16/03/2023	SAFE T CARD AUSTRALIA PTY LTD	Annual monitoring fees for Safe-T Card	-\$ 287.10
EFT49284	16/03/2023	SEEK LIMITED	Recruitment advertisement	-\$ 346.50
EFT49285	16/03/2023	SIFTING SANDS (CHEWELL HAWLEY PTY	Sand pit cleaning -wind in the willow	-\$ 5,834.95
EFT49286	16/03/2023	TRAVIS HAYTO INVESTMENTS PTY LTD	Photography -OPR markets	-\$ 462.00
EFT49287	16/03/2023	TREES NEED TREE SURGEONS	Tree pruning day rate at Kelly Park	-\$ 4,603.50
EFT49288	16/03/2023	UMESH THAPA	Cleaning expenses	-\$ 420.00
EFT49289	16/03/2023	WESTERN POWER	Vegetation encroachment - West Road	-\$ 5,951.28
EFT49290	16/03/2023	WILLIAM BUCK CONSULTING (WA) PTY	Internal audit fees	-\$ 11,124.16
EFT49291	16/03/2023	CHILD AUSTRALIA	ECLD conference 2023	-\$ 2,969.00
EFT49292	16/03/2023	AUSTRALIAN AIRCONDITIONING SERVICES PTY LTD (AAS)	Air Conditioning service and inspection charges	-\$ 215.60
EFT49293	\$ 45,001.00	BCITF	Building & Construction Industry - Levy collected	-\$ 3,875.25
EFT49294	16/03/2023	CDM AUSTRALIA PTY LTD	Computer Equipment	-\$ 605.00
EFT49295	16/03/2023	COLES SUPERMARKETS AUSTRALIA	Groceries supplies -Wind in the Willows	-\$ 752.67
EFT49296	16/03/2023	DEPARTMENT OF MINES, INDUSTRY	Building Services Levy	-\$ 5,444.70
EFT49297	16/03/2023	EASTERN METROPOLITAN REGIONAL	General Waste Disposal Costs	-\$ 37,146.24
EFT49298	16/03/2023	H DAPS FOODS P/L (THE OLD TROUT)	Volunteers - meal vouchers	-\$ 300.00
EFT49299	16/03/2023	MT BARKER EXPRESS	Furniture removal	-\$ 4,400.00

Chq/EFT	Date	Name	Description	Amount
EFT49300	16/03/2023	RACKMAN AUSTRALIA	Single sided front mount cable racking	-\$ 722.94
EFT49301	16/03/2023	RAPID HOLDINGS WA PTY LTD	Worksafe compliant pick up and disposal of ACM debris	-\$ 880.00
EFT49302	16/03/2023	WATER CORPORATION	Water charges	-\$ 24,581.57
EFT49303	16/03/2023	WOODLANDS DISTRIBUTORS &	Dog waste bags	-\$ 3,044.80
EFT49304	16/03/2023	XPRESSO LANE CAFE	Volunteer meal vouchers	-\$ 600.00
EFT49305	22/03/2023	ACCWEST PTY LTD	Preparation of annual financial report	-\$ 3,850.00
EFT49306	22/03/2023	BAD BACKS (HEALTHZONE PTY LTD	Office chair	-\$ 1,219.00
EFT49307	22/03/2023	BASSENDEAN NEWSAGENCY	Library subscriptions	-\$ 107.31
EFT49308	22/03/2023	COLES SUPERMARKETS AUSTRALIA	Groceries supplies -Wind in the Willows	-\$ 445.67
EFT49309	22/03/2023	DEPARTMENT OF TRANSPORT	Vehicle ownership checks	-\$ 20.50
EFT49310	22/03/2023	EASTERN METROPOLITAN REGIONAL	General Waste Disposal Costs	-\$ 41,214.14
EFT49311	22/03/2023	LANDGATE	Valuation charges	-\$ 302.61
EFT49312	22/03/2023	MARKETFORCE EXPRESS	Public health plan - artwork production	-\$ 4,928.00
EFT49313	22/03/2023	OFFICE OF THE AUDITOR GENERAL	Audit Fees	-\$ 59,144.80
EFT49314	22/03/2023	PERTH BRANDING & MARKETING (INNOVATRA AUSTRALIA P/L T/AS)	Artwork setup / design for suite of flags and banners	-\$ 4,423.10
EFT49315	22/03/2023	RSM AUSTRALIA PTY LTD	Audit fee for deferred rates	-\$ 50.00
EFT49316	22/03/2023	SCOTT PRINTERS PTY LTD	Thrive print edition	-\$ 8,360.00
EFT49317	22/03/2023	TRAINING MOMENTUM PTY LTD	Asbestos assessor training	-\$ 2,685.00
EFT49318	23/03/2023	BUNNINGS GROUP LIMITED	Hardware items	-\$ 493.05
EFT49319	23/03/2023	CASA SECURITY PTY LTD	Security monitoring cost - various sites	-\$ 1,650.00
EFT49320	23/03/2023	DOMUS NURSERY	Flowering plants	-\$ 2,409.45
EFT49321	23/03/2023	DRAINFLOW SERVICES PTY LTD	Jet washing of stormwater drainage lines	-\$ 3,010.70
EFT49322	23/03/2023	E FIRE & SAFETY (WA)	Fire Alarm Service and Panel Testing	-\$ 26.40
EFT49323	23/03/2023	PARAMOUNT ELECTRICAL SERVICES	Various electrical call outs	-\$ 1,865.10
EFT49324	23/03/2023	PRESTIGE PROPERTY MAINTENANCE	Garden maintenance Wind in the Willows.	-\$ 3,300.00
EFT49325	23/03/2023	PROFOUNDER TURFMASTER PTY LTD	Application of Indemnify to Bassendean Oval Turf	-\$ 605.00
EFT49326	27/03/2023	ALSCO PERTH	Weekly Linen Services - Administration	-\$ 53.00
EFT49327	27/03/2023	AUSTRALIA POST	Postal charges	-\$ 2,360.05
EFT49328	27/03/2023	BASSENDEAN TENNIS CLUB	Grass court maintenance	-\$ 2,291.30
EFT49329	27/03/2023	CHRIS RICHARDSON T/A INDEPENDANT	Regulatory food safety audit in WIW	-\$ 550.00
EFT49330	27/03/2023	CLEAR HEALTH PARTNERS PTY LTD	Employee Assistance Provider	-\$ 220.00
EFT49331	27/03/2023	COLES SUPERMARKETS AUSTRALIA	Groceries supplies -Wind in the Willows	-\$ 302.11

