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## **LOCAL PLANNING SCHEME NO. 11**

### **DISCLAIMER**

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Consultation with the respective Local Government Authority should be made to view a legal version of the Scheme.

Please advise the Department of Planning of any errors or omissions in this document.

Local Planning Scheme Gazettal Date **xx**

TOWN OF BASSENDEAN LOCAL PLANNING SCHEME NO. 11 AMENDMENTS

Amendment No.	Gazettal Date	Updated		Details
		When	By	

DRAFT

SCHEME DETAILS

**TOWN OF BASSENDEAN**

**LOCAL PLANNING SCHEME NO. 11**

The Town of Bassendean under the powers conferred by the *Planning and Development Act 2005* makes the following Local Planning Scheme.

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## Part 1 – Preliminary

### 1. Citation

This local planning scheme is the Town of Bassendean Scheme No. 11.

### 2. Commencement

Under section 87(4) of the Act, this local planning scheme comes into operation on the day on which it is published in the *Gazette*.

### 3. Scheme Revoked

The following local planning scheme is revoked -

Local Planning Scheme No. 10      Gazettal date 24 June 2008 as amended.

### 4. Notes do not form part of Scheme

Notes, and instructions printed in italics, do not form part of this Scheme.

Note: The *Interpretation Act 1984* section 32 makes provision in relation to whether headings form part of the written law.

### 5. Responsibility for Scheme

The Town of Bassendean is the local government responsible for the enforcement and implementation of this Scheme and the execution of any works required to be executed under this Scheme.

### 6. Scheme area

This Scheme applies to the area shown on the Scheme Map.

Note: The Scheme area (or part) is also subject to the Metropolitan Region Scheme (see clause 12) and other local planning schemes (see clause 11).

### 7. Contents of Scheme

(1) In addition to the provisions set out in this document (the ***scheme text***), this Scheme includes the following -

(a) the deemed provisions (set out in the *Planning and Development (Local Planning Schemes) Regulations 2015* Schedule 2);

(b) the Scheme Map;

(2) This Scheme is to be read in conjunction with any local planning strategy for the Scheme area.

## **8. Purposes of Scheme**

The purposes of this Scheme are to -

- (a) set out the local government's planning aims and intentions for the Scheme area; and
- (b) set aside land as local reserves for public purposes; and
- (c) zone land within the Scheme area for the purposes defined in this Scheme; and
- (d) control and guide development including processes for the preparation of structure plans and local development plans; and
- (e) set out procedures for the assessment and determination of development applications; and
- (f) set out procedures for contributions to be made for the costs of providing infrastructure in connection with development through development contribution plans; and
- (g) make provision for the administration and enforcement of this Scheme; and
- (h) address other matters referred to in Schedule 7 of the Act.

## **9. Aims of Scheme**

The aims of this Scheme are to -

- (a) respect the community vision for the development of the district with appropriate land uses and development;
- (b) ensure new built form responds to, protects and enhances the local character and amenity;
- (c) provide greater housing choice to cater for a diverse and sustainable population;
- (d) optimise and facilitate appropriate development around railway stations;
- (e) promote greater use of alternative modes of transport and public transport;
- (f) protect, preserve and maintain the Town's cultural and heritage values;
- (g) protect and enhance the natural environment, in particular urban bushland, river environs and urban canopy;
- (h) facilitate and protect the establishment of an attractive and efficient industrial area;
- (i) ensure an appropriate transitional interface between industrial and residential land uses;



- (j) encourage and provide for local economic development and employment opportunities to improve the vibrancy of the Town in particularly the Bassendean Town centre; and
- (k) ensure the health and safety of residents, businesses and visitors of the district.

#### **10. Relationship with local laws**

Where a provision of this Scheme is inconsistent with a local law, the provision of this Scheme prevails to the extent of the inconsistency.

#### **11. Relationship with other local planning schemes**

The following local planning schemes of the Town of Bassendean also apply in the Scheme area -

Guided Scheme No. 4A      Gazettal date 20 January 1981

#### **12. Relationship with region planning scheme**

The Metropolitan Region Scheme made (or continued) under Part 4 of the Act applies in respect of part or all of the Scheme area.

Note: The authority responsible for implementing the Metropolitan Region Scheme is the Western Australian Planning Commission.

## Part 2 - Reserves

### 13. Regional reserves

- (1) Regional reserves are marked on the Scheme Map according to the legend on the Scheme Map.
- (2) The lands marked as regional reserves are lands reserved for a public purpose under the Metropolitan Region Scheme.

Note: The process of reserving land under a regional planning scheme is separate from the process of reserving land under the *Land Administration Act 1997* section 41.

### 14. Local reserves

- (1) In this clause -

**Department of Main Roads** means the department principally assisting in the administration of the *Main Roads Act 1930*;

**Western Australian Road Hierarchy** means the document of that name available on the website maintained by the Department of Main Roads.

- (2) Local reserves are shown on the Scheme Map according to the legend on the Scheme Map.
- (3) The objectives of each local reserve are as follows -

**Table 1 - Reserve Objectives**

Reserve Name	Objectives
Public Open Space	<ul style="list-style-type: none"> <li>• To set aside areas for public open space, particularly those established under the <i>Planning and Development Act 2005</i> s. 152.</li> <li>• To provide for a range of active and passive recreation uses such as recreation buildings and courts and associated car parking and drainage.</li> </ul>
Civic and Community	<ul style="list-style-type: none"> <li>• To provide for a range of community facilities which are compatible with surrounding development.</li> <li>• To provide for public facilities such as halls, theatres, art galleries, educational, health and social care facilities, accommodation for the aged, and other services by organisations involved in activities for community benefit.</li> </ul>
Public Purposes	<ul style="list-style-type: none"> <li>• To provide for a range of essential physical and community infrastructure.</li> </ul>
Infrastructure Services	<ul style="list-style-type: none"> <li>• Public Purposes which specifically provide for a range of essential infrastructure services.</li> </ul>
Education	<ul style="list-style-type: none"> <li>• Public Purposes which specifically provide for a range of essential education facilities.</li> </ul>
Drainage / Waterway	<ul style="list-style-type: none"> <li>• To set aside land required for significant waterways and drainage.</li> </ul>

Reserve Name	Objectives
Primary Distributor Road	<ul style="list-style-type: none"><li>To set aside land required for a primary distributor road being a road classified as a Regional Distributor or Primary Distributor under the Western Australian Road Hierarchy.</li></ul>
District Distributor Road	<ul style="list-style-type: none"><li>To set aside land required for a district distributor road being a road classified as a Distributor A or Distributor B under the Western Australian Road Hierarchy.</li></ul>
Local Distributor Road	<ul style="list-style-type: none"><li>To set aside land required for a local distributor road being a road classified as a Local Distributor under the Western Australian Road Hierarchy.</li></ul>
Local Road	<ul style="list-style-type: none"><li>To set aside land required for a local road being a road classified as an Access Road under the Western Australian Road Hierarchy.</li></ul>

**15. Additional Uses for local reserves**

There are no additional uses for land in local reserves that apply to this Scheme.

## Part 3 - Zones and Use of Land

### 16. Zones

- (1) Zones are shown on the Scheme Map according to the legend on the Scheme Map.
- (2) The objectives of each zone are as follows -

**Table 2 - Zone Objectives**

Zone Name	Objectives
Residential	<ul style="list-style-type: none"> <li>• To provide for a range of housing and a choice of residential densities to meet the needs of the community.</li> <li>• To facilitate and encourage high quality design, built form and streetscapes throughout residential areas.</li> <li>• To provide for a range of non-residential uses, which are compatible with and complementary to residential development.</li> </ul>
Light Industry	<ul style="list-style-type: none"> <li>• To provide for a range of industrial uses and service industries generally compatible with urban areas, that cannot be located in commercial zones.</li> <li>• To ensure that where any development adjoins zoned or developed residential properties, the development is suitably set back, screened or otherwise treated so as not to detract from the residential amenity.</li> </ul>
General Industry	<ul style="list-style-type: none"> <li>• To provide for a broad range of industrial, service and storage activities which, by the nature of their operations, should be isolated from residential and other sensitive land uses.</li> <li>• To accommodate industry that would not otherwise comply with the performance standards of light industry.</li> <li>• Seek to manage impacts such as noise, dust and odour within the zone.</li> </ul>
District Centre	<ul style="list-style-type: none"> <li>• To designate land for future development as a town centre or activity centre.</li> <li>• To provide a basis for future detailed planning in accordance with the structure planning provisions of this Scheme or the Activity Centres State Planning Policy.</li> </ul>
Local Centre	<ul style="list-style-type: none"> <li>• To provide for predominantly convenience retailing and community facilities which serve the local community, and provides a high level of accessibility for local residents.</li> <li>• To encourage high quality, pedestrian-friendly, street-orientated development that is compatible with surrounding uses.</li> <li>• To encourage mixed use development of a scale appropriate to a locality.</li> </ul>

## 17. Zoning Table

The zoning table for this Scheme is as follows -

**Table 3 - Zoning Table**

Use and Development Class	Zones				
	Residential	Light Industry	General Industry	District Centre	Local Centre
Aged or Dependant Persons Dwelling	P	X	X	Refer to clause 18(6)	D
Amusement Parlour	X	X	X		P
Ancillary Dwelling	P	X	X		D
Animal Establishment	X	D	A		X
Bed and Breakfast	A	X	X		D
Betting Agency	X	X	X		D
Brewery	X	D	A		X
Bulky Goods Showroom	X	D	X		X
Caretaker's Dwelling	X	D	D		D
Carpark	X	D	D		D
Child Care Premises	A	X	X		D
Cinema/Theatre	X	X	X		D
Civic Use	D	D	A		P
Club Premises	X	A	A		D
Commercial Vehicle Parking	D	P	P		D
Community Purpose	A	D	X		A
Consulting Rooms	A	X	X		P
Convenience Store	X	X	X		P
Corner Shop	A	X	X		P
Educational Establishment	A	A	X		P
Exhibition Centre	D	D	X		D
Family Day Care	P	X	X		D
Fast Food Outlet	X	X	X		A
Funeral Parlour	X	P	D		A
Garden Centre	X	A	A		X
Grouped Dwelling	P	X	X		D
Holiday Accommodation	A	X	X		D
Holiday House	A	X	X		D
Home Business	A	X	X		D
Home Occupation	P	X	X		D
Home Office	P	X	X	P	
Home Store	A	X	X	A	
Hospital	A	X	X	A	
Hotel	X	X	X	A	
Independent Living Complex	D	X	X	D	
Industry - General	X	A	P	X	
Industry - Light	X	P	D	X	
Industry - Service	X	P	P	A	
Liquor Store – Large	X	X	X	X	
Liquor Store – Small	X	X	X	P	

Lunch Bar	X	D	A	X
Market	X	A	A	D
Medical Centre	X	D	X	P
Motel	X	X	X	A
Motor Vehicle, Boat or Caravan Sales	X	D	A	X
Motor Vehicle Repair	X	D	D	X
Motor Vehicle Wash	X	D	A	D
Multiple Dwelling	P	X	X	D
Night Club	X	X	X	A
Office	X	D	X	P
Place of Worship	A	D	X	A
Reception Centre	X	D	X	A
Recreation – Private	X	D	A	D
Residential Aged Care Facility	A	X	X	A
Residential Building	D	X	X	X
Resource Recovery Centre	X	A	A	X
Restaurant/Cafe	X	X	X	P
Restricted Premises	X	X	X	X
Serviced Apartments	X	X	X	P
Service Station	X	P	D	X
Shop	X	X	X	P
Single House	P	X	X	D
Small Bar	X	X	X	P
Storage	X	P	P	X
Tavern	X	X	X	A
Telecommunications Infrastructure	A	A	P	A
Trade Display	X	D	D	X
Trade Supplies	X	D	D	X
Transport Depot	X	D	P	X
Veterinary Centre	X	D	A	D
Warehouse	X	P	P	X
Waste disposal facility	X	A	A	X
Waste storage facilities	X	A	A	X

## 18. Interpreting zoning table

- (1) The permissibility of uses of land in the various zones in the Scheme area is determined by cross-reference between the list of use classes on the left hand side of the zoning table and the list of zones at the top of the zoning table.
- (2) The symbols used in the zoning table have the following meanings –
  - P means that the use is permitted if it complies with any relevant development standards and requirements of this Scheme;
  - D means that the use is not permitted unless the local government has exercised its discretion by granting development approval;
  - A means that the use is not permitted unless the local government has exercised its discretion by granting development approval after advertising the application in accordance with clause 64 of the deemed provisions;
  - X means that the use is not permitted by this Scheme.

Note:

1. The development approval of the local government may be required to carry out works on land in addition to any approval granted for the use of land. In normal circumstances 1 application is made for both the carrying out of works on, and the use of, land.
  2. Under clause 61 of the deemed provisions, certain works and uses are exempt from the requirement for development approval.
  3. Clause 67 of the deemed provisions deals with the consideration of applications for development approval by the local government. Under that clause, development approval cannot be granted for development that is a class X use in relation to the zone in which the development is located, except in certain circumstances where land is being used for a non-conforming use.
- (3) A specific use class referred to in the zoning table is excluded from any other use class described in more general terms.
  - (4) The local government may, in respect of a use that is not specifically referred to in the zoning table and that cannot reasonably be determined as falling within a use class referred to in the zoning table –
    - (a) determine that the use is consistent with the objectives of a particular zone and is therefore a use that may be permitted in the zone subject to conditions imposed by the local government; or
    - (b) determine that the use may be consistent with the objectives of a particular zone and advertise under clause 64 of the deemed provisions before considering an application for development approval for the use of the land; or
    - (c) determine that the use is not consistent with the objectives of a particular zone and is therefore not permitted in the zone.
  - (5) If a use of land is identified in a zone as being a class P use, the local government may not refuse an application for development approval for that use in that zone but may require works that are to be undertaken in connection with that use to have development approval.
  - (6) If the zoning table does not identify any permissible uses for land in a zone the local government may, in considering an application for development approval for land within the zone, have due regard to any of the following plans that apply to the land –
    - (a) a structure plan;
    - (b) a local development plan.

## 19. Additional uses

- (1) Table 4 sets out –
  - (a) classes of use for specified land that are additional to the classes of use that are permissible in the zone in which the land is located; and

- (b) the conditions that apply to that additional use.

**Table 4 - Specified additional uses for zoned land in Scheme area**

No.	Description of Land	Additional Use(s)	Conditions
1	Lot 2 (No. 77) West Road, Bassendean	Shop Restaurant/Café	<p>1. All areas used for the storage of goods must be screened from view from any public street or surrounding development to the satisfaction of the Town of Bassendean.</p> <p>2. Loading or unloading times, related to the delivery of goods, is restricted to between 7:00am and 7:00pm Mondays to Saturdays and 9:00am to 7:00pm Sundays and Public Holidays.</p>

- (2) Despite anything contained in the zoning table, land that is specified in the Table to subclause (1) may be used for the additional classes of use set out in respect of that land subject to the conditions that apply to that use.

**20. Restricted uses**

There are currently no restricted uses which apply to this Scheme.

**21. Special use zones**

There are currently no special use zones which apply to this Scheme.

**22. Non-conforming uses**

- (1) Unless specifically provided, this Scheme does not prevent –
- (a) the continued use of any land, or any structure or building on land, for the purpose for which it was being lawfully used immediately before the commencement of this Scheme; or
  - (b) the carrying out of development on land if –
    - (i) before the commencement of this Scheme, the development was lawfully approved; and
    - (ii) the approval has not expired or been cancelled.
- (2) Subclause (1) does not apply if –
- (a) the non-conforming use of the land is discontinued; and
  - (b) a period of 6 months, or a longer period approved by the local government, has elapsed since the discontinuance of the non-conforming use.



- (3) Subclause (1) does not apply in respect of a non-conforming use of land if, under Part 11 of the Act, the local government –
  - (a) purchases the land; or
  - (b) pays compensation to the owner of the land in relation to the non-conforming use.

### **23. Changes to non-conforming uses**

- (1) A person must not, without development approval –
  - (a) alter or extend a non-conforming use of land; or
  - (b) erect, alter or extend a building used for, or in conjunction with, a non-conforming use; or
  - (c) repair, rebuild, alter or extend a building used for a non-conforming use that is destroyed to the extent of 75% or more of its value; or
  - (d) change the use of land from a non-conforming use to another use that is not permitted by the Scheme.
- (2) An application for development approval for the purposes of this clause must be advertised in accordance with clause 64 of the deemed provisions.
- (3) A local government may only grant development approval for a change of use of land referred to in subclause (1)(d) if, in the opinion of the local government, the proposed use –
  - (a) is less detrimental to the amenity of the locality than the existing non-conforming use; and
  - (b) is closer to the intended purpose of the zone in which the land is situated.

### **24. Register of non-conforming uses**

- (1) The local government may prepare a register of land within the Scheme area that is being used for a non-conforming use.
- (2) A register prepared by the local government must set out the following –
  - (a) a description of each area of land that is being used for a non-conforming use;
  - (b) a description of any building on the land;
  - (c) a description of the non-conforming use;
  - (d) the date on which any discontinuance of the non-conforming use is noted.

- (3) If the local government prepares a register under subclause (1) the local government –
  - (a) must ensure that the register is kept up-to-date; and
  - (b) must ensure that an up-to-date copy of the register is published in accordance with clause 87 of the deemed provisions.
- (3A) Subclause (3)(b) is an ongoing publication requirement for the purposes of clause 87(5)(a) of the deemed provisions.
- (4) An entry in the register in relation to land that is being used for a non-conforming use is evidence of the matters set out in the entry, unless the contrary is proved.

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## Part 4 – General Development Requirements

### 25. R-Codes

- (1) The R-Codes, modified as set out in clause 26, are to be read as part of this Scheme.
- (2) The local government must ensure that the R-Codes are published in accordance with clause 87 of the deemed provisions.
- (2A) Subclause (2) is an ongoing publication requirement for the purposes of clause 87(5)(a) of the deemed provisions.
- (3) The coding of land for the purposes of the R-Codes is shown by the coding number superimposed on a particular area contained within the boundaries of the area shown on the Scheme Map.
- (4) The R-Codes apply to an area if –
  - (a) the area has a coding number superimposed on it in accordance with subclause (3); or
  - (b) a provision of this Scheme provides that the R-Codes apply to the area.

### 26. Modification of R-Codes

- (1) The local government may permit the development, or support the subdivision of an R20 coded corner lot to a maximum density of R25 provided the lot has frontage to two constructed roads and any new lots created or new dwellings constructed shall have their own frontage to a constructed road.
- (2) Notwithstanding any other provision of the Scheme, where a site has been approved for or developed for residential purposes at a density greater than that permitted under the relevant R-Code applicable under the Scheme, the local government may permit the site to be re-developed at the same density, provided it is satisfied that the standard of development will be significantly improved as a result.
- (3) The deemed-to-comply requirements of the R-Codes are varied by Local Planning Policy No. 12 – Residential Development and Fences and Local Planning Policy No. 13 – Tree Retention and Provision (as amended).
- (4) Where a split density code is depicted on the Scheme maps, any development shall conform to the lower density code applicable to the lot, unless the local government determines that development to the higher density code is acceptable, having regard to the following –
  - (i) Relevant Local Planning Policies;
  - (ii) The heritage, character and amenity of the existing streetscape and how the development impacts that streetscape.

- (5) Clause 26(2) and associated sub-clauses shall cease to have effect two years after publication in the Gazette of this scheme.

**27. State Planning Policy 3.6 to be read as part of Scheme**

- (1) State Planning Policy 3.6 - Development Contributions for Infrastructure, modified as set out in clause 28, is to be read as part of this Scheme.
- (2) The local government must ensure that State Planning Policy 3.6 is published in accordance with clause 87 of the deemed provisions.
- (3) Subclause (2) is an ongoing publication requirement for the purposes of clause 87(5)(a) of the deemed provisions.

**28. Modification of State Planning Policy 3.6**

There are no modifications to State Planning Policy 3.6.

**29. Other State planning policies to be read as part of Scheme**

There are no other State planning policies that are to be read as part of the Scheme.

**30. Modification of State planning policies**

There are no modifications to a State Planning Policy that, under clause 29 is to be read as part of the Scheme.

**31. Environmental conditions**

There are no environmental conditions imposed under the *Environmental Protection Act 1986* that apply to this Scheme.

**32. Additional site and development requirements**

- (1) Table 5 sets out requirements relating to development that are additional to those set out in the R-Codes, precinct structure plans, local development plans or State or local planning policies.

**Table 5 - Additional requirements that apply to land in Scheme area**

No.	Description of Land	Requirement
1	All Residential zoned land	1. All new non-residential development within the residential zone shall comply with the provisions of the R-Codes with respect to setbacks, building height and open space unless otherwise specified in a precinct structure plan or Local Planning Policy.
2	Lot 74 (No. 68) & Lot 75 (No. 72) Walter Road East, Eden Hill	1. Vehicle access is not permitted from Walter Road East, Eden Hill. Vehicle Access must be provided from the secondary street (Ivanhoe Street or Marion Street).

No.	Description of Land	Requirement
3	Ida Street Local Centre (Lot 10 (No.71), Lot 50 (No.77) & 51 (No.85) Walter Road East, Bassendean)	1. The local government may at its discretion, permit residential development within the Ida Street Local Centre to a maximum density of R60. Residential Development shall only be permitted where the local government is satisfied that the development is consistent with the provisions of an applicable precinct structure plan and/or Local Planning Policy.
4	Eden Hill Local Centre (Lot 4 (No.248) & Lot 5 (No.246) Morley Drive, Eden Hill)	1. Prior to providing recommendations on applications for the subdivision and development of land within the Eden Hill Local Centre, the local government shall require the applicant prepare and submit a local development plan or precinct structure plan demonstrating building envelopes, indicative building configurations, setbacks, pedestrian and vehicular access, car parking layouts and any access easements required, tree retention and fencing. 2. The local government may at its discretion, permit residential development within the Eden Hill Local Centre to a maximum density of R60. Residential Development shall only be permitted where the local government is satisfied that the development is consistent with the provisions of an applicable local development plan, precinct structure plan and/or Local Planning Policy.
5	All zoned land	Ceding of rights-of-way and laneway widening. 1. The owner of land affected by a right-of-way or laneway identified by the Scheme, structure plan, local development plan or Local Planning Policy may be required to, at the time of developing or subdividing the land: (a) cede to the local government that part of the land affected by the right-of-way or laneway and (b) construct the relevant section of the right-of-way or laneway to the satisfaction of the local government, or alternatively, make a financial contribution to such works. 2. The intention expressed in subclause (1) may be reinforced by a condition of subdivision or development approval.

- (2) To the extent that a requirement referred to in subclause (1) (2) is inconsistent with a requirement in the R-Codes, a precinct structure plan, a local development plan or a State or Local Planning Policy, the requirement referred to in subclause (1) prevails.

### 33. Additional site and development requirements for areas covered by structure plan or local development plan

There are currently no areas covered by a structure plan or local development plans under this scheme.

### 34. Variations to site and development requirements

- (1) In this clause –  
additional site and development requirements means requirements set out in clauses 32 and 33.
- (2) The local government may approve an application for a development approval that does not comply with an additional site and development requirements.

- (3) An approval under subclause (2) may be unconditional or subject to any conditions the local government considers appropriate.
- (4) If the local government is of the opinion that the non-compliance with an additional site and development requirement will mean that the development is likely to adversely affect any owners or occupiers in the general locality or in an area adjoining the site of the development the local government must -
  - (a) consult the affected owners or occupiers by following one or more of the provisions for advertising applications for development approval under clause 64 of the deemed provisions; and
  - (b) have regard to any expressed views prior to making its determination to grant development approval under this clause.
- (5) The local government may only approve an application for development approval under this clause if the local government is satisfied that –
  - (a) approval of the proposed development would be appropriate having regard to the matters that the local government is to have regard to in considering an application for development approval as set out in clause 67 of the deemed provisions; and
  - (b) the non-compliance with the additional site and development requirement will not have a significant adverse effect on the occupiers or users of the development, the inhabitants of the locality or the likely future development of the locality.

### **35. Restrictive covenants**

- (1) A restrictive covenant affecting land in the Scheme area that would have the effect of limiting the number of residential dwellings which may be constructed on the land is extinguished or varied to the extent that the number of residential dwellings that may be constructed is less than the number that could be constructed on the land under this Scheme.
- (2) If subclause (1) operates to extinguish or vary a restrictive covenant
  - (a) development approval is required to construct a residential dwelling that would result in the number of residential dwellings on the land exceeding the number that would have been allowed under the restrictive covenant; and
  - (b) the local government must not grant development approval for the construction of the residential dwelling unless it advertises the application for development approval in accordance with clause 64 of the deemed provisions.

## Part 5 - Special Control Areas

### 36. Special control areas

- (1) Special Control Areas are marked on the Scheme Map according to the legend on the Scheme Map.
- (1) The purpose, objectives and additional provisions that apply to each Special Control Area is set out in Table 6.
- (2) Development within a Special Control Area marked on the Scheme Map shall require development approval from the local government.

**Table 6 - Special control areas in scheme area**

Name of Area	Purpose	Objectives	Additional Provisions
SCA 1 - Swan River Floodway and Flood Fringe.	To appropriately regulate development and subdivision of land identified as being at risk of flooding.	To ensure new development: <ol style="list-style-type: none"> <li>(a) minimises the potential for loss of life and property damage due to floods.</li> <li>(b) conserves the floodplain environment and ensures that proposed development within the floodplain is compatible with the locality.</li> </ol>	In considering applications for development, the local government shall have regard to any relevant State Planning Policy and the requirements of the Department of Water and Environmental Regulation.

## Part 6 - Terms Referred to in Scheme

### 37. Terms used

- (1) If a word or expression used in this Scheme is listed in this clause, its meaning is as follows:

**building envelope** means the area of land within which all buildings and effluent disposal facilities on a lot must be contained.

**building height** in relation to a building –

- (a) if the building is used for residential purposes, has the meaning given in the R-Codes; or
- (b) if the building is used for purposes other than residential purposes, means the maximum vertical distance between the natural ground level and the finished roof height directly above, excluding minor projections as that term is defined in the R-Codes.

**commercial vehicle** means a vehicle, whether licenced or not, that has a gross vehicle mass of greater than 4.5 tonnes including –

- (a) a utility, van, truck, tractor, bus or earthmoving equipment; and
- (b) a vehicle that is, or is designed to be an attachment to a vehicle referred to in paragraph (a).

**floor area** has meaning given in the Building Code.

**plot ratio** means the ratio of the floor area of a building to an area of land within the boundaries of the lot or lots on which the building is located.

**precinct** means a definable area where particular planning policies, guidelines or standards apply.

**predominant use** means the primary use of premises to which all other uses carried out on the premises are incidental.

**retail** means the sale or hire of goods or services to the public.

**Scheme commencement day** means the day on which this Scheme comes into effect under section 87(4) of the Act.

**short-term accommodation** means temporary accommodation provided on a commercial basis, either continuously or from time-to-time with no guest accommodated for periods totally more than 3 months in any 12-month period.

**wholesale** means the sale of goods or materials to be sold by others.

- (2) A word or expression that is not defined in this Scheme –
- (a) has the meaning it has in the *Planning and Development Act 2005*; or
  - (b) if it is not defined in that Act - has the same meaning as it has in the R-Codes.



### 38. Land use terms used

If this Scheme refers to a category of land use that is listed in this provision, the meaning of that land use is as follows –

- amusement parlour** means premises –
- (a) that are open to the public; and
  - (b) that are used predominantly for amusement by means of amusement machines including computers; and
  - (c) where there are 2 or more amusement machines.
- animal establishment** means premises used for the breeding, boarding, training or caring of animals for commercial purposes but does not include animal husbandry - intensive or veterinary centre.
- bed and breakfast** means a dwelling –
- (a) used by a resident of the dwelling to provide short-term accommodation, including breakfast, on a commercial basis for not more than 4 adult persons or one family; and
  - (b) containing not more than 2 guest bedrooms;
- betting agency** means an office or totalisator agency established under the *Racing and Wagering Western Australia Act 2003*.
- brewery** means premises the subject of a producer's licence authorising the production of beer, cider or spirits granted under the *Liquor Control Act 1988*.
- bulky goods showroom** means premises –
- (a) used to sell by retail any of the goods and accessories of the following types that are principally used for domestic purposes:
    - (i) automotive parts and accessories;
    - (ii) camping, outdoor and recreation goods;
    - (iii) electric light fittings;
    - (iv) animal supplies including equestrian and pet goods;
    - (v) floor and window coverings;
    - (vi) furniture, bedding, furnishings, fabrics, manchester and homewares;
    - (vii) household appliances, electrical goods and home entertainment goods;
    - (viii) party supplies;
    - (ix) office equipment and supplies;
    - (x) babies' and childrens' goods, including play equipment and accessories;
    - (xi) sporting, cycling, leisure, fitness goods and accessories;
    - (xii) swimming pools; or

- (b) used to sell goods and accessories by retail if –
    - (i) a large area is required for the handling, display or storage of the goods; or
    - (ii) vehicular access is required to the premises for the purpose of collection of purchased goods.
- caretaker's dwelling** means a dwelling on the same site as a building, operation or plant, and occupied by a supervisor of that building, operation or plant.
- car park** means premises used primarily for parking vehicles whether open to the public or not but does not include:
  - (a) any part of a public road used for parking or for a taxi rank; or
  - (b) any premises in which cars are displayed for sale.
- child care premises** means premises where –
  - (a) an education and care service as defined in the *Education and Care Services National Law (Western Australia)* Section 5(1), other than a family day care service as defined in that section, is provided; or
  - (b) a child care service as defined in the *Child Care Services Act 2007* section 4 is provided.
- cinema/theatre** means premises where the public may view a motion picture or theatrical production.
- civic use** means premises used by a government department, an instrumentality of the State or the local government for administrative, recreational or other purposes.
- club premises** means premises used by a legally constituted club or association or other body of persons united by a common interest.
- commercial vehicle parking** means premises used for parking of one or 2 commercial vehicles but does not include –
  - (a) any part of a public road used for parking or for a taxi rank; or
  - (b) parking of commercial vehicles incidental to the predominant use of the land.
- community purpose** means premises designed or adapted primarily for the provision of educational, social or recreational facilities or services by organisations involved in activities for community benefit.
- consulting rooms** means premises used by no more than 2 health practitioners at the same time for the investigation or treatment of human injuries or ailments and for general outpatient care.
- convenience store** means premises –
  - (a) used for the retail sale of convenience goods commonly sold in supermarkets, delicatessens or newsagents; and
  - (b) operated during hours which include, but may extend beyond, normal trading hours; and

- (c) the floor area of which does not exceed 300m<sup>2</sup> net lettable area.
- educational establishment** means premises used for the purposes of providing education including premises used for a school, higher education institution, business college, academy or other educational institution.
- exhibition centre** means premises used for the display, or display and sale, of materials of an artistic, cultural or historical nature including a museum.
- family day care** means premises where a family day care service as defined in the Education and Care Services National Law (Western Australia) is provided.
- fast food outlet / lunch bar** means premises, including premises with a facility for drive-through service, used for the preparation, sale and serving of food to customers in a form ready to be eaten –
- (a) without further preparation; and
  - (b) Primarily off the premises.
- funeral parlour** means premises used
- (a) to prepare and store bodies for burial or cremation;
  - (b) to conduct funeral services.
- garden centre** means premises used for the propagation, rearing and sale of plants, and the storage and sale of products associated with horticulture and gardens.
- holiday accommodation** means 2 or more dwellings on one lot used to provide short term accommodation for persons other than the owner of the lot.
- holiday house** means a single dwelling on one lot used to provide short-term accommodation but does not include a bed and breakfast.
- home business** means a dwelling or land around a dwelling used by an occupier of the dwelling to carry out a business, service or profession if the carrying out of the business, service or profession –
- (a) does not involve employing more than 2 people who are not members of the occupier's household; and
  - (b) will not cause injury to or adversely affect the amenity of the neighbourhood; and
  - (c) does not occupy an area greater than 50m<sup>2</sup>; and
  - (d) does not involve the retail sale, display or hire of any goods unless the sale, display or hire is done only by means of the Internet; and
  - (e) does not result in traffic difficulties as a result of the inadequacy of parking or an increase in traffic volumes in the neighbourhood; and
  - (f) does not involve the presence, use or calling of a vehicle more than 4.5 tonnes tare weight; and
  - (g) does not involve the use of an essential service that is greater than the use normally required in the zone in which the dwelling is located.

