

ATTACHMENTS

BRIEFING SESSION AGENDA

8 DECEMBER 2020

Attachment No. 1

Amendment to Development Application – Place of Worship

- Location Plan
- Development Application Plans
- Written Agreement for reciprocal parking arrangement
- Parking Management Plan

Attachment No. 2

Photographs of Tree - 199 (Lot 800) West Road, Bassendean

Attachment No. 3

- Local Planning Policy No. 19 – Parking of Commercial Vehicles
- Draft amended Local Planning Policy No. 19 – Parking of Commercial

Attachment No. 4

Parking Restrictions Attachments

- Parker Street image
- Kenny Street image
- Old Perth Road image
- Yellow edge lines images
- McKinlay Lane mapping
- Pirani Lane, Pryde Way and Dobson Lane mapping
- Schedule of Submissions for McKinlay Lane Survey
- Schedule of Submissions for Pirani Lane, Pryde Way and Dobson Lane Survey
- Concept Plan provided by submitter
- Letter from landowner regarding Kenny Street

Attachment No. 5

- Policy 4.1 – Local Studies Collection Photographic Reproduction
- Policy 5.15 – Services to Young People

Attachment No. 6

Attendance at Events Policy – CEO and Councillors

Attachment No. 7

- Council Purchasing Policy (Current)
- Draft Council Purchasing Policy (Proposed)

Attachment No. 8

Information and Communications Technology Strategy for 2020 to 2025

ATTACHMENT NO. 1



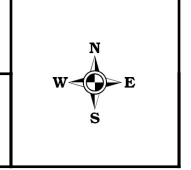

 Town of Bassendean
 35 Old Perth Road
 Bassendean WA 6054
 Phone: 9377 8000
 Fax: 9279 4257
 Email: mail@bassendean.wa.gov.au

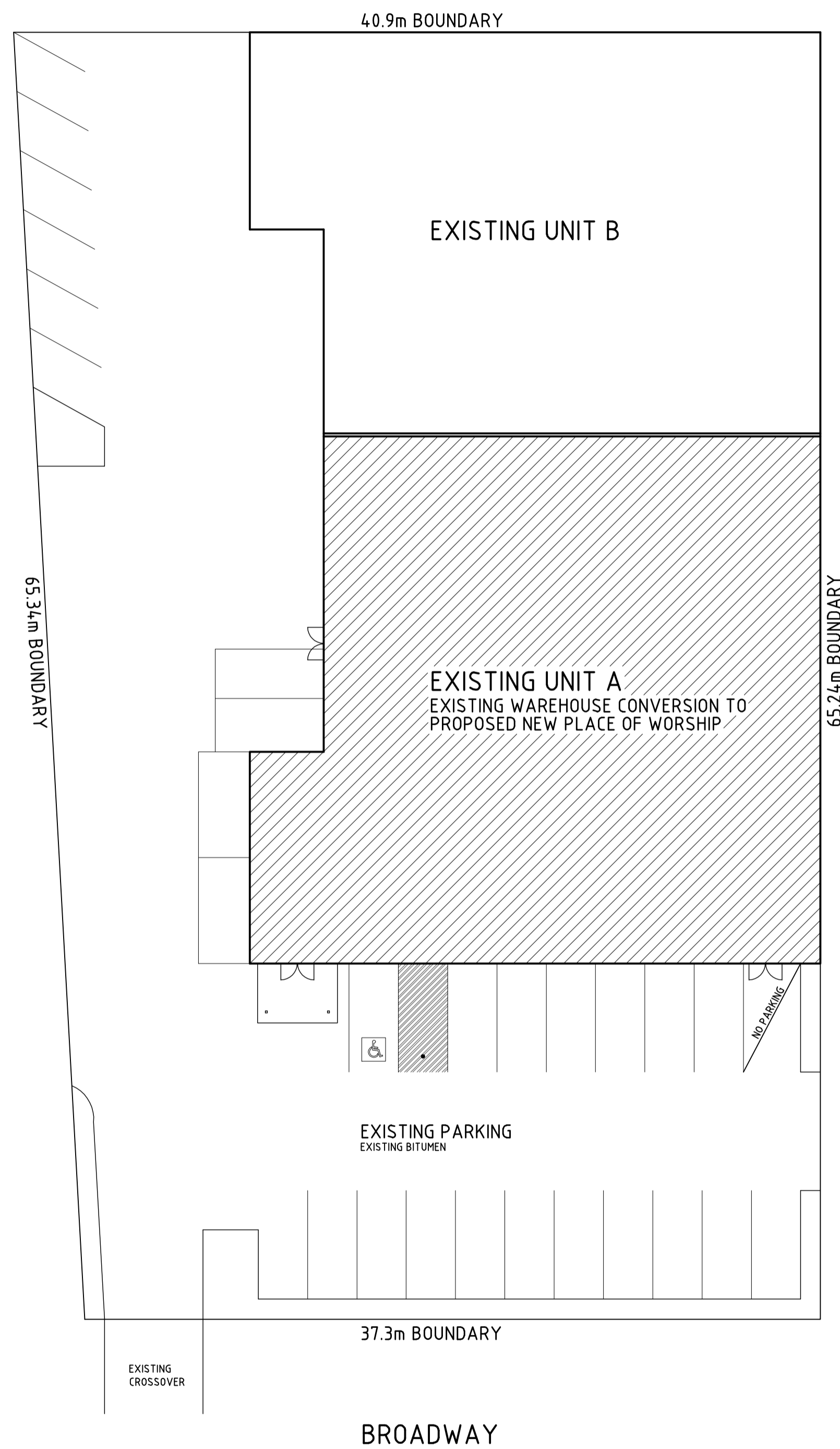
Disclaimer: The Town Of Bassendean accepts no responsibility for the accuracy of this image or the results of any actions taken when using this image. This map is based on information provided by and with the permission of the Western Australian Land Information Authority.

Location Plan

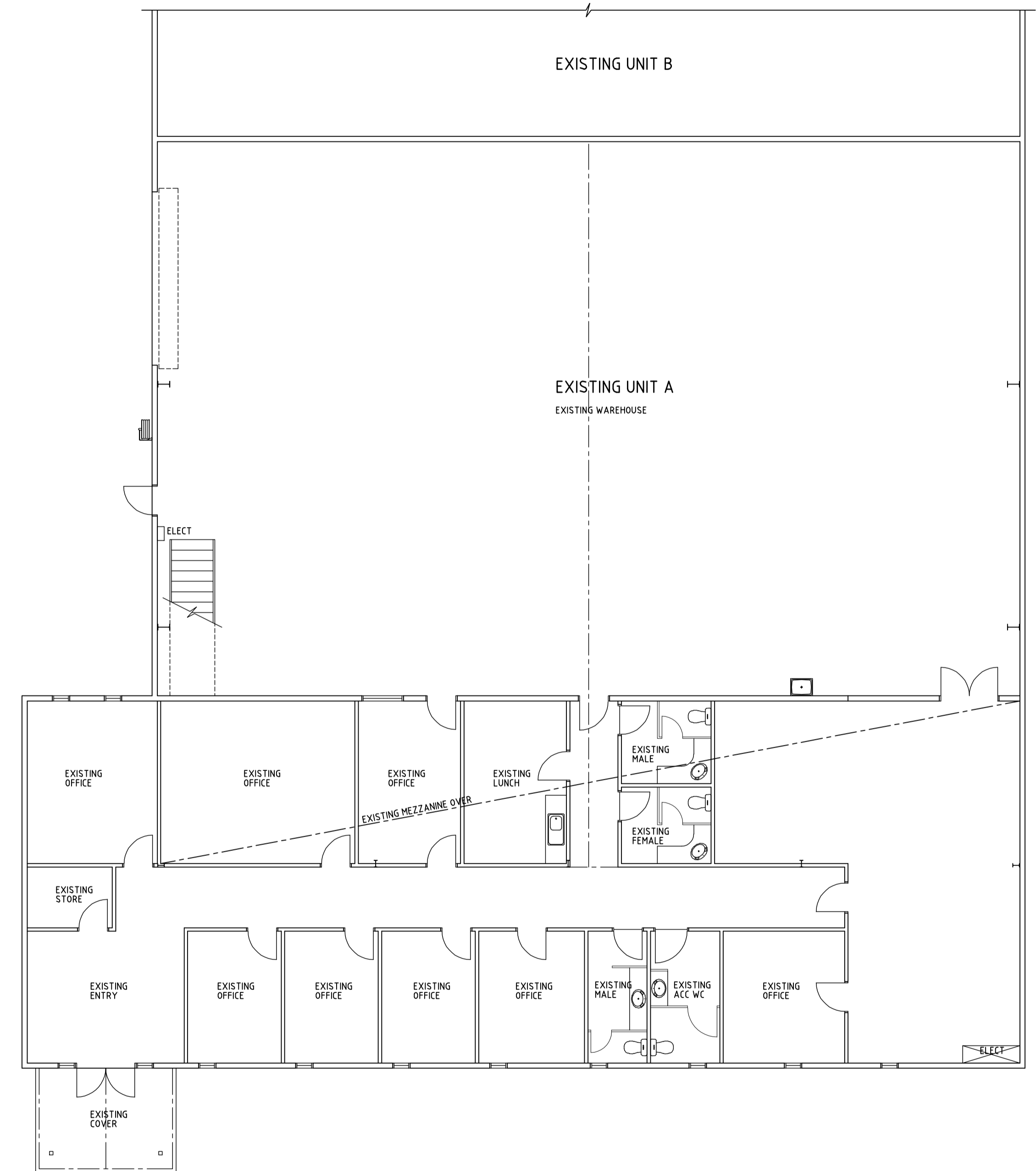
25/11/2020

Scale: 1:1500





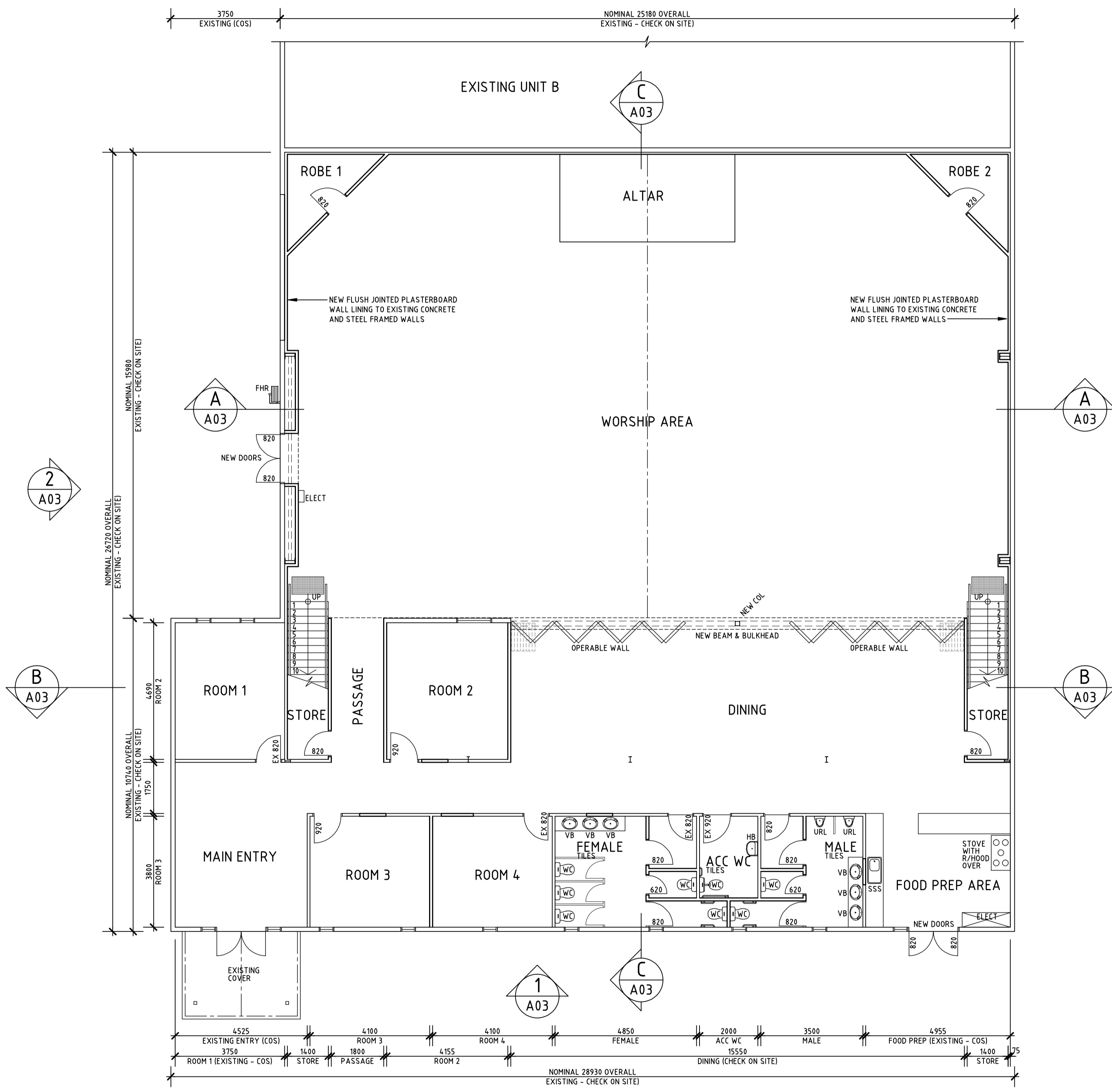
SITE PLAN
SCALE 1:200



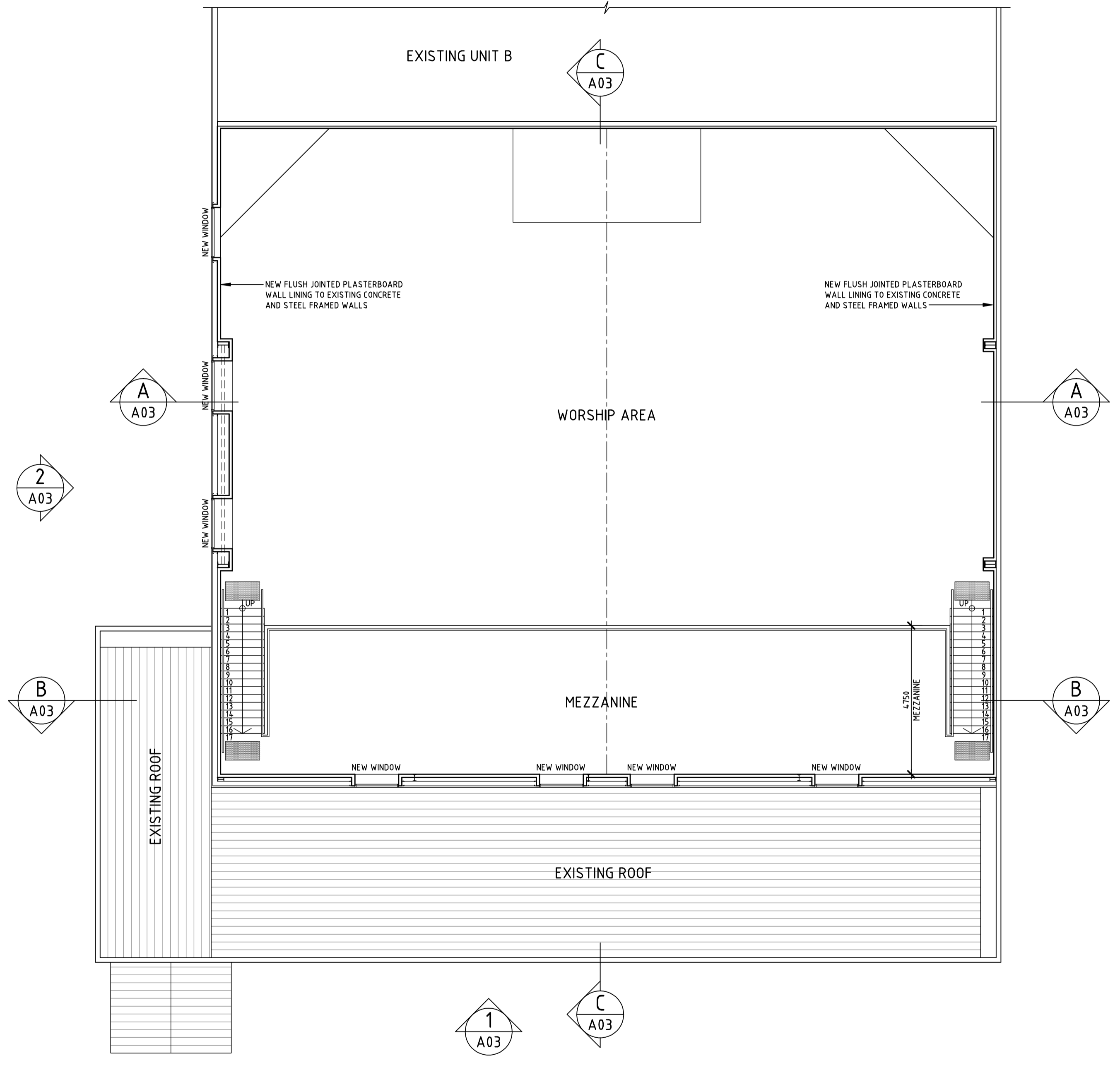
EXISTING FLOOR PLAN
SCALE 1:100



B	ISSUED FOR PLANNING APPROVAL	14.07.2017
A	ISSUED FOR CLIENT APPROVAL AND CHECKING	11.07.2017
No.	REVISION	DATE
EXISTING WAREHOUSE CONVERSION TO PROPOSED NEW PLACE OF WORSHIP ON LOT 143 (UNIT A 105) BROADWAY, BASSENDEAN		SCALE: 1:100
		DATE: JULY 2017
		BASSENDEAN DWG
SITE PLAN & EXISTING FLOOR PLAN		DWG No: A01 B
		PRINT AT 'A1'



