

Briefing Session Tuesday, 21 February 2023 Attachments

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PETITION

3RD November 2022

We are asking for signatures to support our request for an upgrade to the sandpit under the play equipment at Alf Faulkner Hall.

We are constantly finding used syringes and other debris in the sandpit and it is presenting an extreme danger to the children.

The Shire have been notified on many occasions but have not done anything to make this area safer. We are asking for your support to have this sandpit play area upgraded and to prevent these incidents happening in the future.

NAME	ADDRESS	SIGNATURE	COMMENTS
Samantha Cooper	56 Pearl Road	<i>[Signature]</i>	
Jasmine Zilioli	14 Chireton Place	<i>[Signature]</i>	
Melissa Mkie	41 Fairbairns Way Avelley	M.Mk.	Been an issue since 2000!!
Jessica Farmer	91 Mockeridge Circuit	J Farmer	
Rebecca Green	7 Yalgoo Place	<i>[Signature]</i>	
Katherine Ester	281 Morley Dr E, Lockridge	<i>[Signature]</i>	
Sue Se Vanx	1A FITZGERALD RD, MORLEY	S. Se Vanx	needs something
Melissa Higgins	18 SANFORD COURT, LOCKRIDGE	<i>[Signature]</i>	BETTER FENCING?
Janelle Pettiford	30 Schofield St eden Hill	<i>[Signature]</i>	
Sarah Beutel	5 Parkside Gardens Ballajura	<i>[Signature]</i>	
Anita Lumbus	11 Second Ave Bassendean	<i>[Signature]</i>	
DEAN BEASLEY	9 TOLBURY RETREAT KIARA	<i>[Signature]</i>	
MELISSA BEASLEY	9 TOLBURY RT KIARA	M.B.	
Liz Much	12 ATTICIN J MAY	<i>[Signature]</i>	CLEANER!
Kayla Gordon	38 WHEELER ST MORLEY	<i>[Signature]</i>	
Kayla Brunt	179 SARA ST	<i>[Signature]</i>	soft fall!
Raydan Hussein	22 Tullamore Ave, Thornlie	<i>[Signature]</i>	
PHIL FERGUSON	2/12 CEDWORTHWAY EDEN HILL	<i>[Signature]</i>	
SIANA TAN	3 BURFORD ST EDEN HILL	<i>[Signature]</i>	NO SAND PLAYGROUND GET RID OF SAND
Dickiano Ploosca	15 PRIDE WAY EDEN HILL	<i>[Signature]</i>	
Jana Conduit	62 Esther St Edenhill	<i>[Signature]</i>	Change location of sand pit/sponge ground
Daniel Diconza	" " " "	<i>[Signature]</i>	
Bec Crawford	51 Walter Rd E, Basso	<i>[Signature]</i>	
Eleanor Abbott	72 Coonanarra drive Caversham	<i>[Signature]</i>	R.
Disa Byrne	202 Patricia St Caversham	<i>[Signature]</i>	
Rachel Taylor	67 MARY CRESCENT, EDEN HILL	<i>[Signature]</i>	Softfall NEEDED!!
Kevin McNeill	130 SECOND AVENUE, EDEN HILL	<i>[Signature]</i>	
Natalie Pendergraft	13 PRIDE WAY EDEN HILL	<i>[Signature]</i>	
Georgie Hayler	31 Schofield St, Eden Hill	<i>[Signature]</i>	
Kelli Teffer	14 Windermere Blvd Avelley	<i>[Signature]</i>	
Ian McInnes	278 Morley Dr E	<i>[Signature]</i>	
Natasha Boston	274 Morley Dr E, Eden Hill	<i>[Signature]</i>	cleaner safer.
Connor Roscoe	14 Emberson Rd Morley	<i>[Signature]</i>	

Short Term Dwelling Management Plan – 88 Reid St Bassendean

Proposal.

This proposal is to let 88 Reid Street (the property) for short term accommodation.

The property is a new single house with only two adjoining residential neighbours. We are the owners of the property next door to the east and rent this property as a permanent Single House. We have a good relationship with the owner/occupiers to the south, as we live only a few doors down from them, and they are supportive of our proposal. Next door to the west is a large road reserve which is used as a pocket park. Opposite the property is the Cyril Jackson Senior Campus.

We live a few doors down, with our bedroom window facing the property, and would ourselves experience any unreasonable amenity impacts from the property and address these immediately. We also have close, strong and positive relationships with all of our neighbours and would address any issues they raised immediately.

Together with a dedicate property manager, we would be part of the management of the property.

Short Term Dwelling – 88 Reid St Bassendean

As the owners of this family built home we are committed to the highest standard of management of the short term resident stays. In addition to the other provisions of this management plan, residents would be vetted via their Airbnb account or via email to ensure that they have a history of positive feedback from previous short term stays. A dedicate property manager would be engaged to manage short term rentals together with us, living only a few houses away and within site of the property, to ensure dedicated 24 hour, high standard oversight.

Safety and Security.

Security Cameras

The property is fitted with three external smart security cameras, linked as a system. Two security cameras face the street on one covers the alfresco area to the west facing the pocket park.

The system has smart technology that can identify when a 'person' arrives at the property and sends instant alerts to the property manager and owners. The cameras can provide live video to the property manager and owner who can talk through the cameras to anyone at the property. The cameras are also fitted with alarms that can be activated by the property manager/owner in case of any security incident.

The cameras record and save footage, including sound so that any incidents can be reviewed, documented and addressed if necessary.

Security Lighting

The property is fitted with two smart security lights, also linked as a system. The system has smart technology that can sense when a 'person' moves around outside of the property, activating lights.

Safety

A fire blanket and fire extinguisher would be provided in the dwelling, along with a first aid kit. The Guest Information (attached) includes these details as well as emergency management information. This Guest Information would be provided to short term residents at the time of booking and displayed prominently on the premises.

Control of noise and anti-social behaviour

The house is double glazed and airtight, so very little noise can leave the dwelling if it is closed. Residents would be prohibited from using amplified music outside or inside if the windows and doors are not closed.

Smoking is not permitted anywhere on the property and use of the side alfresco area is prohibited before 7am and after 10pm.

These other requirements are set out in the Code of Conduct (attached).

The Code of Conduct would be provided to short term residents at the time of booking and displayed prominently on the premises.

Guests would be required to provide a valid mobile number and email address so they can be contacted prior to, during and after their stay.

If a breach of the Code of Conduct is reported or observed by the property manager or owners, the property manager/owner would verbally explain the requirements of the Code of Conduct to the resident(s) either in person or via phone and state that they would be required to immediately vacate the property if there is a future breach of these requirements.

If a breach of the Code of Conduct is then reported and/or confirmed by the property manager/owner via direct observation or via the recording of the security system, the resident(s) would be required to immediately vacate the property. The property manager/owner would immediately attend the property to ensure this is actioned.

Booking Requirements

All residents would be vetted via their Airbnb account or via email to ensure that they have a history of positive feedback from previous short term stays.

Same day bookings would not be permitted.

The property would only be permitted to be booked for a minimum of two nights.

Complaints management procedures

Adjacent neighbours would be provided with the mobile number of the property manager as well as the mobile number of the owners.

Any complaints received from adjacent neighbours would be attended to within one (1) hour during the day (7:00am to 10:00pm) and 15 minutes at night (10:00pm to 7:00am). The owner lives a few houses down from the property and would personally attend the property and address any complaints immediately at night.

Complaints would be considered through review of the security footage, contact with the resident to explain the requirements of the Code of Conduct and finally through feedback on the outcome to the complainant.

The Code of Conduct (attached) would be provided to adjacent neighbours for their information.

Car Parking

Parking would be available for two guest vehicles in the property's driveway. All guest parking must be in this driveway. Due to road line marking, no parking is permitted on the street.

The property's security cameras would record any parking occurring on the verge or street.

Check-In and Check-Out

Check-in would generally be from 2:00 pm until 10:00pm. We would require check in time from guests so we can maintain security and meet them at or shortly after their arrival time. The property manager or owners would meet with every guest at or shortly after their arrival to discuss the Code of Conduct and local area.

Check-out would generally be between 7:00am and 10:00am.

Waste Collection

Waste collection would occur through the property's residential waste collection. Residents would be provided with information regarding waste management when they book and at arrival.

Code of Conduct

Short Term Dwelling - 88 Reid St Bassendean

The property is next to the homes of other people.

Thank you for respecting them and not impacting on them in any way by following these simple rules:

1. The property is not to be used by guests to host parties or other social events.
2. Use of the side alfresco area is prohibited before 7am and after 10pm.
3. Smoking is not permitted anywhere on the property.
4. Noise is to be kept to a level consistent with a residential area, including refraining from yelling/shouting and abusive language.
5. All doors and windows are to be closed if amplified music is being played inside. Amplified music is not permitted outside, including in the alfresco area.
6. Parking for two guest vehicles is available in the property's driveway. Due to road line marking, no parking is permitted on the street. No parking is permitted on the verge. No parking is permitted on other properties.

Any breach of this code of conduct cannot be tolerated and would end your stay with us.

Guest Information

Short Term Dwelling - 88 Reid St Bassendean

Check-in & Check-out

Check-in is from 2:00 pm until 10:00pm.

Please provide your check-in time so we can maintain security and meet you shortly after your arrival time.

Check-out is between 7:00am and 10:00am.

Again, please provide your check-out time so we can maintain security and see you off.

Host Contact

Please contact your host if you have any queries during your stay:

.....

Phone:

Email:

Emergency Contacts

For life threatening emergencies Phone 000 - fire, ambulance, or police.

The closest emergency department is at the Midland Public Hospital

1 Clayton Street, Midland, 6056

Phone: (08) 9462 4000

Safety.

Fire extinguisher and first aid kit are located in the kitchen cupboard next to the fridge.

Parking

Parking is available in the property's driveway for two vehicles.

Due to road line marking, no parking is permitted on the street.

No parking is permitted on the verge.

No parking is permitted on other properties.

Rubbish

The property has three bins.

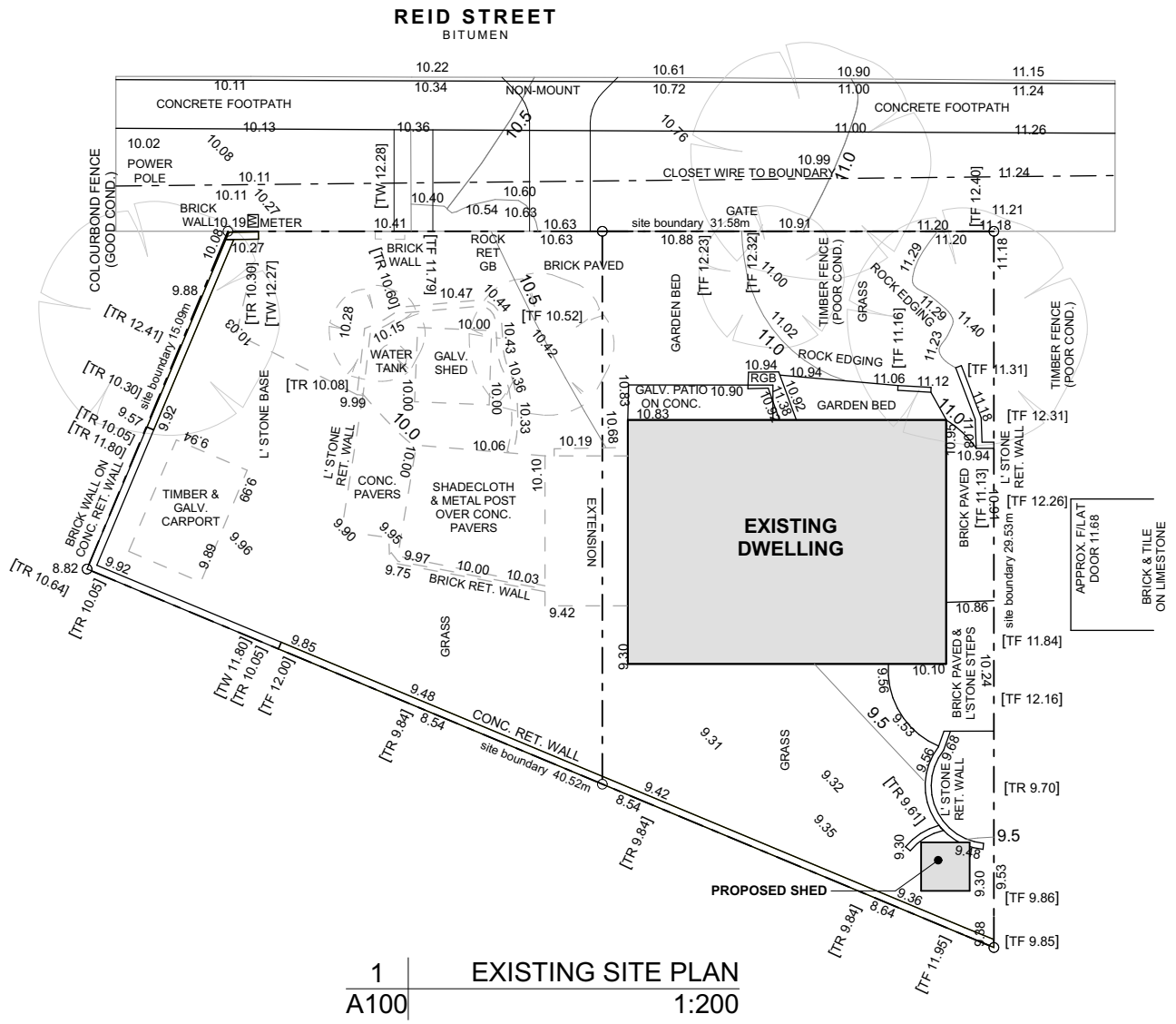
- A food and organics (FOGO) bin is located on the kitchen bench for any food waste or tissues. The green bags inside are organic. Please dispose of this FOGO waste in the GREEN lid bin outside.
- A recycle bin is located below the sink at the back. This bin takes all recyclable plastic, paper/cardboard and cans. Please dispose of this recycling in the YELLOW lid bin outside.
- A general waste bin is located below the sink at the front. This bin takes all other waste. Please dispose of this other rubbish in the small RED lid bin outside.

Bin collection is Tuesday morning and the owners will take the bins out Monday night and bring them back in after they are collected Tuesday.

Climate control

Generally the house will maintain a comfortable temperature, being sustainably designed, completely airtight, with the highest level of insulation and a heat exchange system.

If the house is too hot or cold a split-system air-conditioner in the corner bedroom can be used to quickly adjust the temperature of the entire house. Once the desired temperature is achieved the house will maintain that temperature. The controller is located on the kitchen wall next to the refrigerator. Operating instructions are included in the "Operating Instructions" folder.

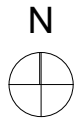


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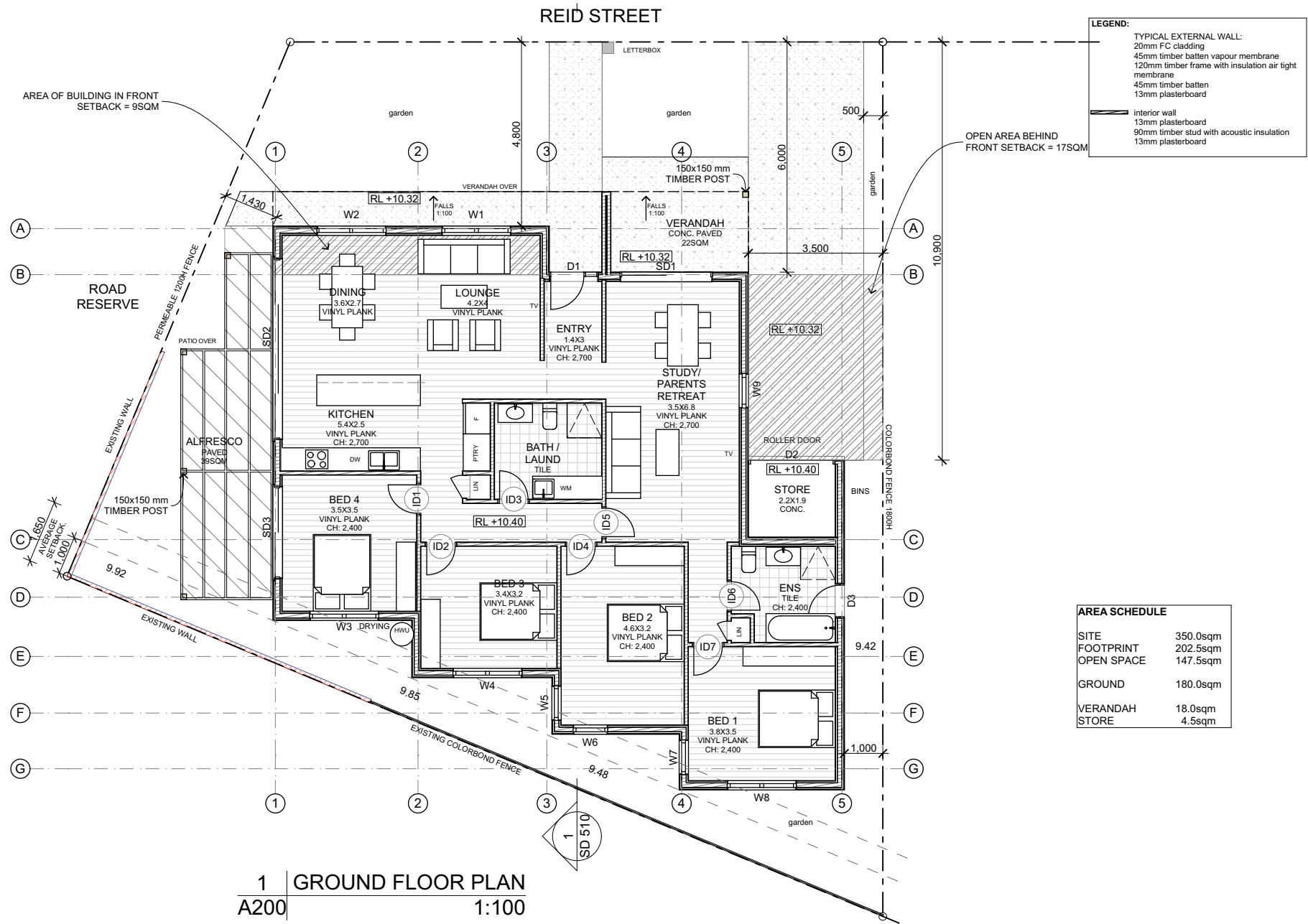
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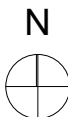


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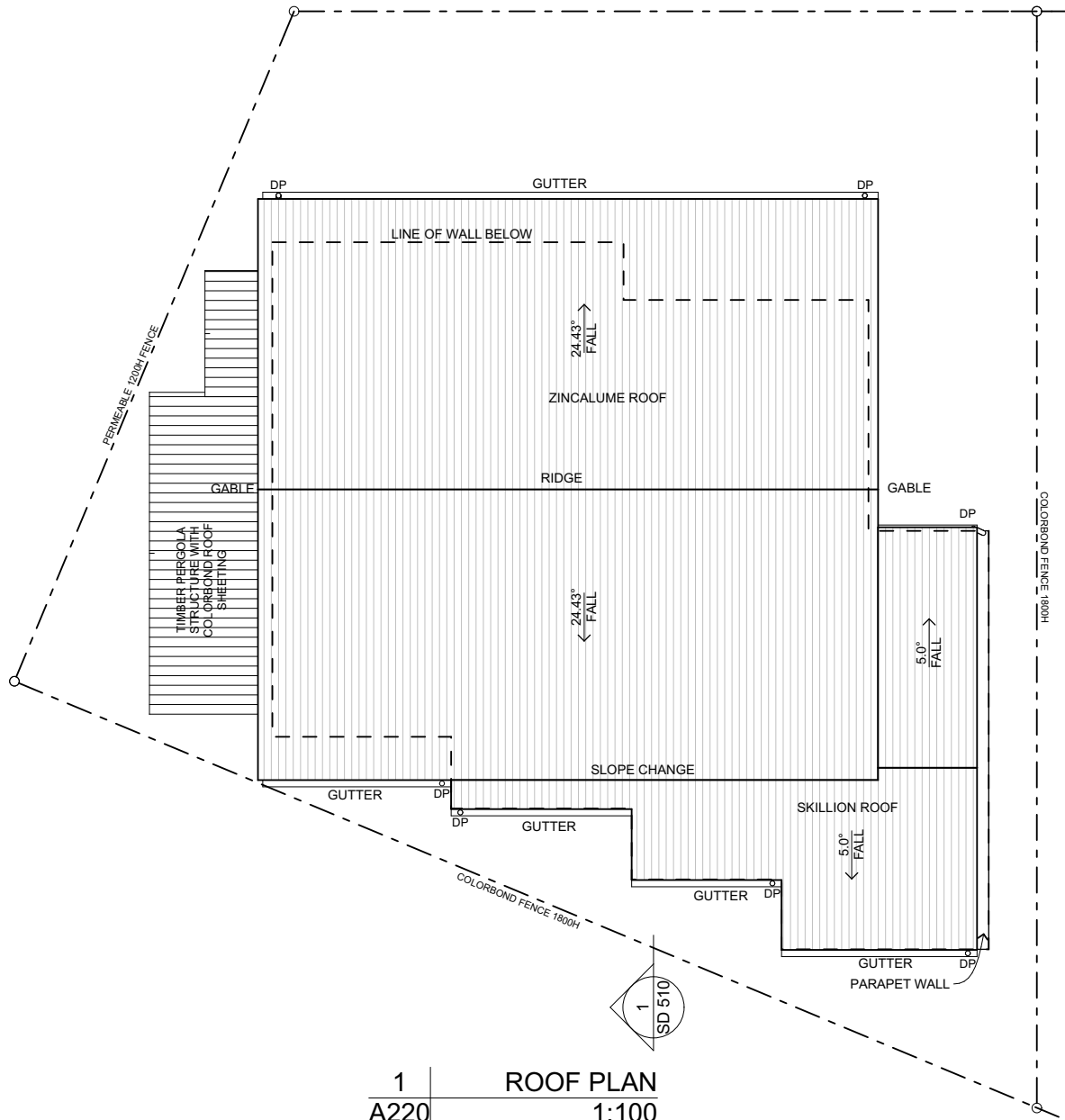
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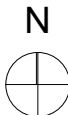
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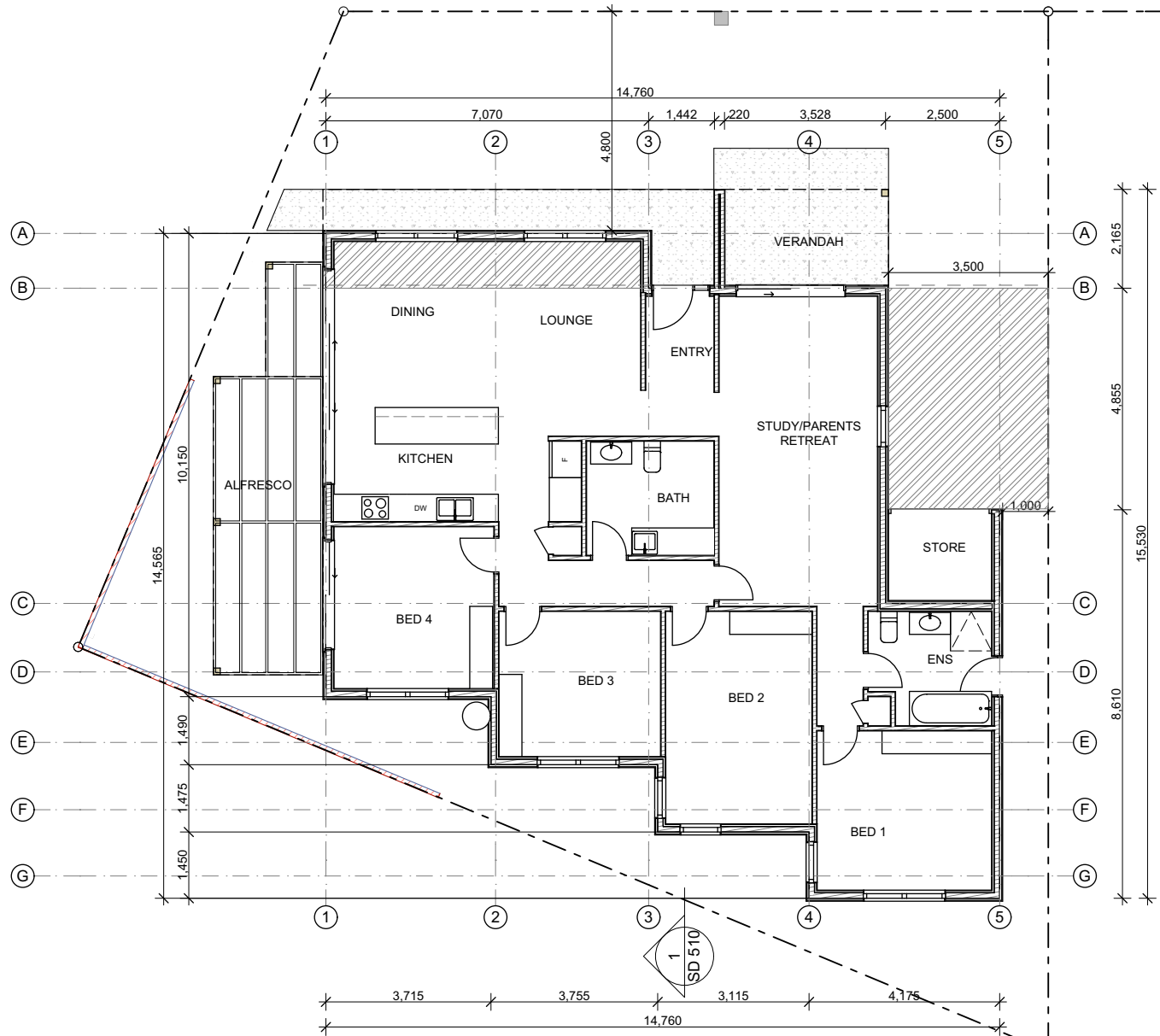
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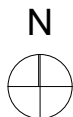
1 | **GROUND FLOOR SETOUT PLAN**
 A210 | **1:100**

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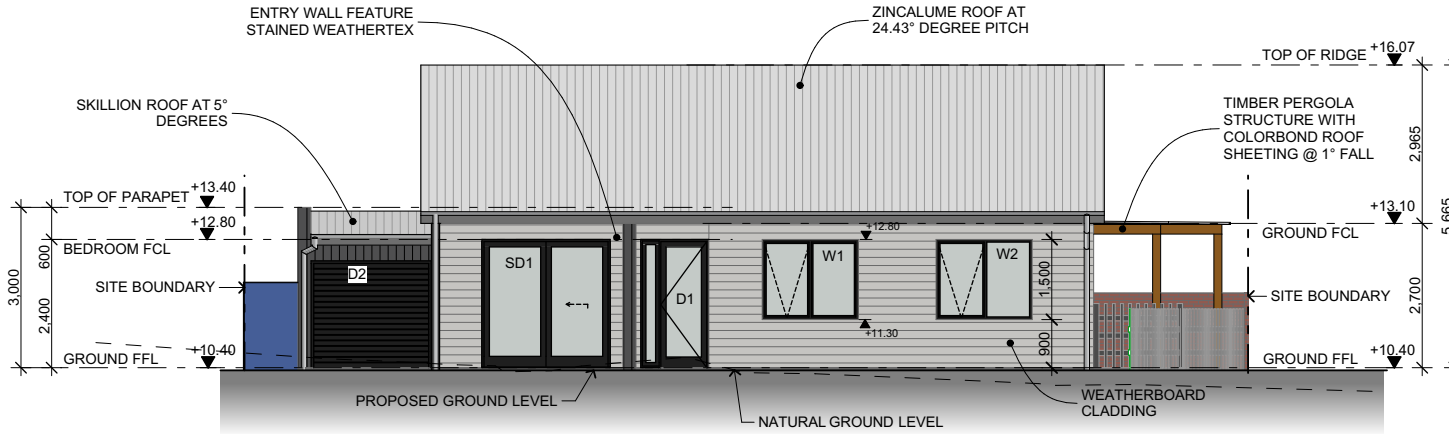
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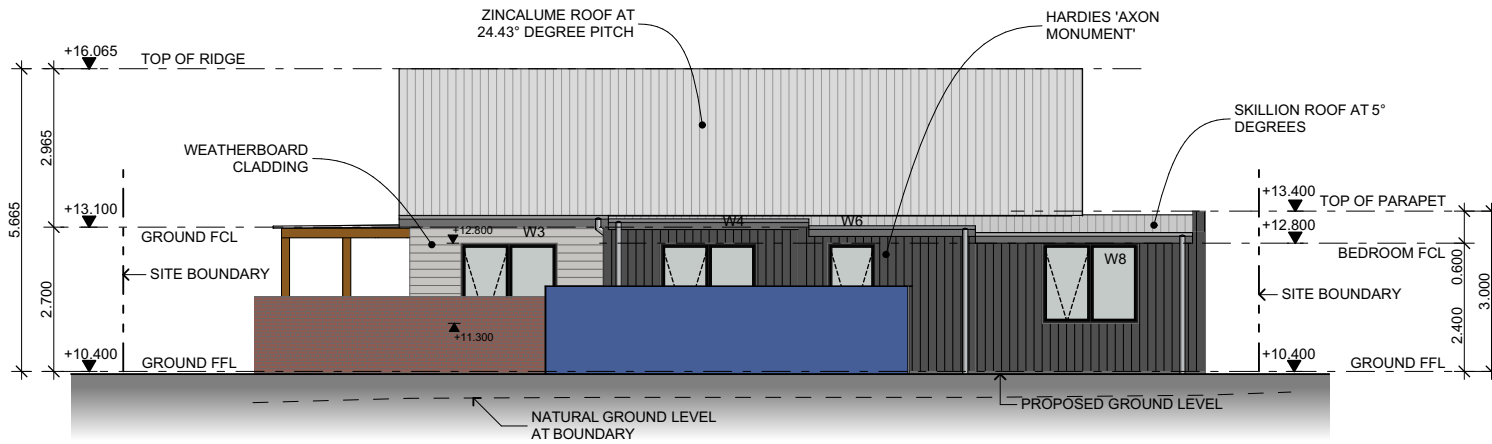
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1 | NORTH ELEVATION
A410 | 1:100



2 | SOUTH ELEVATION
A410 | 1:100

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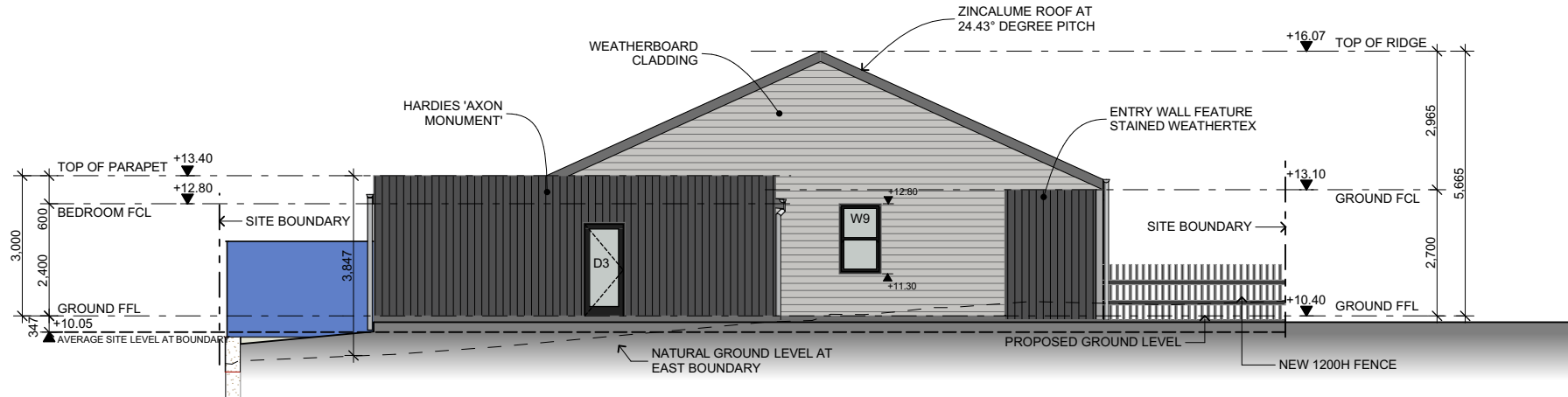
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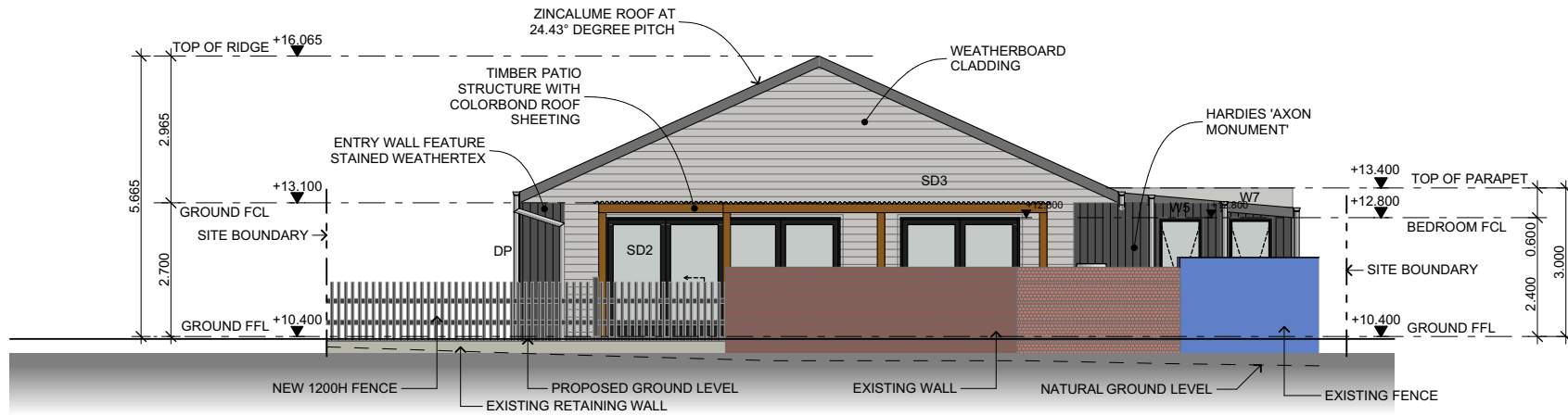
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1 | EAST ELEVATION
A420 | 1:100



2 | WEST ELEVATION
A420 | 1:100

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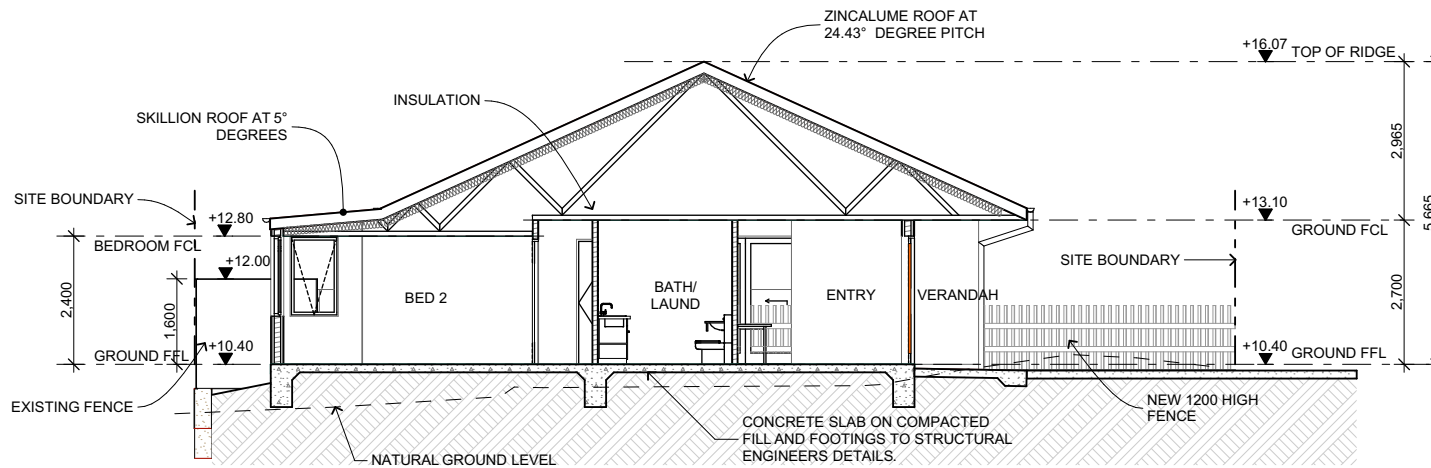
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1 | SECTION A
A510 | 1:100

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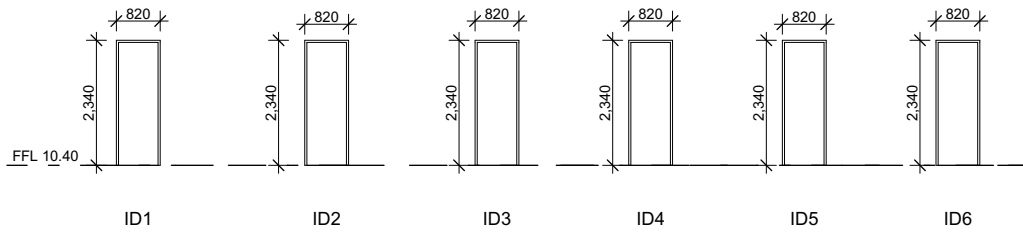
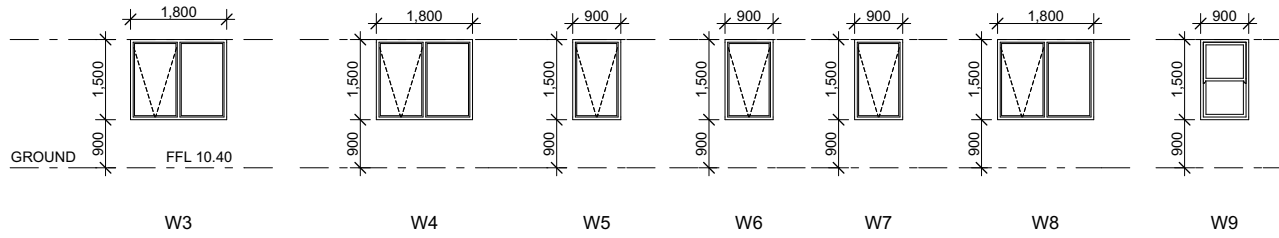
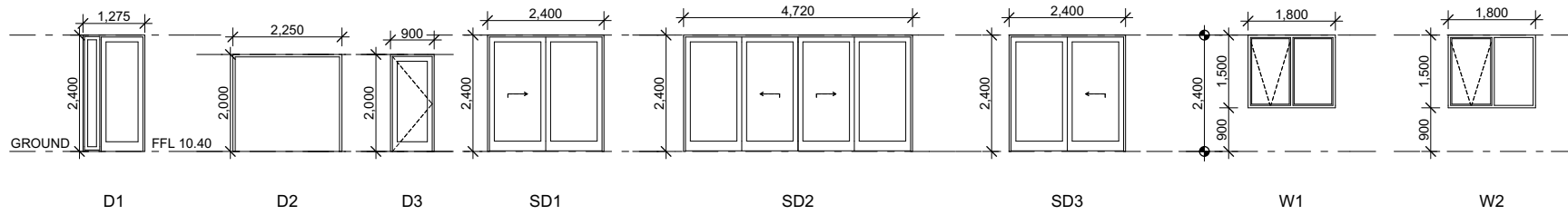
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LOCAL GOVERNMENT ACT 1995

Town of Bassendean

PARKING AMENDMENT LOCAL LAW 2023

Under the powers conferred by the *Local Government Act 1995* and all other powers enabling it, the Council of the Town of Bassendean hereby records having resolved on the XXX to make the *Town of Bassendean Parking Amendment Local Law 2023*.

PART 1 - PRELIMINARY

1.1 Citation

This local law may be cited as the *Town of Bassendean Parking Amendment Local Law 2023*.

1.2 Commencement

This local law comes into operation on the fourteenth day after the day on which it is published in the *Government Gazette*.

1.3 Principal Local Law

This local law amends the *Town of Bassendean Parking Local Law 2019* as published in the *Government Gazette* on 45 November 2019.

PART 2 - AMENDMENTS

2.1 Clause 1.4 amended

In clause 1.4, in the appropriate alphabetical positions, insert –

- (a) **'Electric Vehicle'** means a vehicle that uses one or more electric motors or traction motors for propulsion and which is charged via 'plug in' connection to an external power source and includes a car, truck, scooter, moped and motorbike but does not include a bicycle; ~~and~~
- (b) **'head of a cul-de-sac'** means the part of a carriageway closed at one end that is shaped in such a way that can be used to turn vehicles in and includes bulb or hammer-head shaped closed roads;.

2.2 Clause 1.7 amended

In clause 1.7 –

- (a) in subclause (d), delete 'and' after 'taxis;';
- (b) in subclause (e), delete 'all other vehicles.' and replace with 'electric vehicles; and'; and
- (c) ~~insert subclause~~ after subclause (e) insert (f) 'all other vehicles.'

2.3 Clause 7.6 amended

In clause 7.6, delete subclauses (1), (2) and (3) and replace with -

- (1) A person shall not leave a vehicle, or any part of a vehicle, in a public place so that it obstructs the use of any part of that public place without the permission of the local government or unless authorised under any written law.
- (2) A vehicle which is parked in any portion of a public place where vehicles may be lawfully parked, is deemed to cause an obstruction and may be impounded where -
 - (a) the vehicle is parked for any period exceeding 24 hours;
 - (b) the vehicle is so parked during any period in which the parking of vehicles is prohibited or restricted by a sign;
 - (c) the vehicle is unregistered or no registration plates are displayed; or
 - (d) in the opinion of an authorised person the presence of the vehicle presents a hazard to public safety or obstructs the lawful use of any place.

2.4 Schedule 3 – Deemed Parking Stations amended

In Schedule 3 – Deemed Parking Stations delete the text ‘PARKING STATION NO. 1 – WILSON STREET CARPARK, corner Guildford Road and Wilson Street, Bassendean (Lot 9644 Park Lane).’

Dated the _____ day of _____ 2023.

The Common Seal of the }
 Town of Bassendean }
 was affixed by authority of a }
 resolution of the Council in the }
 presence of: }

**CR KATHRYN HAMILTON
 MAYOR**

**MR LUKE GIBSON
 A/CHIEF EXECUTIVE OFFICER**

LOCAL GOVERNMENT ACT 1995

Town of Bassendean

PARKING AMENDMENT LOCAL LAW 2023

Under the powers conferred by the *Local Government Act 1995* and all other powers enabling it, the Council of the Town of Bassendean hereby records having resolved on the XXX to make the *Town of Bassendean Parking Amendment Local Law 2023*.

PART 1 - PRELIMINARY

1.1 Citation

This local law may be cited as the *Town of Bassendean Parking Amendment Local Law 2023*.

1.2 Commencement

This local law comes into operation on the fourteenth day after the day on which it is published in the *Government Gazette*.

1.3 Principal Local Law

This local law amends the *Town of Bassendean Parking Local Law 2019* as published in the *Government Gazette* on 5 November 2019.

PART 2 - AMENDMENTS

2.1 Clause 1.4 amended

In clause 1.4, in the appropriate alphabetical positions, insert –

‘Electric Vehicle means a vehicle that uses one or more electric motors or traction motors for propulsion and which is charged via ‘plug in’ connection to an external power source and includes a car, truck, scooter, moped and motorbike but does not include a bicycle;’

‘head of a cul-de-sac means the part of a carriageway closed at one end that is shaped in such a way that can be used to turn vehicles in and includes bulb or hammer-head shaped closed roads;’.

2.2 Clause 1.7 amended

In clause 1.7 –

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 - (a) the vehicle is parked for any period exceeding 24 hours;
 - (b) the vehicle is so parked during any period in which the parking of vehicles is prohibited or restricted by a sign;
 - (c) the vehicle is unregistered or no registration plates are displayed; or
 - (d) in the opinion of an authorised person the presence of the vehicle presents a hazard to public safety or obstructs the lawful use of any place.

2.4 Schedule 3 – Deemed Parking Stations amended

In Schedule 3 – Deemed Parking Stations delete the text ‘PARKING STATION NO. 1 – WILSON STREET CARPARK, corner Guildford Road and Wilson Street, Bassendean (Lot 9644 Park Lane).’

Dated the _____ day of _____ 2023.

The Common Seal of the }
 Town of Bassendean }
 was affixed by authority of a }
 resolution of the Council in the }
 presence of: }

**CR KATHRYN HAMILTON
 MAYOR**

**MR LUKE GIBSON
 A/CHIEF EXECUTIVE OFFICER**

Schedule of Submissions
Draft Amendment Parking Local Law 2023

Objection

1	Affected Property: Not Provided	Postal Address:
Summary of Submission		Comment
Support the proposal.		
1.1	Agree with the amendments.	Noted.

2	Affected Property: Not Provided	Postal Address:
Summary of Submission		Comment
Comment on the proposal.		
2.1	<p>"A vehicle which is parked in any portion of a public place where vehicles may be lawfully parked, is deemed to cause an obstruction and may be impounded where -</p> <p>(a) the vehicle is parked for any period exceeding 24 hours;"</p> <p>If I am reading this draft correctly, being legally parked outside your home in the street for more than 24hrs could get you impounded???? What about if the homeowner is sick or isolating for covid, or any of the many legitimate reasons why a car may not be moved for 24hrs+? That seems too broad to me.</p>	<p>The comment is noted.</p> <p>Clause 7.6 is used by the Town for the impoundment of vehicles that have been identified as abandoned or creating an obstruction. The original clause needed clarification to better reflect the circumstances in which a vehicle may be determined to be abandoned or causing an obstruction and be impounded from Town owned or managed land.</p> <p>Whilst an abandoned vehicle could initially be lawfully parked within a carriageway, this amendment clarifies the circumstances in which the Town may then determine it to be abandoned or causing an obstruction and therefore commence action in that regard.</p> <p>The proposed amendments provide better explanation and guidance on how and when the Town may consider a vehicle to be abandoned or creating an obstruction (specific to this clause), and action the issue in conjunction with the documented operational procedures for abandoned or obstructing vehicles under clause 7.6 of the Local Law.</p> <p>As per internal operational procedures, when this clause is enacted, if the vehicle owner is readily identifiable, the procedure identifies steps to be taken to manage the situation, including communication with the vehicle owner (where possible), prior to impoundment of the vehicle.</p>
2.2	<p>I would also offer the feedback that if council is serious about getting real and relevant feedback, they could consider being less officious about having only one, very old fashioned and rigid process. This isn't reflective of how people communicate these days. Providing active links to leave comments</p>	<p>The comment is noted. Section 3.12 of the <i>Local Government Act 1995</i> sets out the process that must be followed for the advertisement of a Local Law.</p> <p>Notwithstanding, the Town is investigating a new engagement platform to provide a permanent forum for ongoing community feedback. This will be considered by Council in subsequent budget</p>

would be far more efficient for both parties. And would facilitate your ability to get further details or clarification when needed, and for providing responses.	processes following review of the Information and Communication Technologies Strategy.
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3	Affected Property: Not Provided	Postal Address:
Summary of Submission		Comment
Comment the proposal.		
3.1	This new amendment is contradictory to - 3.3 Parking vehicle on a carriageway. Definition under Parking Local Law 2019 of a public place does not appear to have been taken into consideration. New amendment is contradictory whereby parking on a street "Lawfully" could be determined as an obstruction. I understand the intent of the new law but I believe it needs to be clarified further on what is a public place.	<p>The comment is noted.</p> <p>Please also refer to the response to item 2.1.</p> <p>Clause 3.3 of the <i>Parking Local Law 2019</i> provides for where a vehicle may be parked on a carriageway so that it does not breach that clause of the Local Law. Clause 7.6 clarifies the circumstances when the parking of a vehicle may progress to be considered abandoned or obstructing, which may then lead to the impoundment of the vehicle.</p> <p>Whilst the definition of public place in the Local Law provides that '<i>any place to which the public has access whether or not that place is on private property</i>', in these circumstances, the provisions of the <i>Local Government Act 1995</i> regarding taking actions on private property will override the Local Law and the Town would not be enforcing this clause on private property, irrespective of if the public has lawful access to the land or not. The Local Law is only applicable to land owned or managed by the Town.</p>

4	Affected Property: Not Provided	Postal Address:
Summary of Submission		Comment
Comment the proposal.		
4.1	I employ you not to change the 24 hour rule. With all the increase of dwellings on a block the parking is a nightmare especially in the avenues. We have cars parked in front of our house and left for days. We can not put out our bins, there us nowhere for our workmen to park. The 24 hour view provided an avenue for complaint and resolution. Bassendean used to be a great place to live but now you can not even park at your own house as these cars are left for days on end whilst their owners fly out or just leave them.	<p>The comment is noted.</p> <p>Please also refer to the response to item 2.1.</p> <p>The amendment to clause 7.6 will not result in the removal of this section of the existing clause, it will further clarify the circumstances in which it may be enacted.</p>



DRAFT
Public Health Plan
October February - 2023

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1.0 Executive Summary

The Town of Bassendean Public Health Plan (PHP) is a four-year strategic document which provides a framework for improving the health and wellbeing of the community. The purpose of the PHP is to promote, protect and improve the health and wellbeing of all residents in the Town of Bassendean (Town) and to support the community to enable good health and wellbeing through various stages of life and across a range of identified health issues.

The development of this PHP included the collation and examination of local health data, and the identification of the public health and wellbeing needs of the community. It involved consultation across service areas of the Town, the community and other key external stakeholders. Through this process, health risk areas in the community were identified which have been grouped into five key priority areas, and include:

- Active and Healthy Lifestyles
- Social Wellbeing and Community Connections
- Health Promotion and Advocacy
- Built and Physical Environment; and
- Regulation and Protection.

Strategies and actions for each of the five priority areas have been determined and are included in the Action Plan within the PHP.

The Town will evaluate its work in relation to the identified priority areas and expected outcomes. The PHP will be reviewed annually in accordance with the *Public Health Act 2016* (the Act). The annual review and report will be prepared and submitted by the Town to the Chief Health Officer when required by the Department of Health WA (DoH).

This PHP meets the Town's obligations for the development of a local PHP under section 45 of the ~~Public Health Act 2016~~ Act, which is to:

- Identify the public health needs of the local government district
- Include an examination of data relating to health status and health determinants in the local government district
- Establish objectives and policy priorities for the promotion, improvement, and protection of public health in the local government district
- Describe the development and delivery of public health services in the local government district
- Include a strategic framework for the identification, evaluation, and management of public health needs in the community; and
- Include a reporting mechanism to evaluate the implementation of the PHP.

2.0 Introduction

Public Health Plans identify actions to prevent or minimise public health risks and enable people living in the community to achieve maximum health and wellbeing. The Town recognises that good health and wellbeing is essential to creating a healthy and vibrant community, acknowledging its role in the promotion of community health and wellbeing as a part of core business. This is achieved through the development of social and physical infrastructure, urban planning, health protection initiatives and community programs. The vision for the Town's Public Health Plan is for a "healthy, liveable and socially connected community for all residents". This vision recognises the Town's desire to continue to create environments that encourage and support community participation and assisting with making healthy lifestyles choices.

The *Public Health Act 2016* defines public health as:

- (i) The wider health and wellbeing of the community; and
- (ii) The combination of safeguards, policies and programmes designed to protect, maintain, promote and improve the health of individuals and their communities and to prevent and reduce the incidence of illness and disability.



Source: *State Public Health Plan for Western Australia, Department of Health WA, 2019.*

The aim of the Town's PHP is to create a physical, social, economic and cultural environment that supports and promotes health and wellbeing in line with the social determinants of health approach. This approach is defined by the World Health Organization (WHO) as the circumstances in which people are born, grow up, live, work and age and the systems in place to deal with illness.

The PHP is informed by important local health and social data collated by the East Metropolitan Health Service, through the *Town of Bassendean Community Health Profile 2019*, which incorporates data from a variety of databases including the WA Health and Wellbeing Surveillance System (HWSS); Australian Bureau of Statistics (ABS), and Registry of Births, Deaths and Marriages. It examines population data relating to lifestyle and biomedical risk factors, and social and economic determinants of health and gives an overall picture of the health of the population of the district. In addition, it looks at current health conditions, deaths, immunisation and early childhood development.

The Town's Community Health Profile is critical to the development of the PHP along with consultation, which has helped to inform the framework of the PHP, comprising objectives, strategies and actions for the next four years. In addition, consideration of the *State Public Health Plan for Western Australia: Objectives and Policy Priorities for 2019 – 2024*, and the

Town's *Community Strategic Plan 2020 – 2030* have also informed the development of this PHP.

2.1 Objectives

The objectives of the PHP are as follows:

- ~~• Provide a framework for the health and wellbeing of the community;~~
 - ~~• Identity the public health needs of the community;~~
 - ~~• Development of internal and external collaborative systems to support an integrated approach to health and wellbeing;~~
 - ~~• Ensure that the Town's resources are used in the most appropriate and efficient way to address the public health needs of the community; and~~
 - ~~• Define how actions relating to public health will be achieved and provide a framework for implementation and monitoring.~~
-
- Create opportunities that encourage people to be active and healthy.
 - Support priority populations to achieve better social and health outcomes.
 - Community is informed to make the best choices to live healthy, be healthy and active.
 - Promote mental health and wellbeing through collaborative partnerships.
 - Provide and support a range of quality facilities and services that have a positive impact on health and wellbeing.
 - Support the creation of environments that encourage healthy living.
 - The Town supports strategies to promote a safer community.
 - To protect, promote and enhance environmental factors which impact on community public health.

2.2 The Role of the Town of Bassendean in Public Health and Wellbeing

The DoH is the primary body for the development and management of policy areas of health service delivery in Western Australia. The Town has a key role in advocating and facilitating partnerships to deliver and support key actions to promote health and wellbeing and minimise disease and health risk burden. The responsibility for the delivery of community health and wellbeing outcomes does not solely rest with the Town but is reliant on partnerships with other government agencies, service providers, local organisations, non-government agencies and the community. A whole of community approach to health and wellbeing is required to ensure these partnerships work towards the same objectives.

Whilst factors affecting health are beyond the role of local government, the Town considers it can contribute towards the health and wellbeing of the local community in a number of ways, including:

- Environmental health services to prevent and control environmental health hazards, emissions, and communicable diseases (i.e., water and food safety, noise, asbestos, mosquito control);
- Monitoring the health and quality of water in the Swan River and in urban waterways
- Providing public open space and shaded communities;
- The provision of local roads, footpaths, drainage, waste collection;
- Planning and development approvals;

- Building services, including inspections, licensing, certification and enforcement;
- Ranger and emergency services including animal control and fire management;
- Providing and promoting opportunities for social connection through events, volunteering and recreational participation; and
- Disaster planning, response recovery and pandemic planning.

3.0 Strategic and Legislative Alignment

3.1 Public Health Act 2016

The key features of the Act include:

- Promoting and improving public health and wellbeing to prevent disease, injury, disability and premature death;
- Protect individuals from diseases and other public health risks and to provide a healthy environment for all Western Australians;
- Inform individuals and communities about public health risks;
- Encourage individuals and their communities to plan for, create and maintain a healthy environment;
- Support programs and campaigns intended to improve public health;
- Collect information about the incidence and prevalence of diseases and other public health risks for research purposes; and
- Reduce the health inequalities in public health of disadvantaged communities.

Part 5 of the Act has embedded the requirement for public health planning at both a State and Local Government level. Establishing the legal requirement for public health planning is an important step in elevating the importance and commitment to public health across both tiers of government and creates the opportunity to establish stronger partnerships that aim to influence the determinants of health.

3.2 State Public Health Plan for Western Australia

The Town's PHP has been guided by the DoH *State Public Health Plan for Western Australia: Objectives and Policy Priorities for 2019 – 2024 (State Public Health Plan for Western Australia: Objectives and Policy Priorities for 2019 – 2024)*.

The objectives of the State PHP are:

1. Empowering and enabling people to live healthy lives;
2. Providing health protection for the community; and
3. Improving Aboriginal health and wellbeing.

Objective 1 Empowering and enabling people to live healthy lives

Policy Priorities	Priority Activities
1.1 Healthy eating	<ol style="list-style-type: none">1. Foster environments that promote and support healthy eating patterns2. Increase availability and accessibility of quality, affordable, nutritious food3. Increase the knowledge and skills necessary to choose a healthy diet.
1.2 A more active WA	<ol style="list-style-type: none">1. Promote environments that support physical activity and reduced sedentary behaviour.2. Reduce barriers and increase opportunities for physical activity across all populations.3. Increase understanding of the benefits of physical activity and encourage increased activity at all stages of life4. Motivate lifestyle changes to reduce sedentary behaviour

1.3 Curbing the rise in overweight and obesity	<ol style="list-style-type: none"> 1. Promote environments that support people to achieve and maintain a healthy weight 2. Prevent and reverse childhood overweight and obesity 3. Motivate behaviour to achieve and maintain a healthy weight among adults
1.4 Making smoking history	<ol style="list-style-type: none"> 1. Continue efforts to lower smoking rates 2. Eliminate exposure to second hand smoke in places where the health of others can be affected 3. Reduce smoking in groups with higher smoking rates 4. Improve regulation of contents, product disclosure and supply 5. Monitor emerging products and trends
1.5 Reducing harmful alcohol use	<ol style="list-style-type: none"> 1. Change community attitudes towards alcohol use 2. Influence the supply of alcohol in accordance with the <i>Liquor Control Act 1998</i> 3. Reduce demand for alcohol 4. Promote environments that support people not to drink or to drink at low-risk levels
1.6 Reduce use of illicit drugs, misuse of pharmaceuticals and other drugs of concern	<ol style="list-style-type: none"> 1. Increase help-seeking behaviour and reduce stigma around illicit drugs and emerging drugs of concern 2. Support state-wide evidence-based strategies to prevent and reduce illicit drug use and related harms 3. Increase awareness of the harms associated with illicit drug use, while not being stigmatising 4. Continue to mobilise communities and other stakeholders to work in partnership on evidence-based prevention activities addressing drug use and related harm 5. Develop personal skills, targeted public awareness and engagement regarding misuse of pharmaceuticals and other drugs of concern
1.7 Optimise mental health and wellbeing	<ol style="list-style-type: none"> 1. Increase public awareness about mental health and wellbeing, and suicide prevention 2. Build community capacity to reduce stigma, increase awareness of where to go for help, and promote strategies to optimise mental health and wellbeing 3. Create and maintain supportive environments that increase social connectedness and inclusion, community participation and network
1.8 Preventing industries and promoting safer communities	<ol style="list-style-type: none"> 1. Protect children from injury 2. Prevent falls in older people 3. Reduce road crashes and road trauma 4. Improve safety in, on and around water 5. Reduce interpersonal violence 6. Develop the injury prevention and safe communities sector 7. Monitor emerging issues in injury prevention 8. Promote sun protection in the community 9. Prevent and reduce alcohol intoxication

Objective 2 Providing health protection for the community

Policy Priorities	Priority Activities
2.1 Reduce exposure to environmental health risks	<ol style="list-style-type: none"> 1. Maintain safe food and water 2. Maintain healthy built environments 3. Manage environmental hazards to protect community health

	4. Improve the environmental health conditions in remote Aboriginal communities
2.2 Administer public health legislation	1. Continue to administer, enhance and provide policy support for public health legislative instruments, including: <ul style="list-style-type: none"> (a) <i>Public Health Act 2016</i> (b) <i>Health (Miscellaneous Provisions) Act 1911 and subsidiary legislation</i> (c) <i>Food Act 2008</i> (d) <i>Medicines and Poisons Act 2014</i> (e) <i>Tobacco Products Control Act 2006</i> (f) <i>Liquor Control Act 1988</i>
2.3 Mitigate the impacts of public health emergencies	1. Ensure public health emergencies are included in emergency and disaster planning 2. Maintain continuous improvement in the response to public health emergencies 3. Strengthen the preparedness and resilience of communities against extreme weather events, with a focus on the most vulnerable in the community 4. Establish a climate change adaptation plan to protect public health from the harmful health impacts of climate change
2.4 Support immunisation	1. Continue efforts to increase vaccination coverage for young children, adolescents, and adults 2. Improve immunisation education and consent processes 3. Sustain mechanisms for the surveillance and follow-up of suspected adverse events following immunisation
2.5 Prevention and control of communicable diseases	1. Coordinate state-wide surveillance of notifiable communicable diseases 2. Conduct and coordinate outbreak investigations of communicable diseases 3. Continue to support and enhance disease control prevention and education programs delivered by stakeholders, including access to hardware and equipment to prevent communicable diseases 4. Eliminate stigma and discrimination around sexually transmitted infections and blood-borne viruses 5. Maintain and improve partnerships with stakeholders engaged in communicable disease control activities
2.6 Promote oral health improvement	1. Support activities that promote oral health

Objective 3 Improving Aboriginal health and wellbeing

Policy Priorities	Priority Activities
3.1 Promote culturally secure initiatives and services	1. Complement population-wide approaches with targeted programs that are culturally secure and meet the needs of Aboriginal people 2. Ensure services, programs, and initiatives work within a holistic framework that recognises the importance of connection to country, culture, spirituality, family, and community

3.2 Enhance partnership with the Aboriginal community	<ol style="list-style-type: none"> 1. Ensure ongoing collaboration with the Aboriginal community to create a two-way transfer of skills and ensure that Aboriginal people's cultural rights, beliefs and values are respected in the development of health and wellbeing responses 2. Ensure a coordinated and collaborative approach to service delivery through knowledge exchange, information sharing and the pooling of resources, where possible
3.3 Continue to develop and promote Aboriginal controlled services	<ol style="list-style-type: none"> 1. Work closely and collaboratively with Aboriginal controlled organisations in the development and delivery of culturally secure responses 2. Ensure ongoing participation by Aboriginal controlled organisations in decision-making to take back care, control and responsibility of their health and wellbeing
3.4 Ensure programs and services are accessible and equitable	<ol style="list-style-type: none"> 1. Ensure programs and services are physically and culturally accessible to Aboriginal people 2. Develop programs and services that are inclusive of the needs of Aboriginal people 3. Incorporate Aboriginal ways of working that facilitate the engagement of Aboriginal people
3.5 Promote Aboriginal health and wellbeing as core business for all stakeholders	<ol style="list-style-type: none"> 1. Ensure all relevant stakeholders consider and respond to the needs of Aboriginal people as part of their core business and not only through specific funded programs 2. Ensure services work together to acknowledge and address the impact of the cultural and social determinants of health 3. Enhance the capacity of the Aboriginal workforce

The State PHP aims to guide State and Local Governments and other partners in public health, to work together and contribute towards influencing the health and wellbeing of all Western Australians. This plan coincides with an amendment (Part 5) to the *Public Health Act 2016*, to make public health plans mandatory for every local government in WA. All local government PHP's must be consistent with the State PHP whilst responding to local public health risks.

3.3 Town of Bassendean Strategic Community Plan 2020 – 2030

The PHP ~~addresses~~ aligns with the Town's vision of creating a welcoming and inclusive community the community's vision for the future and specifically, the following Priority Areas contained within the Town's Strategic Community Plan 2020-2030:

Priority Area 1: Strengthening and Connecting our Community

Direction	Potential Strategies	What Success Looks Like
Creating an environment where people feel welcome and safe	<ul style="list-style-type: none"> • Create public spaces and transport routes that encourage people to linger, interact and enjoy (including evening use) • Encourage the adoption of a collective responsibility towards safety 	<ul style="list-style-type: none"> • Increased use of public transport by different demographics • Increased active transport by different demographics • Reduced antisocial incidents

<p>Establishing partnerships with the community that build capacity, connection and sense of belonging</p>	<ul style="list-style-type: none"> • Identify community members and organisations with the capacity to deliver projects and programs • Build capacity of community groups to deliver social return on investment • Identify and deliver community funding • Foster volunteering to provide services for our community and to build connections • Build capacity of volunteers to deliver programs and services with limited input from the Town 	<ul style="list-style-type: none"> • Increased percentage of services delivered by community groups compared to the Town • Increased social return on investment using an agreed approach • Increased volunteer participation rates • Town staff hours result in greater return for time in volunteer management
<p>Treating people equitably with access to programs and services, regardless of advantage or ability</p>	<ul style="list-style-type: none"> • Ensure access and inclusion to spaces and places throughout our Town for all, including community members with disabilities, youth, seniors, Indigenous people, and culturally and linguistically diverse people • Enable programs and services that cater for all, including community members with disabilities, youth, seniors, Indigenous people, and culturally and linguistically diverse people 	<ul style="list-style-type: none"> • Alignment between services delivered and community needs • Diversity (in terms of demographic, ability, culture, background) of community members accessing spaces, places, programs and services is reflective of community structure
<p>Creating an environment where people feel welcome and safe</p>	<ul style="list-style-type: none"> • Create public spaces and transport routes that encourage people to linger, interact and enjoy (including evening use) • Encourage the adoption of a collective responsibility towards safety 	<ul style="list-style-type: none"> • Increased use of public transport by different demographics • Increased active transport by different demographics • Reduced antisocial incidents
<p>Supporting healthy lifestyles throughout our Town</p>	<ul style="list-style-type: none"> • Improve functionality of amenities and lifestyle options • Improve walkability and cycle-ability, including through infrastructure improvements 	<ul style="list-style-type: none"> • Increased use of public open spaces and other amenities • Improved health and wellbeing of residents
<p>Creating a resilient and adaptable community</p>	<ul style="list-style-type: none"> • Support community organisations in crisis preparedness and recovery • Prioritise local employment • Identify essential and non-essential services for clear prioritisation 	<ul style="list-style-type: none"> • Community organisations with their own crisis preparedness strategies • Increased proportion of local workers are local residents • Clarity on prioritisation of services

Facilitating community connection	<ul style="list-style-type: none"> • Prioritise projects that bring people together and strengthen community connectedness 	<ul style="list-style-type: none"> • Increased participation rates in volunteering, community activities and events
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Priority Area 2: Leading Environmental Sustainability

Direction	Potential Strategies	What Success Looks Like
Support the creation of a more green and shaded Town	<ul style="list-style-type: none"> • Create an urban forest throughout reserves, gardens and streets • Protect existing trees and green spaces 	<p>SHORT TERM</p> <ul style="list-style-type: none"> • Fewer trees lost during development <p>LONG TERM</p> <ul style="list-style-type: none"> • Increased proportion of tree cover • Reduced heat island effect

Priority Area 5: Facilitating People-Centred Services

Direction	Potential Strategies	What Success Looks Like
Improve communication regarding where community members can receive services, advice and provide feedback	<ul style="list-style-type: none"> • Improve communication regarding where community members can receive services, advice and provide feedback • Ensure transparent and open discussions with community members 	<p>SHORT TERM</p> <ul style="list-style-type: none"> • Clarity within the community and local government regarding who deals with different types of decision • Clarity and consistency around complaints procedure

Priority Area 6: Providing Visionary Leadership and Making Great Decisions

Direction	Potential Strategies	What Success Looks Like
Make brave decisions in line with a risk appetite	<ul style="list-style-type: none"> • Early identification of potential risks / issues/ opportunities • Embed opportunity cost considerations 	<p>SHORT TERM</p> <ul style="list-style-type: none"> • Efficient and effective Council meetings • Defensible decision making that is based on the identification of opportunities and benefits as well as negative impacts <p>LONG TERM</p> <ul style="list-style-type: none"> • Examples of being first adopters.
Ensure major decision making is informed by community feedback	<ul style="list-style-type: none"> • Ensure community engagement processes are implemented in major strategic projects 	<p>SHORT TERM</p> <ul style="list-style-type: none"> • Ensure community engagement processes are implemented in major strategic projects
Ensure operational activities	<ul style="list-style-type: none"> • Ensure clear communication and flow of 	<p>SHORT TERM</p>

reflect the strategic focus of Council	<p>information from decision makers to operational staff</p> <ul style="list-style-type: none"> • Implement a framework on decision making that identifies delegated authority for different levels of decision 	<ul style="list-style-type: none"> • Openness and transparency of decision making • Enhanced staff morale • Staff have appropriate strategic direction • Agreement on the link between projects and Strategic Community Plan • General alignment regarding values
Respond effectively and efficiently to crises	<ul style="list-style-type: none"> • Implement crisis management framework • Communicate the impacts to business continuity 	<p>SHORT TERM</p> <ul style="list-style-type: none"> • Clarity of impacts to business continuity among elected members and staff prior to crisis situations • Clarity amongst the community of local government, organisation and community responses

Priority Area 7: Building Community Identity by Celebrating Culture and Heritage

Direction	Potential Strategies	What Success Looks Like
Appreciate, celebrate and engage with Noongar Boodjar (land), history, culture and people	<ul style="list-style-type: none"> • Enhance partnerships with Noongar people – be guided by Traditional Owners in the appreciation, celebration and participation of Noongar Boodjar, history, culture and people • Enhance participation and engagement of local Noongar people in community life and decision making • Enhance participation and engagement of local Noongar people in caring for the land 	<p>SHORT AND LONG TERM</p> <ul style="list-style-type: none"> • Noongar people being active participants during projects and direction, in collaboration with the Town of Bassendean • Increased understanding of Noongar Boodjar, history, culture and people among nonindigenous community
Create a community closely connected to its history and heritage	<ul style="list-style-type: none"> • Maintain and share the historical stories of the Town of Bassendean • Ensure heritage locations and buildings of historical value within the Town are recognised, cared for and utilised by the community • Implement initiatives, events and activities that focus on a range of cultural and artistic endeavours 	<p>SHORT TERM</p> <ul style="list-style-type: none"> • Local studies collection actively accessed by the community <p>LONG TERM</p> <ul style="list-style-type: none"> • Historical and heritage facilities are well used by the community • Heritage sites and buildings are visible to locals and visitors

	(not limited to entertainment)	
Engage the community in arts and culture	<ul style="list-style-type: none"> Implement arts and cultural programs and activities that reflect the unique history of the Town of Bassendean and are relevant to its community 	<p>SHORT AND LONG TERM</p> <ul style="list-style-type: none"> Community participation in arts and cultural programs and activities

3.4 One Planet Living

This [plan Strategy](#) aligns with the One Planet Living framework, specifically aligning with the following principles:

Goal	Principle	Alignment
Health and happiness	Encouraging active, social, meaningful lives to promote good health and wellbeing	Create and support opportunities and environments that encourage people to live active and healthy lives.
Equity and local economy	Creating safe, equitable places to live and work which support local prosperity and international fair trade	Provide and support a range of quality facilities and services that have a positive impact on health and wellbeing
Culture and Community	Nurturing local identity and heritage, empowering communities and promoting a culture of sustainable living	Ensure a strong and connected community for all generations Our community is socially engaged and able to participate in and contribute to community life
Land and Nature	Protecting and restoring land for the benefit of people and wildlife	Protect, promote and enhance environmental factors which impact on community public health
Local and Sustainable Food	Promoting sustainable humane farming and healthy diets high in local seasonal organic food and vegetable protein	There are increased opportunities for our community to access secure and healthy food options
Travel and Transport	Reducing the need to travel, encouraging walking, cycling and low carbon transport	Create and maximise opportunities that encourage safe, active and passive outdoor recreation

4.0 Community and Stakeholder Consultation

4.1 Department of Health WA

This PHP was developed using epidemiological data sourced from the DoH East Metropolitan Health Service. This data has enabled the Town to identify public health issues within its community which are higher than the State average.

Ongoing collaboration with East Metropolitan Health Service will continue in order to share skills and knowledge on health topics, collaborate and join resources, improve communication and seek opportunities to cross promote health and wellbeing programs.

4.2 Preliminary Consultation

The Town is committed to community consultation, genuinely seeking to understand the community's aspirations and needs. In 2019, the Town collected feedback and ideas from the community when shaping the *Strategic Community Plan 2020-2030* and in 2021, to help inform the development of this PHP. The latter included:

- Community survey, available on the Town's website, in Customer Services Centre, the Library, Youth Services and Seniors and Disability Services from 1 June to 30 June 2021;
- A display at the Library, including banners and free health promotional material from the Cancer Council and DoH;
- A display and staff attendance at the Hawaiian's Bassendean Shopping Centre on 17 June 2021;
- Information on the Town's website and social media;
- Email signature banner on all internal and outgoing correspondence from the Town.
- A feature in the Town's community publication *Thrive*, and
- Emailing survey to community groups, sporting groups, religious groups, and local schools.

The PHP consultation included asking the community what they thought about a range of public health issues. Survey content analysis results can be found in Appendix A. In addition to this, the Town formed an internal working group which comprised of team members from across the Town's business units. The working group was able to identify key existing programs, strategies and services that directly contribute to improving the community's health and wellbeing. It is important that the contribution of these existing programs and services are acknowledged as part of this plan as they represent a significant pre-existing commitment to improving community health and wellbeing. A summary of these initiatives is included in Section 10.0 of the PHP.

4.3 Preliminary Feedback

Between 1 June and 30 June 2021, residents were asked to complete the Public Health Plan Community Consultation Questionnaire. A total of 224 people provided their responses. The most common responses to each of the questions, are listed below.

What could help you make healthier food choices?

The top responses were:

- Knowledge of quick ways to prepare healthy meals
- More availability of healthy foods
- Less unhealthy food advertising

- Knowledge on how to understand food labels
- Information on how to cook healthy meals.

What prevents you from eating healthier foods?

The top responses were:

- Lack of time to prepare healthy meals
- Work long hours and are too tired to cook healthy meals
- Healthy foods are more expensive
- Too much conflicting information regarding what foods are healthy
- Often dine out or have take-away.

What would encourage you to be more active?

The top responses were:

- Free fitness classes
- More cycle and walking pathways
- More trail routes and maps
- More group activities/exercise groups/sporting groups
- More health and fitness options offered through the RElax Program
- Information on ways to be more active in the Town of Bassendean
- Other (lighting, infrastructure, footpaths, gym equipment, dogs).

What prevents you from being more active?

The top responses were:

- Lack of time to exercise
- Gym /fitness centres are too expensive
- I don't have the motivation to exercise
- Full-time carer /parent and are unable to exercise
- Do not enjoy exercising
- Do not know which exercises are best for me
- Other – health condition/injury.

How important are the following areas to your health and that of your community?

Ranked in order of importance by the community:

- Feeling safe in the community
- Parks, reserves and public open spaces
- Walking and cycle paths
- Environmental health protection (food, water, noise etc.)
- Access to nutritional and
- Smoke free environments
- Access to mental health
- Climate change
- Free programs for community
- Free community education
- Local road safety awareness
- Community events
- Health education programs
- Alcohol free environments.

What else would you like to see in your local suburb to support your health and wellbeing?

The top responses were:

- Improve street lighting
- Outdoor exercise equipment in parks
- Footpath maintenance
- Fenced / more dog parks
- Free fitness classes indoors and outdoors, including yoga, Tai-Chi, low impact, for all members of the community – tailored for all ages and abilities
- Improve safety/security/decrease in crime rates
- More walk trails and cycle paths.

Within the Town of Bassendean, what do you see as the key health concerns for you and your community?

Ranked in order of importance by the community:

- Unsafe community (e.g., crime, antisocial behaviour)
- Poor mental health
- Physical inactivity
- Homelessness
- Illicit drug use
- Harmful alcohol use
- Drinking sugary drinks
- Tobacco smoking
- Chronic diseases
- Not eating enough fruit and vegetables
- Serious injuries (e.g. self-harm, road accidents).

What could encourage you to get involved in a community group?

Ranked in order of importance by the community:

- More free time to be able to attend
- A buddy / companion to attend with
- Transport assistance.

5.0 Determinants of Health

Determinants of health are factors that influence how likely we are to stay healthy or to become ill or injured and include:

- the social and economic environment,
- the physical environment, and
- the person's individual characteristics and behaviours i.e., biomedical risk factors and behavioural risk factors.

The causes of avoidable health problems are more likely to be addressed when our attention is focused on these determinants.

5.1 Social Determinants of Health

Social determinants are the non-medical factors that influence health outcomes. They are the conditions in which people are born, grow, work, live and age. These determinants can also be viewed as protective factors and an individual's access to these, can reduce their likelihood of suffering from poor health, or injury, and/or enhance their response to it.

Examples include:

- income and social protection
- education
- unemployment and job security
- working life conditions
- food security
- social inclusion
- housing
- access to affordable health services
- community Safety

Economic Stability	Neighborhood and Physical Environment	Education	Food	Community and Social Context	Health Care System
Employment	Housing	Literacy	Hunger	Social integration	Health coverage
Income	Transportation	Language	Access to healthy options	Support systems	Provider availability
Expenses	Safety	Early childhood education		Community engagement	Provider linguistic and cultural competency
Debt	Parks	Vocational training		Discrimination	Quality of care
Medical bills	Playgrounds	Higher education			
Support	Walkability				
Health Outcomes Mortality, Morbidity, Life Expectancy, Health Care Expenditures, Health Status, Functional Limitations					

Figure 1: Social Determinants of Health

6.0 Town of Bassendean Community Health Profile

6.1 Local Context

The Town of Bassendean covers an area of 10.3 square kilometres. As at 2021, its total population was 15,932, an increase of 0.6% since the 2016 Census and an 18% increase since 2006.

Western Australia Tomorrow - Population Report No. 11, 2016 to 2031 uses a series of simulations to estimate population growth over the period. For 2026, the lowest growth indicates a population of 13,110 and the highest growth indicates a population of 16,260.

By 2031, the lowest growth indicates a population of 12,600, the high growth indicates a population of 15,800, whilst the median growth is estimated at 14,170.

Table 1 Western Australia Tomorrow - Population Report No. 11

**Medium Term Population Forecasts for Western Australia 2016 to 2031 and Sub-regions 2016 to 2031
Town of Bassendean Total Population**

Sum of Persons	Band A	Band B	Band C	Band D	Band E
Year					
2016	15,555	15,555	15,555	15,555	15,555
2021	13,750	14,640	15,030	15,390	16,330
2026	13,110	14,220	14,660	15,110	16,260
2031	12,600	13,730	14,170	14,630	15,840

Note: 'Band A' represents a 10% probability that the actual number will be less than this, and a 90% probability that it will be higher. Conversely, 'Band E' represents a 10% chance that the actual number will be higher, and a 90% chance of it being lower. The same applies for Bands B and D, only as 30% and 70% respectively. 'Band C' is the midpoint.

The population density of the Town, is considerably greater than metropolitan Perth at 1,540 people per square kilometre, compared to 317.7 people per square kilometre for metropolitan Perth (population.net.au). The median age of the Bassendean community is 40. Children aged 0 - 14 years make up 17.6% of the population, which is lower than the State (19.0%) and people aged 65 years and over make up 17.4% of the population, which higher than the State (16.1%) (ABS, 2021).

6.1.1 Demographics

In 2021, there are 399 Aboriginal people within the Town, making up 2.5% of the population, which is higher than the Perth metropolitan average of 1.8%, and lower than the State (3.3%) (ABS, 2021). The Town's population also consists of 17.1% from non-English speaking backgrounds, with 32.4% of residents having been born overseas, both of which are lower than the State.

Table 2 shows the estimated population of Bassendean in five-year age groups with percentage comparisons with the State.

Table 2 Population by five-year age groups

Five-year age group (usual residence)	Town of Bassendean (usual residence)	Western Australia

	Estimated population	Persons %	Persons %
0 – 4	1002	6.3	6.1
5 – 9	922	5.8	6.5
10 – 14	876	5.5	6.4
15 – 19	736	4.6	5.8
20 – 24	867	5.4	6.0
25 – 29	1023	6.4	6.6
30 – 34	1215	7.6	7.4
35 – 39	1320	8.3	7.6
40 – 44	1068	6.7	6.7
45 – 49	1121	7.0	6.6
50 – 54	1046	6.6	6.5
55 – 59	1008	6.3	6.1
60 – 64	965	6.1	5.7
65 – 69	837	5.2	5.0
70 – 74	736	4.6	4.3
75 – 79	481	3.0	2.9
80 – 84	360	2.3	2.0
85 and over	360	2.3	1.9

Source: Census of Population and Housing General Community Profile, Town of Bassendean LGA, ABS, 2021. Please note that there are small random adjustments made to all cell values to protect confidentiality of data. These adjustments may cause the sum of rows or columns to differ by small amounts from table totals.

6.1.2 Socio-economic Status

The Socio-economic indexes for areas (SEIFA) scores are made up of four indices which summarise a variety of social and economic variables such as, employment, income, housing and educational attainment. SEIFA scores are based on a national average of 1000. An inverse association exists with the score and the level of disadvantage experienced by the community i.e., a higher SEIFA score indicating a lower level of disadvantage and a lower SEIFA score indicating a higher level of disadvantaged experienced by that community.

According to 2016 Census data, the following SEIFA scores of relative socioeconomic disadvantage for the Town of Bassendean is 1009.0. As shown in Table 3, the suburb of Ashfield has a higher level of disadvantage Table 3 shows the SEIFA scores for each suburb in the Town of Bassendean, as well as the scores for Greater Perth and Western Australia.

Table 3 SEIFA Score

Suburb	SEIFA Score	Usual Resident population
Ashfield	946	3,826
Bassendean	1023	3,290
Eden Hill	990	7,963
Greater Perth	1026	1,943,858

Western Australia	1015.0	2,474,410
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Source: 2016 Census of Population and Housing (Australia Bureau of Statistics 2016).

6.1.3 Education and Employment

In the Town of Bassendean, a total of 4,335 people are attending an educational institution (ABS, 2021). The number of people attending the different types of educational institutions is shown in Table 4.

Table 4 Bassendean population attending educational institutions

Type of educational institution	Bassendean population	Bassendean %	Western Australia %
Preschool	282	6.5	5.6
Primary - Government	771	17.7	19.3
Primary - Catholic	258	5.9	4.5
Primary – other non-Government	140	3.2	3.6
Secondary - Government	455	10.5	12.7
Secondary - Catholic	219	5.0	4.5
Secondary – other non-Government	190	4.4	4.6
Tertiary – Vocational education	367	8.4	7.4
Tertiary – University or other higher education	649	14.9	13.9

Source: 2021 Census all persons QuickStats Bassendean (Australia Bureau of Statistics 2021)

Bassendean has an unemployment rate of 7.9% which is higher than the rest of Australia. The main employing industry is health care and social assistance (Australia Bureau of Statistics 2016).

6.1.4 Housing

The composition of households in the Town of Bassendean is predominantly families (66.4%), which is lower than the State (71.2%). Single (or lone) person households is 30.0% of housing which is higher than the State (25.4%) and group households make up 3.7% of housing in comparison to the State being 3.4%. (ABS, 2021).

6.2 Health and Wellbeing Snapshot

6.2.1 Mortality Rates (by condition)

In 2020, the leading causes of death for Australians were Ischaemic heart diseases, dementia (including Alzheimer's disease), cerebrovascular diseases, trachea, bronchus and lung cancer, chronic lower respiratory diseases and diabetes (ABS, 2020). Despite a 22.9% decrease since 2011, deaths from Ischaemic heart diseases remains the number one cause of death in Australia. Deaths due to dementia, including Alzheimer's disease increased by 47.8% since 2011 and is the second leading cause of death in Australia.

Leading causes of death give an indication of the health of the population and help to ensure that health resources are directed to where they are needed the most. In Western Australia, for the period 2014-2018, the leading causes of death were chronic diseases such as Ischaemic heart diseases (11.7%); dementia, including Alzheimer's disease, (7.3%); lung cancer (5.4%) and cerebrovascular diseases (5.3%).

For the same period, the leading causes of death in the Town of Bassendean community were also Ischaemic heart diseases (16.6%); dementia, including Alzheimer's disease (6.3%); lung cancer (5.5%); cerebrovascular diseases (4.4%); and chronic obstructive pulmonary disease (3.7%).

Table 5 shows that Ischaemic heart disease is the leading cause of death for the Bassendean community and is higher than the state average for males and significantly higher for females.

Table 5 Leading causes of death by condition and gender

	Bassendean LGA %	Western Australia %
Males		
Ischaemic heart diseases	15.6	12.8
Lung Cancer	5.4	6.1
Intentional self-harm	4.3	3.6
Cerebrovascular diseases	4.0	4.2
Prostate Cancer	4.0	3.6
Chronic obstructive pulmonary disease (COPD)	3.6	4.1
Dementia (including Alzheimer's disease)	3.6	4.7
Females		
Ischaemic heart disease	17.7	10.4
Dementia (including Alzheimer's Disease)	9.1	10.1
Lung cancer	5.7	4.6
Cerebrovascular diseases	4.9	7.6
Breast cancer	4.5	3.9
Chronic obstructive pulmonary disease (COPD)	3.8	4.0

Source: Top fifteen causes of death for Bassendean (T) LGA residents (Epidemiology Branch). Generated using data from the Death Registrations, Registry of Births, Deaths and Marriages, Cause of Death, ABS, August 2022.

6.2.2 Lifestyle Risk Factors

The prevalence of lifestyle risk factors in our community are important due to their relationship with chronic conditions that are considered to be preventable. The five leading risk factors contributing to the greatest burden of disease in Western Australia are tobacco use, alcohol use, high body mass, high blood pressure and physical inactivity (*Epidemiology Branch, 2017*).

As shown in Table 6, less than 10% of the Bassendean population eat the recommended five serves of vegetables daily and approximately 50% of the Bassendean population eat less than two serves of fruit each day. It also informs that 37% of the Town's population carry out less than two hours of physical activity per week and 40% of the Town's population spend more than 21 hours per week in sedentary leisure time.

Table 6 Lifestyle risk factors

Risk Factor	Bassendean LGA % Persons	Western Australia % Persons
Currently smokes	11.5	13.1
Eats less than 2 serves of fruit daily	50.9	48.6
Eats less than 5 serves of vegetables daily	90.8	88.9
Drinks at high risk levels for long term harm	25.0	31.5
Drinks at high risk levels for long term harm	7.9*	12.9
Less than 150 minutes of physical activity per week (c)	36.8	36.5
Spends 21+ hours per week in sedentary leisure time	39.7	32.4

Source: WA Health and Wellbeing Surveillance System, Epidemiology Branch Department of Health WA.
* Result has a Relative Standard Error (RSE) between 25% and 50% therefore should be used with caution

6.2.3 Biomedical Risk Factors

Biomedical risk factors are bodily states that can contribute to the development of chronic diseases (*Australian Institute of Health and Welfare, 2016*). Modifying these risk factors can reduce an individual's risk of developing chronic conditions. High blood pressure, body weight and cholesterol levels can be influenced by socioeconomic, psychological risk factors and lifestyle risk factors.

High blood pressure is a major risk factor for the development of ischaemic heart disease, stroke and renal failure. High blood cholesterol can be a major risk factor the Ischaemic heart disease, Ischaemic stroke and peripheral vascular disease. Being overweight or obese can contribute to the development of chronic conditions such as heart disease, type 2 diabetes, osteoarthritis and some cancers. (*Australian Institute of Health and Welfare, 2016*).

As shown in Table 7, it is estimated that 61% of the Town's adult population (8,028 people) are overweight or obese. Approximately 20% of the Town's population have high blood

pressure, which is higher than the state average (16.5%), and 18.9% currently have high cholesterol.

Table 7 Biomedical risk factors

Biomedical Risk Factors	Bassendean LGA	Western Australia % Persons
Current high blood pressure	19.6	16.5
Current high cholesterol	18.9	18.6
Overweight (BMI of 25-<30)	37.4	39.3
Obese (BMI of 30+)	23.6	27.5

Source: WA Health and Wellbeing Surveillance System, Epidemiology Branch Department of Health WA.

In 2017-2018, an estimated 24% (746,000) of Australian children aged between 5 and 14 years, were overweight (17%) or obese (7.7%). Similarly in Western Australia, for the same period, around one quarter (24.7%) of children were either overweight (18.6%) or obese (7.2%).

Overweight and obesity increases a child's risk of poor physical health and is a risk factor for illness and mortality in adulthood. Children with overweight and obesity are also more likely to become obese adults, and to develop chronic conditions such as Type 2 diabetes and cardiovascular disease at younger ages (*Sahoo et al. 2015*) (*Australian Institute of Health and Welfare, 2017*). Children with obesity have a higher risk of experiencing breathing difficulties, bone fractures, hypertension, insulin resistance and early markers of cardiovascular disease (*World Health Organisation, 2018*).

Table 8 Estimated population of children and adolescents (aged 2 to 17years) who are overweight and obese in the Town of Bassendean and Western Australia 2014-2015

Risk Factors	Bassendean LGA		Western Australia % Persons
	Estimated Population	Per 100 persons	Per 100 persons
Overweight	512	18.9	18.9
Obese	161	5.7	6.1

Source: Australia's Health Tracker Atlas, Data by LGA (Australian Health Policy Collaboration, 2017).

6.2.4 Health Conditions (other than mental health)

Chronic diseases significantly contribute to the burden of disease in Australia. These include cancer, cardiovascular health, injury prevention and control, mental health, diabetes, asthma, arthritis, dementia and obesity. When compared to the rest of WA, Bassendean has a higher percentage of its population burdened with chronic conditions (ABS, 2021).

Table 9 Health conditions other than mental health

Condition	Bassendean LGA %	Western Australia % Persons
Arthritis	8.5	7.6
Asthma	8.5	7.3
Cancer (including remission)	3.1	2.7

Dementia (including Alzheimer's)	0.8	0.7
Diabetes (excluding gestational diabetes)	4.7	4.4
Heart disease (including heart attacks or angina)	4.1	3.6
Kidney disease	0.9	0.8
Lung condition (including COPD or emphysema)	2.2	1.6
Stroke	1.0	0.8
Any other long-term health condition(s)	8.7	7.4
No long-term health condition(s)	57.1	61.2

6.2.5 Mental Health Conditions

Mental health is defined as “a state of wellbeing in which every individual realises his or her own potential, can cope with normal stresses of life, can work productively and fruitfully, and is able to make a contribution to her or his community” (World Health Organisation, 2018).

Mental illness covers a broad range of mental health and behavioural disorders which can vary in duration and severity (Australian Institute of Health and Welfare, 2018). Mental Health conditions including depression and anxiety, are associated with higher rates of death, poorer physical health and increased exposure to health risk factors. Socioeconomic circumstances can also influence a person's mental health (Australian Institute of Health and Welfare, 2018).

Table 10 outlines mental health indicators including high and very high psychological distress and mental health conditions for the Town's population.

Table 10 Mental health indicators

Psychological Risk Factor	Bassendean LGA	Western Australia % Persons
High or very high psychological distress	9.3*	8.2
Mental health problem (a)	17.4	14.5
Stress related problem (b)	10.6*	9.1
Anxiety (b)	13.0*	8.0
Depression (b)	10.1*	8.2

Source: City Health District Health Profile, 2010-16, HWSS, Department of Health WA (Epidemiology Branch, 2019).

Notes: This information is based on responses from 217 adults within the Bassendean LGA and 44,379 adults within the State.

* Relative Standard Error (RSE) between 25% and 50% therefore should be used with caution.

(a) Diagnosed by a doctor with a stress related problem, depression, anxiety or any other mental health problem in the last 12 months.

(b) Diagnosed by a doctor in the last 12 months.

Based on hospitalisations between 2015 and 2019, the number of hospitalisations for mental disorders for the Bassendean population was significantly higher for both males and females, when compared to the rate of hospitalisations for all Western Australians.

Table 11 informs that the age group most affected by mental disorders is the 25- to 44-year-olds. Of the total mental disorder hospitalisations between 2015 and 2019, 58.5% were by

females. Although hospitalisations in males was lower than the number of female hospitalisations, the percentage of males aged 25-44 years affected was higher than that seen for females who live in Bassendean.

Table 11 Percentage of Mental disorders hospitalisations by age and sex

Bassendean LGA Residents: 2015 to 2019						
Sex	Age Group					
	0-4	5-14	15-24	25-44	45-64	65+
Male	0.5%	1.4%	15.4%	37.6%	29.4%	15.7%
Female	0.0%	2.5%	24.5%	31.8%	28.6%	12.6%

6.2.6 COVID-19

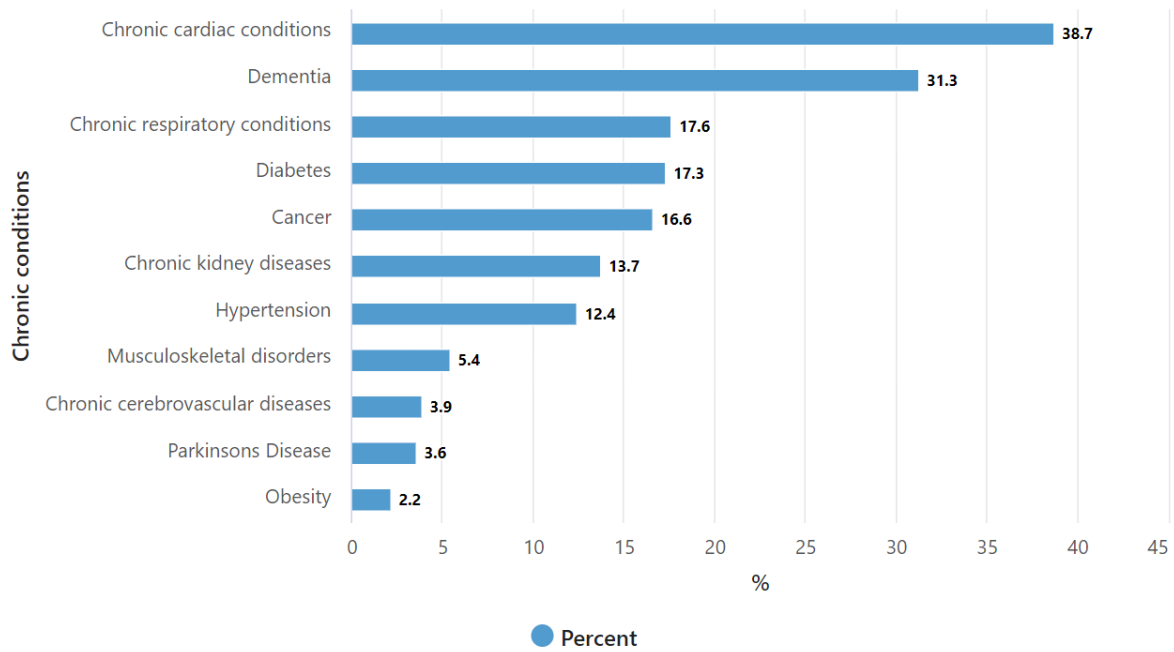
On 11 March 2020, the World Health Organization (WHO) declared COVID-19 to be a pandemic. COVID-19 is a respiratory illness that weakens the immune system causing inflammation. This commonly leads to poor respiratory outcomes such as viral pneumonia and secondary infection. Other manifestations such as acute kidney injury and cardiac complications have also been reported but these are less common.

There were 9,426 (2.3%) death registrations received by the ABS certifying an individual as having died *from* or *with* COVID-19. Of these, COVID-19 was the underlying cause of death for 7,969 (84.5%) registered deaths as the condition or disease that initiated events leading to death.

People with pre-existing chronic conditions have a greater risk of developing severe illness from COVID-19. Whilst pre-existing chronic conditions do not cause COVID-19, they increase the risk of COVID-19 complications and therefore increase the risk of death. Pre-existing conditions were reported on 77.3% death certificates where the death was due to COVID-19.

Chronic cardiac conditions including coronary atherosclerosis, cardiomyopathies and atrial fibrillation were the most commonly certified co-morbidities (38.7%). Dementia including Alzheimer's disease was certified as a pre-existing condition in over 30% of deaths due to COVID-19. In addition, diabetes was certified as a pre-existing condition in 17.3% of deaths with a chronic condition mentioned and cancer was a pre-existing condition in 16.6% of deaths, with blood and lymph cancers (e.g., leukaemia) being the most commonly certified cancer type among those deaths.

Pre-existing chronic conditions certified with COVID-19 deaths (a)(b)(c)(d)(e)



7.0 Implementation, Evaluation, Reporting and Review

7.1 Implementation

Monitoring and reporting of the PHP will be coordinated by the Town's Health Services team. The PHP will involve the delivery of actions by a range of services areas from across the Town of Bassendean. A four-year action plan has been developed to address the identified priorities. The PHP will be delivered through Town's projects and programs and through partnerships with external stakeholder organisations and the community.

To ensure the success of the PHP, the Town will:

- Engage with priority populations to improve health outcomes;
- Understand the current activities and goals of each of the Town's service areas;
- Link in with broader health campaigns and identify potential funding opportunities;
- Understand external stakeholders' activities and goals; and
- Leverage from existing events to promote opportunities.

7.2 Evaluation

The Town will evaluate its work in relation to the identified health priorities and expected outcomes. This PHP will be reviewed annually in accordance with the *Public Health Act 2016*. The annual review and report will be prepared and submitted by the Town to the Chief Health Officer when required by the DoH.

Quarterly reporting against the action plan will be undertaken by relevant Town service areas and provided to the Town's Health Services team to track progress and identify any potential opportunities for collaboration and/or improvement. Changes in health status are typically only seen over long periods of time, therefore a range of progress indicators will be used to track the impact and effectiveness of the PHP strategies and actions over the short, medium and long term.

7.2.1 Short Term Progress Indicators

- Actions from the PHP have been implemented as planned
- Actions from the PHP have been an effective way for the Town to focus on health and wellbeing

7.2.2 Medium Term Progress Indicators

- Improved community perception of community health and wellbeing
- Improved community perception and use of the Town's health and wellbeing services and assets

7.2.3 Long Term Progress Indicators

- Decrease or no change in prevalence of health risk factors in the community
- Decrease or no change in key preventable death and hospitalisation rates

7.3 Reporting and Review

The ~~objective-vision~~ foref this plan is for a healthy, liveable and socially connected community for all residents. ~~to improve and enhance the community's health.~~ The action plan will be reviewed annually to monitor the implementation of the action plan and will include:

- Checking the progress of the PHP's actions and partnerships
- A review of the strategies to ensure they remain relevant and are producing the desired outcomes
- A review of demographics and health data to ensure priorities remain current
- Monitoring of the implementation of the actions in accordance with the schedule
- A review of State plans to ensure alignment of priorities
- Identification of any emerging public health issues
- Identification of any budget resource changes
- Identification of any barriers in delivering services, infrastructure and equipment and develop options to address these
- Amendment and updating of the plan to reflect changes.

After four years, the plan will be evaluated and reviewed prior to developing future plans.

8.0 Public Health and Wellbeing Priority Areas and Strategies

The Town’s Community Health Profile highlighted a number of public health challenges for the Town. The findings from the collation and analysis of local data and from the consultation process has resulted in the identification of various health risk areas that the PHP will seek to address which include:

- Overweight and obesity
- Mental health and wellbeing
- Nutrition
- Physical inactivity
- Environmental health protection
- Community safety
- Alcohol and drug use

These health risk areas were streamlined and grouped into five key priority areas. The Action Plan identifies objectives and actions for implementation to address the key priority areas.

Priority Area One
Active and Healthy Lifestyles
<i>Objective: Create opportunities that encourage people to be active and healthy</i>
A community that is able to make healthy and active lifestyle choices
A community that has good health and is able to make healthy active lifestyle choices
A community that lives healthy, eats healthy and is active
A Town that enhances the health and wellbeing of all residents
Priority Area Two
Social Wellbeing and Community Connections
<i>Objective: Support priority populations to achieve better social and health outcomes</i>
A strong and connected community for all generations
A community which is socially connected and able to participate in and contribute to community life
Community members are engaged in the community
An inclusive, healthy, creative community where people can feel safe, connected and engaged
Inclusive and accessible environments that promote participation in community life by all
Healthy, strong and resilient people and connected communities
Inclusion, diversity and uniqueness are respected, welcomed and celebrated
Priority Area Three
Health Promotion and Advocacy
<i>Objective: Community is informed to make the best choices to live healthy, be healthy and active;</i> <i>Objective: Promote mental health and wellbeing through collaborative partnerships</i>
A healthy, well informed and resilient community
A community that is able to flourish and fulfil its potential
Priority Area Four
Built and Physical Environment
<i>Objective: Provide and support a range of quality facilities and services that have a positive impact on health and wellbeing</i>

<i>Objective: Support the creation of environments that encourage healthy living</i>
A healthy community enjoying quality facilities and services
An environment that supports residents to lead active and healthy lives
Priority Area Five
Regulation and Protection
<i>Objective: The Town supports strategies to promote a safer community</i>
<i>Objective: To protect, promote and enhance environmental factors which impact on community public health</i>
A community protected from environmental and health risks
A safe and protected community
A safe community for everyone who lives in, works in and visits the district
Community health, safety and wellbeing area focus in everything the Town does

9. Action Plan

The following details actions to implement the PHP. 'E' represents an existing program or action already undertaken by the Town, whilst 'NP' represents a new program, which will require resourcing via subsequent budget processes.

9.1 Active and Healthy Lifestyles

Objective: Create opportunities that encourage people to be active and healthy

- A community that is able to make healthy and active lifestyle choices
- A community that has good health and is able to make healthy active lifestyle choices
- A community that lives healthy, eats healthy and is active
- A Town that enhances the health and wellbeing of all residents

Action	Outcome	Responsibility		Timeframe				
				2022-2023	2023-2024	2024-2025	2025-2026	
9.1.1	Continue to deliver the RELax programme and investigate opportunities to provide for increased physical activity.	Accessible and affordable health and wellbeing courses to residents and the wider community. Courses can range from physical activity to arts and craft. All courses offered aim to support the Act-Belong-Commit principles.	Community Development	E	x	x	x	x
9.1.2	Promote and encourage increased physical activity and/or wellbeing through programs and initiatives provided by key stakeholders	Support and encourage a Active transport <u>is supported and encouraged</u> wherever possible, to increase physical activity.	Community Development	E	x	x	x	x
9.1.3	Provide opportunities for social connection, engagement and physical activity for older persons.	Support the c Community <u>to age</u> s well.	Community Development	NP	<u>x</u>	<u>x</u>	<u>x</u>	<u>x</u>
9.1.4	Provide regular 'physical activity' information to local schools	Support and encourage physical activity wherever possible to <u>increase</u> physical activity of children.	Community Development	NP	<u>x</u>	<u>x</u>	<u>x</u>	<u>x</u>

Action		Outcome	Responsibility		Timeframe			
					2022-2023	2023-2024	2024-2025	2025-2026
9.1.5	Pursue grant funding opportunities to increase the health and wellbeing of the community through projects, activities and services.	Increased the number of healthy lifestyle initiatives within the Town.	All	NP	x	x	x	x
9.1.6	Explore, promote and deliver local nutrition and healthy eating programs.	Improved nutrition literacy.	Health Services	NP	x	x	x	x
9.1.7	Explore opportunities for residents to understand genetic genealogy.	People aware of their medical family history as a means to prevent ill health.	Community Development Library Services	NP		x	x	x
9.1.8	Raise awareness on the risks of sun exposure and ensure sunscreen is available at Town approved events.	Improved community education and awareness.	Health Services	NP	x	x	x	x
9.1.9	Provision of healthy meals and snacks at Youth Service facility.	Young people provided with healthy meals and fruit as an alternative to fast food and unhealthy snacks, improving physical health outcomes; Increase food literacy.	Youth Services	E	x	x	x	x
9.1.10	Develop and implement a nutritious food policy for Provide healthy foods at all Youth S services events and programs.	Contribute to health Improved healthy eating and access to affordable food.	Youth Services	NP		x	x	x
9.1.11	Participate in studies and implement programs such as the KIDDO program to help improve the fundamental movement skills of children.	Support e Children's wellbeing and mental health is supported .	Children Services	E	x	x	x	x

Action		Outcome	Responsibility		Timeframe			
					2022-2023	2023-2024	2024-2025	2025-2026
9.1.12	Review data on alcohol and drug related harm to establish the extent of issues within the Town.	Changed culture on alcohol consumption and drug consumption.	Health Services	NP		X	X	X
9.1.13	Examine opportunities to implement partnerships and programs to reduce alcohol and other drug use issues.	Changed culture on alcohol consumption and drug consumption. Improved community education and awareness.	Health Services Community Development Library Services Youth Services	NP			X	X

9.2 Social Wellbeing and Community Connections

Objective: Support priority populations to achieve better social and health outcomes

- A strong and connected community for all generations
- A community which is socially connected and able to participate in and contribute to community life
- Community members are engaged in the community
- An inclusive, healthy, creative community where people can feel safe, connected and engaged
- Inclusive and accessible environments that promote participation in community life by all
- Healthy, strong and resilient people and connected communities
- Inclusion, diversity and uniqueness are respected, welcomed and celebrated

Action		Outcome	Responsibility		Timeframe			
					2022-2023	2023-2024	2024-2025	2025-2026
9.2.1	Continue to provide and facilitate events, workshops and programs that bring community together (e.g., Craft Groups, Book Clubs, games, literary events and other extension activities)	Enhanced opportunities to socialise, be active and connected in welcoming, accessible and all-inclusive environment.	Community Development Library Services	E	x	x	x	x
9.2.2	Continue to provide information to facilitate historical guided and self-guided walks.	Increased walking.	Library Services Community Development Health Services	E	x	x	x	x
9.2.3	Support / facilitate the delivery of the markets in the Town.	Access to affordable and Provision of fresh produce. Increasing community connection.	Community Development	E	x	x	x	x
9.2.4	Implement public art projects using developer contributions.	Arts and culture to be more visible in the Town of Bassendean, activating <u>Activated</u> spaces, build community pride and sense of place and actively engaging <u>engaged</u> local artists.	Community Development	E	x	x	x	x
9.2.5	Encourage residents to connect with community groups through organisations/services such as libraries, neighbourhood houses, sports clubs and local shopping strips.	Support and facilitate actions that <u>B</u> uild community pride and sense of place.	Community Development	NP	<u>x</u>	<u>x</u>	<u>x</u>	<u>x</u>
9.2.6	Work with stakeholders to make information available to the community regarding local services, programs and facilities available to them.	Improved community education and awareness.	Customer Services	NP	<u>x</u>	<u>x</u>	<u>x</u>	<u>x</u>

Action		Outcome	Responsibility		Timeframe			
					2022-2023	2023-2024	2024-2025	2025-2026
9.2.7	Provide and promote lifelong learning, digital literacy and encourage social inclusion.	Lifelong learning is the ongoing, active pursuit of knowledge that enhances social inclusion, active citizenship and personal development.	Community Development Library Services	E	x	x	x	x
9.2.8	Delivery of case management services to disadvantaged and/or at-risk young people.	Effective support relationships developed, and referrals to specialist services undertaken when appropriate.	Youth Services	NPE	x	x	x	x
9.2.9	Delivery of Open Access 'Drop-In' Program.	Disadvantaged young people aged 12-25 years are provided appropriate support, opportunities and leisure spaces. Relationships built in these environments are leveraged into referrals, informal counselling and ongoing support, decreasing marginalisation and disadvantage.	Youth Services	E	x	x	x	x
9.2.10	Provide support to young Learner Drivers to assist them obtain a Driver's License.	Improved access to social, educational and vocational opportunities.	Youth Services	E	x	x	x	x
10.2.11	Provide a community transport service that meets the needs of an ageing population.	Assisting eligible residents to attend medical appointments and community activities.	Community Development	E	x	x	x	x
9.2.121 <u>1</u>	Continue to actively support and encourage volunteering programs in the community.	Working with local community groups for capacity building, promotion of volunteering, recruiting and engaging volunteers for mental and physical health.	Community Development Library Services Sustainability & Environment	E	x	x	x	x
9.2.131 <u>2</u>	Support and promote inclusion of diverse groups including people with disabilities, people who identify as Aboriginal or Torres Strait islander people, culturally	Providing inclusive community services that recognise the needs of LGBTIQ communities and individuals.	All	NP	x	x	x	x

Action	Outcome	Responsibility		Timeframe				
				2022-2023	2023-2024	2024-2025	2025-2026	
	and linguistically diverse communities and LGBTQIA community members.							
9.2.441 3	Partner with professionals including Speech Therapists to share information with families on family information evenings.	Build capacity of parents and carers as the primary educators in a child's life.	Children Services	E	x	x	x	x
9.2.451 4	Established relationship with Be You and utilise many of their resources such as Behaviour, Emotions, Thoughts, Learning and Social Relationships (BETLS) tool.	Assess and support eChildren's wellbeing and mental health <u>is supported</u> .	Children Services	E	x	x	x	x
9.2.461 5	Promote opportunities for older residents, to remain living independently at home.	Support w Wellbeing and mental health <u>is supported</u> .	Health Services Community Planning	NP	<u>x</u>	<u>x</u>	<u>x</u>	<u>x</u>
9.2.471 6	Facilitate opportunities for active ageing.	Remain connected and engaged in community life which contributes to positive health and wellbeing.	Health Services Community Development	NP	<u>x</u>	<u>x</u>	<u>x</u>	<u>x</u>

9.3 Health Promotion and Advocacy

Objective: Community is informed to make the best choices to live healthy, be healthy and active

Objective: Promote mental health and wellbeing through collaborative partnerships

- A healthy, well informed and resilient community
- A community that is able to flourish and fulfil its potential

Action		Outcome	Responsibility		Timeframe			
					2022-2023	2023-2024	2024-2025	2025-2026
9.3.1	Promote programs to increase physical activity levels in children and teenagers via organisations/clubs.	Increase in the number of healthy lifestyle initiatives within the Town.	Community Development Youth Services	NP	x	x	x	x
9.3.2	Build the capacity of local clubs, groups and organisations to deliver health and wellbeing activities and initiatives.	Improved community education and awareness.	Community Development	E	x	x	x	x
9.3.3	Administer the Town's Sponsorship and Grants Program.	Opportunity for the Town to adopt an <i>Assets Based Community Development</i> approach to enable and empower community to run programs, local gatherings and initiatives etc., with the outcome of increased community connection, mental health and wellbeing.	Community Development	E	x	x	x	x
9.3.4	Implementation of the Town's Community Awards.	Opportunity for Town residents to identify and recognise fellow community members making a significant contribution with the outcome of increasing community connection, mental health and wellbeing.	Community Development	E	x	x	x	x
9.3.5	Continue to source, provide and promote information resources in variety of formats to educate and inform our community about health issues.	Increased awareness and use of Health and Wellbeing resources that educate and inform the community of relevant resources for the community.	Community Development Library Services	E	x	x	x	x
9.3.6	Introduce a series of workshops addressing living with and preventing chronic disease and to promote the services of support groups through the provision of workshops and information sessions.	Health and wellbeing section of library collection is current and well used. Increased health literacy amongst the community.	Library Services Community Development Health Services	NP	x	x	x	x

Action		Outcome	Responsibility		Timeframe			
					2022-2023	2023-2024	2024-2025	2025-2026
9.3.7	Identify opportunities to promote state and federal health promotion bodies and campaigns such as Quit (smoking), Cancer Council WA (LiveLighter) that will facilitate and help to promote health and wellbeing.	Informed community better equipped to make life <u>style</u> time choices.	Health Services	NP	<u>x</u>	<u>x</u>	<u>x</u>	<u>x</u>
9.3.8	Work with local partners to promote healthy eating and oral health across the life stages with Maternal and Child Health, Early Years and primary schools.	Healthy eating messages are embedded into oral health promotion activities.	Children Services	NP		<u>x</u>	<u>x</u>	<u>x</u>
9.3.9	Continue to promote mental health awareness through Act Belong Commit and increase community engagement and understanding of mental wellbeing and social inclusion.	More community members get involved with mental health campaigns. Rais <u>e</u> d ing awareness of how to stay mentally healthy.	Community Development	E	x	x	x	x
9.3.10	Investigate collaboration opportunities to deliver Mental Health First Aid (MHFA) to adults, teens and Aboriginal communities.	Improved community education and awareness.	Health Services	NP	<u>x</u>	<u>x</u>	<u>x</u>	<u>x</u>
9.3.11	Collaborate with and/or promote key stakeholders such as HeadSpace and Helping Minds to identify and implement / support mental health promotion initiatives with community groups and schools.	Improved community education and awareness regarding wellbeing and service access. Utilise e Existing campaigns (e.g., RUOK day and Mental Health Week) to support schools and community organisations raise the awareness regarding mental health supports for youth <u>are utilised</u> .	Community Development Library Services Health Services Youth Services	NP	<u>x</u>	<u>x</u>	<u>x</u>	<u>x</u>

Action		Outcome	Responsibility		Timeframe			
					2022-2023	2023-2024	2024-2025	2025-2026
9.3.12	Collaborate with the Midvale Hub Parenting Service to provide a Parenting Champion who delivers parenting workshops for families.	Families have access to a number of programmes to support them including Protective Behaviours, Circle of Security, 1, 2, 3 Magic and Emotion coaching, tuning in to Kids and Tuning in to Teens.	Children Services	E	x	x	x	x
9.3.13	Support and advocate for ongoing improvements to the experiences of children and their families who experience educational disadvantage in their transition from early years services to primary schools.	Support children's Children's wellbeing and mental health <u>is supported</u> .	Children Services	NP		x	x	x
9.3.14	Promote support services provided for those sleeping rough, by disseminating information relating to community showers, food access, medical services.	Minimise health Health inequalities across groups within the community <u>are minimised</u> .	Health Services	NP	x	x	x	x

9.4 Built and Physical Environment

Objective: Provide and support a range of quality facilities and services that have a positive impact on health and wellbeing

Objective: Support the creation of environments that encourage healthy living

- A healthy community enjoying quality facilities and services
- An environment that supports residents to lead active and healthy lives

Action		Outcome	Responsibility		Timeframe			
					2022-2023	2023-2024	2024-2025	2025-2026
9.4.1	Planting trees and providing shade structures throughout the district.	Increased tree canopy and shade to create a cooler and more liveable community.	Infrastructure	ENP	x	x	x	x
9.4.2	<u>Providing shade structures throughout the district.</u>	<u>Increased shade to create a cooler and more liveable community.</u>	<u>Infrastructure</u>	<u>NP</u>		x	x	x
9.4.3 2	Implement <u>and maintain</u> connected footpaths and cycleways throughout the Town ensuring adequate seating, shade, lighting, drinking fountains, and bins are provided.	Walking trails, <u>and</u> paths and cycleways are well used and safe.	Infrastructure	ENP	x	x	x	x
9.4.4	<u>Implement cycleways throughout the Town ensuring adequate seating, shade, lighting, drinking fountains and bins are provided</u>	<u>Cycleways are well used and safe.</u>	<u>Infrastructure</u>	<u>NP</u>		x	x	x
9.4.5 3	Creating and maintaining sporting fields to the requirements of multiple sporting clubs allowing community to easily participate in organised sport.	Community have access to facilities that promote physical activity and wellbeing.	Infrastructure	E	x	x	x	x
9.4.6 4	Provide, maintain and encourage the use of accessible and affordable community facilities, ovals, walking routes and reserves for community use.	Community have access to facilities that promote physical activity and wellbeing.	Community Development Infrastructure	E	x	x	x	x
9.4.7 5	Promote and activate environmental assets and existing infrastructure provided by the Town, to enable people to be more active, enjoy nature and promote mental health.	Accessible public open spaces for passive recreation, active transport and connection with nature.	Community Development Sustainability Environment	& NP		x	x	x

Action		Outcome	Responsibility		Timeframe			
					2022-2023	2023-2024	2024-2025	2025-2026
9.4. 86	Develop and implement Public Open Space Strategy.	Provision of desirable, accessible and multipurpose spaces that encourage physical activity and passive recreation.	Planning Services Community Development Environment & Sustainability Infrastructure	NP		x	x	x
9.4. 97	Incorporate public health principles (including Healthy Active by Design) into local planning frameworks.	To influence the planning Planning, and development of the built environment so as to support the community to age well.	Planning Services	NP		x	x	x
9.4. 108	Implement the Asset Management Strategy.	Facilities meet the needs of the community to recreate and socialise easily such as picnic tables, BBQ's and toilet facilities.	Infrastructure	E	x	x	x	x
9.4. 119	Provide affordable medium term housing options for disadvantaged young parents.	Reduction of risks surrounding homelessness, and improved connections with support services.	Youth Services	E	x	x	x	x
9.4. 120	Provide youth specific facilities and programs.	Improved support and peer networks. Increased exposure to personal development opportunities.	Youth Services	E	x	x	x	x
9.4. 134	Respond to the data provided in the Australian Early Development Census (AEDC).	Improved outcomes for children by enhancing environments such as the play equipment etc.	Children Services	E	x	x	x	x
9.4. 142	Promote initiatives and campaigns designed to reduce injury and falls prevention.	Reduced injury from accidental falls.	Health Services	NP	x	x	x	x
9.4. 153	Develop a Community Emissions Reduction Strategy	Enabling residents, schools and businesses to lead healthier and more sustainable lives by engaging in new habits and achieving lasting positive change in areas such as waste reduction to landfill, reduction in greenhouse	Sustainability & Environment	NP		x	x	x

Action		Outcome	Responsibility		Timeframe			
					2022-2023	2023-2024	2024-2025	2025-2026
		gas emissions, active transport, sharing resources, growing food locally, renewable energy generation, increased food waste composting, and opportunity for community connection.						
9.4.164	Provision of outdoor exercise equipment.	Improved health and fitness outcomes for the community.	Infrastructure	NP		x	x	x

9.5 Regulation and Protection

Objective: The Town supports strategies to promote a safer community

Objective: To protect, promote and enhance environmental factors which impact on community public health

- A community protected from environmental and health risks
- A safe and protected community
- A safe community for everyone who lives in, works in and visits the Town
- Community health, safety and wellbeing are a focus in everything we do

Action		Outcome	Responsibility		Timeframe			
					2022-2023	2023-2024	2024-2025	2025-2026
9.5.1	Promote the availability of free food safety training for local food businesses to enhance skills and knowledge in food safety.	Safe handling of food and adequate skills and knowledge of food handlers.	Health Services	E	x	x	x	x
9.5.2	Ensure all food businesses submit a Food Business Registration / Notification form as required under the Food Act 2008, and work with	Food manufactured and/or sold in the Town is safe and compliant with Food Standards Code. All food prepared, stored, handled, distributed, manufactured within the Town are by approved food businesses.	Health Services	E	x	x	x	x

Action		Outcome	Responsibility		Timeframe			
					2022-2023	2023-2024	2024-2025	2025-2026
	food businesses to provide safe and suitable food.							
9.5.3	Ensure all food businesses servicing vulnerable populations submit verified Food Safety Plans as required under the Food Standards Code.	All food safety plans completed and verified with regular monitoring and reporting.	Health Services	E	x	x	x	x
9.5.4	Conduct microbiological and chemical food sampling.	Food manufactured <u>and/or sold</u> in the Town is safe and compliant with Food Standards Code.	Health Services	E	x	x	x	x
9.5.5	Implement and manage the Town's Mosquito Monitoring and Control Program.	Effective mosquito monitoring and control program to reduce mosquito nuisance levels in the community and mosquito-borne diseases.	Health Services	E	x	x	x	x
9.5.6	Disseminate information when the Department of Health considers local waterways pose a risk to people.	Safe waterways for community to recreate in.	Health Services	E	x	x	x	x
9.5.7	Protect the community from illness through education and enforcement of public health standards at skin penetration premises.	Protect the community Community is protected from disease and illness.	Health Services	E	x	x	x	x
9.5.8	Continue to implement the Town's statutory responsibilities for protecting the community as legislated by the <i>Public Health Act 2016, Food Act 2008, Tobacco Products Control Act 2006, Environmental Protection Act 1986, and the Health (Miscellaneous Provisions) Act</i>	Recognise Recognition of the Town's statutory role and its contribution to community safety and increased community awareness about minimising public health risks in and around the home. Maintain amenity in the community.	Health Services	E	x	x	x	x

Action		Outcome	Responsibility		Timeframe			
					2022-2023	2023-2024	2024-2025	2025-2026
	1911 and subsidiary legislation. This includes public health complaint services (such as odour, noise, dust, asbestos handling, food safety, pollution control), food safety assessments, public building assessments, events safety assessments, industrial premises audits for pollution protection measures, and on-site effluent disposal approvals.							
9.5.9	Continue to develop and review management plans for Emergency Risk Management (ERM), Emergency Management Arrangements (LEMA), Local Recover Plan (LRP).	Ensure the The Town is well prepared to respond effectively to and recover from major emergencies, disasters or serious public health incidences.	BLEMC Director Community Planning Services	E	x	x	x	x
9.5.10	Comply with the local government requirements details in State Hazard Plan / Pandemic Plan, Emergency Management legislation when enacted.	Improved staff skills and knowledge regarding emergency management and pandemic planning.	All	E	x	x	x	x
9.5.11	Administer and enforce Council's Local Laws.	Recognise Council's statutory role and its contribution to community safety <u>is recognised</u> .	Ranger Services Health Services Building Services Infrastructure Sustainability & Environment	E	x	x	x	x
9.5.12	Continue to provide waste services and education to residents and businesses.	Protect the Community <u>is protected</u> from disease and illness.	Sustainability & Environment	E	x	x	x	x

Action		Outcome	Responsibility		Timeframe			
					2022-2023	2023-2024	2024-2025	2025-2026
		Encourage better <u>Better</u> waste management practices.						
9.5.13	Continue to monitor the health and quality of water in the Swan River and in urban waterways.	Safe waterways for community to recreate in.	Sustainability & Environment Health Services	E	x	x	x	x

10.0 References

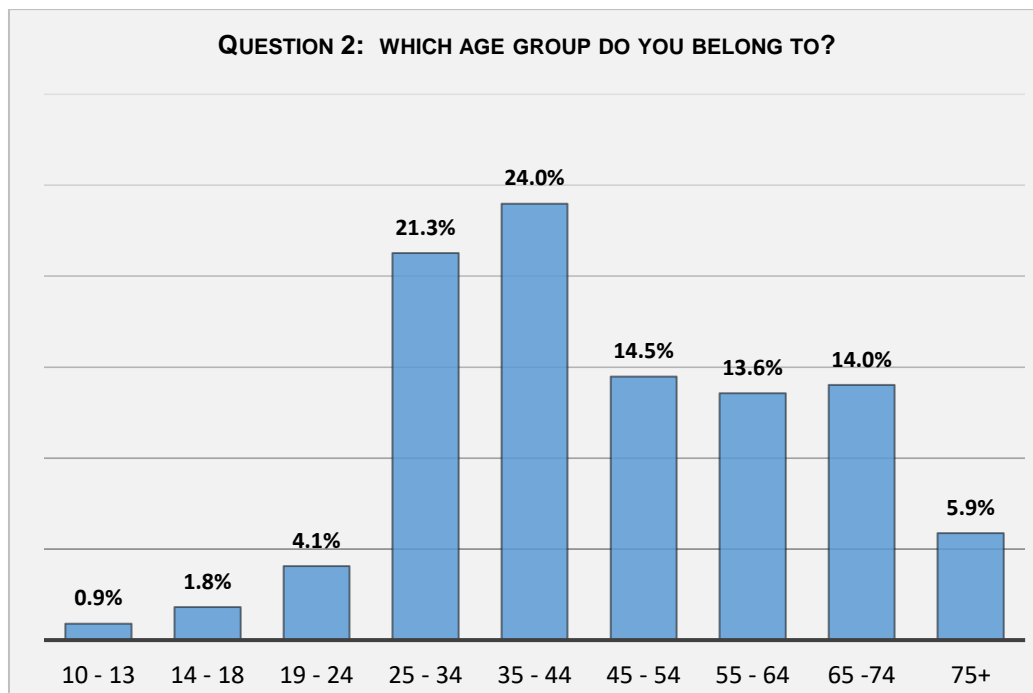
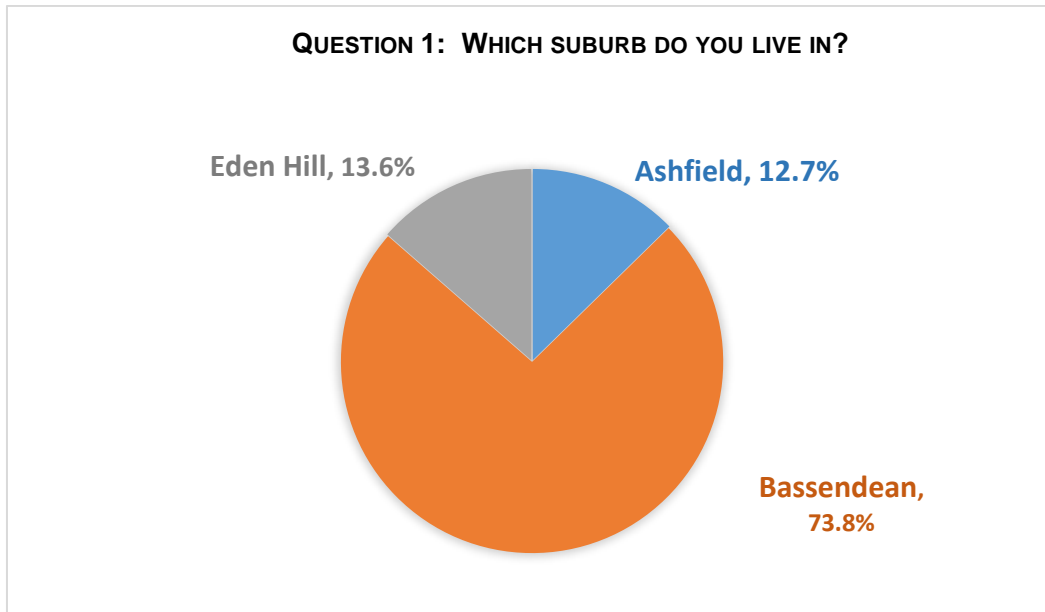
- i. Public Health Act 2016, Western Australia
- ii. Public Health Planning: A guide to developing a local government public health plan. Perth, Western Australia Public Health Advocacy Institute of WA and Stoneham and Associates, 2011.
- iii. WA Health and Wellbeing Surveillance System, Epidemiology Branch, Department of Health WA.
- iv. Town of Bassendean Community Health Profile, East Metropolitan Health Services, 2019.
- v. Public Health Planning Guide for Local Government, Department of Health WA, 2018
- vi. Town of Bassendean Community Strategic Plan 2020 -2030, Town of Bassendean
- vii. Behaviours & Risk Factors: Physical Activity Overview, Australian Institute of Health and Welfare, 2018
- viii. State Public Health Plan for Western Australia: Objectives and Policy Priorities for 2019 – 2024, Department of Health.
- ix. Census of Population and Housing General Community Profile, Bassendean LGA, Australian Bureau of Statistics, 2016
- x. Census of Population and Housing General Community Profile, Bassendean LGA, Australian Bureau of Statistics, 2021

11.0 Appendix A

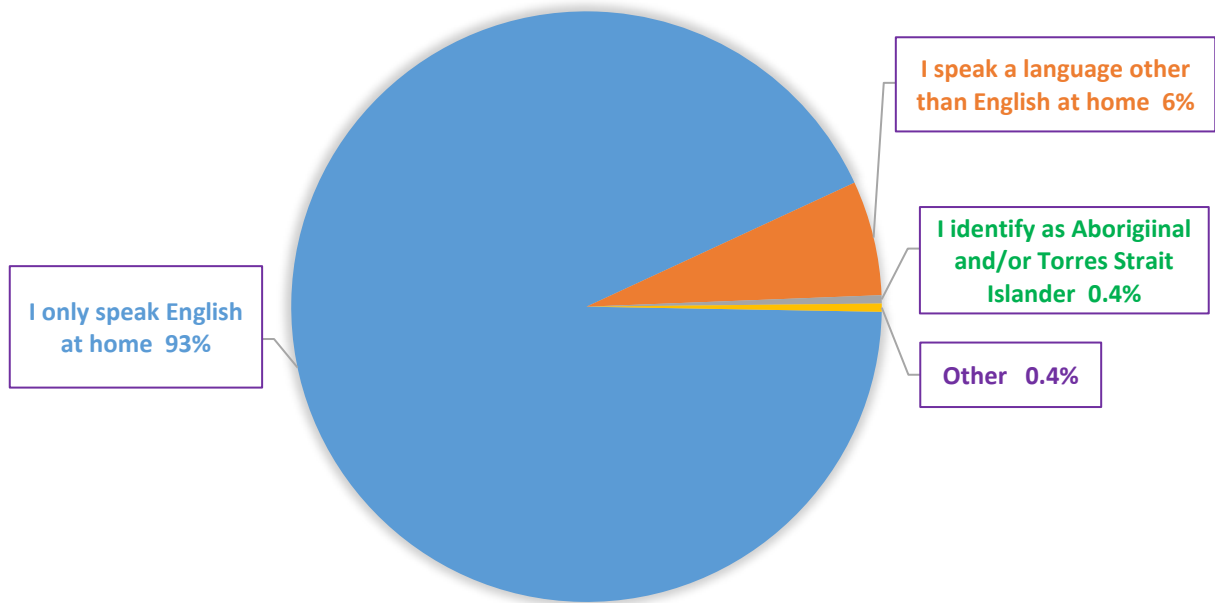
11.1 Survey Results Analysis

Public Health Plan Community Consultation Questionnaire

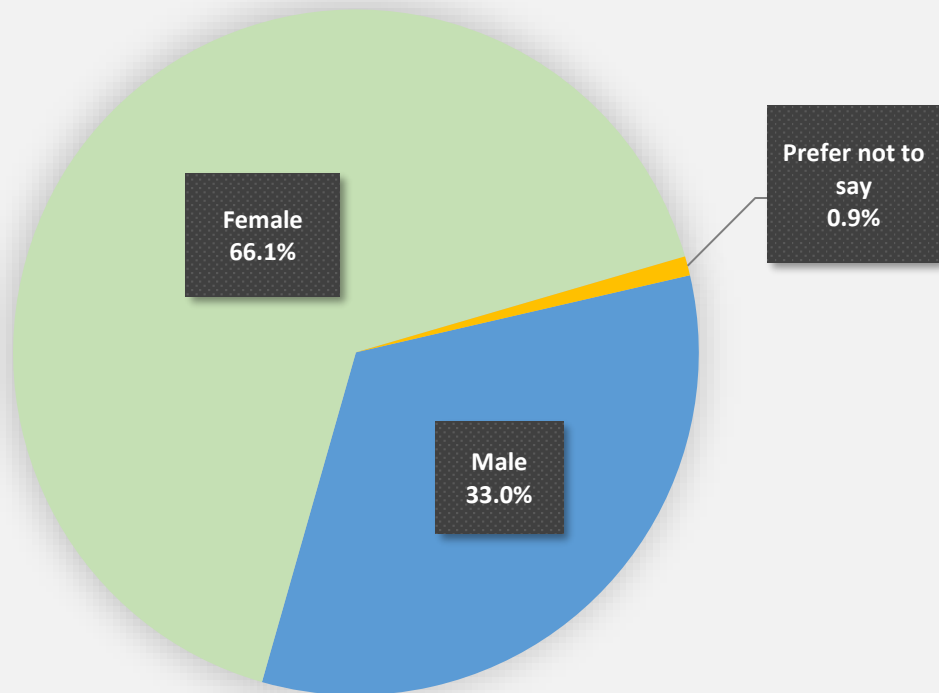
Between 1 June and 30 June 2021, residents were asked to complete the Public Health Plan Community Consultation Questionnaire. A total of 224 people provided their responses. The information collected helped to develop strategies and actions included in this PHP for the purpose of improving the health and wellbeing of the community.



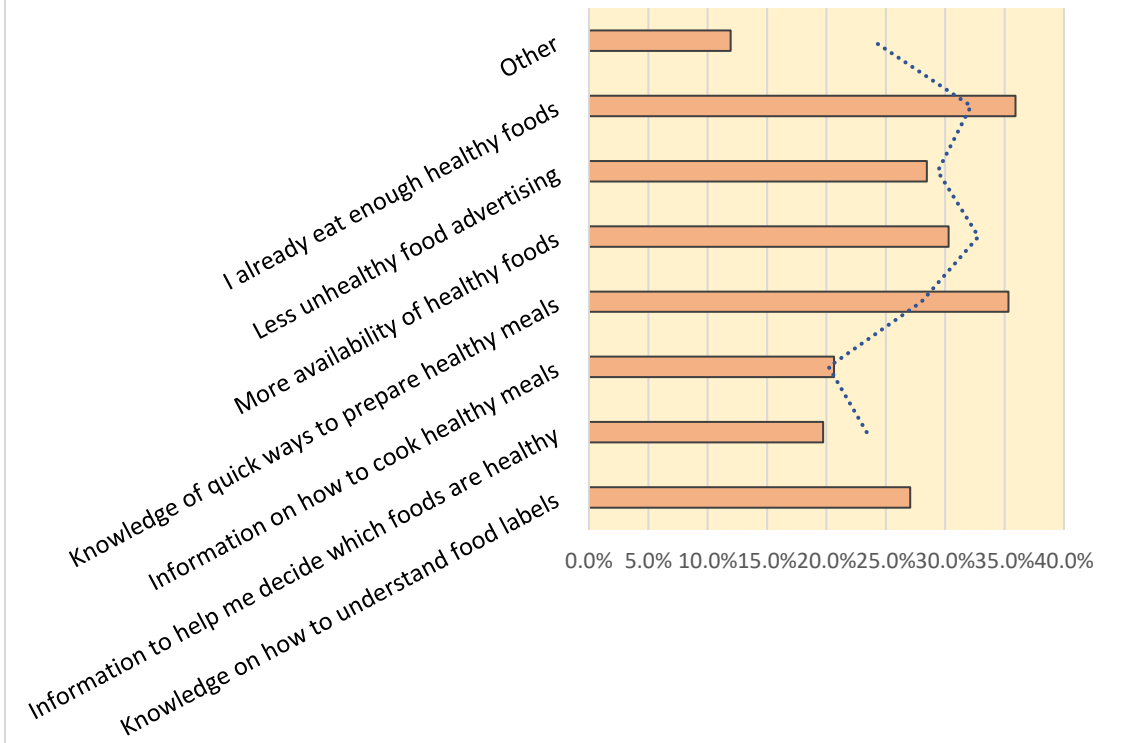
QUESTION 3: TELL US ABOUT YOURSELF. SELECT ALL THAT APPLY.