- home occupation** means a dwelling or land around a dwelling used by an occupier of the dwelling to carry out an occupation if the carrying out of the occupation that –
- (a) does not involve employing a person who is not a member of the occupier's household; and
  - (b) will not cause injury to or adversely affect the amenity of the neighbourhood; and
  - (c) does not occupy an area greater than 20m<sup>2</sup>; and
  - (d) does not involve the display on the premises of a sign with an area exceeding 0.2m<sup>2</sup>; and
  - (e) does not involve the retail sale, display or hire of any goods unless the sale, display or hire is done only by means of the Internet; and
  - (f) does not –
    - (i) require a greater number of parking spaces than normally required for a single dwelling; or
    - (ii) result in an increase in traffic volume in the neighbourhood; and
  - (g) does not involve the presence, use or calling of a vehicle more than 4.5 tonnes tare weight; and
  - (h) does not include provision for the fuelling, repair or maintenance of motor vehicles; and
  - (i) does not involve the use of an essential service that is greater than the use normally required in the zone in which the dwelling is located.
- home office** means a dwelling used by an occupier of the dwelling to carry out a home occupation if the carrying out of the occupation –
- (a) is solely within the dwelling; and
  - (b) does not entail clients or customers travelling to and from the dwelling; and
  - (c) does not involve the display of a sign on the premises; and
  - (d) does not require any change to the external appearance of the dwelling.
- home store** means a shop attached to a dwelling that –
- (a) has a net lettable area not exceeding 100m<sup>2</sup>; and
  - (b) is operated by a person residing in the dwelling.
- hospital** means premises used as a hospital as defined in the Private Hospitals and Health Services Act 1927 section 2(1).
- hotel** means premises the subject of a hotel licence other than a small bar or tavern licence granted under the *Liquor Control Act 1988* including any betting agency on the premises.
- Independent living complex** means a development with self-contained, independent dwellings for aged or dependent persons together with communal amenities and facilities for residents and staff that are incidental and ancillary to the provision of such accommodation,

but does not include a development which includes these features as a component of a residential aged care facility.

- industry** means premises used for the manufacture, dismantling, processing, assembly, treating, testing, servicing, maintenance or repairing of goods, products, articles, materials or substances and includes facilities on the premises for any of the following purposes –
- (a) the storage of goods;
  - (b) the work of administration or accounting;
  - (c) the selling of goods by wholesale or retail;
  - (d) the provision of amenities for employees;
  - (e) incidental purposes.
- Industry - general** means an industry other than a cottage, extractive, light, mining, rural or service industry;
- industry - light** means premises used for an industry where impacts on the amenity of the area in which the premises is located can be mitigated, avoided or managed.
- Industry – service** means:
- (a) an industry – light carried out from premises which may have a retail shop front and form which goods manufactured on the premises may be sold; or
  - (b) premises having a retail shop front and used as a depot for receiving goods to be serviced;
- liquor store - large** means premises the subject of a liquor store licence granted under the Liquor Control Act 1988 with a net lettable area of more than 300m<sup>2</sup>.
- liquor store - small** means premises the subject of a liquor store licence granted under the *Liquor Control Act 1988* with a net lettable area of not more than 300m<sup>2</sup>.
- market** means premises used for the display and sale of goods from stalls by independent vendors.
- medical centre** means premises other than a hospital used by 3 or more health practitioners at the same time for the investigation or treatment of human injuries or ailments and for general outpatient care.
- motel** means premises, which may be licensed under the *Liquor Control Act 1988* -
- (a) used to accommodate guests in a manner similar to a hotel; and
  - (b) with specific provision for the accommodation of guests with motor vehicles.
- motor vehicle, boat or caravan sales** means premises used to sell or hire motor vehicles, boats or caravans.
- motor vehicle repair** means premises used for or in connection with -

- (a) electrical and mechanical repairs, or overhauls, to vehicles other than panel beating, spray painting or chassis reshaping of vehicles; or
- (b) repairs to tyres other than recapping or re-treading of tyres.
- motor vehicle wash** means premises primarily used to wash motor vehicles.
- nightclub** means premises the subject of a nightclub licence granted under the *Liquor Control Act 1988*.
- office** means premises used for administration, clerical, technical, professional or similar business activities.
- place of worship** means premises use for religious activities such as a chapel, church, mosque, synagogue or temple.
- reception centre** means premises used for hosted functions on formal or ceremonial occasions.
- recreation private** means premises that are -
- (a) used for indoor or outdoor leisure, recreation or sport; and
- (b) not usually open to the public without charge.
- residential aged care facility** means a residential facility providing personal and/or nursing care primarily to people who are frail and aged and which, as well as accommodation, includes appropriate staffing to meet the nursing and personal care needs of residents; meals and cleaning services; furnishings, furniture and equipment. May also include residential respite (short term) care but does not include a hospital or psychiatric facility.
- resource recovery centre** means premises other than a waste disposal facility used for the recovery of resources from waste.
- restaurant/café** means premises primarily used for the preparation, sale and serving of food and drinks for consumption on the premises by customers for whom seating is provided, including premises that are licenced under the *Liquor Control Act 1988*.
- restricted premises** means premises used for the sale by retail or wholesale, or the offer for hire, loan or exchange, or the exhibition, display or delivery of -
- (a) publications that are classified as restricted under the *Classification (Publications, Films and Computer Games) Act 1995* (Commonwealth); and
- (b) materials, compounds, preparations or articles which are used or intended to be used primarily in or in connection with any form of sexual behaviour or activity; or
- (c) smoking-related implements.
- serviced apartment** means a group of units or apartments providing -
- (a) self-contained short-term accommodation for guests; and
- (b) any associated reception or recreational facilities.

<b>service station</b>	means premises other than premises used for a transport depot, panel beating, spray painting, major repairs or wrecking, that are used for - <ul style="list-style-type: none"><li>(a) the retail sale of petroleum products, motor vehicle accessories and goods of an incidental or convenience nature; and/or</li><li>(b) the carrying out of greasing, tyre repairs and minor mechanical repairs to motor vehicles.</li></ul>
<b>shop</b>	means premises other than a bulky goods showroom, a liquor store large or a liquor store - small used to sell goods by retail, to hire goods, or to provide services of a personal nature, including hairdressing or beauty therapy services.
<b>small bar</b>	means premises the subject of a small bar licence granted under the <i>Liquor Control Act 1988</i> .
<b>tavern</b>	means premises the subject of a tavern licence granted under the <i>Liquor Control Act 1988</i> .
<b>telecommunications infrastructure</b>	means premises used to accommodate the infrastructure used by or in connection with a telecommunications network including any line, equipment, apparatus, tower, antenna, tunnel, duct, hole, pit or other structure related to the network.
<b>trade display</b>	means premises used for the display of trade goods and equipment for the purpose of advertisement.
<b>trade supplies</b>	means premises used to sell by wholesale or retail, or to hire, assemble or manufacture any materials, tools, equipment, machinery or other goods used for any of the following purposes including goods which may be assembled or manufactured off the premises - <ul style="list-style-type: none"><li>(a) automotive repairs and servicing;</li><li>(b) building including repair and maintenance;</li><li>(c) industry;</li><li>(d) landscape gardening;</li><li>(e) provision of medical services;</li><li>(f) primary production;</li><li>(g) use by government departments or agencies, including local government.</li></ul>
<b>transport depot</b>	means premises used primarily for the parking or garaging of 3 or more commercial vehicles including - <ul style="list-style-type: none"><li>(a) any ancillary maintenance or refuelling of those vehicles; and</li><li>(b) any ancillary storage of goods brought to the premises by those vehicles; and</li><li>(c) the transfer of goods or persons from one vehicle to another.</li></ul>
<b>veterinary centre</b>	means premises used to diagnose animal diseases or disorders, to surgically or medically treat animals, or for the prevention of animal diseases or disorders.

**warehouse/storage** means premises including indoor or outdoor facilities used for  
(a) the storage of goods, equipment, plant or materials; or  
(b) the display or the sale by wholesale of goods.

**waste disposal facility** means premises used -  
(a) for the disposal of waste by landfill; or  
(b) the incineration of hazardous, clinical or biomedical waste.

**waste storage facility** means premises used to collect, consolidate, temporarily store or sort waste before transfer to a waste disposal facility or a resource recovery facility on a commercial scale.

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## Schedule 1 – Supplemental Provisions to the Deemed Provisions

### 3A. Design review

- (1) The local government may share or appoint a Design Review Panel for the purposes of considering and providing advice on design elements of planning proposals.
- (2) The operation of and the matters considered by the Design Review Panel shall be in accordance with an adopted Local Planning Policy in accordance with the *Planning and Development (Local Planning Schemes) Regulations 2015*.
- (3) The local government shall have due regard to any advice or recommendations made by the Design Review Panel when considering planning proposals.

### 13A. Significant Tree Register

- (1) The local government must establish and maintain a significant tree register to identify trees within the Scheme area that are of worthy of preservation, based upon their aesthetic quality, rarity, habitat and/or other significance.
- (2) The significant tree register —
  - (a) must set out a description of each tree, its location and the reason for its entry in the significant tree register; and
  - (b) must be available, with the scheme documents, for public inspection during business hours at the offices of the local government; and
  - (c) may be published on the website of the local government.
- (3) The local government must not enter a tree in, or remove a tree from, the significant tree register or modify the entry of a tree in the significant tree register unless the local government —
  - (a) notifies in writing each owner and occupier of the land which contains the tree and provides each of them with a description of the tree and the reason for its proposed entry; and
  - (b) invites each owner and occupier to make submissions on the proposal within 21 days of the day on which the notice is served or within a longer period specified in the notice; and
  - (c) carries out any other consultation the local government considers appropriate; and
  - (d) following any consultation and consideration of the submissions made on the proposal, resolves that the tree be entered into the significant tree register with or without modifications, or that the tree be removed from the significant tree register.

- (4) If the local government enters a place in the significant tree register or modifies an entry of a tree in the significant tree register, the local government must give notice of the entry or modification to each owner and occupier of the land which contains the tree.
- (5) The local government may require assessment or certification by an arboriculturist to be carried out prior to the determination of an application for development approval for land which contains a tree identified on the significant tree register.

**61. Development for which development approval is not required**

(1) **Table**

	<b>Column 1 Works</b>	<b>Column 2 Conditions</b>
6.		(d) The subject site is not located within Special Control Area 1 (Swan River Floodway and Flood Fringe).
7.		(d) The subject site is not located within Special Control Area 1 (Swan River Floodway and Flood Fringe).
22.	The cutting, removal or destruction of a tree.	The works do not involve a tree identified on the significant tree register.

**67. Matters to be considered by local government**

- (zc) Any advice of the Design Review Panel

**COUNCIL RESOLUTION TO ADVERTISE LOCAL PLANNING SCHEME**

Adopted by resolution of the Council of the Town of Bassendean at the Ordinary Meeting of Council held on the **xx month 202x**.

\_\_\_\_\_  
**CHIEF EXECUTIVE OFFICER**

\_\_\_\_\_  
**MAYOR**

DRAFT

**COUNCIL RESOLUTION TO SUPPORT / NOT SUPPORT\* SCHEME FOR APPROVAL**

Council resolved to support approval of the draft Scheme of the Town of Bassendean at the Ordinary Meeting of Council held on the [REDACTED].

The Common Seal of the Town of Bassendean was hereunto affixed by authority of a resolution of the Council in the presence of:

\_\_\_\_\_  
**CHIEF EXECUTIVE OFFICER**

\_\_\_\_\_  
**MAYOR**

WAPC Recommended for Approval

\_\_\_\_\_  
**Delegated under S.16 of the Planning and  
Development Act 2005**

\_\_\_\_\_  
**Date**

Approval granted

\_\_\_\_\_  
**MINISTER FOR PLANNING**

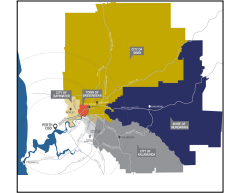
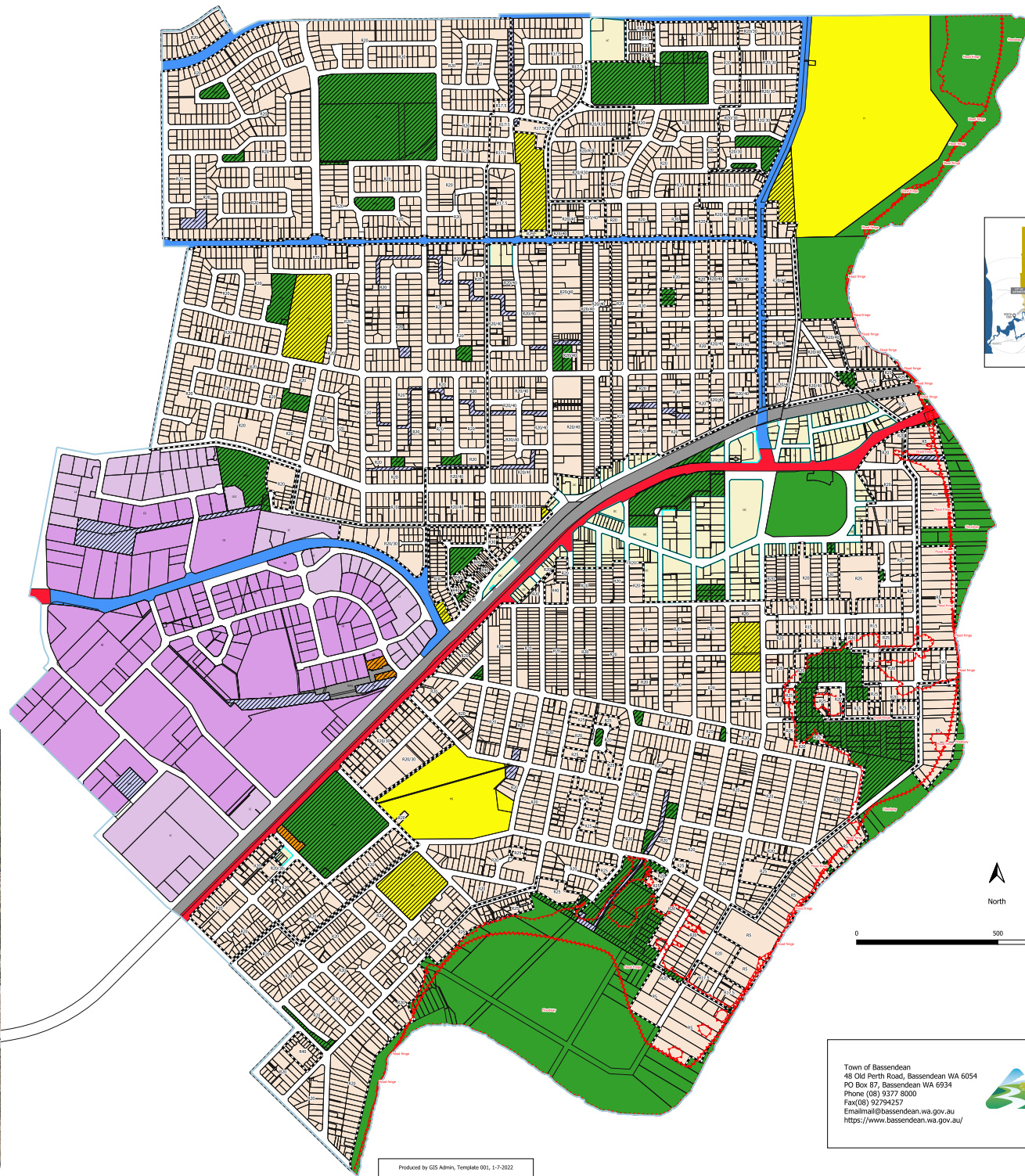
\_\_\_\_\_  
**Date**

Town of Bassendean  
DRAFT LPS 11

Last Updated Oct 11, 2022

DRAFT LPS 11 Legend

- Cadastre
- Draft LPS Roode Line and Labels
- Draft LPS11 Zoning
- DISTRICT CENTRE
- GENERAL INDUSTRY
- LIGHT INDUSTRY
- LOCAL RESERVE - DRAINAGE/WATERWAYS
- LOCAL RESERVE - RAILWAYS
- PUBLIC OPEN SPACE
- PUBLIC PURPOSES
- CIVIC AND COMMUNITY
- RESIDENTIAL
- ADDITIONAL USE
- MISC
- Other regional roads
- Parks and recreation
- Primary regional roads
- Public purposes
- Railways
- Waterways
- Town of Bassendean Boundary
- Special Control Areas SCA1 Swan River Flood and Fringe



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**Policy Number: Local Planning Policy No xx**  
**Policy Title: Short Stay Accommodation**

**1. Citation**

This is a Local Planning Policy prepared under Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*. This Policy may be cited as Local Planning Policy No. xx – Short Stay Accommodation.

**2. Policy Statement**

Short stay accommodation is the common name given to holiday homes, units or apartments (usually built for residential purposes in the areas zoned for residential use) offered for short-term letting, usually through an online booking platform.

The Town of Bassendean recognises the need to ensure a balance between the provision of alternative forms of tourism accommodation and the need to ensure the appropriate siting and management of short stay accommodation to protect the amenity of the surrounding locality.

**3. Policy Objectives**

- (a) To provide guidance for the establishment of short stay accommodation land uses within the district.
- (b) To ensure that short stay accommodation located within the Residential zone will not compromise the character and amenity of the surrounding residential area or nearby residents.
- (c) To establish criteria for the operation of short stay accommodation within the Residential, Town Centre and Local Shopping Centre zones, where impacts are likely to be capable of being suitably managed on an ongoing basis.

**4. Application**

This Policy applies to all applications for short stay accommodation, but does not apply to the following:

- House swapping and house sitting.
- Lodging and/or boarding houses.
- Personal use of a holiday home or the sharing of a holiday home with the owner's family and friends.
- Student exchange accommodation.
- Workforce accommodation.
- Residential parks, park home parks, lifestyle villages.

## 5. Definitions

- Anti-Social Behaviour: *means actions and behaviours that threaten the amenity of the locality, and includes but is not limited to swearing, shouting, abusive, threatening behaviour, raised voices, parties and loud music.*
- Holiday Apartment: *means a multiple dwelling used to provide short-term accommodation.*
- Holiday House: *means a single dwelling used to provide short term accommodation.*
- Holiday Unit: *means a grouped dwelling used to provide short-term accommodation.*
- Hosted Accommodation: *means a dwelling or ancillary dwelling, or a portion thereof, used for the purpose of short-term accommodation, with a permanent resident who is present overnight for the duration of the stay either in the dwelling or ancillary dwelling.*
- Short Stay Accommodation: *means temporary accommodation provided on a commercial (for profit) basis, either continuously or from time-to-time with no guest accommodation for periods totalling more than 3 months in any 12 month period.*

## 6. Policy Requirements

### 6.1 Information Requirements

Pursuant to clause 63(1)(d) of the *Planning and Development (Local Planning Schemes) Regulations 2015*, an application for development approval for any Short Stay Accommodation use in the Residential Zone is to include the submission of a detailed Management Plan and Code of Conduct that addresses the following matters:

#### (a) Management Plan

- The control of noise and anti-social behaviour, so as to comply with the *Environmental Protection (Noise) Regulations 1997* and avoid conflict between temporary residents and permanent residents of the area.
- A complaints management procedure which is to include:
  - An after-hours complaints procedure including expected response times (noting that the Town will not provide a response to complaints outside of its ordinary business hours);
  - The provision of the telephone number of the accommodation owner and operator to neighbouring property owners/occupiers, for during and after hours complaints;
  - That guests are provided with the code of conduct prior to and on arrival; and

- That guests are made aware that anti-social behaviour and breaches of the code of conduct will not be tolerated;
- The control of vehicle access and car parking.
- The dissemination of information to guests, prior to and during their stay.
- Information on the preparation and provision of food that is to occur at the premises (applicable only to hosted accommodation).

*Note: Where the preparation and provision of food is to occur at the premises, the accommodation shall be registered with the Town's Health Services in accordance with the Food Act 2008 and meet any relevant requirements of the Food Standards Code Food Safety Standards 3.2.3.*

(b) Code of Conduct

- The expected behaviour of guests/residents to minimise any impact on adjoining residents (house rules).
- Details of any relevant car parking restrictions applicable to the area in relation to parking vehicles on surrounding properties and within the street and instructions that parking of vehicles on the verge or other properties is not permitted;
- Details regarding guest check-in and checkout procedures;
- Details regarding waste management which must include specifying the expectations on guests about general rubbish and bin collection (if applicable);
- Information on any relevant strata by-laws (if applicable);
- Rules relating to the use of a swimming pool and/or spa (if applicable).

*Note: Where a swimming pool/spa is located on the property and is available for use by guests, the swimming pool/spa shall meet the requirements of the Code of Practice for the Design, Construction, Operation, Management and Maintenance of Aquatic Facilities, this shall include confirmation that the relevant approvals for the swimming pool/spa have been obtained from the Chief Health Officer of the Department of Health.*

## 6.2 Land Use Classification

The Town's Local Planning Scheme No. 10 does not define the various 'Short Stay Accommodation' land uses and as such, the use of land for such a purpose will be treated as a 'Use Not Listed', and advertised accordingly.

## 6.3 Assessment Criteria

Short stay accommodation will generally only be supported where the accommodation meets the following criteria:

- (a) The site is located within an **800m** ~~400m~~ walk from a centre or railway station and/or a 200m walk from a recognised high frequency bus route.
- (b) The site has direct access to a constructed road that has two exit routes (i.e.. excluding situations where the sole access to the premises is provided from a cul-de-sac, right of way or battle-axe access leg);



- (c) Short stay accommodation in strata and community title developments will only be supported where:
  - (i) the strata company or community corporation has consented to the application; and
  - (ii) the short stay accommodation can operate without reliance on shared facilities.
- (d) The site is not identified as being at risk of natural hazards or alternatively, the relevant risk has been identified and appropriate mitigation measures proposed.
- (e) The operation of the proposed use shall minimise adverse issues, particularly amenity impacts on surrounding residential and other land use.
- (f) All car parking associated must be wholly contained on the same site as the short stay accommodation. Strata and community title developments must not rely on the use of visitor car parking bays.
- (g) The site shall be provided with adequate standard of services and infrastructure necessary to support the use.

#### **6.4 Conditions**

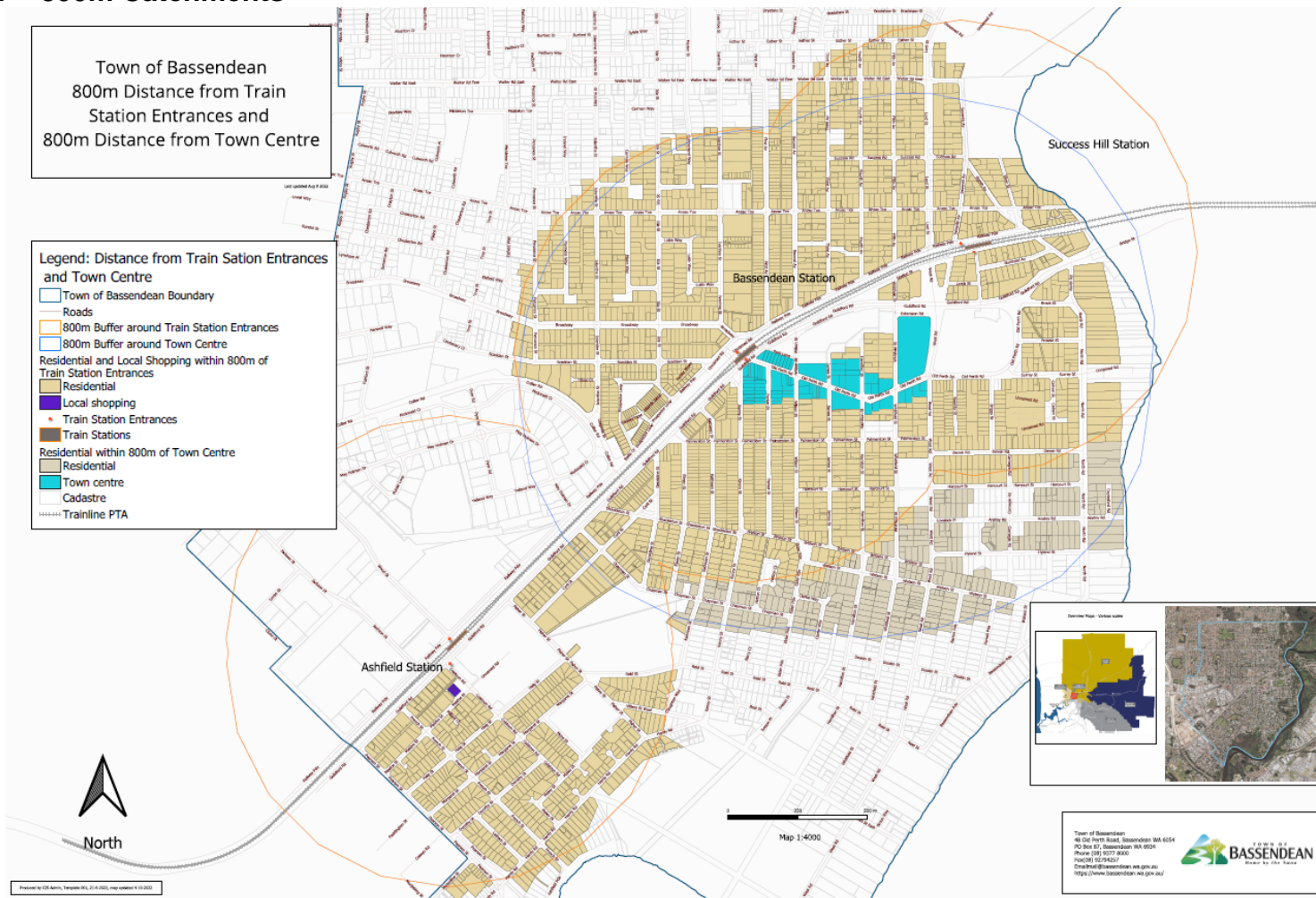
In approving an application for development approval, the Town may impose the following conditions.

- (a) No more than six persons who do not comprise a single family are permitted to be on the property between the hours of 10:00pm and 7:00am.
- (b) The Town may issue a time-limited approval for up to 12 months.

In that instance, the applicant may lodge a subsequent application to extend to the term of the approval and in determining such an application, the Town would have regard to the performance of the accommodation over the period. If the Town is not satisfied of the previous performance, the application may not be supported.

- (c) The contact details of the owner/manager must be prominently displayed at the front of the property.
- (d) A register of all persons occupying the short stay accommodation is required to be kept and shall be open to inspection on demand by the Town.

### Appendix 1 – 800m Catchments



**Document Control**

<b>Directorate</b>	Community Planning
<b>Business Unit</b>	Development and Place
<b>Inception Date</b>	[Insert OCM RESOLUTION NO & DATE]
<b>Version</b>	
<b>Next Review Date</b>	[Insert date – maximum 2 years generally is considered good practice]

**Schedule of Submissions**  
**Draft Local Planning Policy - Short Stay Accommodation**

<b>1</b>	<b>Affected Property: 26 Cyril Street, Bassendean</b>	
<b>Support</b>		
	<b>Summary of Submission</b>	<b>Comment</b>
1.1	Strongly support placing limits and restrictions on short stay accommodation. The increase in this type of accommodation has the potential to ruin the quality of life for residents and damage the community.	The support is noted.

<b>2</b>	<b>Affected Property: Not Applicable</b>	
<b>Comment</b>		
	<b>Summary of Submission</b>	<b>Comment</b>
2.1	Short stay accommodation should not be limited to within 400m of the train station. Many of these guests have their own vehicles and may use this type of accommodation for reasons such as visiting Perth for family events or medical care.	The comment is noted. This is discussed within the report.

<b>3</b>	<b>Affected Property: 6a Walter Road East, Bassendean</b>	
<b>Comment</b>		
	<b>Summary of Submission</b>	<b>Comment</b>
3.1	Additional criteria added to the Assessment Criteria F passage which includes “nor parking on residential streets,” at end of existing sentence. This is because infill development has already pushed residents and visitors onto residential street parking.	The comment is noted. A Local Planning Policy is not an appropriate method to control on street parking restrictions. Parking restrictions on street are dealt with by the Town’s <i>Parking Local Law 2019</i> .

<b>4</b>	<b>Affected Property: 66 Eileen Street, Bassendean</b>	
<b>Comment</b>		
	<b>Summary of Submission</b>	<b>Comment</b>
4.1	What does “provide guidance for the establishment of short accommodation land uses within the Town mean?	<p>The draft Local Planning Policy seeks to guide landowners/applicants when preparing a development application and the Town when assessing an application for a proposed ‘short stay accommodation’ land use.</p> <p>Short stay accommodation is the common name given to holiday homes, units, or apartments (usually built for residential purposes in the areas zoned for residential use) offered for short-term letting, usually through an online booking platform (such as Airbnb or Stayz).</p>

<b>5</b>	<b>Affected Property: 4 Woolcock Court, Ashfield</b>	
<b>Comment</b>		
	<b>Summary of Submission</b>	<b>Comment</b>
5.1	Lived next door to 2 Woolcock Court which was used as an AirBnB for two years. We had numerous issues which resulted in SAT proceedings brought about by the Town. The biggest issue we found is compliance and enforcement. There should be an ability for complaints to be made so that their permit is revoked immediately, particularly if police have been involved.	The comment is noted. In determining applications for approval the Town can consider issuing a time-limited approval for up to 12 months. This would give the Town the opportunity to evaluate the performance of the accommodation over a period.
5.2	Management plans should have minimum parameters including check in hours, requirements around noise outside, smoking and carparking. In their experience they had numerous cars parked on the verge.	This information is to be provided within the code of conduct required under 6.1(b) of the draft Local Planning Policy.
5.3	There were also issues in regards to security with a number of break-	The Town has prescribed locational criteria where the land use may be considered

	ins occurring. There are very few residential areas in the Town that would be suited for short term accommodation.	generally acceptable. This is prescribed within 6.3 of the draft Local Planning Policy.
5.4	Immediate neighbours should be consulted ahead of granting approval and there should be appeal rights available. Short term accommodation is incompatible in most residential areas and should only be approved in a case to case basis.	<p>The Town's Local Planning Scheme No. 10 does not define the various 'short term accommodation' land uses and as such the use of the land for such purpose will be treated as a 'Use Not Listed', and will be advertised accordingly.</p> <p>In accordance with the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i>, this requires all landowner/occupiers within 200m of the subject premises to be notified. The Town will take into consideration any submissions received during this period.</p> <p>Council is required to determine applications for a 'Use Not Listed'.</p>

<b>6</b>	<b>Affected Property: 4 Wilson Street, Bassendean</b>	
<b>Comment</b>		
	<b>Summary of Submission</b>	<b>Comment</b>
6.1	Does short stay accommodation mean that in private homes or vacant private homes for 1-5 nights?	Short stay accommodation is the common name given to holiday homes, units, or apartments (usually built for residential purposes in the areas zoned for residential use) offered for short-term letting, usually through an online booking platform (such as Airbnb or Stayz).
6.2	Given the proximity to the Airport, it would be popular. I assume that some owners are already doing this?	The Town has considered multiple applications for 'Use Not Listed' (short stay accommodation), some of which have been approved. There may be others operating without the required approval that have not been brought to the Town's attention.
6.3	Is it any different from having students staying (usually from 2 weeks → 3 months) while they study? Many people in Bassendean do this.	<p>If the accommodation is for the purpose of a student exchange accommodation program the policy does not apply.</p> <p>However, if it isn't specific to student exchange, there is a commercial component, and the land use activity is advertised through</p>

	booking platforms such as Airbnb or Stayz, it is a 'Short Stay Accommodation' activity.
6.4	<p>What are other Council's rulings? I assume some allow while others discourage it?</p> <p>The Town has reviewed other local government authorities local planning policies when preparing its own draft policy. The Town has determined the draft policy presented as the most appropriate for the Towns district.</p>

<b>7</b>	<b>Affected Property: 22 Fisher Street, Ashfield</b>	
<b>Objection</b>		
	<b>Summary of Submission</b>	<b>Comment</b>
7.1	<p>Don't support the policy in its current form as it would ban short stay accommodation outside of town centres, even when it's hosted. It is both an essential and appropriate use in residential areas, but it must be managed properly.</p>	<p>The objection is noted. The policy provides for short stay accommodation land uses to be considered based on locational criteria. This is discussed within the report.</p>
7.2	<p>Limiting this type of accommodation would reduce the opportunities for visitors to stay in Bassendean, increase prices of short stay accommodation and reduce opportunities for responsible owners to run short stay businesses. Result in less tourism, stifled small business and reduced opportunity for visiting family and friends to stay nearby.</p>	<p>The comment is noted. The policy recognises the need to ensure a balance between the provision of alternative forms of tourism accommodation and the need to ensure the appropriate siting and management of short stay accommodation to protect the amenity of the surrounding locality.</p>
7.3	<p>Hosted short stay accommodation is low risk and should be treated differently to unhosted accommodation. Vincent exempts hosted accommodation in all areas through a policy, without any concerns being raised by neighbours.</p>	<p>Hosted short stay accommodation is a 'Use Not Listed' within the Town's Local Planning Scheme No. 10, as such, as it stands, the use cannot be exempted via the policy.</p>
7.4	<p>The 400m walkable catchment from train stations used to define where short stay accommodation can be considered is too small. Should be established as an 800m walkable catchment particularly when it links</p>	<p>The comment is noted. This is discussed within the report.</p>

to Perth, Guildford and soon the Airport.	
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**DRAFT**

**Public Health Plan**

**October 2022**

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## 1.0 Message from the Mayor and Chief Executive Officer

To be inserted.