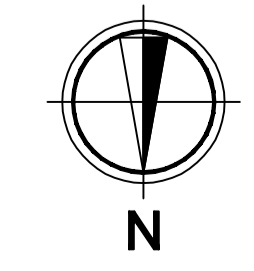
PROPOSED FLOOR PLAN
SCALE 1:100



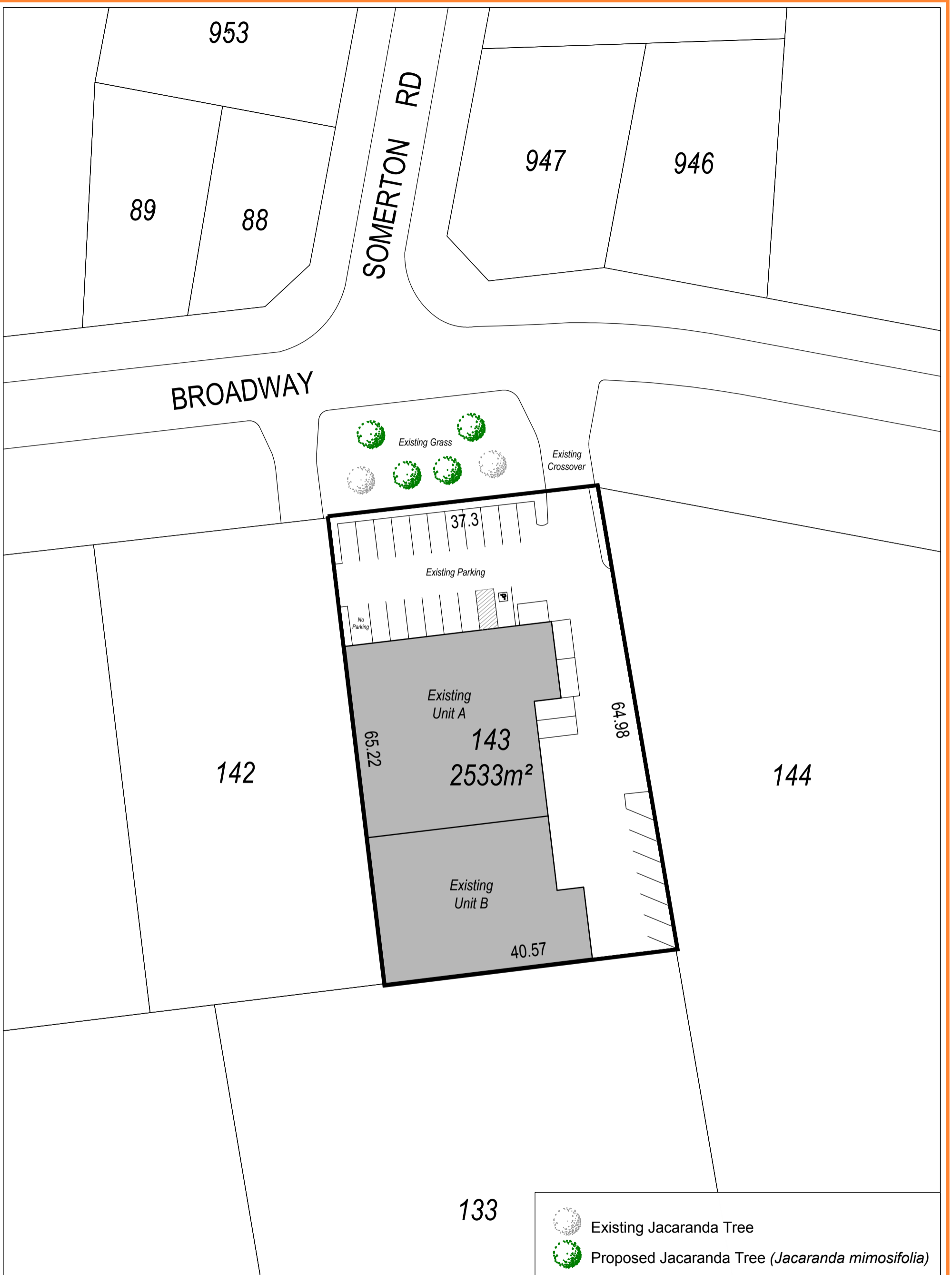
PROPOSED MEZZANINE FLOOR PLAN
SCALE 1:100



AREAS:

WORSHIP AREA	378 m ²
AMENITIES	315 m ²
TOTAL	693 m ²
MEZZANINE	108 m ²
G/A TOTAL	801 m ²



B	ISSUED FOR PLANING APPROVAL	14.07.2017
A	ISSUED FOR CLIENT APPROVAL AND CHECKING	11.07.2017
No.	REVISION	DATE
EXISTING WAREHOUSE CONVERSION TO PROPOSED NEW PLACE OF WORSHIP ON LOT 143 (UNIT A 105) BROADWAY, BASSENDEAN		SCALE: 1:100
		DATE: JULY 2017
		BASSENDAN.DWG
FLOOR PLANS		DWG No. A02_B
		PRINT AT 'A'



-  Existing Jacaranda Tree
-  Proposed Jacaranda Tree (*Jacaranda mimosifolia*)

LANDSCAPING PLAN
LOT 143 (No. 105) BROADWAY
BASSENDAN

COPYRIGHT RESERVED BASE PLAN COURTESY OF LANDGATE

UDA Urban Development Institute of Australia WESTERN AUSTRALIA

PIA Planning Institute Australia

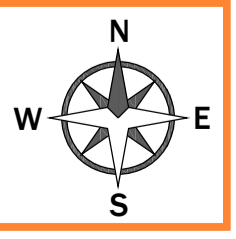
CPP CERTIFIED PRACTISING PLANNER

SCALE: 1:500 @ A3
 DATE: 1st OCTOBER 2020
 FILE: 678_1.10.2020.dwg
 DRAW: - SB
 CHECKED: -

e: admin@dynamicplanning.net.au
 t: (08) 9275 4433
 f: (08) 9275 4455
 SUITE 15, 29 COLLIER ROAD
 MORLEY WA 6062
 ABN: 99 169 411 705

DYNAMIC PLANNING AND DEVELOPMENTS

DISCLAIMER: This document is and remains the property of Dynamic Planning and Developments and may not be copied in whole or in part without the written consent of Dynamic Planning and Developments. All areas, distances and angles are approximate only and are subject to survey.





Pastor James Tin Kung
Perth Chin Baptist Church Inc
Unit 1 105 Broadway
BASSENDEAN WA 6054

Dear Pastor James

Thank you for your letter regarding using additional car parking spaces on Sunday afternoons.

I have pleasure in letting you know that the number of bays available for you has been increased to 30 bays subject to the terms of our current agreement. We will amend the agreement we have with you to reflect this change.

It is a pleasure to assist a sister Church in this way.

Kind Regards

A handwritten signature in black ink that reads "Terry Hicks".

Terry Hicks
Business Manager
11th August 2020

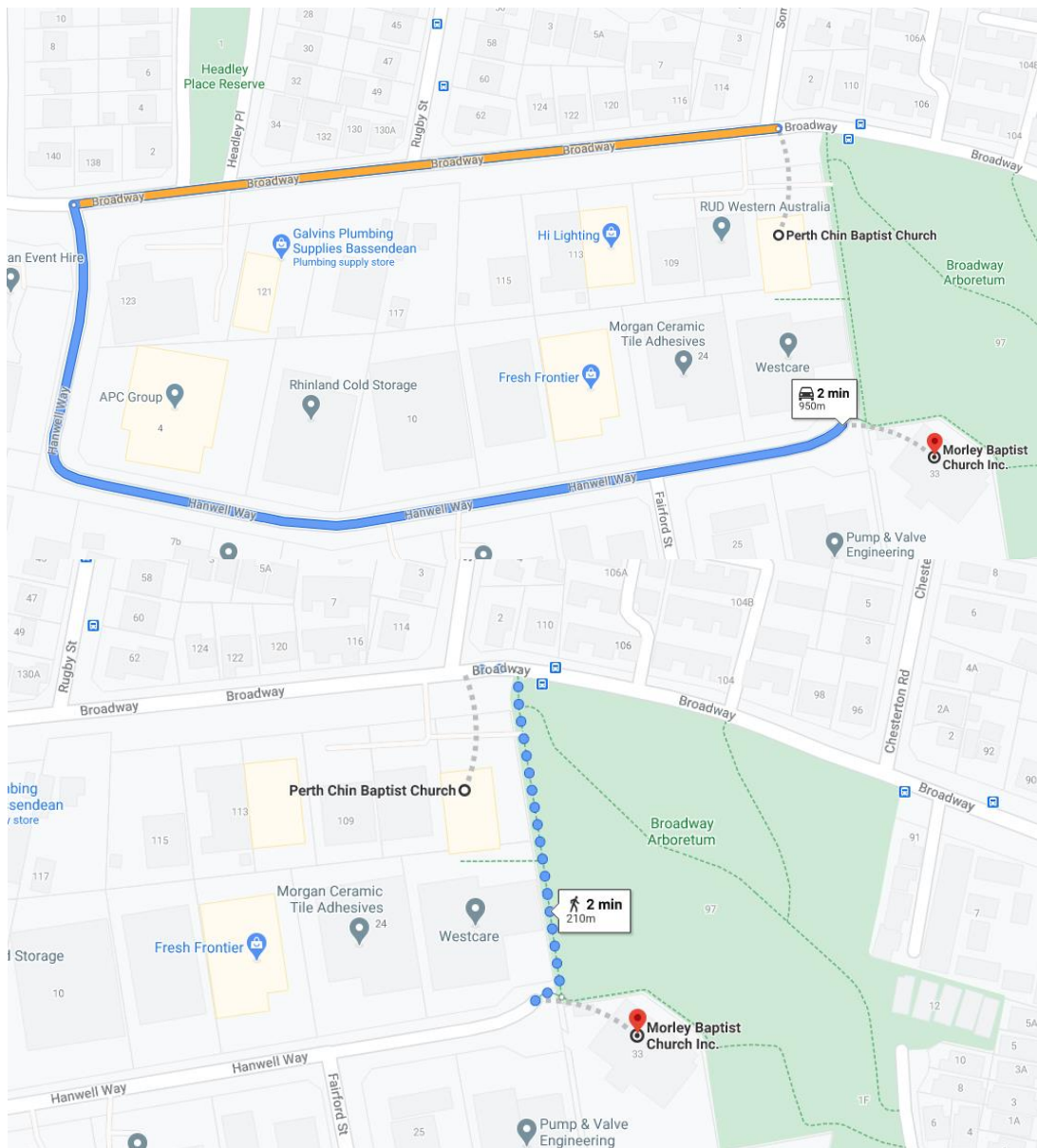
PERTH CHIN BAPTIST CHURCH **SUNDAY SERVICE PARKING MANAGEMENT PLAN**

To Patrons

Perth Chin Baptist Church has an established legal agreement with Morley Baptist Church to utilise a total of 30 car parking bays during our Sunday service at their property at 33 Hanwell Way, Bassendean. Should you attend the service and realise no parking exists on site please make your way to Morley Baptist Church by:

1. Turning left onto Broadway;
2. Turning left onto Hanwell Way and driving along Hanwell Way until the end of the cul-de-sac where Morley Baptist Church is location; and
3. Once parked, please utilise the pedestrian paths through Broadway Arboretum back to the Perth Chin Baptist Church.

A map noting the directions to Morley Baptist Church is noted below.



ATTACHMENT NO. 2

ATTACHMENT

Photographs of Tree - (Lot 800) 199 West Road, Bassendean



ATTACHMENT NO. 3

LOCAL PLANNING SCHEME NO. 10

LOCAL PLANNING POLICY NO. 19 - PARKING OF COMMERCIAL VEHICLES

1.0 OPERATION OF THIS PLANNING POLICY

- (a) This planning policy has been prepared in accordance with Part 2 of the Town Planning Amendment Regulations 1999.
- (b) This policy does not bind the Council in respect of any application for planning approval but the Council will have due regard to the provision of the policy and the objectives which the policy is designed to achieve before making its determination.
- (f) This policy applies only to variation to Scheme requirement for the parking of commercial vehicles under Clause 5.7.11 on land zoned Residential, Town Centre and Local Centre as designated on the gazetted Scheme map.
- (g) This policy may also be used as a guide to operators of commercial vehicles making application to park within the Town.

2.0 PURPOSE OF THIS POLICY

The purpose of this policy is to:

1. Clearly outline the criteria under which Council will consider variations to its Scheme requirements for the parking of Commercial Vehicles.
2. To provide information to residents and potential residents seeking to park commercial vehicles within the Town.
3. Enable a consistent and therefore equitable basis for decision making in regard to commercial vehicle parking within the Town.
4. Allow the delegated approval of planning applications that meet policy requirements.

3.0 APPLICATION OF THE POLICY

This policy shall be applicable where to all land zoned Residential Town Centre and Local centre. There are no restrictions to the size number, and type of commercial vehicles parked on the Industrial zoned land within the Town.

4.0 BACKGROUND

The parking of commercial vehicles within the Town is governed by Clause 5.7.11 of Local Planning Scheme No.10 which states inter alia that:

- 1. No person shall park, or cause to be parked or permit to be parked any commercial vehicle in excess of three (3) tonnes combined tare weight on any lot within the Residential, Town Centre or Local Shopping zones without the planning approval of Council.*

The above clause allows 'as of right' commercial vehicles to be parked on private property within the Town up to a maximum of combined tare weight of 3-tonnes.