Chq/EFT	Date	Name	Description	Amount
EFT49332	27/03/2023	MT LAWLEY MILK SUPPLY	Office Milk Supplies	-\$ 76.16
EFT49333	27/03/2023	SEEK LIMITED	Recruitment advertisement	-\$ 324.50
EFT49334	27/03/2023	STYLUS DESIGN	Local planning strategy - graphic design	-\$ 847.00
EFT49335	27/03/2023	SUEZ RECYCLING & RECOVERY PTY LTD	General, Recycling and FOGO bin collection expenses	-\$ 25,083.72
EFT49336	27/03/2023	TELSTRA	Telephone Charges	-\$ 9,432.43
EFT49337	27/03/2023	VEOLIA ENVIRONMENTAL SERVICES	Weekly cinema bin collection	-\$ 118.87
EFT49338	28/03/2023	CR EMILY WILDING	Elected Members Sitting Fees and Allowances - 3rd Quarter	-\$ 5,069.00
EFT49339	28/03/2023	CR HILARY MACWILLIAM	Elected Members Sitting Fees and Allowances - 3rd Quarter	-\$ 5,069.00
EFT49340	28/03/2023	CR JENNIFER MARGARET CARTER	Elected Members Sitting Fees and Allowances - 3rd Quarter	-\$ 5,069.00
EFT49341	28/03/2023	CR KATHRYN HAMILTON	Elected Members Sitting Fees and Allowances - 3rd Quarter	-\$ 16,839.25
EFT49342	28/03/2023	CR PAUL NICHOLI POLIWKA	Elected Members Sitting Fees and Allowances - 3rd Quarter	-\$ 5,069.00
EFT49343	28/03/2023	CR RENEE MCLENNAN	Elected Members Sitting Fees and Allowances - 3rd Quarter	-\$ 7,436.50
EFT49344	28/03/2023	CR TALLAN JOHN MICHAEL AMES	Elected Members Sitting Fees and Allowances - 3rd Quarter	-\$ 5,069.00
EFT49345	28/03/2023	DALE ALCOCK HOMES PTY LTD	Security Bond Refund	-\$ 2,805.00
EFT49346	28/03/2023	MY HOMES WA	Security Bond Refund	-\$ 2,805.00
EFT49347	28/03/2023	PK FIDEM PTY LTD	Development Bond Refund	-\$ 38,757.92
EFT49348	28/03/2023	RESIDENTIAL BUILDING WA PTY LTD	Security Bond Refund	-\$ 2,805.00
EFT49349	28/03/2023	SPEC CONSTRUCTION	Security Bond Refund	-\$ 2,112.00
EFT49350	28/03/2023	ASHLEIGH JANE WHYTE	Sustainable Products Rebate	-\$ 50.00
EFT49351	28/03/2023	AYDEN MACKENZIE	Reimbursements for - Youth Services expense	-\$ 438.35
EFT49352	28/03/2023	CAMERON FARMER	Rate Refund	-\$ 6,449.00
EFT49353	28/03/2023	EILEEN JANE ASHLEY	Dudley Robinson Youth Grant	-\$ 500.00
EFT49354	28/03/2023	ELITE COMPLIANCE - BUILDING	Overpaid fees refunded	-\$ 140.00
EFT49355	28/03/2023	FAYE HARRIS	Sustainable Products Rebate	-\$ 100.00
EFT49356	28/03/2023	RIKKI STOCKS	Reimbursement of staff purchases for events	-\$ 229.94
EFT49357	28/03/2023	STUART YOUNG REAL ESTATE	Refund of Dog Registration Fee	-\$ 150.00
EFT49358	29/03/2023	AUSTRALIAN AIRCONDITIONING	Repairs to aircon in Wind in the Willow	-\$ 776.60

Chq/EFT	Date	Name	Description	Amount
EFT49359	29/03/2023	BEAVER TREE SERVICES	Emergency call out - Tree pruning at Jubilee Av	-\$ 2,640.00
EFT49360	29/03/2023	BUNNINGS GROUP LIMITED	Timber Oil	-\$ 1,085.27
EFT49361	29/03/2023	CASA SECURITY PTY LTD	Security monitoring cost for callouts	-\$ 104.50
EFT49362	29/03/2023	COMPLETE OFFICE SUPPLIES PTY LTD -	Office stationery	-\$ 470.54
EFT49363	29/03/2023	DI CANDILO & SONS	Post caps 75 x 75 glav	-\$ 198.00
EFT49364	29/03/2023	DORMAKABA AUSTRALIA PTY LTD	Security call out- CS Front Door	-\$ 442.15
EFT49365	29/03/2023	DRAINFLOW SERVICES PTY LTD	Jet washing of stormwater drainage lines	-\$ 2,125.20
EFT49366	29/03/2023	DS WORKWEAR & SAFETY	Safety boots	-\$ 292.80
EFT49367	29/03/2023	E FIRE & SAFETY (WA)	Fire Alarm Service and Panel Testing	-\$ 126.50
EFT49368	29/03/2023	EXTERIA (LANDMARK ENGINEERING &	Vasse composite seats at Recreational Places	-\$ 2,302.30
EFT49369	29/03/2023	HAYS SPECIALIST RECRUITMENT	Contract staff expenses	-\$ 7,299.86
EFT49370	29/03/2023	INTELIFF GROUP LIMITED	Cleaning services various sites	-\$ 13,150.81
EFT49371	29/03/2023	LANDCARE WEED CONTROL	Weed control in Ashfield Parade	-\$ 6,598.95
EFT49372	29/03/2023	LOCKDOC	Callout to fix door lock at WITW	-\$ 140.00
EFT49373	29/03/2023	MACKIE PLUMBING AND GAS PTY LTD	Installation of Isolation valve at HRV	-\$ 1,895.78
EFT49374	29/03/2023	MORLEY MOWER CENTRE	Auto cut head	-\$ 277.12
EFT49375	29/03/2023	NATURAL AREA HOLDINGS PTY LTD	Bushland maintenance	-\$ 1,530.32
EFT49376	29/03/2023	PARAMOUNT ELECTRICAL SERVICES	Replace globes at Tennis club	-\$ 1,810.60
EFT49377	29/03/2023	PROFOUNDER TURFMASTER PTY LTD	Supply and application of acelepryn - insect control	-\$ 2,387.00
EFT49378	29/03/2023	SIFTING SANDS (CHEWELL HAWLEY PTY	Sand pit cleaning -wind in the willow	-\$ 965.00
EFT49379	29/03/2023	STIHL SHOP MALAGA	STIHL brushcutter	-\$ 2,825.00
EFT49380	29/03/2023	T-QUIP	Drive belt	-\$ 364.20
EFT49381	29/03/2023	SCM EARTHMOVING CONTRACTORS	Drainage works at various locations	-\$ 45,016.40
EFT49382	29/03/2023	WESTWORKS GROUP PTY LTD (THE TRUSTEE FOR USSHERIDAN TRUST T/AS)	Risk assessment report for trees within Mary Crescent Reserve	-\$ 4,070.00
EFT49383	29/03/2023	SYNERGY	Power charges for various sites and street lighting	-\$ 45,840.80
EFT49384	29/03/2023	ARTEIL (WA) PTY LTD	Repair charges for chair	-\$ 303.60
EFT49385	29/03/2023	CLEAR HEALTH PARTNERS PTY LTD	Employee Assistance Provider	-\$ 180.00
EFT49386	29/03/2023	EASTERN METROPOLITAN REGIONAL	General Waste Disposal Costs	-\$ 3,777.40
EFT49387	29/03/2023	ES2 PTY LTD	Software subscription fees	-\$ 9,859.08
EFT49388	29/03/2023	LANDCARE WEED CONTROL	Brushcutting tall grass on Guildford Road verge	-\$ 231.00
EFT49389	29/03/2023	LG BEST PRACTICES	Payroll processing assistance	-\$ 453.75
EFT49390	29/03/2023	MT LAWLEY MILK SUPPLY	Office Milk Supplies	-\$ 76.16
EFT49391	29/03/2023	NIKKI DENNERLEY (HAPPY FEET	Happy Feet Fitness Class- Wind In The Willow	-\$ 125.00