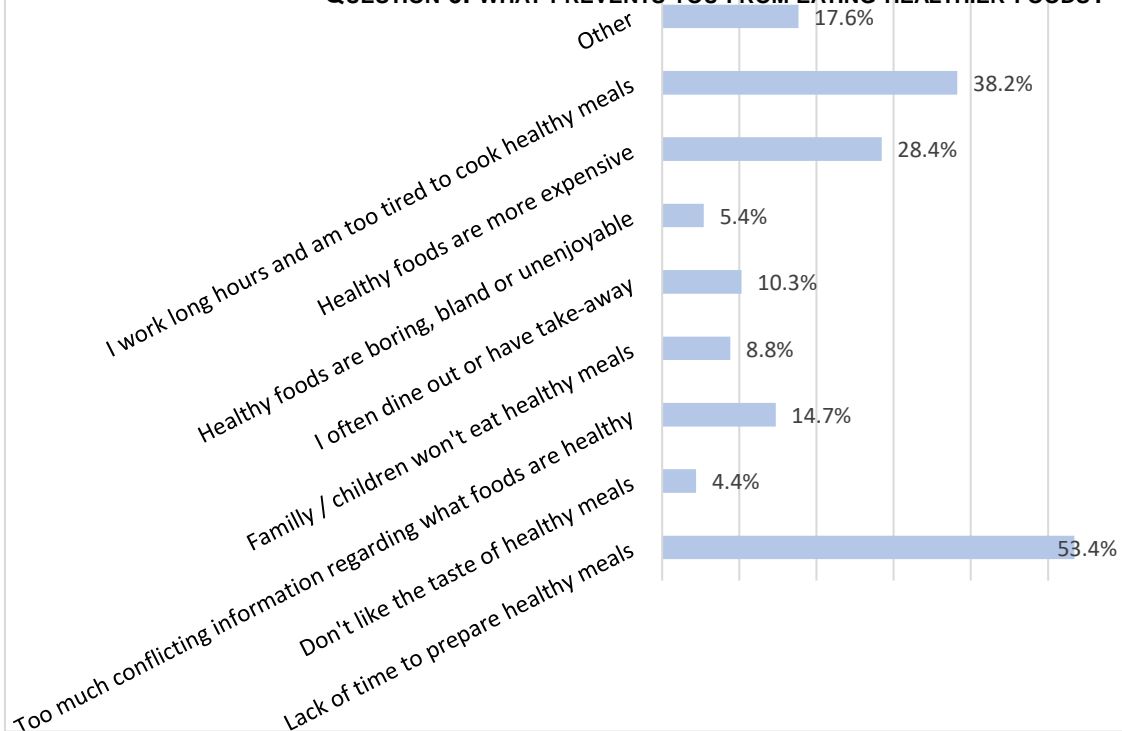
QUESTION 4: I IDENTIFY AS:

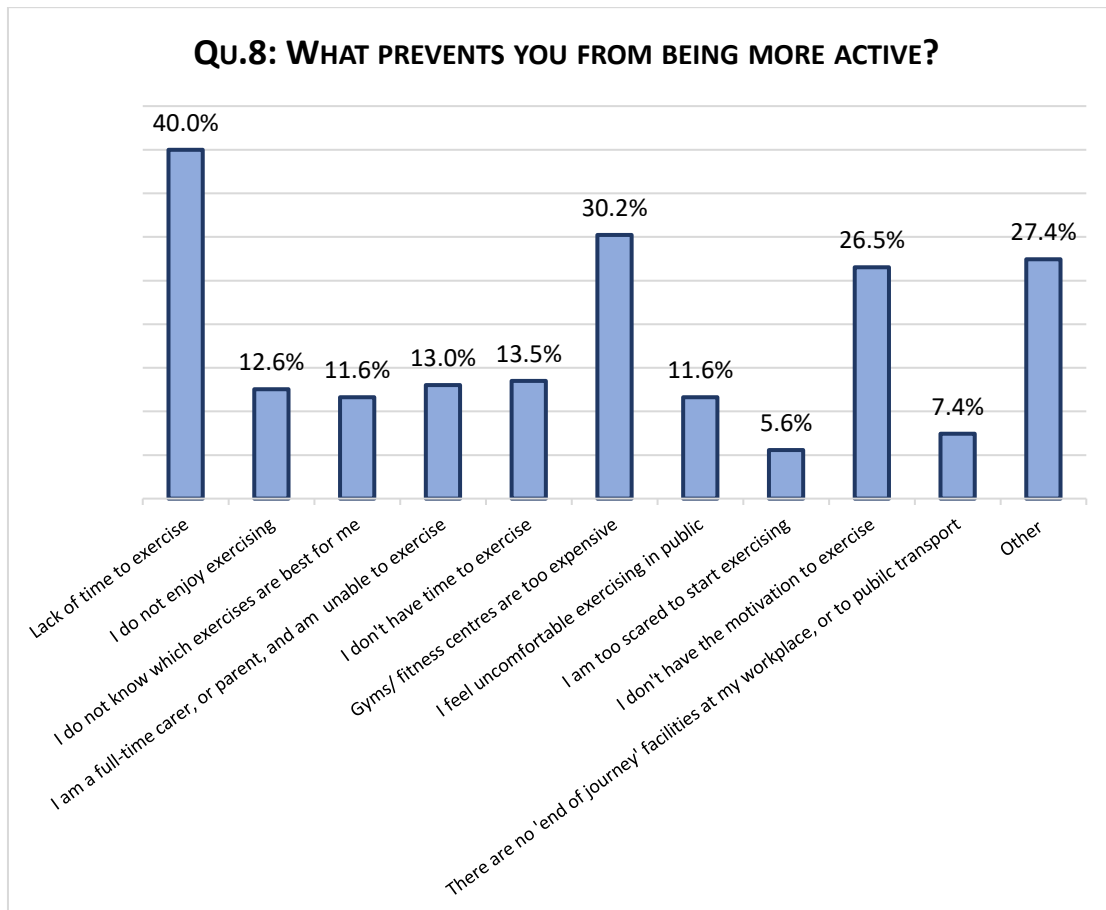
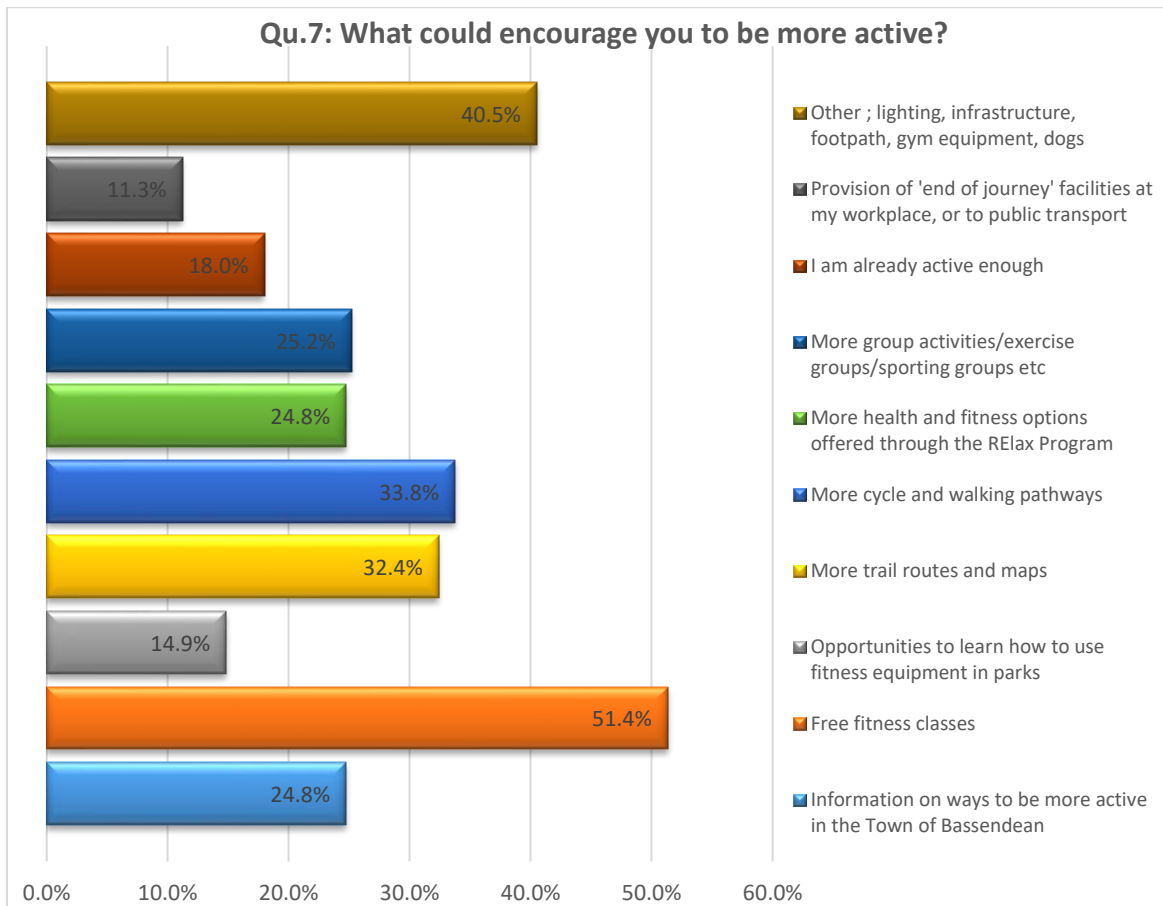


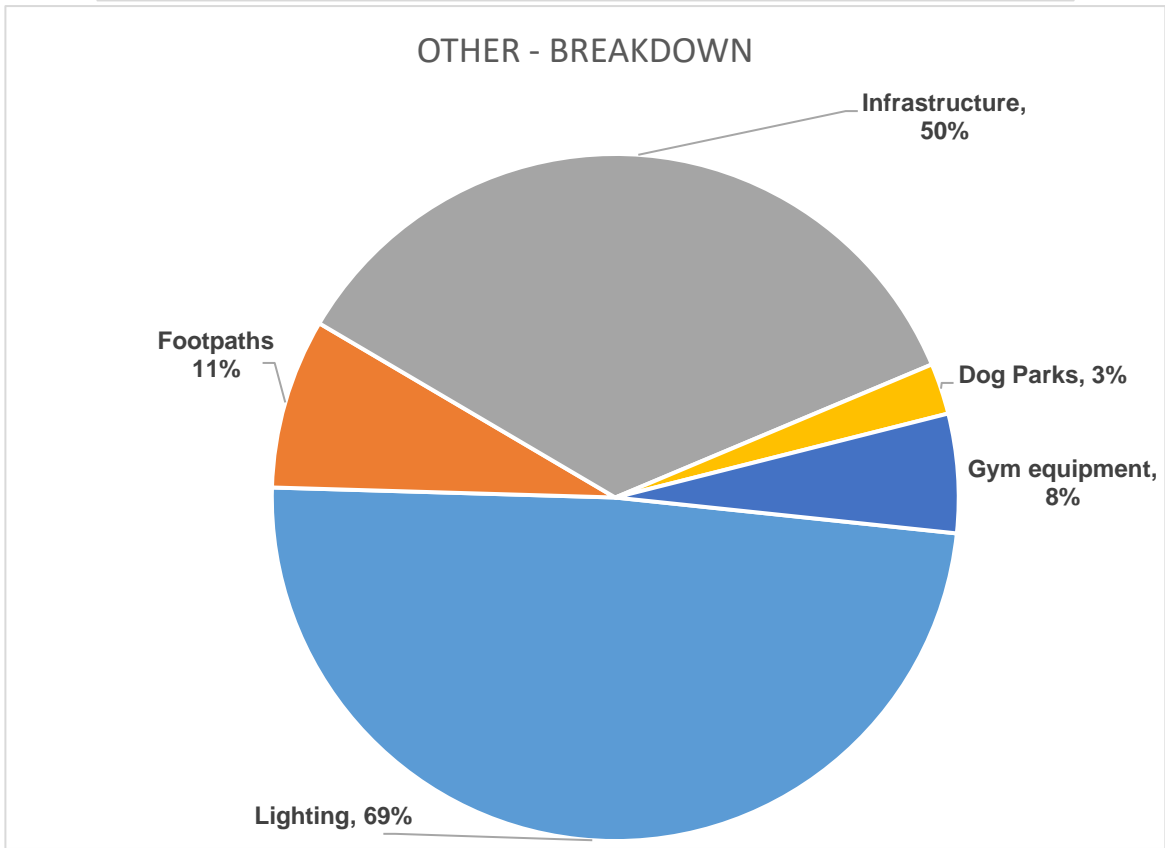
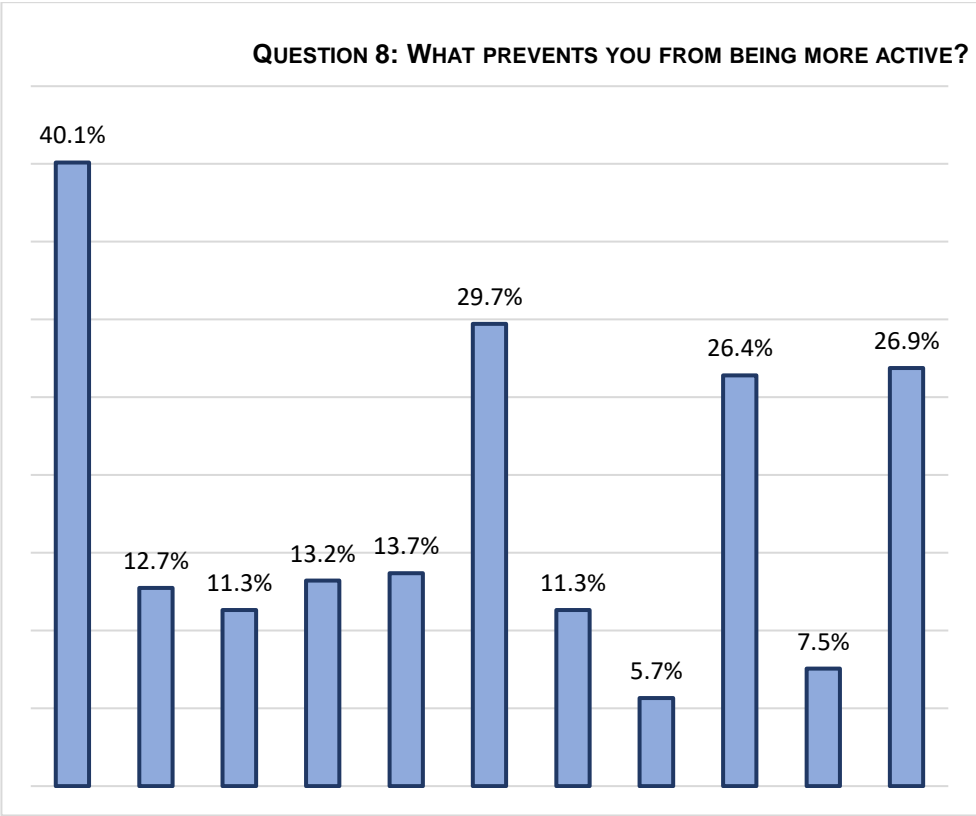
QUESTION 5: WHAT COULD HELP YOU MAKE HEALTHIER FOOD CHOICES?



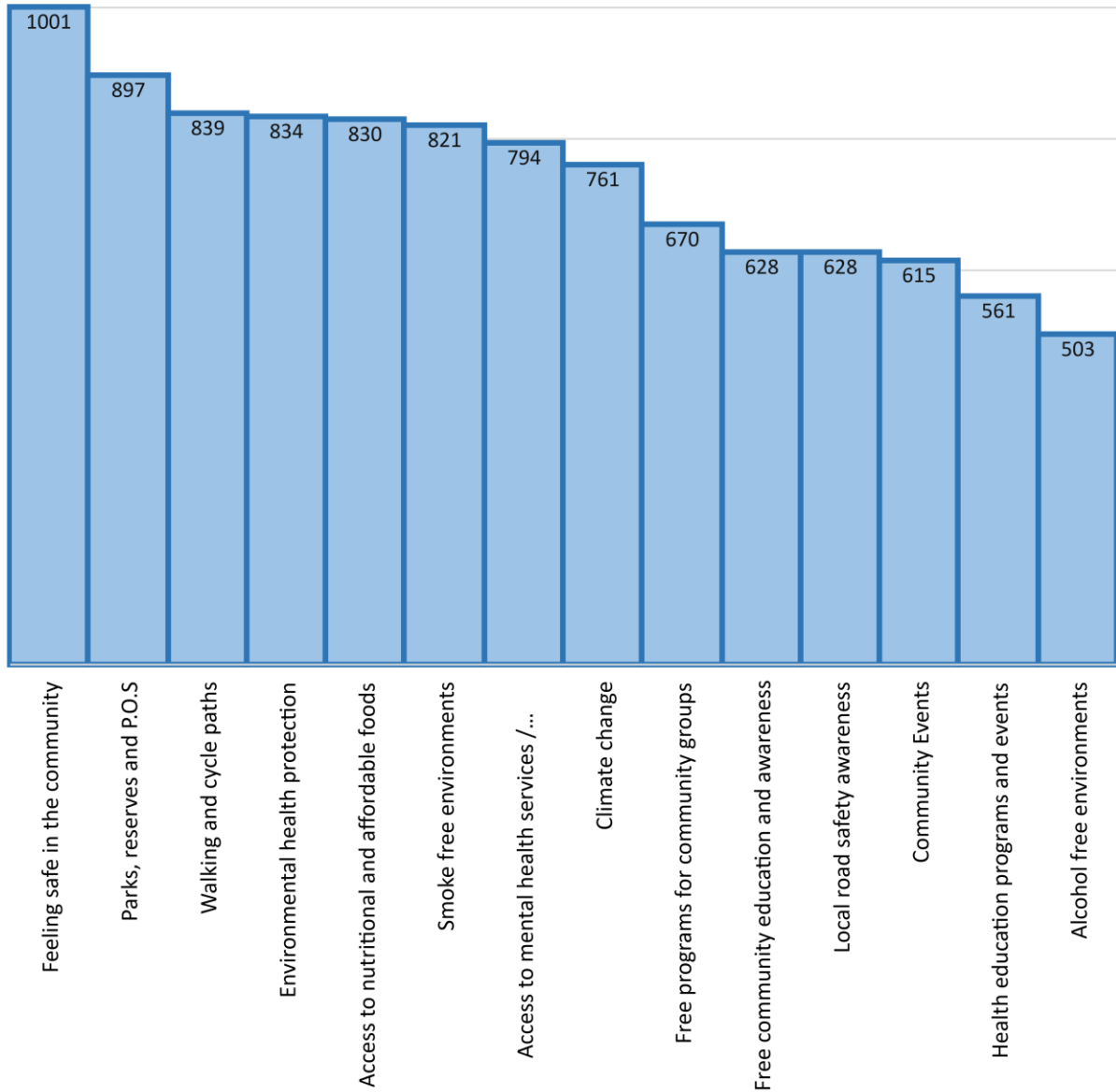
QUESTION 6: WHAT PREVENTS YOU FROM EATING HEALTHIER FOODS?



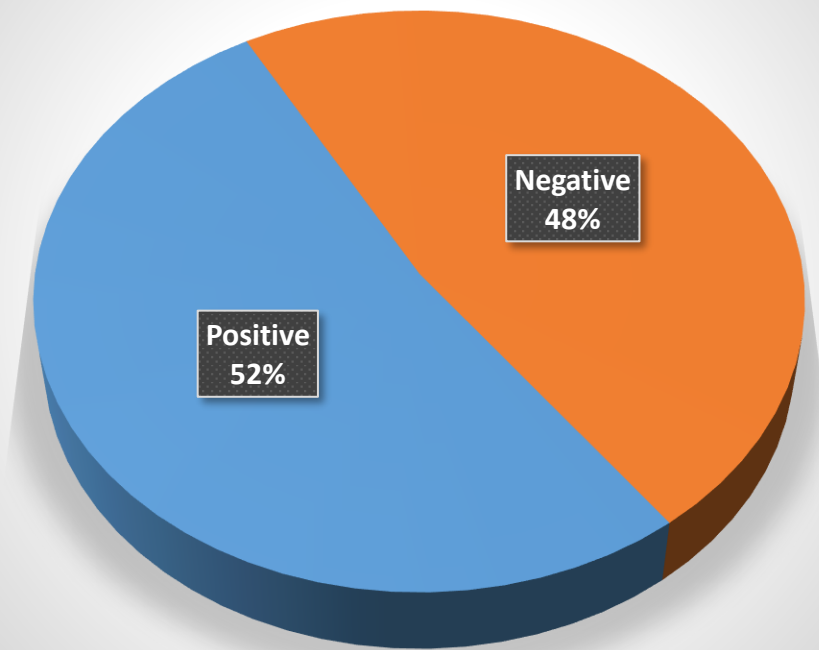




QUESTION. 9: HOW IMPORTANT ARE THE FOLLOWING AREAS TO YOUR HEALTH AND THAT OF YOUR COMMUNITY?



Question.10: How is COVID-19 affecting (positive or negative) your health and wellbeing?

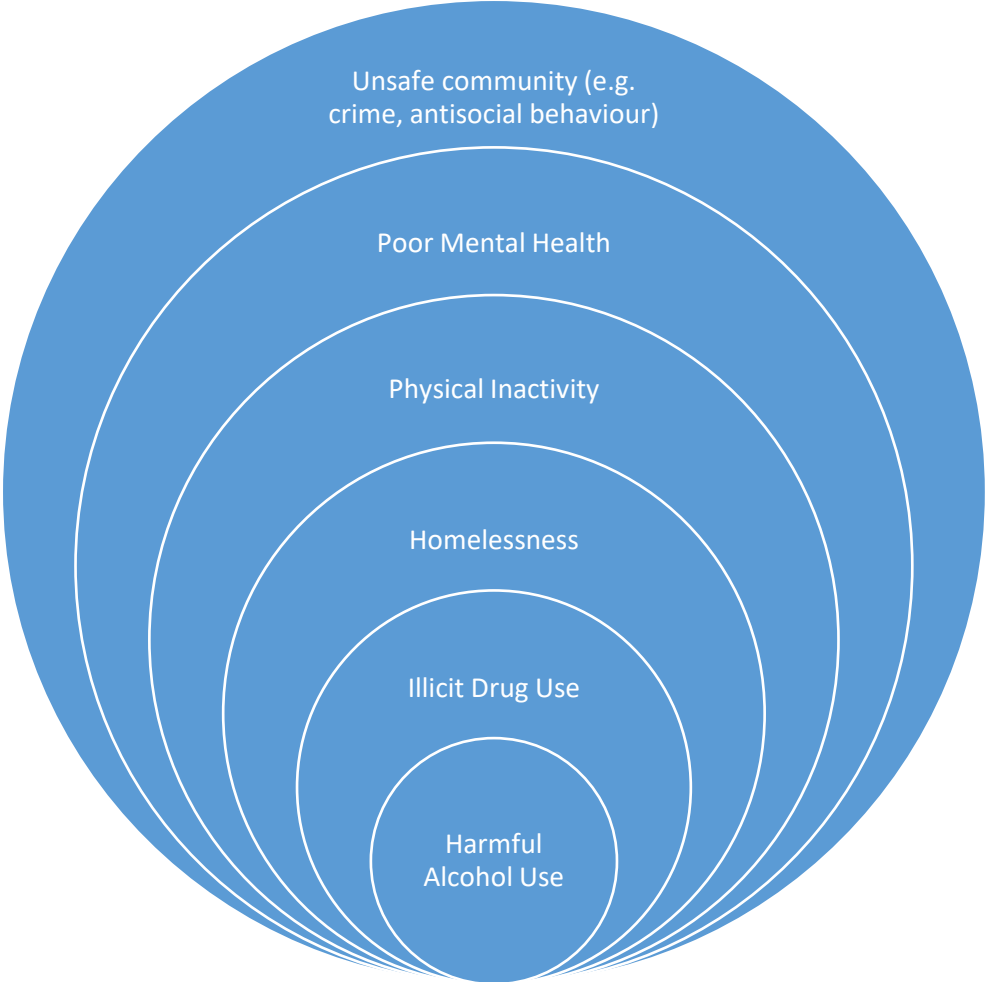


Question. 11: What else would you like to see in your local suburb to support your health and wellbeing?

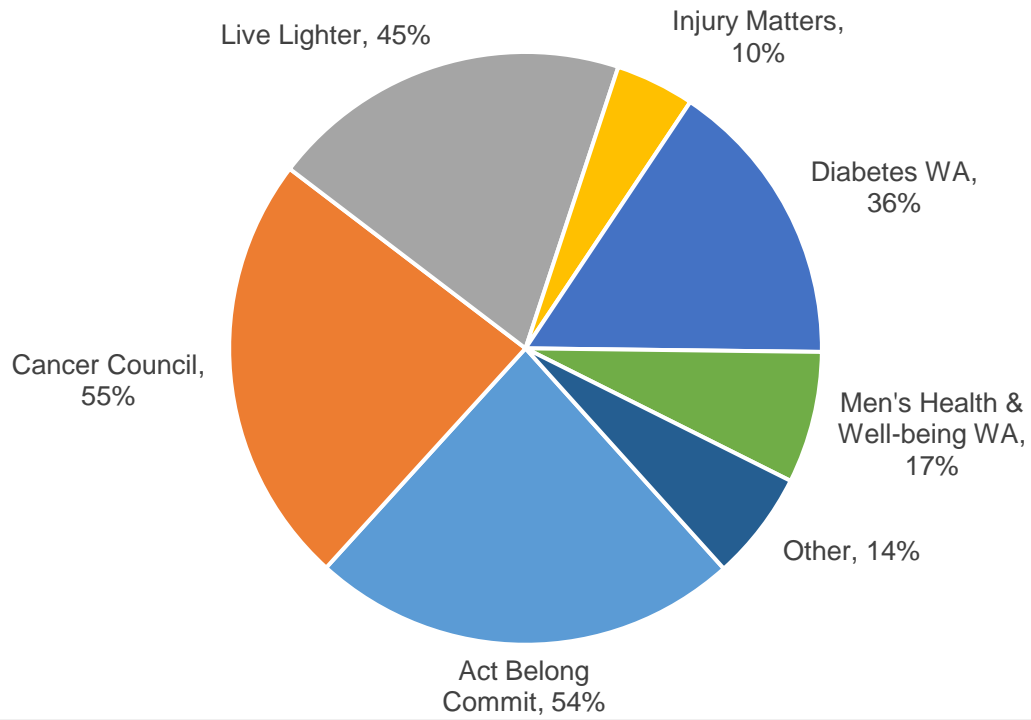
The most common answers included:

- Improve street lighting
- Outdoor exercise equipment in parks
- Footpath maintenance
- Fenced / more dog parks
- Free fitness classes indoors and outdoors, including yoga, Tai-Chi, low impact, for all members of the community – tailored for all ages and abilities
- Improve safety/security/decrease in crime rates
- More walk trails and cycle paths.

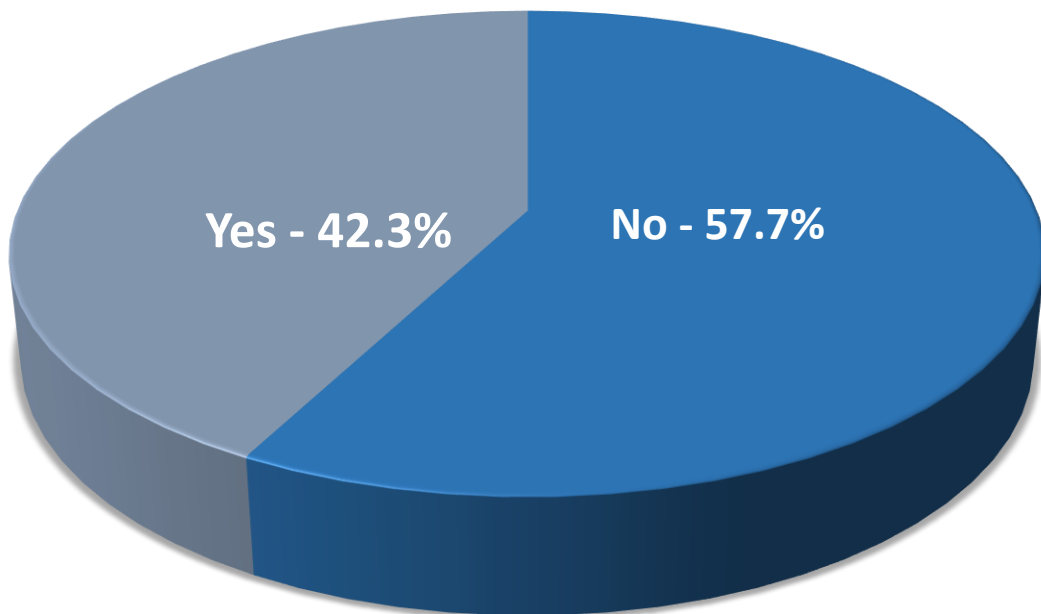
Question. 12: Within the Town of Bassendean, what do you see as the key health concerns for you and your community?



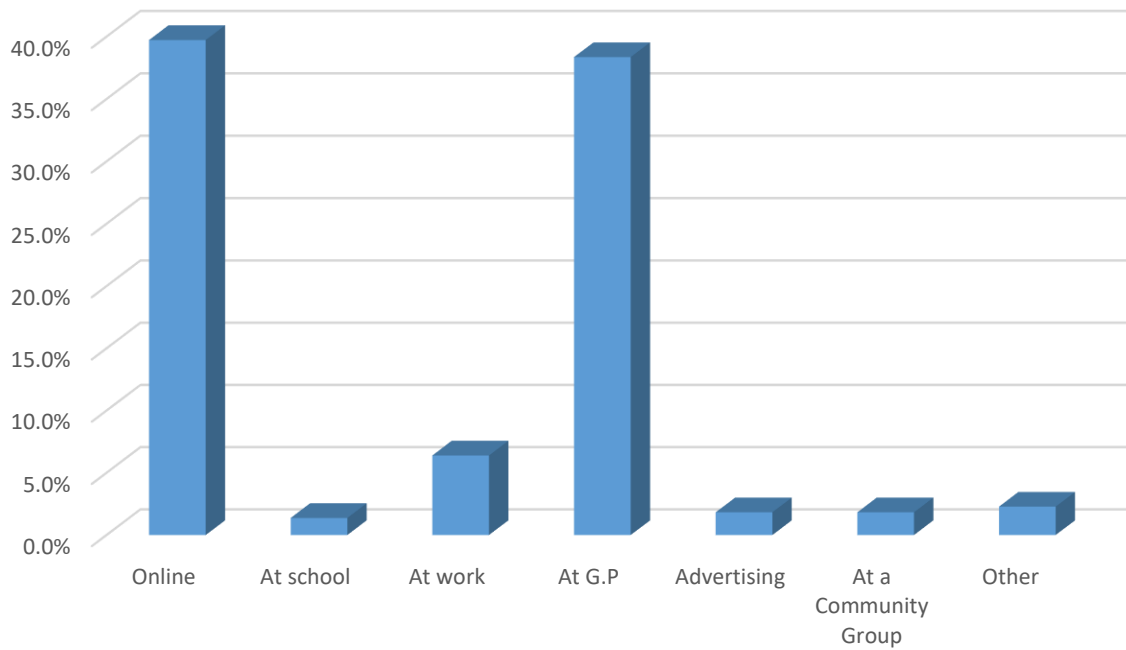
Question 13: Do you engage (or alternatively, are you familiar) with any of the following health and wellbeing organisations?



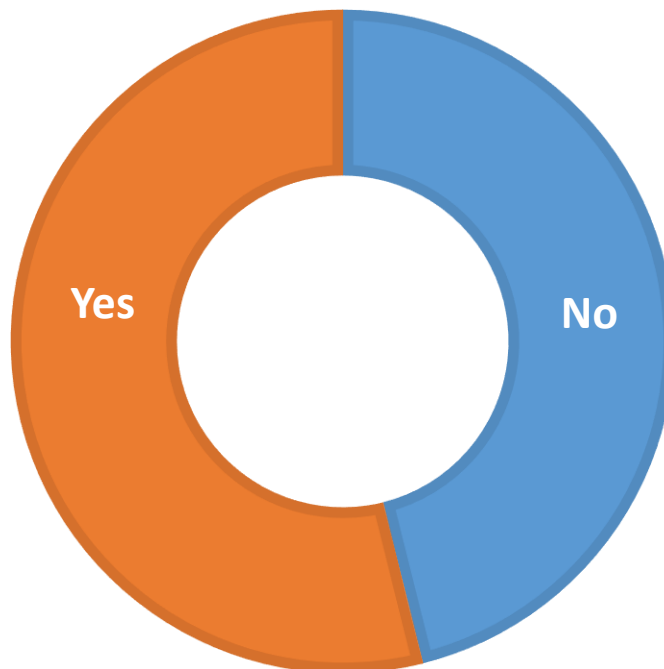
Question 14: Have you ever accessed mental health services?

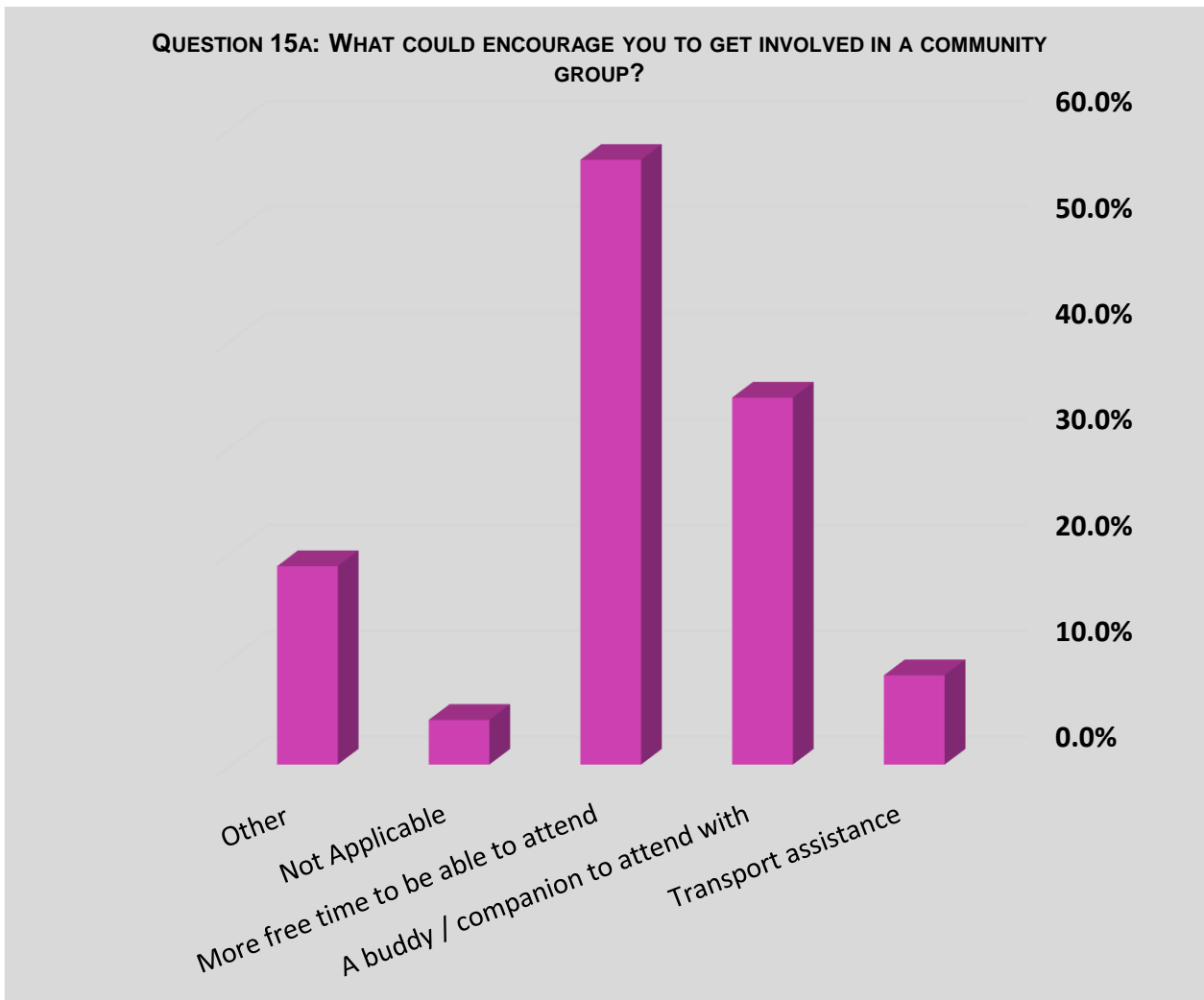


Question 14a: When you try to access information about a Mental Health Services, where do you go?



Question 15: Are you currently involved in a community group?



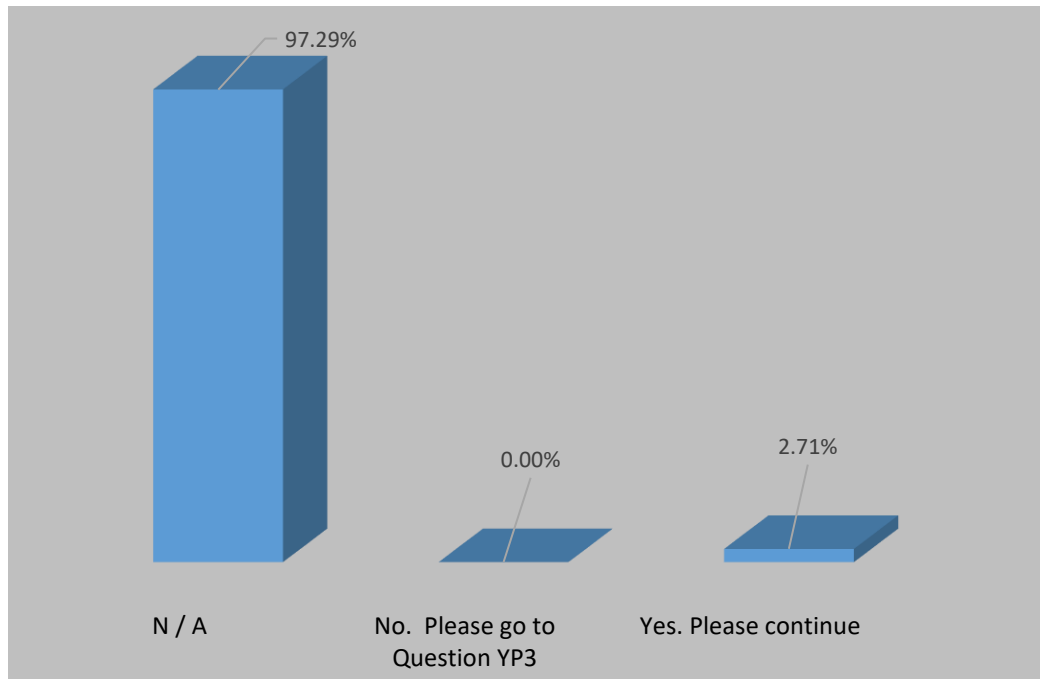


Question. 16: Would you like to see any other community groups implemented in the Town of Bassendean?

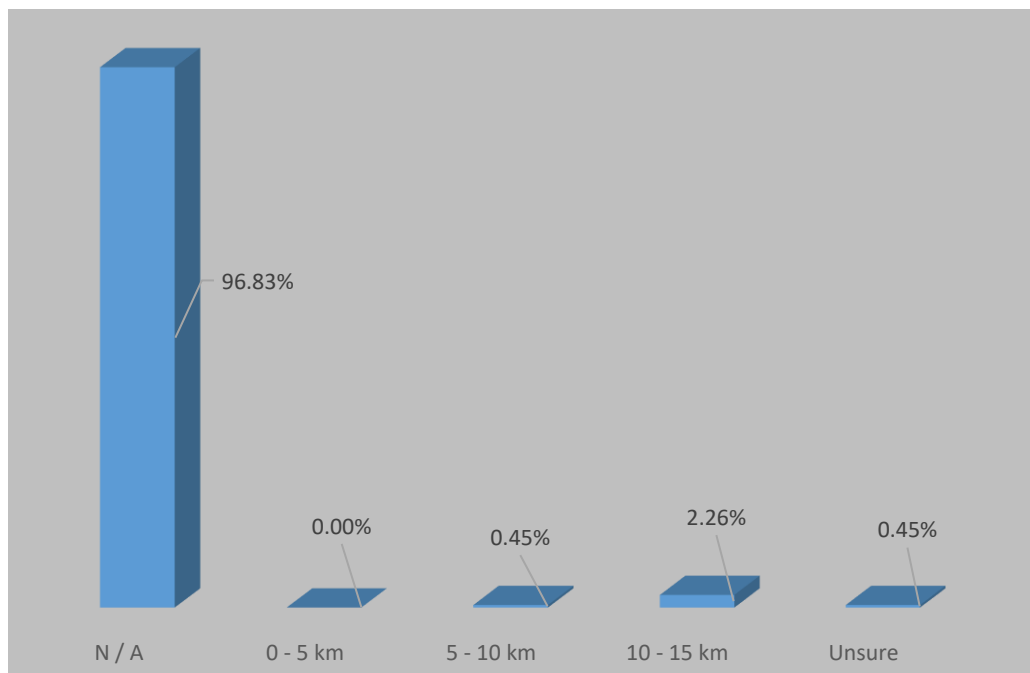
The most common answers included:

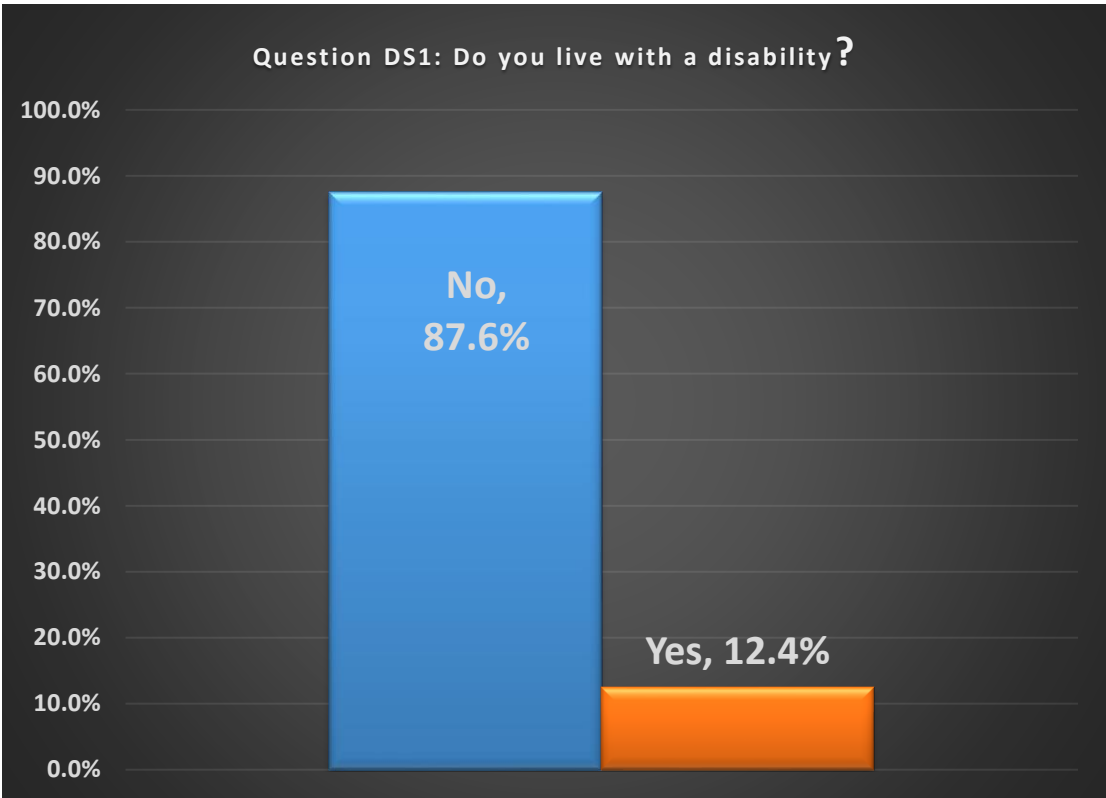
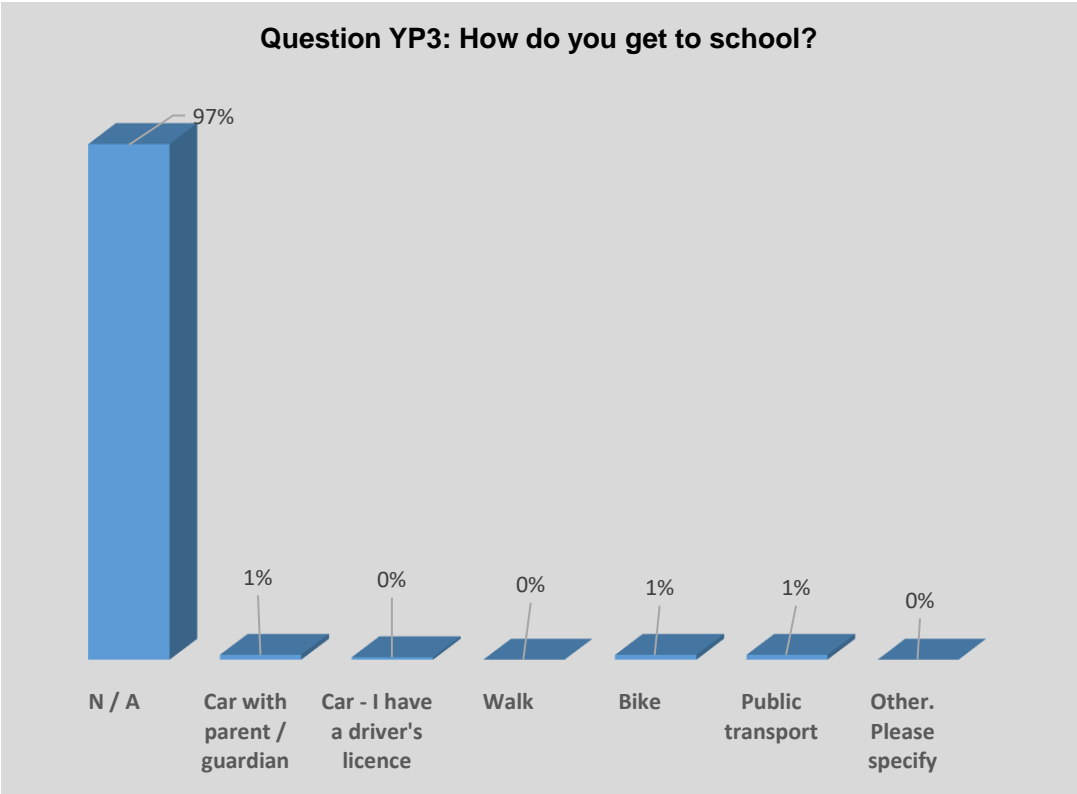
- No
- Arts / crafts / woodworking/ jewellery / kitting groups
- Social sporting groups
- Yoga / fitness / Tai-Chi groups
- Community garden
- Parent / mothers groups
- Friendship group / coffee & chat group
- Children specific – Girl Guide / Scouts / Reading & writing / arts & crafts / fitness, exercise groups

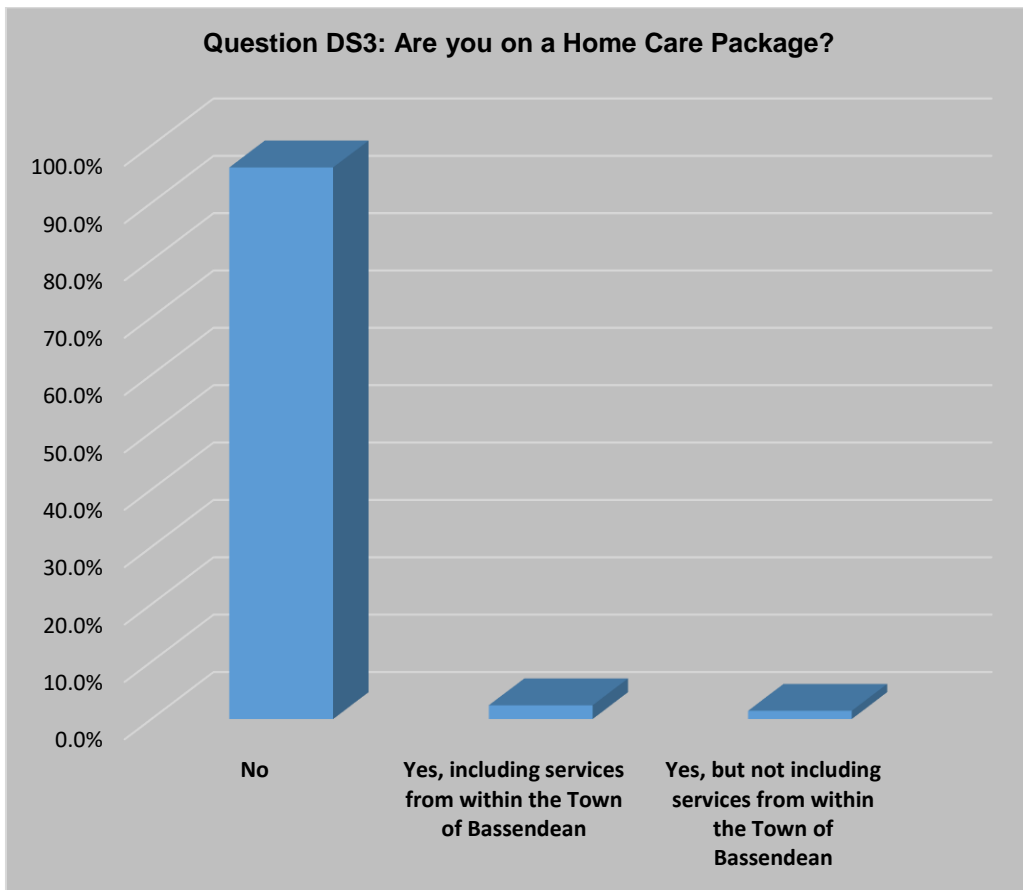
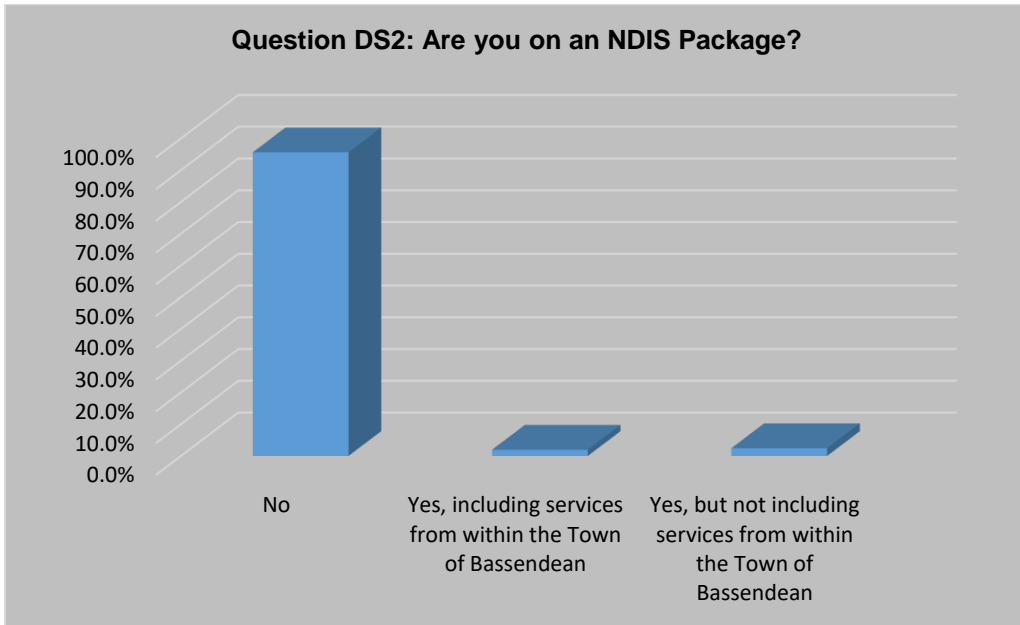
Question YP1: Do you attend school outside of the Bassendean Area?



Question YP2: How far do you need to travel to get to school?









DRAFT

Public Health Plan

February 2023

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1.0 Executive Summary

The Town of Bassendean Public Health Plan (PHP) is a four-year strategic document which provides a framework for improving the health and wellbeing of the community. The purpose of the PHP is to promote, protect and improve the health and wellbeing of all residents in the Town of Bassendean (Town) and to support the community to enable good health and wellbeing through various stages of life and across a range of identified health issues.

The development of this PHP included the collation and examination of local health data, and the identification of the public health and wellbeing needs of the community. It involved consultation across service areas of the Town, the community and other key external stakeholders. Through this process, health risk areas in the community were identified which have been grouped into five key priority areas, and include:

- Active and Healthy Lifestyles
- Social Wellbeing and Community Connections
- Health Promotion and Advocacy
- Built and Physical Environment; and
- Regulation and Protection.

Strategies and actions for each of the five priority areas have been determined and are included in the Action Plan within the PHP.

The Town will evaluate its work in relation to the identified priority areas and expected outcomes. The PHP will be reviewed annually in accordance with the *Public Health Act 2016* (the Act). The annual review and report will be prepared and submitted by the Town to the Chief Health Officer when required by the Department of Health WA (DoH).

This PHP meets the Town's obligations for the development of a local PHP under section 45 of the Act, which is to:

- Identify the public health needs of the local government district
- Include an examination of data relating to health status and health determinants in the local government district
- Establish objectives and policy priorities for the promotion, improvement, and protection of public health in the local government district
- Describe the development and delivery of public health services in the local government district
- Include a strategic framework for the identification, evaluation, and management of public health needs in the community; and
- Include a reporting mechanism to evaluate the implementation of the PHP.

2.0 Introduction

Public Health Plans identify actions to prevent or minimise public health risks and enable people living in the community to achieve maximum health and wellbeing. The Town recognises that good health and wellbeing is essential to creating a healthy and vibrant community, acknowledging its role in the promotion of community health and wellbeing as a part of core business. This is achieved through the development of social and physical infrastructure, urban planning, health protection initiatives and community programs. The vision for the Town's Public Health Plan is for a "healthy, liveable and socially connected community for all residents". This vision recognises the Town's desire to continue to create environments that encourage and support community participation and assisting with making healthy lifestyles choices.

The *Public Health Act 2016* defines public health as:

- (i) The wider health and wellbeing of the community; and
- (ii) The combination of safeguards, policies and programmes designed to protect, maintain, promote and improve the health of individuals and their communities and to prevent and reduce the incidence of illness and disability.



Source: *State Public Health Plan for Western Australia, Department of Health WA, 2019.*

The aim of the Town's PHP is to create a physical, social, economic and cultural environment that supports and promotes health and wellbeing in line with the social determinants of health approach. This approach is defined by the World Health Organization (WHO) as the circumstances in which people are born, grow up, live, work and age and the systems in place to deal with illness.

The PHP is informed by important local health and social data collated by the East Metropolitan Health Service, through the *Town of Bassendean Community Health Profile 2019*, which incorporates data from a variety of databases including the WA Health and Wellbeing Surveillance System (HWSS); Australian Bureau of Statistics (ABS), and Registry of Births, Deaths and Marriages. It examines population data relating to lifestyle and biomedical risk factors, social and economic determinants of health and, gives an overall picture of the health of the population of the district. In addition, it looks at current health conditions, deaths, immunisation and early childhood development.

The Town's Community Health Profile is critical to the development of the PHP along with consultation, which has helped to inform the framework of the PHP, comprising objectives, strategies and actions for the next four years. In addition, consideration of the *State Public Health Plan for Western Australia: Objectives and Policy Priorities for 2019 – 2024*, and the

Town's *Community Strategic Plan 2020 – 2030* have also informed the development of this PHP.

2.1 Objectives

The objectives of the PHP are as follows:

- Create opportunities that encourage people to be active and healthy.
- Support priority populations to achieve better social and health outcomes.
- Community is informed to make the best choices to live healthy, be healthy and active.
- Promote mental health and wellbeing through collaborative partnerships.
- Provide and support a range of quality facilities and services that have a positive impact on health and wellbeing.
- Support the creation of environments that encourage healthy living.
- The Town supports strategies to promote a safer community.
- To protect, promote and enhance environmental factors which impact on community public health.

2.2 The Role of the Town of Bassendean in Public Health and Wellbeing

The DoH is the primary body for the development and management of policy areas of health service delivery in Western Australia. The Town has a key role in advocating and facilitating partnerships to deliver and support key actions to promote health and wellbeing and minimise disease and health risk burden. The responsibility for the delivery of community health and wellbeing outcomes does not solely rest with the Town but is reliant on partnerships with other government agencies, service providers, local organisations, non-government agencies and the community. A whole of community approach to health and wellbeing is required to ensure these partnerships work towards the same objectives.

Whilst factors affecting health are beyond the role of local government, the Town considers it can contribute towards the health and wellbeing of the local community in a number of ways, including:

- Environmental health services to prevent and control environmental health hazards, emissions, and communicable diseases (i.e., water and food safety, noise, asbestos, mosquito control);
- Monitoring the health and quality of water in the Swan River and in urban waterways
- Providing public open space and shaded communities;
- The provision of local roads, footpaths, drainage, waste collection;
- Planning and development approvals;
- Building services, including inspections, licensing, certification and enforcement;
- Ranger and emergency services including animal control and fire management;
- Providing and promoting opportunities for social connection through events, volunteering and recreational participation; and
- Disaster planning, response recovery and pandemic planning.

3.0 Strategic and Legislative Alignment

3.1 Public Health Act 2016

The key features of the Act include:

- Promoting and improving public health and wellbeing to prevent disease, injury, disability and premature death;
- Protect individuals from diseases and other public health risks and to provide a healthy environment for all Western Australians;
- Inform individuals and communities about public health risks;
- Encourage individuals and their communities to plan for, create and maintain a healthy environment;
- Support programs and campaigns intended to improve public health;
- Collect information about the incidence and prevalence of diseases and other public health risks for research purposes; and
- Reduce the health inequalities in public health of disadvantaged communities.

Part 5 of the Act has embedded the requirement for public health planning at both a State and Local Government level. Establishing the legal requirement for public health planning is an important step in elevating the importance and commitment to public health across both tiers of government and creates the opportunity to establish stronger partnerships that aim to influence the determinants of health.

3.2 State Public Health Plan for Western Australia

The Town's PHP has been guided by the DoH *State Public Health Plan for Western Australia: Objectives and Policy Priorities for 2019 – 2024 (State Public Health Plan for Western Australia: Objectives and Policy Priorities for 2019 – 2024)*.

The objectives of the State PHP are:

1. Empowering and enabling people to live healthy lives;
2. Providing health protection for the community; and
3. Improving Aboriginal health and wellbeing.

Objective 1 Empowering and enabling people to live healthy lives

Policy Priorities	Priority Activities
1.1 Healthy eating	<ol style="list-style-type: none">1. Foster environments that promote and support healthy eating patterns2. Increase availability and accessibility of quality, affordable, nutritious food3. Increase the knowledge and skills necessary to choose a healthy diet.
1.2 A more active WA	<ol style="list-style-type: none">1. Promote environments that support physical activity and reduced sedentary behaviour.2. Reduce barriers and increase opportunities for physical activity across all populations.3. Increase understanding of the benefits of physical activity and encourage increased activity at all stages of life4. Motivate lifestyle changes to reduce sedentary behaviour

1.3 Curbing the rise in overweight and obesity	<ol style="list-style-type: none"> 1. Promote environments that support people to achieve and maintain a healthy weight 2. Prevent and reverse childhood overweight and obesity 3. Motivate behaviour to achieve and maintain a healthy weight among adults
1.4 Making smoking history	<ol style="list-style-type: none"> 1. Continue efforts to lower smoking rates 2. Eliminate exposure to second hand smoke in places where the health of others can be affected 3. Reduce smoking ingroups with higher smoking rates 4. Improve regulation of contents, product disclosure and supply 5. Monitor emerging products and trends
1.5 Reducing harmful alcohol use	<ol style="list-style-type: none"> 1. Change community attitudes towards alcohol use 2. Influence the supply of alcohol in accordance with the <i>Liquor Control Act 1998</i> 3. Reduce demand for alcohol 4. Promote environments that support people not to drink or to drink at low-risk levels
1.6 Reduce use of illicit drugs, misuse of pharmaceuticals and other drugs of concern	<ol style="list-style-type: none"> 1. Increase help-seeking behaviour and reduce stigma around illicit drugs and emerging drugs of concern 2. Support state-wide evidence-based strategies to prevent and reduce illicit drug use and related harms 3. Increase awareness of the harms associated with illicit drug use, while not being stigmatising 4. Continue to mobilise communities and other stakeholders to work in partnership on evidence-based prevention activities addressing drug use and related harm 5. Develop personal skills, targeted public awareness and engagement regarding misuse of pharmaceuticals and other drugs of concern
1.7 Optimise mental health and wellbeing	<ol style="list-style-type: none"> 1. Increase public awareness about mental health and wellbeing, and suicide prevention 2. Build community capacity to reduce stigma, increase awareness of where to go for help, and promote strategies to optimise mental health and wellbeing 3. Create and maintain supportive environments that increase social connectedness and inclusion, community participation and network
1.8 Preventing industries and promoting safer communities	<ol style="list-style-type: none"> 1. Protect children from injury 2. Prevent falls in older people 3. Reduce road crashes and road trauma 4. Improve safety in, on and around water 5. Reduce interpersonal violence 6. Develop the injury prevention and safe communities sector 7. Monitor emerging issues in injury prevention 8. Promote sun protection in the community 9. Prevent and reduce alcohol intoxication

Objective 2 Providing health protection for the community

Policy Priorities	Priority Activities
2.1 Reduce exposure to environmental health risks	<ol style="list-style-type: none"> 1. Maintain safe food and water 2. Maintain healthy built environments 3. Manage environmental hazards to protect community health

	4. Improve the environmental health conditions in remote Aboriginal communities
2.2 Administer public health legislation	1. Continue to administer, enhance and provide policy support for public health legislative instruments, including: <ul style="list-style-type: none"> (a) <i>Public Health Act 2016</i> (b) <i>Health (Miscellaneous Provisions) Act 1911 and subsidiary legislation</i> (c) <i>Food Act 2008</i> (d) <i>Medicines and Poisons Act 2014</i> (e) <i>Tobacco Products Control Act 2006</i> (f) <i>Liquor Control Act 1988</i>
2.3 Mitigate the impacts of public health emergencies	1. Ensure public health emergencies are included in emergency and disaster planning 2. Maintain continuous improvement in the response to public health emergencies 3. Strengthen the preparedness and resilience of communities against extreme weather events, with a focus on the most vulnerable in the community 4. Establish a climate change adaptation plan to protect public health from the harmful health impacts of climate change
2.4 Support immunisation	1. Continue efforts to increase vaccination coverage for young children, adolescents, and adults 2. Improve immunisation education and consent processes 3. Sustain mechanisms for the surveillance and follow-up of suspected adverse events following immunisation
2.5 Prevention and control of communicable diseases	1. Coordinate state-wide surveillance of notifiable communicable diseases 2. Conduct and coordinate outbreak investigations of communicable diseases 3. Continue to support and enhance disease control prevention and education programs delivered by stakeholders, including access to hardware and equipment to prevent communicable diseases 4. Eliminate stigma and discrimination around sexually transmitted infections and blood-borne viruses 5. Maintain and improve partnerships with stakeholders engaged in communicable disease control activities
2.6 Promote oral health improvement	1. Support activities that promote oral health

Objective 3 Improving Aboriginal health and wellbeing

Policy Priorities	Priority Activities
3.1 Promote culturally secure initiatives and services	1. Complement population-wide approaches with targeted programs that are culturally secure and meet the needs of Aboriginal people 2. Ensure services, programs, and initiatives work within a holistic framework that recognises the importance of connection to country, culture, spirituality, family, and community

3.2 Enhance partnership with the Aboriginal community	<ol style="list-style-type: none"> 1. Ensure ongoing collaboration with the Aboriginal community to create a two-way transfer of skills and ensure that Aboriginal people's cultural rights, beliefs and values are respected in the development of health and wellbeing responses 2. Ensure a coordinated and collaborative approach to service delivery through knowledge exchange, information sharing and the pooling of resources, where possible
3.3 Continue to develop and promote Aboriginal controlled services	<ol style="list-style-type: none"> 1. Work closely and collaboratively with Aboriginal controlled organisations in the development and delivery of culturally secure responses 2. Ensure ongoing participation by Aboriginal controlled organisations in decision-making to take back care, control and responsibility of their health and wellbeing
3.4 Ensure programs and services are accessible and equitable	<ol style="list-style-type: none"> 1. Ensure programs and services are physically and culturally accessible to Aboriginal people 2. Develop programs and services that are inclusive of the needs of Aboriginal people 3. Incorporate Aboriginal ways of working that facilitate the engagement of Aboriginal people
3.5 Promote Aboriginal health and wellbeing as core business for all stakeholders	<ol style="list-style-type: none"> 1. Ensure all relevant stakeholders consider and respond to the needs of Aboriginal people as part of their core business and not only through specific funded programs 2. Ensure services work together to acknowledge and address the impact of the cultural and social determinants of health 3. Enhance the capacity of the Aboriginal workforce

The State PHP aims to guide State and Local Governments and other partners in public health, to work together and contribute towards influencing the health and wellbeing of all Western Australians. This plan coincides with an amendment (Part 5) to the *Public Health Act 2016*, to make public health plans mandatory for every local government in WA. All local government PHP's must be consistent with the State PHP whilst responding to local public health risks.

3.3 Town of Bassendean Strategic Community Plan 2020 – 2030

The PHP aligns with the Town's vision of creating a welcoming and inclusive community and specifically, the following Priority Areas contained within the Town's Strategic Community Plan 2020-2030:

Priority Area 1: Strengthening and Connecting our Community

Direction	Potential Strategies	What Success Looks Like
Creating an environment where people feel welcome and safe	<ul style="list-style-type: none"> • Create public spaces and transport routes that encourage people to linger, interact and enjoy (including evening use) • Encourage the adoption of a collective responsibility towards safety 	<ul style="list-style-type: none"> • Increased use of public transport by different demographics • Increased active transport by different demographics • Reduced antisocial incidents

<p>Establishing partnerships with the community that build capacity, connection and sense of belonging</p>	<ul style="list-style-type: none"> • Identify community members and organisations with the capacity to deliver projects and programs • Build capacity of community groups to deliver social return on investment • Identify and deliver community funding • Foster volunteering to provide services for our community and to build connections • Build capacity of volunteers to deliver programs and services with limited input from the Town 	<ul style="list-style-type: none"> • Increased percentage of services delivered by community groups compared to the Town • Increased social return on investment using an agreed approach • Increased volunteer participation rates • Town staff hours result in greater return for time in volunteer management
<p>Treating people equitably with access to programs and services, regardless of advantage or ability</p>	<ul style="list-style-type: none"> • Ensure access and inclusion to spaces and places throughout our Town for all, including community members with disabilities, youth, seniors, Indigenous people, and culturally and linguistically diverse people • Enable programs and services that cater for all, including community members with disabilities, youth, seniors, Indigenous people, and culturally and linguistically diverse people 	<ul style="list-style-type: none"> • Alignment between services delivered and community needs • Diversity (in terms of demographic, ability, culture, background) of community members accessing spaces, places, programs and services is reflective of community structure
<p>Creating an environment where people feel welcome and safe</p>	<ul style="list-style-type: none"> • Create public spaces and transport routes that encourage people to linger, interact and enjoy (including evening use) • Encourage the adoption of a collective responsibility towards safety 	<ul style="list-style-type: none"> • Increased use of public transport by different demographics • Increased active transport by different demographics • Reduced antisocial incidents
<p>Supporting healthy lifestyles throughout our Town</p>	<ul style="list-style-type: none"> • Improve functionality of amenities and lifestyle options • Improve walkability and cycle-ability, including through infrastructure improvements 	<ul style="list-style-type: none"> • Increased use of public open spaces and other amenities • Improved health and wellbeing of residents
<p>Creating a resilient and adaptable community</p>	<ul style="list-style-type: none"> • Support community organisations in crisis preparedness and recovery • Prioritise local employment • Identify essential and non-essential services for clear prioritisation 	<ul style="list-style-type: none"> • Community organisations with their own crisis preparedness strategies • Increased proportion of local workers are local residents • Clarity on prioritisation of services

Facilitating community connection	<ul style="list-style-type: none"> • Prioritise projects that bring people together and strengthen community connectedness 	<ul style="list-style-type: none"> • Increased participation rates in volunteering, community activities and events
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Priority Area 2: Leading Environmental Sustainability

Direction	Potential Strategies	What Success Looks Like
Support the creation of a more green and shaded Town	<ul style="list-style-type: none"> • Create an urban forest throughout reserves, gardens and streets • Protect existing trees and green spaces 	<p>SHORT TERM</p> <ul style="list-style-type: none"> • Fewer trees lost during development <p>LONG TERM</p> <ul style="list-style-type: none"> • Increased proportion of tree cover • Reduced heat island effect

Priority Area 5: Facilitating People-Centred Services

Direction	Potential Strategies	What Success Looks Like
Improve communication regarding where community members can receive services, advice and provide feedback	<ul style="list-style-type: none"> • Improve communication regarding where community members can receive services, advice and provide feedback • Ensure transparent and open discussions with community members 	<p>SHORT TERM</p> <ul style="list-style-type: none"> • Clarity within the community and local government regarding who deals with different types of decision • Clarity and consistency around complaints procedure

Priority Area 6: Providing Visionary Leadership and Making Great Decisions

Direction	Potential Strategies	What Success Looks Like
Make brave decisions in line with a risk appetite	<ul style="list-style-type: none"> • Early identification of potential risks / issues/ opportunities • Embed opportunity cost considerations 	<p>SHORT TERM</p> <ul style="list-style-type: none"> • Efficient and effective Council meetings • Defensible decision making that is based on the identification of opportunities and benefits as well as negative impacts <p>LONG TERM</p> <ul style="list-style-type: none"> • Examples of being first adopters.
Ensure major decision making is informed by community feedback	<ul style="list-style-type: none"> • Ensure community engagement processes are implemented in major strategic projects 	<p>SHORT TERM</p> <ul style="list-style-type: none"> • Ensure community engagement processes are implemented in major strategic projects
Ensure operational activities	<ul style="list-style-type: none"> • Ensure clear communication and flow of 	<p>SHORT TERM</p>

reflect the strategic focus of Council	<p>information from decision makers to operational staff</p> <ul style="list-style-type: none"> Implement a framework on decision making that identifies delegated authority for different levels of decision 	<ul style="list-style-type: none"> Openness and transparency of decision making Enhanced staff morale Staff have appropriate strategic direction Agreement on the link between projects and Strategic Community Plan General alignment regarding values
Respond effectively and efficiently to crises	<ul style="list-style-type: none"> Implement crisis management framework Communicate the impacts to business continuity 	<p>SHORT TERM</p> <ul style="list-style-type: none"> Clarity of impacts to business continuity among elected members and staff prior to crisis situations Clarity amongst the community of local government, organisation and community responses

Priority Area 7: Building Community Identity by Celebrating Culture and Heritage

Direction	Potential Strategies	What Success Looks Like
Appreciate, celebrate and engage with Noongar Boodjar (land), history, culture and people	<ul style="list-style-type: none"> Enhance partnerships with Noongar people – be guided by Traditional Owners in the appreciation, celebration and participation of Noongar Boodjar, history, culture and people Enhance participation and engagement of local Noongar people in community life and decision making Enhance participation and engagement of local Noongar people in caring for the land 	<p>SHORT AND LONG TERM</p> <ul style="list-style-type: none"> Noongar people being active participants during projects and direction, in collaboration with the Town of Bassendean Increased understanding of Noongar Boodjar, history, culture and people among nonindigenous community
Create a community closely connected to its history and heritage	<ul style="list-style-type: none"> Maintain and share the historical stories of the Town of Bassendean Ensure heritage locations and buildings of historical value within the Town are recognised, cared for and utilised by the community Implement initiatives, events and activities that focus on a range of cultural and artistic endeavours 	<p>SHORT TERM</p> <ul style="list-style-type: none"> Local studies collection actively accessed by the community <p>LONG TERM</p> <ul style="list-style-type: none"> Historical and heritage facilities are well used by the community Heritage sites and buildings are visible to locals and visitors

	(not limited to entertainment)	
Engage the community in arts and culture	<ul style="list-style-type: none"> Implement arts and cultural programs and activities that reflect the unique history of the Town of Bassendean and are relevant to its community 	<p>SHORT AND LONG TERM</p> <ul style="list-style-type: none"> Community participation in arts and cultural programs and activities

3.4 One Planet Living

This plan aligns with the One Planet Living framework, specifically aligning with the following principles:

Goal	Principle	Alignment
Health and happiness	Encouraging active, social, meaningful lives to promote good health and wellbeing	Create and support opportunities and environments that encourage people to live active and healthy lives.
Equity and local economy	Creating safe, equitable places to live and work which support local prosperity and international fair trade	Provide and support a range of quality facilities and services that have a positive impact on health and wellbeing
Culture and Community	Nurturing local identity and heritage, empowering communities and promoting a culture of sustainable living	Ensure a strong and connected community for all generations Our community is socially engaged and able to participate in and contribute to community life
Land and Nature	Protecting and restoring land for the benefit of people and wildlife	Protect, promote and enhance environmental factors which impact on community public health
Local and Sustainable Food	Promoting sustainable humane farming and healthy diets high in local seasonal organic food and vegetable protein	There are increased opportunities for our community to access secure and healthy food options
Travel and Transport	Reducing the need to travel, encouraging walking, cycling and low carbon transport	Create and maximise opportunities that encourage safe, active and passive outdoor recreation

4.0 Community and Stakeholder Consultation

4.1 Department of Health WA

This PHP was developed using epidemiological data sourced from the DoH East Metropolitan Health Service. This data has enabled the Town to identify public health issues within its community which are higher than the State average.

Ongoing collaboration with East Metropolitan Health Service will continue in order to share skills and knowledge on health topics, collaborate and join resources, improve communication and seek opportunities to cross promote health and wellbeing programs.

4.2 Preliminary Consultation

The Town is committed to community consultation, genuinely seeking to understand the community's aspirations and needs. In 2019, the Town collected feedback and ideas from the community when shaping the *Strategic Community Plan 2020-2030* and in 2021, to help inform the development of this PHP. The latter included:

- Community survey, available on the Town's website, in Customer Services Centre, the Library, Youth Services and Seniors and Disability Services from 1 June to 30 June 2021;
- A display at the Library, including banners and free health promotional material from the Cancer Council and DoH;
- A display and staff attendance at the Hawaiian's Bassendean Shopping Centre on 17 June 2021;
- Information on the Town's website and social media;
- Email signature banner on all internal and outgoing correspondence from the Town.
- A feature in the Town's community publication *Thrive*, and
- Emailing survey to community groups, sporting groups, religious groups, and local schools.

The PHP consultation included asking the community what they thought about a range of public health issues. Survey content analysis results can be found in Appendix A. In addition to this, the Town formed an internal working group which comprised of team members from across the Town's business units. The working group was able to identify key existing programs, strategies and services that directly contribute to improving the community's health and wellbeing. It is important that the contribution of these existing programs and services are acknowledged as part of this plan as they represent a significant pre-existing commitment to improving community health and wellbeing. A summary of these initiatives is included in Section 10.0 of the PHP.

4.3 Preliminary Feedback

Between 1 June and 30 June 2021, residents were asked to complete the Public Health Plan Community Consultation Questionnaire. A total of 224 people provided their responses. The most common responses to each of the questions, are listed below.

What could help you make healthier food choices?

The top responses were:

- Knowledge of quick ways to prepare healthy meals
- More availability of healthy foods
- Less unhealthy food advertising

- Knowledge on how to understand food labels
- Information on how to cook healthy meals.

What prevents you from eating healthier foods?

The top responses were:

- Lack of time to prepare healthy meals
- Work long hours and are too tired to cook healthy meals
- Healthy foods are more expensive
- Too much conflicting information regarding what foods are healthy
- Often dine out or have take-away.

What would encourage you to be more active?

The top responses were:

- Free fitness classes
- More cycle and walking pathways
- More trail routes and maps
- More group activities/exercise groups/sporting groups
- More health and fitness options offered through the REIax Program
- Information on ways to be more active in the Town of Bassendean
- Other (lighting, infrastructure, footpaths, gym equipment, dogs).

What prevents you from being more active?

The top responses were:

- Lack of time to exercise
- Gym /fitness centres are too expensive
- I don't have the motivation to exercise
- Full-time carer /parent and are unable to exercise
- Do not enjoy exercising
- Do not know which exercises are best for me
- Other – health condition/injury.

How important are the following areas to your health and that of your community?

Ranked in order of importance by the community:

- Feeling safe in the community
- Parks, reserves and public open spaces
- Walking and cycle paths
- Environmental health protection (food, water, noise etc.)
- Access to nutritional and
- Smoke free environments
- Access to mental health
- Climate change
- Free programs for community
- Free community education
- Local road safety awareness
- Community events
- Health education programs
- Alcohol free environments.

What else would you like to see in your local suburb to support your health and wellbeing?

The top responses were:

- Improve street lighting
- Outdoor exercise equipment in parks
- Footpath maintenance
- Fenced / more dog parks
- Free fitness classes indoors and outdoors, including yoga, Tai-Chi, low impact, for all members of the community – tailored for all ages and abilities
- Improve safety/security/decrease in crime rates
- More walk trails and cycle paths.

Within the Town of Bassendean, what do you see as the key health concerns for you and your community?

Ranked in order of importance by the community:

- Unsafe community (e.g., crime, antisocial behaviour)
- Poor mental health
- Physical inactivity
- Homelessness
- Illicit drug use
- Harmful alcohol use
- Drinking sugary drinks
- Tobacco smoking
- Chronic diseases
- Not eating enough fruit and vegetables
- Serious injuries (e.g. self-harm, road accidents).

What could encourage you to get involved in a community group?

Ranked in order of importance by the community:

- More free time to be able to attend
- A buddy / companion to attend with
- Transport assistance.

5.0 Determinants of Health

Determinants of health are factors that influence how likely we are to stay healthy or to become ill or injured and include:

- the social and economic environment,
- the physical environment, and
- the person's individual characteristics and behaviours i.e., biomedical risk factors and behavioural risk factors.

The causes of avoidable health problems are more likely to be addressed when our attention is focused on these determinants.

5.1 Social Determinants of Health

Social determinants are the non-medical factors that influence health outcomes. They are the conditions in which people are born, grow, work, live and age. These determinants can also be viewed as protective factors and an individual's access to these, can reduce their likelihood of suffering from poor health, or injury, and/or enhance their response to it.

Examples include:

- income and social protection
- education
- unemployment and job security
- working life conditions
- food security
- social inclusion
- housing
- access to affordable health services
- community Safety

Economic Stability	Neighborhood and Physical Environment	Education	Food	Community and Social Context	Health Care System
Employment	Housing	Literacy	Hunger	Social integration	Health coverage
Income	Transportation	Language	Access to healthy options	Support systems	Provider availability
Expenses	Safety	Early childhood education		Community engagement	Provider linguistic and cultural competency
Debt	Parks	Vocational training		Discrimination	Quality of care
Medical bills	Playgrounds	Higher education			
Support	Walkability				
Health Outcomes Mortality, Morbidity, Life Expectancy, Health Care Expenditures, Health Status, Functional Limitations					

Figure 1: Social Determinants of Health

6.0 Town of Bassendean Community Health Profile

6.1 Local Context

The Town of Bassendean covers an area of 10.3 square kilometres. As at 2021, its total population was 15,932, an increase of 0.6% since the 2016 Census and an 18% increase since 2006.

Western Australia Tomorrow - Population Report No. 11, 2016 to 2031 uses a series of simulations to estimate population growth over the period. For 2026, the lowest growth indicates a population of 13,110 and the highest growth indicates a population of 16,260.

By 2031, the lowest growth indicates a population of 12,600, the high growth indicates a population of 15,800, whilst the median growth is estimated at 14,170.

Table 1 Western Australia Tomorrow - Population Report No. 11

**Medium Term Population Forecasts for Western Australia 2016 to 2031 and Sub-regions 2016 to 2031
Town of Bassendean Total Population**

Sum of Persons	Band A	Band B	Band C	Band D	Band E
Year					
2016	15,555	15,555	15,555	15,555	15,555
2021	13,750	14,640	15,030	15,390	16,330
2026	13,110	14,220	14,660	15,110	16,260
2031	12,600	13,730	14,170	14,630	15,840

Note: 'Band A' represents a 10% probability that the actual number will be less than this, and a 90% probability that it will be higher. Conversely, 'Band E' represents a 10% chance that the actual number will be higher, and a 90% chance of it being lower. The same applies for Bands B and D, only as 30% and 70% respectively. 'Band C' is the midpoint.

The population density of the Town, is considerably greater than metropolitan Perth at 1,540 people per square kilometre, compared to 317.7 people per square kilometre for metropolitan Perth (population.net.au). The median age of the Bassendean community is 40. Children aged 0 - 14 years make up 17.6% of the population, which is lower than the State (19.0%) and people aged 65 years and over make up 17.4% of the population, which higher than the State (16.1%) (ABS, 2021).

6.1.1 Demographics

In 2021, there are 399 Aboriginal people within the Town, making up 2.5% of the population, which is higher than the Perth metropolitan average of 1.8%, and lower than the State (3.3%) (ABS, 2021). The Town's population also consists of 17.1% from non-English speaking backgrounds, with 32.4% of residents having been born overseas, both of which are lower than the State.

Table 2 shows the estimated population of Bassendean in five-year age groups with percentage comparisons with the State.

Table 2 Population by five-year age groups

Five-year age group (usual residence)	Town of Bassendean (usual residence)	Western Australia

	Estimated population	Persons %	Persons %
0 – 4	1002	6.3	6.1
5 – 9	922	5.8	6.5
10 – 14	876	5.5	6.4
15 – 19	736	4.6	5.8
20 – 24	867	5.4	6.0
25 – 29	1023	6.4	6.6
30 – 34	1215	7.6	7.4
35 – 39	1320	8.3	7.6
40 – 44	1068	6.7	6.7
45 – 49	1121	7.0	6.6
50 – 54	1046	6.6	6.5
55 – 59	1008	6.3	6.1
60 – 64	965	6.1	5.7
65 – 69	837	5.2	5.0
70 – 74	736	4.6	4.3
75 – 79	481	3.0	2.9
80 – 84	360	2.3	2.0
85 and over	360	2.3	1.9

Source: Census of Population and Housing General Community Profile, Town of Bassendean LGA, ABS, 2021. Please note that there are small random adjustments made to all cell values to protect confidentiality of data. These adjustments may cause the sum of rows or columns to differ by small amounts from table totals.

6.1.2 Socio-economic Status

The Socio-economic indexes for areas (SEIFA) scores are made up of four indices which summarise a variety of social and economic variables such as, employment, income, housing and educational attainment. SEIFA scores are based on a national average of 1000. An inverse association exists with the score and the level of disadvantage experienced by the community i.e., a higher SEIFA score indicating a lower level of disadvantage and a lower SEIFA score indicating a higher level of disadvantaged experienced by that community.

According to 2016 Census data, the following SEIFA scores of relative socioeconomic disadvantage for the Town of Bassendean is 1009.0. As shown in Table 3, the suburb of Ashfield has a higher level of disadvantage Table 3 shows the SEIFA scores for each suburb in the Town of Bassendean, as well as the scores for Greater Perth and Western Australia.

Table 3 SEIFA Score

Suburb	SEIFA Score	Usual Resident population
Ashfield	946	3,826
Bassendean	1023	3,290
Eden Hill	990	7,963
Greater Perth	1026	1,943,858

Western Australia	1015.0	2,474,410
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Source: 2016 Census of Population and Housing (Australia Bureau of Statistics 2016).

6.1.3 Education and Employment

In the Town of Bassendean, a total of 4,335 people are attending an educational institution (ABS, 2021). The number of people attending the different types of educational institutions is shown in Table 4.

Table 4 Bassendean population attending educational institutions

Type of educational institution	Bassendean population	Bassendean %	Western Australia %
Preschool	282	6.5	5.6
Primary - Government	771	17.7	19.3
Primary - Catholic	258	5.9	4.5
Primary – other non-Government	140	3.2	3.6
Secondary - Government	455	10.5	12.7
Secondary - Catholic	219	5.0	4.5
Secondary – other non-Government	190	4.4	4.6
Tertiary – Vocational education	367	8.4	7.4
Tertiary – University or other higher education	649	14.9	13.9

Source: 2021 Census all persons QuickStats Bassendean (Australia Bureau of Statistics 2021)

Bassendean has an unemployment rate of 7.9% which is higher than the rest of Australia. The main employing industry is health care and social assistance (Australia Bureau of Statistics 2016).

6.1.4 Housing

The composition of households in the Town of Bassendean is predominantly families (66.4%), which is lower than the State (71.2%). Single (or lone) person households is 30.0% of housing which is higher than the State (25.4%) and group households make up 3.7% of housing in comparison to the State being 3.4%. (ABS, 2021).

6.2 Health and Wellbeing Snapshot

6.2.1 Mortality Rates (by condition)

In 2020, the leading causes of death for Australians were Ischaemic heart diseases, dementia (including Alzheimer's disease), cerebrovascular diseases, trachea, bronchus and lung cancer, chronic lower respiratory diseases and diabetes (ABS, 2020). Despite a 22.9% decrease since 2011, deaths from Ischaemic heart diseases remains the number one cause of death in Australia. Deaths due to dementia, including Alzheimer's disease increased by 47.8% since 2011 and is the second leading cause of death in Australia.

Leading causes of death give an indication of the health of the population and help to ensure that health resources are directed to where they are needed the most. In Western Australia, for the period 2014-2018, the leading causes of death were chronic diseases such as Ischaemic heart diseases (11.7%); dementia, including Alzheimer's disease, (7.3%); lung cancer (5.4%) and cerebrovascular diseases (5.3%).

For the same period, the leading causes of death in the Town of Bassendean community were also Ischaemic heart diseases (16.6%); dementia, including Alzheimer's disease (6.3%); lung cancer (5.5%); cerebrovascular diseases (4.4%); and chronic obstructive pulmonary disease (3.7%).

Table 5 shows that Ischaemic heart disease is the leading cause of death for the Bassendean community and is higher than the state average for males and significantly higher for females.

Table 5 Leading causes of death by condition and gender

	Bassendean LGA %	Western Australia %
Males		
Ischaemic heart diseases	15.6	12.8
Lung Cancer	5.4	6.1
Intentional self-harm	4.3	3.6
Cerebrovascular diseases	4.0	4.2
Prostate Cancer	4.0	3.6
Chronic obstructive pulmonary disease (COPD)	3.6	4.1
Dementia (including Alzheimer's disease)	3.6	4.7
Females		
Ischaemic heart disease	17.7	10.4
Dementia (including Alzheimer's Disease)	9.1	10.1
Lung cancer	5.7	4.6
Cerebrovascular diseases	4.9	7.6
Breast cancer	4.5	3.9
Chronic obstructive pulmonary disease (COPD)	3.8	4.0

Source: Top fifteen causes of death for Bassendean (T) LGA residents (Epidemiology Branch). Generated using data from the Death Registrations, Registry of Births, Deaths and Marriages, Cause of Death, ABS, August 2022.

6.2.2 Lifestyle Risk Factors

The prevalence of lifestyle risk factors in our community are important due to their relationship with chronic conditions that are considered to be preventable. The five leading risk factors contributing to the greatest burden of disease in Western Australia are tobacco use, alcohol use, high body mass, high blood pressure and physical inactivity (*Epidemiology Branch, 2017*).

As shown in Table 6, less than 10% of the Bassendean population eat the recommended five serves of vegetables daily and approximately 50% of the Bassendean population eat less than two serves of fruit each day. It also informs that 37% of the Town's population carry out less than two hours of physical activity per week and 40% of the Town's population spend more than 21 hours per week in sedentary leisure time.

Table 6 Lifestyle risk factors

Risk Factor	Bassendean LGA % Persons	Western Australia % Persons
Currently smokes	11.5	13.1
Eats less than 2 serves of fruit daily	50.9	48.6
Eats less than 5 serves of vegetables daily	90.8	88.9
Drinks at high risk levels for long term harm	25.0	31.5
Drinks at high risk levels for long term harm	7.9*	12.9
Less than 150 minutes of physical activity per week (c)	36.8	36.5
Spends 21+ hours per week in sedentary leisure time	39.7	32.4

Source: WA Health and Wellbeing Surveillance System, Epidemiology Branch Department of Health WA.
* Result has a Relative Standard Error (RSE) between 25% and 50% therefore should be used with caution

6.2.3 Biomedical Risk Factors

Biomedical risk factors are bodily states that can contribute to the development of chronic diseases (*Australian Institute of Health and Welfare, 2016*). Modifying these risk factors can reduce an individual's risk of developing chronic conditions. High blood pressure, body weight and cholesterol levels can be influenced by socioeconomic, psychological risk factors and lifestyle risk factors.

High blood pressure is a major risk factor for the development of ischaemic heart disease, stroke and renal failure. High blood cholesterol can be a major risk factor the Ischaemic heart disease, Ischaemic stroke and peripheral vascular disease. Being overweight or obese can contribute to the development of chronic conditions such as heart disease, type 2 diabetes, osteoarthritis and some cancers. (*Australian Institute of Health and Welfare, 2016*).

As shown in Table 7, it is estimated that 61% of the Town's adult population (8,028 people) are overweight or obese. Approximately 20% of the Town's population have high blood

pressure, which is higher than the state average (16.5%), and 18.9% currently have high cholesterol.

Table 7 Biomedical risk factors

Biomedical Risk Factors	Bassendean LGA	Western Australia % Persons
Current high blood pressure	19.6	16.5
Current high cholesterol	18.9	18.6
Overweight (BMI of 25-<30)	37.4	39.3
Obese (BMI of 30+)	23.6	27.5

Source: WA Health and Wellbeing Surveillance System, Epidemiology Branch Department of Health WA.

In 2017-2018, an estimated 24% (746,000) of Australian children aged between 5 and 14 years, were overweight (17%) or obese (7.7%). Similarly in Western Australia, for the same period, around one quarter (24.7%) of children were either overweight (18.6%) or obese (7.2%).

Overweight and obesity increases a child's risk of poor physical health and is a risk factor for illness and mortality in adulthood. Children with overweight and obesity are also more likely to become obese adults, and to develop chronic conditions such as Type 2 diabetes and cardiovascular disease at younger ages (*Sahoo et al. 2015*) (*Australian Institute of Health and Welfare, 2017*). Children with obesity have a higher risk of experiencing breathing difficulties, bone fractures, hypertension, insulin resistance and early markers of cardiovascular disease (*World Health Organisation, 2018*).

Table 8 Estimated population of children and adolescents (aged 2 to 17years) who are overweight and obese in the Town of Bassendean and Western Australia 2014-2015

Risk Factors	Bassendean LGA		Western Australia % Persons
	Estimated Population	Per 100 persons	Per 100 persons
Overweight	512	18.9	18.9
Obese	161	5.7	6.1

Source: Australia's Health Tracker Atlas, Data by LGA (Australian Health Policy Collaboration, 2017).

6.2.4 Health Conditions (other than mental health)

Chronic diseases significantly contribute to the burden of disease in Australia. These include cancer, cardiovascular health, injury prevention and control, mental health, diabetes, asthma, arthritis, dementia and obesity. When compared to the rest of WA, Bassendean has a higher percentage of its population burdened with chronic conditions (ABS, 2021).

Table 9 Health conditions other than mental health

Condition	Bassendean LGA %	Western Australia % Persons
Arthritis	8.5	7.6
Asthma	8.5	7.3
Cancer (including remission)	3.1	2.7

Dementia (including Alzheimer's)	0.8	0.7
Diabetes (excluding gestational diabetes)	4.7	4.4
Heart disease (including heart attacks or angina)	4.1	3.6
Kidney disease	0.9	0.8
Lung condition (including COPD or emphysema)	2.2	1.6
Stroke	1.0	0.8
Any other long-term health condition(s)	8.7	7.4
No long-term health condition(s)	57.1	61.2

6.2.5 Mental Health Conditions

Mental health is defined as “a state of wellbeing in which every individual realises his or her own potential, can cope with normal stresses of life, can work productively and fruitfully, and is able to make a contribution to her or his community” (World Health Organisation, 2018).

Mental illness covers a broad range of mental health and behavioural disorders which can vary in duration and severity (Australian Institute of Health and Welfare, 2018). Mental Health conditions including depression and anxiety, are associated with higher rates of death, poorer physical health and increased exposure to health risk factors. Socioeconomic circumstances can also influence a person's mental health (Australian Institute of Health and Welfare, 2018).

Table 10 outlines mental health indicators including high and very high psychological distress and mental health conditions for the Town's population.

Table 10 Mental health indicators

Psychological Risk Factor	Bassendean LGA	Western Australia % Persons
High or very high psychological distress	9.3*	8.2
Mental health problem (a)	17.4	14.5
Stress related problem (b)	10.6*	9.1
Anxiety (b)	13.0*	8.0
Depression (b)	10.1*	8.2

Source: City Health District Health Profile, 2010-16, HWSS, Department of Health WA (Epidemiology Branch, 2019).

Notes: This information is based on responses from 217 adults within the Bassendean LGA and 44,379 adults within the State.

* Relative Standard Error (RSE) between 25% and 50% therefore should be used with caution.

(a) Diagnosed by a doctor with a stress related problem, depression, anxiety or any other mental health problem in the last 12 months.

(b) Diagnosed by a doctor in the last 12 months.

Based on hospitalisations between 2015 and 2019, the number of hospitalisations for mental disorders for the Bassendean population was significantly higher for both males and females, when compared to the rate of hospitalisations for all Western Australians.

Table 11 informs that the age group most affected by mental disorders is the 25- to 44-year-olds. Of the total mental disorder hospitalisations between 2015 and 2019, 58.5% were by

females. Although hospitalisations in males was lower than the number of female hospitalisations, the percentage of males aged 25-44 years affected was higher than that seen for females who live in Bassendean.

Table 11 Percentage of Mental disorders hospitalisations by age and sex

Bassendean LGA Residents: 2015 to 2019						
Sex	Age Group					
	0-4	5-14	15-24	25-44	45-64	65+
Male	0.5%	1.4%	15.4%	37.6%	29.4%	15.7%
Female	0.0%	2.5%	24.5%	31.8%	28.6%	12.6%

6.2.6 COVID-19

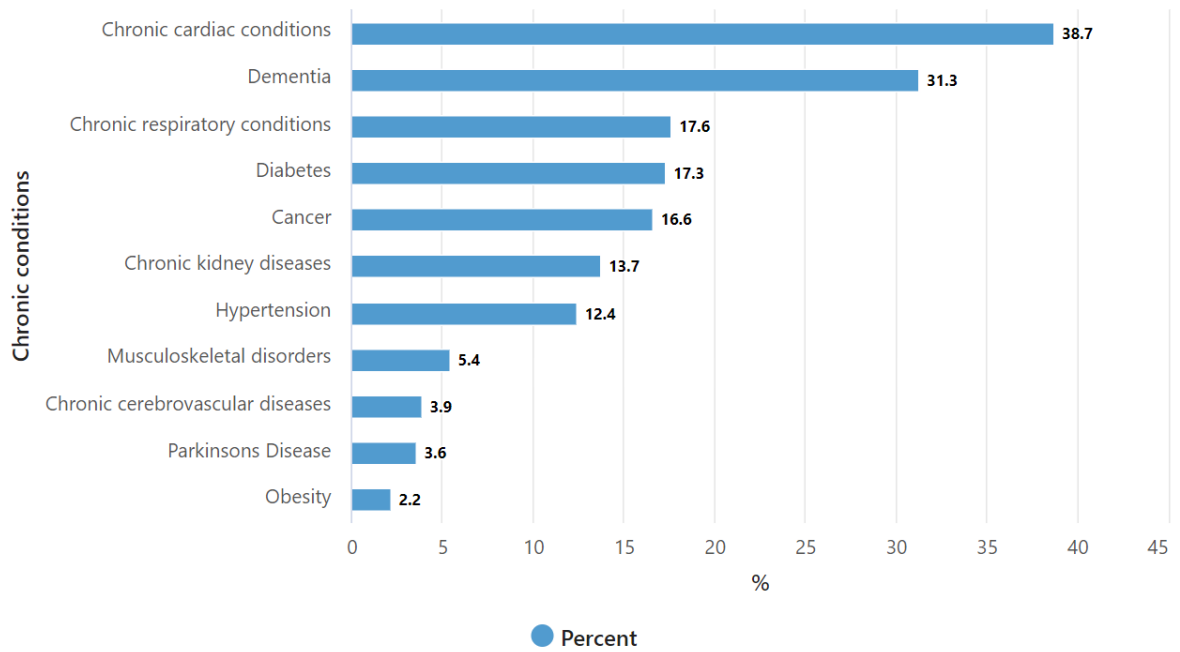
On 11 March 2020, the World Health Organization (WHO) declared COVID-19 to be a pandemic. COVID-19 is a respiratory illness that weakens the immune system causing inflammation. This commonly leads to poor respiratory outcomes such as viral pneumonia and secondary infection. Other manifestations such as acute kidney injury and cardiac complications have also been reported but these are less common.

There were 9,426 (2.3%) death registrations received by the ABS certifying an individual as having died *from* or *with* COVID-19. Of these, COVID-19 was the underlying cause of death for 7,969 (84.5%) registered deaths as the condition or disease that initiated events leading to death.

People with pre-existing chronic conditions have a greater risk of developing severe illness from COVID-19. Whilst pre-existing chronic conditions do not cause COVID-19, they increase the risk of COVID-19 complications and therefore increase the risk of death. Pre-existing conditions were reported on 77.3% death certificates where the death was due to COVID-19.

Chronic cardiac conditions including coronary atherosclerosis, cardiomyopathies and atrial fibrillation were the most commonly certified co-morbidities (38.7%). Dementia including Alzheimer's disease was certified as a pre-existing condition in over 30% of deaths due to COVID-19. In addition, diabetes was certified as a pre-existing condition in 17.3% of deaths with a chronic condition mentioned and cancer was a pre-existing condition in 16.6% of deaths, with blood and lymph cancers (e.g., leukaemia) being the most commonly certified cancer type among those deaths.

Pre-existing chronic conditions certified with COVID-19 deaths (a)(b)(c)(d)(e)



7.0 Implementation, Evaluation, Reporting and Review

7.1 Implementation

Monitoring and reporting of the PHP will be coordinated by the Town's Health Services team. The PHP will involve the delivery of actions by a range of services areas from across the Town of Bassendean. A four-year action plan has been developed to address the identified priorities. The PHP will be delivered through Town's projects and programs and through partnerships with external stakeholder organisations and the community.

To ensure the success of the PHP, the Town will:

- Engage with priority populations to improve health outcomes;
- Understand the current activities and goals of each of the Town's service areas;
- Link in with broader health campaigns and identify potential funding opportunities;
- Understand external stakeholders' activities and goals; and
- Leverage from existing events to promote opportunities.

7.2 Evaluation

The Town will evaluate its work in relation to the identified health priorities and expected outcomes. This PHP will be reviewed annually in accordance with the *Public Health Act 2016*. The annual review and report will be prepared and submitted by the Town to the Chief Health Officer when required by the DoH.

Quarterly reporting against the action plan will be undertaken by relevant Town service areas and provided to the Town's Health Services team to track progress and identify any potential opportunities for collaboration and/or improvement. Changes in health status are typically only seen over long periods of time, therefore a range of progress indicators will be used to track the impact and effectiveness of the PHP strategies and actions over the short, medium and long term.

7.2.1 Short Term Progress Indicators

- Actions from the PHP have been implemented as planned
- Actions from the PHP have been an effective way for the Town to focus on health and wellbeing

7.2.2 Medium Term Progress Indicators

- Improved community perception of community health and wellbeing
- Improved community perception and use of the Town's health and wellbeing services and assets

7.2.3 Long Term Progress Indicators

- Decrease or no change in prevalence of health risk factors in the community
- Decrease or no change in key preventable death and hospitalisation rates

7.3 Reporting and Review

The vision for this plan is for a healthy, liveable and socially connected community for all residents. The action plan will be reviewed annually to monitor the implementation of the action plan and will include:

- Checking the progress of the PHP's actions and partnerships
- A review of the strategies to ensure they remain relevant and are producing the desired outcomes
- A review of demographics and health data to ensure priorities remain current
- Monitoring of the implementation of the actions in accordance with the schedule
- A review of State plans to ensure alignment of priorities
- Identification of any emerging public health issues
- Identification of any budget resource changes
- Identification of any barriers in delivering services, infrastructure and equipment and develop options to address these
- Amendment and updating of the plan to reflect changes.

After four years, the plan will be evaluated and reviewed prior to developing future plans.

8.0 Public Health and Wellbeing Priority Areas and Strategies

The Town's Community Health Profile highlighted a number of public health challenges for the Town. The findings from the collation and analysis of local data and from the consultation process has resulted in the identification of various health risk areas that the PHP will seek to address which include:

- Overweight and obesity
- Mental health and wellbeing
- Nutrition
- Physical inactivity
- Environmental health protection
- Community safety
- Alcohol and drug use

These health risk areas were streamlined and grouped into five key priority areas. The Action Plan identifies objectives and actions for implementation to address the key priority areas.

Priority Area One
Active and Healthy Lifestyles
<i>Objective: Create opportunities that encourage people to be active and healthy</i>
A community that is able to make healthy and active lifestyle choices
A community that has good health and is able to make healthy active lifestyle choices
A community that lives healthy, eats healthy and is active
A Town that enhances the health and wellbeing of all residents
Priority Area Two
Social Wellbeing and Community Connections
<i>Objective: Support priority populations to achieve better social and health outcomes</i>
A strong and connected community for all generations
A community which is socially connected and able to participate in and contribute to community life
Community members are engaged in the community
An inclusive, healthy, creative community where people can feel safe, connected and engaged
Inclusive and accessible environments that promote participation in community life by all
Healthy, strong and resilient people and connected communities
Inclusion, diversity and uniqueness are respected, welcomed and celebrated
Priority Area Three
Health Promotion and Advocacy
<i>Objective: Community is informed to make the best choices to live healthy, be healthy and active</i>
<i>Objective: Promote mental health and wellbeing through collaborative partnerships</i>
A healthy, well informed and resilient community
A community that is able to flourish and fulfil its potential
Priority Area Four
Built and Physical Environment
<i>Objective: Provide and support a range of quality facilities and services that have a positive impact on health and wellbeing</i>

<i>Objective: Support the creation of environments that encourage healthy living</i>
A healthy community enjoying quality facilities and services
An environment that supports residents to lead active and healthy lives
Priority Area Five
Regulation and Protection
<i>Objective: The Town supports strategies to promote a safer community</i>
<i>Objective: To protect, promote and enhance environmental factors which impact on community public health</i>
A community protected from environmental and health risks
A safe and protected community
A safe community for everyone who lives in, works in and visits the district
Community health, safety and wellbeing area focus in everything the Town does

9. Action Plan

The following details actions to implement the PHP. 'E' represents an existing program or action already undertaken by the Town, whilst 'NP' represents a new program, which will require resourcing via subsequent budget processes.

9.1 Active and Healthy Lifestyles

Objective: Create opportunities that encourage people to be active and healthy

- A community that is able to make healthy and active lifestyle choices
- A community that has good health and is able to make healthy active lifestyle choices
- A community that lives healthy, eats healthy and is active
- A Town that enhances the health and wellbeing of all residents

Action		Outcome	Responsibility		Timeframe			
					2022-2023	2023-2024	2024-2025	2025-2026
9.1.1	Continue to deliver the RELax programme and investigate opportunities to provide for increased physical activity.	Accessible and affordable health and wellbeing courses to residents and the wider community. Courses can range from physical activity to arts and craft. All courses offered aim to support the Act-Belong-Commit principles.	Community Development	E	x	x	x	x
9.1.2	Promote and encourage increased physical activity and/or wellbeing through programs and initiatives provided by key stakeholders	Active transport is supported and encouraged wherever possible, to increase physical activity.	Community Development	E	x	x	x	x
9.1.3	Provide opportunities for social connection, engagement and physical activity for older persons.	Community ages well.	Community Development	NP	x	x	x	x
9.1.4	Provide regular 'physical activity' information to local schools	Increased physical activity of children.	Community Development	NP	x	x	x	x

Action		Outcome	Responsibility		Timeframe			
					2022-2023	2023-2024	2024-2025	2025-2026
9.1.5	Pursue grant funding opportunities to increase the health and wellbeing of the community through projects, activities and services.	Increased number of healthy lifestyle initiatives within the Town.	All	NP	x	x	x	x
9.1.6	Explore, promote and deliver local nutrition and healthy eating programs.	Improved nutrition literacy.	Health Services	NP	x	x	x	x
9.1.7	Explore opportunities for residents to understand genetic genealogy.	People aware of their medical family history as a means to prevent ill health.	Community Development	NP		x	x	x
9.1.8	Raise awareness on the risks of sun exposure and ensure sunscreen is available at Town approved events.	Improved community education and awareness.	Health Services	NP	x	x	x	x
9.1.9	Provision of healthy meals and snacks at Youth Service facility.	Young people provided with healthy meals and fruit as an alternative to fast food and unhealthy snacks, improving physical health outcomes; Increase food literacy.	Youth Services	E	x	x	x	x
9.1.10	Provide healthy foods at all Youth Services events and programs.	Improved healthy eating and access to affordable food.	Youth Services	NP		x	x	x
9.1.11	Participate in studies and implement programs such as the KIDDO program to help improve the fundamental movement skills of children.	Children's wellbeing and mental health is supported.	Children Services	E	x	x	x	x
9.1.12	Review data on alcohol and drug related harm to establish the extent of issues within the Town.	Changed culture on alcohol consumption and drug consumption.	Health Services	NP		x	x	x

Action		Outcome	Responsibility		Timeframe			
					2022-2023	2023-2024	2024-2025	2025-2026
9.1.13	Examine opportunities to implement partnerships and programs to reduce alcohol and other drug use issues.	Changed culture on alcohol consumption and drug consumption. Improved community education and awareness.	Health Services Community Development Youth Services	NP			x	x

9.2 Social Wellbeing and Community Connections

Objective: Support priority populations to achieve better social and health outcomes

- A strong and connected community for all generations
- A community which is socially connected and able to participate in and contribute to community life
- Community members are engaged in the community
- An inclusive, healthy, creative community where people can feel safe, connected and engaged
- Inclusive and accessible environments that promote participation in community life by all
- Healthy, strong and resilient people and connected communities
- Inclusion, diversity and uniqueness are respected, welcomed and celebrated

Action		Outcome	Responsibility		Timeframe			
					2022-2023	2023-2024	2024-2025	2025-2026
9.2.1	Continue to provide and facilitate events, workshops and programs that bring community together (e.g., Craft Groups, Book Clubs, games, literary events and other extension activities)	Enhanced opportunities to socialise, be active and connected in welcoming, accessible and all-inclusive environment.	Community Development	E	x	x	x	x
9.2.2	Continue to provide information to facilitate historical guided and self-guided walks.	Increased walking.	Community Development	E	x	x	x	x

Action		Outcome	Responsibility		Timeframe			
					2022-2023	2023-2024	2024-2025	2025-2026
			Health Services					
9.2.3	Support / facilitate the delivery of the markets in the Town.	Access to affordable and fresh produce. Increasing community connection.	Community Development	E	x	x	x	x
9.2.4	Implement public art projects using developer contributions.	Activated spaces, community pride and sense of place and engaged local artists.	Community Development	E	x	x	x	x
9.2.5	Encourage residents to connect with community groups through organisations/services such as libraries, neighbourhood houses, sports clubs and local shopping strips.	Build community pride and sense of place.	Community Development	NP	x	x	x	x
9.2.6	Work with stakeholders to make information available to the community regarding local services, programs and facilities available to them.	Improved community education and awareness.	Customer Services	NP	x	x	x	x
9.2.7	Provide and promote lifelong learning, digital literacy and encourage social inclusion.	Lifelong learning is the ongoing, active pursuit of knowledge that enhances social inclusion, active citizenship and personal development.	Community Development	E	x	x	x	x
9.2.8	Delivery of case management services to disadvantaged and/or at-risk young people.	Effective support relationships developed, and referrals to specialist services undertaken when appropriate.	Youth Services	E	x	x	x	x
9.2.9	Delivery of Open Access 'Drop-In' Program.	Disadvantaged young people aged 12-25 years are provided appropriate support, opportunities and leisure spaces. Relationships built in these environments are leveraged into referrals, informal counselling and ongoing support, decreasing marginalisation and disadvantage.	Youth Services	E	x	x	x	x

Action		Outcome	Responsibility		Timeframe			
					2022-2023	2023-2024	2024-2025	2025-2026
9.2.10	Provide support to young Learner Drivers to assist them obtain a Driver's License.	Improved access to social, educational and vocational opportunities.	Youth Services	E	x	x	x	x
9.2.11	Continue to actively support and encourage volunteering programs in the community.	Working with local community groups for capacity building, promotion of volunteering, recruiting and engaging volunteers for mental and physical health.	Community Development & Sustainability Environment	E	x	x	x	x
9.2.12	Support and promote inclusion of diverse groups including people with disabilities, people who identify as Aboriginal or Torres Strait islander people, culturally and linguistically diverse communities and LGBTQIA community members.	Providing inclusive community services that recognise the needs of LGBTIQ communities and individuals.	All	NP	x	x	x	x
9.2.13	Partner with professionals including Speech Therapists to share information with families on family information evenings.	Build capacity of parents and carers as the primary educators in a child's life.	Children Services	E	x	x	x	x
9.2.14	Established relationship with Be You and utilise many of their resources such as Behaviour, Emotions, Thoughts, Learning and Social Relationships (BETLS) tool.	Children's wellbeing and mental health is supported	Children Services	E	x	x	x	x
9.2.15	Promote opportunities for older residents, to remain living independently at home.	Wellbeing and mental health is supported.	Health Services Community Planning	NP	x	x	x	x

Action		Outcome	Responsibility		Timeframe			
					2022-2023	2023-2024	2024-2025	2025-2026
9.2.16	Facilitate opportunities for active ageing.	Remain connected and engaged in community life which contributes to positive health and wellbeing.	Health Services Community Development	NP	x	x	x	x

9.3 Health Promotion and Advocacy

Objective: Community is informed to make the best choices to live healthy, be healthy and active
Objective: Promote mental health and wellbeing through collaborative partnerships

- A healthy, well informed and resilient community
- A community that is able to flourish and fulfil its potential

Action		Outcome	Responsibility		Timeframe			
					2022-2023	2023-2024	2024-2025	2025-2026
9.3.1	Promote programs to increase physical activity levels in children and teenagers via organisations/clubs.	Increase in the number of healthy lifestyle initiatives within the Town.	Community Development Youth Services	NP	x	x	x	x
9.3.2	Build the capacity of local clubs, groups and organisations to deliver health and wellbeing activities and initiatives.	Improved community education and awareness.	Community Development	E	x	x	x	x
9.3.3	Administer the Town's Sponsorship and Grants Program.	Opportunity for the Town to adopt an <i>Assets Based Community Development</i> approach to enable and empower community to run programs, local gatherings and initiatives etc., with the outcome of increased community connection, mental health and wellbeing.	Community Development	E	x	x	x	x

Action		Outcome	Responsibility		Timeframe			
					2022-2023	2023-2024	2024-2025	2025-2026
9.3.4	Implementation of the Town's Community Awards.	Opportunity for Town residents to identify and recognise fellow community members making a significant contribution with the outcome of increasing community connection, mental health and wellbeing.	Community Development	E	x	x	x	x
9.3.5	Continue to source, provide and promote information resources in variety of formats to educate and inform our community about health issues.	Increased awareness and use of Health and Wellbeing resources that educate and inform the community	Community Development	E	x	x	x	x
9.3.6	Introduce a series of workshops addressing living with and preventing chronic disease and to promote the services of support groups through the provision of workshops and information sessions.	Health and wellbeing section of library collection is current and well used. Increased health literacy amongst the community.	Community Development Health Services	NP	x	x	x	x
9.3.7	Identify opportunities to promote state and federal health promotion bodies and campaigns such as Quit (smoking), Cancer Council WA (LiveLighter) that will facilitate and help to promote health and wellbeing.	Informed community better equipped to make lifestyle choices.	Health Services	NP	x	x	x	x
9.3.8	Work with local partners to promote healthy eating and oral health across the life stages with Maternal and Child Health, Early Years and primary schools.	Healthy eating messages are embedded into oral health promotion activities.	Children Services	NP		x	x	x
9.3.9	Continue to promote mental health awareness through Act	More community members involved with mental health campaigns.	Community Development	E	x	x	x	x

Action		Outcome	Responsibility		Timeframe			
					2022-2023	2023-2024	2024-2025	2025-2026
	Belong Commit and increase community engagement and understanding of mental wellbeing and social inclusion.	Raised awareness of how to stay mentally healthy.						
9.3.10	Investigate collaboration opportunities to deliver Mental Health First Aid (MHFA) to adults, teens and Aboriginal communities.	Improved community education and awareness.	Health Services	NP	x	x	x	x
9.3.11	Collaborate with and/or promote key stakeholders such as HeadSpace and Helping Minds to identify and implement / support mental health promotion initiatives with community groups and schools.	Improved community education and awareness regarding wellbeing and service access. Existing campaigns (e.g., RUOK day and Mental Health Week) to support schools and community organisations raise the awareness regarding mental health supports for youth are utilised.	Community Development Health Services Youth Services	NP	x	x	x	x
9.3.12	Collaborate with the Midvale Hub Parenting Service to provide a Parenting Champion who delivers parenting workshops for families.	Families have access to a number of programmes to support them including Protective Behaviours, Circle of Security, 1, 2, 3 Magic and Emotion coaching, tuning in to Kids and Tuning in to Teens.	Children Services	E	x	x	x	x
9.3.13	Support and advocate for ongoing improvements to the experiences of children and their families who experience educational disadvantage in their transition from early years services to primary schools.	Children's wellbeing and mental health is supported.	Children Services	NP		x	x	x
9.3.14	Promote support services provided for those sleeping rough, by disseminating	Health inequalities across groups within the community are minimised.	Health Services	NP	x	x	x	x

Action	Outcome	Responsibility		Timeframe			
				2022-2023	2023-2024	2024-2025	2025-2026
	information relating to community showers, food access, medical services.						

9.4 Built and Physical Environment

Objective: Provide and support a range of quality facilities and services that have a positive impact on health and wellbeing

Objective: Support the creation of environments that encourage healthy living

- A healthy community enjoying quality facilities and services
- An environment that supports residents to lead active and healthy lives

Action	Outcome	Responsibility		Timeframe				
				2022-2023	2023-2024	2024-2025	2025-2026	
9.4.1	Planting trees throughout the district.	Increased tree canopy to create a cooler and more liveable community.	Infrastructure	E		x	x	x
9.4.2	Providing shade structures throughout the district.	Increased shade to create a cooler and more liveable community.	Infrastructure	NP		x	x	x
9.4.3	Implement and maintain connected footpaths throughout the Town ensuring adequate seating, shade, lighting, drinking fountains, and bins are provided.	Walking trails and paths are well used and safe.	Infrastructure	E	x	x	x	x
9.4.4	Implement cycleways throughout the Town ensuring adequate seating, shade, lighting, drinking fountains and bins are provided	Cycleways are well used and safe.	Infrastructure	NP		x	x	x

Action		Outcome	Responsibility		Timeframe			
					2022-2023	2023-2024	2024-2025	2025-2026
9.4.5	Creating and maintaining sporting fields to the requirements of multiple sporting clubs allowing community to easily participate in organised sport.	Community have access to facilities that promote physical activity and wellbeing.	Infrastructure	E	x	x	x	x
9.4.6	Provide, maintain and encourage the use of accessible and affordable community facilities, ovals, walking routes and reserves for community use.	Community have access to facilities that promote physical activity and wellbeing.	Community Development Infrastructure	E	x	x	x	x
9.4.7	Promote and activate environmental assets and existing infrastructure provided by the Town, to enable people to be more active, enjoy nature and promote mental health.	Accessible public open spaces for passive recreation, active transport and connection with nature.	Community Development Sustainability & Environment	NP		x	x	x
9.4.8	Develop and implement Public Open Space Strategy.	Provision of desirable, accessible and multipurpose spaces that encourage physical activity and passive recreation.	Planning Services Community Development Environment & Sustainability Infrastructure	NP		x	x	x
9.4.9	Incorporate public health principles (including Healthy Active by Design) into local planning frameworks.	Planning and development of the built environment support the community to age well.	Planning Services	NP		x	x	x
9.4.10	Implement the Asset Management Strategy.	Facilities meet the needs of the community to recreate and socialise easily such as picnic tables, BBQ's and toilet facilities.	Infrastructure	E	x	x	x	x

Action		Outcome	Responsibility		Timeframe			
					2022-2023	2023-2024	2024-2025	2025-2026
9.4.11	Provide affordable medium term housing options for disadvantaged young parents.	Reduction of risks surrounding homelessness, and improved connections with support services.	Youth Services	E	x	x	x	x
9.4.12	Provide youth specific facilities and programs.	Improved support and peer networks. Increased exposure to personal development opportunities.	Youth Services	E	x	x	x	x
9.4.13	Respond to the data provided in the Australian Early Development Census (AEDC).	Improved outcomes for children by enhancing environments such as the play equipment etc.	Children Services	E	x	x	x	x
9.4.14	Promote initiatives and campaigns designed to reduce injury and falls prevention.	Reduced injury from accidental falls.	Health Services	NP	x	x	x	x
9.4.15	Develop a Community Emissions Reduction Strategy	Enabling residents, schools and businesses to lead healthier and more sustainable lives by engaging in new habits and achieving lasting positive change in areas such as waste reduction to landfill, reduction in greenhouse gas emissions, active transport, sharing resources, growing food locally, renewable energy generation, increased food waste composting, and opportunity for community connection.	Sustainability & Environment	NP		x	x	x
9.4.16	Provision of outdoor exercise equipment.	Improved health and fitness outcomes for the community.	Infrastructure	NP			x	x

9.5 Regulation and Protection

Objective: The Town supports strategies to promote a safer community

Objective: To protect, promote and enhance environmental factors which impact on community public health

- A community protected from environmental and health risks
- A safe and protected community
- A safe community for everyone who lives in, works in and visits the Town
- Community health, safety and wellbeing are a focus in everything we do

Action		Outcome	Responsibility		Timeframe			
					2022-2023	2023-2024	2024-2025	2025-2026
9.5.1	Promote the availability of free food safety training for local food businesses to enhance skills and knowledge in food safety.	Safe handling of food and adequate skills and knowledge of food handlers.	Health Services	E	x	x	x	x
9.5.2	Ensure all food businesses submit a Food Business Registration / Notification form as required under the Food Act 2008, and work with food businesses to provide safe and suitable food.	Food manufactured and/or sold in the Town is safe and compliant with Food Standards Code.	Health Services	E	x	x	x	x
9.5.3	Ensure all food businesses servicing vulnerable populations submit verified Food Safety Plans as required under the Food Standards Code.	All food safety plans completed and verified with regular monitoring and reporting.	Health Services	E	x	x	x	x
9.5.4	Conduct microbiological and chemical food sampling.	Food manufactured and/or sold in the Town is safe and compliant with Food Standards Code.	Health Services	E	x	x	x	x
9.5.5	Implement and manage the Town's Mosquito Monitoring and Control Program.	Effective mosquito monitoring and control program to reduce mosquito nuisance levels in the community and mosquito-borne diseases.	Health Services	E	x	x	x	x
9.5.6	Disseminate information when the Department of Health considers local waterways pose a risk to people.	Safe waterways for community to recreate in.	Health Services	E	x	x	x	x

Action		Outcome	Responsibility		Timeframe			
					2022-2023	2023-2024	2024-2025	2025-2026
9.5.7	Protect the community from illness through education and enforcement of public health standards at skin penetration premises.	Community is protected from disease and illness.	Health Services	E	x	x	x	x
9.5.8	Continue to implement the Town's statutory responsibilities for protecting the community as legislated by the <i>Public Health Act 2016</i> , <i>Food Act 2008</i> , <i>Tobacco Products Control Act 2006</i> , <i>Environmental Protection Act 1986</i> , and the <i>Health (Miscellaneous Provisions) Act 1911</i> and subsidiary legislation. This includes public health complaint services (such as odour, noise, dust, asbestos handling, food safety, pollution control), food safety assessments, public building assessments, events safety assessments, industrial premises audits for pollution protection measures, and on-site effluent disposal approvals.	Recognition of the Town's statutory role and its contribution to community safety and increased community awareness about minimising public health risks in and around the home. Maintain amenity in the community.	Health Services	E	x	x	x	x
9.5.9	Continue to develop and review management plans for Emergency Risk Management (ERM), Emergency Management Arrangements (LEMA), Local Recover Plan (LRP).	The Town is well prepared to respond effectively to and recover from major emergencies, disasters or serious public health incidences.	BLEMC Director Community Planning Services	E	x	x	x	x

Action		Outcome	Responsibility		Timeframe			
					2022-2023	2023-2024	2024-2025	2025-2026
9.5.10	Comply with the local government requirements details in State Hazard Plan / Pandemic Plan, Emergency Management legislation when enacted.	Improved staff skills and knowledge regarding emergency management and pandemic planning.	All	E	x	x	x	x
9.5.11	Administer and enforce Council's Local Laws.	Council's statutory role and its contribution to community safety is recognised	Ranger Services Health Services Building Services Infrastructure Sustainability & Environment	E	x	x	x	x
9.5.12	Continue to provide waste services and education to residents and businesses.	Community is protected from disease and illness. Better waste management practices.	Sustainability & Environment	E	x	x	x	x
9.5.13	Continue to monitor the health and quality of water in the Swan River and in urban waterways.	Safe waterways for community to recreate in.	Sustainability & Environment Health Services	E	x	x	x	x

10.0 References

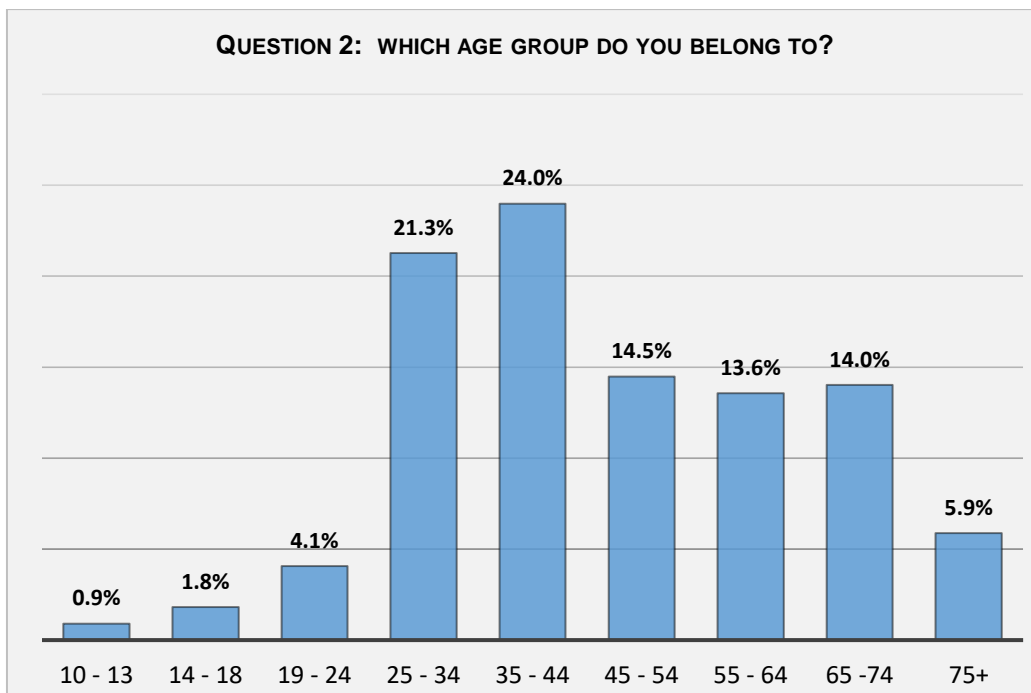
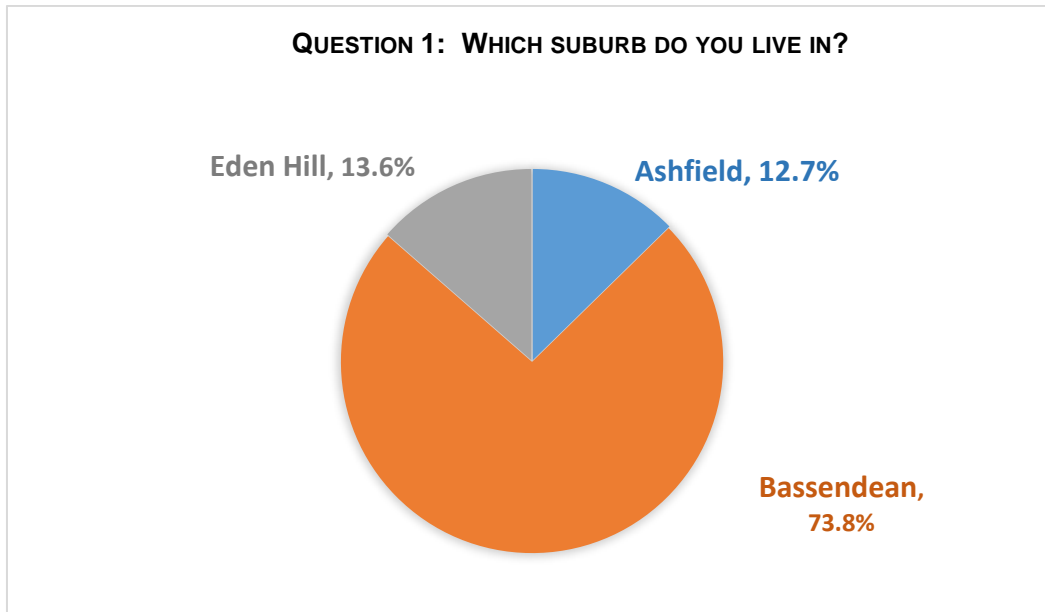
- i. Public Health Act 2016, Western Australia
- ii. Public Health Planning: A guide to developing a local government public health plan. Perth, Western Australia Public Health Advocacy Institute of WA and Stoneham and Associates, 2011.
- iii. WA Health and Wellbeing Surveillance System, Epidemiology Branch, Department of Health WA.
- iv. Town of Bassendean Community Health Profile, East Metropolitan Health Services, 2019.
- v. Public Health Planning Guide for Local Government, Department of Health WA, 2018
- vi. Town of Bassendean Community Strategic Plan 2020 -2030, Town of Bassendean
- vii. Behaviours & Risk Factors: Physical Activity Overview, Australian Institute of Health and Welfare, 2018
- viii. State Public Health Plan for Western Australia: Objectives and Policy Priorities for 2019 – 2024, Department of Health.
- ix. Census of Population and Housing General Community Profile, Bassendean LGA, Australian Bureau of Statistics, 2016
- x. Census of Population and Housing General Community Profile, Bassendean LGA, Australian Bureau of Statistics, 2021

11.0 Appendix A

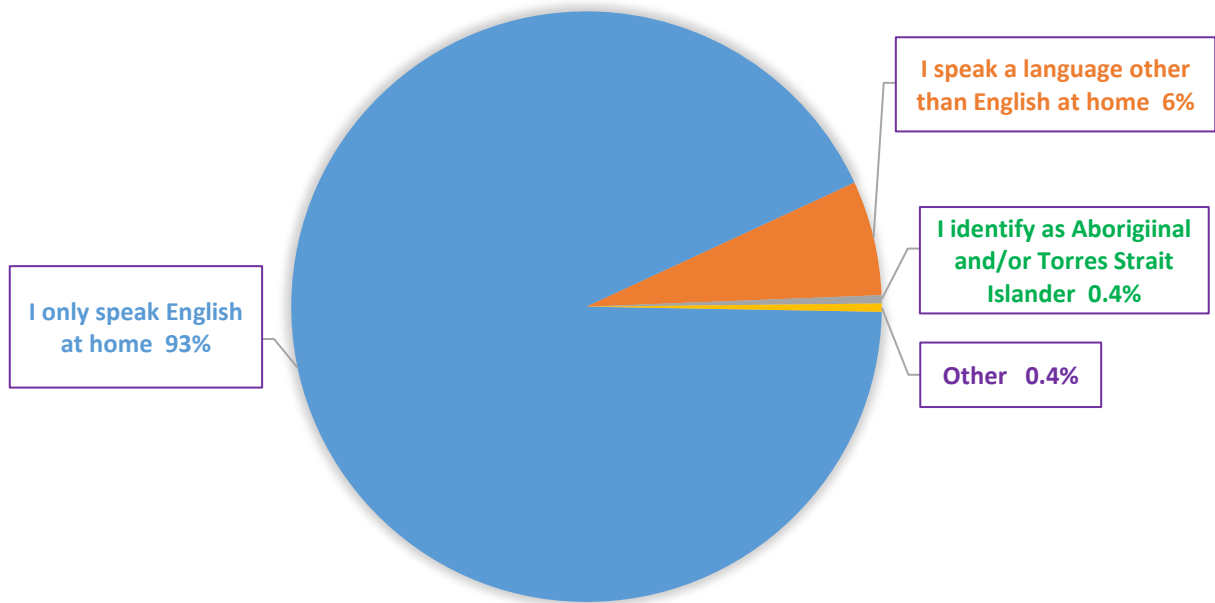
11.1 Survey Results Analysis

Public Health Plan Community Consultation Questionnaire

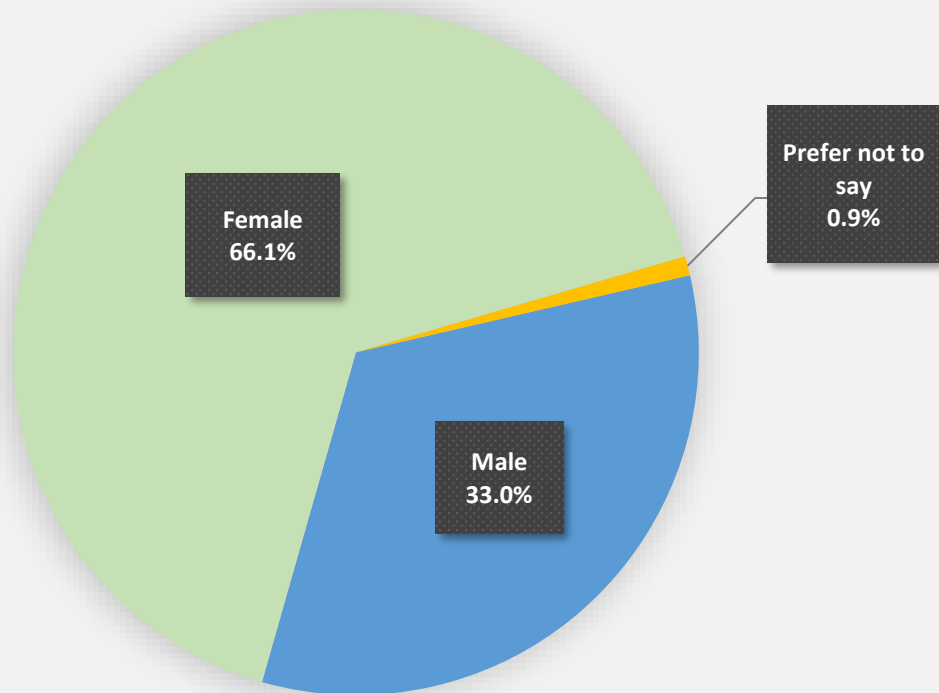
Between 1 June and 30 June 2021, residents were asked to complete the Public Health Plan Community Consultation Questionnaire. A total of 224 people provided their responses. The information collected helped to develop strategies and actions included in this PHP for the purpose of improving the health and wellbeing of the community.