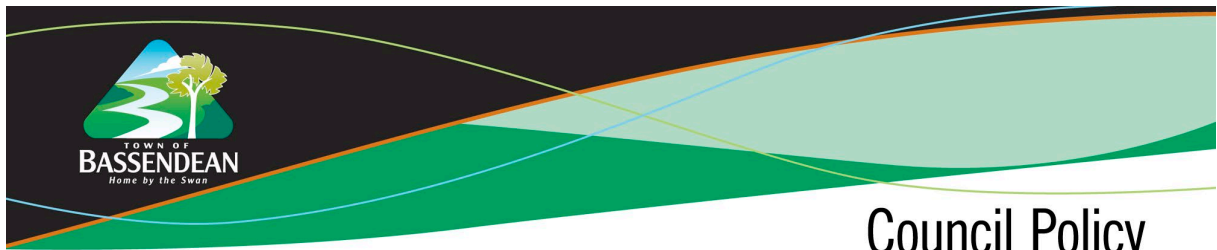
The Local Planning Scheme also states that in cases where vehicles are in excess of 3 tonnes, that Council may approve commercial vehicle parking within the Town to a maximum as prescribed in the following Scheme extract;:

- 2. The parking of any commercial vehicle on any lot within the residential, Town Centre or Local Shopping zones, shall at all times comply with the following standard requirements:*
 - (a) The commercial vehicle shall not exceed 9 metres in length and 3 metres in height; and*
 - (b) There shall be a limit of one (1) commercial vehicle per lot.*

5.0 POLICY PROVISIONS

Council is prepared to consider the parking of commercial vehicles that exceed 9-metres in length and more than 3-metres in height subject to the following;

1. The commercial vehicle is not a Prime Mover.



Council Policy

2. There is sufficient space on the lot to park the commercial vehicles behind the building line.
3. There are no objections by immediately adjoining/affected neighbours to the proposal following a 14 day consultation period
4. The commercial vehicles will not operate to and from the site between 11:00pm and 7:00am Monday to Sunday.
5. Approval is restricted to parking only, with servicing and repairs not being carried out on site.
6. The commercial vehicle is parked on a single residential lot.
7. The combined tare weight does not exceed 5-tonnes.
8. The commercial vehicles can access the lot via a constructed crossover to Council specifications.

6.0 ASSESSMENT PROCEDURE

The assessment of any planning application for the parking of a commercial vehicle shall take into account the criteria set down under section 5 above.

The applicant shall provide the following relevant information with any application made to park a commercial vehicle;

1. Accurate dimensions and tare weight of the commercial vehicle along with a copy of the registration paper and a photograph of the commercial vehicle.
2. A site plan that indicates the location the commercial vehicle will be parked. Buildings are to be at least outlined.
3. A letter justifying the variations to the Scheme requirements outlined above and the hours of operation.
4. The letter should also indicate that no repair or maintenance works are to be undertaken on the site and that the nature of the business in which the commercial vehicle will be used for.

Any approval granted by the Town is subject to all other provisions under Clause 5.7.11 (3) of Local Planning Scheme No.10.

Policy Number: Local Planning Policy No. 19
Policy Title: Parking of Commercial Vehicles

1. Citation

This is a Local Planning Policy prepared under Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*. This Policy may be cited as Local Planning Policy No. 19 – Parking of Commercial Vehicles.

2. Policy Statement

The purpose of this Policy is to set out the objectives and policy provisions / criteria which the Town shall have due regard to in the assessment and determination of applications for Commercial Vehicle Parking, having regard to Clause 4.7.11 of Local Planning Scheme No. 10.

3. Policy Objective

To provide opportunities for the parking of commercial vehicles in a manner that does not detrimentally impact on the amenity of the surrounding area.

4. Application

This policy applies to all applications for the parking of Commercial Vehicles with a combined tare weight of greater than three tonnes, on land zoned Residential, Town Centre or Local Shopping.

5. Definitions

Commercial Vehicle: *means a vehicle whether it is licensed or not and which is used in conjunction with a trade of profession and shall include trailers, tractors and their attachments, buses and earth moving machines whether self-propelled or not but shall not include a passenger car derivative as defined by the Vehicle Sales Regulations 1976 (as amended), a van, utility or light truck which is rated by the manufacturer as being suitable of carrying loads of up to 1.5 tonnes.*

Commercial Vehicle Parking: *means premises used for parking of one or two commercial vehicles but does not include:*

- (a) any part of a public road used for parking or for a taxi rank; or*
- (b) parking of commercial vehicles incidental to the predominant use of the land.*

6. Policy Requirements

6.1 Consultation

- (a) All applications for development approval for the parking of a commercial vehicle (or vehicles) that involve variations to the requirements of this Policy will be subject to community consultation prior to determination.
- (b) Community consultation will be for a period of 14 days and will involve advertising to nearby landowners that, in the opinion of the assessing officer, may be impacted by the proposal.

6.2 On-site Parking and Access

- (a) On land zoned Residential, a commercial vehicle may be parked on a property containing a single house only, and not as part of a grouped or multiple dwelling (strata) development.
- (b) The commercial vehicle must be parked entirely within the property behind the building setback line, unless otherwise screened from view of the street and from neighbouring properties.
- (c) Access to the property on which the commercial vehicle is to be parked is to be via a crossover that has been constructed to the Town's specifications.
- (d) Commercial vehicle parking shall not preclude domestic passenger vehicles from parking at the property.
- (e) The intended frequency of movement of the vehicle to its parking location should not unreasonably impinge on the function or prevailing traffic conditions in the locality.
- (f) The traffic movements associated with the commercial vehicle must not exceed the capability and capacity of the local road network, as determined by the Town.

6.3 Use and Movement

- (a) On land zoned Residential, no commercial vehicle is to be brought to or taken from the property between 9:00pm and 7:00am.
- (b) The parking of a commercial vehicle that is, or has been, used for the transportation of animals, liquid wastes, or other dangerous, hazardous or contaminated substances (which either requires a special permit for their transportation, or which if spilled or discharged from the vehicle, would cause pollution or pose a danger or threat to the health of inhabitants of the locality), is not supported.
- (c) Vehicle loads and equipment must not be stored separately on-site.
- (d) The parking of a commercial vehicle shall not detrimentally impact on the amenity of neighbouring properties, the streetscape and/or the surrounding area, including by way of noise, fumes, odours and/or visual impact.

6.4 Conditions of Development Approval

Where an application for Commercial Vehicle Parking is approved, the Town may impose conditions relating to any or all of the following:

- (a) Restricting the hours during which the vehicle may be started (including the length of any idling time) and enter or leave the property.
- (b) The approval being personal to the applicant and not transferable or assignable to any other person or property.
- (c) Restricting the nature and extent of any cleaning or servicing of the commercial vehicle on the property.
- (d) Prohibiting the commercial vehicle being laden when parked on the property, or restricting the nature of any item, equipment, goods or material that may be carried by the commercial vehicle when parked on the property.
- (e) Prohibiting persons other than the designated occupants of the dwelling on the property driving the commercial vehicle to or from the property.
- (f) Requiring the commercial vehicle to be parked in its designated location at all times when on the property, unless otherwise required for any permitted cleaning or servicing.
- (g) Major repairs are not to be undertaken on the property and any minor repairs, servicing or cleaning of the commercial vehicle shall be carried out in areas which are screened from view from the property.
- (h) Activities such as spray painting, panel beating or mechanical repairs that have the potential to adversely impact upon the amenity of the locality by the emission of noise, odours, by-products or otherwise, are not permitted.

Document Control

Directorate	Community Planning
Business Unit	Development and Place
Inception Date	[Insert OCM RESOLUTION NO & DATE]
Version	
Next Review Date	[Insert date – maximum 2 years generally is considered good practice]

ATTACHMENT NO. 4

Attachment 1

Location : 10,12 and 14 Parker Street, Bassendean

Restriction : No Parking on Road / No Stopping on Road



Attachment 2

Location : 119 Kenny Street, Bassendean

Restriction : No Stopping on Road



Attachment 3

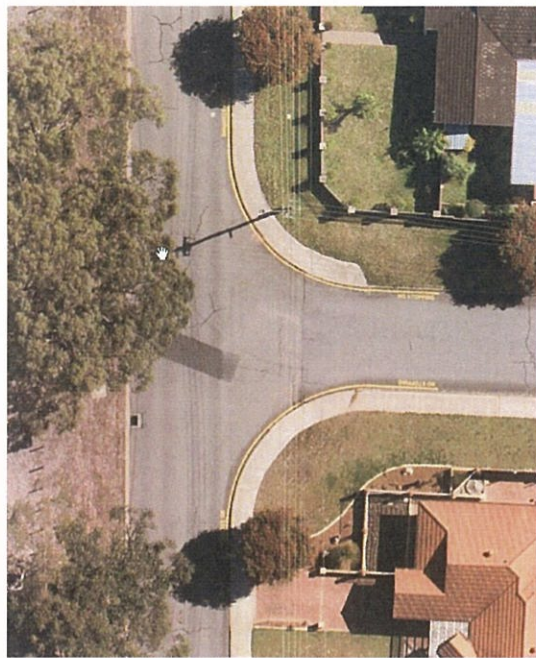
Location : Old Perth Road Bassendean WA
Restriction : No Parking on Verge



Attachment 4



Robinson Road / Padbury Way, Eden Hill



May Road / Atkins Way, Eden Hill



May Road / Chedworth Way, Eden Hill



May Road / Walkington Way, Eden Hill



May Road / Jubilee Avenue



Iolanthe Street / Robinson Road and Robinson Road / May Road , Eden Hill



First Avenue / Anzac Terrace, Bassendean



First Avenue / Walter Road East, Bassendean



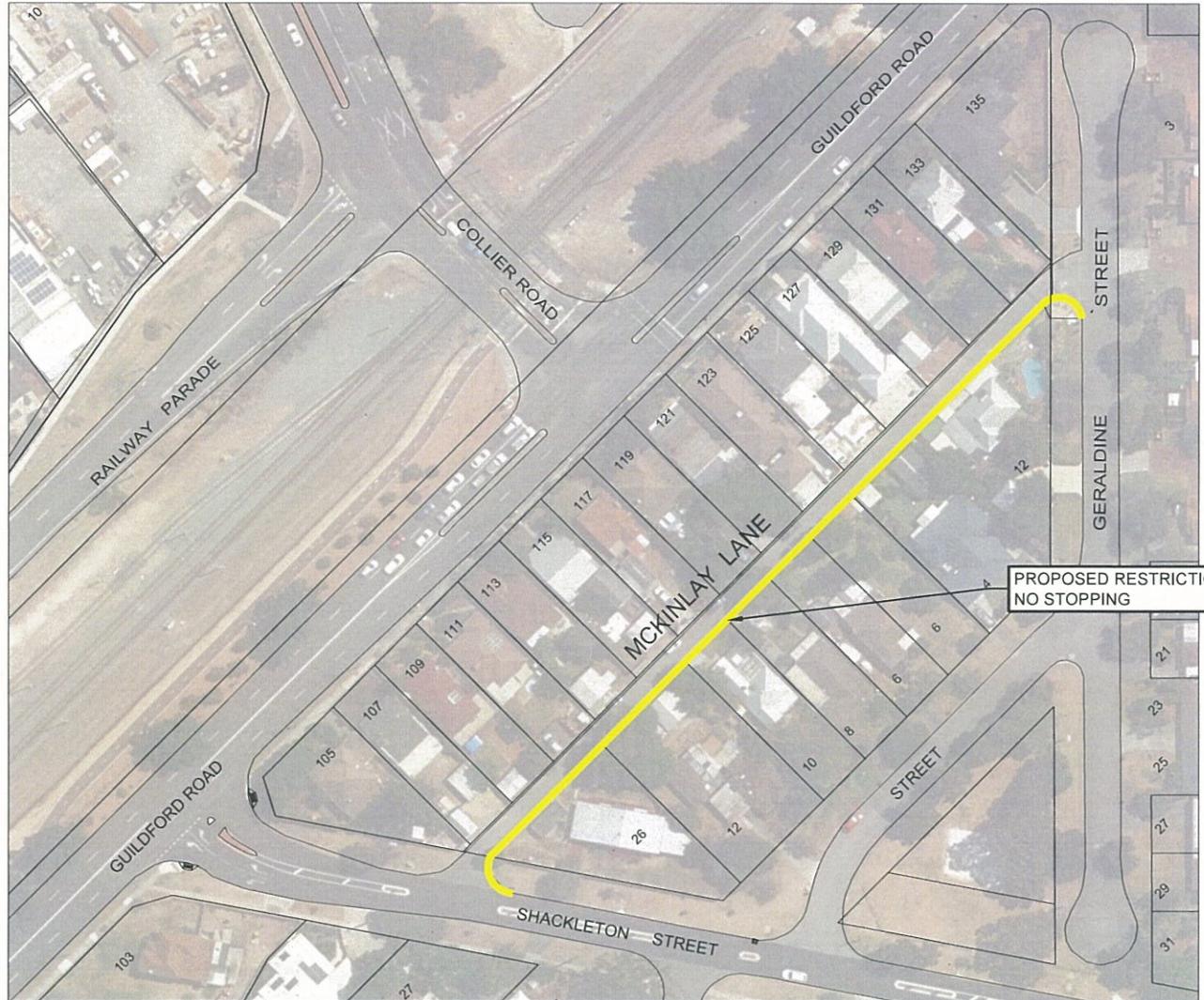
Old Perth Road / Brook Street, Bassendean



Colstoun Road / Haig Street, Ashfield



Guildford Road / Fisher Street, Ashfield



PROPOSED RESTRICTION
NO STOPPING

— NO STOPPING



TOWN OF BASSENDEAN
ASSET SERVICES

48 OLD FIKYTH RD
BASSENDEAN WA 0054
AMB 20 347 000 100

Telephone: 080 9377 9000
Facsimile: 080 9379 5436
Email: mail@bassendean.wa.gov.au
www.bassendean.wa.gov.au

AMENDMENTS
G.
F.
E.
D.
C.
B.
A.



0 5 10 15 20 25 30 35 40 45 50
ORIGINAL DRAWING SIZE IS A1

SURVEY	FIELD BOOK
DESIGN	CAD DRAWING
DRAWN	DATE
CHECKED	DATE
APPROVED	DATE
HORIZONTAL SCALE N.T.S	VERTICAL SCALE

DRAWING NAME	
TOWN OF BASSENDEAN MCKINLAY LANE PROPOSED PARKING RESTRICTION	
DRAWING NUMBER	SHT
TOB -2020	A1
REV	



PROPOSED RESTRICTION
NO STOPPING

— NO STOPPING



TOWN OF BASSENDEAN
ASSET SERVICES

48 OLD PERTH RD
BASSENDEAN WA 6054
08 947 408 000

Telephone 08 937 9900
Facsimile 08 9279 5416
Email mail@bassendean.wa.gov.au
www.bassendean.wa.gov.au

AMENDMENTS	
G.	
F.	
E.	
D.	
C.	
B.	
A.	

NORTH POINT



0 5 10 15 20 25 30 35 40 45 50
ORIGINAL DRAWING SIZE IS A1

SURVEY	FIELD BOOK
DESIGN	CAD DRAWING
DRAWN	DATE
CHECKED	DATE
APPROVED	DATE
HORIZONTAL SCALE	N.T.S.
VERTICAL SCALE	

DRAWING NAME	TOWN OF BASSENDEAN PIRANI LANE, PRYDE WAY, DOBSON LANE PROPOSED PARKING RESTRICTION	
DRAWING NUMBER	SHT	REV.
TOB -2020		

DRAWING NAME	TOWN OF BASSENDEAN PIRANI LANE, PRYDE WAY, DOBSON LANE PROPOSED PARKING RESTRICTION	
DRAWING NUMBER	SHT	REV.
TOB -2020		

Schedule of Submissions

Proposed Parking Restrictions – Yellow Edge Line on the Southern Side of McKinlay Lane, Bassendean

1	Affected Property: 105 (Lot 1) Guildford Road BASSENDEAN	Postal Address: 22A Parker Street BASSENDEAN WA 6054
Summary of Submission		Comment
Support for the proposal		Noted. Response received after the submission period closed.

