

TOWN OF BASSENDEAN

MINUTES

ORDINARY COUNCIL MEETING

HELD IN THE COUNCIL CHAMBER, 48 OLD PERTH ROAD, BASSENDEAN

ON TUESDAY 15 DECEMBER 2020 AT 6.00PM

1.0 DECLARATION OF OPENING; ACKNOWLEDGEMENT OF COUNTRY; ACKNOWLEDGEMENT OF VISITORS

The Presiding Member declared the meeting open, welcomed all those in attendance and acknowledged the past and present traditional owners and custodians of the land on which the meeting was held.

2.0 ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

QR Code

Those people in attendance were reminded to scan the QR Code provided or register on the contact tracing form.

Annual Report

The Town's Annual Report has not been received by Council as there has been a delay in receiving the Audited Financial Statements from the Office of the Auditor General, which form part of the Annual Report.

Section 5.27 of the Act requires the Town hold a General Meeting of Electors once every financial year. The Act specifies that this meeting is to be held no more than 56 days after the acceptance of the Annual Report for the previous year.

The Annual Report will be presented to Council as soon as practicable after the Town receives the auditor's report. Council will then set a date for the general meeting of electors.

Christmas Closure

The Customer Services Centre, Administration and Library will be closed from 24 December 2020 and will reopen on 11 January 2021. These service areas will also be closed from midday on 18 December 2020 for the rest of the day. The Ranger Services will continue from 7am to 7pm, except for Christmas day.

The Mayor acknowledged the efforts of all staff and their outstanding work in keeping services operating in what has been a challenging year.

3.0 ATTENDANCES, APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE

Present

Councillors

Cr Renee McLennan, Mayor
Cr Kathryn Hamilton, Deputy Mayor
Cr John Gangell
Cr Sarah Quinton (from 6.29pm)
Cr Jai Wilson
Cr Chris Barty

Apologies

Ms Peta Mabbs, Chief Executive Officer
Cr Hilary MacWilliam

Officers

Mr Paul White, Acting Chief Executive Officer
Mr Luke Gibson, Director Community Planning
Mr Syed Ahmed, Acting Director Corporate Services
Mr Phil Adams, Executive Manager Infrastructure
Mr Jeremy Maher, Executive Manager Sustainability & Environment
Ms Elizabeth Kania, Manager Governance & Strategy
Mrs Alex Evans, Manager Information Technology
Mrs Yvonne Zaffino, Senior Governance Officer

Public

No members of the public were in attendance.

Press

No members of the press were in attendance.

4.0 DECLARATIONS OF INTEREST

Nil.

5.0 PRESENTATIONS OR DEPUTATIONS

Nil.

6.0 STATEMENTS BY MEMBERS OF THE PUBLIC ON AGENDA ITEM

Nil.

7.0 QUESTIONS FROM MEMBERS OF THE PUBLIC

Mr Don Yates – 12 Thompson Road, Bassendean

The Mayor advised that two questions have been received from Mr Don Yates relating to communications and on-line meeting coverage.

A response will be provided to Mr Yates.

8.0 PETITIONS

Nil.

9.0 CONFIRMATION OF MINUTES

9.1 Ordinary Council Meeting held on 24 November 2020

Council Resolution/Officer Recommendation – Item 9.1(a)
OCM – 1/12/20

MOVED Cr Wilson, Seconded Cr Barty, that the minutes of the Ordinary Council meeting held on 24 November 2020, be received.

CARRIED UNANIMOUSLY 5/0

Council Resolution/Officer Recommendation – Item 9.1(b)
OCM – 2/12/20

MOVED Cr Wilson, Seconded Cr Barty, that the minutes of the Ordinary Council meeting held on 24 November 2020, be confirmed as a true record.

CARRIED UNANIMOUSLY 5/0

10.0 BUSINESS DEFERRED FROM PREVIOUS MEETING

Nil.