Chq/EFT	Date	Name	Description	Amount
EFT49392	29/03/2023	SEEK LIMITED	Recruitment advertisement	-\$ 357.50
EFT49393	29/03/2023	TREES NEED TREE SURGEONS	Flat top power line pruning	-\$ 8,748.00
EFT49394	29/03/2023	UNITED PETROEUM PTY LTD	Petrol and Diesel into underground tank	-\$ 17,379.76
EFT49395	29/03/2023	VEOLIA ENVIRONMENTAL SERVICES	General waste event collection	-\$ 53.59
EFT49396	29/03/2023	VERMEER EQUIPMENT OF WA & NT (ID	Woodchipper Bearings repair	-\$ 1,969.00
EFT49397	29/03/2023	WESTBOOKS	Library Books	-\$ 151.84
EFT49398	29/03/2023	BASSENDEAN GALAXY BASKETBALL	Donation for quiz night	-\$ 250.00
EFT49399	29/03/2023	CHIHARU NONAKA	Dog registration fee refund	-\$ 20.00
EFT49400	29/03/2023	CHRISTOPHER BYRNE EASON	Rate Refund	-\$ 526.30
EFT49401	29/03/2023	GYMCARE	Rate Refund	-\$ 236.14
EFT49402	29/03/2023	JONATHON WHELAN	Refund of development approval application	-\$ 441.00
EFT49403	29/03/2023	LINDA & LLOYD GRADISEN	Rate Refund	-\$ 1,230.00
EFT49404	29/03/2023	PIPPA ANN EDWARDS	Sustainable Products Rebate	-\$ 98.61
EFT49405	29/03/2023	RICHMOND WELLBEING INC	Rate Refund	-\$ 5,054.89
EFT49406	30/03/2023	LANDCARE WEED CONTROL	Caltrop control program	-\$ 1,603.25
EFT49407	30/03/2023	MACKIE PLUMBING AND GAS PTY LTD	Various plumbing callouts	-\$ 235.27
EFT49408	30/03/2023	NUTRIEN WATER	Reticulation parts	-\$ 181.09
EFT49409	30/03/2023	PRESTIGE PROPERTY MAINTENANCE	Mowing at various reserves	-\$ 24,588.30
EFT49410	30/03/2023	SUEZ RECYCLING & RECOVERY PTY LTD	General, Recycling and FOGO bin collection expenses	-\$ 317.49
EFT49411	30/03/2023	TREES NEED TREE SURGEONS	Pruning at West Road	-\$ 4,400.00
EFT49412	30/03/2023	AUSTRALIAN SERVICES UNION	Payroll deductions	-\$ 77.70
EFT49413	30/03/2023	AUSTRALIAN TAX OFFICE (PAYG)	Payroll deductions	-\$ 83,506.00
EFT49414	30/03/2023	LGRCEU	Payroll deductions	-\$ 66.00
EFT49415	30/03/2023	PAY@BILITY PTY LTD	Payroll Deductions	-\$ 1,500.97
EFT49416	30/03/2023	TOWN OF BASSENDEAN PAYROLL	Payroll deductions	-\$ 352.00
EFT49417	31/03/2023	COLES SUPERMARKETS AUSTRALIA	Groceries supplies -Wind in the Willows	-\$ 869.61
EFT49418	31/03/2023	EASTERN METROPOLITAN REGIONAL	General Waste Disposal Costs	-\$ 15,055.90
EFT49419	31/03/2023	TECHNOLOGY ONE LTD	Intramaps roam - street tree spatial table	-\$ 27,075.09
DD21213.1	28/03/2023	SG FLEET AUSTRALIA PTY LTD	Fleet vehicles leases	-\$ 9,013.71
DD21219.1	09/03/2023	MAGICORP	Telephone messages	-\$ 138.80
DD21225.1	09/03/2023	FUJI XEROX AUSTRALIA PTY LTD	Lease photocopier/printer	-\$ 1,556.50
DD21231.2	17/03/2023	WESTERN AUSTRALIAN TREASURY	Loan repayments with interest	-\$ 6,037.49
DD21235.1	13/03/2023	WESTERN AUSTRALIAN TREASURY	Loan repayments with interest	-\$ 93,208.16
DD21239.2	13/03/2023	RICOH AUSTRALIA PTY LTD	Consumables	-\$ 324.77

Chq/EFT	Date	Name	Description	Amount
DD21247.1	14/03/2023	AWARE SUPERANNUATION	Superannuation contributions	-\$ 35,772.34
DD21247.2	14/03/2023	AUSTRALIAN ETHICAL SUPER	Superannuation contributions	-\$ 1,081.41
DD21247.3	14/03/2023	MLC SUPER FUND	Superannuation contributions	-\$ 442.79
DD21247.4	14/03/2023	HOST PLUS	Superannuation contributions	-\$ 3,575.60
DD21247.5	14/03/2023	COMMONWEALTH ESSENTIAL SUPER	Superannuation contributions	-\$ 87.97
DD21247.6	14/03/2023	MARITIME SUPER	Superannuation contributions	-\$ 374.88
DD21247.7	14/03/2023	AUSTRALIAN RETIREMENT TRUST	Superannuation Contributions	-\$ 245.50
DD21247.8	14/03/2023	UNISUPER	Superannuation contributions	-\$ 73.83
DD21247.9	14/03/2023	SLATE SUPER	Superannuation Contributions	-\$ 301.26
DD21247.10	14/03/2023	CARE SUPER	Superannuation Contributions	-\$ 1,052.17
DD21247.11	14/03/2023	AMP FLEXIBLE SUPER - SUPER	Superannuation contributions	-\$ 250.02
DD21247.12	14/03/2023	MACQUARIE SUPER ACCUMULATOR	Superannuation contributions	-\$ 966.34
DD21247.13	14/03/2023	GESB	Superannuation Contributions	-\$ 494.96
DD21247.14	14/03/2023	HESTA SUPER FUND	Superannuation contributions	-\$ 1,133.18
DD21247.15	14/03/2023	MANIC SUPERANNUATION SUPER FUND	Superannuation contributions	-\$ 936.49
DD21247.16	14/03/2023	AUSTRALIAN/WESTSCHEME SUPER	Superannuation contributions	-\$ 7,515.13
DD21247.17	14/03/2023	ANZ SMART CHOICE SUPER	Superannuation contributions	-\$ 555.63
DD21247.18	14/03/2023	REST SUPERANNUATION	Superannuation contributions	-\$ 1,965.73
DD21247.19	14/03/2023	COLONIAL FIRST STATE	Superannuation contributions	-\$ 672.48
DD21247.20	14/03/2023	NGS SUPER	Superannuation contributions	-\$ 346.50
DD21261.1	20/03/2023	RICOH FINANCE AUSTRALIA PTY LTD	Lease rentals	-\$ 1,240.80
DD21264.1	21/03/2023	FUJI XEROX AUSTRALIA PTY LTD	Lease photocopier/printer	-\$ 6,922.30
DD21264.2	01/03/2023	FUJI XEROX AUSTRALIA PTY LTD	Lease photocopier/printer	-\$ 216.70
DD21264.4	13/03/2023	FUJI XEROX AUSTRALIA PTY LTD	Lease photocopier/printer	-\$ 177.10
DD21264.6	22/03/2023	FUJI XEROX AUSTRALIA PTY LTD	Lease photocopier/printer	-\$ 546.70
DD21264.8	08/03/2023	FUJI XEROX AUSTRALIA PTY LTD	Lease photocopier/printer	-\$ 793.10
DD21296.1	28/03/2023	AWARE SUPERANNUATION	Superannuation contributions	-\$ 35,650.80
DD21296.2	28/03/2023	AUSTRALIAN ETHICAL SUPER	Superannuation contributions	-\$ 1,057.55
DD21296.3	28/03/2023	MLC SUPER FUND	Superannuation contributions	-\$ 3,574.86
DD21296.4	28/03/2023	HOST PLUS	Superannuation contributions	-\$ 3,895.24
DD21296.5	28/03/2023	COMMONWEALTH ESSENTIAL SUPER	Superannuation contributions	-\$ 87.97
DD21296.6	28/03/2023	MARITIME SUPER	Superannuation contributions	-\$ 383.81
DD21296.7	28/03/2023	AUSTRALIAN RETIREMENT TRUST	Superannuation Contributions	-\$ 245.50
DD21296.8	28/03/2023	UNISUPER	Superannuation contributions	-\$ 67.67
DD21296.9	28/03/2023	SLATE SUPER	Superannuation Contributions	-\$ 301.26

Chq/EFT	Date	Name	Description	Amount
DD21296.10	28/03/2023	CARE SUPER	Superannuation Contributions	-\$ 1,052.17
DD21296.11	28/03/2023	AMP FLEXIBLE SUPER - SUPER	Superannuation contributions	-\$ 250.02
DD21296.12	28/03/2023	MACQUARIE SUPER ACCUMULATOR	Superannuation contributions	-\$ 966.34
DD21296.13	28/03/2023	HESTA SUPER FUND	Superannuation contributions	-\$ 1,134.61
DD21296.14	28/03/2023	MANIC SUPERANNUATION SUPER FUND	Superannuation contributions	-\$ 890.23
DD21296.15	28/03/2023	AUSTRALIAN/WESTSCHEME SUPER	Superannuation contributions	-\$ 8,789.33
DD21296.16	28/03/2023	ANZ SMART CHOICE SUPER	Superannuation contributions	-\$ 555.63
DD21296.17	28/03/2023	REST SUPERANNUATION	Superannuation contributions	-\$ 1,655.58
DD21296.18	28/03/2023	COLONIAL FIRST STATE	Superannuation contributions	-\$ 679.43
DD21296.19	28/03/2023	NGS SUPER	Superannuation contributions	-\$ 346.50
F303155895868	15/03/2023	Fortnightly Payroll	Fortnightly Payroll	-\$ 275,573.50
F302154182152	29/03/2023	Fortnightly Payroll	Fortnightly Payroll	-\$ 276,918.41
5550059000086070	06/03/2023	Credit Card Expenditure	Attachment 2 - 3/2/23 to 3/3/23 Spend	-\$ 13,854.98
			TOTAL MUNICIPAL & TRUST EFT PAYMENTS	-\$ 2,200,919.40
86402	01/03/2023	DEPARTMENT OF TRANSPORT	Vehicle ownership checks	-\$ 200.00
			TOTAL MUNICIPAL CHEQUES	-\$ 200.00
				-\$ 2,201,119.40