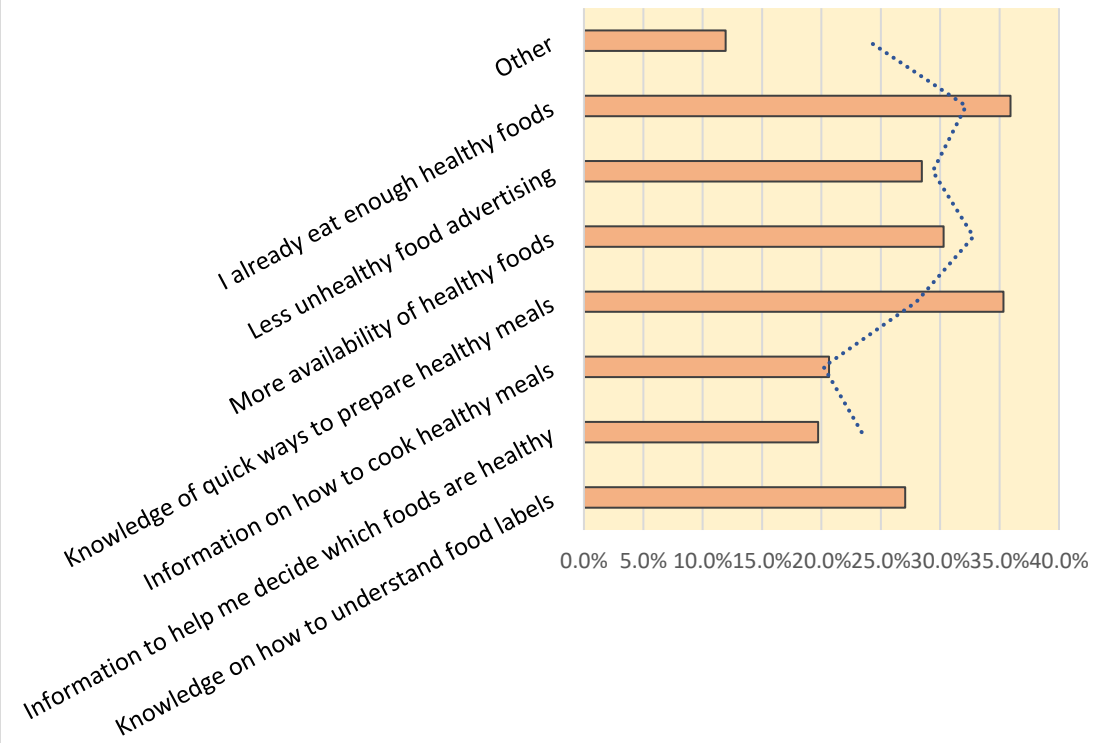
QUESTION 3: TELL US ABOUT YOURSELF. SELECT ALL THAT APPLY.



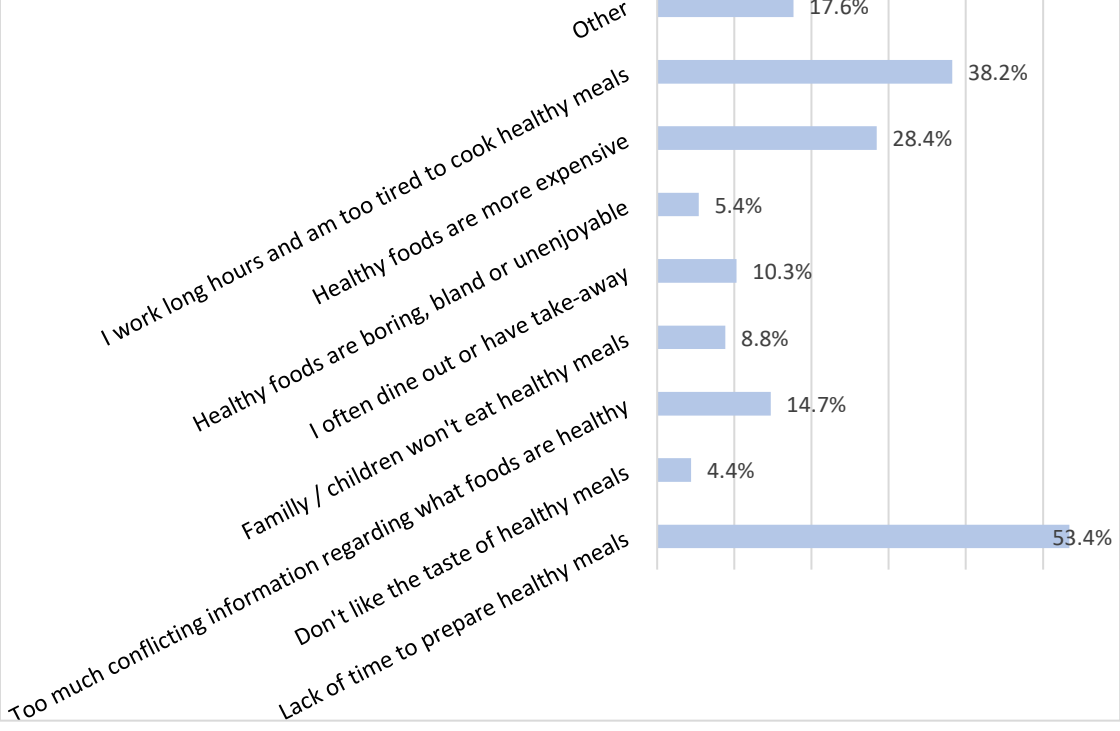
QUESTION 4: I IDENTIFY AS:

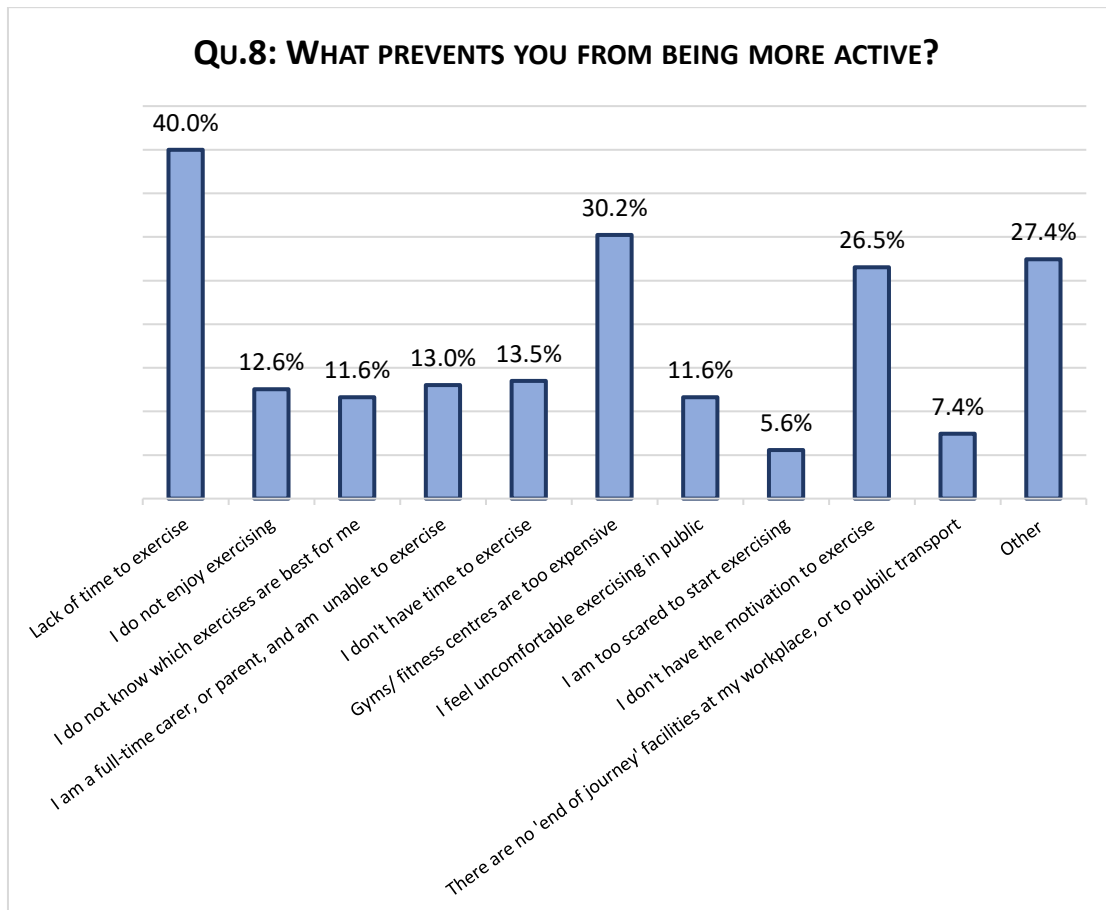
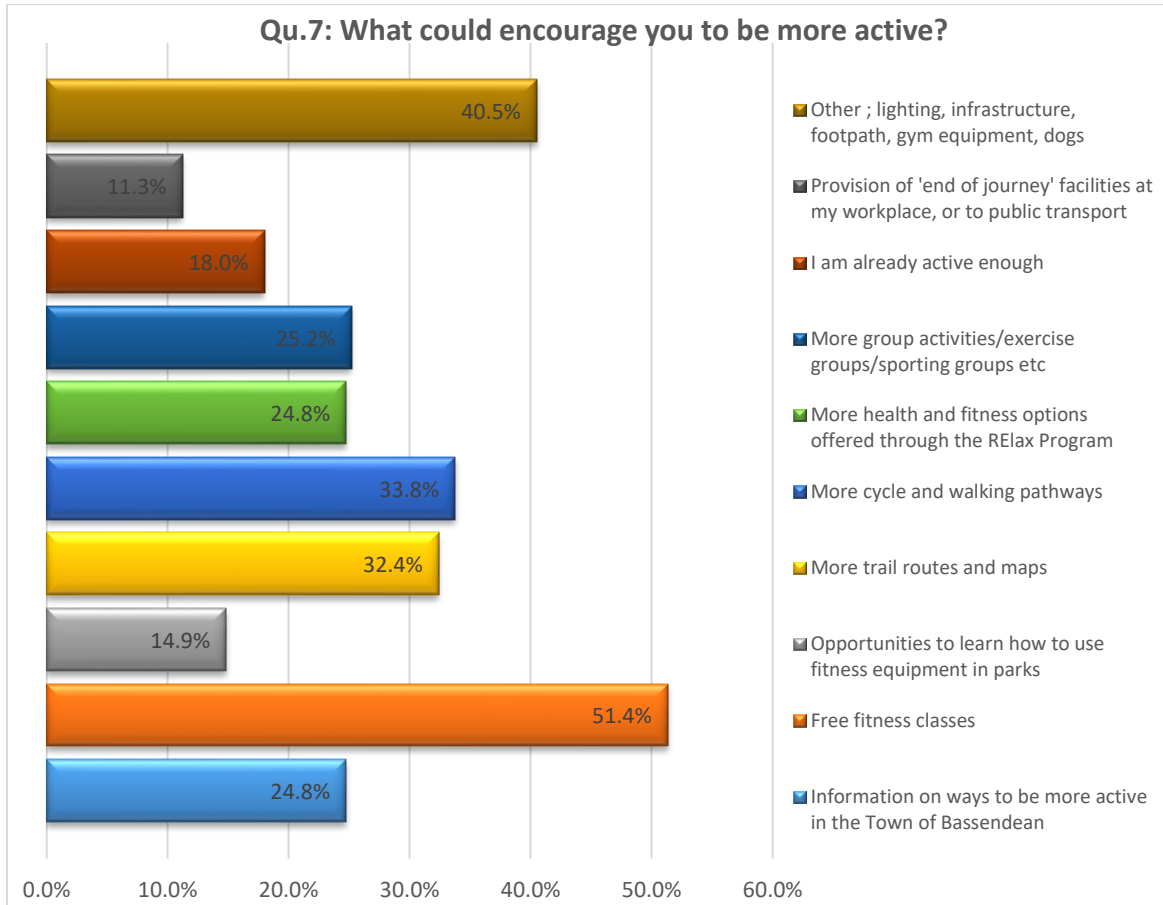


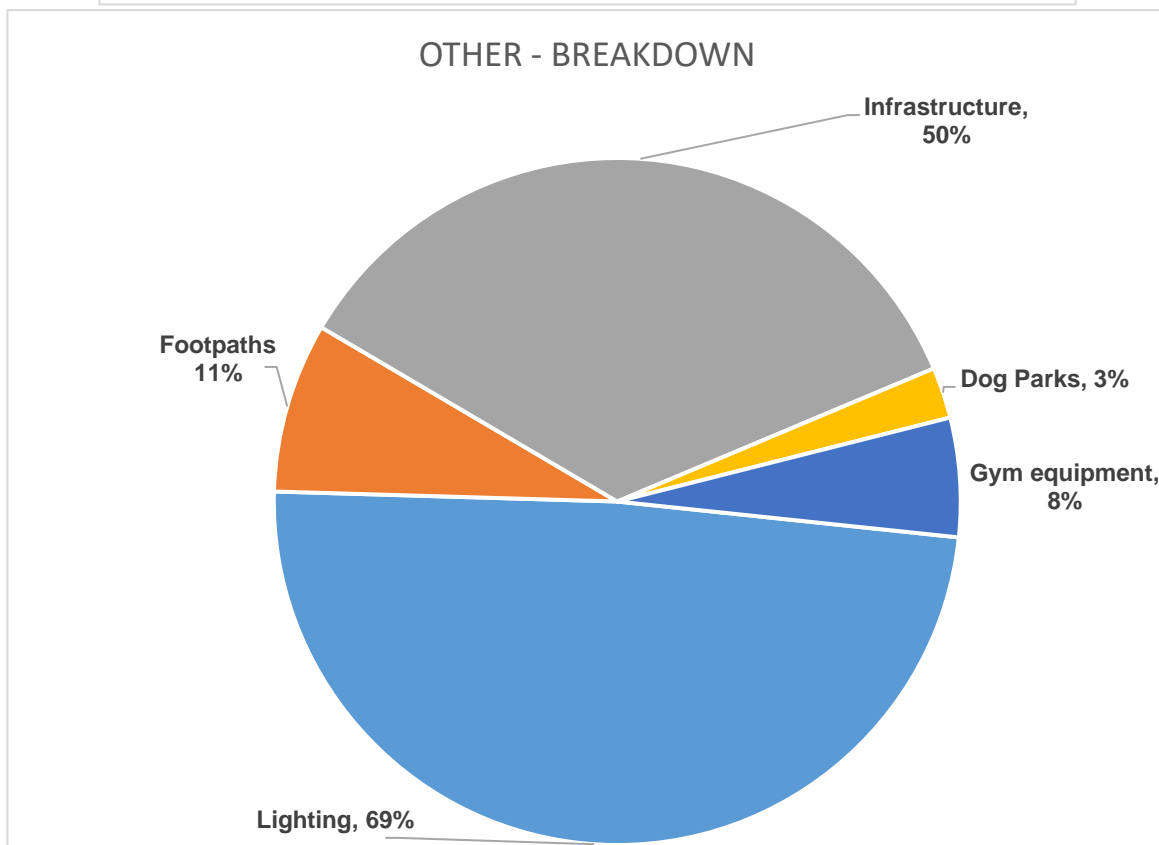
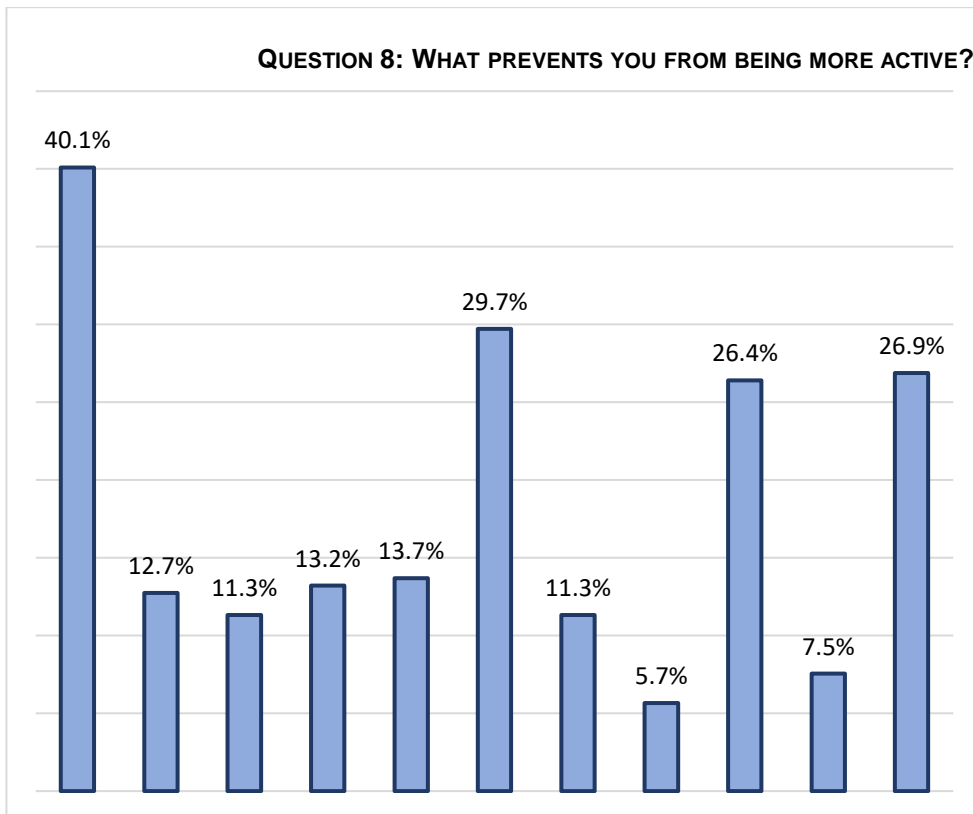
QUESTION 5: WHAT COULD HELP YOU MAKE HEALTHIER FOOD CHOICES?



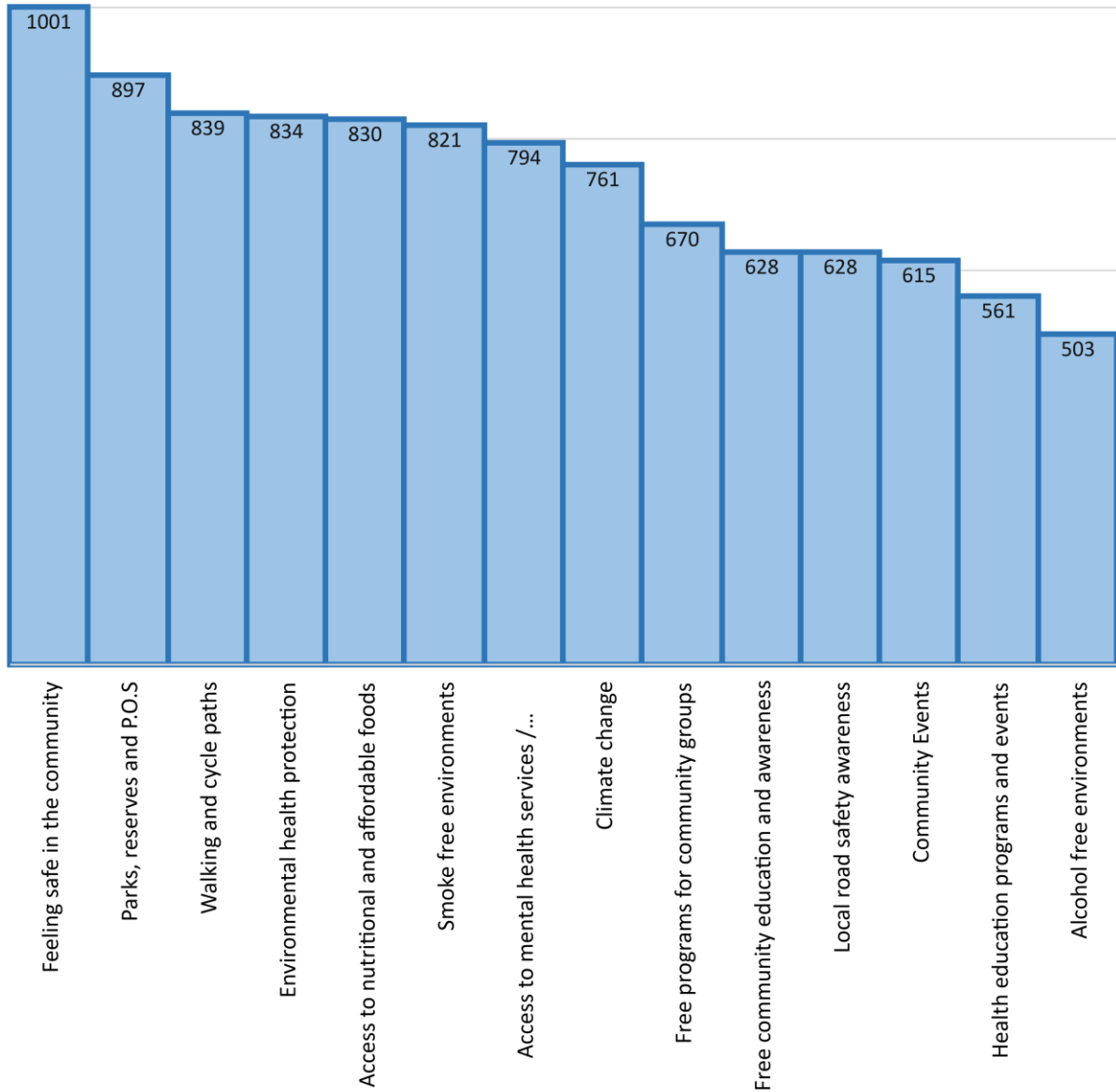
QUESTION 6: WHAT PREVENTS YOU FROM EATING HEALTHIER FOODS?



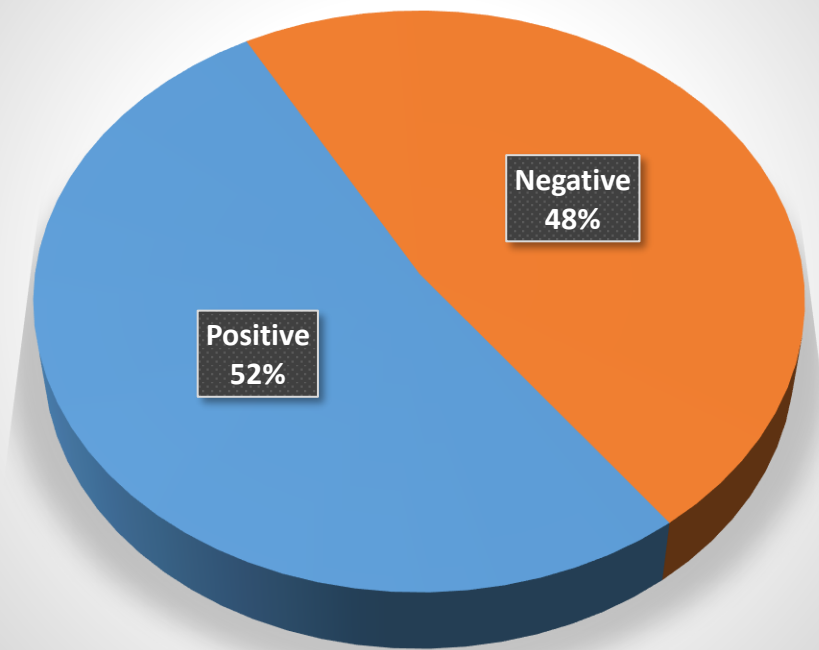




QUESTION. 9: HOW IMPORTANT ARE THE FOLLOWING AREAS TO YOUR HEALTH AND THAT OF YOUR COMMUNITY?



Question.10: How is COVID-19 affecting (positive or negative) your health and wellbeing?

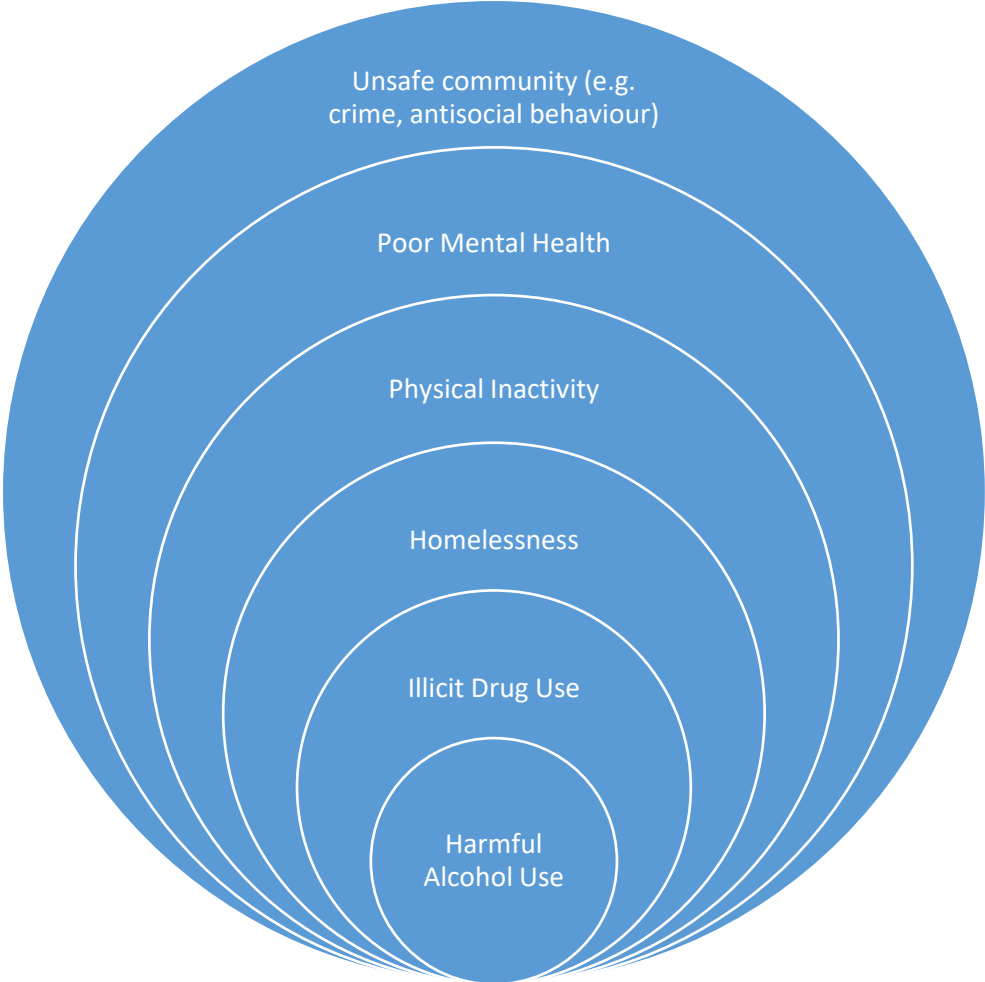


Question. 11: What else would you like to see in your local suburb to support your health and wellbeing?

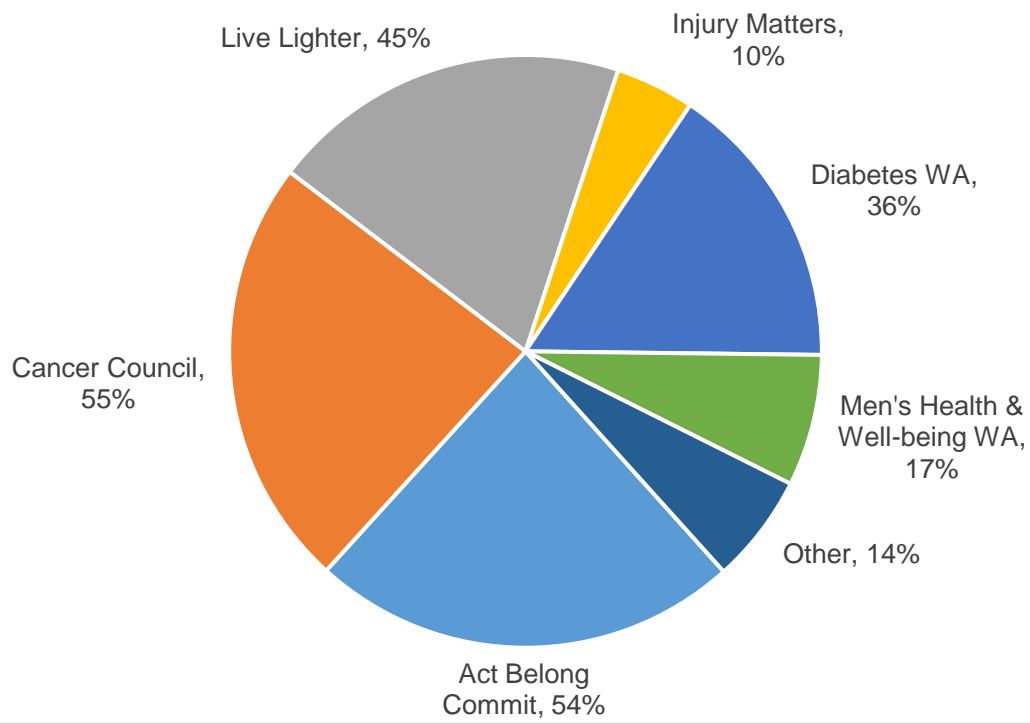
The most common answers included:

- Improve street lighting
- Outdoor exercise equipment in parks
- Footpath maintenance
- Fenced / more dog parks
- Free fitness classes indoors and outdoors, including yoga, Tai-Chi, low impact, for all members of the community – tailored for all ages and abilities
- Improve safety/security/decrease in crime rates
- More walk trails and cycle paths.

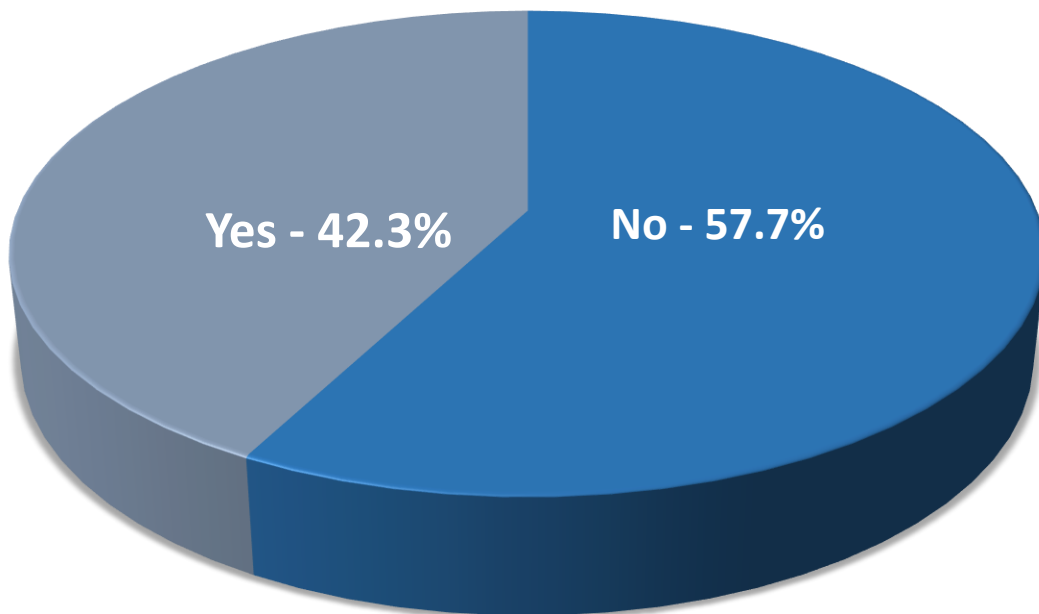
Question. 12: Within the Town of Bassendean, what do you see as the key health concerns for you and your community?



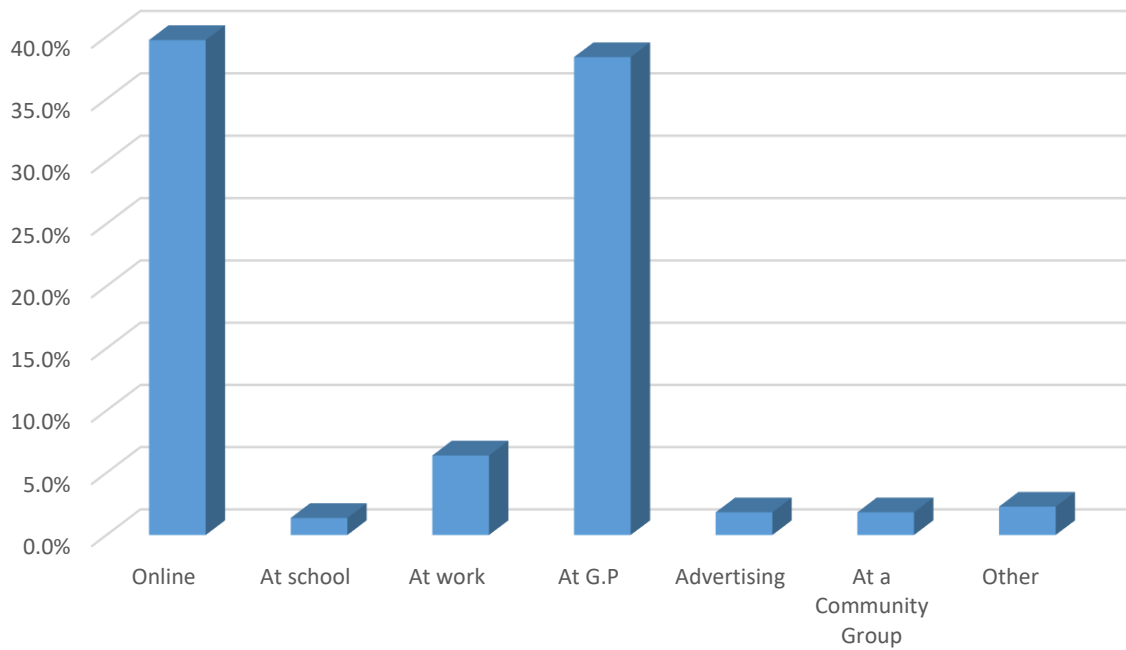
Question 13: Do you engage (or alternatively, are you familiar) with any of the following health and wellbeing organisations?



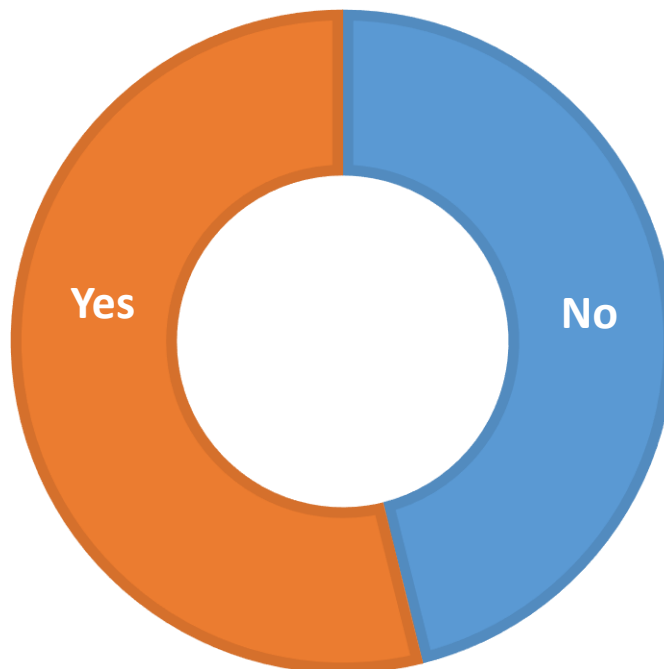
Question 14: Have you ever accessed mental health services?

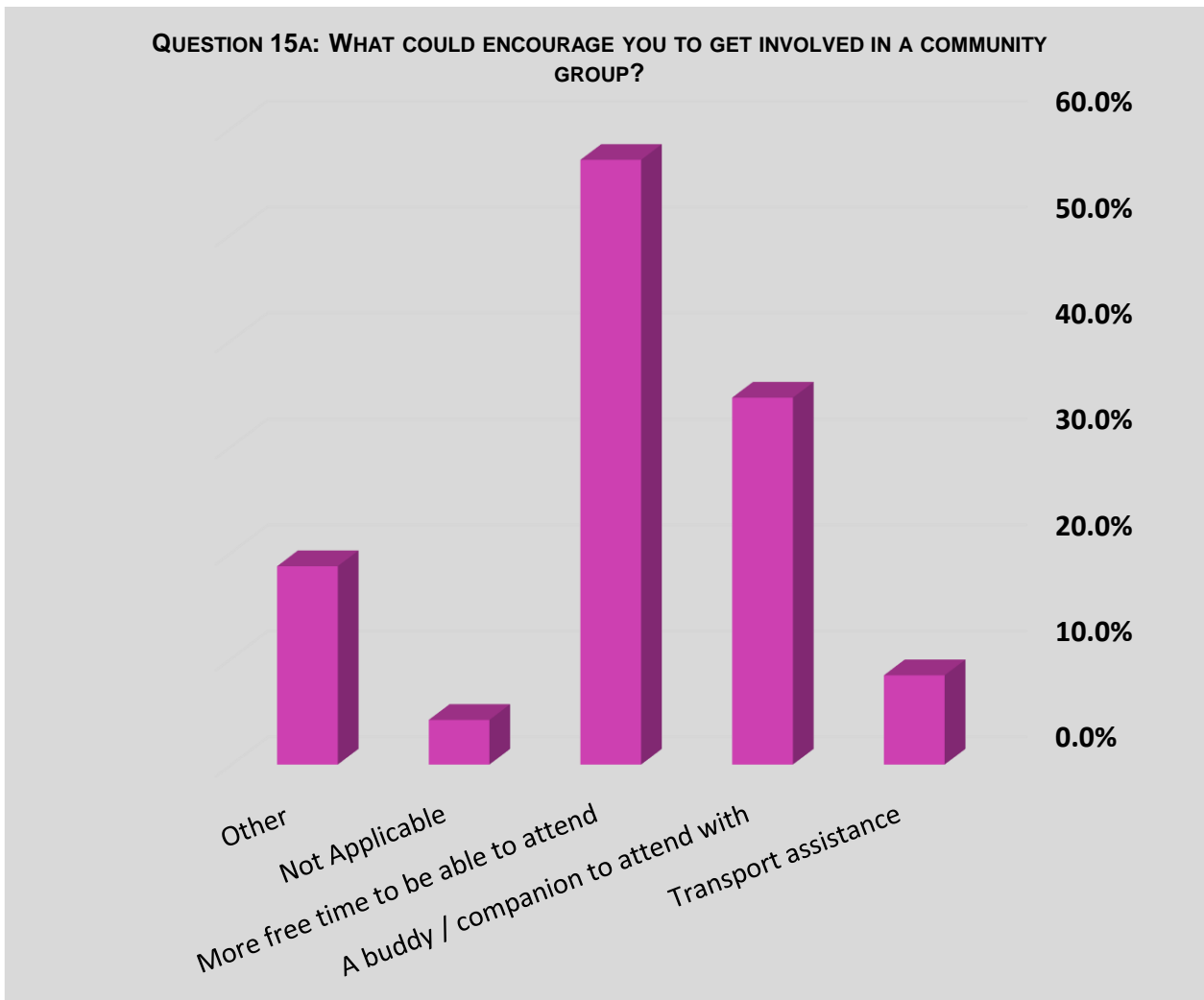


Question 14a: When you try to access information about a Mental Health Services, where do you go?



Question 15: Are you currently involved in a community group?



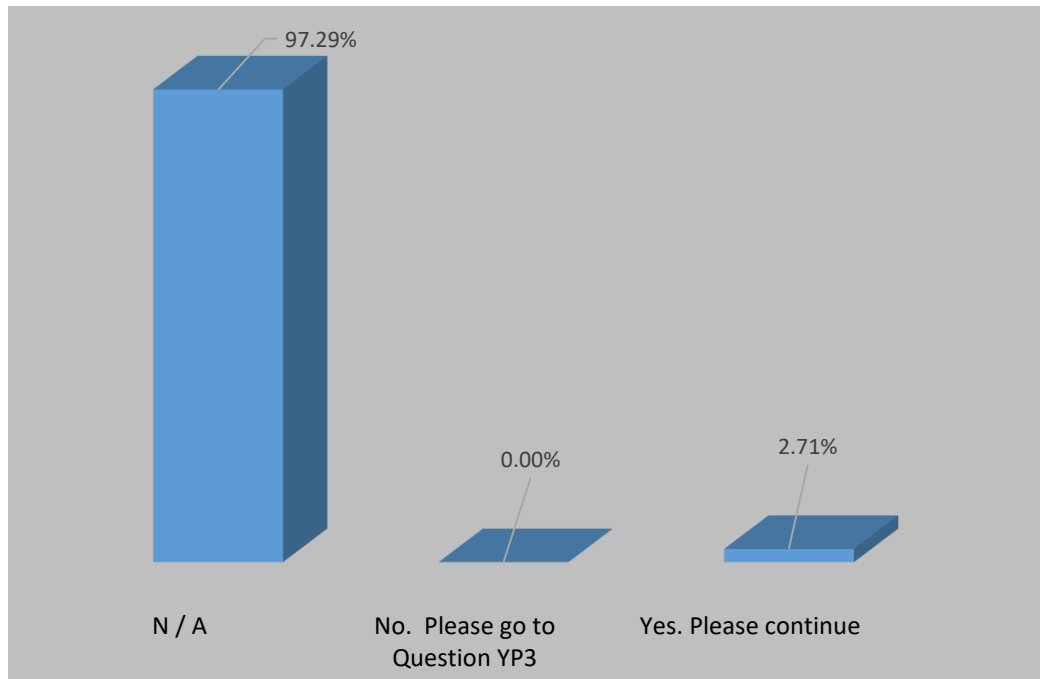


Question. 16: Would you like to see any other community groups implemented in the Town of Bassendean?

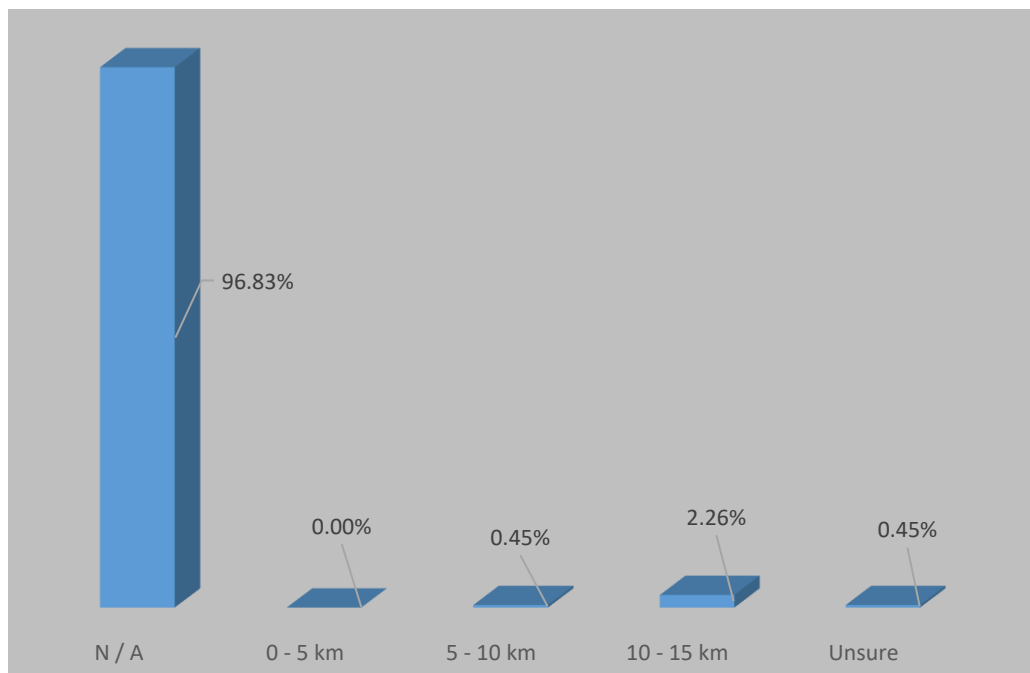
The most common answers included:

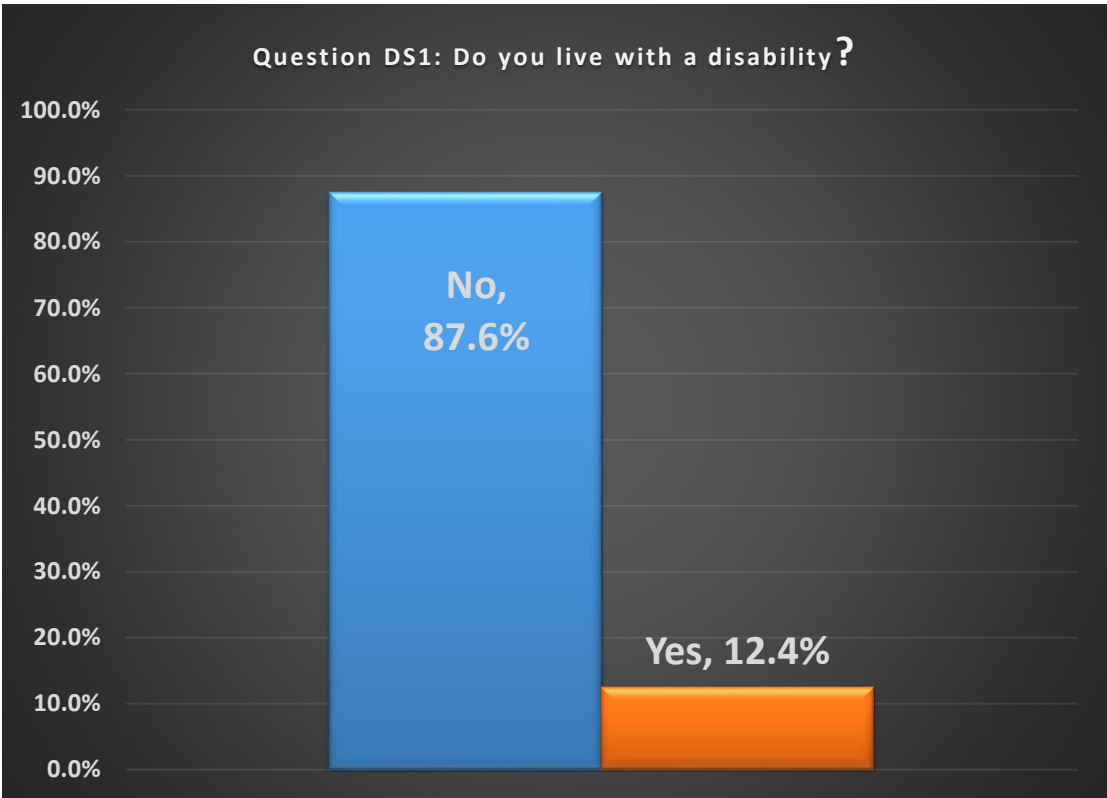
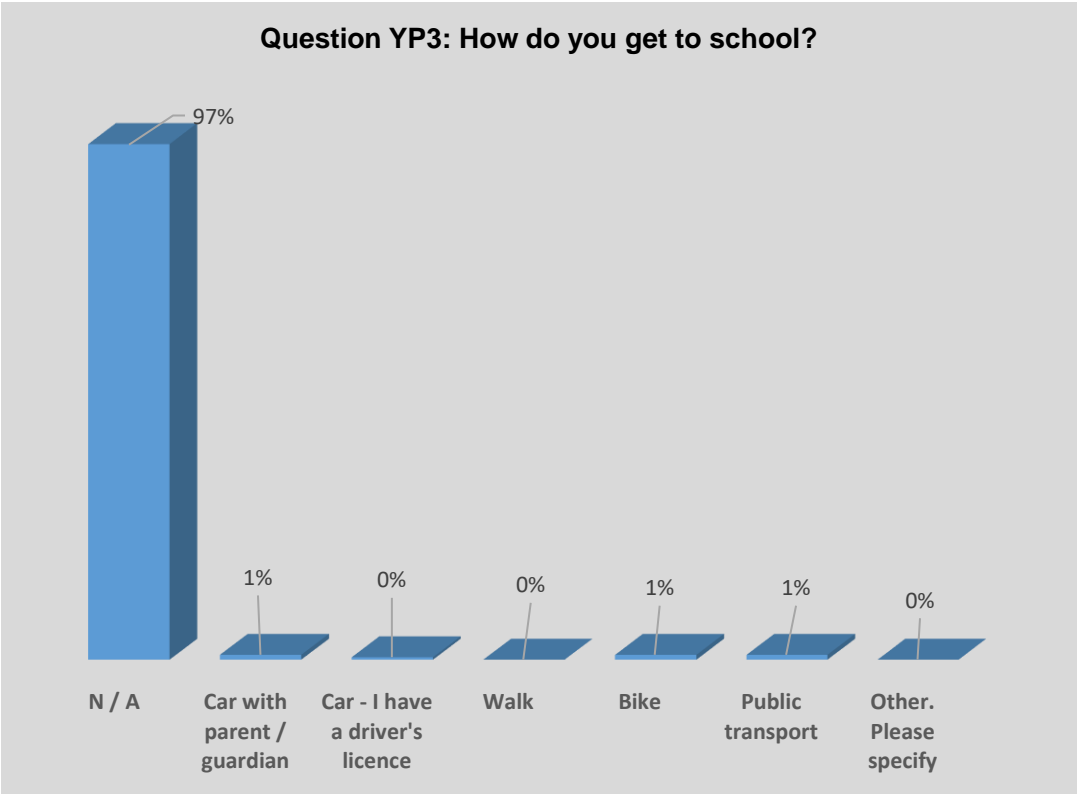
- No
- Arts / crafts / woodworking/ jewellery / kitting groups
- Social sporting groups
- Yoga / fitness / Tai-Chi groups
- Community garden
- Parent / mothers groups
- Friendship group / coffee & chat group
- Children specific – Girl Guide / Scouts / Reading & writing / arts & crafts / fitness, exercise groups

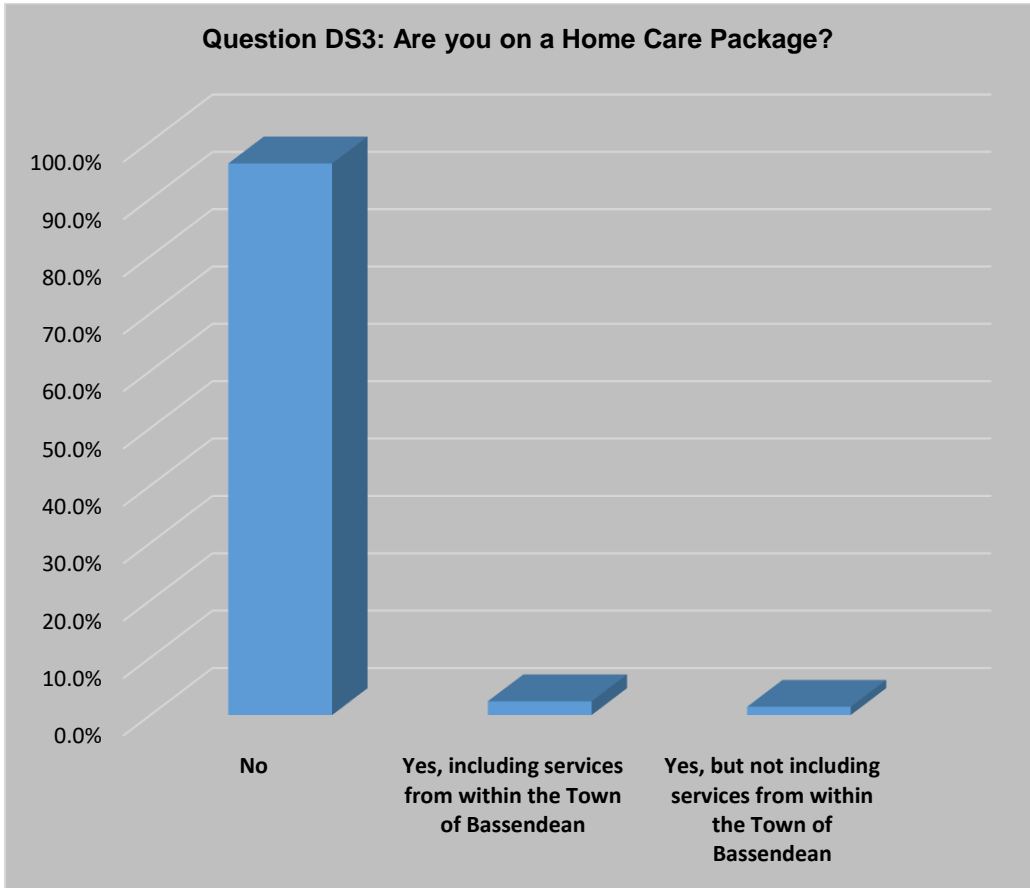
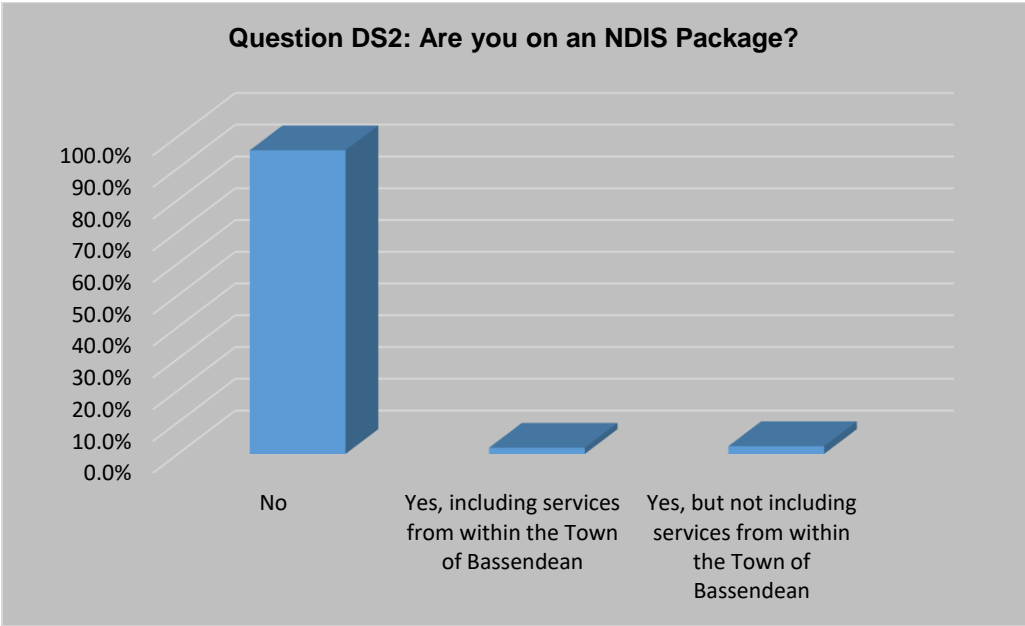
Question YP1: Do you attend school outside of the Bassendean Area?



Question YP2: How far do you need to travel to get to school?







Schedule of Submissions
Draft Public Health Plan

Submission 1	
Submission	Comment
Priority Area 9.1 – Active and Healthy lifestyles	
I like the concept of the active street and want to see them on the Eden hill side with bike paths.	<p>The Town's <i>Local Bike Plan 2012</i> was adopted by Council in April 2013 following a range of investigations and consultation with stakeholders and residents, with the Whitfield Street corridor identified in the <i>Local Bike Plan 2012</i> as being a key local connection suitable for a 'neighbourhood greenway' treatment.</p> <p>The Town partnered and received funding from the Department of Transport to develop the Whitfield Safe Active Street Project.</p> <p>A future 'neighbourhood greenway' connection along Second Avenue in Eden Hill has been identified in the plan, which can be considered as part of subsequent budget processes in consultation with the Department of Transport.</p>
I like the idea about sun exposure education.	Noted.
In summer we find it very hot and difficult to go for walks / rides in the daytime. In Eden hill there are not many shady spots along footpaths, so would also like to see more planting of trees around the parks and street footpaths to make walking/cycling safer in summer.	<p>Section 4.1 of the Town's Street Trees Policy (28 July 2020) states that the Town will consider all requests for street trees in relation to the Street Tree Planting Program.</p> <p>Requests for street will be prioritised based on the amount of existing trees in the streetscape, if the location of the tree is on a major arterial roads or public facilities on the same street, and where existing trees have been removed to facilitate underground power, infrastructure or road widening.</p>
Priority Area 9.2 – Social Wellbeing and Community Connections	
Love the markets, it's a great way to meet people!	The Bassendean Markets are proposed to be continued until 30 June 2024 after which point, Council will be required to consider future funding and requests for expressions of interest for the staging of the markets. Continuation of the markets has been identified in the draft Arts, Culture and Events Strategy, subject to future funding and a market provider being available.
Where possible, additional community support for Eden Hill side as sometimes we feel this side is a little neglected. For example, many of our footpaths are ancient / less safe to walk/ride on, which discourages old and young from getting out and about.	The Town's Asset Management Plan has identified paths requiring upgrades as well as new path construction opportunities for Eden Hill, Bassendean and Ashfield.
Priority Area 9.3 – Health Promotion and Advocacy	

Bike paths in Eden Hill maybe on Second Ave to connect to the Bassendean side and train Station.	Noted. Second Avenue is identified in the Town of Bassendean <i>Local Bike Plan 2012</i> for a future connection.
Priority Area 9.4 – Built and Physical Environment	
More tree planting is great, and also bike paths in Eden hill will allow us to get around easier and safer! Regarding nature spaces, we like this but would like to see more funding allocated the landscaping and plants/trees more than the playground equipment, if a choice had to be made between one of the two.	The Town's Corporate Business Plan 2022-2026 includes an action to create an urban forest throughout reserves, gardens and streets, and to protect existing trees and green spaces. Development of a tree canopy action plan is underway, with implementation subject to future budget processes.
Emissions / Sustainable practice guidelines for businesses would be great - I.e support on reducing plastics and so on would be great to see.	Information on the Town's various sustainability programs are available on the Town's website, including 'going single-use plastic free'. The Town will continue to promote these programs and information and embed sustainable practices in its activities and events.
Priority Area 9.5 – Regulation and Protection	
Unsure if it's within scope, but we have had serious issues with safety coming from one public housing house - re: drug dealing, movement of stolen goods, use of weapons and so on. We have had no support from Dept of Communities, even when the residents of the house are trespassing on neighbours property, violent with knives or even when crashing a stolen car into a neighbours property. I would like to see some sort of policy that allows for the town to communicate more formally with Dept of Communities when serious incidents occur that put the local community in danger (and if possible, represent/support the affected community when serious incidents occur). I'm unsure how policy on this would look, and to be clear we are not against public housing - but this issue has been so serious we no longer feel safe on our street and neither do many of our neighbours. It has taken a toll on our mental health and we are considering moving.	The Town has recently met with the Senior Sergeant of Kiara Police Station to discuss matters related to Department of Communities Housing within the Town. Where complaints are received with respect to anti-social behaviour, the Town will continue to liaise with the WA Police and the Department on this matter, however, it is acknowledged that ultimately the Department will determine whether its tenants are to be evicted.
Additional Comments	
Nil.	N/A

Submission 2	
Submission	Comment
Priority Area 9.1 – Active and Healthy lifestyles	
Currently I feel programs target very specific groups of people which is needed but it'd be great if there was more initiatives/ programs/ services for a wider range of people. While the RELax program sounds great yoga doesn't suit	The intent of the Public Health Plan is to ensure access and inclusion of the community as a whole. This will include programs run via the RELax program.

my body (causes pain, pilates is much better for me) and I'm just not into music and rhythm-based things. Where's the walking groups and cardio/ higher intensity exercise classes?	The Town intends to review the RElax program in 2023 with respect to the type of activities offered and the delivery methods, to cater for community members more broadly.
The new program ideas Sound like a great start but maybe a bit vague? Yes, nutrition education is important and a great step but what if we took it one step further and made it education AND cooking classes. It's all well and good knowing what's nutritious but if cooking doesn't come naturally to you and/or you don't enjoy it I really don't think the education will affect eating healthier.	Agreed. Should the actions within the Public Health Plan be endorsed, the Town will investigate methods of implementation for the actions identified, including how new programs will be further developed and delivered to the community.
RE 'grant funding opportunities' such as? Will the community get a say in what these programs are?	The Town will continue to seek grant funding opportunities for health related activities, which will be further targeted based on the actions adopted within the Public Health Plan. Where eligible to make application for grant funding, the Town will consider the objectives of the grant opportunities and determine whether there are alignments with the Public Health Plan. Community funding will also continue to be delivered in accordance with Council's Community Funding Policy.
Have cooking classes (would be happy to pay a reasonable cost to cover ingredients and a teacher).	Noted. On endorsement of the final Public Health Plan by Council, details of the new programs will be further developed with detailed costings determined.
Have social walking groups	Agreed as identified under 9.2.1 of the Action Plan in the draft Public Health Plan. This will be an action to be delivered, with details provided to the community once further developed.
List some places to walk/ walking trails around the local area. There's some lovely spots by the river but I find you can't walk far because you keep hitting fences due to land be privately owned right up to the river! Where do I go for a decent walk? Ideally away from off-leash dogs, I don't appreciate having strangers dogs constantly approaching me, it's stressful and some dog owners just don't get it.	Information regarding existing walking trails can be made available via the Town's website. The Bassendean Wicked Walks pamphlet is currently available from the Town's Customer Services Centre at 35 Old Perth Road, Bassendean. The Town is also intending to review its on/ off leash areas in 2023/24.
Priority Area 9.2 – Social Wellbeing and Community Connections	
I very much enjoyed the history walk around Eden Hill. I do wonder if these could be promoted more? And maybe occasionally have a late afternoon or weekend walk for those who work during the week. I do understand this is difficult if the guides are volunteers though. I appreciate them giving any of their time!	Agreed. The Town intends to develop and deliver history walks. Whilst the designated heritage areas in Bassendean are intended to be the location of the first trails, should the program be successful, further additional history walk trails will be considered in both Ashfield and Eden Hill. Consideration can be given to facilitating late afternoon and weekend walks, however resourcing the activity will require further investigation.

The new program ideas are a great start. How about social group meetups. There's often things for young people, older people, pregnant people, parents etc. But what if you don't fit into these categories? It currently feels like there is just nothing and I'd love to meet more young-ish (25-40) people in TOB. This could be through just social meetups at local cafes, pubs, parks etc social walks, maybe fun social/ craft workshops aimed at this age group etc	Through participation and involvement of activities provided through the Public Health Plan, friendships, social group meetups and outings with like-minded people are likely to develop. Participants therefore will be able to continue to meet socially beyond the life of the activity and the Public Health Plan. The Town also intends to review the RELax program and programs offered at the library in 2023/24, to cater for a wider range of interests.
Also, what about a community garden/ local event space? Think like City Farm but more of a public space for people to just go, hang out, garden and chat to people.	Agreed. The Town is in the process of developing a future BIC Reserve Masterplan, which could include a community garden. Consideration for appropriate site, logistics, and funding for installation and maintenance can be investigated.
Priority Area 9.3 – Health Promotion and Advocacy	
Nil.	N/A
Priority Area 9.4 – Built and Physical Environment	
There's walking routes? Where are these? Can they be better advertised/ communicated? I'd love to know where some longer routes around natural spaces (river, parks etc) are that aren't interrupted by private properties.	Noted. Information regarding existing walking trails can be made available via the Town's website. The Bassendean Wicked Walks pamphlet is currently available from the Town's Customer Services Centre at 35 Old Perth Road, Bassendean.
Definitely would love to see more trees planted. Street trees should be an opt-out situation when it comes to street trees and residents should have to have a good reason not to have one. Also, some more trees planted in areas where trees are mature and may start to die within the next 10 years.	Noted. The Town of Bassendean is committed through its Corporate Business Plan 2022-2026, to create an urban forest throughout reserves, gardens and streets as per Objective 2.6 - Support the creation of a more green and shaded Town.
I also think it could be awesome to have a community garden somewhere in Bassendean/ Eden Hill/ Ashfield.	Agreed. Refer to previous comment.
Priority Area 9.5 – Regulation and Protection	
Nil.	N/A
Additional Comments	
Nil.	N/A

Submission 3	
Submission	Comment
Priority Area 9.1 – Active and Healthy lifestyles	
Creating a website separate from the council's that is just about these programs and bring back the community bus so people can attend.	Noted. Creation of a separate website is not supported as the Town is seeking to consolidate its information into one user friendly information source.

	In respect to Community Transport, this was considered by Council at its 13 December 2022 Ordinary Meeting, and the Town is currently in discussions with the 55+ Association for delivering of a future community transport service.
Priority Area 9.2 – Social Wellbeing and Community Connections	
Needs to be an easier way to see what the council is doing - perhaps a list of events/resources available to the town. I live alone, in my 50s, and don't do a lot of social media and am generally unaware of what's happening. Lived here since 2008.	Agreed. The Town is investigating a new engagement platform to provide a permanent forum for ongoing community feedback. This will be considered by Council in subsequent budget processes following review of the Information and Communication Technologies Strategy.
Older people are becoming very isolated, perhaps a visiting service could be created with various providers to create social events specific for them.	Noted. Through participation and involvement of activities provided through the Public Health Plan, friendships, social group meetups and outings with like-minded people are likely to develop. Participants therefore will be able to continue to meet socially beyond the life of the activity and the Public Health Plan.
Priority Area 9.3 – Health Promotion and Advocacy	
The client should create a relationship with My Aged Care as going through this process can be very confusing which puts people off. Having someone who can help them go through the process would help.	The Town's volunteer services are available to assist with registration to My Aged Care.
Priority Area 9.4 – Built and Physical Environment	
I used to live on Ivanhoe and moved to west Broadway. I feel like I am in the crappy part of the town here as there are no jacarandas. They are beautiful trees and the flowers are so beautiful.	Noted. Section 4.1 of the Town's Street Trees Policy (28 July 2020) states that the Town will consider all requests for street trees in relation to the Street Tree Planting Program. Amongst the Tree Species available is Jacaranda mimosifolia.
Priority Area 9.5 – Regulation and Protection	
Create a food bank for residents. So much gets wasted. The share shed is amazing.	Noted. Whilst the Town does not have the resources to deliver and administer a food bank, the Town can provide information on not for profit and community organisations providing such services, as well as continue to promote the share shed.
Additional Comments	
Nil.	N/A

Submission 4	
Submission	Comment
Priority Area 9.1 – Active and Healthy lifestyles	
Nil.	N/A
Priority Area 9.2 – Social Wellbeing and Community Connections	
Nil.	N/A

Priority Area 9.3 – Health Promotion and Advocacy	
Nil.	N/A
Priority Area 9.4 – Built and Physical Environment	
Increased access to river over substantial wet periods for walking (physical and mental health benefits being by water brings) by building raised boardwalks at Ashfield Flats	<p>Ashfield Flats is owned by the Western Australian Planning Commission and not the Town. The Ashfield Flats Master Plan is currently being prepared by the Department of Biodiversity, Conservation and Attractions and enquiries as to the status of the project should be directed to the Department.</p> <p>Residents are encouraged to get involved with the Ashfield Flats master planning process - Ashfield Flats Master Plan Department of Biodiversity, Conservation and Attractions (dbca.wa.gov.au)</p>
Priority Area 9.5 – Regulation and Protection	
Provide rebate to home spray for mozzies like city of Bayswater does.	<p>The City of Bayswater provides a residual insecticide free to affected residents in the suburb of Maylands for the control of midges, not mosquitoes.</p> <p>The Town will continue to provide free repellent as resources are available via the Contiguous Local Authorities Group, however, this will depend on funding and materials being made available from the Department of Health.</p>
Additional Comments	
Nil.	N/A

Submission 5	
Submission	Comment
Priority Area 9.1 – Active and Healthy lifestyles	
Put exercise equipment along Ashfield Flats.	<p>Ashfield Flats is owned by the Western Australian Planning Commission and not the Town. The Ashfield Flats Master Plan is currently being prepared by the Department of Biodiversity, Conservation and Attractions and enquiries as to the status of the project should be directed to the Department.</p> <p>Residents are encouraged to get involved with the Ashfield Flats master planning process - Ashfield Flats Master Plan Department of Biodiversity, Conservation and Attractions (dbca.wa.gov.au)</p>
Priority Area 9.2 – Social Wellbeing and Community Connections	
Nil.	N/A
Priority Area 9.3 – Health Promotion and Advocacy	
Nil.	N/A

Priority Area 10.4 – Built and Physical Environment	
Nil.	N/A
Priority Area 10.5 – Regulation and Protection	
Do something better about the mosquito problem, last few years have been awful.	<p>The Town actively monitors and treats the wetlands and drains throughout the Town each season, and has a Mosquito Management Plan which has been endorsed by the Department of Health.</p> <p>It is simply not possible (or environmentally desirable) to eradicate mosquitoes completely, however, through implementation of the Mosquito Management Plan a significant reduction in adult mosquito populations and associated incidences of mosquito borne diseases is achieved throughout the seven-month breeding season. The Town will continue to implement the Mosquito Management Plan.</p>
Additional Comments	
Nil.	N/A

Submission 6	
Submission	Comment
Priority Area 9.1 – Active and Healthy lifestyles	
More grant opportunities for local groups and schools.	In accordance with the Town's Community Funding Policy, schools and local groups may apply for funding towards projects, programs, events and other initiatives via the Town's Sponsorship and Grants Program.
Is there any way that Bassendean could have a gym of their own like neighbouring councils?	Being a small local government, the Town does not currently have its own gym, however there are private gyms within the Town as well as in adjoining local governments. Via the Public Health Plan, the Town can investigate partnering with neighbouring local governments to deliver subsidised access, or with Swan Districts Football Club for access to training and equipment.
Promote the use of the river for recreational activities. Encouraging or providing SUP, canoe, kayak hire? Water based events? Swimming groups?	Noted. This can be further investigated by the Town.
Priority Area 9.2 – Social Wellbeing and Community Connections	
Can the Bassendean Oval be more utilised? A great space, more events held there and groups. Also more skate park events.	<p>Bassendean Oval is open to the public and can be utilised outside of football training times, however, maintenance of turf, reticulation etc. is required to be carried out which may otherwise limit the scale of events able to be held at the reserve.</p> <p>The Town can investigate opportunities for additional skate events through the Bassendean Youth Centre.</p>

Priority Area 10.3 – Health Promotion and Advocacy	
Nil.	N/A
Priority Area 10.4 – Built and Physical Environment	
The child health centre needs an upgrade. Is it going ahead? The staff also need some new training to promote best practice.	The Centre is managed by the Health Department of Western Australia, not the Town and as such, the Town does not have influence over staffing matters.
More trees and more fountains.	Noted. The Town of Bassendean is committed through its Corporate Business Plan 2022-2026, to create an urban forest throughout reserves, gardens and streets as per Objective 2.6 - Support the creation of a more green and shaded Town. The Town currently has 14 drinking water fountains within the Town. A review / audit of the condition and location of the fountains will be undertaken, which a proposed new program for the delivery of new drink fountains for Council's consideration.
Priority Area 10.5 – Regulation and Protection	
Nil.	N/A
Additional Comments	
Nil.	N/A

Submission 7	
Submission	Comment
Priority Area 9.1 – Active and Healthy lifestyles	
Nil.	N/A
Priority Area 9.2 – Social Wellbeing and Community Connections	
Nil.	N/A
Priority Area 9.3 – Health Promotion and Advocacy	
Bassendean Memorial Library actively promotes community physical and mental health with brochures, displays and information for community members and visitors. Day time free mental health sessions have been provided for residents and community members.	Noted. An action within the draft PHP is to continue to promote mental health awareness through Act Belong Commit and increase community engagement and understanding of mental wellbeing and social inclusion.
Priority Area 9.4 – Built and Physical Environment	
The existing infrastructure of paths, exercise equipment etc at local parks is adequate and requires maintenance which requires time and costs, neither which decrease.	Noted. The Town's Asset Management Plan has identified paths requiring upgrades as well as new path construction opportunities for Eden Hill, Bassendean and Ashfield.
Increased signage and information provided on sites is highly desired including Registered Aboriginal sites, state heritage sites and sites of general historical interest.	Noted. This can be further investigated by the Town.

Using technology to share local history contributes to a sense of place https://www.healthyactivebydesign.com.au/design-features/sense-of-place Providing walking trails between known places of significance/ interest is highly recommended.	Agreed. The Town intends to develop and deliver history walks. Whilst the designated heritage areas in Bassendean are intended to be the location of the first trails, should the program be successful, further additional history walk trails will be considered in both Ashfield and Eden Hill.
Priority Area 9.5 – Regulation and Protection	
The Town's Health Services provide essential services which are often regarded as background legal requirements but these are vital and valued by the community.	Noted.
Additional Comments	
With six local schools I suggest contacting leadership at each institution and promoting the plan personally for maximum awareness and inclusion. Working with the future generations will benefit those individuals and their future families, communities etc.	Agreed. The Town liaised with local schools are part of preliminary consultation in developing the Public Health Plan and during the formal advertising period, and has incorporated a number of actions in the Action Plan which involve local schools.
Working with key community groups is encouraged- such as Men's Shed, Bassendean Over 55+ the community action networks.	Agreed. The Town will continue to work with local community groups to facilitate the Action Plan of the draft PHP where community groups are involved.
There are so many opportunities to demonstrate good health practices, including encouraging Town staff to take responsibility and care of their own health- modelling expected behaviour for the community.	Agreed This can be further investigated by the Town.

Submission 8	
Submission	Comment
Priority Area 9.1 – Active and Healthy lifestyles	
I know the language of an action plan needs to be broad and generalised but considering the substantial and significant percentage of residents from aboriginal and CALD backgrounds, I felt more detail needed to be articulated in how to make these people feel actively included in the future public health considerations, and not just a token 'acknowledgement' of their presence. Examples could be the mandated implementation of bi-lingual place names and more focus on cultural festivals. All these people have much to offer a health plan that is being underrepresented and underutilised.	Noted.
Priority Area 9.2 – Social Wellbeing and Community Connections	
Nil.	N/A
Priority Area 9.3 – Health Promotion and Advocacy	
Nil.	N/A

Priority Area 9.4 – Built and Physical Environment	
Nil.	N/A
Priority Area 9.5 – Regulation and Protection	
Nil.	N/A
Additional Comments	
Nil.	N/A

Submission 9	
Submission	Comment
Priority Area 9.1 – Active and Healthy lifestyles	
I would like to see the town provide some basic outdoor fitness equipment, as can be found at many other council areas (Cottesloe a good example) and interstate -Canberra has several excellent facilities. These do not need to be complicated and expensive - simple pull up and dip bars, sit up benches etc can be affordable and very low maintenance. I am not talking about the terrible and common moving machines found spread over some parks in Perth (e.g. Jubilee reserve) that are typically designed for the elderly but seem mostly used by kids and probably a waste of money. I'm thinking more of a compact set of jungle-gym style and wooden platforms under shade sails. Several great playgrounds have been built by the council but no fitness areas - maybe the park are behind the council office would be a good option.	Agreed. The Town is developing a BIC Reserve Masterplan, that can include elements such as play and exercise equipment on the reserve.
Also more yoga classes indoor and out would be great!	The Town intends to review the REIax program in 2023 with respect to the type of activities offered and the delivery methods, to cater for community members more broadly.
Priority Area 9.2 – Social Wellbeing and Community Connections	
Nil.	N/A
Priority Area 9.3 – Health Promotion and Advocacy	
Nil.	N/A
Priority Area 9.4 – Built and Physical Environment	
Nil.	N/A
Priority Area 9.5 – Regulation and Protection	
Nil.	N/A
Additional Comments	
Nil.	N/A

Submission 10	
Submission	Comment

Priority Area 9.1 – Active and Healthy lifestyles	
Building more PSP to encourage people to walk, jog and bicycle while retaining the trees to provide shade thus encouraging people to be outside being active.	The Principle Shared Paths project is delivered by the Department of Transport. Expansion of the PSP network is a key action of the WA Bicycle Network Plan. The focus from 2023 to 2031 will be in areas beyond the 15km radius of the Perth central area to provide greater connectivity for Strategic Activity Centres.
Priority Area 9.2 – Social Wellbeing and Community Connections	
Nil.	N/A
Priority Area 9.3 – Health Promotion and Advocacy	
Nil.	N/A
Priority Area 9.4 – Built and Physical Environment	
Planting trees and providing shade structures throughout the district. we need more, to protect and encourage people to go out and be active outside.	Noted. The Town of Bassendean is committed through its Corporate Business Plan 2022-2026, to create an urban forest throughout reserves, gardens and streets as per Objective 2.6 - Support the creation of a more green and shaded Town.
Priority Area 9.5 – Regulation and Protection	
Nil.	N/A
Additional Comments	
Nil.	N/A

Submission 11	
Submission	Comment
Priority Area 9.1 – Active and Healthy lifestyles	
9.1.2 I'd like to see more destination signage for cyclists and pedestrians. Not the decals on the ground which have been used in the past. More like the existing Principal Shared Path (PSP) signage. At the bare minimum, signage directing cyclists and pedestrians to Sandy Beach Reserve and Playground on the main PSP routes near the town centre (On both sides off the railway line).On the existing PSP signage at the rail underpass on Railway Pde near Second Ave. Additional signage at the corner of Whitfield Safe Active Street and Guildford Road. The corner of Whitfield Safe Active Street and Old Perth Road. The PSP running between the end of Whitfield Safe Active Street and West Road.	Agreed. The Town will investigate opportunities for additional signage for cyclists and pedestrians.
Priority Area 9.2 – Social Wellbeing and Community Connections	
9.2.6 Communications and marketing is where things often fall apart. It shouldn't be an afterthought, it should be baked in. The different demographics within the community	Noted. The Town is in the process of reviewing how it can effectively engage with community members.

should be consulted about the 'what' and 'how' of Wellbeing and Community Connections to ensure that what is delivered reflects what is wanted. Different demographics need to be reached in different ways indifferent online and offline places.	
9.2.11 As things stand (in limbo) maybe this should be marked NP instead of E. In general, I don't see a lot on this list that would appeal to 18-29-year-olds.	Noted.
Priority Area 9.3 – Health Promotion and Advocacy	
Nil.	N/A
Priority Area 9.4 – Built and Physical Environment	
9.4.2 Include signage in this equation.	Noted.
9.4.3 Have a plan B in place for when bores fail so grass turf can continue to be watered.	Ashfield Reserve Bore was discovered to have collapsed during an inspection of the pump in mid-October. The Town will review and consider funding for maintenance of the balance of bores on reserves as part of its Asset Management Framework.
Priority Area 9.5 – Regulation and Protection	
Nil.	N/A
Additional Comments	
I'm surprised Living Streams didn't get a mention. They're an obvious tick in a lot of boxes.	Noted. This matter will be the subject of a separate report to Council in early 2023.

Submission 12	
Submission	Comment
Priority Area 9.1 – Active and Healthy lifestyles	
I think it would be great to have more active classes in the area.	Agreed. The Town intends to review the RELax program in 2023 with respect to the type of activities offered and the delivery methods, to cater for community members more broadly.
Priority Area 9.2 – Social Wellbeing and Community Connections	
Nil.	N/A
Priority Area 9.3 – Health Promotion and Advocacy	
Nil.	N/A
Priority Area 9.4 – Built and Physical Environment	
Nil.	N/A
Priority Area 9.5 – Regulation and Protection	
Nil.	N/A
Additional Comments	
Nil.	N/A

Submission 13	
Submission	Comment
Priority Area 9.1 – Active and Healthy lifestyles	
There is a great opportunity to add some “outdoor gym” equipment similar to equipment seen on the Perth Foreshore. This would give all levels of community access to healthy workouts. We have enough greenspace to implement 2-4 of these within the Town.	Agreed. Suitable locations and equipment can be investigated by the Town and installed subject to future budget allocations.
Priority Area 9.2 – Social Wellbeing and Community Connections	
Whilst the plans are good, the key is engagement. We all know about mental health yet we all still keep our struggles to ourselves. You need to focus on getting everyone in Bassendean talking and hopefully then we can share our troubles and help one another out.	Agreed.
Priority Area 9.3 – Health Promotion and Advocacy	
Nil.	N/A
Priority Area 9.4 – Built and Physical Environment	
Yes. Stop the ridiculous sub divisions that are displacing more and more trees and driving up the temperatures in Bassendean.	Noted. The Town is required to accommodate an additional 4,150 new dwellings by 2050 in accordance with the State Government's Perth and Peel @ 3.5 million planning framework. Whilst the Town proposes to limit infill development occurring in the suburban areas of the district and to instead consolidate increased density around the Bassendean Town Centre, the ultimate determination on the future zonings rests with the Minister for Planning The Town intends to advertise the draft Local Planning Scheme No. 11 in 2023, which will guide decision making in respect to future zonings. It is also noted that the Western Australian Planning Commission determines all applications for subdivision approval, not the Town.
Priority Area 9.5 – Regulation and Protection	
Nil.	N/A
Additional Comments	
Nil.	N/A

Submission 14	
Submission	Comment
Priority Area 9.1 – Active and Healthy lifestyles	
Please have more active programs. Think spin classes, pilates, walking groups (social element to this too).	The Town intends to review the RElax program and programs offered at the library in 2023/24, to cater for a wider range of interests.
Priority Area 9.2 – Social Wellbeing and Community Connections	

The programs suggested look great but there just feels like there is nothing for childless 25-40 year olds. A lot of the current programs for young people, older people, pregnant people etc I would love a social walking group, art/craft class aimed at this age group, other workshop like a language class (Auslan, Indigenous language etc)...something.	Agreed. Refer to comments above.
I also think it would be amazing to have a community garden. A space where residents of all ages can come, chat, garden etc it could also double as an event space for local events to further encourage people to come and connect and hang around the space.	The Town is in the process of developing a future BIC Reserve Masterplan, which could include a community garden. Consideration for appropriate site, logistics, and funding for installation and maintenance can be investigated.
Priority Area 9.3 – Health Promotion and Advocacy	
Nil.	N/A
Priority Area 9.4 – Built and Physical Environment	
Yes, more trees please! Street trees should be an opt-out situation for those with legitimate reasons for needing their verge space. I would also love to see certain types and ages of trees protected from development. And trees planted by mature trees that may die (from age) within the next 10 years.	Noted. The Town of Bassendean is committed through its Corporate Business Plan 2022-2026, to create an urban forest throughout reserves, gardens and streets as per Objective 2.6 - Support the creation of a more green and shaded Town.
Priority Area 10.5 – Regulation and Protection	
Nil.	N/A
Additional Comments	
Nil.	N/A

Submission 15	
Submission	Comment
Priority Area 9.1 – Active and Healthy lifestyles	
I submitted a comment earlier regarding a public outdoor fitness equipment - on this matter I just wanted to add that the equipment I have seen in at least two other cities is made by Kompan.	Noted.
Ashfield Flats area would be much improved and more used if the path around it could be walked year-round by putting in some more limestone path and possibly some more small boardwalks in the areas that get waterlogged. It's a great place to walk the dog but in winter is too swampy. I'm sure this could be done with no impact on the wildlife.	The Ashfield Flats Masterplan currently being developed by Department of Biodiversity, Conservation and Attractions will consider the impact of sea level rise / changed hydrology on existing assets.
Priority Area 9.2 – Social Wellbeing and Community Connections	
Nil.	N/A
Priority Area 9.3 – Health Promotion and Advocacy	
Nil.	N/A

Priority Area 9.4 – Built and Physical Environment	
Nil.	N/A
Priority Area 9.5 – Regulation and Protection	
Nil.	N/A
Additional Comments	
Nil.	N/A

Submission 16	
Submission	Comment
Priority Area 9.1 – Active and Healthy lifestyles	
Nil.	N/A
Priority Area 9.2 – Social Wellbeing and Community Connections	
It would be great to have a late night cafe that doesn't sell alcohol.	Noted. The Town can provide statutory advice as to the approval requirements required for developing a new business within the district.
Priority Area 9.3 – Health Promotion and Advocacy	
Nil.	N/A
Priority Area 10.4 – Built and Physical Environment	
I like the idea of better walking trails.	Noted.
Priority Area 9.5 – Regulation and Protection	
Nil.	N/A
Additional Comments	
Nil.	N/A

Point Reserve Foreshore Plan

Draft for consultation

Prepared for the Town of Bassendean

By Urbaqua together with Realm Studios

September 2022



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1 Point Reserve

Point Reserve is a neighbourhood park located in the Town of Bassendean which has for many years been enjoyed by locals as a place to connect with the Swan River and each other.

Located approximately 12km from the city centre, the site sits at the confluence of the Swan and Helena Rivers and is surrounded by low density residential housing. Point Reserve is 1.6 hectares in size, with an additional 2.2 hectares of accessible public open space located to the north and south.

The Point Reserve area is largely grassed parkland with a number of endemic *Eucalyptus rudis* (Flooded Gum) trees scattered throughout. It is reserved for Parks and Recreation and is classified as an Environmentally Sensitive Area due to the site's association with the Swan Canning Estuary.

The reserve is considered to be a sanctuary for birdlife and dogs are prohibited. It is also home to a large flock of geese. The origin of the geese is unknown and there are mixed views on the retained presence of the geese, although it was noted that some members of the community come to the reserve to feed the geese.

The site is also part of the Swan Canning Development Control Area (DCA), and within the area of the Lower Swan Locality Plan. Any works within the DCA are subject to the requirements of the *Swan and Canning Rivers Management Act* and the *Swan and Canning Rivers Management Regulations 2007*.

In 2020 two jetties were removed from the site following a structural assessment, that found they were unsafe. The following amenities are located within Point Reserve:

- Park benches/ picnic settings
- BBQ's
- Parking
- Lights (some being solar powered multi poles)
- Ablutions
- Playground and sand pit

As time has gone by, the amenities of the park have aged and are no longer meeting the needs of the community that use them.

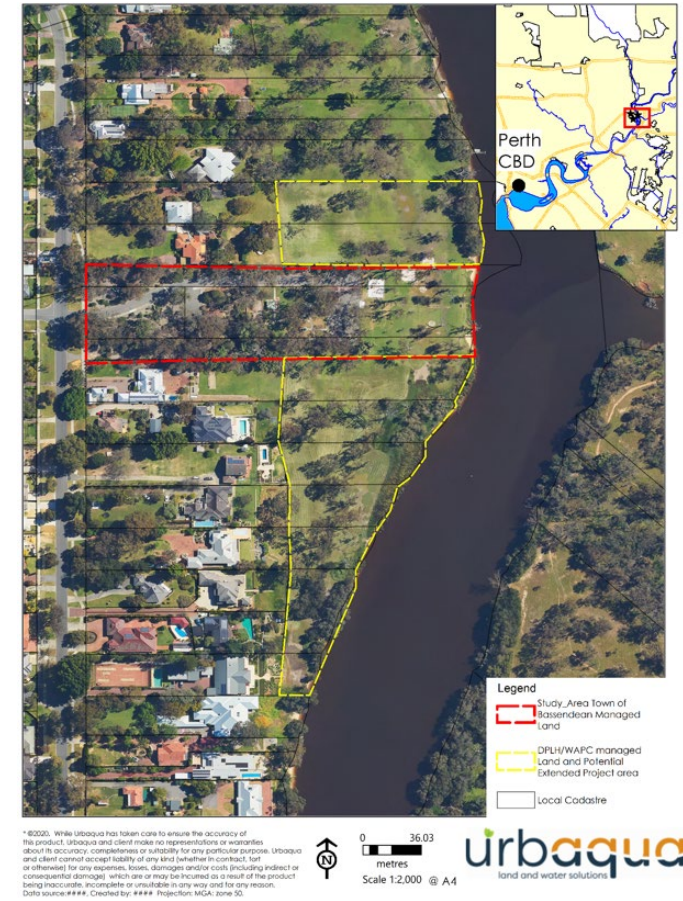


Figure 1: Point Reserve study area



2 Aboriginal History & Country

Point Reserve is on Whadjuk Noongar Country in a section of the Helena Valley referred to by local Noongars as Mandoon, meaning 'the place of many trees'.

Point Reserve is a significant site in Aboriginal context, being the place where Helena River and Swan River join and a place in which three Noongar groups met. It is believed that a corroboree ground exists near the confluence of the Swan and Helena Rivers, although exact location can no longer be identified. In addition, the Helena River was an important travelling route for local Noongar.

The following sites of significance are registered over the site in the Aboriginal Heritage Inquiry System mapping:

- 3536 Swan River - mythological site
- 3840 Bennet Brook Camp Area (Artefacts / Scatter, Ceremonial, Fish Trap, Historical, Man-Made Structure, Mythological, Skeletal Material / Burial, Camp, Hunting Place, Plant Resource, Water Source)
- 3758 Helena River (Ceremonial, mythological, Repository/cache)



3 Community history

In 1904, the Lands Department granted a land parcel for a Road Board office site and Recreation Reserve. In 1926, a request was made by the Road Board for access to a drinking water supply. Then in 1927, tenders were called to erect a cement bathing shed. In August 1939, the Swan River overflowed its banks and the bathing shed was almost covered by water. Figure 2 shows Swan River floods looking from Point Reserve to the Guildford recreation ground.



Figure 2: Swan River Floods Article from The West Australian Newspaper, Tuesday 29 August, 1939.

The following year, the Bassendean Road Board requested the re-build of the showers and the construction of a jetty at the reserve. In 1946, two jetties were constructed to create a swimming area for the community. The swimming area was highly utilised by the community and even supported many swimming races and competitions including a River Carnival, hosted by the local sea and air scout group (Figure 3).

Swimming greatly increased in popularity at Point Reserve, which led to the Road Board suggesting further improvements including sanitary conveniences, a children's pool, fireplaces and a fence. In 1947, the jetties were officially opened to the public for recreational use, and the reserve supported a number of events including the swim-through-Bassendean Race, night swimming races, and a swimming championship.

In 1953, the reserve was pronounced unfit for swimming. Three samples taken from the river at Point Reserve showed coliform pollution and one sample taken between the jetties contained faecal coliforms. The Health Department warned against the risk of polio infection.

In early 2020 the jetties were deemed unsafe and unsalvageable due to termite damage, structural deterioration, and deficiencies to such an extent that removal was required. At the time of jetty removal there was a strong community desire for the jetties to be replaced, and it is likely that this is still a matter of interest to the community.

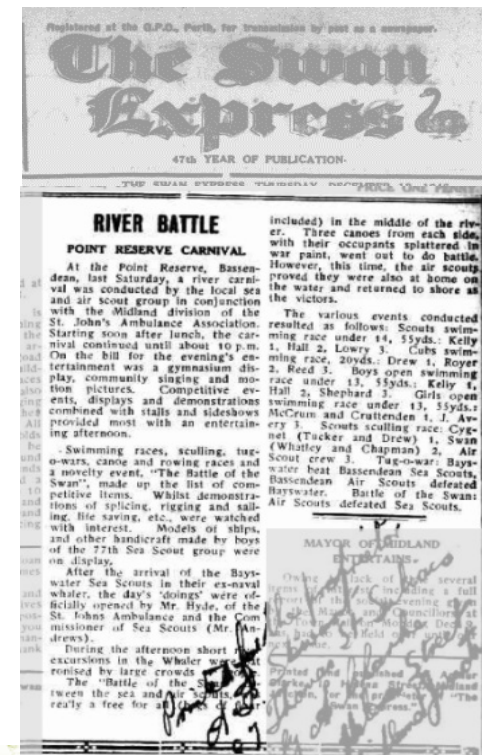


Figure 3: The Swan Express Article on Point Reserve Carnival



4 Respecting the river

A large proportion of the study area is affected by the risk of flooding as it is located within the Swan River floodway, which extends beyond the edge of the Parks and Recreation reserve and into private properties in many locations (Figure 4).

Large parts of the study area are subject to inundation and contain standing water during the winter months. These areas are largely located in the land to the north and south of the amenities and are challenging to maintain during this time.

Anecdotal evidence suggests that the facilities in the reserve including the lower car park up to the toilet block have been flooded on a number of occasions, leading to the need to replace sand from the playgrounds. It will be critical to ensure that any new infrastructure is able to withstand seasonal inundation with low levels of maintenance.

Large parts of the river edge are affected by erosion. An assessment of the condition of the Point Reserve foreshore by MP Rogers and Associates in 2021 recommends a “managed retreat” scenario, which includes actions to improve the existing condition of areas of the foreshore currently experiencing erosion to reduce the impact of damaging processes.

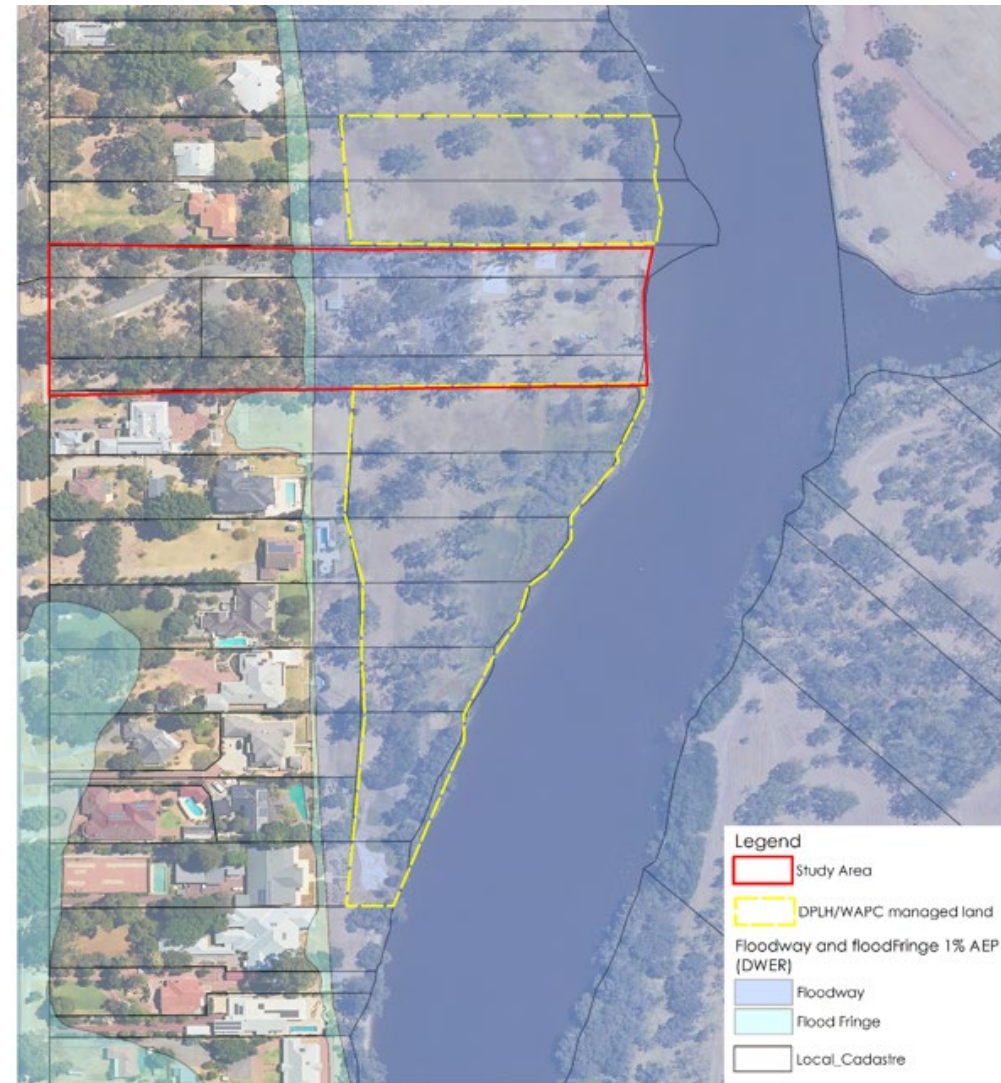


Figure 4: Flood risk

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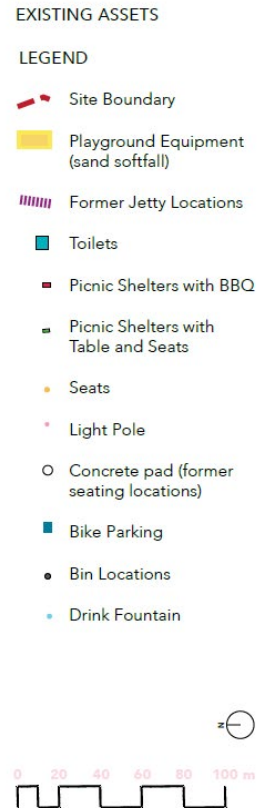
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land and water solutions

5 Point Reserve now

There are a number of facilities within the Point Reserve park including public toilets, three playground equipment areas (with sand underneath), two picnic shelters with BBQs, four picnic shelters with table and seats, two seats, five light poles, two concrete pads (former seating locations), bike parking, four bins and a drink fountain (Figure 5). It is noted that some of these amenities are nearing the end of their useful life.

The car parking is spread across two areas – one above the ridge near the entrance to the park and one on the level of the floodplain. Parts of the reserve are currently irrigated but the majority of the study area is unirrigated and parts of the WAPC-land associated with the areas of inundation during winter are often bare of vegetation during summer.

While no jetties now remain at Point Reserve, jetties are located nearby at Success Hill Reserve and Sandy Beach Reserve.



REALM studios

Figure 5: Park amenities

6 Point Reserve in the future

The development of ideas for the future for Point Reserve has been guided by the local site conditions and the need to create a place that is resilient to the effects of the river – something that gives it room to move and yet is able to be enjoyed by the local community. Conversations with the local community have also pointed to the desire for a place to connect with nature and provide simple recreational opportunities.

The plan therefore seeks to fulfil the community's desire for restoration, reflection, relationships and resilience.

Restoration of the local ecosystem through:

- Use of endemic flora and restoration of tidal wetlands
- Replanting of endemic trees including *Eucalyptus rudis* (Flooded Gum), *Melaleuca raphiophylla* (Freshwater Paperbark) and *Casuarina obesa* (Western Swamp Sheoak)
- Creation of habitat for endemic fauna which also helps to manage mosquitos

Reflecting on the past to inform the future by:

- Recognising the level of incursion of the river that occurs quite frequently

- Finding opportunities to infuse design with reference to history including through signage and materials
- Reconnecting the community with the environment to support future stewardship

Enhancing **relationships** for people and this place through:

- Supporting relationships within the community through creating spaces where people will meet
- Providing an opportunity to be amongst and interact with the environment
- Offering opportunities for education about the ecosystem
- Ensuring retention of lines of sight to connect with other landscapes and enhance community safety

Creating a **resilient** future by:

- Amelioration of flooding through riparian planting
- Addressing urban heat through provision of shade trees and structures
- Reducing maintenance needs and ensuring infrastructure is appropriate to site conditions.
- Ensuring the health of the ecosystem into the future



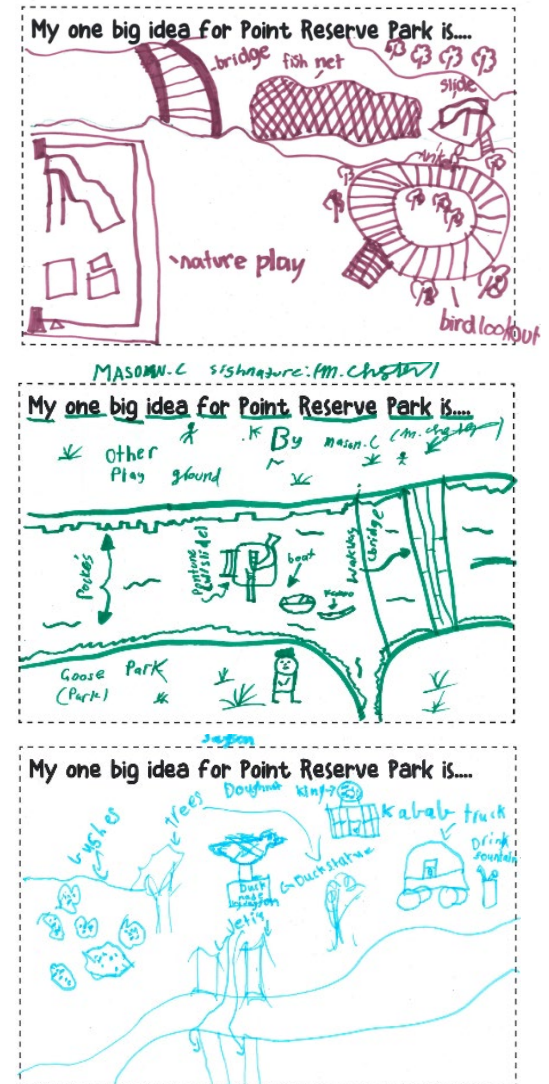
Key ideas suggested for inclusion in the Point Reserve Foreshore Plan are:

- Providing a pathway/boardwalk from car park to foreshore as well as a circuit – material appropriate to withstand inundation with potential for boardwalks over lowest points to be accessible during moderately wet times
- Construction of a boardwalk along the foreshore
- Riparian planting between the foreshore and the path, wetland planting in low-lying areas and some reduction of grassed areas (and mowing needs) by adding vegetation around mature trees
- Increased shade through additional tree planting
- Upgraded (and potentially relocated) car park and amenities including BBQ, shelters, seating and nature play area
- Installation of tree pits (drainage) in car park and reduction in car bay numbers
- Stabilising sections of foreshore with vegetation. This is likely to include rock revetment in areas with visible erosion (around a few of the trees). May also need some sand nourishment
- Creation of places for local animals and connections for people - erection of a bird hide at the southern end, bat and

bird boxes, fauna tunnels, sheltered areas, frog habitat and insect hotels

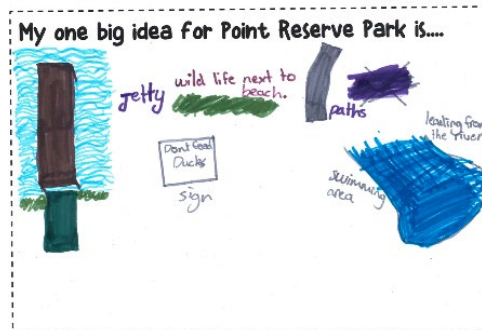
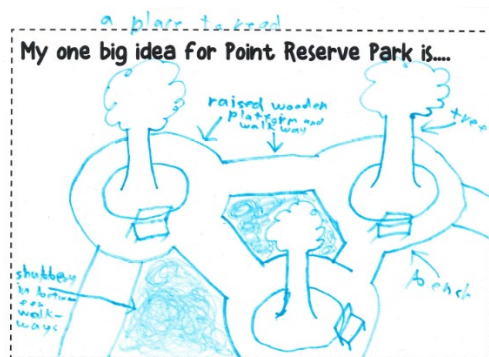
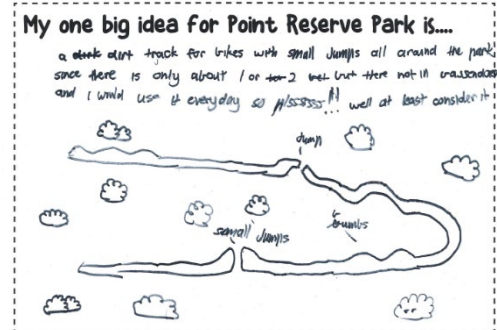
- Retention of existing beach access points
- Planting along northern and western fence lines adjacent private property
- Maintenance of private property pedestrian access to reserve along western boundary
- Installation of electricity points (for temporary community activities)
- Lighting to only be around car park and amenities and at low levels to minimise disturbance of wildlife
- Celebration of Noongar stories through art and interpretation
- Educational signage

These have been developed based on input from Bassendean primary school ('My one big idea for Point Reserve' drawings shown here), Town staff and Councillors, adjacent landowners and discussions with the Department of Planning, Lands and Heritage and the Department of Biodiversity, Conservation and Attractions, who are co-funding development of the Foreshore Plan and are the planning approval authority for the Riverpark.

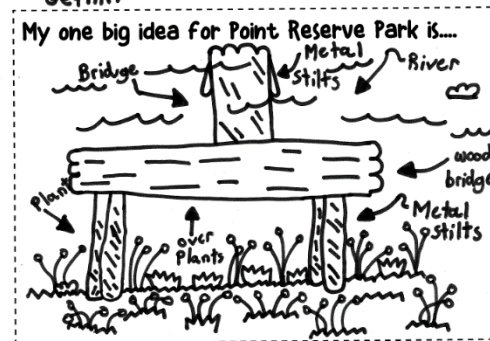




My one big idea for Point Reserve Park is...
Kids Activities (Noongar Based)
Food trucks
Singing Performance
(free breakfast & lunch)
Tacos competition
(Best taco is sold - will be at a supermarket)
More spaces
Fresh toilets
More shade for events
More drink fountains
Sausage sizzlers



Gethin



7 Options for the Point Reserve Foreshore

The Town of Bassendean is now inviting the broader community to consider several options for the future of Point Reserve.

The community's views will be obtained via a survey, seeking an indication of the community's level of support for some of the possible elements of the Point Reserve Foreshore Plan. The elements of the plan where specific feedback is being sought are:

- Area for improvement
- Location of playground and car park
- Jetty/boardwalk options
- Different path configurations
- Path material

Options for these elements are depicted below, together with a brief discussion of some of the aspects to consider.

The images and concept plans have been provided assist in visualisation of the plan elements. Please note these are provided for indicative purposes only and may not represent the actual outcome.



Images of revegetation and a bird hide. The suggested design of the bird hide does not provide shelter for users, simply obscures them from view from the wetland.



7.1 Area for improvement

The Town of Bassendean currently only maintains the Point Reserve park area (shown in red in Figure 1). An opportunity exists to extend facilities and management into the adjacent Government-owned land. While extension of the park would require additional resources to install facilities and maintain the larger area, it also provides an opportunity to address foreshore erosion issues and weeds, creating an improved environmental outcome for visitors and fauna.

Option 1: Limit the plan to the Town's land (existing park area) (Plans 1 & 2)

- Adjacent Government-owned land to remain publicly accessible
- No foreshore stabilisation activities, revegetation works or creation of additional fauna habitat outside the current area
- Lowest ongoing maintenance cost

Option 2: Include the adjacent State Government-owned land (Plan 3)

- Provides a consistent vision and approach across the whole site, maximising community and environmental benefit

- Extension of foreshore management activities beyond the current park footprint
- Requires additional Town resources to maintain the larger area of land

7.2 Location of playground and car park

The current location of the car park is considered to create unnecessary separation between the foreshore and playground and the seating, shade and barbeque. The existing play equipment is at the end of its useful life and is often affected by flooding. It is recommended that for all options, the playground and car park are renewed. This provides an opportunity to implement water sensitive urban design techniques and provide parking for Acrod permit holders and potentially reduce the number of car bays in this location (noting the additional car park to the west).

Option 3: Relocate the seating and barbeque so they are closer to the playground and move the car park to the end of the access road with reduced bays (Plan 1)

- Removes interruption of site amenities and provides good flow from BBQs to the River.
- Allows pedestrian access between playground and toilets without the need to cross a driveway/road

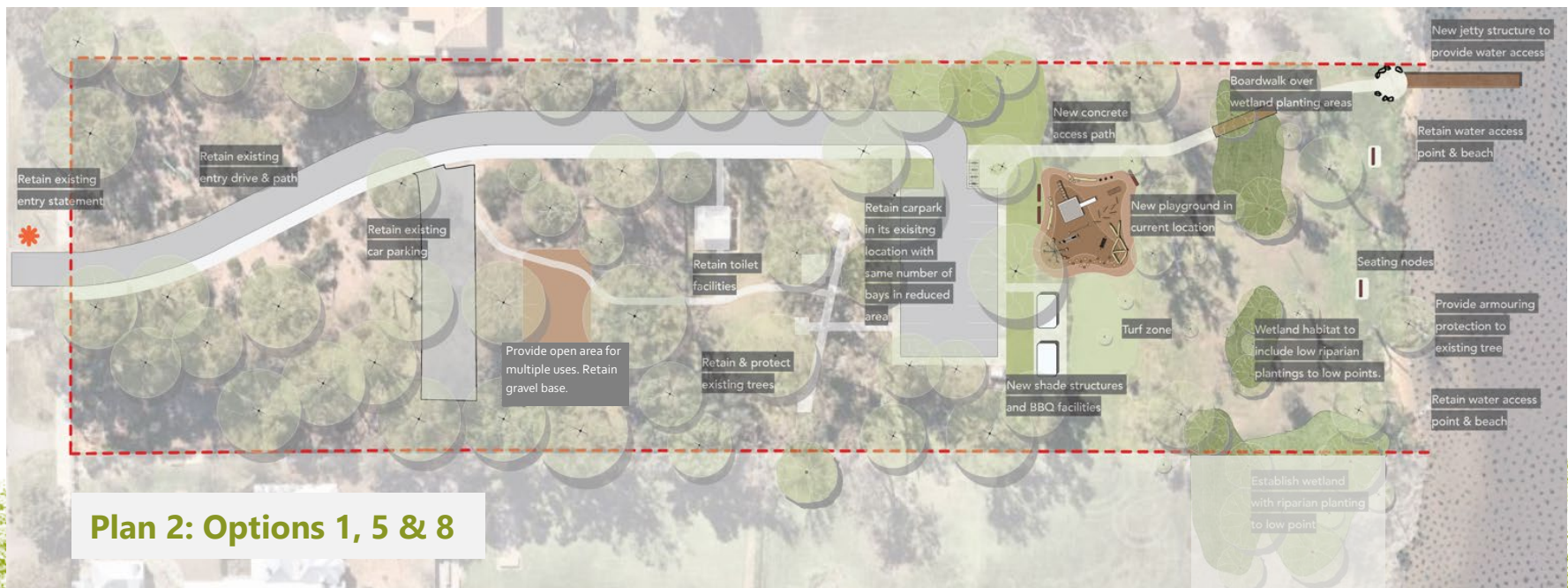
- Allows for playground and car park to be located on higher ground and therefore reduced exposure to potential flooding
- Reduced footprint of parking bays, reducing environmental impact, and encouraging alternative modes of transport
- No view of river when seated in car
- Careful design to work around trees/ avoid impacting root protection zones and likely loss of 2 trees

Option 4: Relocate the seating and barbeque so they are closer to the playground and move the car park to the west with reduced bays (Plan 3)

- As above with no tree loss
- Visitors remaining in parked cars have view of foreshore
- People likely to need to cross the car park to access the toilets
- Highest cost

Option 5: No change to current location or size of the car park but upgrade the playground (Plan 2)

- Potentially lowest cost
- No tree loss or need to move services
- Does not allow relocation of the playground to higher ground
- People likely to need to cross the car park to access the toilets





7.3 Jetty/boardwalk options

The strong history of use of the site for swimming, fishing and other recreational activities, together with input from the local community has demonstrated a desire to reinstate some form of jetty or access to the water. As part of the Department of Health microbiological water quality monitoring program, Point Reserve is classified as having poor or very poor water quality, with a recommendation to avoid swimming.

Each option for a new jetty/boardwalk will seek to provide universal access to the jetty and access to the water while minimising impact to the river bank and bed. The jetty will not permit motorised water craft access.

Option 6: Jetty to be angled into the river with a pontoon (see below)

- Pontoon provides additional space for recreational activities
- Facilitates easier access to the water
- Moderate cost



Option 7: Create a boardwalk adjacent to the river bank (Plan 1)

- Provides more space for recreational activities
- Greatest accessibility
- Highest cost
- Does not provide deep water access

Option 8: Create a jetty into the river (similar to historic jetty) (Plan 2)

- Recreates the historic form and provides deep water access
- Moderate cost

7.4 Different path configurations

Best practice landscape design is to provide access to all areas of the park for people of all mobility types. This is generally achieved through creation of a path network. Due to the size of the land, the number of alignments that could be created are significant. The options presented are therefore intended to reflect the widest range of opportunities. It should also be noted that the final location of the path network will be designed in response to site topography, existing vegetation and objectives for access.

Option 9: Provide access without boardwalks (not shown).

- Some areas of the path will become inundated during winter and at some high tide events
- Lowest cost
- This option is only to be considered together with Option 1. If Option 2 is preferred, the path network will be extended beyond this area.

Option 10: A circuit within the Town managed land with boardwalks where the area becomes inundated (Plan 1)

- Provides access to the park facilities at all times of the year
- Unlikely to be used for recreation due to the small size of the path network
- Increased construction and maintenance costs
- This option is only to be considered together with Option 1. If Option 2 is preferred, the path network will be extended beyond this area.

Option 11: A circuit around the whole area (Plan 3)

- Facilitates access to the whole park for users of different mobility
- Creates a recreational opportunity for visitors and clear wayfinding regarding where the park terminates
- Provides a clear boundary for revegetation and maintenance works and controls access, providing increased protection to conservation areas and fauna habitat





Option 12: Single path to end of DPLH land

- Facilitates some access to the whole park for users of different mobility
- May be perceived to lead beyond the park without a loop at the edge of the park to demonstrate the extent of access
- Reduced hard landscape footprint and maintenance costs



7.5 Path material (Options 11 and 12)

Due to the periodic inundation of the area and location within the floodplain of the Swan River, it is important to consider the durability of the material used for path construction. Paths constructed of compacted limestone or pea gravel have been considered but discounted on the advice of other local governments and the Department of Biodiversity, Conservation and Attractions due to the significant level of maintenance that would be required to maintain a safe surface.

Option 13: Limestone coloured concrete

- Lowest maintenance requirement
- High cost



Option 14: Low boardwalk

- Raised above area of inundation
- Highest installation cost
- Highest maintenance cost



8 Next steps

All survey responses will be considered by the Town of Bassendean, together with input from the Department of Planning, Lands and Heritage and the Department of Biodiversity, Conservation and Attractions.

A final Point Reserve Foreshore Plan will then be prepared for endorsement by Council, following which detailed design development will commence. The timing for implementation will be staged and guided by external funding sources and available budget.



Client: Town of Bassendean

Report	Version	Prepared by	Reviewed by	Submitted to Client	
				Copies	Date
Draft Report	V1	SSh	REp	Electronic	15 August 2022
Final report	V2	SSh	REp	Electronic	26 August 2022
Final Report	V3	SSh	REp	Electronic	20 September 2022

Urbaqua

land & water solutions

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Draft Point Reserve Foreshore Plan – Consultation Survey


Point Reserve is a riverside park in Bassendean located at the confluence of the Swan and Helena Rivers, which has for many years been enjoyed by locals as a place to connect with the Swan River and each other. The area managed by the Town is 1.6 hectares in size, with an additional 2.2 hectares of accessible public open space located to the north and south that is currently managed by the Department of Planning, Lands and Heritage.


A draft Foreshore Plan has been developed for Point Reserve, and we are seeking feedback from the community on various options identified for the site.

The Plan aims to balance the requirement to protect and enhance the natural values of Point Reserve and its location on the Swan River foreshore, while providing recreational spaces for the community to enjoy.

In developing the Draft Plan, key consideration has been given to the limitations, strengths and opportunities of the site, as well as its natural, social, historical and cultural heritage values. The location of the lower area of Point Reserve within the Swan River floodway is a key consideration when considering future upgrades.



Legend
 Study_Area Town of Bassendean Managed Land

 DPLH/WAPC managed Land and Potential Extended Project area

The Draft Plan and consultation survey is available on the Town's website www.bassendean.wa.gov.au/consultations or from Customer Service or the Bassendean Memorial Library.

For enquiries please contact Sustainability and Environment on 9377 8000 or email environment@bassendean.wa.gov.au

Responses must be received by 5.00pm on Monday 31 October 2022.

Please return the completed survey to:

Customer Service, 35 Old Perth Road
Bassendean during business hours.

Or mail to:

Attention: Sustainability & Environment
Town of Bassendean
PO Box 87
BASSENDEAN WA 6934

Question 1: What best describes your use of Point Reserve?

- I have never been to the reserve
- I have visited once or twice
- I am an infrequent user (visit once a year, or once every 6 months)
- I am a moderate user (monthly)
- I am a regular user (weekly or daily)

Question 2: If you visit Point Reserve, why do you visit (pick up to 3 activities)?

<input type="checkbox"/>	Walk/run for exercise	<input type="checkbox"/>	Relaxation
<input type="checkbox"/>	Meet friends and family	<input type="checkbox"/>	Spend time in nature
<input type="checkbox"/>	Boating (motorised)	<input type="checkbox"/>	Swimming
<input type="checkbox"/>	Use the playground	<input type="checkbox"/>	Convenient location (close to home/work/ passing by/ children's school etc)
<input type="checkbox"/>	Fishing	<input type="checkbox"/>	Kayaking/ paddleboarding
<input type="checkbox"/>	Other (please tell us why)	<input type="checkbox"/>	Picnic/ BBQ

(Please note that the river at Point Reserve is rated as 'Poor or Very Poor' for bacterial water quality with a Department of Health recommendation to avoid swimming).

Question 3: How far do you live from Point Reserve?

Please select one response

- Less than 500 metres (no more than 10-minute walk)
- 500m – 1km (about 10 to 15-minute walk)
- More than 1km

If more than 1km, please provide your postcode: _____

OPTIONS

In developing the Draft Point Reserve Foreshore Plan, we have identified options for the community to provide feedback on.

Please refer to **Section 7** of the Draft Foreshore Plan for an explanation of each option, as well as images and concept plans to assist in visualisation of the plan elements. Please note these are provided for indicative purposes only and may not represent the actual outcome.

Question 4: Please indicate your level of support for each of the following options (Refer to Section 7 of Draft Foreshore Plan for details).

<u>Area for improvement</u>	Strongly Support	Support	Neutral	Oppose	Strongly Oppose
Option 1: Limit the plan to the Town's land (existing park area): Shown on Plans 1 and 2					
Option 2: Include the adjacent State Government-owned land: Shown on Plan 3					

Would you like to provide any comments? _____

Location of playground and carpark

	Strongly Support	Support	Neutral	Oppose	Strongly Oppose
Option 3: Relocate the seating and barbeque so they are closer to the playground and move the carpark to the end of the access road with reduced bays (Plan 1)					
Option 4: Relocate the seating and barbeque so they are closer to the playground and move the carpark to west with reduced bays (Plan 3)					
Option 5: No change to current location or size of the carpark but upgrade the playground (Plan 2)					

Would you like to provide any comments? _____

Jetty/ boardwalk options

	Strongly Support	Support	Neutral	Oppose	Strongly Oppose
Option 6: Jetty to be angled into the river with a pontoon					
Option 7: Create a boardwalk adjacent to the riverbank (Plan 1)					

	Strongly Support	Support	Neutral	Oppose	Strongly Oppose
Option 8: Create a jetty into the river similar to historic jetty (Plan 2)					

Would you like to provide any comments? _____

Different path configurations

	Strongly Support	Support	Neutral	Oppose	Strongly Oppose
Option 9: Provide access without boardwalks (concrete path)					
Option 10: A circuit within the Town managed land with boardwalks where the area becomes inundated (Plan 1)					
* Option 11: A circuit around the whole area (Plan 3)					
* Option 12: Single path to the end of DPLH land					

****Refer Options for path materials below***

Would you like to provide any comments? _____

Path material (Options 11 and 12).

	Strongly Support	Support	Neutral	Oppose	Strongly Oppose
Option 13: Limestone coloured concrete					
Option 14: Low boardwalk					

Would you like to provide any comments? _____

ADDITIONAL ELEMENTS

Question 5: Please select whether you support the following proposed elements.

	Support	Do Not Support	No Opinion/ Unsure
Retaining beach access at three locations			
Lighting around car park and amenities (must be at low levels and wildlife friendly)			
New playground with shade structures			
Seating nodes			
Celebration of Noongar stories through art and interpretation			
Unobtrusive educational signage			
Small timber deck			
Bird hide (open structure to path side)			
Increased shade through additional tree planting			
Foreshore stabilisation. This is likely to include rock in areas with visible erosion (around a few of the trees)/ either side of river access points. May also need some sand nourishment.			
Riparian planting between the foreshore and the path, wetland planting in low-lying areas and some reduction of grassed areas (and mowing needs) by adding vegetation around mature trees			
Creation of places for local animals including bat and bird boxes, insect hotels, fauna tunnels, sheltered areas and frog habitat			
Planting along northern and western fence lines adjacent private property			
Open area for multiple uses (upper park area)			

Would you like to provide any comments? _____

Question 6. Do you have any other suggestions for Point Reserve? If yes, please list your top 3 priorities.

1. _____
2. _____
3. _____

Question 7: Would you like to provide any other feedback?

The Town is investigating options to re-home the geese that visit Point Reserve. Artificial feeding has resulted in some of the geese being affected by “angel wing”, a deformity caused by an unhealthy diet high in protein and carbohydrates (most likely bread). The deformity is caused by rapid wing development that outgrows proper bone support.

In addition, as geese are domestic birds they can disrupt local food webs/ the natural ecosystem, their droppings contribute nutrients that cause poor water quality/ algal blooms in the river and they can be aggressive. For more information on wildlife health please visit <https://healthywildlife.perthnrm.com/wildlife-health/>

Question 8: Do you have any comments about the plan to re-home the geese?

Engagement from here

Would you like to receive updates on the outcomes of the consultation and future works?

- Yes
- No

Would you be interested in being part of a Bushcare Volunteer Group for Point Reserve?

- Yes
- No

We are interested in seeking input on Aboriginal/ dual naming and inclusion of cultural elements for multiple open space areas in Bassendean, including Point Reserve. Are you an Aboriginal person with a connection to the area, who is interested in providing ideas/ suggestions?

- Yes
- No

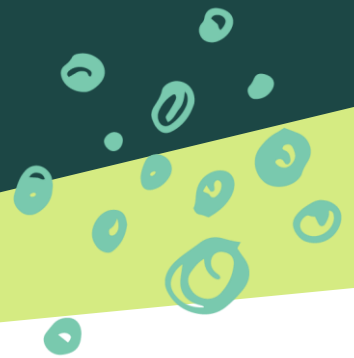
(if Yes to any of the above)- please provide your contact details:

Name: _____

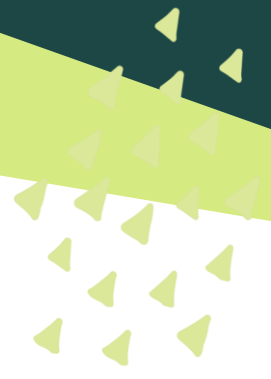
Email/ Postal Address: _____

Point Reserve Consultation Survey 2022

Results Summary



Sustainability & Environment
December 2022



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BACKGROUND

The Draft Point Reserve Foreshore Plan was released for community consultation for a 5 week period, through an online survey (with printed copies also available).

81 completed surveys were received, with 70 submitted online and 11 completed as a PDF or hard copy. All written comments received (including from three additional respondents who provided comments separately to the survey) have been reviewed to assist with interpretation of the results.

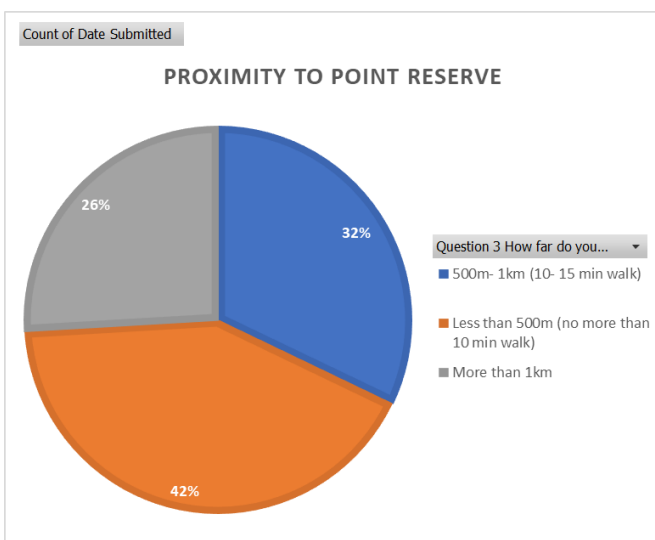
The Consultation Method is outlined in Appendix 1, with extended results included in Appendix 2.

RESULTS SUMMARY

Respondent Information

The majority of survey respondents were moderate (43%) or regular (28%) visitors and 42% lived within 500 metres of Point Reserve.

Frequency of use	Number of responses
I am a moderate user (monthly)	35
I am a regular user (weekly or daily)	23
I am an infrequent user (visited once a year, or once every 6 months)	16
I have visited once or twice	5
I have never been to the reserve	2



Of those that lived further than 1km and also provided their postcode, the majority (15) were from the 6054 postcode with one response each from postcodes 6051 (Maylands), 6052 (Bedford/ Inglewood), 6055 (City of Swan), 6069 (City of Swan) and 6081 (Parkerville/ Stoneville).

While two respondents stated that they had never been to Point Reserve, their responses to other questions suggested they had previously visited.

There was a wide range of reasons given for visiting as shown in the table below. 80 respondents answered this question, with up to 9 reasons given per response.

Reason for visiting	Number of responses
Spend time in nature	38
Relaxation	37
Meet friends and family	34
Kayak/ paddle boarding	31
Picnic/ BBQ	30
Use the playground	27
Walk/ run	26
Convenient location	16
Other	11
Fishing	10
Boating (motorised)	6
Swimming	3

Options

Multiple options were developed and included in the Draft Foreshore Plan, relating to the following elements:

- Area for improvement
- Location of playground and carpark
- Jetty / boardwalk options
- Different path configurations
- Path material.

Respondents were asked to rate their level of support for each option, as Strongly Support, Support, Neutral, Oppose or Strongly Oppose.

To assist with analysis, responses for “Strongly Support” and “Support” are combined in the table below to determine an overall level of support for an option. Similarly, “Oppose” and “Strongly Oppose” are combined to determine the overall level of opposition. The option with the highest level of support for each element is shown in bold/ grey fill.

Element	Option	Percentage of responses		
		Strongly support/support	Neutral	Oppose/strongly oppose
Area for improvement	1: Limit the plan to the Town's land (existing park area)	35%	16%	49%
	2: Includes adjacent State Government managed land	68%	9%	23%
Location of carpark and playground	3: Relocate the seating and barbeque so they are closer to the playground and move the carpark to the end of the access road with reduced bays	52%	28%	20%
	4: Relocate the seating and barbeque so they are closer to the playground and move the carpark to west with reduced bays	31%	31%	38%
	5: No change to current location or size of the carpark but upgrade the playground	38%	31%	31%
Jetty/boardwalk	6: Jetty to be angled into the river with a pontoon	56%	27%	17%
	7: Create a boardwalk adjacent to the riverbank	66%	15%	19%
	8: Create a jetty into the river similar to historic jetty	71%	15%	14%
Path configurations	9: Provide access without boardwalks (concrete path)	29%	23%	48%
	10: A circuit within the Town managed land with boardwalks where the area becomes inundated	47%	25%	28%
	11: A circuit around the whole area	64%	6%	30%
	12: Single path to the end of DPLH land	22%	36%	42%
Path material (extended area)	13: Concrete path	51%	25%	24%
	*14: Low boardwalk	51%	27%	23%

*Please note due to rounding of decimal places this does not equal 100%

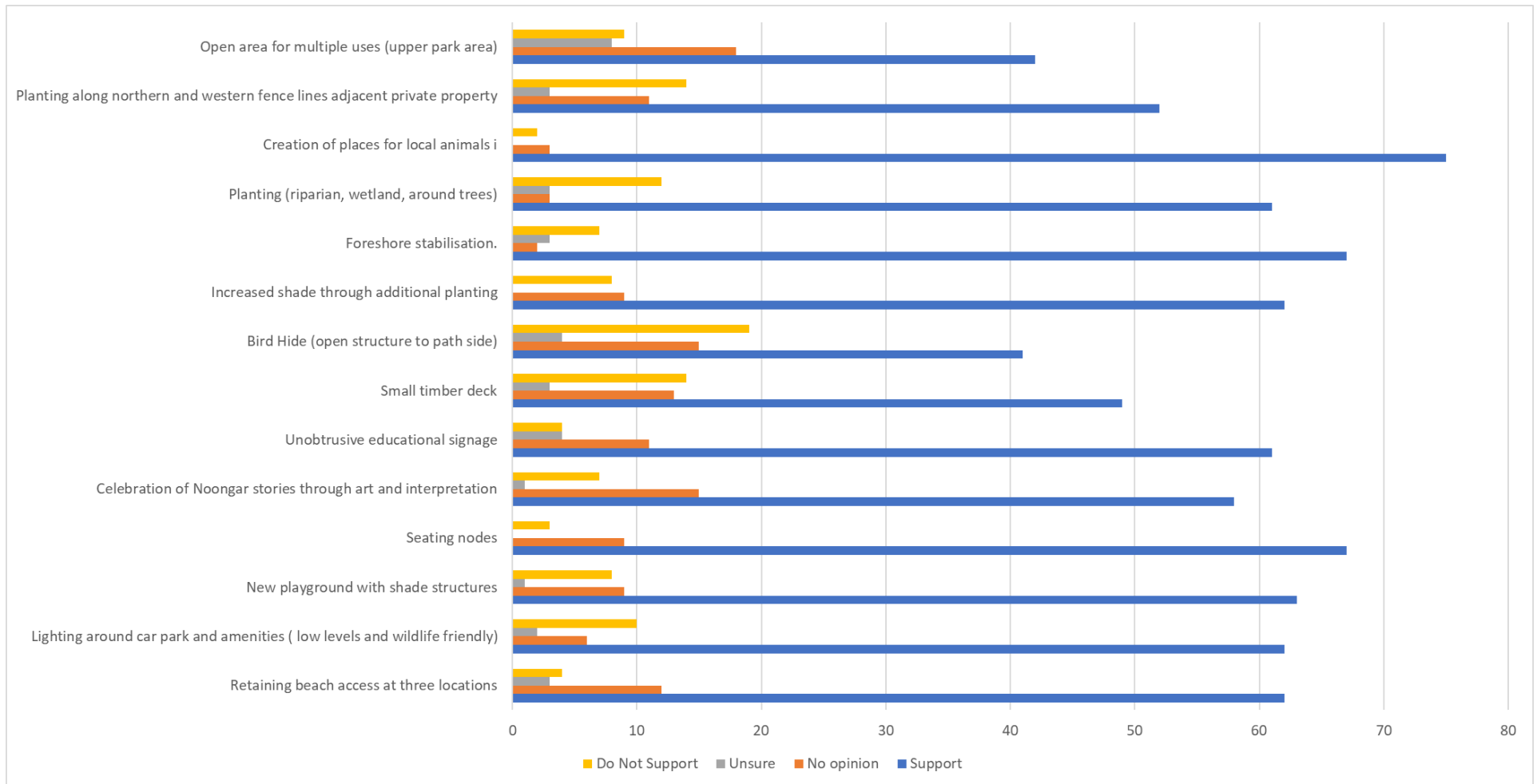
Additional elements

Respondents were asked to rate their level of support for “additional elements”, as either Support, Do Not Support, No Opinion or Unsure.

There was a high level of support for all items listed, ranging from 52% (for the bird hide) to 94% (for creation of places for local animals).

Those that had the highest responses for “Do Not Support” included:

- Bird hide (24%)
- Small timber deck (18%)
- Planting along northern and western fence lines (18%).



Level of support for additional elements (number of responses)

Other suggestions

Respondents were asked for any other suggestions for Point Reserve (their top three priorities); these can be categorised as follows:

- Protect/ enhance the natural environment and wildlife - 20 comments
- Specific problems (mosquitoes, anti-social behaviour, flooding, bee hives, bull ants) – 12 comments
- Extending the foreshore path beyond the study extent (including pedestrian bridge over the river) – 11 comments
- Removing the geese – 7
- Concentrating on current park area/ reducing costs – 5
- Information about Aboriginal history and the natural environment – 5
- Restricting vehicle access at night through a gate/ bollards– 5
- More seating/ BBQs – 4
- Playground – 3
- Shade (either trees or sails) – 3
- Kayak/ canoe facilities or access- 2
- Lighting of carpark – 2
- Activation (coffee van, kayak hire, music etc) – 2
- Re-instate jetties – 2
- Fenced dog area – 1

Comments about plan to re-home geese


48 people provided comments about the plan to re-home the geese, 27 in support, 16 against and 5 where the comments did not indicate a clear position.

Engagement from here

50 respondents wished to be kept informed of future updates, and 27 indicated they were interested in participating in a Bushcare Volunteer Group.

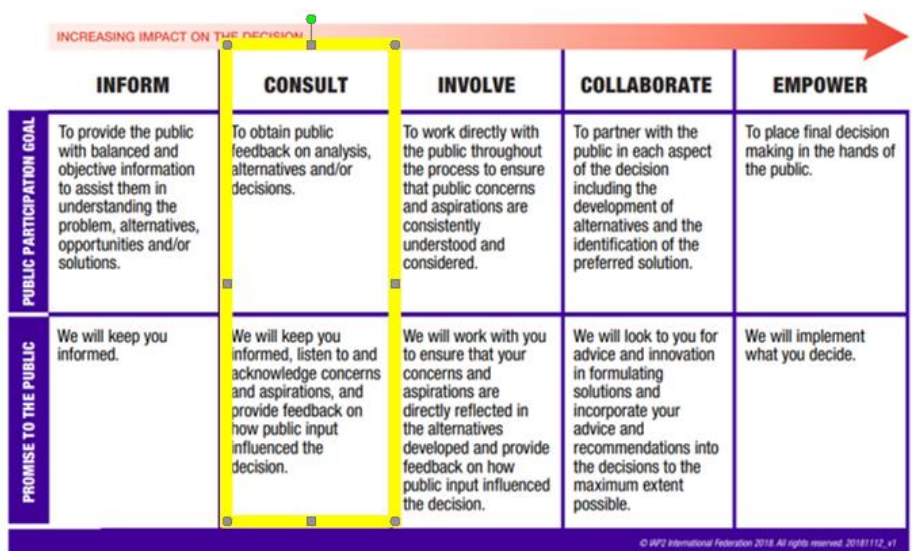
Three respondents advised they were an Aboriginal person with a connection to the area, interested in providing ideas/ suggestions for Aboriginal/ dual naming and inclusion of cultural elements.

APPENDIX 1. CONSULTATION METHOD

<p>Background</p>	<p>Point Reserve is a riverside park in Bassendean located at the confluence of the Swan and Helena Rivers. The area managed by the Town is 1.6 hectares in size, with an additional 2.2 hectares of accessible public open space located to the north and south that is currently managed by the Department of Planning, Lands and Heritage.</p>  <p>A draft Foreshore Plan has been developed for Point Reserve, and we are seeking feedback from the community on various options identified for the site.</p> <p>The Plan aims to balance the requirement to protect and enhance the natural values of Point Reserve and its location on the Swan River foreshore, while providing recreational spaces for the community to enjoy.</p> <p>In developing the Draft Plan, key consideration has been given to the limitations, strengths and opportunities of the site, as well as its natural, social, historical and cultural heritage values.</p> <p>The location of the lower area of Point Reserve within the Swan River floodway is a key consideration when considering future upgrades.</p> <p><i>Figure 1: Point Reserve study area</i></p>
<p>Scope</p>	<p>Point Reserve is reserved as Parks and Recreation under the Metropolitan Region Scheme and is considered a Neighbourhood Open Space based on its size. Neighbourhood Open Space should:</p> <ul style="list-style-type: none"> • Be central to surrounding neighbourhoods • Include accessible, safe pedestrian and cycling connections • Form part of an overall pedestrian and cycling network to connect key destination points • Support good passive surveillance • Be responsive to natural site features • Build on sense of place • Assist to preserve local biodiversity and natural area values.