2	Affected Property: 111 (Lot 4) Guildford Road (24 McKinlay Lane) BASSENDEAN	Postal Address: 111 (Lot 4) Guildford Road BASSENDEAN WA 6054
Summary of Submission		Comment
Support for the proposal.		
2.1	We have actually never seen anyone parking on the south side of the lane. That would completely block the passage and is definitely not okay. Are you sure you don't mean the north side? People park there all the time. We think that is fine. However, sometimes people don't park close enough to the north side and it is hard to get past. Maybe they need a guide line.	Noted. The yellow line on the south side is to formalise the restriction in accordance with the Parking Local law as technically vehicles can park on the South side as long as 3 metres is maintained between vehicles. This is often detrimental to vehicles using the lane and can be a risk to drivers and residents.

3	Affected Property: 117 (Lot 7) Guildford Road BASSENDEAN	Postal Address: 15 Broadway BASSENDEAN WA 6054
Summary of Submission		Comment
Support for the proposal		
3.1	This has been a long term concern with residents unable to reverse or enter their driveways due to cars being parked on an extremely narrow laneway. Potential for accidents has been high. Thank you for addressing this matter.	Noted. Response received after the submission period closed.

4	Affected Property: 123 (Lot 10) Guildford Road (12 McKinlay Lane) BASSENDEAN	Postal Address: 123 (Lot 10) Guildford Road BASSENDEAN WA 6054
Summary of Submission		Comment
Support for the proposal		
4.1	I do sort of agree with this approach however, the issue isn't where the proposed "yellow line" is going to be drawn. The issue is people parking on the left hand side of the laneway blocking traffic entering towards Geraldine St. People should be parking in their driveways!!	Noted. The parking local law allows vehicles to be parked in laneways in accordance with the requirements. The proposed yellow line is to restrict vehicles to the north side only for safety and parking consistency. Vehicles must be parked at least 10 meters from any intersection.

5	Affected Property: 125 (Lot 11) Guildford Road BASSENDEAN	Postal Address: 125 (Lot 11) Guildford Road BASSENDEAN WA 6054
Summary of Submission		Comment
Objection to the proposal		
5.1	We live on a main Road. We have the laneway to access our houses safely. I understand if cars are parked for more than 24 hours but to say we cannot stop in front of our own houses is wrong.	Noted. The yellow line restriction is for the south side of the lane only. It allows for residents to park at their properties on the lane way on the north side only.

6	Affected Property: 4 (Lot 32) Cyril Street BASSENDEAN	Postal Address: 4 (Lot 32) Cyril Street BASSENDEAN WA 6054
Summary of Submission		Comment
Support for the proposal		
5.1	I have a garage entrance to McKinlay Lane and have had issues with parking blocking my access. I support the proposals.	Noted.

Schedule of Submissions

Proposed Parking Restrictions –

Proposal 1 – Yellow Edge Lines on both sides of Pirani Lane, Eden Hill

Proposal 2 – Yellow Edge Lines on the southern side of Pryde Way, Eden Hill

Proposal 3 – Yellow Edge Lines on both sides of Dobson Lane, Eden Hill

1	Affected Property: 3 (Lot 425) Pryde Way EDEN HILL	Postal Address: 3 (Lot 425) Pryde Way EDEN HILL WA 6054
Summary of Submission		Comment
Support for proposal 1		
Support for proposal 2		
Support for proposal 3		
1.1	Please consider no stopping zone next to the mobile tower. Plenty of cars are parked here. (area Highlighted in the picture). Thanks	
		Noted. The location indicated in the image on the survey document is mainly a privately owned block and as such is not within the authority of the Town to manage the parking.

2	Affected Property: 7 (Lot 423) Pryde Way EDEN HILL	Postal Address: 7 (Lot 423) Pryde Way EDEN HILL WA 6054
Summary of Submission		Comment
Objection to proposal 1		
Objection to proposal 2		
Objection to proposal 3		
2.1	Parking is restricted in that area already. Adding these yellow lines will restrict it even more. People just need to be considerate while parking on these streets to ensure people are able to drive through.	
		Noted. Visitor parking will still be available on the north side of Pryde Way and on Christie Way and Gallagher Street. Rangers have noted that vehicle parking in these streets is not in accordance with the Parking Local Law and are regularly required to direct vehicles be moved to ensure access and safety.

3	Affected Property: 9 (Lot 422) Pryde Way EDEN HILL	Postal Address: 9 (Lot 422) Pryde Way EDEN HILL WA 6054
Summary of Submission		Comment
Support for proposal 1		

Support for proposal 2	
Support for proposal 3	
3.1 This will be great - can't wait to see it installed! Thanks	Noted.

4	Affected Property: 12 (Lot 414) Pryde Way EDEN HILL	Postal Address: 12 (Lot 414) Pryde Way EDEN HILL WA 6054
Summary of Submission		Comment
Support for proposal 1		
Objection to proposal 2		
Support for proposal 3		
4.1	We park on our verge & if you put yellow road markings on the other side we will get blocked in by other cars parking in front of our house.	Noted. Response received after the submission period closed. Vehicles that currently utilise the verge for parking should be encouraged to park on the road instead, as driving on/across the footpath to access the verge area should be discouraged to prevent damage to the footpath and increase pedestrian safety. These properties would have the permitted parking on their side of the road so the vehicle would still be parked in front of the residence it belongs to.

5	Affected Property: 13 (Lot 420) Pryde Way EDEN HILL	Postal Address: 13 (Lot 420) Pryde Way EDEN HILL WA 6054
Summary of Submission		Comment
Support for proposal 1		
Support for proposal 2		
Support for proposal 3		
5.1	About bloody time!!! I requested something be done over 3 Yrs ago!	Noted.

6	Affected Property:	Postal Address:
----------	---------------------------	------------------------

	18 (Lot 417) Pryde Way EDEN HILL	162 Altone Road BEECHBORO WA 6063
Summary of Submission		Comment
Objection to proposal 1		Noted.
Objection to proposal 2		Noted.
Objection to proposal 3		Noted.

7	Affected Property: 17 (Lot 418) Pryde Way EDEN HILL	Postal Address: 93 Barbarossa Drive CAVERSHAM WA 6055
Summary of Submission		Comment
Objection to proposal 1		Noted.
Objection to proposal 2		Noted.
Objection to proposal 3		Noted.

8	Affected Property: 16 (Lot 416) Pryde Way EDEN HILL	Postal Address: 16 (Lot 416) Pryde Way EDEN HILL WA 6054
Summary of Submission		Comment
Support for proposal 1		Noted.
Support for proposal 2		Noted.
Support for proposal 3		Noted.

9	Affected Property: 18 (Lot 417) Pryde Way EDEN HILL WA 6054	Postal Address: 18 (Lot 417) Pryde Way EDEN HILL WA 6054
Summary of Submission		Comment
Objection to proposal 1		
Objection to proposal 2		
Objection to proposal 3		

9.1	<p>Visitor Parking is currently an issue as it already is. Visitors used to park in the empty car park next door, but since it is completely closed off, visitors are forced to park on the street. Provide residents with ample parking and the roads won't be so congested. Visitors also used to park on the front verge, but then cherry blossom trees were planted. "No Stopping" restrictions does not solve anything. (Bandaid solution.)</p>	<p>Noted. Visitor parking will still be available on the north side of Pryde Way and on Christie Way and Gallagher Street.</p>
-----	--	--

10	<p>Affected Property: 8 (Lot 430) Dobson Lane EDEN HILL</p>	<p>Postal Address: 8 (Lot 430) Dobson Lane EDEN HILL WA 6054</p>
Summary of Submission		Comment
<p>Nil Response to proposal 1</p> <p>Nil Response to proposal 2</p> <p>Objection to proposal 3</p> <p>10.1 Currently there is no where else for visitor to park.</p>		<p>Noted. Visitor parking will still be available on Christie Way and Gallagher Street.</p>

11	<p>Affected Property: 260A (Lot 404) Morley Drive EDEN HILL</p>	<p>Postal Address: 260A (Lot 404) Morley Drive EDEN HILL WA 6054</p>
Summary of Submission		Comment
<p>Objection to proposal 1</p> <p>Objection to proposal 2</p> <p>Objection to proposal 3</p> <p>11.1 No visitor parking was provided for houses facing Morley Dr when area built. Visitors have to park very far away near the park (Jubilee Reserve) not safe in dark and cars get broken into.</p>		<p>Noted. Response received after the submission period closed.</p> <p>Visitor parking will still be available on Christie Way and Gallagher Street which are boundary roads to the length of houses facing Morley Drive as well as verge parking (where permitted by the resident) on Morley Drive itself, which is directly in front of each of the houses.</p>

12	<p>Affected Property: 258A (Lot 402) Morley Drive EDEN HILL</p>	<p>Postal Address: 401/60 Riversdale Road RIVERVALE WA 6103</p>
-----------	--	--

Summary of Submission	Comment
<p>Objection to proposal 1</p> <p>Support for proposal 2</p> <p>Objection to proposal 3</p> <p>12.1 The council gave approval for high density housing with no proper regard for parking issues. Pirani Lane only has a grass strip in front of its houses that adjoin a footpath. There is no other parking available except in the laneway for mothers with young children to get in their houses with prams, shopping, etc. There are social issues with the park over the road so no one would want to arrive at the front of their houses on a main road, at night, and leave their car out there.</p>	<p>Noted. Response received after the submission period closed.</p> <p>Visitor parking will still be available on Christie Way and Gallagher Street. Owners and tenants have single and double carports in addition to the available on-street parking.</p>

13	<p>Affected Property: 15 (Lot 419) Pryde Way EDEN HILL</p>	<p>Postal Address: 15 (Lot 419) Pryde Way EDEN HILL WA 6054</p>
Summary of Submission	Comment	
<p>Nil Response to proposal 1</p> <p>Nil Response to proposal 2</p> <p>Nil Response to proposal 3</p> <p>13.1 The proposed 'No Stopping' yellow edge line restrictions is a cheap and thoughtless approach to this sections parking issues.</p> <p>We built our home and have loved living here for the past 4 years. Unfortunately due to the estates rushed plan design this area feels unfinished and has parking issues that need to be addressed. This could be an opportunity to make this section thrive.</p> <p>Some information for your consultation:</p> <ul style="list-style-type: none"> • Some of our neighbours have large families. • There are a lot of rentals with multiple tenants. • Most people park inside their garages but some have no option to do so. 	<p>Noted. No Survey Response submitted – response via email comment only, refer attachment 9 to report. This plan includes major road works to install on-street parking bays and the creation of a new road to access the southern side of the houses that front onto Mary Crescent Reserve. Works such as these would be expensive and are not currently within the budget to consider.</p> <p>Visitor parking will still be available on Christie Way and Gallagher Street. Owners and tenants have single and double carports in addition to the available on-street parking.</p>	

- Visitors, delivery drivers, trades and service people already struggle to access these properties.

- Dobson Lane doesn't have a road in front of homes and therefore have to use laneway for the above mentioned people.

I have put together a concept plan of this area that could resolve these issue. It includes building parking bays, improving verge vegetation by adding more street trees and native under planting and safer access friendly pathways. It also shouldn't effect mature trees.

I understand budgeting issues and that this wouldn't be a small project. I also acknowledge the move away from cars but zero parking would be penalising us for choosing compact living and highlights poor urban design. Painted lines is a bandaid solution and will only cause more issues.

Thank you for your time and consideration.

Please see concept plan attached.

14	Affected Property: 11 (Lot 421) Pryde Way EDEN HILL	Postal Address: 11 (Lot 421) Pryde Way EDEN HILL WA 6054
Summary of Submission		Comment
Objection to proposal 1		
Support for proposal 2		
Objection to proposal 3		
14.1	<p>No Stopping on one side would address the problem but no stopping on both sides moves the problem else where.</p> <p>Where are visitors meant to park? What is proposed?</p> <p>I have been away until today 18/11/2020</p>	<p>Noted. Response received after the submission period closed.</p> <p>Visitor parking will still be available on the north side of Pryde Way and on Christie Way and Gallagher Street. The problems reported are due to vehicles parking in these locations, obstructing other residents.</p>



KEY

-  PATHWAYS
-  NO PARKING
-  PARKING LINES ON ROAD
-  PARKING BAYS
-  STREET TREES
-  STREET TREES
-  PARKED CARS
-  MOVING CARS

Joy Thomson
119 Kenny Street
Bassendean WA 6054

Document #: ILET-18013020
Date: 25.11.2020
Officer: PETA MABBS
File: TRAF/SIGNS/1



To Peta Mabbs
CEO
Town of Bassendean

Dear Council

I have a "no Standing" sign at the front of my home, on my side only, from 119 Kenny Street.

This was put in place by a Council Resolution about 3 years ago presented by former Councillor Pule and passed by Council.

The reason for the no standing sign is because my exit from my drive onto the road is very dangerous, as it is on the down side of the hill, preventing clear vision from approaching cars coming along Kenny Street.

My drive slopes up from below the road and I cannot see approaching vehicle due to the crest of the hill and before the no standing sign was erected, obstruction of view due to parked vehicles on the crest.

This is made even more dangerous if there are cars parked at my front or further up the hill back towards the Bassendean side.

Officers of the Town have mentioned to me that they are considering removing the no standing sign, which has caused me a great deal of concern.

I am now more elderly than I was three years ago and in even more need of the safety clear visibility to see approaching vehicles.

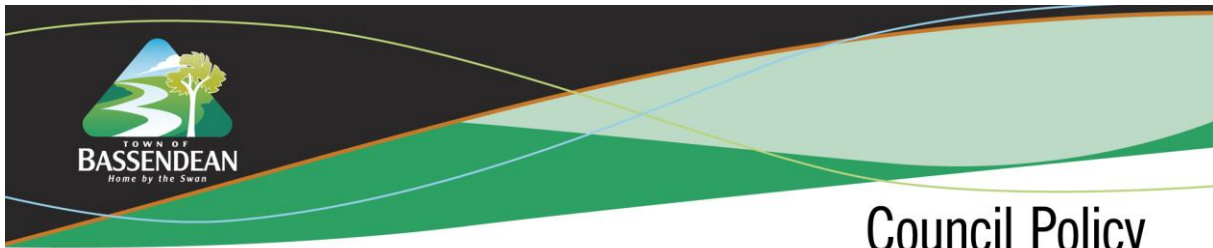
To make matters worst, directly across the road there is a large white van that is regularly parked there and restricts the Kenny Street lane to one lane. This is doubly more dangerous for me.

After the three years, I have found that the no standing signs greatly helps me when I am exiting my drive.

I would respectfully request Council, not only to ensure that the no standing signs stay, but if possible be extended to at least 115 Kenny Street.

*Mrs J. V. Thomson
age 90 years.*

ATTACHMENT NO. 5



Council Policy

4.1 Local Studies Collection Photographic Reproduction Policy

Objectives

To enable private and commercial access to and reproduction of images held within the Bassendean Local Studies Collection.

Strategies

It is Council policy that provided copyright is not infringed, private and commercial reproduction of images from the Bassendean Local Studies Collection be allowed.

In this policy, personal and private use is defined as the reproduction of up to 5 copies of an image and multiple/commercial use is defined as the reproduction 6 or more copies of an image for a person or institution or business.