11.0 EXTERNAL COMMITTEE REPORTS/UPDATES

Item No.	Receipt of External Committee and Organisation Minutes
Property Address (if applicable)	Not applicable
Landowner/Applicant (if applicable)	Not applicable
File Ref/ROC	INFM/INTPROP/1
Previous Council Reports (if applicable)	Not applicable
Directorate	Chief Executive
Authority/Discretion <input type="checkbox"/> <input checked="" type="checkbox"/>	
<input type="checkbox"/> Advocacy	When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
<input type="checkbox"/> Executive	The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
<input checked="" type="checkbox"/> Legislative	Includes adopting local laws, town planning schemes and policies.
<input type="checkbox"/> Review	When the Council operates as a review authority on decisions made by Officers for appeal purposes.
<input type="checkbox"/> Quasi-Judicial	When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under <i>Health Act</i> , <i>Dog Act</i> or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.
Attachment No. 2	WALGA – East Metropolitan Regional Zone Minutes of 26 November 2020

Purpose

The purpose of this report was for Council to consider minutes from external Committees and organisations.

Council Resolution/Officer Recommendation – Item 11.1
OCM – 3/12/20

MOVED Cr Wilson, Seconded Cr Barty, that Council notes the attached minutes from external Committee meeting held within the reporting period.

CARRIED UNANIMOUSLY 5/0

12.0 **REPORTS**

12.1 **Adoption of Recommendations En Bloc**

It was agreed that items 12.2, 12.4, 12.9 and 12.11 be removed from the en-bloc table and considered separately.

Council Resolution/Officer Recommendation – Item 12.1
OCM – 4/12/20

MOVED Cr Hamilton, Seconded Cr Barty, that Council adopts en bloc the following Officer recommendations contained in the Ordinary Council Agenda:

Item	Report
12.3	Proposed Tree Preservation Order
12.10	Monthly Financial Report – November 2020
12.12	Calendar
12.13	Common Seal

CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION – OCM-4/12/20 5/0

Council was then requested to consider the balance of the Officer recommendations independently.

Item	Report
12.2	Amendment to Development Application – Place of Worship
12.4	Draft amended Local Planning Policy No. 19 – Parking of Commercial Vehicles
12.5	Review of Various Parking Restrictions
12.6	Revocation of Council Policies 4.1 – Local Studies Collection Photographic Reproduction and 5.15 – Services to Young People
12.7	Attendance at Events Policy – CEO and Councillors
12.8	Town of Bassendean Purchasing Policy
12.9	Information and Communications Technology Strategy for 2020 to 2025
12.11	Accounts Paid – November 2020

Item No. 12.2	Amendment to Development Application – Place of Worship
Property Address (if applicable)	Lot 1 (Unit A, No. 105) Broadway, Bassendean
Landowner/Applicant (if applicable)	Perth Chin Baptist Church Inc. / Dynamic Planning & Developments PTY LTD
File Ref	DABC/BDVAPPS/2020-135
Directorate	Community Planning
Authority/Discretion	<input type="checkbox"/> <input checked="" type="checkbox"/>
<input type="checkbox"/> Advocacy	When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
<input type="checkbox"/> Executive	The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
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Attachment No. 3	<ul style="list-style-type: none"> • Location Plan • Development Application Plans • Written Agreement for reciprocal parking arrangement • Parking Management Plan

Purpose

The purpose of this report is for Council to consider an application to amend a development approval for a Place of Worship at Lot 1 (Unit A, No. 105) Broadway, Bassendean. The matter is referred to Council for determination as the original development application was determined by Council.

Motion

Cr Wilson foreshadowed the following motion, should the Officer Recommendation not be passed:

“That Council defers consideration of the application to amend a development approval for the Place of Worship at Lot 143 (No. 105A) Broadway, Bassendean pending further consultation with units north of the Broadway Arboretum.