## 2.0 Executive Summary

The Town of Bassendean Public Health Plan (PHP) is a four-year strategic document which provides a framework for improving the health and wellbeing of the community. The purpose of the PHP is to promote, protect and improve the health and wellbeing of all residents in the Town of Bassendean (Town) and to support the community to enable good health and wellbeing through various stages of life and across a range of identified health issues.

The development of this PHP included the collation and examination of local health data, and the identification of the public health and wellbeing needs of the community. It involved consultation across service areas of the Town, the community and other key external stakeholders. Through this process, health risk areas in the community were identified which have been grouped into five key priority areas, and include:

- Active and Healthy Lifestyles
- Social Wellbeing and Community Connections
- Health Promotion and Advocacy
- Built and Physical Environment; and
- Regulation and Protection.

Strategies and actions for each of the five priority areas have been determined and are included in the Action Plan within the PHP.

The Town will evaluate its work in relation to the identified priority areas and expected outcomes. The PHP will be reviewed annually in accordance with the *Public Health Act 2016* (the Act). The annual review and report will be prepared and submitted by the Town to the Chief Health Officer when required by the Department of Health WA (DoH).

This PHP meets the Town's obligations for the development of a local PHP under section 45 of the *Public Health Act 2016*, which is to:

- Identify the public health needs of the local government district
- Include an examination of data relating to health status and health determinants in the local government district
- Establish objectives and policy priorities for the promotion, improvement, and protection of public health in the local government district
- Describe the development and delivery of public health services in the local government district
- Include a strategic framework for the identification, evaluation, and management of public health needs in the community; and
- Include a reporting mechanism to evaluate the implementation of the PHP.

### 3.0 Introduction

Public Health Plans identify actions to prevent or minimise public health risks and enable people living in the community to achieve maximum health and wellbeing. The Town recognises that good health and wellbeing is essential to creating a healthy and vibrant community, acknowledging its role in the promotion of community health and wellbeing as a part of core business. This is achieved through the development of social and physical infrastructure, urban planning, health protection initiatives and community programs.

The *Public Health Act 2016* defines public health as:

- (i) The wider health and wellbeing of the community; and
- (ii) The combination of safeguards, policies and programmes designed to protect, maintain, promote and improve the health of individuals and their communities and to prevent and reduce the incidence of illness and disability.



Source: *State Public Health Plan for Western Australia, Department of Health WA, 2019.*

The aim of the Town's PHP is to create a physical, social, economic and cultural environment that supports and promotes health and wellbeing in line with the social determinants of health approach. This approach is defined by the World Health Organization (WHO) as the circumstances in which people are born, grow up, live, work and age and the systems in place to deal with illness.

The PHP is informed by important local health and social data collated by the East Metropolitan Health Service, through the *Town of Bassendean Community Health Profile 2019*, which incorporates data from a variety of databases including the WA Health and Wellbeing Surveillance System (HWSS); Australian Bureau of Statistics (ABS), and Registry of Births, Deaths and Marriages. It examines population data relating to lifestyle and biomedical risk factors and social and economic determinants of health and gives an overall picture of the health of the population of the district. In addition, it looks at current health conditions, deaths, immunisation and early childhood development.

The Town's Community Health Profile is critical to the development of the PHP along with consultation, which has helped to inform the framework of the PHP, comprising objectives, strategies and actions for the next four years. In addition, consideration of the *State Public Health Plan for Western Australia: Objectives and Policy Priorities for 2019 – 2024*, and the *Town's Community Strategic Plan 2020 – 2030* have also informed the development of this PHP.

### 3.1 Objectives

The objectives of the PHP are as follows:

- Provide a framework for the health and wellbeing of the community;
- Identity the public health needs of the community;
- Development of internal and external collaborative systems to support an integrated approach to health and wellbeing;
- Ensure that the Town's resources are used in the most appropriate and efficient way to address the public health needs of the community; and
- Define how actions relating to public health will be achieved and provide a framework for implementation and monitoring.

### 3.2 The Role of the Town of Bassendean in Public Health and Wellbeing

The DoH is the primary body for the development and management of policy areas of health service delivery in Western Australia. The Town has a key role in advocating and facilitating partnerships to deliver and support key actions to promote health and wellbeing and minimise disease and health risk burden. The responsibility for the delivery of community health and wellbeing outcomes does not solely rest with the Town but is reliant on partnerships with other government agencies, service providers, local organisations, non-government agencies and the community. A whole of community approach to health and wellbeing is required to ensure these partnerships work towards the same objectives.

Whilst factors affecting health are beyond the role of local government, the Town considers it can contribute towards the health and wellbeing of the local community in a number of ways, including:

- Environmental health services to prevent and control environmental health hazards, emissions, and communicable diseases (i.e., water and food safety, noise, asbestos, mosquito control);
- Monitoring the health and quality of water in the Swan River and in urban waterways
- Providing public open space and shaded communities;
- The provision of local roads, footpaths, drainage, waste collection;
- Planning and development approvals;
- Building services, including inspections, licensing, certification and enforcement;
- Ranger and emergency services including animal control and fire management;
- Providing and promoting opportunities for social connection through events, volunteering and recreational participation; and
- Disaster planning, response recovery and pandemic planning.

## 4.0 Strategic and Legislative Alignment

### 4.1 Public Health Act 2016

The key features of the Act include:

- Promoting and improving public health and wellbeing to prevent disease, injury, disability and premature death;
- Protect individuals from diseases and other public health risks and to provide a healthy environment for all Western Australians;
- Inform individuals and communities about public health risks;
- Encourage individuals and their communities to plan for, create and maintain a healthy environment;
- Support programs and campaigns intended to improve public health;
- Collect information about the incidence and prevalence of diseases and other public health risks for research purposes; and
- Reduce the health inequalities in public health of disadvantaged communities.

Part 5 of the Act has embedded the requirement for public health planning at both a State and Local Government level. Establishing the legal requirement for public health planning is an important step in elevating the importance and commitment to public health across both tiers of government and creates the opportunity to establish stronger partnerships that aim to influence the determinants of health.

### 4.2 State Public Health Plan for Western Australia

The Town's PHP has been guided by the DoH *State Public Health Plan for Western Australia: Objectives and Policy Priorities for 2019 – 2024 (State Public Health Plan for Western Australia: Objectives and Policy Priorities for 2019 – 2024)*.

The objectives of the State PHP are:

1. Empowering and enabling people to live healthy lives;
2. Providing health protection for the community; and
3. Improving Aboriginal health and wellbeing.

#### Objective 1 Empowering and enabling people to live healthy lives

Policy Priorities	Priority Activities
<b>1.1 Healthy eating</b>	<ol style="list-style-type: none"><li>1. Foster environments that promote and support healthy eating patterns</li><li>2. Increase availability and accessibility of quality, affordable, nutritious food</li><li>3. Increase the knowledge and skills necessary to choose a healthy diet.</li></ol>
<b>1.2 A more active WA</b>	<ol style="list-style-type: none"><li>1. Promote environments that support physical activity and reduced sedentary behaviour.</li><li>2. Reduce barriers and increase opportunities for physical activity across all populations.</li><li>3. Increase understanding of the benefits of physical activity and encourage increased activity at all stages of life</li><li>4. Motivate lifestyle changes to reduce sedentary behaviour</li></ol>



<b>1.3 Curbing the rise in overweight and obesity</b>	<ol style="list-style-type: none"> <li>1. Promote environments that support people to achieve and maintain a healthy weight</li> <li>2. Prevent and reverse childhood overweight and obesity</li> <li>3. Motivate behaviour to achieve and maintain a healthy weight among adults</li> </ol>
<b>1.4 Making smoking history</b>	<ol style="list-style-type: none"> <li>1. Continue efforts to lower smoking rates</li> <li>2. Eliminate exposure to second hand smoke in places where the health of others can be affected</li> <li>3. Reduce smoking ingroups with higher smoking rates</li> <li>4. Improve regulation of contents, product disclosure and supply</li> <li>5. Monitor emerging products and trends</li> </ol>
<b>1.5 Reducing harmful alcohol use</b>	<ol style="list-style-type: none"> <li>1. Change community attitudes towards alcohol use</li> <li>2. Influence the supply of alcohol in accordance with the <i>Liquor Control Act 1998</i></li> <li>3. Reduce demand for alcohol</li> <li>4. Promote environments that support people not to drink or to drink at low-risk levels</li> </ol>
<b>1.6 Reduce use of illicit drugs, misuse of pharmaceuticals and other drugs of concern</b>	<ol style="list-style-type: none"> <li>1. Increase help-seeking behaviour and reduce stigma around illicit drugs and emerging drugs of concern</li> <li>2. Support state-wide evidence-based strategies to prevent and reduce illicit drug use and related harms</li> <li>3. Increase awareness of the harms associated with illicit drug use, while not being stigmatising</li> <li>4. Continue to mobilise communities and other stakeholders to work in partnership on evidence-based prevention activities addressing drug use and related harm</li> <li>5. Develop personal skills, targeted public awareness and engagement regarding misuse of pharmaceuticals and other drugs of concern</li> </ol>
<b>1.7 Optimise mental health and wellbeing</b>	<ol style="list-style-type: none"> <li>1. Increase public awareness about mental health and wellbeing, and suicide prevention</li> <li>2. Build community capacity to reduce stigma, increase awareness of where to go for help, and promote strategies to optimise mental health and wellbeing</li> <li>3. Create and maintain supportive environments that increase social connectedness and inclusion, community participation and network</li> </ol>
<b>1.8 Preventing industries and promoting safer communities</b>	<ol style="list-style-type: none"> <li>1. Protect children from injury</li> <li>2. Prevent falls in older people</li> <li>3. Reduce road crashes and road trauma</li> <li>4. Improve safety in, on and around water</li> <li>5. Reduce interpersonal violence</li> <li>6. Develop the injury prevention and safe communities sector</li> <li>7. Monitor emerging issues in injury prevention</li> <li>8. Promote sun protection in the community</li> <li>9. Prevent and reduce alcohol intoxication</li> </ol>

**Objective 2 Providing health protection for the community**

Policy Priorities	Priority Activities
<b>2.1 Reduce exposure to environmental health risks</b>	<ol style="list-style-type: none"> <li>1. Maintain safe food and water</li> <li>2. Maintain healthy built environments</li> <li>3. Manage environmental hazards to protect community health</li> </ol>

	4. Improve the environmental health conditions in remote Aboriginal communities
<b>2.2 Administer public health legislation</b>	1. Continue to administer, enhance and provide policy support for public health legislative instruments, including: <ul style="list-style-type: none"> <li>(a) <i>Public Health Act 2016</i></li> <li>(b) <i>Health (Miscellaneous Provisions) Act 1911 and subsidiary legislation</i></li> <li>(c) <i>Food Act 2008</i></li> <li>(d) <i>Medicines and Poisons Act 2014</i></li> <li>(e) <i>Tobacco Products Control Act 2006</i></li> <li>(f) <i>Liquor Control Act 1988</i></li> </ul>
<b>2.3 Mitigate the impacts of public health emergencies</b>	1. Ensure public health emergencies are included in emergency and disaster planning 2. Maintain continuous improvement in the response to public health emergencies 3. Strengthen the preparedness and resilience of communities against extreme weather events, with a focus on the most vulnerable in the community 4. Establish a climate change adaptation plan to protect public health from the harmful health impacts of climate change
<b>2.4 Support immunisation</b>	1. Continue efforts to increase vaccination coverage for young children, adolescents, and adults 2. Improve immunisation education and consent processes 3. Sustain mechanisms for the surveillance and follow-up of suspected adverse events following immunisation
<b>2.5 Prevention and control of communicable diseases</b>	1. Coordinate state-wide surveillance of notifiable communicable diseases 2. Conduct and coordinate outbreak investigations of communicable diseases 3. Continue to support and enhance disease control prevention and education programs delivered by stakeholders, including access to hardware and equipment to prevent communicable diseases 4. Eliminate stigma and discrimination around sexually transmitted infections and blood-borne viruses 5. Maintain and improve partnerships with stakeholders engaged in communicable disease control activities
<b>2.6 Promote oral health improvement</b>	1. Support activities that promote oral health

### Objective 3 Improving Aboriginal health and wellbeing

Policy Priorities	Priority Activities
<b>3.1 Promote culturally secure initiatives and services</b>	1. Complement population-wide approaches with targeted programs that are culturally secure and meet the needs of Aboriginal people 2. Ensure services, programs, and initiatives work within a holistic framework that recognises the importance of connection to country, culture, spirituality, family, and community

<b>3.2 Enhance partnership with the Aboriginal community</b>	<ol style="list-style-type: none"> <li>1. Ensure ongoing collaboration with the Aboriginal community to create a two-way transfer of skills and ensure that Aboriginal people's cultural rights, beliefs and values are respected in the development of health and wellbeing responses</li> <li>2. Ensure a coordinated and collaborative approach to service delivery through knowledge exchange, information sharing and the pooling of resources, where possible</li> </ol>
<b>3.3 Continue to develop and promote Aboriginal controlled services</b>	<ol style="list-style-type: none"> <li>1. Work closely and collaboratively with Aboriginal controlled organisations in the development and delivery of culturally secure responses</li> <li>2. Ensure ongoing participation by Aboriginal controlled organisations in decision-making to take back care, control and responsibility of their health and wellbeing</li> </ol>
<b>3.4 Ensure programs and services are accessible and equitable</b>	<ol style="list-style-type: none"> <li>1. Ensure programs and services are physically and culturally accessible to Aboriginal people</li> <li>2. Develop programs and services that are inclusive of the needs of Aboriginal people</li> <li>3. Incorporate Aboriginal ways of working that facilitate the engagement of Aboriginal people</li> </ol>
<b>3.5 Promote Aboriginal health and wellbeing as core business for all stakeholders</b>	<ol style="list-style-type: none"> <li>1. Ensure all relevant stakeholders consider and respond to the needs of Aboriginal people as part of their core business and not only through specific funded programs</li> <li>2. Ensure services work together to acknowledge and address the impact of the cultural and social determinants of health</li> <li>3. Enhance the capacity of the Aboriginal workforce</li> </ol>

The State PHP aims to guide State and Local Governments and other partners in public health, to work together and contribute towards influencing the health and wellbeing of all Western Australians. This plan coincides with an amendment (Part 5) to the *Public Health Act 2016*, to make public health plans mandatory for every local government in WA. All local government PHP's must be consistent with the State PHP whilst responding to local public health risks.

### 4.3 Town of Bassendean Strategic Community Plan 2020 – 2030

The PHP addresses the community's vision for the future and specifically the following Priority Areas contained within the Town's Strategic Community Plan 2020-2030:

#### Priority Area 1: Strengthening and Connecting our Community

Direction	Potential Strategies	What Success Looks Like
Creating an environment where people feel welcome and safe	<ul style="list-style-type: none"> <li>• Create public spaces and transport routes that encourage people to linger, interact and enjoy (including evening use)</li> <li>• Encourage the adoption of a collective responsibility towards safety</li> </ul>	<ul style="list-style-type: none"> <li>• Increased use of public transport by different demographics</li> <li>• Increased active transport by different demographics</li> <li>• Reduced antisocial incidents</li> </ul>
Establishing partnerships with the community that build	<ul style="list-style-type: none"> <li>• Identify community members and</li> </ul>	<ul style="list-style-type: none"> <li>• Increased percentage of services delivered by</li> </ul>

capacity, connection and sense of belonging	<p>organisations with the capacity to deliver projects and programs</p> <ul style="list-style-type: none"> <li>• Build capacity of community groups to deliver social return on investment</li> <li>• Identify and deliver community funding</li> <li>• Foster volunteering to provide services for our community and to build connections</li> <li>• Build capacity of volunteers to deliver programs and services with limited input from the Town</li> </ul>	<p>community groups compared to the Town</p> <ul style="list-style-type: none"> <li>• Increased social return on investment using an agreed approach</li> <li>• Increased volunteer participation rates</li> <li>• Town staff hours result in greater return for time in volunteer management</li> </ul>
Treating people equitably with access to programs and services, regardless of advantage or ability	<ul style="list-style-type: none"> <li>• Ensure access and inclusion to spaces and places throughout our Town for all, including community members with disabilities, youth, seniors, Indigenous people, and culturally and linguistically diverse people</li> <li>• Enable programs and services that cater for all, including community members with disabilities, youth, seniors, Indigenous people, and culturally and linguistically diverse people</li> </ul>	<ul style="list-style-type: none"> <li>• Alignment between services delivered and community needs</li> <li>• Diversity (in terms of demographic, ability, culture, background) of community members accessing spaces, places, programs and services is reflective of community structure</li> </ul>
Creating an environment where people feel welcome and safe	<ul style="list-style-type: none"> <li>• Create public spaces and transport routes that encourage people to linger, interact and enjoy (including evening use)</li> <li>• Encourage the adoption of a collective responsibility towards safety</li> </ul>	<ul style="list-style-type: none"> <li>• Increased use of public transport by different demographics</li> <li>• Increased active transport by different demographics</li> <li>• Reduced antisocial incidents</li> </ul>
Supporting healthy lifestyles throughout our Town	<ul style="list-style-type: none"> <li>• Improve functionality of amenities and lifestyle options</li> <li>• Improve walkability and cycle-ability, including through infrastructure improvements</li> </ul>	<ul style="list-style-type: none"> <li>• Increased use of public open spaces and other amenities</li> <li>• Improved health and wellbeing of residents</li> </ul>
Creating a resilient and adaptable community	<ul style="list-style-type: none"> <li>• Support community organisations in crisis preparedness and recovery</li> <li>• Prioritise local employment</li> <li>• Identify essential and non-essential services for clear prioritisation</li> </ul>	<ul style="list-style-type: none"> <li>• Community organisations with their own crisis preparedness strategies</li> <li>• Increased proportion of local workers are local residents</li> <li>• Clarity on prioritisation of services</li> </ul>
Facilitating community connection	<ul style="list-style-type: none"> <li>• Prioritise projects that bring people together and</li> </ul>	<ul style="list-style-type: none"> <li>• Increased participation rates in volunteering,</li> </ul>

	strengthen community connectedness	community activities and events
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### Priority Area 2: Leading Environmental Sustainability

Direction	Potential Strategies	What Success Looks Like
Support the creation of a more green and shaded Town	<ul style="list-style-type: none"> <li>• Create an urban forest throughout reserves, gardens and streets</li> <li>• Protect existing trees and green spaces</li> </ul>	<p>SHORT TERM</p> <ul style="list-style-type: none"> <li>• Fewer trees lost during development</li> </ul> <p>LONG TERM</p> <ul style="list-style-type: none"> <li>• Increased proportion of tree cover</li> <li>• Reduced heat island effect</li> </ul>

### Priority Area 5: Facilitating People-Centred Services

Direction	Potential Strategies	What Success Looks Like
Improve communication regarding where community members can receive services, advice and provide feedback	<ul style="list-style-type: none"> <li>• Improve communication regarding where community members can receive services, advice and provide feedback</li> <li>• Ensure transparent and open discussions with community members</li> </ul>	<p>SHORT TERM</p> <ul style="list-style-type: none"> <li>• Clarity within the community and local government regarding who deals with different types of decision</li> <li>• Clarity and consistency around complaints procedure</li> </ul>

### Priority Area 6: Providing Visionary Leadership and Making Great Decisions

Direction	Potential Strategies	What Success Looks Like
Make brave decisions in line with a risk appetite	<ul style="list-style-type: none"> <li>• Early identification of potential risks / issues/ opportunities</li> <li>• Embed opportunity cost considerations</li> </ul>	<p>SHORT TERM</p> <ul style="list-style-type: none"> <li>• Efficient and effective Council meetings</li> <li>• Defensible decision making that is based on the identification of opportunities and benefits as well as negative impacts</li> </ul> <p>LONG TERM</p> <ul style="list-style-type: none"> <li>• Examples of being first adopters.</li> </ul>
Ensure major decision making is informed by community feedback	<ul style="list-style-type: none"> <li>• Ensure community engagement processes are implemented in major strategic projects</li> </ul>	<p>SHORT TERM</p> <ul style="list-style-type: none"> <li>• Ensure community engagement processes are implemented in major strategic projects</li> </ul>
Ensure operational activities reflect the strategic focus of Council	<ul style="list-style-type: none"> <li>• Ensure clear communication and flow of information from decision makers to operational staff</li> </ul>	<p>SHORT TERM</p>

	<ul style="list-style-type: none"> <li>• Implement a framework on decision making that identifies delegated authority for different levels of decision</li> </ul>	<ul style="list-style-type: none"> <li>• Openness and transparency of decision making</li> <li>• Enhanced staff morale</li> <li>• Staff have appropriate strategic direction</li> <li>• Agreement on the link between projects and Strategic Community Plan</li> <li>• General alignment regarding values</li> </ul>
Respond effectively and efficiently to crises	<ul style="list-style-type: none"> <li>• Implement crisis management framework</li> <li>• Communicate the impacts to business continuity</li> </ul>	<p>SHORT TERM</p> <ul style="list-style-type: none"> <li>• Clarity of impacts to business continuity among elected members and staff prior to crisis situations</li> <li>• Clarity amongst the community of local government, organisation and community responses</li> </ul>

#### Priority Area 7: Building Community Identity by Celebrating Culture and Heritage

Direction	Potential Strategies	What Success Looks Like
Appreciate, celebrate and engage with Noongar Boodjar (land), history, culture and people	<ul style="list-style-type: none"> <li>• Enhance partnerships with Noongar people – be guided by Traditional Owners in the appreciation, celebration and participation of Noongar Boodjar, history, culture and people</li> <li>• Enhance participation and engagement of local Noongar people in community life and decision making</li> <li>• Enhance participation and engagement of local Noongar people in caring for the land</li> </ul>	<p>SHORT AND LONG TERM</p> <ul style="list-style-type: none"> <li>• Noongar people being active participants during projects and direction, in collaboration with the Town of Bassendean</li> <li>• Increased understanding of Noongar Boodjar, history, culture and people among nonindigenous community</li> </ul>
Create a community closely connected to its history and heritage	<ul style="list-style-type: none"> <li>• Maintain and share the historical stories of the Town of Bassendean</li> <li>• Ensure heritage locations and buildings of historical value within the Town are recognised, cared for and utilised by the community</li> <li>• Implement initiatives, events and activities that focus on a range of cultural and artistic endeavours</li> </ul>	<p>SHORT TERM</p> <ul style="list-style-type: none"> <li>• Local studies collection actively accessed by the community</li> </ul> <p>LONG TERM</p> <ul style="list-style-type: none"> <li>• Historical and heritage facilities are well used by the community</li> <li>• Heritage sites and buildings are visible to locals and visitors</li> </ul>

	(not limited to entertainment)	
Engage the community in arts and culture	<ul style="list-style-type: none"> <li>Implement arts and cultural programs and activities that reflect the unique history of the Town of Bassendean and are relevant to its community</li> </ul>	<p>SHORT AND LONG TERM</p> <ul style="list-style-type: none"> <li>Community participation in arts and cultural programs and activities</li> </ul>

#### 4.4 One Planet Living

This Strategy aligns with the One Planet Living framework, specifically aligning with the following principles:

Goal	Principle	Alignment
Health and happiness	Encouraging active, social, meaningful lives to promote good health and wellbeing	Create and support opportunities and environments that encourage people to live active and healthy lives.
Equity and local economy	Creating safe, equitable places to live and work which support local prosperity and international fair trade	Provide and support a range of quality facilities and services that have a positive impact on health and wellbeing
Culture and Community	Nurturing local identity and heritage, empowering communities and promoting a culture of sustainable living	Ensure a strong and connected community for all generations Our community is socially engaged and able to participate in and contribute to community life
Land and Nature	Protecting and restoring land for the benefit of people and wildlife	Protect, promote and enhance environmental factors which impact on community public health
Local and Sustainable Food	Promoting sustainable humane farming and healthy diets high in local seasonal organic food and vegetable protein	There are increased opportunities for our community to access secure and healthy food options
Travel and Transport	Reducing the need to travel, encouraging walking, cycling and low carbon transport	Create and maximise opportunities that encourage safe, active and passive outdoor recreation

## 5.0 Community and Stakeholder Consultation

### 5.1 Department of Health WA

This PHP was developed using epidemiological data sourced from the DoH East Metropolitan Health Service. This data has enabled the Town to identify public health issues within its community which are higher than the State average.

Ongoing collaboration with East Metropolitan Health Service will continue in order to share skills and knowledge on health topics, collaborate and join resources, improve communication and seek opportunities to cross promote health and wellbeing programs.

### 5.2 Preliminary Consultation

The Town is committed to community consultation, genuinely seeking to understand the community's aspirations and needs. In 2019, the Town collected feedback and ideas from the community when shaping the *Strategic Community Plan 2020-2030* and in 2021, to help inform the development of this PHP. The latter included:

- Community survey, available on the Town's website, in Customer Services Centre, the Library, Youth Services and Seniors and Disability Services from 1 June to 30 June 2021;
- A display at the Library, including banners and free health promotional material from the Cancer Council and DoH;
- A display and staff attendance at the Hawaiian's Bassendean Shopping Centre on 17 June 2021;
- Information on the Town's website and social media;
- Email signature banner on all internal and outgoing correspondence from the Town.
- A feature in the Town's community publication *Thrive*, and
- Emailing survey to community groups, sporting groups, religious groups, and local schools.

The PHP consultation included asking the community what they thought about a range of public health issues. Survey content analysis results can be found in Appendix A. In addition to this, the Town formed an internal working group which comprised of team members from across the Town's business units. The working group was able to identify key existing programs, strategies and services that directly contribute to improving the community's health and wellbeing. It is important that the contribution of these existing programs and services are acknowledged as part of this plan as they represent a significant pre-existing commitment to improving community health and wellbeing. A summary of these initiatives is included in Section 10.0 of the PHP.

### 5.3 Preliminary Feedback

Between 1 June and 30 June 2021, residents were asked to complete the Public Health Plan Community Consultation Questionnaire. A total of 224 people provided their responses. The most common responses to each of the questions, are listed below.

#### What could help you make healthier food choices?

The top responses were:

- Knowledge of quick ways to prepare healthy meals
- More availability of healthy foods
- Less unhealthy food advertising



- Knowledge on how to understand food labels
- Information on how to cook healthy meals.

What prevents you from eating healthier foods?

The top responses were:

- Lack of time to prepare healthy meals
- Work long hours and are too tired to cook healthy meals
- Healthy foods are more expensive
- Too much conflicting information regarding what foods are healthy
- Often dine out or have take-away.

What would encourage you to be more active?

The top responses were:

- Free fitness classes
- More cycle and walking pathways
- More trail routes and maps
- More group activities/exercise groups/sporting groups
- More health and fitness options offered through the REIax Program
- Information on ways to be more active in the Town of Bassendean
- Other (lighting, infrastructure, footpaths, gym equipment, dogs).

What prevents you from being more active?

The top responses were:

- Lack of time to exercise
- Gym /fitness centres are too expensive
- I don't have the motivation to exercise
- Full-time carer /parent and are unable to exercise
- Do not enjoy exercising
- Do not know which exercises are best for me
- Other – health condition/injury.

How important are the following areas to your health and that of your community?

Ranked in order of importance by the community:

- Feeling safe in the community
- Parks, reserves and public open spaces
- Walking and cycle paths
- Environmental health protection (food, water, noise etc.)
- Access to nutritional and
- Smoke free environments
- Access to mental health
- Climate change
- Free programs for community
- Free community education
- Local road safety awareness
- Community events
- Health education programs
- Alcohol free environments.

What else would you like to see in your local suburb to support your health and wellbeing?

The top responses were:

- Improve street lighting
- Outdoor exercise equipment in parks
- Footpath maintenance
- Fenced / more dog parks
- Free fitness classes indoors and outdoors, including yoga, Tai-Chi, low impact, for all members of the community – tailored for all ages and abilities
- Improve safety/security/decrease in crime rates
- More walk trails and cycle paths.

Within the Town of Bassendean, what do you see as the key health concerns for you and your community?

Ranked in order of importance by the community:

- Unsafe community (e.g., crime, antisocial behaviour)
- Poor mental health
- Physical inactivity
- Homelessness
- Illicit drug use
- Harmful alcohol use
- Drinking sugary drinks
- Tobacco smoking
- Chronic diseases
- Not eating enough fruit and vegetables
- Serious injuries (e.g. self-harm, road accidents).

What could encourage you to get involved in a community group?

Ranked in order of importance by the community:

- More free time to be able to attend
- A buddy / companion to attend with
- Transport assistance.

## 6.0 Determinants of Health

Determinants of health are factors that influence how likely we are to stay healthy or to become ill or injured and include:

- the social and economic environment,
- the physical environment, and
- the person's individual characteristics and behaviours i.e., biomedical risk factors and behavioural risk factors.

The causes of avoidable health problems are more likely to be addressed when our attention is focused on these determinants.

### 6.1 Social Determinants of Health

Social determinants are the non-medical factors that influence health outcomes. They are the conditions in which people are born, grow, work, live and age. These determinants can also be viewed as protective factors and an individual's access to these, can reduce their likelihood of suffering from poor health, or injury, and/or enhance their response to it.

Examples include:

- income and social protection
- education
- unemployment and job security
- working life conditions
- food security
- social inclusion
- housing
- access to affordable health services
- community Safety

Economic Stability	Neighborhood and Physical Environment	Education	Food	Community and Social Context	Health Care System
Employment	Housing	Literacy	Hunger	Social integration	Health coverage
Income	Transportation	Language	Access to healthy options	Support systems	Provider availability
Expenses	Safety	Early childhood education		Community engagement	Provider linguistic and cultural competency
Debt	Parks	Vocational training		Discrimination	Quality of care
Medical bills	Playgrounds	Higher education			
Support	Walkability				
<b>Health Outcomes</b> Mortality, Morbidity, Life Expectancy, Health Care Expenditures, Health Status, Functional Limitations					

Figure 1: Social Determinants of Health

## 7.0 Town of Bassendean Community Health Profile

### 7.1 Local Context

The Town of Bassendean covers an area of 10.3 square kilometres. As at 2021, its total population was 15,932, an increase of 0.6% since the 2016 Census and an 18% increase since 2006.

*Western Australia Tomorrow - Population Report No. 11, 2016 to 2031* uses a series of simulations to estimate population growth over the period. For 2026, the lowest growth indicates a population of 13,110 and the highest growth indicates a population of 16,260.

By 2031, the lowest growth indicates a population of 12,600, the high growth indicates a population of 15,800, whilst the median growth is estimated at 14,170.

**Table 1 Western Australia Tomorrow - Population Report No. 11**

**Medium Term Population Forecasts for Western Australia 2016 to 2031 and Sub-regions 2016 to 2031  
Town of Bassendean Total Population**

Sum of Persons	Band A	Band B	Band C	Band D	Band E
Year					
2016	15,555	15,555	15,555	15,555	15,555
2021	13,750	14,640	15,030	15,390	16,330
2026	13,110	14,220	14,660	15,110	16,260
2031	12,600	13,730	14,170	14,630	15,840

*Note: 'Band A' represents a 10% probability that the actual number will be less than this, and a 90% probability that it will be higher. Conversely, 'Band E' represents a 10% chance that the actual number will be higher, and a 90% chance of it being lower. The same applies for Bands B and D, only as 30% and 70% respectively. 'Band C' is the midpoint.*

The population density of the Town, is considerably greater than metropolitan Perth at 1,540 people per square kilometre, compared to 317.7 people per square kilometre for metropolitan Perth (population.net.au). The median age of the Bassendean community is 40. Children aged 0 - 14 years make up 17.6% of the population, which is lower than the State (19.0%) and people aged 65 years and over make up 17.4% of the population, which higher than the State (16.1%) (ABS, 2021).

#### 7.1.1 Demographics

In 2021, there are 399 Aboriginal people within the Town, making up 2.5% of the population, which is higher than the Perth metropolitan average of 1.8%, and lower than the State (3.3%) (ABS, 2021). The Town's population also consists of 17.1% from non-English speaking backgrounds, with 32.4% of residents having been born overseas, both of which are lower than the State.

Table 2 shows the estimated population of Bassendean in five-year age groups with percentage comparisons with the State.

**Table 2 Population by five-year age groups**

Five-year age group (usual residence)	Town of Bassendean (usual residence)	Western Australia

	Estimated population	Persons %	Persons %
0 – 4	1002	6.3	6.1
5 – 9	922	5.8	6.5
10 – 14	876	5.5	6.4
15 – 19	736	4.6	5.8
20 – 24	867	5.4	6.0
25 – 29	1023	6.4	6.6
30 – 34	1215	7.6	7.4
35 – 39	1320	8.3	7.6
40 – 44	1068	6.7	6.7
45 – 49	1121	7.0	6.6
50 – 54	1046	6.6	6.5
55 – 59	1008	6.3	6.1
60 – 64	965	6.1	5.7
65 – 69	837	5.2	5.0
70 – 74	736	4.6	4.3
75 – 79	481	3.0	2.9
80 – 84	360	2.3	2.0
85 and over	360	2.3	1.9

Source: Census of Population and Housing General Community Profile, Town of Bassendean LGA, ABS, 2021. Please note that there are small random adjustments made to all cell values to protect confidentiality of data. These adjustments may cause the sum of rows or columns to differ by small amounts from table totals.