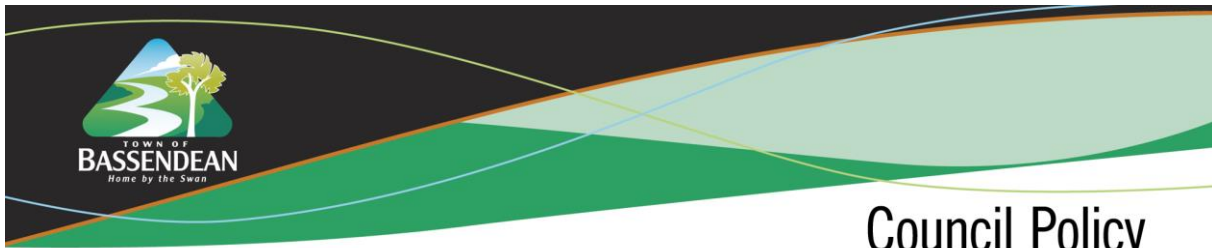
The Local Studies Collection will provide images in electronic form on a CD for a fee which incorporates a cost recovery component and a reproduction fee.

The fee will be reviewed annually by the Bassendean Local Studies Collection Management Committee and included in the Town of Bassendean Schedule of Fees and Charges, as required by the Local Government Act.

Application

Responsibility for the implementation of this Policy rests with the CEO, with input from relevant Town of Bassendean staff. The Policy is to be reviewed every three years to reflect changes in community expectations, changes in state and federal government legislative, policy and guidelines

<p>Policy Type: Council Policy</p> <p>Link to Strategic Community Plan: Arts, Heritage and Culture</p>	<p>Policy Owner: Director Community Development</p> <p>Adopted: OCM 34/11/06</p> <p>Last Review Date: March 2014</p> <p>Version 1</p> <p>Next Review due by: December 2016</p>
--	---



5.15 Services to Young People

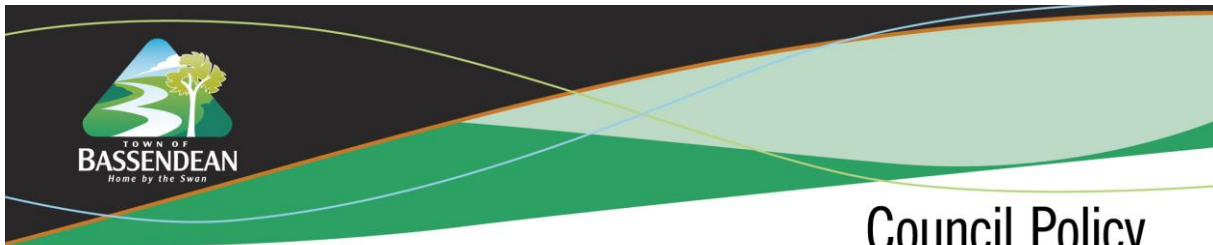
Objectives

The Town of Bassendean undertakes to empower young people to realise their potentials by providing assistance in a safe, non- threatening environment.

Council recognises that young people require services that assist them in achieving their quality of life and provide them with opportunities to fulfil their individual potential.

The Town of Bassendean aims:

- To encourage young people to remain in safe, stable, caring and supportive environments, to foster the provision of a broad range of accessible accommodation options for young people and to assist in minimising youth homelessness within the Town and the NE Metropolitan region.
- To ensure that young people as valued community members, are regularly consulted about relevant issues, participate in Council decisions affecting their lives and benefit from positive recreational opportunities.
- To maximise the opportunities for young to participate in employment, education and training and to assist young people to overcome barriers to participation.
- To work independently and in partnership with other agencies and spheres of government to maximise the coordination and funding of services and programs for young people in Bassendean and the NE Metropolitan Region.
- To encourage young people to establish and maintain healthy lifestyles by making informed choices about their behaviours.
- To encourage greater communication and understanding between young people, their families and carers and the police, and ensure that young people have access to legal information and are aware of their legal rights and responsibilities.
- To support and encourage the provision of a diverse range of structured, unstructured and leisure and entertainment options which can be readily accessed by the Town's young people.
- To foster communication and understanding between young people and the wider community and ensure that young people are accepted and encouraged to use safe and accessible public spaces.



Council Policy

- To support and encourage young people to celebrate and further develop their own forms of expression and to contribute to the cultural life of the Town through arts projects and public events

Strategy

The Town of Bassendean aims to enhance the quality of young people's lives as valued members of the community by ensuring that Council processes are inclusive of young people and that young people have access to a range of quality facilities and support services which are responsive to their diverse needs.

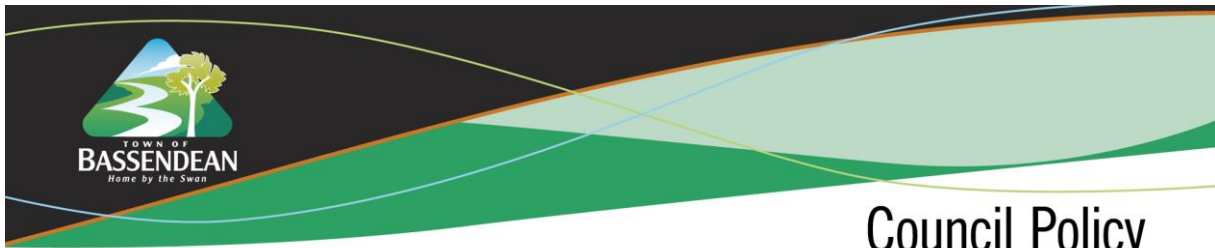
The Town of Bassendean readily accepts that it has a major role in creating and developing a strong, cohesive community where people support each other and work together to achieve their desired quality of community life. The identification and satisfaction of young people's needs are seen by Council as critical to the development of a strong healthy community and an important investment in the Town's future success. The fulfilment of the Town's vision as a preferred community in which to live, work and visit which involve young people fulfilling their potential, minimizing harmful behaviours, making valuable contributions to the community and becoming the future leaders of the community.

Council's key role is to advocate, facilitate/resource and co-ordinate the development and delivery of services and facilities for young people. The Town of Bassendean strives to achieve these objectives by:

- Utilising needs analysis for existing and new services for young people in order to ensure the most effective allocation of resources.
- Delivering responsive, holistic services to young people in a safe and non-threatening environment.
- Continually developing a philosophical position in relation to identifying strategic direction and monitoring performance
- Advocating, and where appropriate, working in partnerships to attract funding for services and facilities for young people and ensuring compliance with funding requirements.
- Building on positive relationships with all stakeholders including funding bodies, other agencies, families and young people.

Application

- Responsibility for the implementation of this policy rests with all councillors, staff, volunteers and contractors of the Town of Bassendean.

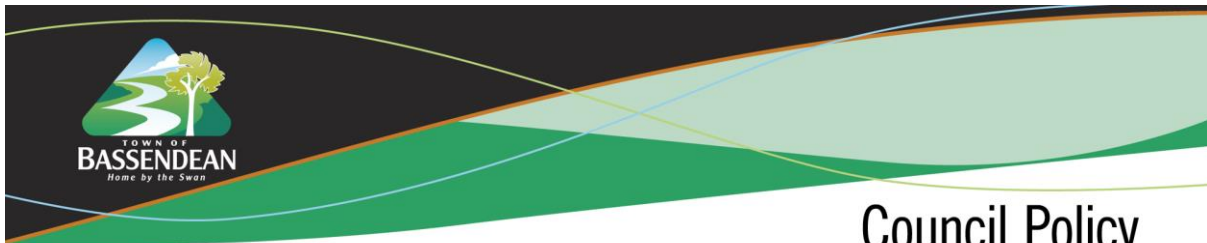


Council Policy

- This policy applies to all services delivered directly to young people, as well as providing background for decision making regarding future initiatives and infrastructure development.
- The policy will be reviewed three yearly and reflect changes in community expectations, industry standards and the legislative environment.

<p>Policy Type: Council Policy</p> <p>Link to Strategic Community Plan: Inclusiveness, Lifelong Learning, Health and Social Wellbeing -</p>	<p>Policy Owner: Director Community Development</p> <p>Adopted: 8/4/99</p> <p>Last Review Date: March 2014</p> <p>Version 1</p> <p>Next Review due by: December 2016</p>
---	---

ATTACHMENT NO. 6



Council Policy

DRAFT 26/11/20

Attendance at Events Policy – CEO and Councillors

Policy Objective

The Town of Bassendean (the Town) is required under section 5.90A of the *Local Government Act 1995* to adopt a policy on attendance at events for Elected Members and the Chief Executive Officer (CEO).

Elected Members and the CEO as representatives of the local government are regularly requested to attend events or are offered tickets to events by third parties. In order to carry out their functions impartially, Elected Members and the CEO are required to demonstrate that they are not improperly influenced by third parties through the acceptance of invitations at these events.

The policy aims to provide transparency concerning the attendance at events by Elected Members and the CEO.

Policy Scope

This policy applies to attendance at events by Elected Members and the Chief Executive Officer of the Town of Bassendean and includes –

- Approval for attendance at events and the criteria for approval;
- The provision of tickets to events; and
- Payments in respect of event attendance.

The policy does not apply to Town of Bassendean officers (other than the CEO) who attend events as part of their work requirements or duties.

Policy Statement

Definitions –

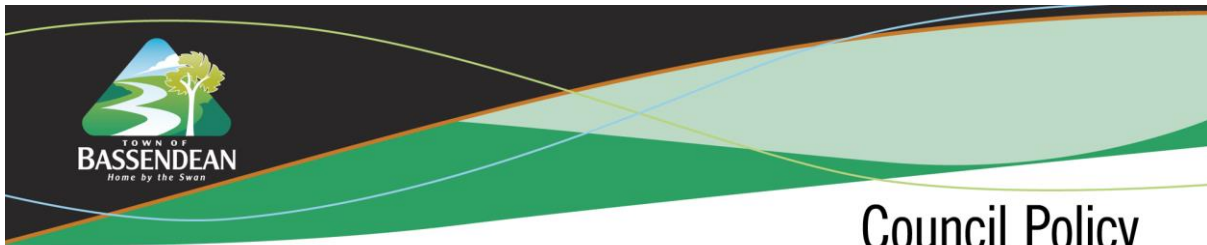
Chief Executive Officer means the Chief Executive Officer of the Town of Bassendean;

Elected Member means the Mayor and Councillors of the Town of Bassendean;

Event has the meaning given to it under the *Local Government Act 1995*.

Gift has the meaning given to it under the *Local Government Act 1995*.

Ticket includes an admission ticket to an event or an invitation to attend an event, or a complimentary registration to an event offered by a third party.



Council Policy

DRAFT 26/11/20

1. Pre-approved events

Elected members and the CEO are authorised to accept invitations, including tickets, from third parties to attend events where the ticket is offered by the following –

- (a) The Western Australian Local Government Association (WALGA) (not LGIS);
- (b) The Australian Local Government Association (ALGA);
- (c) Local Government Professionals (WA);
- (d) A department of the WA public service;
- (e) Events conducted by a local government or regional local government, State or Federal Government department or agency;
- (f) A State or Federal Member of Parliament, other than for party political events or fundraisers;
- (g) Town of Bassendean hosted events;
- (h) A civic/cultural, community organisation within the Town of Bassendean;
- (i) educational institutions;
- (j) A stakeholder partner of the Town; and
- (k) A not-for-profit organisation.

Attendance at events covered by this policy are considered “excluded gifts” as defined in section 5.62(1B) of the *Local Government Act 1995*.

2. Non-Approved Events

An invitation to an event accepted by an Elected Member or CEO without payment, where a member of the public is required to pay, unless noted as a pre-approved event in this policy, will generally be classified as a gift to which the declaration of interest provisions apply.

Where an event is a free event to the public then no action is required by the recipient.

If the event is ticketed and the Elected Member or Chief Executive Officer pays the full ticketed price and does not seek reimbursement then no action is required by the recipient.

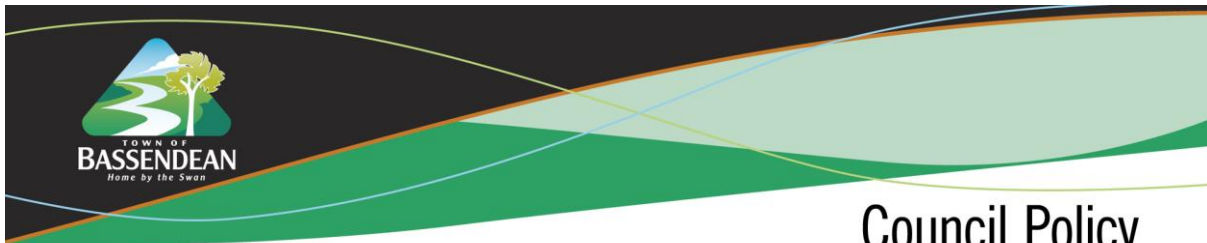
3. Approval Process (Event metropolitan)

All invitations or offers of tickets for an Elected Member to attend an event should be forwarded in writing and addressed to the CEO for consideration and approval.

Where an invitation or offer of a ticket is for the CEO, it is to be forwarded to the Mayor for consideration.

In making a decision on attendance at an event, the following matters must be taken into consideration –

- a) who is providing the invitation or ticket to the event (is the donor a person who is undertaking or seeking to undertake an activity involving a Council decision);
- b) the location of the event in relation to the local government (within the district or out of the district);



Council Policy

DRAFT 26/11/20

- c) the role of the Elected Member or CEO when attending the event (participant, observer, presenter) and the value of their contribution;
- d) whether the event is sponsored by the Town;
- e) the benefit of local government representation at the event;
- f) the number of invitations/tickets received;
- g) alignment to the Town's Strategic Objectives; and
- h) the cost to attend the event, including the cost of the ticket (or estimated value of the event per invitation) and any other expenses such as travel and accommodation.

Events that will not be considered for approval include –

- Political party events and fundraisers
- Entertainment events that do not have any relevance to the Town or to the business of local government
- An event that benefits an Elected Member or CEO in a personal capacity.

4. Approval Process (Event intrastate, interstate and overseas)

Where an invitation to attend an event is to be held interstate or overseas, Council is required to approve the attendance.

Where an Elected Member or the CEO wishes to attend an event not covered by the policy, attendance will be subject to Council approval.

5. Complimentary tickets and benefits under sponsorship agreements

Where complimentary tickets or a benefit exists under a current sponsorship agreement between the Town and a third party, the management and allocation of tickets or benefits shall be determined by the CEO in accordance with this policy.

6. Payments in respect of attendance

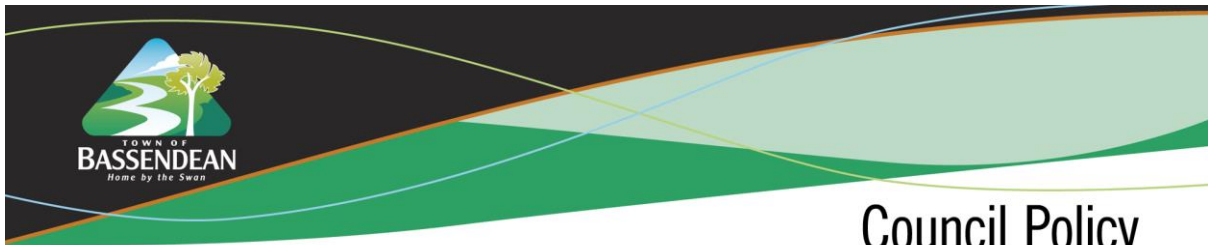
Where an Elected Member is approved to attend an event he/she may be reimbursed for travel and reasonable incidental expenses associated with their attendance at an event in accordance with Council Policies – Councillor Allowance Policy, and Councillor Training and Professional Development Policy. Where the CEO is approved to attend an event he/she may be reimbursed for travel and reasonable incidental expenses associated with their attendance at the event in accordance with the CEO's employment contract.

Where partners of an Elected Member or the CEO attend an event, any tickets and expenses for that person, must be paid for by that person.