Officer Recommendation – Item 12.2

MOVED Cr Gangell, Seconded Cr Barty, that Council approves the application dated 21 October 2020 to amend the existing development approval dated 22 August 2017 for a Place of Worship at Lot 143 (No. 105A) Broadway, Bassendean as follows:

1. Amending Condition No. 2 to read as follows:

“2. Operation of the Place of Worship is to be in accordance with details provided in correspondence from the applicant date stamped received 20 July 2017 and which form part of this approval, but excludes any services on Sunday mornings.”

2. Amending Condition No. 3 to read as follows:

“3. The proposed Place of Worship is limited to a maximum capacity of 200 people at any given time.”

3. Inserting a new Condition No. 10 to read as follows:

“10. Prior to the occupation of the Place of Worship, a legal agreement is to be prepared and executed at the cost of the landowner/applicant, to the satisfaction of the Town of Bassendean, confirming the reciprocal access and car parking arrangements for the use of 30 vehicle parking bays at Lot 20 (No. 33) Hanwell Way, Bassendean. The Town of Bassendean is to be party to that arrangement.”

4. All other conditions and advice notes on the previous approval dated the 22 August 2017 shall remain.

Cr Gangell withdrew his motion as it was agreed that further consultation should be carried out with the units north of the Broadway Arboretum.

Council Resolution – Item 12.2

OCM – 5/12/20

MOVED Cr Wilson, Seconded Cr Gangell, that Council defers consideration of the application to amend a development approval for the Place of Worship at Lot 143 (No. 105A) Broadway, Bassendean pending further consultation with residents of the units north of the Broadway Arboretum.

CARRIED 5/0

Item No. 12.3	Proposed Tree Preservation Order
Property Address	199 (Lot 800) West Road, Bassendean
Landowner/Applicant	Lea Bawden
File Ref	ENVM/NOTIF/1
Directorate	Community Planning
Authority/Discretion	<input type="checkbox"/> <input checked="" type="checkbox"/>
<input type="checkbox"/> Advocacy	When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
<input type="checkbox"/> Executive	The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
<input type="checkbox"/> Legislative	Includes adopting local laws, town planning schemes and policies.
<input type="checkbox"/> Review	When the Council operates as a review authority on decisions made by Officers for appeal purposes.
<input checked="" type="checkbox"/> Quasi-Judicial	When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building permit, applications for other permits/licences (eg under <i>Health Act</i> , <i>Dog Act</i> or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.
Attachment No. 4	Photographs of Tree - 199 (Lot 800) West Road, Bassendean

Purpose

The purpose of this report was for Council to consider making Tree Preservation Orders (TPO) for a tree located at 199 (Lot 800) West Road, Bassendean.

Council Resolution/Officer Recommendation – Item 12.3

OCM – 6/12/20

MOVED Cr Hamilton, Seconded Cr Barty, that Council, pursuant to Clause 4.7.7.2 of Local Planning Scheme No. 10, makes a Tree Preservation Order for the river gum tree (*Eucalyptus Rudi*), located at 199 (Lot 800) West Road, Bassendean.
CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION – OCM-4/12/20 5/0

Item No. 12.4	Draft amended Local Planning Policy No. 19 – Parking of Commercial Vehicles
Property Address (if applicable)	N/A
Landowner/Applicant (if applicable)	N/A
File Ref/ROC	LUAP/POLCY/3
Previous Council Reports (if applicable)	N/A
Directorate	Community Planning
Authority/Discretion	<input type="checkbox"/> <input checked="" type="checkbox"/>

<input type="checkbox"/> Advocacy	When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
<input type="checkbox"/> Executive	The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
<input checked="" type="checkbox"/> Legislative	Includes adopting local laws, town planning schemes and policies.
<input type="checkbox"/> Review	When the Council operates as a review authority on decisions made by Officers for appeal purposes.
<input type="checkbox"/> Quasi-Judicial	When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building permits, applications for other permits/licences (e.g. under <i>Health Act, Dog Act</i> or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.
Attachment No. 5	<ul style="list-style-type: none"> Local Planning Policy No. 19 – Parking of Commercial Vehicles Draft amended Local Planning Policy No. 19 – Parking of Commercial Vehicles

Purpose

The purpose of this report was for Council to consider a draft amended Local Planning Policy No. 19 – Parking of Commercial Vehicles, for the purposes of advertising.