### 7.1.2 Socio-economic Status

The Socio-economic indexes for areas (SEIFA) scores are made up of four indices which summarise a variety of social and economic variables such as, employment, income, housing and educational attainment. SEIFA scores are based on a national average of 1000. An inverse association exists with the score and the level of disadvantage experienced by the community i.e., a higher SEIFA score indicating a lower level of disadvantage and a lower SEIFA score indicating a higher level of disadvantaged experienced by that community.

According to 2016 Census data, the following SEIFA scores of relative socioeconomic disadvantage for the Town of Bassendean is 1009.0. As shown in Table 3, the suburb of Ashfield has a higher level of disadvantage Table 3 shows the SEIFA scores for each suburb in the Town of Bassendean, as well as the scores for Greater Perth and Western Australia.

**Table 3 SEIFA Score**

Suburb	SEIFA Score	Usual Resident population
Ashfield	946	3,826
Bassendean	1023	3,290
Eden Hill	990	7,963
Greater Perth	1026	1,943,858

Western Australia	1015.0	2,474,410
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Source: 2016 Census of Population and Housing (Australia Bureau of Statistics 2016).

### 7.1.3 Education and Employment

In the Town of Bassendean, a total of 4,335 people are attending an educational institution (ABS, 2021). The number of people attending the different types of educational institutions is shown in Table 4.

**Table 4 Bassendean population attending educational institutions**

Type of educational institution	Bassendean population	Bassendean %	Western Australia %
Preschool	282	6.5	5.6
Primary - Government	771	17.7	19.3
Primary - Catholic	258	5.9	4.5
Primary – other non-Government	140	3.2	3.6
Secondary - Government	455	10.5	12.7
Secondary - Catholic	219	5.0	4.5
Secondary – other non-Government	190	4.4	4.6
Tertiary – Vocational education	367	8.4	7.4
Tertiary – University or other higher education	649	14.9	13.9

Source: 2021 Census all persons QuickStats Bassendean (Australia Bureau of Statistics 2021)

Bassendean has an unemployment rate of 7.9% which is higher than the rest of Australia. The main employing industry is health care and social assistance (Australia Bureau of Statistics 2016).

### 7.1.4 Housing

The composition of households in the Town of Bassendean is predominantly families (66.4%), which is lower than the State (71.2%). Single (or lone) person households is 30.0% of housing which is higher than the State (25.4%) and group households make up 3.7% of housing in comparison to the State being 3.4%. (ABS, 2021).

## 7.2 Health and Wellbeing Snapshot

### 7.2.1 Mortality Rates (by condition)

In 2020, the leading causes of death for Australians were Ischaemic heart diseases, dementia (including Alzheimer's disease), cerebrovascular diseases, trachea, bronchus and lung cancer, chronic lower respiratory diseases and diabetes (ABS, 2020). Despite a 22.9% decrease since 2011, deaths from Ischaemic heart diseases remains the number one cause of death in Australia. Deaths due to dementia, including Alzheimer's disease increased by 47.8% since 2011 and is the second leading cause of death in Australia.

Leading causes of death give an indication of the health of the population and help to ensure that health resources are directed to where they are needed the most. In Western Australia, for the period 2014-2018, the leading causes of death were chronic diseases such as Ischaemic heart diseases (11.7%); dementia, including Alzheimer's disease, (7.3%); lung cancer (5.4%) and cerebrovascular diseases (5.3%).

For the same period, the leading causes of death in the Town of Bassendean community were also Ischaemic heart diseases (16.6%); dementia, including Alzheimer's disease (6.3%); lung cancer (5.5%); cerebrovascular diseases (4.4%); and chronic obstructive pulmonary disease (3.7%).

Table 5 shows that Ischaemic heart disease is the leading cause of death for the Bassendean community and is higher than the state average for males and significantly higher for females.

**Table 5 Leading causes of death by condition and gender**

	<b>Bassendean LGA</b> %	<b>Western Australia</b> %
<b>Males</b>		
Ischaemic heart diseases	15.6	12.8
Lung Cancer	5.4	6.1
Intentional self-harm	4.3	3.6
Cerebrovascular diseases	4.0	4.2
Prostate Cancer	4.0	3.6
Chronic obstructive pulmonary disease (COPD)	3.6	4.1
Dementia (including Alzheimer's disease)	3.6	4.7
<b>Females</b>		
Ischaemic heart disease	17.7	10.4
Dementia (including Alzheimer's Disease)	9.1	10.1
Lung cancer	5.7	4.6
Cerebrovascular diseases	4.9	7.6
Breast cancer	4.5	3.9
Chronic obstructive pulmonary disease (COPD)	3.8	4.0

Source: Top fifteen causes of death for Bassendean (T) LGA residents (Epidemiology Branch). Generated using data from the Death Registrations, Registry of Births, Deaths and Marriages, Cause of Death, ABS, August 2022.

### 7.2.2 Lifestyle Risk Factors

The prevalence of lifestyle risk factors in our community are important due to their relationship with chronic conditions that are considered to be preventable. The five leading risk factors contributing to the greatest burden of disease in Western Australia are tobacco use, alcohol use, high body mass, high blood pressure and physical inactivity (Epidemiology Branch, 2017).

As shown in Table 6, less than 10% of the Bassendean population eat the recommended five serves of vegetables daily and approximately 50% of the Bassendean population eat less than two serves of fruit each day. It also informs that 37% of the Town's population carry out less than two hours of physical activity per week and 40% of the Town's population spend more than 21 hours per week in sedentary leisure time.

**Table 6 Lifestyle risk factors**

Risk Factor	Bassendean LGA % Persons	Western Australia % Persons
Currently smokes	11.5	13.1
Eats less than 2 serves of fruit daily	50.9	48.6
Eats less than 5 serves of vegetables daily	90.8	88.9
Drinks at high risk levels for long term harm	25.0	31.5
Drinks at high risk levels for long term harm	7.9*	12.9
Less than 150 minutes of physical activity per week (c)	36.8	36.5
Spends 21+ hours per week in sedentary leisure time	39.7	32.4

Source: WA Health and Wellbeing Surveillance System, Epidemiology Branch Department of Health WA.  
\* Result has a Relative Standard Error (RSE) between 25% and 50% therefore should be used with caution

### 7.2.3 Biomedical Risk Factors

Biomedical risk factors are bodily states that can contribute to the development of chronic diseases (Australian Institute of Health and Welfare, 2016). Modifying these risk factors can reduce an individual's risk of developing chronic conditions. High blood pressure, body weight and cholesterol levels can be influenced by socioeconomic, psychological risk factors and lifestyle risk factors.

High blood pressure is a major risk factor for the development of ischaemic heart disease, stroke and renal failure. High blood cholesterol can be a major risk factor the Ischaemic heart disease, Ischaemic stroke and peripheral vascular disease. Being overweight or obese can contribute to the development of chronic conditions such as heart disease, type 2 diabetes, osteoarthritis and some cancers. (Australian Institute of Health and Welfare, 2016).

As shown in Table 7, it is estimated that 61% of the Town's adult population (8,028 people) are overweight or obese. Approximately 20% of the Town's population have high blood



pressure, which is higher than the state average (16.5%), and 18.9% currently have high cholesterol.

**Table 7 Biomedical risk factors**

Biomedical Risk Factors	Bassendean LGA	Western Australia % Persons
Current high blood pressure	19.6	16.5
Current high cholesterol	18.9	18.6
Overweight (BMI of 25-<30)	37.4	39.3
Obese (BMI of 30+)	23.6	27.5

Source: WA Health and Wellbeing Surveillance System, Epidemiology Branch Department of Health WA.

In 2017-2018, an estimated 24% (746,000) of Australian children aged between 5 and 14 years, were overweight (17%) or obese (7.7%). Similarly in Western Australia, for the same period, around one quarter (24.7%) of children were either overweight (18.6%) or obese (7.2%).

Overweight and obesity increases a child's risk of poor physical health and is a risk factor for illness and mortality in adulthood. Children with overweight and obesity are also more likely to become obese adults, and to develop chronic conditions such as Type 2 diabetes and cardiovascular disease at younger ages (*Sahoo et al. 2015*) (*Australian Institute of Health and Welfare, 2017*). Children with obesity have a higher risk of experiencing breathing difficulties, bone fractures, hypertension, insulin resistance and early markers of cardiovascular disease (*World Health Organisation, 2018*).

**Table 8 Estimated population of children and adolescents (aged 2 to 17years) who are overweight and obese in the Town of Bassendean and Western Australia 2014-2015**

Risk Factors	Bassendean LGA		Western Australia % Persons
	Estimated Population	Per 100 persons	Per 100 persons
Overweight	512	18.9	18.9
Obese	161	5.7	6.1

Source: Australia's Health Tracker Atlas, Data by LGA (Australian Health Policy Collaboration, 2017).

#### 7.2.4 Health Conditions (other than mental health)

Chronic diseases significantly contribute to the burden of disease in Australia. These include cancer, cardiovascular health, injury prevention and control, mental health, diabetes, asthma, arthritis, dementia and obesity. When compared to the rest of WA, Bassendean has a higher percentage of its population burdened with chronic conditions (ABS, 2021).

**Table 9 Health conditions other than mental health**

Condition	Bassendean LGA %	Western Australia % Persons
Arthritis	8.5	7.6
Asthma	8.5	7.3
Cancer (including remission)	3.1	2.7

Dementia (including Alzheimer's)	0.8	0.7
Diabetes (excluding gestational diabetes)	4.7	4.4
Heart disease (including heart attacks or angina)	4.1	3.6
Kidney disease	0.9	0.8
Lung condition (including COPD or emphysema)	2.2	1.6
Stroke	1.0	0.8
Any other long-term health condition(s)	8.7	7.4
No long-term health condition(s)	57.1	61.2

### 7.2.5 Mental Health Conditions

Mental health is defined as “a state of wellbeing in which every individual realises his or her own potential, can cope with normal stresses of life, can work productively and fruitfully, and is able to make a contribution to her or his community” (World Health Organisation, 2018).

Mental illness covers a broad range of mental health and behavioural disorders which can vary in duration and severity (Australian Institute of Health and Welfare, 2018). Mental Health conditions including depression and anxiety, are associated with higher rates of death, poorer physical health and increased exposure to health risk factors. Socioeconomic circumstances can also influence a person's mental health (Australian Institute of Health and Welfare, 2018).

Table 10 outlines mental health indicators including high and very high psychological distress and mental health conditions for the Town's population.

**Table 10 Mental health indicators**

Psychological Risk Factor	Bassendean LGA	Western Australia % Persons
High or very high psychological distress	9.3*	8.2
Mental health problem (a)	17.4	14.5
Stress related problem (b)	10.6*	9.1
Anxiety (b)	13.0*	8.0
Depression (b)	10.1*	8.2

Source: City Health District Health Profile, 2010-16, HWSS, Department of Health WA (Epidemiology Branch, 2019).

Notes: This information is based on responses from 217 adults within the Bassendean LGA and 44,379 adults within the State.

\* Relative Standard Error (RSE) between 25% and 50% therefore should be used with caution.

(a) Diagnosed by a doctor with a stress related problem, depression, anxiety or any other mental health problem in the last 12 months.

(b) Diagnosed by a doctor in the last 12 months.

Based on hospitalisations between 2015 and 2019, the number of hospitalisations for mental disorders for the Bassendean population was significantly higher for both males and females, when compared to the rate of hospitalisations for all Western Australians.

Table 11 informs that the age group most affected by mental disorders is the 25- to 44-year-olds. Of the total mental disorder hospitalisations between 2015 and 2019, 58.5% were by

females. Although hospitalisations in males was lower than the number of female hospitalisations, the percentage of males aged 25-44 years affected was higher than that seen for females who live in Bassendean.

**Table 11 Percentage of Mental disorders hospitalisations by age and sex**

Bassendean LGA Residents: 2015 to 2019						
Sex	Age Group					
	0-4	5-14	15-24	25-44	45-64	65+
Male	0.5%	1.4%	15.4%	37.6%	29.4%	15.7%
Female	0.0%	2.5%	24.5%	31.8%	28.6%	12.6%

### 7.2.6 COVID-19

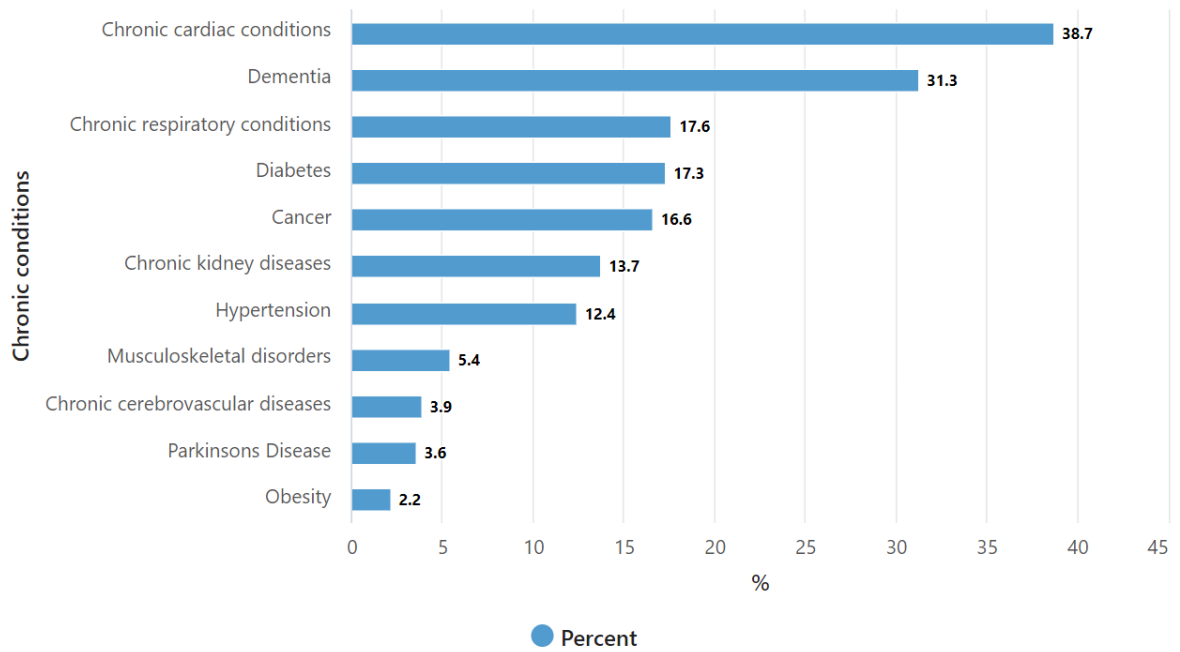
On 11 March 2020, the World Health Organization (WHO) declared COVID-19 to be a pandemic. COVID-19 is a respiratory illness that weakens the immune system causing inflammation. This commonly leads to poor respiratory outcomes such as viral pneumonia and secondary infection. Other manifestations such as acute kidney injury and cardiac complications have also been reported but these are less common.

There were 9,426 (2.3%) death registrations received by the ABS certifying an individual as having died *from* or *with* COVID-19. Of these, COVID-19 was the underlying cause of death for 7,969 (84.5%) registered deaths as the condition or disease that initiated events leading to death.

People with pre-existing chronic conditions have a greater risk of developing severe illness from COVID-19. Whilst pre-existing chronic conditions do not cause COVID-19, they increase the risk of COVID-19 complications and therefore increase the risk of death. Pre-existing conditions were reported on 77.3% death certificates where the death was due to COVID-19.

Chronic cardiac conditions including coronary atherosclerosis, cardiomyopathies and atrial fibrillation were the most commonly certified co-morbidities (38.7%). Dementia including Alzheimer's disease was certified as a pre-existing condition in over 30% of deaths due to COVID-19. In addition, diabetes was certified as a pre-existing condition in 17.3% of deaths with a chronic condition mentioned and cancer was a pre-existing condition in 16.6% of deaths, with blood and lymph cancers (e.g., leukaemia) being the most commonly certified cancer type among those deaths.

Pre-existing chronic conditions certified with COVID-19 deaths (a)(b)(c)(d)(e)



## 8.0 Implementation, Evaluation, Reporting and Review

### 8.1 Implementation

Monitoring and reporting of the PHP will be coordinated by the Town's Health Services team. The PHP will involve the delivery of actions by a range of services areas from across the Town of Bassendean. A four-year action plan has been developed to address the identified priorities. The PHP will be delivered through Town's projects and programs and through partnerships with external stakeholder organisations and the community.

To ensure the success of the PHP, the Town will:

- Engage with priority populations to improve health outcomes;
- Understand the current activities and goals of each of the Town's service areas;
- Link in with broader health campaigns and identify potential funding opportunities;
- Understand external stakeholders' activities and goals; and
- Leverage from existing events to promote opportunities.

### 8.2 Evaluation

The Town will evaluate its work in relation to the identified health priorities and expected outcomes. This PHP will be reviewed annually in accordance with the *Public Health Act 2016*. The annual review and report will be prepared and submitted by the Town to the Chief Health Officer when required by the DoH.

Quarterly reporting against the action plan will be undertaken by relevant Town service areas and provided to the Town's Health Services team to track progress and identify any potential opportunities for collaboration and/or improvement. Changes in health status are typically only seen over long periods of time, therefore a range of progress indicators will be used to track the impact and effectiveness of the PHP strategies and actions over the short, medium and long term.

#### 8.2.1 Short Term Progress Indicators

- Actions from the PHP have been implemented as planned
- Actions from the PHP have been an effective way for the Town to focus on health and wellbeing

#### 8.2.2 Medium Term Progress Indicators

- Improved community perception of community health and wellbeing
- Improved community perception and use of the Town's health and wellbeing services and assets

#### 8.2.3 Long Term Progress Indicators

- Decrease or no change in prevalence of health risk factors in the community
- Decrease or no change in key preventable death and hospitalisation rates

### 8.3 Reporting and Review

The objective of this plan is to improve and enhance the community's health. The action plan will be reviewed annually to monitor the implementation of the action plan and will include:

- Checking the progress of the PHP's actions and partnerships
- A review of the strategies to ensure they remain relevant and are producing the desired outcomes
- A review of demographics and health data to ensure priorities remain current
- Monitoring of the implementation of the actions in accordance with the schedule
- A review of State plans to ensure alignment of priorities
- Identification of any emerging public health issues
- Identification of any budget resource changes
- Identification of any barriers in delivering services, infrastructure and equipment and develop options to address these
- Amendment and updating of the plan to reflect changes.

After four years, the plan will be evaluated and reviewed prior to developing future plans.

## 9.0 Public Health and Wellbeing Priority Areas and Strategies

The Town’s Community Health Profile highlighted a number of public health challenges for the Town. The findings from the collation and analysis of local data and from the consultation process has resulted in the identification of various health risk areas that the PHP will seek to address which include:

- Overweight and obesity
- Mental health and wellbeing
- Nutrition
- Physical inactivity
- Environmental health protection
- Community safety
- Alcohol and drug use

These health risk areas were streamlined and grouped into five key priority areas. The Action Plan identifies objectives and actions for implementation to address the key priority areas.

<b>Priority Area One</b>
<b>Active and Healthy Lifestyles</b>
<i>Objective: Create opportunities that encourage people to be active and healthy</i>
A community that is able to make healthy and active lifestyle choices
A community that has good health and is able to make healthy active lifestyle choices
A community that lives healthy, eats healthy and is active
A Town that enhances the health and wellbeing of all residents
<b>Priority Area Two</b>
<b>Social Wellbeing and Community Connections</b>
<i>Objective: Support priority populations to achieve better social and health outcomes</i>
A strong and connected community for all generations
A community which is socially connected and able to participate in and contribute to community life
Community members are engaged in the community
An inclusive, healthy, creative community where people can feel safe, connected and engaged
Inclusive and accessible environments that promote participation in community life by all
Healthy, strong and resilient people and connected communities
Inclusion, diversity and uniqueness are respected, welcomed and celebrated
<b>Priority Area Three</b>
<b>Health Promotion and Advocacy</b>
<i>Objective: Community is informed to make the best choices to live healthy, be healthy and active;</i> <i>Objective: Promote mental health and wellbeing through collaborative partnerships</i>
A healthy, well informed and resilient community
A community that is able to flourish and fulfil its potential
<b>Priority Area Four</b>
<b>Built and Physical Environment</b>
<i>Objective: Provide and support a range of quality facilities and services that have a positive impact on health and wellbeing</i>

<i>Objective: Support the creation of environments that encourage healthy living</i>
A healthy community enjoying quality facilities and services
An environment that supports residents to lead active and healthy lives
<b>Priority Area Five</b>
<b>Regulation and Protection</b>
<i>Objective: The Town supports strategies to promote a safer community</i>
<i>Objective: To protect, promote and enhance environmental factors which impact on community public health</i>
A community protected from environmental and health risks
A safe and protected community
A safe community for everyone who lives in, works in and visits the district
Community health, safety and wellbeing area focus in everything the Town does



## 10. Action Plan

The following details actions to implement the PHP. 'E' represents an existing program or action already undertaken by the Town, whilst 'NP' represents a new program, which will require resourcing via subsequent budget processes.

### 10.1 Active and Healthy Lifestyles

#### Objective: Create opportunities that encourage people to be active and healthy

- A community that is able to make healthy and active lifestyle choices
- A community that has good health and is able to make healthy active lifestyle choices
- A community that lives healthy, eats healthy and is active
- A Town that enhances the health and wellbeing of all residents

Action		Outcome	Responsibility		Timeframe			
					2022-2023	2023-2024	2024-2025	2025-2026
10.1.1	Continue to deliver the RELax programme and investigate opportunities to provide for increased physical activity.	Accessible and affordable health and wellbeing courses to residents and the wider community. Courses can range from physical activity to arts and craft. All courses offered aim to support the Act-Belong-Commit principles.	Community Development	E	x	x	x	x
10.1.2	Promote and encourage increased physical activity and/or wellbeing through programs and initiatives provided by key stakeholders	Support and encourage active transport wherever possible to increase physical activity.	Community Development	E	x	x	x	x
10.1.3	Provide opportunities for social connection, engagement and physical activity for older persons.	Support the community to age well.	Community Development	NP				
10.1.4	Provide regular 'physical activity' information to local schools	Support and encourage physical activity wherever possible to increase physical activity of children.	Community Development	NP				

Action		Outcome	Responsibility		Timeframe			
					2022-2023	2023-2024	2024-2025	2025-2026
10.1.5	Pursue grant funding opportunities to increase the health and wellbeing of the community through projects, activities and services.	Increase the number of healthy lifestyle initiatives within the Town.	All	NP				
10.1.6	Explore, promote and deliver local nutrition and healthy eating programs.	Improve nutrition literacy.	Health Services	NP				
10.1.7	Explore opportunities for residents to understand genetic genealogy.	People aware of their medical family history as a means to prevent ill health.	Library Services	NP				
10.1.8	Raise awareness on the risks of sun exposure and ensure sunscreen is available at Town approved events.	Improved community education and awareness.	Health Services	NP				
10.1.9	Provision of healthy meals and snacks at Youth Service facility.	Young people provided with healthy meals and fruit as an alternative to fast food and unhealthy snacks, improving physical health outcomes; Increase food literacy.	Youth Services	E	x	x	x	x
10.1.10	Develop and implement a nutritious food policy for all youth services events and programs.	Contribute to health eating and access to affordable food.	Youth Services	NP				
10.1.11	Participate in studies and implement programs such as the KIDDO program to help improve the fundamental movement skills of children.	Support children's wellbeing and mental health.	Children Services	E	x	x	x	x
10.1.12	Review data on alcohol and drug related harm to establish the extent of issues within the Town.	Change culture on alcohol consumption and drug consumption.	Health Services	NP				

Action		Outcome	Responsibility		Timeframe			
					2022-2023	2023-2024	2024-2025	2025-2026
10.1.13	Examine opportunities to implement partnerships and programs to reduce alcohol and other drug use issues.	Change culture on alcohol consumption and drug consumption. Improved community education and awareness.	Health Services Community Development Library Services Youth Services	NP				

## 10.2 Social Wellbeing and Community Connections

### Objective: Support priority populations to achieve better social and health outcomes

- A strong and connected community for all generations
- A community which is socially connected and able to participate in and contribute to community life
- Community members are engaged in the community
- An inclusive, healthy, creative community where people can feel safe, connected and engaged
- Inclusive and accessible environments that promote participation in community life by all
- Healthy, strong and resilient people and connected communities
- Inclusion, diversity and uniqueness are respected, welcomed and celebrated

Action		Outcome	Responsibility		Timeframe			
					2022-2023	2023-2024	2024-2025	2025-2026
10.2.1	Continue to provide and facilitate events, workshops and programs that bring community together (e.g., Craft Groups, Book Clubs, games, literary events and other extension activities)	Enhanced opportunities to socialise, be active and connected in welcoming, accessible and all-inclusive environment.	Library Services	E	x	x	x	x

Action		Outcome	Responsibility		Timeframe			
					2022-2023	2023-2024	2024-2025	2025-2026
10.2.2	Continue to provide information to facilitate historical guided and self-guided walks.	Increased walking.	Library Services Community Development Health Services	E	x	x	x	x
10.2.3	Support / facilitate the delivery of the markets in the Town.	Provision of fresh produce. Increasing community connection.	Community Development	E	x	x	x	x
10.2.4	Implement public art projects using developer contributions.	Arts and culture to be more visible in the Town of Bassendean, activating spaces, build community pride and sense of place and actively engaging local artists.	Community Development	E	x	x	x	x
10.2.5	Encourage residents to connect with community groups through organisations/services such as libraries, neighbourhood houses, sports clubs and local shopping strips.	Support and facilitate actions that build community pride and sense of place.	Community Development	NP				
10.2.6	Work with stakeholders to make information available to the community regarding local services, programs and facilities available to them.	Improved community education and awareness.	Customer Services	NP				
10.2.7	Provide and promote lifelong learning, digital literacy and encourage social inclusion.	Lifelong learning is the ongoing, active pursuit of knowledge that enhances social inclusion, active citizenship and personal development.	Library Services	E	x	x	x	x
10.2.8	Delivery of case management services to disadvantaged and/or at-risk young people.	Effective support relationships developed, and referrals to specialist services undertaken when appropriate.	Youth Services	NP				
10.2.9	Delivery of Open Access 'Drop-In' Program.	Disadvantaged young people aged 12-25 years are provided appropriate support,	Youth Services	E	x	x	x	x

Action		Outcome	Responsibility		Timeframe			
					2022-2023	2023-2024	2024-2025	2025-2026
		opportunities and leisure spaces. Relationships built in these environments are leveraged into referrals, informal counselling and ongoing support, decreasing marginalisation and disadvantage.						
10.2.10	Provide support to young Learner Drivers to assist them obtain a Driver's License.	Improved access to social, educational and vocational opportunities.	Youth Services	E	x	x	x	x
10.2.11	Provide a community transport service that meets the needs of an ageing population.	Assisting eligible residents to attend medical appointments and community activities.	Community Development	E	x	x	x	x
10.2.12	Continue to actively support and encourage volunteering programs in the community.	Working with local community groups for capacity building, promotion of volunteering, recruiting and engaging volunteers for mental and physical health.	Community Development Library Services Sustainability & Environment	E	x	x	x	x
10.2.13	Support and promote inclusion of diverse groups including people with disabilities, people who identify as Aboriginal or Torres Strait islander people, culturally and linguistically diverse communities and LGBTQIA community members.	Providing inclusive community services that recognise the needs of LGBTIQ communities and individuals.	All	NP				
10.2.14	Partner with professionals including Speech Therapists to share information with families on family information evenings.	Build capacity of parents and carers as the primary educators in a child's life.	Children Services	E	x	x	x	x

Action		Outcome	Responsibility		Timeframe			
					2022-2023	2023-2024	2024-2025	2025-2026
10.2.15	Established relationship with Be You and utilise many of their resources such as Behaviour, Emotions, Thoughts, Learning and Social Relationships (BETLS) tool.	Assess and support children's wellbeing and mental health.	Children Services	E	x	x	x	x
10.2.16	Promote opportunities for older residents, to remain living independently at home.	Support wellbeing and mental health.	Health Services Community Planning	NP				
10.2.17	Facilitate opportunities for active ageing.	Remain connected and engaged in community life which contributes to positive health and wellbeing.	Health Services Community Development	NP				

### 10.3 Health Promotion and Advocacy

**Objective: Community is informed to make the best choices to live healthy, be healthy and active**

**Objective: Promote mental health and wellbeing through collaborative partnerships**

- A healthy, well informed and resilient community
- A community that is able to flourish and fulfil its potential

Action		Outcome	Responsibility		Timeframe			
					2022-2023	2023-2024	2024-2025	2025-2026
10.3.1	Promote programs to increase physical activity levels in children and teenagers via organisations/clubs.	Increase in the number of healthy lifestyle initiatives within the Town.	Community Development Youth Services	NP				

Action		Outcome	Responsibility		Timeframe			
					2022-2023	2023-2024	2024-2025	2025-2026
10.3.2	Build the capacity of local clubs, groups and organisations to deliver health and wellbeing activities and initiatives.	Improved community education and awareness.	Community Development	E	x	x	x	x
10.3.3	Administer the Town's Sponsorship and Grants Program.	Opportunity for the Town to adopt an <i>Assets Based Community Development</i> approach to enable and empower community to run programs, local gatherings and initiatives etc., with the outcome of increased community connection, mental health and wellbeing.	Community Development	E	x	x	x	x
10.3.4	Implementation of the Town's Community Awards.	Opportunity for Town residents to identify and recognise fellow community members making a significant contribution with the outcome of increasing community connection, mental health and wellbeing.	Community Development	E	x	x	x	x
10.3.5	Continue to source, provide and promote information resources in variety of formats to educate and inform our community about health issues.	Increase awareness and use of Health and Wellbeing resources that educate and inform the community of relevant resources for the community.	Library Services	E	x	x	x	x
10.3.6	Introduce a series of workshops addressing living with and preventing chronic disease and to promote the services of support groups through the provision of workshops and information sessions.	Health and wellbeing section of library collection is current and well used. Increase health literacy amongst the community.	Library Services Community Development Health Services	NP				
10.3.7	Identify opportunities to promote state and federal health promotion bodies and campaigns such as Quit (smoking), Cancer	Informed community better equipped to make lifetime choices.	Health Services	NP				

Action		Outcome	Responsibility		Timeframe			
					2022-2023	2023-2024	2024-2025	2025-2026
	Council WA (LiveLighter) that will facilitate and help to promote health and wellbeing.							
10.3.8	Work with local partners to promote healthy eating and oral health across the life stages with Maternal and Child Health, Early Years and primary schools.	Healthy eating messages are embedded into oral health promotion activities.	Children Services	NP				
10.3.9	Continue to promote mental health awareness through Act Belong Commit and increase community engagement and understanding of mental wellbeing and social inclusion.	More community members get involved with mental health campaigns. Raising awareness of how to stay mentally healthy.	Community Development	E	x	x	x	x
10.3.10	Investigate collaboration opportunities to deliver Mental Health First Aid (MHFA) to adults, teens and Aboriginal communities.	Improved community education and awareness.	Health Services	NP				
10.3.11	Collaborate with and/or promote key stakeholders such as HeadSpace and Helping Minds to identify and implement / support mental health promotion initiatives with community groups and schools.	Improved community education and awareness regarding wellbeing and service access. Utilise existing campaigns (e.g., RUOK day and Mental Health Week) to support schools and community organisations raise the awareness regarding mental health supports for youth.	Community Development Library Services Health Services Youth Services	NP				
10.3.12	Collaborate with the Midvale Hub Parenting Service to provide a Parenting Champion who	Families have access to a number of programmes to support them including Protective Behaviours, Circle of Security, 1, 2,	Children Services	E	x	x	x	x



Action	Outcome	Responsibility		Timeframe			
				2022-2023	2023-2024	2024-2025	2025-2026
	delivers parenting workshops for families.	3 Magic and Emotion coaching, tuning in to Kids and Tuning in to Teens.					
10.3.13	Support and advocate for ongoing improvements to the experiences of children and their families who experience educational disadvantage in their transition from early years services to primary schools.	Support children's wellbeing and mental health.	Children Services	NP			
10.3.14	Promote support services provided for those sleeping rough, by disseminating information relating to community showers, food access, medical services.	Minimise health inequalities across groups within the community.	Health Services	NP			

#### 10.4 Built and Physical Environment

**Objective: Provide and support a range of quality facilities and services that have a positive impact on health and wellbeing**

**Objective: Support the creation of environments that encourage healthy living**

- A healthy community enjoying quality facilities and services
- An environment that supports residents to lead active and healthy lives

Action	Outcome	Responsibility		Timeframe			
				2022-2023	2023-2024	2024-2025	2025-2026
10.4.1	Planting trees and providing shade structures throughout the district.	Increased tree canopy and shade to create a cooler and more liveable community.	Infrastructure	NP			