February Credit Card Expenditure 2023
Statement Period: 03/02/2023 to 03/03/2023
Attachment 2

Date:	Vendor:	Description	Amount:
3-Feb-23	OLD LIRA BAYSWATER WA	Catering for OCM Dinner	\$ 167.00
3-Feb-23	COLES 0395 BASSENDEAN AUS	Cleaning Wipes and Glen 20 for Ranger Office and Vehicles	\$ 44.40
3-Feb-23	SP BUSICLEAN PERTH WA	Refund of Unavailable Item	-\$ 81.80
3-Feb-23	WASTE MANAGEMENT BURWOOD	WMRR Membership Subscription 2023	\$ 1,275.37
3-Feb-23	FACEBK *J3728MPZS2 fb.me/ads IRL	Facebook Workshop Boost	\$ 8.25
6-Feb-23	MagshopOnline Sydney NSW	2x Magazine Subscription: 'Better Homes & Gardens' and 'Delicious'	\$ 173.99
6-Feb-23	iSubscribe Pty Ltd SYDNEY AUS	2x Magazine Subscription: 'Mens Health' and 'Gluten Free'	\$ 169.00
6-Feb-23	NEXTMEDIA PTY LTD ST LEONARDS NSW	2x Magazine Subscription: 'Prevention' and 'Gardening Australia'	\$ 121.00
6-Feb-23	FREMANTLE PRESS FREMANTLE WA	Library Stock Purchase: 'Minds Went Walking - Paul Kelly'	\$ 42.69
6-Feb-23	MICROSOFT*SUBSCRIPTION MSBILL.INFO AUS	Subscription: Microsoft for Youth Services	\$ 79.95
6-Feb-23	FACEBK *REN9MKZS2 fb.me/ads IRL	Facebook Workshop Boost	\$ 8.53
6-Feb-23	BUNNINGS 458000 BAYSWATER	Stepping Stones for Creators on the Green Event	\$ 37.17
6-Feb-23	COLES 0395 BASSENDEAN AUS	Sunscreen and Flowers for Creators on the Green Event	\$ 35.20
6-Feb-23	COLES 0330 MUNDARING AUS	Groceries for Wind in the Willows	\$ 37.72
6-Feb-23	ASHFIELD IGA ASHFIELD	Laundry Expenses for Wind in the Willows Ashfield	\$ 7.15
6-Feb-23	CV CHECK OSBORNE PARKWA	National Police Clearance	\$ 54.90
7-Feb-23	4Cabling Alexandria	Ethernet Cables for Library Public PC's	\$ 131.56
8-Feb-23	REFUND OF ANNUAL FEE	Refund of Annual Credit Card Fee	-\$ 40.00
8-Feb-23	COLES 0395 BASSENDEAN AUS	Milk and Sugar for Volunteer Centre	\$ 5.00
8-Feb-23	SUISEN JAPANESE T RS WA	Catering for OCM Dinner	\$ 178.98
8-Feb-23	HEADSET ERA PTY LTD BALCATTA	2x Headsets for Rates and Customer Service	\$ 1,086.45
8-Feb-23	REFUND OF ANNUAL FEE	Refund of Annual Credit Card Fee	-\$ 40.00
8-Feb-23	IINET BATCH PERTH GPO WA	NBN Charges for SDS	\$ 109.99
9-Feb-23	HOME CARE PHARMACY BASSENDEAN WA	Alcohol Swabs for Food Shop Inspections	\$ 11.95
9-Feb-23	Booktopia Pty Ltd RHODES AUS	Library Stock Purchase: 4x Books (Online Order)	\$ 109.20
9-Feb-23	WA LOCAL GOVERNMENT AS WEST LEEDERV	WALGA Urban Forest Conference Registration	\$ 220.00
9-Feb-23	SQ *THE 5 FOUR STORE Bassendean WA	Catering for Lindsay Miles Workshop	\$ 60.50
9-Feb-23	PC Case Gear Rowville AUS	Thumbdrives	\$ 69.00
10-Feb-23	Google Android App Barangaroo AUS	Purchase of Alarm App for Depot	\$ 0.99

February Credit Card Expenditure 2023
Statement Period: 03/02/2023 to 03/03/2023
Attachment 2

Date:	Vendor:	Description	Amount:
10-Feb-23	HEROES FRAMING AND M BAYSWATER WA	Artwork Framing	\$ 356.95
10-Feb-23	WA LOCAL GOVERNMENT AS WEST LEEDERV	Urban Forest Conference Registration for Councillor	\$ 220.00
10-Feb-23	WA LOCAL GOVERNMENT AS WEST LEEDERV	Urban Forest Conference Registration for Councillor	\$ 220.00
13-Feb-23	TICKETS-2023 NATIONAL CANBERRA ACT	Registration for Volunteer Conference	\$ 250.00
13-Feb-23	TIME MAGAZINE 01858438830 GBR	1x Magazine Subscription: 'Time'	\$ 150.90
13-Feb-23	FACEBK *X7KYFMKZS2 fb.me/ads IRL	Facebook Workshop Boost	\$ 9.90
13-Feb-23	FACEBK *N7HQFMPZS2 fb.me/ads IRL	Facebook Workshop Boost	\$ 2.08
13-Feb-23	FACEBK *3LRKFMPZS2 fb.me/ads IRL	Facebook Workshop Boost	\$ 7.90
13-Feb-23	IINET BATCH PERTH GPO WA	NBN Charges	\$ 338.98
13-Feb-23	WESTNET PERTH WA	NBN Charges for Wind in the Willows (Late Payment)	\$ 69.99
13-Feb-23	FS *smtp2go.com Amsterdam NLD	Email Provider for Synergy Soft	\$ 132.47
13-Feb-23	COLES 0395 BASSENDEAN AUS	Groceries for Wind in the Willows	\$ 29.80
13-Feb-23	ASHFIELD IGA ASHFIELD	Groceries for Wind in the Willows	\$ 10.00
14-Feb-23	Amazon Digital Svcs. A MELBOURNE AUS	Resource for Community Development	\$ 9.99
14-Feb-23	MCHUGH MEDIA AUST SURRY HILLS NSW	1x Magazine Subscription: 'Mindfood'	\$ 98.50
14-Feb-23	SNACK N ROLL LUNCH B BASSENDEAN	Catering for TOB and Connect Vic Park Meeting	\$ 105.00
14-Feb-23	WA LOCAL GOVERNMENT AS WEST LEEDERV	Urban Forest Conference Registration for Councillor	\$ 220.00
14-Feb-23	COLES 0395 BASSENDEAN AUS	WHS - Spill Kit Supplies	\$ 9.80
15-Feb-23	MAILCHIMP *MISC MAILCHIMP.COGA	Thrive Mailout Charges	\$ 416.15
15-Feb-23	COLES 0395 BASSENDEAN AUS	Catering for HRV Committee Meeting	\$ 37.00
15-Feb-23	Wheels Media Oakleigh VIC	1x Magazine Subscription: 'Street Machines'	\$ 99.00
15-Feb-23	Spotify Sydney AUS	Subscription: Spotify for Youth Services	\$ 18.99
15-Feb-23	FACEBK *FG2FHMKZS2 fb.me/ads IRL	Facebook Workshop Boost	\$ 7.35
15-Feb-23	WOOLWORTHS 4350 MORLEY AUS	Groceries for Wind in the Willows	\$ 23.50
15-Feb-23	BASSENDEAN KEBAB BASSENDEAN WA	Catering for Budget Workshop	\$ 308.76
15-Feb-23	HEATLEY SALES PTY LTD BASSENDEAN	WHS - Spill Kit Supplies	\$ 27.90
15-Feb-23	BUNNINGS 458000 BAYSWATER	WHS - Spill Kit Supplies	\$ 274.02
15-Feb-23	THE REJECT SHOP 6622 BASSENDEAN WA	WHS - Spill Kit Supplies	\$ 17.00
15-Feb-23	OFFICEWORKS 0609 MORLEY AUS	SDS Display Files for Depot	\$ 50.00

February Credit Card Expenditure 2023
Statement Period: 03/02/2023 to 03/03/2023
Attachment 2