Consultation Method (IAP2)/ Target Audience

Consult: online survey with printed copies available on request.
 Targeted consultation will also be undertaken with Traditional Owners and other Aboriginal people who can demonstrate relevant cultural knowledge.



Purpose of consultation

- To obtain feedback on:
- Current awareness/ use of the Reserve
 - Level of support for multiple options identified in the Foreshore Plan relating to:
 - Area for improvement
 - Location of playground and carpark
 - Jetty / boardwalk options
 - Different path configurations
 - Path material
 - Support for:
 - Retaining beach access at three locations
 - Lighting around car park and amenities (must be at low levels and wildlife friendly)
 - New playground with shade structures
 - Seating nodes
 - Celebration of Noongar stories through art and interpretation
 - Unobtrusive educational signage
 - Small timber deck
 - Bird hide (open structure to path side)
 - Increased shade through additional tree planting
 - Foreshore stabilisation
 - Riparian planting between the foreshore and the path, wetland planting in low-lying areas and some reduction of grassed areas (and mowing needs) by adding vegetation around mature trees

	<ul style="list-style-type: none"> ○ Creation of places for local animals including bat and bird boxes, insect hotels, fauna tunnels, sheltered areas and frog habitat ○ Planting along northern and western fence lines adjacent private property ○ Open area for multiple uses (upper park area) ● Additional suggestions/ feedback ● Proposal to investigate options to re-home geese ● Interest in participating in a Bushcare Volunteer Group ● Interest in contributing to Aboriginal/ dual naming and inclusion of cultural elements.
Consultation Dates	Thursday 27 September – 5pm on Monday 31 October 2022 (5 weeks)
Communication	<ul style="list-style-type: none"> ● Contact with neighbours who previously provided comments/ attended site meeting, local environmental groups and Community Action Networks and Bassendean Primary School ● Direct mailout to surrounding property owners/ occupants within 400m radius ● Promotion at Power to the People Activation : Sustainability & Environment stall ● Posters and printed survey response forms available in the Library, Customer Service, Seniors Centre and Wind in the Willows ● Corflute signage with QR codes installed at the park (road entrance and two in lower park) and at the front of the Admin Building. ● Information displayed at the Administration Building noticeboard and Library foyer ● Promotion on the Town's website and social media, with online video presentation explaining the options ● Discussion with Traditional Owners on 29 September 2022 ● Stall at Bassendean Markets on 29 October 2022.

APPENDIX 2. EXTENDED RESULTS

Area for improvement

- **Option 1: Limit the plan to the Town’s land (existing park area)**
- **Option 2: Include the adjacent State Government-owned land**

Option 2 had a higher level of support (68%) in comparison to Option 1 (35% support). 49% of respondents opposed Option 1, and 23% opposed Option 2. Almost all of those who opposed Option 2 had a strong opposition. The main reasons were the impact on nature, the regular flooding/ inundation of the area and cost of expanding into the State Government owned land (both construction and ongoing maintenance). Several comments were made that there was insufficient maintenance of the existing park area / management of off-leash dogs currently.

Conversely, several respondents supported extension of pathways/ walkways (or boardwalks if the foreshore was privately owned) extending beyond the study area, in some cases over the river or along the entire Bassendean shoreline.

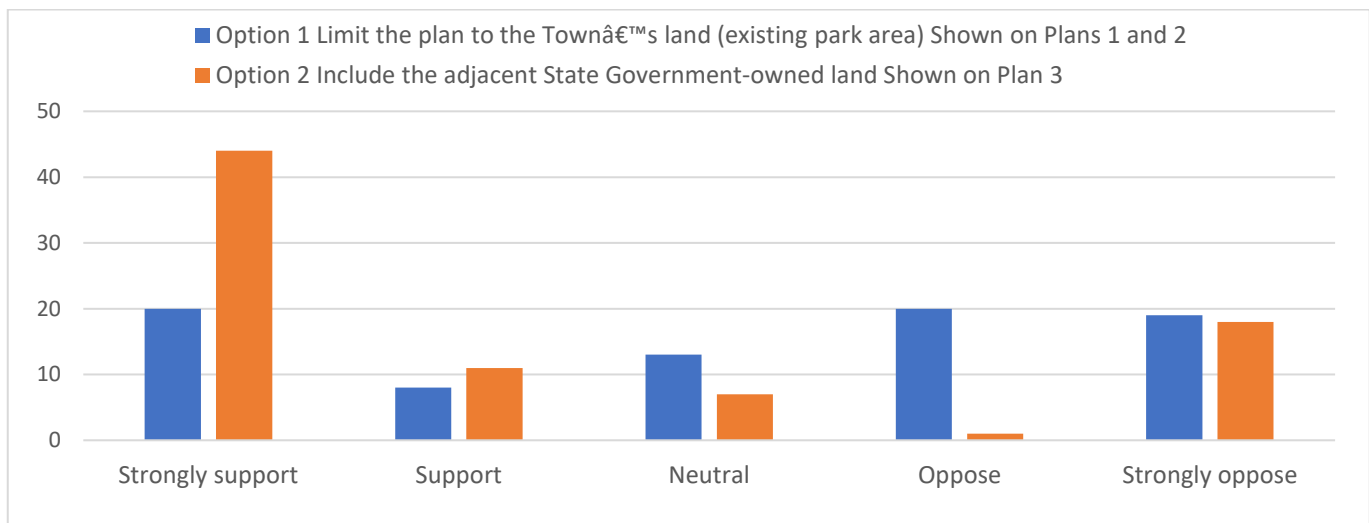


Figure 1. Level of support for options for “area for improvement” (number of responses)

	Option 1	Option 2
Strongly support/ support	28 (35%)	55 (68%)
Neutral	13 (16%)	7 (9%)
Oppose/ Strongly oppose	39 (49%)	19 (23%)

Location of playground and carpark

- **Option 3: Relocate the seating and barbeque so they are closer to the playground and move the carpark to the end of the access road with reduced bays**
- **Option 4: Relocate the seating and barbeque so they are closer to the playground and move the carpark to west with reduced bays**
- **Option 5: No change to current location or size of the carpark but upgrade the playground**

Option 3 had the highest level of support (52%), followed by Option 5 (38%) and then Option 4 (31%).

Generally respondents agreed that the playground should be relocated further away from the river/ areas subject to flooding. Several respondents indicated the need for ACROD/ accessible bays in the lower carpark or suggested a drop off bay in the lower carpark. A few respondents asked for a “no playground” option and preferred that the BBQ was not located close to the playground.

Detailed feedback was received from some respondents on the types of play equipment, which will be considered should this aspect of the consultation continue into detailed design.

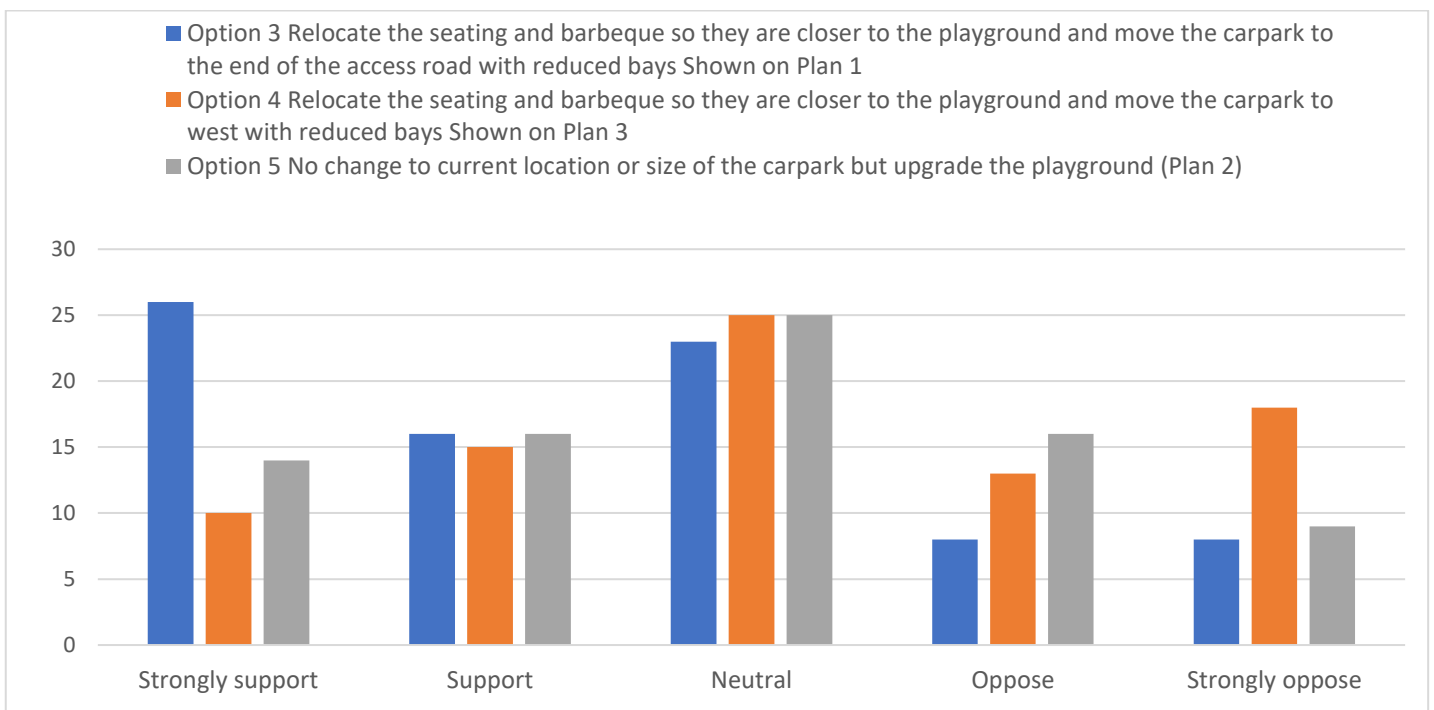


Figure 2. Level of support for options for “location of carpark and playground” (number of responses)

	Option 3	Option 4	Option 5
Strongly support/ support	42 (52%)	25 (31%)	30 (38%)
Neutral	23 (28%)	25 (31%)	25 (31%)
Oppose/ Strongly oppose	16 (20%)	31 (38%)	25 (31%)

Jetty/boardwalk options

- **Option 6: Jetty to be angled into the river with a pontoon**
- **Option 7: Create a boardwalk adjacent to the riverbank (Plan 1)**
- **Option 8: Create a jetty into the river similar to historic jetty (Plan 2)**

Option 8 had the highest level of support (71%), followed by Option 7 (66%) and Option 6 (56%). Levels of opposition were relatively low for all options in comparison to other survey questions.

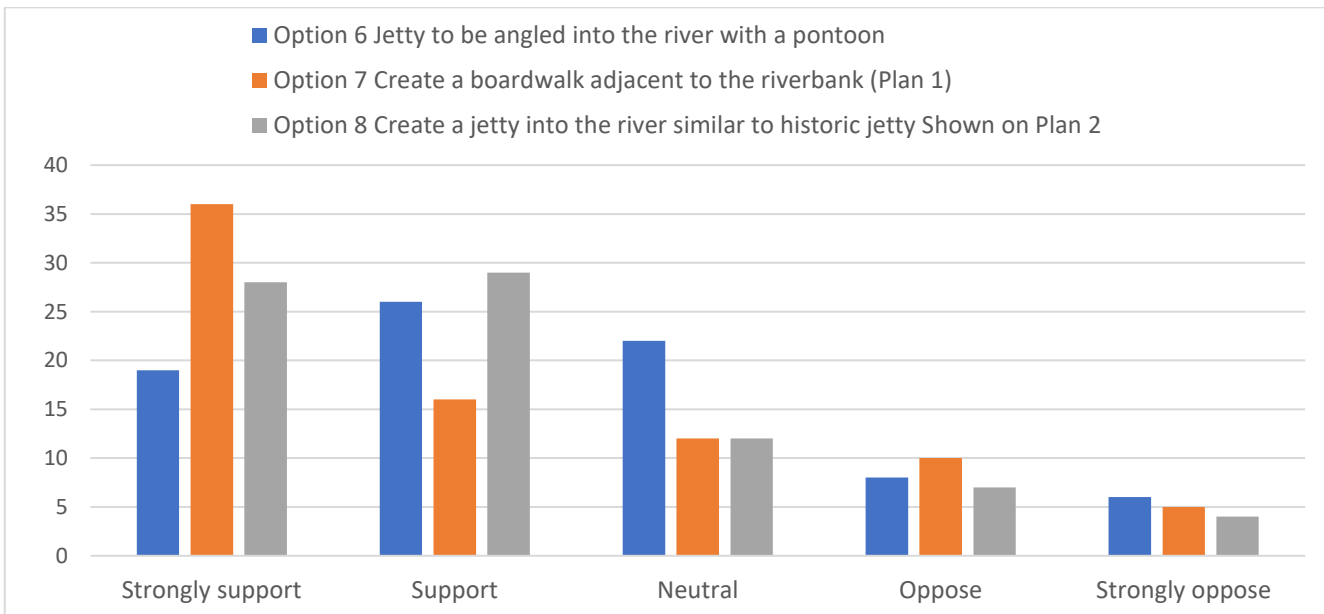


Figure 3. Level of support for options for "jetty/ boardwalk" (number of responses)

	Option 6	Option 7	Option 8
Strongly support/ support	45 (56%)	52 (66%)	57 (71%)
Neutral	22 (27%)	12 (15%)	12 (15%)
Oppose/ Strongly oppose	14 (17%)	15 (19%)	11 (14%)

Different path configurations

- **Option 9: Provide access without boardwalks (concrete path)**
- **Option 10: A circuit within the Town managed land with boardwalks where the area becomes inundated**
- **Option 11: A circuit around the whole area**
- **Option 12: Single path to the end of DPLH land**

Option 11 had the highest level of support (64%), followed by Option 10 (47%). Options 9 and 12 had the highest level of opposition (42%).

The opposition to Options 11 and 12 was generally associated with the cost, as well as flooding/inundation and impact on the landscape. Several respondents requested the circuit for Option 11 did not extend as far south as shown on the Plan.

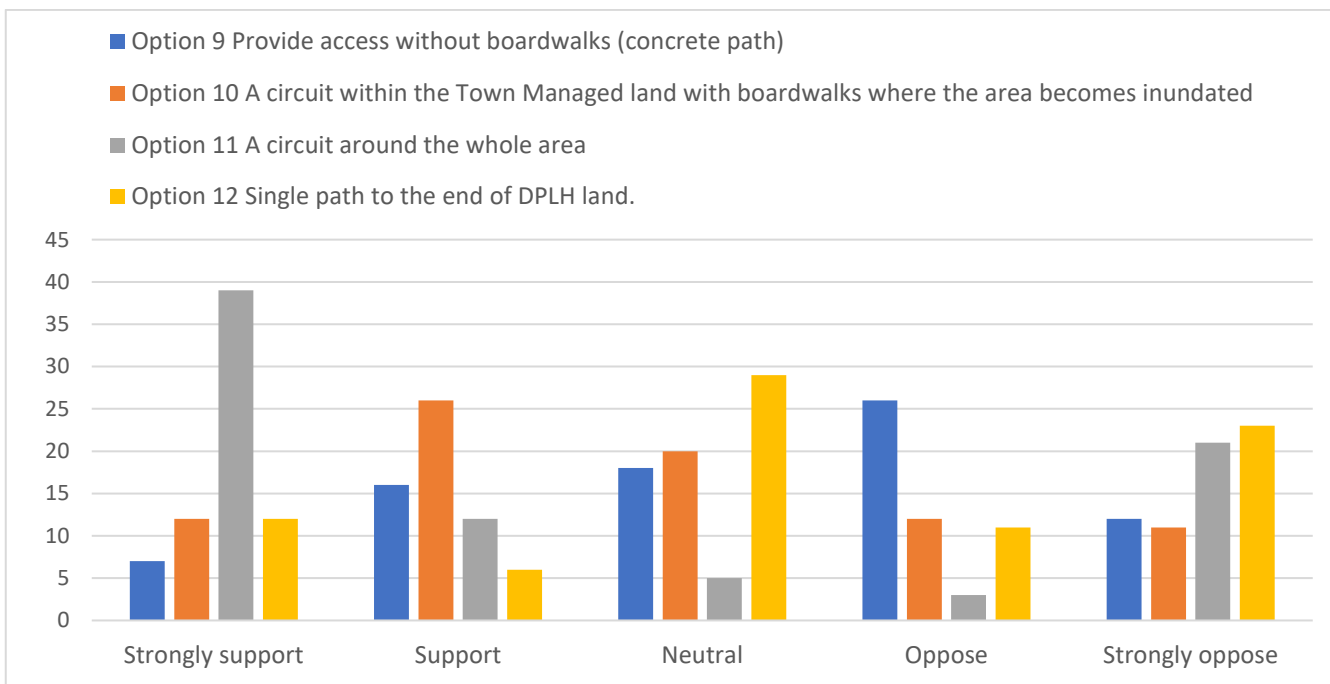


Figure 4. Level of support for options for "path configurations" (number of responses)

	Option 9	Option 10	Option 11	Option 12
Strongly support/ support	23 (29%)	38 (47%)	51 (64%)	18 (22%)
Neutral	18 (36%)	20 (25%)	5 (6%)	29 (36%)
Oppose/ Strongly oppose	38 (42%)	23 (28%)	24 (30%)	34 (42%)

Path material (extended path)

- **Option 13: Concrete**
- **Option 14: Low boardwalk**

There was a very similar level of support for options 13 and 14, although Option 14 had a slightly higher proportion of “Strongly Support” responses.

Several people commented that they did not support any type of path. Alternative suggestions included clay coloured concrete, poured concrete, crunch gravel rock and crushed limestone.

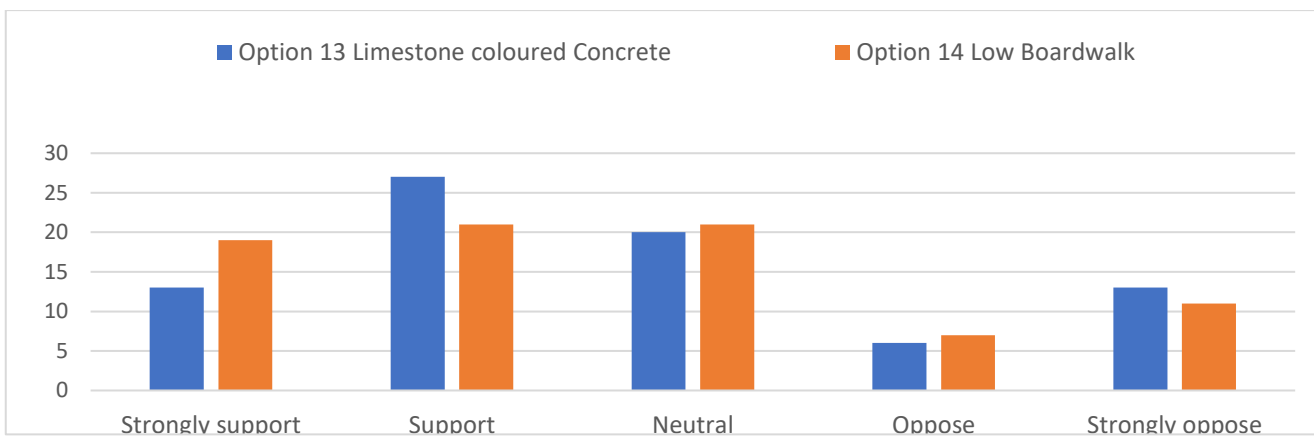


Figure 5. Level of support for options for “path material (extended path)” (number of responses)

	Option 13	*Option 14
Strongly support/ support	40 (51%)	40 (51%)
Neutral	20 (25%)	21 (27%)
Oppose/ Strongly oppose	19 (24%)	18 (23%)

(*note: due to rounding of decimal places this does not equal 100%).

Point Reserve Consultation Survey 2022 - Written Comments

Received separate to survey:

1. Automatic bollards blocking antisocial behaviour at nights from 10pm to 4am
2. Bassengeese, wildlife and birds need to be protected from Dogs, this should still remain as a No Dog park as it currently is. More signage needs to be put in Resreve to stop people from feeding the Geese like they do in other parks with ducks/birds, just a bit more education to the public will help with this and make a big difference
3. Definitely restore the jetty how lovely for children to come and have a fish in a quiet peaceful setting and picnic there.
4. Maybe an exercise course for seniors.believe that there are parks in metro area that nave installed them.
5. Don't know if this is possible but a walking track incorporating adjacent spare land either side and point reserve
6. Paths to be made of natural material no concrete.
7. We live close by Point Reserve and would like to see a cafe/restaurant somewhere within either the Town or State Government allocated areas of this sight.
8. A facility like a Cafe would, we feel, be a great addition and an end point to a revamp of a walk from the town centre area.

Area for improvement:

1. Whilst it would be great to include the entire area, consideration needs to be given to the Towns ability to fund the works. Ongoing state government support for implementation and ongoing maintenance should be sought.
2. This is a reserve. There is a lot for the humans at sandy beach. Please let the wildlife be, otherwise the river here will become just another waterway, devoid of life and character. It is disrespectful to the the wildlife to damage their habitat. The park has worked well, with minimum cost, "as is". There are major matters with the flooding, your report does not reflect the reality. There is nothing indicating the extent and depth of this water. In winter a large part of this area in impassable unless you are in a kayak. It is high risk to indicate to any family and those with mobility problems that is is OK to go into the flooded areas. It can flood in summer if we have rain for only 1 day. It does not flood from the river, the water comes from below. There is no way to control it. The wildlife love this park it. We have all manner of ducks, waders, etc. The people currently using the park are, in general, quite respectful of the wildlife. We have an environmental responsibility that can be managed in a way that the park is still accessible for walking, birdwatching, just relaxing, without having to install a lot of infrastructure that will have a negative effect on the wildlife.
3. I think that developing that area with a playground and native tree planting is an excellent idea and will bring more locals and families to the area. However, I am concerned about the boardwalk/circuit plans as this needs to be balanced with the fact that this is a breeding area for many local birds and animals. I routinely see a range of wild birds and chicks in that area and would be concerned that overdevelopment will force them to leave. As discussed in the report, this area floods for weeks at a time every year and any paths put here will need to be cleaned and repaired multiple times per year and I feel that development on a flood plain is a poor idea. Council money could be better spent elsewhere.
4. We have enough land, more land would mean more land management and pesticide usage to control.
5. We don't need to take on more land and responsibility than what the town owns now. Our rates are high enough as it is.
6. Let the State Government continue to pay for maintenance and not the Town
7. Would like the area expanded.
8. The creation of a bigger park with greater access to the Swan River will be another terrific asset for the Town and its residents.
9. Although I support Option 2 I think it would be essential to create the first changes to the main original park area shown in Option 1 so that people can start enjoying the main park again whilst the rest is completed. Sometimes money runs out and I'd hate to see the main park only half completed because the rest of the money went into improving the wider area.

10. The council should concentrate on upgrading the existing park first and maintain the place properly. Currently there are off-leash dogs in the park including the children's playground daily and the toilets are not well maintained. There is no point in extending the size of the park if there are no funds to maintain it properly.
11. Make the car park, toilets and playground visible from the road. Lower area to be recreation.
12. Survey respondents should be able to comment on options individually and also make a "hybrid" response - tweak a proposed option.
13. We should concentrate on enhancing the current area. The council already seemingly does not have the funds to adequately police the no-dog policy (dogs on and off leash seen every day at Point Reserve) or maintain the toilet block (when I visited last year it was shockingly filthy with faeces smeared on walls, plastic drug baggies on the floor and a rusty baby change table). I see examples of expensive foreshore revegetation neglected and overgrown with weeds (esp kikuyu, buffalo and other grasses) all around the Swan river (duck across to South Guildford Kingsley Drive/Riverside Dve for a local example) and it seems to me only a local and enthusiastic "friends of" volunteer group would be able to manage weed incursion.
14. More pathways along the foreshore please
15. I would like to see the best possible benefit from ecosystem restoration works and a reduction in mosquitoes as a result of improved riparian habitats. This is best achieved working on a wider area.
16. Council should adopt a strategy to partner with landowners and the Swan River Trust to form a linear park with pathways/boardwalks from Guildford Rd bridge to Sandy Beach
17. Combining the areas would give more space
18. I like pieces of both plans. The carpark for most of the year is very under utilised and it is a good idea to reduce the size of the carpark near the toilet facilities. The access to the river for kayaking is currently terrible with the playground being installed on the path and the jetties being removed causing fisher people to take over the only entry points for kayak/paddle boards. Note I live on Calnon St and walk my kayak down to the river. Protecting Flora and Fauna is great, and measures to improve the wetlands will be supported. Jetty structures being put in place again will be well supported, as they were always utilised by all ages.
19. Wetlands area needs to be left alone
20. I don't think that the waterfront should be disturbed as much as possible.
21. I think you should include walking paths along all the the state owned river access, all the way to the bridge
22. If you're going to address the site - may as well address the whole site's amenity.
23. As the entire reserve (including State Govt land) is accessible to the public, it makes sense to upgrade the entire reserve. I'm certain, suitable funding and other management arrangements can be put in place for the reserve's development and ongoing maintenance.
24. Not that worried about the park extending per se, just the walking path.
25. The DPLH land MUST be included in this plan! The town of Bassendean has over 6km of river frontage but less than 1km of river walkways! We need riverfront walkways for people to see and appreciate the river and therefore want to protect it. For too long the wealthy river front landowners have enjoyed their private frontages. That land belongs to the community and residents to appreciate and enjoy the swan river. The properties along the river front were subdivided and allotted by white colonialists who had no right to separate community from the landscape! We should be clawing back the riverfront land including private land! But the DPLH land is an easy win to open up riverfront walkways in Bassendean back to the community and residents. The Derbal Yerrigan belongs to us all, and should be enjoyed by us all, not just the elite! The town of Bassendean has the opportunity to make itself the jewel of Perth by opening up the riverfront and showcasing the natural beauty that is all around us. Please, Please, do not leave out the DPLH land from these plans. It belongs to us all to enjoy! Also, we already have alot of playgrounds in Bassendean, I don't think the playgrounds should be the focus for Point Reserve. In Bassendean we have many residents whose children are grown and families without children. Designing longer boardwalks and walking trails along the river front makes Bassendean more attractive and more liveable for all people, not just for people with small children.
26. Its about time we had some nice long walking paths on the river front. The council is so focussed on kids playgrounds but how about the other half of the town that want to tae thier dog for a walk in nature?

27. Bassendean is supposed to be "Home by the swan" but where are the riverside walking paths? Just one old deteriorated short stretch at Sandy Beach. [The walk / bike paths along the river front should be as long as possible.
28. Please connect the park via walkway/ boardwalk to Anstey rd and Pickering park. This would be an amazing feature for the suburb, to be able to stroll along the river from point reserve to the boat ramp at Pickering park! The land owners do not own the river bank and the majority of people are getting very frustrated by the river front properties restricting our access to the river front by fencing them off etc. let us all walk, unrestricted along the Bassendean river banks.
29. Support the extension into State Government land - subject to financial impact on Town
30. Year round flooding makes for huge costs plus the wildlife will suffer.
31. Sealed walking access on State land would be excellent
32. The area will be far more enjoyable and better utilised if the scope of the works is expanded to include the adjacent State Government land.
33. Bassendean rate payers aren't responsible for State Government land.
34. We use the park to see the native birds, ducks and geese and I strongly disagree with expanding as there is so much unutilised space in the existing park. Minimising infrastructure on the natural waterfront should be a high priority as much as not to discourage the wildlife which I think is the best attribute of point reserve. I also grew up in the area and did swimming lessons off the old historical jettys so I love the idea of reinstating them.
35. I feel that it is vital that this area be considered for one purpose primarily rather than it be a collection of different purposes to suit as many people as possible. I think it should be all about the native animal life primarily birds and treat the area as a place for people to see the wildlife in a natural habitat and give the birds a chance for a safe place
36. If state funding or grants could be secured to extend foreshore management beyond the Town's limits, and the cost impact to ratepayers would be minimal then that would be OK.
37. I think all the lands should be included in the plan which would enable the best use of space at Point Reserve.
38. We need to respect the private property in the area
39. The reason I visit the park is because it is a safe haven for duck and other birds. Please ensure the waters edge will still be a place ducks and birds will frequent.
40. Please include some bull ant management, we are constantly bitten in the kids playground and it puts us off going to Point Reserve
41. Keep it simple, good parking, good jetty and river access, nice grass areas and an actual working bbq. No toilets just attracts the wrong sort of people to the area.
42. If we extend, which would be lovely for the area but we feel the cost to do it and then the on going maintenance will be placed on the rate payer and rates will rise again
43. Option 1 is well thought out, relocates the dated car park, new playground and new BBQ facilities are next to each other, the looped pathway with the curved jetty following the Swan River shoreline. This design will have low maintenance costs for the Council and not be heavily impacted by flooding which is the State Government owned land Option 2.
44. I'd hate to miss this chance to improve the natural values of this special piece of foreshore and am delighted it is up for consideration. The state agencies won't do it without local support.
45. Point Reserve is in a unique position of being a dog prohibited area and as such it offers better opportunities for water bird habitat and riparian vegetation than either Pickering Park or Ashfield Flats. It is also an area of accretion, collecting silt and therefore able to support more sedges/ aquatic habitat than other foreshore locations. BPG has invested a great deal of time and effort into re-establishing rushes in the foreshore at Pickering and Ashfield Flats. In partnership with BPG, the Town has initiated a program to support riverside residences whose properties still include the Parks and Recreation Reserve along the river, with the intention of strengthening biodiversity and an 'environmental corridor' along our river boundary. Option 2 presents a perfect opportunity to assist the state government agencies to do the same on the P & R Reserve abutting Point Reserve
46. (prior text not visible) ... gives more privacy to houses- looks less like an invitation to walk right up to the fences. All I would really like for kayak facilities is a ramp from the carpark to the grassed area, if possible. And make sure the geese have a place to live. A bit of interpretive signage wouldn't hurt either - about the birds that are there and the history of the spot.
47. We currently have use of this State Gov land for recreational purpose with no cost to maintain- why change this?

48. People already wander onto the Government owned land to check out the bird life and fishing

49. Who pays for all this?

Location of playground and carpark:

1. If required to move the playground/other amenities to areas less prone to flooding, would support the move/reduction of the carpark.

2. Playground has to move. It is subject to flooding and expensive to keep replacing sand etc. As it appears that the decision has already been made to upgrade the playground equipment it would be preferable to elevate it and relocate it away from the flooded area. People will travel to sandy beach for older children so perhaps this equipment would be best suited to the younger kids. Please no enclosed equipment, tunnels, or boxed in climbing frames as we have possums, river rats, snakes and normal rats and mice in the area. If a human found one their response may be fear and they may injure or kill the animal. No elevated boardwalk equipment because of snakes nesting beneath.

3. I would like the new playground to be more inclusive of those with disabilities and provide a more suitable surface such as the wet pour rubberised surfaces. These allow parents and children with disabilities to negotiate the surrounds of the equipment as well as provide a soft fall for other children.

4. I would like to see the play equipment be more suitable for the under school age child as the new Sandy Beach playground is less suitable for this age group. Equipment particularly geared for toddlers would encourage young mums to use the park more.

5. Regardless of the carpark chosen, I would like there to be space for a coffee van if possible, to entice people to meet and stay awhile in the park.

6. It would be handy to have the play area fenced to keep children from wandering off but this is probably not something you are considering.

7. It would be sensible to link the picnic and BBQ areas with the children's playground without a carpark in between them.

8. Playground, Carpark and Toilets all need to be visible from the road.

9. This survey is overly simplistic in not being able to properly respond to a series of detailed proposals that have taken significant effort to prepare. I would like to make a "freehand" submission.

10. It would be ideal if children and families could move between the playground and the BBQ and toilet areas without crossing a carpark. The family could be seated sharing a meal and some children allowed to run over to the play equipment without needing to be walked across by an adult.

11. Don't want tree removal, even dead trees provide habitat. Don't mind crossing car park for toilet - at the ages my kids need supervision crossing the road, they also need accompanying at a public toilet. Would like bbq and seating next to playground however, this would be a great improvement

12. Places for ACROD parking

13. Allowing access to toilets without having to cross a road is a safer option for families with children

14. Similar comments to above, carpark and bbq's don't need to have river views as they are functional.
Please consider ways for kayaks to easily maneuver to the river space.

15. The carpark is too big as it is and uses up a lot of potential space.

16. Is there a no playground option? How about just making it a quiet nature space

17. Why reduce car bays...?! Spend the money on the playground for the kids - you're going to then need the extra parking bays.

<p>18. If you are making the area more useable, then reducing parking doesn't make sense as you will make it more difficult for people to use who are not in walking distance. Only having one carpark up the hill causes problems for people with mobility issues. The hill is steep and would be hard for someone with mobility issues to get up and down. Also, if we are having BBQs and Picnic we are going to be lugging Eskys and bags up and down the hill a long way. Leave the carpark where it is. There is plenty of room for the park. There's another factor I bet you have never considered. That carpark at Point Reserve is the single most popular place where the teenagers of Bassendean learn to park cars. Because it is often quiet with plenty of space, there are L platers there almost daily practising their parking without the stress of a busy road or mocking onlookers. It might seem silly from a planning perspective, but it is super important to our teens, and a Bassendean tradition.</p>
<p>19. With respect to the playground, I notice there is no "no playground option". Why do we need it? We have plenty. I think at most it should be a modest upgrade, and be unobtrusive like the current one is. We don't need monstrous construction here like the one at Sandy Beach. The kids can go there for that. Point reserve is a spiritual place and the redevelopment should reflect that. The playground should be unassuming. The focus here should be on nature. The river, the boardwalks and walking paths. It should be a place of quiet reflection and the playground should not be the focus.</p>
<p>20. I think moving the carpark is an unnecessary expense. Just rebuild the jetty, plant some gardens and build a walk path along the river.</p>
<p>21. Would be good to move the carpark so that you do not have to cross it to get to the river. I often see anti social behaviour in that carpark. Maybe move the carpark up, close to North road, so people have to walk / wheel chair access down to the park. This will prevent people drinking in their car down there and carrying on.</p>
<p>22. Prefer option 3 to get access to toilets without crossing road - protect children using park</p>
<p>23. Plan 1 creates far more usable space in the existing park that is not being used plus it is much safer for children using the playground</p>
<p>24. Option 4 (Plan 3) - BBQ's and shade cover both ends of playground</p>
<p>25. It is a safer location for children on plan 1 Plan 2 disconnects the park in half</p>
<p>26. I would like to see the playground and carpark moved up to the upper areas with reduced sizes of both - would like to see the playground more as an interactive learning experience rather than the standard playground that is there at the moment,</p>
<p>27. maybe add in swing walkways for the kids to use as part of the boardwalk</p>
<p>28. I think that Plan 3 & 1 could be mixed to get the most out of Point Reserve.</p>
<p>29. Not everyone who comes for a picnic/bbq has - or wants to be anywhere near - children. I know many people who don't want BBQs to always be next to playgrounds.</p>
<p>30. As someone with a disability that stops me walking very far I would really appreciate the retention of car bays that have a view over the river. I don't get to spend much time outside so this is one of the easiest ways for me to spend time in nature.</p>
<p>31. I support the aspects of relocation and upgrade to BBQ and playground, but not to reduce car bays if possible, this will reduce accessibility and potentially cause issues with illegal parking.</p>
<p>32. Upgraded kids playground would be amazing. As per previous comment - bullants are a huge issue</p>
<p>33. I love the idea of kids not playing close to the car park, eg how it currently is. Definitely need to change car park or re think on moving the playground. To have the parents cooking on the bbq on one side and kids being over the other side of a car park is not safe or you have them nagging you wanting to play at playground while you are cooking can be trying. In saying that, it is nice to be able to have a bit of space with family and friends while cooking and not being right on top of other families and people playing. Having the two BBQs a little further apart from each other so room for two groups with space would be fantastic and also place BBQs near the playground side but still plenty of space from the playground but still to be able to see kids but not be cooking right amongst it</p>
<p>34. Option 4 is the highest cost and not a functional plan</p>

35. Option 3: Reduction of carparking at lower level likely to be a problem. The remaining bays would need to be allocated for ACROD use, but if the BBQs and picnic areas are to be retained/ upgrade then the hill descent from the carpark at street level is not practical for carrying eskies and additional picnic gear. A drop off bay at the foot of the hill could help with that but which would be a point of aggravation amongst users especially if used by canoeists. Option 4: good idea to have shelters and playground on same side of the carpark., Could the playground be relocated further to the west, so that there would be less need to cross the busy part of the carpark to get to the toilets? Option 5: However, removal of paving around the existing trees should be considered an essential works. Redesign of carpark and playground may produce improvement but not achieve a great deal of difference to the experience and long term value of the reserve
36. BPG extends this support for only the type of low impact passive community use that prioritises nature and re-wilding treatments. We hope that the expense of playground and carpark does not detract from the environmental elements
37. (prior text not visible) ... /toilet. Can see point of relocating playground closer to bbq's (or vice versa), as watching your kids play is not exciting and cooking bbq would be a welcome distraction. But it just seems stupid to pull up a perfectly functional carpark, when there is so much space there in the park to work with- if you really need to move stuff around
38. Carpark rarely full
39. Replace play equipment, don't increase it. Reasons why the barbeque area should remain at current location -having it out of the flooding zone is more practical in case of flooding.
40. Please note noise nuisance from thumping car radios, doof, doof, doof
41. Any or all improvements welcome

Jetty/ boardwalk options:

1. I don't think these are necessary, but understand the community may request it, and community appreciation may result in the site being better looked after. Option chosen should have the least impact on the river ecosystem.
2. Unless any jetty is substantial it will spend winter underwater and be subject to a lot of maintenance. Please also consider the wash from speeding boats. It will also encourage fishermen to put long lines out into the river. We are continually dealing with lost fishing line and entangled birds. If we don't pick up entangled birds they have a long slow painful death from starvation - it can take weeks. The dead trees that are left along the river bank from ascot and up to swan create an area that is really not suitable for fishing. A lot of lines get caught and fishermen just cut them loose and leave. The waterbirds suffer and these lines are not just on the trees over hanging the river they are wrapped around the dead trees underwater.
3. I have a great photo of a group of pelicans on the jetty...and am biased in favour of the historical jetty position, but quite like the boardwalk option also.
4. I like the idea of a nod to the past.
5. 1 I think we need a jetty that provides depth for people to fish from it - I don't think Option 7 will do this. 2. I like the idea of protecting the old trees with some sort of barrier to the river. 3. I think a jetty that goes out into the river encourages people to walk out and engage with the river. 4. It also acts as a visual reminder to boaters to slow down and this helps to reduce the wash from the river onto the trees on the riverbank. 5. I also like that a Jetty honours the promise of the council to put a jetty back where the original jetties were. 6. And I would like to hope we are planning for a future when our river will be cleaner and people can safely swim again and having a jetty would provide a lot of fun and access to the deeper water.
6. A short boardwalk adjacent to the riverbank as part of a loop trail within the current park to and from the carpark will provide a pleasant stroll for the majority of park users who just come to spend a little time in nature (often on a break from work)
7. As per my comment above - the survey is overly simplistic in relation to the detail and effort in the proposals.

8. Creating a boardwalk adjacent to the river bank, effectively a loop that would take in the area of the two historic jetties instead of just a single jetty would provide a gentle and accessible traverse to the river and allow enjoyment of area where the Helena River meets the swan. It would be important to not lose the small sandy beach however that lies between the two old jetties, a play area for small children and a launching spot for kayaks and other unpowered watercraft.
9. Want a cheaper option. A pontoon for fishing would be great.
10. It would be nice to have the old jetty's put back for a historical nod. Young swimmers and kayakers used to use the area a lot as it made them feel safe (despite the issues with the water :))
11. As long as there's a jetty - I'm happy. Spend the extra on protecting the foreshore from excessive erosion with rocks like across the river.
12. There should be a jetty. Swimming from there is a community tradition whether we like it (for insurance purposes) or not. Forget the nature playground, and let kids actually play in nature! They will anyway. Make it safer for them.
13. The old jetties were so much fun and nice for the kids. Having boardwalks as well will be beautiful for the adults
14. Reinstate the 2 x Jetties as they were for decades as a nod to our history. Build the Boardwalk from Anstey Rd in phase one and then onto Pickering Lark in phase 2, so we can walk along the river, connecting the parks and utilising our amazing river banks, like has been Done in Ashfield flats. common in Brisbane if want to learn how to build river side boardwalks.
15. Boardwalk might interfere with bird access to banks, as well as make kayak access more difficult
16. If a jetty if put back then it will be used for swimming and fishing and boats stopping etc I realise it was historically used that way but it is not healthy to be swimming there plus a drowning death has already occurred thereby opening the town up for other civil issues Fishing shouldnt be allowed if its to become a bird sanctuary as some users just arent careful enough with lines etc and they already have enough areas to fish in along the river
17. I think the Jetty should incorporate a look of both modern & old to represent Bassendean's past & now.
18. The geese are a hazard to small children using the playground, and have chased mine in the past. I would prefer not to see a jetty, to discourage feeding. I would prefer to see a simple kayak/board put in point.
19. I think the simple jetty is great for the kids and rec users and this plan keeps the feel of what the park has now. The wide open space with beautiful trees down by the river. Love the idea of trying to keep the history of the old jetty, would love to see that but given the flooding, will be hard. Hopefully a good material could be found to ise
20. Option 6, looped pathway with the curved jetty following the Swan River shoreline, great idea
21. I support any result that creates a chance to walk out over water when I get to the river- moreso here where ther is the confluence of rivers to take in. Also the creation of protective habitat for aquatic fauna and rushes
22. The boardwalk may provide the best opportunity to nurture rushes and habitat for Black Pygmy Mussels and other aquatic fauna but any structure in the water needs to be designed with this outcome as a priority
23. Not really fussed about a jetty. A basic jetty is fine
24. Good to set the jetty back, it also acts as a barrier for swimmers and keeps boats from possible injury of swimmers/jetty adds/ provides protection. Having a jetty for fishermen people wanting a good view of the river, good just to be on water to enjoy the view
25. Any jetty welcome but bigger, better

Different path configurations:

1. Whatever allows the best access with the smallest footprint.
2. Parents will turn up, sit by the playground and assume the kids are safe because they are told to stick to the path. For months of the year and also part of the time in summer they will be cycling or walking into water. Same for someone in a mobility scooter or wheelchair. Visitors to this park have managed to navigate their way around without dictating paths since 1926. It has been a "natural reserve". Great to walk or drive in to bbq and play area but after that isn't more exciting to "explore" rather that walk around a path.

3. I much prefer the option of a circuit boardwalk around the larger area.
4. Thanks for consulting residents, the Town does such a good job of engaging with us.
5. I'm keen to provide access without increasing the hard landscape footprint hence prefer option 11. I'm happy with the 3 suggested boardwalks in the main park area but would not support more boardwalks further south of the main park. The pathways would need to be wide enough for at least 2-3 people to walk side by side.
6. The council should concentrate on upgrading the park that it manages without taking on further land at this time. Furthermore concrete paths are ugly and the production of concrete carries a high environmental cost. Putting a path to nowhere through the 300 or so metres of what is currently a pleasant grassland would just detract from its natural beauty, would be costly, add very little extra recreational opportunity and disturb the wildlife that currently enjoy one of the less disturbed areas of foreshore in Bassendean. The area is underwater for months of the year and so any path would not be utilised much.
7. Concrete is an inappropriate material for use on clay rich flood prone land and is inconsistent with a "natural" environmental setting. Clay expands and contracts as the moisture content varies with the seasons causing concrete paths to crack and deteriorate. Fibreglass mesh footways are resilient, accommodate movement and are widely used in natural environments - and could even be installed on low concrete block footings.
8. A concrete path is ugly, expensive and will be underwater for months of every year. Whether a circuit or a single path, any path along the DPLH land is just a few hundred metres of hard infrastructure that leads nowhere, doesn't encourage interaction with nature and disrupts a pleasant 'natural' appearing area without providing significant recreational benefit to anyone with a physical disability that requires a flat engineered surface to move on. It would be far better to just enhance the accessibility of the current Point Reserve area for visitors, and look at funding upgrades to Sandy Beach paths for all users too, as this area is much more extensive.
9. Prefer the option with less maintenance so there is less riparian area disturbance. Want to have access to the beautiful foreshore. Boardwalk around the whole area would be fantastic.
10. Please keep concrete blending into surrounding areas
11. A combination of both may be of benefit to support flora fauna in the area?
12. A single path all the way south along the river and all the way north along the river, with jetty and native plantings is all we need. I don't think we should be wasting money moving car parks and bbqs and building yet another playground.
13. Why waste money on extra pathway (by making a loop) just behind private property - would likely just make it easier for opportunistic crimes. Think the left curved pathway is a bit of a waste too - just do one branch left, and one branch right.
14. The DPLH land MUST be included in this plan! We have the opportunity here to create a place of beautiful reflection, admiration and love for the natural beauty of the swan river. Creating an extended walking trail along the riverfront through native shrubbery will be a beautiful place for the residents for years to come. The DPLH land is an easy win to open up riverfront walkways in Bassendean back to the community and residents. The Derbal Yerrigan belongs to us all, and should be enjoyed by us all, not just the elite! The town of Bassendean has the opportunity to make itself the jewel of Perth by opening up the riverfront and showcasing the natural beauty that is all around us. Please, Please, do not leave out the DPLH land. It belongs to us all to enjoy! The extended walk with loop makes more sense than stopping the path from a flow perspective, however there are environmental benefits to having a one way path. A longer one-way path along the river front is better than a short loop around the playground.
15. Dont care if its a loop or single path, just want somewhere to walk and enjoy the river
16. We are "Home by the Swan". So how about some walking paths by the swan. Making the southern end one way means you can link it to more walking tracks further south later on, and it gives the longest stretch. People dont mind turning around and walking back down the same path, as long as it is nice and long. It would be better if the path then extended further north than the current plan all the way to the Guildford bridge.
17. Boardwalks all the way from Point reserve to Anstey rd / Pickering park!
18. Prefer to maximise access to entire area for those on wheels/prams/small bikes etc.
19. I think being able to walk a loop is extremely desirable

20. land south of point reserve floods
21. A circuit path creates more interest and would encourage users more than a single path
22. Impeding on birds habitat
23. a circuit with platforms at intervals gives places for people to be able to stop and observe/photograph without affecting others using the area and the boardwalk would need to be inclusive for all (ie width for wheelchairs)
24. I feel the path would need to be designed with extreme caution cause where the paths are located parts of it could become inundated.
25. I prefer a raised boardwalk around the entire area. This generates interest for children.
26. love the idea of a full circuit loop, providing a walk/run path for people.
27. Anything on the DPLH land should not be considered due to flooding
28. Strongly opposed to taking people and concrete infrastructure to the downstream end- leave some parts to nature. Do like the idea of management regimes being determined by concrete boundaries. But people do not have to go anywhere
29. We would support the concrete loop share path in Plan 3 but it is way too long to the south and invasive of foreshore wilds. We support it extending no further downstream than to 23 (adjacent to the back of 47 North Rd). We support the loop idea to formalise different management options for inside and outside the loop. If people want a bird hide then put it at 23.
30. Prefer a path which takes in "most" of the length of the park. It doesn't need to be a full loop for it's entire length, but it's more interesting if it has some "options" along it
31. Couldn't find option 9. While some people may want path access. The current open green spaces and vegetation makes the place a calm place to visit. Any path infrastructure would deteriorate because of flooding and high tide issues. Plus increases of water levels due to climate change
32. Note flooding annually!
33. All or any pathways would be welcome and appreciated

Path material (Options 11 and 12):

1. You do not need paths, they are detrimental to this reserve and the wildlife and will completely spoil the ambience of one of the few "natural" reserves remaining. The ground is basically clay, subject to drying and cracking and becoming sodden in winter. Any path will be built on unstable ground. In addition the underground water levels are likely to destroy or damage paths causing a huge maintenance cost and a high risk factor.
2. 1. This was a difficult one to answer as I don't think the concrete needs to be limestone coloured but there was no choice. Given this is an area of clay soil, it may be less stark to provide a CLAY coloured concrete instead. 2. It was also difficult to respond to Option 14 as it's not clear if you just mean the 3 boardwalks in the main park area (which I support) or whether you were wanting to put low boardwalks throughout the area north of the park along the designated path? If so, I would totally oppose this as a raised walkway in this area would need to be quite high to cater for fluctuating river height and would then be quite raised during the drier times of the year and provide a barrier to the rest of the area. It would also cause issues for those wanting to cross the space to access the beach areas with kayaks etc.
3. As above, I oppose any building of a path through the DPLH lands
4. Make something that will not get washed away in the flood.
5. As per comments above - concrete is an inappropriate material for use on clay rich flood prone areas - unless one does major earthworks (clay removal replacement) and uses reinforced concrete.
6. I don't support the creation of any expensive (to build and maintain) seasonally inundated, poorly utilised paths to the DPLH managed area.
7. Probably a combination is the best option. But if it's a matter of a cheap building material and longer path or a short fancy path, give us the longer path. Look how well utilised the crummy path down at Sandy Beach is.
8. Imagine a snake hiding under a low boardwalk...seems like a compensation claim just waiting to happen. Having said that don't really mind either option. Just like a firm surface.

9. Boardwalks are high cost and high maintenance. They will also be difficult to step onto from the surrounding ground. In this setting, they seem unnecessary. A typical flush concrete path meandering around the reserves natural features makes more sense, both from a cost and usability perspective.
10. The path should be mostly made of concrete that can be strong, low maintenance and withstand seasonal inundation. Selected small areas of boardwalks over sensitive and low-lying areas will extend the usages period and are a nice way to view the natural environment.
11. Just make it low maintenance and natural looking, not that red bitumen stuff.
12. Keep it as low maintenance as possible, with a couple of little boardwalks, similar to Sandy Beach
13. Security e.g cameras are important as I often see antisocial, sometimes violent behaviour in the carpark/ toilets at Point reserve!
14. Any chance we can have dogs on lead in the park? This is our closest park and a shame we can't take the dog when virtually all the other parks dogs are allowed.
15. Light coloured paths and metal are not Natural looking and will stand out like a sore thumb. All elements and colours should be taken into consideration and left to look more natural
16. Utilise poured limestone rather than limestone concrete as this does not develop heat during the summer for walking on
17. the paths should be simpthetic to the surroundings and not take away from the beauty of the river. No light bright colours which i have seen in other parks
18. I don't understand how a concrete path is not going to affect erosion in some way and in the end be more maintenance in the long run
19. If the boardwalk was to be low and near the river, I consider it a waste of money cause it would be closed for a lot of the year.
20. A mix of both would be good to a) boardwalk to avoid areas of seasonal inundation; b) allow flora to thrive under a boardwalk; and c) reduce cost in those areas where seasonal inundation is minimal, a concrete/limestone path can be used.
21. I am cautious regarding planting on fencelines simply due to impacts on bushfire hazard levels for landowners - if none additional planting is supported. I have joined orienteering events at this location and would be great to retain a flat open area for registration.
22. i would preferred a crunch gravel rock that doesn't stand out so much
23. Option 13 was not presented as an option. Concrete is not much more flood proof than limestone. If you insist on taking the path everywhere then consider making the extremes a limestone option
24. A boardwalk over these areas will command attention and respect to the vegetation changes and also acts as an intuitive form of interpretation
25. Surely you use concrete for most of the path, and boardwalks just where you need them? The materials shown look fine.
26. No need for walks, kids need more lawn area to run
27. if there is some need to some infrastructure it should be just crushed limestone. Note concrete generates heat, not good for the local habitat, hot to walk on in summer for swimmers
28. Let people wander at will in a more informal area

Additional Elements

1. Bird hide - will be underwater. Same with the deck that is right in the middle of the duck nesting area. Some of the planting shown is in areas where nothing will grow, I have tried. Rock solid cracking ground in summer, flooded in winter, and salt drenched. I have made some ingress with the long grass but it is a very slow process. The idea of bat boxes and frog habitat is great but are these animals here? Never seen or heard them. I would think they have too many predators. Ducks and water birds do not use bird boxes, parrots do, would bird boxes result in an influx of non-native parrots that would actually threaten the native birds? Foreshore stabilisation : it floods, rocks will keep the water in, the water does not come from the river but when the levels are high it flows out into the river. At the bottom of the park we end up with a whirlpool of water when it floods and we have high tide. Rocks will increase the erosion and slow down the removal of flood water. Sand put on to the beach areas will be washed away. Signage and information points will all need continual maintenance and looking at Bindaring and Pickering parks this does not seem to happen. All the signs are likely to be covered in bird poo.
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2.	I agree that development here would be excellent, but I object to the plan for a large boardwalk/circuit along riverbank / flood plain that will disturb local wildlife.
3.	Not sure about leaving the open area for "multiple use"...a potential site with a car park for antisocial gathering??
4.	Any lighting would need to be wildlife friendly and be programmed to switch off in the early evening as constant light would prove detrimental to nocturnal wildlife including owls, bats and possums. I support riparian planting and revegetation within the narrow confines of the current park. I do not at this stage support further revegetation efforts along the DPLH as I do not believe the council will have the time and funds to properly maintain by hand weeding such large areas Any attempt at revegetation along western and northern property owners fencing is likely to fail due to incursion of adjacent grasses: kikuyu, buffalo and couch. Bird hides are often used along large mudflats and wetlands frequented by waders and various waterbirds. They typically look out a large expanse of wetland. The Swan river at Bassendean is quite narrow so there frankly wouldn't be many individuals of many species to be seen and any increase in foot traffic towards a bird hide will disturb the local birds.
5.	As stated previously, the survey is too simplistic in relation to the detail of the proposals and the design limits one's ability to provide "open" feedback, i.e. the available options manipulate responses.
6.	I support some limited signage celebrating Noongar heritage and the environment but don't want the small park to be bristling with man-made signs I don't support spending money on riparian plantings except in the original/current footprint of the park as I see a lot of money wasted on foreshore reveg across Perth which is washed away in floods and taken over by weeds. There is no point paying private companies large amounts of money for plantings that won't survive or be maintained. I don't support the current plan to add DPLH land but if it is added, I don't see how the escape of grasses from private properties is going to be managed and for that reason I think revegetation across the western and northern fence lines of private property will be a waste of money I don't support a bird hide because building it would require disrupting local birds and/or removal of trees, and in such a narrow stretch of river it really adds nothing for a large cost (bird hides typically look out at wetlands bustling with avian activity not a river bustling with powerboats) so I am puzzled at its addition to the plan
7.	More native plants to help stabilise the area. It would be enjoyable
8.	It would be lovely for the space to be made for many types of people, however, Bassendean is tiny and cost will always be a factor. Start from the KISS principal and add on more infrastructure if funding can be sought.
9.	I find it ironic that grass is deemed to be a fire risk so needs to be cut, but native vegetation isn't...despite being composed of the same 'combustible' material...if not more flammable oils being in the native plants...keep the grass and maintain it so kids can kick a ball around - hell place a basketball court or fenced dog play area so they don't run up and cause nuisance.
10.	Regarding planting along property boundaries - I can't imagine a private land owner being happy about council planting trees that would block their view to the river...just saying.
11.	The bird hide is a man made obstruction to the natural view, and basically useless. Birds aren't that stupid. They see you walk up to it. It takes hours of quiet sitting for them to work. Meanwhile kids are screaming in the playground and jumping in the water at the jetty? Nice thought, but no. It will become an eyesore.
12.	Any foreshore stabilisation should be unobtrusive. Planting should not obscure the view of the river
13.	Any aboriginal "art and interpretation" should be subtle. We are all here now and all enjoy the space and feel the connection to nature. We should be about being one community, one nation, not causing divide by constantly pointing out the differences.
14.	The best part about this park is the unbelievable view of the river that you get. Too much planting has been done in other areas and it blocks the river such as over on the city of Swan side.
15.	I think you need to take into consideration the wildlife and birds. I the new park at sandy beach should of had a large path around it as there is not as many birds present. We should not affect what is natural along the river as to not deter the birds.
16.	I would prefer the upper park area to be used for carparking (and limited at that) and then have the open area for multiple uses be where the plans want the carpark I really don't think cars need to have access to the area as cars are not wildlife friendly Disabled parking of course should be the closest to the amenities

17. The Playground should be a high priority, cause just looking at Palmerston Square & Sandy Beach, doing a similar thing at Point Reserve would make it more lively
18. Decent, bright lights are essential for safety. I wouldn't go there by myself ever. Strongly in favour of an upgraded playground
19. Think the design presented for a bird hide is a silly gimmick as it would not be easy for people to use for any length of time
20. Confused about Q5.1 as there are 6 locations shown on Plan 3.
21. (may be prior text?) Would like to see people attracted to the area, but most of the land given over to revegetation (some smaller areas of grass). Need to maintain good access to the water from carpark (for kayaks). If people want big areas of grass to run around on, there are other places they can go- wildlife doesn't have so many options
22. When car park at lower level gets flooded the upper carpark is really the only preferred option.
23. Wildlife would want natural/darkness. Playground is fine as it is, just add shade. What for? (Timber deck). And yet you suggest removing stand of non-endemic trees. Like what (open area for multiple uses). Please leave off interfering with an environment created by nature
24. Additional seating near river

Any other suggestions – top 3 priorities

1. Strong support for actions that will improve the natural environment in the area.
2. Less is more. [This reserve has functioned for a long time with minimum cost and human infrastructure and has provided the community with a calm pleasant place to wander and enjoy whilst providing a comparatively safe haven for wildlife. We understand the need for improvements for carpark/bbq/play area but why damage a functioning native area to the detriment of the wildlife.
3. A controlled gate to limit traffic after hours would improve the park
4. Recommence the gate to limit access after 9pm and 5am
5. I'd definitely like to see a lot more seating along the foreshore. The river is the attraction yet there is only 1 bench seat in the park area. Please include more picnic tables and benches. Not everyone needs to be near the BBQ area; many just want to bring a picnic lunch and need a table and seats near the river's edge.
6. Concentrate on the current reserve area, get that right, get the maintenance of toilets and picnic facilities sorted out and employ more rangers to properly police the no-dog policy.
7. The park is just hidden currently. Many people would not know it's even there.
8. Pt Reserve is located in the estuarine transition zone - the limit of tidal activity where fresh and salt water mix. These zones have a very high environmental value as they support an extremely diverse range of fauna and flora and thus should be well protected - especially as the few remaining areas on the Swan are so rare. In this context, I support improving the environmental value of the greater Pt Reserve area (improved habitat - planting and erosion mitigation) and am thus strongly opposed to increasing the footprint of humans but do support upgrading the current facilities which are tired and run down. In short, make it a sanctuary for wildlife which can double as a quiet place for peace and reflection for humans - with the corollary I find Option 3 abhorrent.
9. Maintenance of the Natural environmental values it already has and minimal disturbance to the resident wildlife that already make the place their home.
10. There are a number of feral bee hives in tree hollows at point reserve. Can these be relocated so native fauna may use these sites? Is there regular monitoring by the Town currently or is it up to residents to monitor and report?
11. Natural plants
12. Definitely upgrade of playground moving it away from inundated area
13. Dedicated kayak access areas to make access easy to the river.
14. Toddler friendly playground
15. Mosquito's are terrible at the park
16. Yes, extend the walking path beyond all the current plans and give us a decent riverside walk
17. Fenced dog run area.
18. Longer walking paths. Can they be extended any further north or south?

19. Include plans to create an extended walking trail NORTH on DPLH land (why only south?) which could be linked all the way north to Guildford Bridge and link to the existing bike path and footpath into Guildford! This is the opportunity to create a long riverside walking path and dramatically increase the appeal and liveability of Bassendean! imagine being able to walk into Guildford along the river from Point Reserve! Fabulous! Bassendean will become a much more sort after place to live if we open it up with the riverfront walk paths. The current plan would give us around 300m of riverfront walk if DPLH land is included (great) but a northern path through the DPLH land could give us a 900m path along the riverfront, essentially doubling Bassendean's riverfront walks and adding immeasurably to the quality of life of Bassendean residents. If the northern path is not included in this plan it should be considered for further plans.
20. Educational information about the flora and fauna, not just aboriginal stuff
21. It would be great to make the walk/bike path even longer. We need more river front walking in Bassendean. When I bring visitors here to see the river, its a bit disappointing. Theres a pretty grotty path down at Sandy Beach and thats about it. It would be nice to have a real proper walking / riding path all the way along the river. I believe the land north all the way to the bridge is government land so it would be good to include that.
22. Board walk / Walkway from Anstey rd to Point reserve Park, along the river.
23. Mosquito control should be a top priority as the last 3 to 4 years have been so bad that you would not be able to use it in the evenings
24. Pedestrian bridge to Guildford side
25. Moqusitos control needed for the whole area
26. Pedestrian only footpath across the river connecting Bassendean to Guildford rather than having to cross at the road bridge. Could also have lookouts over the river. Another location for this could also be a pedestrian only bridge to connect Sandy Beach to Garvey Park creating a pedestrian/active zone between the two popular areas
27. Smaller slides for younger children in natural colours not like the flourents used a sandy beach
28. Remove the geese please as they are not native to the area
29. No geese!
30. Bring back both historic jettys, where so many Bassendean locals learned to swim!
31. Animals to be safe and promote areas to breed/ nest in this area.
32. Bull ant management. They are just so off-putting. We get bitten every time so we tend not to visit any more. I understand some measures were put in place at Palmerston Reserve, perhaps the same could be done here
33. get rid of the geese and their poo
34. Point Reserve attracts late night Antisocial behaviour and automatic bollards need to be installed from 10pm at night to 4am in the morning.
35. Option 2 is a natural extension of the Town's foreshore plants for riverside residents program and a perfect opportunity to assist the stage government agencies to do the same on the P & R Reserve abutting Point Reserve
36. BPG extends this support for only the type of low impact passive community use that prioritises nature and re-wilding treatments. We hope that the expense of playground and carpark does not detract from the environmental elements
37. Revegetation and establishing wildlife habitat
38. Carparks need to be well light
39. Make sure it (park) remains a peaceful place to visit.
40. Leave as natural as possible
41. Gazebo seating/ tables / shelters (as are across the river)
42. Cost Can not see why my rates monies is to be spent on unnecessary infrastructure that will be detrimental to wildlife and the ambiance of this reserve when there are other parkland areas that need work. The pathways in bindaring park, the fencing along pickering reserve etc etc.
43. I like the area as it is perhaps improve the playground and add a jetty/ pontoon but itâ€™s used by many people
44. Light up the car parks to improve safety as itâ€™s very dark when walking down there

45. I would like the council to encourage people to use the park. Perhaps they could support a business to provide kayaking hire and kayaking lessons. And someone to offer fishing lessons. Definitely offer a coffee van (and think about where this will go when planning the car park). Perhaps encourage some music into the park - eg. Sunday afternoon small music gig
46. Maintain the ban on dogs.
47. Using funds for better maintenance of the facilities (toilets, BBQ,) and policing of the no-dog policy which is daily flaunted rather than taking on an expensive to maintain larger area
48. Rehome geese for reasons stated below on this form by the Town
49. Animals and birds
50. Definitely plant more shade trees
51. Bring back the Jetty's.
52. Leave the riverbank open and not blocked by planting like discussed in plan.
53. Forget a new playground. Make it a quiet space or let the kids actually play in nature
54. Mosquito netted pergola so you can linger along the foreshore without swatting mozzies.
55. Shade sails over park benches instead of the playground
56. Extend the riverfront walk even further south! There is DPLH land all the way along the river front to past Pickering park, with the exception of two properties. Personally, I think the riverfront should be compulsorily acquired as no-one should own the river, but failing that, a boardwalk over the water past these two properties would allow the extension of the riverfront walk all the way south along DPLH land, link to Pickering Park and beyond. This would give us the opportunity to create almost 2 km of riverfront walking paths within Bassendean.
57. The walking path should extend all the way north to Guildford Road. Then the walk could link with existing paths and extend into Guildford.
58. I'd love to see a native wildflower garden!
59. Board walk / Walkway from Pickering Park to Point reserve Park along the river.
60. Mosquito control should be a top priority as the last 3 to 4 years have been so bad that you would not be able to use it in the evenings
61. Canoe shed
62. Ths park should be about birds
63. Make it a one purpose area, being that of a wildlife sanctuary with access for visitors to be able to learn and observe - make it so that schools in the area want to visit to learn and observe, for elderly people to observe and relax, for disabled people to learn, observe, relax and be included and everyone in between Make it an area that wins awards as a bird sanctuary and learning area
64. Natureplay
65. Safety, i often get to the car park and turn around because I do not feel safe being there with some strange characters in the car park and then in the park glass and rubbish. Not a place I want to take my kids to play.
66. Relocate the geese - great idea. They are scary
67. Wildlife, Birds, Bassengeese need to be protected. Where is the signage to tell the public not to the feed them? Tell the public about the damage feeding them causes Also DOGS Can not be allowed in this park!
68. Let's not put more high0maintenance recreation equipment in the floodway. I commend to you a playgruond in Broomehill using simple timber structures for creative play. Does Bassendean have a playground maintenance officer or contractor?
69. THE BPG is a community asset in this area with expertise develeped over several decades. Much could be achieved at low cost if the community is involed and the built infrastructure is minimised
70. Balanced with some moderate level facilities for humans (bbqs, paths, toilets, simple playground)
71. Gate at entrance shut 9pm- 4am
72. Needs more trees in the reserve that provide shade in the future
73. Where does money come from for all these works , surely it is cheaper to continue mowing

74. Waterway. At the moment this area is a river. South Perth, Ascot etc are now waterways. There are limited wildlife areas adjacent to the river and the wildlife is being forced out. Please maintain this area as a reserve that can be enjoyed as a wildlife area without the need for damaging infrastructure.
75. Consider flooding as this tends to occur over winter yearly.
76. Consider mosquito reduction when redeveloping
77. Aboriginal history
78. Make more family friendly, and lots of signs showing historical facts
79. Put some BBQ's along the pathway so everyone doesn't need to gather in the same spot if unrelated families are entertaining. Maybe even put them near the river so heaven forbid the public can enjoy the view.
80. Focus on planting species of native plants that encourage the local birdlife. Not just the large parrots, but also the smaller finches, wrens and softbills. Flowering native shrubs etc.
81. More BBQs
82. Board walk / Walkway from Guildford rd Bridge rd to Point reserve Park along the river.
83. Wildlife should be the top priority the birds and water birds are so special down here and it gives it a point of difference from all the other parks. They should be celebrated and almost be a theme to the park as that's what people come down here to see the birds. Information plaques should be around to inform people of what birds they are looking at.
84. Coffee van on weekends
85. do not plant anymore sheoaks as they block the river
86. Close it off at night - no reason for people to be there at night unless it is a guided group Which of course is another activity that can eventually be part of the learning part of the reserve
87. Revegetation, restoration, and habitat for wildlife
88. Reduced human traffic in the duck/ bird habitats. I like the sounds of the wall path and the jetty path to keep people on the track and not allow access along the river bank so birds are happy.
89. Mosquitoes needs to be kept in check and with spraying
90. It would be great if there could be some simple explanation about the Swan/ Avon Rivers and where the catchments for those waters are
91. Toilets should also be shut when gate is closed
92. Keep the geese they have been there for about 30- 40 years. We used to have peacocks up and down the river in the 1980s until they got relocated by the owners in North Rd. The geese a good weed control for the reserve. They are doing a good job

Any other feedback:

1. Those with mobility issues can access this park. It is clay soil and rock hard in summer when it is dry. I have witnessed wheelchair fishermen in all areas. In winter it is not so easy but even if there were a path it would have reduced access because of the flooding. It is disappointing that this consultation seems to be "people first". Bassendean already has a lot of infrastructure for people and it appears that the wildlife and river have limited consideration. This is a unique reserve. It is a wildlife habitat, a great spot to bring a blanket and a picnic and watch the waterbirds. You don't need to walk on a man made path or sit in a man made deck or hide to do that. (actually the hide is likely to be graffitied, used as an alternative toilet or would make a nice temporary home for someone that doesn't have one) Our kids are losing touch with nature , this "reserve" needs to be maintained with minimal intrusion.
2. Thanks for consulting residents, the Town does such a good job of engaging with us.
3. Definitely keep it a dog-free park. Thanks for the opportunity to provide feedback on this important development.
4. Putting new infrastructure into a 'natural' area unfortunately detracts from the 'natural' aesthetic aspects. It would be a mistake to spend a lot of money on creating a new path on a floodplain.
5. I have been to this park many times, but only when I am running and walking. Never for a picnic as it's just not safe. It's not a safe place. Many people sleep there at night in their cars and thus other people just don't go there that I have seen. If you don't fix the safety, you will spend good money on a place that no visits. build a hostel there instead.

6. As stated numerous times, I feel this survey is significantly flawed as it fails to allow the respondent to properly respond to the detail in the proposals. I also feel it undermines the effort put in by the authors of the proposals due to the "dumbing down" of the survey.
7. I would like access and enjoyment for all people. Bird signs in several languages "Do Not Feed Birds"
8. Please keep the "NO DOGS" status of Point Reserve. We visit Bassendean (from Bayswater) once a month; buy takeaway food in Old Perth Rd; Shop at Bassendean Hawaiian - because Point Reserve is the only dog-free park by the river that we know about..
9. I think there's too much focus on fancy playgrounds and seating and moving things that don't need to be moved. What really impacts our quality of life is having a decent beautiful long walk path and a jetty to fish or swim off. We don't need manufactured spaces all the time. Just decent access to the naturally beautiful swan river
10. Commendable options displayed. Glad to see it.
11. Riverfront walking trails should be a major focus for Bassendean. Creating and extending them will enhance the liveability of Bassendean, increase the quality of life and mental health of the residents and improve our sense of connection to space. Please use this as an opportunity to create a better Bassendean and plan for future expansions of the walking paths in Bassendean.
12. I'm not super keen on the playground. We have lots of them. Let the kids enjoy nature or swim in the river like they used to. Cant we make this a quiet space to enjoy nature
13. Can we spend some money or do a study for the small park/ river access at the end of Anstey road? It is very average down there with hazardous parking- people reversing out at speed as can't turn around there.
14. Any chance we can have dogs on lead in the park? This is our closest park and a shame we can't take the dog when virtually all the other parks dogs are allowed.
15. I took my children down there two days ago and they cannot walk on the grass as there are so many prickles. So weight management would need to be sorted as well
16. This park does flood reguarly
17. This is a project that could include interested residents
18. Maybe incorporate a kids skate & bike ramp section or basketball court in the top recreation space. Otherwise I don't see this being used much Because the whole reason for visiting point reserve is to view the river and birds
19. Excited to see this happen!
20. Thank you for Nicole Davey at COB in taking feedback and coming up a design (Plan 1) that is exactly what that area needs.
21. The foreshore running through Bassendean has lost a lot of 'enviro link continuity' due to the historical subdivisions. The relatively large sections of flood prone abutting Point Reserve can go some way to compensate and patch this gap in continuity. I see that as the responsible opportunity for this proposal
22. Please give consideration as to how dogs will be managed in the park. If the park is to provide wildlife habitat it would be best to exclude dogs from the park, or at least from any areas of bushland/ reveg
23. With apologies for seeming so negative. I've lived here for 27 years- came here because of Point Reserve as is. There was no longer any need to drive for hours to find nature. I actually enjoy seeing people sitting on a rug and enjoying life and not regimented into artificial situations
24. I am happy to see the geese but appreciate that others are not

Plan to re-home geese:

1. Fully support the plan to relocate, they can be quite aggressive and they impact the natural ecosystem and native waterbirds
2. Let them live out their lives on the river but prevent any chicks? They travel miles in a day can go down to ascot and then back up along the Helena to roost. I have no idea where they could humanly be rehoused. The Angel wing feeding problem has been solved. Those affected are at least 3 years old and none since. They are only aggressive if threatened - the same as any wildlife. I don't believe that they could be solely responsible for an algal bloom.
3. yes please re-home them! My kids are scared of them and they poo everywhere! I can only assume there would be more native water birds if they weren't there.

4. They are iconic for the area but for their best interests rehome may be best.
5. The children enjoy seeing them and can hardly see the small number causing algae blooms!
6. I would be very happy for the geese to be re-homed!!
7. I agree with this as although I do love to see them grazing the flats, they are quite bothersome in the park where they can get aggressive with young children. The lady who initially housed the geese (Jan de Tastes at 61 North Rd) has not lived there for a long time but they still return to the flat area adjacent to her property each night.
8. I think it would be difficult to find a good home (with a wetland or dam, and fox control) for the entire flock of geese. Is it feasible to stop them breeding? Perhaps only one or two of the younger birds is still laying eggs?
9. I strongly oppose "rehousing" the geese. They have been on the river for more than 20 years and are an icon, provide an opportunity for people (adults & kids) to gain some affinity for animals and provide a unique character to the Town. The Angel wing is only present in the young geese caused by one resident who enabled them to breed and overfed them - and who has since stopped feeding them. While the geese may appear aggressive, they are harmless (no claws or fangs) and don't predate other wildlife - I have actually seen them protecting ducklings. On three occasions over the last 20 years I have taken one of the geese to the vet after being attacked by dogs (which are prohibited at Pt Reserve) - they are harmless. Re nutrients - an absolute red herring and a drop in the ocean compared to the impact of fertilise runoff and septic tank discharge which has been well documented by the Swan River Trust.
10. I have seen a flock of geese around in this area for around 25 years, I think a former owner resident at #61 North Road may have originally introduced them Geese are large domestic birds that certainly can affect water quality but I would suggest council prioritises the removal of non native ducks and geese from wetlands where they are concentrated in high numbers first. I think it would be difficult to find the flock similarly good habitat at a 'rescue' organisation I don't support killing (euthanasia) of the birds at all Overall, I don't think they are doing much harm, it would be better if they weren't receiving supplemental feeds by locals Is it an option to control future breeding of the geese?
11. Yes, I agree with the plan to have them rehomed for the reasons stated by the Town above. Goose poo also impacts amenity of the park due to sheer volume
12. Please do it as soon as possible. They are a menace to small children and bad for wildlife (Roast Goose for Xmas lunch?)
13. Relocate geese to GOOD HOMES. Native birds encourage
14. Fully support this.
15. I agree that they should be rehomed, however if they aren't, then there should be multiple FACTUAL signs throughout the land stating what types of foods ARE suitable to feed the geese so people don't feed them bread!
16. I love the Geese, but not their droppings. If they are moved, dogs will move in, causing other issues. Perhaps education and infringements can be implemented to stop people's poor behaviour. Program for schools (parents really :))
17. The geese are iconic to me. They are the main reason I go to Point Reserve. I'd rather see public education regarding feeding rather than relocation.
18. Please don't remove the geese
19. leave the geese at point reserve. the river is polluted because of other reasons.
20. I strongly oppose to rehoming geese
21. Yeah, the geese are a problem. They should be dealt with
22. Leave them alone - nature will take its course eventually. Foxes roam the area. If they've survived this long they deserve to stay.
23. I would be happy for a new home to be found for these geese. Whilst amusing, these birds are often aggressive and the area has become covered in goose poop.
24. The geese are a problem and should be rehoused
25. They are a pest and should be removed.
26. I think it should as long as it is kind to the birds
27. Get rid of them- vermin.

28. Move them to a farm. Geese in flocks can be quite aggressive - at the very least intimidating for small children. They don't belong. People will continue to hand feed them if they stay there, regardless of any signage, which is not good for the geese.
29. The key so much loved and it is actually a drawcard for the park so I think to remove them would be a mistake. The few handful are not causing algae blooms throughout that entire huge river and in my experience they are never aggressive.
30. I would prefer if the geese were removed.
31. leave the geese alone
32. do not agree with re homing the geese as we love them and they are not aggressive but inturn make more signage about not feeding them
33. Keep the geese
34. I know they are not native, but they are iconic and many people enjoy seeing them. I've mentioned to people I have been to the area and they always ask if the geese were there. It's a tough call.
35. The sooner the better....
36. As beautiful as they are and as exciting as it is to see them down there, I support rehousing the geese. I have seen them become hostile and their droppings litter the park. As a casual user prior to being a parent this was a factor that put me off visiting the reserve more often, but now that I have a young child it would deter me even more.
37. Do it yesterday
38. Agree that re-homing is a good idea
39. Rehome the geese in a suitable area (possibly private wetland park)
40. If you want more people to use the reserve, the geese need to be relocated. They can be quite intimidating, especially to young children.
41. No, please relocate the geese! They are scary
42. Leave them be
43. We love seeing the geese. They have been there for so long and it is their home and I believe just because we want to upgrade a place or park up , we should not be pushing them out of theirs. We as humans sadly keep expanding and pushing all kinds of animals out from their once was home. We need to live together and help our feathered, furry, scalelly friends out. They too are just trying to find a new home or keep the one they have and go about their business. I do feel for the geese and birds getting sick from people not feeding them correctly. I know we shouldn't feed them and we did feed bread growing up in the 70/80s but we know better now and for those who don't, lets educate or remind people by perhaps putting signs saying no bread and possibly give suggestions on what people may feed them. Lettuce etc. Leave the geese please.
44. somewhere well away from Point Reserve
45. The BassenGeese are important to this area. The wildlife constantly interact with the geese and its great to see.
46. Where will they be re-housed? Hopefully somewhere kind and local, and not in an oven somewhere. I quite like the geese
47. yes usual documentation at when the area gets flooded as I feel that needs to be considered before any infarstructure is to be even built
48. I strongly favour this option for the poor geese! For your info, 27 years ago there were 3 geese at a property south of Point Reserve, then they were "released"

TOWN OF BASSENDEAN LOCAL PLANNING STRATEGY – FOR ENDORSEMENT
SCHEDULE OF MODIFICATIONS

PART 1 – TEXTUAL AND SPATIAL MODIFICATIONS – Local Planning Strategy				
NO.	PAGE	SECTION	HEADING	MODIFICATION
1	5.	2	Vision	Modify dot point 4 to read as follows: <i>“Ensure heritage locations and buildings of historical value within the Town are recognised, cared for and appropriately utilised”</i>
2	5.	2.	Vision	Delete dot point 13 (<i>‘the establishment of three heritage areas’</i>).
3	5.	2.	Vision	Modify the last dot point to read as follows: <i>‘the investigation of a special control area for the purposes of managing flood risk.’</i>
4	7.	3.2.2	Planning Issue/Opportunity No.2 – Built form and character	Modify paragraph one to replace <i>‘Since European settlement’</i> with <i>‘Over the last 100 years’</i>
5	7.	3.2.3	Planning Issue/Opportunity No.3 – Cultural heritage	Modify dot point 1 to replace <i>‘288’</i> with <i>‘289’</i> .
6	7.	3.2.3	Planning Issue/Opportunity No.3 – Cultural heritage	Modify dot point 2 to replace <i>‘13’</i> with <i>‘8’</i>
7	7.	3.2.3	Planning Issue/Opportunity No.3 – Cultural heritage	Modify dot point 3 to read as follows: <i>‘Six registered and three intersecting Aboriginal Heritage Places and 19 other heritage places; and’</i>
8	7.	3.2.3	Planning Issue/Opportunity No.3 – Cultural heritage	Remove the last sentence of the last paragraph
9	8.	3.2.4	Planning Issue/Opportunity No.4 – Activity Centres	Modify the last sentence of the second paragraph to read as follows: <i>‘Residential outcomes for the Town Centre core will be considered further at the precinct structure plan stage and through investigations of Planning Area A.’</i>
10	10.	3.2	Table 1 – Community, urban growth, and settlement – planning directions and actions	Modify Action 4.1 to read as follows: <i>‘Support the inclusion of local planning scheme provisions to protect trees.’</i>
11	10	3.2	Table 1 – Community, urban growth, and settlement – planning directions and actions	Modify Action 6.1 to read as follows: <i>‘Following review and adoption of the ‘Local Heritage Survey (formerly Municipal Heritage Inventory), prepare a revised Local Heritage List for adoption in the local planning framework’</i>
12	11	3.2	Table 1 – Community, urban growth, and settlement – planning directions and actions	Include new action 12.5 as follows: <i>‘Considering the future zoning/reservation of 19 and 17 Anstey Road following further community consultation’.</i>
13	11.	3.2	Table 1 – Community, urban growth, and settlement – planning directions and actions	Modify Action 12.2 to read as follows: <i>‘Reviewing the zonings and reservations that apply to 17 Harcourt Street, 18 Anstey Road and 29 Hyland Street’</i>

TOWN OF BASSENDEAN LOCAL PLANNING STRATEGY – FOR ENDORSEMENT

SCHEDULE OF MODIFICATIONS

PART 1 – TEXTUAL AND SPATIAL MODIFICATIONS – Local Planning Strategy				
14	12.	3.3.1	Planning Issue/Opportunity No.7 - Activity Centres	Modify the last paragraph to read as follows: <i>'The Ashfield District Centre is currently confined to a small number of shops commensurate to a local centre. The Strategy contemplates Investigations for the area shown as Planning Area B on the Strategy Map, and this may include review of the current District Level Centre Classification in response to the area's characteristics'</i>
15	12.	3.3.2	Planning Issue/Opportunity No.8 – Industry	Modify paragraph two to read as follows: <i>'Given its strategic importance and the underlying zoning under the Metropolitan Region Scheme, the local planning strategy does not contemplate any significant changes to the industrial area, although, it is acknowledged that the preparation of the Ashfield Precinct Structure Plan will be able to consider the precinct boundaries and may provide for the inclusion of select industrial sites, based on their proximity to the railway station and the associated desired built form and land use outcomes.'</i>
16	14.	3.4.1	Planning Issue/Opportunity No.10 – Natural Areas	Modify paragraph one to include reference to 'Success Hill' and 'Jubilee Reserve' as natural areas of environmental significance.
17	14.	3.4.1	Planning Issue/Opportunity No.10 – Natural Areas	Modify the second sentence of the second paragraph to read as follows: <i>'To conserve its natural areas, the Town has a number of environmental policies, plans and procedures in place, including weed management, revegetation programs and water monitoring.'</i>
18	15.	3.4	Planning Issue/Opportunity No.11 – Climate Change	Modify the second sentence of the first paragraph to read as follows: <i>"This is supported by a Local Planning Policy that focuses on sustainable design and building practices."</i>
19	15.	3.4.2	Table 3 – Environment -planning directions and actions.	Modify Action 16.1 to replace 'Public Open Space' with 'Drainage/Waterway'.
20	16.	3.5.3	Planning Issue/Opportunity No.14 – Servicing	Modify the fourth sentence in the second paragraph to read as follows: <i>'The Town is also currently exploring options for the undergrounding of power across the district'</i>
21	17.	3.5	Table 4 – Infrastructure – planning directions and actions	Delete Planning Direction 18, Action 18.1 and the associated rationale and timeframe
22	17.	3.5	Table 4 – Infrastructure – planning directions and actions	Modify Action 21.1 to read as follows: <i>"Explore options for the undergrounding of power infrastructure across the district".</i>
23	20.	4	Table 6 – Investigation planning areas – planning directions and actions	Include new action 22.3 as follows: <i>'Applying a residential zone and density coding to the frame of the Activity Centre'</i>
24	21.	4	Table 6 – Investigation planning areas – planning directions and actions	Modify dot point 2 under the 'matters to be considered' section of Planning Area B – Ashfield District Activity Centre' to read as follows: <i>'extent of the precinct boundary, including the review of the district centre classification'</i>

TOWN OF BASSENDEAN LOCAL PLANNING STRATEGY – FOR ENDORSEMENT

SCHEDULE OF MODIFICATIONS

PART 1 – TEXTUAL AND SPATIAL MODIFICATIONS – Local Planning Strategy				
25	24	5	Figure 1: Local Planning Strategy Map	Modify the Legend to rename 'Heritage character areas' to 'Heritage areas'
26	24	5	Figure 1: Local Planning Strategy Map	Replace the 'Activity Centre – District' designation from portions of Lot 50 Railway Parade and Reserve 12520 (Public Transport Authority Car Park) with the 'Existing Urban Footprint' designation.
27	Various	Various	Various	Replace references to the 'Ashfield Industrial Area' and 'Bassendean Industrial Area' with 'Ashfield (Bassendean) Industrial Area'
28	Various	Various	Various	Replace all references to 'Municipal Heritage Inventory (Local Heritage Survey)' to 'Local Heritage Survey (formerly Municipal Heritage Inventory)'
29	Various	Various	Various	Undertake any other modifications within Part 1 as required to correct typographical errors, and to update and ensure accurate cross referencing and updating of terminologies, clauses, schedules and/or table numbers or the like.

PART 2 – TEXTUAL AND SPATIAL MODIFICATIONS – Background Information and Analysis				
NO.	PAGE	SECTION	HEADING	MODIFICATION
30	30	2.2	Draft SPP 2.9 – Planning for Water	Modify the second paragraph of the Local Planning Strategy Implications and Responses column to replace 'settings' with 'mechanisms'
31	31.	2.2	SPP 3.5 – Historic Heritage Conservation	Delete the first sentence of the Local Planning Strategy Implications and Responses column
32	31.	2.2	SPP 3.5 – Historic Heritage Conservation	Modify the second sentence of the Local Planning Strategy Implications and Responses column to read as follows: <i>'The development assessment and control of properties, buildings and areas with significant heritage values within the Town is to be guided by LPP 4 – Heritage and Character'</i>
33	39	2.4	Operational Policies	Modify the Local Planning Strategy Implications and Responses column for the Development Control Policy 2.3 – Public Open Space in Residential Areas entry to read as follows: <i>'This Strategy recommends the preparation of a needs assessment that will determine the standard, distribution and any deficiencies of the Town's public open space. The outcomes and recommendations of the needs assessment may inform amendments to the Strategy to outline circumstances where the Town will pursue the requirement for a cash-in-lieu POS contribution to made in accordance with the valuation provisions outlined in the Planning and Development Act 2005.'</i>
34	39.	2.5	Position Statements	Modify the Local Planning Strategy Implications and Responses column for the Expenditure of cash-in-lieu of public open space entry to read as follows: <i>'This Strategy recommends the preparation of a needs assessment that will determine the standard, distribution and any deficiencies of the Town's public open space. The outcomes and recommendations of the needs assessment may inform amendments to the Strategy to outline circumstances where the Town will pursue the requirement for a cash-in-lieu POS contribution to made in accordance with the valuation provisions outlined in the Planning and Development Act 2005.'</i>
35	42.	3.4	Other planning schemes	Replace references to local open space to public open space.
36	43.	3.5	Table 13 - Local planning policies	Delete 'LPP2 – Energy Efficient Design' and 'LPP 3 – Water Design Sensitive Design Policy' entries.

TOWN OF BASSENDEAN LOCAL PLANNING STRATEGY – FOR ENDORSEMENT

SCHEDULE OF MODIFICATIONS

PART 2 – TEXTUAL AND SPATIAL MODIFICATIONS – Background Information and Analysis				
37	43.	3.5	Table 13 - Local planning policies	Include new entries 'LPP 2 – Sustainable Development' and 'LPP 4 - Heritage and Character' and include information relating to the date of adoption, purpose of local planning policy and local planning strategy implications and responses.
38	48.	3.8	Table 16 – Other relevant strategies, plans and policies	Modify the Local Planning Strategy Implications and Responses column for the Built Form and Character Study entry to read as follows: <i>'The Strategy recommends the review of the Town's Heritage List and building on the recent review of the Town's 'Local Heritage Survey (formerly Municipal Heritage Inventory)'</i>
39	48.	3.8	Table 16 – Other relevant strategies, plans and policies	Modify the Local Planning Strategy Implications and Responses column for the Rights of Way (ROW) Strategy entry to read as follows: <i>"This Strategy recommends further work be undertaken in respect of the closure, widening and improvements of rights-of-ways (which may include requirements for the levying of financial contributions) and any outcomes of this work be reflected in the scheme"</i>
40	56	4.2.1	Housing/Consolidated Urban Footprint	Modify the first sentence of the first paragraph to read as follows: <i>'Maximising opportunities for infill developments are critical in delivering a compact urban form and as such, it is recommended that the local planning scheme contain provisions that support subdivision/development of corner lots at a higher density where the land is coded between R10 and 35, consistent with Development Control Policy 2.2 – Residential Subdivision.'</i>
41	58.	4.2.3	Cultural Heritage	Modify the last paragraph to replace 'European heritage' with 'historic heritage'
42	58.	4.2.3	Cultural Heritage	Remove the last sentence of the last paragraph.
43	60.	4.2.3	Cultural Heritage	Include a map of heritage protected places which distinguishes between Category 1 places entered on the Register and other Category 1 and Category 2 places.
44	61.	4.2.4	Activity Centres	Modify Point 3 to remove the term 'underutilised'
45	62.	4.2.5	Table 23 – Town of Bassendean Public Open Spaces	Modify item B6 to replace 'Prospectus Loop' with 'Prospector Loop'
46	72.	4.4.1	Natural Areas	Modify section to read as follows: <i>"The natural areas of environmental significance within the Town include the Swan River Foreshore, Ashfield Flats, Bindaring Park/Pickering Park, Success Hill, Jubilee Reserve and Bennett Brook. Given the relatively developed nature of the district, the vast majority of environmentally important land is in public care and control; reserved as Parks and Recreation under the MRS and LPS 10 and managed by the Town and/or the DPLH.</i> <i>One issue that requires action from a Natural Areas perspective is the finalisation of Town Planning Scheme No. 4A (TPS 4A) – a guided development scheme that seeks that acquire land in and around Bindaring Park. As part of the review of the Scheme, it was identified that it is appropriate to rationalise the proposed open space within Bindaring Park, specifically:</i> <ul style="list-style-type: none"> • <i>reserving the 27 Hyland Street as Public Open Space on the basis that it does not have typical access to the public road network (access is via abutting open space) and has already been acquired by the Town. This will result an additional 1,369m² of open space; and</i> • <i>reviewing the zonings and reservations that currently apply to 17 Harcourt Street, 18 Anstey Road and 29 Hyland Street. The above review should consider environmental outcomes, quantity of open space, impact on private landowners, the desire for the swift cessation of TPS 4A, the desire to provide additional open space in the subject location, the financial impost of providing such space and the need to provide open space across the whole of the TPS 4A area."</i>

TOWN OF BASSENDEAN LOCAL PLANNING STRATEGY – FOR ENDORSEMENT
SCHEDULE OF MODIFICATIONS

PART 2 – TEXTUAL AND SPATIAL MODIFICATIONS – Background Information and Analysis				
47	73.	4.5.1	Transport Network	Delete the last paragraph
48	74.	4.5.3	Servicing	Modifying the last paragraph under the 'gas' sub-heading to replace 'WA Natural Gas' with 'ATCO Gas Australia'.
49	75.	5.1	Planning Area A – Bassendean District Centre	Modify the third paragraph to read as follows: <i>'Planning Area A proposes the redevelopment and land use intensification of the Bassendean District Activity Centre area with a focus on optimising employment opportunities, land use diversity and accommodating residential outcomes. The Strategy recognises that Planning Area A requires a precinct structure plan and that the land is to be zoned and coded in accordance with this plan and/or the Council adopted Bassendean Town Centre Masterplan. Consistent with the Bassendean Town Centre Masterplan, the Town proposes to prepare the Precinct Structure Plan and investigate the matters such as density, land use mix, servicing capacity, traffic impacts, interface and retail needs in the immediate term, for those areas not otherwise coded in the short term.'</i>
50	Various	Various	Various	Replace references to the 'Ashfield Industrial Area' and 'Bassendean Industrial Area' with 'Ashfield (Bassendean) Industrial Area'
51	Various	Various	Various	Replace all references to 'Municipal Heritage Inventory (Local Heritage Survey)' to 'Local Heritage Survey (formerly Municipal Heritage Inventory)'
52	Various	Various	Various	Undertake any other modifications within Part 2 as required to correct typographical errors, and to update and ensure accurate cross referencing and updating of terminologies, clauses, schedules and/or table numbers or the like.

- Delete the conditions applicable to 77 West Road, Bassendean in table 4.
- Modify clause 26 as follows:
 - Delete (1), (3) and (5)
 - In clause 26(4) reference 'subdivision' and 'WAPC'.
 - Replace 26(4)(i) with 'whether the lots can be adequality serviced'.
- In table 5 row 5 relating to all zoned land, the words 'local development plan or Local Planning Policy' are to be deleted.
- Change the use permissibility of lunch bar from an 'X' use to an 'A' use in the local centre zone.
- Include Art Gallery in Table with the following land use permissibility:
 - Residential - X
 - Light Industry - D
 - General Industry - X
 - District Centre - Refer to clause 18(6)
 - Local Centre – A
- Include Betting Agency in Table with the following land use permissibility:
 - Residential - X
 - Light Industry - X
 - General Industry - X
 - District Centre - Refer to clause 18(6)
 - Local Centre – D
- Delete ancillary dwelling, residential building and corner shop from Table 3 – Zoning Table
- Amalgamate Warehouse and Storage land uses in zoning table (ie: Warehouse/storage) to reflect Model provisions
- Include the land terms of Art Gallery, Betting Agency in Clause 38, consistent with *Planning and Development (Local Planning Schemes) Regulations 2015*
- Include a definition of Independent Living Complex consistent with WAPC Position Statement: Residential accommodation for ageing persons
- Rename Waste Storage Facilitates to Waste Storage Facility in Clause 38 and Table 3 – Zoning Table
- Update the definition of Residential Aged Care Facility in Clause 38 to align with WAPC Position Statement: Residential accommodation for ageing persons, as follows:
 - *Residential aged care facility: a residential facility providing personal and/or nursing care primarily to people who are frail and aged or dependent persons which, as well as accommodation, includes: a) appropriate staffing to meet the nursing and personal care needs of residents b) meals and cleaning services c) furnishings, furniture and equipment. This may consist of multiple components that include communal amenities and facilities for residents and staff that are incidental and ancillary to the provision of such accommodation, residential respite (short-term) care, and/or an independent living complex, but does not include a hospital, rehabilitation or psychiatric facility.*
- Undertake any other modifications as required to correct typographical errors, and to update and ensure accurate cross referencing and updating of terminologies, clauses, schedules and/or table numbers or the like.

Town of Bassendean

0 25 50 75 100 metres

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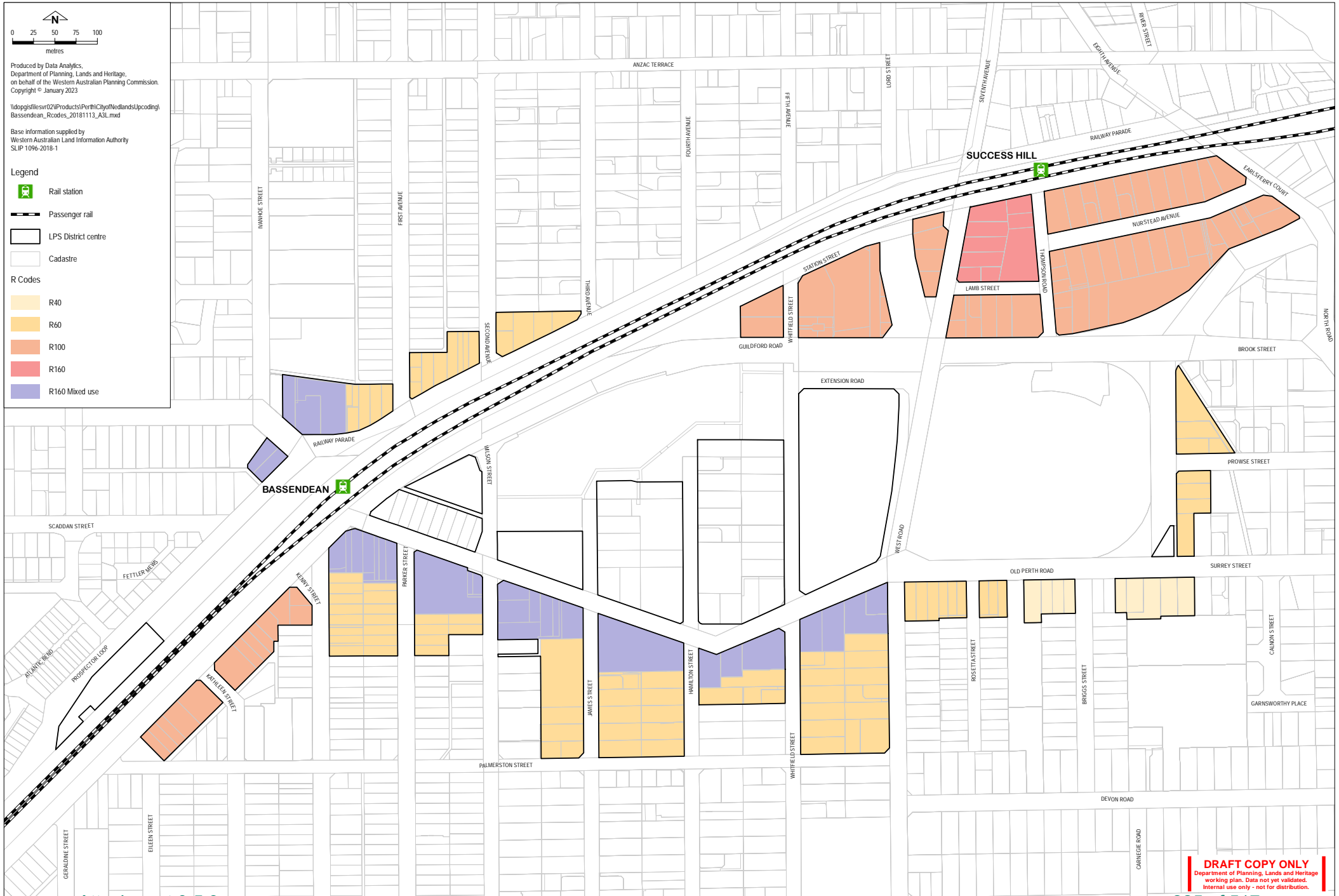
Base information supplied by
Western Australian Land Information Authority
SLIP 1096-2018-1

Legend

- Rail station
- Passenger rail
- LPS District centre
- Cadastre

R Codes

- R40
- R60
- R100
- R160
- R160 Mixed use



DRAFT COPY ONLY
Department of Planning, Lands and Heritage
working plan. Data not yet validated.
Internal use only - not for distribution.



Acknowledgement of Country

Ngallaka Kaadtitj Nitdja boodja Baalup Whadjuk Noongar Boodja. Ngallaka Nyininy Nitdja.

We-together know this land it is Whadjuk Noongar land. We-together sitting here.

In the language of the first people of this land, we say that we know we are gathered together here on the land of the Whadjuk Noongar people. Always was, always will be.

Annual Report 2021/22

The Local Government Act 1995 requires every local government to produce an Annual Report by 31 December each year which:

- Informs the community and key stakeholders about achievements, challenges and future plans
- Promotes greater community awareness of the Town's programs and services which contribute to a high quality of life for residents, visitors and stakeholders
- Demonstrates the Town's performance against the long-term vision of the Strategic Community Plan and related projects and priorities
- Provides information about the Town's organisational performance
- Illustrates the Town's commitment to accountable and transparent government

This annual report is prepared for the period of 1 July 2021 to 30 June 2022.

Alternative Formats

The annual report and financial statements are available in hardcopy from the Town's Customer Service Centre and on the Town's website at www.bassendean.wa.gov.au

Background



Message from the Mayor

Chief Executive Officer Foreword

This is our second year of reporting against our newly developed Strategic Community Plan 2020/2030, following extensive feedback on the aspirations and priorities of our community.

As a local government, the Town of Bassendean is responsible for delivering a wide range of economic, human, recreational and property services as well as developing and maintain essential community infrastructure.

Capacity within the organisation was impacted throughout the year as a result of the pandemic, with staff absences increasing due to many people being impacted either directly or indirectly by COVID-19. The Town continued to embrace flexible work arrangements, including remote work, to ensure business continuity and the provision of services to the community.

We continued our internal reform efforts in a range of areas including asset management, financial management, ICT, procurement and organisational governance.

The year saw the finalisation of the community-led Town Centre Masterplan which was subsequently endorsed by Council. This key achievement supports our community's vision for town centre development and vibrancy. The organisation was also successful in a RAC Reconnect WA grant to create a pedestrian friendly zone at the western end of Old Perth Road on a trial basis, consistent with Town Centre Masterplan. Significant effort has been invested by staff in planning a two-week activation for the September 2022 school holidays to "bring life back" to our main street by creating a walkable, people friendly environment.

The Town delivered significant planning reforms through continued work on a new draft Local Planning Strategy and Local Planning Scheme; in addition to a range of policies to support future land use and development in the district.

Planning over several years came to fruition in the construction of a regional-level playground at Sandy Beach. Underground Power in parts of Eden Hill and Bassendean continued to be rolled out; in addition to the planting out of another 1,000 new shade trees across our neighbourhoods for the third successive year.

In a move to ensure services align with and meet community needs, the Town of Bassendean announced its divestment from the aged care sector, effective 30 June 2022. For over 40 years the Town has been involved in the direct delivery of services to senior residents via the Western Australia Home and Community Care Programme (now ceased) and the current Commonwealth Home Support Programme (CHSP).

In recent years, the regulatory landscape for service providers has evolved significantly with many local governments nationwide realising they are now not equipped to respond to the increasing demands being made on the sector. As the market for aged care services has expanded over the years, the Town of Bassendean can no longer be deemed competitive in delivering these services, meaning our clients are missing out on opportunities that could otherwise be delivered by specialist providers in the industry.

The Town continued to be a leader in waste management, offering thought leadership to other local governments in its innovative approaches to reducing waste and promoting a circular economy. The Town developed and delivered strategies to reduce the organisation's water use and carbon footprint and commenced planning for a new river park at Point Reserve.

Looking back on a challenging year, with a high volume of planned and unplanned activity, I am very proud of what our organisation has achieved in 2021/22 and would especially like to recognise all the staff and Councillors for making this possible.

Peta Mabbs
Chief Executive Officer

The Council of Town of Bassendean

At the 2021 Local Government Election, the Town welcomed four new councillors; Cr Jennie Carter, Cr Emily Wilding, Cr Paul Poliwka and Cr Tallan Ames. Cr Kathryn Hamilton was re-elected to Council and was also elected to the role of Mayor.



Cr Kathryn Hamilton (Mayor)
Current term 2021 – 2025

- Audit and Governance Committee
- Eastern Metropolitan Regional Council (EMRC)
- Metro Central Joint Development Assessment Panel (JDAP)



Councillor Renee McLennan (Deputy Mayor)
Current term 2019 – 2023

- Audit and Governance Committee
- WALGA East Metropolitan Zone
- WALGA Annual General Meeting – Deputy
- Metro Central Joint Development Assessment Panel



Cr Hilary MacWilliam
Current term 2019 – 2023

- Audit and Governance Committee
- Eastern Metropolitan Regional Council (EMRC)
- WALGA East Metropolitan Zone – Deputy
- Metro Central Joint Development Assessment Panel – Deputy



Cr Emily Wilding
Current term 2021 – 2025

- Eastern Metropolitan Regional Council (EMRC) - Deputy
- Perth Airports Municipalities Group (PAMG) - Deputy
- WALGA East Metropolitan Zone
- WALGA Annual General Meeting



Cr Jennie Carter
Current term 2021 – 2025

- Audit and Governance Committee - Deputy
- Bassendean Local Emergency Management Committee – Deputy
- WALGA East Metropolitan Zone
- WALGA Annual General Meeting



Cr Paul Poliwka
Current term 2021 – 2025

- Audit and Governance Committee
- Bassendean Local Emergency Management Committee



Cr Tallan Ames
Current term 2021 – 2023

- Bassendean Local Emergency Management Committee
- Metro Central Joint Development Assessment Panel - Deputy

Farewells 2021



Cr Gangell

Cr John Gangell was elected to Council in 2005 and energetically served his community for the following 16 years. In 2007, he was elected Deputy Mayor by his fellow Councillors and in 2009 was elected as Mayor; at the time, being one of the youngest Mayors in Local Government. John remained Mayor for eight years, until October 2017 when he stepped down from the position, continuing as a Councillor until his retirement in August 2021.

Councillors Barty, Quinton and Wilson

At the October 2021 Local Government Elections, the Town farewelled Cr Jai Wilson, Cr Sarah Quinton and Cr Chris Barty, with each choosing not to nominate for re-election. These councillors were dedicated elected members who sought to contribute to the district and passionately represent their community.



Organisational structure

The Town has four business units in addition to the Office of the CEO. These are:

- Corporate Services
- Community Planning
- Infrastructure
- Sustainability and Environment

The information below provides the delineation of the responsibilities of each business unit.

Chief Executive Officer (CEO)

The Office of the CEO Provides oversight and compliance with the Local Government Act and Regulations; drive organisational performance and culture



Ms Peta Mabbs, Chief Executive Officer

- Manage day-to-day operations of the local government
- Liaison with the Mayor on local government affairs and function
- Implement council decisions
- Council support
- Corporate communications
- Human resources and organisational development
- Strategy, governance and reporting

Executive Management



Paul White, Director Corporate Services

Delivers financial management and good governance

- Finance, rates and procurement
- Customer service
- Information management and IT
- Children's services
- Seniors and Disability services



Luke Gibson, Director Community Planning

Plans and delivers services and facilities for the community

- Strategic town planning
- Development control
- Rangers and environmental health
- Community engagement, development and recreation
- Volunteering
- Library services
- Youth services



Phillip Adams, Executive Manager Infrastructure

Facilitates development and implementation of asset management plans; delivers and maintains infrastructure within the Town

- Roads, cycling and transport
- Parks and gardens
- Civil construction projects
- Facilities maintenance
- Asset management Fleet



Nicole Davey, Executive Manager Sustainability and Environment

Develops, manages and implements plans for the future sustainability of our environment

- Waste management and recycling
- Sustainability
- Environment
- Sustainable Urban Form

Our Vision for the Future

The Town's Strategic Community Plan (SCP) 2020 – 2030 sets out the Town's vision for the future. The below is the Town's vision for the future.

Over the next ten years our town and community will be:

A welcoming and inclusive community whose members know and support each other



A community and local government that take environmentally sustainable actions for our town, state, country and planet



An accessible place with a rich natural environment, thriving town centre and precincts and connections to history.



Supported by a proactive local government that makes brave decisions and enables positive change.



Resilient, adaptable to change and moving towards self-sufficiency.



Our Priorities

The Town's priority areas, are set out in the Town's Strategic Community Plan. No one priority is more significant than another. Each priority works with the other to meet the community's overall vision.

- 1 **Strengthening and connecting our community**
- 2 **Leading environmental sustainability**
- 3 **Creating a vibrant town and precincts**
- 4 **Driving financial sustainability**
- 5 **Facilitating people-centred services**
- 6 **Providing visionary leadership and making great decisions**
- 7 **Building community identity by celebrating culture and heritage**

Who we are

The Town of Bassendean is a small metropolitan local government located on the Swan River 10 km from the centre of Perth. We are well situated in terms of transport on the Perth-Midland transport corridor with three train stations at Ashfield, Bassendean and Success Hill, as well as excellent access to the regional road network.

The Town's 16,000 residents form a close-knit community. This sense of belonging has been enhanced by Council's protection of the natural environment, particularly the river foreshore and wetlands, preservation of cultural and municipal heritage sites and valuing the urban streetscape.

The Town contains an important regional industrial area, regional sporting facilities at Bassendean Oval, Ashfield and Jubilee Reserves, six primary schools and a senior educational campus operated by the Department of Education. The Town is a founding member of the Eastern Metropolitan Regional Council (EMRC) participating in regional initiatives and bulk purchasing arrangements, enabling it to enjoy the economies of scale of larger municipalities.

Council has a strong focus on community participation and supports events and activities for the community which add to the vitality of the Town. This is supported by ongoing work on the review of our local planning settings, so as to help facilitate future development that aligns with community aspirations and one which ensures that the area is a great location to work, live and play.

Total Area	10.3km ²
Location	North-East Metropolitan Area of Perth
Estimated Residential Population	15 932 (2021 Census)
Number of Electors	11,387
Number of Dwellings	7,388

One planet Living principles



- Health and happiness
- Equity and local economy
- Culture and community
- Land use and wildlife
- Sustainable water
- Local and sustainable food
- Sustainable materials
- Sustainable transport
- Zero waste
- Zero carbon

The Town values the One Planet Living Principles and considers these principles when it makes decisions for the community.

Our Services

Fast Facts



13,022

Customer Service interactions



552

participants in the Town's RELAX program. 59 courses offered



2,067

Trees planted in natural areas. 1,000 additional street trees planted



720 m²

of new footpath 282 m² of footpath maintenance



78

New Residences



7,388

Rateable properties



920

Registered cats



2,438

Registered dogs



6,346

Mosquitoes trapped



37

Stallholder permits issued



177

Food business risk assessments conducted to assess compliance with legislation



93

New citizens welcomed to the Town



16,163

Home support services provided and social services to 454 clients under the Commonwealth Home Support Program



18,546

Services provided under the Home Care Package Program to 53 clients with more complex needs



5,425

Active library members. Total library loans 124,085



2,298

Tonnes of kerbside general waste collected by The Town



3,395

Tonnes of FOGO



1,280

Tonnes of recycling



5

Grants awarded by the Town, in accordance with the Community Funding Policy, to Community Groups, with a total value of \$10,000.



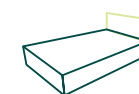
18,750

Tonnes of recycled road profiling from m2 road resurfacing projects carried out within the Town



641

Tonnes of vergeside bulk waste collected



1,097

Mattresses collected



229

Fridges and freezers collected



263,632

FOGO Bins collected

What we do

Whilst we're one organisation, as a local government, we offer a wide variety of services; some which you will see out in the community and others which are less visible, but equally important. These many and varied services help us deliver on our strategic priorities and statutory functions and provide value for our residents and ratepayers.



Human Resources

- Delivery of human resource and organisational development services in relation to
- Workforce planning
- Recruitment and selection
- Workplace Health and Safety
- Training and development
- Recognition and wellbeing

Governance

- Coordinate election process and education programs for councillors
- Management of meetings and decisions
- Management of the Town's Local laws
- Delegations
- Policy reviews
- Risk management
- Annual Report
- Provision of governance advice

Strategic Communications

- Strategic advocacy
- Media management
- Coordination of Town communications

Customer Services

- Respond to customer requests and enquiries
- Process applications and registrations

Finance Services

- Provide efficient, effective and compliant accounting
- Financial management and reporting services
- Long term financial planning
- Manage the application and payment of approved rates and service charges to properties across the Town

Information Management

- Manage the development, implementation and maintenance of contemporary ICT, information management and business solutions

Children's Services

- Operate two early childhood education centres, known as Wind in the Willows

Seniors Services

- Manage the Hyde Retirement Village
- Provision of home support services for seniors

Community Development

- Coordinate civic events
- Management of recreation facilities
- Provision of recreation and volunteering programs
- Support of community groups and initiatives
- Provide opportunities for community inclusion and connection

Ranger Services

- Parking and vehicle control
- Protection of public amenity and complaints management
- Pet registration
- Animal control
- Fire risk management

Planning and Building Services

- Development control (assessment and determination of development, subdivision and building proposals)
- Strategic land use planning and development of planning frameworks
- Development-related compliance
- Pool inspections

Environmental Health Services

- Protect and enhance public health via regulation and education
- Food safety
- Mosquito and pest control

Library Services

- Library lending and information services
- Children's programs and events
- Promoting local history and heritage

Youth Services

- Provision of youth programs and support
- Operation of the RYDE program

Engineering Services

- Provide safe, efficient and effective infrastructure including roads, paths, drainage, lighting, traffic management and associated structures
- Compliance activities associated with the road reserve

Parks and Gardens

- Maintain parks and reserves, playing fields, garden beds, reticulation bores
- Implementing the Town's tree planting program

Facilities Management

- Day to day management of the Town's facilities

Asset Planning and Management

- Development and management of asset plans aligned to the Strategic Community Plan and Corporate Business Plan

Waste Management and Recycling

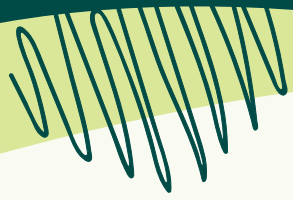
- Coordinate the Town's collection, processing and disposal agreements
- Develop and implement strategies and engagement to reduce waste
- Implement Waste Plan

Sustainability

- Develop and implement strategies to reduce the organisation and District's water use and carbon footprint

Environment

- Improve the water quality of the river and catchment areas
- Develop and implement plans to improve the natural environment including urban forest and natural area reserves



Key Projects 2021/22



Seniors and Disability Services

In 2021, Council resolved to cease the direct provision of home support services to seniors, effective 30 June 2022.

The decision was not taken lightly, and serious consideration was given to the potential impact on clients, staff and volunteers. The decision was reflective of the rapidly changing aged care sector and the knowledge that there are many specialist aged care providers operating in the Town of Bassendean and surrounding areas who are better placed to provide support and services to our residents.

The Federal Department of Health selected Amana Living as the new provider of home support services for seniors. The Town and Amana Living worked closely to ensure a smooth transition for clients and staff, as we remain committed to improving the quality of life for our older residents, ensuring they have access to the support and services they need to age in place.

Importantly, the decision was in no way reflective of the quality of the Town's service or the dedication of its staff. The Town thanks its Seniors and Disability Services staff who provided quality home support services with care and compassion, for almost 40 years.

The Town continues to value its older residents, and will facilitate continued use of the Ashfield day centre by Amana Living, as well as providing various programs, events and social opportunities.



Underground Power in Eden Hill

Underground power went live in parts of Eden Hill in 2021/2022 as part of the Eden Hill Underground Power project.

During the year, Western Power installed the new underground cabling and streetlights in Zone 1 and Zone 2 of the project area, connecting each home to the new system and removing existing lines and poles.

With the poles removed from Zone 1 and Zone 2, residents have been able to enjoy safer and more reliable electricity, an improvement in visual amenity and for the ability for the Town to plant more street trees; resulting in a more green and shaded public realm.

With the entire project expected to be completed by December 2022, 640 overhead bays will be removed, 358 new LED street lights will be installed and 2,500 consumer mains will be either connected or changed over.



Attachment 9.7.1

Town Centre Masterplan

In a pivotal moment for Bassendean, the Council in November 2021, adopted the Town Centre Masterplan, signalling a progressive new era as the Town heads towards a more thriving, inviting and accessible Town Centre for the future.

The masterplan was developed with in-depth public consultation over 18 months, and has paved the way for integration of mixed-use development with pedestrian friendly streetscapes and enhanced green open spaces. With redevelopment of key Crown sites, it envisages a range of residential housing choices, commercial spaces and community facilities.

The masterplan contemplates up to an additional 2,000 dwellings within the precinct centred around the transport hubs of Bassendean and Success Hill train stations. It encourages overall economic and jobs growth in the area to increase town centre vibrancy; a constant theme communicated by our engaged community.

It also showcases key projects on offer for community use including a Town centre multi-functional piazza

connecting BIC Reserve to Old Perth Road, a separate historical and cultural public space to the east that includes interpretive signage, artwork, improved amenity, and connection to the river complementing an overall pedestrian-centred approach to the high street and beyond.

It represents a significant body of work, culminating in a cohesive plan for intensive development in the Town centre, whilst embracing the community's vision for a precinct where heritage and green spaces are valued and retained.

The masterplan has since been recognised with a Commendation in the Planning Institute of Australia 2022 Awards for Planning Excellence in the category of Stakeholder Engagement.



Credit: Malcom Mackay



1 Surrey Street, Bassendean

On 27 July 2021, Council resolved to sell the property at 1 Surrey Street, Bassendean to the Perth History Association Inc (t/a Museum of Perth).

The property, which accommodates the Pensioner Guard Cottage and associated residence, was sold with conditions to ensure ongoing community access and heritage restoration. The sale came about in response to an Expression of Interest process conducted in June 2021, which resulted in two interested parties formally lodging applications. Whilst the Town

received a number of objections, the decision was made on the basis that the proposal would deliver a much-anticipated restoration of the buildings, whilst maintaining the community's valued access to the site. It is expected that the refurbishment will be completed within four years of the sale, that is, by late 2025.

Pensioner Guard Cottage



Attachment 9.7.1

Sandy Beach Playground

In a major milestone for the Town, the Town delivered the final stages of the Sandy Beach Playground; effectively one of the Town's largest capital works projects in recent times. The project involved a nature-based playground, new sewer connection and associated ablution block.

The \$1.62m playground was made possible by the Town securing multiple funding opportunities through the Australian Government's Local Roads and Community Infrastructure Grant, Lotterywest, State Government and the Town of Bassendean.

The location of the playground is well serviced by the existing footpath network and the newly completed Whitfield Safe Active Street. End of trip facilities such as bike rails and water fountains have been provided along with a new toilet block with unisex toilets.

The playground was opened to the public in July 2022 and since that time has been extraordinarily popular with locals and visitors alike.



Jubilee Reserve Masterplan

The Town engaged Tredwell Management to develop a high-level concept master plan for Jubilee Reserve, maximising sustainable reserve usage and providing an accessible, multipurpose facility.

The preparation of the masterplan involved extensive public consultation, including site visits, face to face meetings with clubs, and surveys of user groups and community members. This consultation resulted in over 500 submissions, demonstrating that Jubilee Reserve is highly valued by the community for its large open space, natural environment, and the sense of community it creates as it is used regularly by residents for dog walking, exercise, and organised sport. It was identified that the current infrastructure on Jubilee Reserve is poor and requires significant upgrades to accommodate a larger section of the community, with most users supporting a collaborative management agreement for the newly proposed facility.

The final concept plan was adopted by Council in August 2021, and provides for the development of the new sporting and community facility (to replace the existing Stan Moses Pavilion) as well as other related amenity improvements. Council also resolved to commit up to \$2 million to the implementation of the project and will continue to advocate to the State and Federal Governments for funding assistance so as to enable the plan to be brought to life.

Image credit: Donovan Payne Architects'



Attachment 9.7.1

Mary Crescent Reserve

The 'Our Park, Our Place' project sought to help reduce the heat island effect in Eden Hill by transforming the Mary Crescent Reserve stormwater basin into a micro wetland, providing amenities for local residents, establishing native plants and providing a habitat for animals. In the long term, the wetland will also reduce water use and create a cooler environment in the park.

An unexpected winner from this project are the local frogs. Once work began, they were housed into a "frog hotel" on site to keep them safe and happy while construction was underway.

The project was funded by Lotterywest and delivered by Greening Australia, Town of Bassendean and the Behaviour Change Collaborative with support from the Water Corporation's Drainage for Liveability Program and the Eden Hill Community Action Network.

Since its completion, the quality of the project was formally acknowledged by it winning the Water Corporation's 2022 Waterwise Community Choice Award.





A Focus on Community

MARKYT Community Scorecard Survey

In 2019, the Town engaged Catalyse to conduct the district wide Markyt Community Scorecard.

The Markyt Community Scorecard is a standard assessment tool used by a significant number of local governments for the purpose of continuous improvement and enables a comparative analysis with other local governments in terms of performance.

The Scorecard was designed to evaluate community needs and aspirations in order to inform budget decisions, strategic planning and performance evaluation for the Town. The information derived from the Scorecard was influential in shaping the Strategic Community Plan for the district.

In 2022, Catalyse again conducted the survey for the Town, with the district-wide engagement commencing in late April 2022.

The survey results will be significant to the Town, as it will assist with the interim review of the Strategic Community Plan, the alignment of the Town's strategic direction with resident aspirations, and identification of areas for improvement in the Town's service delivery.

The results of the survey will be used to inform the upcoming review of the Strategic Community Plan, which will be presented to Council in early 2023.

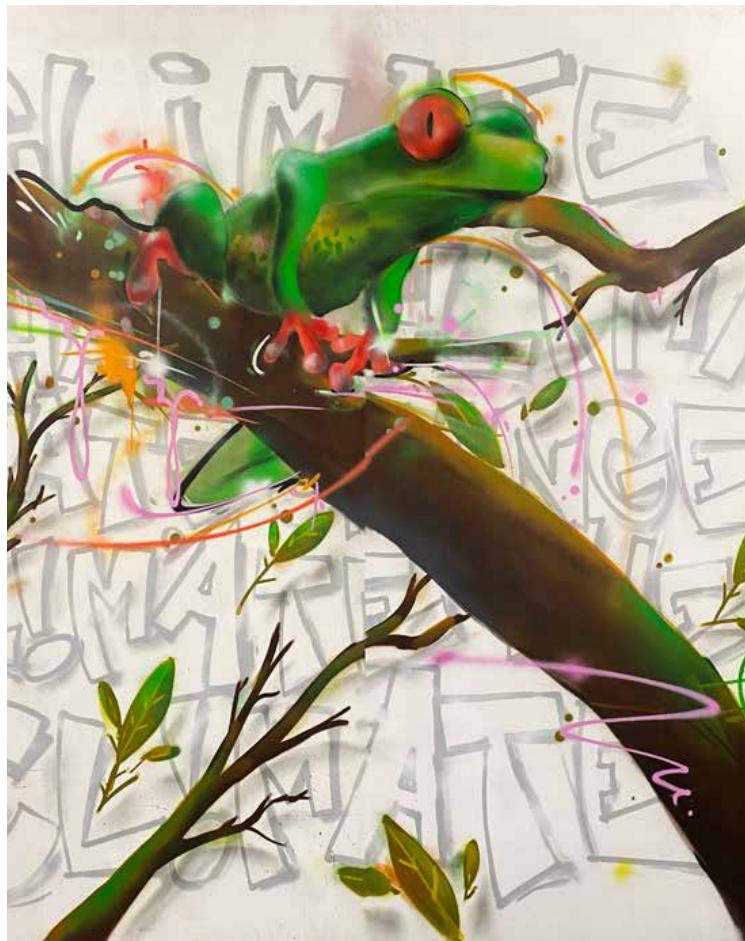


Public Art the Bassendean Gallery

In mid-2021, the Town received grant funding from both Lotterywest and the WA Police Graffiti Fund to facilitate a public art project aimed at young people.

The ensuing project, “the Bassendean Gallery”, engaged over 40 young artists to produce mural art boards to displace graffiti on the wall running along the Railway Line, between Railway Parade and the Swan River.

Following the installation of the art boards, the Gallery was officially opened on 7 May 2021 and is now a landmark enjoyed by many cyclists and commuters everyday.



Artist credits (Clockwise from top): Ryan Hite, Jessie Geary, Reboot (Artist pseudonym)

Attachment 9.7.1



Image: Bassendean Primary School Karaak and Marri performance.



Town of Bassendean Community Awards 2022 winners with Mayor Cr. Kathryn Hamilton: Left to right: Bassendean55plus (Norma Karasinski), David Blampey, Lucy Bromell, Spotted (Petra Richardson)

Celebrating Birak at Mary Crescent Reserve

The Town hosted a range of events throughout the year, including workshops, the Telethon Community Cinemas, Thank a Volunteer Day (International Volunteer Day) Movie Screening, the Westcare/International Day of People with Disabilities Morning Tea and a number of citizenship ceremonies.

The Town hosted a range of events throughout the year, including workshops, the Telethon Community Cinemas, Thank a Volunteer Day (International Volunteer Day) Movie Screening, the Westcare/International Day of People with Disabilities Morning Tea and a number of citizenship ceremonies.

This year, one of the most prominent events was held at Mary Crescent Reserve, when, on 26 January, over one hundred residents, new and old, gathered to Celebrate Birak, the Noongar season of December and January.

It was a warm welcome for the adults and children who became citizens at the Town's annual Citizenship Ceremony.

The morning kicked off with a breakfast provided by the Bassendean SES volunteers, followed by a Welcome to Country by Trevor Stack, a Noongar man with connections to Whadjuk, Ballardong, Tued and Wardandi clans of Western Australia.

This was followed by a moving musical performance by Gina Williams and Guy Ghouse, a marvellous Karaak and Marri showcase presented by Bassendean Primary School students and a traditional performance from the Gya Ngoorp dance group.

Community Awards

The Town of Bassendean Community Awards Program provides an opportunity for the Town to recognise and acknowledge individuals for their voluntary service within the community.

The award categories:

- Lifetime Contribution to Volunteering - This award is in honour of a senior individual (65+ years) who has made an exemplary life-long contribution to volunteering and who, through their volunteering, has contributed to the betterment of the Town of Bassendean community.
- Community Leadership Award - For groups or individuals that have made a significant contribution to the local community by enhancing community life.
- Bassendean Means Business - Presented to a business operating within the district that has made a positive community impact, shown significant business agility, provided outstanding customer service or proactively contributed to environmental sustainability in their business practices and/or in the community.

- Lifetime Contribution to Volunteering - David Blampey
- Community Leadership, Group - Bassendean55Plus
- Bassendean Means Business - Spotted
- Community Leadership, Individual - Lucy Bromell

We are very fortunate to have so many exceptional community members and groups who contribute significantly to making Bassendean, Ashfield and Eden Hill a unique and special place to live. The town would like to recognise and thank all the nominees, and everyone who took the time to nominate community members doing great work. And finally, a huge congratulations to the deserving 2022 award recipients.

Community group insurance

The Town of Bassendean in 2021/2022 sought Expressions of Interest (EOI) from eligible Community Groups to participate in an Umbrella Insurance Program.

The EOI process was the result of consultation with various community groups where it was identified that the cost of public liability insurance premiums was a costly exercise for many small groups which significantly reduced their financial capacity to deliver community facing initiatives.

It was proposed for the Town to purchase an insurance policy that would provide Umbrella Insurance cover for eligible groups.

Eligibility was based on the following criteria for small not-for-profit groups –

- a turnover of less than \$100,000;
- no ability to access insurance through their affiliate association; and
- not registered businesses/sole traders.

The Town sought the best possible insurance cover with eligible community groups being invited to participate in the Umbrella Insurance Program. In 2021/22 eight community groups were part of the Town of Bassendean's insurance –

- Ashfield CAN
- Bassendean Preservation Group
- Eden Hill CAN
- Bassendean 55 Plus Association
- Women Can International Inc.
- Bassendean Arts Community Inc.
- Bassendean Historical Society Inc.
- Repair Café

The provision of umbrella insurance was part of the Town's overall strategy to build the financial capacity of community groups, enabling them to focus on their valuable roles in providing recreational opportunities, community connection and social wellbeing.

The Lookout

In September 2021 the Town celebrated the official opening of The Lookout (located at the corner of Kenny and Hardy Roads), a collaborative local project led by AshfieldCAN and supported by Dave Kelly MLA, the Town of Bassendean, and GHEMS Revegetation Environmental.

AshfieldCAN worked hard to transform a former contaminated site into a place of contemplation and connection with a new community garden that has enabled residents to admire the sweeping view over the Ashfield Flats wetland and the Darling Scarp beyond. This involved the planting over 2,500 plants, including native bush tucker and medicine plants, that the Town will maintain.

A highlight of the space is the story telling bench made in part from recycled timbers salvaged from the Sandy Beach Reserve Jetty, with QR codes inlaid that can be used to listen to a range of stories about the history of Ashfield from long term residents, along with the sounds of birds and other local wildlife.

Everything in the garden is recycled or reused, including timber logs from the old jetty at Sandy Beach Reserve, left over concrete that was cast into steppingstones, and recycled mulch used to create a pathway through the space.





Achievements by Strategic Alignment

Priority Area 1: Strengthening and Connecting our Community

- The RYDE (Regional Youth Driver Education) Program continued to expand its existing franchise locations in the Cities of Cockburn, Joondalup, Mandurah, Bunbury and the Pilbara. During the 2020/21 financial year, 711 driving sessions were completed totalling 1,066 driving hours, supporting around 200 young drivers.
- Youth Services continued to deliver individual case management, after school drop-in hours, and medium term accommodation for disadvantaged young mothers.
- Bassendean Youth Services ran a Skate, Scooter and BMX competition in February 2022 at the local skate park. The event was well attended and enjoyed by all participants.
- The Library staff and volunteers were instrumental in providing assistance to over 478 customers to install and operate the Safe WA app. The Library volunteers alone assisted 178 customers with utilisation of the app which accounted for 91 hours in total.
- The library ran a number of programs for adults including Literary Salons, Library Lunchtime Interludes, weekly Craft Group, weekly afternoon, and evening Mah-jong games, three Book Clubs, weekly English as Second Language classes, Cyber Citizen computer classes, weekly Housebound delivery and monthly Local Studies Talking History workshops and themed displays.
- Improvements to playgrounds at Palmerston Reserve and Padbury Way were completed.
- Children's programs included weekly Story Time and Rhyme Time, monthly Lego League and STEM program (Science Mum and Robotics), School Holidays activities, Children's Book Week and Better Beginnings Early Literacy Program for families with newborns.
- Children's Services supported working families by providing early childhood education services to 180 children across its two Wind in the Willows centres.
- Wind in the Willows partnered with Waste Authority WA in a modern cloth nappy trial, diverting 54.9kg of waste from landfill including nappies, baby wipes and disposable plastics, over 40 days.
- Seniors and Disability Services provided 16,163 home support services and social services to 454 clients under the Commonwealth Home Support Program, and 18,546 services under the Home Care Package Program to 53 clients with more complex needs.
- The Town's Relax program offered 59 courses, which were used by 552 participants.
- We welcomed 93 new Australian citizens to the community.
- Completion of Jubilee Reserve Master Plan.
- Hosting of various events and gatherings, including the Telethon Community Cinemas, Outdoors October, Mental Health Workshops, the Westcare/ International Day of People with Disabilities Morning Tea and the Thank a Volunteer Day Movie Screening.
- The Town sought to protect the public health of the community by creating 28 noise management plans, investigating 109 noise complaints and 134 other public health or environmental health matters.



Priority Area 2: Leading Environmental Sustainability

- The landfill diversion rate improved to 67% (an increase from 62.6% in 2020/21).
- Plants to Residents program : 7,132 seedlings provided to residents
- Continuation of Verge Rebate Program and Street Verge Transformation (24 verges transformed in winter 2022).
- Development of 10 Year Management Plans for natural areas as well as a new Bushcare Volunteer Manual.
- Modern cloth nappy and sanitary product rebate program commenced in December 2021, with 15 and 27 rebates provided respectively.
- Corporate Emissions Reduction Strategy developed
- Natural Environment and Sustainability Statement developed and published
- Pesticide Use and Management Policy and Operational Guidelines revised, and review undertaken of weed management strategies; natural areas, parks and gardens, streetscapes
- Successful in receiving Grant funding for:
- DBCA Riverbank : Sandy Beach Foreshore Restoration Plan (\$30,640)
- Tree Planting for The Queen's Jubilee (\$14,100)
- DBCA Bassendean Foreshore Design and Management Solutions (\$40,000)
- Waterwise Greening Scheme (\$10,000)
- Carbon neutrality for 2021/22, through purchase of 100% renewable electricity through the WALGA Power Purchase Agreement and offsetting other emissions
- Retained Gold status in the annual re-endorsement through the Waterwise Council Program, demonstrating a significant contribution towards development of waterwise communities and best practice water management
- Established 24,662 native plants (including 2,067 trees) as part of environmental restoration projects.
- The Town planted 1,000 street trees during the year; positively contributing towards the Town's vision to increase its overall canopy coverage. Where possible tree species native to Australia, such as the Eucalyptus, Melaleuca, Agonis & Hakea, were selected to promote diversity throughout the Town and helping to create a healthier community. In addition, the Town was proactive in removing trees in poor condition and not adding ecological value, replacing them with a new larger growing native species.
- Recognising the increasing benefits and importance of sustainable development, including reduced greenhouse gas emissions, reduced utility bills and an increased natural comfort level for occupants, the Town reviewed Local Planning Policy No. 2 – Energy Efficient Design and Local Planning Policy No. 3 – Urban Water Sensitive Design. These policies were consolidated and updated to create a comprehensive sustainable development local planning policy.
- Continuation of the implementation of the successful FOGO system.
- Hosted eight sustainability workshops.

Priority Area 3: Creating a Vibrant Town and Precincts

- The Bassendean Town Centre Masterplan was finalised, and was adopted by Council in November 2021.
- Review of the local planning framework continued, and in May 2022, the Statutory Planning Committee of the Western Australian Planning Commission certified it as appropriate for public consultation.
- Draft Local Planning Scheme No.11 prepared, with advertising anticipated to occur within the 2022/2023 financial year.
- The Town dealt with 439 building, development and subdivision applications.
- Land Asset Strategy reviewed, which seeks to provide a high-level overview of the Town's land assets and how each of them should be managed so as to deliver maximum benefit for the community. Council adopted the updated Strategy in December 2021.
- Review of Council's Alfresco Dining and Public Trading Policy

Priority Area 4: Driving Financial Sustainability

- Asset Management Policy updated and comprehensive Asset Management Plans developed.
- Comprehensive review of its asset management undertaken to improve understanding of lifecycle costs, and integration with the Strategic Community Plan, community aspirations and long term financial sustainability. Further work will continue over the coming year.
- Annual budget was adopted one month earlier than in the previous financial year.
- Implemented a new Purchasing Policy and Procurement Framework to guide procurement activity to provide value for money for the Town, while incorporating principles of sustainable procurement.
- Upgraded the local drainage network by re-lining 365m of large diameter drainage infrastructure.
- Significant road renewal on Collier Road, Lord Street, Thompson Road, Watson Street and Railway Parade completed.
- New and upgraded footpath infrastructure provided, including the installation of 720m² of new infrastructure and maintenance work on 282m² of existing infrastructure.
- Bassendean Bowling Club air conditioning upgraded.
- Caledonian Soccer Club verandah replaced.