Action		Outcome	Responsibility		Timeframe			
					2022-2023	2023-2024	2024-2025	2025-2026
10.4.2	Implement connected footpaths and cycleways throughout the Town ensuring adequate seating, shade, lighting, drinking fountains, and bins are provided.	Walking trails, paths and cycleways are well used and safe.	Infrastructure	NP				
10.4.3	Creating and maintaining sporting fields to the requirements of multiple sporting clubs allowing community to easily participate in organised sport.	Community have access to facilities that promote physical activity and wellbeing.	Infrastructure	E	x	x	x	x
10.4.4	Provide, maintain and encourage the use of accessible and affordable community facilities, ovals, walking routes and reserves for community use.	Community have access to facilities that promote physical activity and wellbeing.	Community Development Infrastructure	E	x	x	x	x
10.4.5	Promote and activate environmental assets and existing infrastructure provided by the Town, to enable people to be more active, enjoy nature and promote mental health.	Accessible public open spaces for passive recreation, active transport and connection with nature.	Community Development & Sustainability Environment	NP				
10.4.6	Develop and implement Public Open Space Strategy.	Provision of desirable, accessible and multipurpose spaces that encourage physical activity and passive recreation.	Planning Services Community Development & Environment Sustainability Infrastructure	NP				
10.4.7	Incorporate public health principles (including Healthy Active by	To influence the planning, and development of the built environment so as to support the community to age well.	Planning Services	NP				

Action		Outcome	Responsibility		Timeframe			
					2022-2023	2023-2024	2024-2025	2025-2026
	Design) into local planning frameworks.							
10.4.8	Implement the Asset Management Strategy.	Facilities meet the needs of the community to recreate and socialise easily such as picnic tables, BBQ's and toilet facilities.	Infrastructure	E	x	x	x	x
10.4.9	Provide affordable medium term housing options for disadvantaged young parents.	Reduction of risks surrounding homelessness, and improved connections with support services.	Youth Services	E	x	x	x	x
10.4.10	Provide youth specific facilities and programs.	Improved support and peer networks. Increased exposure to personal development opportunities.	Youth Services	E	x	x	x	x
10.4.11	Respond to the data provided in the Australian Early Development Census (AEDC).	Improve outcomes for children by enhancing environments such as the play equipment etc.	Children Services	E	x	x	x	x
10.4.12	Promote initiatives and campaigns designed to reduce injury and falls prevention.	Reduce injury from accidental falls.	Health Services	NP				
10.4.13	Develop a Community Emissions Reduction Strategy	Enabling residents, schools and businesses to lead healthier and more sustainable lives by engaging in new habits and achieving lasting positive change in areas such as waste reduction to landfill, reduction in greenhouse gas emissions, active transport, sharing resources, growing food locally, renewable energy generation, increased food waste composting, and opportunity for community connection.	Sustainability & Environment	NP		x	x	x

## 10.5 Regulation and Protection

**Objective: The Town supports strategies to promote a safer community**

**Objective: To protect, promote and enhance environmental factors which impact on community public health**

- A community protected from environmental and health risks
- A safe and protected community
- A safe community for everyone who lives in, works in and visits the Town
- Community health, safety and wellbeing are a focus in everything we do

Action		Outcome	Responsibility		Timeframe			
					2022-2023	2023-2024	2024-2025	2025-2026
10.5.1	Promote the availability of free food safety training for local food businesses to enhance skills and knowledge in food safety.	Safe handling of food and adequate skills and knowledge of food handlers.	Health Services	E	x	x	x	x
10.5.2	Ensure all food businesses submit a Food Business Registration / Notification form as required under the Food Act 2008, and work with food businesses to provide safe and suitable food.	All food prepared, stored, handled, distributed, manufactured within the Town are by approved food businesses.	Health Services	E	x	x	x	x
10.5.3	Ensure all food businesses servicing vulnerable populations submit verified Food Safety Plans as required under the Food Standards Code.	All food safety plans completed and verified with regular monitoring and reporting.	Health Services	E	x	x	x	x
10.5.4	Conduct microbiological and chemical food sampling.	Food manufactured in the Town is safe and compliant with Food Standards Code.	Health Services	E	x	x	x	x
10.5.5	Implement and manage the Town's Mosquito Monitoring and Control Program.	Effective mosquito monitoring and control program to reduce mosquito nuisance levels in the community and mosquito-borne diseases.	Health Services	E	x	x	x	x
10.5.6	Disseminate information when the Department of Health considers	Safe waterways for community to recreate in.	Health Services	E	x	x	x	x

Action		Outcome	Responsibility		Timeframe			
					2022-2023	2023-2024	2024-2025	2025-2026
	local waterways pose a risk to people.							
10.5.7	Protect the community from illness through education and enforcement of public health standards at skin penetration premises.	Protect the community from disease and illness.	Health Services	E	x	x	x	x
10.5.8	Continue to implement the Town's statutory responsibilities for protecting the community as legislated by the <i>Public Health Act 2016</i> , <i>Food Act 2008</i> , <i>Tobacco Products Control Act 2006</i> , <i>Environmental Protection Act 1986</i> , and the <i>Health (Miscellaneous Provisions) Act 1911</i> and subsidiary legislation. This includes public health complaint services (such as odour, noise, dust, asbestos handling, food safety, pollution control), food safety assessments, public building assessments, events safety assessments, industrial premises audits for pollution protection measures, and on-site effluent disposal approvals.	Recognise the Town's statutory role and its contribution to community safety and increase community awareness about minimising public health risks in and around the home. Maintain amenity in the community.	Health Services	E	x	x	x	x
10.5.9	Continue to develop and review management plans for Emergency Risk Management (ERM), Emergency Management Arrangements (LEMA), Local Recover Plan (LRP).	Ensure the Town is well prepared to respond effectively to and recover from major emergencies, disasters or serious public health incidences.	BLEMC Director Community Planning Services	E	x	x	x	x

Action		Outcome	Responsibility		Timeframe			
					2022-2023	2023-2024	2024-2025	2025-2026
10.5.10	Comply with the local government requirements details in State Hazard Plan / Pandemic Plan, Emergency Management legislation when enacted.	Improve staff skills and knowledge regarding emergency management and pandemic planning.	All	E	x	x	x	x
10.5.11	Administer and enforce Council's Local Laws.	Recognise Council's statutory role and its contribution to community safety.	Ranger Services Health Services Building Services Infrastructure Sustainability & Environment	E	x	x	x	x
10.5.12	Continue to provide waste services and education to residents and businesses	Protect the community from disease and illness. Encourage better waste management practices.	Sustainability & Environment	E	x	x	x	x
10.5.13	Continue to monitor the health and quality of water in the Swan River and in urban waterways	Safe waterways for community to recreate in.	Sustainability & Environment Health Services	E	x	x	x	x

## 11.0 References

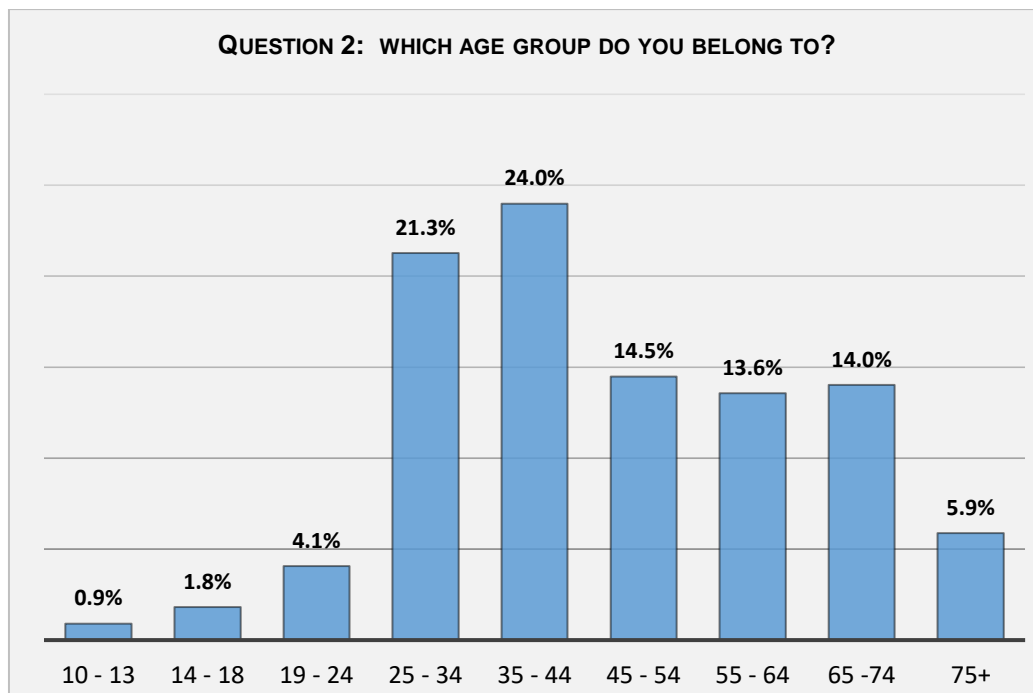
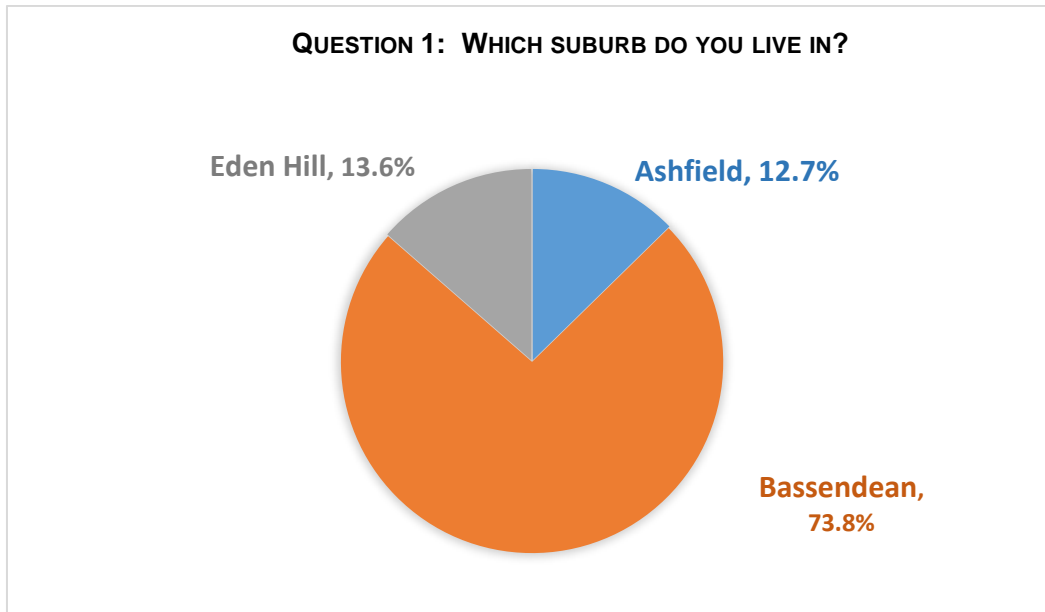
- i. Public Health Act 2016, Western Australia
- ii. Public Health Planning: A guide to developing a local government public health plan. Perth, Western Australia Public Health Advocacy Institute of WA and Stoneham and Associates, 2011.
- iii. WA Health and Wellbeing Surveillance System, Epidemiology Branch, Department of Health WA.
- iv. Town of Bassendean Community Health Profile, East Metropolitan Health Services, 2019.
- v. Public Health Planning Guide for Local Government, Department of Health WA, 2018
- vi. Town of Bassendean Community Strategic Plan 2020 -2030, Town of Bassendean
- vii. Behaviours & Risk Factors: Physical Activity Overview, Australian Institute of Health and Welfare, 2018
- viii. State Public Health Plan for Western Australia: Objectives and Policy Priorities for 2019 – 2024, Department of Health.
- ix. Census of Population and Housing General Community Profile, Bassendean LGA, Australian Bureau of Statistics, 2016
- x. Census of Population and Housing General Community Profile, Bassendean LGA, Australian Bureau of Statistics, 2021

## 12.0 Appendix A

### 12.1 Survey Results Analysis

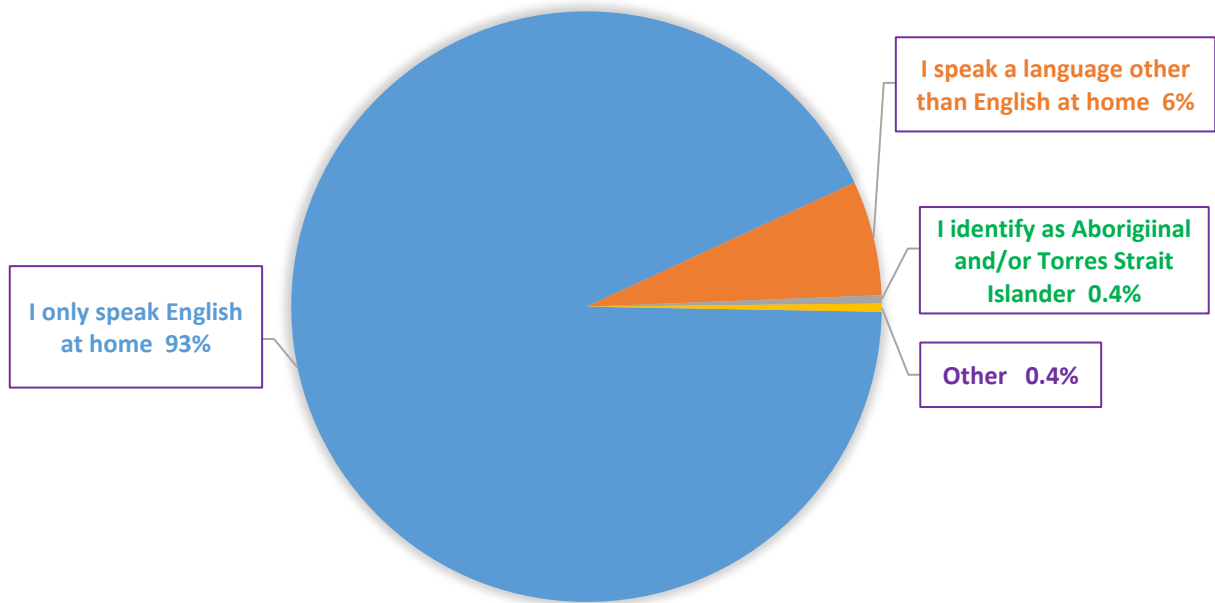
#### Public Health Plan Community Consultation Questionnaire

Between 1 June and 30 June 2021, residents were asked to complete the Public Health Plan Community Consultation Questionnaire. A total of 224 people provided their responses. The information collected helped to develop strategies and actions included in this PHP for the purpose of improving the health and wellbeing of the community.

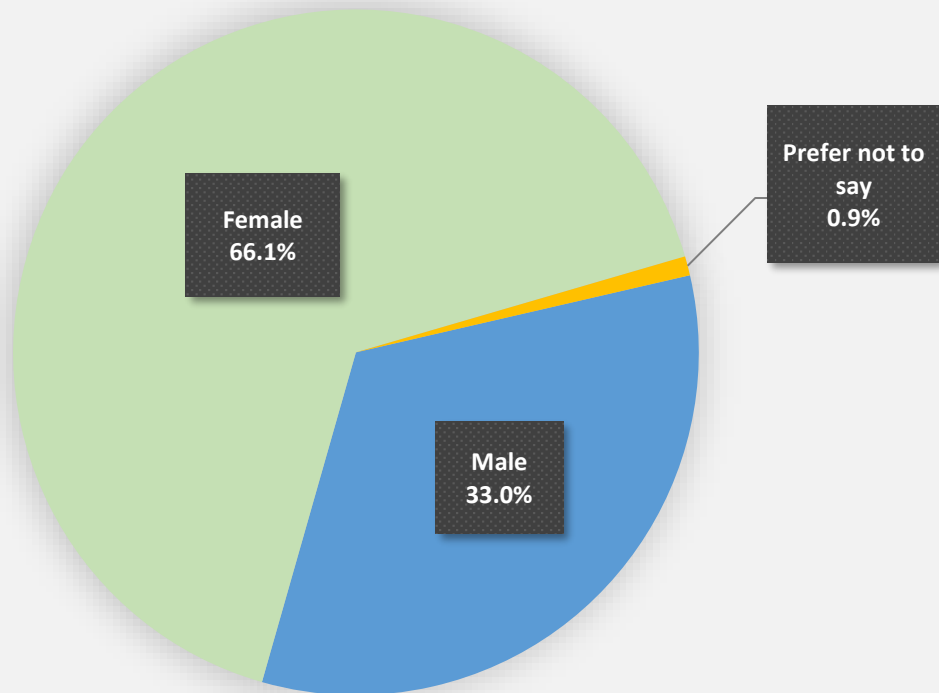




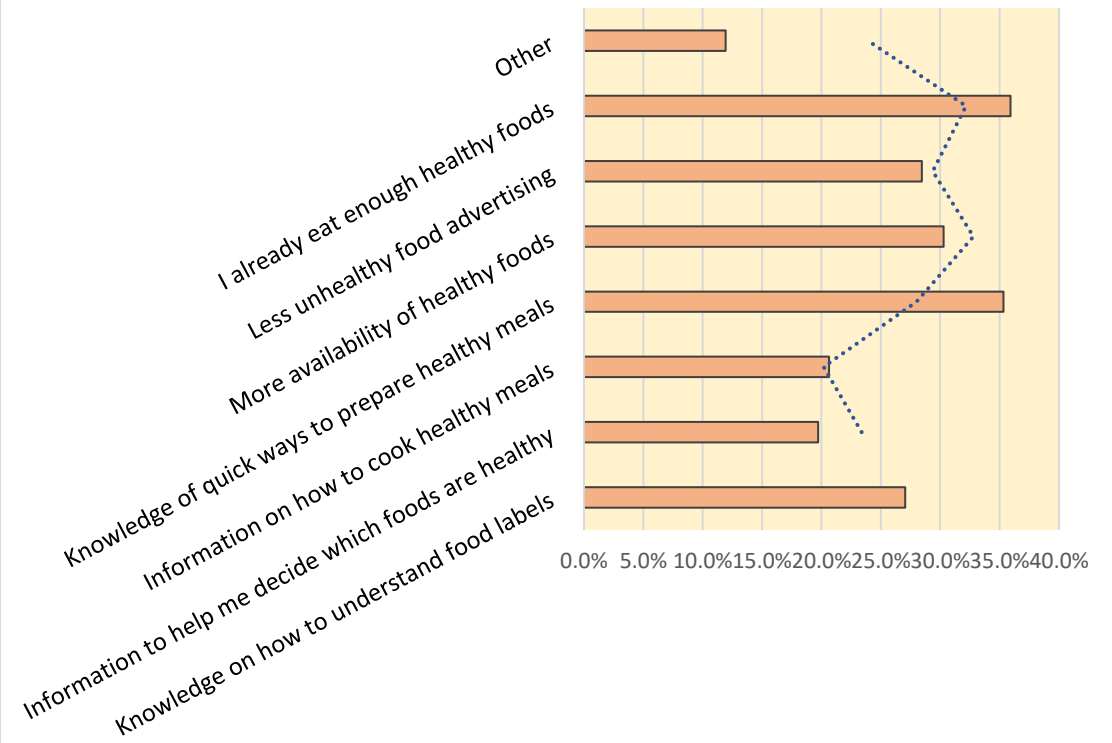
**QUESTION 3: TELL US ABOUT YOURSELF. SELECT ALL THAT APPLY.**



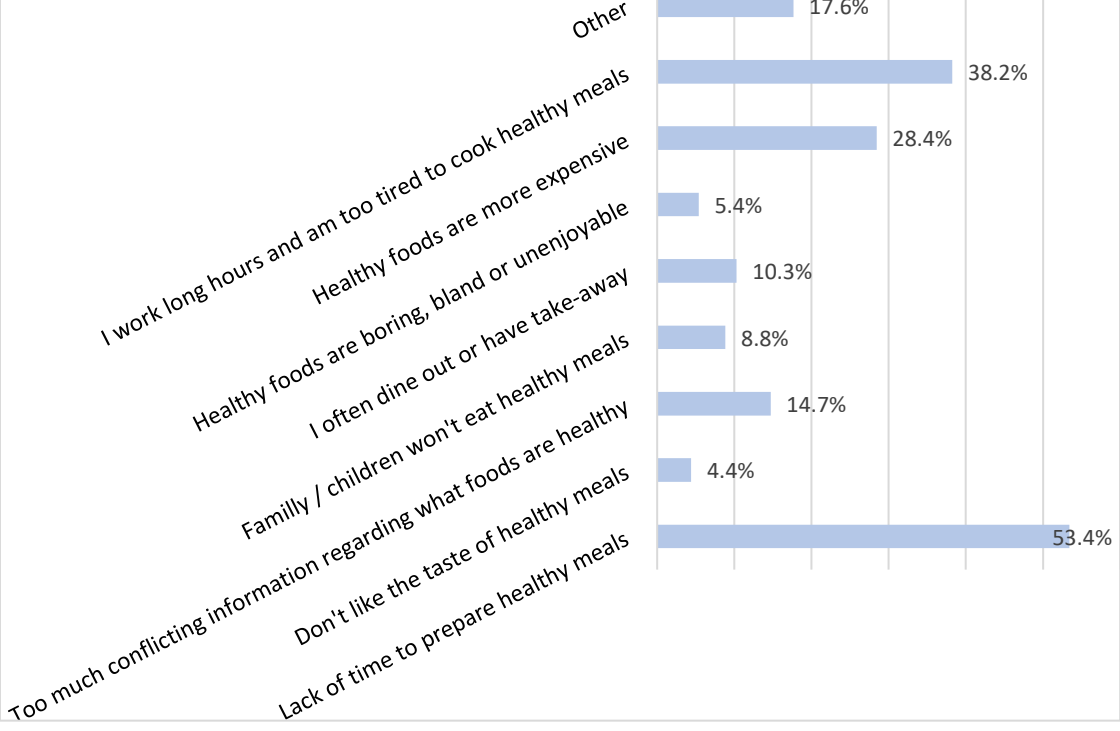
**QUESTION 4: I IDENTIFY AS:**

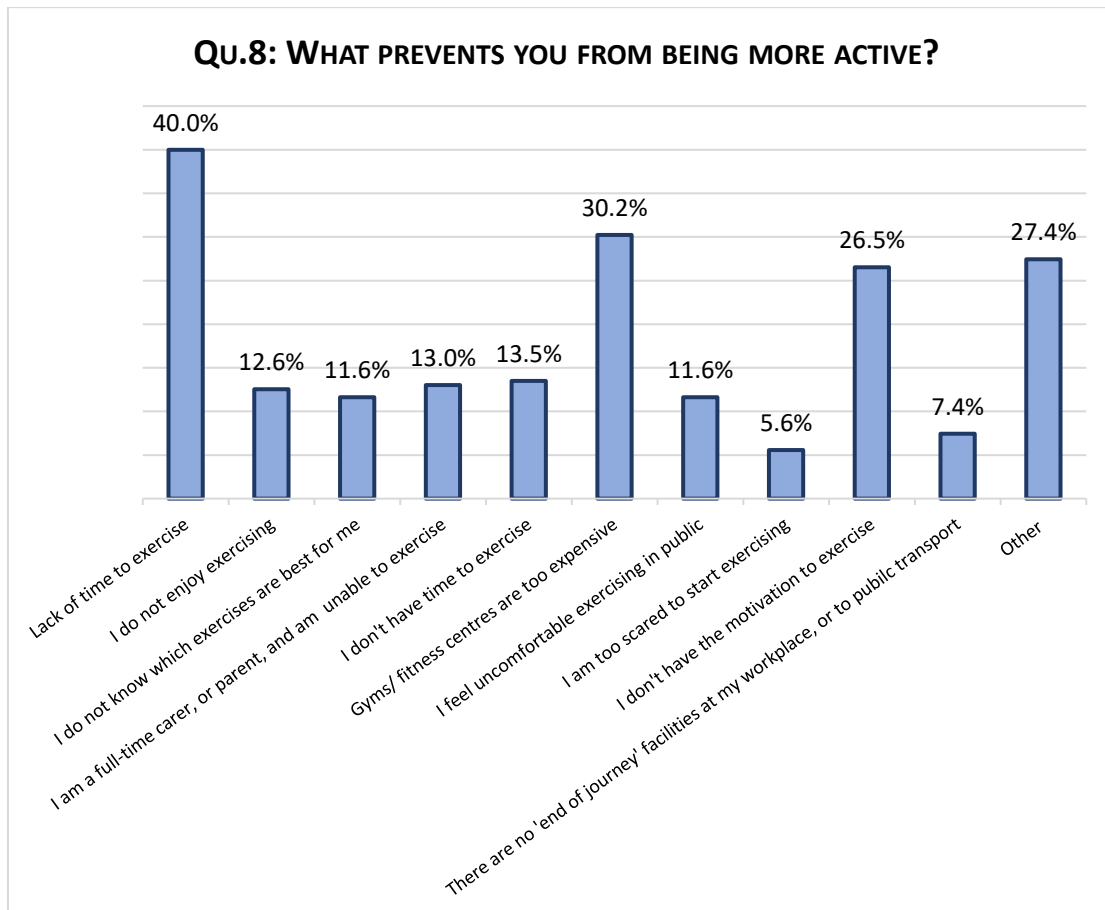
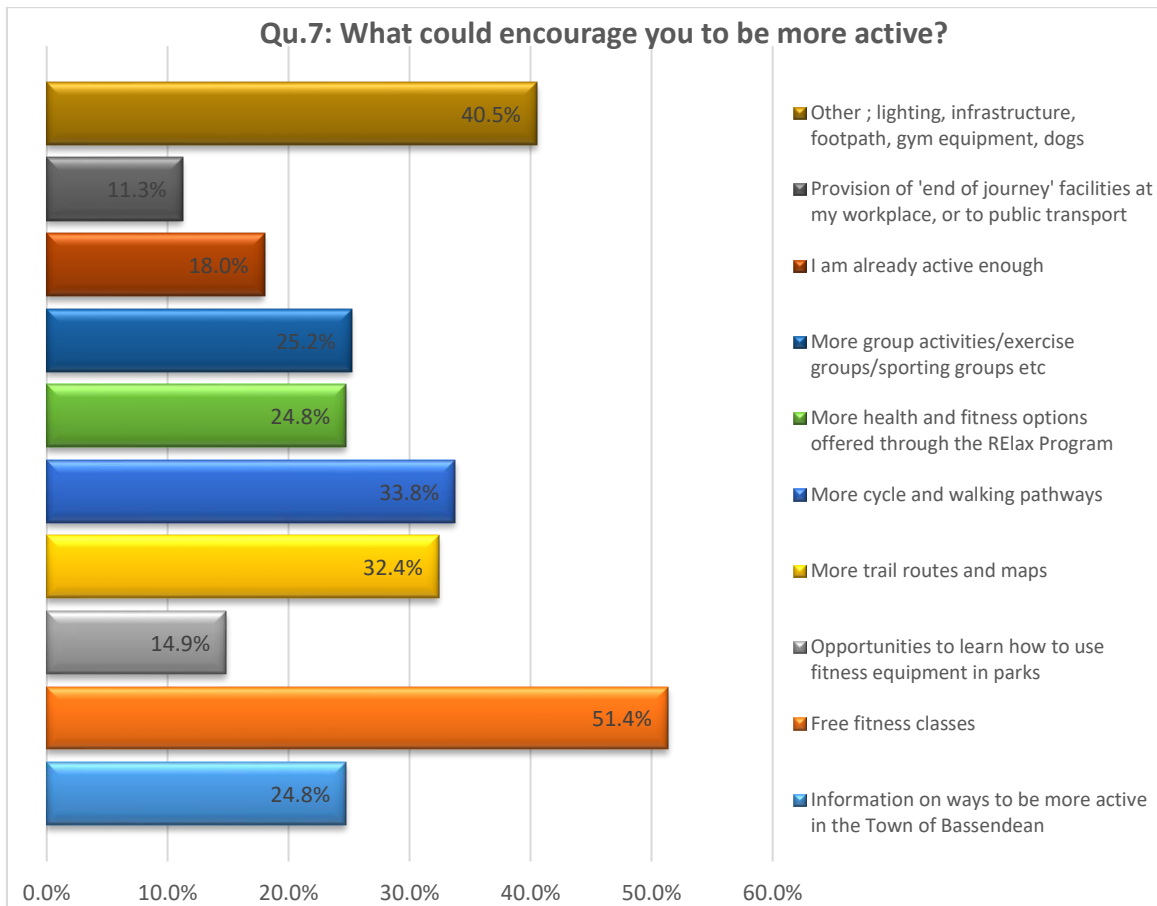


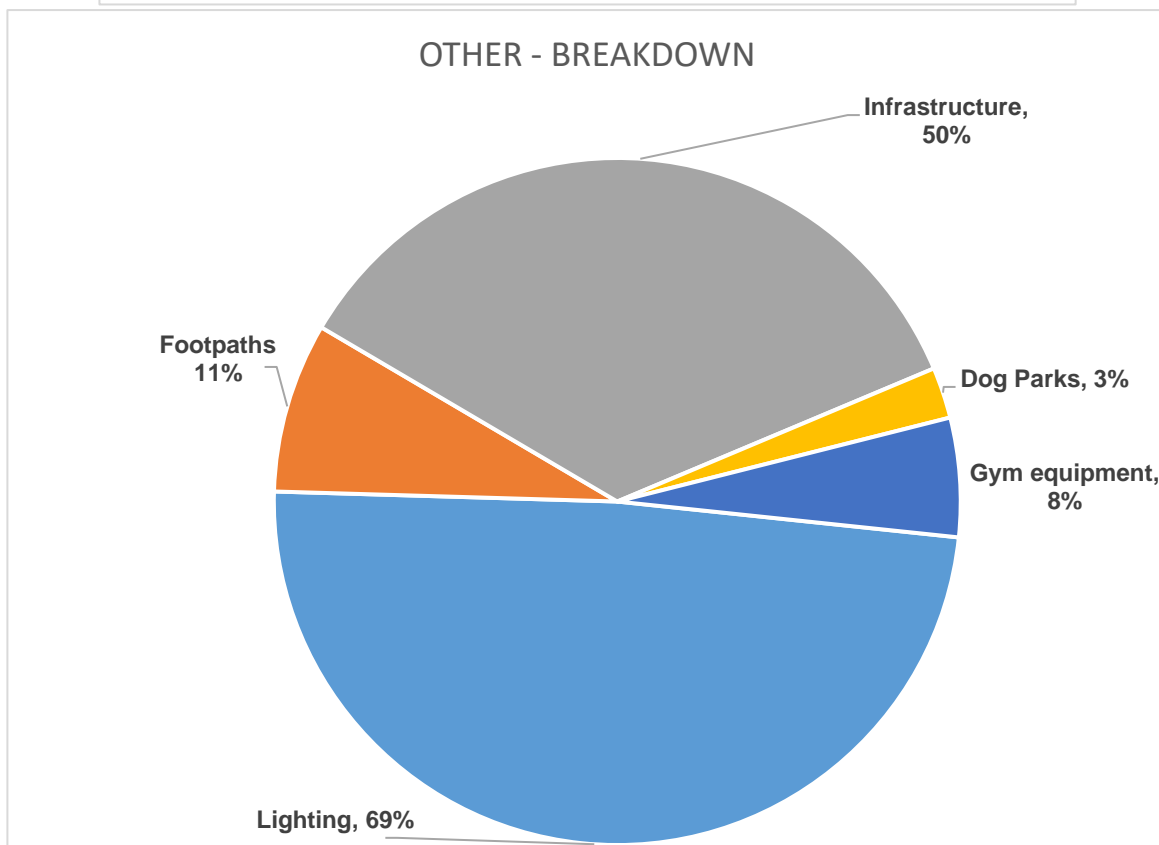
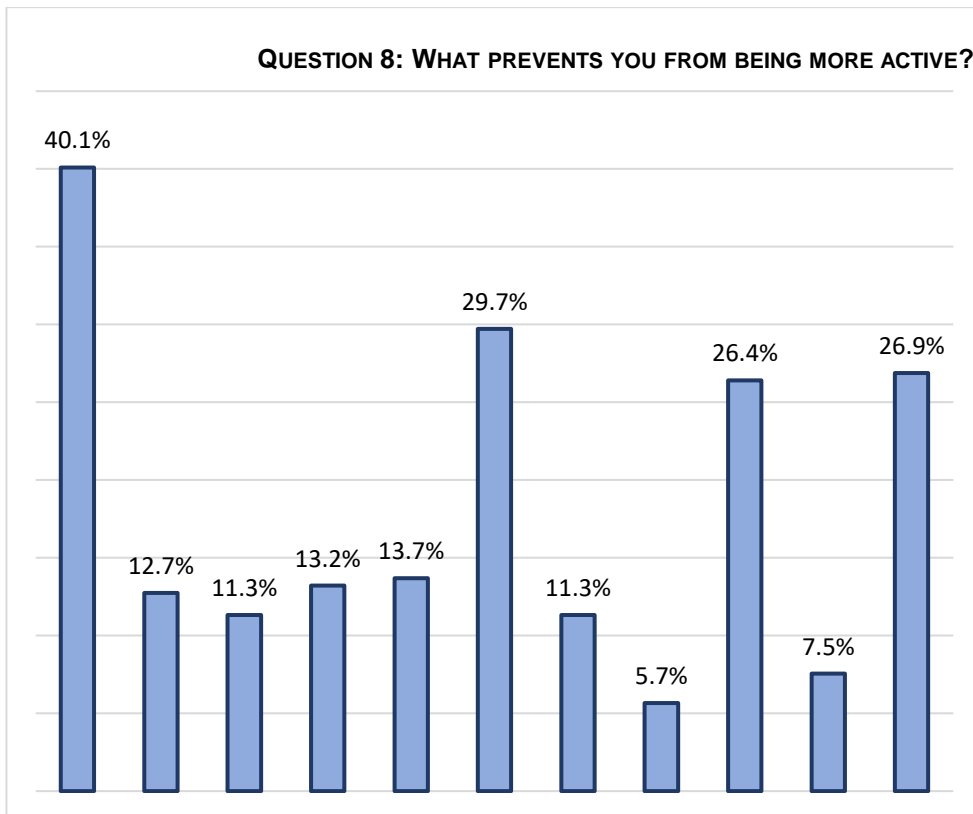
**QUESTION 5: WHAT COULD HELP YOU MAKE HEALTHIER FOOD CHOICES?**