Date:	Vendor:	Description	Amount:
16-Feb-23	BUNNINGS 458000 BAYSWATER	AA Batteries for Library	\$ 18.98
16-Feb-23	SQ *THE 5 FOUR STORE Bassendean WA	Catering for Nappy Workshop	\$ 63.00
16-Feb-23	ASHFIELD IGA ASHFIELD	Groceries for Wind in the Willows	\$ 16.21
16-Feb-23	TRYBOOKING* LGEMA SOUTH YARRA AUS	Workshop Lunch + Booking Fee for Urban Forest Conference	\$ 25.50
16-Feb-23	ST JOHN AMBULANCE AUST BELMONT AUS	First Aid Course for Rangers	\$ 160.00
16-Feb-23	ST JOHN AMBULANCE AUST BELMONT AUS	First Aid Course for Rangers	\$ 160.00
16-Feb-23	ST JOHN AMBULANCE AUST BELMONT AUS	First Aid Course for Rangers	\$ 160.00
17-Feb-23	DANISH PATISSERIE BASSENDEAN	Catering for Educator Farewell Morning Tea	\$ 32.00
20-Feb-23	iStock.com New York	Imagery Subscription for Communications	\$ 31.90
20-Feb-23	FACEBK *TMT9XL7ZS2 fb.me/ads IRL	Facebook Workshop Boost	\$ 10.03
21-Feb-23	ST JOHN AMBULANCE AUST BELMONT AUS	First Aid Course for Rangers	\$ 160.00
22-Feb-23	ALDI STORES - MIDLAND	Catering for OCM Dinner	\$ 36.83
22-Feb-23	BWS LIQUOR 4122 BASSENDEAN AUS	Catering for OCM Dinner	\$ 43.00
22-Feb-23	SP LARRIKIN HOUSE DANDENONG SOVIC	Library Stock Purchase: 6x Books - Children's Title Folios (Online Order)	\$ 210.00
22-Feb-23	WANEWSDTI Osborne Park WA	Subscription: The West & Weekend Newspaper	\$ 144.01
22-Feb-23	MAXO.COM.AU HARRISTOWN	Phone Charges for Youth Services	\$ 39.95
22-Feb-23	WEX AUSTRALIA PTY LTD CAMBERWELL VIC	Fuel Cards for RYDE Vehicles	\$ 5.07
23-Feb-23	CLEVERPATCH PTY LTD BERESFIELD	April School Holiday Activity for Children Services	\$ 301.37
23-Feb-23	Booktopia Pty Ltd RHODES AUS	Library Stock Purchase: 12x Books (Online Order)	\$ 140.41
23-Feb-23	IINET BATCH PERTH GPO WA	Internet Charges for Youth Services	\$ 79.99
23/02/2023	SQ *THE 5 FOUR STORE Bassendean WA	Catering for Wasteless Pantry Workshop	\$ 128.00
23/02/2023	EZI*EZIKindy Manager Parkwood AUS	Subscription: Kindy Manager for Wind in the Willows	\$ 213.74
24/02/2023	OFFICEWORKS BENTLEIGH EA	Stationery for Wind in the Willows	\$ 189.62
24/02/2023	Subway Bassendean WA	Catering for Team Meeting for Wind in the Willows Ashfield	\$ 50.00
24/02/2023	Subway Bassendean WA	Catering for Team Meeting for Wind in the Willows Bassendean	\$ 106.00
27/02/2023	THE REJECT SHOP 6622 BASSENDEAN WA	Assorted Greeting Cards	\$ 10.00
27/02/2023	VIBE BASSENDEAN WA	Fuel for 1HNS586	\$ 79.99
27/02/2023	COLES 0395 BASSENDEAN AUS	Catering for Skate Competition	\$ 110.19
27/02/2023	BUNNINGS 458000 BAYSWATER	Materials for Benchtop Refinishing	\$ 91.13
27/02/2023	MCQ SUPERMARKET WARE MORLEY	Catering for Product Lifestyle Workshop	\$ 37.62
27/02/2023	BASSENDEAN FLOWERS BASSENDEAN WA	Wreath for Gulf War Memorial	\$ 95.00
27/02/2023	ADOBE ACROPRO SUBS 800615316 AUS	Adobe Acrobat Pro Subscription	\$ 611.86
28/02/2023	CHEF MARCO Bassendean WA	Catering for OCM Dinner	\$ 200.00

February Credit Card Expenditure 2023
Statement Period: 03/02/2023 to 03/03/2023
Attachment 2

Date:	Vendor:	Description	Amount:
28/02/2023	CHEF MARCO Bassendean WA	Catering for OCM Dinner	\$ 200.00
28/02/2023	IINET BATCH PERTH GPO WA	NBN Charges for Depot	\$ 79.99
28/02/2023	ZOHO-MANAGEENGINE SER SYDNEY NSW	Subscription: IT Helpdesk	\$ 415.80
28/02/2023	STOCKFEED WEST MIDVALE WA	Animal Feed and Bedding	\$ 100.50
28/02/2023	Kitchen Warehouse Bibra Lake WA	Replacement Kitchen Items for Wind in the Willows Ashfield	\$ 829.80
28/02/2023	OFFICEWORKS 0609 MORLEY AUS	WHS - Spill Kit Supplies	\$ 25.58
28/02/2023	WOOLWORTHS 4350 MORLEY AUS	WHS - Spill Kit Supplies	\$ 4.50
1/03/2023	CARROLL RICHARDSON-FLA 03 9566 4500VIC	Flag for BIC Reserve	\$ 257.31
1/03/2023	WOOLWORTHS 4350 MORLEY AUS	Catering for OCM Dinner	\$ 31.00
1/03/2023	COLES 0395 BASSENDEAN AUS	Assorted Cakes and Chocolates for Literary Salon 28/02/2023	\$ 32.00
1/03/2023	KITCHEN WAREHOUSE MI MIDLAND WA	Replacement Kitchen Items for Wind in the Willows Ashfield	\$ 74.75
1/03/2023	CV CHECK OSBORNE PARKWA	National Police Clearance	\$ 54.90
2/03/2023	WESTNET PERTH WA	Public Internet Access for Library	\$ 109.99
2/03/2023	BASSENDEAN FLOWERS BASSENDEAN WA	Wreath for Remembrance Day	\$ 95.00
2/03/2023	IINET BATCH PERTH GPO WA	NBN Charges	\$ 37.61
2/03/2023	WESTNET PERTH WA	NBN Charges for Wind in the Willows	\$ 69.99
3/03/2023	FiverrEU Nicosia CYP	Voice Over for RYDE Program	\$ 68.79
	TOTAL:		\$ 13,854.98



MONTHLY FINANCIAL REPORT

FOR THE PERIOD ENDED

31 March 2023

TOWN OF BASSENDEAN

MONTHLY FINANCIAL REPORT (Containing the Statement of Financial Activity) for the period ended 31 March 2023

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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TOWN OF BASSENDEAN
STATEMENT OF COMPREHENSIVE INCOME
by Nature and Type
for the period ended 31 March 2023

	2022/23 Authorised Budget	2022/23 YTD Budget (a)	2022/23 YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)
	\$	\$	\$	\$	\$
Revenue					
Rates	14,409,305	14,404,305	14,397,062	(7,243)	(0%)
Operating grants, subsidies and contributions	568,524	478,131	306,938	(171,193)	(36%)
Fees and charges	6,661,135	5,795,987	5,741,371	(54,616)	(1%)
Service charges	513,034	513,034	505,423	(7,611)	(1%)
Interest earnings	417,345	318,867	405,802	86,935	27%
Other revenue	122,994	83,038	103,360	20,322	24%
	<u>22,692,337</u>	<u>21,593,362</u>	<u>21,459,956</u>	<u>(133,406)</u>	<u>(1%)</u>
Expenses					
Employee costs	(12,049,864)	(8,810,795)	(8,891,271)	(80,476)	1%
Materials and contracts	(7,680,675)	(5,250,066)	(4,777,642)	472,424	(9%)
Utility charges	(698,715)	(523,773)	(545,222)	(21,449)	4%
Depreciation on non-current assets	(3,881,983)	(2,911,286)	(2,880,000)	31,286	(1%)
Interest expenses	(28,798)	(16,327)	(12,142)	4,185	(26%)
Insurance expenses	(489,297)	(366,482)	(354,510)	11,972	(3%)
Other expenditure	(1,964,959)	(1,747,797)	(1,745,644)	2,153	(0%)
	<u>(26,794,291)</u>	<u>(19,626,526)</u>	<u>(19,206,431)</u>	<u>420,095</u>	<u>(2%)</u>
Subtotal	(4,101,954)	1,966,836	2,253,525	286,689	15%
Discontinued Operations					
Non-operating grants, subsidies and contributions	988,379	809,006	787,354	(21,652)	(3%)
Profit on asset disposals	0	0	0	0	
Loss on asset disposals	(15,000)	0	0	0	
	<u>973,379</u>	<u>809,006</u>	<u>787,354</u>	<u>(21,652)</u>	<u>(3%)</u>
	0				
Net result	(3,128,575)	2,775,842	3,040,879	265,037	10%
Other comprehensive income					
Changes on revaluation of non-current assets	0	0	0	0	0%
Total other comprehensive income	0	0	0	0	0%
Total comprehensive income	(3,128,575)	2,775,842	3,040,879	265,037	10%