Cr Gangell left the Chamber at 6.23pm

Council Resolution/Officer Recommendation – Item 12.4 **OCM – 7/12/20**

MOVED Cr Wilson, Seconded Cr Barty, that Council, pursuant to Clause 5(1) of Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, advertises the draft amended Local Planning Policy No. 19 – Parking of Commercial Vehicles.

CARRIED 4/0

Item No. 12.5	Review of Various Parking Restrictions
Property Address	N/A
Landowner/Applicant	N/A
Ref	LAWE/REPRTNG/3
Directorate	Community Planning
Authority/Discretion	<input type="checkbox"/> <input checked="" type="checkbox"/>
<input type="checkbox"/> Advocacy	When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
<input type="checkbox"/> Executive	The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
<input checked="" type="checkbox"/> Legislative	Includes adopting local laws, town planning schemes & policies.
<input type="checkbox"/> Review	When the Council operates as a review authority on decisions made by Officers for appeal purposes.

<input type="checkbox"/> Quasi-Judicial	When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.
<input type="checkbox"/> Information	For the Council/Committee to note.
Attachment No. 6	<ul style="list-style-type: none"> • Parker Street image • Kenny Street image • Old Perth Road image • Yellow edge lines images • McKinlay Lane mapping • Pirani Lane, Pryde Way and Dobson Lane mapping • Schedule of Submissions for McKinlay Lane Survey • Schedule of Submissions for Pirani Lane, Pryde Way and Dobson Lane Survey • Concept Plan provided by submitter • Letter from landowner regarding Kenny Street

Purpose

The purpose of this report is for Council to consider the removal or modification of existing parking restrictions and installation of new parking restrictions in six different locations.

Council Resolution/Officer Recommendation – Item 12.5 **OCM – 8/12/20**

MOVED Cr Wilson, Seconded Cr McLennan, that Council, pursuant to Clause 1.9 of the *Parking Local Law 2019*, makes the following modifications to parking restrictions:

1. Removal of the 'No Parking' and 'No Stopping' restrictions from the road in front of the Fire Station at 10-14 Parker Street, Bassendean;
2. Removal of the 'No Standing' restrictions at 119 Kenny Street, Bassendean;
3. Removal of the 'No Verge Parking' restrictions from the verge opposite 105 Old Perth Road, Bassendean;
4. Changing the yellow edge line markings on First Avenue, Bassendean at the intersections of Walter Road and Anzac Terrace, the intersection of Old Perth Road and Brook Street, Bassendean, the intersection of Haig Street and Colstoun Road, Ashfield, the intersection of Guildford Road and Fisher Street, Ashfield and intersections surrounding Jubilee Reserve, Eden Hill along Robinson Road, May Road and Jubilee Avenue, from a visual guidance for parking within 10m of a corner to 'No Stopping' yellow edge lines restrictions;

5. Installing 'No Stopping' yellow edge lines on the southern side of McKinlay Lane; and
6. Installing 'No Stopping' yellow edge lines on both sides of Pirani Lane and Dobson Lane and on the southern side of Pryde Way, Eden Hill.

CARRIED BY AN ABSOLUTE MAJORITY 4/0

Item No. 12.6	Revocation of Council Policies 4.1 – Local Studies Collection Photographic Reproduction and 5.15 – Services to Young People
Property Address (if applicable)	NA
Landowner/Applicant (if applicable)	NA
File Ref/ROC	GOVN/CCLMEET/12
Previous Council Reports (if applicable)	Nil.
Directorate	Community Planning
Authority/Discretion <input type="checkbox"/> <input checked="" type="checkbox"/>	
<input type="checkbox"/> Advocacy	When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
<input checked="" type="checkbox"/> Executive	The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
<input type="checkbox"/> Legislative	Includes adopting local laws, town planning schemes and policies.
<input type="checkbox"/> Review	When the Council operates as a review authority on decisions made by Officers for appeal purposes.
<input type="checkbox"/> Quasi-Judicial	When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under <i>Health Act, Dog Act</i> or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.
Attachment No. 7	<ul style="list-style-type: none"> • Policy 4.1 – Local Studies Collection Photographic Reproduction. • Policy 5.15 – Services to Young People.