Attendance by Councillors at conferences shall be in accordance with Council Policy – Councillor Training and Professional Development. Attendance by the CEO at conferences shall be in accordance with the CEO's employment contract.

7. Distribution of Tickets

Where an invitation to attend a pre-approved event, including tickets, is extended to the Town and is addressed to the Mayor, and the Mayor is unable to attend the event,



Council Policy

DRAFT 26/11/20

the CEO may with the consent of the event organiser, distribute the ticket to the Deputy Mayor or another Elected Member.

Where an invitation to attend a pre-approved event, including tickets, is extended to a specific Elected Member, and the individual Elected Member is unable or does not wish to attend the event, the CEO is to advise the event organiser of their inability to attend, and if the event organiser agrees, the CEO may nominate another Elected Member.

Where an invitation to attend a pre-approved event, including tickets, is extended to the Chief Executive Officer, and the Chief Executive Officer is unable, or does not wish to attend the event, the Chief Executive Officer is to advise the event organiser of their inability to attend or may, if the event organiser agrees, distribute the invitation to a nominated officer.

8. Reporting

The disclosure information for tickets received by Elected Members and employees that are deemed a gift, will be listed in the Town’s Gift Register in accordance with section 5.87A and section 5.87B of the Act.

9. Dispute Resolution

All disputes regarding the approval of attendance at events are to be resolved by the CEO.

10. Event Attendance Register

The CEO is to maintain a register of all events attended by Elected Members and the CEO in their capacity as representatives of the local government, where they have been invited or received tickets, and declined an event, regardless of the value. Elected Members and the CEO are required to declare their attendance with 10 days of attending the event.

Document Control box			
Document Responsibilities:			
Owner:	Chief Executive Officer	Owner Business Unit:	Office of the Chief Executive Officer
Inception Date:	December 2020	Decision Maker:	Council
Review Date:	Annual	Repeal and Replace:	N/A
Compliance Requirements:			
Legislation:	<i>Local Government Act 1995</i>		

ATTACHMENT NO. 7

6.14 Purchasing Policy

Objective

This policy:

1. Ensures compliance with the *Local Government Act 1995* and the Local Government (Functions and General) Regulations 1996 to establish a framework of operational standards for contracts to purchase goods and services;
2. Provides guidance to all Council employees on all levels of procurement to ensure ethical behavior, and to ensure probity, and transparency;
3. Ensures that the Town receives value for money as a result of its purchasing activities;
4. Aims to deliver a high level of accountability whilst providing a flexible, efficient and effective and transparent procurement framework;
5. Ensures that the Town considers the environmental and sustainability implications of the procurement process across the life cycle of goods and services; and
6. Ensures that all purchasing transactions are recorded in compliance with the State Records Act 2000 and associated records management practices and procedures of the Town.

Strategy

The Town is committed to sustainable procurement practices. The Town will advertise and assess quotes and tenders to secure supply arrangements that contribute to achieving the Town's strategic goals and objectives in line with the following principles:

- Enhance our natural and built environment by purchasing products and services that demonstrate environmental best practice and will reduce negative impacts;
- Enhance our economic environment by ensuring value for money in all contracting and purchasing;
- Ensure Good Governance by maintaining transparency in contracting and purchasing, minimising the risk to the Town of Bassendean through the application of a robust risk management mechanisms ensuring that the products and services it purchases are in line with the Town's objectives; and
- Where appropriate, the Town shall endeavour to provide an advantage to suppliers demonstrating that they minimise environmental and negative social impacts and embrace sustainable business practices.
- Where possible suppliers operating within the Town of Bassendean are to be given the opportunity to quote for goods & services required by the Town.

Records Management

All records associated with the tender process or a direct purchase process must be recorded and retained.

For a tender process, this includes:

- Tender documentation;
- Internal documentation;
- Evaluation documentation;
- Enquiry and response documentation; and
- Notification and award documentation.

For a direct purchasing process this includes:

- Quotation documentation;
- Internal documentation; and
- Order forms and requisitions.

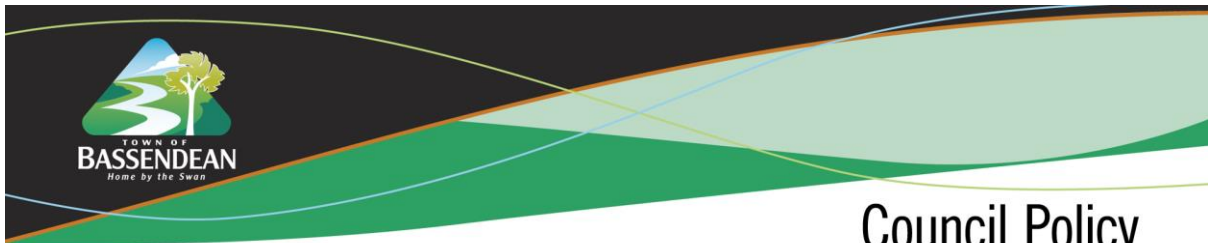
Retention of records shall be in accordance with the minimum requirements of the State Records Act, and the Town of Bassendean's internal records management procedures.

Purchasing Threshold

The Town will maintain a principle period of 3 years for all procurement of goods or services for the Town, for purchases valued over \$20,000.

Where the value of procurement and contract (excluding GST) is, or is expected to be:

Monetary Threshold (excluding GST)	Purchasing Method Required
Up to \$1,999 Annually	Irregular and Non-Recurrent Purchases - goods and services valued up to \$1,999 per year, no competitive process is required, although one verbal quote must be obtained prior to purchasing. An exception is where goods are purchased by Corporate Credit Card.
\$2,000 to \$ 4,999 Annually	Irregular and Non-Recurrent Purchases - purchases goods and services valued between \$2,000 and \$4,999 per year, no competitive process is required, although one written quote must be obtained prior to purchasing.
\$5,000-\$19,999 Annually	Irregular and Non-Recurrent Purchases - For goods and services valued between \$5,000 and \$19,999 a purchase, 2 x written quotations are required. Where rates are reasonable and consistent with similar products, officers must occasionally undertake market testing to ensure best value for money is obtained.
\$20,000 - \$59,999 (over 3 years)	Minimum 3 written quotations are required and Manager or Director approval required , informal evaluations could include OHS requirements, financial viability, experience and referees.



Council Policy

<p>\$60,000-149,999 Formal RFQ required</p>	<p>Formal Request For Quotation (RFQ) is required to be issued by the Contract Support Officer. A sufficient number of written quotations are to be sought (minimum of three 3 written quotations.).</p> <p>A quote must be sought from either:</p> <ul style="list-style-type: none"> • The open market; or • A supplier included in the relevant WALGA Preferred Supplier Arrangement; or • Other suppliers that are accessible under another tender exempt arrangement (WA Disability Enterprise or an Aboriginal owned business).
<p>\$150,000 and above RFT Required</p>	<p>Request for Tender (RFT) is to be issued in accordance with the Local Government Act 1995 (Section 3.57) unless expressly exempted under clause 11 (2) of the Regulation.</p> <p>Request for Tender must be sought from either:</p> <ul style="list-style-type: none"> • The open market (must be publicly advertised statewide); or • A supplier included in the relevant WALGA Preferred Supplier Arrangement (link on Intranet). All suppliers of those particular services registered on the WALGA Portal must be given the opportunity to provide a response to our request, unless Director has approved otherwise; or • Other suppliers that are accessible under another tender exempt arrangement (WA Disability Enterprise or an Aboriginal owned business) and State or Commonwealth Government contracts.

Application

Responsibility for the implementation of this policy rests with the Mayor, Councillors and Chief Executive Officer. The Policy is to be reviewed every three years.

<p>Policy Type: Strategic Policy</p> <p>Link to Strategic Community Plan:</p> <p>Leadership and Governance</p>	<p>Responsible Officer: Chief Executive Officer</p> <p>Last Review Date: September 2017 August 2018 and June 2019</p> <p>Version 4 Next Review due by: December 2019</p>
--	--

Purchasing Policy

1. OBJECTIVE

The objectives of this Policy are to:

- (a) Align procurement at the Town of Bassendean with the strategic and operational objectives of Council, consistent with Council's priorities to support the local economy and environmentally sustainable outcomes, while providing value for money; and
- (b) Ensure procurement at the Town is conducted in compliance with applicable legislation, regulation, standards and policy.

2. SCOPE

The Policy applies to all Town officers undertaking procurement on behalf of the Town.

3. POLICY STATEMENT

The Town is committed to best practice in the procurement of goods and services that align with the principles of transparency, probity and good governance and complies with the *Local Government Act 1995* and Part 4 of the *Local Government (Functions and General) Regulations 1996*.

4. POLICY DETAILS

4.1 Ethics & Integrity

All officers of the Town are to observe the highest standards of ethics, honesty, fairness and integrity when undertaking purchasing activities and act in an honest, fair and professional manner consistent with the Town's values. Ethical behaviour includes avoiding conflicts of interest and disclosing any actual or perceived conflict of interest.

The Town's Code of Conduct details the behavioural expectations of Town Officers.

4.2 Value for Money

Value for money is the overarching principle guiding all procurement activities. Value for money does not mean accepting the lowest quote. Value for money is achieved through the critical assessment of price, risk, safety and quality standards, financial viability of suppliers, timeliness, past contractor performance, specified qualitative criteria, as well as environmental sustainability, social and local outcomes to determine the best value for the Town.

4.3 Procurement Risk

The Town will effectively manage risk in procuring goods and services from external contractors and suppliers to achieve the best procurement outcomes in accordance with this Policy. The Town may engage an independent Probity Auditor for projects assessed as presenting high reputational, financial or community risk.

The Town's Procurement Manual provides a best practice procurement resource for each stage of the procurement process and must be followed for all procurement activity within the Town.

4.4 Purchasing Thresholds and Practices

4.4.1 Defining the Purchasing Value

The Town will apply the following principles to assess and determine purchasing values to ensure appropriate purchasing practice and threshold management for all purchasing activities:

- (a) Exclude Goods and Services Tax (GST);
- (b) Use the estimated total expenditure for the proposed supply including the value of all contract extension options and where applicable, the total cost of ownership considerations;
- (c) If a purchasing threshold is expected to be reached within three years for a particular supplier, the higher threshold is to be used to determine the purchasing requirements;
- (d) The appropriate length of a contract is to be determined based on market volatility, ongoing nature of supply, historical purchasing evidence and estimated future purchasing requirements; and
- (e) Requirements must not be split to avoid purchasing or tendering thresholds.

The calculated estimated purchasing value will determine the applicable threshold and purchasing practice.

4.4.2 Purchasing Thresholds

The purchasing value determines the applicable purchasing threshold and the sourcing requirements, as specified in the following table:

Purchase Value Threshold (<i>ex GST</i>)	Sourcing Requirement
Up to \$2,000	Obtain at least One (1) verbal quotation from a suitable supplier.
From \$2,001 and up to \$5,000	Obtain at least one (1) written quotation from a suitable supplier. A record of the purchasing decision must be kept in accordance with the Town's Record Keeping Plan.

Purchase Value Threshold (<i>ex GST</i>)	Sourcing Requirement
From \$5,001 and up to \$100,000	<p>Seek at least three (3) written quotations (including through an electronic procurement portal or email) from suitable suppliers using the applicable RFQ documentation specified in the Town's Procurement Manual.</p> <p>The purchasing decision is to be based upon assessment of the suppliers' responses to:</p> <ul style="list-style-type: none"> • The specified requirement for the goods or services required; and • Value for money criteria. <p>Quotations received are subject to relevant evaluation, review and approvals using the documentation specified in the Town's Procurement Manual.</p> <p>A record of the purchasing decision must be kept in accordance with the Town's Record Keeping Plan.</p>
From \$100,001 and up to \$250,000	<p>Request For Quotation (RFQ).</p> <ul style="list-style-type: none"> • Conduct an RFQ process in accordance with this Policy and the Town's Procurement Manual by seeking at least three (3) written quotations from suitable suppliers using the applicable RFQ documentation specified in the Town's Procurement Manual. • The RFQ must be sought from either: <ul style="list-style-type: none"> ○ Open market; ○ WALGA Preferred Supplier Arrangement; ○ WA Disability Enterprise or an Aboriginal owned business. • The RFQ processes must be conducted by the Town's Procurement Unit and is subject to formal evaluation, review and approvals.
Over \$250,000	<p>Request for Tender (RFT)</p> <ul style="list-style-type: none"> • Conduct a public RFT process in accordance with Part 4 of the Local Government (Functions and General) Regulations 1996, this Policy and the Town's Procurement Manual by seeking a sufficient number of quotes from suitable suppliers to ensure a competitive field. • The RFT must be sought from either:

Purchase Value Threshold (<i>ex GST</i>)	Sourcing Requirement
	<ul style="list-style-type: none"> ○ Open market; ○ WALGA Preferred Supplier Arrangement; ○ WA Disability Enterprise or an Aboriginal owned business. <p>The RFT processes must be conducted by the Town's Procurement Unit and is subject to formal evaluation, review and approvals.</p>

4.5 Inviting Tenders Though not Required to do so

The Town may decide to invite a Public Tender, despite the estimated purchase value being less than the prescribed tender threshold, where it considers a public tender process will provide better value for money, in accordance with clause 4.2 of this Policy. In such cases, the tender process must comply with the legislative requirements and the Town's Procurement Manual.

4.6 Unique Nature of Supply (Sole Supplier)

An arrangement with a supplier based on the unique nature of the goods or services required or for any other reason, where it is unlikely that there is more than one potential supplier, may be approved where the:

- (a) Purchasing value is estimated to be over \$5,000 and less than \$250,000;
- (b) Purchasing requirement has been documented in a detailed specification;
- (c) Specification has been extensively market tested and only one potential supplier has been identified as being capable of meeting the specified purchase requirement; and
- (d) Market testing process and outcomes of supplier assessments are documented, including the rationale for the supply being considered unique and why the goods or services cannot be sourced through more than one potential supplier.

The CEO may approve a sole supplier arrangement for purchases of up to \$250,000 and a Director may approve a sole supplier arrangement for purchases up to \$100,000. A sole supplier arrangement may be approved for a maximum period of one (1) year. For any continuing purchasing requirement, the approval must be re-assessed before expiry to evidence that only one potential supplier still genuinely exists.

4.7 Expressions of Interest

Expressions of Interest (EOI) will be considered as a prerequisite to a tender process where one or more of the following criteria apply:

- (a) An inability to sufficiently scope or specify the requirement;
- (b) Significant variability for how the requirement may be met;
- (c) Potential for suppliers to offer unique solutions and / or multiple options for how the purchasing requirement may be obtained, specified, created or delivered;
- (d) Significant creative element; or
- (e) A procurement methodology that allows for the assessment of a significant number of potential tenderers leading to a shortlisting process based on non-price assessment.

The EOI process is to be conducted in line with an RFT process and similar rules apply. An RFT should follow an EOI process, with those shortlisted under the EOI invited to participate.

4.8 Emergency Purchases

An emergency purchase is exempt from the purchasing thresholds and practices specified in this Policy.

An emergency purchase is defined as an unanticipated and unbudgeted purchase, which is required to respond to an emergency. An emergency purchase does include a purchase that was not planned for due to time constraints.

The Town must make every effort to anticipate required purchases in advance and to allow sufficient time to apply the other clauses of this Policy.

Purchases or contracts entered in to under an emergency must be limited in scope to that which is necessary only to deal with the emergency. Once the immediacy of the emergency has passed, an appropriate procurement process must be undertaken for replacement or reinstatement works.

The CEO shall approve an emergency purchase.

4.9 Anti-Avoidance

The Town will not conduct multiple purchasing activities with the intent (inadvertent or otherwise) of "splitting" the purchase value or the contract value, so that the effect is to avoid a particular purchasing threshold or the need to call a public tender. This includes the creation of two or more contracts or creating multiple purchase order transactions of a similar nature.