Priority Area 5: Facilitating People-Centred Services

- Communications framework reviewed and updated, identifying further improvements to be implemented over the coming year.
- Implemented agenda and minute software to better support Council meetings.
- YouTube livestream video of Council meetings embedded into the Council meeting page on the website.
- Secure Wifi network across the Town's office locations was upgraded, improving operational efficiency.
- Total library loans in 2021/2022 were 124,085.

Priority Area 6: Providing Visionary Leadership and Making Great Decisions

- The Quarterly Report Framework was revised to align performance reporting to the new Strategic Community Plan and Corporate Business Plan.
- A new Employee Performance Management System was implemented to align the contributions of staff to the outcomes identified in the new Strategic Community Plan and Corporate Business Plan.
- Business Continuity, Pandemic and Disaster Recovery Plans were updated.
- Comprehensive Councillor induction program was implemented.
- Corporate Governance Framework developed, including adoption of an updated –
 - Risk Management Framework.
 - Fraud and Corruption An annual review of delegated authority was undertaken to balance risk and efficient operations.
- Operational Human Resources policies reviewed.
- Training provided to staff on the new Workplace Health and Safety Act.
- Completed a triennial review of the appropriateness and effectiveness of systems and procedures in relation to risk management, internal controls and legislative compliance.
- Development of a Customer Service Framework and associated Complaint Handling Policy and Customer Service Feedback procedure.

Priority Area 7: Building Community Identity By Celebrating Culture and Heritage

- The establishment of a new Aboriginal Engagement Advisor role to facilitate consultation and engagement with Aboriginal people and traditional owners and provide internal advice and support in relation to Aboriginal culture and heritage.
- Local Heritage Framework reviewed, resulting in a contemporary, comprehensive Local Heritage Survey of properties within the district.
- Local Planning Policy No. 4 – Heritage and Character (LPP 4) prepared and, adopted by Council. LPP 4 guides the preparation and assessment of development applications for properties located on the Town's Local Heritage List and/or Local Heritage Survey, and guides development within three newly established Heritage Areas (being the Old Perth Road, Devon Road, and Kenny Street Heritage Areas).
- The Oral History project progressed; with another seven interviews conducted by a professional oral historian with notable community members.

Priorities for the Year Ahead



Priorities for the Year Ahead 2022/23

Whilst we're one organisation, as a local government, we offer a wide variety of services; some which you will see out in the community and others which are less visible, but equally important. These many and varied services help us deliver on our strategic priorities and statutory functions and provide value for our residents and ratepayers.

Strategic Priorities	Key Initiatives
1. Strengthening and Connecting Community	<p>Prepare a concept plan for BIC Reserve.</p> <p>Trialled the road closure of Old Perth Road as part of the Power to the People project.</p> <p>Advertise and finalise the Town's first ever Public Health Plan.</p> <p>Advertise, and progress, the draft Public Open Space Strategy.</p> <p>Make vacant units at Hyde Retirement Village available for community housing through a Management Agreement with Connect Victoria Park.</p>
2. Leading Environmental Sustainability	<p>Develop a Waterwise Bassendean Strategy and commence development of a Community Emissions Reduction Strategy.</p> <p>Ongoing revegetation of natural areas, including expansion of the Bindaring Living Stream project and infill planting around Mary Crescent microwetland.</p> <p>Participate as a member of the Steering Group for the Ashfield Flats Master Planning process.</p> <p>Develop a plan for the future of Point Reserve.</p> <p>Finalisation of the Sandy Beach Reserve Foreshore Plan.</p>
3. Creating a Vibrant Town and Precincts	<p>Advertise, and look to finalise, draft Local Planning Scheme No. 11.</p> <p>Progress a Precinct Structure Plan for the Bassendean Town Centre, providing a contemporary planning framework to guide future development in the Town centre; delivering on the vision of the Council-adopted Town Centre Masterplan.</p> <p>Advocate for future investment and development in the town centre and for key projects.</p> <p>Finalise the draft Local Planning Strategy.</p>
4. Driving Financial Sustainability	<p>Continue our work to improve long term financial planning.</p> <p>Review the existing Land Asset Strategy to ensure Town-owned or managed assets are delivering maximum benefit to the community.</p> <p>Invest in our assets such as a new drainage solution and jetty for Success Hill and build our reserves for future projects such as the restoration of Bindaring Park and Point Reserve.</p>

Strategic Priorities	Key Initiatives
5. Facilitating People Centred Services	<p>Continue to support those who may be struggling to meet their financial obligations through a financial hardship policy.</p> <p>Continue to improve our Information and Communications Technology to enhance service delivery.</p> <p>Upgrade the audio/visual facilities in the Council chamber.</p> <p>Upgrade the Town's production servers and disaster recovery environment.</p> <p>Enhance the Town's geospatial information to improve strategic asset planning.</p> <p>Construct a new nature play space at Wind in the Willows Early Childhood Education Centre, in Bassendean.</p> <p>Implement eRates for improved efficiency and sustainability in levying rates.</p>
6. Providing Visionary Leadership and Making Great Decisions	<p>Review our Strategic Community Plan to ensure that it reflects community aspirations and provides valuable strategic direction for the community, Councillors and staff.</p> <p>We will continue to review of policies, practices and approaches to ensure maximum value and efficiency for the Town and the community.</p>
7. Building Community Identity by Celebrating Culture and Heritage	<p>Create a plan for the provision of public art within the Town.</p> <p>Facilitate a new Committee devoted to Arts, Culture and Events.</p> <p>Establish relationships and regular engagement meetings with Noongar Aboriginal people.</p>

Statutory Reporting 21/22

The Council

The Town consists of seven Councillors (elected members) who are usually elected for a four-year term. Elections are held every two years at which approximately half of the seats are contested.

Council governs the affairs of the Town, monitors performance and is responsible for allocating the Town's resources to achieve the strategic goals of the Town. Council is responsible for reviewing the Town's policies, delegations, plans and statutory requirements.

The Town has implemented a meeting cycle that runs from February to December, with no meetings held during January. The Town's four weekly meeting cycle consists of scheduled workshops on the first and second Tuesdays of each month, an agenda Briefing Session on the third Tuesday, and an Ordinary Council meeting on the fourth Tuesday of the month, except for December.

Under regulation 19B of the Local Government (Administration) Regulations 1996, a local government is required to report on the number of council and committee meetings attended by each Councillor during the financial year.

Register of Councillor Attendance at Meetings 1 July 2021 to 16 October 2021 Regulation 19B(f) – Council Meetings including Ordinary, Special and Meeting of Electors

Members	Ordinary Council Meetings Entitled to Attend	Ordinary Council Meetings Attended	Special Council Meetings	Special Meeting of Electors	Apologies Leave of Absence	Council Briefings Entitled to Attend	Council Briefings Attended	Apologies Leave of Absence
Cr McLennan	3	2	1	1	1	3	2	1
Cr Hamilton	3	3	1	1	0	3	3	0
Cr Gangell	3	1	1	0	Resigned August 2021	3	1	Resigned August 2021
Cr Wilson	3	2	1	0	1	3	0	3
Cr Quinton	3	3	1	0	1	3	0	3
Cr MacWilliam	3	3	0	1	1	3	3	3
Cr Barty	3	3	1	1	0	3	3	3

Council Committees – Councillor Attendance at Meetings 1 July 2021 – 16 October 2021 - Audit and Governance, BLEMC, and Complaints

Members	Number of Committee Meetings Entitled to Attend	Audit and Governance Committee	BLEMC	Complaints Committee
Cr McLennan	2	Apology	Not a member	1
Cr Hamilton	3	1	1	1
Cr Gangell	1	Not a member	Not a member	Resigned
Cr Wilson	1	Not a member	Not a member	Absent
Cr Quinton	1	Not a member	Not a member	1
Cr MacWilliam	3	1	1	1
Cr Barty	2	1	Not a member	1

Register of Councillor Attendance at Meetings 18 October 2021 – 30 June 2022

Members	Ordinary Council Meetings Entitled to Attend	Ordinary Council Meetings Attended	Special Council Meetings	Special Meeting of Electors	Apologies Leave of Absence	Council meetings including ordinary, special and meetings of electors	Council Briefings Entitled to Attend	Council Briefings Attended	Apologies Leave of Absence
Cr Hamilton	8	8	1	1	0	-	8	7	1
Cr McLennan	8	8	1	1	0	-	8	7	1
Cr MacWilliam	8	8	1	1	0	-	8	6	2
Cr Wilding	8	8	1	1	0	-	8	8	0
Cr Carter	8	6	1	1	2	-	8	8	0
Cr Poliwka	8	7	1	1	1	-	8	8	0
Cr Ames	8	8	1	1	0	-	8	7	1

Council Committees – Councillor Attendance at Meetings 18 October 2021 – 30 June 2022 - Audit and Governance, BLEMC, and Complaints

Members	Number of Committee Meetings Entitled to Attend	Audit and Governance Committee	BLEMC	Complaints Committee
Cr Hamilton	3	3	Not a member	Did not convene a meeting
Cr McLennan	3	3	Not a member	Did not convene a meeting
Cr MacWilliam	3	3	Not a member	Did not convene a meeting
Cr Wilding	0	Not a member	Not a member	Did not convene a meeting
Cr Carter	0	0 Deputy	1 Attended as a deputy	Did not convene a meeting
Cr Poliwka	6	3	2	Did not convene a meeting
Cr Ames	3	Not a member	3	Did not convene a meeting

Regulation 19B(g) Gender distribution on Council 1 July 2021 – 16 October 2021

Male	3	42.8%
Female	4	57.2%
TOTAL	7	100%

Regulation 19B(g) Gender distribution on Council October 2021 – June 2022

Male	2	28.5%
Female	5	71.5%
TOTAL	7	100%

Workforce

In accordance with s. 5.53(2)(g) of the Local Government Act 1995 and regulation 19B of the Local Government (Administration) Regulations 1996, a local government is required to report the number of Town employees earning an annual salary of \$130,000 or more; and the number of employees of the local government entitled to an annual salary that falls within each band of \$10 000 over \$130 000.

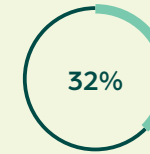
The number of those employees with an annual salary entitlement that falls within each band of \$10 000 over \$130 000 is:

Salary Range	Total
\$130 000 - \$139 999	4
\$140 000 - \$149 999	
\$150 000 - \$159 999	
\$160 000 - \$169 999	
\$170 000 - \$179 999	2
\$180 000 - \$189 999	
\$190 000 - \$199 999	
\$200 000 - \$209 999	
\$210,000 - \$219,000	1

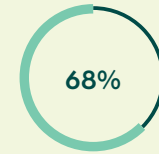
Gender Equality



Male: 50



Female: 106



Regulation 19B(e) the remuneration to the CEO during the financial year

\$211,160.

Annual Electors' Meeting 2020/21

9 February 2022.

Regulation 19B(k) Review of the Corporate Business Plan 2021 - 2025

The Corporate Business Plan represents the Town's four-year delivery plan aligned to the Strategic Community Plan. It outlines the projects/actions and day to day service delivery of the Town. The Corporate Business Plan contains the key projects agreed upon by Council.

The Corporate Business Plan was reviewed by Council on 23 November 2021 to reflect the key projects agreed by Council. These projects have been resourced through the budgetary process as achievable in the forthcoming years.

The adopted Corporate Business Plan was informed by the Strategic Community Plan. It reflects the strategic priorities identified as part of the "BassenDream Our Future" consultation process and feedback from the MARKYT Community Scorecard survey.

Official conduct report – complaints

In accordance with section 5.121 of the Local Government Act 1995 the Town maintains a register of complaints of minor breaches.

No complaints alleging minor breaches by Council Members were received in the 2021/2022 financial year.

Compliance Audit Return

The Town carried out its Compliance Audit Return for the period 1 January to 31 December. The Town's Compliance Audit Return was presented to Council on 22 March 2022. A certified copy of the Compliance Audit Return was submitted to the Director General of the Department of Local Government, Sport and Cultural Industries.

Record Keeping

Under the State Records Act 2000, the Town and its employees are obliged to comply with the Town's Record Keeping Plan. A revised plan was endorsed by the State Records Office of WA in June 2018 and remains valid until 2023. During the 2021/22, 32,978 documents were registered to the Town's records management system, with 829 new files created.

Record Keeping Training

In compliance with the State Records Act 2000, all employees are required to undertake record keeping training.

Throughout the year, 89 records management training sessions were provided to employees, including induction and records refresher training.

Freedom of Information

The Freedom of Information Act 1992 gives the public the right to apply for access to information held by the Town of Bassendean. In 2021/22, 11 FOI requests were processed.

National Competition Policy

The Competition Principles Agreement is an agreement between the Federal Government and all State and Territory Governments. The CPA aims to ensure all public enterprises operate in a transparent manner in the best interests of the public. Under the CPA, public enterprises are required to review their operations to ensure they have no competitive advantage or disadvantage as a result of their public status.

Competitive Neutrality (under the CPA)

Competitive neutrality addresses potential advantages or disadvantages that public enterprises may have compared with businesses operating in the private sector. Local Government is affected where it operates significant business activities which could compete with private businesses, and where its local laws may unnecessarily affect competition.

The Town has no significant business activities that would attract the application of competitive neutrality principles under the CPA.

Disability Services Act 1993 (section 29(2))

The Town adheres to an ethos of social inclusion.

During 2021/22, the Town demonstrated its commitment to the provision of an accessible community.

The Town has in the reporting period improved access to building and facilities by improving lighting, installing hand rails and improving paving around Town owned buildings and playgrounds.

Improvements have been made to footpaths and pedestrian ramps throughout the Town. Installation of tactiles has been made at significant pedestrian access locations. Installation of new lighting as part of the Underground power program.

The Town has implemented a Disability Access and Inclusion Plan (DAIP) and will commence a review of this plan in 2022/23.

Public Interest Disclosure

No public interest disclosures were made in the reporting period.

Financial Reports

TOWN OF BASSENDEAN
FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022

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Community Vision

A connected community, developing a vibrant and sustainable future, that is built upon the foundations of our past.

Principal place of business:
 48 Old Perth Road
 BASSENDEAN WA 6054

The attached financial report of the Town of Bassendean for the financial year ended 30 June 2022 is based on proper accounts and records to present fairly the financial position of the Town of Bassendean at 30 June 2022 and the results of the operations for the financial year then ended in accordance with the Local Government Act 1995 and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards.

Signed on the 14th day of February 2023



 Interim Chief Executive Officer

 Luke Gibson

TOWN OF BASSENDEAN
STATEMENT OF CHANGES IN EQUITY
FOR THE YEAR ENDED 30 JUNE 2022

	NOTE	RETAINED SURPLUS \$	RESERVE ACCOUNTS \$	REVALUATION SURPLUS \$	TOTAL EQUITY \$
Balance as at 1 July 2020		26,916,719	6,159,687	142,985,130	176,061,536
Comprehensive income for the period		169,224	0	0	169,224
Net result for the period		0	0	(909,884)	(909,884)
Other comprehensive income for the period	16	169,224	0	(909,884)	(740,660)
Total comprehensive income for the period		169,224	0	(909,884)	(740,660)
Transfers from reserves	30	191,394	(191,394)	0	0
Transfers to reserves	30	(907,598)	907,598	0	0
Balance as at 30 June 2021		26,369,739	6,875,891	142,075,246	175,320,876
Comprehensive income for the period		818,203	0	0	818,203
Net result for the period		0	0	(8,682,396)	(8,682,396)
Other comprehensive income for the period	16	818,203	0	(8,682,396)	(7,864,193)
Total comprehensive income for the period		818,203	0	(8,682,396)	(7,864,193)
Transfers from reserves	30	2,354,369	(2,354,369)	0	0
Transfers to reserves	30	(4,221,981)	4,221,981	0	0
Balance as at 30 June 2022		25,320,330	8,743,503	133,392,850	167,456,683



This statement is to be read in conjunction with the accompanying notes.

TOWN OF BASSENDEAN
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30 JUNE 2022

NOTE	2022 Actual \$	2022 Budget \$	2021 Actual \$
CASH FLOWS FROM OPERATING ACTIVITIES			
Receipts			
Rates	14,041,559	13,830,537	11,916,491
Operating grants, subsidies and contributions	841,677	475,955	3,140,333
Fees and charges	6,265,351	6,656,618	6,295,927
Interest received	190,278	186,903	230,965
Goods and services tax received	1,126,484	960,370	1,097,861
Other revenue	156,987	169,451	157,167
	<u>22,622,336</u>	<u>22,279,834</u>	<u>22,838,744</u>
Payments			
Employee costs	(10,755,389)	(11,119,031)	(10,896,515)
Materials and contracts	(6,955,909)	(8,071,432)	(6,977,933)
Utility charges	(682,707)	(688,434)	(666,438)
Finance costs	(26,543)	(33,068)	(37,655)
Insurance paid	(440,177)	(454,944)	(436,493)
Goods and services tax paid	(1,039,298)	(862,672)	(1,025,812)
Other expenditure	(860,369)	(787,837)	(430,878)
	<u>(20,760,392)</u>	<u>(22,017,418)</u>	<u>(20,471,724)</u>
Discontinued operations	(240,339)	(246,432)	(477,102)
Net cash provided by operating activities	17(b) 1,621,605	15,984	1,889,918
CASH FLOWS FROM INVESTING ACTIVITIES			
Payments for purchase of property, plant & equipment	8(a) (690,493)	(3,097,500)	(1,370,482)
Payments for construction of infrastructure	9(a) (2,537,478)	(1,223,500)	(2,129,496)
Non-operating grants, subsidies and contributions (Payments)/Proceeds (to)/from financial assets at amortised cost	(3,362,885)	4,000,000	7,253,752
Proceeds from clubs/institutions current for loans	16,348	21,000	24,130
Proceeds from financial assets at fair values through profit and loss	6,994	0	4,525
Proceeds from sale of property, plant & equipment	10(b) 4,184	15,100	1,605,745
Net cash provided by (used in) investing activities	(5,146,141)	1,123,241	7,324,170
CASH FLOWS FROM FINANCING ACTIVITIES			
Repayment of borrowings	29(a) (97,695)	(97,696)	(97,007)
Payments for principal portion of lease liabilities	29(b) (97,874)	0	(167,306)
Net cash used in financing activities	(195,569)	(97,696)	(264,313)
Net increase (decrease) in cash held	(3,720,105)	1,041,529	8,949,775
Cash at beginning of year	13,222,897	1,604,218	4,273,122
Cash and cash equivalents at the end of the year	17(a) 9,502,792	2,645,747	13,222,897

This statement is to be read in conjunction with the accompanying notes.



TOWN OF BASSENDEAN
RATE SETTING STATEMENT
FOR THE YEAR ENDED 30 JUNE 2022

NOTE	2022 Actual \$	2022 Budget \$	2021 Actual \$
NET CURRENT ASSETS - At start of financial year - surplus/(deficit)	28(b) 1,865,356	3,379,043	796,267
OPERATING ACTIVITIES			
Revenue from operating activities (excluding general rate)			
Operating grants, subsidies and contributions	1,329,075	475,955	1,046,244
Fees and charges	6,596,944	6,656,618	6,295,694
Interest earnings	190,278	186,903	230,965
Other revenue	459,634	169,451	349,755
Profit on asset disposals	10(b) 0	100	30,464
Fair value adjustments to financial assets at fair value through profit or loss	6,994	0	4,525
Share of net profit of associates and joint ventures accounted for using the equity method	48,865	0	0
	<u>8,631,790</u>	<u>7,489,027</u>	<u>7,955,647</u>
Expenditure from operating activities			
Employee costs	(11,068,024)	(11,416,303)	(11,114,402)
Materials and contracts	(6,125,083)	(8,071,432)	(6,061,872)
Utility charges	(682,707)	(688,434)	(666,438)
Depreciation	10(a) (3,699,531)	(3,845,273)	(3,718,627)
Finance costs	(26,133)	(33,068)	(37,655)
Insurance	(440,177)	(454,944)	(436,497)
Other expenditure	(860,369)	(787,837)	(623,466)
Loss on asset disposals	10(b) (394,816)	(40,426)	(223,006)
Impairment loss on revaluation of non-current assets	(145,413)	0	0
	<u>(23,442,253)</u>	<u>(25,337,717)</u>	<u>(22,881,963)</u>
Discontinued operations	(240,339)	(246,432)	(477,102)
Non-cash amounts excluded from operating activities	28(a) 4,753,083	4,008,297	3,899,984
Amount attributable to operating activities	(10,297,719)	(14,086,825)	(11,503,434)
INVESTING ACTIVITIES			
Non-operating grants, subsidies and contributions	2,097,693	1,408,141	1,935,996
Proceeds from disposal of assets	10(b) 4,184	15,100	1,605,745
Purchase of property, plant and equipment	8(a) (690,493)	(3,097,500)	(1,370,482)
Purchase and construction of infrastructure	9(a) (2,537,478)	(1,223,500)	(2,129,496)
Amount attributable to investing activities	(1,126,094)	(2,897,759)	41,763
FINANCING ACTIVITIES			
Repayment of borrowings	29(a) (97,695)	(97,696)	(97,007)
Payments for principal portion of lease liabilities	29(b) (97,874)	0	(167,306)
Self supporting loan principal reimbursed	16,348	21,000	24,130
Transfers to reserves (restricted assets)	30 (4,221,981)	(3,248,455)	(907,598)
Transfers from reserves (restricted assets)	30 2,354,369	3,199,585	191,394
Amount attributable to financing activities	(2,046,833)	(125,566)	(956,387)
Deficit before imposition of general rates	(11,605,290)	(13,731,107)	(11,621,791)
Total amount raised from general rates	27(a) 13,811,350	13,830,537	13,487,147
Surplus after imposition of general rates	28(b) 2,206,060	99,430	1,865,356

This statement is to be read in conjunction with the accompanying notes.



**TOWN OF BASSENDEAN
FOR THE YEAR ENDED 30 JUNE 2022
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**TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022**

1. BASIS OF PREPARATION

The financial report comprises general purpose financial statements which have been prepared in accordance with the Local Government Act 1995 and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the Local Government Act 1995 read with the Local Government (Financial Management) Regulations 1996 prescribe that the financial report be prepared in accordance with the Local Government Act 1995 and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The Local Government (Financial Management) Regulations 1996 specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the City to measure any vested improvements at zero cost. Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

The local government reporting entity

All funds through which the Town controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 30 of the financial report.

Judgements and estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, and infrastructure.
- estimation of useful lives of non-current assets

TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022

2. REVENUE AND EXPENSES

(a) Revenue

Contracts with customers

Recognition of revenue is dependent on the source of revenue and the associated terms and conditions associated with each source of revenue and recognised as follows:

Revenue Category	Nature of goods and services	When obligations typically satisfied	Payment terms	Returns/Refunds/Warranties	Timing of revenue recognition
Licences/ Registrations/ Approvals	Building, planning, development and animal management, having the same nature as a licence regardless of naming.	Single point in time	Full payment prior to issue	None	On payment and issue of the licence, registration or approval
Pool inspections	Compliance safety check	Single point in time	Equal proportion based on an equal annually fee	None	After inspection complete based on a 4 year cycle
Other inspections	Regulatory Food, Health and Safety	Single point in time	Full payment prior to inspection	None	Revenue recognised after inspection event occurs
Waste management collections	Kerbside collection service	Over time	Payment on an annual basis in advance	None	Output method based on regular weekly and fortnightly period as proportionate to collection service
Waste management entry fees	Waste treatment, recycling and disposal service at disposal sites	Single point in time	Payment in advance at gate or on normal trading terms if credit provided	None	On entry to facility
Property hire and entry	Use of halls and facilities	Single point in time	In full in advance	Refund if event cancelled within 7 days	On entry or at conclusion of hire
Fees and charges for other goods and services	Library fees, reinstatements and private works	Single point in time	Payment in full in advance	None	Output method based on provision of service or completion of works
Reimbursements	Insurance claims	Single point in time	Payment in arrears for claimable event	None	When claim is agreed

Consideration from contracts with customers is included in the transaction price.

Revenue Recognition

Revenue recognised during the year under each basis of recognition by nature or types of goods or services is provided in the table below:

For the year ended 30 June 2022

Nature or type	Contracts with customers	Capital grant/contributions	Statutory Requirements	Other	Total
	\$	\$	\$	\$	\$
Rates	0	0	13,811,350	0	13,811,350
Operating grants, subsidies and contributions	517,621	0	811,454	0	1,329,075
Fees and charges	6,284,902	0	312,042	0	6,596,944
Interest earnings	0	0	0	190,278	190,278
Other revenue	459,634	0	0	0	459,634
Non-operating grants, subsidies and contributions	0	2,097,693	0	0	2,097,693
Total	7,262,157	2,097,693	14,934,846	190,278	24,484,974

For the year ended 30 June 2021

Nature or type	Contracts with customers	Capital grant/contributions	Statutory Requirements	Other	Total
	\$	\$	\$	\$	\$
Rates	0	0	13,487,147	0	13,487,147
Operating grants, subsidies and contributions	442,519	0	603,725	0	1,046,244
Fees and charges	5,821,600	0	472,094	0	6,293,694
Interest earnings	0	0	0	230,965	230,965
Other revenue	349,755	0	0	0	349,755
Non-operating grants, subsidies and contributions	0	1,935,996	0	0	1,935,996
Total	6,613,874	1,935,996	14,562,966	230,965	23,343,801

TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022

2. REVENUE AND EXPENSES (Continued)

Note	2022 Actual	2022 Budget	2021 Actual
Interest earnings			
Financial assets at amortised cost - self supporting loans	11,409	20,130	13,051
Interest on reserve funds	35,812	50,100	46,666
Rates instalment and penalty interest (refer Note 23(b))	123,857	60,610	147,732
Other interest earnings	19,200	56,063	23,516
	190,278	186,903	230,965
(b) Expenses			
Auditors remuneration			
- Audit of the Annual Financial Report	45,300	45,000	40,000
- Other services	24,025	45,000	900
	69,325	90,000	40,900
Finance costs			
Borrowings	29(a) 26,133	33,089	37,661
Discontinued operations	18 0	(21)	(6)
Borrowings after removing discontinued operations	26,133	33,068	37,655
Other expenditure			
Fees, expenses and allowances to elected council members	206,643	209,240	201,134
Information technology licencing and maintenance	200,244	-	-
Information technology strategy implementation	81,096	50,000	-
Waste education	120,161	53,000	381
Library book purchases	57,454	34,500	49,957
Road weeding	159,150	160,000	166,042
Other expenses	369,154	649,373	468,457
	1,193,902	1,156,113	885,971
Discontinued operations	18 (333,533)	(368,276)	(262,505)
Other expenditure after removing discontinued operations	860,369	787,837	623,466

**TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022**

3. CASH AND CASH EQUIVALENTS

Cash at bank and on hand
Short term deposits
Total cash and cash equivalents

Note	2022 \$	2021 \$
	5,502,126	1,613,346
	4,000,666	11,609,551
17(a)	9,502,792	13,222,897
Held as		
	3,451,981	5,092,775
17(a)	6,050,811	8,130,122
	9,502,792	13,222,897

SIGNIFICANT ACCOUNTING POLICIES

Cash and cash equivalents

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

Term deposits are presented as cash equivalents if they have a maturity of three months or less from the date of acquisition and are repayable with 24 hours notice with no loss of interest.

Restricted financial assets

Restricted financial asset balances are not available for general use by the local government due to externally imposed restrictions. Restrictions are specified in an agreement, contract or legislation. This applies to reserves, unspent grants, subsidies and contributions and unspent loans that have not been fully expended in the manner specified by the contributor, legislation or loan agreement and for which no liability has been recognised.

Details of restrictions on financial assets can be found at Note 17.

4. OTHER FINANCIAL ASSETS

(a) Current assets

Financial assets at amortised cost

	2022 \$	2021 \$
	5,069,478	1,712,214
	5,069,478	1,712,214
Financial assets at amortised cost		
28(b)	21,503	20,130
	5,047,975	1,692,084
	5,069,478	1,712,214

Financial assets at amortised cost

Self supporting loans receivable
Term deposits

Held as

- Unrestricted other financial assets at amortised cost
- Restricted other financial assets at amortised cost

	21,503	20,130
17(a)	5,047,975	1,692,084
	5,069,478	1,712,214

(b) Non-current assets

Financial assets at amortised cost

	279,335	290,062
	279,335	290,062
Financial assets at amortised cost		
	143,179	160,900
	136,156	129,162
	279,335	290,062

Financial assets at amortised cost

Self supporting loans receivable
Units in Local Government House Trust¹

¹ The Town owns 7 units in Local Government House valued at \$19,451 per unit.

SIGNIFICANT ACCOUNTING POLICIES

Other financial assets at amortised cost

The Town classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Fair values of financial assets at amortised cost are not materially different to their carrying amounts, since the interest receivable on those assets is either close to current market rates or the assets are of a short term nature. Non-current financial assets at amortised cost fair values are based on discounted cash flows using a current market rates. They are classified as level 2 fair values in the fair value hierarchy (see Note 25 (i)) due to the observable market rates.

Interest received is presented under cashflows from operating activities in the Statement of Cash Flows where it is earned from financial assets that are held for cash management purposes.

Financial assets at fair value through profit and loss

The Town classifies the following financial assets at fair value through profit and loss:

- debt investments which do not qualify for measurement at either amortised cost or fair value through other comprehensive income.
- equity investments which the Town has not elected to recognise fair value gains and losses through other comprehensive income.

Impairment and risk

Information regarding impairment and exposure to risk can be found at Note 23.

**TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022**

5. TRADE AND OTHER RECEIVABLES

Current

Rates receivable
Trade and other receivables from contracts with customers
GST receivable
Receivables for employee related provisions
Accrued Income

Note	2022 \$	2021 \$
	827,574	983,747
	1,138,778	110,757
	31,025	118,211
15	59,469	83,309
	17,786	9,872
	2,074,632	1,305,896
Non-current		
	334,682	351,868
	334,682	351,868

Non-current

Pensioner's rates and ESL deferred

SIGNIFICANT ACCOUNTING POLICIES

Trade and other receivables

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for grants, contributions, reimbursements, and goods sold and services performed in the ordinary course of business.

Trade and other receivables are recognised initially at the amount of consideration that is unconditional, unless they

contain significant financing components, when they are recognised at fair value.

Impairment and risk exposure

Information about the impairment of trade receivables and their exposure to credit risk and interest rate risk can be found in Note 23.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective

to collect the contractual cashflows and therefore the Town measures them subsequently at amortised cost using the effective interest rate method.

Due to the short term nature of current receivables, their carrying amount is considered to be the same as their fair value. Non-current receivables are indexed to inflation, any difference between the face value and fair value is considered immaterial.

TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022

6. INVENTORIES

	2022	2021
	\$	\$
Current		
Fuel and materials	15,976	6,298
	15,976	6,298

The following movements in inventories occurred during the year -

Balance at beginning of year	6,298	9,037
Inventories expensed during the year	(99,019)	(88,675)
Additions to inventory	108,697	85,936
Balance at end of year	15,976	6,298

SIGNIFICANT ACCOUNTING POLICIES

General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022

7. OTHER ASSETS

	2022	2021
	\$	\$
Other assets - current		
Prepayments	105,670	23,724
Assets held for sale	23,000	0
	128,670	23,724

SIGNIFICANT ACCOUNTING POLICIES

Other current assets

Other non-financial assets include prepayments which represent payments in advance of receipt of goods or services or that part of expenditure made in one accounting period covering a term extending beyond that period.

Non-current assets held for sale

Assets are classified as held for sale where the carrying amount will be recovered through a sale rather than continuing use and the asset is available for immediate sale with a sale being highly probable.

TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022

8. PROPERTY, PLANT AND EQUIPMENT

(a) Movements in Balances

Movement in the balances of each class of property, plant and equipment between the beginning and the end of the current financial year.

	Note	Land		Buildings		Total land and buildings		Furniture and equipment		Plant and equipment		Works in progress		Minor Assets - Artwork		Total property, plant and equipment	
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Balance at 1 July 2020		36,381,646	18,032,087	54,413,733	246,192	993,908	622,757	62,620	56,339,210								
Additions		701,377	267,613	968,990	172,059	31,390	198,043	0	1,370,482								
Disposals		(1,775,000)	0	(1,775,000)	0	(23,287)	0	0	(1,798,287)								
Impairment (losses) / reversals		0	(125,893)	(125,893)	0	0	0	0	(125,893)								
Depreciation	10(a)	0	(502,327)	(502,327)	(69,749)	(79,588)	0	0	(651,664)								
Transfers		0	(107,826)	(107,826)	604,346	0	(622,757)	0	(126,237)								
Balance at 30 June 2021		35,308,023	17,563,654	52,871,677	952,848	922,423	198,043	62,620	55,007,611								
Comprises:																	
Gross balance amount at 30 June 2021		35,308,023	26,542,914	61,850,937	1,222,919	2,606,268	198,043	62,620	65,940,787								
Accumulated depreciation at 30 June 2021		0	(8,979,260)	(8,979,260)	(270,071)	(1,683,845)	0	0	(10,933,176)								
Balance at 30 June 2021		35,308,023	17,563,654	52,871,677	952,848	922,423	198,043	62,620	55,007,611								
Additions		0	144,655	144,655	134,382	86,219	325,237	0	690,493								
Disposals		(375,000)	0	(375,000)	0	(24,000)	0	0	(399,000)								
Revaluation increments / (decrements) transferred to revaluation surplus		(1,572,122)	2,987,641	1,415,519	0	0	0	0	1,415,519								
Impairment losses		0	0	0	0	(145,413)	0	0	(145,413)								
Depreciation	10(a)	0	(501,298)	(501,298)	(111,607)	(79,323)	0	0	(692,228)								
Transfers		0	0	0	0	(6,839)	0	0	(6,839)								
Balance at 30 June 2022		33,360,901	20,194,652	53,555,553	975,623	753,067	523,280	62,620	55,870,143								
Comprises:																	
Gross balance amount at 30 June 2022		33,360,901	29,701,362	63,062,263	1,357,302	2,288,548	523,280	62,620	67,294,013								
Accumulated depreciation at 30 June 2022		0	(9,506,710)	(9,506,710)	(381,679)	(1,535,481)	0	0	(11,423,870)								
Balance at 30 June 2022		33,360,901	20,194,652	53,555,553	975,623	753,067	523,280	62,620	55,870,143								

TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022

8. PROPERTY, PLANT AND EQUIPMENT (Continued)

(b) Carrying Value Measurements

	(i) Fair Value	Asset Class	Fair Value Hierarchy	Valuation Technique	Basis of Valuation	Date of Last Valuation	Inputs Used
Land - Freehold Land	2 & 3			Market approach using recent observable market data for similar items. (Gross revaluation method)	Independent Valuation	June 2022	Price per hectare/market borrowing rate
Buildings - specialised	3			Cost approach using depreciated replacement cost. (Gross revaluation method)	Independent Valuation	June 2022	Construction/Purchase costs and current condition (Level 2), residual values and remaining useful assessments (Level 3) inputs.

Level 3 inputs are based on assumptions with regards to future values and patterns of consumption utilising current information. If the basis of these assumptions were varied, they have the potential to result in a significantly higher or lower fair value measurement.

During the period there were no changes in the valuation techniques used by the local government to determine the fair value of property, plant and equipment using either level 2 or level 3 inputs.

(ii) Cost

Following changes to the Local Government (Financial Management) Regulation 17A, plant and equipment type assets (being plant and equipment, furniture and equipment, works in progress artworks) are being measured using the cost model rather than fair value. This change was effective for the financial year 2019.

**TOWN OF BASSENDÉAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022**

9. INFRASTRUCTURE

(a) Movements in Balances

Movement in the balances of each class of infrastructure between the beginning and the end of the current financial year.

Note	Infrastructure - Roads	Infrastructure - Drainage	Infrastructure - Footpaths	Infrastructure - Parks & Ovals	Works in Progress	Total Infrastructure
Balance at 1 July 2020	\$ 65,550,484	\$ 21,824,403	\$ 6,650,861	\$ 11,140,838	\$ 120,044	\$ 105,286,630
Additions	330,810	34,422	128,347	1,656	1,634,261	2,129,496
Impairment (losses) / reversals	0	(355,450)	0	(218,670)	0	(574,120)
Depreciation	(1,490,364)	(595,275)	(243,898)	(613,210)	0	(2,942,747)
Transfers	0	0	0	126,237	0	126,237
Balance at 30 June 2021	\$ 64,390,930	\$ 20,908,100	\$ 6,535,310	\$ 10,436,851	\$ 1,754,305	\$ 104,025,496
Comprises:						
Gross balance at 30 June 2021	85,480,433	40,164,133	10,506,963	18,391,179	1,754,305	156,297,013
Accumulated depreciation at 30 June 2021	(21,089,503)	(19,256,033)	(3,971,653)	(7,954,328)	0	(52,271,517)
Balance at 30 June 2021	\$ 64,390,930	\$ 20,908,100	\$ 6,535,310	\$ 10,436,851	\$ 1,754,305	\$ 104,025,496
Additions	835,256	176,630	0	427,218	1,098,374	2,537,478
Revaluation increments / (decrements) transferred to revaluation surplus	(9,248,900)	(2,883,673)	1,081,082	780,736	0	(10,270,755)
Depreciation	(1,495,907)	(594,241)	(246,355)	(612,088)	0	(2,948,591)
Transfers	3,883,955	3,692	0	(2,226,554)	(1,677,254)	(16,161)
Balance at 30 June 2022	\$ 58,365,334	\$ 17,610,508	\$ 7,370,037	\$ 8,806,163	\$ 1,175,425	\$ 93,327,467
Comprises:						
Gross balance at 30 June 2022	112,736,584	31,885,885	11,564,507	13,878,781	1,175,425	171,241,182
Accumulated depreciation at 30 June 2022	(54,371,251)	(14,275,377)	(4,194,470)	(5,072,617)	0	(77,913,715)
Balance at 30 June 2022	\$ 58,365,333	\$ 17,610,508	\$ 7,370,037	\$ 8,806,164	\$ 1,175,425	\$ 93,327,467

**TOWN OF BASSENDÉAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022**

9. INFRASTRUCTURE (Continued)

(b) Carrying Value Measurements

(i) Fair Value	Asset Class	Fair Value Hierarchy	Valuation Technique	Basis of Valuation	Date of Last Valuation	Inputs Used
Infrastructure - Roads	Roads	3	Cost approach using depreciated replacement cost. (Gross revaluation method)	Independent Valuation	June 2022	Construction costs and current condition (Level 2), residual values and remaining useful life assessments (Level 3) inputs
Infrastructure - Drainage	Drainage	3	Cost approach using depreciated replacement cost. (Gross revaluation method)	Independent Valuation	June 2022	Construction costs and current condition (Level 2), residual values and remaining useful life assessments (Level 3) inputs
Infrastructure - Footpaths	Footpaths	3	Cost approach using depreciated replacement cost. (Gross revaluation method)	Independent Valuation	June 2022	Construction costs and current condition (Level 2), residual values and remaining useful life assessments (Level 3) inputs
Infrastructure - Parks & Ovals	Parks & Ovals	3	Cost approach using depreciated replacement cost. (Gross revaluation method)	Independent Valuation	June 2022	Construction costs and current condition (Level 2), residual values and remaining useful life assessments (Level 3) inputs

Level 3 inputs are based on assumptions with regards to future values and patterns of consumption utilising current information. If the basis of these assumptions were varied, they have the potential to result in a significantly higher or lower fair value measurement.

During the period there were no changes in the valuation techniques used to determine the fair value of infrastructure using level 3 inputs.

TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022

10. FIXED ASSETS

(a) Depreciation

Note	2022 Actual	2022 Budget	2021 Actual
Buildings	501,298	549,052	502,327
Furniture and Equipment	111,607	38,303	69,749
Plant and Equipment	79,323	86,646	79,588
Infrastructure - Roads	1,495,907	1,629,426	1,490,364
Infrastructure - Drainage	594,241	650,819	595,275
Infrastructure - Footpaths	246,355	266,655	243,897
Infrastructure - Parks & Ovals	612,088	670,427	613,210
Right-of-use assets - Furniture and Equipment	31,597	0	41,460
Right-of-use assets - Plant and Equipment	67,153	0	125,846
	3,739,569	3,891,328	3,761,716
Less amount attributable to discontinued operations	(40,038)	(46,055)	(43,089)
Depreciation after removing discontinued operations	3,699,531	3,845,273	3,718,627

Depreciation rates

Typical estimated useful lives for the different asset classes for the current and prior years are included in the table below:

Asset Class	Useful life
Buildings	20 to 100 years
Furniture and equipment	4 to 10 years
Plant and equipment	5 to 15 years
Minor Art Works	Not depreciated
Infrastructure - Roads Componentised	18 to 120 years
Infrastructure - Roads Subgrade	Not depreciated
Infrastructure - Parks Plant & Equipment	3 to 80 years
Infrastructure - Footpaths Componentised	10 to 50 years
Infrastructure - Drainage Componentised	10 to 80 years

TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022

10. FIXED ASSETS (Continued)

(b) Disposals of assets

	2022		2022		2022		2021		2021	
	Actual	Actual	Actual	Actual	Budget	Budget	Actual	Actual	Actual	Actual
Land	Net Book Value	Actual Sale Proceeds	Profit	Loss	Net Book Value	Proceeds	Net Book Value	Proceeds	Profit	Loss
Plant and Equipment	375,000	4,183	0	(374,999)	0	0	1,775,000	1,592,273	30,000	(212,727)
	24,000	4,184	0	(19,817)	55,426	15,100	23,287	13,472	484	(10,279)
	399,000	4,184	0	(394,816)	55,426	15,100	1,798,287	1,605,745	30,484	(223,006)

The following assets were disposed of during the year.

	2022	2022	2022	2022
	Actual	Actual	Actual	Actual
	Net Book Value	Sale Proceeds	Profit	Loss
Recreation and culture				
1 Surrey St, Pensioner Guard Cottage	375,000	1	0	(374,999)
	375,000	1	0	(374,999)
Other Property and Services				
Ford Ranger Dual Cab Utility	24,000	4,183	0	(19,817)
	24,000	4,183	0	(19,817)
	399,000	4,184	0	(394,816)

10. FIXED ASSETS (Continued)

SIGNIFICANT ACCOUNTING POLICIES

Fixed assets
Each class of fixed assets within either property, plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Initial recognition and measurement for assets held at cost
Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognised at fair value. Assets held at cost are depreciated and assessed for indicators of impairment annually.

Initial recognition and measurement between mandatory revaluation dates for assets held at fair value
Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Town includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Individual assets that are land, buildings, infrastructure and investment properties acquired between scheduled revaluation

dates of the asset class in accordance with the mandatory measurement framework, are recognised at cost and disclosed as being at fair value as management believes cost approximates fair value. They are subject to subsequent revaluation at the next revaluation date in accordance with the mandatory measurement framework.

Revaluation
The fair value of land, buildings, infrastructure and investment properties is determined at least every five years in accordance with the regulatory framework. This includes buildings and infrastructure items which were pre-existing improvements (i.e. vested improvements) on vested land acquired by the Town.

Revaluation (continued)
At the end of each period the carrying amount for each asset class is reviewed and where appropriate the fair value is updated to reflect current market conditions. This process is considered to be in accordance with *Local Government (Financial Management) Regulation 17A (2)* which requires land, buildings, infrastructure, investment properties and vested improvements to be shown at fair value.

Increases in the carrying amount arising on revaluation of assets are credited to a revaluation surplus in equity. Decreases that offset previous increases of the same class of asset are recognised against revaluation surplus directly in equity. All other decreases are recognised in profit or loss.

Depreciation
The depreciable amount of all property, plant and equipment and infrastructure, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in the statement of comprehensive income in the period in which they arise.

Depreciation on revaluation
When an item of property, plant and equipment and

infrastructure is revalued, any accumulated depreciation at the date of the revaluation is treated in one of the following ways:

- (i) The gross carrying amount is adjusted in a manner that is consistent with the revaluation of the carrying amount of the asset. For example, the gross carrying amount may be restated by reference to observable market data or it may be restated proportionately to the change in the carrying amount. The accumulated depreciation at the date of the revaluation is adjusted to equal the difference between the gross carrying amount and the carrying amount of the asset after taking into account accumulated impairment losses; or
- (ii) Eliminated against the gross carrying amount of the asset and the net amount restated to the revalued amount of the asset.

TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022

11. LEASES

(a) Right-of-Use Assets

Movement in the balance of each class of right-of-use asset between the beginning and the end of the current financial year.	Right-of-use assets - Furniture and Equipment	Right-of-use assets - Plant and Equipment	Right-of-use assets Total
	\$	\$	\$
Balance at 1 July 2020	135,253	183,027	318,280
Additions	0	63,133	63,133
Depreciation	(41,460)	(125,846)	(167,306)
Balance at 30 June 2021	93,793	120,314	214,107
Additions	0	97,293	97,293
Depreciation	(31,596)	(67,154)	(98,750)
Balance at 30 June 2022	62,197	150,453	212,650
			10(a)

The following amounts were recognised in the statement of comprehensive income during the period in respect of leases where the entity is the lessee:

	2022 Actual	2021 Actual
	\$	\$
Depreciation on right-of-use assets	(98,750)	(167,305)
Interest expense on lease liabilities	(6,545)	(5,416)
Total amount recognised in the statement of comprehensive income	(105,295)	(172,721)
Total cash outflow from leases	(104,419)	(172,721)
(b) Lease Liabilities		
Current	89,871	93,799
Non-current	125,236	121,891
	215,107	215,690
		29(b)

**TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022**

12. TRADE AND OTHER PAYABLES

Current

	2022 \$	2021 \$
Sundry creditors	1,030,197	1,257,206
Prepaid rates	435,801	378,951
Accrued payroll liabilities	923,733	304,261
Bonds and deposits held	1,911,096	2,213,743
Hyde Retirement Village Bonds	16,300	102,500
Accrued Interest on loans	2,140	2,550
CHSP Provision	0	425,947
	4,319,267	4,685,158

SIGNIFICANT ACCOUNTING POLICIES

Financial liabilities

Financial liabilities are initially recognised at fair value when the Town becomes a party to the contractual provisions of the instrument.

Non-derivative financial liabilities (excluding financial guarantees) are subsequently measured at amortised cost.

Financial liabilities are derecognised where the related obligations are discharged, cancelled or expired. The difference between the carrying amount of the financial liability extinguished or transferred to another party and the fair value of the consideration paid, including the transfer of non-cash assets or liabilities assumed, is recognised in profit or loss.

Trade and other payables

Trade and other payables represent liabilities for goods and services provided to the Town prior to the end of the financial year that are unpaid and arise when the Town becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are usually paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.

Prepaid rates

Prepaid rates are, until the taxable event has occurred (start of the next financial year), refundable at the request of the ratepayer. Rates received in advance are initially recognised as a financial liability. When the taxable event occurs, the financial liability is extinguished and the Town recognises revenue for the prepaid rates that have not been refunded.

**TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022**

13. OTHER LIABILITIES

Current

Contract liabilities
Capital grant/contributions liabilities

Non-current

Contract liabilities

Reconciliation of changes in contract liabilities

Opening balance
Additions
Revenue from contracts with customers included as a contract liability at the start of the period

The Town expects to satisfy the performance obligations from contracts with customers unsatisfied at the end of the reporting period to be satisfied within the next 12 months.

Reconciliation of changes in capital grant/contribution liabilities

Opening balance
Additions
Revenue from capital grant/contributions held as a liability at the start of the period

Expected satisfaction of capital grant/contribution liabilities

Less than 1 year

	2022 \$	2021 \$
Contract liabilities	142,674	136,560
Capital grant/contributions liabilities	0	491,952
	142,674	628,512
Contract liabilities	0	1,560
	0	1,560
Opening balance	138,120	0
Additions	141,114	138,120
Revenue from contracts with customers included as a contract liability at the start of the period	(136,560)	0
	142,674	138,120
Opening balance	491,952	0
Additions	0	491,952
Revenue from capital grant/contributions held as a liability at the start of the period	(491,952)	0
	0	491,952
Less than 1 year	0	491,952
	0	491,952

Performance obligations in relation to capital grant/contribution liabilities are satisfied as project milestones are met or completion of construction or acquisition of the asset.

SIGNIFICANT ACCOUNTING POLICIES

Contract liabilities

Contract liabilities represent the Town's obligation to transfer goods or services to a customer for which the Town has received consideration from the customer.

Contract liabilities represent obligations which are not yet satisfied. Contract liabilities are recognised as revenue when the performance obligations in the contract are satisfied.

Capital grant/contribution liabilities

Capital grant/contribution liabilities represent the Town's obligations to construct recognisable non-financial assets to identified specifications to be controlled the Town which are yet to be satisfied. Capital grant/contribution liabilities are recognised as revenue when the obligations in the contract are satisfied.

Non-current capital grant/contribution liabilities fair values are based on discounted cash flows of expected cashflows to satisfy the obligations using a current borrowing rate. They are classified as level 3 fair values in the fair value hierarchy (see Note 25(i)) due to the unobservable inputs, including own credit risk.

TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022

14. BORROWINGS

	Note	2022			2021		
		Current	Non-current	Total	Current	Non-current	Total
Secured		\$	\$	\$	\$	\$	\$
Debentures		104,062	250,552	354,614	97,696	354,613	452,309
Total secured borrowings	29(a)	104,062	250,552	354,614	97,696	354,613	452,309

Secured liabilities and assets pledged as security

Debentures, bank overdrafts and bank loans are secured by a floating charge over the assets of the Town of Bassendean. Other loans relate to transferred receivables. Refer to Note 5.

The Town of Bassendean has complied with the financial covenants of its borrowing facilities during the 2022 and 2021 years.

Undrawn Borrowing Facilities

	2022		2021	
	Actual	Actual	Actual	Actual
	\$	\$		
Credit Standby Arrangements				
Bank overdraft limit	100,000	100,000		
Credit card limit	150,000	150,000		
Credit card balance at balance date	(25,008)	(14,916)		
Total amount of credit unused	224,992	235,084		
Loan facilities				
Loan facilities - current	104,062	97,696		
Loan facilities - non-current	250,552	354,613		
Total facilities in use at balance date	354,614	452,309		

SIGNIFICANT ACCOUNTING POLICIES

Borrowing costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature.

Borrowings fair values are based on discounted cash flows using a current borrowing rate. They are classified as level 3 fair values in the fair value hierarchy (see Note 25(i)) due to the unobservable inputs, including own credit risk.

Risk

Information regarding exposure to risk can be found at Note 23. Details of individual borrowings required by regulations are provided at Note 29(a).

TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022

15. EMPLOYEE RELATED PROVISIONS

Employee Related Provisions

	2022	2021
Current provisions	\$	\$
Employee benefit provisions		
Annual Leave	994,153	1,144,857
Long Service Leave	1,204,309	1,289,635
	2,198,462	2,434,492
Non-current provisions		
Long Service Leave	186,056	256,909
	186,056	256,909
	2,384,518	2,691,401

Provision is made for benefits accruing to employees in respect of wages and salaries, annual leave and long service leave and associated on costs for services rendered up to the reporting date and recorded as an expense during the period the services are delivered.

Annual leave liabilities are classified as current, as there is no unconditional right to defer settlement for at least 12 months after the end of the reporting period. Assessments indicate that actual settlement of the liabilities is expected to occur as follows:

	2022	2021
Amounts are expected to be settled on the following basis:	\$	\$
Less than 12 months after the reporting date	1,180,209	859,237
More than 12 months from reporting date	1,204,309	1,832,164
	2,384,518	2,691,401

Expected reimbursements of employee related provisions from other WA local governments included within other receivables

	59,469	83,309
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SIGNIFICANT ACCOUNTING POLICIES

Employee benefits

The Town's obligations for employees' annual leave, long service leave and other employee leave entitlements are recognised as employee related provisions in the Statement of Financial Position.

Short-term employee benefits

Provision is made for the Town's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Town's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the statement of financial position.

Other long-term employee benefits

Long-term employee benefits provisions are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate

anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.

The Town's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Town does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

16. REVALUATION SURPLUS

	2022 Opening Balance	2022 Revaluation Increment	2022 Revaluation (Decrement)	Total Movement on Revaluation	2022 Closing Balance	2021 Opening Balance	2021 Impairment Increment	2021 Revaluation (Decrement)	Total Movement on Revaluation	2021 Closing Balance
Revaluation surplus - Land - freehold land	41,252,189	0	(1,572,122)	(1,572,122)	39,680,067	41,252,189	0	0	0	41,252,189
Revaluation surplus - Buildings	12,511,627	2,987,641	0	2,987,641	15,499,268	12,537,520	(125,893)	0	(125,893)	12,511,627
Revaluation surplus - Furniture and Equipment	56,792	0	0	0	56,792	56,792	0	0	0	56,792
Revaluation surplus - Plant and Equipment	732,285	0	0	0	732,285	732,285	0	0	0	732,285
Revaluation surplus - Infrastructure - Roads	57,996,640	0	(9,248,901)	(9,248,901)	48,747,740	57,996,640	0	0	0	57,996,640
Revaluation surplus - Infrastructure - Drainage	17,406,668	0	(2,883,673)	(2,883,673)	14,522,995	17,762,118	(355,450)	0	(355,450)	17,406,668
Revaluation surplus - Infrastructure - Footpaths	4,698,372	1,081,082	0	1,081,082	5,779,454	4,698,372	0	0	0	4,698,372
Revaluation surplus - Infrastructure - Parks & Ovals	5,662,862	780,736	0	780,736	6,443,598	5,881,532	(218,670)	0	(218,670)	5,662,862
Revaluation surplus/(deficit) EMRC	1,757,811	172,840	0	172,840	1,930,651	1,967,682	0	(209,871)	(209,871)	1,757,811
	142,075,246	5,022,299	(13,704,696)	(8,682,397)	133,392,850	142,985,130	(700,013)	0	(909,884)	142,075,246

Movements on revaluation of property, plant and equipment (including infrastructure) are not able to be reliably attributed to a program as the assets were revalued by class as provided for by AASB 116 Aus 40.1.

TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022

17. NOTES TO THE STATEMENT OF CASH FLOWS

(a) Reconciliation of Cash

For the purposes of the Statement of Cash Flows, cash includes cash and cash equivalents, net of outstanding bank overdrafts. Cash at the end of the reporting period is reconciled to the related items in the Statement of Financial Position as follows:

Note	2022 Actual \$	2022 Budget \$	2021 Actual \$	
Cash and cash equivalents	3	9,502,792	2,645,747	13,222,897
Restrictions				
The following classes of financial assets have restrictions imposed by regulations or other externally imposed requirements which limit or direct the purpose for which the resources may be used:				
- Cash and cash equivalents	3	6,050,811	0	8,130,122
- Financial assets at amortised cost	4	5,047,975	9,298,867	1,692,084
		11,098,786	9,298,867	9,822,206
The restricted financial assets are a result of the following specific purposes to which the assets may be used:				
Restricted reserve accounts	30	8,743,503	6,841,441	6,875,891
Bonds and deposits		1,927,396	2,200,000	2,213,743
Other restricted assets		266,987	257,426	630,072
Loans to clubs/associations	29(a)	160,900	160,900	102,500
Total restricted financial assets		11,098,786	9,459,767	9,822,206
(b) Reconciliation of Net Result to Net Cash Provided By Operating Activities				
Net result		818,203	(2,902,499)	169,224
Non-cash items:				
Adjustments to fair value of financial assets at fair value through profit and loss		(6,994)	0	(4,525)
Depreciation/amortisation		3,739,569	3,891,328	3,761,716
(Profit)/loss on sale of asset		394,816	40,326	192,542
Share of profits of associates		(48,865)	0	(192,588)
Impairment of property, plant and equipment		145,413		
Changes in assets and liabilities:				
(Increase)/decrease in trade and other receivables		(71,053)	0	373,484
(Increase)/decrease in other assets		(81,941)	0	17,516
(Increase)/decrease in inventories		(9,678)	0	2,739
Increase/(decrease) in trade and other payables		(365,891)	97,698	(857,441)
Increase/(decrease) in employee related provisions		(306,883)	297,272	217,887
Increase/(decrease) in contract liabilities		(487,398)	0	145,360
Non-operating grants, subsidies and contributions		(2,097,693)	(1,408,141)	(1,935,996)
Net cash provided by/(used in) operating activities		1,621,605	15,984	1,889,918

**TOWN OF BASSENDEAN
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FOR THE YEAR ENDED 30 JUNE 2022**

18. DISCONTINUED OPERATIONS

By a confidential Council resolution in November 2020, Council decided to cease provision of home support services to seniors, from the date of expiration of the CHSP funding agreement, on 30 June 2022. Council endorsed a Transition Out Plan, Workforce Plan, Communications Plan and Service Continuity Plan on 28 September 2021.

The Town formally notified the Department of Health of the Town's decision to divest on 31 August 2021. The Department of Health then appointed Amana Living to take over the CHSP programme.

Operations ceased on 30 June 2022 and as per the accounting standards, the income and expenditure is excluded from normal operations for 2021/22 which is estimated as being a net deficit of \$280,377, of which \$40,038 relates to depreciation (a non-cash charge).

Council expects that there will be no significant assets that will be held for sale as a result of divestment except those identified in Note 7

	2022 Actual	2022 Budget	2021 Actual
STATEMENT OF COMPREHENSIVE INCOME			
Revenue			
Operating grants, subsidies and contributions	2,970,325	2,145,023	1,862,706
Fees and charges	178,137	180,000	159,562
Other revenue	56,516	60,000	64,076
	<u>3,204,978</u>	<u>2,385,023</u>	<u>2,086,344</u>
Expenses			
Employee costs	(2,699,294)	(2,062,164)	(2,036,884)
Materials and contracts	(369,646)	(159,564)	(222,765)
Utility charges	(7,339)	0	(3,027)
Depreciation	(40,038)	(46,055)	(43,089)
Finance costs	0	(21)	(6)
Insurance	(35,505)	(41,430)	(38,259)
Other expenditure	(333,533)	(368,276)	(262,505)
	<u>(3,485,355)</u>	<u>(2,677,510)</u>	<u>(2,606,535)</u>
Net operating result for discontinued operations	(280,377)	(292,487)	(520,191)
Impairment of plant and equipment	(145,413)	0	0
2022 Actual			
IMPACT ON STATEMENT OF FINANCIAL POSITION			
Assets	125,892		
Liabilities	(633,835)		
2022 Actual			
2021 Actual			
CASH FLOWS FROM OPERATING ACTIVITIES			
Net cash outflows from operating activities	(240,399)		(477,102)
	<u>(240,399)</u>		<u>(477,102)</u>

**TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022**

19. CONTINGENT LIABILITIES

In compliance with the Contaminated Sites Act 2003 Section 11, the Town has listed the following sites as potential sources of contamination:

- 87 Whitfield Street, Bassendean
- 69 Scadden Street, Bassendean
- 17 Anstey Road, Bassendean
- 19 Anstey Road, Bassendean
- 27 Hyland Street, Bassendean
- 87 Whitfield Street, Bassendean
- 35 Villiers St West and 29 Elder Parade, Bassendean*
- Ashfield Reserve, Bassendean*
- Lots 214-220 (37-47 Hyland St, 214 Lot Carnegie Rd), Bassendean*

The Town may have other sites that are possible sources of contamination. Until the Town conducts an investigation to determine the presence and scope of contamination, assess the risk, and agree with Department of Water and Environmental Regulation on the need and criteria for remediation of risk based approach, the Town is unable to estimate the potential costs associated with remediation of these sites except those marked with an * where only minor works are involved that would be undertaken at the time of any future. This approach is consistent with the Department of Water and Environmental Regulation Guidelines.

20. CAPITAL COMMITMENTS

Contracted for:

- Capital expenditure projects
- Underground Power - Eden Hill NRUPP Contribution

Payable:

- not later than one year
- later than one year

	2022 \$	2021 \$
	43,520	345,944
	<u>2,454,568</u>	<u>0</u>
	2,498,088	345,944
	1,270,804	345,944
	<u>1,227,284</u>	<u>0</u>

TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022

21. RELATED PARTY TRANSACTIONS

(a) Elected Member Remuneration

Note	2022 Actual \$	2022 Budget \$	2021 Actual \$
Councillor Kathryn Hamilton, Mayor (2021/22), Deputy Mayor (2020/21) ¹			
Mayor's /Deputy Mayor's annual allowance	28,747	9,239	9,239
Meeting attendance fees	22,684	16,367	16,367
ICT expenses	3,500	3,500	3,500
Training Expenses	2,669	2,143	954
	57,600	31,249	30,060
Councillor Renee McLennan, Deputy Mayor(2021/22), Mayor (2020/21) ²			
Mayor's /Deputy Mayor's annual allowance	17,524	36,957	36,957
Meeting attendance fees	19,050	25,342	25,342
ICT expenses	3,500	3,500	3,500
Training Expenses	5,512	2,143	2,157
	45,586	67,942	67,956
Councillor Hillary Macwilliam			
Meeting attendance fees	16,367	16,367	16,367
ICT expenses	3,500	3,500	3,500
Training Expenses	979	2,143	1,317
	20,846	22,010	21,184
Councillor Sarah Quinton ³			
Meeting attendance fees	4,803	16,367	16,367
ICT expenses	1,027	3,500	3,500
Training Expenses	0	2,143	0
	5,830	22,010	19,867
Councillor Jai Wilson ³			
Meeting attendance fees	4,803	16,367	16,367
ICT expenses	1,027	3,500	3,500
Training Expenses	0	2,143	390
	5,830	22,010	20,257
Councillor Chris Barty ³			
Meeting attendance fees	4,803	16,367	16,367
ICT expenses	1,027	3,500	3,500
Training Expenses	0	2,143	1,177
	5,830	22,010	21,044
Councillor John Gangell ⁵			
Meeting attendance fees	1,957	16,367	16,367
ICT expenses	418	3,500	3,500
Training Expenses	0	2,142	899
	2,375	22,009	20,766
Councillor Tallan Ames ⁴			
Meeting attendance fees	11,564	0	0
ICT expenses	2,473	0	0
Training Expenses	2,255	0	0
	16,292	0	0
Councillor Jennie Carter ⁴			
Meeting attendance fees	11,564	0	0
ICT expenses	2,473	0	0
Training Expenses	1,906	0	0
	15,943	0	0
Councillor Paul Poliwka ⁴			
Meeting attendance fees	11,564	0	0
ICT expenses	2,473	0	0
Training Expenses	980	0	0
	15,017	0	0

TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022

21. Elected Member Remuneration (Continued)

Councillor Emily Wilding⁴

Note	2022 Actual \$	2022 Budget \$	2021 Actual \$
Meeting attendance fees	11,564	0	0
ICT expenses	2,473	0	0
Training Expenses	1,457	0	0
	15,494	0	0
TOTAL	206,643	209,240	201,134
Fees, expenses and allowances to be paid or reimbursed to elected council members.	2022 Actual \$	2022 Budget \$	2021 Actual \$
Mayor's allowance	37,057	36,957	36,957
Deputy Mayor's allowance	9,214	9,239	9,239
Meeting attendance fees	120,722	123,544	123,544
ICT expenses	23,891	24,500	24,500
Training Expenses	15,759	15,000	6,894
21(b)	206,643	209,240	201,134

¹ Deputy Mayor to 16 October 2021 and then Mayor

² Mayor to 16 October 2021 and then Deputy Mayor

³ Councillor from 16 October 2021

⁴ Councillor from 16 October 2021

⁵ Councillor to 13 August 2021

(b) Key Management Personnel (KMP) Compensation

The total of compensation paid to KMP of the Town during the year are as follows:

Note	2022 Actual \$	2021 Actual \$
Short-term employee benefits	984,698	1,025,549
Post-employment benefits	137,949	133,295
Employee - other long-term benefits	(81,188)	(73,676)
Council member costs	206,643	201,134
21(a)	1,248,102	1,286,302

There were no payments made to related parties in 2021-22 or 2020-21.

Short-term employee benefits

These amounts include all salary and fringe benefits awarded to KMP except for details in respect to fees and benefits paid to council members which may be separately found in the table above.

Post-employment benefits

These amounts are the current-year's cost of the Town's superannuation contributions made during the year.

Other long-term benefits

These amounts represent annual leave and long service leave entitlements accruing during the year.

Council member costs

These amounts represent payments of member fees, expenses, allowances and reimbursements during the year.

**TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022**

21. Elected Member Remuneration (Continued)

i. Key management personnel

Any person(s) having authority and responsibility for planning, directing and controlling the activities of the entity, directly or indirectly, including any council member, are considered key management personnel.

ii. Other Related Parties

An associate person of KMP was employed by the Town under normal employment terms and conditions.

Any entity that is controlled by or over which KMP, or close family members of KMP, have authority and responsibility for planning, directing and controlling the activity of the entity, directly or indirectly, are considered related parties in relation to the Town.

iii. Entities subject to significant influence by the Town

An entity that has the power to participate in the financial and operating policy decisions of an entity, but does not have control over those policies, is an entity which holds significant influence. Significant influence may be gained by share ownership, statute or agreement.

**TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022**

22. JOINT ARRANGEMENTS

Share of joint operations

The Council is a member of the Eastern Metropolitan Regional Council. EMRC was established in accordance with the Local Government Act 1995 and consists of five local governments, namely, Town of Bassendean, City of Bayswater, City of Kalamunda, Shire of Mundaring, and City of Swan. The Town's interest in the associate calculated by EMRC as at 30 June 2022 was 4.72% (4.22% at 30 June 2021), representing its share of the net assets of \$170,759,354 (\$185,752,978 at 30 June 2021). Bassendean's interest in the assets and liabilities of the EMRC is as follows:

	2022 Actual \$	2021 Actual \$
Current assets		
Non current assets	85,207,247	91,484,741
Total assets	121,339,609	115,414,742
	206,546,856	206,899,483
Current liabilities	8,077,758	14,439,344
Non current liabilities	27,709,744	6,707,161
Total liabilities	35,787,502	21,146,505
Net assets	170,759,354	185,752,978
Share of EMRC'S net Assets	8,057,038	7,835,333
Operating activities		
-Share of associates profit/(loss) from ordinary activities	48,865	192,588
- Share of associates other comprehensive income arising during the period	172,840	(209,871)
- Share of associates total comprehensive income arising during the period	221,705	(17,283)
Balance at 1 July	7,835,333	7,852,617
- Share of associates total comprehensive income arising during the period	221,705	(17,284)
Balance at 30 June	8,057,038	7,835,333

SIGNIFICANT ACCOUNTING POLICIES

Joint operations

A joint operation is a joint arrangement where the Town has joint control with another party to the joint arrangement. All parties to joint arrangements have rights to the assets, and obligations for the liabilities relating to the arrangement.

Assets, liabilities, revenues and expenses relating to the Town's interest in the joint operation are accounted for in accordance with the relevant Australian Accounting Standard.

23. FINANCIAL RISK MANAGEMENT

This note explains the Town's exposure to financial risks and how these risks could affect the Town's future financial performance.

Risk	Exposure arising from	Measurement Sensitivity	Management
Market risk - interest rates	Long term borrowings at variable rates	analysis	Utilise fixed interest rate borrowings
Credit risk	Cash and cash equivalents, trade receivables, financial assets and debt investments	Aging analysis Credit analysis	Diversification of bank deposits, credit limits. Investment policy
Liquidity risk	Borrowings and other liabilities	Rolling cash flow forecasts	Availability of committed credit lines and borrowing facilities

The Town does not engage in transactions expressed in foreign currencies and is therefore not subject to foreign currency risk.

Financial risk management is carried out by the finance area under policies approved by the Council. The finance area identifies, evaluates and manages financial risks in close co-operation with the operating divisions. Council have approved the overall risk management policy and provide policies on specific areas such as investment policy.

(a) Interest rate risk

Cash and cash equivalents

The Town's main interest rate risk arises from cash and cash equivalents with variable interest rates, which exposes the Town to cash flow interest rate risk. Short term overdraft facilities also have variable interest rates however these are repaid within 12 months, reducing the risk level to minimal.

Excess cash and cash equivalents are invested in fixed interest rate term deposits which do not expose the Town to cash flow interest rate risk. Cash and cash equivalents required for working capital are held in variable interest rate accounts and non-interest bearing accounts. Carrying amounts of cash and cash equivalents at the 30 June and the weighted average interest rate across all cash and cash equivalents, term deposits, and Treasury bonds held disclosed as financial assets at amortised cost are reflected in the table below.

TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
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23. FINANCIAL RISK MANAGEMENT (Continued)

	Average Interest Rate %	Carrying Amounts \$	Fixed Interest Rate \$	Variable Interest Rate \$	Non Interest Bearing \$
2022					
Cash and cash equivalents	1.17%	9,502,792	4,000,666	4,271,233	1,230,893
Term deposits	2.44%	5,047,975	5,047,975	0	0
2021					
Cash and cash equivalents	0.25%	13,222,897	9,509,538	2,100,013	1,613,346
Financial assets at amortised cost - term deposits	0.42%	1,692,084	1,692,084	0	0

Sensitivity

Profit or loss is sensitive to higher/lower interest income from cash and cash equivalents as a result of changes in interest rates.

Impact of a 1% movement in interest rates on profit and loss and equity*

	2022	2021
	\$	\$
	42,712	21,000

* Holding all other variables constant

Borrowings

Borrowings are subject to interest rate risk - the risk that movements in interest rates could adversely affect funding costs. The Town manages this risk by borrowing long term and fixing the interest rate to the situation considered the most advantageous at the time of negotiation. The Town does not consider there to be any interest rate risk in relation to borrowings. Details of interest rates applicable to each borrowing may be found at Note 29(a).

**TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022**

23. FINANCIAL RISK MANAGEMENT (Continued)

(b) Credit risk

Trade and Other Receivables

The Town's major receivables comprise rates annual charges and user fees and charges. The major risk associated with these receivables is credit risk – the risk that the debts may not be repaid. The Town manages this risk by monitoring outstanding debt and employing debt recovery policies. It also encourages ratepayers to pay rates by the due date through incentives.

Credit risk on rates and annual charges is minimised by the ability of the Town to recover these debts as a secured charge over the land, that is, the land can be sold to recover the debt. The Town is able to charge interest on overdue rates and annual charges at higher than market rates, which further encourages payment.

The level of outstanding receivables is reported to Council monthly and benchmarks are set and monitored for acceptable collection performance.

The Town applies the AASB 9 simplified approach to measuring expected credit losses using a lifetime expected loss allowance for all trade receivables. To measure the expected credit losses, rates receivable are separated from other trade receivables due to the difference in payment terms and security for rates receivable.

The expected loss rates are based on the payment profiles of rates and fees and charges over a period of 36 months before 1 July 2021 or 1 July 2022 respectively and the corresponding historical losses experienced within this period. Historical credit loss rates are adjusted to reflect current and forward-looking information on macroeconomic factors such as the ability of ratepayers and residents to settle the receivables. Housing prices and unemployment rates have been identified as the most relevant factor in repayment rates, and accordingly adjustments are made to the expected credit loss rate based on these factors.

**TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022**

23. FINANCIAL RISK MANAGEMENT (Continued)

(b) Credit risk

The loss allowance as at 30 June 2022 and 30 June 2021 for rates receivable was determined as follows:

	Less than 1 year past due	More than 1 year past due	More than 2 years past due	More than 3 years past due	Total	Note
30 June 2022						
Rates receivable						
Expected credit loss	0.00%	0.00%	0.00%	0.00%	0.00%	
Gross carrying amount	827,574	334,682	0	0	1,162,256	
Loss allowance	0	0	0	0	0	5
30 June 2021						
Rates receivable						
Expected credit loss	0.00%	0.00%	0.00%	0.00%	0.00%	
Gross carrying amount	983,747	351,868	0	0	1,335,615	
Loss allowance	0	0	0	0	0	5

The loss allowance as at 30 June 2022 and 30 June 2021 was determined as follows for trade receivables.

	Less than 30 days past due	More than 30 days past due	More than 60 days past due	More than 90 days past due	Total
30 June 2022					
Trade and other receivables					
Expected credit loss	0.00%	0.00%	0.00%	0.00%	0.00%
Gross carrying amount	1,059,356	16,197	37,969	25,256	1,138,778
Loss allowance	0	0	0	0	0
30 June 2021					
Trade and other receivables					
Expected credit loss	0.00%	0.00%	0.00%	0.4100%	0.4100%
Gross carrying amount	30,839	36,719	910	42,289	110,757
Loss allowance	0	0	0	0	0

23. FINANCIAL RISK MANAGEMENT (Continued)

(b) Credit risk

There is no loss allowances for trade receivables and contract assets as at 30 June.

Attachment 9.7.1

TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022

23. FINANCIAL RISK MANAGEMENT (Continued)

(c) Liquidity risk

Payables and borrowings

Payables and borrowings are both subject to liquidity risk – that is the risk that insufficient funds may be on hand to meet payment obligations as and when they fall due. The Town manages this risk by monitoring its cash flow requirements and liquidity levels and maintaining an adequate cash buffer. Payment terms can be extended and overdraft facilities drawn upon if required and disclosed in Note 17 .

The contractual undiscounted cash flows of the Town's payables and borrowings are set out in the liquidity table below. Balances due within 12 months equal their carrying balances, as the impact of discounting is not significant.

	Due within 1 year	Due between 1 & 5 years	Due after 5 years	Total contractual cash flows	Carrying values
	\$	\$	\$	\$	\$
2022					
Trade and other payables	3,302,679	634,743	381,845	4,225,701	4,319,267
Borrowings	104,062	202,071	48,481	354,613	354,614
Contract liabilities	142,674	0	0	57,944	142,674
Lease liabilities	89,871	125,236	0	277,429	215,107
	<u>3,639,286</u>	<u>962,050</u>	<u>430,326</u>	<u>4,915,687</u>	<u>5,031,662</u>
2021					
Trade and other payables	3,075,270	728,108	485,035	4,288,413	4,685,158
Borrowings	124,241	315,672	62,832	502,745	452,309
Contract liabilities	628,512	1,560	0	630,072	630,072
Lease liabilities	93,799	127,251	0	221,050	215,690
	<u>3,921,822</u>	<u>1,172,591</u>	<u>547,867</u>	<u>5,642,280</u>	<u>5,983,229</u>

TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022

24. EVENTS OCCURRING AFTER THE END OF THE REPORTING PERIOD

There have been no material events after the reporting period which would affect the financial report of the Town for the year ended 30th June 2022 or which would require a separate disclosure.

25. OTHER SIGNIFICANT ACCOUNTING POLICIES

a) Goods and services tax (GST)
Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

b) Current and non-current classification
The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Town's operational cycle. In the case of liabilities where the Town does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current or non-current based on the Town's intentions to release for sale.

c) Rounding off figures
All figures shown in this annual financial report, other than a rate in the dollar, are rounded to the nearest dollar. Amounts are presented in Australian Dollars.

d) Comparative figures
Where required, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

When the Town applies an accounting policy retrospectively, makes a retrospective restatement or reclassifies items in its financial statements that has a material effect on the statement of financial position, an additional (third) Statement of Financial Position as at the beginning of the preceding period in addition to the minimum comparative financial statements is presented.

e) Budget comparative figures
Unless otherwise stated, the budget comparative figures shown in this annual financial report relate to the original budget estimate for the relevant item of disclosure.

f) Superannuation
The Town contributes to a number of Superannuation Funds on behalf of employees. All funds to which the Town contributes are defined contribution plans.

g) Fair value of assets and liabilities
Fair value is the price that the Town would receive to sell the asset or would have to pay to transfer a liability, in an orderly (i.e. unforced) transaction between independent, knowledgeable and willing market participants at the measurement date.

As fair value is a market-based measure, the closest equivalent observable market pricing information is used to determine fair value. Adjustments to market values may be made having regard to the characteristics of the specific asset or liability. The fair values of assets that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data.

To the extent possible, market information is extracted from either the principal market for the asset or liability (i.e. the market with the greatest volume and level of activity for the asset or liability) or, in the absence of such a market, the most advantageous market available to the entity at the end of the reporting period (i.e. the market that maximises the receipts from the sale of the asset after taking into account transaction costs and transport costs).

For non-financial assets, the fair value measurement also takes into account a market participant's ability to use the asset in its highest and best use or to sell it to another market participant that would use the asset in its highest and best use.

h) Interest earnings
Interest income is calculated by applying the effective interest rate to the gross carrying amount of a financial asset measured at amortised cost except for financial assets that subsequently become credit-impaired. For credit-impaired financial assets the effective interest rate is applied to the net carrying amount of the financial asset (after deduction of the loss allowance).

i) Fair value hierarchy
AASB 13 requires the disclosure of fair value information by level of the fair value hierarchy, which categorises fair value measurement into one of three possible levels based on the lowest level that an input that is significant to the measurement can be categorised into as follows:

Level 1
Measurements based on quoted prices (unadjusted) in active markets for identical assets or liabilities that the entity can access at the measurement date.

Level 2
Measurements based on inputs other than quoted prices included in Level 1 that are observable for the asset or liability, either directly or indirectly.

Level 3
Measurements based on unobservable inputs for the asset or liability.

The fair values of assets and liabilities that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data. If all significant inputs required to measure fair value are observable, the asset or liability is included in Level 2. If one or more significant inputs are not based on observable market data, the asset or liability is included in Level 3.

Valuation techniques
The Town selects a valuation technique that is appropriate in the circumstances and for which sufficient data is available to measure fair value. The availability of sufficient and relevant data primarily depends on the specific characteristics of the asset or liability being measured. The valuation techniques selected by the Town are consistent with one or more of the following valuation approaches:

Market approach
Valuation techniques that use prices and other relevant information generated by market transactions for identical or similar assets or liabilities.

Income approach
Valuation techniques that convert estimated future cash flows or income and expenses into a single discounted present value.

Cost approach
Valuation techniques that reflect the current replacement cost of the service capacity of an asset.

Each valuation technique requires inputs that reflect the assumptions that buyers and sellers would use when pricing the asset or liability, including assumptions about risks. When selecting a valuation technique, the Town gives priority to those techniques that maximise the use of observable inputs and minimise the use of unobservable inputs. Inputs that are developed using market data (such as publicly available information on actual transactions) and reflect the assumptions that buyers and sellers would generally use when pricing the asset or liability are considered observable, whereas inputs for which market data is not available and therefore are considered using the best information available about such assumptions are considered unobservable.

j) Impairment of assets
In accordance with Australian Accounting Standards the Town's cash generating non-specialised assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, to the asset's carrying amount.

Any excess of the asset's carrying amount over its recoverable amount is recognised immediately in profit or loss, unless the asset is carried at a revalued amount in accordance with another Standard (e.g. AASB 116) whereby any impairment loss of a revalued asset is treated as a revaluation decrease in accordance with that other Standard.

For non-cash generating specialised assets that are measured under the revaluation model, such as roads, drains, public buildings and the like, no annual assessment of impairment is required. Rather AASB 116.31 applies and revaluations need only be made with sufficient regularity to ensure the carrying value does not differ materially from that which would be determined using fair value at the end of the reporting period.

k) Initial application of accounting standards
During the current year, no new or revised Australian Accounting Standards and Interpretations were compiled, became mandatory and were applicable to its operations.

New accounting standards for application in future years
The following new accounting standards will have application to local government in future years:
- AASB 2020-1 Amendments to Australian Accounting Standards - Classification of Liabilities as Current or Non-current
- AASB 2020-3 Amendments to Australian Accounting Standards - Annual Improvements 2018-2020 and Other Amendments
- AASB 2021-2 Amendments to Australian Accounting Standards - Disclosure of Accounting Policies or Definition of Accounting Estimates
- AASB 2021-7 Amendments to Australian Accounting Standards - Effective Date of Amendments to AASB 10 and AASB 128 and Editorial Corrections

It is not expected these standards will have an impact on the financial report.

26. FUNCTION AND ACTIVITY

(a) Service objectives and descriptions

Town operations as disclosed in this financial report encompass the following service orientated functions and activities.

PROGRAM NAME AND OBJECTIVES	ACTIVITIES
GOVERNANCE	Administration and operation of facilities and services to members of council; Other costs that relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific council services.
GENERAL PURPOSE FUNDING	Rates, general purpose government grants and interest revenue.
LAW, ORDER, PUBLIC SAFETY	Supervision of various by-laws, fire prevention, emergency services and animal control.
HEALTH	Food quality and pest control, immunisation services, inspection of public buildings and operation of child health services.
EDUCATION AND WELFARE	Provision, management and support of educational services at the pre-school level and assistance to schools. The provision, management and support of welfare services for families, youth, children and the aged within the community.
COMMUNITY AMENITIES	The provision of sanitation (waste management), stormwater drainage, town and regional planning and development, the provision of rest rooms and protection of environment.
RECREATION AND CULTURE	Provision of facilities, and support of organisations concerned with leisure time activities and sport. This includes the provision of leisure programs, halls and community centres, libraries, historical sites, recreation centres, parks, gardens and sportsgrounds.
TRANSPORT	The construction and maintenance of streets, roads, bridges, footpaths and cycle ways.
ECONOMIC SERVICES	Regulation support and/or provision of such services as tourism, area promotion and building control.
OTHER PROPERTY AND SERVICES	Private works, public works overheads, plant operations and other revenues and expenses not elsewhere classified.

TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022

26. FUNCTION AND ACTIVITY (Continued)

(b) Income and expenses

	2022 Actual	2022 Budget	2021 Actual
	\$	\$	\$
Income excluding grants, subsidies and contributions			
Governance	39,018	7,800	11,465
General purpose funding	14,310,750	14,170,422	13,896,629
Law, order, public safety	80,320	69,500	75,853
Health	34,040	3,287,100	2,911,509
Education and welfare	3,051,893	3,005,900	2,846,589
Housing	48,865	0	0
Community amenities	3,296,838	123,396	266,731
Recreation and culture	243,082	192,420	220,846
Transport	11,919	22,500	48,098
Economic services	115,116	103,300	385,182
Other property and services	116,877	101,271	149,874
	21,348,718	21,083,609	20,812,776
Grants, subsidies and contributions			
Governance	13,930	0	21,120
General purpose funding	891,661	257,095	580,062
Law, order, public safety	45,676	44,100	42,999
Health	10,000	0	265,504
Education and welfare	3,120,008	2,258,023	1,929,902
Community amenities	95,242	3,610	22,563
Recreation and culture	1,425,253	767,217	95,386
Transport	739,323	699,074	1,887,410
Economic services	56,000	0	0
	6,397,093	4,029,119	4,844,946
Total Income	27,745,811	25,112,728	25,657,722
Expenses			
Governance	(1,241,833)	(1,501,938)	(968,937)
General purpose funding	(924,938)	(997,651)	(851,762)
Law, order, public safety	(688,879)	(728,068)	(640,020)
Health	(818,653)	(4,413,885)	(3,794,663)
Education and welfare	(6,950,694)	(6,185,399)	(5,817,139)
Community amenities	(3,636,323)	(1,170,099)	(1,042,643)
Recreation and culture	(6,027,575)	(6,128,910)	(5,530,725)
Transport	(6,205,946)	(6,444,224)	(6,051,810)
Economic services	(432,969)	(452,156)	(507,450)
Other property and services	(145,211)	7,103	(283,349)
Total expenses	(27,073,021)	(28,015,227)	(25,488,498)
Net result for the period	672,790	(2,902,499)	169,224

TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022

26. FUNCTION AND ACTIVITY (Continued)

(c) Fees and Charges (including Service Charges)

	2022 Actual	2022 Budget	2021 Actual
	\$	\$	\$
General purpose funding	144,285	118,167	106,202
Law, order, public safety	64,805	52,500	62,566
Health	3,106,779	3,283,250	2,909,615
Education and welfare	2,966,172	2,934,900	2,720,535
Community amenities	127,028	114,096	218,223
Recreation and culture	211,809	186,770	164,745
Transport	10,476	2,500	18,097
Economic services	108,386	97,800	184,886
Other property and services	35,341	46,635	68,387
	6,775,081	6,836,618	6,453,256

(d) Total Assets

	2022 Actual	2021 Actual
	\$	\$
Governance	6,155,591	3,171,368
General purpose funding	8,040,110	4,332,066
Law, order, public safety	134,278	138,740
Health	89,518	1,497,438
Education and welfare	3,166,232	0
Community amenities	42,004,891	44,597,588
Recreation and culture	21,363,594	22,027,039
Transport	91,391,858	94,735,829
Economic services	967,336	1,006,560
Other property and services	1,254,316	1,509,147
Unallocated	305,139	10,979,731
	174,872,863	183,995,506

TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022

27. RATING INFORMATION (Continued)

(e) Interest Charges & Instalments

Instalment Options	Date Due	Instalment Plan	Instalment Plan	Unpaid Rates
		Admin Charge	Interest Rate	Interest Rate
		\$	%	%
Option One				
Single full payment	1/10/2021	0	0.0%	7.0%
Option Two				
First instalment	1/10/2021	0	0.0%	7.0%
Second instalment	4/02/2022	12	5.5%	7.0%
Option Two				
First instalment	1/10/2021	0	0.0%	7.0%
Second instalment	3/12/2021	12	5.5%	7.0%
Third instalment	4/02/2022	12	5.5%	7.0%
Fourth instalment	8/04/2022	12	5.5%	7.0%
		Actual	Budget	Actual
		\$	\$	\$
Interest on unpaid rates		119,848	100,000	144,372
Interest on installment plan		4,009	3,360	3,360
Charges on installment plan		56,604	57,250	57,204
		180,461	160,610	204,936

TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022

28. RATE SETTING STATEMENT INFORMATION

Note	2021/22	2021/22	2021/22	2020/21
	(30 June 2022 Carried Forward)	Budget (30 June 2022 Carried Forward)	(1 July 2021 Brought Forward)	(30 June 2021 Carried Forward)
	\$	\$	\$	\$
(a) Non-cash amounts excluded from operating activities				
The following non-cash revenue or expenditure has been excluded from amounts attributable to operating activities within the Rate Setting Statement in accordance with <i>Financial Management Regulation 32</i> .				
Adjustments to operating activities				
Less: Profit on asset disposals	10(b)	0	(100)	(30,464)
Movement in pensioner deferred rates (non-current)		(17,186)	0	(26,785)
Movement in employee benefit provisions (non-current)		(65,463)	0	41,567
Add: Loss on disposal of assets	10(b)	394,816	40,426	223,006
Add: Loss on revaluation of fixed assets	9(a)	145,413	0	0
Add: Depreciation	10(a)	3,699,531	3,845,273	3,718,627
Non-cash movements in non-current assets and liabilities:				
Financial assets at amortised cost		(6,994)		(4,525)
Employee entitlement reserve		601,406	25,000	6,284
Contract liabilities		1,560	97,698	(27,726)
Non-cash amounts excluded from operating activities		4,753,083	4,008,297	3,899,984
(a) Non-cash amounts excluded from investing activities				
(b) Surplus/(deficit) after imposition of general rates				
The following current assets and liabilities have been excluded from the net current assets used in the Rate Setting Statement in accordance with <i>Financial Management Regulation 32</i> to agree to the surplus/(deficit) after imposition of general rates.				
Adjustments to net current assets				
Less: Reserve accounts	30	(8,743,498)	(6,841,441)	(6,875,891)
Less: Financial assets at amortised cost - self supporting loans	4(a)	(21,503)	0	(20,130)
Add: Current liabilities not expected to be cleared at end of year				
- Current portion of borrowings	14	104,062	97,696	97,696
- Current portion of lease liabilities	11(b)	89,871	112,712	93,799
Total adjustments to net current assets		(8,571,068)	(6,631,033)	(6,704,526)
Net current assets used in the Rate Setting Statement				
Total current assets		16,791,548	13,653,291	16,271,029
Less: Total current liabilities		(6,854,336)	(6,922,828)	(7,939,657)
Less: Total adjustments to net current assets		(8,571,068)	(6,631,033)	(6,704,526)
Add: Liabilities funded by Cash Backed Reserve		839,916	0	238,510
Net current assets used in the Rate Setting Statement		2,206,060	99,430	1,865,356

**TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022**

29. BORROWING AND LEASE LIABILITIES

(e) Borrowings

Purpose	Principal at 1 July 2020		New Loans During 2020-21		Principal at 30 June 2021		New Leases During 2021-22		Principal at 30 June 2022		Principal at 30 June 2022	
	Principal at 1 July 2020	Principal at 30 June 2021	During 2020-21	During 2021-22	During 2021-22	During 2021-22	During 2021-22	During 2021-22	During 2021-22	During 2021-22	During 2021-22	During 2021-22
Recreation and Culture												
Chic Centre Redevelopment	240,296	(54,472)	0	185,624	0	(66,046)	0	127,778	185,625	0	(66,047)	127,778
Chic Centre Redevelopment	103,860	(18,405)	0	85,455	0	(19,519)	0	65,936	85,454	0	(19,519)	65,935
Total	344,156	(72,877)	0	271,279	0	(77,565)	0	193,714	271,279	0	(77,566)	193,713
Self Supporting Loans												
Governance												
Ashfield Soccer Club	5,285	(5,285)	0	0	0	0	0	0	0	0	0	0
TADWA	199,875	(18,845)	0	181,030	0	(20,130)	0	160,900	181,030	0	(20,130)	160,900
Total Self Supporting Loans	205,160	(24,130)	0	181,030	0	(20,130)	0	160,900	181,030	0	(20,130)	160,900
Total Borrowings	549,316	(97,007)	0	452,309	0	(97,695)	0	354,614	452,309	0	(97,696)	354,613

*WA Treasury Corporation

Self supporting loans are financed by payments from third parties. These are shown in Note 4 as other financial assets at amortised cost. All other loan repayments were financed by general purpose revenue.

Borrowing Interest Repayments

Purpose	Note	Function and activity	Loan Number	Institution	Interest Rate	Actual for year ending 30 June 2022	Budget for year ending 30 June 2022	Actual for year ending 30 June 2021
Chic Centre Redevelopment		Recreation and culture	160A	WATC	6.31%	(10,340)	(10,370)	(13,505)
Chic Centre Redevelopment		Recreation and culture	160B	WATC	5.92%	(4,421)	(4,631)	(5,745)
Total						(14,761)	(15,001)	(19,250)
Self Supporting Loans Interest Repayments		Governance	157	WATC	6.80%	0	0	(223)
Ashfield Soccer Club		Governance	162	WATC	6.65%	(11,372)	(11,543)	(12,828)
TADWA						(11,372)	(11,543)	(13,051)
Total Self Supporting Loans Interest Repayments						(22,744)	(23,086)	(25,879)
Total Interest Repayments	2(b)					(26,133)	(26,544)	(32,301)

**TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022**

29. BORROWING AND LEASE LIABILITIES (Continued)

(b) Lease Liabilities

Purpose	Principal at 1 July 2020		New Leases During 2020-21		Principal at 30 June 2021		New Leases During 2021-22		Principal at 30 June 2022		Principal at 30 June 2022	
	Principal at 1 July 2020	Principal at 30 June 2021	During 2020-21	During 2021-22	During 2021-22	During 2021-22	During 2021-22	During 2021-22	During 2021-22	During 2021-22	During 2021-22	During 2021-22
Furniture and equipment	172,368	(116,642)	63,133	118,859	97,291	(64,719)	0	0	0	0	0	0
Plant and equipment	147,495	(96,831)	0	96,831	97,291	(33,155)	63,676	0	0	0	0	0
Total Lease Liabilities	319,863	(213,473)	63,133	215,690	194,582	(97,874)	127,346	0	0	0	0	0
Lease Interest Repayments												
Purpose												
Furniture and equipment	(4,145)	0	0	(2,593)	0	0	0	0	0	0	0	0
Plant and equipment	(2,400)	0	0	(2,367)	0	0	0	0	0	0	0	0
Total Interest Repayments	(6,545)	0	0	(4,960)	0	0	0	0	0	0	0	0

30. RESERVE ACCOUNTS

	2022 Opening Balance	2022 Actual Transfer to	2022 Actual Transfer from	2022 Closing Balance	2022 Budget Opening Balance	2022 Budget Transfer to	2022 Budget Transfer from	2022 Closing Balance	2021 Actual Opening Balance	2021 Actual Transfer to	2021 Actual Transfer from	2021 Closing Balance
Aged Persons	565,483	32,876	(84,737)	513,632	565,483	3,690	0	569,173	560,964	4,629	0	565,483
Bus Shelter	0	129	21,931	21,931	21,802	142	0	21,944	21,623	179	0	21,802
Community Facilities	55,018	100,325	0	155,343	28,018	100,182	(25,500)	102,700	54,568	450	0	55,018
Drainage Infrastructure	127,894	10,752	0	138,646	80,428	10,307	0	90,735	126,402	1,192	0	127,894
Employee Entitlements	238,510	801,406	0	1,039,916	238,510	1,032,241	(400,000)	870,751	232,226	6,284	0	238,510
Future Projects	459,314	222,706	0	682,020	459,314	221,901	0	681,215	511,708	0	(52,394)	459,314
HACC Asset Replacement	115,031	678	(115,709)	0	115,031	716	(105,000)	10,747	114,083	948	0	115,031
Information Technology	200,232	881,180	0	1,081,412	75,221	324,195	0	399,416	200,000	232	0	200,232
Jubilee Reserve	0	50,000	0	50,000	0	0	0	50,000	0	0	0	0
Land and Buildings Infrastructure	2,778,666	175,742	(692,273)	2,362,135	2,772,290	18,063	(772,098)	2,023,275	1,921,462	867,204	0	2,778,666
Marine Assets	25,029	50,147	0	75,176	50,029	50,326	0	100,355	0	25,029	0	25,029
Natural Area	0	251,565	0	251,565	250,000	0	0	250,000	0	0	0	0
Plant and Equipment	367,293	2,665	0	369,958	369,766	2,266	(83,804)	355,032	373,872	1,043	(6,506)	367,293
Street Tree	86,560	1,510	0	88,070	86,560	590	0	87,150	86,560	769	0	86,560
Unspent Grants	283,900	1,505	(150,431)	144,674	402,432	0	(400,432)	200,000	400,432	0	(106,832)	283,900
Waste Asset	0	200,000	0	200,000	0	200,000	0	200,000	0	0	0	0
Waste Management	1,402,851	6,268	(1,411,219)	0	1,402,951	0	(1,402,951)	0	1,393,497	9,454	0	1,402,851
Waste Processing / Disposal	0	677,288	0	677,288	0	377,288	0	377,288	0	0	0	0
Waste Programs	0	903,931	0	903,931	0	575,663	0	575,663	0	0	0	0
Wind in the Willows Child Care	15,021	250,089	0	265,110	15,021	97	0	15,118	40,683	0	(25,662)	15,021
Youth Development	29,891	177	0	30,168	29,992	195	0	30,187	29,746	245	0	29,891
	6,875,881	4,221,981	(2,354,369)	8,743,503	6,792,571	3,248,455	(3,189,950)	6,841,441	6,158,687	907,588	(191,394)	6,875,881

All reserves are supported by cash and cash equivalents and financial assets at amortised cost and are restricted within equity as 'Reserves - cash' / financial assets backed. In accordance with Council resolutions or adopted budget in relation to each reserve account, the purpose for which the reserves are set aside and their anticipated date of use are as follows -

Name of Reserve	Anticipated date	Purpose of the reserve
Aged Persons	Ongoing	To provide funds to provide for the operational deficit, refurbishment and capital expenses, for Hyde Retirement Village.
Bus Shelter	Ongoing	To provide funds for the purpose of installation or replacement of bus shelters within the Town.
Community Facilities	Ongoing	To accrue funds for major expenditure in the provision of community facilities.
Drainage Infrastructure	Ongoing	To provide funds for the renewal and upgrade of the drainage network.
Employee Entitlements	Ongoing	To provide funds for future payments to staff for employee entitlements.
Future Projects	Ongoing	To assist in funding capital initiatives that are generally significant in nature and provide a means to spread the costs of intergenerational assets over multiple years.
HACC Asset Replacement	Ongoing	To provide funding for support of community care programs for senior and disability services.
Information Technology	Ongoing	To fund the acquisition and enhancement of technology and digital service delivery initiatives.
Jubilee Reserve	Ongoing	To accrue funds for major expenditure in the provision of community facilities at Jubilee Reserve.
Land and Buildings Infrastructure	Ongoing	To hold funds accrued as a result of sale of land and buildings for the provisions of funds for the purchase and development of land and building infrastructure.
Marine Assets	Ongoing	To fund the renewal of marine assets i.e. jetty, pontoons and associated river bank restoration projects.
Natural Area	Ongoing	To provide for the future restoration of Natural Area Reserves at Point Reserve and Bindaing Park.
Plant and Equipment	Ongoing	To accrue funds for the purpose of replacement of major plant items.
Street Tree	Ongoing	To accrue unspent funds from tree planting program for the purpose of planting and maintaining trees.
Underground Power	Ongoing	To accrue funds to assist residents facing financial hardship with meeting the property owner contribution costs of underground power.
Unspent Grants	Ongoing	To provide for unspent funding received as grant contributions to Works and Services.
Waste Management	Ongoing	To accrue funds for the long term asset renewal and purchase of new waste management assets.
Waste Processing / Disposal	Ongoing	To accrue funds for the purpose of renewal or upgrade of waste management services.
Waste Programs	Ongoing	To accommodate fluctuations in annual waste collection costs and start-up costs of new waste processing (or reduction) programs.
Wind in the Willows Child Care	Ongoing	To implement programs and projects identified in the Strategic Waste Plan.
Youth Development	Ongoing	To accrue funds for the purpose of asset replacement of the Centre and to cater for future surplus or deficit in operations.
		To provide funds for activities and facilities for the benefit of youth in the Town.

TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022

31. TRUST FUNDS

Funds held at balance date which are required to be held in trust and which are not included in the financial statements are as follows:

	1 July 2021	Amounts Received	Amounts Paid	30 June 2022
	\$	\$	\$	\$
Public Open Space	743,952	1,351	0	745,303
	743,952	1,351	0	745,303

Funds of \$573,310 are required to be transferred to the Municipal account from the POS fund relating to work done at 30 June 2022 on the Sandy Beach playspace and ablutions block. This will leave \$171,993 for further utilisation in the financial year 2022-23.



Auditor General

INDEPENDENT AUDITOR'S REPORT 2022 Town of Bassendean

To the Councillors of the Town of Bassendean

Opinion

I have audited the financial report of the Town of Bassendean (Town) which comprises:

- the Statement of Financial Position at 30 June 2022, the Statement of Comprehensive Income by Nature or Type, Statement of Changes in Equity, Statement of Cash Flows and Rate Setting Statement for the year then ended
- Notes comprising a summary of significant accounting policies and other explanatory information.

In my opinion, the financial report is:

- based on proper accounts and records
- presents fairly, in all material respects, the results of the operations of the Town for the year ended 30 June 2022 and its financial position at the end of that period
- in accordance with the *Local Government Act 1995* (the Act) and, to the extent that they are not inconsistent with the Act, Australian Accounting Standards.

Basis for opinion

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial report section below.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Other information

The Chief Executive Officer (CEO) is responsible for the preparation and the Council for overseeing the other information. The other information is the information in the entity's annual report for the year ended 30 June 2022, but not the financial report and my auditor's report.

My opinion on the financial report does not cover the other information and, accordingly, I do not express any form of assurance conclusion thereon.

In connection with my audit of the financial report, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report or my knowledge obtained in the audit or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude that there is a material misstatement of this other information, I am required to report that fact. I did not receive the other information prior to the date of this auditor's report. When I do receive it, I will read it and if I conclude that there is a material misstatement in this information, I am required to communicate the matter to the CEO and Council and request them to correct the misstated information. If the misstated information is not corrected, I may need to retract this auditor's report and re-issue an amended report.

Responsibilities of the Chief Executive Officer and Council for the financial report

The Chief Executive Officer of the Town is responsible for:

- preparation and fair presentation of the financial report in accordance with the requirements of the Act, the Regulations and Australian Accounting Standards
- managing internal control as required by the CEO to ensure the financial report is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the CEO is responsible for:

- assessing the Town's ability to continue as a going concern
- disclosing, as applicable, matters related to going concern
- using the going concern basis of accounting unless the State Government has made decisions affecting the continued existence of the Town.

The Council is responsible for overseeing the Town's financial reporting process.

Auditor's responsibilities for the audit of the financial report

As required by the *Auditor General Act 2006*, my responsibility is to express an opinion on the financial report. The objectives of my audit are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial report. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations or the override of internal control.

A further description of my responsibilities for the audit of the financial report is located on the Auditing and Assurance Standards Board website. This description forms part of my auditor's report and can be found at https://www.auasb.gov.au/auditors_responsibilities/ar4.pdf.

My independence and quality control relating to the report on the financial report

I have complied with the independence requirements of the *Auditor General Act 2006* and the relevant ethical requirements relating to assurance engagements. In accordance with ASQC 1 *Quality Control for Firms that Perform Audits and Reviews of Financial Reports and Other Financial Information, and Other Assurance Engagements*, the Office of the Auditor General maintains a comprehensive system of quality control including documented policies and procedures regarding compliance with ethical requirements, professional standards and applicable legal and regulatory requirements.

Matters relating to the electronic publication of the audited financial report

This auditor's report relates to the financial report of the Town of Bassendean for the year ended 30 June 2022 included in the annual report on the Town's website. The Town's management is responsible for the integrity of the Town's website. This audit does not provide assurance on the integrity of the Town's website. The auditor's report refers only to the financial report. It does not provide an opinion on any other information which may have been hyperlinked to/from the annual report. If users of the financial report are concerned with the inherent risks arising from publication on a website, they are advised to contact the Town to confirm the information contained in the website version.



Grant Robinson
Assistant Auditor General Financial Audit
Delegate of the Auditor General for Western Australia
Perth, Western Australia
10 February 2023

Quarterly Report - Quarter Two

Status update - 1 October 2022 to 31 December 2022



Following is an update of projects/actions set out in the Town of Bassendean Corporate Business Plan 2022-2026 for the period of 1 October 2022 to 31 December 2022. Projects “not started” refer to projects that are to commence in later financial years in accordance with the timeframe stated in the Corporate Business Plan.

At a glance... 2022/2023 Financial Year Projects



Strengthening and Connecting our Community (Priority Area 1)

	On track	(7)
	Off track	(1)
	Not started	(1)
	Complete	(3)
	TOTAL	(12)



Leading environmental sustainability (Priority Area 2)

	On track	(17)
	Off track	(2)
	Not started	(3)
	Complete	(2)
	TOTAL	(24)



Creating a vibrant town and precincts (Priority Area 3)

	On track	(3)
	Off track	(0)
	Not started	(1)
	Complete	(0)
	TOTAL	(4)



Driving financial sustainability (Priority Area 4)

	On track	(6)
	Off track	(0)
	Not started	(1)
	Complete	(1)
	TOTAL	(8)

Quarterly Report - Quarter Two

Status update - 1 October 2022 to 31 December 2022



Facilitating people-centred services (Priority Area 5)

On track	(3)
Off track	(0)
Not started	(1)
Complete	(2)
TOTAL	(6)



Providing visionary leadership and making great decisions (Priority Area 6)

On track	(3)
Off track	(0)
Not started	(0)
Complete	(2)
TOTAL	(5)



Building community identity by celebrating culture and heritage (Priority Area 7)

On track	(3)
Off track	(1)
Not started	(2)
Complete	(0)
TOTAL	(6)

PRIORITY AREA 1 STRENGTHENING AND CONNECTING OUR COMMUNITY

Objective 1.1	Success Measures
Fostering a culture of collaboration and trust between the organisation and community	<ul style="list-style-type: none"> Greater community support for decision making

Project/ Actions	Timeframe				Status	Comment
	Q1	Q2	Q3	Q4		
Undertake a review of the SCP to consider community survey results	•	•			Off Track	In December 2022, Council considered the matter and resolved to defer the item, pending the appointment of the CEO.

Objective 1.2	Success Measures
Establishing partnerships with the community that build capacity, connection and sense of belonging	<ul style="list-style-type: none"> • Increased percentage of services delivered by community groups compared to the Town • Increased social return on investment using an agreed approach • Increased volunteer participation rates • Town staff hours result in greater return for time in volunteer management

Project/ Actions	Timeframe				Status	Comment
	Q1	Q2	Q3	Q4		

Objective 1.3	Success Measures
Treating people equitably with access to programs and services, regardless of advantage or ability	<ul style="list-style-type: none"> • Alignment between services delivered and community needs • Diversity (in terms of demographic, ability, culture, background) of community members accessing spaces, places, programs and services is reflective of community structure

Project/ Actions	Timeframe				Status	Comment
	Q1	Q2	Q3	Q4		
Prepare a new Access and Inclusion Plan for beyond 2023/24				•	On Track	Review of status of actions within current DAIP and preliminary research into actions underway. Internal business units consulted. Report likely to be presented to Council in mid-2023.

Objective 1.4	Success Measures
Creating an environment where people feel welcome and safe	<ul style="list-style-type: none"> • Increased use of public transport by different demographics • Increased active transport by different demographics • Reduced antisocial incidents

Project/ Actions	Timeframe				Status	Comment
	Q1	Q2	Q3	Q4		
Facilitate Western Power in delivering Eden Hill Underground Power Project	•	•	•	•	Complete	Last pole ceremony conducted in early December 2022.
Approval of new Path Network Policy	•	•	•	•	On Track	Draft amend policy being prepared. Anticipated to be circulated to Councillors and presented to Council in mid-2023.
Implement and evaluate Old Perth Road Pedestrian-Zone Trial (RAC grant)	•	•			Complete	In November 2022, Council resolved to discontinue road closure.

Objective 1.5	Success Measures
Supporting healthy lifestyles throughout our Town	<ul style="list-style-type: none"> • Increased use of public open spaces and other amenities • Improved health and wellbeing of residents

Project/ Actions	Timeframe				Status	Comment
	Q1	Q2	Q3	Q4		
Develop a Public Open Space Strategy	•	•	•	•	On Track	Pending consultation on draft Local Planning Strategy No. 11. Workshop to be scheduled in 2023.
Develop a Public Health Plan	•	•	•	•	On Track	Advertising has commenced and closes 16 January 2023.
Creation of BIC Reserve Master Plan (RoC)	•	•	•	•	On Track	A draft plan was presented to a Councillor workshop in November 2022. The matter is to be presented to a future OCM for formal consideration.
Implementation of select components of the future BIC Reserve Master Plan	•	•	•	•	Not started	Pending item above.
Prepare a secondary (Stage 2) concept plan for Sandy Beach Reserve; providing various additional elements based up community feedback and user demand	•	•	•	•	On Track	The matter was discussed at a Councillor workshop on 8 November 2022, where it was agreed that the residual project funds be spent on providing additional parking, a BBQ and picnic area, additional line marking and bike racks.

Objective 1.6	Success Measures
Creating a resilient and adaptable community	<ul style="list-style-type: none"> • Community organisations with their own crisis preparedness strategies • Increased proportion of local workers who are local residents • Clarity on prioritisation of services

Strategies (How the Town will do this)

1.6.1 Support community organisations in crisis preparedness and recovery

1.6.2 Prioritise local employment

1.6.3 Identify essential and non-essential services for clear prioritisation

Project/ Actions	Timeframe				Status	Comment
	Q1	Q2	Q3	Q4		
Review of the local emergency management arrangements	•				Complete	Joint local emergency management committee proposal prepared and circulated to members. City of Bayswater has resolved not to proceed with amalgamating the local emergency management committees. Midland Region Local Emergency Welfare Plan updated. Metro North East Partnering Arrangement updated.

Objective 1.7	Success Measures
Facilitating community connection	<ul style="list-style-type: none"> • Increased participation rates in volunteering, community activities and events

Project/ Actions	Timeframe				Status	Comment
	Q1	Q2	Q3	Q4		
Develop and implement project proposal for Youth Engagement projects in Ashfield (RoC)			•	•	On Track	In December 2022, Council resolved to appoint a provider.

PRIORITY AREA 2 LEADING ENVIRONMENTAL SUSTAINABILITY

Objective 2.1	Success Measures
Demonstrate strong leadership in waste reduction and carbon neutrality	<p>SHORT TERM</p> <ul style="list-style-type: none"> State Government targets are met Waste generated per capita is reduced by 10% <p>LONG TERM</p> <ul style="list-style-type: none"> 70% of waste is diverted from landfill by 2030 On track to achieve carbon neutrality by 2030

Project/ Actions	Timeframe				Status	Comment
	Q1	Q2	Q3	Q4		
Develop an Emissions Reduction Strategy for the Community	•	•	•	•	On Track	Further desktop review undertaken of potential focus areas and level of community input.
Conduct an audit of the sports lighting to determine more efficient options	•	•	•	•	On Track	Investigating options for BIC Reserve Tennis Courts and Bowling Club lights.
Undertake verification of the Town's Carbon Account	•	•	•	•	On Track	RFQ developed.
Roll out FOGO to commercial properties	•	•	•	•	Complete	Completed in September 2022.

Objective 2.2	Success Measures
Be innovative in responses to sustainability challenges	<p>SHORT TERM</p> <ul style="list-style-type: none"> Examples of being first adopters are evident

Project/ Actions	Timeframe				Status	Comment
	Q1	Q2	Q3	Q4		
Conduct annual assessment to transition fleet to electric	•	•	•	•	Not Started	To consider during 2023/24 Budget preparation (Q3). WALGA tender for EVs and charging infrastructure will result in new supply categories becoming available in early 2023. Obtained access to the State Government eDecision Aid for fleet.

Objective 2.3	Success Measures
Foster an empowered community that drives sustainability	SHORT TERM <ul style="list-style-type: none"> Increased community support for sustainable initiatives

Project/ Actions	Timeframe				Status	Comment
	Q1	Q2	Q3	Q4		
Implement actions as outlined in Natural Environment and Sustainability Action Statement	•	•	•	•	On Track	Key actions completed: <ul style="list-style-type: none"> Biannual natural area maintenance and fire fuel load reduction Dieback treatment at Jubilee Reserve Emissions snapshot for 2022/23 RFQ issued and awarded for 2023 plant orders RFT issued for Weed Control of Environmental Weeds Initial coppicing of Woody Meadow at Sandy Beach Reserve Annual Waste Plan reporting New Waste Services Council Policy adopted Annual Nutrient Survey Final trees planted for Urban Canopy Grant Nest boxes installed in Town managed areas near Ashfield Flats (organised by Bassendean Preservation Group) European House Borer dead wooding Waterwise Council Action Plan annual reporting.

Objective 2.4	Success Measures
Conserve, protect and enhance our natural environment and biodiversity	<p>SHORT TERM</p> <ul style="list-style-type: none"> Increased number and rate of participation of environmental volunteers <p>LONG TERM</p> <ul style="list-style-type: none"> Restoration and revegetation measures improve

Project/ Actions	Timeframe				Status	Comment
	Q1	Q2	Q3	Q4		
Finalise Town Planning Scheme 4A including land acquisitions (2022 – 2024)	•	•	•	•	On Track	Pending finalisation of draft LPS 11.
Develop a plan for the future of Point Reserve and progress staged implementation	•	•	•	•	On Track	Consultation on the Draft Plan closed 31 October, with results provided to Councillors through the Bulletin and a Councillor workshop in November. To be considered by Council in Q3.
Partner with State Government to respond to Ashfield Flats Hydrology Study	•	•	•	•	On Track	Town staff attended Steering Group meetings in October and December, a site visit with the project team and cultural immersion training. The lead Consultant presented at a Councillor workshop in November. Comment provided on draft Engagement Plan and Context Analysis.
Complete works on Success Hill drainage design and construction	•	•	•	•	Off Track	Subsurface Geotechnical bore monitoring concluded in November 2022. Matter requires further scoping.
Develop Sandy Beach foreshore restoration plan	•	•	•	•	On Track	Review of walling options underway.
Undertake design for Success Hill foreshore stabilisation programme	•	•	•	•	On Track	On hold pending DBCA re-assessment of foreshore risk prior to confirming Riverbank Grant.
Implement Bushcare Volunteer Manual	•	•	•	•	On Track	All groups inducted with annual reports due December 2022.

Objective 2.5	Success Measures
Value and conserve and protect our water resources and waterways	SHORT TERM <ul style="list-style-type: none"> • Gold Waterwise Council status is retained • Quality of water flows into Swan River improves • Stream restoration measures improve

Project/ Actions	Timeframe				Status	Comment
	Q1	Q2	Q3	Q4		
Develop a Waterwise Bassendean Strategy	•	•	•	•	On Track	Enquiries made with other local governments who have developed similar Strategies.
Repurpose open drain between Second and Third Avenue to create a Living Stream (Stage 1)	•	•	•	•	Off Track	Site meeting with local residents held early November, followed by Councillor workshop presentation. Concerns with Water Corporation's design requirements and licence conditions raised with Dave Kelly MP. Matter to be considered by Council in Q3.
Repurpose open drain between Third and Fourth Avenue to create a Living Stream (Stage 2)	○	○	○	○	Not Started	Pending item above.
Review the outcomes of the living stream project to assess future works	•	•	•	•	Not Started	Pending item above.
Develop the Bassendean foreshore precinct plan and advocate for the creation of a foreshore Regional Park within the Lower and Middle Swan Localities	•	•	•	•	On Track	The Town has contacted the Cities of Belmont, Bayswater and Swan to determine interest in development of a regional Locality Plan.

Objective 2.6	Success Measures
Support the creation of a more green and shaded Town	<p>SHORT TERM</p> <ul style="list-style-type: none"> Fewer trees lost during development <p>LONG TERM</p> <ul style="list-style-type: none"> Increased proportion of tree cover Reduced heat island effect

Project/ Actions	Timeframe				Status	Comment
	Q1	Q2	Q3	Q4		
Develop longer term tree planting and biodiversity corridors program	•	•	•	•	On Track	Draft program currently being prepared.
Assess and map our existing trees to better plan for the future – <ul style="list-style-type: none"> our verge trees our reserve trees 	•	•	•	•	Complete	Mapping of verge trees complete. Individual reserve trees will not be mapped however canopy cover over reserves is monitored through Urban Monitor, which is updated every two years. Date has been added to internal Intramaps system, including changes between 2014 and 2020.
Develop Tree Canopy Action Plan (include provision for annual update of the retention rate of newly planted trees)	•	•	•	•	On Track	The Plan is currently being prepared.
Develop and implement Plan for Tree Planting on Old Perth Road (RoC)	•	•	•	•	On Track	The Plan is currently being prepared.
Plant native cover and plantings at Palmerston Reserve	•	•	•	•	On Track	Site preparation (grass control) commenced with treatments in November and December.
Develop a Plan for Tree Planting and new footpath for Lord Street	•	•	•	•	On Track	High level concept plan being developed and to be presented to Council.

PRIORITY AREA 3 CREATING A VIBRANT TOWN AND PRECINCTS

Objective 3.1	Success Measures
Support the town centre to thrive	<p>LONG TERM</p> <ul style="list-style-type: none"> • Increased number of developments within the town centre • Increased population within the Town • Improved retention of existing businesses • Increased number and retention of new businesses • Increased local employment

Project/ Actions	Timeframe				Status	Comment
	Q1	Q2	Q3	Q4		
Develop Streetscape Plan for Old Perth Road	•	•	•	•	Not started	To potentially be incorporated into the broader Precinct Structure Plan required for the Bassendean Town Centre.
Develop EOI process for development of 35 Old Perth Road (RoC)	•	•	•	•	On Track	Discussed with Department of Communities which advised that standalone development without neighbouring properties will not be considered at this point in time. EOI prepared and will be released in Q3.

Objective 3.2	Success Measures
Increase the residential population close to centres and train stations	<p>LONG TERM</p> <ul style="list-style-type: none"> • Meet obligations under State population targets • Appropriately located development • Increased dwelling numbers and diversity of dwelling types • Enhanced quality of development outcomes

Project/ Actions	Timeframe				Status	Comment
	Q1	Q2	Q3	Q4		
Amend the Local Planning Strategy and create a new Local Planning Scheme	•	•	•	•	On Track	In October 2022, Council resolved to adopt draft LPS 11 for the purposes of advertising. Documents sent to DPLH, EPA and Heritage Council. Awaiting certification to advertise from WAPC.
Prepare Precinct Structure Plan for the Bassendean Town Centre	•	•	•	•	On Track	Preliminary scoping complete, including discussions with DPLH and private consultants. Matter to be further considered as part of budget deliberations.

PRIORITY AREA 4 DRIVING FINANCIAL SUSTAINABILITY

Objective 4.1	Success Measures
Ensure there is sufficient, effective and sustainable use of assets	<p>SHORT TERM</p> <ul style="list-style-type: none"> All Town-owned buildings increased in their utilisation Defined position and strategy of when buildings need renewal <p>LONG TERM</p> <ul style="list-style-type: none"> Consolidated infrastructure footprint Enhanced sustainability footprint Clear indications of whole-of-life costs

Project/ Actions	Timeframe				Status	Comment
	Q1	Q2	Q3	Q4		
Review Long Term Financial Plan	•	•	•	•	On Track	Ground up review of the LTFP has commenced.
Integrate Long Term Financial Plan with SCP, CBP, AMPs, informing strategies and plans	•	•	•	•	On Track	Ground up review of the LTFP has commenced.
Review the Land Asset Strategy	•	•	•	•	On Track	Review commenced. Matter to be presented to Council in Q3.
Formalise new Management Arrangements for HRV Tenancy	•	•	•	•	Complete	
Undertake subdivision of Town-owned land on Hamilton Street, Bassendean (RoC)	•	•	•	•	Not started	Pending progress on draft LPS 11.

Objective 4.2	Success Measures
Ensure community facilities are accessible to and well utilised by a diverse range of community members	SHORT TERM <ul style="list-style-type: none"> Increased use of facilities Increased shared use of spaces/diversity of use

Project/ Actions	Timeframe				Status	Comment
	Q1	Q2	Q3	Q4		
Upgrade lighting at Bassendean Oval	•	•	•	•	On Track	Grant application submitted.
Upgrade lighting at Ashfield Reserve	•	•	•	•	On Track	Grant funding approved.
Renew Ashfield Flats boardwalk	•	•	•	•	On Track	RFT closed 16 December 2022.

Objective 4.3	Success Measures
Support the local economy	SHORT TERM <ul style="list-style-type: none"> Increased local employment, relative to non-local employment Increased local supply-chain use, relative to non-local supply

Project/ Actions	Timeframe				Status	Comment
	Q1	Q2	Q3	Q4		

PRIORITY AREA 5 FACILITATING PEOPLE-CENTRED SERVICES

Objective 5.1	Success Measures
Ensure community members know where and how to access services	SHORT TERM <ul style="list-style-type: none"> • Clarity within the community and local government regarding who deals with different types of decision • Clarity and consistency around complaints procedure

Project/ Actions	Timeframe				Status	Comment
	Q1	Q2	Q3	Q4		
Installation of Notice Boards (RoC)	•	•	•	•	On Track	Quotes obtained.
Launch Thrive digital	•				Complete	

Objective 5.2	Success Measures
Deliver efficient and well-connected internet and computer technology systems	SHORT TERM <ul style="list-style-type: none"> Improved efficiency of online services for community Improved efficiency of online services for administration Increased customer base for online services

Project/ Actions	Timeframe				Status	Comment
	Q1	Q2	Q3	Q4		
Undertake Records Management review to align to ICT strategy	•	•	•	•	On Track	Records Management internal audit commenced. Report to be received in Q3.
Upgrade audio visual equipment in Council Chambers	•	•	•	•	On Track	Contract awarded, works delayed to Q4 due to supply chain issues.
Facilitate online applications, lodgements and payments	•	•	•	•	Not Started	
Implementation of e-rates	•	•	•	•	Complete	

PRIORITY AREA 6 PROVIDING VISIONARY LEADERSHIP AND MAKING GREAT DECISIONS

Objective 6.1	Success Measures
Make brave decisions in line with a risk appetite	<p>SHORT TERM</p> <ul style="list-style-type: none"> Efficient and effective Council meetings Defensible decision making that is based on the identification of opportunities and benefits as well as negative impacts <p>LONG TERM</p> <ul style="list-style-type: none"> Examples of being first adopters

Project/ Actions	Timeframe				Status	Comment
	Q1	Q2	Q3	Q4		
Implement the Fraud and Corruption Control Plan	•	•	•	•	On Track	Implementation to be completed in conjunction with broader review of risk management.

Objective 6.2	Success Measures
Ensure major decision making is informed by community feedback	<ul style="list-style-type: none"> Ensure community engagement processes are implemented in major strategic projects

Project/ Actions	Timeframe				Status	Comment
	Q1	Q2	Q3	Q4		

Objective 6.3	Success Measures
Ensure operational activities reflect the strategic focus of Council	SHORT TERM <ul style="list-style-type: none"> • Openness and transparency of decision making • Enhanced staff morale • Staff have appropriate strategic direction • Agreement on the link between projects and Strategic Community Plan • General alignment regarding values

Project/ Actions	Timeframe				Status	Comment
	Q1	Q2	Q3	Q4		
Review of Delegations (Annual)		•			Complete	Matter considered at December 2022 OCM (although further review to occur in Q3 in accordance with Council resolution).

Objective 6.4	Success Measures
Reinforce a culture of collaboration, trust and demarcation between Council, administration and the community	SHORT TERM <ul style="list-style-type: none"> • Openness and transparency of decision making • Enhanced staff morale • Staff have appropriate strategic direction • Agreement on the link between projects and Strategic Community Plan • General alignment regarding values

Project/ Actions	Timeframe				Status	Comment
	Q1	Q2	Q3	Q4		

Objective 6.5	Success Measures
Foster an environment of innovation and leadership	<p>SHORT TERM</p> <ul style="list-style-type: none"> • Councillors and staff feel empowered to make appropriate decisions • Professional development for staff and councillors • Inductions to professional networks <p>LONG TERM</p> <ul style="list-style-type: none"> • Recognition of excellence by other organisations

Project/ Actions	Timeframe				Status	Comment
	Q1	Q2	Q3	Q4		
Review Code of Conduct for Staff	•	•			On Track	New corporate values released in October 2022.
Deliver Annual Staff Awards Program aligned to Corporate Values		•			Complete	Staff awards provided at end of year function on 16 December 2022.

Objective 6.6	Success Measures
Respond effectively and efficiently to crises	<p>SHORT TERM</p> <ul style="list-style-type: none"> • Clarity of impacts to business continuity among elected members and staff prior to crisis situations • Clarity amongst the community of local government, organisation and community responses

Project/ Actions	Timeframe				Status	Comment
	Q1	Q2	Q3	Q4		
Implement a new Disaster Recovery Plan	•	•	•	•	On Track	New production servers installed, with services to be transitioned in Q3.

PRIORITY AREA 7 BUILDING COMMUNITY IDENTITY BY CELEBRATING CULTURE AND HERITAGE

Objective 7.1	Success Measures
Appreciate, celebrate and engage with Noongar Boodjar (land), history, culture and people	<ul style="list-style-type: none"> Noongar people being active participants during projects and direction, in collaboration with the Town of Bassendean Increased understanding of Noongar Boodjar, history, culture and people among nonindigenous community

Project/ Actions	Timeframe				Status	Comment
	Q1	Q2	Q3	Q4		
Develop Indigenous Cultural Program	•	•	•	•	Not started	In December 2022, Council resolved to discontinue that project.
Establish regular engagement meetings with Noongar Aboriginal people	•	•	•	•	On Track	Promoted DBCA's EOI seeking Aboriginal cultural knowledge for the Ashfield Flats area.

Objective 7.2	Success Measures
Create a community closely connected to its history and heritage	<p>SHORT TERM</p> <ul style="list-style-type: none"> Local studies collection actively accessed by the community <p>LONG TERM</p> <ul style="list-style-type: none"> Historical and heritage facilities are well used by the community Heritage sites and buildings are visible to locals and visitors

Project/ Actions	Timeframe				Status	Comment
	Q1	Q2	Q3	Q4		
Plan for a Riverpark interpretation node via partnership with DBCA's River Journeys Project, to capture the river's natural and cultural heritage while enriching visitors' experiences and encouraging custodianship of the area.	o	o	o	o	Not Started	To consider during 2023/24 Budget preparation (Q3) and as part of the Ashfield Flats Master Plan development.

Objective 7.3	Success Measures
Engage the community in arts and culture	<ul style="list-style-type: none"> Community participation in arts and cultural programs and activities

Project/ Actions	Timeframe				Status	Comment
	Q1	Q2	Q3	Q4		
Commission public art	o	o	o	o	On Track	Arts, Culture and Events Committee created, which resolved to review current art collection and funding arrangements for future commissioning of public art.
Investigate Aboriginal dual naming for various sites	•	•	•	•	Off Track	No suggested names provided from attendees of previous Aboriginal consultation meetings. Matter to be progressed via the Town providing potential names for consideration.
Investigate incorporation of cultural elements at Sandy Beach Reserve	o	o	o	o	On Track	Matter to be further considered as part of future CBP and annual budget processes. Cultural elements will be considered as part of the Ashfield Flats Master Plan development (study area includes Sandy Beach Reserve).

INSTRUMENT OF APPOINTMENT

BASSENDEAN LOCAL EMERGENCY MANAGEMENT COMMITTEE

1.0 Name

The Committee is the Bassendean Local Emergency Management Committee (BLEMC).

2.0 Role of the Committee

To ensure that local emergency management arrangements are prepared and maintained for the Town of Bassendean and to perform any other emergency management requirements as specified under the *Emergency Management Act 2005* (EM Act). The constitution and procedures of the BLEMC are determined by the State Emergency Management Committee, pursuant to section 39(4) EM Act, and set out in the State Emergency Management Procedures.

3.0 Functions

In accordance with sections 38 and 39 of the EM Act, the functions of the BLEMC are to:

- (a) advise and assist the local government in ensuring that local emergency management arrangements are established for its district.
- (b) liaise with public authorities and other persons in the development, review and testing of local emergency management arrangements.
- (c) carry out other emergency management activities as directed by the SEMC, or prescribed by the *Emergency Management Regulations 2006*.
- (d) assist in the planning and development of emergency management operating procedures for the Town.
- (e) provide assistance to the Local Emergency Coordinator and lead authorities during emergency management operations.
- (f) assist with the preparation and approval of the Bassendean Local Emergency Management Plan (Plan); and to submit the Plan to the Metropolitan Emergency Management Advisory Committee (MEMAC) for approval.
- (g) review the Plan at least annually.
- (h) ensure appropriate testing and exercising of the Plan.
- (i) report annually on the activities of the BLEMC to the MEMAC.

- (j) carry out emergency management functions as directed by MEMAC.

4.0 Membership

4.1 Membership of the Committee shall be as follows:

- Two (2) Town of Bassendean Councillors (one of which is to be appointed as Presiding Member / Chair)
- Town of Bassendean - Director Community Planning (Local Recovery Coordinator)
- Officer in Charge – Kiara Police Station (Local Emergency Coordinator)
- Department of Fire and Emergency Services – District Officer Swan
- Department of Communities – Team Leader
- Department of Communities (Child Protection and Family Support) - Senior District Emergency Services Officer
- Bassendean State Emergency Service - Unit Manager
- St John Ambulance – Manager Emergency Management Unit

4.2 Representatives from other agencies and associations may be invited to attend and provide reports on their respective agencies and associations, including a representative of the District Emergency Management Committee. These representatives attend in an advisory capacity only and do not have voting rights.

4.3 Town staff, including the Manager Development and Place, Senior Ranger, Senior Environmental Health Officer and minute taker will provide advice and administrative support to the BLEMC. These representatives do not have voting rights.

4.4 The Town is to appoint an Executive Officer to coordinate the business of the BLEMC, provide administrative support and coordinate the development and submission of BLEMC documents, such as annual reports. This position does not have voting rights.

4.5 In accordance with section 5.11 of the Act, membership of the BLEMC is for two years, with Committee membership ceasing at the next Local Government ordinary election, after which time the Council may appoint members for a further term or appoint new members.

4.6 The BLEMC will appoint an elected member as the Presiding Member or Chair. The Local Emergency Coordinator (Officer in Charge – Kiara Police Station) will be appointed as the Deputy Presiding Member or Deputy Chair.

The Presiding Member will ensure that the business of the BLEMC is conducted in accordance with the *Town of Bassendean Meeting Procedures Local Law 2020*.

5.0 Meetings

- 5.1 The BLEMC will meet quarterly. Notice of meetings will be given at least three (3) days prior to each meeting.
- 5.2 A Quorum for a meeting of the BLEMC is at least five members (being 50% of the total number of members of the BLEMC as listed in clause 4).
- 5.3 Each member has one vote. Decisions of the BLEMC are made by simple majority and where votes are equally divided, the presiding member casts the deciding vote.
- 5.4 The minute taker is responsible for taking minutes and preparing them for publication. The unconfirmed minutes of the meeting are submitted to Council at the next scheduled Ordinary Council Meeting.

6.0 Delegations

The BLEMC is authorised to carry out various functions under the EM Act, however, the BLEMC has no delegated authority under the *Local Government Act 1995*, no authority to expend funds and decisions of the Committee do not bind the Council and the Town of Bassendean.

7.0 Communication

Pursuant to section 2.8(d) of the *Local Government Act 1995*, the Mayor is authorised to speak on behalf of the Local Government. The Chief Executive Officer may speak on behalf of the Local Government by approval of the Mayor. Members of the BLEMC may not speak, issue public statements or publish on social media on behalf of the BLEMC or Council, without the approval of the Mayor.

8.0 Amendment

A resolution of Council is required to amend the Instrument. The BLEMC may make recommendations to Council, from time to time, to amend the Instrument.

9.0 Document Control

Directorate	Community Planning
Business Unit	N/A
This Version	Adopted OCM 23 June 2020 (OCM _/6/20
Previous Versions	OCM 25 September 2017 (Res. 12)
Full Review	Due following the date of the next Local Government ordinary election.

TOWN OF BASSENDEAN

MINUTES

BASSENDEAN LOCAL EMERGENCY MANAGEMENT COMMITTEE HELD IN THE COUNCIL CHAMBER, 48 OLD PERTH ROAD, BASSENDEAN ON WEDNESDAY 14 SEPTEMBER 2022, AT 3.30PM

1 Declaration Of Opening; Acknowledgment of Country; Acknowledgment of Visitors; Disclaimer

The Presiding Member declared the meeting open, welcomed all those in attendance and acknowledged the past and present traditional owners and custodians of the land on which the meeting was held.

2 Announcements by the Presiding Member without Discussion

The Presiding Member referred to the recent incident of the lady with a pram being assaulted and the use of CCTV footage as a useful surveillance tool.

3 Attendances, Apologies and Leave of Absence

Members

Cr Paul Poliwka, Presiding Member
Cr Tallan Ames
Chris Kin-Maung, DFES, Metropolitan North East Operations
Mark Melvin, Bassendean SES
Ryan Hamblion, Department of Communities
Joanne Bennett, Department of Communities
Luke Gibson, Director Community Planning

Officers

John Lane, Emergency Management Officer
Quinta La Rosa, District Emergency Management Advisor
Jeff Somes, Environmental Health Officer
Amy Holmes, Minute Secretary

Apologies

Senior Sergeant Luke Collins, Kiara Police Station
Sharna Merritt, Senior Ranger
Steve Blackford, SES

4 Declarations of Interest

Nil

5 Presentations or Deputations

Nil

6 Confirmation of Minutes

6.1 Minutes of the Bassendean Local Emergency Management Committee meeting held on 8 June 2022	
Attachments	1. BLEMC Minutes 8 June 2022 [6.1.1 - 5 pages]

Committee/Officer Recommendation – Item 6.1

MOVED Mark Melvin, Seconded Chris Kin-Maung, that the minutes of the BLEMC meeting held on 8 June 2022, be confirmed as a true record.

CARRIED UNANIMOUSLY 8/0

7 Business Deferred from Previous Meeting

Nil

8 Reports

8.1 Metropolitan North & East Recovery Group	
Attachments	Nil

The Metropolitan North & East Recovery Group met on 11 May to discuss the current agreement. The agreement is currently under review by all signatory local governments. The review process has now been concluded and the final document will shortly be distributed to member local governments for final agreement. A meeting has been scheduled for 28 September.

The document is now clearer with better explanation of what it means particularly where LG's are being called to supply staff and resources. Document will be included with the minutes.

Committee/Officer Recommendation – Item 8.1

BLEMC – 1/09/22

MOVED Quinta La Rosa, Seconded Ryan Hamblion, that the report of the Metropolitan North & East Recovery Group be received.

CARRIED UNANIMOUSLY 8/0

8.2 Joint LEMC proposal between the City of Bayswater and the Town of Bassendean	
Attachments	Nil

Preliminary discussions have taken place between the City of Bayswater and the Town of Bassendean with a view of strengthening the current emergency management cooperation through the formation of a joint LEMC.

Both LG's are closely linked through the recovery agreement and carry out exercises together. Other LG's have gone through the process of amalgamating their LEMC's. John Lane has prepared a discussion paper which is now with Eric Graham Emergency Management Officer at the City of Bayswater. Proposal will need to be supported by this committee, presented to Council for endorsement and approved by the State Emergency Management Committee. Expected to be a 12 month process.

Committee/Officer Recommendation – Item 8.2

BLEMC – 2/09/22

MOVED Cr Poliwka, Seconded Luke Gibson, that the report of the Executive Officer be noted and further that the BLEMC membership is in agreement to proceed with the amalgamation discussion.

CARRIED UNANIMOUSLY 8/0

8.3 Review of the Town of Bassendean LEMA	
Attachments	Nil

Following the joint recovery exercise between the City of Bayswater and the Town of Bassendean, several areas of inaccuracy were discovered in the LEMA documents. These issues have now been reviewed and resolved. The current version of the LEMA is Version 3.0.

The Town of Bassendean has been invited to participate in the State Emergency Management Committee LEMA Review process, to take place via a series of workshops during September.