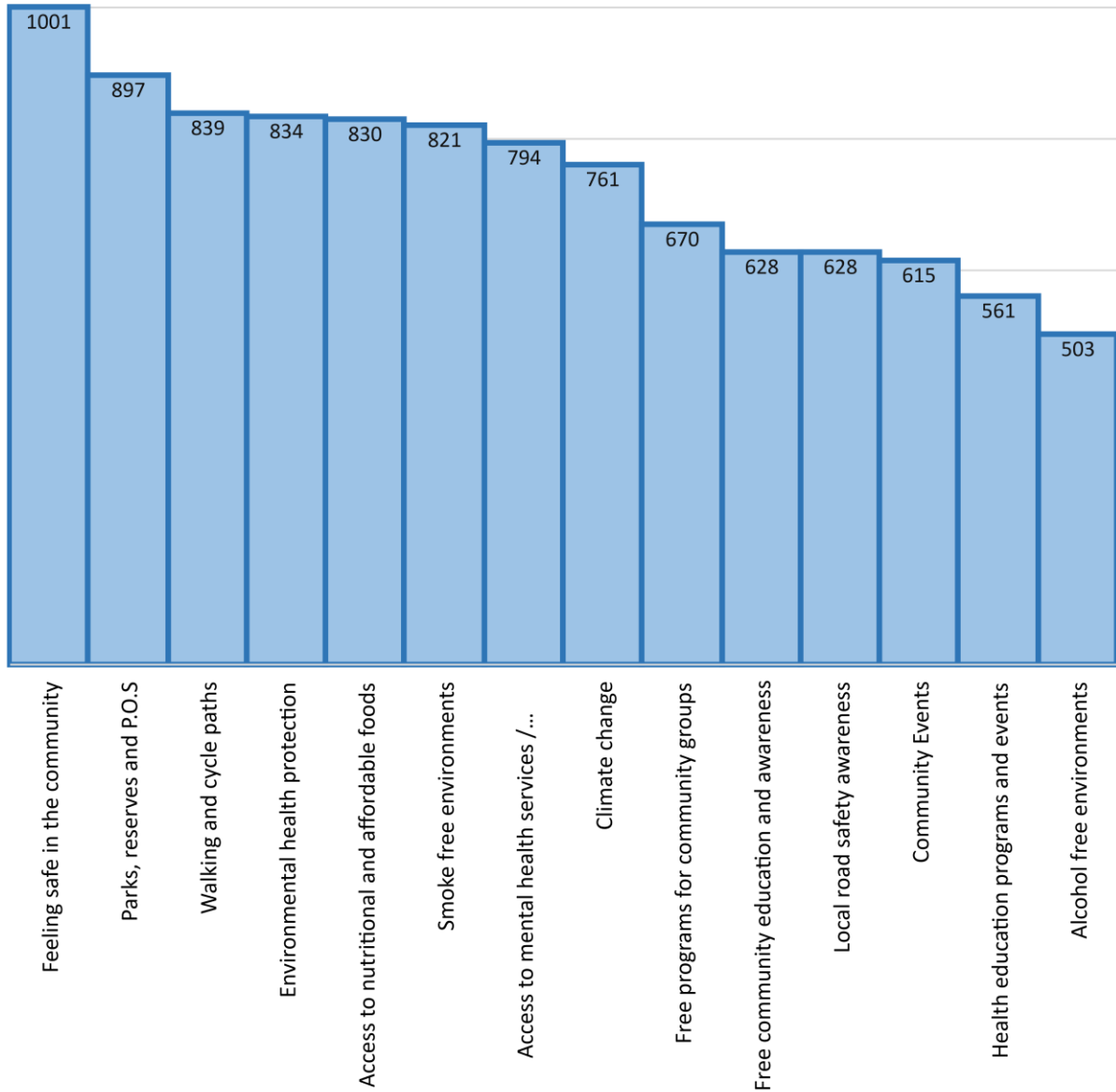
**QUESTION 6: WHAT PREVENTS YOU FROM EATING HEALTHIER FOODS?**



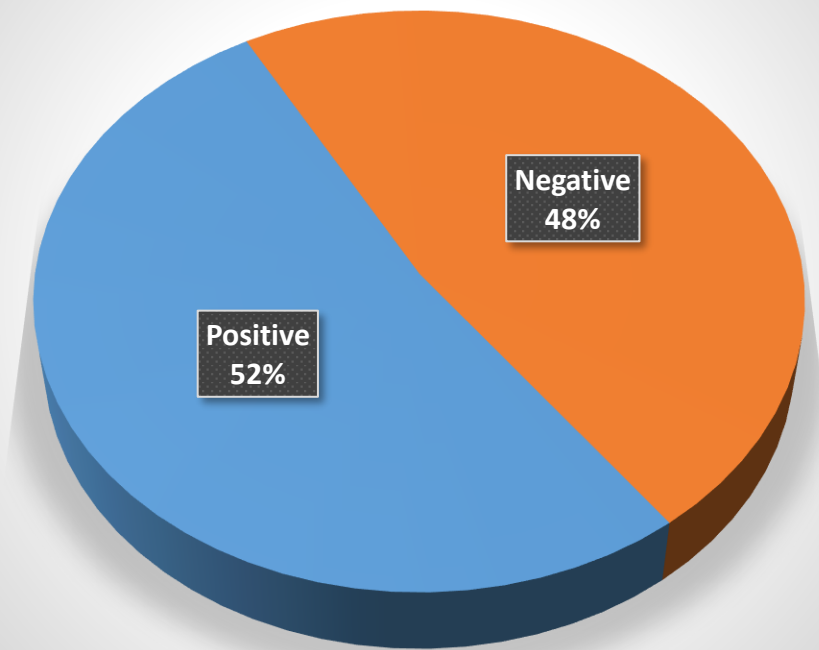




**QUESTION. 9: HOW IMPORTANT ARE THE FOLLOWING AREAS TO YOUR HEALTH AND THAT OF YOUR COMMUNITY?**



**Question.10: How is COVID-19 affecting (positive or negative) your health and wellbeing?**

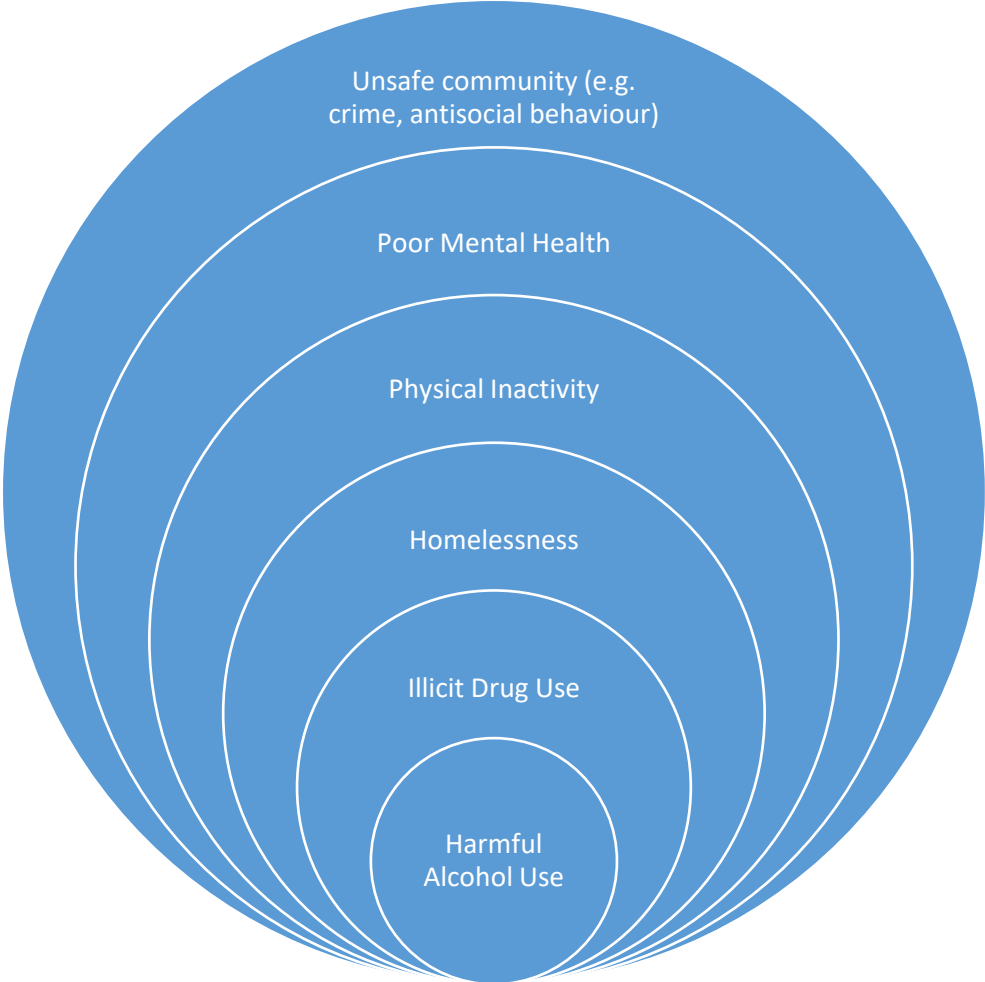


**Question. 11: What else would you like to see in your local suburb to support your health and wellbeing?**

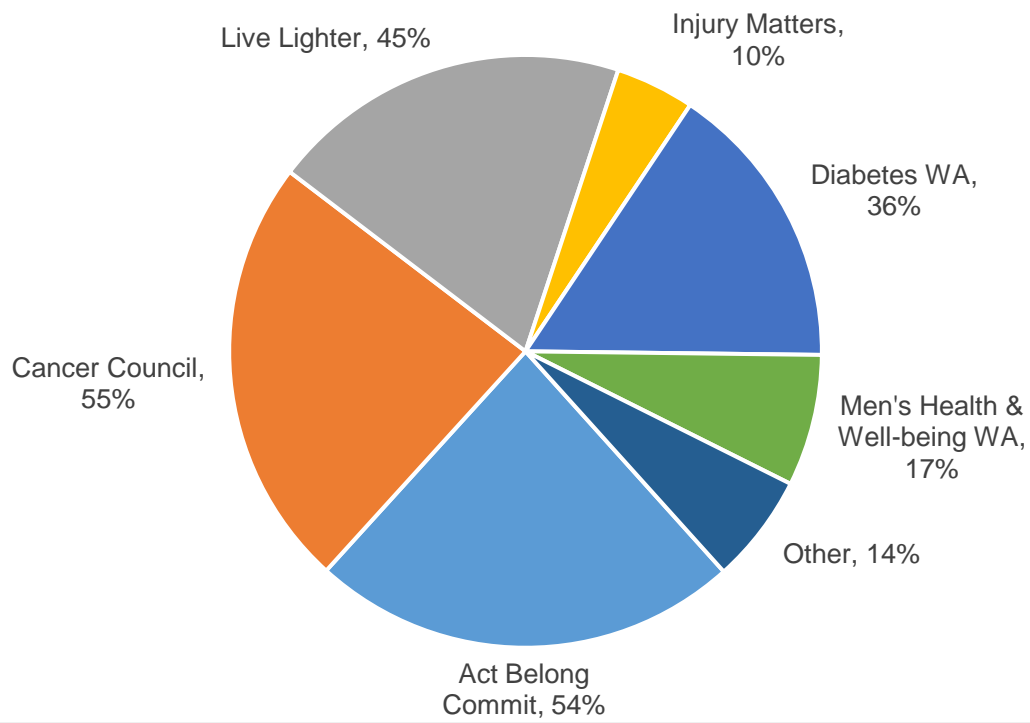
The most common answers included:

- Improve street lighting
- Outdoor exercise equipment in parks
- Footpath maintenance
- Fenced / more dog parks
- Free fitness classes indoors and outdoors, including yoga, Tai-Chi, low impact, for all members of the community – tailored for all ages and abilities
- Improve safety/security/decrease in crime rates
- More walk trails and cycle paths.

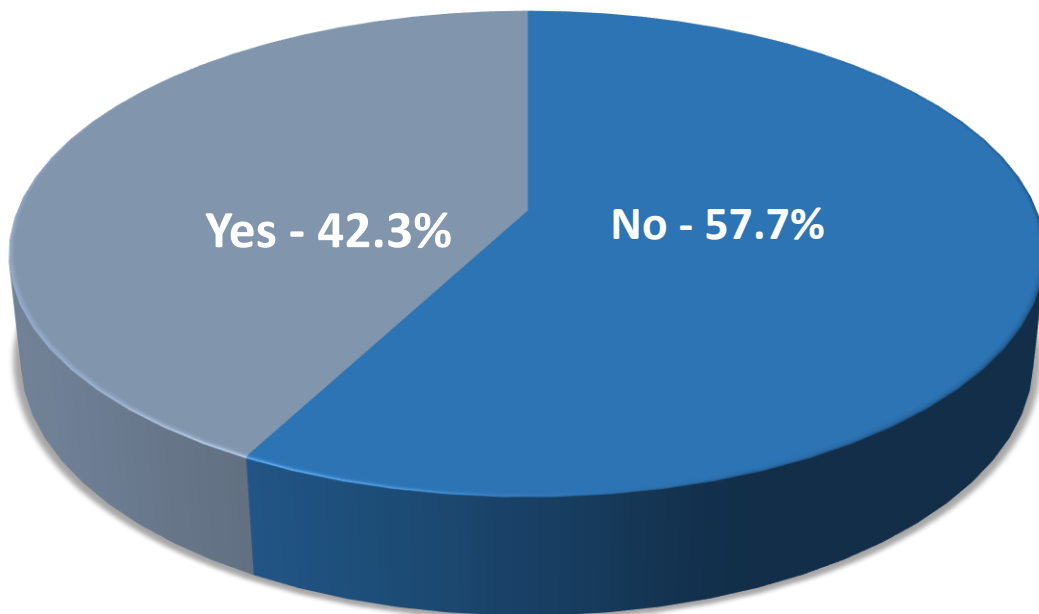
**Question. 12: Within the Town of Bassendean, what do you see as the key health concerns for you and your community?**



**Question 13: Do you engage (or alternatively, are you familiar) with any of the following health and wellbeing organisations?**

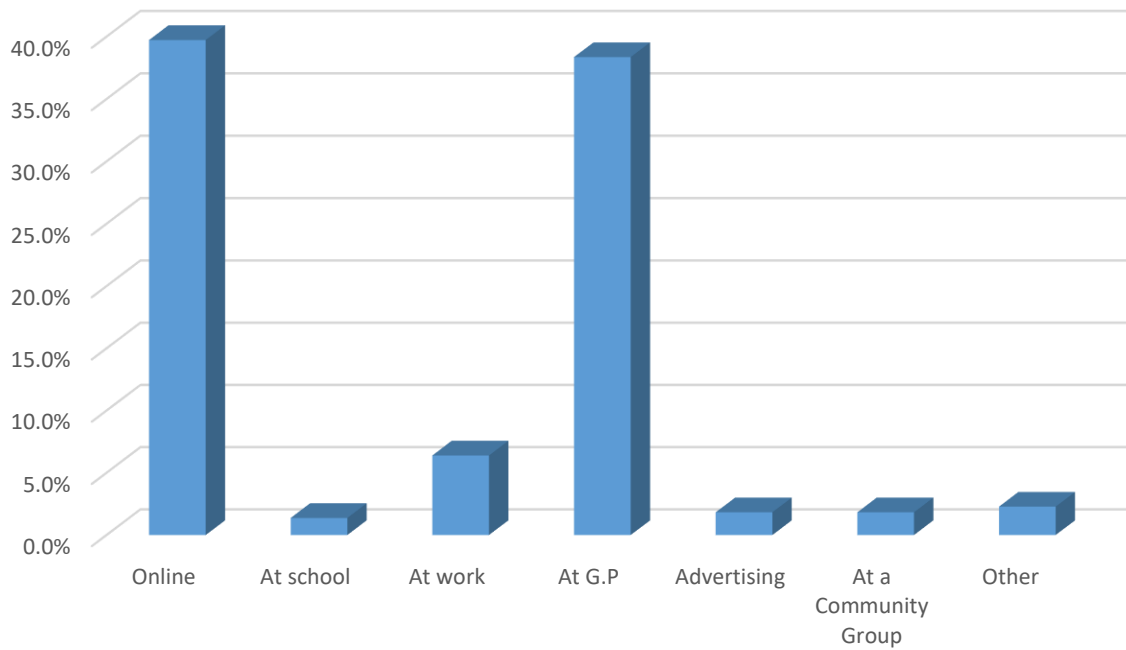


**Question 14: Have you ever accessed mental health services?**

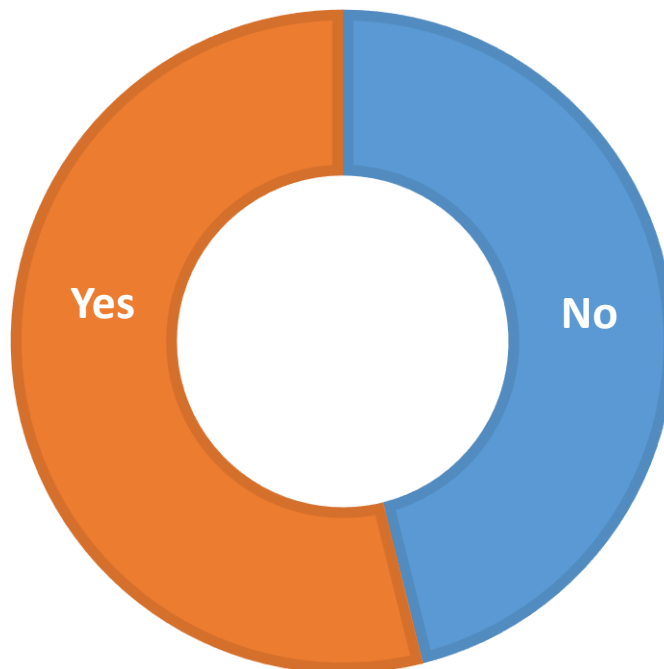


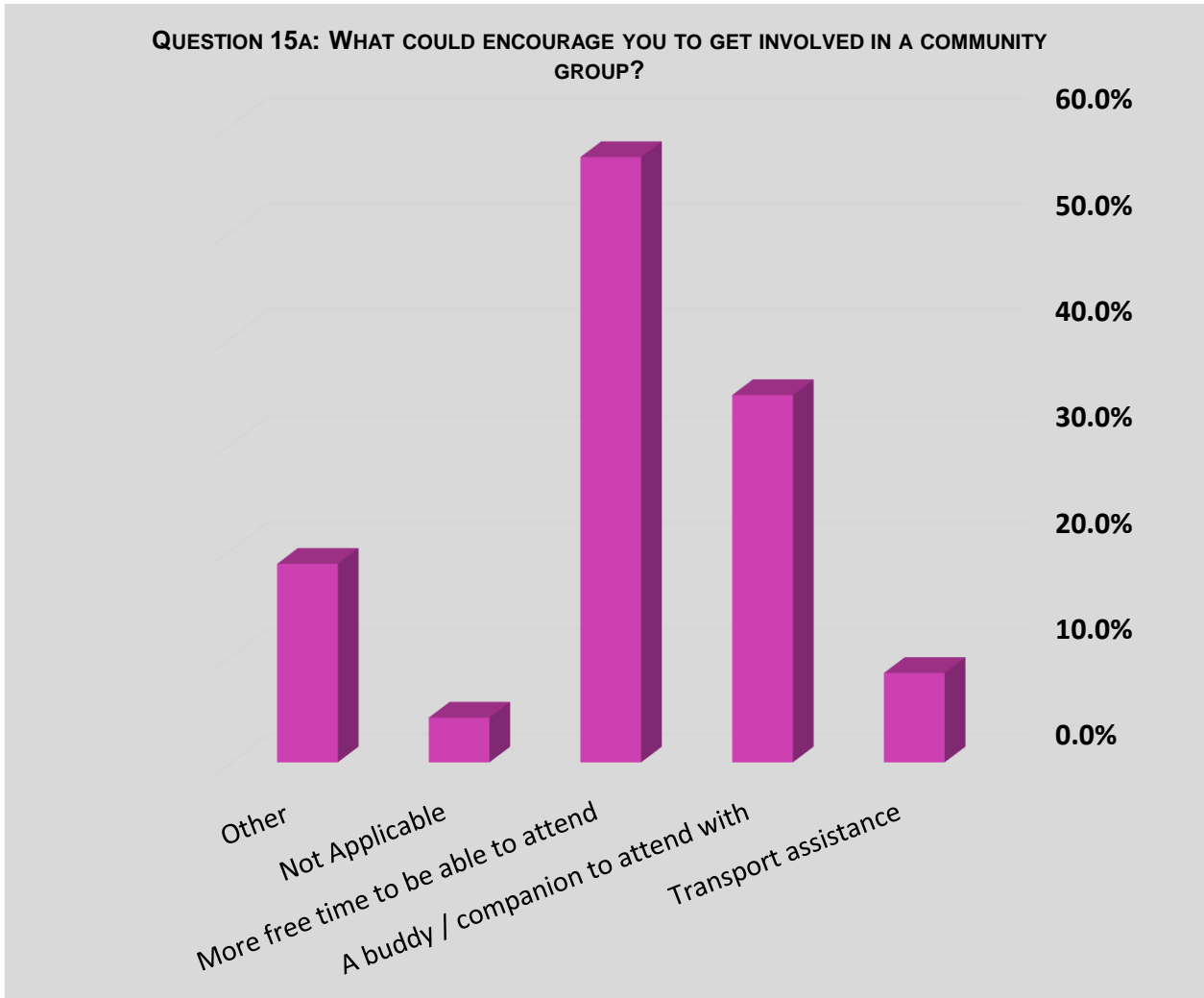


**Question 14a: When you try to access information about a Mental Health Services, where do you go?**



**Question 15: Are you currently involved in a community group?**



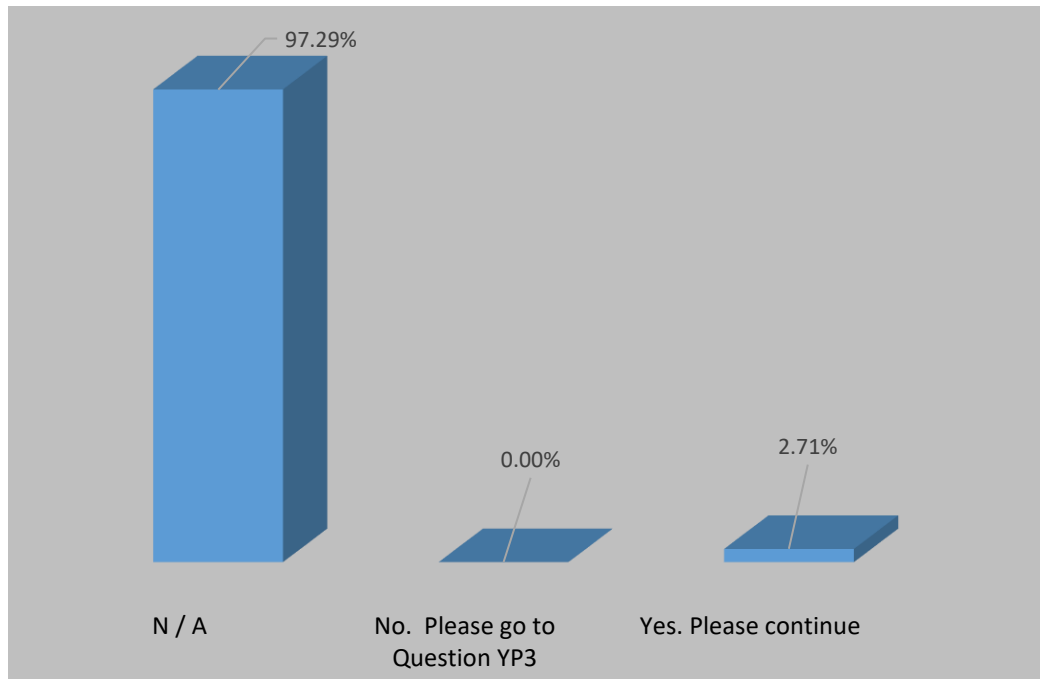


**Question. 16: Would you like to see any other community groups implemented in the Town of Bassendean?**

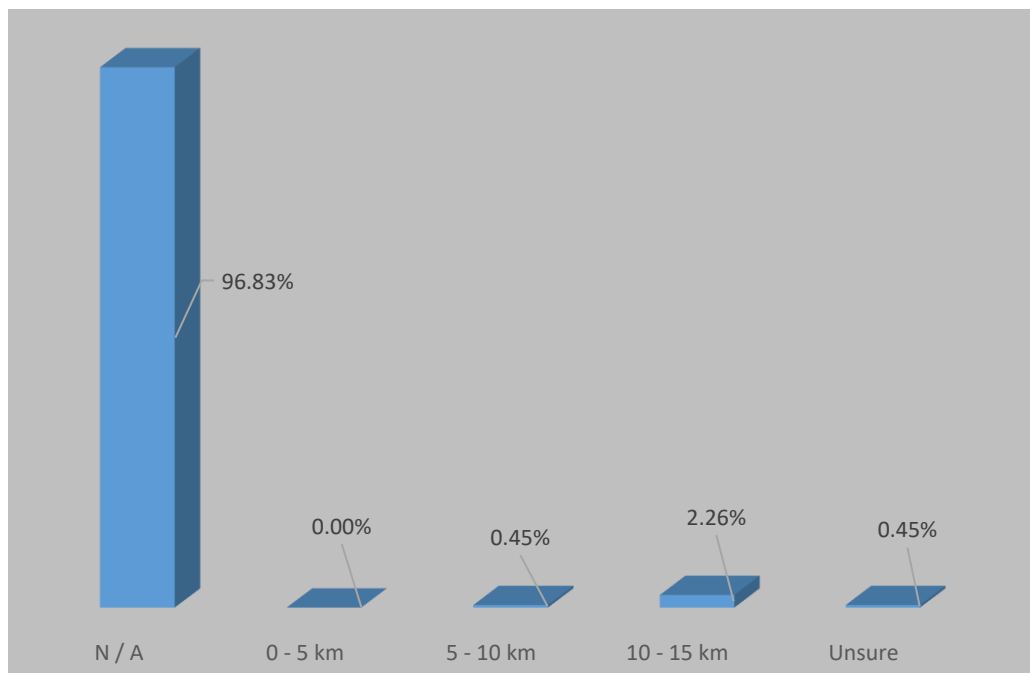
The most common answers included:

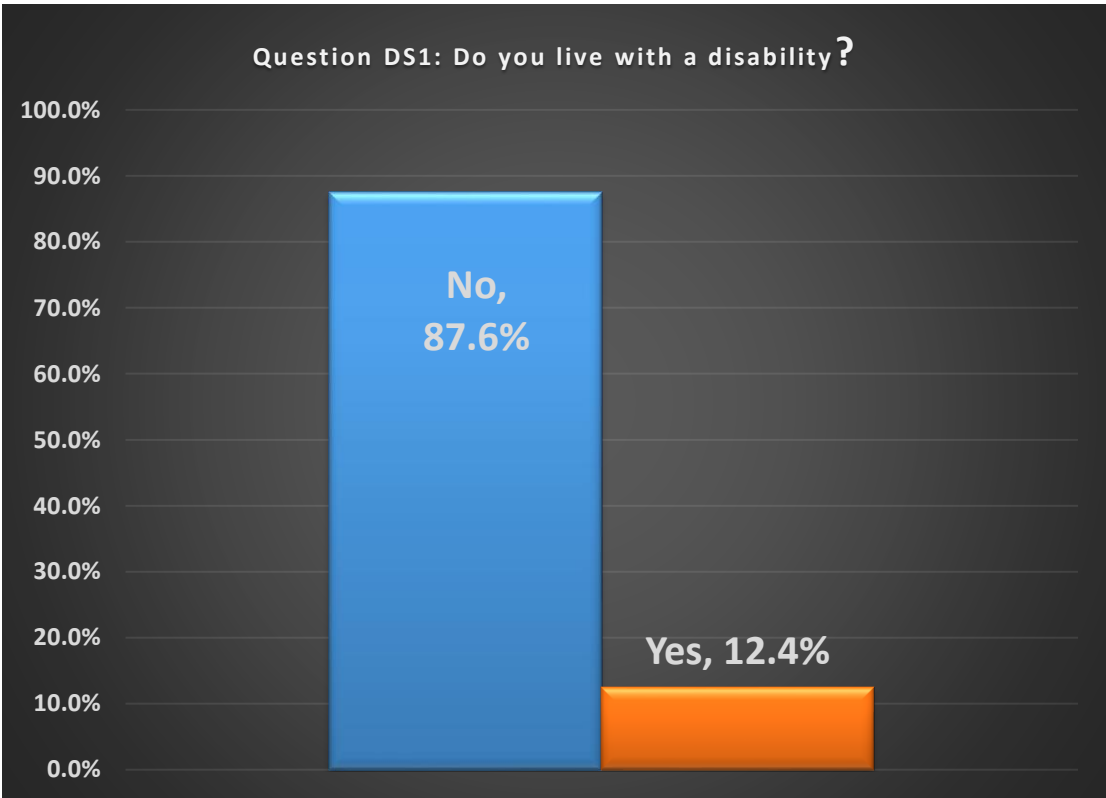
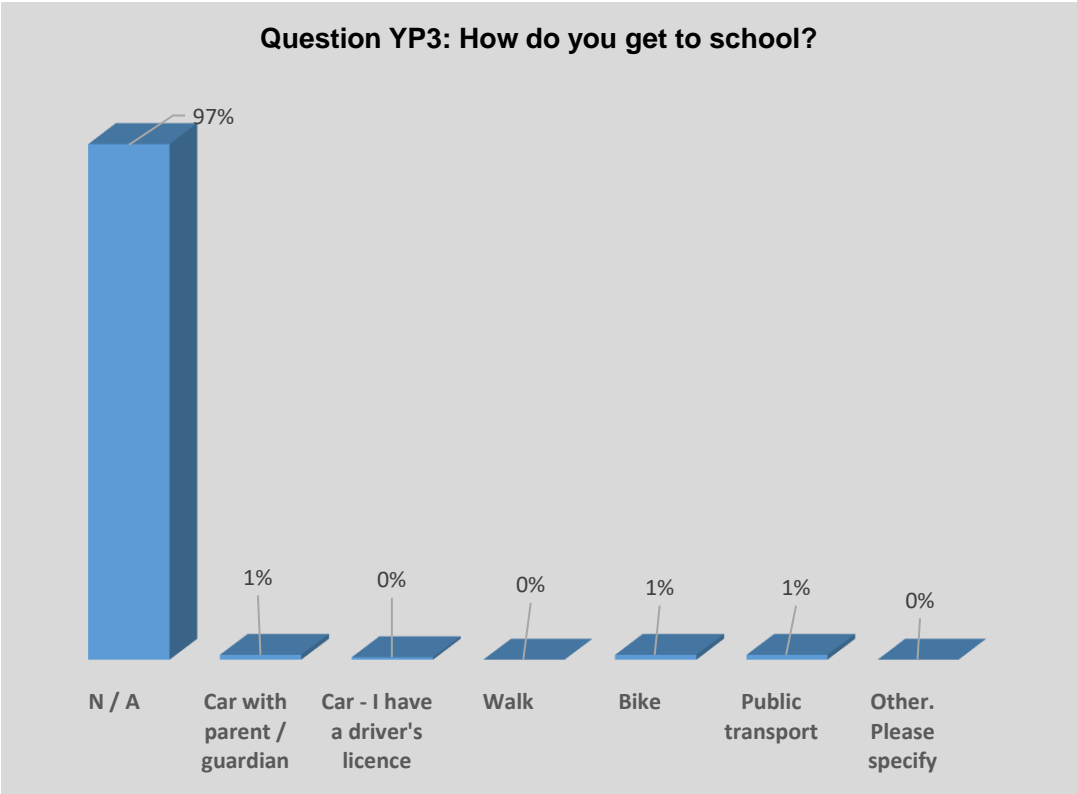
- No
- Arts / crafts / woodworking/ jewellery / kitting groups
- Social sporting groups
- Yoga / fitness / Tai-Chi groups
- Community garden
- Parent / mothers groups
- Friendship group / coffee & chat group
- Children specific – Girl Guide / Scouts / Reading & writing / arts & crafts / fitness, exercise groups

