



TOWN OF

Bassendean

AGENDA

Bassendean Local Emergency Management Committee

Wednesday 14 September 2022

Notice is hereby given of the meeting

to be held in the Council Chamber

Administration Building

48 Old Perth Road, Bassendean WA 6054,

commencing at 3:30 pm

Peta Mabbs

CHIEF EXECUTIVE OFFICER

6 September 2022

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1 Declaration Of Opening; Acknowledgment of Country; Acknowledgment of Visitors; Disclaimer

Acknowledgement of Traditional Owners

The Town of Bassendean acknowledges the past and present traditional owners of the land on which we gather to conduct this meeting, and pays its respects to their Elders, both past and present.

2 Announcements by the Presiding Member without Discussion

3 Attendances, Apologies and Leave of Absence

4 Declarations of Interest

5 Presentations or Deputations

6 Confirmation of Minutes

6.1 Minutes of the Bassendean Local Emergency Management Committee meeting held on 8 June 2022

Attachments	1. BLEMC Minutes 8 June 2022 [6.1.1 - 5 pages]
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Officer Recommendation – Item 6.1

That the minutes of the BLEMC meeting held on 8 June 2022, be confirmed as a true record.

7 Business Deferred from Previous Meeting

8 Reports

8.1 Metropolitan North & East Recovery Group

Attachments	Nil
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The Metropolitan North & East Recovery Group met on 11 May to discuss the current agreement. The agreement is currently under review by all signatory local governments. The review process has now been concluded and the final document will shortly be distributed to member local governments for final agreement. A meeting has been scheduled for 28 September.

Officer Recommendation – Item 8.1

That the report of the Metropolitan North & East Recovery Group be received.

8.2 Joint LEMC proposal between the City of Bayswater and the Town of Bassendean

Attachments	Nil
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Preliminary discussions have taken place between the City of Bayswater and the Town of Bassendean with a view of strengthening the current emergency management cooperation through the formation of a joint LEMC.

Officer Recommendation – Item 8.2

That the report of the Executive Officer be noted and further that the BLEMC membership is in agreement to proceed with the amalgamation discussion.

8.3 Review of the Town of Bassendean LEMA

Attachments	Nil
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Following the joint recovery exercise between the City of Bayswater and the Town of Bassendean, several areas of inaccuracy were discovered in the LEMA documents. These issues have now been reviewed and resolved. The current version of the LEMA is Version 3.0.

The Town of Bassendean has been invited to participate in the State Emergency Management Committee LEMA Review process to take place via a series of workshops during September.

Officer Recommendation – Item 8.3

That the LEMA report be received.

8.4 Emergency Management Agency Reports	
Attachments	Nil

To be provided at the meeting from:

- SEMC Business Unit
- District Emergency Management Committee (DEMC)
- WALGA LGEMAG
- Local Welfare Committee

Officer Recommendation – Item 8.4

That the Emergency Management Agency Reports be received.

8.5 Post Incident Report and Post Exercise Reports	
Attachments	Nil

The Committee has requested all HMA's routinely forward post incident reports to the Town for presenting to LEMC.

Any relevant post incident and post exercise reports are to be tabled at the meeting.

Officer Recommendation – Item 8.5

That post incident and post exercise reports be received.

8.6 Contact Details and Key Holders	
Attachments	Nil

The current Contact Details and Key Holders' details will be circulated at the meeting for any update requirements.

Officer Recommendation – Item 8.6

That the Committee members' contact details be confirmed, as amended.

8.7 Preparedness, Prevention, Response and Recovery Issues

Attachments	Nil
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Members are invited to discuss:

- Preparedness issues.
- Prevention issues.
- Response issues; and
- Recovery issues.

Officer Recommendation – Item 8.7

That Preparedness, Prevention, Response and Recovery Issues raised, be received.

9 Motions of Which Previous Notice Has Been Given

10 Announcements of Notices of Motion for the Next Meeting

11 Confidential Business

12 Closure

The next Bassendean Local Emergency Management Committee will be held on Wednesday, 30 November 2022, commencing at 3.30pm.

12.1 Exercise 'Maloo'

Attachments	Exercise Paper
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A short discussion exercise (30 minutes duration) will be held following the meeting.