Committee/Officer Recommendation – Item 8.3

BLEMC – 3/09/22

MOVED Ryan Hamblion, Seconded Cr Ames, that the LEMA report be received.

CARRIED UNANIMOUSLY 8/0

8.4	Emergency Management Agency Reports
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Attachments	Nil
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District Emergency Management Advisor

Quinta La Rosa spoke on her report - to be included with minutes.

Local Welfare Committee

Ryan Hamblion advised that LG staff are encouraged to attend evacuation centre training sessions.

Committee/Officer Recommendation – Item 8.4

BLEMC – 4/09/22

MOVED Luke Gibson, Seconded Cr Ames, that the Emergency Management Agency Reports be received.

CARRIED UNANIMOUSLY 8/0

8.5	Post Incident Report and Post Exercise Reports
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Attachments	Nil
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Nothing to report.

8.6	Contact Details and Key Holders
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Attachments	Nil
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Contact details were circulated at the meeting for any update requirements.

Committee/Officer Recommendation – Item 8.6

BLEMC – 5/09/22

MOVED Cr Poliwka, Seconded Cr Ames, that the Committee members' contact details be confirmed, as amended.

CARRIED UNANIMOUSLY 8/0

8.7 Preparedness, Prevention, Response and Recovery Issues

Attachments

Nil

Jeff Somes – Bassendean Hotel will be reopening shortly. Health Officers going through required certification process relating to public building health requirements.

Chris Kin-Maung – change to Australian fire danger ratings. 6 levels down to 4 levels. Moderate/High/Extreme/Catastrophic - determined by fire behaviour.

Luke Gibson on behalf of the Town's Rangers – Initial Fuel Load Notices have been sent with the 2022/23 Rates Notices. Internal administrative and advertising preparations have also been drafted. Rangers have begun inspections of the Town to identify properties that may require a secondary notice to be sent in early October to ensure compliance.

Committee/Officer Recommendation – Item 8.7 **BLEMC – 6/09/22**

MOVED Cr Poliwka, Seconded Cr Ames, that Preparedness, Prevention, Response and Recovery Issues raised, be received.

CARRIED UNANIMOUSLY 8/0

9 Motions of Which Previous Notice Has Been Given

Nil

10 Announcements of Notices of Motion for the Next Meeting

Nil

11 Confidential Business

Nil

12 Closure

The next Bassendean Local Emergency Management Committee will be held on Wednesday 30 November 2022, commencing at 3.30pm.

Ryan Hamblion will provide a presentation on the Department of Communities.

There being no further business, the Presiding Member declared the meeting closed, the time being 4.30pm.



TOWN OF
Bassendean

MINUTES

Bassendean Local Emergency Management Committee

Wednesday 30 November 2022, 3:30 pm

in the Council Chamber,
Administration Building
48 Old Perth Road, Bassendean WA 6054

1 Declaration Of Opening; Acknowledgment of Country; Acknowledgment of Visitors; Disclaimer

The Presiding Member declared the meeting open, welcomed all those in attendance and acknowledged the past and present traditional owners and custodians of the land on which the meeting was held.

2 Announcements by the Presiding Member without Discussion

Council recently participated in a workshop on a masterplan for Point Reserve.

Climate change will impact the future of Ashfield Flats, in terms of flooding and emergency management.

3 Attendances, Apologies and Leave of Absence

Present

Members

Cr Paul Poliwka, Presiding Member
Senior Sergeant Luke Collins, Kiara Police Station
Sergeant Craig Jackson, Kiara Police Station
Ryan Hamblion, Department of Communities
Donna Shaw, Acting Director Community Planning

Officers

John Lane, Emergency Management Officer
Sharna Merritt, Senior Ranger
Jeff Somes, Environmental Health Officer
Amy Holmes - Minute Secretary (via Microsoft Teams)

Apologies

Cr Tallan Ames
Quinta La Rosa, District Emergency Management Advisor
Chris Kin-Maung, DFES, Metropolitan North East Metropolitan Operations

4 Declarations of Interest

Nil

5 Presentations or Deputations

Ryan Hamblion gave a presentation on the Department of Communities and its role in Emergency Management. The presentation is included with the minutes.

At the conclusion of Ryan's presentation, the A/Director Community Planning advised that the Committee did not have a quorum in accordance with the Instrument of Appointment and Delegation for the Committee. The Presiding Member agreed to the meeting being rescheduled in one week's time, to enable a quorum to be obtained. The meeting is to be held via electronic means to provide for greater attendance from external Committee members.

The meeting closed at 4.35pm.



TOWN OF
Bassendean

MINUTES

Bassendean Local Emergency Management Committee

Wednesday 7 December 2022, 3:30 pm

in the Council Chamber,
Administration Building
48 Old Perth Road, Bassendean WA 6054

1 Declaration Of Opening; Acknowledgment of Country; Acknowledgment of Visitors; Disclaimer

The Presiding Member declared the meeting open, welcomed all those in attendance and acknowledged the past and present traditional owners and custodians of the land on which the meeting was held.

2 Announcements by the Presiding Member without Discussion

Nil

3 Attendances, Apologies and Leave of Absence

Present

Members

Cr Paul Poliwka, Presiding Member
Cr Tallan Ames, Town of Bassendean
Donna Shaw, Acting Director Community Planning
Senior Sergeant Luke Collins, Kiara Police Station
Ryan Hamblion, Department of Communities
Chris Kin-Maung, DFES, Metropolitan North East Metropolitan Operations
Stacey Abbott, St John Ambulance

Officers

Quinta La Rosa, District Emergency Management Advisor
John Lane, Emergency Management Officer
Phil Adams, Executive Manager Infrastructure
Sharna Merritt, Senior Ranger
Jeff Somes, Environmental Health Officer
Amy Holmes - Minute Secretary (via Microsoft Teams)

Apologies

Jo-Anne Bennett, Department of Communities

4 Declarations of Interest

Nil

5 Presentations or Deputations

Nil

6 Confirmation of Minutes

6.1 BLEMC Minutes of 14 September 2022	
Attachments	1. BLEMC Minutes 14 September 2022 [6.1.1 - 5 pages]

Committee/Officer Recommendation – Item 6.1 BLEMC – 1/12/22

MOVED Cr Ames, Seconded Donna Shaw, that the Minutes of the Bassendean Local Emergency Management Committee meeting held on 14 September 2022 be received.

CARRIED UNANIMOUSLY 7/0

Committee/Officer Recommendation – Item 6.2 BLEMC – 2/12/22

MOVED Donna Shaw, Seconded Cr Poliwka, that the Minutes of the Bassendean Local Emergency Management Committee meeting held on 30 November 2022 be noted.

CARRIED UNANIMOUSLY 7/0

7 Business Deferred from Previous Meeting

Nil

8 Reports

8.1 Metropolitan North & East Recovery Group	
Attachments	Nil

No updates to report.

8.2 Joint LEMC proposal between the City of Bayswater and the Town of Bassendean	
Attachments	Nil

A discussion paper on the joint LEMC proposal was circulated to all members on 10 November 2022. In accordance with the process toward amalgamation outlined in State Policy, a motion to proceed is now required. Should the motion to proceed be passed by the LEMC memberships of both local governments, a formal report will be prepared for tabling at the next scheduled meeting of the LEMC.

Officer Recommendation – Item 8.2

That:

1. The membership unanimously agrees to proceed towards amalgamation of the City of Bayswater LEMC and the Town of Bassendean LEMC; and
2. The Executive Officer be instructed to prepare a formal report to be tabled at the 8 March 2023 meeting of the Town of Bassendean LEMC.

Committee Recommendation – Item 8.2 **BLEMC – 3/12/22**

MOVED Cr Poliwka, Seconded Donna Shaw, that the Committee notes that the City of Bayswater has resolved not to proceed towards amalgamation of the City of Bayswater LEMC and the Town of Bassendean LEMC.

CARRIED UNANIMOUSLY 7/0

8.3 Review of the Town of Bassendean LEMA	
Attachments	Nil

Any formal review of the Town of Bassendean LEMA will be held over pending the outcome of the current joint LEMA Review project between DFES and WALGA.

Quinta La Rosa advised the committee that the Town should continue to progress its review of the LEMA.

Committee/Officer Recommendation – Item 8.3 **BLEMC – 4/12/22**

MOVED Cr Poliwka, Seconded Donna Shaw, that the LEMA report be received.

CARRIED UNANIMOUSLY 7/0

8.4 Agency Member Reports	
Attachments	District Emergency Management Advisor Report – 30 November 2022

Quinta La Rosa, District Emergency Management Advisor

Quinta spoke on the attached report.

Snr Sgt Luke Collins, Kiara Police Station

Recently attended a tabletop exercise in Kalamunda on hostile acts in conjunction with the Department of Education.

Chris Kin-Maung, DFES District Officer Swan

DFES are going into their high threat season with bushfires and cyclones.

Stacey Abbott, St John Ambulance

Have been involved in exercises with DFES & WAPOL.
A level 1 heatwave for this season has been Declared by the Department of Health.
St John have a response plan in place to deal with this.

Ryan Hamblion, Department of Communities

There is a training session on 15 December for anyone involved in evacuation centres.

8.5 Post Incident Reports and Post Exercise Reports
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Attachments	Nil
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Nil

Committee/Officer Recommendation – Item 8.5

BLEMC – 5/12/22

MOVED Cr Poliwka, Seconded Chris Kin-Maung, that the committee notes that no post incident and post exercise reports were received.

CARRIED UNANIMOUSLY 7/0

8.6 Contact Details and Key Holders
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Attachments	Nil
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All contact details have been updated in relevant documents.

Committee/Officer Recommendation – Item 8.6

BLEMC – 6/12/22

MOVED Cr Poliwka, Seconded Donna Shaw, that the Committee members' contact details be confirmed, as amended.

CARRIED UNANIMOUSLY 7/0

8.7 Preparedness, Prevention, Response and Recovery Issues	
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Attachments	Nil
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Jeff Somes, Environmental Health Officer

Latest COVID advice from the Department of Health released on 2 December. Make sure you keep vaccinations up to date and stay home if you have any symptoms.

Sharna Merritt – Senior Ranger

Discussed being prepared for fire season, including the need to ensure properties the subject of bushfire notices were appropriately slashed/cleared.

Committee/Officer Recommendation – Item 8.7
BLEMC – 7/12/22

MOVED Cr Poliwka, Seconded Luke Collins, that Preparedness, Prevention, Response and Recovery Issues raised, be received.

CARRIED UNANIMOUSLY 7/0

8.1 Metropolitan North & East Recovery Group	
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Attachments	Nil
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9 Motions of Which Previous Notice Has Been Given

Nil

10 Announcements of Notices of Motion for the Next Meeting

Nil

11 Closure

The next Bassendean Local Emergency Management Committee will be held on Wednesday 1 March 2023, commencing at 3.30pm.

There being no further business, the Presiding Member declared the meeting closed, the time being 4.22pm.



TOWN OF
Bassendean

MINUTES

Audit & Governance Committee Meeting

Wednesday 8 February 2023, 5:37 pm

in the Council Chamber, Administration Building

48 Old Perth Road, Bassendean WA 6054

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1 Declaration Of Opening; Acknowledgment of Country; Acknowledgment of Visitors; Disclaimer

Acknowledgement of Traditional Owners

The Town of Bassendean acknowledges the past and present traditional owners of the land on which we gather to conduct this meeting, and pays its respects to their Elders, both past and present.

2 Announcements by the Presiding Member without Discussion

3 Attendances, Apologies and Leave of Absence

Present

Members

Cr Hilary MacWilliam, Presiding Member
Cr Kathryn Hamilton
Cr Paul Poliwka
Patrick Eijkenboom
Kim Stewart

Apologies

Cr Renee McLennan
Ron Back, Advisor to the Committee
Duy Vo, William Buck

Staff/Consultants

Paul White, Director Corporate Services
Raj Malde, Manager Finance
Jay Teichert, Office of the Auditor General
Amit Kabra, RSM Australia
Krushna Hirani, RSM Australia

4 Declarations of Interest

Nil.

5 Presentations or Deputations

Nil.

6 Confirmation of Minutes

6.1 Confirmation of Audit and Governance Committee Minutes of 30 November 2022	
Attachments	1. Audit and Governance Committee Minutes of 30 November 2022 [6.1.1 - 25 pages]

Committee/Officer Recommendation – Item 6.1 AGC-1/02/23

MOVED Cr Hamilton, Seconded Cr Poliwka, that the minutes of the Audit and Governance Committee held on 30 November 2022, be received.

CARRIED 5/0

7 Business Deferred from Previous Meeting

Nil.

8 Reports

8.1 Audited Financial Statements for the year ended 30 June 2022	
Property Address	N/A
Landowner/Applicant	N/A
File Reference	FINM/AUD/7
Directorate	Corporate Services
Previous Reports	
Authority/Discretion	Review When the Council operates as a review authority on decisions made by Officers for appeal purposes.
Attachments	<ol style="list-style-type: none"> 1. Annual Financial Statement for the year ended 30 June 2022 [8.1.1 - 54 pages] 2. Draft External Audit Opinion to Town of Bassendean 2022 [8.1.2 - 3 pages] 3. Audit Planning Memorandum (APM) - Town of Bassendean FY 2022 [8.1.3 - 29 pages] 4. CONFIDENTIAL - ToB - (RSM) Auditor's Closing Report - 30 June 2022 [8.1.4 - 18 pages] 5. CONFIDENTIAL - Final Management Letter Attachment A - Town of Bassendean 30 June 2022

	<p>[8.1.5 - 8 pages]</p> <p>6. CONFIDENTIAL - Final Management Letter Attachment B - ITGC Town of Bassendean 30 June 2022 [8.1.6 - 13 pages]</p> <p>7. ToB Management Representation letter 30 June 2022 [8.1.7 - 5 pages]</p>
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Purpose

The purpose of this report was to provide the Audit and Governance Committee with the Draft 2021/22 Annual Financial Statements and the associated attachments for endorsement.

Background

The Audit and Governance Committee meets at least four times each year in carrying out its functions under the Instrument of Appointment and Delegation (the Instrument). The Instrument specifies the authority, objectives and responsibilities of the Committee and governs its membership and meeting requirements.

This meeting of the Committee has been convened for the Committee to review the draft Audited Annual Financial Statements and the Audit Closing Report for the year ended 30 June 2022.

The draft Independent Auditor's Report has been received from the Office of the Auditor General and is included in the above report to the Committee.

Proposal

For the Committee to:

- Endorse the Draft 2021/22 Annual Financial Statements (**Attachment 1**);
- Note the matters identified in the Draft Independent Auditor's Report (**Attachment 2**);
- Review the matters noted in the Draft Audit Closing Report (**Attachment 4**);
- Note the findings identified during the Audit (Management Letter) (**Confidential Attachment 5 and 6**); and
- Note the un-adjusted items in item 14 of the Management Representation Letter (**Attachment 7**).

Communication and Engagement

The Town and its auditors, RSM Australia, engaged in regular communication during the conduct of the audit.

The status of the audit and the reasons for the delay in finalising the financial statements mainly related to the Asset Revaluation exercise which was discussed with at the Committee meeting held on 30 November 2022.

Strategic Implications

Priority Area 4: Driving Financial Suitability

4.1 Ensure there is sufficient, effective and sustainable use of assets

Comment

At the time of preparing this report, the Auditors have advised that there were no significant findings from the final audit on the financial information. Matters related to the previous financial statements audit have all been resolved.

Findings identified during the Audit are detailed further in the confidential **Attachment 5**, with management comments to the auditor. Management has accepted the findings and has or will introduce measures to address those findings.

In relation to the specific findings of the Information System, the Auditor has issued a final management letter, contained as confidential **Attachment 6**. There were 11 matters from the previous year of which six were closed, leaving five open and a new one identified in 2021/22, leaving a total of seven outstanding matters, which shows the significant improvements being made in this area by the Town.

A key change in the reporting for 2021/22 is that the Town no longer has to calculate and report on the seven ratios relating to liquidity, debt, financial performance and asset management with the removal of Regulation 50 from the *Local Government (Financial Management) Regulations Act 1986*.

Once adopted by Council, the CEO will provide a certified copy of the Annual Financial Statements to the Auditor General's Office by way of the draft Management Representation Letter contained as **Attachment 7**.

Statutory Requirements

Local Government (Audit) Regulations 1996, Regulation 16, states:

An audit committee has the following functions —

(a) to guide and assist the local government in carrying out —

- (i) its functions under Part 6 of the Act; and*
- (ii) its functions relating to other audits and other matters related to financial management.*

(b) to guide and assist the local government in carrying out the local government's functions in relation to audits conducted under Part 7 of the Act.

- (c) to review a report given to it by the CEO under regulation 17(3) (the CEO's report) and is to —
 - (i) report to the council the results of that review; and
 - (ii) give a copy of the CEO's report to the council.
- (d) to monitor and advise the CEO when the CEO is carrying out functions in relation to a review under —
 - (i) regulation 17(1); and
 - (ii) the Local Government (Financial Management) Regulations 1996 regulation 5(2)(c).
- (e) to support the auditor of the local government to conduct an audit and carry out the auditor's other duties under the Act in respect of the local government.
- (f) to oversee the implementation of any action that the local government —
 - (i) is required to take by section 7.12A(3);
 - (ii) has stated it has taken or intends to take in a report prepared under section 7.12A(4)(a);
 - (iii) has accepted should be taken following receipt of a report of a review conducted under regulation 17(1); and
 - (iv) has accepted should be taken following receipt of a report of a review conducted under the Local Government (Financial Management) Regulations 1996 regulation 5(2)(c).
- (g) to perform any other function conferred on the audit committee by these regulations or another written law.

Local Government (Audit) Regulations 1996, Regulation 17, states:

- (1) The CEO is to review the appropriateness and effectiveness of a local government's systems and procedures in relation to —
 - (a) risk management; and
 - (b) internal control; and
 - (c) legislative compliance.
- (2) The review may relate to any or all of the matters referred to in sub regulation (1)(a), (b) and (c), but each of those matters is to be the subject of a review not less than once in every 3 financial years; and.
- (3) The CEO is to report to the audit committee the results of that review.

Once endorsed, the CEO and Auditor General will sign their respective parts to the report and a final report will be released for acceptance by the Council on the 21 February 2023.

Financial Considerations

The Independent Audit has been budgeted to cost \$45,000. As a result of the extra due diligence work undertaken on the divestment of the Town's former aged care services and the asset revaluations, RSM has advised that they are seeking extra costs estimated at \$9,000 through the OAG. The adjustment will be identified in the mid-year budget review.

Risk Management Implications

Financial Risk - Medium

Declaration of Conflicts of Interest

All officers involved in the preparation of this report have considered and determined that they do not have a conflict of interest in the matter.

Committee/Officer Recommendation – Item 8.1

AGC-2/02/23

MOVED Mr Eijkenboom, Seconded Cr Poliwka, that the Audit and Governance Committee endorses the Draft 2021/22 Annual Financial Statements, as attached to this report, for adoption by Council.

CARRIED 5/0

Committee Resolution – Item 8.2(a)

AGC-3/02/23

MOVED Cr Hamilton, Seconded Cr Poliwka, that the meeting go behind closed doors, in accordance with Section 5.23 of the Local Government Act 1995, the time being 5:54 pm.

CARRIED UNANIMOUSLY __ 5/0

8.2 Report of Serious Misconduct	
Property Address	N/A
Landowner/Applicant	N/A
File Reference	HR/GRIEV
Directorate	Corporate Services
Previous Reports	Nil.
Authority/Discretion	Information For the Council/Committee to note.
Attachments	Nil

Reason for this Item to be discussed behind closed doors:

This matter was to be considered with members of the public excluded from the Chamber under Clause 5.23(a) of the Local Government Act as the officer report discusses a matter affecting an employee or employees.

Officer Recommendation – Item 8.2(b)

The Audit and Governance Committee note this report and the action the Town has taken to resolve the matter

Committee Recommendation – Item 8.2(b)

AGC-4/02/23

MOVED Cr Hamilton, Seconded Cr MacWilliam that:

1. The Audit and Governance Committee note this report and the action the Town has taken to resolve the matter; and
2. Requests the CEO report to the Committee on the effectiveness of the processes introduced to support officers in recognising their compliance obligations.

CARRIED 5/0

Council Resolution – Item 8.2(c)

AGC-5/02/23

MOVED Cr Hamilton, Seconded Ms Stewart, that the meeting come from behind closed doors, the time being 6:21 pm.

CARRIED UNANIMOUSLY 5/0

9 Motions of Which Previous Notice Has Been Given

Nil.

10 Announcements of Notices of Motion for the Next Meeting

Nil.

11 Closure

There being no further business, the meeting closed at 6:22 pm.

The next Audit and Governance Committee will be held on Wednesday 9 March 2023 commencing at 5.30pm.

TOWN OF BASSENDEAN
FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022

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Community Vision

A connected community, developing a vibrant and sustainable future, that is built upon the foundations of our past.

Principal place of business:
48 Old Perth Road
BASSENDEAN WA 6054

TOWN OF BASSENDEAN
FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022

The attached financial report of the Town of Bassendean for the financial year ended 30 June 2022 is based on proper accounts and records to present fairly the financial position of the Town of Bassendean at 30 June 2022 and the results of the operations for the financial year then ended in accordance with the Local Government Act 1995 and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards.

Signed on the 9th day of February 2023



Interim Chief Executive Officer

Luke Gibson

TOWN OF BASSENDEAN
STATEMENT OF COMPREHENSIVE INCOME
BY NATURE OR TYPE
FOR THE YEAR ENDED 30 JUNE 2022

	NOTE	2022 Actual	2022 Budget	2021 Actual
		\$	\$	\$
Revenue				
Rates	27(a),2(a)	13,811,350	13,830,537	13,487,147
Operating grants, subsidies and contributions	2(a)	1,329,075	475,955	1,046,244
Fees and charges	2(a)	6,596,944	6,656,618	6,293,694
Interest earnings	2(a)	190,278	186,903	230,965
Other revenue	2(a)	459,634	169,451	349,755
		22,387,281	21,319,464	21,407,805
Expenses				
Employee costs		(11,068,024)	(11,416,303)	(11,114,402)
Materials and contracts		(6,125,083)	(8,071,432)	(6,061,872)
Utility charges		(682,707)	(688,434)	(666,438)
Depreciation	10(a)	(3,699,531)	(3,845,273)	(3,718,627)
Finance costs	2(b)	(26,133)	(33,068)	(37,655)
Insurance		(440,177)	(454,944)	(436,497)
Other expenditure	2(b)	(860,369)	(787,837)	(623,466)
		(22,902,024)	(25,297,291)	(22,658,957)
		(514,743)	(3,977,827)	(1,251,152)
Discontinued operations	18	(280,377)	(292,487)	(520,191)
Capital grants, subsidies and contributions	2(a)	2,097,693	1,408,141	1,935,996
Profit on asset disposals	10(b)	0	100	30,464
Loss on asset disposals	10(b)	(394,816)	(40,426)	(223,006)
Investment in Local Government House	17 (b)	6,994	0	4,525
Share of net profit of associates accounted for using the equity method - EMRC	22	48,865	0	192,588
Impairment of plant and equipment	8(a)	(145,413)	0	0
		1,332,946	1,075,328	1,420,376
Net result for the period	26(b)	818,203	(2,902,499)	169,224
Other comprehensive income for the period				
<i>Items that will not be reclassified subsequently to profit or loss</i>				
Changes in asset revaluation surplus	16	(8,855,236)	0	0
Impairment of non-current assets		0	0	(700,013)
Share of comprehensive income accounted for using the equity method - EMRC		172,840	0	(209,871)
Total other comprehensive income for the period	16	(8,682,396)	0	(909,884)
Total comprehensive income for the period		(7,864,193)	(2,902,499)	(740,660)

This statement is to be read in conjunction with the accompanying notes.

**TOWN OF BASSENDEAN
STATEMENT OF FINANCIAL POSITION
AS AT 30 JUNE 2022**

	NOTE	2022 \$	2021 \$
CURRENT ASSETS			
Cash and cash equivalents	3	9,502,792	13,222,897
Trade and other receivables	5	2,074,632	1,305,896
Other financial assets	4(a)	5,069,478	1,712,214
Inventories	6	15,976	6,298
Other assets	7	128,670	23,724
TOTAL CURRENT ASSETS		16,791,548	16,271,029
NON-CURRENT ASSETS			
Trade and other receivables	5	334,682	351,868
Other financial assets at amortised cost	4(b)	279,335	290,062
Investment in associate	22(a)	8,057,038	7,835,333
Property, plant and equipment	8	55,870,143	55,007,611
Infrastructure	9	93,327,467	104,025,496
Right-of-use assets	11(a)	212,650	214,107
TOTAL NON-CURRENT ASSETS		158,081,315	167,724,477
TOTAL ASSETS		174,872,863	183,995,506
CURRENT LIABILITIES			
Trade and other payables	12	4,319,267	4,685,158
Other liabilities	13	142,674	628,512
Lease liabilities	11(b)	89,871	93,799
Borrowings	14	104,062	97,696
Employee related provisions	15	2,198,462	2,434,492
TOTAL CURRENT LIABILITIES		6,854,336	7,939,657
NON-CURRENT LIABILITIES			
Other liabilities	13	0	1,560
Lease liabilities	11(b)	125,236	121,891
Borrowings	14	250,552	354,613
Employee related provisions	15	186,056	256,909
TOTAL NON-CURRENT LIABILITIES		561,844	734,973
TOTAL LIABILITIES		7,416,180	8,674,630
NET ASSETS		167,456,683	175,320,876
EQUITY			
Retained surplus		25,320,330	26,369,739
Reserve accounts	30	8,743,503	6,875,891
Revaluation surplus	16	133,392,850	142,075,246
TOTAL EQUITY		167,456,683	175,320,876

This statement is to be read in conjunction with the accompanying notes.

**TOWN OF BASSENDEAN
STATEMENT OF CHANGES IN EQUITY
FOR THE YEAR ENDED 30 JUNE 2022**

	NOTE	RETAINED SURPLUS \$	RESERVE ACCOUNTS \$	REVALUATION SURPLUS \$	TOTAL EQUITY \$
Balance as at 1 July 2020		26,916,719	6,159,687	142,985,130	176,061,536
Comprehensive income for the period					
Net result for the period		169,224	0	0	169,224
Other comprehensive income for the period	16	0	0	(909,884)	(909,884)
Total comprehensive income for the period		169,224	0	(909,884)	(740,660)
Transfers from reserves	30	191,394	(191,394)	0	0
Transfers to reserves	30	(907,598)	907,598	0	0
Balance as at 30 June 2021		26,369,739	6,875,891	142,075,246	175,320,876
Comprehensive income for the period					
Net result for the period		818,203	0	0	818,203
Other comprehensive income for the period	16	0	0	(8,682,396)	(8,682,396)
Total comprehensive income for the period		818,203	0	(8,682,396)	(7,864,193)
Transfers from reserves	30	2,354,369	(2,354,369)	0	0
Transfers to reserves	30	(4,221,981)	4,221,981	0	0
Balance as at 30 June 2022		25,320,330	8,743,503	133,392,850	167,456,683

This statement is to be read in conjunction with the accompanying notes.

**TOWN OF BASSENDEAN
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30 JUNE 2022**

	NOTE	2022 Actual \$	2022 Budget \$	2021 Actual \$
CASH FLOWS FROM OPERATING ACTIVITIES				
Receipts				
Rates		14,041,559	13,830,537	11,916,491
Operating grants, subsidies and contributions		841,677	475,955	3,140,333
Fees and charges		6,265,351	6,656,618	6,295,927
Interest received		190,278	186,903	230,965
Goods and services tax received		1,126,484	960,370	1,097,861
Other revenue		156,987	169,451	157,167
		22,622,336	22,279,834	22,838,744
Payments				
Employee costs		(10,755,389)	(11,119,031)	(10,896,515)
Materials and contracts		(6,955,909)	(8,071,432)	(6,977,933)
Utility charges		(682,707)	(688,434)	(666,438)
Finance costs		(26,543)	(33,068)	(37,655)
Insurance paid		(440,177)	(454,944)	(436,493)
Goods and services tax paid		(1,039,298)	(862,672)	(1,025,812)
Other expenditure		(860,369)	(787,837)	(430,878)
		(20,760,392)	(22,017,418)	(20,471,724)
Discontinued operations		(240,339)	(246,432)	(477,102)
Net cash provided by operating activities	17(b)	1,621,605	15,984	1,889,918
CASH FLOWS FROM INVESTING ACTIVITIES				
Payments for purchase of property, plant & equipment	8(a)	(690,493)	(3,097,500)	(1,370,482)
Payments for construction of infrastructure	9(a)	(2,537,478)	(1,223,500)	(2,129,496)
Non-operating grants, subsidies and contributions (Payments)/Proceeds (to)/from financial assets at amortised cost		1,417,189	1,408,141	1,935,996
Proceeds from clubs/institutions current for loans		(3,362,885)	4,000,000	7,253,752
Proceeds from financial assets at fair values through profit and loss		16,348	21,000	24,130
Proceeds from sale of property, plant & equipment	10(b)	6,994	0	4,525
		4,184	15,100	1,605,745
Net cash provided by (used in) investing activities		(5,146,141)	1,123,241	7,324,170
CASH FLOWS FROM FINANCING ACTIVITIES				
Repayment of borrowings	29(a)	(97,695)	(97,696)	(97,007)
Payments for principal portion of lease liabilities	29(b)	(97,874)	0	(167,306)
Net cash used in financing activities		(195,569)	(97,696)	(264,313)
Net increase (decrease) in cash held		(3,720,105)	1,041,529	8,949,775
Cash at beginning of year		13,222,897	1,604,218	4,273,122
Cash and cash equivalents at the end of the year	17(a)	9,502,792	2,645,747	13,222,897

This statement is to be read in conjunction with the accompanying notes.

TOWN OF BASSENDEAN
RATE SETTING STATEMENT
FOR THE YEAR ENDED 30 JUNE 2022

	NOTE	2022 Actual \$	2022 Budget \$	2021 Actual \$
NET CURRENT ASSETS - At start of financial year - surplus/(deficit)	28(b)	1,865,356	3,379,043	796,267
OPERATING ACTIVITIES				
Revenue from operating activities (excluding general rate)				
Operating grants, subsidies and contributions		1,329,075	475,955	1,046,244
Fees and charges		6,596,944	6,656,618	6,293,694
Interest earnings		190,278	186,903	230,965
Other revenue		459,634	169,451	349,755
Profit on asset disposals	10(b)	0	100	30,464
Fair value adjustments to financial assets at fair value through profit or loss		6,994	0	4,525
Share of net profit of associates and joint ventures accounted for using the equity method		48,865	0	0
		8,631,790	7,489,027	7,955,647
Expenditure from operating activities				
Employee costs		(11,068,024)	(11,416,303)	(11,114,402)
Materials and contracts		(6,125,083)	(8,071,432)	(6,061,872)
Utility charges		(682,707)	(688,434)	(666,438)
Depreciation	10(a)	(3,699,531)	(3,845,273)	(3,718,627)
Finance costs		(26,133)	(33,068)	(37,655)
Insurance		(440,177)	(454,944)	(436,497)
Other expenditure		(860,369)	(787,837)	(623,466)
Loss on asset disposals	10(b)	(394,816)	(40,426)	(223,006)
Impairment loss on revaluation of non-current assets		(145,413)	0	0
		(23,442,253)	(25,337,717)	(22,881,963)
Discontinued operations		(240,339)	(246,432)	(477,102)
Non-cash amounts excluded from operating activities	28(a)	4,753,083	4,008,297	3,899,984
Amount attributable to operating activities		(10,297,719)	(14,086,825)	(11,503,434)
INVESTING ACTIVITIES				
Non-operating grants, subsidies and contributions		2,097,693	1,408,141	1,935,996
Proceeds from disposal of assets	10(b)	4,184	15,100	1,605,745
Purchase of property, plant and equipment	8(a)	(690,493)	(3,097,500)	(1,370,482)
Purchase and construction of infrastructure	9(a)	(2,537,478)	(1,223,500)	(2,129,496)
Amount attributable to investing activities		(1,126,094)	(2,897,759)	41,763
FINANCING ACTIVITIES				
Repayment of borrowings	29(a)	(97,695)	(97,696)	(97,007)
Payments for principal portion of lease liabilities	29(b)	(97,874)	0	(167,306)
Self supporting loan principal reimbursed		16,348	21,000	24,130
Transfers to reserves (restricted assets)	30	(4,221,981)	(3,248,455)	(907,598)
Transfers from reserves (restricted assets)	30	2,354,369	3,199,585	191,394
Amount attributable to financing activities		(2,046,833)	(125,566)	(956,387)
Deficit before imposition of general rates		(11,605,290)	(13,731,107)	(11,621,791)
Total amount raised from general rates	27(a)	13,811,350	13,830,537	13,487,147
Surplus after imposition of general rates	28(b)	2,206,060	99,430	1,865,356

This statement is to be read in conjunction with the accompanying notes.

**TOWN OF BASSENDEAN
FOR THE YEAR ENDED 30 JUNE 2022
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**TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022**

1. BASIS OF PREPARATION

The financial report comprises general purpose financial statements which have been prepared in accordance with the Local Government Act 1995 and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the Local Government Act 1995 read with the Local Government (Financial Management) Regulations 1996 prescribe that the financial report be prepared in accordance with the Local Government Act 1995 and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The Local Government (Financial Management) Regulations 1996 specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the City to measure any vested improvements at zero cost. Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

The local government reporting entity

All funds through which the Town controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 30 of the financial report.

Judgements and estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, and infrastructure.
- estimation of useful lives of non-current assets

TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022

2. REVENUE AND EXPENSES

(a) Revenue

Contracts with customers
Recognition of revenue is dependant on the source of revenue and the associated terms and conditions associated with each source of revenue and recognised as follows:

Revenue Category	Nature of goods and services	When obligations typically satisfied	Payment terms	Returns/Refunds/Warranties	Timing of revenue recognition
Licences/ Registrations/ Approvals	Building, planning, development and animal management, having the same nature as a licence regardless of naming.	Single point in time	Full payment prior to issue	None	On payment and issue of the licence, registration or approval
Pool inspections	Compliance safety check	Single point in time	Equal proportion based on an equal annually fee	None	After inspection complete based on a 4 year cycle
Other inspections	Regulatory Food, Health and Safety	Single point in time	Full payment prior to inspection	None	Revenue recognised after inspection event occurs
Waste management collections	Kerbside collection service	Over time	Payment on an annual basis in advance	None	Output method based on regular weekly and fortnightly period as proportionate to collection service
Waste management entry fees	Waste treatment, recycling and disposal service at disposal sites	Single point in time	Payment in advance at gate or on normal trading terms if credit provided	None	On entry to facility
Property hire and entry	Use of halls and facilities	Single point in time	In full in advance	Refund if event cancelled within 7 days	On entry or at conclusion of hire
Fees and charges for other goods and services	Library fees, reinstatements and private works	Single point in time	Payment in full in advance	None	Output method based on provision of service or completion of works
Reimbursements	Insurance claims	Single point in time	Payment in arrears for claimable event	None	When claim is agreed

Consideration from contracts with customers is included in the transaction price.

Revenue Recognition

Revenue recognised during the year under each basis of recognition by nature or types of goods or services is provided in the table below:

For the year ended 30 June 2022

Nature or type	Contracts with customers	Capital grant/contributions	Statutory Requirements	Other	Total
	\$	\$	\$	\$	\$
Rates	0	0	13,811,350	0	13,811,350
Operating grants, subsidies and contributions	517,621	0	811,454	0	1,329,075
Fees and charges	6,284,902	0	312,042	0	6,596,944
Interest earnings	0	0	0	190,278	190,278
Other revenue	459,634	0	0	0	459,634
Non-operating grants, subsidies and contributions	0	2,097,693	0	0	2,097,693
Total	7,262,157	2,097,693	14,934,846	190,278	24,484,974

For the year ended 30 June 2021

Nature or type	Contracts with customers	Capital grant/contributions	Statutory Requirements	Other	Total
	\$	\$	\$	\$	\$
Rates	0	0	13,487,147	0	13,487,147
Operating grants, subsidies and contributions	442,519	0	603,725	0	1,046,244
Fees and charges	5,821,600	0	472,094	0	6,293,694
Interest earnings	0	0	0	230,965	230,965
Other revenue	349,755	0	0	0	349,755
Non-operating grants, subsidies and contributions	0	1,935,996	0	0	1,935,996
Total	6,613,874	1,935,996	14,562,966	230,965	23,343,801

**TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022**

2. REVENUE AND EXPENSES (Continued)

	Note	2022 Actual	2022 Budget	2021 Actual
Interest earnings				
Financial assets at amortised cost - self supporting loans		11,409	20,130	13,051
Interest on reserve funds		35,812	50,100	46,666
Rates instalment and penalty interest (refer Note 23(b))		123,857	60,610	147,732
Other interest earnings		19,200	56,063	23,516
		190,278	186,903	230,965
(b) Expenses				
Auditors remuneration				
- Audit of the Annual Financial Report		45,300	45,000	40,000
- Other services		24,025	45,000	900
		69,325	90,000	40,900
Finance costs				
Borrowings	29(a)	26,133	33,089	37,661
		26,133	33,089	37,661
Discontinued operations	18	0	(21)	(6)
Borrowings after removing discontinued operations		26,133	33,068	37,655
Other expenditure				
Fees, expenses and allowances to elected council members		206,643	209,240	201,134
Information technology licencing and maintenance		200,244	-	-
Information technology strategy implementation		81,096	50,000	-
Waste education		120,161	53,000	381
Library book purchases		57,454	34,500	49,957
Road weeding		159,150	160,000	166,042
Other expenses		369,154	649,373	468,457
		1,193,902	1,156,113	885,971
Discontinued operations	18	(333,533)	(368,276)	(262,505)
Other expenditure after removing discontinued operations		860,369	787,837	623,466

**TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022**

3. CASH AND CASH EQUIVALENTS

Cash at bank and on hand
Short term deposits
Total cash and cash equivalents

Held as
- Unrestricted cash and cash equivalents
- Restricted cash and cash equivalents

Note	2022	2021
	\$	\$
	5,502,126	1,613,346
	4,000,666	11,609,551
17(a)	9,502,792	13,222,897
	3,451,981	5,092,775
17(a)	6,050,811	8,130,122
	9,502,792	13,222,897

SIGNIFICANT ACCOUNTING POLICIES

Cash and cash equivalents

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

Term deposits are presented as cash equivalents if they have a maturity of three months or less from the date of acquisition and are repayable with 24 hours notice with no loss of interest.

Restricted financial assets

Restricted financial asset balances are not available for general use by the local government due to externally imposed restrictions. Restrictions are specified in an agreement, contract or legislation. This applies to reserves, unspent grants, subsidies and contributions and unspent loans that have not been fully expended in the manner specified by the contributor, legislation or loan agreement and for which no liability has been recognised.

Details of restrictions on financial assets can be found at Note 17.

4. OTHER FINANCIAL ASSETS

(a) Current assets

Financial assets at amortised cost

Financial assets at amortised cost

Self supporting loans receivable
Term deposits

Held as

- Unrestricted other financial assets at amortised cost
- Restricted other financial assets at amortised cost

(b) Non-current assets

Financial assets at amortised cost

Financial assets at amortised cost

Self supporting loans receivable
Units in Local Government House Trust ¹

	2022	2021
	\$	\$
	5,069,478	1,712,214
	5,069,478	1,712,214
28(b)	21,503	20,130
	5,047,975	1,692,084
	5,069,478	1,712,214
17(a)	21,503	20,130
	5,047,975	1,692,084
	5,069,478	1,712,214
	279,335	290,062
	279,335	290,062
	143,179	160,900
	136,156	129,162
	279,335	290,062

¹ The Town owns 7 units in Local Government House valued at \$19,451 per unit.

SIGNIFICANT ACCOUNTING POLICIES

Other financial assets at amortised cost

The Town classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Fair values of financial assets at amortised cost are not materially different to their carrying amounts, since the interest receivable on those assets is either close to current market rates or the assets are of a short term nature. Non-current financial assets at amortised cost fair values are based on discounted cash flows using a current market rates. They are classified as level 2 fair values in the fair value hierarchy (see Note 25 (i)) due to the observable market rates.

Interest received is presented under cashflows from operating activities in the Statement of Cash Flows where it is earned from financial assets that are held for cash management purposes.

Financial assets at fair value through profit and loss

The Town classifies the following financial assets at fair value through profit and loss:

- debt investments which do not qualify for measurement at either amortised cost or fair value through other comprehensive income.
- equity investments which the Town has not elected to recognise fair value gains and losses through other comprehensive income.

Impairment and risk

Information regarding impairment and exposure to risk can be found at Note 23.

**TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022**

5. TRADE AND OTHER RECEIVABLES

	Note	2022 \$	2021 \$
Current			
Rates receivable		827,574	983,747
Trade and other receivables from contracts with customers		1,138,778	110,757
GST receivable		31,025	118,211
Receivables for employee related provisions	15	59,469	83,309
Accrued Income		17,786	9,872
		2,074,632	1,305,896
Non-current			
Pensioner's rates and ESL deferred		334,682	351,868
		334,682	351,868

SIGNIFICANT ACCOUNTING POLICIES

Trade and other receivables

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for grants, contributions, reimbursements, and goods sold and services performed in the ordinary course of business.

Trade and other receivables are recognised initially at the amount of consideration that is unconditional, unless they

contain significant financing components, when they are recognised at fair value.

Impairment and risk exposure

Information about the impairment of trade receivables and their exposure to credit risk and interest rate risk can be found in Note 23.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective

to collect the contractual cashflows and therefore the Town measures them subsequently at amortised cost using the effective interest rate method.

Due to the short term nature of current receivables, their carrying amount is considered to be the same as their fair value. Non-current receivables are indexed to inflation, any difference between the face value and fair value is considered immaterial.

**TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022**

6. INVENTORIES

	2022	2021
	\$	\$
Current		
Fuel and materials	15,976	6,298
	<u>15,976</u>	<u>6,298</u>

The following movements in inventories occurred during the year -

Balance at beginning of year	6,298	9,037
Inventories expensed during the year	(99,019)	(88,675)
Additions to inventory	108,697	85,936
Balance at end of year	<u>15,976</u>	<u>6,298</u>

SIGNIFICANT ACCOUNTING POLICIES

General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022**

7. OTHER ASSETS

	2022	2021
	\$	\$
Other assets - current		
Prepayments	105,670	23,724
Assets held for sale	23,000	0
	128,670	23,724

SIGNIFICANT ACCOUNTING POLICIES

Other current assets

Other non-financial assets include prepayments which represent payments in advance of receipt of goods or services or that part of expenditure made in one accounting period covering a term extending beyond that period.

Non-current assets held for sale

Assets are classified as held for sale where the carrying amount will be recovered through a sale rather than continuing use and the asset is available for immediate sale with a sale being highly probable.

**TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022**

8. PROPERTY, PLANT AND EQUIPMENT

(a) Movements in Balances

Movement in the balances of each class of property, plant and equipment between the beginning and the end of the current financial year.

	Note	Land	Buildings	Total land and buildings	Furniture and Equipment	Plant and Equipment	Works in Progress	Minor Assets - Artwork	Total property, plant and equipment
		\$	\$		\$	\$	\$	\$	\$
Balance at 1 July 2020		36,381,646	18,032,087	54,413,733	246,192	993,908	622,757	62,620	56,339,210
Additions		701,377	267,613	968,990	172,059	31,390	198,043	0	1,370,482
Disposals		(1,775,000)	0	(1,775,000)	0	(23,287)	0	0	(1,798,287)
Impairment (losses) / reversals		0	(125,893)	(125,893)	0	0	0	0	(125,893)
Depreciation	10(a)	0	(502,327)	(502,327)	(69,749)	(79,588)	0	0	(651,664)
Transfers		0	(107,826)	(107,826)	604,346	0	(622,757)	0	(126,237)
Balance at 30 June 2021		35,308,023	17,563,654	52,871,677	952,848	922,423	198,043	62,620	55,007,611
Comprises:									
Gross balance amount at 30 June 2021		35,308,023	26,542,914	61,850,937	1,222,919	2,606,268	198,043	62,620	65,940,787
Accumulated depreciation at 30 June 2021		0	(8,979,260)	(8,979,260)	(270,071)	(1,683,845)	0	0	(10,933,176)
Balance at 30 June 2021		35,308,023	17,563,654	52,871,677	952,848	922,423	198,043	62,620	55,007,611
Additions		0	144,655	144,655	134,382	86,219	325,237	0	690,493
Disposals		(375,000)	0	(375,000)	0	(24,000)	0	0	(399,000)
Revaluation increments / (decrements) transferred to revaluation surplus		(1,572,122)	2,987,641	1,415,519	0	0	0	0	1,415,519
Impairment losses		0	0	0	0	(145,413)	0	0	(145,413)
Depreciation	10(a)	0	(501,298)	(501,298)	(111,607)	(79,323)	0	0	(692,228)
Transfers		0	0	0	0	(6,839)	0	0	(6,839)
Balance at 30 June 2022		33,360,901	20,194,652	53,555,553	975,623	753,067	523,280	62,620	55,870,143
Comprises:									
Gross balance amount at 30 June 2022		33,360,901	29,701,362	63,062,263	1,357,302	2,288,548	523,280	62,620	67,294,013
Accumulated depreciation at 30 June 2022		0	(9,506,710)	(9,506,710)	(381,679)	(1,535,481)	0	0	(11,423,870)
Balance at 30 June 2022		33,360,901	20,194,652	53,555,553	975,623	753,067	523,280	62,620	55,870,143

**TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022**

8. PROPERTY, PLANT AND EQUIPMENT (Continued)

(b) Carrying Value Measurements

Asset Class	Fair Value Hierarchy	Valuation Technique	Basis of Valuation	Date of Last Valuation	Inputs Used
(i) Fair Value					
Land and buildings					
Land - Freehold Land	2 & 3	Market approach using recent observable market data for similar items. (Gross revaluation method)	Independent Valuation	June 2022	Price per hectare/market borrowing rate
Buildings - specialised	3	Cost approach using depreciated replacement cost. (Gross revaluation method)	Independent Valuation	June 2022	Construction/Purchase costs and current condition (Level 2), residual values and remaining useful life assessments (Level 3) inputs.

Level 3 inputs are based on assumptions with regards to future values and patterns of consumption utilising current information. If the basis of these assumptions were varied, they have the potential to result in a significantly higher or lower fair value measurement.

During the period there were no changes in the valuation techniques used by the local government to determine the fair value of property, plant and equipment using either level 2 or level 3 inputs.

(ii) Cost

Following changes to the Local Government (Financial Management) Regulation 17A, plant and equipment type assets (being plant and equipment, furniture and equipment, works in progress and artworks) are being measured using the cost model rather than fair value. This change was effective for the financial year 2019.

**TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
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9. INFRASTRUCTURE

(a) Movements in Balances

Movement in the balances of each class of infrastructure between the beginning and the end of the current financial year.

	Note	Infrastructure - Roads	Infrastructure - Drainage	Infrastructure - Footpaths	Infrastructure - Parks & Ovals	Works in Progress	Total Infrastructure
		\$	\$	\$	\$	\$	\$
Balance at 1 July 2020		65,550,484	21,824,403	6,650,861	11,140,838	120,044	105,286,630
Additions		330,810	34,422	128,347	1,656	1,634,261	2,129,496
Impairment (losses) / reversals		0	(355,450)	0	(218,670)	0	(574,120)
Depreciation	10(a)	(1,490,364)	(595,275)	(243,898)	(613,210)	0	(2,942,747)
Transfers		0	0	0	126,237	0	126,237
Balance at 30 June 2021		64,390,930	20,908,100	6,535,310	10,436,851	1,754,305	104,025,496
Comprises:							
Gross balance at 30 June 2021		85,480,433	40,164,133	10,506,963	18,391,179	1,754,305	156,297,013
Accumulated depreciation at 30 June 2021		(21,089,503)	(19,256,033)	(3,971,653)	(7,954,328)	0	(52,271,517)
Balance at 30 June 2021		64,390,930	20,908,100	6,535,310	10,436,851	1,754,305	104,025,496
Additions		835,256	176,630	0	427,218	1,098,374	2,537,478
Revaluation increments / (decrements) transferred to revaluation surplus		(9,248,900)	(2,883,673)	1,081,082	780,736	0	(10,270,755)
Depreciation	10(a)	(1,495,907)	(594,241)	(246,355)	(612,088)	0	(2,948,591)
Transfers		3,883,955	3,692	0	(2,226,554)	(1,677,254)	(16,161)
Balance at 30 June 2022		58,365,334	17,610,508	7,370,037	8,806,163	1,175,425	93,327,467
Comprises:							
Gross balance at 30 June 2022		112,736,584	31,885,885	11,564,507	13,878,781	1,175,425	171,241,182
Accumulated depreciation at 30 June 2022		(54,371,251)	(14,275,377)	(4,194,470)	(5,072,617)	0	(77,913,715)
Balance at 30 June 2022		58,365,333	17,610,508	7,370,037	8,806,164	1,175,425	93,327,467

**TOWN OF BASSENDEAN
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FOR THE YEAR ENDED 30 JUNE 2022**

9. INFRASTRUCTURE (Continued)

(b) Carrying Value Measurements

(i) Fair Value	Asset Class	Fair Value Hierarchy	Valuation Technique	Basis of Valuation	Date of Last Valuation	Inputs Used
	Infrastructure - Roads	3	Cost approach using depreciated replacement cost. (Gross revaluation method)	Independent Valuation	June 2022	Construction costs and current condition (Level 2), residual values and remaining useful life assessments (Level 3) inputs
	Infrastructure - Drainage	3	Cost approach using depreciated replacement cost. (Gross revaluation method)	Independent Valuation	June 2022	Construction costs and current condition (Level 2), residual values and remaining useful life assessments (Level 3) inputs
	Infrastructure - Footpaths	3	Cost approach using depreciated replacement cost. (Gross revaluation method)	Independent Valuation	June 2022	Construction costs and current condition (Level 2), residual values and remaining useful life assessments (Level 3) inputs
	Infrastructure - Parks & Ovals	3	Cost approach using depreciated replacement cost. (Gross revaluation method)	Independent Valuation	June 2022	Construction costs and current condition (Level 2), residual values and remaining useful life assessments (Level 3) inputs

Level 3 inputs are based on assumptions with regards to future values and patterns of consumption utilising current information. If the basis of these assumptions were varied, they have the potential to result in a significantly higher or lower fair value measurement.

During the period there were no changes in the valuation techniques used to determine the fair value of infrastructure using level 3 inputs.

TOWN OF BASSENDEAN
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10. FIXED ASSETS

(a) Depreciation

	Note	2022 Actual \$	2022 Budget \$	2021 Actual \$
Buildings	8(a)	501,298	549,052	502,327
Furniture and Equipment	8(a)	111,607	38,303	69,749
Plant and Equipment	8(a)	79,323	86,646	79,588
Infrastructure - Roads	9(a)	1,495,907	1,629,426	1,490,364
Infrastructure - Drainage	9(a)	594,241	650,819	595,275
Infrastructure - Foopaths	9(a)	246,355	266,655	243,897
Infrastructure - Parks & Ovals	9(a)	612,088	670,427	613,210
Right-of-use assets - Furniture and Equipment	11(a)	31,597	0	41,460
Right-of-use assets - Plant and Equipment	11(a)	67,153	0	125,846
		3,739,569	3,891,328	3,761,716
Less amount attributable to discontinued operations	18	(40,038)	(46,055)	(43,089)
Depreciation after removing discontinued operations		3,699,531	3,845,273	3,718,627

Depreciation rates

Typical estimated useful lives for the different asset classes for the current and prior years are included in the table below:

Asset Class	Useful life
Buildings	20 to 100 years
Furniture and equipment	4 to 10 years
Plant and equipment	5 to 15 years
Minor Art Works	Not depreciated
Infrastructure - Roads Componentised	18 to 120 years
Infrastructure - Roads Subgrade	Not depreciated
Infrastructure - Parks Plant & Equipment	3 to 80 years
Infrastructure - Footpaths Componentised	10 to 50 years
Infrastructure - Drainage Componentised	10 to 80 years

**TOWN OF BASSENDEAN
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FOR THE YEAR ENDED 30 JUNE 2022**

10. FIXED ASSETS (Continued)

(b) Disposals of assets

	2022 Actual Net Book Value	2022 Actual Sale Proceeds	2022 Actual Profit	2022 Actual Loss	2022 Budget Net Book Value	2022 Budget Sale Proceeds	2022 Budget Profit	2022 Budget Loss	2021 Actual Net Book Value	2021 Actual Sale Proceeds	2021 Actual Profit	2021 Actual Loss
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Land	375,000	1	0	(374,999)	0	0	0	0	1,775,000	1,592,273	30,000	(212,727)
Plant and Equipment	24,000	4,183	0	(19,817)	55,426	15,100	100	(40,426)	23,287	13,472	464	(10,279)
	399,000	4,184	0	(394,816)	55,426	15,100	100	(40,426)	1,798,287	1,605,745	30,464	(223,006)

The following assets were disposed of during the year.

	2022 Actual Net Book Value	2022 Actual Sale Proceeds	2022 Actual Profit	2022 Actual Loss
	\$	\$	\$	\$
Recreation and culture				
1 Surrey St, Pensioner Guard Cottage	375,000	1	0	(374,999)
	375,000	1	0	(374,999)
Other Property and Services				
Ford Ranger Dual Cab Utility	24,000	4,183	0	(19,817)
	24,000	4,183	0	(19,817)
	399,000	4,184	0	(394,816)

10. FIXED ASSETS (Continued)

SIGNIFICANT ACCOUNTING POLICIES

Fixed assets

Each class of fixed assets within either property, plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Initial recognition and measurement for assets held at cost

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognised at fair value. Assets held at cost are depreciated and assessed for indicators of impairment annually.

Initial recognition and measurement between mandatory revaluation dates for assets held at fair value

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Town includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Individual assets that are land, buildings, infrastructure and investment properties acquired between scheduled revaluation

dates of the asset class in accordance with the mandatory measurement framework, are recognised at cost and disclosed as being at fair value as management believes cost approximates fair value. They are subject to subsequent revaluation at the next revaluation date in accordance with the mandatory measurement framework.

Revaluation

The fair value of land, buildings, infrastructure and investment properties is determined at least every five years in accordance with the regulatory framework. This includes buildings and infrastructure items which were pre-existing improvements (i.e. vested improvements) on vested land acquired by the Town.

Revaluation (continued)

At the end of each period the carrying amount for each asset class is reviewed and where appropriate the fair value is updated to reflect current market conditions. This process is considered to be in accordance with *Local Government (Financial Management) Regulation 17A (2)* which requires land, buildings, infrastructure, investment properties and vested improvements to be shown at fair value.

Increases in the carrying amount arising on revaluation of assets are credited to a revaluation surplus in equity. Decreases that offset previous increases of the same class of asset are recognised against revaluation surplus directly in equity. All other decreases are recognised in profit or loss.

Depreciation

The depreciable amount of all property, plant and equipment and infrastructure, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in the statement of comprehensive income in the period in which they arise.

Depreciation on revaluation

When an item of property, plant and equipment and

infrastructure is revalued, any accumulated depreciation at the date of the revaluation is treated in one of the following ways:

- (i) The gross carrying amount is adjusted in a manner that is consistent with the revaluation of the carrying amount of the asset. For example, the gross carrying amount may be restated by reference to observable market data or it may be restated proportionately to the change in the carrying amount. The accumulated depreciation at the date of the revaluation is adjusted to equal the difference between the gross carrying amount and the carrying amount of the asset after taking into account accumulated impairment losses; or
- (ii) Eliminated against the gross carrying amount of the asset and the net amount restated to the revalued amount of the asset.

TOWN OF BASSENDEAN
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11. LEASES

(a) Right-of-Use Assets

Movement in the balance of each class of right-of-use asset between the beginning and the end of the current financial year.	Note	Right-of-use assets - Furniture and Equipment	Right-of-use assets - Plant and Equipment	Right-of-use assets Total
		\$	\$	\$
Balance at 1 July 2020		135,253	183,027	318,280
Additions		0	63,133	63,133
Depreciation		(41,460)	(125,846)	(167,306)
Balance at 30 June 2021		93,793	120,314	214,107
Additions		0	97,293	97,293
Depreciation	10(a)	(31,596)	(67,154)	(98,750)
Balance at 30 June 2022		62,197	150,453	212,650

The following amounts were recognised in the statement of comprehensive income during the period in respect of leases where the entity is the lessee:

		2022 Actual	2021 Actual
		\$	\$
Depreciation on right-of-use assets	10(a)	(98,750)	(167,305)
Interest expense on lease liabilities	29(b)	(6,545)	(5,416)
Total amount recognised in the statement of comprehensive income		(105,295)	(172,721)
Total cash outflow from leases		(104,419)	(172,721)
(b) Lease Liabilities			
Current		89,871	93,799
Non-current	29(b)	125,236	121,891
		215,107	215,690

**TOWN OF BASSENDEAN
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FOR THE YEAR ENDED 30 JUNE 2022**

12. TRADE AND OTHER PAYABLES

Current

Sundry creditors
Prepaid rates
Accrued payroll liabilities
Bonds and deposits held
Hyde Retirement Village Bonds
Accrued Interest on loans
CHSP Provision

2022	2021
\$	\$
1,030,197	1,257,206
435,801	378,951
923,733	304,261
1,911,096	2,213,743
16,300	102,500
2,140	2,550
0	425,947
4,319,267	4,685,158

SIGNIFICANT ACCOUNTING POLICIES

Financial liabilities

Financial liabilities are initially recognised at fair value when the Town becomes a party to the contractual provisions of the instrument.

Non-derivative financial liabilities (excluding financial guarantees) are subsequently measured at amortised cost.

Financial liabilities are derecognised where the related obligations are discharged, cancelled or expired. The difference between the carrying amount of the financial liability extinguished or transferred to another party and the fair value of the consideration paid, including the transfer of non-cash assets or liabilities assumed, is recognised in profit or loss.

Trade and other payables

Trade and other payables represent liabilities for goods and services provided to the Town prior to the end of the financial year that are unpaid and arise when the Town becomes obliged to make future payments in respect of the purchase of these goods and services.

The amounts are unsecured, are recognised as a current liability and are usually paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.

Prepaid rates

Prepaid rates are, until the taxable event has occurred (start of the next financial year), refundable at the request of the ratepayer. Rates received in advance are initially recognised as a financial liability. When the taxable event occurs, the financial liability is extinguished and the Town recognises revenue for the prepaid rates that have not been refunded.

**TOWN OF BASSENDEAN
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13. OTHER LIABILITIES

Current

Contract liabilities
Capital grant/contributions liabilities

Non-current

Contract liabilities

Reconciliation of changes in contract liabilities

Opening balance
Additions
Revenue from contracts with customers included as a contract liability at the start of the period

The Town expects to satisfy the performance obligations from contracts with customers unsatisfied at the end of the reporting period to be satisfied within the next 12 months.

Reconciliation of changes in capital grant/contribution liabilities

Opening balance
Additions
Revenue from capital grant/contributions held as a liability at the start of the period

Expected satisfaction of capital grant/contribution liabilities

Less than 1 year

	2022	2021
	\$	\$
Contract liabilities	142,674	136,560
Capital grant/contributions liabilities	0	491,952
	<u>142,674</u>	<u>628,512</u>
Contract liabilities	0	1,560
	<u>0</u>	<u>1,560</u>
Opening balance	138,120	0
Additions	141,114	138,120
Revenue from contracts with customers included as a contract liability at the start of the period	(136,560)	0
	<u>142,674</u>	<u>138,120</u>
Opening balance	491,952	0
Additions	0	491,952
Revenue from capital grant/contributions held as a liability at the start of the period	(491,952)	0
	<u>0</u>	<u>491,952</u>
Less than 1 year	0	491,952
	<u>0</u>	<u>491,952</u>

Performance obligations in relation to capital grant/contribution liabilities are satisfied as project milestones are met or completion of construction or acquisition of the asset.

SIGNIFICANT ACCOUNTING POLICIES

Contract liabilities

Contract liabilities represent the Town's obligation to transfer goods or services to a customer for which the Town has received consideration from the customer.

Contract liabilities represent obligations which are not yet satisfied. Contract liabilities are recognised as revenue when the performance obligations in the contract are satisfied.

Capital grant/contribution liabilities

Capital grant/contribution liabilities represent the Town's obligations to construct recognisable non-financial assets to identified specifications to be controlled the Town which are yet to be satisfied. Capital grant/contribution liabilities are recognised as revenue when the obligations in the contract are satisfied.

Non-current capital grant/contribution liabilities fair values are based on discounted cash flows of expected cashflows to satisfy the obligations using a current borrowing rate. They are classified as level 3 fair values in the fair value hierarchy (see Note 25(i)) due to the unobservable inputs, including own credit risk.

**TOWN OF BASSENDEAN
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FOR THE YEAR ENDED 30 JUNE 2022**

14. BORROWINGS

	Note	2022			2021		
		Current	Non-current	Total	Current	Non-current	Total
Secured		\$	\$	\$	\$	\$	\$
Debentures		104,062	250,552	354,614	97,696	354,613	452,309
Total secured borrowings	29(a)	104,062	250,552	354,614	97,696	354,613	452,309

Secured liabilities and assets pledged as security

Debentures, bank overdrafts and bank loans are secured by a floating charge over the assets of the Town of Bassendean. Other loans relate to transferred receivables. Refer to Note 5.

The Town of Bassendean has complied with the financial covenants of its borrowing facilities during the 2022 and 2021 years.

Undrawn Borrowing Facilities

	2022 Actual	2021 Actual
	\$	\$
Credit Standby Arrangements		
Bank overdraft limit	100,000	100,000
Credit card limit	150,000	150,000
Credit card balance at balance date	(25,008)	(14,916)
Total amount of credit unused	224,992	235,084
Loan facilities		
Loan facilities - current	104,062	97,696
Loan facilities - non-current	250,552	354,613
Total facilities in use at balance date	354,614	452,309

SIGNIFICANT ACCOUNTING POLICIES

Borrowing costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Borrowings fair values are based on discounted cash flows using a current borrowing rate. They are classified as level 3 fair values in the fair value hierarchy (see Note 25(i)) due to the unobservable inputs, including own credit risk.

Risk

Information regarding exposure to risk can be found at Note 23. Details of individual borrowings required by regulations are provided at Note 29(a).

**TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022**

15. EMPLOYEE RELATED PROVISIONS

Employee Related Provisions

Current provisions

Employee benefit provisions

Annual Leave

Long Service Leave

Non-current provisions

Long Service Leave

	2022	2021
	\$	\$
	994,153	1,144,857
	1,204,309	1,289,635
	<u>2,198,462</u>	<u>2,434,492</u>
	186,056	256,909
	<u>186,056</u>	<u>256,909</u>
	<u>2,384,518</u>	<u>2,691,401</u>

Provision is made for benefits accruing to employees in respect of wages and salaries, annual leave and long service leave and associated on costs for services rendered up to the reporting date and recorded as an expense during the period the services are delivered.

Annual leave liabilities are classified as current, as there is no unconditional right to defer settlement for at least 12 months after the end of the reporting period. Assessments indicate that actual settlement of the liabilities is expected to occur as follows:

Amounts are expected to be settled on the following basis:

Less than 12 months after the reporting date

More than 12 months from reporting date

	2022	2021
	\$	\$
	1,180,209	859,237
	1,204,309	1,832,164
	<u>2,384,518</u>	<u>2,691,401</u>

Expected reimbursements of employee related provisions from other WA local governments included within other receivables

59,469	83,309
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SIGNIFICANT ACCOUNTING POLICIES

Employee benefits

The Town's obligations for employees' annual leave, long service leave and other employee leave entitlements are recognised as employee related provisions in the Statement of Financial Position.

Short-term employee benefits

Provision is made for the Town's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Town's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the statement of financial position.

Other long-term employee benefits

Long-term employee benefits provisions are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate

anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.

The Town's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Town does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

**TOWN OF BASSENDEAN
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16. REVALUATION SURPLUS

	2022 Opening Balance	2022 Revaluation Increment	2022 Revaluation (Decrement)	Total Movement on Revaluation	2022 Closing Balance	2021 Opening Balance	2021 Impairment Increment	2021 Revaluation (Decrement)	Total Movement on Revaluation	2021 Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Revaluation surplus - Land - freehold land	41,252,189	0	(1,572,122)	(1,572,122)	39,680,067	41,252,189	0	0	0	41,252,189
Revaluation surplus - Buildings	12,511,627	2,987,641	0	2,987,641	15,499,268	12,637,520	(125,893)	0	(125,893)	12,511,627
Revaluation surplus - Furniture and Equipment	56,792	0	0	0	56,792	56,792	0	0	0	56,792
Revaluation surplus - Plant and Equipment	732,285	0	0	0	732,285	732,285	0	0	0	732,285
Revaluation surplus - Infrastructure - Roads	57,996,640	0	(9,248,901)	(9,248,901)	48,747,740	57,996,640	0	0	0	57,996,640
Revaluation surplus - Infrastructure - Drainage	17,406,668	0	(2,883,673)	(2,883,673)	14,522,995	17,762,118	(355,450)	0	(355,450)	17,406,668
Revaluation surplus - Infrastructure - Foopaths	4,698,372	1,081,082	0	1,081,082	5,779,454	4,698,372	0	0	0	4,698,372
Revaluation surplus - Infrastructure - Parks & Ovals	5,662,862	780,736	0	780,736	6,443,598	5,881,532	(218,670)	0	(218,670)	5,662,862
Revaluation surplus/(deficit) EMRC	1,757,811	172,840	0	172,840	1,930,651	1,967,682	0	(209,871)	(209,871)	1,757,811
	142,075,246	5,022,299	(13,704,696)	(8,682,397)	133,392,850	142,985,130	(700,013)	(209,871)	(909,884)	142,075,246

Movements on revaluation of property, plant and equipment (including infrastructure) are not able to be reliably attributed to a program as the assets were revalued by class as provided for by AASB 116 Aus 40.1.

TOWN OF BASSENDEAN
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17. NOTES TO THE STATEMENT OF CASH FLOWS

(a) Reconciliation of Cash

For the purposes of the Statement of Cash Flows, cash includes cash and cash equivalents, net of outstanding bank overdrafts. Cash at the end of the reporting period is reconciled to the related items in the Statement of Financial Position as follows:

	Note	2022 Actual \$	2022 Budget \$	2021 Actual \$
Cash and cash equivalents	3	9,502,792	2,645,747	13,222,897

Restrictions

The following classes of financial assets have restrictions imposed by regulations or other externally imposed requirements which limit or direct the purpose for which the resources may be used:

- Cash and cash equivalents	3	6,050,811	0	8,130,122
- Financial assets at amortised cost	4	5,047,975	9,298,867	1,692,084
		11,098,786	9,298,867	9,822,206

The restricted financial assets are a result of the following specific purposes to which the assets may be used:

Restricted reserve accounts	30	8,743,503	6,841,441	6,875,891
Bonds and deposits		1,927,396	2,200,000	2,213,743
Other restricted assets		266,987	257,426	630,072
Loans to clubs/associations	29(a)	160,900	160,900	102,500
Total restricted financial assets		11,098,786	9,459,767	9,822,206

**(b) Reconciliation of Net Result to Net Cash Provided
By Operating Activities**

Net result		818,203	(2,902,499)	169,224
Non-cash items:				
Adjustments to fair value of financial assets at fair value through profit and loss		(6,994)	0	(4,525)
Depreciation/amortisation		3,739,569	3,891,328	3,761,716
(Profit)/loss on sale of asset		394,816	40,326	192,542
Share of profits of associates		(48,865)	0	(192,588)
Impairment of property, plant and equipment		145,413		
Changes in assets and liabilities:				
(Increase)/decrease in trade and other receivables		(71,053)	0	373,484
(Increase)/decrease in other assets		(81,941)	0	17,516
(Increase)/decrease in inventories		(9,678)	0	2,739
Increase/(decrease) in trade and other payables		(365,891)	97,698	(857,441)
Increase/(decrease) in employee related provisions		(306,883)	297,272	217,887
Increase/(decrease) in contract liabilities		(487,398)	0	145,360
Non-operating grants, subsidies and contributions		(2,097,693)	(1,408,141)	(1,935,996)
Net cash provided by/(used in) operating activities		1,621,605	15,984	1,889,918

**TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022**

18. DISCONTINUED OPERATIONS

By a confidential Council resolution in November 2020, Council decided to cease provision of home support services to seniors, from the date of expiration of the CHSP funding agreement, on 30 June 2022. Council endorsed a Transition Out Plan, Workforce Plan, Communications Plan and Service Continuity Plan on 28 September 2021.

The Town formally notified the Department of Health of the Town's decision to divest on 31 August 2021. The Department of Health then appointed Amana Living to take over the CHSP programme.

Operations ceased on 30 June 2022 and as per the accounting standards, the income and expenditure is excluded from normal operations for 2021/22 which is estimated as being a net deficit of \$280,377, of which \$40,038 relates to depreciation (a non-cash charge).

Council expects that there will be no significant assets that will be held for sale as a result of divestment except those identified in Note 7

	2022 Actual	2022 Budget	2021 Actual
STATEMENT OF COMPREHENSIVE INCOME			
Revenue			
Operating grants, subsidies and contributions	2,970,325	2,145,023	1,862,706
Fees and charges	178,137	180,000	159,562
Other revenue	56,516	60,000	64,076
	<u>3,204,978</u>	<u>2,385,023</u>	<u>2,086,344</u>
Expenses			
Employee costs	(2,699,294)	(2,062,164)	(2,036,884)
Materials and contracts	(369,646)	(159,564)	(222,765)
Utility charges	(7,339)	0	(3,027)
Depreciation	(40,038)	(46,055)	(43,089)
Finance costs	0	(21)	(6)
Insurance	(35,505)	(41,430)	(38,259)
Other expenditure	(333,533)	(368,276)	(262,505)
	<u>(3,485,355)</u>	<u>(2,677,510)</u>	<u>(2,606,535)</u>
Net operating result for discontinued operations	(280,377)	(292,487)	(520,191)
Impairment of plant and equipment	(145,413)	0	0
	2022 Actual		
IMPACT ON STATEMENT OF FINANCIAL POSITION			
Assets	125,892		
Liabilities	(633,835)		
	2022 Actual		2021 Actual
CASH FLOWS FROM OPERATING ACTIVITIES			
Net cash outflows from operating activities	(240,399)		(477,102)
	<u>(240,399)</u>		<u>(477,102)</u>

**TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022**

19. CONTINGENT LIABILITIES

In compliance with the Contaminated Sites Act 2003 Section 11, the Town has listed the following sites as potential sources of contamination:

- 87 Whitfield Street, Bassendean
- 69 Scadden Street, Bassendean
- 17 Anstey Road, Bassendean
- 19 Anstey Road, Bassendean
- 27 Hyland Street, Bassendean
- 87 Whitfield Street, Bassendean
- 35 Villiers St West and 29 Elder Parade, Bassendean*
- Ashfield Reserve, Bassendean*
- Lots 214-220 (37-47 Hyland St, 214 Lot Carnegie Rd), Bassendean*

The Town may have other sites that are possible sources of contamination. Until the Town conducts an investigation to determine the presence and scope of contamination, assess the risk, and agree with Department of Water and Environmental Regulation on the need and criteria for remediation of risk based approach, the Town is unable to estimate the potential costs associated with remediation of these sites except those marked with an * where only minor works are involved that would be undertaken at the time of any future This approach is consistent with the Department of Water and Environmental Regulation Guidelines.

20. CAPITAL COMMITMENTS

	2022	2021
	\$	\$
Contracted for:		
- Capital expenditure projects	43,520	345,944
- Underground Power - Eden Hill NRUPP Contribution	2,454,568	0
	2,498,088	345,944
Payable:		
- not later than one year	1,270,804	345,944
- later than one year	1,227,284	0

TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022

21. RELATED PARTY TRANSACTIONS

(a) Elected Member Remuneration

Note	2022 Actual \$	2022 Budget \$	2021 Actual \$
Councillor Kathryn Hamilton, Mayor (2021/22), Deputy Mayor (2020/21) ¹			
Mayor's /Deputy Mayor's annual allowance	28,747	9,239	9,239
Meeting attendance fees	22,684	16,367	16,367
ICT expenses	3,500	3,500	3,500
Training Expenses	2,669	2,143	954
	57,600	31,249	30,060
Councillor Renee McLennan, Deputy Mayor(2021/22), Mayor (2020/21) ²			
Mayor's /Deputy Mayor's annual allowance	17,524	36,957	36,957
Meeting attendance fees	19,050	25,342	25,342
ICT expenses	3,500	3,500	3,500
Training Expenses	5,512	2,143	2,157
	45,586	67,942	67,956
Councillor Hillary Macwilliam			
Meeting attendance fees	16,367	16,367	16,367
ICT expenses	3,500	3,500	3,500
Training Expenses	979	2,143	1,317
	20,846	22,010	21,184
Councillor Sarah Quinton ³			
Meeting attendance fees	4,803	16,367	16,367
ICT expenses	1,027	3,500	3,500
Training Expenses	0	2,143	0
	5,830	22,010	19,867
Councillor Jai Wilson ³			
Meeting attendance fees	4,803	16,367	16,367
ICT expenses	1,027	3,500	3,500
Training Expenses	0	2,143	390
	5,830	22,010	20,257
Councillor Chris Barty ³			
Meeting attendance fees	4,803	16,367	16,367
ICT expenses	1,027	3,500	3,500
Training Expenses	0	2,143	1,177
	5,830	22,010	21,044
Councillor John Gangell ⁵			
Meeting attendance fees	1,957	16,367	16,367
ICT expenses	418	3,500	3,500
Training Expenses	0	2,142	899
	2,375	22,009	20,766
Councillor Tallan Ames ⁴			
Meeting attendance fees	11,564	0	0
ICT expenses	2,473	0	0
Training Expenses	2,255	0	0
	16,292	0	0
Councillor Jennie Carter ⁴			
Meeting attendance fees	11,564	0	0
ICT expenses	2,473	0	0
Training Expenses	1,906	0	0
	15,943	0	0
Councillor Paul Poliwka ⁴			
Meeting attendance fees	11,564	0	0
ICT expenses	2,473	0	0
Training Expenses	980	0	0
	15,017	0	0

**TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022**

21. Elected Member Remuneration (Continued)

Councillor Emily Wilding ⁴

	2022 Actual	2022 Budget	2021 Actual
	\$	\$	\$
Meeting attendance fees	11,564	0	0
ICT expenses	2,473	0	0
Training Expenses	1,457	0	0
	15,494	0	0

TOTAL

206,643 209,240 201,134

Fees, expenses and allowances to be paid or reimbursed to elected council members.

	2022 Actual	2022 Budget	2021 Actual
	\$	\$	\$
Mayor's allowance	37,057	36,957	36,957
Deputy Mayor's allowance	9,214	9,239	9,239
Meeting attendance fees	120,722	123,544	123,544
ICT expenses	23,891	24,500	24,500
Training Expenses	15,759	15,000	6,894
21(b)	206,643	209,240	201,134

¹ Deputy Mayor to 16 October 2021 and then Mayor

² Mayor to 16 October 2021 and then Deputy Mayor

³ Councillor from 16 October 2021

⁴ Councillor from 16 October 2021

⁵ Councillor to 13 August 2021

(b) Key Management Personnel (KMP) Compensation

The total of compensation paid to KMP of the Town during the year are as follows:

	2022 Actual	2021 Actual
	\$	\$
Short-term employee benefits	984,698	1,025,549
Post-employment benefits	137,949	133,295
Employee - other long-term benefits	(81,188)	(73,676)
Council member costs	206,643	201,134
21(a)	1,248,102	1,286,302

There were no payments made to related parties in 2021-22 or 2020-21.

Short-term employee benefits

These amounts include all salary and fringe benefits awarded to KMP except for details in respect to fees and benefits paid to council members which may be separately found in the table above.

Post-employment benefits

These amounts are the current-year's cost of the Town's superannuation contributions made during the year.

Other long-term benefits

These amounts represent annual leave and long service leave entitlements accruing during the year.

Council member costs

These amounts represent payments of member fees, expenses, allowances and reimbursements during the year.

**TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022**

21. Elected Member Remuneration (Continued)

i. Key management personnel

Any person(s) having authority and responsibility for planning, directing and controlling the activities of the entity, directly or indirectly, including any council member, are considered key management personnel.

ii. Other Related Parties

An associate person of KMP was employed by the Town under normal employment terms and conditions.

Any entity that is controlled by or over which KMP, or close family members of KMP, have authority and responsibility for planning, directing and controlling the activity of the entity, directly or indirectly, are considered related parties in relation to the Town.

iii. Entities subject to significant influence by the Town

An entity that has the power to participate in the financial and operating policy decisions of an entity, but does not have control over those policies, is an entity which holds significant influence.

Significant influence may be gained by share ownership, statute or agreement.

**TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022**

22. JOINT ARRANGEMENTS

Share of joint operations

The Council is a member of the Eastern Metropolitan Regional Council. EMRC was established in accordance with the Local Government Act 1995 and consists of five local governments, namely, Town of Bassendean, City of Bayswater, City of Kalamunda, Shire of Mundaring, and City of Swan. The Town's interest in the associate calculated by EMRC as at 30 June 2022 was 4.72% (4.22% at 30 June 2021), representing its share of the net assets of \$170,759,354 (\$185,752,978 at 30 June 2021). Bassendean's interest in the assets and liabilities of the EMRC is as follows:

	2022	2021
	Actual	Actual
	\$	\$
Current assets		
Non current assets	85,207,247	91,484,741
Total assets	121,339,609	115,414,742
	206,546,856	206,899,483
Current liabilities	8,077,758	14,439,344
Non current liabilities	27,709,744	6,707,161
Total liabilities	35,787,502	21,146,505
Net assets	170,759,354	185,752,978
Share of EMRC'S net Assets	8,057,038	7,835,333
Operating activities		
-Share of associates profit/(loss) from ordinary activities	48,865	192,588
- Share of associates other comprehensive income arising during the period	172,840	(209,871)
- Share of associates total comprehensive income arising during the period	221,705	(17,283)
Balance at 1 July	7,835,333	7,852,617
- Share of associates total comprehensive income arising during the period	221,705	(17,284)
Balance at 30 June	8,057,038	7,835,333

SIGNIFICANT ACCOUNTING POLICIES

Joint operations

A joint operation is a joint arrangement where the Town has joint control with another party to the joint arrangement. All parties to joint arrangements have rights to the assets, and obligations for the liabilities relating to the arrangement.

Assets, liabilities, revenues and expenses relating to the Town's interest in the joint operation are accounted for in accordance with the relevant Australian Accounting Standard.

**TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022**

23. FINANCIAL RISK MANAGEMENT

This note explains the Town's exposure to financial risks and how these risks could affect the Town's future financial performance.

Risk	Exposure arising from	Measurement	Management
Market risk - interest rates	Long term borrowings at variable rates	Sensitivity analysis	Utilise fixed interest rate borrowings
Credit risk	Cash and cash equivalents, trade receivables, financial assets and debt investments	Aging analysis Credit analysis	Diversification of bank deposits, credit limits. Investment policy
Liquidity risk	Borrowings and other liabilities	Rolling cash flow forecasts	Availability of committed credit lines and borrowing facilities

The Town does not engage in transactions expressed in foreign currencies and is therefore not subject to foreign currency risk.

Financial risk management is carried out by the finance area under policies approved by the Council. The finance area identifies, evaluates and manages financial risks in close co-operation with the operating divisions. Council have approved the overall risk management policy and provide policies on specific areas such as investment policy.

(a) Interest rate risk

Cash and cash equivalents

The Town's main interest rate risk arises from cash and cash equivalents with variable interest rates, which exposes the Town to cash flow interest rate risk. Short term overdraft facilities also have variable interest rates however these are repaid within 12 months, reducing the risk level to minimal.

Excess cash and cash equivalents are invested in fixed interest rate term deposits which do not expose the Town to cash flow interest rate risk. Cash and cash equivalents required for working capital are held in variable interest rate accounts and non-interest bearing accounts. Carrying amounts of cash and cash equivalents at the 30 June and the weighted average interest rate across all cash and cash equivalents, term deposits, and Treasury bonds held disclosed as financial assets at amortised cost are reflected in the table below.

TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022

23. FINANCIAL RISK MANAGEMENT (Continued)

	Average Interest Rate	Carrying Amounts	Fixed Interest Rate	Variable Interest Rate	Non Interest Bearing
	%	\$	\$	\$	\$
2022					
Cash and cash equivalents	1.17%	9,502,792	4,000,666	4,271,233	1,230,893
Term deposits	2.44%	5,047,975	5,047,975	0	0
2021					
Cash and cash equivalents	0.25%	13,222,897	9,509,538	2,100,013	1,613,346
Financial assets at amortised cost - term deposits	0.42%	1,692,084	1,692,084	0	0

Sensitivity

Profit or loss is sensitive to higher/lower interest income from cash and cash equivalents as a result of changes in interest rates.

	2022	2021
	\$	\$
Impact of a 1% movement in interest rates on profit and loss and equity*	42,712	21,000

* Holding all other variables constant

Borrowings

Borrowings are subject to interest rate risk - the risk that movements in interest rates could adversely affect funding costs.

The Town manages this risk by borrowing long term and fixing the interest rate to the situation considered the most advantageous at the time of negotiation. The Town does not consider there to be any interest rate risk in relation to borrowings.

Details of interest rates applicable to each borrowing may be found at Note 29(a).

**TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022**

23. FINANCIAL RISK MANAGEMENT (Continued)

(b) Credit risk

Trade and Other Receivables

The Town's major receivables comprise rates annual charges and user fees and charges. The major risk associated with these receivables is credit risk – the risk that the debts may not be repaid. The Town manages this risk by monitoring outstanding debt and employing debt recovery policies. It also encourages ratepayers to pay rates by the due date through incentives.

Credit risk on rates and annual charges is minimised by the ability of the Town to recover these debts as a secured charge over the land, that is, the land can be sold to recover the debt. The Town is able to charge interest on overdue rates and annual charges at higher than market rates, which further encourages payment.

The level of outstanding receivables is reported to Council monthly and benchmarks are set and monitored for acceptable collection performance.

The Town applies the AASB 9 simplified approach to measuring expected credit losses using a lifetime expected loss allowance for all trade receivables. To measure the expected credit losses, rates receivable are separated from other trade receivables due to the difference in payment terms and security for rates receivable.

The expected loss rates are based on the payment profiles of rates and fees and charges over a period of 36 months before 1 July 2021 or 1 July 2022 respectively and the corresponding historical losses experienced within this period. Historical credit loss rates are adjusted to reflect current and forward-looking information on macroeconomic factors such as the ability of ratepayers and residents to settle the receivables. Housing prices and unemployment rates have been identified as the most relevant factor in repayment rates, and accordingly adjustments are made to the expected credit loss rate based on these factors.

TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022

23. FINANCIAL RISK MANAGEMENT (Continued)

(b) Credit risk

The loss allowance as at 30 June 2022 and 30 June 2021 for rates receivable was determined as follows:

	Less than 1 year past due	More than 1 year past due	More than 2 years past due	More than 3 years past due	Total	Note
30 June 2022						
Rates receivable						
Expected credit loss	0.00%	0.00%	0.00%	0.00%		
Gross carrying amount	827,574	334,682	0	0	1,162,256	
Loss allowance	0	0	0	0	0	5
30 June 2021						
Rates receivable						
Expected credit loss	0.00%	0.00%	0.00%	0.00%		
Gross carrying amount	983,747	351,868	0	0	1,335,615	
Loss allowance	0	0	0	0	0	5

The loss allowance as at 30 June 2022 and 30 June 2021 was determined as follows for trade receivables.

	Less than 30 year past due	More than 30 days past due	More than 60 days past due	More than 90 days past due	Total	
30 June 2022						
Trade and other receivables						
Expected credit loss	0.00%	0.00%	0.00%	0.00%		
Gross carrying amount	1,059,356	16,197	37,969	25,256	1,138,778	
Loss allowance	0	0	0	0	0	5
30 June 2021						
Trade and other receivables						
Expected credit loss	0.00%	0.00%	0.00%	0.4100%		
Gross carrying amount	30,839	36,719	910	42,289	110,757	
Loss allowance	0	0	0	0	0	5

**TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022**

23. FINANCIAL RISK MANAGEMENT (Continued)

(b) Credit risk

There is no loss allowances for trade receivables and contract assets as at 30 June.

**TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022**

23. FINANCIAL RISK MANAGEMENT (Continued)

(c) Liquidity risk

Payables and borrowings

Payables and borrowings are both subject to liquidity risk – that is the risk that insufficient funds may be on hand to meet payment obligations as and when they fall due. The Town manages this risk by monitoring its cash flow requirements and liquidity levels and maintaining an adequate cash buffer. Payment terms can be extended and overdraft facilities drawn upon if required and disclosed in Note 17 .

The contractual undiscounted cash flows of the Town’s payables and borrowings are set out in the liquidity table below. Balances due within 12 months equal their carrying balances, as the impact of discounting is not significant.

	Due within 1 year	Due between 1 & 5 years	Due after 5 years	Total contractual cash flows	Carrying values
2022	\$	\$	\$	\$	\$
Trade and other payables	3,302,679	634,743	381,845	4,225,701	4,319,267
Borrowings	104,062	202,071	48,481	354,613	354,614
Contract liabilities	142,674	0	0	57,944	142,674
Lease liabilities	89,871	125,236	0	277,429	215,107
	3,639,286	962,050	430,326	4,915,687	5,031,662

2021

Trade and other payables	3,075,270	728,108	485,035	4,288,413	4,685,158
Borrowings	124,241	315,672	62,832	502,745	452,309
Contract liabilities	628,512	1,560	0	630,072	630,072
Lease liabilities	93,799	127,251	0	221,050	215,690
	3,921,822	1,172,591	547,867	5,642,280	5,983,229

**TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022**

24. EVENTS OCCURRING AFTER THE END OF THE REPORTING PERIOD

There have been no material events after the reporting period which would affect the financial report of the Town for the year ended 30th June 2022 or which would require a separate disclosure.

25. OTHER SIGNIFICANT ACCOUNTING POLICIES

a) Goods and services tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

b) Current and non-current classification

The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Town's operational cycle. In the case of liabilities where the Town does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current or non-current based on the Town's intentions to release for sale.

c) Rounding off figures

All figures shown in this annual financial report, other than a rate in the dollar, are rounded to the nearest dollar. Amounts are presented in Australian Dollars.

d) Comparative figures

Where required, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

When the Town applies an accounting policy retrospectively, makes a retrospective restatement or reclassifies items in its financial statements that has a material effect on the statement of financial position, an additional (third) Statement of Financial Position as at the beginning of the preceding period in addition to the minimum comparative financial statements is presented.

e) Budget comparative figures

Unless otherwise stated, the budget comparative figures shown in this annual financial report relate to the original budget estimate for the relevant item of disclosure.

f) Superannuation

The Town contributes to a number of Superannuation Funds on behalf of employees. All funds to which the Town contributes are defined contribution plans.

g) Fair value of assets and liabilities

Fair value is the price that the Town would receive to sell the asset or would have to pay to transfer a liability, in an orderly (i.e. unforced) transaction between independent, knowledgeable and willing market participants at the measurement date.

As fair value is a market-based measure, the closest equivalent observable market pricing information is used to determine fair value. Adjustments to market values may be made having regard to the characteristics of the specific asset or liability. The fair values of assets that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data.

To the extent possible, market information is extracted from either the principal market for the asset or liability (i.e. the market with the greatest volume and level of activity for the asset or liability) or, in the absence of such a market, the most advantageous market available to the entity at the end of the reporting period (i.e. the market that maximises the receipts from the sale of the asset after taking into account transaction costs and transport costs).

For non-financial assets, the fair value measurement also takes into account a market participant's ability to use the asset in its highest and best use or to sell it to another market participant that would use the asset in its highest and best use.

h) Interest earnings

Interest income is calculated by applying the effective interest rate to the gross carrying amount of a financial asset measured at amortised cost except for financial assets that subsequently become credit-impaired. For credit-impaired financial assets the effective interest rate is applied to the net carrying amount of the financial asset (after deduction of the loss allowance).

i) Fair value hierarchy

AASB 13 requires the disclosure of fair value information by level of the fair value hierarchy, which categorises fair value measurement into one of three possible levels based on the lowest level that an input that is significant to the measurement can be categorised into as follows:

Level 1

Measurements based on quoted prices (unadjusted) in active markets for identical assets or liabilities that the entity can access at the measurement date.

Level 2

Measurements based on inputs other than quoted prices included in Level 1 that are observable for the asset or liability, either directly or indirectly.

Level 3

Measurements based on unobservable inputs for the asset or liability.

The fair values of assets and liabilities that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data. If all significant inputs required to measure fair value are observable, the asset or liability is included in Level 2. If one or more significant inputs are not based on observable market data, the asset or liability is included in Level 3.

Valuation techniques

The Town selects a valuation technique that is appropriate in the circumstances and for which sufficient data is available to measure fair value. The availability of sufficient and relevant data primarily depends on the specific characteristics of the asset or liability being measured. The valuation techniques selected by the Town are consistent with one or more of the following valuation approaches:

Market approach

Valuation techniques that use prices and other relevant information generated by market transactions for identical or similar assets or liabilities.

Income approach

Valuation techniques that convert estimated future cash flows or income and expenses into a single discounted present value.

Cost approach

Valuation techniques that reflect the current replacement cost of the service capacity of an asset.

Each valuation technique requires inputs that reflect the assumptions that buyers and sellers would use when pricing the asset or liability, including assumptions about risks. When selecting a valuation technique, the Town gives priority to those techniques that maximise the use of observable inputs and minimise the use of unobservable inputs. Inputs that are developed using market data (such as publicly available information on actual transactions) and reflect the assumptions that buyers and sellers would generally use when pricing the asset or liability are considered observable, whereas inputs for which market data is not available and therefore are developed using the best information available about such assumptions are considered unobservable.

j) Impairment of assets

In accordance with Australian Accounting Standards the Town's cash generating non-specialised assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, to the asset's carrying amount.

Any excess of the asset's carrying amount over its recoverable amount is recognised immediately in profit or loss, unless the asset is carried at a revalued amount in accordance with another Standard (e.g. AASB 116) whereby any impairment loss of a revalued asset is treated as a revaluation decrease in accordance with that other Standard.

For non-cash generating specialised assets that are measured under the revaluation model, such as roads, drains, public buildings and the like, no annual assessment of impairment is required. Rather AASB 116.31 applies and revaluations need only be made with sufficient regularity to ensure the carrying value does not differ materially from that which would be determined using fair value at the end of the reporting period.

k) Initial application of accounting standards

During the current year, no new or revised Australian Accounting Standards and Interpretations were compiled, became mandatory and were applicable to its operations.

New accounting standards for application in future years

The following new accounting standards will have application to local government in future years:

- AASB 2020-1 Amendments to Australian Accounting Standards - Classification of Liabilities as Current or Non-current
- AASB 2020-3 Amendments to Australian Accounting Standards - Annual Improvements 2018-2020 and Other Amendments
- AASB 2021-2 Amendments to Australian Accounting Standards - Disclosure of Accounting Policies or Definition of Accounting Estimates
- AASB 2021-7 Amendments to Australian Accounting Standards - Effective Date of Amendments to AASB 10 and AASB 128 and Editorial Corrections

It is not expected these standards will have an impact on the financial report.

**TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
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26. FUNCTION AND ACTIVITY

(a) Service objectives and descriptions

Town operations as disclosed in this financial report encompass the following service orientated functions and activities.

PROGRAM NAME AND OBJECTIVES	ACTIVITIES
GOVERNANCE	Administration and operation of facilities and services to members of council; Other costs that relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific council services.
GENERAL PURPOSE FUNDING	Rates, general purpose government grants and interest revenue.
LAW, ORDER, PUBLIC SAFETY	Supervision of various by-laws, fire prevention, emergency services and animal control.
HEALTH	Food quality and pest control, immunisation services, inspection of public buildings and operation of child health services.
EDUCATION AND WELFARE	Provision, management and support of educational services at the pre-school level and assistance to schools. The provision, management and support of welfare services for families, youth, children and the aged within the community.
COMMUNITY AMENITIES	The provision of sanitation (waste management), stormwater drainage, town and regional planning and development, the provision of rest rooms and protection of environment.
RECREATION AND CULTURE	Provision of facilities, and support of organisations concerned with leisure time activities and sport. This includes the provision of leisure programs, halls and community centres, libraries, historical sites, recreation centres, parks, gardens and sportsgrounds.
TRANSPORT	The construction and maintenance of streets, roads, bridges, footpaths and cycle ways.
ECONOMIC SERVICES	Regulation support and/or provision of such services as tourism, area promotion and building control.
OTHER PROPERTY AND SERVICES	Private works, public works overheads, plant operations and other revenues and expenses not elsewhere classified.

TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022

26. FUNCTION AND ACTIVITY (Continued)

(b) Income and expenses

	2022 Actual	2022 Budget	2021 Actual
	\$	\$	\$
Income excluding grants, subsidies and contributions			
Governance	39,018	7,800	11,465
General purpose funding	14,310,750	14,170,422	13,896,629
Law, order, public safety	80,320	69,500	75,853
Health	34,040	3,287,100	2,911,509
Education and welfare	3,051,893	3,005,900	2,846,589
Housing	48,865	0	0
Community amenities	3,296,838	123,396	266,731
Recreation and culture	243,082	192,420	220,846
Transport	11,919	22,500	48,098
Economic services	115,116	103,300	385,182
Other property and services	116,877	101,271	149,874
	21,348,718	21,083,609	20,812,776
Grants, subsidies and contributions			
Governance	13,930	0	21,120
General purpose funding	891,661	257,095	580,062
Law, order, public safety	45,676	44,100	42,999
Health	10,000	0	265,504
Education and welfare	3,120,008	2,258,023	1,929,902
Community amenities	95,242	3,610	22,563
Recreation and culture	1,425,253	767,217	95,386
Transport	739,323	699,074	1,887,410
Economic services	56,000	0	0
	6,397,093	4,029,119	4,844,946
Total Income	27,745,811	25,112,728	25,657,722
Expenses			
Governance	(1,241,833)	(1,501,938)	(968,937)
General purpose funding	(924,938)	(997,651)	(851,762)
Law, order, public safety	(688,879)	(728,068)	(640,020)
Health	(818,653)	(4,413,885)	(3,794,663)
Education and welfare	(6,950,694)	(6,185,399)	(5,817,139)
Community amenities	(3,636,323)	(1,170,099)	(1,042,643)
Recreation and culture	(6,027,575)	(6,128,910)	(5,530,725)
Transport	(6,205,946)	(6,444,224)	(6,051,810)
Economic services	(432,969)	(452,156)	(507,450)
Other property and services	(145,211)	7,103	(283,349)
Total expenses	(27,073,021)	(28,015,227)	(25,488,498)
Net result for the period	672,790	(2,902,499)	169,224

**TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022**

26. FUNCTION AND ACTIVITY (Continued)

	2022 Actual	2022 Budget	2021 Actual
(c) Fees and Charges (including Service Charges)	\$	\$	\$
General purpose funding	144,285	118,167	106,202
Law, order, public safety	64,805	52,500	62,566
Health	3,106,779	3,283,250	2,909,615
Education and welfare	2,966,172	2,934,900	2,720,535
Community amenities	127,028	114,096	218,223
Recreation and culture	211,809	186,770	164,745
Transport	10,476	2,500	18,097
Economic services	108,386	97,800	184,886
Other property and services	35,341	46,635	68,387
	6,775,081	6,836,618	6,453,256
	2022		2021
	\$		\$
(d) Total Assets			
Governance	6,155,591		3,171,368
General purpose funding	8,040,110		4,332,066
Law, order, public safety	134,278		138,740
Health	89,518		1,497,438
Education and welfare	3,166,232		0
Community amenities	42,004,891		44,597,588
Recreation and culture	21,363,594		22,027,039
Transport	91,391,858		94,735,829
Economic services	967,336		1,006,560
Other property and services	1,254,316		1,509,147
Unallocated	305,139		10,979,731
	174,872,863		183,995,506

**TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022**

27. RATING INFORMATION

(a) General Rates

RATE TYPE Rate Description	Rate in \$	Number of Properties	2021/22 Actual Rateable Value * \$	2021/22 Actual Rate Revenue \$	2021/22 Actual Interim Rates \$	2021/22 Actual Back Rates \$	2021/22 Actual Total Revenue \$	2021/22 Budget Rate Revenue \$	2021/22 Budget Interim Rate \$	2021/22 Budget Back Rate \$	2021/22 Budget Total Revenue \$	2020/21 Actual Total Revenue \$
Gross Rental Valuation												
Improved - Residential, Commercial and Industrial	0.084395	5,169	139,216,657	11,185,426	47,601	2,261	11,235,288	11,185,425	65,000	3,500	11,253,925	10,842,824
Vacant Land - Residential, Commercial and Industrial	0.126593	147	2,542,230	291,284	0	0	291,284	291,284	0	0	291,284	0
Sub-Total		5,316	141,758,887	11,476,710	47,601	2,261	11,526,572	11,476,709	65,000	3,500	11,545,209	10,842,824
Minimum payment												
Gross Rental Valuation												
Improved - Residential, Commercial and Industrial	1,106	1,979	17,565,350	2,188,774	0	0	2,188,774	2,188,774	0	0	2,188,774	2,651,082
Vacant Land - Residential, Commercial and Industrial	1,106	93	607,480	102,858	0	0	102,858	102,858	0	0	102,858	0
Sub-Total		2,072	18,172,830	2,291,632	0	0	2,291,632	2,291,632	0	0	2,291,632	2,651,082
		7,388	159,931,717	13,768,342	47,601	2,261	13,818,204	13,768,341	65,000	3,500	13,836,841	13,493,906
Discounts and concessions on general rates (Refer note 27(d))							(6,854)				(6,304)	(6,759)
Total amount raised from general rates							13,811,350				13,830,537	13,487,147

The entire balance of rates revenue has been recognised at a point in time in accordance with AASB 1058 *Income for not-for-profit entities*.

**TOWN OF BASSENDEAN
 NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
 FOR THE YEAR ENDED 30 JUNE 2022**

27. RATING INFORMATION (Continued)

(b) Specified Area Rate

The Town did not levy a specified are rate during the current reporting period

(c) Service Charges

The Town did not levy a service charge during the current reporting period

(d) Discounts, Incentives, Concessions, & Write-offs

Rates Discounts

Rate or Fee Discount Granted	Type	Discount	2022 Actual	2022 Budget	2021 Actual	Circumstances in which Discount is Granted
		%	\$	\$	\$	
Westcare Inc	Rate	50.00%	6,854	6,304	6,759	Full payment received by the due date.
			6,854	6,304	6,759	

**TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022**

27. RATING INFORMATION (Continued)

(e) Interest Charges & Instalments

Instalment Options	Date Due	Instalment Plan Admin Charge	Instalment Plan Interest Rate	Unpaid Rates Interest Rate
		\$	%	%
Option One				
Single full payment	1/10/2021	0	0.0%	7.0%
Option Two				
First instalment	1/10/2021	0	0.0%	7.0%
Second instalment	4/02/2022	12	5.5%	7.0%
Option Two				
First instalment	1/10/2021	0	0.0%	7.0%
Second instalment	3/12/2021	12	5.5%	7.0%
Third instalment	4/02/2022	12	5.5%	7.0%
Fourth instalment	8/04/2022	12	5.5%	7.0%

	Actual	Budget	Actual
	\$	\$	\$
Interest on unpaid rates	119,848	100,000	144,372
Interest on installment plan	4,009	3,360	3,360
Charges on installment plan	56,604	57,250	57,204
	180,461	160,610	204,936

TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022

28. RATE SETTING STATEMENT INFORMATION

		2021/22 Budget	2021/22	2020/21
	2021/22 (30 June 2022 Carried Forward)	(30 June 2022 Carried Forward)	(1 July 2021 Brought Forward)	(30 June 2021 Carried Forward)
Note	\$	\$	\$	\$
(a) Non-cash amounts excluded from operating activities				
The following non-cash revenue or expenditure has been excluded from amounts attributable to operating activities within the Rate Setting Statement in accordance with <i>Financial Management Regulation 32</i> .				
Adjustments to operating activities				
Less: Profit on asset disposals	10(b)	0	(100)	(30,464)
Movement in pensioner deferred rates (non-current)		(17,186)	0	(26,785)
Movement in employee benefit provisions (non-current)		(65,463)	0	41,567
Add: Loss on disposal of assets	10(b)	394,816	40,426	223,006
Add: Loss on revaluation of fixed assets	9(a)	145,413	0	0
Add: Depreciation	10(a)	3,699,531	3,845,273	3,718,627
Non-cash movements in non-current assets and liabilities:				
Financial assets at amortised cost		(6,994)		(4,525)
Employee entitlement reserve		601,406	25,000	6,284
Contract liabilities		1,560	97,698	(27,726)
Non-cash amounts excluded from operating activities		4,753,083	4,008,297	3,899,984
(a) Non-cash amounts excluded from investing activities				
(b) Surplus/(deficit) after imposition of general rates				
The following current assets and liabilities have been excluded from the net current assets used in the Rate Setting Statement in accordance with <i>Financial Management Regulation 32</i> to agree to the surplus/(deficit) after imposition of general rates.				
Adjustments to net current assets				
Less: Reserve accounts	30	(8,743,498)	(6,841,441)	(6,875,891)
Less: Financial assets at amortised cost - self supporting loans	4(a)	(21,503)	0	(20,130)
Add: Current liabilities not expected to be cleared at end of year				
- Current portion of borrowings	14	104,062	97,696	97,696
- Current portion of lease liabilities	11(b)	89,871	112,712	93,799
Total adjustments to net current assets		(8,571,068)	(6,631,033)	(6,704,526)
Net current assets used in the Rate Setting Statement				
Total current assets		16,791,548	13,653,291	16,271,029
Less: Total current liabilities		(6,854,336)	(6,922,828)	(7,939,657)
Less: Total adjustments to net current assets		(8,571,068)	(6,631,033)	(6,704,526)
Add: Liabilities funded by Cash Backed Reserve		839,916	0	238,510
Net current assets used in the Rate Setting Statement		2,206,060	99,430	1,865,356

TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022

29. BORROWING AND LEASE LIABILITIES

(a) Borrowings

Purpose	Note	Actual						Budget				
		Principal at 1 July 2020	New Loans During 2020-21	Principal Repayments During 2020-21	Principal at 30 June 2021	New Loans During 2021-22	Principal Repayments During 2021-22	Principal at 30 June 2022	Principal at 1 July 2021	New Loans During 2021-22	Principal Repayments During 2021-22	Principal at 30 June 2022
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Recreation and Culture												
Civic Centre Redevelopment		240,296	0	(54,472)	185,824	0	(58,046)	127,778	185,825	0	(58,047)	127,778
Civic Centre Redevelopment		103,860	0	(18,405)	85,455	0	(19,519)	65,936	85,454	0	(19,519)	65,935
Total		344,156	0	(72,877)	271,279	0	(77,565)	193,714	271,279	0	(77,566)	193,713
Self Supporting Loans												
Governance												
Ashfield Soccer Club		5,285	0	(5,285)	0	0	0	0	0	0	0	0
TADWA		199,875	0	(18,845)	181,030	0	(20,130)	160,900	181,030	0	(20,130)	160,900
Total Self Supporting Loans		205,160	0	(24,130)	181,030	0	(20,130)	160,900	181,030	0	(20,130)	160,900
Total Borrowings	14	549,316	0	(97,007)	452,309	0	(97,695)	354,614	452,309	0	(97,696)	354,613

* WA Treasury Corporation

Self supporting loans are financed by payments from third parties. These are shown in Note 4 as other financial assets at amortised cost. All other loan repayments were financed by general purpose revenue.

Borrowing Interest Repayments

Purpose	Note	Function and activity	Loan Number	Institution	Interest Rate	Actual for year ending 30 June 2022	Budget for year ending 30 June 2022	Actual for year ending 30 June 2021
						\$	\$	\$
Civic Centre Redevelopment		Recreation and culture	160A	WATC	6.31%	(10,340)	(10,370)	(13,505)
Civic Centre Redevelopment		Recreation and culture	160B	WATC	5.92%	(4,421)	(4,631)	(5,745)
Total						(14,761)	(15,001)	(19,250)
Self Supporting Loans Interest Repayments								
Ashfield Soccer Club		Governance	157	WATC	6.80%	0	0	(223)
TADWA		Governance	162	WATC	6.65%	(11,372)	(11,543)	(12,828)
Total Self Supporting Loans Interest Repayments						(11,372)	(11,543)	(13,051)
Total Interest Repayments	2(b)					(26,133)	(26,544)	(32,301)

TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022

29. BORROWING AND LEASE LIABILITIES (Continued)

(b) Lease Liabilities

Purpose	Note	Actual							Budget			
		Principal at 1 July 2020	New Leases During 2020-21	Principal Repayments During 2020-21	Principal at 30 June 2021	New Leases During 2021-22	Principal Repayments During 2021-22	Principal at 30 June 2022	Principal at 1 July 2021	New Leases During 2021-22	Principal Repayments During 2021-22	Principal at 30 June 2022
Furniture and equipment	11	\$ 172,368	\$ 63,133	\$ (116,642)	\$ 118,859	\$ 97,291	\$ (64,719)	\$ 151,431	\$ 0	\$ 0	\$ 0	\$ 0
Plant and equipment	11	147,495	0	(50,664)	96,831		(33,155)	63,676	0	0	0	0
Total Lease Liabilities	11(b)	319,863	63,133	(167,306)	215,690	97,291	(97,874)	215,107	0	0	0	0

Purpose	Note	Actual for year ending 30 June 2022	Budget for year ending 30 June 2022	Actual for year ending 30 June 2021
		\$	\$	\$
Furniture and equipment	11	(4,145)	0	(2,993)
Plant and equipment	11	(2,400)	0	(2,367)
Total Interest Repayments	2(b)	(6,545)	0	(5,360)

**TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022**

30. RESERVE ACCOUNTS

	2022 Actual Opening Balance	2022 Actual Transfer to	2022 Actual Transfer (from)	2022 Actual Closing Balance	2022 Budget Opening Balance	2022 Budget Transfer to	2022 Budget Transfer (from)	2022 Budget Closing Balance	2021 Actual Opening Balance	2021 Actual Transfer to	2021 Actual Transfer (from)	2021 Actual Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Aged Persons	565,493	32,876	(84,737)	513,632	565,493	3,680	0	569,173	560,864	4,629	0	565,493
Bus Shelter	21,802	129	0	21,931	21,802	142	0	21,944	21,623	179	0	21,802
Community Facilities	55,018	100,325	0	155,343	28,018	100,182	(25,500)	102,700	54,568	450	0	55,018
Drainage Infrastructure	127,594	10,752	0	138,346	80,428	10,307	0	90,735	126,402	1,192	0	127,594
Employee Entitlements	238,510	601,406	0	839,916	238,510	1,062,241	(400,000)	900,751	232,226	6,284	0	238,510
Future Projects	459,314	222,706	0	682,020	459,314	221,901	0	681,215	511,708	0	(52,394)	459,314
HACC Asset Replacement	115,031	678	(115,709)	0	115,031	716	(105,000)	10,747	114,083	948	0	115,031
Information Technology	200,232	681,180	0	881,412	75,221	324,195	0	399,416	200,000	232	0	200,232
Jubilee Reserve	0	50,000	0	50,000	0	50,000	0	50,000	0	0	0	0
Land and Buildings Infrastructure	2,778,666	175,742	(592,273)	2,362,135	2,777,290	18,083	(772,098)	2,023,275	1,921,462	857,204	0	2,778,666
Marine Assets	25,029	50,147	0	75,176	50,029	50,326	0	100,355	0	25,029	0	25,029
Natural Area	0	251,555	0	251,555	0	250,000	0	250,000	0	0	0	0
Plant and Equipment	367,366	2,165	0	369,531	352,766	2,266	0	355,032	373,872	0	(6,506)	367,366
Street Tree	93,713	552	0	94,265	93,713	610	(93,604)	719	92,670	1,043	0	93,713
Underground Power	86,560	510	0	87,070	86,560	563	0	87,123	85,851	709	0	86,560
Unspent Grants	293,600	1,505	(150,431)	144,674	400,432	0	(400,432)	0	400,432	0	(106,832)	293,600
Waste Asset	0	200,000	0	200,000	0	200,000	0	200,000	0	0	0	0
Waste Management	1,402,951	8,268	(1,411,219)	0	1,402,951	0	(1,402,951)	0	1,393,497	9,454	0	1,402,951
Waste Processing / Disposal	0	677,288	0	677,288	0	377,288	0	377,288	0	0	0	0
Waste Programs	0	903,931	0	903,931	0	575,663	0	575,663	0	0	0	0
Wind in the Willows Child Care	15,021	250,089	0	265,110	15,021	97	0	15,118	40,683	0	(25,662)	15,021
Youth Development	29,991	177	0	30,168	29,992	195	0	30,187	29,746	245	0	29,991
	6,875,891	4,221,981	(2,354,369)	8,743,503	6,792,571	3,248,455	(3,199,585)	6,841,441	6,159,687	907,598	(191,394)	6,875,891

All reserves are supported by cash and cash equivalents and financial assets at amortised cost and are restricted within equity as Reserves - cash / financial assets backed.

In accordance with Council resolutions or adopted budget in relation to each reserve account, the purpose for which the reserves are set aside and their anticipated date of use are as follows -

Name of Reserve	Anticipated date of use	Purpose of the reserve
Aged Persons	Ongoing	To accrue funds to provide for the operational deficit, refurbishment and capital expenses, for Hyde Retirement Village.
Bus Shelter	Ongoing	To provide funds for the purpose of installation or replacement of bus shelters within the Town.
Community Facilities	Ongoing	To accrue funds for major expenditure in the provision of community facilities.
Drainage Infrastructure	Ongoing	To provide for the renewal and upgrade of the drainage network.
Employee Entitlements	Ongoing	To provide funds for future payments to staff for employee entitlements.
Future Projects	Ongoing	To assist in funding capital initiatives that are generally significant in nature and provide a means to spread the costs of intergenerational assets over multiple years.
HACC Asset Replacement	Ongoing	To provide funding for support of community care programs for senior and disability services.
Information Technology	Ongoing	To fund the acquisition and enhancement of technology and digital service delivery initiatives.
Jubilee Reserve	Ongoing	To accrue funds for major expenditure in the provision of community facilities at Jubilee Reserve.
Land and Buildings Infrastructure	Ongoing	To hold funds accrued as a result of sale of land and buildings for the provisions of funds for the purchase and development of land and building infrastructure.
Marine Assets	Ongoing	To fund the renewal of marine assets ie. jetty, pontoons and associated river bank restoration projects.
Natural Area	Ongoing	To provide for the future restoration of Natural Area Reserves at Point Reserve and Bindaring Park.
Plant and Equipment	Ongoing	To accrue funds for the purpose of replacement of major plant items.
Street Tree	Ongoing	To accrue unspent funds from tree planting program for the purpose of planting and maintaining trees.
Underground Power	Ongoing	To accrue funds to assist residents facing financial hardship with meeting the property owner contribution costs of underground power.
Unspent Grants	Ongoing	To provide for unspent funding received as grant contributions to Works and Services.
Waste Asset	Ongoing	To accrue funds for the long term asset renewal and purchase of new waste management assets.
Waste Management	Ongoing	To accrue funds for the purpose of renewal or upgrade of waste management services.
Waste Processing / Disposal	Ongoing	To accrue funds to accommodate fluctuations in annual waste collection costs and start-up costs of new waste processing (or reduction) programs.
Waste Programs	Ongoing	To implement programs and projects identified in the Strategic Waste Plan.
Wind in the Willows Child Care	Ongoing	To accrue funds for the purpose of asset improvement in the Centre and to cater for future surplus or deficit in operations.
Youth Development	Ongoing	To provide funds for activities and facilities for the benefit of youth in the Town.

**TOWN OF BASSENDEAN
 NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
 FOR THE YEAR ENDED 30 JUNE 2022**

31. TRUST FUNDS

Funds held at balance date which are required to be held in trust and which are not included in the financial statements are as follows:

	1 July 2021	Amounts Received	Amounts Paid	30 June 2022
	\$	\$	\$	\$
Public Open Space	743,952	1,351	0	745,303
	743,952	1,351	0	745,303

Funds of \$573,310 are required to be transferred to the Municipal account from the POS fund relating to work done at 30 June 2022 on the Sandy Beach playspace and ablutions block. This will leave \$171,993 for further utilisation in the financial year 2022-23.



Auditor General

INDEPENDENT AUDITOR'S REPORT 2022 Town of Bassendean

To the Councillors of the Town of Bassendean

Opinion

I have audited the financial report of the Town of Bassendean (Town) which comprises:

- the Statement of Financial Position at 30 June 2022, the Statement of Comprehensive Income by Nature or Type, Statement of Changes in Equity, Statement of Cash Flows and Rate Setting Statement for the year then ended
- Notes comprising a summary of significant accounting policies and other explanatory information.

In my opinion, the financial report is:

- based on proper accounts and records
- presents fairly, in all material respects, the results of the operations of the Town for the year ended 30 June 2022 and its financial position at the end of that period
- in accordance with the *Local Government Act 1995* (the Act) and, to the extent that they are not inconsistent with the Act, Australian Accounting Standards.

Basis for opinion

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial report section below.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Other information

The Chief Executive Officer (CEO) is responsible for the preparation and the Council for overseeing the other information. The other information is the information in the entity's annual report for the year ended 30 June 2022, but not the financial report and my auditor's report.

My opinion on the financial report does not cover the other information and, accordingly, I do not express any form of assurance conclusion thereon.

In connection with my audit of the financial report, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report or my knowledge obtained in the audit or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude that there is a material misstatement of this other information, I am required to report that fact. I did not receive the other information prior to the date of this auditor's report. When I do receive it, I will read it and if I conclude that there is a material misstatement in this information, I am required to communicate the matter to the CEO and Council and request them to correct the misstated information. If the misstated information is not corrected, I may need to retract this auditor's report and re-issue an amended report.

Responsibilities of the Chief Executive Officer and Council for the financial report

The Chief Executive Officer of the Town is responsible for:

- preparation and fair presentation of the financial report in accordance with the requirements of the Act, the Regulations and Australian Accounting Standards
- managing internal control as required by the CEO to ensure the financial report is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the CEO is responsible for:

- assessing the Town's ability to continue as a going concern
- disclosing, as applicable, matters related to going concern
- using the going concern basis of accounting unless the State Government has made decisions affecting the continued existence of the Town.

The Council is responsible for overseeing the Town's financial reporting process.

Auditor's responsibilities for the audit of the financial report

As required by the *Auditor General Act 2006*, my responsibility is to express an opinion on the financial report. The objectives of my audit are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial report. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations or the override of internal control.

A further description of my responsibilities for the audit of the financial report is located on the Auditing and Assurance Standards Board website. This description forms part of my auditor's report and can be found at https://www.auasb.gov.au/auditors_responsibilities/ar4.pdf.

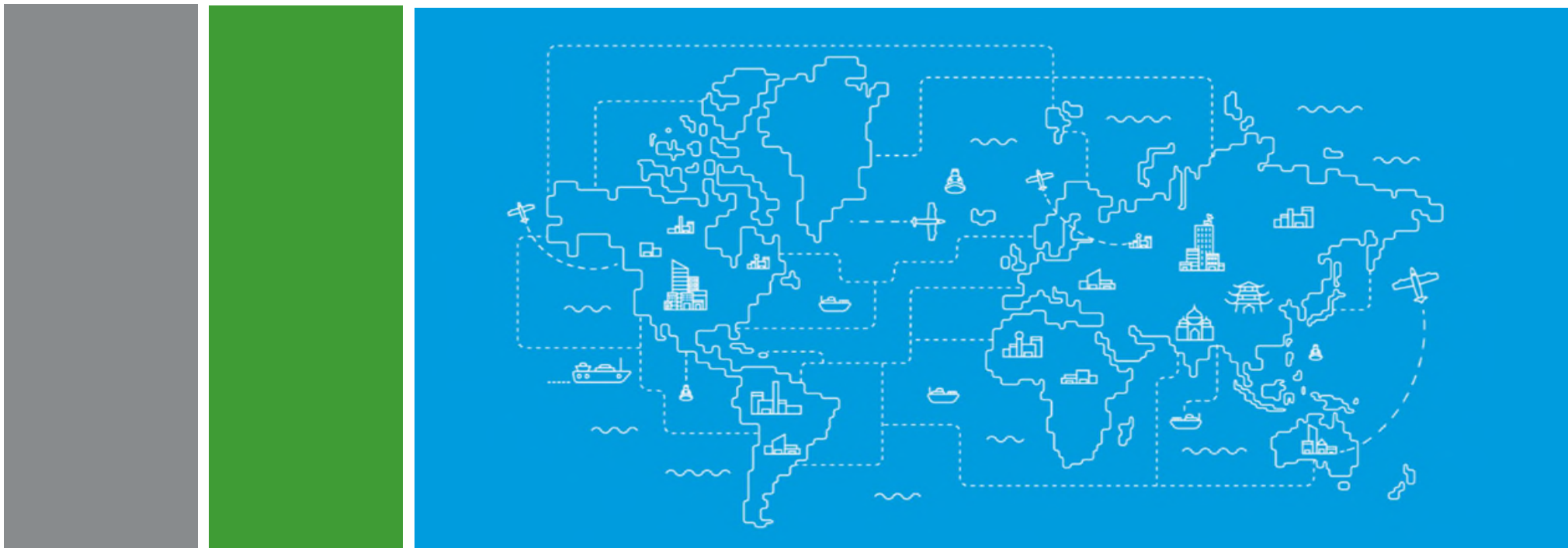
My independence and quality control relating to the report on the financial report

I have complied with the independence requirements of the *Auditor General Act 2006* and the relevant ethical requirements relating to assurance engagements. In accordance with ASQC 1 *Quality Control for Firms that Perform Audits and Reviews of Financial Reports and Other Financial Information, and Other Assurance Engagements*, the Office of the Auditor General maintains a comprehensive system of quality control including documented policies and procedures regarding compliance with ethical requirements, professional standards and applicable legal and regulatory requirements.

Matters relating to the electronic publication of the audited financial report

This auditor's report relates to the financial report of the Town of Bassendean for the year ended 30 June 2022 included in the annual report on the Town's website. The Town's management is responsible for the integrity of the Town's website. This audit does not provide assurance on the integrity of the Town's website. The auditor's report refers only to the financial report. It does not provide an opinion on any other information which may have been hyperlinked to/from the annual report. If users of the financial report are concerned with the inherent risks arising from publication on a website, they are advised to contact the Town to confirm the information contained in the website version.

DRAFT



TOWN OF BASSENDEAN

AUDIT PLANNING MEMORANDUM

30 June 2022

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1. INTRODUCTION

This audit plan outlines the scope of our work and the key considerations in relation to our audit of the Town of Bassendean (“the Town”) for the year ending 30 June 2022.

The purpose of this document is to set out our understanding of the key areas in the audit, when we will conduct the audit and your audit team.

The audit plan is prepared with input from management. The audit plan is tailored for the Town’s environment and revised throughout the year to adjust for business developments, additional relevant matters arising, changes in circumstances, findings from activities performed and feedback we receive from you.

We look forward to working together with you.

Please do not hesitate to contact either Jay, myself or one of the other engagement team members should you wish to discuss any aspect of the engagement.

It is our **strong, collaborative** approach that differentiates us.

We will:

- Be committed to **quality** and **excellence**.
- Provide **tailored insights** to help you make **critical decisions with confidence**.
- **Add value** through ideas and insight.
- Bring you **expert global and local knowledge**.
- Help you **move forward with confidence**.

Experience the power of being understood.

AMIT KABRA

Director – Assurance & Advisory
RSM Australia Pty Ltd

JAY TEICHERT

Director – Financial Audit
WA Office of Auditor General



2. AUDIT SUMMARY

Purpose of the Audit Planning Memorandum

The primary purpose of this Audit Planning Memorandum (APM) is to brief the Town of Bassendean (“the Town”) on the proposed approach by RSM Australia (RSM), on behalf of the Office of the Auditor General (OAG), to audit the financial report and controls and of the Town for the year ending 30 June 2022.

The APM forms the basis for discussion at the audit entrance meeting scheduled for 8 June 2022 and is a key tool for discharging our responsibilities in relation to communicating with those charged with governance.

Scope of the Engagement

The scope of this engagement involves:

- (a) Expressing an opinion on the audit of the general-purpose financial statements for the financial year ending 30 June 2022, prepared in accordance with the *Local Government Act 1995 (Act)*, the *Local Government (Financial Management) Regulations 1996 (Financial Management Regulations)*¹, Australian Accounting Standards, to the extent that they are not inconsistent with the LG Act and the Financial Management Regulations. The term ‘Australian Accounting Standards’ refers to Standards and Interpretations issued by the Australian Accounting Standard Board (AASB).
- (b) Report on the Town’s compliance with other legal and regulatory requirements as required by the *Local Government (Audit) Regulations 1996 (Audit Regulations)*¹.

As required by the *Auditor General Act 2006*, the Auditor General is required to express an opinion on the audit of the financial statements and controls.

Matters of significance

In accordance with section 24(1) of the Auditor General Act 2006, the Auditor General is required to report on matters arising out of the performance of the Auditor General’s functions that are, in the opinion of the Auditor General, of such significance as to require reporting

Arrangements

Audits are not an absolute guarantee of the accuracy or reliability of Town’s information and may not have identified all matters of significance. This is because the work undertaken to form an opinion is permeated by judgement and most audit evidence is persuasive rather than conclusive. In addition, there are inherent limitations in any audit, including the use of testing, the effectiveness of internal control structures and the possibility of collusion.

Primary responsibility for the detection, investigation and prevention of irregularities rests with the Town. Consequently, the Town remains responsible for keeping proper accounts and maintaining adequate systems of internal control, preparing and presenting the financial statements, complying with the *Financial Management Act 2006* and other relevant laws.

Under the *Auditor General Act 2006*, audit staff have unrestricted access to information held by the Town, irrespective of any restrictions on disclosure imposed, such as secrecy provisions.

Confidentiality of audit files and working papers is required under the *Auditor General Act 2006*. The Office of the Auditor General is an ‘exempt agency’ under the *Freedom of Information Act 1992*. The signed contract between the Auditor General and RSM contains strict confidentiality clauses

RSM relationship with the OAG and the Town

RSM has been contracted by the OAG to execute the scope and report to the OAG

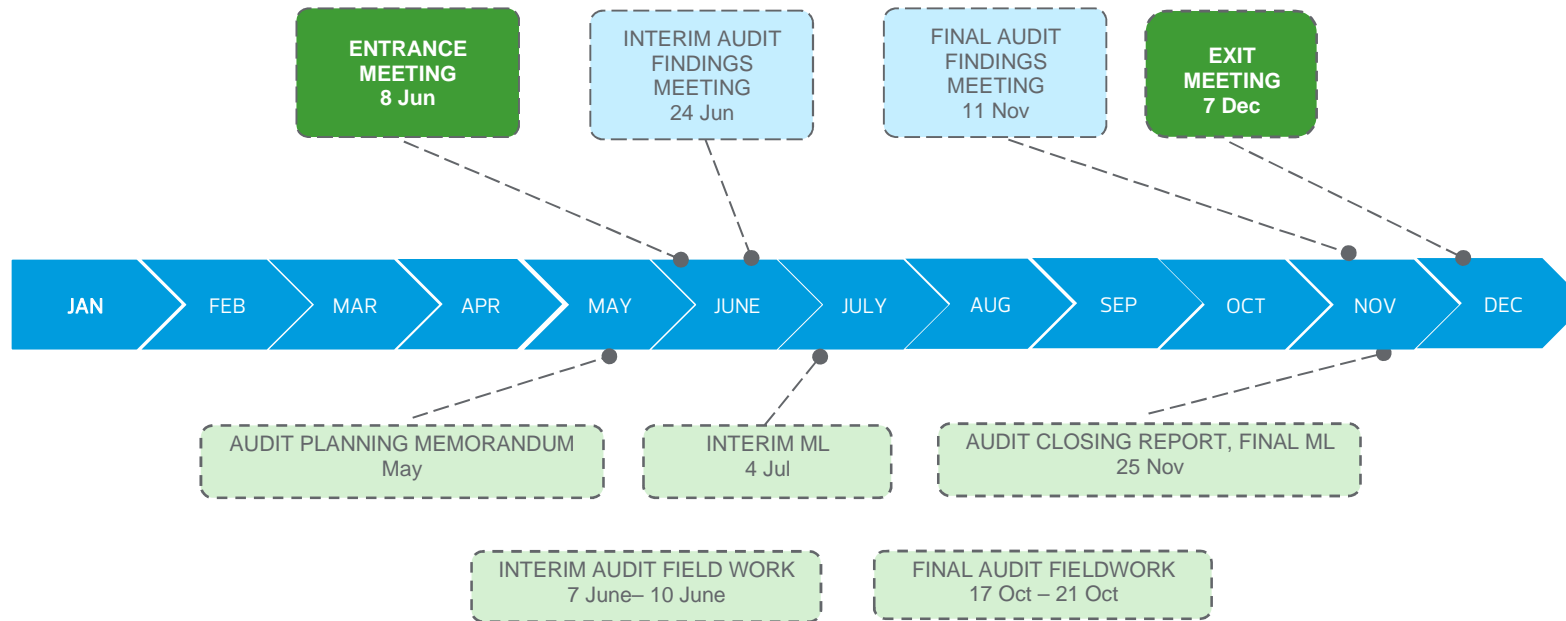
RSM is required to report to the OAG any matter which may affect the Auditor General’s responsibilities under sections 15 and 24 of the Auditor General Act 2006.

RSM’s services will be conducted under the overall direction of the Auditor General, who will retain responsibility for forming the audit opinion and issuing the audit report to the Town. The contract requires RSM to use its audit approach and methodology.









¹ As at the date of this APM these regulations are currently undergoing review by the Minister. Refer to Section 4 – *Current Year Developments* of this APM for further discussions.

Timing

Based on discussion with management, we have agreed on the below milestones. A detailed timetable can be found at *Appendix 1*.



3. AUDIT APPROACH

<p>Internal control environment</p> 	<p>In accordance with Australian Auditing Standards, we will perform a review of the design and operating effectiveness of the entity's significant financial recording and reporting processes.</p> <p>We will ensure that any significant deficiencies that come to our attention during our audit are communicated to the councillors and management in a timely manner.</p> <p><i>Refer to Appendix 3 Key Controls for more details.</i></p>	<p>Materiality</p> 	<p>The planning materiality level will be calculated and determined using the RSM international audit methodology. The amount may be adjusted during the audit, depending on the results of our audit procedures.</p> <p>Based on our professional judgment, we determined certain quantitative thresholds for materiality, including the overall materiality for the financial statements. These, together with qualitative considerations, helped us to determine the nature, timing and extent of our audit procedures on the individual financial statement line items and disclosures and to evaluate the effect of identified misstatements, both individually and in aggregate, on the financial statements and on our opinion.</p>
<p>Fraud Considerations</p> 	<p>Under Auditing Standard ASA 240 <i>The Auditor's Responsibilities Relating to Fraud in an Audit of a Financial Report</i>, when planning and performing audit procedures and evaluating the results, the auditor must consider the risk of material misstatement in the financial statements because of fraud and error.</p> <p>Although ASA 240 sets out the principles and procedures we must follow, the primary responsibility for the prevention and detection of fraud and error rests with the management of the Town. The Town is responsible for maintaining accounting records and controls designed to prevent and detect fraud and error, and for the accounting policies and estimates inherent in the financial statements. <i>Refer to Appendix 4 Fraud Risk for more details.</i></p>	<p>Key Areas of Audit Focus</p> 	<p>For all significant risk material account balances, the engagement team will specify which audit assertions pose significant audit risk and test this balance to ensure it is not materially misstated.</p> <p>Where we have determined that an assessed risk of material misstatement at the assertion level is a significant risk, we will perform substantive procedures that are specifically responsive to that risk.</p> <p>Non-significant risk material balances will be audited by substantive analytical procedures and tests of details, as necessary.</p> <p><i>Refer Section 5 Key Areas of Audit Focus for more details.</i></p>
<p>Information Systems</p> 	<p>In accordance with Australian Auditing Standards, we will obtain an understanding of the information system, including the related business processes, relevant to financial reporting, including (amongst others) how the information system captures events and conditions, other than transactions, that are significant to the financial statements.</p> <p><i>Refer to Section 7 Information Systems Audit Approach for more details.</i></p>	<p>Other Critical areas</p> 	<p>We will audit the critical disclosures in the financial statements by verifying the underlying calculations and auditing the evidence to support the amounts disclosed.</p> <p><i>Refer to Section 6 Other Critical Areas in the Financial Statements for more details.</i></p>
<p>Going Concern</p> 	<p>In accordance with Australian Accounting Standards, management is required to make an assessment of the entity's ability to continue as a going concern when preparing the financial report.</p> <p>We will review management's assessment and, along with our audit evidence, form an opinion on the entity's ability to continue as a going concern.</p>	<p>Compliance</p> 	<p>We will enquire and consider the impact on the financial report any non-compliance with laws and regulations during our audit. Any identified instances of non-compliance will be reported to the councillors and management in a timely manner.</p>

4. CURRENT YEAR DEVELOPMENTS

As at the date of this audit plan, the Town has advised the following major developments have, or will, occur during the current financial year, which may significantly affect our audit approach and procedures. We will obtain an update on any further major developments during our interim and final audit procedures

Divestment from the Commonwealth Home Support Program (CHSP) and Home Care Packages (HCP) programmes

RSM Audit response

By a confidential Council Resolution in November 2020, the Council decided to divest from the Commonwealth Home Support Program (CHSP) and Home Care Packages (HCP) programmes effective 1 July 2022. Council endorsed those plans on the 28 September 2021.

As at 30 June 2021, all the non-current assets related to this programmes were continued to be used by the Town. These assets are not specifically identified for sale or lease as at that date. The Town formally notified the Department of Health of the Town's decision to divest, on 31 August 2021. Amana Living have been appointed to take over the program. The decision on the disposal or lease of non-current assets that have been used to run these programs are still in negotiation.

- We will consider the impact of the discontinued operations to ensure that the financial statements comply with the requirements of AASB 5 *Non-current Assets Held for Sale and Discontinued Operations*.

Revaluation of Land & Buildings

RSM Audit response

The Town will undertake revaluation of Land & Buildings as at 30 June 2022.

We have been advised that the revaluations are expected to be completed by August 2022.

- We will consider the impact of the revaluations to ensure fair value measurement of Infrastructure and Land & Buildings as at 30 June 2022 is in accordance with the requirements of AASB 13 *Fair Value Measurement*. Detailed procedures on testing of PPE/Infrastructure assets is discussed in Section 5.

Audit Regulation 17 and Financial Management Regulation

RSM Audit response

The Town's Audit Regulation 17 and Financial Management Regulations 5(2)(c) reviews are due to be completed in 2022.

We have been advised that the reviews are expected to be completed before the end of the financial year.

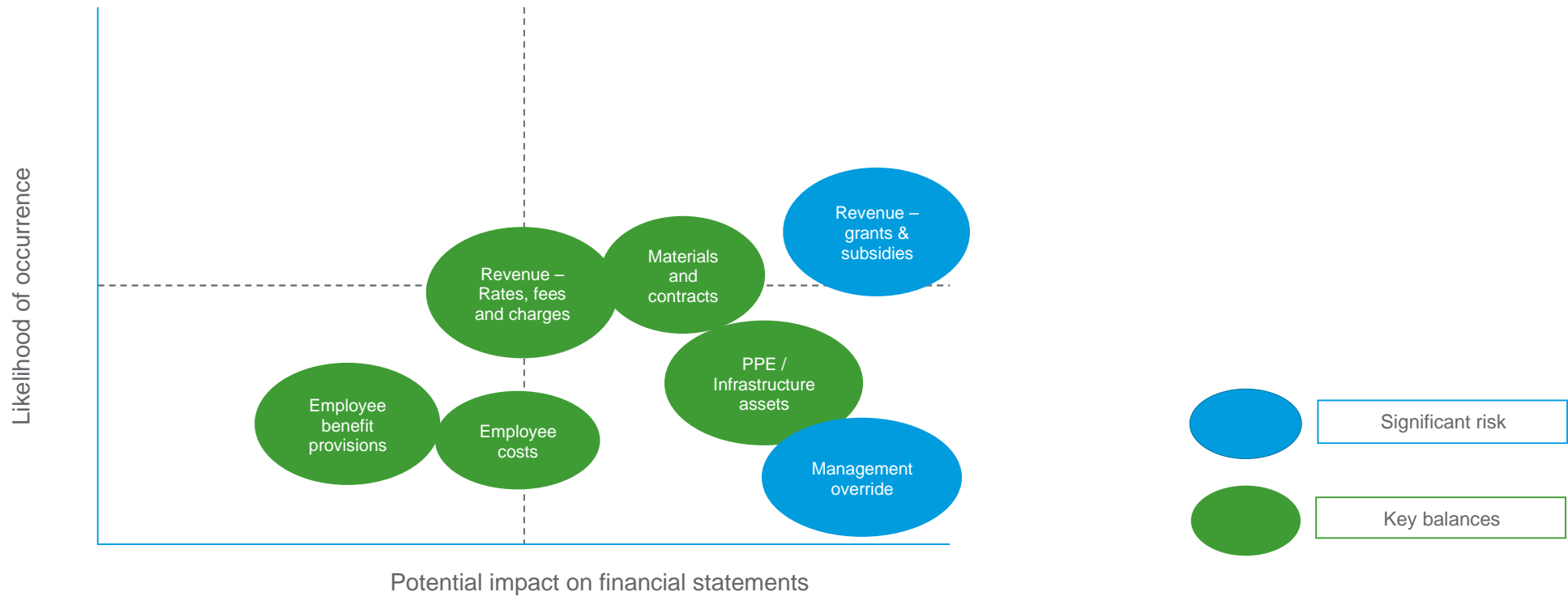
- We will consider the impact of any findings from the review, on the audit.