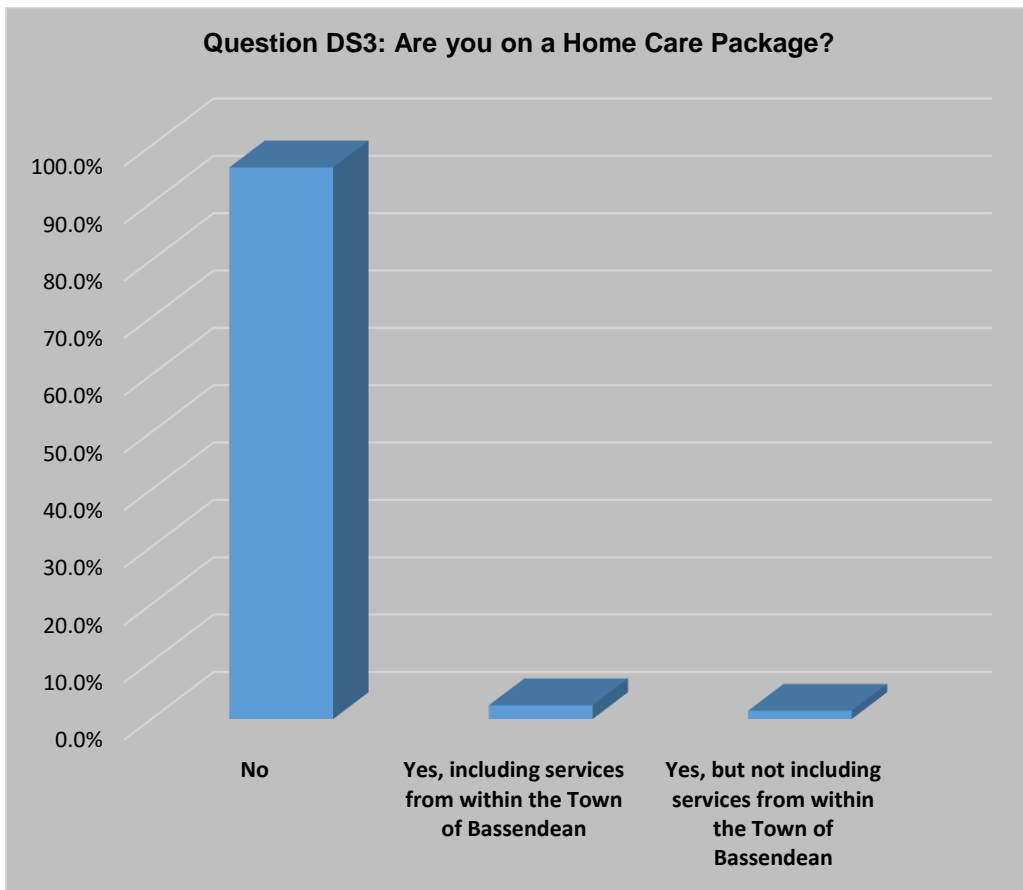
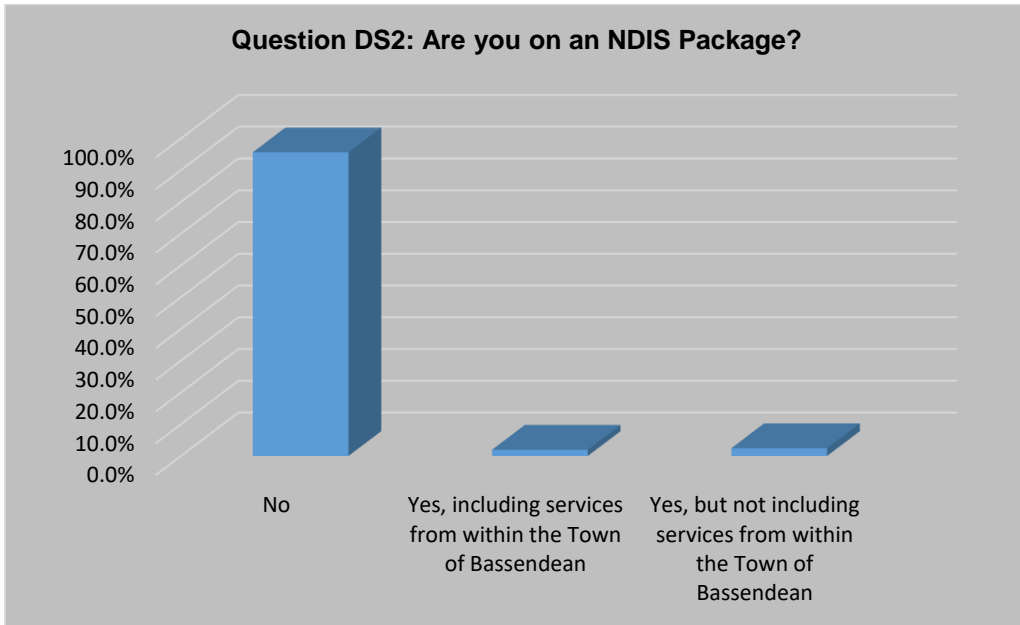
**Question YP1: Do you attend school outside of the Bassendean Area?**



**Question YP2: How far do you need to travel to get to school?**









## **COUNCIL BRIEFING SESSION POLICY**

### **Policy Objective**

The policy seeks to establish guidelines for the conduct of Council's Briefing Sessions.

### **Policy Scope**

This policy applies to the Council's Council Briefing Sessions and the Councillors, staff and the general public that attend those Briefing Sessions.

### **Policy Statement**

The role of a Council is to set policy, strategy, goals and targets for the local government. The Administration, through the Chief Executive Officer (CEO), has the task of implementing the decisions of the Council.

A Briefing Session is a non-decision-making forum that involves Councillors, officers of the Town (whose attendance is determined by the CEO) and if required, external advisors. They are open to the public and established to –

- a. Provide Councillors with the opportunity to obtain and exchange information with Town officers on items contained in the forthcoming Ordinary Council Agenda; and
- b. Provide a transparent, accountable, and public forum for Councillors to better inform themselves on items on the Council Agenda.

They provide the Council with the opportunity to ask questions and seek points of clarification. This ensures Council is fully informed to consider and make impartial and transparent decisions on items presented to it at an Ordinary Council meeting.

## **1. General Procedures**

- 1.1 Council Briefing Sessions are held one week prior to the Ordinary Council meeting usually on the third Tuesday of the month.
- 1.2 Briefing sessions are generally open to members of the public who will have the opportunity to address the meeting or make deputations on matters related to the agenda. Members of the public are required to be decorous and abide by the directions of the Presiding Member in relation to conduct at the briefing session. A failure to observe decorum or a direction of the Presiding Member will result in the member of the public being required to leave the premises.
- 1.3 Sessions will be closed to members of the public when matters are to be discussed that:
  - a) are recommended to be dealt with as confidential items under s.5.23 (2) of the *Local Government Act 1995*, or
  - b) the Presiding Member considers, on the advice of the CEO, should be dealt with as a confidential item.
- 1.4 The dates and times of the Briefing Session Schedule will be set at the same time the Schedule for the Council Meeting dates are adopted by Council. Local public notice of briefing sessions will be provided in the same way and at the same time notice is given for Ordinary Meetings of Council.
- 1.5 The agenda for the Briefing Session will be published on the Wednesday prior to the Briefing Session. The matters listed on the agenda will be the matters for discussion at the briefing session.
- 1.6 Briefing Agendas are to include all items proposed to be considered by Council at the subsequent Ordinary Council meeting, with exceptions of the Monthly Financial Statements if incomplete by the publication date of the Briefing Agenda, and items of an Urgent Nature in accordance with clause 5.5 of the Town's Meeting Procedures Local Law 2020.
- 1.7 The Mayor will be the Presiding Member at the Briefing Session. If the Mayor is unable or unwilling to assume the role of Presiding Member, the Deputy Mayor may preside at the Briefing Session. If the Deputy Mayor is unable or unwilling then the Councillors present may by simple majority select a Presiding Member from amongst themselves to preside at the Briefing Session.
- 1.8 The Presiding Member decides all procedural matters and conduct at a Briefing Session.
- 1.9 There are no quorum requirements at a Briefing Session.
- 1.10 Debate, and/or vigorous discussion by a Councillor/s that could be interpreted as debate, is not permitted on any matters raised during the Briefing Session.
- 1.11 Officers at the Town are to be available to make a presentation or respond to questions on matters on the agenda at the Briefing Session.
- 1.12 All Councillors will be given a fair and equal opportunity to participate in the Briefing Session.
- 1.13 All questions are to be asked through the chair and free-flowing discussion between Councillors is not permitted.
- 1.14 Councillors may raise issues that have not been considered in the formulation of the report or its recommendation and advise the Administration through the CEO at a briefing session of these.

- 1.15 All Councillors, officers and if applicable, other presenters, shall disclose their interests on any item on the agenda at the commencement of the Briefing Session. When disclosing an interest the following will apply –
- a) An interest is to be disclosed in accordance with the *Local Government Act 1995* and the Town's Code of Conduct.
  - b) Subject to sub-clause (c) below, Councillors who disclose a financial or proximity interest must not participate on discussions or questions on the item to which their interest applies and shall leave the room.
  - c) Notwithstanding, the Council may agree, by simple majority, to allow a Councillor who has declared an interest to remain in the room on an item, if the Councillors present agree that the interest:
    - i. is trivial or insignificant as to be unlikely to influence the disclosing Councillor's conduct on the matter; or
    - ii. is an interest common to a significant number of electors or ratepayers.
  - d) Officers with a financial interest in an item may choose to leave the room when the item is considered or if directed to do so by the CEO.
- 1.16 A record shall be kept of all disclosures of interest made at a Briefing Session.
- 1.17 No formal decisions of Council are made at a Briefing Session. The only decisions made at a Briefing Session are procedural and include to elect a Presiding Member where the Mayor or Deputy Mayor are unavailable, and to allow a Councillor to remain in the room after they have declared an interest in accordance with clause n(iii) above.

## **2. Public Question Time**

- 2.1 Briefing Sessions are open to the public unless Council is considering an item of a confidential nature.
- 2.2 Members of the public shall not address the meeting on any matter not included in the agenda.
- 2.3 The Presiding Member may call persons to come forward in an order that allows for as many persons as possible to address the meeting on the widest range of items on the agenda. Persons are to state their name and address.
- 2.4 Public question time will be limited to two (2) minutes per member of the public, with a limit of two verbal questions per person. Additional questions may be asked by a participant, but only after all persons who want to ask a question have done so, and if there is time remaining.
- 2.5 Statements are not to precede a question during public question time and questions must be succinct and to the point. Statements may only be made during public statement time.
- 2.6 Members of the public are to keep their questions brief to enable everyone who wants to ask a question to do so.
- 2.7 A minimum of 15 minutes shall be allocated for public question time. The Presiding Member may extend public question time in intervals of 10 minutes, but the total time allocated for public question time is not to exceed 45 minutes in total.



- 2.8 Participants are to direct their questions to the Presiding Member. Questions should be asked politely, in good faith, and not reflect adversely or be defamatory of a Councillor or officer or the local government. The Presiding Member may decide to –
- a) Accept or reject any question with their decision being final;
  - b) Request the CEO respond to a question; or
  - c) Take a question on notice. A written response will be provided by the Town as soon as possible.
- 2.9 Where a Councillor is of the opinion that a person is asking a question about an item not on the agenda, or it is a statement, they may bring it to the attention of the Presiding Member who will make a ruling.

### **3. Questions In Writing**

- 3.1 Only residents or ratepayers of the Town may submit questions to the Town in writing.
- 3.2 The Town will accept a maximum of two written questions per resident or ratepayer. To ensure equity between residents and ratepayers, each part of a multi-part question will be treated as a separate question.
- 3.3 Questions lodged by midday on the day immediately prior to the scheduled Briefing Session, will be responded to where they can at the Briefing session.
- 3.4 These questions and responses will be distributed to Councillors and made available electronically at the Briefing Session.
- 3.5 The Presiding Member may decide to accept or reject any written question and their decision is final.
- 3.6 The Presiding Member may rule questions out of order where they are substantially the same as questions previously submitted to the Town and which have already been responded to.

### **4. Public Statement Time**

- 4.1 Members of the public may make public statements at a Briefing Session.
- 4.2 Statements at a Briefing Session must relate to an item on the agenda.
- 4.3 The Presiding Member may call persons to come forward in an order that allows for as many persons as possible to address the meeting on the widest range of items on the agenda. Persons are to state their name and address.
- 4.4 Public statement time will be limited to two (2) minutes per person.
- 4.5 The persons making a statement are to keep their statements brief to provide everyone who wants to make a statement the opportunity to do so.
- 4.6 A minimum of 15 minutes is allocated for public statement time. The Presiding Member may extend public statement time in intervals of 10 minutes, but the total time allocated for public statement time is not to exceed 45 minutes in total.
- 4.7 Statements are to be directed to the Presiding Member and are to be polite and not stated in a way to reflect adversely or be defamatory of a Councillor or officer or the local government.

- 4.8 Where a Councillor is of the opinion that a person is making a statement on an item not on the agenda they may advise the Presiding Member who will make a ruling.
- 4.9 Written statements will be circulated to Councillors and will not be read out unless specifically requested by the Presiding Member prior to the commencement of the meeting.

## 5. Deputations

- 5.1 The public may make a deputation at a Briefing Session. Deputations are encouraged to be made at the Briefing Session rather than a Council Meeting to allow Council ample opportunity to consider the information contained in the deputation prior to making a decision on the matter.
- 5.2 A person making a deputation is to make a written request to the CEO through the on-line form on the Town's website or by email to the CEO before midday on the day of the Briefing Session.
- 5.3 Deputation requests must deal with an item on the agenda.
- 5.4 Any person or group wishing to make a deputation to Council is to either apply before the meeting to the CEO for approval; or with the approval of the Presiding Member address the Council.
- 5.5 A deputation may consist of no more than five people, only two may address the Council. Others can respond to specific questions from members or unless otherwise ruled by the Presiding Member. Additional members may be allowed to speak if the Presiding Member allows it.
- 5.6 Speakers cannot address Council for longer than 10 minutes unless the Presiding Member agrees to an extension.
- 5.7 A person making a deputation is prevented from making a public statement at the session on the same matter.
- 5.8 Councillors may ask a question of any person making a deputation at the Briefing Session.

## 6. Recording of Proceedings

The Briefing Session will be live streamed when held in the Council Chamber, on the Town's streaming platform. An audio recording of the Briefing Session will be provided on the Town's website in the event that a video is unavailable.

<b>Document Control box</b>			
<b>Document Responsibilities:</b>			
<b>Owner:</b>	Chief Executive Officer	<b>Owner Business Unit:</b>	Office of the Chief Executive Officer
<b>Inception Date:</b>		<b>Decision Maker:</b>	Council
<b>Review Date:</b>	Biennial	<b>Repeal and Replace:</b>	N/A
<b>Compliance Requirements:</b>			
<b>Legislation:</b>	<i>Local Government Act 1995</i>		



**GUIDELINES**

**COUNCIL BRIEFING**

**SESSIONS**

**Amendment Status**

This documents can be found at:

*cms:\corporate documents\Guidelines and Procedures\Briefing Session Guidelines Adopted December 2017*

<b>Date</b>	<b>Amendment Details</b>	<b>Authorised</b>
OCM-16/12/17	Guidelines Adopted	CEO
OCM-25/05/18	<p>Guidelines Amended as follows:</p> <p>2.6 “Addresses by Members of the Public” – Point 1 being reworded to “15 minutes will be allocated for addresses by members of the public on matters contained in the agenda only”;</p> <p>2.6 “Addresses by Members of the Public” – Point 3 being reworded to “Each member of the public shall be given a maximum of 3 minutes to address the meeting”; and</p> <p>2.8 “Presentations” being retained.</p>	CEO

## 1. PURPOSE

The Town conducts a briefing session the week prior to every Ordinary Meeting of the Council. Public addresses and depositions that relate to reports on the Council briefing agenda will occur at briefing sessions. This means Councillors will have more opportunity to seek additional information, clarify any concerns, and attend on site visits if considered appropriate.

## 2. GUIDELINES

### 2.1 Calling of Sessions

Local public notice of briefing sessions will be provided in the same way and at the same time notice is given for Ordinary Meetings of Council.

### 2.2 Briefing Session Agenda

The agenda for the Council meeting will be published on the Friday prior to the briefing session. The matters listed on the Council meeting agenda will be the matters for discussion at the briefing session.

### 2.3 Attendance of Public

Briefing sessions are generally open to members of the public who will have the opportunity to address the meeting or make depositions.

Members of the public are required to be decorous and abide by the directions of the presiding member in relation to the conduct of the public at the briefing session. A failure to observe decorum or a direction of the presiding member will result in the member of the public being required to leave the premises.

Sessions will be closed to members of the public when matters are to be discussed that:

- are recommended to be dealt with as confidential items under s.5.23 (2) of the Local Government Act 1995, or
- the presiding member considers, on the advice of the CEO, it could be dealt with as a confidential item.

### 2.4 Presiding member and quorum

The Mayor will preside at briefing sessions. In the absence of the Mayor, the session will be presided over by the Deputy Mayor. In the absence of both the Mayor and the Deputy Mayor those present will determine, by a simple majority show of hands, an elected member to preside at the meeting.

As per the common law rules for the conduct of public meetings, the presiding member determines all procedural matters for the conduct of a briefing session. This guideline establishes the general procedure for the conduct of a briefing session.

There is no quorum requirement for a briefing session.

## 2.5 Declaring Interests

Members and employees must disclose any financial, proximity or impartiality interests they have in an item listed in the briefing session agenda and declare that interest at the commencement of the session or immediately before the matter is discussed.

Interests are to be disclosed and dealt with in accordance with the Local Government Act 1995 as if the briefing sessions were a Council meeting.

## 2.6 Addresses by the Members of the Public

Members of the public may address the meeting on items on the agenda ONLY at a briefing session, subject to the following:

- 15 minutes will be allocated for addresses by the members of the public on matters contained in the agenda only;
- Members of the public shall not address the meeting on any matter not included in the agenda;
- Each member of the public shall be given a maximum of 3 minutes to address the meeting;
- The presiding member may extend the time period if the matter has not been fully addressed; and
- Any member of the public that disrupts the meeting for any reason shall be dealt with in accordance with Clause 2.3 of these guidelines.

## 2.7 Order of Consideration of Reports

- a) Items on the briefing session agenda, where deputation requests have been received, will be considered first. These will be listed in the order they appear on the Council meeting agenda.
- b) Items on the briefing session agenda, where a presentation is to be provided, will be considered next. These will be listed in the order they appear on the Council meeting agenda.
- c) The presiding member will work through all remaining items on the briefing agenda in the order they appear on the Council meeting agenda, providing an opportunity for Councillors to ask questions and request clarifications.

## 2.8 Presentations

Officers, and third parties by invitation of the presiding member, may make a brief verbal presentation in relation to a briefing item. Presentations will be short and by exception.

## 2.9 Deputations

Deputations on items on the Council meeting agenda will be conducted at a briefing session. A deputation means a statement to Council on any items on the Council meeting agenda.

Any person who wishes to make a deputation at a briefing session is required to apply to the Mayor at least 24 hours prior to the commencement of the briefing session.

A deputation will be restricted to a period not exceeding 10 minutes and may be restricted to less than 10 minutes if a large number of deputations are scheduled or the pressure of business for that meeting so requires.

Council has determined that a person making a deputation at a briefing session will not be provided with an opportunity to make a deputation at the following Council meeting unless there has been a significant change that warrants providing the opportunity for a further deputation.

Councillors will have the opportunity to ask questions of any person providing a deputation.

#### **2.10 No Debate**

No debate, or discussion between elected members that could be interpreted as debate, will be permitted.

#### **2.11 No Decisions**

No decisions will be made at a briefing session by the Council other than the election of a presiding member in the absence of the Mayor or Deputy Mayor.

#### **2.12 Recording of proceedings**

An audio recording of the briefing session will be provided on the Town's website within 3 working days of the briefing session.

**LIST OF PAYMENTS  
FOR PERIOD  
ENDED 30 September 2022**

*Any questions relating to the List of Payments, please raise with Paul White,  
Director Corporate Services, prior to Briefing Session.*



## SUMMARY OF SCHEDULE OF ACCOUNTS

FUND	VOUCHERS	AMOUNT \$
<b>MUNICIPAL / TRUST</b>		
<b>EFT, Direct Debits Cr Card and Payroll 01-30 September 2022</b>	47665 - 47876	-\$1,362,335.20
<b>TRUST FUND</b>		
<b>Cheques Commonwealth 6100-1015-9136</b>		\$0.00
<b>MUNICIPAL BANK</b>		
<b>Cheques Commonwealth 6100-1015-9128</b>	86381 – 86384	\$-7,043.25
		-\$1,369,378.45
		-\$1,369,378.45

This list of payments, covering vouchers as above has been checked and is fully supported by vouchers and invoices, which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations, and costings, and the amounts shown have been paid.

Chq/EFT	Date	Name	Description	Description
EFT47665	06/09/2022	SYNERGY	Power charges for various sites and street lighting	-\$ 12,049.26
EFT47666	13/09/2022	AUSTRALIAN SERVICES UNION	Payroll deductions	-\$ 103.60
EFT47667	13/09/2022	AUSTRALIAN TAX OFFICE (PAYG)	Payroll deductions	-\$ 108,180.00
EFT47668	13/09/2022	LGRCEU	Payroll deductions	-\$ 88.00
EFT47669	13/09/2022	PAY@BILITY PTY LTD	Payroll deductions	-\$ 354.24
EFT47670	13/09/2022	TOWN OF BASSENDEAN PAYROLL DEDUCTIONS	Payroll deductions	-\$ 1,463.18
EFT47671	14/09/2022	ABACUS CALCULATORS (WA) PTY LTD	Lease- Canon TM300 MFP (A0 Scanner + Plotter)	-\$ 213.82
EFT47672	14/09/2022	ALSCO PERTH	Weekly linen services - Administration	-\$ 260.62
EFT47673	14/09/2022	AUSTRALIA POST	Postal charges	-\$ 2,801.95
EFT47674	14/09/2022	BASSENDEAN TENNIS CLUB	Grass court maintenance - Greenkeeper Charges June/July	-\$ 4,582.60
EFT47675	14/09/2022	BCITF	Hardware items	-\$ 2,250.46
EFT47676	14/09/2022	CDM AUSTRALIA PTY LTD	IT Maintenance, installation of UPS and re-orientation of	-\$ 2,895.75
EFT47677	14/09/2022	CITY OF BAYSWATER	Catering for WALGA East Metro Zone meeting	-\$ 514.80
EFT47678	14/09/2022	COLES SUPERMARKETS AUSTRALIA (ONLINE ORDERING	Food supplies for WIW	-\$ 390.71
EFT47679	14/09/2022	COMMAND-A-COM PTY LTD	IT hardware expenses	-\$ 957.00
EFT47680	14/09/2022	DEPARTMENT OF MINES, INDUSTRY REGULATION & SAFETY	Building Services Levy	-\$ 3,119.28
EFT47681	14/09/2022	ELISABETH RICHARDSON	Musicians for 4 RAC - Power to the People events	-\$ 1,800.00
EFT47682	14/09/2022	MARKETFORCE PTY LTD	Public Notice for road closure- Hamilton Street Reserve	-\$ 1,275.70
EFT47683	14/09/2022	MT LAWLEY MILK SUPPLY	Weekly milk supply order	-\$ 147.06
EFT47684	14/09/2022	OFFICEWORKS SUPERSTORES PTY LTD	Office stationery	-\$ 279.47
EFT47685	14/09/2022	PANETTA MCGRATH LAWYERS	Professional fees - Hyde Retirement Village	-\$ 605.00
EFT47686	14/09/2022	SCOTT PRINTERS PTY LTD	Thrive Newsletter	-\$ 1,626.90
EFT47687	14/09/2022	SWAN DISTRICTS FOOTBALL CLUB	Community Grant - Swan Districts Mural- Artist Fees	-\$ 2,200.00
EFT47722	16/09/2022	DEPARTMENT OF FIRE & EMERGENCY SERVICES	ESL first quarter contribution 2022/23	-\$ 785,903.14
EFT47723	19/09/2022	ABACUS CALCULATORS (WA) PTY LTD	Lease- Canon TM300 MFP (A0 Scanner + Plotter)	-\$ 213.82
EFT47724	19/09/2022	CITY OF SOUTH PERTH	Animal Pound fees	-\$ 1,188.07
EFT47725	19/09/2022	COMPLETE CORPORATE HEALTH - ASCOT	Pre employment medical	-\$ 272.80
EFT47726	19/09/2022	ENVIRONMENT HOUSE INCORPORATED	Purchase of worm farms	-\$ 105.00
EFT47727	19/09/2022	HELEN DOBBIE	Term 3 Relax - Mon Yoga	-\$ 1,050.00
EFT47728	19/09/2022	NATURE PLAY WA	Printing booklets	-\$ 2,420.00
EFT47729	19/09/2022	PANETTA MCGRATH LAWYERS	Professional fees - Hyde Retirement Village	-\$ 2,238.50
EFT47730	19/09/2022	PERTH BRANDING & MARKETING	Event website-Power to the People	-\$ 7,535.00

Chq/EFT	Date	Name	Description	Description
EFT47731	19/09/2022	SEEK LIMITED	Job Advertisements	-\$ 423.50
EFT47732	19/09/2022	THE SCIENCE MUM (CARMEN PIGGOTT)	Extension Activity	-\$ 299.00
EFT47733	19/09/2022	WOODLANDS DISTRIBUTORS & AGENCIES PTY LTD	Galvanised Dispenser	-\$ 2,494.80
EFT47734	20/09/2022	CLEAR HEALTH PARTNERS PTY LTD	Employee Assistance Services	-\$ 960.00
EFT47735	20/09/2022	COMMAND-A-COM PTY LTD	IT hardware expenses	-\$ 319.00
EFT47736	20/09/2022	COMPLETE CORPORATE HEALTH - ASCOT	Pre employment medical	-\$ 1,223.31
EFT47737	20/09/2022	CONSTABLE CARE CHILD SAFETY FOUNDATION INC	Community Partnership Contribution For 2022-2023	-\$ 6,347.00
EFT47738	20/09/2022	DATA3	Office 365	-\$ 99.75
EFT47739	20/09/2022	DULUX AUSTRALIA	Paint for Pallets at - RAC Power to the People	-\$ 638.26
EFT47740	20/09/2022	EASTERN METROPOLITAN REGIONAL COUNCIL - EMRC	FOGO Waste Disposal Costs	-\$ 27,546.08
EFT47741	20/09/2022	ELISABETH RICHARDSON	RAC Grant Entertainment	-\$ 3,277.50
EFT47742	20/09/2022	EPOCH TRAINING (ORGANIC TRAINING SOLUTIONS)	Term 3 Relax - Wu Tao	-\$ 360.00
EFT47743	20/09/2022	FUJI XEROX AUSTRALIA PTY LTD	Records - Photocopying Charges	-\$ 78.07
EFT47744	20/09/2022	HATCHET PTY LTD	RYDE Website hosting	-\$ 132.00
EFT47745	20/09/2022	IT VISION	IT Vision charges for UGP	-\$ 550.00
EFT47746	20/09/2022	LANDGATE	Electronic Copies Of Titles For Town Of Bassendean	-\$ 2,501.88
EFT47747	20/09/2022	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	Full Membership Fee 2022-23	-\$ 531.00
EFT47748	20/09/2022	MCLEODS & CO	Legal Professional Fees	-\$ 4,149.65
EFT47749	20/09/2022	MINTERELLISON	HR Matter	-\$ 4,950.00
EFT47750	20/09/2022	MORLEY VETCENTRE	Animal Management costs	-\$ 47.00
EFT47751	20/09/2022	PAPERSCOUT	Design And Supply Of Footer - Local Planning Strategy	-\$ 66.00
EFT47752	20/09/2022	PICNIC TABLES HIRE	Hire Costs - RAC Power to the People Project	-\$ 1,094.50
EFT47753	20/09/2022	PITNEY BOWES AUSTRALIA PTY LTD	Quarterly Rental Of Franking Machine- 01/10/2022	-\$ 429.00
EFT47754	20/09/2022	ROBERT WALTERS PTY LTD	Contract staff expenses	-\$ 2,242.57
EFT47755	20/09/2022	SAFE T CARD AUSTRALIA PTY LTD	Monitoring Fees For Safe-T-Card Devices 2022/23	-\$ 287.10
EFT47756	20/09/2022	SEEK LIMITED	Recruitment advertisement	-\$ 3,157.00
EFT47757	20/09/2022	SIGNBIZ WA PTY LTD	Signage Advertising For Power To The People Event	-\$ 2,046.00
EFT47758	20/09/2022	SIGNING HANDS	Signing hands	-\$ 742.50
EFT47759	20/09/2022	STOTT AND HOARE	105 X Microsoft Csp M365 E3 Subscription Per User Per	-\$ 5,476.02
EFT47760	20/09/2022	STRATEGIC LEADERSHIP CONSULTING	Leadership Consultation Fee	-\$ 1,936.00
EFT47761	20/09/2022	SUEZ RECYCLING & RECOVERY PTY LTD	General, Recycling and FOGO bin collection expenses	-\$ 479.24
EFT47762	20/09/2022	TECHNOLOGY ONE LTD	Consulting Services June 2022 Roam Plus Case	-\$ 2,156.00

Chq/EFT	Date	Name	Description	Description
EFT47763	20/09/2022	TENDERLINK	Uploads to the Tenderlink Portal 1 July 22 - 30 June 23	-\$ 121.00
EFT47764	20/09/2022	ZIPFORM PTY LTD	Print & Supply Tip Passes	-\$ 2,311.84
EFT47765	20/09/2022	ZIRCODATA PTY LTD	Records - Document Bin Rental & Storage Fees	-\$ 64.67
EFT47766	21/09/2022	EASTERN METROPOLITAN REGIONAL COUNCIL - EMRC	FOGO Waste Disposal Costs	-\$ 137,264.11
EFT47767	21/09/2022	A. M BOLTS & NUTS	Hardware items	-\$ 173.90
EFT47768	21/09/2022	ACTION GLASS AND ALUMINIUM	Repairs at Bassendean Bowling Club	-\$ 2,365.99
EFT47769	21/09/2022	ALL4CYCLING PTY LTD	Palmerston Reserve Bike Stand Service Only	-\$ 209.00
EFT47770	21/09/2022	ALLSPORTS LINEMARKING	10 X Weekly Line Marking Bassendean Oval	-\$ 220.00
EFT47771	21/09/2022	AMAZING BRICK PAVING	Brick Paving Footpath - Eden Hill Primary School	-\$ 3,790.00
EFT47772	21/09/2022	ASPHALTECH PTY LTD	Ashhalt, Profiling and Sweeping - May Rd	-\$ 46,998.40
EFT47773	21/09/2022	AUSTRALIAN AIRCONDITIONING SERVICES PTY LTD (AAS)	Air Conditioning service and inspection charges	-\$ 3,297.80
EFT47774	21/09/2022	BEAVER TREE SERVICES	Tree removal services	-\$ 5,487.35
EFT47775	21/09/2022	BOC LIMITED	Monthly container service	-\$ 37.07
EFT47776	21/09/2022	BUNNINGS GROUP LIMITED	Hardware items	-\$ 676.37
EFT47777	21/09/2022	CASA SECURITY PTY LTD	Security monitoring cost - various sites	-\$ 1,309.00
EFT47778	21/09/2022	COCKBURN CEMENT LIMITED	Cement supplies	-\$ 465.08
EFT47779	21/09/2022	CORSIGN WA PTY LTD	Road signage	-\$ 330.00
EFT47780	21/09/2022	DRAINFLOW SERVICES PTY LTD	Jet washing of stormwater drainage lines	-\$ 2,112.00
EFT47781	21/09/2022	E-STATION PTY LTD	Chargestar Subscription 2022/23	-\$ 548.90
EFT47782	21/09/2022	ENVIROPATH PTY LTD	Full Entire Town Sweep	-\$ 8,961.92
EFT47783	21/09/2022	FARMARAMA PTY LTD	Fertiliser for Ashfield Reserve	-\$ 4,488.00
EFT47784	21/09/2022	GALVINS PLUMBING PLUS	Supply For Pick Up 3M X 100 Pipe	-\$ 141.20
EFT47785	21/09/2022	GRONBEK SECURITY	New Dead Bolt Set	-\$ 185.85
EFT47786	21/09/2022	HAYS SPECIALIST RECRUITMENT (AUSTRALIA) PTY LTD	Contract staff expenses	-\$ 10,448.08
EFT47787	21/09/2022	HUMES (HOLCIM AUSTRALIA PTY LTD - T/AS HUMES)	3 X Combo Grated Barrier Smart Grates	-\$ 7,778.07
EFT47788	21/09/2022	HYGIENE CONCEPTS	Replacement Nappy Unit - Sandy Beach Reserve	-\$ 181.50
EFT47789	21/09/2022	INSTANT WINDSCREENS	Windscreen	-\$ 280.00
EFT47790	21/09/2022	INTELIFE GROUP LIMITED	Cleaning services various sites	-\$ 13,228.40
EFT47791	21/09/2022	JSM CONSTRUCTION WA	Roof Leak Repairs To WIW Bassendean	-\$ 3,767.50
EFT47792	21/09/2022	KENNARDS HIRE	Hire Of 2 Led 4 Head Diesel Light Towers For 28 Days -	-\$ 1,760.00
EFT47793	21/09/2022	KLEENIT PTY LTD	New Demarcation Line Old Perth Rd - Bassendean Oval Precinct	-\$ 8,239.99

