

TOWN OF BASSENDEAN
NOTICE OF THE MEETING OF THE
BASSENDEAN LOCAL EMERGENCY MANAGEMENT
COMMITTEE

Dear Committee Member

In accordance with regulation 12(2) and 14D of the *Local Government (Administration) Regulations 1996*, public notice is hereby given that due to the COVID-19 Pandemic, the Bassendean Local Emergency Management Committee of the Town of Bassendean will be held by electronic means on Wednesday 2 March 2022, commencing at 3.30pm.



Ms Peta Mabbs
CHIEF EXECUTIVE OFFICER

25 February 2022

A G E N D A

1.0 **DECLARATION OF OPENING; ANNOUNCEMENT OF VISITORS; ACKNOWLEDGEMENT OF COUNTRY**

Acknowledgement of Traditional Owners

The Town of Bassendean acknowledges the past and present traditional owners of the land on which we gather to conduct this meeting, and pays its respects to their Elders, both past and present.

nomination for each position a secret ballot will be conducted to decide the position.

2.0 **ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION**

3.0 **ATTENDANCES, APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE**

4.0 DECLARATIONS OF INTEREST**5.0 PRESENTATIONS OR DEPUTATIONS****6.0 CONFIRMATION OF MINUTES****6.1 Minutes of the Bassendean Local Emergency Management Committee meeting held on 3 November 2021****COMMITTEE/OFFICER RECOMMENDATION – ITEM 6.1**

That the minutes of the BLEMC meeting held on 3 November 2021, be confirmed as a true record.

7.0 BUSINESS DEFERRED FROM PREVIOUS MEETING**8.0 REPORTS****8.1 Joint Local Government Recovery Exercise**

Executive Officer to present the report of the Joint Recovery Exercise (Exercise Seismic) held on 7 December 2021 by the Town of Bassendean and City of Bayswater. (Exercise Seismic Report attached).

COMMITTEE/OFFICER RECOMMENDATION – ITEM 8.1

That the Executive Officer's report be received.

8.2 Emergency Management Agency Reports

To be provided at the meeting from:

- SEMC Business Unit
- District Emergency Management Committee (DEMC)
- WALGA LGEMAG
- Local Welfare Committee

OFFICER RECOMMENDATION – ITEM 8.2

That the Emergency Management Agency Reports be received.

8.3 Post Incident Report and Post Exercise Reports

The Committee has requested all HMA's routinely forward post incident reports to the Town for presenting to LEMC.

Any relevant post incident and post exercise reports are to be tabled at the meeting.

OFFICER RECOMMENDATION– ITEM 8.3

That post incident and post exercise reports be received.

8.4 Contact Details and Key Holders

The current Contact Details and Key Holders' details will be circulated at the meeting for any update requirements.

OFFICER RECOMMENDATION – ITEM 8.4

That the Committee members' contact details be confirmed, as amended.

8.5 Preparedness, Prevention, Response and Recovery Issues

Members are invited to discuss:

- preparedness issues;
- prevention issues;
- response issues; and
- recovery issues

OFFICER RECOMMENDATION – ITEM 8.5

That Preparedness, Prevention, Response and Recovery Issues raised, be received.

9.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**10.0 ANNOUNCEMENTS OF NOTICES OF MOTION FOR THE NEXT MEETING****11.0 CONFIDENTIAL BUSINESS**

12.0 **CLOSURE**

The next Committee meeting is to be held on Wednesday 1 June 2022, commencing at 3.30pm.