5. KEY AREAS OF AUDIT FOCUS

As part of the risk assessment, we have determined whether any of the risks identified are, in our judgment, a significant risk. A significant risk is an identified and assessed risk of material misstatement that, in our judgment, requires special audit consideration. The assessment is based upon:

- Enquiries of management
- The complexity of transactions within each area,
- The extent of specialist skill or knowledge needed to perform the planned audit requirement.
- The degree of subjectivity in the measurement of financial information related to the risk, especially those measurements involving a wide range of uncertainty.
- Whether the area is exposed to fraud risk.

Using the FY22 results to date and FY21 financial statements as a guide and referring to the RSM calculated materiality amount and risk assessment, RSM has identified the following potential significant balances for the current financial year.



Key Areas of Audit Focus (Continued)

Using the 30 June 2022 budget and 30 June 2021 financial report as a guide and referring to the RSM calculated materiality amount and risk assessment, RSM has identified the following potential significant risk areas for the current financial year:

Significant risk area and significant estimates	30 June 2022 \$'000 Budget	30 June 2021 \$'000 Actual	30 June 2020 \$'000 Actual
Revenue and receivables cycle			
Rates	13,831	13,487	13,376
Fees and charges	6,837	6,453	5,970
Operating grants, subsidies and contributions	2,621	2,909	3,249
Non-operating grants, subsidies and contributions	1,408	1,936	1,350
Trade receivables (current and non-current)	*	1,658	2,031
Purchases and payment cycle			
Material and contracts	8,231	7,201	5,168
Property, Plant and Equipment (additions)	3,098	1,370	1,190
Infrastructure (additions)	1,224	2,129	816
Fixed assets cycle			
Property, Plant and Equipment	*	55,008	56,339
Infrastructure	*	104,025	105,287
Significant Estimates			
Employee benefit provisions (current and non-current)	*	2,691	2,474
Depreciation on non-current assets	3,891	3,762	3,732

** Balances expected to be consistent with previous year.

Key Areas of Audit Focus (Continued)

SIGNIFICANT RISK

1. Management override of controls

Reasons why RSM considers this area as significant risk	RSM Audit response
<p>Management is in a unique position to permeate fraud because of management's ability to manipulate accounting records and prepare fraudulent financial statements by overriding controls that otherwise appear to be operating effectively. Management override can occur in areas such as journal entries, accounting estimates and judgements.</p>	<ul style="list-style-type: none"> ▪ Testing journal entries recorded in the general ledger and adjustments on a sample basis to identify journal entries that exhibit characteristics of audit interest. ▪ Assessing accounting estimates for evidence of biases ▪ Review unusual, significant transactions and related party transactions. ▪ Conduct unpredictability test

2. Revenue recognition – Grant and Subsidies

Reasons why RSM considers this area as significant risk	RSM Audit response
<p>The Town recognises revenue from multiple revenue streams outside of its income from rates, such as operating grants, subsidies and contributions, fees and charges and non-operating grants, subsidies and contributions.</p> <p>There is a risk that the recognition of revenue may not be compliant with the requirements of AASB 15 <i>Revenue from Contracts with Customers</i> and AASB 1058 <i>Income for Not-for-Profits</i>.</p> <p>Furthermore, there is a presumed fraud risk within revenue recognition under the Australian Auditing Standards.</p>	<p><i>Test of controls including:</i></p> <ul style="list-style-type: none"> ▪ Assess the design, implementation and operating effectiveness of key internal controls operating within the revenue cycle, including application controls. ▪ Reviewing the IT general controls related to core financial accounting system. <p><i>Substantive testing including:</i></p> <ul style="list-style-type: none"> ▪ Perform analytical procedures on fees and charges (such as those related to waste management). ▪ Performing test of details, on a sample basis, over fees and charges and grants, subsidies and contributions throughout the year and include transactions near year end to ensure they are correctly and completely accounted for in line with the Local Government's revenue recognition policy. ▪ Perform calculation checks for contract liabilities related to grants, subsidies and contributions and vouch to agreements. ▪ Review receivables balances on a sample basis and perform subsequent receipt testing. ▪ Perform testing on journal entries for any management override of internal controls related to revenue recognition.

Key Areas of Audit Focus (Continued)

KEY BALANCES

Account and characteristics	RSM Audit response
<p><i>Revenue – Rates, fees and charges</i></p> <p>Revenue is measured by considering multiple elements, for example rates transactions are calculated by the application of a rate in the dollar to the Gross Rental Value (GRV) or Unimproved Value (UV), which is in turn determined by dividing the required rate collection amount by the total valuations on the roll.</p> <p>GRV's and UV's vary between the various property types, such as residential and commercial. The GRV / UV is supplied by Landgate.</p> <p>Lastly, rates revenue represents a significant portion of the Local Government's annual operating income and is an important revenue stream in terms of the Local Government's cash flows.</p> <p>Fees and charges is a material amount and is measured by the application of an annual charge to rateable land supplied with specified services and other services provided by the Local Government. For example, classic domestic bin services and swimming pool inspection fees. There are also further complexities with the application of the eligible pensioners rebate scheme. In addition, further complexity and risk is associated with the requirement for the Local Government to comply with Part 6, Division 6 'Rates and service charges' of the <i>Local Government Act 1995</i>.</p>	<p><i>Test of controls including:</i></p> <ul style="list-style-type: none">an assessment of the Town's effectiveness of key internal controls operating within the revenue cycle, including application controlsperform a walkthrough of the key management controls over the revenue cycle and test key management controls <p><i>Substantive testing including:</i></p> <ul style="list-style-type: none">review, on a sample basis, the reconciliations and calculation of rates and compare these against historical results.perform revenue cut-off testing and review credit notes.ensure material revenue streams have been properly brought to account in accordance with <i>AASB 15 Revenue from Contracts with Customers</i> and <i>AASB 1058 Income of Not-for-Profit Entities</i>review receivables balances on a sample basis and perform subsequent receipt testingperform analytical procedures on rates through detailed comparison with prior year balances and budget forecastsdetermine if the disclosures in the notes to the financial report related to the Town's revenue recognition policy are appropriate
<p><i>Materials and contracts expense</i></p> <p>The Local Government's expenditure is comprised of several material components, including employee costs, materials and contracts, depreciation and other expenditure.</p> <p>Materials and contracts, comprises a significant portion of the total expenses (excluding employee benefits expense). Combined with the risk of management override, the different cost allocation methods, the strict and complex requirements of the Local Government functions and general regulations, materials and contracts expense is a key balance that has a risk of being materially misstated.</p>	<p><i>Test of controls including:</i></p> <ul style="list-style-type: none">Assess the design, implementation and operating effectiveness of key internal controls operating within the purchasing and procurement cycle, including application controls.Reviewing the IT general controls related to core financial accounting system.An evaluation of whether the Town's purchasing activities have complied with the Act and the Functions and General Regulations. <p><i>Substantive testing including:</i></p> <ul style="list-style-type: none">Performing test of details, on a sample basis, over materials and contracts expense. The samples will be selected from transactions occurring throughout the year and include transactions near year end to ensure they are correctly and completely accounted for in the correct period.Perform a search for unrecorded liabilities.

Account and characteristics

RSM Audit response

PPE/ Infrastructure assets

Infrastructure, Property, Plant and Equipment constitutes the majority of the Town's total assets.

Due to the below points including the reliance on valuations for the correct determination and application of significant assumptions regarding the assets' service potential, useful life, asset condition and residual value, potential for management bias when assessing impairment indicators Infrastructure, Property, Plant and Equipment is a key balance that has the risk of being materially misstated.

- Under the Financial Management Regulations, the Local Government's infrastructure land, buildings and investment properties is to be carried at fair value as defined in AASB 13 Fair Value Measurement less accumulated depreciation and accumulated impairment losses. Under regulation 17(4) of the Financial Management Regulations, the Local Government is required to revalue an asset:
 - Whenever the Local Government believes the fair value of the asset is likely to be materially different from the carrying amount; and
 - In any event, within a period of at least 3 years but not more than 5 years after the day on which the asset was last valued or revalued.
- In accordance with paragraph 9 of AASB 136 Impairment of Assets, the Local Government is required to assess at reporting date whether there is any indication that items of Infrastructure, Property, Plant and Equipment may be impaired.

Employee benefit expense and related provisions

The Local Government's expenditure is comprised of several material components, including employee costs, materials and contracts, depreciation and other expenditure.

Employee costs, comprises a significant portion of the total expenses.

- Perform analytical procedures on procurement through detailed comparison with prior year balances and budget forecasts.

Test of controls including:

- Assessing the design and implementation and where appropriate, testing the effectiveness of key controls operating within the infrastructure, property, plant, and equipment cycle.

Substantive testing including:

- Management review of fair value estimates (obtained from independent expert's valuation report) and reconciliations to general ledger, and consider the scope, competency, and methodology of independent expert's valuation to determine fair values, including consideration of significant assumptions, methods and data utilised. This is applicable in the financial years where a class of asset requires revaluation.
- Checking the accounting treatment and entries for revaluation adjustments.
- Performing test of details, on a sample basis, material additions to Infrastructure, Property, Plant and Equipment (which includes works in progress) to ensure they qualify for capitalisation under AASB 116 *Property, plant and equipment*
- Test accuracy and completeness of data sets including review useful lives, condition assessments and depreciation rates.
- Performing analytical procedures over the annual depreciation charge.
- Review management impairment assessment for any indication of management bias.
- Reviewing the disclosures in the notes to the financial statements are appropriate.

Test of controls including:

- Review and authorisation of new employees and changes in employee details, including terminations.
- Review and approval of payroll reports, including exception reports.
- Segregation of duties between upload and authorisation of pay run.

Substantive testing including:

- Analytical procedures over employee benefit expenses and amounts allocated from employee benefits to capital projects.
- Analytical procedures over annual leave and long service leave provisions.
- Check the mathematical accuracy of the long service leave computation, including consideration of significant assumptions, methods and data utilised.
- Review of Key Management Personnel ('KMP') disclosures in the financial report.
- Review of the work performed by management's external expert in relation to actuarial valuation of the defined benefit superannuation liability.

OTHER MATERIAL BALANCES

Account balance	RSM Audit response
Cash and cash equivalents	<ul style="list-style-type: none">Review bank reconciliation for all material bank accounts.Confirm bank balances with relevant financial institutions.
Trade and other receivables	<ul style="list-style-type: none">On a sample basis, test rate and sundry trade receivables to supporting documentation and subsequent receipts (where possible).Review management's assessment of reasonableness of provision for expected credit losses.
Trade and other payables	<ul style="list-style-type: none">On a sample basis, test trade payables and accruals to supporting documentation and subsequent payment (where possible).Perform a search for unrecorded liabilities.

5. OTHER CRITICAL AREAS IN THE FINANCIAL STATEMENTS

RSM will also audit the following critical disclosures in the financial statements by verifying the underlying calculations and auditing the evidence to support the amounts disclosed

Related party disclosures

The Town is subject to the requirements of AASB 124 Related Party Disclosures. The Standard requires disclosures for senior officers' compensation and certain transactions with related parties. A review will be conducted to ensure proper accounting and disclosure of related party transactions and executive remuneration.

Further, section 7.12AL of the Act applies section 17 of the Auditor General Act 2006 to a local government, which requires the Town to advise the Auditor General in writing of details of all related entities that are in existence.

RSM Audit response:

We will review the disclosures and supporting material to ensure compliance with AASB 124. We will also assess the Town's internal controls around the identification and proper disclosure of related party transactions and executive remuneration.

Financial ratios

Under regulation 50 of the Financial Management Regulations, the annual report is to include financial ratios. Financial ratios are designed to enable users of annual financial reports to interpret more clearly the Town's performance and financial results, as well as provide a comparison of trends over several years.

These indicators provide a measure of the financial sustainability of local governments and complement the national criteria endorsed by the Local Government and Planning Ministers. They provide for a comprehensive tool for monitoring the financial sustainability of local governments.

RSM Audit response:

We will obtain and audit the ratios to assess compliance with regulation 50 of the Financial Management Regulations.

Capital and other commitments for expenditure

The Town must disclose in the financial statements its capital and other commitments relating to future asset construction and replacements.

RSM Audit response:

We will check the underlying calculations and review the evidence to support the amounts disclosed.

Reserve accounts

The Town has established several reserve accounts under section 6.11 of the Act for the purpose of setting aside money for a specific purpose to be used in a future period. Cash reserves are required to be held in separate bank accounts. Although reserve accounts are aggregated with municipal funds in the financial statements, they are segregated in the notes to the financial statements as restricted funds.

RSM Audit response:

RSM will review the reserve account reconciliations and test that the transfers to and from these accounts are approved by Council and are in accordance with the specific purpose of the reserve.

Major land transactions

Regulation 46 of the Financial Management Regulations prescribes the disclosure requirement for major land transactions. The information to be disclosed by the Town is set out in regulation 47 and includes:

- Details of the total income and expenditure for the transaction; and
- Details of the amount or value of any surplus of money or assets.

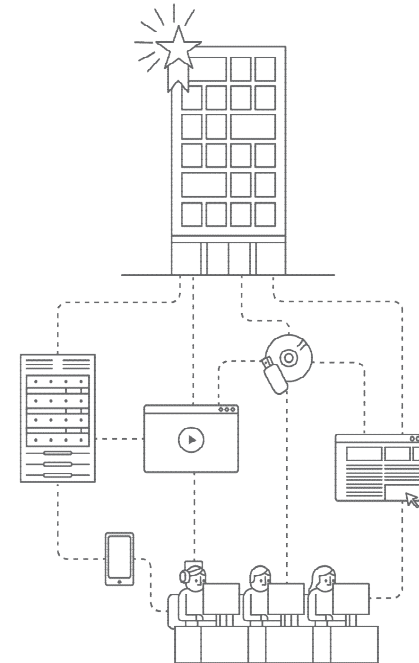
RSM Audit response:

RSM will review the financial records of the Town to assess whether major land transactions, if any, have been identified and disclosed in accordance with regulation 47.

6. INFORMATION SYSTEMS AUDIT APPROACH

The Town's financial information system is not complex and there is no requirement for RSM to engage an Information System Audit specialist. The financial audit team will conduct a high-level review of IT General Controls.

RSM complies with Auditing Standard ASA 315 Identifying and Assessing the Risks of Material Misstatement through Understanding the Entity and Its Environment. Our approach to information systems audit is to obtain an understanding of the information system, including the related business processes, relevant to financial reporting, including (amongst others) how the information system captures events and conditions, other than transactions, that are significant to the financial statements.



7. YOUR ENGAGEMENT TEAM

Your engagement team has been carefully selected to provide you with an efficient and effective audit through their relevant experience. The audit team consists of the following members:

RSM Core Engagement Team



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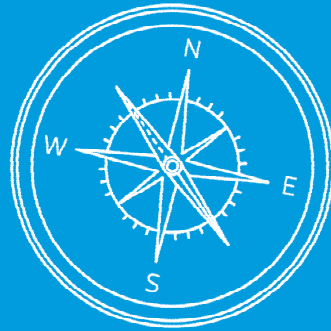
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E: nadine.marke@rsm.com.au |



8. HAVE YOU CONSIDERED?

Some recent publications from the WA Office of the Auditor General and RSM may be relevant to the Town has been included here for reference.

	<p>Western Australian Public Sector Financial Statements – Better Practice Guide</p> <p>This guide has been developed to promote better practice principles for financial statement preparation for the WA public sector.</p> <p>Western Australian Public Sector Financial Statements – Better Practice Guide - Office of the Auditor General</p>		<p>Audit Results Report – Annual 2019-20 Financial Audits of Local Government Entities</p> <p>This report summarises the third year of our 4-year transition into local government financial auditing. It includes the results of 117 local government entities.</p> <p>Audit Results Report – Annual 2019-20 Financial Audits of Local Government Entities - Office of the Auditor General</p>
	<p>Cyber Security in Local Government</p> <p>This audit assessed if a sample of 15 local government entities manage cyber security risks and respond to cyber threats effectively.</p> <p>Cyber Security in Local Government - Office of the Auditor General</p>		<p>Cyber Security in Local Government</p> <p>The report summarises the results of our 2020 annual cycle of information systems audits across a selection of 50 local government entities.</p> <p>Local Government General Computer Controls - Office of the Auditor General</p>
	<p>Perspectives on the economic opportunities for the South-West of Western Australia</p> <p>The South West of Western Australia is possibly the most attractive area to invest in throughout all of Australia. Rich in an array of natural resources, agriculture, viticulture and improved access to the city of Perth and beyond, the sun is shining in the South West.</p>		<p>CATCH 22 - Digital transformation and its impact on cybersecurity</p> <p>Regardless of their digital footprint, any business with a reliance on technology is at risk of cybercrime.</p> <p>An in-depth survey of successful companies across Europe has been undertaken for RSM International by the European Business Awards, in order to understand levels of industry awareness of these cyber risks, the actions being taken to combat them, as well as the reaction to breaches taking place.</p> <p>Digital transformation and its impact on cybersecurity (rsm.global)</p>



9. APPENDICES

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APPENDIX 1 – TIMETABLE

Phase	Task	Indicative timeframe*	Action
Planning	Issue draft APM to the Town and OAG for commentary	30 May 2022	RSM
	Entrance meeting with the Audit (Finance and Risk) Committee, the Town's Administration, OAG and RSM for the presentation and discussion of final APM	8 June 2022	RSM OAG Town
Interim audit fieldwork	Issuing of Interim Audit Preparation Checklist to the Town	4 May 2022	RSM
	Based on risk assessment, performance of cyclical controls testing, walkthrough of major business cycles and review of key reconciliation procedures	7 - 10 June 2022	RSM
	Assessment of status of Management Letter points raised for the prior year		
	Review of audit file by the OAG	week of 27 June 2022	OAG
Interim audit reporting	Interim audit findings meeting with the Town's Administration and RSM to discuss any significant control matters surrounding the major transaction cycles and content of the management letter, if any	24 June 2022	RSM Town
	Issue the draft Interim Audit Management Letter (if any) for the year ending 30 June 2022 to the OAG for consideration and comment	28 June 2022	RSM OAG
	Issue of the draft Interim Audit Management Letter (if any) to the Town for consideration and comment.	4 July 2022	RSM Town
	Return of draft Interim Audit Management Letter (if any) to RSM with commentary	11 July 2022	Town
	Issue the Interim Audit Management Letter (if any)	14 July 2022	OAG
Draft financial report	The Town submits proforma financial report to RSM for review and comment. This will be in the form of the statutory model with the previous year's actuals displayed.	31 August 2022	Town
Final audit fieldwork	Issuing of Final Audit Preparation Checklist	1 September 2022	RSM
	Provision of trial balance as at 30 June 2022 to RSM	No later than 30 September 2022	Town
	Town to submit draft financial report as per the Act deadline.	No later than 30 September 2022	Town
	Performance of substantive tests for revenue and expenditure cycles for the 2 months ending 30 June 2022	17 – 21 October 2022	RSM
	Performance of substantive tests for balance sheet accounts as at year end and review of financial statement disclosure		
	Review of audit file by the OAG	Mid November 2022	OAG
Final audit reporting	Final audit findings meeting with the Town's Administration, and RSM to discuss any significant control matters surrounding the major transaction cycles and content of the management letter, if any.	7 November 2022	RSM Town

Phase	Task	Indicative timeframe*	Action
	Issue the draft Final Audit Management Letter (if any) for the year ending 30 June 2022 to the OAG for consideration and comment	7 November 2022	RSM OAG
	Issue the draft Final Audit Management Letter (if any) for the year ending 30 June 2022 to the Town for consideration and comment	10 November 2022	RSM Town
	Return draft Final Audit Management Letter (if any) for the year ending 30 June 2022 to RSM with commentary	16 November 2022	Town
	Issue the Final Audit Management Letter (if any) to the OAG	18 November 2022	RSM
	Issue draft Management Representation Letter and draft Financial Report to the Town for consideration and comment	22 November 2022	RSM
	Issue, Financial Report and Audit Closing Report at least 1 week before exit meeting.	24 November 2022	RSM
	Final audit exit meeting with the Audit (Finance and Risk) Committee, the Town's Administration, OAG and RSM.	1 December 2022	RSM OAG Town
	Independent Contract Auditor's Report issued	15 December 2022	RSM
	OAG to sign and issue the Audit Report	Within 5 working days of receiving the signed financial statements and reporting from RSM.	OAG
	Town's Ordinary Council Meeting for the adoption of the 30 June 2022 Financial Report	20 December 2022	Town

*Based on timely receipt of audit information and reporting documentation and completion of all required audit procedures

Audit preparation checklist.

To assist Town to gather and collate the necessary audit information and documentation, we will issue in advance of each audit visit an Interim Audit Preparation Checklist and a Final Audit Preparation Checklist. As the requested information will be an important part of our audit working papers, the information required must be made available to RSM on or before the audit fieldwork dates specified above. This will facilitate the delivery of an efficient audit and help to minimise interruptions to Town's staff. RSM will endeavour to make the checklists as detailed as possible in order to allow for changing working conditions in place due to applicable guidance at the time with respect to COVID 19.

We will issue in advance of each audit visit an electronic Interim Audit Preparation Checklist and a Final Audit Preparation Checklist utilising iManage. iManage will facilitate the delivery of an efficient audit and help to minimise interruptions to the Town's staff. We have found this facility to be very useful and clients have appreciated the savings in time and reduced disturbance by auditors during the audit fieldwork. The benefits of iManage include:

- Securely request, file and store sensitive data within the audit engagement.
- Collaborate in real time, allowing for a more adaptable workflow.
- Manage requests in one centralised location that is readily accessible.



APPENDIX 2 – RSM ORB



An RSM Audit puts quality at its heart to deliver.

We recognise that the delivery of a quality audit service is critical to achieving client satisfaction and our audit objectives.

In undertaking the audit on the financial report, we have utilised our technology platform and proprietary methodology, RSM Orb.

RSM Orb is our optimal risk-based audit methodology, deployed across more than 100 countries worldwide. Our technology platform and proprietary methodology enables our auditors to focus on your risks and design procedures tailored to your unique circumstances and environment. RSM Orb enables us to develop a deeper understanding of your business, providing you with critical insights now and for the future.

An RSM Orb audit delivers:

Consistency

- A consistent approach across any number of operations and jurisdictions, tailored to your unique risks and circumstances.

Innovation

- Optimising our use of technology in how we plan and conduct our work to enhance your audit experience.

Critical insights

- Pinpointing those areas that require closer scrutiny and enhanced judgement, enabling us to be more effective in addressing risk areas and adding intellectual value and critical insights.

Confidence

- Delivered through robust and considered planning, an efficient technology platform and a highly qualified, experienced team.



APPENDIX 3 – KEY CONTROL

3.1 Internal controls

Internal controls are systems, policies and procedures that help an entity reliably and cost effectively meet its objectives. Sound internal controls enable the delivery of reliable, accurate and timely external and internal reporting. The Town is responsible for developing and maintaining its internal control framework to enable:

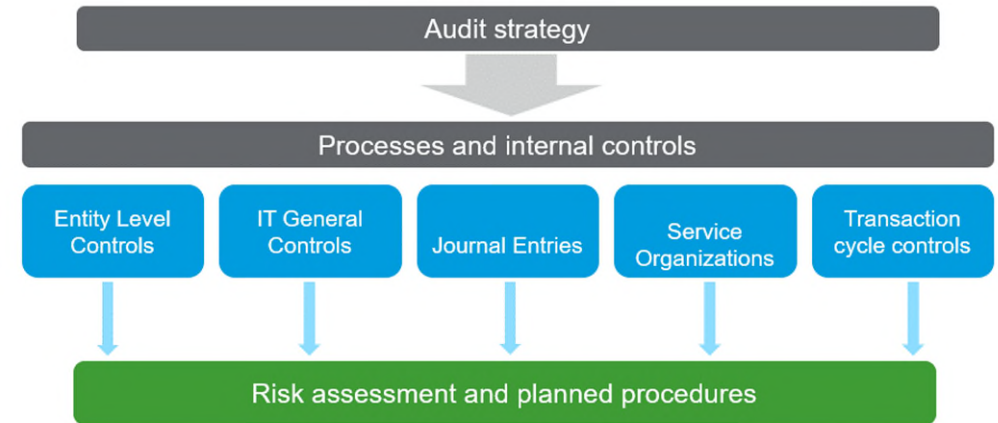
- Preparation of accurate financial records and other information;
- Timely and reliable external and internal reporting;
- Appropriate safeguarding of assets; and
- Prevention or detection and correction of errors and other irregularities.

The annual financial audit enables the Auditor General to form an opinion on the Town's controls. An integral part of this, and a requirement of Australian Auditing Standard ASA 315 *Identifying and Assessing the Risks of Material Misstatement through Understanding the Entity and its Environment*, is to assess the adequacy of an organisation's internal control framework and governance processes related to its financial reporting.

We focus on the internal controls relating to financial reporting and assess whether the Town has managed the risk that the financial statements will not be complete and accurate. Poor controls diminish management's ability to achieve the Town's objectives and comply with relevant legislation. They also increase the risk of fraud.

During our planning procedures reviewed our understanding of the following components of internal control:

- Control environment
- Risk assessment procedures
- Information systems
- Control activities
- Monitoring procedures



Our preliminary assessment of the internal control framework determined that internal controls are likely to be effective in preventing or detecting and correcting material misstatements in the financial report. As such, we plan to place reliance on the key internal controls relating to the material components in the financial statements to support the audit opinion

3.2 Significant changes to internal controls

The Town advised that there are no major changes to its management and internal control environments and are not aware of any major changes that may significantly impact the FY22 financial statements.

3.3 Effectiveness of internal controls

The Town's management team has a substantial focus on ensuring that controls in place are robust and that financial reporting is accurate. The financial controls, processes and procedures across the Town are at a mature stage with proper documentation and ownership within the various business units.

The status of the matters raised during the previous audit is as follows:

Matter	Rating	Due Date
AASB 15 and AASB 1058 revenue recognition	Moderate	30 June 2022
Impairment assessment of fixed assets	Moderate	30 June 2022
Business continuity	Moderate	30 June 2022
Vulnerability management	Moderate	30 June 2022
Change management	Moderate	30 December 2022
Physical and environmental security	Moderate	30 June 2023
IT governance – policies and procedures	Minor	Ongoing
Risk management	Minor	30 June 2022
Synergy finance application – user access management	Minor	30 June 2022
Remote – user access management	Minor	30 June 2022
Procurement controls	Minor	Completed

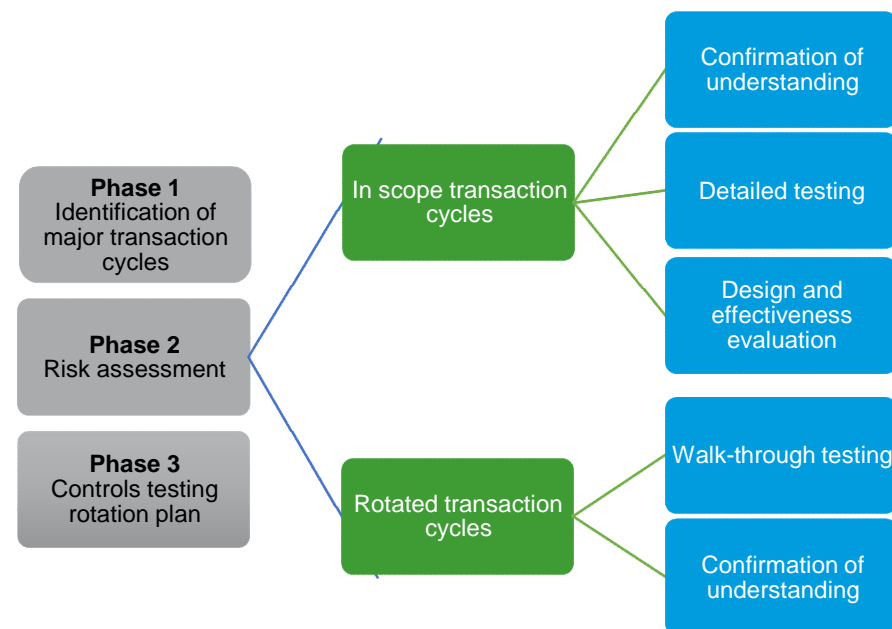
We will review the above matters to ensure the matters have been rectified accordingly.

We will assess the Town's overall control environment, including meeting with senior management and the Town's compliance and internal audit functions. This will include consideration of senior management's approach, the quality of internal audit and risk management processes and procedures.

3.4 Internal audit

Subject to the requirements of Auditing Standard ASA 610 Using the Work of Internal Auditors, if we have satisfied ourselves regarding the competence and objectivity of internal audit, we plan to rely on their work. The use of the Town's internal audit function may be used in the following ways:

- To obtain information that is relevant to RSM's assessments of the risks of material misstatement due to error or fraud; and
- As partial substitution for audit evidence to be obtained directly by RSM.



The responsibility for internal audit rests with the Town. The Town internal audit functions are a mix of internal and outsourced to third parties. We have discussed with Town Manager Finance, the current year internal audit work program and plan to rely on their work where relevant and appropriate.

3.5 Rotation approach

In accordance with our rotational controls testing approach, we will conduct a risk assessment for each major transaction cycle. The risk assessment is benchmarked against our knowledge of each transaction cycle which enables us to design a control testing rotation plan that will bring certain transaction cycles into audit scope each year. Those cycles not in scope will be subject to our normal walk-through procedures and confirmation of our understanding of the key controls. Those transactions cycles in scope will be subject to detailed controls testing, including testing of the design and effectiveness of those controls.

In FY22, we will be testing key management and operating controls over the purchases cycle including fixed asset cycle and rotating out the control testing over the payroll cycle & rates revenue which will update our understanding of the controls and confirm our understanding using walk-through procedures.

APPENDIX 4 - FRAUD RISK CONSIDERATIONS

Under Auditing Standard ASA 240 *The Auditor's Responsibilities Relating to Fraud in an Audit of a Financial Report*, when planning and performing audit procedures and evaluating the results, the auditor must consider the risk of material misstatement in the financial statements because of fraud and error.

Although ASA 240 sets out the principles and procedures we must follow, the primary responsibility for the prevention and detection of fraud and error rests with the management of the Town. The Town is responsible for maintaining accounting records and controls designed to prevent and detect fraud and error, and for the accounting policies and estimates inherent in the financial statements.

4.1 Audit approach

Our audit procedures on fraud risk include the following:

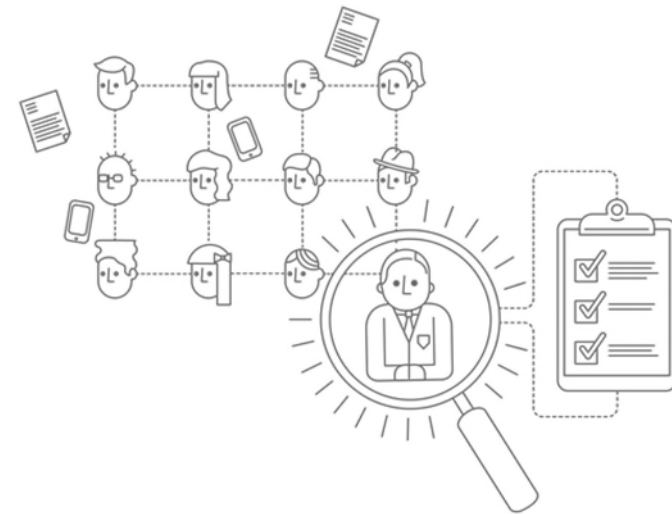
- Forward a copy of the fraud control checklist for self-assessment to the Town management, prior to our interim audit visit. The checklist allows us to make inquiries of management, to obtain its understanding of the risk of fraud within the Town and to determine whether management have any knowledge of fraud that has been perpetrated on or within the entity. We will review the fraud control self-assessment by the Town's management and the Audit Committee.
- Review the Town's fraud control procedures in place to reduce the risk of fraud occurring within the entity, including the Town's code of conduct and fraud risk profile.
- Understand the Town's manual general journal entries process as part of our fraud testing using CaseWare IDEA software.
- Analyse the financial year end balances in comparison with prior period balances to confirm the movements of the balance are in line with our expectations.
- Understand the business rationale for significant or unusual transactions.

4.2 Unpredictability test

We will incorporate an element of unpredictability in the selection of the nature, timing and extent of audit procedures to be performed as individuals within the entity who are familiar with the audit procedures normally performed on engagements may be more able to conceal fraudulent financial reporting.

4.3 Fraud incidences during the year

Town management has represented that no matters have been reported to the Crime and Corruption Commission or the Public Sector Commission. Town management have confirmed that there were no fraud incidences during the current financial year to the date of this APM.



APPENDIX 5 - AUDIT APPROACH TO THE KEY AUDIT AREAS

5.1 Risk assessment

Key audit areas are those areas that, in RSM's professional judgment, will be of most significance in our audit of the financial statements. As part of our audit approach, we have conducted an initial financial statement risk assessment to determine whether any of the risks identified are, in our judgment, significant or high. A significant or high risk is an identified and assessed risk of material misstatement in the financial statements that, in our judgment is a key audit area and requires special audit consideration. Our assessment of key audit areas is based upon:

- Enquiries of management and directors.
- The complexity of transactions within each area,
- The extent of specialist skill or knowledge needed to perform the planned audit requirement.
- The degree of subjectivity in the measurement of financial information related to the risk, especially those measurements involving a wide range of uncertainty.
- Understanding and reviewing prior year's audited financial statements and audit files
- Whether the area is exposed to fraud risk.

5.2 Professional scepticism

We approach all our audits with a degree of professional scepticism as required by Australian Auditing Standards and the *Auditor General Act 2006*. In addition, professional scepticism is a key component of delivering an effective public sector audit. *ASA 200 Overall Objectives of the Independent Auditor and the Conduct of an Audit in Accordance with Australian Auditing Standards* defines professional scepticism as 'an attitude that includes a questioning mind, being alert to conditions which may indicate possible misstatement due to error or fraud, and a critical assessment of audit evidence'.

Professional scepticism is particularly relevant in areas that involve management assumptions and/or estimates. It is also critical when evaluating audit evidence to reduce the risk of the auditor:

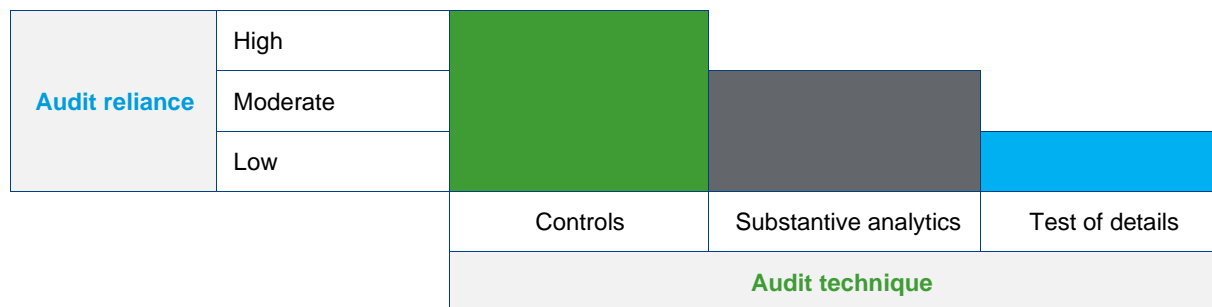
- Overlooking unusual circumstances; and
- Over generalizing when drawing conclusions from observations using inappropriate assumptions in determining the nature, timing and extent of evidence gathering procedures and evaluating the results thereof.



5.3 RSM approach to auditing significant risks

RSM's approach to auditing a class of transactions, account balance or disclosure is to initially assess whether there is a reasonable possibility that it could contain a material misstatement. Our risk assessment is based on both quantitative and qualitative criteria to determine whether they are significant.

Our audit strategy follows a hierarchy, which starts with testing of controls, then moves to substantive analytical review procedures and then finally testing of details. The following diagram shows an example where a high level of reliance on controls, along with a moderate level of reliance on substantive analytics is likely to result in testing of details that can safely rely on smaller sample sizes.



Based on previous audit experience at the Town and review of the Town's financial information, we have assessed that we can rely on internal controls, which effectively means we can apply a moderate level of substantive analytics and limited testing of details. This controls based approach is both efficient and effective.

APPENDIX 7 - CHANGES IN ACCOUNTING STANDARDS

Standard or pronouncements	Description	Who does it affect	Effective Date
AASB 2020-1 Amendments to Australian Accounting Standards – Classifications of Liabilities as Current or Non-Current.	<p>This narrow-scope amendment to AASB 101 Presentation of Financial Statements clarifies that liabilities are classified as either current or non-current depending on the rights that exist at the end of the reporting period; and also clarifies the definition of settlement of a liability.</p> <p>For example, a liability must be classified as non-current if an entity has the right at the end of the reporting period to defer settlement of the liability for at least 12 months after the reporting period.</p>	All entities	Annual reporting periods beginning on or after 1 January 2023.
AASB 2020-3 Amendments to Australian Accounting Standards – Annual Improvements 2018-2020 and Other Amendments.	<p>This amending standard makes narrow scope amendments to a number of standards:</p> <ul style="list-style-type: none"> ▪ AASB 1: to simplify its application by a subsidiary that becomes a first-time adopter after its parent in relation to the measurement of cumulative translation differences; ▪ AASB 3: updating the reference to the Conceptual Framework for Financial Reporting without changing the accounting requirements for business combinations; ▪ AASB 9: clarifying which fees an entity includes when assessing whether the terms of a new or modified financial liability are substantially different from the terms of the original financial liability; ▪ AASB 116: requiring an entity to recognise the sales proceeds from selling items produced while preparing property, plant and equipment for its intended use, and the related cost, in profit or loss, instead of deducting the amounts received from the cost of the asset; ▪ AASB 137: specifying the costs that an entity includes when assessing whether a contract will be loss-making; and ▪ AASB 141: removing the requirement to exclude cash flows from taxation when measuring fair value, thereby aligning the fair value measurement requirements in AASB 141 with those in other Australian Accounting Standards. 	All entities	Annual reporting periods beginning on or after 1 January 2022.

For more information, visit: www.rsm.global/australia/service/audit-and-assurance-services

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1
NAME

1
NETWORK

120
COUNTRIES

800
OFFICES

41,400
PEOPLE

RSM Australia Pty Ltd

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2 The Esplanade
Perth WA 6000
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F +61 (08) 9261 9111
rsm.com.au

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9 February 2023

Our Ref: GOVN/CCLMEET/1

Your Ref:

Ms Caroline Spencer
Auditor General
Office of the Auditor General
7th Floor, Albert Facey House
469 Wellington Street
PERTH WA 6000

Dear Ms Spencer

REPRESENTATION LETTER IN RESPECT OF THE TOWN OF BASSENDEAN'S ANNUAL FINANCIAL REPORT FOR THE YEAR ENDED 30 JUNE 2022

This representation letter is provided in connection with your audit of the Town's annual financial report for the year ended 30 June 2022 for the purpose of expressing an opinion as to whether the annual financial report is fairly presented in accordance with the *Local Government Act 1995* (the Act), the *Local Government (Financial Management) Regulations 1996* and, to the extent that they are not inconsistent with the Act, Australian Accounting Standards.

We submit the following representations for the year ended 30 June 2022 after making appropriate enquiries and according to the best of our knowledge and belief. This representation covers all material items in each of the categories listed below.

1. GENERAL

- (a) We have fulfilled our responsibilities for the preparation and fair presentation of the annual financial report in accordance with the Act, the *Local Government (Financial Management) Regulations 1996* and, to the extent that they are not inconsistent with the Act, Australian Accounting Standards.
- (b) We have advised your auditors of all material contentious methods used in the presentation of the financial report.
- (c) There have been no changes in accounting policies or application of those policies that would have a material effect on the financial report, except as disclosed in the Notes to the financial report.
- (d) The prior period comparative information in the financial report has not been restated.
- (e) Significant assumptions used by us in making accounting estimates, including those measured at fair value, are reasonable. We confirm the disclosures related to accounting estimates are complete and appropriate.
- (f) We have established and maintained an adequate internal control structure and adequate financial records as we have determined are necessary to facilitate the preparation of the financial report that is free from material misstatement, whether due to fraud or error.
- (g) We have provided your auditors with
 - (i) Access to all information of which we are aware that is relevant to the preparation of the financial report, such as records, documentation and other matters.
 - (ii) Additional information that your auditors have requested for the purpose of the audit.
 - (iii) Unrestricted access to staff and councillors of the Town from whom your auditors determined it necessary to obtain audit evidence.

- (h) All transactions have been recorded in the accounting and other records and are reflected in the financial report.
- (i) All internal audit reports and reports resulting from other management reviews, including legal issues and legal opinions which have the capacity to be relevant to the fair presentation of the financial report including, where relevant, minutes of meetings, have been brought to your auditors' attention and made available to them.
- (j) We have advised your auditors of all known instances of non-compliance or suspected non-compliance with laws and regulations, and all known data or security breaches whose effects should be considered when preparing the financial report.
- (k) We have provided to your auditors the results of our assessment of the risk that the financial report may be materially misstated as a result of fraud.
- (l) No frauds or suspected frauds affecting the involving:
 - (i) Management;
 - (ii) Employees who have significant roles in internal control; or
 - (iii) Others
 have occurred to the knowledge of management.
- (m) To our knowledge no allegations of fraud or suspected fraud affecting the Town's financial report has been communicated to us by employees, former employees, analysts, regulators or others.
- (n) We have disclosed to your auditors all known actual or possible litigation and claims whose effects should be considered when preparing the financial report, and they have been accounted for and disclosed in accordance with Australian Accounting Standards.

2. FAIR VALUE MEASUREMENTS AND DISCLOSURES

We confirm that where assets and liabilities are recorded at fair value, the value attributed to these assets and liabilities is the fair value.

We confirm that the carrying amount of each physical non-current asset does not materially differ from its fair value at the end of the reporting period. Significant fair value assumptions, including those with high estimation uncertainty, are reasonable.

We confirm the measurement methods, including related assumptions, used by management in determining fair values are appropriate and have been consistently applied.

We confirm that the fair value disclosures in the financial report are complete and appropriate.

3. GOING CONCERN

We confirm that the going concern basis of accounting is appropriate for the annual financial report.

4. CONTINGENT LIABILITIES

There are no material contingent liabilities at year end that have not been completely and adequately disclosed in the Notes to the financial report.

5. COMMITMENTS FOR CAPITAL AND OTHER EXPENDITURE

Other than those commitments reported in the Notes to the financial report, there were no significant commitments for capital or other expenditure contracts carrying over at year end.

6. FINANCIAL LIABILITY FOR CONTAMINATED SITES

We are aware of our obligations under the *Contaminated Sites Act 2003* and have reported to the Department of Water and Environmental Regulation, all land owned, vested or leased by the Town that is known to be, or is suspected of being, contaminated. All actual liabilities or contingent liabilities, if any, have been recognised and/or disclosed in the financial report as appropriate.

7. RELATED ENTITIES

We acknowledge our responsibility under section 17(1) of the *Auditor General Act 2006* (as applied by section 7.12AL of the *Local Government Act 1995*) to give written notice to the Auditor General if any of the Town's functions are being performed in partnership or jointly with another person or body, through the instrumentality of another person or body, and/or by means of a trust. We confirm that we have provided the Auditor General with details of all related entities in existence at 30 June 2022.

8. RELATED PARTIES

We have disclosed to your auditors the identity of the Town's related parties, as defined in Australian Accounting Standards, of which we are aware, and all the related party relationships and transactions of which we are aware. These include the Town's key management personnel (KMP) and their related parties, including their close family members and their controlled and jointly controlled entities.

We have appropriately accounted for and disclosed such relationships and transactions in accordance with the requirements of Australian Accounting Standards.

9. KEY MANAGEMENT PERSONNEL COMPENSATION

We confirm the Town's key management personnel (KMP) have not received any other money, consideration or benefit (except amounts being reimbursements for out of pocket expenses) which has not been included in the compensation disclosed in the Notes to the financial report.

10. SUBSEQUENT EVENTS

No matters or occurrences have come to our attention between the date of the financial report and the date of this letter which would materially affect the financial report or disclosures therein, or which are likely to materially affect the future results or operations.

11. INTERNAL CONTROL

We acknowledge our responsibility for the design, implementation and maintenance of internal control to prevent and detect fraud.

12. INSURANCE

We have established procedures to assess the adequacy of insurance cover on all assets and insurable risks. We believe, where appropriate, assets and insurable risks are adequately covered by insurance.

13. RISK MANAGEMENT

We confirm that we have established and maintained a risk management framework that is appropriate to the Town.

14. ACCOUNTING MISSTATEMENTS

There were four unadjusted misstatements in the financial report listed below:

Account Description	Assets (\$)	Liability (\$)	Equity (\$)	Profit & loss (\$)
<i>Reversal of prior year unadjusted difference</i>				
Operating grant revenue	-	-	-	425,000
Materials and contracts expense	-	-	-	(425,000)
Being recognition of CHSP grant as per 1058 and accrual of unspent funds payback to the provider				
Other revenue	-	-	-	110,975
Retained surplus	-	-	(110,975)	-
Being recognition of EMRC FY21 dividends declared during the FY21				
Non- operating grant revenue	-	-	-	215,590
Retained surplus	-	-	(215,590)	-
Being recognition of LRCI Phase 2 grant as per AASB 1058				
<i>Current year unadjusted difference</i>				
Materials and contracts expense	-	-	-	83,231
Trade and other payables	-	(83,231)	-	-
Being the unrecognised accrual of waste collection services received in June 2022.				
Total surplus for the year overstated	-	(83,231)	(326,565)	409,796

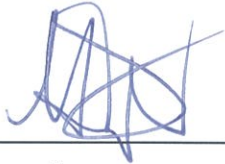
15. ELECTRONIC PRESENTATION OF THE AUDITED ANNUAL FINANCIAL REPORT AND AUDITOR'S REPORT

- (a) We acknowledge that we are responsible for the electronic presentation of the annual financial report.
- (b) We will ensure that the electronic version of the audited annual financial report and the auditor's report presented on the Town's website is the same as the final signed versions of the audited annual financial report and the auditor's report.
- (c) We have clearly differentiated between audited and unaudited information in the construction of the Town's website and understand the risk of potential misrepresentation in the absence of appropriate controls.
- (d) We have assessed the security controls over the audited annual financial report and the auditor's report and are satisfied that procedures in place are adequate to ensure the integrity of the information provided.

(e) We will ensure that where the auditor's report on the annual financial report is provided on the website, the annual financial report is also provided in full.

16. OTHER (UNAUDITED) INFORMATION IN THE ANNUAL REPORT

We will provide the final version of the annual report to you when available, to enable you to complete your required procedures.



Council

NAME: Hilary MacLellan

9/2/23

Date



Chief Executive Officer

NAME: Luke Gibson

9/2/23

Date



MONTHLY FINANCIAL REPORT

FOR THE PERIOD ENDED

31 December 2022

TOWN OF BASSENDEAN

MONTHLY FINANCIAL REPORT (Containing the Statement of Financial Activity) for the period ended 31 December 2022

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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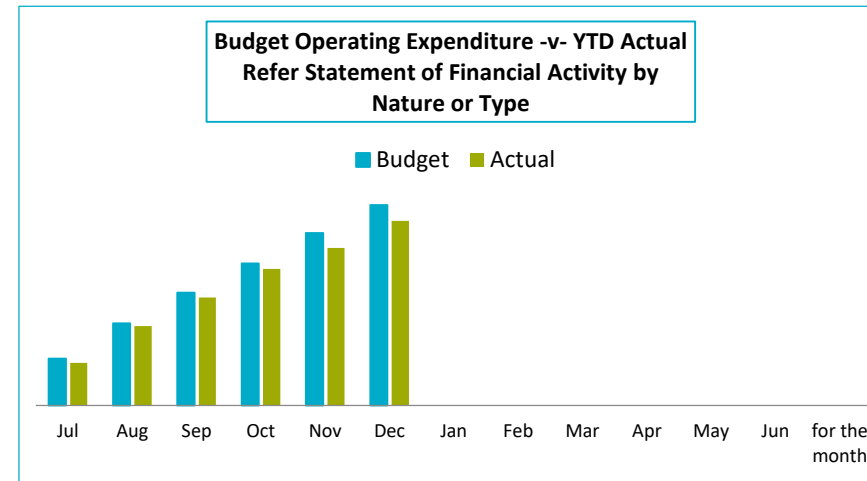
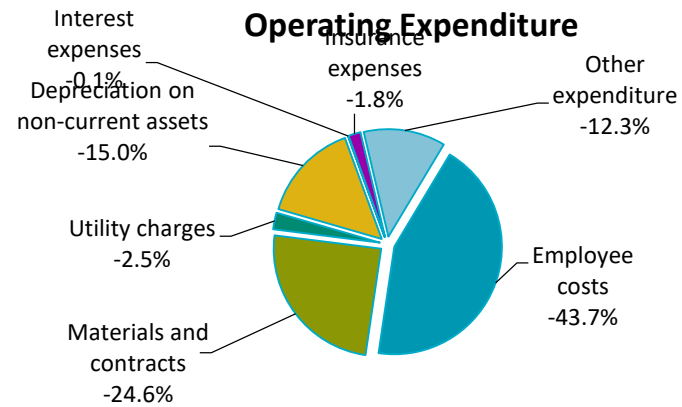
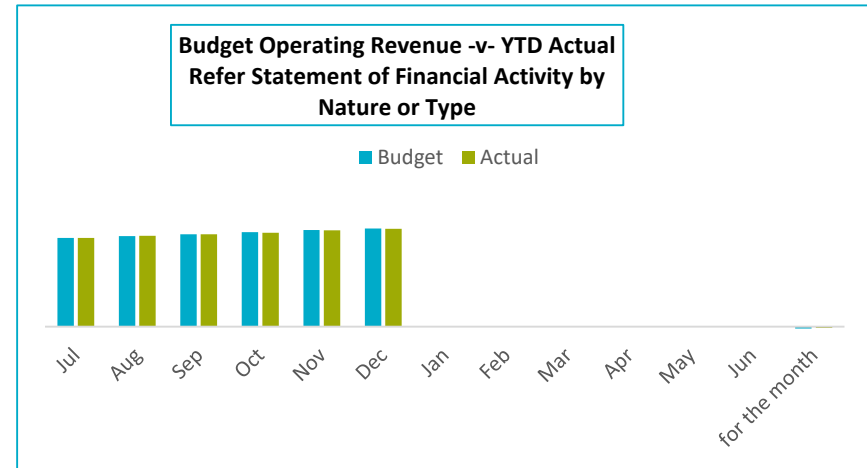
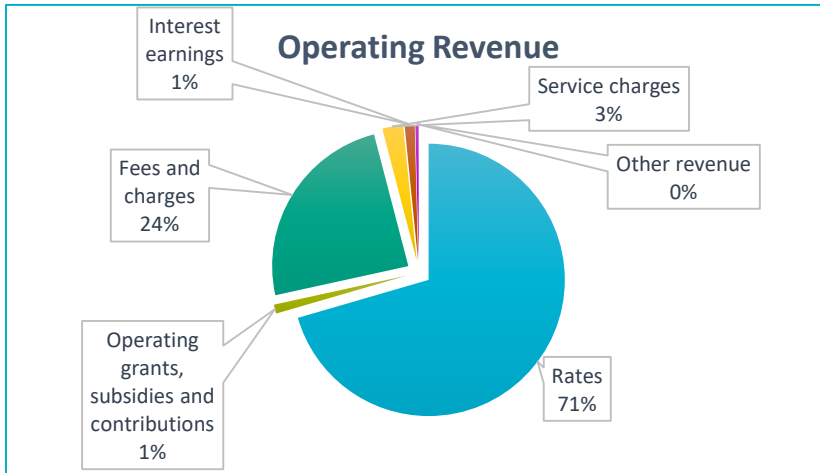
TOWN OF BASSENDEAN
STATEMENT OF COMPREHENSIVE INCOME
by Nature and Type
for the period ended 31 December 2022

	2022/23 Authorised Budget	2022/23 YTD Budget (a)	2022/23 YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)
	\$	\$	\$	\$	\$
Revenue					
Rates	14,511,165	14,470,540	14,397,055	(73,485)	(1%)
Operating grants, subsidies and contributions	554,442	272,074	218,280	(53,794)	(20%)
Fees and charges	6,767,613	4,991,466	4,976,864	(14,602)	(0%)
Service charges	513,034	513,034	506,005	(7,029)	(1%)
Interest earnings	317,345	156,423	243,867	87,444	56%
Other revenue	267,981	75,331	79,824	4,493	6%
	<u>22,931,580</u>	<u>20,478,868</u>	<u>20,421,895</u>	<u>(56,973)</u>	<u>(0%)</u>
Expenses					
Employee costs	(12,049,864)	(5,501,024)	(5,615,740)	(114,716)	2%
Materials and contracts	(8,147,824)	(4,205,877)	(3,164,429)	1,041,448	(25%)
Utility charges	(698,715)	(349,182)	(321,347)	27,835	(8%)
Depreciation on non-current assets	(3,881,983)	(1,940,856)	(1,920,000)	20,856	(1%)
Interest expenses	(28,798)	(13,284)	(7,282)	6,002	(45%)
Insurance expenses	(489,297)	(244,230)	(234,510)	9,720	(4%)
Other expenditure	(2,047,865)	(1,689,513)	(1,578,594)	110,919	(7%)
	<u>(27,344,346)</u>	<u>(13,943,966)</u>	<u>(12,841,902)</u>	<u>1,102,064</u>	<u>(8%)</u>
Subtotal	(4,412,766)	6,534,902	7,579,993	1,045,091	16%
Discontinued Operations					
Non-operating grants, subsidies and contributions	1,770,730	938,273	675,629	(262,644)	(28%)
Profit on asset disposals	0	0	0	0	
Loss on asset disposals	(15,000)	0	0	0	
	<u>1,755,730</u>	<u>938,273</u>	<u>675,629</u>	<u>(262,644)</u>	<u>(28%)</u>
	0				
Net result	(2,657,036)	7,473,175	8,255,622	782,447	10%
Other comprehensive income					
Changes on revaluation of non-current assets	0	0	0	0	0%
Total other comprehensive income	0	0	0	0	0%
Total comprehensive income	(2,657,036)	7,473,175	8,255,622	782,447	10%

TOWN OF BASSENDEAN
RATE SETTING STATEMENT
by Nature and Type
for the period ended 31 December 2022

	2022/23 Current Budget \$	2022/23 YTD Budget (a)	2022/23 YTD Actual (b) \$	Var. \$ (b)-(a)	Var. % (b)-(a)/(a) \$
OPERATING ACTIVITIES					
Net current assets at start of financial year - surplus/(deficit)	1,320,660	1,320,660	2,624,434	1,303,774	99%
	1,320,660	1,320,660	2,624,434	1,303,774	99%
Revenue from operating activities (excluding rates)					
Operating grants, subsidies and contributions	554,442	272,074	218,280	(53,794)	(20%)
Fees and charges	6,767,613	4,991,466	4,976,864	(14,602)	(0%)
Service charges	513,034	513,034	506,005	(7,029)	(1%)
Interest earnings	317,345	156,423	243,867	87,444	56%
Other revenue	267,981	75,331	79,824	4,493	6%
Profit on asset disposals	-	-	-	0	
	8,420,415	6,008,328	6,024,840	16,512	0%
Expenditure from operating activities					
Employee costs	(12,049,864)	(5,501,024)	(5,615,740)	(114,716)	2%
Materials and contracts	(8,147,824)	(4,205,877)	(3,164,429)	1,041,448	(25%)
Utility charges	(698,715)	(349,182)	(321,347)	27,835	(8%)
Depreciation on non-current assets	(3,881,983)	(1,940,856)	(1,920,000)	20,856	(1%)
Interest expenses	(28,798)	(13,284)	(7,282)	6,002	(45%)
Insurance expenses	(489,297)	(244,230)	(234,510)	9,720	(4%)
Other expenditure	(2,047,865)	(1,689,513)	(1,578,594)	110,919	(7%)
Loss on asset disposals	(15,000)	0	0	0	
	(27,359,346)	(13,943,966)	(12,841,902)	1,102,064	(8%)
Non-cash amounts excluded from operating activities	3,896,983	1,940,856	1,920,000	(20,856)	(1%)
Amount attributable to operating activities	(13,721,288)	(4,674,122)	(2,272,628)	2,401,494	(51%)
INVESTING ACTIVITIES					
Non-operating grants, subsidies and contributions	1,770,730	938,273	675,629	(262,644)	(28%)
Payments for property, plant and equipment	(1,443,761)	(891,920)	(349,981)	541,939	(61%)
Payments for construction of infrastructure	(3,064,890)	(843,804)	(763,721)	80,084	(9%)
Proceeds from disposal of assets	52,000	-	-	-	
Proceeds from self-supporting loans	21,503	10,574	10,574	0	0%
Amount attributable to investing activities	(2,664,418)	(786,877)	(427,498)	359,379	(46%)
FINANCING ACTIVITIES					
Repayment of borrowings	(104,061)	(40,905)	(40,905)	0	0%
Principal elements of finance lease payments	(160,000)	-	-	0	
Proceeds from new borrowings	750,000	-	-	0	
Transfers to cash backed reserves (restricted assets)	(790,763)	-	-	0	
Transfers from cash backed reserves (restricted assets)	2,330,707	-	-	-	
Amount attributable to financing activities	2,025,883	(40,905)	(40,905)	0	0%
Budgeted deficiency before general rates	(14,359,823)	(5,501,904)	(2,741,031)	2,760,873	(50%)
Estimated amount to be raised from general rates	14,511,165	14,470,540	14,397,055	(73,485)	(1%)
Net current assets at end of financial year - surplus/(deficit)	151,342	8,968,636	11,656,024	2,687,388	30%

**Town of Bassendean
Information Summary
For the Period Ended 31 December 2022**



TOWN OF BASSENDEAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
for the period ended 31 December 2022

Note 1: Explanation of Material Variances

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget, whichever is higher than \$15,000 or 10%.

- ⊕ More Revenue OR Less Expenditure
⊗ Less Revenue OR More Expenditure

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
OPERATING ACTIVITIES					
Net current assets at start of financial year - surplus/(deficit)	1,303,774	99%	⊕	Permanent	Surplus position is likely to be in line with the budget after year-end adjustments
Revenue from operating activities (excluding rates)					
Operating grants, subsidies and contributions	(53,794)	(20%)	⊗	Timing	Financial Assistance Grants \$26K, Environmental grants \$10K and Bassendean Youth Service \$10K
Fees and charges	(14,602)	(0%)	⊗	Timing	Within reporting threshold
Interest earnings	87,444	56%	⊕	Permanent	Increase in investment returns as RBA Cash Rate increased to 3.1%
Other revenue	4,493	6%	⊕	Timing	Within reporting threshold
Profit on asset disposals	0				
	<u>16,512</u>	<u>0%</u>	<u>⊕</u>		
Expenditure from operating activities					
Employee costs	(114,716)	2%	⊗	Permanent	Within reporting threshold
Materials and contracts	1,041,448	(25%)	⊕	Timing	Lower due to timing of IT & Governance Projects(\$253K), Sanitation (\$223K) and Lower expenses in Reserve, new trees and Bushland maintenance (\$256K) due to seasonal factors
Utility charges	27,835	(8%)	⊕	Permanent	Within reporting threshold
Depreciation on non-current assets	20,856	(1%)	⊕	Timing	Within reporting threshold
Interest expenses	6,002	(45%)	⊕	Timing	Within reporting threshold
Insurance expenses	9,720	(4%)	⊕	Timing	Within reporting threshold
Other expenditure	110,919	(7%)	⊕	Timing	Maintenance - Reserves and Weed Control under budget due to timing
Loss on asset disposals	0				
	<u>1,102,064</u>	<u>(8%)</u>	<u>⊕</u>		
Non-cash amounts excluded from operating activities	(20,856)	(1%)	⊗		
Amount attributable to operating activities	2,401,494	(51%)	⊕		
INVESTING ACTIVITIES					
Non-operating grants, subsidies and contributions	(262,644)	(28%)	⊗	Timing	Local Roads and Community Infrastructure Grant Phase 3
Payments for property, plant and equipment	541,939	(61%)	⊕	Timing	Timing delay in procurement of plant, fleet and equipment
Payments for construction of infrastructure	80,084	(9%)	⊕	Timing	Carry forwarded expenditure from the FY 21-22
Proceeds from disposal of assets	0				
Proceeds from self-supporting loans	0	0%			
Amount attributable to investing activities	359,379	(46%)	⊕		
FINANCING ACTIVITIES					
Repayment of borrowings	0	0%			
Transfers to cash backed reserves (restricted assets)	0				
Transfers from cash backed reserves (restricted assets)	0				
Amount attributable to financing activities	0	0%			
Budgeted deficiency before general rates	<u>2,760,873</u>	<u>(50%)</u>	<u>⊕</u>		
Estimated amount to be raised from general rates	<u>(73,485)</u>	<u>(1%)</u>	<u>⊗</u>	Permanent	Processing of Community Housing exemptions
Net current assets at end of financial year - surplus/(deficit)	<u>2,687,388</u>	30%	⊕		

TOWN OF BASSENDEAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
for the period ended 31 December 2022

Note 2: Net Current Funding Position

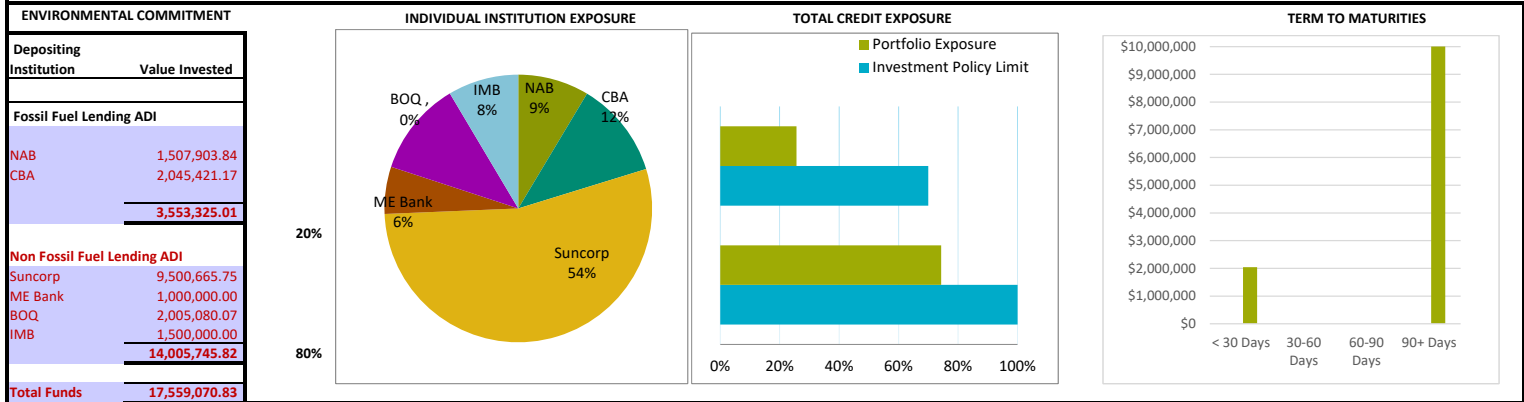
Positive=Surplus (Negative=Deficit)

	Last Years Actual	Current
	Closing	31 December 2022
	30 June 2022	31 December 2022
	\$	\$
Current Assets		
Cash - Other	5,540,276	9,422,863
Cash Restricted - Reserves	8,743,503	8,743,503
Restricted Cash - Trust	266,987	174,314
Rates Outstanding	391,772	4,350,401
Sundry Debtors	1,219,750	1,043,171
GST Receivable	31,024	31,431
Accrued Interest	17,786	9,872
Prepayments	105,670	804,794
Proceeds from Disposal	-	-
Inventories	15,976	14,071
	16,332,744	24,594,420
Less: Current Liabilities		
Sundry Creditors	(1,030,151)	(1,220,242)
Payroll Creditors	(46)	(1,697)
Accrued Interest on Borrowings	(2,140)	(2,140)
Accrued Salaries and Wages	(923,733)	-
Rates in Advance	-	(64,560)
Current Loan Liability	(104,061)	(78,497)
Hyde Retirement Village Bonds	(16,300)	(15,050)
Bonds and Other Deposits	(1,911,098)	(1,819,596)
Current Lease Liabilities	(89,871)	(89,871)
Contract liabilities	(142,674)	(142,674)
Deferred Revenue	-	-
Current Employee Provisions	(2,198,463)	(2,195,525)
	(6,418,537)	(5,629,852)
Net Current Assets	9,914,207	18,964,568
Less: Cash Reserves	(8,743,503)	(8,743,503)
Less: SSL Borrowings Repayments	-	(10,574)
Loan Liability - Current	104,061	119,402
Lease Liability - Current	89,871	89,871
Other Misc Adjustments	19,882	(3,656)
Plus : Liabilities funded by Cash Backe	1,239,916	1,239,916
Net Current Funding Position	2,624,434	11,656,024

**Town of Bassendean
Monthly Investment Report
As at 31 December 2022**

Note 5 : CASH INVESTMENTS

Deposit Ref	Deposit Date	Maturity Date	S & P Rating	Institution	Term (Days)	Rate of Interest	Amount Invested (Days)				Total	Expected Interest
							Up to 30	30-59	60-89	90-120+		
Municipal												
13156679	5/12/2022	4/01/2023	A1	CBA	30	3.20%	1,402,614.60				1,402,614.60	3,689.06
624657	14/11/2022	13/02/2023	A2	BOQ	91	3.50%				903,927.27	903,927.27	7,887.69
347666565	11/08/2022	11/08/2023	A1	NAB	365	3.90%				1,500,000.00	1,500,000.00	58,500.00
54836	2/11/2022	2/03/2023	A2	IMB	120	3.50%				1,500,000.00	1,500,000.00	17,260.27
4205041	28/11/2022	27/02/2023	A1	Suncorp	91	3.76%				3,000,000.00	3,000,000.00	28,122.74
							1,402,614.60	-	-	6,903,927.27	8,306,541.87	115,459.77
Restricted - Bonds and Deposits:												
627750	21/11/2022	21/02/2023	A2	BOQ	92	3.50%				501,121.92	501,121.92	4,420.86
										501,121.92	501,121.92	4,420.86
							1,402,614.60	-	-	7,405,049.19	8,807,663.79	119,880.62
Restricted - Contract Liabilities/Deferred Revenue (Grants)												
Reserve												
413105	7/06/2022	6/03/2023	A2	ME Bank	272	2.85%				1,000,000.00	1,000,000.00	21,238.36
4204225	11/08/2022	11/08/2023	A1	Suncorp	365	3.91%				2,500,000.00	2,500,000.00	97,750.00
4204925	15/11/2022	13/02/2023	A1	Suncorp	90	3.58%				1,000,000.00	1,000,000.00	8,827.40
4205087	1/12/2022	1/03/2023	A1	Suncorp	90	3.65%				1,000,665.75	1,000,665.75	9,005.99
4204926	15/11/2022	13/02/2023	A1	Suncorp	90	3.58%				1,000,000.00	1,000,000.00	8,827.40
13156679	5/12/2022	4/01/2023	A1	CBA	30	3.20%	642,806.57			642,806.57	642,806.57	1,690.67
498923	24/05/2022	24/05/2023	A2	BOQ	365	3.20%				600,030.88	600,030.88	19,200.99
4204927	15/11/2022	13/02/2023	A1	Suncorp	90	3.58%				1,000,000.00	1,000,000.00	8,827.40
							642,806.57	-	-	8,100,696.63	8,743,503.20	175,368.20
755365673	31/10/2022	1/05/2023	A1	NAB	182	4.05%				7,903.84	7,903.84	159.61
							642,806.57	-	-	8,108,600.47	8,751,407.04	175,527.81
							2,045,421.17	-	-	15,513,649.66	17,559,070.83	295,408.43



INSTITUTION BREAKUP	Maturity in Months		S & P RATING	
	< 30 Days	30-60 Days	A1	A2
BOQ	0.0%	-		
NAB	8.6%	1,507,904		
CBA	11.6%	2,045,421		
Suncorp	54.1%	9,500,666		
ME Bank	5.7%	1,000,000		
Bendigo	11.4%	2,005,080		
IMB	8.5%	1,500,000		
	100.0%	17,559,070.83	100.0%	\$17,559,070.83

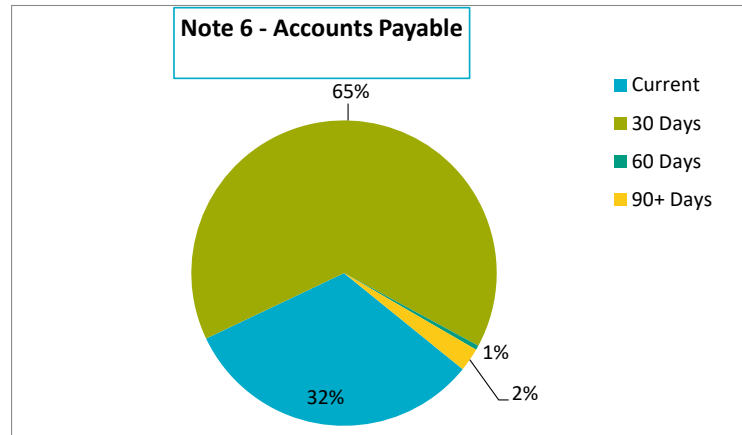
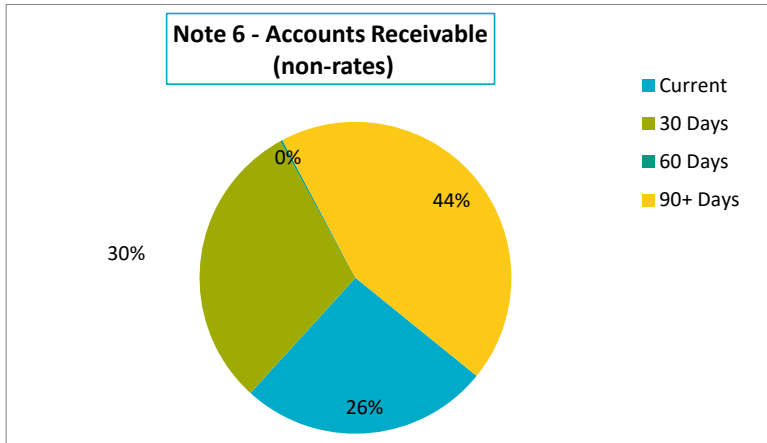
Investment Policy Limit	Portfolio Exposure	S&P Rating
100%	74%	A1
70%	26%	A2

TOWN OF BASSENDEAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2022

Note 4: Receivables and Payables

Receivables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Receivables - General	11,441	13,344	95	19,238	44,118

Payables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Payables - General	77,751	157,230	1,143	5,974	242,098



Comments/Notes - Receivables General
The above amounts include GST where applicable.

Note 5 - Capital Works Projects

CAPITAL PROJECTS									
31/12/2022									
Project Number	2022/23 Original Budget	Budget Amendments	202/23 Current Budget	2021/22 YTD Budget	YTD Actual	Purchase Orders	Total Inc Purchase Orders	Budget Remaining	% Budget Remaining to Annual Budget
LAND AND BUILDINGS	\$622,642.66	\$0.00	\$622,642.66	\$483,420.00	\$88,545.06	\$47,737.46	\$136,282.52	\$486,360.14	78.1%
DRAINAGE	\$235,098.00	\$0.00	\$235,098.00	\$0.00	\$1,504.50	\$0.00	\$1,504.50	\$233,593.50	99.4%
FURNITURE & EQUIPMENT	\$345,618.00	\$0.00	\$345,618.00	\$220,000.00	\$132,245.26	\$47,898.00	\$180,143.26	\$165,474.74	47.9%
PLANT AND EQUIPMENT	\$475,500.00	\$0.00	\$475,500.00	\$188,500.00	\$129,190.19	\$14,809.00	\$143,999.19	\$331,500.81	69.7%
INFRASTRUCTURE ASSETS - OTHER	\$1,436,057.34	\$0.00	\$1,436,057.34	\$379,177.34	\$41,973.66	\$201,869.16	\$243,842.82	\$1,192,214.52	83.0%
ROADS	\$1,277,723.73	\$0.00	\$1,277,723.73	\$406,627.00	\$714,902.05	\$144,728.94	\$859,630.99	\$418,092.74	32.7%
FOOTPATHS	\$116,011.00	\$0.00	\$116,011.00	\$58,000.00	\$5,340.58	\$49,088.26	\$54,428.84	\$61,582.16	53.1%
TOTAL	\$4,508,650.73	\$ -	\$ 4,508,650.73	\$ 1,735,724.34	\$ 1,113,701.30	\$ 506,130.82	\$ 1,619,832.12	\$ 2,888,818.61	64.1%

TOWN OF BASSENDEAN
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 for the period ended 31 December 2022

Note 6: Proposed Budget Amendments					
GL Account Code	Description	Current Budget	Amended Budget	Budget Movement	Reason
	Sub-total - Budget Re-alignments	\$ -	\$ -	\$ -	
	NET CHANGE IN AMENDMENTS TO SURPLUS	\$ -	\$ -	\$ -	CHANGE TO SURPLUS

TOWN OF BASSENDEAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2022

Note 7: Disposal of Assets

Asset Class	Original Annual Budget				YTD Actual			
	Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
			-		-	-		-
	-	-	-	-	-	-	-	-



MONTHLY FINANCIAL REPORT

FOR THE PERIOD ENDED

31 January 2023

TOWN OF BASSENDEAN

MONTHLY FINANCIAL REPORT (Containing the Statement of Financial Activity) for the period ended 31 January 2023

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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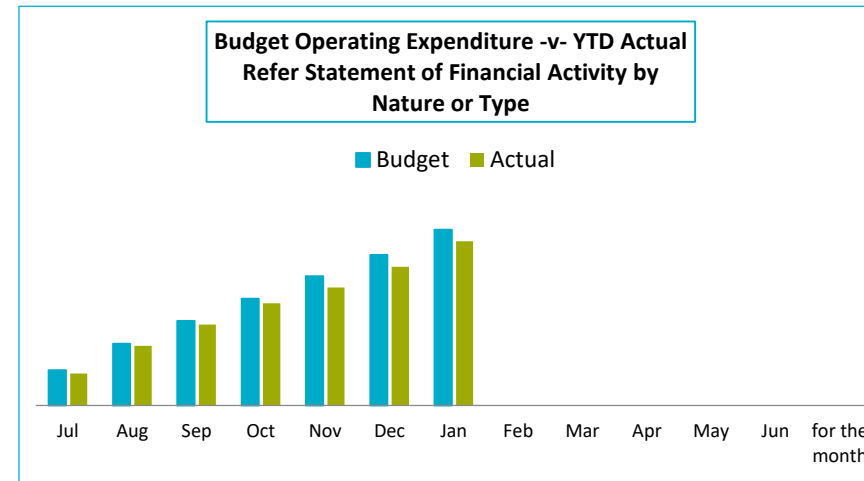
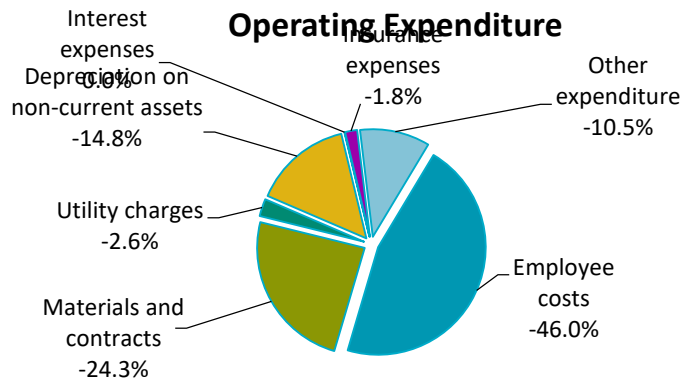
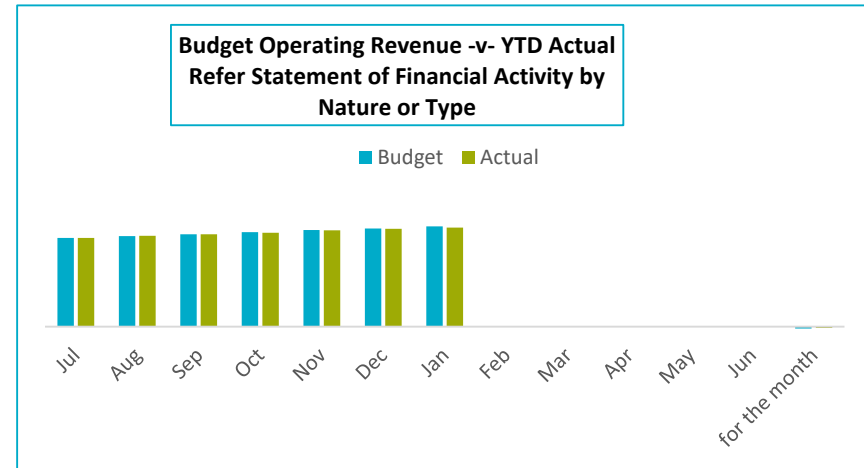
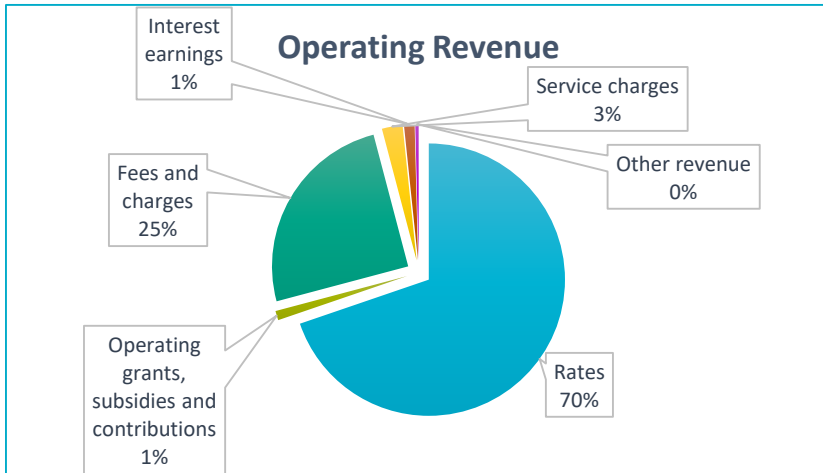
TOWN OF BASSENDEAN
STATEMENT OF COMPREHENSIVE INCOME
by Nature and Type
for the period ended 31 January 2023

	2022/23 Authorised Budget	2022/23 YTD Budget (a)	2022/23 YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)
	\$	\$	\$	\$	\$
Revenue					
Rates	14,511,165	14,478,665	14,396,248	(82,417)	(1%)
Operating grants, subsidies and contributions	554,442	361,012	229,020	(131,992)	(37%)
Fees and charges	6,767,613	5,285,184	5,165,901	(119,283)	(2%)
Service charges	513,034	513,034	506,005	(7,029)	(1%)
Interest earnings	317,345	186,146	258,066	71,920	39%
Other revenue	267,981	88,955	82,647	(6,308)	(7%)
	<u>22,931,580</u>	<u>20,912,996</u>	<u>20,637,887</u>	<u>(275,109)</u>	<u>(1%)</u>
Expenses					
Employee costs	(12,049,864)	(6,773,821)	(6,994,717)	(220,896)	3%
Materials and contracts	(8,147,824)	(4,817,387)	(3,695,385)	1,122,002	(23%)
Utility charges	(698,715)	(407,379)	(397,294)	10,085	(2%)
Depreciation on non-current assets	(3,881,983)	(2,264,332)	(2,250,000)	14,332	(1%)
Interest expenses	(28,798)	(13,811)	(7,282)	6,529	(47%)
Insurance expenses	(489,297)	(284,935)	(274,510)	10,425	(4%)
Other expenditure	(2,047,865)	(1,734,663)	(1,600,153)	134,510	(8%)
	<u>(27,344,346)</u>	<u>(16,296,328)</u>	<u>(15,219,341)</u>	<u>1,076,987</u>	<u>(7%)</u>
Subtotal	(4,412,766)	4,616,668	5,418,546	801,878	17%
Discontinued Operations					
Non-operating grants, subsidies and contributions	1,770,730	970,916	675,629	(295,287)	(30%)
Profit on asset disposals	0	0	0	0	
Loss on asset disposals	(15,000)	0	0	0	
	<u>1,755,730</u>	<u>970,916</u>	<u>675,629</u>	<u>(295,287)</u>	<u>(30%)</u>
	0				
Net result	(2,657,036)	5,587,584	6,094,175	506,591	9%
Other comprehensive income					
Changes on revaluation of non-current assets	0	0	0	0	0%
Total other comprehensive income	0	0	0	0	0%
Total comprehensive income	(2,657,036)	5,587,584	6,094,175	506,591	9%

TOWN OF BASSENDEAN
RATE SETTING STATEMENT
by Nature and Type
for the period ended 31 January 2023

	2022/23 Current Budget \$	2022/23 YTD Budget (a)	2022/23 YTD Actual (b) \$	Var. \$ (b)-(a)	Var. % (b)-(a)/(a) \$
OPERATING ACTIVITIES					
Net current assets at start of financial year - surplus/(deficit)	1,320,660	1,320,660	2,624,434	1,303,774	99%
	1,320,660	1,320,660	2,624,434	1,303,774	99%
Revenue from operating activities (excluding rates)					
Operating grants, subsidies and contributions	554,442	361,012	229,020	(131,992)	(37%)
Fees and charges	6,767,613	5,285,184	5,165,901	(119,283)	(2%)
Service charges	513,034	513,034	506,005	(7,029)	(1%)
Interest earnings	317,345	186,146	258,066	71,920	39%
Other revenue	267,981	88,955	82,647	(6,308)	(7%)
Profit on asset disposals	-	-	-	0	
	8,420,415	6,434,331	6,241,639	(192,692)	(3%)
Expenditure from operating activities					
Employee costs	(12,049,864)	(6,773,821)	(6,994,717)	(220,896)	3%
Materials and contracts	(8,147,824)	(4,817,387)	(3,695,385)	1,122,002	(23%)
Utility charges	(698,715)	(407,379)	(397,294)	10,085	(2%)
Depreciation on non-current assets	(3,881,983)	(2,264,332)	(2,250,000)	14,332	(1%)
Interest expenses	(28,798)	(13,811)	(7,282)	6,529	(47%)
Insurance expenses	(489,297)	(284,935)	(274,510)	10,425	(4%)
Other expenditure	(2,047,865)	(1,734,663)	(1,600,153)	134,510	(8%)
Loss on asset disposals	(15,000)	0	0	0	
	(27,359,346)	(16,296,328)	(15,219,341)	1,076,987	(7%)
Non-cash amounts excluded from operating activities	3,896,983	2,264,332	2,250,000	(14,332)	(1%)
Amount attributable to operating activities	(13,721,288)	(6,277,005)	(4,103,268)	2,173,737	(35%)
INVESTING ACTIVITIES					
Non-operating grants, subsidies and contributions	1,770,730	970,916	675,629	(295,287)	(30%)
Payments for property, plant and equipment	(1,443,761)	(919,790)	(397,732)	522,058	(57%)
Payments for construction of infrastructure	(3,064,890)	(1,206,609)	(786,461)	420,148	(35%)
Proceeds from disposal of assets	52,000	-	-	-	
Proceeds from self-supporting loans	21,503	10,574	10,574	0	0%
Amount attributable to investing activities	(2,664,418)	(1,144,909)	(497,990)	646,919	(57%)
FINANCING ACTIVITIES					
Repayment of borrowings	(104,061)	(46,117)	(46,117)	0	0%
Principal elements of finance lease payments	(160,000)	-	-	0	
Proceeds from new borrowings	750,000	-	-	0	
Transfers to cash backed reserves (restricted assets)	(790,763)	-	-	0	
Transfers from cash backed reserves (restricted assets)	2,330,707	-	-	-	
Amount attributable to financing activities	2,025,883	(46,117)	(46,117)	0	0%
Budgeted deficiency before general rates	(14,359,823)	(7,468,031)	(4,647,375)	2,820,656	(38%)
Estimated amount to be raised from general rates	14,511,165	14,478,665	14,396,248	(82,417)	(1%)
Net current assets at end of financial year - surplus/(deficit)	151,342	7,010,634	9,748,873	2,738,239	39%

**Town of Bassendean
Information Summary
For the Period Ended 31 January 2023**



TOWN OF BASSENDEAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
for the period ended 31 January 2023

Note 1: Explanation of Material Variances

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget, whichever is higher than \$15,000 or 10%.

- ⊕ More Revenue OR Less Expenditure
⊖ Less Revenue OR More Expenditure

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
OPERATING ACTIVITIES					
Net current assets at start of financial year - surplus/(deficit)	1,303,774	99%	⊕	Permanent	Surplus position is likely to be in line with the budget after year-end adjustments
Revenue from operating activities (excluding rates)					
Operating grants, subsidies and contributions	(131,992)	(37%)	⊖	Timing	Financial Assistance Grants \$26K, Environmental grants \$40K and Bassendean Youth Service \$35K
Fees and charges	(119,283)	(2%)	⊖	Timing	Within reporting threshold
Interest earnings	71,920	39%	⊕	Permanent	Increase in investment returns as RBA Cash Rate increased to 3.1% during the period
Other revenue	(6,308)	(7%)	⊖	Timing	Within reporting threshold
Profit on asset disposals	0				
	<u>(192,692)</u>	<u>(3%)</u>	<u>⊖</u>		
Expenditure from operating activities					
Employee costs	(220,896)	3%	⊖	Permanent	Within reporting threshold
Materials and contracts	1,122,002	(23%)	⊕	Timing	Lower due to timing of IT & Governance Projects(\$206K), Sanitation (\$404K) and Lower expenses in Reserve, new Trees and Bushland maintenance (\$299K) due to seasonal factors
Utility charges	10,085	(2%)	⊕	Permanent	Within reporting threshold
Depreciation on non-current assets	14,332	(1%)	⊕	Timing	Within reporting threshold
Interest expenses	6,529	(47%)	⊕	Timing	Within reporting threshold
Insurance expenses	10,425	(4%)	⊕	Timing	Within reporting threshold
Other expenditure	134,510	(8%)	⊕	Timing	Maintenance - Reserves and Weed Control under budget due to timing
Loss on asset disposals	0				
	<u>1,076,987</u>	<u>(7%)</u>	<u>⊕</u>		
Non-cash amounts excluded from operating activities	(14,332)	(1%)	⊖		
Amount attributable to operating activities	2,173,737	(35%)	⊕		
INVESTING ACTIVITIES					
Non-operating grants, subsidies and contributions	(295,287)	(30%)	⊖	Timing	Local Roads and Community Infrastructure Grant Phase 3
Payments for property, plant and equipment	522,058	(57%)	⊕	Timing	Timing delay in procurement of plant, fleet and equipment
Payments for construction of infrastructure	420,148	(35%)	⊕	Timing	Mainly Road construction and some projects from 2021/22 carried forward were completed
Proceeds from disposal of assets	0				
Proceeds from self-supporting loans	0	0%			
Amount attributable to investing activities	646,919	(57%)	⊕		
FINANCING ACTIVITIES					
Repayment of borrowings	0	0%			
Transfers to cash backed reserves (restricted assets)	0				
Transfers from cash backed reserves (restricted assets)	0				
Amount attributable to financing activities	0	0%			
Budgeted deficiency before general rates	<u>2,820,656</u>	<u>(38%)</u>	<u>⊕</u>		
Estimated amount to be raised from general rates	<u>(82,417)</u>	<u>(1%)</u>	<u>⊖</u>	Permanent	Processing of Community Housing exemptions
Net current assets at end of financial year - surplus/(deficit)	2,738,239	39%	⊕		

TOWN OF BASSENDEAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
for the period ended 31 January 2023

Note 2: Net Current Funding Position

Positive=Surplus (Negative=Deficit)

	Last Years Actual Closing 30 June 2022	Current 31 January 2023
	\$	\$
Current Assets		
Cash - Other	5,540,276	9,358,732
Cash Restricted - Reserves	8,743,503	8,743,503
Restricted Cash - Trust	266,987	174,314
Rates Outstanding	391,772	2,862,347
Sundry Debtors	1,219,750	1,022,992
GST Receivable	31,024	97,024
Accrued Interest	17,786	9,872
Prepayments	105,670	349,629
Proceeds from Disposal	-	-
Inventories	15,976	20,585
	16,332,744	22,638,998
Less: Current Liabilities		
Sundry Creditors	(1,030,151)	(1,249,150)
Payroll Creditors	(46)	(1,720)
Accrued Interest on Borrowings	(2,140)	(2,140)
Accrued Salaries and Wages	(923,733)	-
Rates in Advance		(66,888)
Current Loan Liability	(104,061)	(78,497)
Hyde Retirement Village Bonds	(16,300)	(15,050)
Bonds and Other Deposits	(1,911,098)	(1,819,596)
Current Lease Liabilities	(89,871)	(89,871)
Contract liabilities	(142,674)	(142,674)
Deferred Revenue	-	-
Current Employee Provisions	(2,198,463)	(2,115,994)
	(6,418,537)	(5,581,580)
Net Current Assets	9,914,207	17,057,418
Less: Cash Reserves	(8,743,503)	(8,743,503)
Less: SSL Borrowings Repayments	-	(10,574)
Loan Liability - Current	104,061	124,614
Lease Liability - Current	89,871	89,871
Other Misc Adjustments	19,882	(8,870)
Plus : Liabilities funded by Cash Backe	1,239,916	1,239,916
Net Current Funding Position	2,624,434	9,748,873

**Town of Bassendean
Monthly Investment Report
As at 31 January 2023**

Note 5 : CASH INVESTMENTS

Deposit Ref	Deposit Date	Maturity Date	S & P Rating	Institution	Term (Days)	Rate of Interest	Amount Invested (Days)				Total	Expected Interest
							Up to 30	30-59	60-89	90-120+		
Municipal												
13156679	05/01/2023	04/02/2023	A1	CBA	30	3.20%	1,908,254.67				1,908,254.67	5,018.96
624657	14/11/2022	13/02/2023	A2	BOQ	91	3.50%				903,927.27	903,927.27	7,887.69
347666565	11/08/2022	11/08/2023	A1	NAB	365	3.90%				1,500,000.00	1,500,000.00	58,500.00
54836	02/11/2022	02/03/2023	A2	IMB	120	3.50%				1,500,000.00	1,500,000.00	17,260.27
4205041	28/11/2022	27/02/2023	A1	Suncorp	91	3.76%				3,000,000.00	3,000,000.00	28,122.74
							1,908,254.67	-	-	6,903,927.27	8,812,181.94	116,789.67
Restricted - Bonds and Deposits:												
627750	21/11/2022	21/02/2023	A2	BOQ	92	3.50%				501,121.92	501,121.92	4,420.86
							-	-	-	501,121.92	501,121.92	4,420.86
							1,908,254.67	-	-	7,405,049.19	9,313,303.86	121,210.53
Restricted - Contract Liabilities/Deferred Revenue (Grants)												
Reserve												
413105	07/06/2022	06/03/2023	A2	ME Bank	272	2.85%				1,000,000.00	1,000,000.00	21,238.36
4204225	11/08/2022	11/08/2023	A1	Suncorp	365	3.91%				2,500,000.00	2,500,000.00	97,750.00
4204925	15/11/2022	13/02/2023	A1	Suncorp	90	3.58%				1,000,000.00	1,000,000.00	8,827.40
4205087	01/12/2022	01/03/2023	A1	Suncorp	90	3.65%				1,000,665.75	1,000,665.75	9,005.99
4204926	15/11/2022	13/02/2023	A1	Suncorp	90	3.58%				1,000,000.00	1,000,000.00	8,827.40
13156679	05/01/2023	04/02/2023	A1	CBA	30	3.20%	642,806.57				642,806.57	1,690.67
498923	24/05/2022	24/05/2023	A2	BOQ	365	3.20%				600,030.88	600,030.88	19,200.99
4204927	15/11/2022	13/02/2023	A1	Suncorp	90	3.58%				1,000,000.00	1,000,000.00	8,827.40
							642,806.57	-	-	8,100,696.63	8,743,503.20	175,368.20
755365673	31/10/2022	01/05/2023	A1	NAB	182	4.05%				7,903.84	7,903.84	159.61
							642,806.57	-	-	8,108,600.47	8,751,407.04	175,527.81
							4,151,061.24	-	-	15,513,649.66	18,064,710.90	296,738.34

ENVIRONMENTAL COMMITMENT	INDIVIDUAL INSTITUTION EXPOSURE	TOTAL CREDIT EXPOSURE	TERM TO MATURITIES																								
<table border="1"> <thead> <tr> <th>Depositing Institution</th> <th>Value Invested</th> </tr> </thead> <tbody> <tr> <td colspan="2">Fossil Fuel Lending ADI</td> </tr> <tr> <td>NAB</td> <td>1,507,903.84</td> </tr> <tr> <td>CBA</td> <td>2,551,061.24</td> </tr> <tr> <td>Total</td> <td>4,058,965.08</td> </tr> <tr> <td colspan="2">Non Fossil Fuel Lending ADI</td> </tr> <tr> <td>Suncorp</td> <td>9,500,665.75</td> </tr> <tr> <td>BOQ</td> <td>2,005,080.07</td> </tr> <tr> <td>ME Bank</td> <td>1,000,000.00</td> </tr> <tr> <td>IMB</td> <td>1,500,000.00</td> </tr> <tr> <td>Total</td> <td>14,005,745.82</td> </tr> <tr> <td>Total Funds</td> <td>18,064,710.90</td> </tr> </tbody> </table>	Depositing Institution	Value Invested	Fossil Fuel Lending ADI		NAB	1,507,903.84	CBA	2,551,061.24	Total	4,058,965.08	Non Fossil Fuel Lending ADI		Suncorp	9,500,665.75	BOQ	2,005,080.07	ME Bank	1,000,000.00	IMB	1,500,000.00	Total	14,005,745.82	Total Funds	18,064,710.90			
Depositing Institution	Value Invested																										
Fossil Fuel Lending ADI																											
NAB	1,507,903.84																										
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IMB	1,500,000.00																										
Total	14,005,745.82																										
Total Funds	18,064,710.90																										

Individual Limit A1 50%
A2 30%

INSTITUTION BREAKUP	Maturity in Months				S & P RATING	
	< 30 Days	30-60 Days	60-90 Days	90+ Days		
BOQ	11.1%	2,005,080	14.1%	\$2,551,061	A1	13,559,631
NAB	8.3%	1,507,904	0.0%	\$0	A2	4,505,080
CBA	14.1%	2,551,061	0.0%	\$0		
Suncorp	52.6%	9,500,666	85.9%	\$15,513,650		
ME Bank	5.5%	1,000,000				
Bendigo	0.0%	0				
IMB	8.3%	1,500,000				
Total	100.0%	\$18,064,710.90	100.0%	\$18,064,710.90		18,064,710.90

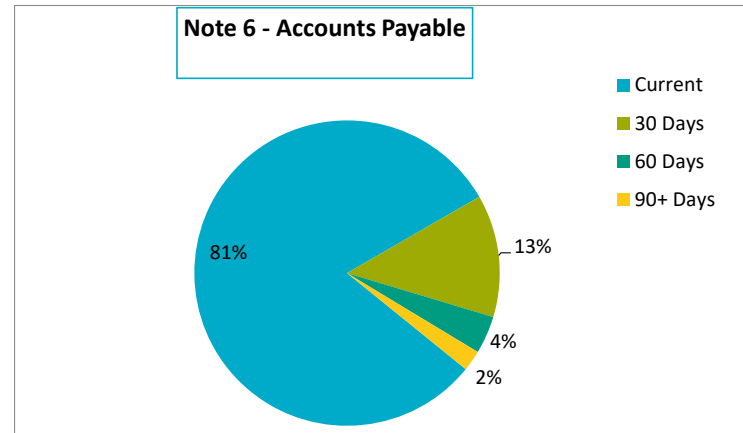
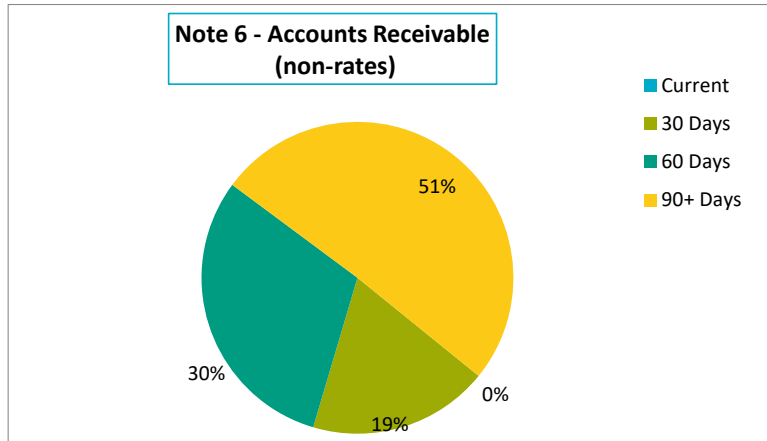
Investment Policy Limit	Portfolio Exposure	S&P Rating
100%	75%	A1
70%	25%	A2

TOWN OF BASSENDEAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2023

Note 4: Receivables and Payables

Receivables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Receivables - General	0	7,541	12,299	20,378	40,218

Payables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Payables - General	198,694	31,894	9,812	5,385	245,785



Comments/Notes - Receivables General
The above amounts include GST where applicable.

Note 5 - Capital Works Projects

CAPITAL PROJECTS									
31/01/2023									
Project Number	2022/23 Original Budget	Budget Amendments	202/23 Current Budget	2021/22 YTD Budget	YTD Actual	Purchase Orders	Total Inc Purchase Orders	Budget Remaining	% Budget Remaining to Annual Budget
LAND AND BUILDINGS	\$622,642.66	\$0.00	\$622,642.66	\$491,290.00	\$97,787.97	\$38,964.73	\$136,752.70	\$485,889.96	78.0%
DRAINAGE	\$235,098.00	\$0.00	\$235,098.00	\$47,350.00	\$1,504.50	\$0.00	\$1,504.50	\$233,593.50	99.4%
FURNITURE & EQUIPMENT	\$345,618.00	\$0.00	\$345,618.00	\$240,000.00	\$132,245.26	\$47,898.00	\$180,143.26	\$165,474.74	47.9%
PLANT AND EQUIPMENT	\$475,500.00	\$0.00	\$475,500.00	\$188,500.00	\$167,699.19	\$0.00	\$167,699.19	\$307,800.81	64.7%
INFRASTRUCTURE ASSETS - OTHER	\$1,436,057.34	\$0.00	\$1,436,057.34	\$472,807.34	\$60,943.99	\$190,504.16	\$251,448.15	\$1,184,609.19	82.5%
ROADS	\$1,277,723.73	\$0.00	\$1,277,723.73	\$603,940.50	\$718,671.77	\$142,237.39	\$860,909.16	\$416,814.57	32.6%
FOOTPATHS	\$116,011.00	\$0.00	\$116,011.00	\$82,511.00	\$5,340.58	\$49,088.26	\$54,428.84	\$61,582.16	53.1%
TOTAL	\$4,508,650.73	\$ -	\$ 4,508,650.73	\$ 2,126,398.84	\$ 1,184,193.26	\$ 468,692.54	\$ 1,652,885.80	\$ 2,855,764.93	63.3%

TOWN OF BASSENDEAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
for the period ended 31 January 2023

## Note 6: Proposed Budget Amendments					
GL Account Code	Description	Current Budget	Amended Budget	Budget Movement	Reason
	Sub-total - Budget Re-alignments	\$ -	\$ -	\$ -	
	NET CHANGE IN AMENDMENTS TO SURPLUS	\$ -	\$ -	\$ -	CHANGE TO SURPLUS

TOWN OF BASSENDEAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2023

Note 7: Disposal of Assets

Asset Class	Original Annual Budget				YTD Actual			
	Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
			-		-	-		-
	-	-	-	-	-	-	-	-

**LIST OF PAYMENTS
FOR PERIOD
ENDED 31 December 2022**

*Any questions relating to the List of Payments, please raise with Paul White,
Director Corporate Services, prior to Briefing Session.*

SUMMARY OF SCHEDULE OF ACCOUNTS

FUND	VOUCHERS	AMOUNT \$
MUNICIPAL / TRUST		
EFT, Direct Debits Cr Card and Payroll 01-31 December 2022	48447 - 48696	-\$2,909,116.21
TRUST FUND		
Cheques Commonwealth 6100-1015-9136		\$0.00
MUNICIPAL BANK		
Cheques Commonwealth 6100-1015-9128	86396 – 86397	\$-129.60
		-\$2,909,245.81
		-\$2,909,245.81

This list of payments, covering vouchers as above has been checked and is fully supported by vouchers and invoices, which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations, and costings, and the amounts shown have been paid.

Chq/EFT	Date	Name	Description	Amount
EFT48447	05/12/2022	ALL PRINTERS AND CARTRIDGES PTY LTD	Printer Cartridges	-\$ 259.60
EFT48448	05/12/2022	AUSTRALIAN INSTITUTE OF MANAGEMENT (AIM)	Training Courses	-\$ 936.00
EFT48449	05/12/2022	BASSENDEAN HOTEL	Staff Christmas Function	-\$ 2,700.00
EFT48450	05/12/2022	BRIGHT BYTES - MICHAEL STEVENSON	Deep Cleaning of Computers	-\$ 165.00
EFT48451	05/12/2022	CDM AUSTRALIA PTY LTD	Relocation of Computer Printers	-\$ 440.00
EFT48452	05/12/2022	COLES SUPERMARKETS AUSTRALIA	Groceries supplies -Wind in the Willows	-\$ 919.14
EFT48453	05/12/2022	HATCHET PTY LTD	Keen On Halloween Website Updates	-\$ 165.00
EFT48454	05/12/2022	HAYS SPECIALIST RECRUITMENT (AUSTRALIA) PTY	Contract staff expenses	-\$ 3,214.04
EFT48455	05/12/2022	LANDGATE	Valuation charges	-\$ 182.50
EFT48456	05/12/2022	MMJ REAL ESTATE WA PTY LTD	Valuation charges- -Lot 67 Hamilton Street	-\$ 1,688.50
EFT48457	05/12/2022	MT LAWLEY MILK SUPPLY	Office Milk Supplies	-\$ 76.16
EFT48458	05/12/2022	ROBERT WALTERS PTY LTD	Contract staff expenses	-\$ 2,590.44
EFT48459	05/12/2022	ST JOHN AMBULANCE AUSTRALIA	Replenishment of first aid boxes	-\$ 493.16
EFT48460	05/12/2022	THE LAND DIVISION (NASTECH (WA) PTY LTD)	Plan Of Subdivision	-\$ 1,034.00
EFT48461	05/12/2022	WESTERN AUSTRALIAN GENEALOGICAL SOCIETY	Annual Institutional Membership Renewal	-\$ 100.00
EFT48462	06/12/2022	CDM AUSTRALIA PTY LTD	Supply of Server Room ICT Equipment	-\$ 127,710.29
EFT48463	07/12/2022	ALSCO LINEN SERVICES PTY LTD	Hygiene Services - Public Toilets - Various Locations	-\$ 5,064.51
EFT48464	07/12/2022	AUSTRALIAN AIRCONDITIONING SERVICES PTY LTD	Air Conditioning service and inspection charges	-\$ 107.80
EFT48465	07/12/2022	BAILEYS FERTILISER	Fertiliser - Bassendean Oval	-\$ 4,510.00
EFT48466	07/12/2022	BEAVER TREE SERVICES	Tree removal services	-\$ 2,689.50
EFT48467	07/12/2022	BUNNINGS GROUP LIMITED	Hardware items	-\$ 238.18
EFT48485	07/12/2022	DEPARTMENT OF FIRE & EMERGENCY SERVICES	Emergency Services Levy DFES Levy Q2	-\$ 780,243.80
EFT48486	07/12/2022	AUSTRALIA POST	Postal charges	-\$ 2,566.11
EFT48487	07/12/2022	AXIIS CONTRACTING	Concrete Landing Pad at BYS Skate Park	-\$ 1,956.11
EFT48489	07/12/2022	BEAVER TREE SERVICES	Dead Wooding of Pine Trees - European house borer management	-\$ 16,995.00
EFT48490	07/12/2022	CITY OF SOUTH PERTH	Animal Pound fees	-\$ 929.50
EFT48491	07/12/2022	CITY OF VINCENT	Long Service Leave Liability - Staff costs	-\$ 6,014.53
EFT48492	07/12/2022	CLEAR HEALTH PARTNERS PTY LTD	Employee Assistance Provider	-\$ 220.00
EFT48493	07/12/2022	COLES SUPERMARKETS AUSTRALIA	Groceries supplies -Wind in the Willows	-\$ 454.11
EFT48494	07/12/2022	CONNECT VICTORIA PARK INCORPORATED	Management Fees for HRV	-\$ 2,884.75
EFT48495	07/12/2022	CS LEGAL (THE PIER GROUP PTY LTD T/AS)	Professional Fees	-\$ 952.50
EFT48496	07/12/2022	CTI RISK MANAGEMENT (CTI5 PTY LTD T/AS)	Banking collection from Office	-\$ 242.00
EFT48497	07/12/2022	DIAL A NAPPY (BUSICLEAN)	Diaper service	-\$ 2,596.50
EFT48498	07/12/2022	FINISHING WA	Binding Of Official Minute Books- 24 Books	-\$ 2,094.95
EFT48499	07/12/2022	HEATLEY SALES PTY LTD	Safety boots	-\$ 183.94

Chq/EFT	Date	Name	Description	Amount
EFT48500	07/12/2022	IT VISION	Synergysoft upgrade - after hours	-\$ 962.45
EFT48501	07/12/2022	MOORE AUSTRALIA (WA) PTY LTD - MOORE	Professional Services	-\$ 2,640.00
EFT48502	07/12/2022	PARAMOUNT BUSINESS SUPPLIES PTY LTD	Office stationery	-\$ 165.40
EFT48503	07/12/2022	QTM PTY LTD	Preparation of Road Traffic Management Plan - for Event	-\$ 1,696.49
EFT48504	07/12/2022	ROBERT WALTERS PTY LTD	Contract staff expenses	-\$ 2,542.75
EFT48505	07/12/2022	SIGNING HANDS	Sign Language Classes	-\$ 495.00
EFT48506	07/12/2022	ST JOHN AMBULANCE AUSTRALIA	Replenishment of first aid boxes	-\$ 91.45
EFT48507	07/12/2022	TENDERLINK	Tenderlink Electronic Portal	-\$ 60.50
EFT48508	07/12/2022	WESTBOOKS	Library Books	-\$ 213.41
EFT48509	07/12/2022	GREENS HIAB SERVICE PTY LTD	10T Hiab for Old Perth Road RAC Project	-\$ 528.00
EFT48510	07/12/2022	HAYS SPECIALIST RECRUITMENT (AUSTRALIA) PTY	Contract staff expenses	-\$ 10,533.29
EFT48511	07/12/2022	HEATLEY SALES PTY LTD	Safety boots	-\$ 845.13
EFT48512	07/12/2022	INTELLIFE GROUP LIMITED	Cleaning services various sites	-\$ 1,388.96
EFT48513	07/12/2022	JASON SIGNMAKERS	Road signage	-\$ 2,635.94
EFT48514	07/12/2022	MACKIE PLUMBING AND GAS PTY LTD	Various plumbing works	-\$ 869.00
EFT48515	07/12/2022	MIDLAND MINICRETE	Premix concrete for footpath repairs- 21 Anzac Tce	-\$ 2,390.30
EFT48516	07/12/2022	NUTRIEN WATER	Reticulation parts	-\$ 162.26
EFT48517	07/12/2022	PARAMOUNT ELECTRICAL SERVICES	Installation of Smoke Detectors To Depot	-\$ 3,086.90
EFT48518	07/12/2022	PRESTIGE PROPERTY MAINTENANCE	Mowing of Walter Road	-\$ 1,496.00
EFT48519	07/12/2022	PRODUCT RECOVERY INDUSTRIES PTY LTD	Sand and concrete waste recycling	-\$ 822.80
EFT48520	07/12/2022	PROFESSIONAL GLASS & MAINTENANCE	Replace Side Window to Coaches Box - Bassendean Oval	-\$ 1,732.50
EFT48521	07/12/2022	PROFOUNDER TURFMASTER PTY LTD	Mowing of Verges Iolanthe & Pearson St	-\$ 2,431.00
EFT48522	07/12/2022	STRUCTERRE CONSULTING ENGINEERS	Inspection bolts and holding light poles to base after their being cleaned	-\$ 2,145.00
EFT48523	07/12/2022	THE BATTERY SHOP	Battery consumables	-\$ 35.00
EFT48524	07/12/2022	WATER2WATER PTY LTD	Filtered water contract	-\$ 148.50
EFT48525	08/12/2022	AUSTRALIAN SERVICES UNION	Payroll deductions	-\$ 103.60
EFT48526	08/12/2022	AUSTRALIAN TAX OFFICE (PAYG)	Payroll deductions	-\$ 82,073.41
EFT48527	08/12/2022	LGRCEU	Payroll deductions	-\$ 88.00
EFT48528	08/12/2022	PAY@BILITY PTY LTD	Payroll deductions	-\$ 354.24
EFT48529	08/12/2022	TOWN OF BASSENDEAN PAYROLL DEDUCTIONS	Payroll deductions	-\$ 921.12
EFT48530	08/12/2022	ACCURATE FURNITURE REMOVALS (MOTIC	Shifting of furniture	-\$ 150.00
EFT48531	08/12/2022	ACTION GLASS AND ALUMINIUM	Repairs at Hyde Retirement Village	-\$ 663.52
EFT48532	08/12/2022	ADVANCE SCANNING SERVICES	Location Of Cables At Bassendean Oval	-\$ 6,374.50
EFT48533	08/12/2022	ALSCO LINEN SERVICES PTY LTD	Hygiene Services - Public Toilets James Street	-\$ 283.22
EFT48534	08/12/2022	ASSET INFRASTRUCTURE MANAGEMENT	Consulting fee - Asset Management	-\$ 5,420.25
EFT48535	08/12/2022	AXIIS CONTRACTING	Road works at Lord Street	-\$ 8,804.17
EFT48536	08/12/2022	BEAVER TREE SERVICES	Tree removal services	-\$ 2,208.92

Chq/EFT	Date	Name	Description	Amount
EFT48537	08/12/2022	BUDGET PEST CONTROL	Rodent Service at Hyde Retirement Village	-\$ 440.00
EFT48538	08/12/2022	BUNNINGS GROUP LIMITED	Hardware items	-\$ 525.60
EFT48539	08/12/2022	CORSIGN WA PTY LTD	Road signage	-\$ 158.40
EFT48540	08/12/2022	E FIRE & SAFETY (WA)	Fire Alarm Service and Panel Testing	-\$ 44.00
EFT48541	08/12/2022	ELLIOTTS FILTRATION	Service & Checks To The Iron Filter System Bic Reserve	-\$ 282.70
EFT48542	08/12/2022	ENVIROPATH PTY LTD	Town & Reserve Carparks Sweep	-\$ 4,366.12
EFT48543	08/12/2022	ERLECTIONS (WA)!	Safety barriers at night Road Works	-\$ 6,479.00
EFT48544	08/12/2022	FRIDGE & WASHER CITY MORLEY	Dishwasher Required For Ashfield Community Centre	-\$ 549.00
EFT48545	08/12/2022	HANSON CONSTRUCTION MATERIALS PTY LTD	Supply and Delivery of Bricks	-\$ 2,424.61
EFT48546	08/12/2022	HAYS SPECIALIST RECRUITMENT (AUSTRALIA) PTY	Contract staff expenses	-\$ 3,480.41
EFT48547	08/12/2022	JOHN PAPAS TRAILERS (AUSTRALIA) PTY LTD	Battery Brake away Controller	-\$ 118.00
EFT48548	08/12/2022	LGC TRAFFIC MANAGEMENT	Traffic Management for High Pressure Clean Old Perth Road	-\$ 2,089.46
EFT48549	08/12/2022	LOCKDOC	Standard padlocks	-\$ 130.00
EFT48550	08/12/2022	MACKIE PLUMBING AND GAS PTY LTD	Plumbing works at Hyde Retirement Village	-\$ 399.43
EFT48551	08/12/2022	METAL WISE DESIGNS	Welding Play Equipment	-\$ 110.00
EFT48552	08/12/2022	ROADS 2000	Blow asphalt for road maintenance	-\$ 116.59
EFT48553	08/12/2022	WATER2WATER PTY LTD	Filtered water contract	-\$ 99.00
EFT48554	08/12/2022	WESTERN IRRIGATION PTY LTD	Remove & Inspect Failed Bore Pump - Padbury Way Reserve	-\$ 1,897.50
EFT48555	08/12/2022	JSM CONSTRUCTION WA	Remove Stonework and Withy Render at Bassendean Library	-\$ 43,712.90
EFT48556	08/12/2022	BASSENDAN HOTEL CAR PARK PTY LTD	Rate Refund	-\$ 4,580.88
EFT48557	08/12/2022	DANIEL JAY O'ROURKE	Rate Refund	-\$ 2,490.00
EFT48558	08/12/2022	DEBRA WALKER	Rate Refund	-\$ 104.19
EFT48559	08/12/2022	DECLAN FLETCHER	Refund of Planning Application	-\$ 960.00
EFT48560	08/12/2022	EILEEN YVONNE WOOD	Rate Refund	-\$ 98.44
EFT48561	08/12/2022	HOUSING AUTHORITY - DEPARTMENT OF	Rate Refund	-\$ 125.00
EFT48562	08/12/2022	JANE MARIE BREMMER	Refund- Friends Group Training /Community Support	-\$ 183.19
EFT48563	08/12/2022	JENNIFER MARGARET BARTLETT	Modern Cloth Nappy Rebate	-\$ 100.00
EFT48564	08/12/2022	KIM ELIZABETH EDWARDS	Refund of Dog Registration Fee	-\$ 30.00
EFT48565	08/12/2022	SIOBHAN MAREE BRESACIN	Modern Cloth Nappy Rebate	-\$ 100.00
EFT48566	08/12/2022	VICTORIA BROWN	Rate Refund	-\$ 438.77
EFT48567	08/12/2022	VLADIMIR ALONZO	Crossover Contribution	-\$ 436.00
EFT48568	09/12/2022	WATER CORPORATION	Water charges	-\$ 12,322.12
EFT48569	12/12/2022	BASSENDAN CRICKET CLUB	Management of Turf Cricket Facilities at Jubilee Reserve	-\$ 20,915.00
EFT48570	12/12/2022	CITY OF SOUTH PERTH	Animal Pound fees	-\$ 1,906.91
EFT48571	12/12/2022	CLEAR HEALTH PARTNERS PTY LTD	Employee Assistance Provider	-\$ 220.00
EFT48572	12/12/2022	COLES SUPERMARKETS AUSTRALIA	Groceries supplies -Wind in the Willows	-\$ 497.13
EFT48573	12/12/2022	EASTERN METROPOLITAN REGIONAL COUNCIL -	General Waste Disposal Costs	-\$ 36,496.76

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EFT48574	12/12/2022	HEATLEY SALES PTY LTD	Safety boots	-\$ 956.42
EFT48575	12/12/2022	MCLEODS & CO	Legal professional fees	-\$ 1,630.80
EFT48576	12/12/2022	OLD MACDONALDS TRAVELLING FARMS WA	Farm for Wind In The Willows Christmas Event	-\$ 550.00
EFT48577	12/12/2022	PITNEY BOWES AUSTRALIA PTY LTD	Lease Rental of Franking Machine	-\$ 429.00
EFT48578	12/12/2022	PLAY CHECK	Annual Comprehensive Playground Inspection & Report	-\$ 7,150.00
EFT48579	12/12/2022	RACHAEL BLAIR	Extension Activity	-\$ 400.00
EFT48580	12/12/2022	RAYMOND MICHAEL HARRIS	Installing Signs for Fire Season And Animal Registrations	-\$ 100.00
EFT48581	12/12/2022	SUEZ RECYCLING & RECOVERY PTY LTD	General, Recycling and FOGO bin collection expenses	-\$ 344.47
EFT48582	12/12/2022	THAI LY	Rate Refund	-\$ 587.43
EFT48583	12/12/2022	WESTBOOKS	Library Books	-\$ 63.67
EFT48584	12/12/2022	WESTERN AUSTRALIAN LOCAL GOVERNMENT	WALGA field tour on bushfire preparedness	-\$ 275.00
EFT48585	12/12/2022	WESTERN IRRIGATION PTY LTD	Repair And Install Submersible Pump at Padbury Reserve	-\$ 9,552.58
EFT48586	12/12/2022	WILLIAM BUCK CONSULTING (WA) PTY LTD	Internal Audit Fees	-\$ 5,625.27
EFT48587	12/12/2022	ZIRCODATA PTY LTD	Document storage expenses	-\$ 96.55
EFT48588	13/12/2022	AUSTRALIAN SERVICES UNION	Payroll deductions	-\$ 103.60
EFT48589	13/12/2022	AUSTRALIAN TAX OFFICE (PAYG)	Payroll deductions	-\$ 94,284.38
EFT48590	13/12/2022	LGRCEU	Payroll deductions	-\$ 88.00
EFT48591	13/12/2022	PAY@BILITY PTY LTD	Payroll Deductions	-\$ 354.24
EFT48592	13/12/2022	TOWN OF BASSENDEAN PAYROLL DEDUCTIONS	Payroll deductions	-\$ 2,160.77
EFT48593	13/12/2022	AVC OPERATIONS PTY LTD (BASSENDEAN HOTEL	End of Year Function	-\$ 9,000.00
EFT48594	14/12/2022	ANNE YARDLEY	Oral History Interview	-\$ 675.00
EFT48595	14/12/2022	ASPHALTECH PTY LTD	Road Works - Lord Street, Mary To Morley Drive	-\$ 74,989.72
EFT48596	14/12/2022	BASSENDEAN NEWSAGENCY	Library subscriptions	-\$ 191.10
EFT48597	14/12/2022	BEAVER TREE SERVICES	Tree removal services	-\$ 1,461.90
EFT48598	14/12/2022	COMPLETE CORPORATE HEALTH - ASCOT	Pre employment medical	-\$ 243.54
EFT48599	14/12/2022	COMPLETE OFFICE SUPPLIES PTY LTD - COS	Office stationery	-\$ 256.97
EFT48600	14/12/2022	LANDGATE	Valuation charges	-\$ 131.28
EFT48601	14/12/2022	MICHELLE KAYS	Extension Activity -Decorating Christmas Cookies	-\$ 400.00
EFT48602	14/12/2022	MIDLAND MINICRETE	Premix concrete for footpath repairs	-\$ 451.00
EFT48603	14/12/2022	MIRIAM ATKINSON	Extension Activity- Making Christmas Wreaths	-\$ 580.00
EFT48604	14/12/2022	MT LAWLEY MILK SUPPLY	Office Milk Supplies	-\$ 76.16
EFT48605	14/12/2022	NUTRIEN WATER	Reticulation parts	-\$ 124.17
EFT48606	14/12/2022	OFFICEWORKS SUPERSTORES PTY LTD	Office stationery	-\$ 897.56
EFT48607	14/12/2022	STIHL SHOP MALAGA	Hardware items - minor plant equipment	-\$ 1,220.00
EFT48608	15/12/2022	ADDSTYLE CONSTRUCTIONS PTY LTD	Refund of Security Deposit	-\$ 2,805.00
EFT48609	15/12/2022	TRISTAN NASH	Dudley Robinson Youth Grant	-\$ 250.00
EFT48610	15/12/2022	URBAN WA CONSTRUCTION PTY LTD	Refund of Security Deposit	-\$ 2,805.00
EFT48611	15/12/2022	BASSENDEAN PRIMARY SCHOOL	School Awards	-\$ 100.00

Chq/EFT	Date	Name	Description	Amount
EFT48612	15/12/2022	MAVIN REAL ESTATE	Rate Refund	-\$ 1,128.01
EFT48613	15/12/2022	MELODY POROCH	Scholarship Award	-\$ 500.00
EFT48614	15/12/2022	NICOLE NAMOUR	Reimbursement of expenses incurred by personal Credit Card	-\$ 591.98
EFT48615	15/12/2022	ST MICHAEL'S SCHOOL	School Awards	-\$ 100.00
EFT48616	16/12/2022	CR EMILY WILDING	Elected Members Remuneration Payment - 2nd Quarter	-\$ 5,069.00
EFT48617	16/12/2022	CR HILARY MACWILLIAM	Elected Members Remuneration Payment - 2nd Quarter	-\$ 5,069.00
EFT48618	16/12/2022	CR JENNIFER MARGARET CARTER	Elected Members Remuneration Payment - 2nd Quarter	-\$ 5,069.00
EFT48619	16/12/2022	CR KATHRYN HAMILTON	Elected Members Remuneration Payment - 2nd Quarter	-\$ 16,839.25
EFT48620	16/12/2022	CR PAUL NICHOLI POLIWKA	Elected Members Remuneration Payment - 2nd Quarter	-\$ 5,069.00
EFT48621	16/12/2022	CR RENEE MCLENNAN	Elected Members Remuneration Payment - 2nd Quarter	-\$ 7,436.50
EFT48622	16/12/2022	CR TALLAN JOHN MICHAEL AMES	Elected Members Remuneration Payment - 2nd Quarter	-\$ 5,069.00
EFT48623	20/12/2022	BASSENDEAN MEN'S SHED INC	Sausage Sizzle Wind In The Willows Christmas Party	-\$ 937.80
EFT48624	20/12/2022	COLES SUPERMARKETS AUSTRALIA	Groceries supplies -Wind in the Willows	-\$ 835.49
EFT48625	20/12/2022	E FIRE & SAFETY (WA)	Lithium Extinguisher	-\$ 742.50
EFT48626	20/12/2022	EASTERN METROPOLITAN REGIONAL COUNCIL -	General Waste Disposal Costs	-\$ 23,862.69
EFT48627	20/12/2022	LG BEST PRACTICES	Payroll Services For Processing Inc Training - November	-\$ 6,625.88
EFT48628	20/12/2022	MCLEODS & CO	Legal professional fees	-\$ 119.94
EFT48629	20/12/2022	MICHAEL PAGE INTERNATIONAL (AUSTRALIA) PTY	Contract staff expenses	-\$ 1,389.93
EFT48630	20/12/2022	N & N J HAEUSLER	Supply of news papers	-\$ 78.15
EFT48631	20/12/2022	ROBERT WALTERS PTY LTD	Contract staff expenses	-\$ 2,585.02
EFT48632	20/12/2022	ST JOHN AMBULANCE AUSTRALIA	Replenishment of first aid boxes	-\$ 433.58
EFT48633	20/12/2022	SUPERLOOP (OPERATIONS) PTY LTD	Internet Services	-\$ 313.50
EFT48634	20/12/2022	TERESA TAI CHI (TERESA'S ACADEMY OF	Relax Term 4	-\$ 1,600.00
EFT48635	20/12/2022	WA CORPORATE SIGNS PTY LTD	Labels – Printed On Gloss Paper Adhesive	-\$ 1,265.00
EFT48636	20/12/2022	ABACUS CALCULATORS (WA) PTY LTD	Lease rentals	-\$ 213.82
EFT48637	20/12/2022	ACOUSTIC ENGINEERING SOLUTIONS	Acoustic Report for Skip Bin Operations	-\$ 3,949.00
EFT48638	20/12/2022	CLEAR HEALTH PARTNERS PTY LTD	Employee Assistance Provider	-\$ 585.00
EFT48640	20/12/2022	COMMAND-A-COM PTY LTD	Upgrade Firmware On Ns1000 And Tde200	-\$ 1,270.50
EFT48641	20/12/2022	FUJI XEROX AUSTRALIA PTY LTD	Lease photocopier/printer	-\$ 1,470.65
EFT48642	20/12/2022	MICHAEL PAGE INTERNATIONAL (AUSTRALIA) PTY	Contract staff expenses	-\$ 28,966.76
EFT48643	20/12/2022	STOTT AND HOARE	Microsoft licencing -MS 365 and other licence renewals	-\$ 5,848.73
EFT48644	21/12/2022	AUSTRALIAN AIRCONDITIONING SERVICES PTY LTD	Air Conditioning service and inspection charges	-\$ 253.00
EFT48645	21/12/2022	AXIIS CONTRACTING	Concrete Footpath Construction At Hardaker Street, Eden Hill.	-\$ 4,280.75
EFT48646	21/12/2022	BEAVER TREE SERVICES	Tree removal services	-\$ 22,960.41
EFT48647	21/12/2022	BUNNINGS GROUP LIMITED	Hardware items	-\$ 285.68
EFT48648	21/12/2022	CASA SECURITY PTY LTD	Replace Battery Lock Up At Bassendean Library	-\$ 159.50
EFT48649	21/12/2022	COMMERCIAL TYRES (MARGWAY PTY LTD T/AS)	Tyres	-\$ 953.00

Chq/EFT	Date	Name	Description	Amount
EFT48650	21/12/2022	K C BINITA	Window Cleaning Old Perth Road	-\$ 1,180.00
EFT48651	21/12/2022	KLEENIT PTY LTD	High Pressure Stream Cleaning- OPR, Guildford Road	-\$ 19,410.34
EFT48652	21/12/2022	ACTION GLASS AND ALUMINIUM	Replace Glass Panels To Bus Shelter @ 28 French Street	-\$ 2,352.90
EFT48653	21/12/2022	LGC TRAFFIC MANAGEMENT	Traffic management for High Pressure Clean - Old Perth Road	-\$ 2,233.55
EFT48654	21/12/2022	MACKIE PLUMBING AND GAS PTY LTD	Various plumbing works	-\$ 631.11
EFT48655	21/12/2022	MIDLAND MINICRETE	Premix concrete for footpath repairs	-\$ 856.90
EFT48656	21/12/2022	MIRRABOOKA AUTO ELECTRICS	Rectify Electric Brake Operation - Mitsubishi Tip Truck	-\$ 1,116.50
EFT48657	21/12/2022	MORLEY FLOORING CENTRE	Vinyl Planks To Depot Workshop	-\$ 4,520.00
EFT48658	21/12/2022	NUTRIEN WATER	Reticulation parts	-\$ 2,043.97
EFT48659	21/12/2022	PARAMOUNT ELECTRICAL SERVICES	Replacement Of Faulty Light Parts To Tennis Club Flood Lights	-\$ 1,900.00
EFT48660	21/12/2022	PRODUCT RECOVERY INDUSTRIES PTY LTD	Sand and concrete waste recycling	-\$ 235.40
EFT48661	21/12/2022	ROADS 2000	Blow asphalt for road maintenance	-\$ 116.59
EFT48662	21/12/2022	SCM EARTHMOVING CONTRACTORS	Excavator hire	-\$ 165.00
EFT48663	21/12/2022	STIHL SHOP MALAGA	Hardware items - minor plant equipment	-\$ 166.50
EFT48664	21/12/2022	SUNSHINE AIR CONDITIONING	Remove Existing & Install New Split System Aircon at HRV	-\$ 1,760.00
EFT48665	21/12/2022	T-QUIP	Consumables	-\$ 858.70
EFT48666	21/12/2022	UMESH THAPA	Cleaning expenses	-\$ 90.00
EFT48667	21/12/2022	WATTLEUP TRACTORS	Howard Ehde 180 Slasher/Mower	-\$ 14,190.00
EFT48668	21/12/2022	WESKERB PTY LTD	Kerb Repair - Ida Street & Walter Road	-\$ 1,320.00
EFT48669	21/12/2022	WEST TIP WASTE CONTROL PTY LTD	General Waste Disposal- Bricks and Sand	-\$ 3,300.00
EFT48670	21/12/2022	AUSTRALIAN SERVICES UNION	Payroll deductions	-\$ 103.60
EFT48671	21/12/2022	AUSTRALIAN TAX OFFICE (PAYG)	Payroll deductions	-\$ 93,438.00
EFT48672	21/12/2022	AUSTRALIAN/WESTSCHEME SUPER	Superannuation contributions	-\$ 51.69
EFT48673	21/12/2022	AWARE SUPERANNUATION	Superannuation contributions	-\$ 136.93
EFT48674	21/12/2022	LGRCEU	Payroll deductions	-\$ 88.00
EFT48675	21/12/2022	PAY@BILITY PTY LTD	Payroll Deductions	-\$ 354.24
EFT48676	21/12/2022	TOWN OF BASSENDEAN PAYROLL DEDUCTIONS	Payroll deductions	-\$ 921.12
EFT48677	21/12/2022	SYNERGY	Power charges for various sites	-\$ 18,193.76
EFT48678	22/12/2022	AUSTRALIAN AIRCONDITIONING SERVICES PTY LTD	Air Conditioning service and inspection charges	-\$ 2,534.40
EFT48679	22/12/2022	COLES SUPERMARKETS AUSTRALIA	Groceries supplies -Wind in the Willows	-\$ 530.14
EFT48680	22/12/2022	COMMUNITY CINEMAS (MOVIES BY BURSWOOD	Contribution To Promotion Season - Telethon Community Cinema	-\$ 8,800.00
EFT48681	22/12/2022	COMPLETE CORPORATE HEALTH - ASCOT	Pre employment medical	-\$ 272.80
EFT48682	22/12/2022	COMPLETE OFFICE SUPPLIES PTY LTD - COS	Office stationery	-\$ 104.91
EFT48683	22/12/2022	CONNECT VICTORIA PARK INCORPORATED	Management Fees for HRV	-\$ 2,065.25
EFT48684	22/12/2022	DEPARTMENT OF MINES, INDUSTRY REGULATION	Building Services Levy	-\$ 4,078.04
EFT48685	22/12/2022	FUJI XEROX AUSTRALIA PTY LTD	Lease photocopier/printer	-\$ 160.18
EFT48686	22/12/2022	ILLION AUSTRALIA PTY LTD	Credit Checks on Preferred Suppliers	-\$ 168.30

Chq/EFT	Date	Name	Description	Amount
EFT48687	22/12/2022	MARK BETTRIDGE	Tools for Ranger	-\$ 114.45
EFT48688	22/12/2022	MARKETFORCE PTY LTD	Advertising For- Parking Amendment Local Law 2023	-\$ 713.46
EFT48689	22/12/2022	MT LAWLEY MILK SUPPLY	Office Milk Supplies	-\$ 76.16
EFT48690	22/12/2022	NATURAL AREA HOLDINGS	Tree Planting and Biannual maintenance at various Reserves	-\$ 18,268.87
EFT48691	22/12/2022	NIKKI DENNERLEY (HAPPY FEET FITNESS)	Happy Feet Fitness Class	-\$ 125.00
EFT48692	22/12/2022	PERTH BRANDING & MARKETING	Community Awards Logo Design	-\$ 3,630.00
EFT48693	22/12/2022	THE LAND DIVISION (NASTECH (WA) PTY LTD)	Hamilton And James Street Road Dedication Surveying	-\$ 2,420.00
EFT48694	22/12/2022	WESTBOOKS	Library Books	-\$ 156.75
EFT48695	22/12/2022	ZIPFORM PTY LTD	Printing - Bassendean Instalments Notices	-\$ 4,810.44
EFT48696	23/12/2022	LGIS WA	LGIS Property Insurance	-\$ 273,094.54
DD20998.1	06/12/2022	AWARE SUPERANNUATION	Superannuation contributions	-\$ 39,122.67
DD20998.2	06/12/2022	REST SUPERANNUATION	Superannuation contributions	-\$ 1,744.24
DD20998.3	06/12/2022	NGS SUPER	Superannuation contributions	-\$ 352.57
DD20998.4	06/12/2022	AUSTRALIAN ETHICAL SUPER	Superannuation contributions	-\$ 1,033.68
DD20998.5	06/12/2022	HOST PLUS	Superannuation contributions	-\$ 3,596.17
DD20998.6	06/12/2022	COMMONWEALTH ESSENTIAL SUPER	Superannuation contributions	-\$ 87.97
DD20998.7	06/12/2022	MARITIME SUPER	Superannuation contributions	-\$ 372.30
DD20998.8	06/12/2022	SUN SUPER	Superannuation contributions	-\$ 245.50
DD20998.9	06/12/2022	UNISUPER	Superannuation contributions	-\$ 1,160.23
DD21028.2	28/12/2022	SG FLEET AUSTRALIA PTY LTD	Fleet vehicles leases	-\$ 10,487.41
DD21042.1	20/12/2022	AWARE SUPERANNUATION	Superannuation contributions	-\$ 39,069.20
DD21042.2	20/12/2022	NGS SUPER	Superannuation contributions	-\$ 352.56
DD21042.3	20/12/2022	AUSTRALIAN ETHICAL SUPER	Superannuation contributions	-\$ 1,051.19
DD21042.4	20/12/2022	MLC SUPER FUND	Superannuation contributions	-\$ 442.79
DD21042.5	20/12/2022	HOST PLUS	Superannuation contributions	-\$ 4,094.21
DD21042.6	20/12/2022	COMMONWEALTH ESSENTIAL SUPER	Superannuation contributions	-\$ 87.97
DD21042.7	20/12/2022	MARITIME SUPER	Superannuation contributions	-\$ 372.30
DD21042.8	20/12/2022	AUSTRALIAN RETIREMENT TRUST	Superannuation Contributions	-\$ 245.50
DD21042.9	20/12/2022	UNISUPER	Superannuation contributions	-\$ 1,252.26
DD21064.1	02/12/2022	COMMONWEALTH CREDIT CARDS	Credit Cards Payments -November 2022	-\$ 15,831.21
DD21101.1	15/12/2022	MAGICORP	On Hold Messages	-\$ 138.80
DD21103.1	15/12/2022	MAGICORP	On Hold Messages	-\$ 138.80
DD20998.10	06/12/2022	SLATE SUPER	Superannuation Contributions	-\$ 301.26
DD20998.11	06/12/2022	GESB	Superannuation Contributions	-\$ 186.83
DD20998.12	06/12/2022	CARE SUPER	Superannuation Contributions	-\$ 996.95
DD20998.13	06/12/2022	HESTA SUPER FUND	Superannuation contributions	-\$ 1,138.35
DD20998.14	06/12/2022	MANIC SUPERANNUATION SUPER FUND	Superannuation contributions	-\$ 890.23

Chq/EFT	Date	Name	Description	Amount
DD20998.15	06/12/2022	AUSTRALIAN/WESTSCHEME SUPER	Superannuation contributions	-\$ 9,120.31
DD20998.16	06/12/2022	ANZ SMART CHOICE SUPER	Superannuation contributions	-\$ 656.83
DD20998.17	06/12/2022	COLONIAL FIRST STATE	Superannuation contributions	-\$ 683.68
DD20998.18	06/12/2022	MLC SUPER FUND	Superannuation contributions	-\$ 470.74
DD20998.19	06/12/2022	AMP SUPERLEADER	Superannuation contributions	-\$ 104.54
DD21042.10	20/12/2022	SLATE SUPER	Superannuation Contributions	-\$ 301.26
DD21042.11	20/12/2022	CARE SUPER	Superannuation Contributions	-\$ 1,052.17
DD21042.12	20/12/2022	HESTA SUPER FUND	Superannuation contributions	-\$ 1,152.76
DD21042.13	20/12/2022	MANIC SUPERANNUATION SUPER FUND	Superannuation contributions	-\$ 890.23
DD21042.14	20/12/2022	AUSTRALIAN/WESTSCHEME SUPER	Superannuation contributions	-\$ 8,869.19
DD21042.15	20/12/2022	ANZ SMART CHOICE SUPER	Superannuation contributions	-\$ 555.63
DD21042.16	20/12/2022	REST SUPERANNUATION	Superannuation contributions	-\$ 1,780.99
DD21042.17	20/12/2022	COLONIAL FIRST STATE	Superannuation contributions	-\$ 679.43
DD21042.18	20/12/2022	AMP SUPERLEADER	Superannuation contributions	-\$ 134.63
F212070394219	07/12/2022	Salaries and Wages fortnightly pay	Fortnightly Salaries	-\$ 298,301.18
F212201277405	21/12/2022	Salaries and Wages fortnightly pay	Fortnightly Salaries	-\$ 293,934.48
5550059000086070	02/12/2022	COMMONWEALTH CREDIT CARDS	Credit Card November 2022 - Attachment 2	-\$ 15,831.21
			TOTAL MUNICIPAL & TRUST EFT PAYMENTS	-\$ 2,909,116.21
86396	08/12/2022	JOAN YVONNE ENGLISH	Refund of CHSP account balance	-\$ 18.00
86397	22/12/2022	TOWN OF BASSENDEAN-PETTY CASH-PLEASE PAY	Petty Cash Recoupment for Library	-\$ 111.60
			TOTAL MUNICIPAL CHEQUES	-\$ 129.60
			TOTAL PAYMENTS FOR THE MONTH	-\$ 2,909,245.81

November Credit Card Expenditure 2022
Statement Period: 03/11/2022 to 02/12/2022

Attachment 2

Date:	Vendor:	Description	Amount:
3-Nov-22	SNACK N ROLL LUNCH B BASSENDEAN	Catering for Inter-agency Mosquito CLAG Meeting	\$ 170.00
3-Nov-22	Holly Raye's Bassendean WA	Desserts for Long Table Dinner	\$ 333.93
3-Nov-22	WANEWSDTI Osborne ParkWA	Newspaper Subscription for Library and Administration Office	\$ 144.01
3-Nov-22	PLANNING INSTITUTE OF BARTON ACT	Planning Institute of Australia Gala Dinner Cancellation Refund	-\$ 250.00
4-Nov-22	COLES 0395 BASSENDEAN AUS	Catering for Inter-agency Mosquito CLAG Meeting	\$ 15.29
4-Nov-22	COLES 0395 BASSENDEAN AUS	Groceries for Youth Service Dropping Cooking Program	\$ 92.00
4-Nov-22	LASTPASS.COM SYDNEY NSW	Last Pass Premium Subscription	\$ 59.40
7-Nov-22	MIDLAND CASH GENERAT MIDLAND	Replacement Xbox Console	\$ 165.00
7-Nov-22	BASSENDEAN VETERINAR BASSENDEAN	Treatment for Wind in the Willows Guinea Pig	\$ 102.00
8-Nov-22	IINET BATCH PERTH GPO WA	NBN Connection for SDS	\$ 109.99
9-Nov-22	COLES 0395 BASSENDEAN AUS	Groceries for Youth Service Dropping Cooking Program	\$ 77.00
9-Nov-22	DANISH PATISSERIE BASSENDEAN	Catering for Queen's Jubilee Morning Tea	\$ 133.95
9-Nov-22	COLES 0395 BASSENDEAN AUS	Catering for Queen's Jubilee Morning Tea	\$ 66.95
9-Nov-22	QUALITY PICKED PRODU BASSENDEAN WA	Catering for Queen's Jubilee Morning Tea	\$ 60.29
9-Nov-22	SEC*ERGOLINK SOUTH PERTH WA	Inline Document Holder	\$ 139.95
10-Nov-22	GILBERT'S FRESH MIDL MIDLAND WA	Catering for Council Dinner	\$ 19.99
10-Nov-22	SWAN VALLEY FRESH DE MIDLAND WA	Catering for Council Dinner	\$ 91.93
10-Nov-22	DOT - LICENSING MIDLAND	Return of TOB Plates	\$ 30.50
10-Nov-22	COLES 0262 CAVERSHAM AUS	Groceries for Wind in the Willows	\$ 16.50
11-Nov-22	OLD LIRA BAYSWATER WA	Main Meal Catering for Long Table Dinner	\$ 885.00
14-Nov-22	TELSTRA PREPAID MELBOURNE	Mobile Data for RYDE Program	\$ 150.00
14-Nov-22	JOTFORM INC. SAN FRANCISCCA ##1122 159.00 US DOL	Facebook Jotform - Bronze Yearly Subscription	\$ 247.68
14-Nov-22	INTNL TRANSACTION FEE	International Transaction Fee	\$ 6.19
14-Nov-22	PAYPAL *ALISHAARTS 4029357733 AUS	Christmas Function for Wind in the Willows (Part Payment)	\$ 550.00
15-Nov-22	OFFICEWORKS BENTLEIGH EA	Printing for Communications	\$ 63.00
15-Nov-22	8 NAPKINS PTY LTD BASSENDEAN	Catering for Council Dinner	\$ 178.50
15-Nov-22	MAILCHIMP *MISC MAILCHIMP.COGA	Mail Out for Communications	\$ 386.88
15-Nov-22	Spotify Sydney AUS	Spotify Subscription for Youth Services	\$ 18.99
15-Nov-22	CWH MIDLAND MILITARY M MIDLAND WA	Childrens Sunscreen	\$ 20.78
15-Nov-22	NATIONAL SAFETY COUN MACQUARIE PANSW	National Safety Council Annual Membership	\$ 240.00

November Credit Card Expenditure 2022
Statement Period: 03/11/2022 to 02/12/2022

Attachment 2

Date:	Vendor:	Description	Amount:
16-Nov-22	WOOLWORTHS 4314 NORANDA AUS	Catering for Council Dinner	\$ 29.00
16-Nov-22	SP SCB.COM.AU PRINCES HILLVIC	Childrens Books	\$ 229.95
17-Nov-22	BUNNINGS 458000 BAYSWATER	Mosquito Monitoring and Control Supplies	\$ 40.44
17-Nov-22	BUNNINGS 458000 BAYSWATER	Mosquito Monitoring and Control Supplies	\$ 9.90
17-Nov-22	STAR LIGHT SERVICES PT MORLEY	Vehicle Detail	\$ 119.00
21-Nov-22	iStock.com New York	Graphics Subscription for Communications	\$ 31.90
21-Nov-22	OFFICEWORKS 0609 MORLEY AUS	Jump Rings for Staff Lanyards & Token for End of Year Function	\$ 30.19
21-Nov-22	eBay O*17-09353-95081 Sydney AUS	USB-C Cables for Phone Fleet	\$ 29.00
21-Nov-22	OFFICEWORKS BENTLEIGH EA	Stationery for Wind in the Willows	\$ 214.37
21-Nov-22	COLES 0330 MUNDARING AUS	Groceries for Wind in the Willows	\$ 36.22
21-Nov-22	COLES 0330 MUNDARING AUS	Groceries for Wind in the Willows	\$ 3.70
21-Nov-22	ASHFIELD IGA ASHFIELD	Groceries for Wind in the Willows	\$ 16.90
22-Nov-22	BASSENDAN KEBAB BASSENDEAN WA	Catering for Council Dinner	\$ 148.77
22-Nov-22	WEX AUSTRALIA PTY LTD CAMBERWELL VIC	Fuel Cards for RYDE Vehicles	\$ 5.07
23-Nov-22	OFFICEWORKS 0609 MORLEY AUS	Printing for Communications	\$ 74.90
23-Nov-22	QUALITY PICKED PRODU BASSENDEAN WA	Catering for Council Dinner	\$ 18.81
23-Nov-22	FUTURE PUBLISHING SYDNEY NSW	Magazine Subscription - 'PC Power Play'	\$ 69.00
23-Nov-22	IINET BATCH PERTH GPO WA	NBN Charges for Youth Services	\$ 79.99
23-Nov-22	COLES 0330 MUNDARING AUS	Groceries for Wind in the Willows	\$ 15.80
24-Nov-22	THE REJECT SHOP 6622 BASSENDEAN WA	Catering for Council Dinner	\$ 9.50
24-Nov-22	MAXO.COM.AU HARRISTOWN	Phones Charges for Youth Services	\$ 39.95
24-Nov-22	AVC VOUCHER B8PH Melbourne VIC	Keen on Halloween Prize Voucher	\$ 250.00
24-Nov-22	AVC VOUCHER XXMX Melbourne VIC	Keen on Halloween Prize Voucher	\$ 250.00
24-Nov-22	AVC VOUCHER 74X7 Melbourne VIC	Keen on Halloween Prize Voucher	\$ 250.00
24-Nov-22	SP JB HI-FI ONLINE SOUTHBANK VIC	Library Stock Purchase - 15x DVDs	\$ 266.33
24-Nov-22	WOOLWORTHS 4384 BEECHBORO AUS	Groceries for Wind in the Willows	\$ 30.09
25-Nov-22	ADOBE ACROPRO SUBS 800615316 AUS	Adobe Cloud Subscriptions	\$ 481.86
25-Nov-22	EZI*EZIKindy Manager Parkwood AUS	Subscription - Kindy Manager Kiosk Support	\$ 213.74
25-Nov-22	ELECTRIC STOVE MAN WANGARA WA	Oven Repairs for Wind in the Willows Ashfield	\$ 330.00

November Credit Card Expenditure 2022
Statement Period: 03/11/2022 to 02/12/2022

Attachment 2

Date:	Vendor:	Description	Amount:
28-Nov-22	iSubscribe Pty Ltd SYDNEY AUS	Magazine Subscription - 'Homespun'	\$ 68.00
28-Nov-22	PAYPAL *howzpaula 4029357733 AUS	Catering for Wind in the Willows Christmas Function	\$ 410.00
28-Nov-22	Booktopia Pty Ltd RHODES AUS	Library Stock Purchase - 4x Books	\$ 86.85
28-Nov-22	IINET BATCH PERTH GPO WA	NBN Connection for Depot	\$ 79.99
28-Nov-22	eBay O*20-09380-41486 Sydney AUS	Network Module for Core Switching	\$ 1,150.00
29-Nov-22	COLES 0395 BASSENDEAN AUS	Sweetner for 48 Old Perth Road Kitchen	\$ 8.50
29-Nov-22	4Cabling Alexandria	Fibre Cable for Backup Servers	\$ 46.98
29-Nov-22	eBay O*10-09397-55431 Sydney AUS	Fibre Tranceiver	\$ 68.40
29-Nov-22	ASHFIELD IGA ASHFIELD	Groceries for Wind in the Willows	\$ 6.99
30-Nov-22	COLES 0395 BASSENDEAN AUS	Catering for Council Dinner	\$ 34.60
30-Nov-22	LIQUORLAND 2978 BASSENDEAN AUS	Catering for Council Dinner	\$ 24.00
30-Nov-22	QUALITY PICKED PRODU BASSENDEAN WA	Catering for Council Dinner	\$ 14.99
30-Nov-22	ZUSHI ZONE BASSENDEAN WA	Catering for Council Dinner	\$ 8.50
30-Nov-22	OFFICEWORKS BENTLEIGH EA	Stationery for 48 Old Perth Road	\$ 198.99
30-Nov-22	ZOHO-MANAGEENGINE SER SYDNEY NSW	IT Helpdesk Software Subscription	\$ 415.80
1-Dec-22	Subway Bassendean Bassendean WA	Catering for Council Dinner	\$ 122.20
1-Dec-22	COLES 0395 BASSENDEAN AUS	Coffee, Tea, Soy & Almond Milk for Library	\$ 87.20
1-Dec-22	BUNNINGS 458000 BAYSWATER	Fixings for Flag Pole	\$ 13.18
1-Dec-22	ASHFIELD IGA ASHFIELD	Groceries for Wind in the Willows	\$ 11.52
2-Dec-22	OFFICEWORKS 0609 MORLEY AUS	Printing for Communications	\$ 18.98
2-Dec-22	OFFICEWORKS 0609 MORLEY AUS	Printing for Communications	\$ 18.98
2-Dec-22	WESTNET PERTH WA	Public Internet Access	\$ 109.99
2-Dec-22	Hart Sport Pty Ltd Aspley	Table Tennis Bats for Youth Centre	\$ 150.00
2-Dec-22	ART MIND BASSENDEAN WA	Christmas Function for Wind in the Willows (Final Payment)	\$ 935.00
2-Dec-22	FACEBK *UT36JKT3P2 fb.me/ads IRL	Facebook Marketing for RYDE Volunteer Recruitment & Waste Sevices Tour	\$ 185.52
2-Dec-22	WESTERN AUSTRALIAN PLA PERTH	Land Subdivision Application (Part 1)	\$ 1,808.00
2-Dec-22	WESTERN AUSTRALIAN PLA PERTH	Land Subdivision Application (Part 2)	\$ 1,808.00
2-Dec-22	IINET BATCH PERTH GPO WA	NBN Connection for 48 Old Perth Road	\$ 219.98
2-Dec-22	WESTNET PERTH WA	NBN Connection for WIW Bassendean	\$ 69.99
		TOTAL:	\$ 15,831.21

**LIST OF PAYMENTS
FOR PERIOD
ENDED 31 January 2023**

*Any questions relating to the List of Payments, please raise with Paul White,
Director Corporate Services, prior to Briefing Session.*

SUMMARY OF SCHEDULE OF ACCOUNTS

FUND	VOUCHERS	AMOUNT \$
MUNICIPAL / TRUST		
EFT, Direct Debits Cr Card and Payroll 01-31 January 2023	48697 - 48825	-\$1,794,662.07
TRUST FUND		
Cheques Commonwealth 6100-1015-9136		\$0.00
MUNICIPAL BANK		
Cheques Commonwealth 6100-1015-9128	86398	\$-167.05
		-\$1,794,662.07
		-\$1,794,662.07

This list of payments, covering vouchers as above has been checked and is fully supported by vouchers and invoices, which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations, and costings, and the amounts shown have been paid.