TOWN OF BASSENDEAN

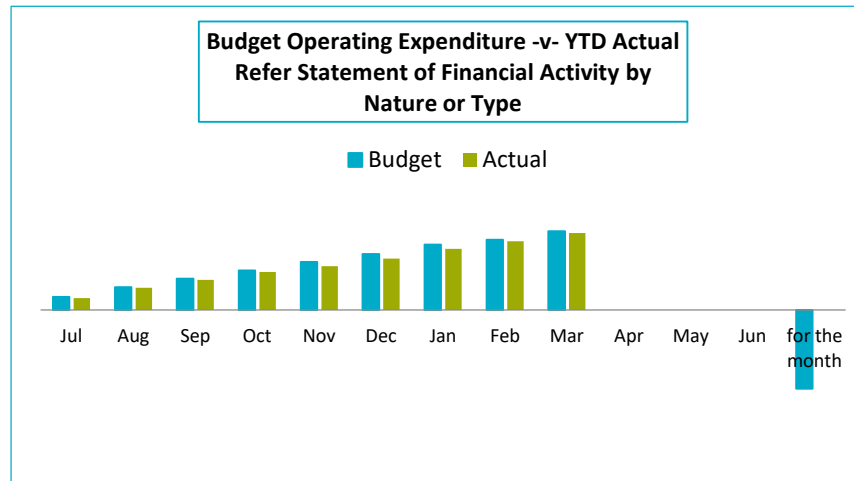
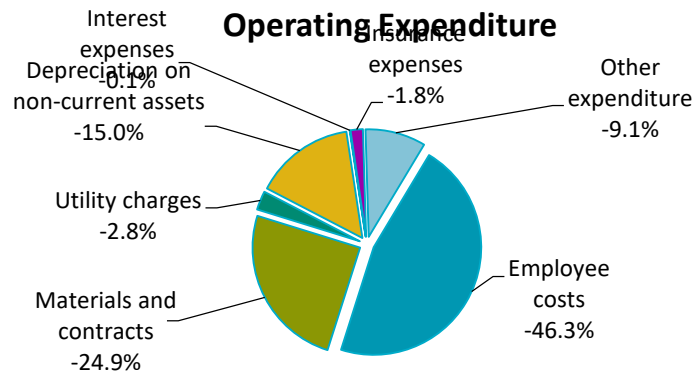
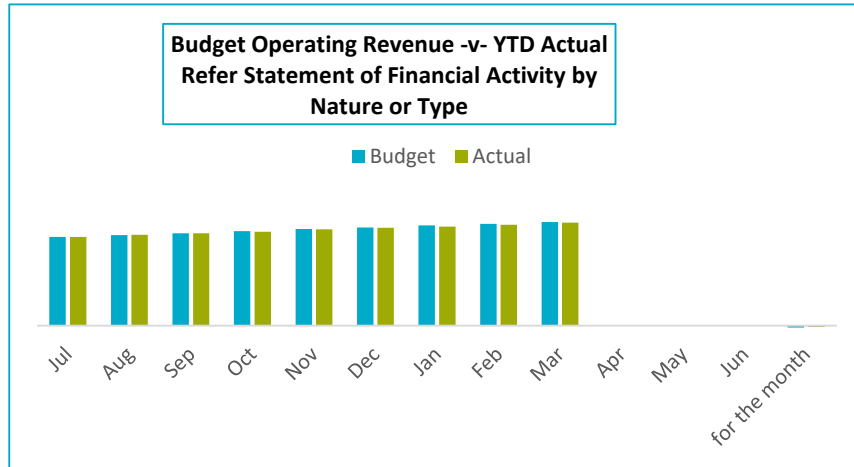
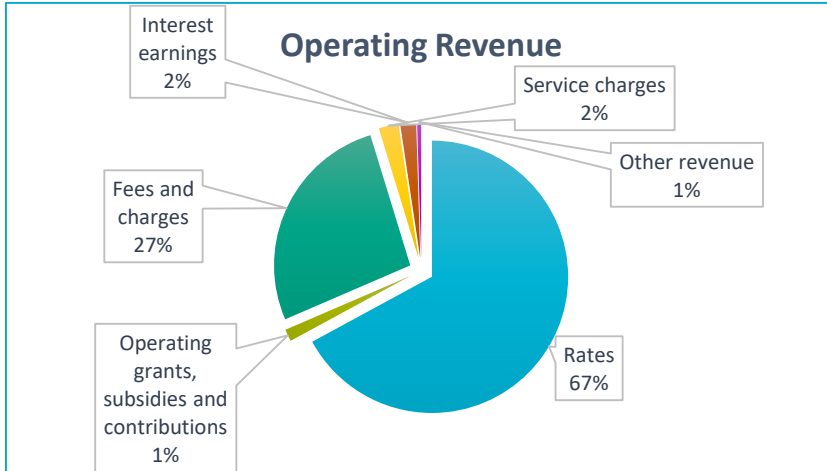
RATE SETTING STATEMENT

by Nature and Type

for the period ended 31 March 2023

	2022/23 Current Budget \$	2022/23 YTD Budget (a)	2022/23 YTD Actual (b) \$	Var. \$ (b)-(a)	Var. % (b)-(a)/(a) \$
OPERATING ACTIVITIES					
Net current assets at start of financial year - surplus/(deficit)	2,206,060	2,206,060	2,624,434	418,374	19%
Revenue from operating activities (excluding rates)	2,206,060	2,206,060	2,624,434	418,374	19%
Operating grants, subsidies and contributions	568,524	478,131	306,938	(171,193)	(36%)
Fees and charges	6,661,135	5,795,987	5,741,371	(54,616)	(1%)
Service charges	513,034	513,034	505,423	(7,611)	(1%)
Interest earnings	417,345	318,867	405,802	86,935	27%
Other revenue	122,994	83,038	103,360	20,322	24%
Profit on asset disposals	-	-	-	0	
	8,283,032	7,189,057	7,062,894	(126,163)	(2%)
Expenditure from operating activities					
Employee costs	(12,049,864)	(8,810,795)	(8,891,271)	(80,476)	1%
Materials and contracts	(7,680,675)	(5,250,066)	(4,777,642)	472,424	(9%)
Utility charges	(698,715)	(523,773)	(545,222)	(21,449)	4%
Depreciation on non-current assets	(3,881,983)	(2,911,286)	(2,880,000)	31,286	(1%)
Interest expenses	(28,798)	(16,327)	(12,142)	4,185	(26%)
Insurance expenses	(489,297)	(366,482)	(354,510)	11,972	(3%)
Other expenditure	(1,964,959)	(1,747,797)	(1,745,644)	2,153	(0%)
Loss on asset disposals	(15,000)	0	0	0	
	(26,809,291)	(19,626,526)	(19,206,431)	420,095	(2%)
Non-cash amounts excluded from operating activities	3,896,983	2,911,286	2,880,000	(31,286)	(1%)
Amount attributable to operating activities	(12,423,216)	(7,320,123)	(6,639,103)	681,020	(9%)
INVESTING ACTIVITIES					
Non-operating grants, subsidies and contributions	988,379	809,006	787,354	(21,652)	(3%)
Payments for property, plant and equipment	(630,857)	(552,075)	(458,450)	93,625	(17%)
Payments for construction of infrastructure	(2,125,480)	(1,160,994)	(947,434)	213,560	(18%)
Proceeds from disposal of assets	52,000	-	-	-	
Proceeds from self-supporting loans	21,503	16,127	16,127	0	0%
Amount attributable to investing activities	(1,694,455)	(887,936)	(602,403)	285,533	(32%)
FINANCING ACTIVITIES					
Repayment of borrowings	(104,061)	(67,122)	(67,122)	0	0%
Principal elements of finance lease payments	(160,000)	-	-	0	
Proceeds from new borrowings	750,000	-	-	0	
Transfers to cash backed reserves (restricted assets)	(790,763)	-	-	0	
Transfers from cash backed reserves (restricted assets)	977,093	-	-	-	
Amount attributable to financing activities	672,269	(67,122)	(67,122)	0	0%
Budgeted deficiency before general rates	(13,445,402)	(8,275,181)	(7,308,628)	966,553	(12%)
Estimated amount to be raised from general rates	14,409,305	14,404,305	14,397,062	(7,243)	(0%)
Net current assets at end of financial year - surplus/(deficit)	963,903	6,129,124	7,088,434	959,310	16%

**Town of Bassendean
Information Summary
For the Period Ended 31 March 2023**



TOWN OF BASSENDEAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
for the period ended 31 March 2023

Note 1: Explanation of Material Variances

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget, whichever is higher than \$15,000 or 10%.