Chq/EFT	Date	Name	Description	Description
EFT47794	21/09/2022	LANDCARE WEED CONTROL	Broadway Reserve June Weed Control	-\$ 10,796.05
EFT47795	21/09/2022	LGC TRAFFIC MANAGEMENT	Supply 4 X Traffic Controller 2 X Vehicles For Drainage Lid Replacement	-\$ 2,664.20
EFT47796	21/09/2022	MACKIE PLUMBING AND GAS PTY LTD	Various plumbing works	-\$ 1,497.98
EFT47797	21/09/2022	MADDINGTON CONCRETE PRODUCTS PTY LTD	Flush Galv Grate Flush (Trafficable)	-\$ 798.60
EFT47798	21/09/2022	MIDLAND MINICRETE	Premix concrete for footpath repairs - 1st Avenue	-\$ 496.10
EFT47799	21/09/2022	MORLEY MOWER CENTRE	Gear Box Assy	-\$ 299.95
EFT47800	21/09/2022	MULTILEC ENGINEERING PTY LTD	Quarterly Service And Inspect Lift At Bassendean Library	-\$ 385.00
EFT47801	21/09/2022	NUTRIEN WATER	Reticulation parts	-\$ 467.26
EFT47802	21/09/2022	PARAMOUNT ELECTRICAL SERVICES	Electrician call outs - various sites	-\$ 2,645.70
EFT47803	21/09/2022	PERTH BRAKE PARTS PTY LTD	Rear Brake Drum	-\$ 261.00
EFT47804	21/09/2022	PRECISION PANEL & PAINT	Vehicle repairs	-\$ 938.85
EFT47805	21/09/2022	PRESTIGE PROPERTY MAINTENANCE	Mowing at various reserves	-\$ 11,673.20
EFT47806	21/09/2022	PRODUCT RECOVERY INDUSTRIES PTY LTD	Sand and concrete waste recycling	-\$ 1,072.50
EFT47807	21/09/2022	RICOH AUSTRALIA PTY LTD	Consumables	-\$ 211.98
EFT47808	21/09/2022	ROADS 2000	Blow asphalt for road maintenance	-\$ 582.95
EFT47809	21/09/2022	SIFTING SANDS (CHEWELL HAWLEY PTY LTD T/AS)	Sand pit cleaning -wind in the willow	-\$ 874.68
EFT47810	21/09/2022	ST JOHN AMBULANCE AUSTRALIA	First Aid Check & Re - Stock Depot Vehicles	-\$ 659.44
EFT47811	21/09/2022	STIHL SHOP MALAGA	Hardware items - minor plant equipment	-\$ 180.00
EFT47812	21/09/2022	STRATAGREEN	Bamboo Stakes	-\$ 241.36
EFT47813	21/09/2022	SUEZ RECYCLING & RECOVERY PTY LTD	General, Recycling and FOGO bin collection expenses	-\$ 677.83
EFT47814	21/09/2022	SUPERCHARGE BATTERIES	Battery	-\$ 902.79
EFT47815	21/09/2022	TOP OF THE LADDER GUTTERMAN	Gutter And Downpipe Cleaning - June 2022 - Hrv	-\$ 6,072.00
EFT47816	21/09/2022	TOTALLY WORKWEAR MIDLAND	Staff uniforms	-\$ 599.75
EFT47817	21/09/2022	UMESH THAPA	Cleaning expenses - Seniors Community Centre	-\$ 2,670.00
EFT47818	21/09/2022	VICTORIA PARK PLASTERERS PTY LTD	Demolish Existing Wall Supply & Install Colourbond Fence	-\$ 18,870.50
EFT47819	21/09/2022	WATER2WATER PTY LTD	Replaced Housing To Water Filter - Wind in the Willows	-\$ 256.40
EFT47820	21/09/2022	WATTS WESTERN RUBBER	Tyres	-\$ 1,116.00
EFT47821	21/09/2022	WEST TIP WASTE CONTROL PTY LTD	General Waste Depot Delivery To Westtip	-\$ 3,448.50
EFT47822	21/09/2022	WESTON ROAD SYSTEMS	Penzance Street Linemark Spotting After Resurfacing	-\$ 605.00
EFT47823	22/09/2022	FUJI XEROX AUSTRALIA PTY LTD	Lease photocopier/printer	-\$ 405.47
EFT47824	22/09/2022	SYNERGY	Electricity Supply Charges	-\$ 9,612.54
EFT47825	23/09/2022	ALSCO PERTH	Weekly linen services - Administration	-\$ 43.11

Chq/EFT	Date	Name	Description	Description
EFT47826	23/09/2022	AUSTRALIAN OFFICE (AUSTRALIAN PAPER)	Assorted Envelopes	-\$ 330.75
EFT47827	23/09/2022	BASSENDEAN CRICKET CLUB	Turf Wicket Curator 2022-23	-\$ 20,915.00
EFT47828	23/09/2022	CITY OF PERTH	Provision Long Service Leave Transfer From TOB	-\$ 6,583.80
EFT47829	23/09/2022	CLEAR HEALTH PARTNERS PTY LTD	Employee Assistance Program 22/23	-\$ 160.00
EFT47830	23/09/2022	CORSIGN WA PTY LTD	Bollard costs	-\$ 1,005.95
EFT47831	23/09/2022	ENVIRONMENT HOUSE INCORPORATED	Purchase of worm farms	-\$ 250.50
EFT47832	23/09/2022	LOCAL GOVERNMENT PLANNERS ASSOCIATION	Membership Fees	-\$ 400.00
EFT47833	23/09/2022	MARIA DANIELS	Term 3 Relax- Drumming Courses	-\$ 2,400.00
EFT47834	23/09/2022	MT LAWLEY MILK SUPPLY	Weekly Milk Order	-\$ 73.53
EFT47835	27/09/2022	CLASSICA HOMES PTY LTD	Security Deposit	-\$ 350.00
EFT47836	27/09/2022	DARREN ANTHONY PALMOWSKI	Hall Bond - 24 June 2022	-\$ 550.00
EFT47837	27/09/2022	KIA DOSTANIC	Security Deposit	-\$ 1,050.00
EFT47838	27/09/2022	REDINK HOMES	Bond Refund	-\$ 2,805.00
EFT47839	27/09/2022	ADELE KAREN LILBURNE	Sanitary Products Rebate	-\$ 25.00
EFT47840	27/09/2022	ANDREW (MORTY) DAWSON	Refund New Mat Admin Entrance	-\$ 132.38
EFT47841	27/09/2022	BRONTE MADDOCK	Sanitary Products Rebate	-\$ 50.00
EFT47842	27/09/2022	FLEUR MARIE KINGSLAND	Waterwise Rebate	-\$ 200.00
EFT47843	27/09/2022	JULIE MORGAN	Waterwise Rebate	-\$ 200.00
EFT47844	27/09/2022	MICHELLE STRACKS	Sanitary Products Rebate	-\$ 100.00
EFT47845	27/09/2022	PROFESSIONALS WELLSTEAD TEAM	Rates Refund	-\$ 2,492.76
EFT47846	27/09/2022	RHONA ELIZABETH SMITH	Waterwise Rebate	-\$ 200.00
EFT47847	27/09/2022	THELMA KATHERINE ALLEN	Waterwise Rebate	-\$ 200.00
EFT47848	28/09/2022	AUSTRALIAN SERVICES UNION	Payroll deductions	-\$ 103.60
EFT47849	28/09/2022	AUSTRALIAN TAX OFFICE (PAYG)	ATO Payroll deductions	-\$ 92,140.00
EFT47850	28/09/2022	LGRCEU	Payroll deductions	-\$ 88.00
EFT47851	28/09/2022	PAY@BILITY PTY LTD	Payroll deductions	-\$ 354.24
EFT47852	28/09/2022	TOWN OF BASSENDEAN PAYROLL DEDUCTIONS	Payroll deductions	-\$ 921.12
EFT47853	30/09/2022	ALLSPORTS LINEMARKING	Line marking at Bassendean Oval	-\$ 110.00
EFT47854	30/09/2022	ASPHALTECH PTY LTD	Road Resurfacing - Penzance Street	-\$ 232,299.03
EFT47855	30/09/2022	ASSET INFRASTRUCTURE MANAGEMENT	Consulting fee - Asset Management	-\$ 5,049.00
EFT47856	30/09/2022	BEAVER TREE SERVICES	Emergency Tree removal services -57 Scaddan St	-\$ 21,021.00
EFT47857	30/09/2022	BUNNINGS GROUP LIMITED	Hardware items	-\$ 2,132.92
EFT47858	30/09/2022	CAPITAL RECYCLING	4 X Loads Of Recycled Roadnbase To Depot	-\$ 2,134.00

Chq/EFT	Date	Name	Description	Description
EFT47859	30/09/2022	DRAINFLOW SERVICES PTY LTD	Jet washing of stormwater drainage lines - 1 Railway Rd	-\$ 2,508.00
EFT47860	30/09/2022	E-STATION PTY LTD	Chargestar Subscription	-\$ 548.90
EFT47861	30/09/2022	EXTERIA (LANDMARK ENGINEERING & DESIGN)	Vasse Composite Seat W/Back Slats	-\$ 1,093.40
EFT47862	30/09/2022	GRONBEK SECURITY	New Lock & Key - Jubilee Garden Shed	-\$ 155.45
EFT47863	30/09/2022	HAYS SPECIALIST RECRUITMENT (AUSTRALIA) PTY LTD	Contract staff expenses	-\$ 8,179.60
EFT47864	30/09/2022	HYGIENE CONCEPTS	Hygiene Service To Public Toilets Sandy Beach Reserve	-\$ 22.00
EFT47865	30/09/2022	JASON SIGNMAKERS	Post Gaslv 3.6M	-\$ 3,515.65
EFT47866	30/09/2022	K C BINITA	Cleaning- Hyde Retirement Village - Unit 1	-\$ 3,360.00
EFT47867	30/09/2022	KENNARDS HIRE	Hire Of 2 X Led 4 Head Diesel Light Towers - Jubilee	-\$ 3,520.00
EFT47868	30/09/2022	LAWN DOCTOR (TJ AND RJ SELICK PTY LTD T/AS)	Ashfield Reserve treatment	-\$ 1,760.00
EFT47869	30/09/2022	MACKIE PLUMBING AND GAS PTY LTD	Various plumbing works	-\$ 1,542.58
EFT47870	30/09/2022	MIDLAND MINICRETE	Premix concrete for footpath repairs	-\$ 1,398.10
EFT47871	30/09/2022	PARAMOUNT ELECTRICAL SERVICES	Repairs to Security Lights Bassendean Tennis Club	-\$ 1,037.10
EFT47872	30/09/2022	PRODUCT RECOVERY INDUSTRIES PTY LTD	Sand and concrete waste recycling	-\$ 115.50
EFT47873	30/09/2022	RICOH AUSTRALIA PTY LTD	Consumables	-\$ 133.87
EFT47874	30/09/2022	SUNSHINE AIR CONDITIONING	Replace Old A/C In Transportable To New Split Reverse A/C	-\$ 3,300.00
EFT47875	30/09/2022	T-QUIP	Consumables	-\$ 1,019.30
EFT47876	30/09/2022	URBAQUA	Provision Of Success Hill Reserve Ground Water	-\$ 9,062.90
DD20742.1	13/09/2022	AWARE SUPERANNUATION	Superannuation contributions	-\$ 38,346.57
DD20742.2	13/09/2022	AMP SUPERLEADER	Superannuation contributions	-\$ 126.71
DD20742.3	13/09/2022	REST SUPERANNUATION	Superannuation contributions	-\$ 1,576.44
DD20742.4	13/09/2022	NGS SUPER	Superannuation contributions	-\$ 379.23
DD20742.5	13/09/2022	SUN SUPER	Superannuation contributions	-\$ 309.53
DD20742.6	13/09/2022	AUSTRALIAN ETHICAL SUPER	Superannuation contributions	-\$ 853.69
DD20742.7	13/09/2022	HOST PLUS	Superannuation contributions	-\$ 1,783.88
DD20742.8	13/09/2022	LGIA SUPER	Superannuation contributions	-\$ 479.27
DD20742.9	13/09/2022	FUTURE SUPER FUND	Superannuation contributions	-\$ 417.13
DD20774.1	27/09/2022	AWARE SUPERANNUATION	Superannuation contributions	-\$ 38,034.29
DD20774.2	27/09/2022	REST SUPERANNUATION	Superannuation contributions	-\$ 1,580.85
DD20774.3	27/09/2022	NGS SUPER	Superannuation contributions	-\$ 374.39
DD20774.4	27/09/2022	AUSTRALIAN ETHICAL SUPER	Superannuation contributions	-\$ 899.38
DD20774.5	27/09/2022	HOST PLUS	Superannuation contributions	-\$ 2,170.70
DD20774.6	27/09/2022	FUTURE SUPER FUND	Superannuation contributions	-\$ 422.99

Chq/EFT	Date	Name	Description	Description
DD20774.7	27/09/2022	COMMONWEALTH ESSENTIAL SUPER	Superannuation contributions	-\$ 131.95
DD20774.8	27/09/2022	MARITIME SUPER	Superannuation contributions	-\$ 375.45
DD20774.9	27/09/2022	SUN SUPER	Superannuation contributions	-\$ 117.72
DD20742.10	13/09/2022	COMMONWEALTH ESSENTIAL SUPER	Superannuation contributions	-\$ 183.26
DD20742.11	13/09/2022	MARITIME SUPER	Superannuation contributions	-\$ 359.80
DD20742.12	13/09/2022	PLUMMER SUPERANNUATION FUND	Superannuation contributions	-\$ 716.25
DD20742.13	13/09/2022	UNISUPER	Superannuation contributions	-\$ 1,134.28
DD20742.14	13/09/2022	HESTA SUPER FUND	Superannuation contributions	-\$ 758.36
DD20742.15	13/09/2022	MANIC SUPERANNUATION SUPER FUND	Superannuation contributions	-\$ 890.23
DD20742.16	13/09/2022	AUSTRALIAN/WESTSCHEME SUPER	Superannuation contributions	-\$ 8,191.86
DD20742.17	13/09/2022	ANZ SMART CHOICE SUPER	Superannuation contributions	-\$ 585.81
DD20742.18	13/09/2022	COLONIAL FIRST STATE	Superannuation contributions	-\$ 1,206.06
DD20742.19	13/09/2022	VIC SUPER	Superannuation contributions	-\$ 307.95
DD20742.20	13/09/2022	MLC SUPER FUND	Superannuation contributions	-\$ 773.16
DD20774.10	27/09/2022	UNISUPER	Superannuation contributions	-\$ 1,176.09
DD20774.11	27/09/2022	SLATE SUPER	Superannuation contributions	-\$ 385.30
DD20774.12	27/09/2022	HESTA SUPER FUND	Superannuation contributions	-\$ 747.43
DD20774.13	27/09/2022	AUSTRALIAN/WESTSCHEME SUPER	Superannuation contributions	-\$ 7,889.18
DD20774.14	27/09/2022	MANIC SUPERANNUATION SUPER FUND	Superannuation contributions	-\$ 890.23
DD20774.15	27/09/2022	ANZ SMART CHOICE SUPER	Superannuation contributions	-\$ 675.94
DD20774.16	27/09/2022	COLONIAL FIRST STATE	Superannuation contributions	-\$ 694.32
DD20774.17	27/09/2022	VIC SUPER	Superannuation contributions	-\$ 275.85
DD20774.18	27/09/2022	MLC SUPER FUND	Superannuation contributions	-\$ 592.62
DD20774.19	27/09/2022	AMP SUPERLEADER	Superannuation contributions	-\$ 126.71
555059000086073	03/08/2022	COMMONWEALTH CREDIT CARDS	Credit Card August 2022 - Attachment 2	-\$ 18,675.41
F209276111765	28/09/2022	Salaries and Wages fortnightly pay	Fortnightly Salaries	\$ 280,949.78
F209135342750	14/09/2022	Salaries and Wages fortnightly pay	Fortnightly Salaries	\$ 306,826.36
			<b>TOTAL MUNICIPAL &amp; TRUST EFT PAYMENTS</b>	<b>-\$ 1,362,335.20</b>



Chq/EFT	Date	Name	Description	Description
86381	30/09/2022	DEPARTMENT OF TRANSPORT	Private Plates	-\$ 200.00
86382	30/09/2022	PETTY CASH	Depot-Consumables	-\$ 93.25
86383	30/09/2022	PETTY CASH	Petty Cash Recoup - Sustainability And Environment	-\$ 150.00
86384	30/09/2022	CITY OF GOSNELLS	Annual Council Membership To The SYT Program	-\$ 6,600.00
			<b>TOTAL MUNICIPAL CHEQUES</b>	<b>-\$ 7,043.25</b>

<b>TOTAL PAYMENTS FOR THE MONTH</b>	<b>-\$ 1,369,378.45</b>
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**August Credit Card Expenditure 2022**  
**Statement Period: 03/08/2022 to 02/09/2022**  
**Attachment 2**

<b>Date:</b>	<b>Vendor:</b>	<b>Description</b>	<b>Amount:</b>
3/08/2022	COLES 0395 BASSENDEAN AUS	Catering for Point Reserve Consultation	\$ 9.00
3/08/2022	COLES 0395 BASSENDEAN AUS	Catering for Council	\$ 29.44
3/08/2022	BASSO PIZZA BASSENDEAN WA	Catering for Council	\$ 78.46
3/08/2022	BWS LIQUOR 4122 BASSENDEAN AUS	Catering for Council	\$ 21.00
3/08/2022	SP JB HI-FI ONLINE SOUTHBANK VIC	Library Stock Purchase: 18x Assorted DVDs	\$ 420.61
3/08/2022	REV.COM 8883690701 CA ##0822 4.50 US DOLLAR	Captions for Mayoral Video	\$ 6.46
3/08/2022	INTNL TRANSACTION FEE	International Transaction Fee	\$ 0.16
3/08/2022	THE REJECT SHOP 6622 BASSENDEAN WA	Cleaning Coths for Bins	\$ 5.00
4/08/2022	CHOMP 68 PTY. LTD. BASSENDEAN	Catering for Council	\$ 107.00
4/08/2022	Booktopia Pty Ltd RHODES AUS	Library Stock Purchase: 24x Assorted Books	\$ 457.84
4/08/2022	OFFICEWORKS 0609 MORLEY AUS	Printer Toner for Workshop	\$ 467.00
4/08/2022	SQ *THE BOOK MERCHANT College GrovAUS	Library Stock Purchase: 1x Book	\$ 35.00
4/08/2022	COLES 0395 BASSENDEAN AUS	Coffee for 48 Old Perth Road Kitchen	\$ 43.40
5/08/2022	NAT GEO MAG AU WASHINGTON WA	Subscription: National Geographic Magazine	\$ 69.00
5/08/2022	iSubscribe Pty Ltd SYDNEY AUS	Subscription: Wild Magazine	\$ 45.00
5/08/2022	iSubscribe Pty Ltd SYDNEY AUS	Subscription: Island and Foreign Affairs Magazine	\$ 119.94
5/08/2022	BUNNINGS 591000 MIDLAND	Sundry Hardware for 'Power to the People' Activation	\$ 11.36
5/08/2022	OFFICEWORKS BENTLEIGH EA	Water Sampling Labels	\$ 75.48
5/08/2022	CV CHECK OSBORNE PARKWA	National Police Clearance	\$ 59.80
8/08/2022	DANISH PATISSERIE BASSENDEAN	Catering for St Michaels Visit	\$ 61.40
8/08/2022	TARGET 5069 MIDLAND AUS	Linen for Long Table Dinner	\$ 160.00
8/08/2022	PUMA ENERGY SAWYERS SAWYERS VALLWA	Fuel	\$ 58.16
9/08/2022	COLES 0395 BASSENDEAN AUS	Catering for Council	\$ 13.25
9/08/2022	COLES 0395 BASSENDEAN AUS	Catering for Council	\$ 12.50
9/08/2022	IINET BATCH PERTH GPO WA	NBN Connection Fee for Ashfield	\$ 109.99
9/08/2022	EVOKE UNIFORMS TAPPING WA	Uniforms for Youth Services	\$ 442.55
9/08/2022	PLANNING INSTITUTE OF BARTON ACT	Planning Institute of Australia - Registration Fee for PIA WA 2022 Awards	\$ 253.00
10/08/2022	LIQUORLAND 2978 BASSENDEAN AUS	Catering for Council	\$ 20.50
10/08/2022	Initial.C Technology P Regents Park	Toner for Youth Service Printer	\$ 277.70

**August Credit Card Expenditure 2022**  
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<b>Date:</b>	<b>Vendor:</b>	<b>Description</b>	<b>Amount:</b>
10/08/2022	COLES 0395 BASSENDEAN AUS	WHS Training Consumables	\$ 27.16
11/08/2022	TELREX LOGANHOLME QLD	48 Old Perth Road Telephone System Parts	\$ 234.95
11/08/2022	COLES 0395 BASSENDEAN AUS	Groceries for Youth Cooking Program	\$ 93.80
11/08/2022	LinkedIn 7287574236 Inkd.in/billaUS	Advertising Job Vacancy	\$ 609.09
11/08/2022	CV CHECK OSBORNE PARKWA	National Police Clearance	\$ 59.80
11/08/2022	BASSENDEAN VETERINAR BASSENDEAN	Nail Trim for Rabbit at Wind in the Willows	\$ 73.70
11/08/2022	LOCAL GOVERNEMENT MANA EAST PERTH	LG Professionals 'Finance for Non-Finance People' Workshop	\$ 445.00
12/08/2022	LOCAL GOVERNEMENT MANA EAST PERTH	LG Professionals Volunteer Network Membership	\$ 185.00
12/08/2022	LOCAL GOVERNEMENT MANA EAST PERTH	LG Professionals 'Age Friendly Communities' Transport Forum	\$ 60.00
12/08/2022	LANDGATE MIDLAND	Document Application Affecting an Encumbrance for Town Planning	\$ 28.20
12/08/2022	LANDGATE MIDLAND	Deposited Plan for Town Planning	\$ 28.20
12/08/2022	MessageNet Pty Ltd Melbourne AUS	SMS Service for Library Management System	\$ 120.00
12/08/2022	PP*SunSafe Australia - 0419847008 AUS	WHS - Sun Hats for Rangers	\$ 53.00
12/08/2022	CV CHECK OSBORNE PARKWA	National Police Clearance	\$ 49.90
12/08/2022	KITCHEN WAREHOUSE MI MIDLAND WA	Cutting Boards for Wind in the Willows	\$ 19.95
12/08/2022	ASHFIELD IGA ASHFIELD	Groceries for Wind in the Willows	\$ 9.89
15/08/2022	Wheels Media Oakleigh VIC	Subscription: Wheels Magazine	\$ 99.00
15/08/2022	Spotify Sydney AUS	Subscription: Spotify for Youth Services	\$ 18.99
15/08/2022	POST BASSENDEAN POSTBA BASSENDEAN AU	Working With Childrens Check	\$ 87.00
15/08/2022	MAILCHIMP *MISC MAILCHIMP.COGA	Subscription: Mailchimp	\$ 26.53
15/08/2022	COLES EXPRESS 6909 E VICTORIA PAUS	Fuel	\$ 88.83
15/08/2022	ADOBE PR CREATIVE CLD Sydney AUS	Subscription: Adobe Software Monthly Fee	\$ 45.99
16/08/2022	EVENT AND CONFERENCE C WENBLEY WA	Waste and Recycling Conference	\$ 1,218.00
16/08/2022	8 NAPKINS PTY LTD BASSENDEAN	Catering for Council	\$ 198.00
16/08/2022	EVENT AND CONFERENCE C WENBLEY WA	Conference Registration for Councillor	\$ 649.60
16/08/2022	THE GOOD GUYS MALAGA WA	Descaler for Library Coffee Machine	\$ 29.95
16/08/2022	DEPARTMENT OF TRANSPOR PERTH	Registration Transfer Fee	\$ 118.90
16/08/2022	CHARLIES FRESH CAFE MORLEY	WHS Consumables	\$ 66.30
16/08/2022	CHARLIES FRESH CAFE MORLEY	WHS Consumables	\$ 65.00

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17/08/2022	EVENT AND CONFERENCE C WENBLEY WA	Waste and Recycling Conference	\$ 406.00
17/08/2022	COLES 0395 BASSENDEAN AUS	Catering for Council	\$ 29.84
17/08/2022	ADOBE CREATIVE CLOUD 800615316 AUS	Subscription: Adobe Software Monthly Fee	\$ 31.48
17/08/2022	NAVA Woolloomoolo	National Visual Arts Membership	\$ 345.00
18/08/2022	MAILCHIMP *MISC MAILCHIMP.COGA	Subscription: Mailchimp	\$ 322.63
18/08/2022	BUNNINGS 458000 BAYSWATER	Equipment for 'Power to the People'	\$ 147.69
18/08/2022	ST JOHN AMBULANCE AUST BELMONT AUS	First Aid Responder Training	\$ 160.00
18/08/2022	WILSON PARKING PER031 PERTH WA	Parking Fee	\$ 14.18
18/08/2022	BIG W 0443 MIDLAND AUS	Children Face Flannels	\$ 48.00
18/08/2022	ASHFIELD IGA ASHFIELD	Groceries for Wind in the Willows	\$ 33.07
19/08/2022	iStock.com New York	Subscription: Communications	\$ 31.90
22/08/2022	WILSON PARKING PEROBS PERTH WA	Parking Fee - WA IT Leaders Summit	\$ 18.20
22/08/2022	WILSON PARKING PEROBS PERTH WA	Parking Fee - WA IT Leaders Summit	\$ 18.20
22/08/2022	ASHFIELD CHEMIST ASHFIELD WA	2x Junior Epi Pens and Ventolin Refills	\$ 211.75
23/08/2022	BASSENDEAN KEBAB BASSENDEAN WA	Catering for Council	\$ 190.35
23/08/2022	DEPARTMENT OF TRANSPOR PERTH	Licence Renewal	\$ 24.85
23/08/2022	DEPARTMENT OF TRANSPOR PERTH	Licence Renewal	\$ 406.70
23/08/2022	IINET BATCH PERTH GPO WA	Internet Provisin for Youth Services	\$ 79.99
23/08/2022	BUNNINGS 458000 BAYSWATER	Litter Pickers	\$ 82.38
23/08/2022	COLES 0395 BASSENDEAN AUS	FOGO Liners	\$ 66.00
23/08/2022	OFFICEWORKS BENTLEIGH EA	Stationery for Wind in the Willows	\$ 454.35
23/08/2022	COLES 0395 BASSENDEAN AUS	Groceries for Wind in the Willows	\$ 73.16
24/08/2022	COLES 0395 BASSENDEAN AUS	Catering for Council	\$ 30.15
24/08/2022	MagshopOnline Sydney NSW	Subscription: Inside Out Magazine	\$ 74.99
24/08/2022	BUNNINGS GROUP LTD HAWTHORN EAS	FOGO Liners	\$ 218.40
24/08/2022	Hart Sport Pty Ltd Aspley	Balance Beam for 'Power to the People'	\$ 319.00
24/08/2022	Subway Bassendean Bassendean WA	Catering for Staff Farewell at Wind in the Willows	\$ 54.00
24/08/2022	ADOBE ACROPRO SUBS Sydney AUS	Subscription: Adobe Software Monthly Fee	\$ 396.89
25/08/2022	iSubscribe Pty Ltd SYDNEY AUS	Subscription: Silicon Chip Magazine	\$ 147.50

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25/08/2022	MAXO.COM.AU HARRISTOWN	Youth Centre Phones	\$ 39.95
25/08/2022	COLES 0395 BASSENDEAN AUS	Groceries for Youth Cooking Program	\$ 91.70
25/08/2022	TELSTRA PREPAID MELBOURNE VIC	Data Credit for RYDE Ipads	\$ 150.00
25/08/2022	Booktopia Pty Ltd RHODES AUS	Library Stock Purchase: 9x Assorted Books	\$ 138.46
25/08/2022	SP JB HI-FI ONLINE SOUTHBANK VIC	Library Stock Purchase: 11x Assorted Books	\$ 248.75
26/08/2022	EB *DIG Conference 202 801-413-7200VIC	DIG Conference	\$ 190.99
26/08/2022	MAILCHIMP MAILCHIMP.COGA	Refund of Mailchimp Subscription	-\$ 322.63
26/08/2022	TRYBOOKING* WASLA INC ONLINE PURCHNSW	WASLA 'Together, Towards, Tomorrow' Workshop for Library	\$ 221.00
26/08/2022	BUNNINGS 458000 BAYSWATER	PPE	\$ 41.09
26/08/2022	DEPARTMENT OF TRANSPOR PERTH	Jetty Licence Renewal	\$ 43.70
26/08/2022	DEPARTMENT OF TRANSPOR PERTH	Jetty Licence Renewal	\$ 43.70
26/08/2022	EZI*EZIKindy Manager Parkwood AUS	Subscription: Kiosk Support for Wind in the Willows	\$ 213.74
26/08/2022	IINET BATCH PERTH GPO WA	NBN Connection Fee for Depot	\$ 79.99
26/08/2022	TARGET 5043 MORLEY AUS	New Kettle for Wind in the Willows	\$ 55.20
26/08/2022	TARGET 5043 MORLEY AUS	New Kettle for Wind in the Willows	\$ 55.20
29/08/2022	BUNNINGS 458000 BAYSWATER	Sundry Hardware for 'Power to the People' Activation	\$ 328.97
29/08/2022	SQ *PERTH BOUNCY CAST LANGFORD AUS	Face Painting Workshop for ' Power to the People'	\$ 681.34
29/08/2022	CV CHECK OSBORNE PARKWA	National Police Clearance	\$ 59.80
29/08/2022	COLES 0395 BASSENDEAN AUS	Toilet Paper, Wipes and Paper Towels for Wind in the Willows	\$ 25.80
30/08/2022	LOCAL GOVERNEMENT MANA EAST PERTH	Advertising for Job Vacancy	\$ 165.00
30/08/2022	CHARLIES FRESH FOOD MORLEY	Catering for 'Power to the People' Staff Breifing Lunch	\$ 130.00
30/08/2022	ZOHO-MANAGEENGINE SER SYDNEY NSW	Subscription: IT Helpdesk Software	\$ 415.80
30/08/2022	TARGET 5043 MORLEY AUS	Refund of Kettle for Wind in the Willows	-\$ 55.20
31/08/2022	SURVEYMONK* T 43175043 SYDNEY NSW	Subscription: Survey Monkey	\$ 1,164.00
31/08/2022	BIOPAK PTY LTD BONDJI JUNCTI	Container for Youth Cooking Program	598.84
31/08/2022	BUNNINGS 458000 BAYSWATER	Sundry Hardware for 'Power to the People' Activation	30.4
31/08/2022	COLES ONLINE HAWTHORN EAS	FOGO Liners	154
1/09/2022	MAILCHIMP *MISC MAILCHIMP.COGA	Subscription: Mailchimp	336.28
1/09/2022	ANNUAL FEE	Annual Credit Card Fee	13.33
1/09/2022	DANISH PATISSERIE BASSENDEAN	Catering for EMRC Meeting	12
1/09/2022	COLES 0395 BASSENDEAN AUS	Catering for 'Power to the People' Staff Breifing Lunch	24.4
1/09/2022	ANNUAL FEE	Annual Credit Card Fee	13.33
1/09/2022	ANNUAL FEE	Annual Credit Card Fee	13.33

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2/09/2022	WESTNET PERTH WA	Public Interent Access for Library	109.99
2/09/2022	BASSEDEAN PHARMACY BASSEDEAN WA	First Aid Supplies for Library	14.95
2/09/2022	BASSEDEAN PHARMACY BASSEDEAN WA	First Aid Supplies for Library	16.85
2/09/2022	KMART MULGRAVE	Centre Resources	195
2/09/2022	IINET BATCH PERTH GPO WA	NBN Connection Fee for 48 Old Perth Road	219.98
		<b>TOTAL:</b>	<b>\$ 18,675.41</b>