Purpose

The purpose of this report was for Council to consider revoking Council Policies 4.1 – Local Studies Collection Photographic Reproduction (CP 4.1) and 5.15 – Services to Young People (CP 5.15).

Council Resolution/Officer Recommendation – Item 12.6
OCM – 9/12/20

MOVED Cr McLennan, Seconded Cr Hamilton, that Council revokes Council Policies 4.1 – Local Studies Collection Photographic Reproduction and 5.15 – Services to Young People.

CARRIED BY AN ABSOLUTE MAJORITY 4/0

Cr Gangell returned to the Chambers, the time being 6.25pm.

Item No. 12.7	Attendance at Events Policy – CEO and Councillors
Property Address (if applicable)	N/A
Landowner/Applicant (if applicable)	N/A
File Ref/ROC	GOVR/POLCY/1
Previous Council Reports (if applicable)	
Directorate	Chief Executive
Authority/Discretion <input type="checkbox"/> <input checked="" type="checkbox"/>	
<input type="checkbox"/> Advocacy	When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
<input type="checkbox"/> Executive	The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
<input checked="" type="checkbox"/> Legislative	Includes adopting local laws, town planning schemes and policies.
<input type="checkbox"/> Review	When the Council operates as a review authority on decisions made by Officers for appeal purposes.
<input type="checkbox"/> Quasi-Judicial	When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under <i>Health Act, Dog Act</i> or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.
Attachment No. 8	Attendance at Events Policy – CEO and Councillors

Purpose

The purpose of this report was for Council to consider the adoption of the proposed Attendance at Events Policy by the CEO and Councillors.

Council Resolution/Officer Recommendation – Item 12.7
OCM – 10/12/20

MOVED Cr Barty, Seconded Cr Wilson_that Council adopts the proposed Attendance at Events Policy – CEO and Councillors, as contained in the attachment to this report.

CARRIED BY AN ABSOLUTE MAJORITY 5/0

Item No. 12.8	Town of Bassendean Purchasing Policy
Property Address (if applicable)	NA
Landowner/Applicant (if applicable)	NA
File Ref/ROC	FINM/PROCED/1
Previous Council Reports (if applicable)	
Directorate	Corporate Services
Authority/Discretion <input type="checkbox"/> <input checked="" type="checkbox"/>	
<input type="checkbox"/> Advocacy	When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
<input checked="" type="checkbox"/> Executive	The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
<input type="checkbox"/> Legislative	Includes adopting local laws, town planning schemes and policies.
<input type="checkbox"/> Review	When the Council operates as a review authority on decisions made by Officers for appeal purposes.
<input type="checkbox"/> Quasi-Judicial	When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under <i>Health Act, Dog Act</i> or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.
Attachment No. 9	<ul style="list-style-type: none"> • Council Purchasing Policy (Current) • Draft Council Purchasing Policy (Proposed)

Purpose

The purpose of this report was to present a draft Council Purchasing Policy to Council for adoption.

Cr Quinton entered the Chambers, the time being 6.29pm.

Officer Recommendation – Item 12.8

That Council revokes Council Purchasing Policy 6.14 and adopts Council Purchasing Policy, as attached to this report.

Cr Hamilton requested an additional point (three below) be added to the motion, with the approval of the mover. Cr Wilson, as the mover, agreed with Cr Hamilton's request.