- ⊕ More Revenue OR Less Expenditure
⊖ Less Revenue OR More Expenditure

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
OPERATING ACTIVITIES					
Net current assets at start of financial year - surplus/(deficit)	418,374	19%	⊕	Permanent	Due to lower capex in FY 21/22 resulting in higher carry forwards
Revenue from operating activities (excluding rates)					
Operating grants, subsidies and contributions	(171,193)	(36%)	⊖	Timing	Environmental grants \$101K and Bassendean Youth Service \$30K
Fees and charges	(54,616)	(1%)	⊖	Permanent	Lower Child Care Fee \$108K partially due to the December shutdown offset by higher lease incomes
Interest earnings	86,935	27%	⊕	Permanent	Increase in investment returns as RBA Cash Rate increased
Other revenue	20,322	24%	⊕	Permanent	Various service areas including insurance claims
Profit on asset disposals	0				
	(126,163)	(2%)	⊖		
Expenditure from operating activities					
Employee costs	(80,476)	1%	⊖	Permanent	Within reporting threshold
Materials and contracts	472,424	(9%)	⊕	Timing	Lower due to timing of IT Expenses(\$110K), Sanitation (\$174K) and Lower expenses in Reserve, new Trees and Bushland maintenance (\$271K) due to seasonal factors
Utility charges	(21,449)	4%	⊖	Permanent	Within reporting threshold
Depreciation on non-current assets	31,286	(1%)	⊕	Timing	Within reporting threshold
Interest expenses	4,185	(26%)	⊕	Timing	Within reporting threshold
Insurance expenses	11,972	(3%)	⊕	Timing	Within reporting threshold
Other expenditure	2,153	(0%)	⊕	Timing	Public Events (\$26K)
Loss on asset disposals	0				
	420,095	(2%)	⊕		
Non-cash amounts excluded from operating activities	(31,286)	(1%)	⊖		
Amount attributable to operating activities	681,020	(9%)	⊕		
INVESTING ACTIVITIES					
Non-operating grants, subsidies and contributions	(21,652)	(3%)	⊖	Timing	Local Roads and Community Infrastructure Grant Phase 3
Payments for property, plant and equipment	93,625	(17%)	⊕	Timing	Timing delay in procurement of property projects
Payments for construction of infrastructure	213,560	(18%)	⊕	Timing	Infrastructure projects timing issues
Proceeds from disposal of assets	0				
Proceeds from self-supporting loans	0	0%			
Amount attributable to investing activities	285,533	(32%)	⊕		
FINANCING ACTIVITIES					
Repayment of borrowings	0	0%			
Transfers to cash backed reserves (restricted assets)	0				
Transfers from cash backed reserves (restricted assets)	0				
Amount attributable to financing activities	0	0%			
Budgeted deficiency before general rates	966,553	(12%)	⊕		
Estimated amount to be raised from general rates	(7,243)	(0%)	⊖	Permanent	Within reporting threshold
Net current assets at end of financial year - surplus/(deficit)	959,310	16%	⊕		

TOWN OF BASSENDEAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
for the period ended 31 March 2023

Note 2: Net Current Funding Position

Positive=Surplus (Negative=Deficit)

	Last Years Actual	Current
	Closing	31 March 2023
	30 June 2022	31 March 2023
	\$	\$
Current Assets		
Cash - Other	5,540,276	7,748,437
Cash Restricted - Reserves	8,743,503	8,743,503
Restricted Cash - Trust	266,987	108,959
Rates Outstanding	391,772	1,016,235
Sundry Debtors	1,219,750	1,044,613
GST Receivable	31,024	5,789
Accrued Interest	17,786	9,872
Prepayments	105,670	269,629
Proceeds from Disposal	-	-
Inventories	15,976	17,908
	16,332,744	18,964,945
Less: Current Liabilities		
Sundry Creditors	(1,030,151)	(369,825)
Payroll Creditors	(46)	(1,787)
Accrued Interest on Borrowings	(2,140)	(2,140)
Accrued Salaries and Wages	(923,733)	-
Rates in Advance		(75,735)
Current Loan Liability	(104,061)	(36,939)
Hyde Retirement Village Bonds	(16,300)	(9,050)
Bonds and Other Deposits	(1,911,098)	(1,760,241)
Current Lease Liabilities	(89,871)	(89,871)
Contract liabilities	(142,674)	(142,674)
Deferred Revenue	-	-
Current Employee Provisions	(2,198,463)	(2,115,094)
	(6,418,537)	(4,603,356)
Net Current Assets	9,914,207	14,361,589
Less: Cash Reserves	(8,743,503)	(8,743,503)
Less: SSL Borrowings Repayments	-	(16,127)
Loan Liability - Current	104,061	104,061
Lease Liability - Current	89,871	89,871
Other Misc. Adjustments	19,882	52,628
Plus : Liabilities funded by Cash Backe	1,239,916	1,239,916
Net Current Funding Position	2,624,434	7,088,434

**Town of Bassendean
Monthly Investment Report
As at 31 March 2023**

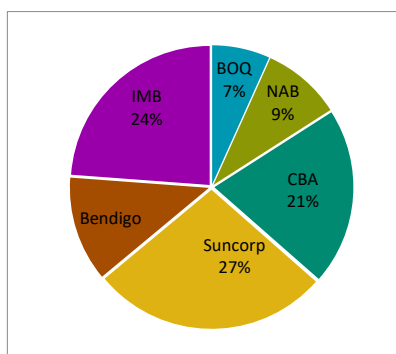
Note 5 : CASH INVESTMENTS

Deposit Ref	Deposit Date	Maturity Date	S & P Rating	Institution	Term (Days)	Rate of Interest	Amount Invested (Days)				Total	Expected Interest
							Up to 30	30-59	60-89	90-120+		
Municipal												
13156679	6/03/2023	5/04/2023	A1	CBA	30	3.70%	2,018,739.05				2,018,739.05	6,139.17
B164115.610	14/02/2023	15/05/2023	A1	CBA	90	4.20%				1,000,000.00	1,000,000.00	10,356.16
347666565	11/08/2022	11/08/2023	A1	NAB	365	3.90%				1,500,000.00	1,500,000.00	58,500.00
4298008	28/02/2023	1/05/2023	A2	Bendigo	62	3.65%			2,000,000.00		2,000,000.00	12,400.00
498923	24/05/2022	24/05/2023	A2	BOQ	365	3.20%				600,030.88	600,030.88	19,200.99
											-	-
							2,018,739.05	-	2,000,000.00	3,100,030.88	7,118,769.93	106,596.32
Restricted - Bonds and Deposits:												
687672	21/02/2023	22/05/2023	A2	BOQ	90	4.05%				501,121.92	501,121.92	5,004.35
										501,121.92	501,121.92	5,004.35
							2,018,739.05	-	2,000,000.00	3,601,152.80	7,619,891.85	111,600.68
Restricted - Contract Liabilities/Deferred Revenue (Grants)												
Reserve												
4204225	11/08/2022	11/08/2023	A1	Suncorp	365	3.91%				2,500,000.00	2,500,000.00	97,750.00
55205	13/02/2023	15/05/2023	A2	IMB	91	4.05%				900,000.00	900,000.00	9,087.53
55299	8/03/2023	10/05/2023	A2	IMB	63	3.95%				3,000,000.00	3,000,000.00	20,453.42
4205454	13/02/2023	15/05/2023	A1	Suncorp	91	4.00%				1,000,000.00	1,000,000.00	9,972.60
13156679	6/03/2023	5/04/2023	A1	CBA	30	3.70%	343,503.20				343,503.20	1,044.63
4205455	13/02/2023	15/05/2023	A1	Suncorp	91	4.00%				1,000,000.00	1,000,000.00	9,972.60
							343,503.20	-	-	8,400,000.00	8,743,503.20	148,280.79
755365673	31/10/2022	1/05/2023	A1	NAB	182	4.05%				7,903.84	7,903.84	159.61
							343,503.20	-	-	8,407,903.84	8,751,407.04	148,440.40
Total							2,362,242.25	-	2,000,000.00	12,009,056.64	16,371,298.89	260,041.08