4.10 Procurement Governance

The Procurement Unit will manage all RFQ and RFT processes and will exercise governance and oversight over the Town's other procurement activities, including threshold compliance, sole supplier application, procurement probity, audit and reporting requirements.

4.11 Purchasing Procedures

The procurement of goods and services must comply with the purchasing procedures specified in the Procurement Manual.

5. SUSTAINABLE PROCUREMENT

The Town is committed to sustainable procurement practices that favour suppliers that demonstrate environmentally sustainable business practices and social outcomes, and businesses that provide local economic benefits.

The Town will give effect to this commitment by, wherever appropriate, designing quotations and tenders that incorporate a qualitative criterion for sustainable procurement with a percentage allocation, to provide an advantage to suppliers of goods and services that demonstrate commitment to these desired environmental, social and local economic outcomes.

5.1 Environmentally Sustainable Procurement

The Town recognises the need to protect the environment. Priority Area Two in the Town's 2020-2030 Strategic Community Plan (SCP) is Leading Environmental Sustainability.

When procuring goods and services, the Town will support businesses that demonstrate environmentally sustainable practices in its overall assessment of value for money.

The Town's procurement of goods and services will be in compliance with the objectives and spirit of Council's Single Use Plastics and Balloons Policy.

5.2 Social Outcomes

The Town recognises the importance of social and community outcomes. Priority Area One in the Town's SCP is Strengthening and Connecting Our Community. This includes creating a resilient and adaptable community and treating people equitably with access to programs and services, regardless of advantage or ability.

When procuring goods and services, the Town will support businesses that provide positive social and community outcomes in its overall assessment of value for money.

5.2.1 Aboriginal Businesses

The Town is not required to publicly invite tenders (pursuant to Part 4 of the *Local Government (Functions and General) Regulations 1996*), if the goods or services are supplied by an entity on the WA Aboriginal Business Directory, published by the WA Chamber of Commerce and Industry, or an entity approved by the Australian Indigenous Minority Supplier Office Limited (trading as Supply Nation), where consideration under the contract is \$250,000 or less.

Where possible, Aboriginal businesses are to be invited to quote for the supply of goods and services under the tender threshold.

5.2.2 Australian Disability Enterprises

The Town is not required to publicly invite tenders (pursuant to Part 4 of the *Local Government (Functions and General) Regulations 1996*) if the goods or services are to be supplied by an Australian Disability Enterprise.

Where possible, Australian Disability Enterprises are to be invited to quote for supplying goods and services under the tender threshold.

5.3 Local Economic Benefit

The Town recognises the economic benefits local business and local employment brings to the community and is committed, through its SCP, to supporting the local economy. The Town seeks to encourage development of competitive local businesses within its boundaries. Where appropriate, the Town will seek participation of local business in its supply chain in line with the strategic objectives of the SCP.

When procuring goods and services, the Town will support businesses that provide local economic benefits, through being a local business, the use of local sub-contractors or local employees, for example.

6. RECORD KEEPING

Records of all purchasing activity, communications and transactions must be maintained as local government records, in accordance with the *State Records Act 2000 (WA)* and the Town's Records Keeping Policy,

The Town also must consider and will include in each contract for the provision of goods or services the contractor's obligations for creating, maintaining and where necessary the transferral of records to the Town relevant to the performance of the contract.

7. PURCHASING POLICY NON-COMPLIANCE

The Purchasing Policy is mandated under Regulation 11A of the *Local Government (Functions and General) Regulations 1996* and therefore forms part of the legislative framework in which the Local Government is required to conduct business.

Purchasing activities are subject to financial and performance audits, which examine compliance with legislative requirements and the Town's policies and procedures. Non-compliance with legislation or this Policy must be reported to the Chief Executive Officer.

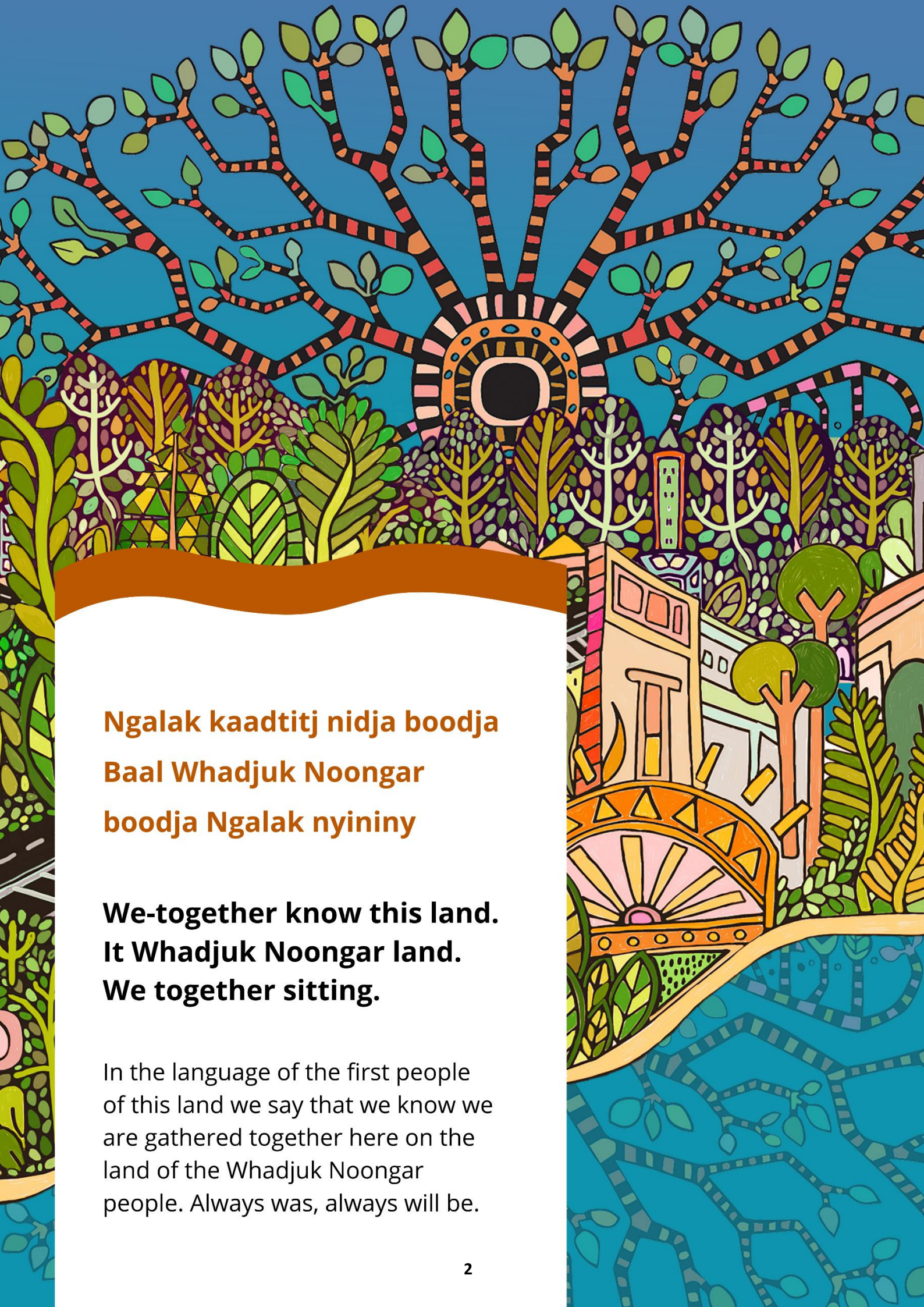
Document Control box			
Document Responsibilities:			
Owner:	Chief Executive Officer	Owner Business Unit:	Office of the Chief Executive Officer
Inception Date:	November 2020	Decision Maker:	Council
Review Date:	30/06/2023	Repeal and Replace:	
Compliance Requirements:			
Legislation:	<i>Local Government Act 1995</i> <i>Local Government (Functions and General) Regulations 1996</i>		

ATTACHMENT NO. 8



Draft ICT Strategy 2020-2025





**Ngalak kaadtitj nidja boodja
Baal Whadjuk Noongar
boodja Ngalak nyininy**

**We-together know this land.
It Whadjuk Noongar land.
We together sitting.**

In the language of the first people of this land we say that we know we are gathered together here on the land of the Whadjuk Noongar people. Always was, always will be.

EXECUTIVE SUMMARY

OVERVIEW

The Information Communication Technology (ICT) Strategy outlines the strategic direction for the use of Information and Communication Technology by the Town of Bassendean from 2020 to 2025.

The ICT Strategy provides a vision for how the Town would like to utilise technology to deliver ICT services and improve business performance over the next five years.

This is the first formal ICT Strategy developed by the Town. The ICT Strategy will guide the Town's future investment in Information and Communication Technology to provide a stable, robust and secure ICT platform that will adequately support the unique operational requirements of the Town into the future.

The ICT Strategy is supported by the ICT Strategic Plan, which outlines key projects and actions for each of the five years of the ICT Strategy.

BACKGROUND

The appointment of a new CEO in 2018 and Executive team in 2019 has brought recognition that the Town's current ICT systems are inadequate, unstable and inhibit efficient business processes. The Executive team and Council now have a strong desire for investment in technology to provide a stable and secure ICT platform into the future and to improve the efficiency of the Town's operations.

Council allocated funds in the 2018/19 annual budget for a Strategic Information Systems Review and the Town engaged BroadReach Consulting to conduct the review. The deliverable was an IT Roadmap with recommendations to guide ICT investment and decision-making.

BroadReach conducted the review between October and December 2019. BroadReach held individual sessions and group workshops with staff from all business units within the Town (47 persons in 14 meetings) to discover the current ICT related barriers to efficiency and opportunities to invest to improve the quality of service delivery by the Town. The work also included a review of available ICT policies and procedures, consultation with the primary software provider and strategic input from the Town's Council and Executive.

BroadReach assessed the current state, identified key ICT priorities for the Town, and proposed a roadmap to help guide future investment in ICT.

General observations regarding the current state included:

- Reliability and performance of communications paths and the lengthy upgrade process for the remote desktop configuration significantly impacts the effectiveness of the central ICT system in every business unit
- Desktop and telephony devices are aged, inconsistent and constrain functionality
- Mobility is poorly enabled and not integrated with core systems workflow
- Employees using their own devices are poorly supported
- Outsourcing of key functionality has been effective for several business units but is not integrated with the core system
- ICT operating costs are very low (<1% of business expenses, compared to the industry average of 3.8% according to a survey by Deloitte) (Source: BroadReach Consulting report: Information Technology (IT) Strategy and Roadmap, 2019).

Significantly, BroadReach identified the need for greater investment to stabilise the ICT environment, and to improve the efficiency and quality of service delivery. BroadReach recommended a “program of change that will stabilise the current environment and improve the efficiency and quality of service delivery”, and suggested a moderate rate of change with an emphasis on “lean investments in projects that deliver maximum value to the Town”.

The Town created a new position of Manager Information and Technology, and appointed the current Manager in April 2020. The Town also made provision for a second IT Support Officer in the 2020/21 annual budget. The new Manager commissioned a Network Audit, which was undertaken by Stott and Hoare. The purpose of the network audit was to identify the root cause(s) of the network performance issues identified in the Information Services Review. Stott and Hoare identified a number of critical security and network performance issues and recommended remedial action as a priority.

Around the same time, the Auditor-General appointed new auditors for the Town, RSM Australia, and instructed RSM to include an ICT audit as part of its interim audit of the Town. RSM conducted the ICT audit in June 2020 and made similar recommendations to those made by Stott and Hoare. The Town has included the findings and recommendations of both audits in the Towns Audit Risk Register for quarterly reporting to the Audit and Governance Committee.

This ICT Strategy builds on the work undertaken by BroadReach, Stott and Hoare and RSM to deliver a strategy tailored to the Town’s operations, in the context of the Town’s priorities, budget and capacity for change.

WHY WE NEED AN ICT STRATEGY

Information and the technology systems that support it, underpins almost every aspect of the Town's operations and service delivery.

Appropriate investment in ICT infrastructure and the adoption of contemporary software systems and technologies over the next five years, is critical to ensure the Town has a reliable and secure platform that enables the efficient and effective delivery of its services, and is able to support the priority areas and strategies as outlined in the Strategic Community Plan.

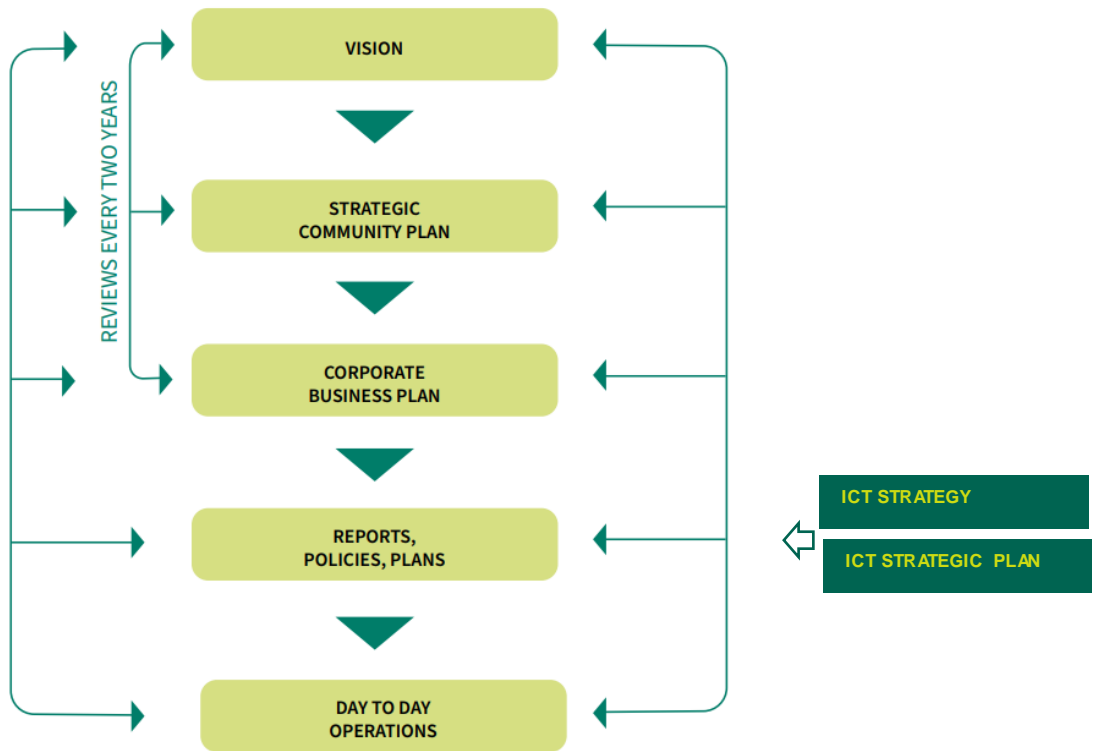
Lack of investment in ICT by the Town over many years has resulted in aged infrastructure, systems and equipment. This is having a significant impact on the efficiency of operations, and inhibiting the adoption of contemporary technologies and practices such as online services, mobile computing, electronic work flows, automation of business processes, reporting dashboards and analytical capability.

With an ever-increasing reliance on information and communication technology, having a robust ICT Strategy in place will provide the Town with an important roadmap to the strategic ICT improvements and investments required to ensure effective operations and reliable service delivery into the future. The ICT Strategy will allow the Town to more effectively budget for ICT investment and plan and implement ICT improvements.



STRATEGIC ALIGNMENT

The ICT Strategy has been developed in line with Council's Strategic Community Plan (SCP) and Corporate Business Plan, and establishes a framework to ensure ICT services and systems are consistent with Town's vision and strategic priorities, and are closely aligned with the operational requirements of each area of the Town's operations.