Chq/EFT	Date	Name	Description	Amount
EFT48697	03/01/2023	AUSTRALIAN SERVICES UNION	Payroll deductions	-\$ 103.60
EFT48698	03/01/2023	AUSTRALIAN TAX OFFICE	Payroll deductions	-\$ 88,621.00
EFT48699	03/01/2023	LGRCEU	Payroll deductions	-\$ 88.00
EFT48700	03/01/2023	PAY@BILITY PTY LTD	Payroll Deductions	-\$ 354.24
EFT48701	03/01/2023	TOWN OF BASSENDEAN	Payroll deductions	-\$ 702.00
EFT48702	16/01/2023	ALSCO LINEN SERVICES PTY	Detail Clean to Success Hill Reserve Public Toilets	-\$ 850.85
EFT48703	16/01/2023	AMAZING BRICK PAVING	Brick paving footpath at Maley Crt Ashfield	-\$ 2,722.50
EFT48704	16/01/2023	AXIIS CONTRACTING	Pathworks at Hardaker St and Second Ave	-\$ 5,874.63
EFT48705	16/01/2023	BEAVER TREE SERVICES	Tree removal services	-\$ 2,412.85
EFT48706	16/01/2023	BOC LIMITED	Monthly container service	-\$ 63.76
EFT48707	16/01/2023	BREATHE - EASY CARPET AND	Cleaning of Office Chairs - Admin offices	-\$ 4,408.80
EFT48708	16/01/2023	BUNNINGS GROUP LIMITED	Assorted Tools	-\$ 414.32
EFT48709	16/01/2023	CORSIGN WA PTY LTD	Road signage -Anzac Tce and Broadway St.	-\$ 392.70
EFT48710	16/01/2023	CUSTOM CARS	Supply & Fit Seat Covers	-\$ 957.00
EFT48711	16/01/2023	DAIMLER TRUCKS PERTH	Supply and delivery of Automatic Space Cab -Tip Truck Tray	-\$ 127,875.49
EFT48712	16/01/2023	E FIRE & SAFETY (WA)	Fire Alarm Service and Panel Testing at Library	-\$ 126.50
EFT48713	16/01/2023	GRONBEK SECURITY	Public Toilets & BBQ Keys	-\$ 207.44
EFT48714	16/01/2023	HAYS SPECIALIST	Contract staff expenses	-\$ 11,836.82
EFT48715	16/01/2023	HEATLEY SALES PTY LTD	Spec Pheos Grey Arms Clear Foam Insert	-\$ 164.78
EFT48716	16/01/2023	INTELIPE GROUP LIMITED	Cleaning Administration Building	-\$ 25,958.29
EFT48717	16/01/2023	K C BINITA	Cleaning the Library	-\$ 1,790.00
EFT48718	16/01/2023	MACKIE PLUMBING AND GAS	Plumbing Callouts at Bassendean Oval	-\$ 1,032.83
EFT48719	16/01/2023	MAJOR MOTORS	Investigate and Rectify Brake Issue	-\$ 607.75
EFT48720	16/01/2023	MIDLAND MINICRETE	Supply of Premixed Concrete For Footpath Repair	-\$ 2,390.30
EFT48721	16/01/2023	MORLEY FLOORING CENTRE	Replace Vinyl to Meet Slip Resistant Standards in WIW	-\$ 3,450.00
EFT48722	16/01/2023	MORLEY MOWER CENTRE	Gen Speed Feed	-\$ 578.19
EFT48723	16/01/2023	NAPA	Consumables for Depo	-\$ 146.63
EFT48724	16/01/2023	NUTRIEN WATER	Reticulation parts	-\$ 599.82
EFT48725	16/01/2023	PARAMOUNT ELECTRICAL	Supply and Install Industrial Outlet at Sandy Beach Reserve	-\$ 2,634.34
EFT48726	16/01/2023	PRESTIGE PROPERTY	Slashing Of R.O.W'S various sites	-\$ 4,601.30
EFT48727	16/01/2023	PRODUCT RECOVERY	Sand and concrete waste recycling	-\$ 221.10
EFT48728	16/01/2023	ROADS 2000	Blow asphalt for road maintenance	-\$ 116.59
EFT48729	16/01/2023	SUEZ RECYCLING & RECOVERY	Cardboard and Comingled Containers	-\$ 10.71
EFT48730	16/01/2023	TOTALLY WORKWEAR	Staff uniforms	-\$ 881.49

Chq/EFT	Date	Name	Description	Amount
EFT48731	16/01/2023	UMESH THAPA	Sand & Seal Wind in the Willows	-\$ 3,830.00
EFT48732	16/01/2023	VENUS PLUMBING	Hire Of Excavator - Jubilee Reserve	-\$ 880.00
EFT48733	16/01/2023	WA HINO SALES & SERVICE	Battery Cover Assy	-\$ 1,162.81
EFT48734	16/01/2023	WATTS WESTERN RUBBER	Tyres	-\$ 345.00
EFT48735	18/01/2023	ANNE YARDLEY	Oral History Transcript	-\$ 475.00
EFT48736	18/01/2023	ARTEIL (WA) PTY LTD	Office Chair	-\$ 401.50
EFT48737	18/01/2023	BASSENDEAN TENNIS CLUB	Grass court maintenance	-\$ 2,291.30
EFT48738	18/01/2023	BCITF	Building & Construction Industry - Levy collected	-\$ 676.31
EFT48739	18/01/2023	CITY OF BAYSWATER	FOGO liners	-\$ 6,521.86
EFT48740	18/01/2023	CITY OF SOUTH PERTH	Animal Pound fees	-\$ 996.57
EFT48741	18/01/2023	CLEAR HEALTH PARTNERS PTY	Employee Assistance Provider	-\$ 425.00
EFT48742	18/01/2023	COLES SUPERMARKETS	Groceries supplies -Wind in the Willows	-\$ 1,460.45
EFT48743	18/01/2023	COMPLETE CORPORATE	Pre employment medical	-\$ 272.80
EFT48744	18/01/2023	DAVID GRAY & CO PTY	Bins for Wind in the Willows	-\$ 996.69
EFT48745	18/01/2023	DIAL A NAPPY (BUSICLEAN)	Diaper service	-\$ 1,298.70
EFT48746	18/01/2023	EASTERN METROPOLITAN	General Waste Disposal Costs	-\$ 103,844.05
EFT48747	18/01/2023	HARRY THORMAN	Scholarship Award	-\$ 500.00
EFT48748	18/01/2023	HAYS SPECIALIST	Contract staff expenses	-\$ 952.50
EFT48749	18/01/2023	HOME CHEF	Seniors & Disability Services - meal at home -FY 21/22	-\$ 50.99
EFT48750	18/01/2023	ILLION AUSTRALIA PTY LTD	D&B Credit Checks On Preferred Suppliers	-\$ 168.30
EFT48751	18/01/2023	LG BEST PRACTICES	Payroll Processing Consulting	-\$ 4,537.50
EFT48752	18/01/2023	N & N J HAEUSLER	Supply of news papers	-\$ 54.20
EFT48753	18/01/2023	NEERG PTY LTD T/A O2	Watering Schedule	-\$ 176.00
EFT48754	18/01/2023	PARAMOUNT BUSINESS	Repaired Sky Laminator On Site	-\$ 159.50
EFT48755	18/01/2023	PEP TRANSPORT (REDMETRO	Courier Services	-\$ 123.84
EFT48756	18/01/2023	REBECCA J FLANAGAN	Extension Activity -The Littlest Christmas Tree	-\$ 360.00
EFT48757	18/01/2023	ROBERT WALTERS PTY LTD	Contract staff expenses	-\$ 2,682.57
EFT48758	18/01/2023	RYAN JAMES JOHNSTON	Refund Of Dog Sterilisation Within First Year	-\$ 150.00
EFT48759	18/01/2023	SCOTT PRINTERS PTY LTD	Thrive Squarespace Design	-\$ 6,490.00
EFT48760	18/01/2023	SIMPLY UNIFORMS	Staff uniforms	-\$ 1,713.36
EFT48761	18/01/2023	SUEZ RECYCLING & RECOVERY	Greenwaste Skipbin at Depot	-\$ 928.42
EFT48762	18/01/2023	WESTERN AUSTRALIAN LOCAL	Unspent Funds Urban Canopy Grant	-\$ 1,312.58
EFT48763	18/01/2023	ZIRCODATA PTY LTD	Document storage expenses	-\$ 177.09
EFT48764	18/01/2023	AUSTRALIAN SERVICES UNION	Payroll deductions	-\$ 103.60
EFT48765	18/01/2023	AUSTRALIAN TAX OFFICE	Payroll deductions	-\$ 148,053.09
EFT48766	18/01/2023	LGRCEU	Payroll deductions	-\$ 88.00

Chq/EFT	Date	Name	Description	Amount
EFT48767	18/01/2023	PAY@BILITY PTY LTD	Payroll Deductions	-\$ 354.24
EFT48768	18/01/2023	TOWN OF BASSENDEAN	Payroll deductions	-\$ 702.00
EFT48769	20/01/2023	ALSCO PERTH	Weekly linen services - Administration	-\$ 49.03
EFT48771	20/01/2023	BOC LIMITED	Dry Ice For Mosquito Trapping	-\$ 8.70
EFT48772	20/01/2023	CLEAR HEALTH PARTNERS PTY	Employee Assistance Provider	-\$ 485.00
EFT48773	20/01/2023	COLES SUPERMARKETS	Groceries supplies -Wind in the Willows	-\$ 696.22
EFT48774	20/01/2023	CONNECT VICTORIA PARK	Management Fees for HRV	-\$ 2,191.75
EFT48775	20/01/2023	CS LEGAL (THE PIER GROUP	Professional Fees	-\$ 595.70
EFT48776	20/01/2023	DEPARTMENT OF TRANSPORT	Vehicle ownership checks	-\$ 61.50
EFT48777	20/01/2023	GARRARDS PTY LTD	Racumin Paste	-\$ 184.62
EFT48778	20/01/2023	HATCHET PTY LTD	RYDE Website hosting	-\$ 2,475.13
EFT48779	20/01/2023	LANDCARE WEED CONTROL	Slash verge at Success Hill Reserve	-\$ 789.25
EFT48780	20/01/2023	MACKIE PLUMBING AND GAS	Various plumbing callouts	-\$ 805.70
EFT48781	20/01/2023	MCLEODS & CO	Legal professional fees	-\$ 187.00
EFT48782	20/01/2023	MT LAWLEY MILK SUPPLY	Office Milk Supplies	-\$ 152.32
EFT48783	20/01/2023	ROBERT WALTERS PTY LTD	Contract staff expenses	-\$ 2,482.05
EFT48784	20/01/2023	SUEZ RECYCLING & RECOVERY	General, Recycling and FOGO bin collection expenses	-\$ 634.99
EFT48785	20/01/2023	SYNERGY	Power charges for various sites and street lighting	-\$ 36,995.58
EFT48786	24/01/2023	DAVID GRAY & CO PTY	Small Wheelie Bins For Workplace Spill Kits	-\$ 466.40
EFT48787	24/01/2023	N & N J HAEUSLER	Supply of news papers	-\$ 104.20
EFT48788	24/01/2023	PAPERSCOUT	Design And Development of "You Me And The Town Of Basse	-\$ 1,215.50
EFT48790	24/01/2023	SUEZ RECYCLING & RECOVERY	Fogo Collections	-\$ 8,641.44
EFT48791	24/01/2023	SYNERGY	Power charges for various sites and street lighting	-\$ 29,277.60
EFT48792	24/01/2023	TELSTRA	Telephone Charges	-\$ 4,781.31
EFT48793	24/01/2023	WESTBOOKS	Library Books	-\$ 337.25
EFT48794	24/01/2023	GREENSTEAM AUSTRALIA	Steam weeding of roads	-\$ 55,550.00
EFT48795	24/01/2023	SUEZ RECYCLING & RECOVERY	General, Recycling and FOGO bin collection expenses	-\$ 113,828.33
EFT48796	24/01/2023	COMMUNITY HOUSING	Rate Refund	-\$ 1,460.51
EFT48797	24/01/2023	JAMES PATRICK BRAZIL	Rate Refund	-\$ 1,428.56
EFT48798	24/01/2023	JAMES ROBERT MORGAN	Rate Refund	-\$ 822.00
EFT48799	24/01/2023	KATHLEEN MARY BARCLAY	Rate Refund	-\$ 875.00
EFT48800	24/01/2023	PAULINE CASTON	Rate Refund	-\$ 365.22
EFT48801	24/01/2023	RINO SAINT	Rate Refund	-\$ 372.59
EFT48802	24/01/2023	SHAWN ROBERT CARTER	Rate Refund	-\$ 1,065.59
EFT48803	24/01/2023	T. EILBECK & SON PTY LTD	Rate Refund	-\$ 822.00
EFT48804	24/01/2023	WENDY BAND	Rate Refund	-\$ 460.36

Chq/EFT	Date	Name	Description	Amount
EFT48805	24/01/2023	EASTERN METROPOLITAN	General Waste Disposal Costs	-\$ 18,145.44
EFT48806	24/01/2023	SEEK LIMITED	Recruitment advertisement	-\$ 1,100.00
EFT48807	24/01/2023	SHIRE OF MUNDARING	Contribution of our share -Regional Waste Collection Service P	-\$ 6,232.60
EFT48809	31/01/2023	ABACUS CALCULATORS (WA)	Lease rentals	-\$ 213.82
EFT48810	31/01/2023	BRIGHT BYTES - MICHAEL	Deep Cleaning of Computers	-\$ 165.00
EFT48811	31/01/2023	COLES SUPERMARKETS	Groceries supplies -Wind in the Willows	-\$ 485.39
EFT48812	31/01/2023	COMMISSIONER OF POLICE	Volunteers - police checks	-\$ 68.00
EFT48813	31/01/2023	DEPARTMENT OF MINES,	Building Services Levy	-\$ 868.24
EFT48814	31/01/2023	FUJI XEROX AUSTRALIA PTY	Lease photocopier/printer	-\$ 908.96
EFT48815	31/01/2023	HARBOUR SOFTWARE	Doc Assembler Annual Subscription Fee Renewal	-\$ 16,340.50
EFT48816	31/01/2023	HOME CHEF (WA)	Providing meal packages- HCP client	-\$ 383.33
EFT48817	31/01/2023	LESSEN WITH PEG: RETHINK	Set Up Garden Beds And Materials	-\$ 400.00
EFT48818	31/01/2023	MICHAEL PAGE	Contract staff expenses	-\$ 9,583.88
EFT48819	31/01/2023	NIKKI DENNERLEY (HAPPY	Happy Feet Fitness Class -Wind In The Willows Ashfield	-\$ 125.00
EFT48820	31/01/2023	OFFICEWORKS SUPERSTORES	Office stationery	-\$ 384.64
EFT48821	31/01/2023	RICOH FINANCE AUSTRALIA	Lease rentals	-\$ 206.80
EFT48822	31/01/2023	SUEZ RECYCLING & RECOVERY	General, Recycling and FOGO bin collection expenses	-\$ 17.23
EFT48823	31/01/2023	SUPERLOOP (OPERATIONS)	Internet Services	-\$ 1,193.50
EFT48824	31/01/2023	TPG NETWORK PTY LTD	Telephone Charges	-\$ 1,852.31
EFT48825	31/01/2023	WATER CORPORATION	Water charges	-\$ 10,212.26
DD21055.1	03/01/2023	AWARE SUPERANNUATION	Superannuation contributions	-\$ 38,642.00
DD21055.2	03/01/2023	NGS SUPER	Superannuation contributions	-\$ 358.63
DD21055.3	03/01/2023	AUSTRALIAN ETHICAL SUPER	Superannuation contributions	-\$ 1,062.34
DD21055.4	03/01/2023	MLC SUPER FUND	Superannuation contributions	-\$ 451.91
DD21055.5	03/01/2023	HOST PLUS	Superannuation contributions	-\$ 3,740.42
DD21055.6	03/01/2023	COMMONWEALTH ESSENTIAL	Superannuation contributions	-\$ 87.97
DD21055.7	03/01/2023	MARITIME SUPER	Superannuation contributions	-\$ 386.59
DD21055.8	03/01/2023	AUSTRALIAN RETIREMENT	Superannuation Contributions	-\$ 249.57
DD21055.9	03/01/2023	UNISUPER	Superannuation contributions	-\$ 110.74
DD21072.1	17/01/2023	AWARE SUPERANNUATION	Superannuation contributions	-\$ 39,750.20
DD21072.2	17/01/2023	NGS SUPER	Superannuation contributions	-\$ 364.69
DD21072.3	17/01/2023	AUSTRALIAN ETHICAL SUPER	Superannuation contributions	-\$ 1,097.90
DD21072.4	17/01/2023	MLC SUPER FUND	Superannuation contributions	-\$ 497.39
DD21072.5	17/01/2023	HOST PLUS	Superannuation contributions	-\$ 3,750.04
DD21072.6	17/01/2023	COMMONWEALTH ESSENTIAL	Superannuation contributions	-\$ 103.36
DD21072.7	17/01/2023	MARITIME SUPER	Superannuation contributions	-\$ 372.30

Chq/EFT	Date	Name	Description	Amount
DD21072.8	17/01/2023	AUSTRALIAN RETIREMENT	Superannuation Contributions	-\$ 245.50
DD21072.9	17/01/2023	UNISUPER	Superannuation contributions	-\$ 92.28
DD21097.1	28/01/2023	SG FLEET AUSTRALIA PTY LTD	Fleet vehicles leases	-\$ 9,487.48
DD21113.1	31/01/2023	AWARE SUPERANNUATION	Superannuation contributions	-\$ 35,951.05
DD21113.2	31/01/2023	NGS SUPER	Superannuation contributions	-\$ 346.50
DD21113.3	31/01/2023	AUSTRALIAN ETHICAL SUPER	Superannuation contributions	-\$ 1,104.16
DD21113.4	31/01/2023	MLC SUPER FUND	Superannuation contributions	-\$ 442.79
DD21113.5	31/01/2023	HOST PLUS	Superannuation contributions	-\$ 4,121.08
DD21113.6	31/01/2023	COMMONWEALTH ESSENTIAL	Superannuation contributions	-\$ 21.99
DD21113.7	31/01/2023	MARITIME SUPER	Superannuation contributions	-\$ 379.45
DD21113.8	31/01/2023	AUSTRALIAN RETIREMENT	Superannuation Contributions	-\$ 245.50
DD21113.9	31/01/2023	UNISUPER	Superannuation contributions	-\$ 184.56
DD21055.10	03/01/2023	SLATE SUPER	Superannuation Contributions	-\$ 317.08
DD21055.11	03/01/2023	CARE SUPER	Superannuation Contributions	-\$ 1,081.16
DD21055.12	03/01/2023	HESTA SUPER FUND	Superannuation contributions	-\$ 1,122.28
DD21055.13	03/01/2023	MANIC SUPERANNUATION	Superannuation contributions	-\$ 904.75
DD21055.14	03/01/2023	AUSTRALIAN/WESTSCHEME	Superannuation contributions	-\$ 8,298.88
DD21055.15	03/01/2023	ANZ SMART CHOICE SUPER	Superannuation contributions	-\$ 712.91
DD21055.16	03/01/2023	REST SUPERANNUATION	Superannuation contributions	-\$ 1,657.66
DD21055.17	03/01/2023	COLONIAL FIRST STATE	Superannuation contributions	-\$ 682.76
DD21055.18	03/01/2023	AMP SUPERLEADER	Superannuation contributions	-\$ 137.48
DD21072.10	17/01/2023	SLATE SUPER	Superannuation Contributions	-\$ 301.26
DD21072.11	17/01/2023	CARE SUPER	Superannuation Contributions	-\$ 665.66
DD21072.12	17/01/2023	AMP FLEXIBLE SUPER - SUPER	Superannuation contributions	-\$ 153.15
DD21072.13	17/01/2023	HESTA SUPER FUND	Superannuation contributions	-\$ 1,104.00
DD21072.14	17/01/2023	MANIC SUPERANNUATION	Superannuation contributions	-\$ 936.49
DD21072.15	17/01/2023	AUSTRALIAN/WESTSCHEME	Superannuation contributions	-\$ 8,660.07
DD21072.16	17/01/2023	ANZ SMART CHOICE SUPER	Superannuation contributions	-\$ 627.27
DD21072.17	17/01/2023	REST SUPERANNUATION	Superannuation contributions	-\$ 1,875.46
DD21072.18	17/01/2023	COLONIAL FIRST STATE	Superannuation contributions	-\$ 679.43
DD21072.19	17/01/2023	AMP SUPERLEADER	Superannuation contributions	-\$ 136.21
DD21113.10	31/01/2023	SLATE SUPER	Superannuation Contributions	-\$ 301.26
DD21113.11	31/01/2023	CARE SUPER	Superannuation Contributions	-\$ 1,052.17
DD21113.12	31/01/2023	AMP FLEXIBLE SUPER - SUPER	Superannuation contributions	-\$ 250.02
DD21113.13	31/01/2023	MACQUARIE SUPER	Superannuation contributions	-\$ 157.86
DD21113.14	31/01/2023	HESTA SUPER FUND	Superannuation contributions	-\$ 1,133.18

Chq/EFT	Date	Name	Description	Amount
DD21113.15	31/01/2023	MANIC SUPERANNUATION	Superannuation contributions	-\$ 890.23
DD21113.16	31/01/2023	AUSTRALIAN/WESTSCHEME	Superannuation contributions	-\$ 8,713.56
DD21113.17	31/01/2023	ANZ SMART CHOICE SUPER	Superannuation contributions	-\$ 555.63
DD21113.18	31/01/2023	REST SUPERANNUATION	Superannuation contributions	-\$ 2,007.64
DD21113.19	31/01/2023	COLONIAL FIRST STATE	Superannuation contributions	-\$ 686.09
DD21113.20	31/01/2023	AMP SUPERLEADER	Superannuation contributions	-\$ 129.88
F301031809561	04/02/2023		Salaries and Wages - Fortntightly Net Pay	-\$ 285,721.11
F301182579983	18/01/2023		Salaries and Wages - Fortntightly Net Pay	-\$ 381,762.27
5550059000086070	05/01/2023		Credit Card Payments 03-12-2022 to 04-01-2023	-\$ 9,131.08
			TOTAL MUNICIPAL & TRUST EFT PAYMENTS	-\$ 1,794,662.07
86398	19/01/2023	TOWN OF BASSENDEAN-	Petty Cash Recoup - Admin	-\$ 167.05
			TOTAL MUNICIPAL CHEQUES	\$ -
			TOTAL PAYMENTS FOR THE MONTH	-\$ 1,794,662.07

December Credit Card Expenditure 2022
Statement Period: 03/12/2022 to 04/01/2023
Attachment 2

Date:	Vendor:	Description	Amount:
5-Dec-22	MagshopOnline Sydney NSW	Magazine Subscription - 'Vogue'	\$ 107.00
5-Dec-22	REV.COM 8883690701 CA ##1222 6.00 US DOLLAR	Subtitles for Mayor Video	\$ 8.90
5-Dec-22	INTNL TRANSACTION FEE	International Transaction Fee	\$ 0.22
5-Dec-22	D & W ELECTRICAL BASSENDEAN WA	5 Fuse Links for Retic Pump	\$ 11.00
5-Dec-22	COLES 0395 BASSENDEAN AUS	Groceries for Youth Service Cooking Program	\$ 101.25
5-Dec-22	BUNNINGS 458000 BAYSWATER	Plants for Christmas Tree at Customer Service Centre	\$ 121.08
5-Dec-22	COLES 0330 MUNDARING AUS	Groceries for Wind in the Willows	\$ 50.30
6-Dec-22	SHORTPROMORUNS.COM.AU BAYSWATER WA	A3 Printed Signs for Ashfield Reserve Advertising	\$ 174.90
6-Dec-22	BUNNINGS 729000 JANDAKOT	Electric Screwdriver for ICT	\$ 69.90
6-Dec-22	GODFREYS MIDLAND WA WA	Replacement Hoover Parts for Wind in the Willows	\$ 81.98
6-Dec-22	COLES 0395 BASSENDEAN AUS	Groceries for Wind in the Willows	\$ 31.39
6-Dec-22	ASHFIELD IGA ASHFIELD	Groceries for Wind in the Willows	\$ 14.02
7-Dec-22	UBER *EATS Sydney AUS	Catering for Council Meeting	\$ 187.49
7-Dec-22	DYMOCKS PERTH PTY LTD PERTH	Library Stock Purchase - 2x Books	\$ 45.98
8-Dec-22	IINET BATCH PERTH GPO WA	NBN Connection for SDS	\$ 109.99
8-Dec-22	SP FIRST AID DISTRIB BENDIGO VIC	WHS - Workplace Spill Kit Supplies	\$ 89.95
8-Dec-22	LIVINGSTONE INTERNATIO MASCOT NSW	WHS - Workplace Spill Kit Supplies	\$ 53.85
9-Dec-22	BUNNINGS 458000 BAYSWATER	Material for floor repainting and benchtop refinishing	\$ 43.39
9-Dec-22	COLES 0306 THORNLIE AUS	Catering for Staff Morning Tea	\$ 29.00
9-Dec-22	SETON GREYSTANCES AUS	WHS - Workplace Spill Kit Supplies	\$ 73.40
9-Dec-22	EZI*SAFETY ZONE AUSTR BEACONSFIELDAUS	WHS - Workplace Spill Kit Supplies	\$ 12.25
12-Dec-22	WANO WELSHPOOL WELSHPOOL WA	4 Rear Wheel Cylinders for Isuzu Truck	\$ 1,339.52
12-Dec-22	AUSTRALIAN NATURALCARE NORTH RYDE NSW	Spray & Wipe for Wind in the Willows	\$ 35.80
12-Dec-22	COLES 0330 MUNDARING AUS	Catering for Willows Family Christmas Party	\$ 100.00
13-Dec-22	WOOLWORTHS 4384 BEECHBORO AUS	Groceries for Wind in the Willows	\$ 33.53
14-Dec-22	FACEBK *W28X6KXYS2 fb.me/ads IRL	Facebook Marketing - Communications	\$ 3.30
14-Dec-22	COLES 0395 BASSENDEAN AUS	Catering for Council Meeting	\$ 22.50
14-Dec-22	COLES 0395 BASSENDEAN AUS	Mosquito Replent and Fish for European Wasp Traps	\$ 23.08
14-Dec-22	OFFICEWORKS 0623 BELMONT AUS	Frames for Employee Rewards	\$ 66.00

December Credit Card Expenditure 2022
Statement Period: 03/12/2022 to 04/01/2023
Attachment 2

Date:	Vendor:	Description	Amount:
15-Dec-22	FACEBK QWADYJBZS2 fb.me/ads IRL	Facebook Marketing - Communications	\$ 1.94
15-Dec-22	GILBERT'S FRESH MIDL MIDLAND WA	Catering for Council Meeting	\$ 19.99
15-Dec-22	SWAN VALLEY FRESH DE MIDLAND WA	Catering for Council Meeting	\$ 113.17
15-Dec-22	MAILCHIMP *MISC MAILCHIMP.COGA	Mailout Subscription	\$ 369.77
15-Dec-22	Spotify Sydney AUS	Spotify Subscription for Youth Services	\$ 18.99
15-Dec-22	TLC BASSENDEAN BASSENDEAN WA	Farewell Card for Employee	\$ 7.99
16-Dec-22	ENVIRONMENTAL SITE SER BURSWOOD WA	Asbestos Analysis for 35 Old Perth Road	\$ 113.19
16-Dec-22	FACEBK ADS fb.me/ads IRL	Facebook Marketing - Communications	\$ 3.30
16-Dec-22	WANEWSDTI Osborne ParkWA	Newspaper Subscription for Libray and Administration	\$ 144.01
16-Dec-22	CV CHECK OSBORNE PARKWA	National Police Clearance Check	\$ 54.90
19-Dec-22	FACEBK LYEJLLXZS2 fb.me/ads IRL	Facebook Marketing - Communications	\$ 4.81
19-Dec-22	iStock.com New York	Image Subscription	\$ 31.90
19-Dec-22	FACEBK 47TVWKKZS2 fb.me/ads IRL	Facebook Marketing - Communications	\$ 4.40
19-Dec-22	FACEBK ADS fb.me/ads IRL	Facebook Marketing - Communications	\$ 3.30
19-Dec-22	FACEBK 7FM52KBZS2 fb.me/ads IRL	Facebook Marketing - Communications	\$ 0.01
19-Dec-22	Harvey Norman Online Homebush WesNSW	TV for Youth Centre	\$ 995.00
19-Dec-22	CV CHECK OSBORNE PARKWA	National Police Clearance & Visa Check	\$ 64.80
20-Dec-22	COLES 0395 BASSENDEAN AUS	2x Gift Cards for Volunteers	\$ 180.00
20-Dec-22	FUTURE PUBLISHING SYDNEY NSW	Magazine Subscription - 'APC'	\$ 79.00
20-Dec-22	CV CHECK OSBORNE PARKWA	National Police Clearance Check	\$ 54.90
20-Dec-22	CV CHECK OSBORNE PARKWA	National Police Clearance & Visa Check	\$ 64.80
21-Dec-22	FACEBK ADS fb.me/ads IRL	Facebook Marketing - Communications	\$ 6.60
21-Dec-22	STAR LIGHT SERVICES PT MORLEY	Detailing of Lease Vehicle 011-BASS	\$ 99.00
21-Dec-22	COLES 0395 BASSENDEAN AUS	Fruit and Milk for Wind in the Willows	\$ 14.39
21-Dec-22	BUNNINGS 591000 MIDLAND	Material for floor repainting and benchtop refinishing	\$ 151.02
22-Dec-22	WEX AUSTRALIA PTY LTD CAMBERWELL VIC	Fuel Cards for RYDE Vehicles	\$ 5.07
22-Dec-22	OFFICEWORKS BENTLEIGH EA	Stationary for Wind in the Willows	\$ 565.27
22-Dec-22	ASHFIELD CHEMIST ASHFIELD WA	Childrens Claratyne for Wind in the Willows	\$ 13.95
22-Dec-22	CV CHECK OSBORNE PARKWA	National Police Clearance & Visa Check	\$ 64.80

December Credit Card Expenditure 2022
Statement Period: 03/12/2022 to 04/01/2023
Attachment 2

Date:	Vendor:	Description	Amount:
23-Dec-22	FACEBK UAYKWKTZS2 fb.me/ads IRL	Facebook Marketing - Communications	\$ 3.15
23-Dec-22	WANEWSDTI Osborne ParkWA	Newspaper Subscription for Libray and Administration	\$ 144.01
23-Dec-22	POST BASSENDEAN POSTBA BASSENDEAN AU	Working With Children Check Card	\$ 87.00
23-Dec-22	COLES 0395 BASSENDEAN AUS	Catering for WHS Toolbox at Depot	\$ 161.65
23-Dec-22	BUNNINGS 591000 MIDLAND	Material for floor repainting and benchtop refinishing	\$ 17.30
23-Dec-22	IINET BATCH PERTH GPO WA	NBN Connection for Youth Services	\$ 79.99
23-Dec-22	THE REJECT SHOP 6622 BASSENDEAN WA	Children Craft Bags	\$ 28.00
23-Dec-22	COLES 0395 BASSENDEAN AUS	Catering for WHS Morning Tea	\$ 9.00
28-Dec-22	Subway Bassendean Bassendean WA	Catering for WHS Meeting	\$ 118.00
28-Dec-22	NEW SCIENTIST LONDON GBR	Magazine Subscription - 'New Scientist'	\$ 336.00
28-Dec-22	ADOBE ACROPRO SUBS 800615316 AUS	Adobe Monthly Subscriptions	\$ 611.86
28-Dec-22	EZI*EZIKindy Manager Parkwood AUS	Kindy Manager Kiosk Support for Wind in the Willows	\$ 213.74
29-Dec-22	MAXO.COM.AU HARRISTOWN	Youth Centre Phone System	\$ 39.95
29-Dec-22	IINET BATCH PERTH GPO WA	NBN Connection for Depot	\$ 79.99
30-Dec-22	ZOHO-MANAGEENGINE SER SYDNEY NSW	IT Helpdesk Monthly Subscription	\$ 415.80
3-Jan-23	FACEBK *K64QGMX2P2 fb.me/ads IRL	Facebook Marketing - RYDE Volunteers and Clients	\$ 94.44
4-Jan-23	WESTNET PERTH WA	Public Internet Access for Library	\$ 109.99
4-Jan-23	IINET BATCH PERTH GPO WA	NBN Connection for 48 Old Perth Road	\$ 219.98
4-Jan-23	WESTNET PERTH WA	NBN Connection for Wind in the Willows	\$ 69.99
		TOTAL:	\$ 9,131.08

Lease of portion of Reserve 21150: Lot 500 – Bassendean Bowling Club Inc.

Town of Bassendean

Bassendean Bowling Club (Inc.)



McLEODS

Barristers & Solicitors

Stirling Law Chambers | 220-222 Stirling Highway
CLAREMONT WA 6010

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Ref: TB:BASS:48364

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Details

Parties

Town of Bassendean

of 48 Old Perth Road, Bassendean, Western Australia
(Lessor)

Bassendean Bowling Club (Inc)

of 10 Whitfield Street, Bassendean, Western Australia
(Lessee)

Background

- A The Lessor has the care, control and management of the Land pursuant to a Management Order.
- B Subject to the prior written approval of the Minister for Lands, the Lessor has agreed to lease and the Lessee has agreed to take a lease of the Premises upon the terms and conditions contained in this Deed.

Agreed terms

1. Definitions

Unless otherwise required by the context or subject matter the following words have these meanings in this Lease:

Amounts Payable means the Rent and any other money payable by the Lessee under this Lease;

Basic Consideration means all consideration (whether in money or otherwise) to be paid or provided by the Lessee for any supply or use of the Premises and any goods, services or other things provided by the Lessor under this Lease (other than tax payable pursuant to this clause);

CEO means the Chief Executive Officer for the time being of the Lessor or any person appointed by the Chief Executive Officer to perform any of her or his functions under this Lease;

Commencement Date means the date of commencement of the Term specified in **Item 4** of the Schedule;

Contaminated Sites Act means the *Contaminated Sites Act 2003 (WA)*;

CPI means the Consumer Price Index (All Groups) Perth number published from time to time by the Australian Bureau of Statistics;

CPI Review means the rent review process described in **clause** Error! Reference source not found.;

Encumbrance means a mortgage, charge, lien, pledge, easement, restrictive covenant, writ, warrant or caveat and the claim stated in the caveat or anything described as an encumbrance on the Certificate of Title for the Land;

Environmental Contamination has the same meaning as the word “contaminated” in the Contaminated Sites Act;

Further Term means the further term (if any) specified in **Item 3** of the Schedule;

Good Repair means good and substantial tenantable repair and in clean, good working order and condition;

GRV means the Gross Rental Value of the Premises;

GST has the meaning that it bears in the GST Act;

GST Act means *A New Tax System (Goods and Services Tax) Act 1999 (Cth)* and any legislation substituted for, replacing or amending that Act;

GST Adjustment Rate means the amount of any increase in the rate of tax imposed by the GST Law;

GST Law has the meaning that it bears in section 195-1 of the GST Act;

GST Rate means 10%, or such other figure equal to the rate of tax imposed by the GST Law;

Guarantor means the person or persons listed in **Item 10** of the Schedule;

Input Tax Credit has the meaning that it bears in section 195-1 of the GST Act.

Interest Rate means the rate at the time the payment falls due being 2% greater than the Lessor’s general overdraft rate on borrowings from its bankers on amounts not exceeding \$100,000.00;

Land means the land described at **Item 1** of the Schedule;

Lease means this deed as supplemented, amended or varied from time to time;

Lessee’s Agents includes:

- (a) the sublessees, employees, agents, contractors, invitees and licensees of the Lessee; and
- (b) any person on the Premises by the authority of a person specified in paragraph (a);

Lessee's Covenants means the covenants, agreements and obligations set out or implied in this Lease or imposed by law to be performed and observed by the Lessee;

Lessor's Covenants means the covenants, agreements and obligations set out or implied in this Lease, or imposed by law to be performed and observed by the Lessor;

Market Review means the rent review process specified in **clause** Error! Reference source not found.;

Notice means each notice, demand, consent or authority given or made to any person under this Lease;

Party means the Lessor or the Lessee according to the context;

Permitted Purpose means the purpose or purposes set out in **Item 6** of the Schedule;

Premises means the area of the Land to be leased to the Lessee as more particularly described at **Item 1** of the Schedule;

RCD means residual-current device.

Rent means the rent specified in **Item 5** of the Schedule as varied from time to time under this Lease;

Rent Review Date means a date identified in **Item 8** of the Schedule;

Schedule means the Schedule to this Lease;

Tax Invoice has the meaning which it bears in section 195-1 of the GST Act;

Taxable Supply has the meaning which it bears in section 195-1 of the GST Act.

Term means the term of years specified in **Item 2** of the Schedule; and

Termination means the date of:

- (a) expiry of the Term or any Further Term by effluxion of time;
- (b) sooner determination of the Term or any Further Term; or
- (c) determination of any period of holding over; and

Written Law includes all acts and statutes (State or Federal) for the time being enacted and all regulations, schemes, ordinances, local laws, by-laws, requisitions, orders or statutory instruments made under any Act from time to time by any statutory, public or other competent authority.

2. Minister for Lands' Consent

This Lease is subject to and conditional on the approval of the Minister for Lands under the *Land Administration Act 1997*.

3. Grant of lease

The Lessor leases to the Lessee the Premises for the Term subject to:

- (a) all Encumbrances;
- (b) the payment of the Amounts Payable; and
- (c) the performance and observance of the Lessee's Covenants.

4. Quiet enjoyment

Except as provided in the Lease, and subject to the performance and observance of the Lessee's Covenants the Lessee may quietly hold and enjoy the Premises during the Term without any interruption or disturbance from the Lessor or persons lawfully claiming through or under the Lessor.

5. Rent and other payments

5.1 Rent

The Lessee covenants with the Lessor to pay to the Lessor the Rent in the manner set out at **Item 5** of the Schedule on and from the Commencement Date clear of any deductions.

5.2 Outgoings

- (1) The Lessee covenants with the Lessor to pay to the Lessor or to such person as the Lessor may from time to time direct punctually all the following outgoings or charges, assessed or incurred in respect of the Premises:
 - (a) local government rates, services and other charges, including but not limited to rubbish collection charges and the emergency services levy;
 - (b) water, drainage and sewerage rates, charges for disposal of stormwater, meter rent and excess water charges;
 - (c) telephone, electricity, gas and other power and light charges including but not limited to meter rents and the cost of installation of any meter, wiring, internet connections or telephone connection AND the Lessee shall ensure that any accounts for all charges and outgoings in respect of telephone, electricity, gas and other power and light charges are taken out and issued in the name of the Lessee;
 - (d) Building insurance maintained by the Lessor in accordance with Clause 7.2(1); and
 - (e) any other consumption charge or cost, statutory impost or other obligation incurred or payable by reason of the Lessee's use and occupation of the Premises.
- (2) If the Premises are not separately charged or assessed the Lessee will pay to the Lessor a proportionate part of any charges or assessments referred to in **clause**

5.2(1) being the proportion that the Premises bears to the total area of the land or premises included in the charge or assessment.

5.3 Interest

Without affecting the rights, power and remedies of the Lessor under this Lease, the Lessee covenants to pay to the Lessor interest on demand on any Amounts Payable which are unpaid for 7 days computed from the due date for payment until payment is made and any interest payable under this paragraph will be charged at the Interest Rate.

5.4 Costs

- (1) The Lessee covenants with the Lessor to pay to the Lessor on demand:
 - (a) all legal costs of and incidental to the instructions for the preparation, execution and stamping of this Lease and all copies;
 - (b) all duty, fines and penalties payable under the *Duties Act 2008* and other statutory duties or taxes payable on or in connection with this Lease; and
 - (c) all registration fees in connection with this Lease (if any).
- (2) The Lessee covenants with the Lessor to pay to the Lessor all costs, legal fees, disbursements and payments incurred by or for which the Lessor is liable in connection with or incidental to:
 - (a) the Amounts Payable or obtaining or attempting to obtain payment of the Amounts Payable under this Lease;
 - (b) any breach of covenant by the Lessee or the Lessee's Agents;
 - (c) the preparation and service of a notice under section 81 of the *Property Law Act 1969* requiring the Lessee to remedy a breach even though forfeiture for the breach may be avoided in a manner other than by relief granted by a Court;
 - (d) any work done at the Lessee's request; and
 - (e) any action or proceedings arising out of or incidental to any matters referred to in this clause or any matter arising out of this Lease.

5.5 Payment of Money

Amounts Payable to the Lessor under this Lease must be paid to the Lessor at the address of the Lessor referred to in this Lease or as otherwise directed by the Lessor by Notice from time to time.

5.6 Accrual of amounts payable

The parties agree that Amounts Payable accrue on a daily basis.

6. Rent Review

6.1 Rent to be Reviewed

The Rent will be reviewed on and from each Rent Review Date to determine the Rent to be paid by the Lessee until the next Rent Review Date.

6.2 Methods of Review

The basis for each rent review is as identified for each Rent Review Date in **Item 8** of the Schedule.

6.3 Rent will not decrease following Review

Notwithstanding the provisions in this clause, the Rent following any Rent review will not be less than the Rent payable in the period immediately preceding such Rent Review Date.

6.4 Lessor's right to review

The Lessor may institute a rent review notwithstanding the Rent Review Date has passed and the Lessor did not institute a rent review on or prior to that Rent Review Date, and in which case the Rent agreed or determined shall date back to and be payable from the Rent Review Date for which such review is made.

7. Insurance

7.1 Insurance required

- (1) The Lessee must effect and maintain with insurers approved by the Lessor (noting the Lessor's and the Lessee's respective rights and interests in the Premises) for the time being:
 - (a) adequate public liability insurance for a sum not less than the sum set out at **Item 8** of the Schedule in respect of any one claim or such greater amount as the Lessor may from time to time reasonably require;
 - (b) insurance to cover the Lessee's fixtures, fittings, equipment and stock against loss or damage by fire, fusion, smoke, lightning, flood, storm, tempest, earthquake, sprinkler leakage, water damage and other usual risks against which a lessee can and does ordinarily insure in their full replacement value, and loss from theft or burglary;
 - (c) adequate workers' compensation insurance in respect of all employees employed by the Lessee in, about or from the Premises; and
 - (d) a policy of personal accident insurance including insurance in respect of all volunteers of the Lessee employed in, about or from the Premises.
- (2) The Lessee is responsible for all excess payments in connection with the insurances referred to in this clause in connection with this Lease.

7.2 Building Insurance

- (1) If a building or buildings are constructed on the Premises, the Lessor shall effect and keep effected insurance to the full insurable value on a replacement of reinstatement value basis of any building constructed on the Premises against damage arising from fire, tempest, storm, earthquake, explosion, riot, commotion, flood, lightning, act of

God, fusion, smoke, rainwater, leakage, impact by vehicle, machinery breakdown and malicious acts or omissions and other standard insurable risks and the Lessee will reimburse the Lessor for any premiums, excess or other costs arising therefrom.

- (2) The Lessee is responsible for all excess payments in connection with the insurances referred to in this clause in connection with this Lease.

7.3 Details and receipts

In respect of the insurances required to be obtained by the Lessee pursuant to this clause the Lessee must -

- (a) on demand supply to the Lessor details of the insurances and give to the Lessor, annually, copies of the certificates of currency in relation to those insurances;
- (b) promptly pay all premiums and produce to the Lessor each policy or certificate of currency and each receipt for premiums or certificate of currency issued by the insurers; and
- (c) notify the Lessor immediately-
 - (i) when an event occurs which gives rise or might give rise to a claim under or which could prejudice a policy of insurance; or
 - (ii) when a policy of insurance is cancelled.

7.4 Not to invalidate

The Lessee must not do or omit to do any act or thing or bring or keep anything on the Premises which might -

- (a) render any insurance effected under this clause, or any insurances on adjoining premises, void or voidable; or
- (b) cause the rate of a premium for such to be increased for the Premises or any adjoining premises (except insofar as an approved development may lead to an increased premium).

7.5 Report

Each Party must report to the other promptly in writing, and in addition verbally in an emergency -

- (a) any damage to the Premises of which they are aware; and
- (b) any circumstances of which they are aware and which are likely to be a danger or cause any damage or danger to the Premises or to any person in or on the Premises.

7.6 Settlement of claim

The Lessee agrees not to make, agree, settle or compromise any claims which may have an impact on the Lessor's insurance policies unless the prior written consent of the Lessor is provided.

7.7 Lessor as attorney

The Lessee irrevocably appoints the Lessor as the Lessee's attorney during the Term:

- (a) in respect to all matters and questions which may arise in relation to any insurances required by this clause;
- (b) with full power to demand, sue for and recover and receive from any insurance company or society or person liable to pay the insurance money as are payable for the risks covered by the insurances required by this clause;
- (c) to give good and effectual receipts and discharges for the insurance; and
- (d) to settle, adjust, arbitrate and compromise all claims and demands and generally to exercise all powers of absolute owner.

7.8 Lessee's equipment and possessions

The Lessee acknowledges it is responsible to obtain all relevant insurances to cover any damage and/or theft to its property. The Lessor does not take any responsibility for the loss or damage of the Lessee's property.

8. Indemnity

8.1 Lessee responsibilities

The Lessee is responsible and liable for all acts or omissions of the Lessee's Agents on the Premises and for any breach by them of any covenants or terms in this Lease required to be performed or complied with by the Lessee.

8.2 Indemnity

- (1) The Lessee indemnifies, and shall keep indemnified, the Lessor from and against all actions, claims, costs, proceedings, suits and demands whatsoever which may at any time be incurred or suffered by the Lessor, or brought, maintained or made against the Lessor, in respect of:
 - (a) any loss whatsoever (including loss of use);
 - (b) injury or damage of, or to, any kind of property or thing; and
 - (c) the death of, or injury suffered by, any person,

caused by, contributed to, or arising out of, or in connection with, whether directly or indirectly:
- (d) the use or occupation of the Premises by the Lessee or the Lessee's Agents;

- (e) any work carried out by or on behalf of the Lessee on the Premises;
 - (f) the Lessee's activities, operations or business on, or other use of any kind of, the Premises;
 - (g) any default by the Lessee in the due and punctual performance, observance and compliance with any of the Lessee's covenants or obligations under this Lease; or
 - (h) an act or omission of the Lessee.
- (2) The Lessee and the Lessor indemnifies, and shall keep indemnified, the Minister for Lands from and against all actions, claims, costs, proceedings, suits and demands whatsoever in respect of:
- (a) any loss whatsoever (including loss of use);
 - (b) injury or damage of, or to, any kind of property or thing; and
 - (c) the death of, or injury suffered by, any person,
- caused by, contributed to, or arising out of, or in connection with, whether directly or indirectly.

8.3 Obligations Continuing

The obligations of the Lessee under this clause:

- (a) are unaffected by the obligation of the Lessee to take out insurance, and the obligations of the Lessee to indemnify are paramount, however if insurance money is received by the Lessor for any of the obligations set out in this clause then the Lessee's obligations under **clause 8.2** will be reduced by the extent of such payment; and
- (b) continue after the expiration or earlier determination of this Lease in respect of any act, deed, matter or thing occurring or arising as a result of an event which occurs before the expiration or earlier determination of this Lease.

8.4 No indemnity for Lessor's negligence

The parties agree that nothing in this clause shall require the Lessee to indemnify the Lessor, its officers, servants, or agents against any loss, damage, expense, action or claim arising out of a negligent or wrongful act or omission of the Lessor, or its servants, agents, contractors or invitees.

8.5 Release

- (1) The Lessee:
- (a) agrees to occupy and use the Premises at the risk of the Lessee; and
 - (b) releases to the full extent permitted by law, the Lessor from:
 - (i) any liability which may arise in respect of any accident or damage to property, the death of any person, injury to any person, or illness

suffered by any person, occurring on the Premises or arising from the Lessee's use or occupation of the Premises by the Lessee;

- (ii) loss of or damage to the Premises or personal property of the Lessee; and
- (iii) all claims, actions, loss, damage, liability, costs and expenses arising from or connected with (directly or indirectly) the presence of any Contamination, Pollution or Environmental Harm in, on or under the Premises or surrounding area

except to the extent that such loss or damage arises out of a negligent or wrongful act or omission of the Lessor, or its servants, agents, contractors or invitees.

- (2) The release by the Lessee continues after the expiration or earlier determination of this Lease in respect of any act, deed, matter or thing occurring or arising as a result of an event which occurs before the expiration or earlier determination of this Lease.

9. Limit of Lessor's liability

The Lessor is only liable for breaches of the Lessor's Covenants set out in this Lease which occur while the Lessor is registered as the proprietor in fee simple in the Premises.

10. Maintenance, repair and cleaning

10.1 Generally

- (1) The Lessee AGREES during the Term and for so long as the Lessee remains in possession or occupation of the Premises to maintain, replace, repair, clean and keep the Premises (which for the avoidance of doubt includes the Lessor's fixtures) in Good Repair having regard to the age of the Premises at the Commencement Date PROVIDED THAT this subclause shall not impose on the Lessee any obligation:
 - (a) to carry out repairs or replacement that are necessary as a result of fair and reasonable wear and tear, EXCEPT when such repair or replacement is necessary because of any act or omission of or on the part of the Lessee (or its servants, agents, contractors or invitees), or the Lessor's insurances are invalidated by any act, neglect or default by the Lessee (or its servants, agents, contractors or invitees); and
 - (b) in respect of any structural repairs EXCEPT when such repair is necessary because of any act or omission of or on the part of the Lessee (or its servants, agents, contractors or invitees), or by the Lessee's particular use or occupancy of the Premises. For the purpose of clarity 'structural repairs' means repairs or maintenance that are required to hold the building together, such as repairs to the foundations, walls, roofs and floor structures.
- (2) In discharging the obligations imposed on the Lessee under this subclause, the Lessee shall where maintaining, replacing, repairing or cleaning:
 - (a) any electrical fittings and fixtures;

- (b) any plumbing;
- (c) any air-conditioning fittings and fixtures;
- (d) any gas fittings and fixtures,

in or on the Premises use only licensed trades persons, or such trades persons as may be approved by the Lessor and notified to the Lessee, which approval shall not be unreasonably withheld.

- (3) All electric globes and fluorescent tubes in the Premises which may be damaged, broken or fail for any reason shall be replaced by the Lessee at its expense.
- (4) All maintenance and servicing of air-conditioning and mechanical services (which includes without limitation refrigeration, heating and mechanical ventilation) exclusively servicing the Premises must be carried out at the Lessee's expense and in strict accordance with manufacture's recommendations. The Lessee must provide to the Lessor, upon request, details and evidence of current servicing arrangements.

10.2 Comply with all reasonable conditions

The Lessee must comply with all reasonable conditions that may be imposed by the Lessor from time to time in relation to the Lessee's maintenance of the Premises (and any structures or buildings constructed on the Premises).

10.3 Repair Damage

- (1) The Lessee must report to the Lessor any breakage or damage to the Premises, the Lessor's Fixture's and Fittings, or any other part of the Premises or any appurtenance or equipment therein, immediately upon becoming aware of the damage.
- (2) The Lessee must pay to the Lessor the cost of repairing, replacing and/or making good any such breakage or damage of the type referred to in **clause 10.3(1)** above where such breakage or damage arises as a result of an act or omission of the Lessee (or any the Lessee's Agents) or is related to the Lessee's particular use and occupation of the Premises, including the cost of labour and materials and replacement equipment, and must, if required by the Lessor, itself repair and make good any such damage

10.4 Cleaning

The Lessee must at all times keep the Premises (internal and external) clean, tidy, unobstructed and free from dirt and rubbish.

10.5 Pest Control

The Lessee must keep the Premises free of any vermin or any other recognized pests and the cost of extermination will be borne by the Lessee.

10.6 Security of Premises

The Lessee must ensure the Premises, including Lessor's Fixtures and Fittings, are appropriately secured.

10.7 Lessor's Fixtures and Fittings

The Lessee covenants and agrees that the Lessor's Fixtures and Fittings:

- (a) will remain the property of the Lessor and must not be removed from the Premises at any time; and
- (b) must be present and accounted for at the termination of each twelve month period of the Term.

10.8 Maintain surroundings

- (1) The Lessee must regularly inspect and maintain in good condition any part of the Premises, including, but not limited to any flora, gardens, lawns, shrubs, hedges and trees.
- (2) The Lessee agrees that any pruning of trees must be undertaken by a qualified tree surgeon.
- (3) If any flora, lawn or tree dies the Lessee must replace the flora, lawn or tree at their own expense.
- (4) The Lessee must comply with and implement any landscaping, reticulation and similar plans approved by the Lessor (in its capacity as responsible local authority) pursuant to any condition or conditions of development approval for the Premises.
- (5) The Lessee must care for such flora, lawns, trees on the Premises as the Lessor may from time to time reasonably require.
- (6) The Lessee may not remove any trees, shrubs or hedges without first consulting with and obtaining the approval of the Lessor, except where necessary for urgent safety reasons.

10.9 Comply with all reasonable conditions

The Lessee must comply with all reasonable conditions that may be imposed by the Lessor from time to time in relation to the Lessee's maintenance of the Premises.

10.10 Structural state of the Premises

The Lessee acknowledges that it has inspected the structure of the Premises internally and externally prior to the execution of this Lease and enters into the Lease with full knowledge of the structural state and state of repair of the Premises.

11. Alterations

11.1 Restriction

- (1) The Lessee must not without prior written consent:
 - (a) (i) from the Lessor;
 - (ii) from any other person from whom consent is required under this Lease;

- (iii) required under statute in force from time to time, including but not limited to the planning approval of the Lessee under a town planning scheme of the Lessee;
 - (b) install any new signage;
 - (c) make or allow to be made any alteration, addition or improvements to or demolish any part of the Premises; or
 - (d) remove alter or add to any fixtures, fittings or facilities in or on the Premises.
- (2) The Lessee acknowledges and agrees that all alterations must be in strict accordance with any planning or building approvals for such alterations.

11.2 Consent

- (1) If the Lessor and any other person whose consent is required under this Lease or at law consents to any matter referred to in **clause 11.1** the Lessor may:
- (a) consent subject to conditions; and
 - (i) require that work be carried out in accordance with plans and specifications approved by the Lessor or any other person giving consent;
 - (ii) require that work be carried out in accordance with the Building Code of Australia; and
 - (iii) require that any alteration be carried out to the satisfaction of the Lessor under the supervision of an engineer or other consultant; and
 - (b) if the Lessor consents to any matter referred to in **clause 11.1**:
 - (i) the Lessor gives no warranty that the Lessor will issue any consents, approvals, authorities, permits or policies under any statute for such matters; and
 - (ii) the Lessee must apply for and obtain all such consent, approvals, authorities, permits or policies as are required at law before undertaking any alterations, additions, improvements or demolitions and must strictly comply with such consents or approvals.

11.3 Cost of Works

All works undertaken under this clause will be carried out at the Lessee's expense.

11.4 Conditions

If any of the consents given by the Lessor or other persons whose consent is required under this Lease or at law require other works to be done by the Lessee as a condition of giving consent, then the Lessee must at the option of the Lessor either:

- (a) carry out those other works at the Lessee's expense; or
- (b) permit the Lessor to carry out those other works at the Lessee's expense,

in accordance with the Lessor's requirements.

12. Use

12.1 Restrictions on use

(1) Generally

The Lessee must not and must not suffer or permit a person to:

- (a) use the Premises or any part of it for any purpose other than the Permitted Purpose; or
- (b) use the Premises for any purpose which is not permitted under any local or town planning scheme, local laws, acts, statutes or any law relating to health.

(2) No offensive or illegal acts

The Lessee must not and must not suffer or permit a person to do or carry out on the Premises any harmful, offensive or illegal act, matter or thing.

(3) No nuisance

The Lessee acknowledges that:

- (a) the Premises are located in close proximity to residential premises;
- (b) the Lessee must not and must not suffer or permit a person to do or carry out on the Premises anything which causes a nuisance, disruption, damage or disturbance to the Lessor or to owners or occupiers of the surrounding residential premises particularly during and following social events held at the Premises; and
- (c) the Lessee must comply with all reasonable conditions that may be imposed by the Lessor from time to time in relation to the minimisation and prevention of any nuisance, disruption, damage or disturbance to the Lessor or to owners or occupiers of the surrounding residential premises.

(4) No dangerous substances

The Lessee must not and must not suffer or permit a person to store any dangerous compound or substance on or in the Premises, otherwise than in accordance with the following provisions:

- (a) any such storage must comply with all relevant statutory provisions;
- (b) all applications for the approval or renewal of any licence necessary for such storage must be first referred to the Lessor;
- (c) the Lessor may within its absolute discretion refuse to allow the storage of any particular dangerous compound or substance on the Premises; and
- (d) upon the request of the Lessor, the Lessee will provide a list of all dangerous compounds or substances stored on the Premises.

(5) **No harm or stress**

The Lessee must not and must not suffer or permit a person to do any act or thing which might result in excessive stress or harm to any part of the Premises.

(6) **No signs**

The Lessee must not and must not suffer or permit a person to display from or affix any signs, notices or advertisements on the Premises without the prior written consent of the Lessor.

(7) **No smoking**

The Lessee must not suffer or permit a person to smoke inside any building or other enclosed area on the Premises.

(8) **No alcohol**

The Lessee must not suffer or permit a person to use or allow the Premises to be used for the consumption of alcohol without first obtaining the written consent of the Lessor.

(9) **Removal of rubbish**

The Lessee must not allow accumulation of dirt and rubbish on the Premises or fail to store and keep all trade waste and garbage in proper receptacles.

(10) **No pollution**

The Lessee must do all things necessary to prevent pollution or contamination of the Premises by garbage, refuse, waste matter, oil and other pollutants.

(11) **No Residence/Auction sales**

The Lessee must not and must not suffer or permit a person to use the Premises as the residence or sleeping place of any person or for auction sales.

12.2 **No Warranty**

The Lessor gives no warranty:

- (a) as to the use to which the Premises may be put; or
- (b) that the Lessor will issue any consents, approvals, authorities, permits or licences required by the Lessee under any statute for its use of the Premises.

12.3 **Premises Subject to Restriction**

The Lessee accepts the Premises for the Term subject to any existing prohibition or restriction on the use of the Premises.

12.4 **Handling of Food on the Premises**

Where food/beverage is sold or handled in any way on the Premises, the Lessee shall:

- (a) provide adequate facilities for the hygienic handling of such food/beverage, including facilities for the washing of hands and utensils;
- (b) notwithstanding any other provision of this Lease, not permit or allow food/beverage vendor or handler to breach the provisions of the Health Act 1911 or Food Act 2008 any order, regulation or other by-law or local law or direction made relating to food/beverage or its preparation or handling;
- (c) without limiting the generality of the obligations in the foregoing paragraphs the Lessee will take adequate measures at all times to the satisfaction of the Lessor to safeguard any food/beverage being sold or distributed on the Premises from flies and dust; and
- (d) obtain all necessary permits and approvals under the provisions of the *Health Act 1911* or *Food Act 2008* and any associated legislation or any equivalent replacement or re-enactment thereof.

12.5 Indemnity for Costs

The Lessee indemnifies the Lessor against any claims or demands for all costs, on a solicitor client basis, incurred by the Lessor by reason of any claim in relation to any matters set out in this this clause.

13. Alcohol

13.1 Consumption of alcohol

The Lessee covenants and agrees:

- (a) not to use or allow the Premises to be used for the consumption or sale of alcohol without first obtaining the written consent of the Lessor, and the Lessor shall determine any such application in its absolute discretion; and
- (b) that it shall not make an application for a licence or permit under the *Liquor Control Act 1988* for the Premises, or apply for an amendment to a licence or permit it has been granted, without first obtaining the written consent of the Lessor.

13.2 Liquor License

The Lessee covenants and agrees that if a licence or permit is granted under the *Liquor Control Act 1988* for the Premises it must:

- (a) comply with any requirements attaching to the licence or permit at its cost and where any alteration is required to the Premises **clause 10** shall apply;
- (b) comply with the requirements of the Harm Minimisation Policy (as amended from time to time) of the Department of Racing, Gaming & Liquor, which will require, without limitation the following:
 - (i) the development and implementation of a House Management Policy and Code of Conduct (as defined by the Harm Minimisation Policy) for

- the Premises, and such policies must be displayed in a prominent position on the Premises at all times; and
- (ii) the development and implementation of a Management Plan (as defined by the Harm Minimisation Policy) for the Premises.
 - (c) provide a copy of the licence or permit (as well as a copy of any document referred to in the licence or permit, including without limitation a copy of the House Management Policy, Code of Conduct and Management Plan (as defined by the Harm Minimisation Policy)) to the Lessor as soon as practicable after the date of grant; and
 - (d) indemnify and keep indemnified the Lessor from and against any breach of the *Liquor Control Act 1988*, *Health (Food Hygiene) Regulations 1993*, *Liquor Control Regulations 1989* or the licence or permit or any conditions imposed thereupon for which it may be liable as the owner of the Premises.

14. Lessor's right of entry

14.1 Entry on Reasonable Notice

The Lessee must permit entry by the Lessor onto the Premises without notice in the case of an emergency, and otherwise upon reasonable notice:

- (a)
 - (i) at all reasonable times;
 - (ii) with or without workmen and others; and
 - (iii) with or without plant, equipment, machinery and materials;
- (b) for each of the following purposes:
 - (i) to inspect the state of repair of the Premises and to ensure compliance with the terms of this Lease;
 - (ii) to carry out any survey or works which the Lessor considers necessary, however the Lessor will not be liable to the Lessee for any compensation for such survey or works provided they are carried out in a manner which causes as little inconvenience as is reasonably possible to the Lessee;
 - (iii) to comply with the Lessor's Covenants or to comply with any notice or order of any authority in respect of the Premises for which the Lessor is liable; and
 - (iv) to do all matters or things to rectify any breach by the Lessee of any term of this Lease but the Lessor is under no obligation to rectify any breach and any rectification under this clause is without prejudice to the Lessor's other rights, remedies or powers under this Lease.

14.2 Costs of Rectifying Breach

All costs and expenses incurred by the Lessor as a result of any breach referred to at **clause 14.1(b)(iv)** together with any interest payable on such sums will be a debt due to the Lessor and payable to the Lessor by the Lessee on demand.

15. Statutory obligations and notices

15.1 Comply with Statutes

The Lessee must:

- (a) comply promptly with all statutes and local laws from time to time in force relating to the Premises, including without limitation all relevant laws relating to occupational health and safety and the health and safety of all persons entering upon the Premises;
- (b) apply for, obtain and maintain in force all consents, approvals, authorities, licences and permits required under any statute for the Permitted Purpose;
- (c) comply with all relevant state and commonwealth law and all relevant codes, including without limitation the Building Code of Australia, and all relevant standards published by Standards Australia;
- (d) ensure that all obligations in regard to payment for copyright or licensing fees are paid to the appropriate person for all performances, exhibitions or displays held on the Premises; and
- (e) comply promptly with all orders, notices, requisitions or directions of any competent authority relating to the Premises or to the business the Lessee carries on at the Premises.

15.2 Safety & Testing Obligations

- (1) The Lessee acknowledges and agrees that it is fully responsible at its cost for ensuring that the Premises, and any fixtures or fittings located on the Premises, are regularly tested, maintained and inspected to ensure that the Premises and such fixtures and fittings comply with all statutory requirements and are safe for use.
- (2) To comply with its obligation pursuant to **clause 15.2(1)** above, the Lessee acknowledges that it will be required to, amongst other things:
 - (a) comply with the requirements of the *Occupational Safety and Health Act 1984*, including without limitation the requirement for all portable plug-in electrical equipment and residual current devices to be safe and appropriately inspected, tested and maintained by a competent person;
 - (b) comply with all relevant requirements of the DFES including without limitation the requirement to ensure that all fire protection and firefighting equipment located, or installed at or on the Premises, is tested regularly for compliance with Australian Standards and DFES's requirements; and
 - (c) ensure that the emergency/exit lighting systems on the Premises (if applicable) are adequately maintained in accordance with the requirements of the Building Code of Australia and relevant Australian Standards.

15.3 Indemnity if Lessee Fails to Comply

The Lessee indemnifies the Lessor against:

- (a) failing to perform, discharge or execute any of the items referred to in **clauses 15.1 and 15.2**; and
- (b) any claims, demands, costs or other payments of or incidental to any of the items referred to in **clauses 15.1 and 15.2**.

15.4 No Fetter

Notwithstanding any other provision of this Lease, the Parties acknowledge that the Lessor is a local government established by the *Local Government Act 1995*, and in that capacity, the Lessor may be obliged to determine applications for consents, approvals, authorities, licences and permits having regard to any written law governing such applications including matters required to be taken into consideration and formal processes to be undertaken, and the Lessor shall not be taken to be in default under this Lease by performing its statutory obligations or exercising its statutory discretions, nor shall any provision of this Lease fetter the Lessor in performing its statutory obligations or exercising any discretion.

16. Report to Lessor

The Lessee must immediately report to the Lessor:

- (a) any act of vandalism or any incident which occurs on or near the Premises which involves or is likely to involve a breach of the peace or become the subject of a report or complaint to the police and of which the Lessee is aware or should be aware;
- (b) any occurrence or circumstances in or near the Premises of which it becomes aware, which might reasonably be expected to cause, in or on the Premises, pollution of the environment; and
- (c) all notices, orders and summonses received by the Lessee and which affect the Premises and immediately deliver them to the Lessor.

17. Default

17.1 Events of Default

A default occurs if:

- (a) any Amounts Payable remain unpaid for fourteen (14) days after a due date for their payment;
- (b) the Lessee is in breach of any of the Lessee's Covenants for thirty (30) days after a Notice has been given to the Lessee to rectify the breach or to pay compensation in money;
- (c) the association is wound up whether voluntarily or otherwise;
- (d) the Lessee passes a special resolution under the *Associations Incorporation Act 2015* altering its rules of association in a way that makes its objects or purposes inconsistent with the use permitted by this Lease;
- (e) a mortgagee takes possession of the property of the Lessee under this Lease;

- (f) any execution or similar process is made against the Premises on the Lessee's property;
- (g) the Premises are vacated, or otherwise not used, in the Lessor's reasonable opinion, for the permitted purpose for six (6) month period;
- (h) a person other than the Lessee or a permitted sublessee or assignee is in occupation or possession of the Premises or in receipt of a rent and profits.

17.2 Forfeiture

On the occurrence of any of the events of default specified in **clause 17.1** the Lessor may:

- (a) without notice or demand at any time enter the Premises and on re-entry the Term will immediately determine;
- (b) by notice to the Lessee, determine this Lease and from the date of giving such notice this Lease will be absolutely determined; and
- (c) by notice to the Lessee, elect to convert the unexpired portion of the Term into a tenancy from month to month when this Lease will be determined as from the giving of the notice and until the tenancy is determined the Lessee will hold the Premises from the Lessor as a tenant from month to month under **clause 20**,

but without affecting the right of action or other remedy which the Lessor has in respect of any other breach by the Lessee of the Lessee's Covenants or releasing the Lessee from liability in respect of the Lessee's Covenants.

17.3 Lessor may remedy breach

If the Lessee:

- (a) fails or neglects to pay the Amounts Payable by the Lessee under this Lease;
or
- (b) does or fails to do anything which constitutes a breach of the Lessee's Covenants,

then, after the Lessor has given to the Lessee notice of the breach and the Lessee has failed to rectify the breach within a reasonable time, the Lessor may without affecting any right, remedy or power arising from that default pay the money due or do or cease the doing of the breach as if it were the Lessee and the Lessee must pay to the Lessor on demand the Lessor's cost and expenses of remedying each breach or default.

17.4 Acceptance of Amount Payable By Lessor

Demand for or acceptance of the Amounts Payable by the Lessor after an event of default has occurred will not affect the exercise by the Lessor of the rights and powers conferred on the Lessor by the terms of the Lease or at law and will not operate as an election by the Lessor to exercise or not to exercise any right or power.

17.5 Essential Terms

Each of the Lessee's Covenants in **clauses 5** (Rent and Other Payments), **7** (Insurance), **8** (Indemnity), **10** (Maintenance, Repair and Cleaning), **12** (Use) and **22** (Assignment, Subletting and Charging) are essential terms of this Lease but this clause **17.5** does not mean or imply that there are no other essential terms in this Lease.

17.6 Breach of Essential Terms

If the Lessee breaches an essential term of this Lease then, in addition to any other remedy or entitlement of the Lessor:

- (a) the Lessee must compensate the Lessor for the loss or damage suffered by reason of the breach of that essential term;
- (b) the Lessor will be entitled to recover damages against the Lessee in respect of the breach of an essential term; and
- (c) the Lessee covenants with the Lessor that if the Term is determined:
 - (i) for breach of an essential term or the acceptance by the Lessor of a repudiation of this Lease by the Lessee; or
 - (ii) following the failure by the Lessee to comply with any notice given to the Lessee to remedy any default,

the Lessee must pay to the Lessor on demand the total of the Amounts Payable under this Lease which would have been payable by the Lessee for the unexpired balance of the Term as if the Term had expired by effluxion of time together with the losses incurred or reasonably expected to be incurred by the Lessor as a result of the early determination including but not limited to the costs of re-letting or attempting to re-let the Premises;

- (d) the Lessee agrees that the covenant set out in this **clause 19.6(c)** will survive termination or any deemed surrender at law of the estate granted by this Lease;
- (e) the Lessee may deduct from the amounts referred to at **clause 19.6(c)** the Rent and other money which the Lessor reasonably expects to obtain by re-letting the Premises between the date of Termination and the date on which the Term would have expired by effluxion of time; and
- (f) the Lessor must take reasonable steps to mitigate its losses and endeavour to re-let the Premises at a reasonable rent and on reasonable terms but the Lessor is not required to offer or accept rent or terms which are the same or similar to the rent or terms contained or implied in this Lease.

18. Damage or Destruction to Premises

18.1 Abatement of Rent

If the Premises are at any time during the Term, without neglect or default of the Lessee, destroyed or damaged by fire or other risk covered by insurance so as to render the same unfit for the occupation and use of the Lessee, then the Rent or a

proportionate part thereof (according to the nature and extent of the damage) shall abate until the Premises have been rebuilt or made fit for the occupation and use of the Lessee, and in case of any dispute arising under this provision the same will be referred to arbitration under the provisions of the *Commercial Arbitration Act 2012* and the full Rent must be paid without any deduction or abatement until the date of the arbitrator's award whereupon the Lessor will refund to the Lessee any Rent which according to the aware appears to have been overpaid.

18.2 Total damage or destruction

If the Premises are at any time during the Term destroyed or damaged to an extent as to be wholly unfit for the occupation and use of the Lessee either Party may be notice in writing to the other of them given within sixty (60) days after the event elect to cancel and terminate this lease. The term will terminate upon such notice being given and the Lessee must vacate the premises and surrender the same to the Lessor, but such termination will be without prejudice however to the liability of the Lessee under this Lease up to the date of termination.

19. Option to renew

If the Lessee at least three (3) months, but not earlier than six (6) months, prior to the date for commencement of the Further Term gives the Lessor a Notice to grant the Further Term and:

- (a) all consents and approvals required by the terms of this Lease or at law have been obtained; and
- (b) there is no subsisting default by the Lessee at the date of service of the Notice in :
 - (i) the payment of Amounts Payable; or
 - (ii) the performance or observance of the Lessee's Covenants,

the Lessor will grant to the Lessee a lease for the Further Term at the Rent and on the same terms and conditions other than this clause in respect of any Further Terms previously taken or the subject of the present exercise and on such other terms and conditions as the Lessor may consider appropriate.

20. Holding over

- (1) If the Lessee remains in possession of the Premises after the expiry of the Term with the consent of the Lessor, the Lessee will be a monthly tenant of the Lessor at a rent equivalent to one twelfth of the Rent for the period immediately preceding expiry of the Term and otherwise on the same terms and conditions of this Lease provided that all consents required under this Lease or at law have been obtained to the Lessee being in possession of the Premises as a monthly tenant.
- (2) In the event the Lessee is permitted to hold over the Premises pursuant to **clause 20.1** the Lessee is obliged during any holding over period to pay any Amounts Payable under this Lease as if the holding over was included in the Term.

- (3) Either the Lessor or the Lessee may give Notice to the other, at any time, to terminate the monthly tenancy and termination will take effect one (1) month after the date of Service of that Notice.

21. Obligations on Termination

21.1 Yielding up

On the expiration of the Term or within one (1) month after the earlier determination of this Lease, the Lessee must:

- (a) surrender peaceably and yield up the Premises to the Lessor:
- (i) clean;
 - (ii) free from rubbish, debris and other material; and
 - (iii) in a state of repair and condition,

consistent with the performance by the Lessee of the Lessee's Obligations, fair wear and tear excluded, under this Lease and give to the Lessor all keys and security devices and combinations for locks providing access to or within the Premises held by the Lessee whether or not provided by the Lessor;
- (b) remove all property of the Lessee including the Lessee's signs, fittings, plant, equipment and other articles upon the Premises in the nature of trade or tenant's fixtures brought upon the Premises by the Lessee (except for any fixtures, fittings or any other property which are an integral part of or relate to services on the Premises, unless otherwise required by the Lessor) (**Lessee's Property**); and
- (c) promptly make good to the reasonable satisfaction of the Lessor any damage caused by the removal of the Lessee's Property in accordance with **clause 21.1(b)**.

21.2 Lessor can Remove Lessee's Property on Re-Entry

- (a) On re-entry the Lessor will have the right to remove from the Premises the Lessee's Property (remaining on the Premises or Land) and the Lessee indemnifies the Lessor against all damage caused by the removal of and the cost of storing the Lessee's Property.
- (b) The Lessor may, at any time after the expiration or sooner determination of the Term, give the Lessee a Notice (**Abandonment Notice**) requiring the Lessee to remove all Lessee's Property not previously removed by the Lessee in accordance with the requirement of this clause (**Remaining Items**).
- (c) On the Lessee's receipt of an Abandonment Notice, the Lessee shall have seven (7) days within which to remove all Remaining Items and failing removal within that seven (7) day period, all Remaining Items still on the Land or in the Lessor's custody shall be deemed absolutely abandoned by the Lessee and shall automatically become the absolute property of the Lessor and may be sold by the Lessor or disposed of at any time and without further notice or obligation to the Lessee. The Lessor shall be entitled to keep the proceeds of

any sales and those proceeds shall not be taken into account to reduce any arrears, damages or other moneys for which the Lessee may be liable.

21.3 Failure to remove or restore

If the Lessee fails to comply with **clause 21.1**, the Lessor may at its option:

- (a) remove any improvements, fixtures and fittings and recover the cost of doing so from the Lessee as a liquidated debt payable on demand;
- (b) rehabilitate and restore the Premises and recover the cost of doing so from the Lessee as a liquidated debt payable on demand; and
- (c) remove any contaminated soil, where such contamination where such contamination is caused as a result of the Lessee's use and occupation of the Premises, and recover the cost of doing so from the Lessee as a liquidated debt payable on demand.

21.4 Obligations to continue

The Parties' rights and obligations under this **clause 21** will continue, notwithstanding the Termination of this Lease.

22. Assignment, sub-letting and charging

22.1 No assignment or sub-letting without consent

The Lessee must not assign the leasehold estate in the Premises nor part with possession, sub-let or dispose of the Premises or any part of the Premises without the prior written consent of the Lessor and any other person whose consent is required under this Lease or at law.

22.2 Lessor's Consent to Assignment and Sub-letting

Provided all parties whose consent is required, under this Lease or at law, to an assignment or Sub-letting, give their consent and any assignment or sublease is for a purpose consistent with the use of the Premises permitted by this Lease then the Lessor and the Minister for Lands may not unreasonably withhold its consent to the assignment or sub-letting of the leasehold estate created by this Lease if:

- (a) the proposed assignee or sublessee is a respectable and responsible person of good financial standing capable of continuing the permitted use for non-profit making community purposes;
- (b) all Amounts Payable due and payable have been paid and there is no existing unremedied breach, whether notified to the Lessee or not, of any of the Lessee's Covenants;
- (c) the Lessee procures the execution by:
 - (i) the proposed assignee of a deed of assignment; or
 - (ii) the proposed sublessee of a deed of sublease,

to which the Lessor is a party and which deed is prepared and completed by the Lessor's solicitors; and

- (d) the assignment contains a covenant by the assignee or sublessee with the Lessor to pay all Amounts Payable and to perform and observe all the Lessee's Covenants.

22.3 Casual Hire

- (1) The Lessee may hire out the Premises or any part thereof on a casual basis only provided:
 - (a) such use is consistent at all times with the Permitted Purpose;
 - (b) the Lessee ensures any hirer complies strictly with the relevant terms of this Lease; and
 - (c) the Lessee obtains the prior written consent for any hire arrangements, which consent may be withheld by the Lessor in its absolute discretion.
- (2) For the purposes of this Lease, "casual hire" means any hire of the Premises by the Lessee to a third party for a period of no more than 150 hours in any calendar month and does not include any formal transfer, assignment or sublease of the Premises.
- (3) The Lessee acknowledges that at all times, including when the Premises are hired to a third party, it remains responsible for the Premises, including without limitation any damage that may be caused or occurs during any hire period.

22.4 Consents of Assignee Supplementary

The covenants and agreements on the part of any assignee will be supplementary to the Lessee's Covenants and will not release the assigning lessee from the Lessee's Covenants.

22.5 Property Law Act 1969

Sections 80 and 82 of the *Property Law Act 1969* are excluded.

22.6 Costs for Assignment and sub-letting

If the Lessee wishes to assign or sublet the leasehold estate created by this Lease, the Lessee must pay all reasonable professional and other costs, charges and expenses, incurred by the Lessor or other person whose consent is required under this Lease, of and incidental to:

- (a) the enquiries made by or on behalf of the Lessor as to the respectability, responsibility and financial standing of each proposed assignee;
- (b) any consents required under this Lease or at law; and
- (c) all other matters relating to the proposed assignment or sublease, whether or not the assignment or sublease proceeds.

22.7 No Mortgage or Charge

The Lessee must not, without first obtaining the Lessor's consent (which may be withheld in the Lessor's absolute discretion), mortgage or charge the Premises.

23. Disputes

23.1 Referral of Dispute: Phase 1

Except as otherwise provided, any dispute arising out of this Lease is to be referred in the first instance in writing to the Lessor's Representative as nominated in writing by the Lessor from time to time (**Lessor's Representative**) who shall convene a meeting within 10 days of receipt of such notice from the Lessee or such other period of time as is agreed to by the parties between the Lessor's Representative and an employee of the Lessee for the purpose of resolving the dispute (**Original Meeting**).

23.2 Referral of Dispute: Phase 2

In the event the dispute is not resolved in accordance with **clause 23.1** of this Lease then the dispute shall be referred in writing to the CEO of the Lessor who shall convene a meeting within 10 days of the Original Meeting or such other date as is agreed to by the parties between the CEO and or director of the Lessee or a senior representative of the Lessee for the purpose of resolving the dispute.

23.3 Appointment of Arbitrator: Phase 3

In the event the dispute is not resolved in accordance with **clause 23.2** of this Lease then the dispute shall be determined by a single arbitrator under the provisions of the *Commercial Arbitration Act 2012* (as amended from time to time) and the Lessor and the Lessee may each be represented by a legal practitioner.

23.4 Payment of Amounts Payable to Date of Award

The Lessee must pay the Amounts Payable without deduction to the date of the award of the Arbitrator or the date of an agreement between the Parties whichever event is the earlier, and if any money paid by the Lessee is not required to be paid within the terms of the award of the Arbitrator or by agreement between the Lessor and the Lessee then the Lessor will refund to the Lessee the monies paid

24. No Absolute Caveat

The Lessee nor any person on behalf of the Lessee must not lodge any absolute caveat at Landgate against the certificate of title to the Premises.

25. Goods and services tax

25.1 Lessee must Pay

If GST is payable on the Basic Consideration or any part thereof or if the Lessor is liable to pay GST in connection with the lease of the Land or any goods, services or other Taxable Supply supplied under this Lease then, unless the Lessor is liable for the payment of a given Taxable Supply, as from the date of any such introduction or application:

- (a) the Lessor may increase the Basic Consideration or the relevant part thereof by an amount which is equal to the GST Rate; and
- (b) the Lessee shall pay the increased Basic Consideration on the due date for payment by the Lessee of the Basic Consideration.

25.2 Increase in GST

If, at any time, the GST Rate is increased, the Lessor may, in addition to the GST Rate, increase the Basic Consideration by the GST Adjustment Rate and such amount shall be payable in accordance with **clause 25.1(b)**.

25.3 GST invoice

Where the Basic Consideration is to be increased to account for GST pursuant to **clause 25.2** the Lessor shall in the month in which the Basic Consideration is to be paid, issue a Tax Invoice which enables the Lessee to submit a claim for a credit or refund of GST.

26. Acts by agents

All acts and things which the Lessor is required to do under this Lease may be done by the Lessor, the CEO, an officer or the agent, solicitor, contractor or employee of the Lessor.

27. Statutory powers

The powers conferred on the Lessor by or under any statutes for the time being in force are, except to the extent that they are inconsistent with the terms and provisions expressed in this Lease, in addition to the powers conferred on the Lessor in this Lease.

28. Notice

28.1 Form of delivery

A Notice to a Party must be in writing and may be given or made:

- (a) by delivery to the Party personally; or
- (b) by addressing it to the Party and leaving it at or posting it by registered post to the address of the Party appearing in this Lease or any other address nominated by a Party by Notice to the other.

28.2 Service of notice

A Notice to a Party is deemed to be given or made:

- (a) if by personal delivery, when delivered;
- (b) if by leaving the Notice at an address specified in **clause 28.1(b)**, at the time of leaving the Notice, provided the Notice is left during normal business hours; and

- (c) if by post to an address specified in **clause 28.1(b)**, on the fifth business day following the date of posting of the Notice.

28.3 Signing of notice

A Notice to a Party may be signed:

- (a) if given by an individual, by the person giving the Notice;
- (b) if given by a corporation, by a director, secretary or manager of that corporation;
- (c) if given by a local government, by the CEO;
- (d) if given by an association incorporated under the *Associations Incorporation Act 1987*, by any person authorised to do so by the board or committee of management of the association; or
- (e) by a solicitor or other agent of the individual, corporation, local government or association giving the Notice.

29. General Provisions

29.1 Lessor's Consent

The Lessee acknowledges and agrees with the Lessor that:

- (a) if the Lessor consents to any matter referred to in this Lease, the Lessor may consent subject to any conditions that it deems reasonably necessary; and
- (b) if the Lessor consents to any matter referred to in this Lease, the Lessee must, to the reasonable satisfaction of the Lessor, comply with any condition imposed by the Lessor.

29.2 Acts by agents

All acts and things which the Lessor is required to do under this Lease may be done by the Lessor, the CEO, an officer or the agent, solicitor, contractor or employee of the Lessor.

29.3 Statutory powers

The powers conferred on the Lessor by or under any statutes for the time being in force are, except to the extent that they are inconsistent with the terms and provisions expressed in this Lease, in addition to the powers conferred on the Lessor in this Lease.

29.4 Severance

If any part of this Lease is or becomes void or unenforceable, that part is or will be severed from this Lease to the intent that all parts that are not or do not become void or unenforceable remain in full force and effect and are unaffected by that severance.

29.5 Variation

This Lease may be varied only by deed executed by the parties subject to such consents as are required by this Lease or at law.

29.6 Moratorium

The provisions of a statute which would but for this clause extend or postpone the date of payment of money, reduce the rate of interest or abrogate, nullify, postpone or otherwise affect the terms of this Lease do not, to the fullest extent permitted by law, apply to limit the terms of this Lease.

29.7 Further assurance

The Parties must execute and do all acts and things necessary or desirable to implement and give full effect to the terms of this Lease.

29.8 Waiver

- (1) Failure to exercise or delay in exercising any right, power or privilege in this Lease by a Party does not operate as a waiver of that right, power or privilege.
- (2) A single or partial exercise of any right, power or privilege does not preclude any other or further exercise of that right, power or privilege or the exercise of any other right, power or privilege.

29.9 Governing law

This Lease is governed by and is to be interpreted in accordance with the laws of Western Australia and, where applicable, the laws of the Commonwealth of Australia.

30. Additional terms, covenants and conditions

Each of the terms, covenants and conditions (if any) specified in the Schedule are part of this Lease and are binding on the Lessor and the Lessee as if incorporated into the body of this Lease. If there is any inconsistency between the provisions of Error! Reference source not found.the Schedule and the remaining provisions of this Lease, the provisions of the Schedule will prevail to the extent of that inconsistency.

31. Non-Disparagement

Both parties agree to refrain from making, causing to be made, or endorsing any disparaging remarks to any party with respect to either of them. The parties agree to refrain from making any public or non-confidential statement with respect to any claim or complaint against either party. In the event of a dispute, both parties shall make every reasonable effort to resolve the matter, and where a resolution cannot be reached, that the matter be referred to a third party to facilitate a positive outcome.

32. Interpretation

In this Lease, unless expressed to the contrary:

- (a) Words using:

- (i) the singular include the plural;
 - (ii) the plural include the singular; and
 - (iii) any gender includes each gender;
- (b) A reference to:
- (i) a natural person includes a body corporate or local government; and
 - (ii) a body corporate or local government includes a natural person;
- (c) A reference to a professional body includes a successor to or substitute for that body;
- (d) A reference to a Party includes its legal personal representatives, successors and assigns and if a Party comprises two or more persons, the legal personal representatives, successors and assigns of each of those persons;
- (e) A reference to a statute, ordinance, code, regulation, award, town planning scheme or other law includes a regulation, local law, by-law, requisition, order or other statutory instruments under it and any amendments to re-enactments of or replacements of any of them from time to time in force;
- (f) A reference to a right includes a benefit, remedy, discretion, authority or power;
- (g) A reference to an obligation includes a warranty or representation and a reference to a failure to observe or perform an obligation includes a breach of warranty or representation;
- (h) A reference to this Lease or provisions or terms of this Lease or any other deed, agreement, instrument or contract include a reference to:
- (i) both express and implied provisions and terms; and
 - (ii) that other deed, agreement, instrument or contract as varied, supplemented, replaced or amended;
- (i) A reference to writing includes any mode of representing or reproducing words in tangible and permanently visible form and includes facsimile transmissions;
- (j) Any thing (including, without limitation, any amount) is a reference to the whole or any part of it and a reference to a group of things or persons is a reference to any one or more of them;
- (k) If a Party comprises two or more persons the obligations and agreements on their part bind and must be observed and performed by them jointly and each of them severally and may be enforced against any one or more of them;
- (l) The agreements and obligations on the part of the Lessee not to do or omit to do any act or thing include:
- (i) an agreement not to permit that act or thing to be done or omitted to be done by the Lessee's Agents; and

- (ii) an agreement to do everything necessary to ensure that that act or thing is not done or omitted to be done; and
- (m) Except in the Schedule headings do not affect the interpretation of this Lease.

Schedule

Item 1 Land and Premises

Land

A portion of Lot 500 on Reserve 21150 on Deposited Plan 63754 being part of the land comprised in Crown Land Title Volume LR3159 Folio 765.

Premises

Those portions of Lot 500 comprising the area as shown hachured on the sketch annexed hereto as **Annexure 1**, together with all buildings, structures, alterations, additions and improvements on that portion of Lot 500 or erected on that portion of Lot 500 during the Term.

Item 2 Term

5 years commencing on the Commencement Date.

Item 3 Further Terms

5 years.

Item 4 Commencement Date

1 December 2022.

The date of the consent of the Minister for Lands being 23 November 2022 as shown on the letter attached to this Lease in **Annexure 2**.

Item 5 Rent

\$8,150 per annum, payable quarterly in advance with the first payment due on the Commencement Date and reviewed annually in accordance with the terms of this Lease.

Item 6 Permitted Purpose

Bowling and recreation club being for the provision of sporting, recreational and social activities

Item 7 Public Liability Insurance

Twenty million dollars (\$20,000,000.00).

Item 8 Rent Review Dates

Gross Rental Value (GRV) Reviews

Rent reviews are to be undertaken in the event of a GRV change.

Item 9 Amount of Bank Guarantee

Not applicable.

Item 10 Guarantor

Not applicable.

Item 11 Additional terms and conditions

11.1 General Obligations

Inspections

The Lessor will inspect the Premises annually or so often as deemed reasonably required by the Lessor upon appropriate notice being given to the Lessee.

Outgoings

In addition to the outgoings set out in **clause 5.2**, the Lessee is also responsible for, at its cost, the maintenance of statutory compliance including RCD, smoke alarm, emergency exit and fire hydrant testing.

Maintenance Obligations

In addition to the obligations set out in **clause 10**:

- (a) the Lessor must comply with all 'Lessor Obligations' and the Lessee must comply with all 'Tenant Obligations' of the Town of Bassendean's Community Leasing Framework set out in 'Appendix 3: Schedule of Maintenance Obligations of the Town of Bassendean Property Management Framework', annexed hereto as **Annexure 3**; and
- (b) the Lessor must ensure the carpets are professionally cleaned annually.

Documents to be Provided

The Lessee is required to provide the Lessor with the following documents annually, upon the request of the Lessor:

- (a) Association's registration number (IARN);
- (b) AGM Minutes;
- (c) Certificates of currency (as applicable);

- (d) Financial statements;
- (e) Liquor license; and
- (f) Any other document required by the Town.

11.2 Easement to Water Corporation of WA

The Lessor has agreed to grant an easement in favour of the Water Corporation (**Water Corporation Agreement**), the purpose of which is to enable the Water Corporation to have access to the land the subject of the easement to carry out routine maintenance on the water infrastructure (being the Bassendean Main Sewer), identified by coloured shading on the diagram annexed hereto as **Annexure 4**, as and when required.

The Lessee acknowledges the existence of the Water Corporation Agreement and will do all things necessary to avoid interference with, or derogation from, any grant of easement or any other proprietary interest made by the Lessor thereunder.

Signing page

EXECUTED by the parties as a Deed

THE COMMON SEAL of **THE TOWN OF BASSENDEAN** was hereunto affixed by the authority of a resolution of the Council in the presence of:

Signature of Mayor

(Print Full Name)

Signature of Chief Executive Officer

(Print Full Name)

THE COMMON SEAL of **BASSENDEAN BOWLING CLUB (Inc.)** was hereunto affixed pursuant to the constitution of the Lessee in the presence of each of the undersigned each of whom hereby declares by the execution of this document that he or she holds the office in the Lessee indicated under his or her name-

Office Holder Sign

Office Holder Sign

Name:

Name:

Address:

Address:

Office Held:

Office Held:

Annexure 1 – Plan of Premises

LEASED AREA – BASSENDEAN BOWLING CLUB



Annexure 2 – Minister for Lands Consent



Department of Planning,
Lands and Heritage

Land Use Management

Our ref: 03951-1927 Case: 2202721
Enquiries: Wendy Astle Ph: 6552 4672
Email: wendy.astle@dph.wa.gov.au

Town of Bassendean
BY EMAIL ONLY: Attn Syed Ahmed

Dear Syed

Section 18 Ministers Consent for proposed Lease between Town of Bassendean (Lessor) and Bassendean Bowling Club (Inc) (Lessee) – Town of Bassendean

Thank you for your recent correspondence regarding permission to Lease Portion Reserve 21150, Lot 500 on Deposited Plan 63754 which is set aside for the purpose of "Recreation and Community Purposes" and managed by the Town of Bassendean with power to lease for any term not exceeding 21 years subject to the consent of the Minister for Lands.

In accordance with section 18 of the *Land Administration Act 1997* (LAA) approval from the Minister for Lands is granted to the proposed Lease provided to the Department of Planning, Lands and Heritage (DPLH) by email dated 15 November 2022 on the condition that the final Lease executed by the parties is on the same terms as that provided to DPLH with that email. If the final document executed by the parties is not on the approved terms, then it may be void under section 18 LAA.

Please note that this approval is for the purposes of section 18 LAA only and does not constitute an endorsement as to the terms and effect of the document. DPLH cannot provide any advice in respect of the Lease and recommends that each party obtain their own independent advice as to their rights and obligations under the Lease.

This approval is subject to the registration requirements of the *Transfer of Land Act 1893*. You will need to provide a copy of this letter to Landgate if the documents are to be lodged for registration at Landgate.

Should you have any enquiries please don't hesitate to contact me on any of the above details.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'Wendy Astle'.

Wendy Astle
Senior State Land Officer
Case Delivery
23 November 2022

Postal address: Locked Bag 2506 Perth WA 6001 Street address: 140 William Street Perth WA 6000
Tel: (08) 6551 8002 info@dph.wa.gov.au www.dph.wa.gov.au
ABN 68 565 723 484

Annexure 3 – Maintenance Obligations

Town of Bassendean Property Management Framework

Appendix 3: Schedule of Maintenance Obligations

Maintenance Item	Lessor Obligations ¹	Tenant Obligations
Statutory/Minimum Level of Service Obligations		
Emergency exit lighting systems and emergency doors	Annual inspection of the premises to ensure maintenance and compliance with requirements of the Building Code of Australia and Australian Standards.	Promptly report any faults or operational issues with the emergency/exit lighting systems in the premises to the lessor. Reimburse the lessor for the cost of annual compliance inspections.
Fire protection equipment (e.g. fire extinguishers, hoses, smoke alarms)	Annual inspection of the premises to ensure compliance with FESA and DFES requirements.	Promptly report any use or operational issues with the fire protection equipment in the premises to the lessor. Reimburse the lessor for the cost of annual compliance inspections.
RCD protections, tagging electrical equipment	Ensure that all RCDs are repaired and maintained in accordance with the relevant legislation.	Ensure that all portable plug-in electrical equipment and RCDs are regularly inspected in accordance with relevant legislation. Reimburse the lessor for the cost of annual compliance inspections.
Pest control, vermin control and termites	Annual pest inspections and extermination treatment.	Endeavour to keep the premises free and clear of all rodents, rats, vermin, insects, birds, animals and other pests and report to the lessor any pest activity or required treatment. Reimburse the lessor for the cost of annual pest inspection and treatments.
Premises and Security		
Cleaning and cobweb removal	None.	Ensure premises is kept tidy and free of litter, dirt, rubbish, cobwebs and broken glass at all times.
Malicious damage and break ins	At request of tenant, submit building insurance claim on behalf of tenant.	Responsible for repairing and replacing any stolen goods or broken fixtures and fittings, minor repairs and cleaning of broken glass, windows and doors after an act/incident of malicious damage. Report any incidents of malicious damage or break-ins to the owner.

¹ References to Lessor include Licensor, as the case may be.

Town of Bassendean Property Management Framework

Appendix 3: Schedule of Maintenance Obligations

Maintenance Item	Lessor Obligations ¹	Tenant Obligations
Vandalism & graffiti	At request of tenant, submit building insurance claim on behalf of tenant.	Remove internal and external vandalism & graffiti and repair any damage caused.
Security monitoring, equipment and security lights.	If the lessor provides a security system to the premises, the lessor will maintain the security system in good condition but is not required to replace the security system if it comes to the end of its economic life.	The tenant must ensure the premises is maintained in a secure condition at all times. If the tenant installs a security system in the premises, the tenant must keep the security system in good condition, pay all monitoring and service costs associated with the security system and promptly attend any call outs to the premises. If the lessor is called upon to attend the premises or the lessor incurs expense for a call out on a lessor installed security system, the tenant may be required to pay all costs incurred by the lessor due to that call out.
Ceiling	Repair any structural damage to ceiling. If damage is caused or contributed to by the tenant or tenant's employees and visitors, the lessor may require the tenant to reimburse it for part or all of the cost of repairing the damage.	Clean ceilings, as required, and report any structural damage to the lessor.
Walls	Repair structural damage to load bearing walls. If damage is caused or contributed to by the tenant or tenant's employees and visitors, the lessor may require the tenant to reimburse it for part or all of the cost of repairing the damage.	Keep clean at all times, dust any cobwebs and report any structural repairs or faults to lessor.

Town of Bassendean Property Management Framework

Appendix 3: Schedule of Maintenance Obligations

Maintenance Item	Lessor Obligations ¹	Tenant Obligations
Window, glass panes, flyscreens, security screens, doors, door handles.	Replace any irreparable items.	Keep items clean, operable, lockable, and firmly fixed. Repair, replace and lubricate hinges of items if damage caused by misuse/internal vandalism.
Skylights, lighting, globes	Replace any skylights or lighting fixtures (excluding globes) requiring replacement due to old age/end of economic life.	Keep clean at all times and repair or replace as required
Painting	Repaint premises (interior and exterior) to ensure it remains in good repair, as and when determined by the lessor.	Minor remedial painting and touch ups to repair general wear and tear.
Cupboards, blinds, curtains, mirrors	Replace as and when determined by the lessor.	Keep clean at all times. Maintain and repair items as required.
Carpet	Replace as and when determined by the lessor.	Keep clean at all times. Professionally clean at least once annually.
Vinyl floors	Replace as and when determined by the lessor.	Keep clean at all times.
Wooden floors	Replace as and when determined by the lessor.	Keep clean at all times.
Tiled floors	Replace as and when determined by the lessor.	Keep clean at all times.

Town of Bassendean Property Management Framework

Appendix 3: Schedule of Maintenance Obligations

Maintenance Item	Lessor Obligations ¹	Tenant Obligations
Bathrooms and change rooms (including: drains, hot water systems, sewerage, showers, sinks, taps, toilets etc.)	Replace irreparable items. Undertake capital renewal as and when determined by the lessor. Where the lessor undertakes works or repairs to clear blockages which have occurred as a result of the neglect, misuse or default of the tenant, the tenant may be required to pay part or all of the lessor's costs of undertaking those works.	Must keep clean at all times. Ensure all are operable and free from any blockages. Tenant shall not permit foreign objects or matter to be placed into drains, toilets or grease traps. Tenant will advise the Town before making repairs or installing electrical appliances with the use of a qualified electrician.
Fixtures, Fittings, Appliances and Electrical		
Air-conditioning	Repair and undertake annual servicing of air-conditioning units/systems. Replace air-conditioning units/systems that are irreparable or at the end of their economic life.	Notify lessor if air conditioner unit requires servicing or repair. Responsible for replacing if damage is due to internal vandalism.
Oven vents	If at the end of its life, the lessor may, at its discretion, replace.	Keep clean at all times and repair when necessary
Exhaust fans	If at the end of its life, the lessor may, at its discretion, replace.	Keep clean at all times and repair when necessary
Electrical fittings (i.e. plugs, switches, sockets, leads, lights, power points)	Replace any irreparable items. If replacement is caused by misuse/negligence of tenant, lessor may require the tenant to reimburse it for the part or all of the cost of replacement.	Maintain and repair as required. The tenant must ensure that electrical fittings are not overloaded when in use.

Town of Bassendean Property Management Framework

Appendix 3: Schedule of Maintenance Obligations

Maintenance Item	Lessor Obligations ¹	Tenant Obligations
Wiring	Replace any irreparable items.	Advise the lessor prior to any wiring or electrical work taking place Keep clean at all times. Keep items operable, regularly maintain and repair as required.
Appliances (i.e. fridges, toasters, freezer, stove, microwaves, washing machine)	Replace irreparable items at the discretion of the lessor.	
Premises Exterior and Surrounds		
Roof (including leaks, broken tiles etc.)	Repair any structural damage to roof and clean as required. If damage is caused or contributed to by the tenant or tenant's employees and visitors, the lessor may require the tenant to reimburse it for part or all of the cost of repairing the damage.	Report any structural damage to the lessor. Repair any damage to the roof (structural or otherwise) caused by the tenant or its failure to maintain the eaves, gutters and downpipes in a clean and clear condition.
Eaves, gutters & downpipes	Repair any damage to eaves, gutters and downpipes. If damage is caused by tenant failing to maintain the eaves, gutters or downpipes in a clean and clear condition, the lessor may require the tenant to reimburse the lessor for the part or all of the cost of undertaking the repairs.	Maintain eaves, gutters and downpipes in a clean and clear condition and report any damage to same to the lessor. Repair any damage to the eaves, gutters or downpipes where caused or contributed to by the tenant or its failure to maintain the eaves, gutters and downpipes in a clean and clear condition.
Garden and surrounds (including fencing and gates)	Responsible for any major tree pruning and tree removal. Replace fences and/or gates as required and determined by the lessor.	Maintain the surroundings, fertilising, minor pruning and conduct regular mowing of the lawn at its own cost. Responsible for ensuring all fences and gates are cleaned, repaired, re-enforced and maintained. Not to remove any trees or hedges without first obtaining approval from the lessor, except for urgent safety reasons.

Town of Bassendean Property Management Framework

Appendix 3: Schedule of Maintenance Obligations

Maintenance Item	Lessor Obligations ¹	Tenant Obligations
Turf	Responsible for turf maintenance (if the reserve/space is freely accessible by public and the Lessor controls/manages the use/access of the reserve/space)	Responsible for turf maintenance (if the reserve/space is not freely accessible by public and the tenant controls/manages the use/access of the reserve/space)
Walkways, footpaths, access, steps, ramps	Responsible for Town verge footpaths.	Keep clean and clear at all times.
Carpark	Responsible for bitumen repairs, pot-hole maintenance and line marking.	Responsible for ensuring the car park is clean and clear of rubbish, trip hazards or obstructions.
Shed, roller doors and garage (if applicable)	Replace as and when determined by the lessor.	Responsible for cleaning, repairs and maintenance of such structures.
Abandoned rubbish	Arrange for removal of abandoned furniture, car parts and larger rubbish that has been dumped on the verge, carpark or grassed area.	Arrange for removal of smaller abandoned items that have been dumped on the property which will fit in the bins provided.
Pollution	None.	Do all things necessary to prevent pollution or contamination of the land by garbage, refuse, waste matter, oil or other pollutants. Report any pollution, contamination or suspected pollution/contamination to the land to the lessor promptly.
Maintain, Service and Repair Bore and Pump	Responsible for annual inspection, and determining the schedule for maintenance and repair. Service, repair and maintenance costs are to be allocated between the lessor and tenant in the property lease	As defined in the property lease

Annexure 4 – Water Corporation Agreement



A0241-1

Town Of Bassendean

Reference No. A0241-1

Enquiries: 1800-682-878

**ENCROACHMENT ONTO WATER CORPORATION PROPERTY SITUATED
AT LOT 100 WESTFIELD STREET, BASSENDEAN**

WATER CORPORATION LAND USE - BASSENDEAN MAIN SEWER



TOWN OF BASSENDEAN
Mid-Year Budget Review
STATEMENT OF COMPREHENSIVE INCOME
By Nature and Type
For the Year Ended 30 June 2023

STATEMENT OF COMPREHENSIVE INCOME	2022/23 Current Budget	YTD Actuals Dec 22	2022/23 Proposed Budget	Variance \$	Variance %	Comments
	\$		\$	\$	%	
Revenue						
Rates	14,511,165	14,397,055	14,409,305	(101,860)	(1%)	Processing of Community Housing exemptions
Operating grants, subsidies and contributions	554,442	218,280	568,524	14,082	3%	Minor variations in the estimate
Fees and charges	6,767,613	4,976,864	6,661,135	(106,478)	(2%)	Lower Private Works Fees, DA Fees
Service charges	513,034	506,005	513,034	0	0%	
Interest earnings	317,345	243,867	417,345	100,000	32%	Increase in investment returns as Cash Rate increased
Other revenue	267,981	79,824	122,994	(144,987)	(54%)	EMRC dividend \$100 K
	<u>22,931,580</u>	<u>20,421,895</u>	<u>22,692,337</u>	<u>(239,243)</u>	<u>1%</u>	
Expenses						
Employee costs	(12,049,864)	(5,615,740)	(12,049,864)	0	0%	
Materials and contracts	(8,147,824)	(3,164,429)	(7,680,675)	467,149	(6%)	Corporate Services \$148K, Precinct Structure Plan \$100K, OPR Street Scape \$90K
Utility charges	(698,715)	(321,347)	(698,715)	0	0%	
Depreciation on non-current assets	(3,881,983)	(1,920,000)	(3,881,983)	0	0%	
Interest expenses	(28,798)	(7,282)	(28,798)	0	0%	
Insurance expenses	(489,297)	(234,510)	(489,297)	0	0%	
Other expenditure	(2,047,865)	(1,578,594)	(1,964,959)	82,906	(4%)	Re-classification of IT Exp to Materials and Contracts
	<u>(27,344,346)</u>	<u>(12,841,902)</u>	<u>(26,794,291)</u>	<u>550,055</u>	<u>2%</u>	
Subtotal	<u>(4,412,766)</u>	<u>7,579,993</u>	<u>(4,101,954)</u>	<u>310,812</u>	<u>7%</u>	
Non-operating grants, subsidies and contributions	1,770,730	675,629	988,379	(782,351)	44%	Bassendean Oval Lights
Loss on asset disposals	(15,000)	0	(15,000)	0	0%	Timing Difference
	<u>1,755,730</u>	<u>675,629</u>	<u>973,379</u>	<u>(782,351)</u>	<u>45%</u>	
Net result	<u>(2,657,036)</u>	<u>8,255,622</u>	<u>(3,128,575)</u>	<u>(471,539)</u>	<u>(18%)</u>	
Other comprehensive income						
Changes on revaluation of non-current assets	0	0	0	0		
Total other comprehensive income	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		
Total comprehensive income	<u>(2,657,036)</u>	<u>8,255,622</u>	<u>(3,128,575)</u>	<u>(471,539)</u>	<u>(18%)</u>	

TOWN OF BASSENDEAN
Mid-Year Budget Review
RATE SETTING STATEMENT
By Nature and Type
For the Year Ended 30 June 2023

RATE SETTING STATEMENT

	2022/23 Current Budget	2022/23 Proposed Budget	Variance	Var. % (b)-(a)/(a)
	\$		\$	\$
OPERATING ACTIVITIES				
Net current assets at start of financial year - surplus/(deficit)	1,320,660	2,206,060	885,400	67%
	1,320,660	2,206,060	885,400	(60%)
Revenue from operating activities (excluding rates)				
Operating grants, subsidies and contributions	554,442	568,524	14,082	3%
Fees and charges	6,767,613	6,661,135	(106,478)	(2%)
Service charges	513,034	513,034	0	0%
Interest earnings	317,345	417,345	100,000	32%
Other revenue	267,981	122,994	(144,987)	(54%)
Profit on asset disposals	-	-	0	
	8,420,415	8,283,032	(137,383)	(2%)
Expenditure from operating activities				
Employee costs	(12,049,864)	(12,049,864)	0	0%
Materials and contracts	(8,147,724)	(7,680,675)	467,049	(6%)
Utility charges	(698,715)	(698,715)	0	0%
Depreciation on non-current assets	(3,881,983)	(3,881,983)	0	0%
Interest expenses	(28,798)	(28,798)	0	0%
Insurance expenses	(489,297)	(489,297)	0	0%
Other expenditure	(2,047,965)	(1,964,959)	83,006	(4%)
Loss on asset disposals	(15,000)	(15,000)	0	0%
	(27,359,346)	(26,809,291)	550,055	(2%)
Non-cash amounts excluded from operating activities	3,896,983	3,896,983	0	0%
Amount attributable to operating activities	(13,721,288)	(12,423,216)	1,298,072	(9%)
INVESTING ACTIVITIES				
Non-operating grants, subsidies and contributions	1,770,730	988,379	(782,351)	(44%)
Payments for property, plant and equipment	(1,443,761)	(630,857)	812,904	(56%)
Payments for construction of infrastructure	(3,064,890)	(2,125,480)	939,410	(31%)
Proceeds from disposal of assets	52,000	52,000	0	0%
Proceeds from self-supporting loans	21,503	21,503	0	0%
Amount attributable to investing activities	(2,664,418)	(1,694,455)	969,963	(36%)
FINANCING ACTIVITIES				
Repayment of borrowings	(104,061)	(104,061)	0	0%
Principal elements of finance lease payments	(160,000)	(160,000)	0	0%
Proceeds from new borrowings	750,000	750,000	0	0%
Transfers to cash backed reserves (restricted assets)	(790,763)	(790,763)	0	0%
Transfers from cash backed reserves (restricted assets)	2,330,707	977,093	(1,353,614)	(58%)
Amount attributable to financing activities	2,025,883	672,269	(1,353,614)	(301%)
Budgeted deficiency before general rates	(14,359,823)	(13,445,402)	914,421	(6%)
Estimated amount to be raised from general rates	14,511,165	14,409,305	(101,860)	(1%)
Net current assets at end of financial year - surplus/(deficit)	151,342	963,903	812,561	537%

TOWN OF BASSENDEAN

Mid-Year Budget Review

Net Current Assets

	Budget 30 June 2023	Proposed Budget 30 June 2023
	\$	\$
Composition of estimated net current assets		
Current assets		
Cash and cash equivalents- unrestricted	1,638,389	1,192,312
Cash and cash equivalents - restricted	7,675,706	8,560,530
Financial assets - unrestricted	172,237	21,503
Financial assets - restricted	2,000,000	3,500,000
Receivables	809,666	950,000
Inventories	4,562	15,000
	12,300,560	14,239,345
Less: current liabilities		
Trade and other payables	(2,280,560)	(2,978,895)
Contract liabilities	(425,948)	(150,000)
Lease liabilities	(108,701)	(89,871)
Long term borrowings	(104,061)	(104,062)
Employee provisions	(2,424,877)	(2,100,000)
Other provisions	(20,130)	
	(5,364,277)	(5,422,828)
Net current assets	6,936,283	8,816,517
Less: Total adjustments to net current assets	(6,784,940)	(7,852,614)
Net current assets used in the Rate Setting Statement	151,343	963,903

TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE BUDGET REVIEW
FOR THE YEAR ENDED 30 JUNE 2023

CASH BACKED RESERVES

Cash Backed Reserves - Movement

	2022/23 Budget Opening Balance	2022/23 Budget Transfer to	2022/23 Budget Transfer (from)	2022/23 Budget Closing Balance	2021/22 Actual Opening Balance	2021/22 Actual Transfer to	2021/22 Actual Transfer (from)	2021/22 Actual Closing Balance	2021/22 Budget Opening Balance	2021/22 Budget Transfer to	2021/22 Budget Transfer (from)	2021/22 Budget Closing Balance
(a) Employee Entitlements Reserve	839,916	21,098	(217,123)	643,891	238,510	1,076,969	(400,000)	915,479	238,510	1,062,241	(400,000)	900,751
(b) Unspent Grants Reserve	144,674	3,505	(148,179)	0	293,600	175,881	0	469,481	400,432	0	(400,432)	0
(c) Fleet and Plant Reserve	369,531	6,108	(154,791)	220,848	367,366	101,252	0	468,618	352,766	2,266	0	355,032
(d) Waste Management Reserve	0	0	0	0	1,402,951	0	(1,402,951)	0	1,402,951	0	(1,402,951)	0
(e) Wind in the Willows Childcare Reserve	265,110	101,480	(30,000)	336,590	15,021	140,218	(25,000)	130,239	15,021	97	0	15,118
(f) Aged Persons Reserve	513,632	8,468	(100,000)	422,100	565,493	1,696	0	567,189	565,493	3,680	0	569,173
(g) Youth Development Reserve	30,168	449	(10,000)	20,617	29,991	90	0	30,081	29,992	195	0	30,187
(h) Community Facilities Reserve	155,343	1,893	(5,000)	152,236	55,018	100,277	(25,500)	129,795	28,018	100,182	(25,500)	102,700
(i) Underground Power Reserve	87,070	1,296	0	88,366	86,560	260	0	86,820	86,560	563	0	87,123
(j) HACC Asset Replacement Reserve	0	0	0	0	115,031	345	0	115,376	115,031	716	(105,000)	10,747
(k) Bus Shelter Reserve	21,931	(21,829)	0	102 *	21,802	65	0	21,867	21,802	142	0	21,944
(l) Street Tree Reserve	94,265	2,898	(50,000)	47,163	93,713	100,431	0	194,144	93,713	610	(93,604)	719
(m) Drainage Infrastructure Reserve	138,346	102,341	(50,000)	190,687	127,594	10,398	0	137,992	80,428	10,307	0	90,735
(n) Land and Buildings Infrastructure Reserve	2,362,135	34,695	0	2,396,830	2,778,666	124,231	(479,098)	2,423,799	2,777,290	18,083	(772,098)	2,023,275
(o) Information Technology Reserve	881,412	210,166	(150,000)	941,578	200,232	371,156	0	571,388	75,221	324,195	0	399,416
(p) Future Projects Reserve	682,020	12,931	0	694,951	459,314	271,783	0	731,097	459,314	221,901	0	681,215
(q) Marine Assets Reserve	75,176	1,123	0	76,299	25,029	50,150	0	75,179	50,029	50,326	0	100,355
(r) Waste Processing/Disposal Reserve	677,288	5,770	0	683,058	0	418,480	0	418,480	0	377,288	0	377,288
(s) Waste Asset Reserve	200,000	15,384	0	215,384	0	320,780	0	320,780	0	200,000	0	200,000
(t) Waste Programs Reserve	903,931	8,428	0	912,359	0	622,457	0	622,457	0	575,663	0	575,663
(u) Natural Area Reserves	251,555	4,177	(62,000)	193,732	0	295,818	0	295,818	0	250,000	0	250,000
(v) Jubilee Reserve Reserve	50,000	202,803	0	252,803	0	50,075	0	50,075	0	50,000	0	50,000
(w) Underground Power Reserve - Eden Hill	0	35,750	0	35,750	0	0	0	0	0	0	0	0
(x) Events & Culture Reserve	0	31,829	0	31,829	0	0	0	0	0	0	0	0
	8,743,503	790,763	(977,093)	8,557,173	6,875,891	4,232,812	(2,332,549)	8,776,154	6,792,571	3,248,455	(3,199,585)	6,841,441

* Bus Shelter Reserve closed and repurposed as Events & Culture Reserve

Cash Backed Reserves - Purposes

In accordance with Council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Reserve name	Anticipated date of use	Purpose of the reserve
(a) Employee Entitlements Reserve	Ongoing	To provide funds for future payments to staff for employee entitlements.
(b) Unspent Grants Reserve	Ongoing	To provide for unspent funding received as grant contributions to Works and Services.
(c) Fleet and Plant Reserve	Ongoing	To accrue funds for the purpose of replacement of fleet and plant.
(d) Waste Management Reserve	Ongoing	To accrue funds for the purpose of renewal or upgrade of waste management services.
(e) Wind in the Willows Childcare Reserve	Ongoing	To accrue funds for the purpose of asset improvement in the Centre and to cater for future surplus or deficit in operations.
(f) Aged Persons Reserve	Ongoing	To accrue funds to provide for the operational deficit, refurbishment and capital expenses, for Hyde Retirement Village.
(g) Youth Development Reserve	Ongoing	To provide funds for activities and facilities for the benefit of youth in the Town.
(h) Community Facilities Reserve	Ongoing	To accrue funds for major expenditure in the provision of community facilities.
(i) Underground Power Reserve	Ongoing	To accrue funds to assist residents facing financial hardship with meeting the property owner contribution costs of underground power.
(j) HACC Asset Replacement Reserve	Ongoing	To provide funding for support of community care programs for senior and disability services.
(k) Bus Shelter Reserve	Ongoing	To provide funds for the purpose of installation or replacement of bus shelters within the Town.
(l) Street Tree Reserve	Closed	To accrue unspent funds from tree planting program for the purpose of planting and maintaining trees.
(m) Drainage Infrastructure Reserve	Ongoing	To provide for the renewal and upgrade of the drainage network.
(n) Land and Buildings Infrastructure Reserve	Ongoing	To hold funds accrued as a result of sale of land and buildings for the provisions of funds for the purchase and development of land and building infrastructure.
(o) Information Technology Reserve	Ongoing	To fund the acquisition and enhancement of technology and digital service delivery initiatives.
(p) Future Projects Reserve	Ongoing	To assist in funding new and upgrade capital initiatives that are generally significant in nature and provide a means to spread the costs of intergenerational assets over multiple years.
(q) Marine Assets Reserve	Ongoing	To fund the renewal of marine assets ie. jetty, pontoons and associated river bank restoration projects.
(r) Waste Processing/Disposal Reserve	Ongoing	To accrue funds to accommodate fluctuations in annual waste collection costs and start-up costs of new waste processing (or reduction) programs.
(s) Waste Asset Reserve	Ongoing	To accrue funds for the long term asset renewal and purchase of new waste management assets.
(t) Waste Programs Reserve	Ongoing	To implement programs and projects identified in the Strategic Waste Plan.
(u) Natural Area Reserves	Ongoing	To provide for the future restoration of Natural Area Reserves at Point Reserve and Bindaring Park.
(v) Jubilee Reserve Reserve	Ongoing	To accrue funds for major expenditure in the provision of community facilities at Jubilee Reserve.
(w) Underground Power Reserve - Eden Hill	New	To enable an equalisation reserve to cover any timing income and expenditure related to Eden Hill Underground Project.
(x) Events & Culture Reserve	New	To accrue funds for significant or major events/cultural activities.

Cash Backed Reserves - Change in Use

The Town has resolved to make the following changes in the use of part of the money in a reserve account. This money is to be used or set aside for a purpose other than the purpose for which the account was established.

Cash Backed Reserve	Proposed new purpose of the reserve	Objects of changing of the reserve	Reasons for changing the use of the reserve	2022/23 Budget amount to be used	2022/23 Budget amount change of purpose
Plant and Equipment Reserve	Fleet and Plant Reserve	To cover the funds for the purpose of replacement of fleet, plant and equipment	Extends the use of the reserve to cover all types of fleet, plant and equipment	\$ 154,791	\$
Bus Shelter Reserve	Events & Culture Reserve	To accrue funds for significant or major events/cultural activities.	Since 2020, the uncertainty of COVID has created an environment in which it is difficult to foresee the viability of large events at the time where money is typically allocated.		\$ 21,931