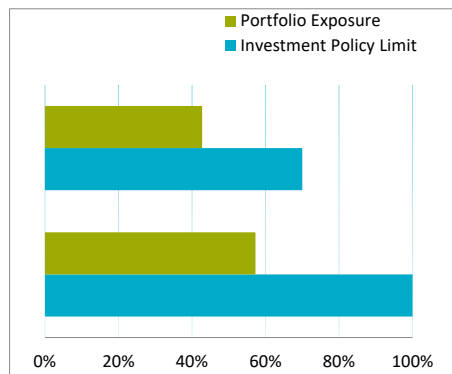
ENVIRONMENTAL COMMITMENT

Depositing Institution	Value Invested
Fossil Fuel Lending ADI	
NAB	1,507,903.84
CBA	3,362,242.25
BOQ	1,101,152.80
	5,971,298.89
Non Fossil Fuel Lending ADI	
Suncorp	4,500,000.00
Bendigo	2,000,000.00
IMB	3,900,000.00
	10,400,000.00
Total Funds	16,371,298.89

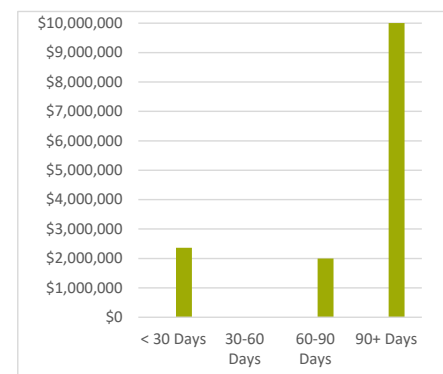
INDIVIDUAL INSTITUTION EXPOSURE



TOTAL CREDIT EXPOSURE



TERM TO MATURITIES

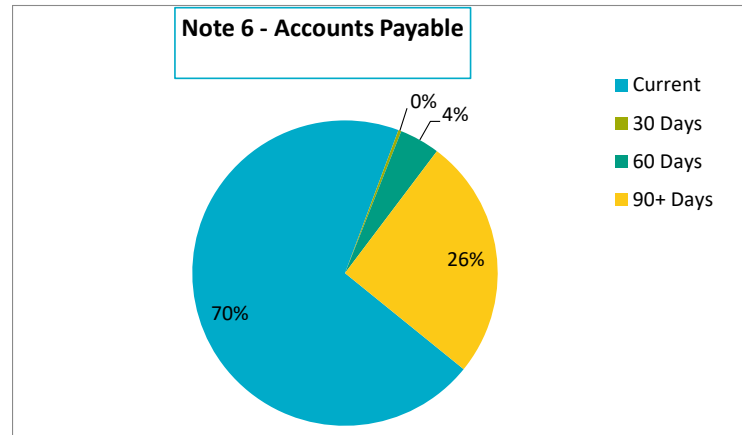
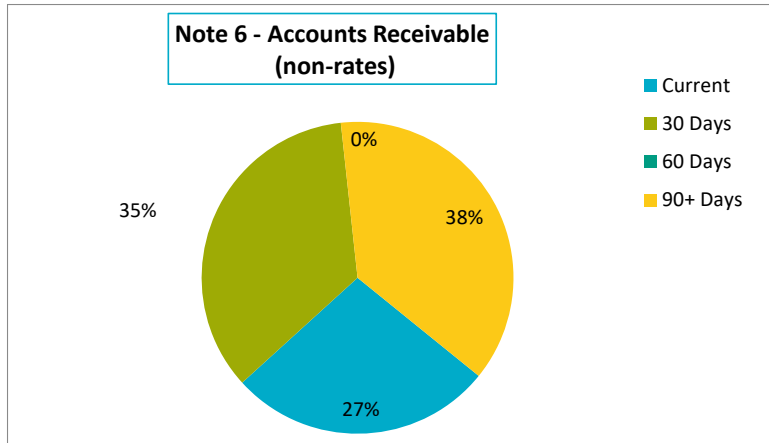


TOWN OF BASSENDEAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2023

Note 4: Receivables and Payables

Receivables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Receivables - General	20,544	26,241	0	28,130	74,915

Payables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Payables - General	133,850	611	8,183	48,953	191,597



Comments/Notes - Receivables General
The above amounts include GST where applicable.

Note 5 - Capital Works Projects

CAPITAL PROJECTS									
31/03/2023									
Project Number	2022/23 Original Budget	Budget Amendments	2022/23 Current Budget	2022/23 YTD Budget	YTD Actual	Purchase Orders	Total Inc Purchase Orders	Budget Remaining	% Budget Remaining to Annual Budget
LAND AND BUILDINGS	\$622,642.66	-\$379,627.79	\$243,014.87	\$164,232.21	\$122,072.69	\$27,555.00	\$149,627.69	\$93,387.18	38.4%
DRAINAGE	\$235,098.00	-\$183,593.50	\$51,504.50	\$51,504.50	\$43,095.50	\$3,605.58	\$46,701.08	\$4,803.42	9.3%
FURNITURE & EQUIPMENT	\$345,618.00	-\$165,474.74	\$180,143.26	\$180,143.26	\$132,245.26	\$47,898.00	\$180,143.26	\$0.00	0.0%
PLANT AND EQUIPMENT	\$475,500.00	-\$267,800.81	\$207,699.19	\$207,699.19	\$204,132.04	\$0.00	\$204,132.04	\$3,567.15	1.7%
INFRASTRUCTURE ASSETS - OTHER	\$1,436,057.34	-\$337,756.68	\$1,098,300.66	\$224,768.32	\$156,796.80	\$112,676.30	\$269,473.10	\$828,827.56	75.5%
ROADS	\$1,277,723.73	-\$368,060.13	\$909,663.60	\$769,663.60	\$736,722.77	\$135,020.19	\$871,742.96	\$37,920.64	4.2%
FOOTPATHS	\$116,011.00	-\$953.48	\$115,057.52	\$115,057.52	\$10,819.29	\$41,327.78	\$52,147.07	\$62,910.45	54.7%
TOTAL	\$4,508,650.73	-\$ 1,703,267.13	\$ 2,805,383.60	\$ 1,713,068.60	\$ 1,405,884.35	\$ 368,082.85	\$ 1,773,967.20	\$ 1,031,416.40	36.8%

TOWN OF BASSEDEAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
for the period ended 31 March 2023

Note 6: Proposed Budget Amendments					
GL Account Code	Description	Current Budget \$	Amended Budget \$	Budget Movement \$	Reason
AT2301	FOOTPATHS - VARIOUS LOCATIONS	-	49,046.52	(49,046.52)	Inadvertently left out in the Mid-Year Budget Review
AF302	TIP TRUCK - PLANT #PW7043	110,000	118,180.00	(8,180.00)	Quote accepted is higher than budget
AF303	TIP TRUCK - PLANT #PW7049	100,000	107,040.00	(7,040.00)	Quote accepted is higher than budget
241359.359	Expense - Design Services	\$ 194,907.53	\$ 130,641.01	\$ 64,266.52	Surplus to requirements
	Sub-total - Budget Re-alignments	404,908	404,908	-	
	NET CHANGE IN AMENDMENTS TO SURPLUS			\$ -	CHANGE TO SURPLUS

TOWN OF BASSENDEAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2023

Note 7: Disposal of Assets

Asset Class	Original Annual Budget				YTD Actual			
	Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
			-		-	-		-
	-	-	-	-	-	-	-	-