Council adopted the Town's new 10-year SCP in July 2020. The SCP outlines seven priority areas, developed in consultation with the community and refined during workshops with Councillors and staff.



1. Strengthening and connecting our community



2. Leading environmental sustainability



3. Creating a vibrant town and precincts



4. Driving financial sustainability



5. Facilitating people-centred services



6. Providing visionary leadership and making great decisions



7. Building community identity by celebrating culture and heritage

The ICT Strategy, together with the ICT Strategic Plan, strongly supports the priority areas and strategies outlined in the SCP, and projects and actions outlined in the Corporate Business Plan, by delivering a program of works to significantly upgrade and improve the Town's information systems and technology platform, to ensure it is sufficiently capable of adequately supporting the Town's priorities and strategies.

Specifically the ICT Strategy supports the following Priority Areas of the SCP and Corporate Business Plan as follows:

SCP Priority Area 1: Strengthening and Connecting our Community

Direction 1.3 Treating people equitably with access to programs and services, regardless of advantage or ability

Strategy 1.3.2 Enable programs and services that cater for all, including community members with disabilities, youth, seniors, Indigenous people, and culturally and linguistically diverse people

SCP Priority Area 5: Facilitating People-Centred Services

Direction 5.1 Ensure community members know where and how to access services

Strategy 5.1.1 Improve communication regarding where community members can receive services, advice and provide feedback

Direction 5.2 Deliver efficient and well-connected internet and computer technology systems

Strategy 5.2.1 Improve efficiency of internet and computer technology systems for community-facing services

Corporate Business Plan

- Implement agenda preparation module
- Prepare policy addressing Councillor ICT requirements
- Undertake records management review to align to ICT Strategy'

Strategy 5.2.2 Explore online options for services that currently require physical presence

Corporate Business Plan

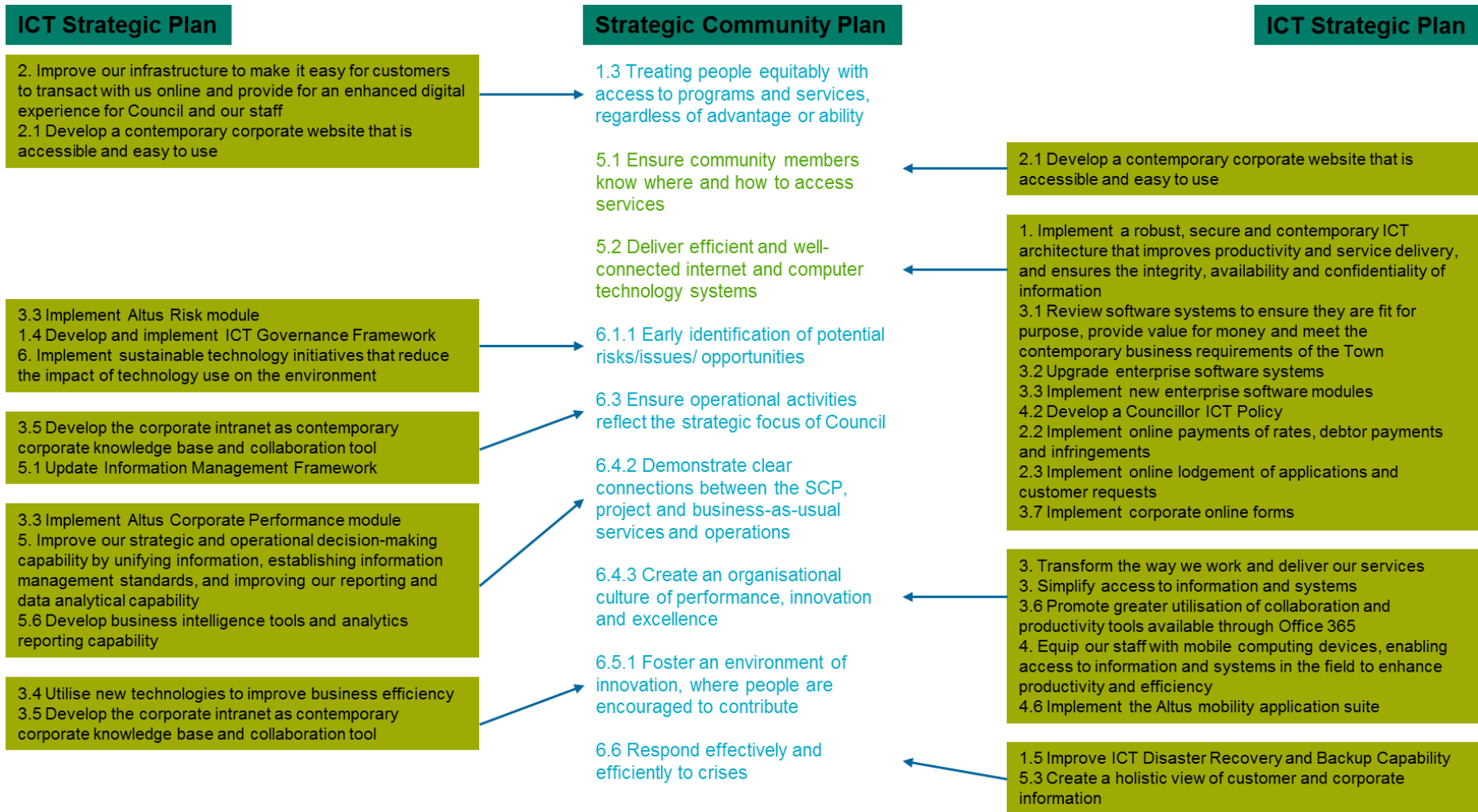
- Facilitate online applications, lodgements and payments
- Improve website functionality

SCP Priority Area 6: Providing Visionary Leadership and Making Great Decisions

- Direction 6.1 Making brave decision in line with a risk appetite
- Strategy 6.1.1 Early identification of potential risks/issues/opportunities
- Direction 6.3 Ensure operational activities reflect the strategic focus of Council
- Strategy 6.3.1 Ensure clear communication and flow of information from decision makers to operational staff
- Direction 6.4 Reinforce a culture of collaboration, trust and demarcation between Council, administration and the Community
- Strategy 6.4.2 Demonstrate clear connections between the SCP, project and business-as-usual services and operations
- Strategy 6.4.3 Create an organisational culture of performance, innovation and excellence
- Direction 6.5 Foster an environment of innovation and leadership
- Strategy 6.5.1 Foster an environment of innovation, where people are encouraged to contribute
- Direction 6.6 Respond effectively and efficiently to crises



STRATEGIC COMMUNITY PLAN/CORPORATE BUSINESS PLAN/ICT STRATEGY ALIGNMENT



VISION

TRANSFORM: Through modernising technology and automating processes

SIMPLIFY: Simplify access to information, systems, and data

INNOVATE: Identify better ways to use information and technology

GUIDING IT PRINCIPLES

- Principle 1:** We will use our ICT Strategy to guide our ICT investments and decisions
- Principle 2:** We will treat our information as a key strategic asset
- Principle 3:** We will provide a contemporary, stable and secure ICT platform
- Principle 4:** We will treat business and user requirements as a key consideration in all ICT decisions
- Principle 5:** We will be transparent in our decision-making and resource use
- Principle 6:** We will foster and enable the Town's culture of innovation and collaboration
- Principle 7:** We will adopt cloud platforms and use commodity ICT services where appropriate
- Principle 8:** We will embrace a Green ICT approach in line with the Towns One Planet living sustainability framework

VALUE FOR MONEY

The key projects and actions outlined in this ICT Strategy will be assessed for risk, sustainability, business outcomes and value for money. Key projects and actions will be considered as part of annual budget processes and procurement activity will be conducted in compliance with Council's Purchasing Policy and the Town's Procurement Manual.

The ICT Strategy will be supported by annual IT Operational plans and budget submissions.

KEY PRIORITIES

Modern & Secure ICT Architecture

Implement a robust, secure and contemporary ICT architecture that improves productivity and service delivery, and ensures the integrity, availability and confidentiality of information

Access Anywhere, Anytime

Improve infrastructure to make it easy for customers to transact with us online and provide for an enhanced digital experience for Council and staff

Transform and Simplify

Transform the way we work and deliver our services. Simplify access to information and systems

Mobility

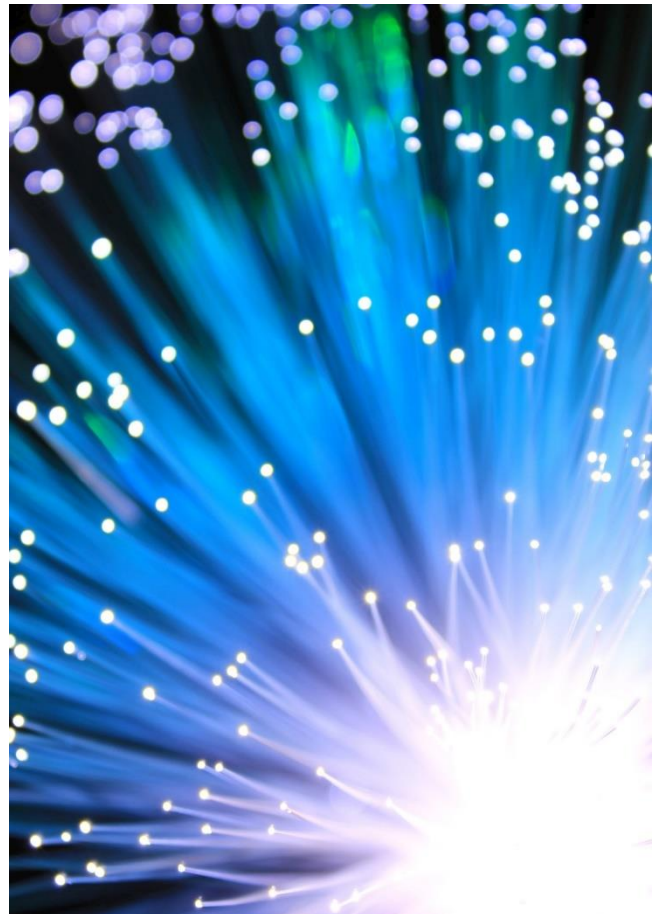
Equip our staff with mobile computing devices, enabling access to information and systems in the field to enhance productivity and efficiency

Information Management

Improve strategic and operational and decision-making capability by unifying information, establishing information management standards, and improving our reporting and data analytical capability

Sustainable IT

Implement sustainable technology initiatives that reduce the impact of technology use on the environment



Priority 1: Modern and Secure ICT Architecture

Objective

Implement a robust, secure and contemporary ICT architecture that improves productivity and service delivery, and ensures the integrity, availability and confidentiality of information

Key Outcomes

A secure, stable and reliable IT platform

Improved network stability and performance

Improved disaster recovery and business continuity capability

Reduced risk

Improved network performance

Reliable and stable telecommunications

Supports flexible working and pandemic response

Key Projects

Invest in cyber security infrastructure to ensure the availability, integrity and confidentiality of our information, systems and network

Improve staff cyber security awareness and capability

Stabilise network connectivity and performance

Develop and Implement an IT Governance Framework

Improve our ICT Disaster Recovery and backup capability

Upgrade the data links between the Town's various locations

Consolidate and upgrade internet links

Stabilise voice communications

Move from on premise to cloud based infrastructure

Implement IT Equipment lifecycle management

Priority 2: Access Anywhere, Anytime

Objective

Improve infrastructure to make it easy for customers to transact with us online and provide for an enhanced digital experience for Council and our staff

Key Outcomes

Improved website accessibility and functionality

Compliance with website accessibility standards

Improved customer experience by enabling online payments

More convenient and streamlined building application lodgement and processing

Online development application tracking and real time application status

Customer requests to be lodged anywhere anytime

Key Projects

Develop a contemporary corporate website that is accessible and easy to use

Implement online payment of rates, debtor payments and infringements

Implement online lodgement of building licence, permit lodgement and tracking

Priority 3: Transform and Simplify

Objective

Transform the way we work and deliver our services

Simplify access to information and systems

Key Outcomes

Software provides ongoing value for money and meets the contemporary business requirements

Replace paper inspection processes and enable staff to schedule, undertake and report using a modern digital platform

Improved risk identification, mitigation and management

Enhanced decision making, predictive business analysis and proactive risk management

Enhanced digital live streaming experience

Simplified business processes and automation of manual process

A digital environment that improves the Councillor and staff experience

Improved communication between Council and Administration

Greater use of enterprise collaboration, planning and productivity tools

Better management of ICT asset registers and ICT equipment lifecycle

Key Projects

Review and update software systems to ensure they are fit for purpose, provide value for money and meet the contemporary business requirements of the Town

Upgrade of the enterprise application system

Implement new enterprise software modules

Utilise new technologies to improve business efficiency

Develop the corporate intranet as a contemporary corporate knowledge base and collaboration tool

Promote greater utilisation of collaboration and productivity tools available through Office 365

Implement Council Agenda and Minutes software

Implement corporate online forms

Centralisation of ICT procurement

Priority 4: Mobility

Objective

Equip our staff with mobile computing devices, enabling access to information and systems in the field to enhance productivity and efficiency

Key Outcomes

Enable staff to work effectively regardless of location

Supports more flexible and mobile work arrangements

Provides clarity in the application of Councillors communication allowance

Outlines Councillor information recording requirements

Provides secure access to the Towns information and systems on mobility devices

More efficient and effective business operations

Reduced duplication of effort and streamlines business processes

Improved asset management and asset condition assessment

More informed decision-making capability

Key Projects

Invest in mobile computing devices such as tablets or laptops based on business need

Develop a Councillor ICT Policy

Develop a BYOD policy

Implement a secure corporate Wi-Fi network across the Towns office locations

Implement mobile security technologies such as multi-factor authentication and VPN

Implement a mobility application suite

Priority 5: Information Management

Objective

Improve strategic and operational and decision-making capability by unifying information, establishing information management standards, and improving our reporting and data analytical capability

Key Outcomes

Improved Information Management and capability

Improved discoverability and searchability of information

Consistent standards for naming of documents

One centralised location for information

Provides a holistic view of available information

Compliance with legislation

Better informed strategic and operational decision making

Key Projects

Review and update the Information Management Framework

Improve information search capability

Create a holistic view of customer and corporate information

Implement a compliant email archive solution

Improve management and use of spatially enabled information and GIS capability

Business intelligence and analytical capability

Foster a paper appropriate culture

Priority 6: Sustainable ICT

Objective

Implement sustainable technology initiatives that reduce the impact of technology use on the environment

Key Outcomes

Support the Towns One Planet Sustainability initiatives

Reduced environmental impact

Reduced electricity consumption

Promotes repurposing and reuse of IT Equipment

Minimise E-waste going to landfill

Reduced printing costs

Key Projects

Implement energy efficient technology where appropriate to the business environment

Sustainable ICT Procurement

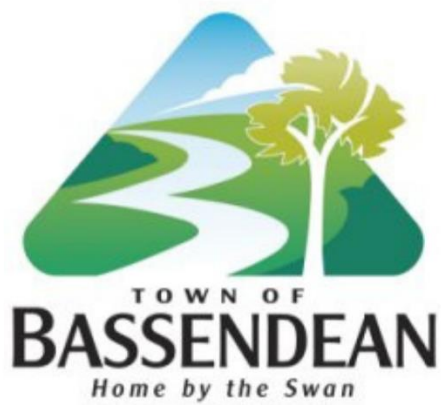
Reduction of E-Waste and improved Recycling

Implement corporate wide smart printing initiatives



**ONE PLANET
LIVING PRINCIPLES**





35 Old Perth Road, Bassendean, WA 6054
PO Box 87, Bassendean, WA 6934

(08) 9377 8000



mail@bassendean.wa.gov.au



bassendean.wa.gov.au



facebook.com/bassendeancouncil