Council Resolution – Item 12.8

OCM – 11/12/20

MOVED Cr Wilson, Seconded Barty, that:

1. Council revokes Council Purchasing Policy 6.14; and
2. Council adopts Council Purchasing Policy, as attached to this report, with the following amendments:

- a. Insert, immediately after the sub-heading 5.2.1 Aboriginal Businesses:

“The Town is not required to publicly invite tenders if the goods or services are supplied by a Noongar business registered with the Noongar Chamber of Commerce and Industry, where consideration under the contract is \$250,000 or less”;

and

- b. Insert, immediately before the sub-heading 5.1 Environmentally Sustainable Procurement:

“Where a qualitative criterion for sustainable procurement has been included as part of an RFQ or RFT process, a price tolerance will be applied during price evaluation to suppliers of goods and services that demonstrate the highest evaluation for that criterion. The price tolerance will be up to ten (10) per cent for an RFQ and up to five (5) per cent for an RFT”.

3. Staff provide a report to Council on the operation, outcomes and benefits of the new Purchasing Policy within 2 years of implementation of the policy.

CARRIED BY AN ABSOLUTE MAJORITY 5/1

Crs McLennan, Hamilton, Wilson, Quinton and Barty voted in favour of the motion. Cr Gangell voted against the motion.

Item No. 12.9	Information and Communications Technology Strategy for 2020 to 2025
Property Address (if applicable)	n/a
Landowner/Applicant (if applicable)	n/a
File Ref/ROC	INFT/IMPLTN/1
Previous Council Reports (if applicable)	
Directorate	Corporate Services
Authority/Discretion <input type="checkbox"/> <input checked="" type="checkbox"/>	
<input type="checkbox"/> Advocacy	When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
<input checked="" type="checkbox"/> Executive	The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
<input type="checkbox"/> Legislative	Includes adopting local laws, town planning schemes and policies.
<input type="checkbox"/> Review	When the Council operates as a review authority on decisions made by Officers for appeal purposes.
<input type="checkbox"/> Quasi-Judicial	When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under <i>Health Act, Dog Act</i> or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.
Attachment No. 10 Confidential Attachment No. 1	Draft ICT Strategy for 2020-2025 ICT Strategic Plan 2020-2025

Purpose

The purpose of this report was to present to Council the Town of Bassendean's proposed Information and Communications Technology (ICT) Strategy for 2020 to 2025.

Officer Recommendation – Item 12.9

That Council receives the Town of Bassendean ICT Strategy 2020 – 2025, as attached to this report.

Cr Hamilton requested that the ICT Strategy 2020 – 2025 be reviewed annually so that key projects could be fast tracked and considered by Council.

Council Resolution – Item 12.9
OCM – 12/12/20

MOVED Cr Hamilton, Seconded Cr Wilson, that:

1. Council receives the Town of Bassendean ICT Strategy 2020 – 2025, as attached to this report;
2. The Administration be requested to review the ICT Strategic Plan annually to investigate opportunities to fast track key projects; and
3. Provide an annual report to Council on those key projects that may be advanced more quickly, with associated costings for consideration by Council.

CARRIED 6/0

Item No. 12.10	Monthly Financial Report – November 2020
File Ref/ROC	FINM/AUD/1
Directorate	Corporate Services
Authority/Discretion <input checked="" type="checkbox"/> <input type="checkbox"/>	
<input type="checkbox"/> Advocacy	When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
<input type="checkbox"/> Executive	The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
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Attachment No. 11	Monthly Financial Report – November 2020

Purpose

The purpose of this report was for Council to receive the monthly financial report for November 2020.

Council Resolution/Officer Recommendation – Item 12.10
OCM – 13/12/20

MOVED Cr Hamilton, Seconded Cr Barty, that Council receive the monthly financial report for November 2020.

CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION – OCM-4/12/20 5/0

Item No.12.11	Accounts Paid – November 2020
File Ref/ROC	FINM/CREDTS/4
Directorate	Corporate Services
Authority/Discretion <input checked="" type="checkbox"/> <input type="checkbox"/>	
<input type="checkbox"/> Advocacy	When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
<input type="checkbox"/> Executive	The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
<input checked="" type="checkbox"/> Legislative	Includes adopting local laws, town planning schemes and policies.
<input type="checkbox"/> Review	When the Council operates as a review authority on decisions made by Officers for appeal purposes.
<input type="checkbox"/> Quasi-Judicial	When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under <i>Health Act, Dog Act</i> or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.
Attachment No. 12	List of Payments – November 2020

Purpose

The purpose of this report was for Council to receive the list of payments for November 2020.

Council Resolution/Officer Recommendation – Item 12.11 OCM – 14/12/20

MOVED Cr Wilson, Seconded Cr Barty, that Council receive the list of payments for November 2020.

CARRIED 6/0

Item No. 12.12	Calendar for January and February 2021
Property Address (if applicable)	Not applicable
Landowner/Applicant (if applicable)	Not applicable
File Ref/ROC	INFM/INTPROP/1
Previous Council Reports (if applicable)	
Directorate	Chief Executive
Authority/Discretion <input type="checkbox"/> <input checked="" type="checkbox"/>	
<input type="checkbox"/> Advocacy	When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
<input checked="" type="checkbox"/> Executive	The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

<input type="checkbox"/> Legislative	Includes adopting local laws, town planning schemes and policies.
<input type="checkbox"/> Review	When the Council operates as a review authority on decisions made by Officers for appeal purposes.
<input type="checkbox"/> Quasi-Judicial	When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under <i>Health Act, Dog Act</i> or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.
Attachment	Nil

Purpose

The purpose of this report was for Council to consider the calendar for January and February 2021.

Council Resolution/Officer Recommendation – Item 12.12 **OCM – 15/12/20**

MOVED Cr Hamilton, Seconded Cr Barty, that Council adopt the calendar for January and February 2021.

CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION – OCM-4/12/20 5/0

Item No. 12.3	Use of Common Seal
Property Address (if applicable)	Not applicable
Landowner/Applicant (if applicable)	Not applicable
File Ref/ROC	INFM/INTPROP/1
Previous Council Reports (if applicable)	Not applicable
Directorate	Chief Executive
Authority/Discretion <input type="checkbox"/> <input checked="" type="checkbox"/>	
<input type="checkbox"/> Advocacy	When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
<input checked="" type="checkbox"/> Executive	The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
<input type="checkbox"/> Legislative	Includes adopting local laws, town planning schemes and policies.
<input type="checkbox"/> Review	When the Council operates as a review authority on decisions made by Officers for appeal purposes.
<input type="checkbox"/> Quasi-Judicial	When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under

	<i>Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.</i>
Attachment	Nil

Purpose

The purpose of this report was for Council to note the documents affixed with the Common Seal during the reporting period.

Council Resolution/Officer Recommendation – Item 12.13 **OCM – 16/12/20**

MOVED Cr Hamilton, Seconded Cr Barty, That Council notes the affixing of the Common Seal during the reporting period.

CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION – OCM-4/12/20 5/0

13.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

14.0 ANNOUNCEMENTS OF NOTICES OF MOTION FOR THE NEXT MEETING

Notice of Motions – Cr Gangell

Cr Gangell has advised that he wishes to move the following motions at the next Ordinary Council meeting:

14.1 Tourism and Marketing Strategy

“That Council receives a report on creating a tourism and marketing strategy in-house for the Town with a focus on creating the Town of Bassendean as a destination location.”

14.2 Lighting at Steel Blue Oval Bassendean

“That Council receives a report on the cost and funding opportunities available to install match quality lighting at Steel Blue Oval Bassendean for consideration in the 2021/22 draft budget.”

15.0 URGENT BUSINESS

Nil.

16.0 CONFIDENTIAL BUSINESS

Nil.

17.0 CLOSURE

The next Briefing Session will be held on Tuesday 16 February 2021.

The next Ordinary Council meeting will be held on Tuesday 23 February 2021.

There being no further business, the Presiding Member declared the meeting closed, the time being 7.05pm.