

# TOWN OF BASSENDEAN

## MINUTES

### BASSENDEAN LOCAL EMERGENCY MANAGEMENT COMMITTEE

ON WEDNESDAY 3 MARCH 2021, AT 3.30PM

In accordance with regulation 12(2) and 14D of the Local Government (Administration) Regulation 1996, due to the public health emergency arising from the COVID-19 pandemic, this meeting was held by electronic means

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#### 1.0 DECLARATION OF OPENING; ANNOUNCEMENT OF VISITORS; ACKNOWLEDGEMENT OF COUNTRY

The Presiding Member declared the meeting open, welcomed all those in attendance and conducted an Acknowledgement of Country.

#### 2.0 ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

Nil

#### 3.0 ATTENDANCES, APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE

##### Present

##### Members

Cr Hilary MacWilliam, Presiding Member  
Cr Kathryn Hamilton  
Matthew McCaughey, Kiara Police  
David Radford, DFES  
Kerry Langsford, St John Ambulance WA  
Ryan Hamblion, Department of Communities  
Sharon Ellis, Department of Communities  
Luke Gibson, Director Community Planning (ToB)

### Officers

John Lane, Emergency Management Officer  
Amy Holmes, Minute Secretary  
Phillip Adams, Executive Manager Infrastructure  
Maria Fatouros, Senior Health Officer

### Apologies

Donna Shaw, Manager Development & Place  
Sharna Merritt, Senior Ranger

## **4.0 DECLARATIONS OF INTEREST**

Nil

## **5.0 PRESENTATIONS OR DEPUTATIONS**

Nil

## **6.0 CONFIRMATION OF MINUTES**

### **6.1 Minutes of the Bassendean Local Emergency Management Committee meeting held on 1 July 2020**

*The meetings scheduled for 7 October 2020 and 17 February 2021 failed to reach a quorum.*

### **COMMITTEE/OFFICER RECOMMENDATION – ITEM 6.1**

**BLEMC – 1/3/21** MOVED Cr MacWilliam, Seconded Luke Gibson, that the minutes of the BLEMC meeting held on 1 July 2020, be confirmed as a true record.

**CARRIED UNANIMOUSLY** 8/0

## **7.0 BUSINESS DEFERRED FROM PREVIOUS MEETING**

The meetings scheduled for 7 October 2020 and 17 February 2021 failed to reach a quorum. Therefore, all business and reports to be discussed, were deferred for discussion and consideration to this meeting.

## **8.0 REPORTS**

### **8.1 Emergency Management Agency Reports**

#### SEMC Business Unit

Nil

#### District Emergency Management Committee (DEMC)

*John Lane briefed the Committee on his report of December 2020, as attached to the agenda. An emergency management exercise will be scheduled for later in the year. The topic will be 'earthquake'.*

*Since the BLEMC meeting, Merveen Cross has advised that a trial will be conducted on 20 April 2021 of a joint North and Central DEMC meeting and will include "Exercise Navitas" that will address identified core capabilities of the State Capability framework and explore preparedness for the hazard of Energy Supply Disruption (Power Supply).*

#### WALGA LGEMAG

Restructure of emergency management at WALGA. This matter will be followed up by the Executive Officer (John Lane).

#### Local Welfare Committee

Ryan Hamblion reported that significant resources were required in providing welfare support during the Wooroloo fires.

#### COMMITTEE/OFFICER RECOMMENDATION – ITEM 8.1

**BLEMC – 2/3/21** MOVED Cr MacWilliam, Seconded Matt McCaughey, that the Emergency Management Agency Reports be received.

CARRIED UNANIMOUSLY 8/0

### **8.2 East Metro-Midland Region Emergency Welfare Plan November 2020**

This document was provided under separate cover to Committee members.

Ryan Hamblion advised of only minor changes - contact list and COVID numbers for capacity at evacuation centres have been updated.

#### COMMITTEE/OFFICER RECOMMENDATION – ITEM 8.2

**BLEMC – 3/3/21** MOVED Cr MacWilliam, Seconded Luke Gibson, that the East Metro-Midland Region Emergency Welfare Plan November 2020 be received.

CARRIED UNANIMOUSLY 8/0

### **8.3 Bushfire Framework Review update**

Work on the new map of bushfire prone areas is continuing, with sample maps having recently being received and further analysis and testing being undertaken.

Release of the map, however, has had to be delayed due to the CSIRO's extended commitment to the review of the Black Summer fires. The Map, along with the revised draft State Planning Policy 3.7 Planning in Bushfire Prone Areas (SPP 3.7) and associated Guidelines, are now anticipated to be released for public consultation in the second quarter of 2021.

John Lane advised there has been no further update received on the progress of this. We are still anticipating release of the map in the second quarter of 2021.

COMMITTEE/OFFICER RECOMMENDATION– ITEM 8.3

**BLEMC – 4/3/21** MOVED Cr MacWilliam, Seconded Luke Gibson, that the Bushfire Framework Review update be noted.

CARRIED UNANIMOUSLY 8/0

### **8.4 Post Incident Report and Post Exercise Reports**

Luke Gibson advised that the Town has submitted its report to the DFES on its response to COVID-19.

COMMITTEE/OFFICER RECOMMENDATION– ITEM 8.4

**BLEMC – 5/3/21** MOVED Cr MacWilliam, Seconded Luke Gibson, that post incident and post exercise reports be received.

CARRIED UNANIMOUSLY 8/0

### **8.5 Contact Details and Key Holders**

Kerry Langsford, St John Ambulance WA, advised that current contact details have been provided to Town staff.

COMMITTEE/OFFICER RECOMMENDATION – ITEM 8.5

**BLEMC – 6/3/21** MOVED Cr MacWilliam, Seconded Matt McCaughey, that the Committee members' contact details be confirmed, as amended.

CARRIED UNANIMOUSLY 8/0

## **8.6 Preparedness, Prevention, Response and Recovery Issues**

Luke Gibson reported on fire season inspections, on behalf of the Senior Ranger. The second round of inspections have been completed and 16 properties identified as requiring work. Of those properties, two infringement notices have been issued for non-compliance and three of the outstanding properties have engaged contractors to complete the works. The Town's contractor will be engaged if the works are not completed as required and the landowners billed for the work.

The Model Code of Conduct has been updated and adopted by Council. It applies to all Council Committee meetings and will be sent out to all Committee members.

David Radford of DFES reported on the pattern of deliberate fires in the Success Hill area. Fortunately, residents are reporting these incidents quite quickly.

### COMMITTEE/OFFICER RECOMMENDATION – ITEM 8.6

**BLEMC – 7/3/21** MOVED Cr MacWilliam, Seconded Matt McCaughey, that Preparedness, Prevention, Response and Recovery Issues raised, be received.

CARRIED UNANIMOUSLY 8/0

## **9.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

## **10.0 ANNOUNCEMENTS OF NOTICES OF MOTION FOR THE NEXT MEETING**

Nil

## **11.0 CONFIDENTIAL BUSINESS**

Nil

## **12.0 CLOSURE**

The next meeting date will be held on Wednesday 5 May 2021, commencing at 3.30pm.

There being no further business, the Presiding Member declared the meeting closed, the time being 4.08pm.