

# **ATTACHMENT NO. 1**

## Final Step

1. If you wish to download a pdf copy of your survey response, please click the 'Download PDF' link below.
2. Please review your responses either in the pdf or below. If you wish to change any answers please select the back button at the bottom of this page.
3. Once you are happy with all answers **you must scroll to the bottom of this screen and submit the survey to the OEM by pressing "Submit Page"**

Note: The comment boxes in the PDF will only display 7 lines, full responses can be viewed by clicking back or using the navigation pane on the left of the screen.

Once you have submitted this page you will see the following message advising you that your response has been recorded

At this point your answers can no longer be edited without contacting the OEM for support: [capability@oem.wa.gov.au](mailto:capability@oem.wa.gov.au) or ph: 08 6551 4011.



Thank you for taking the time to complete this survey.

Below is a summary of your responses

[Download PDF](#)



Government of **Western Australia**  
State Emergency Management Committee

# 2018 Annual and Preparedness Report

## Capability Survey

Please answer ALL questions in 'Introduction' section BEFORE browsing through survey. A summary of the survey questions is provided at the end of the 'Introduction' section.

Please view instruction video below:

**IMPORTANT:** This survey will only ask the questions relevant to your organisation. As such the questions that do not apply will not be visible. This will mean that the question numbering will not follow in strict order.

## Introduction

Please select your organisation type

**Local Government**

Other

## Introduction

Please select your EM district and Local Government Name from the list below:

Select EM District

Central Metro

Select LG Name

Bassendean

## Introduction

Please enter the details of your organisation's contact person:

Name

Graeme Haggart

Position

Director Community Development

Phone

08 93778016

Email

ghaggart@bassendean.wa.gov.au



## Local Government

This survey document will allow you to see the range and type of questions asked prior to final completion. This will allow you to plan and organise input from the relevant areas within your organisation. Feel free to browse the document before you begin.

Note: Based on your responses, the online survey may not necessarily ask you all of the questions in the downloaded document.

**The survey must be submitted online.**

You should be considering all relevant hazards when answering survey questions.

To see a full copy of the survey questions, download document [here](#):



Q01\_ To what extent does your organisation have the **skills** to conduct emergency management risk assessments (ISO 31000/NERAG/Western Australia Emergency Risk Management Guide compliant)?

Unsure	<input type="checkbox"/>
No skills	<input type="checkbox"/>
Very limited skills (i.e. EXTENSIVE limitations in resources, and/or capacity etc.)	<input type="checkbox"/>
Limited skills (i.e. MAJOR limitations in resources, and/or capacity etc.)	<input type="checkbox"/>
Some skills (i.e. MODERATE limitations in resources, and/or capacity etc.)	<input checked="" type="checkbox"/>
Substantial skills (i.e. MINOR limitations in resources, and/or capacity etc.)	<input type="checkbox"/>
Comprehensive skills (i.e. sufficient resources, and capacity at all levels)	<input type="checkbox"/>

NOTE: As required in Section 3.2.6 of the State EM Policy

QU01\_ Comment

No dedicated EM personnel other than being referenced in Directors PDF. This results in resource limitations.

Q02\_1\_ For which hazards has your organisation **conducted and documented** emergency management risk assessments (ISO 31000/NERAG/Western Australia Emergency Risk Management Guide/BRMP (bushfire only) compliant)?

Air Crash

Land Search

Animal and Plant Biosecurity

Liquid Fuel Supply Disruption

Brookfield Rail Crash Emergencies (Freight rail)

Marine Oil Pollution

Collapse

Marine Transport Emergency

Cyclone

Marine Search and Rescue [MARSAR]

Earthquake

Nuclear Powered Warships

Electricity Supply Disruption

**Rail Crash PTA**

**Fire**

**Road Crash**

**Flood**

Space Re-entry Debris [SPRED]

Gas Supply Disruption

**Storm**

Hazardous Materials Emergencies [HAZMAT]

Terrorist Act

Heatwave

Tsunami

Human Epidemic

Other (please describe)

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QU02\_1\_ Comment

Q03\_ To what extent are the findings of these risk assessments **used** (e.g. to improve your processes or implement treatments)?

- |                   |                                     |
|-------------------|-------------------------------------|
| Unsure            | <input type="checkbox"/>            |
| Not used          | <input type="checkbox"/>            |
| Very limited use  | <input type="checkbox"/>            |
| Limited use       | <input checked="" type="checkbox"/> |
| Some use          | <input type="checkbox"/>            |
| Substantial use   | <input type="checkbox"/>            |
| Comprehensive use | <input type="checkbox"/>            |

QU03\_ Please describe examples of how these findings are used.

Q04\_ What is the status of your risk register for your local government area?

QU04\_ Comment



Q05\_1\_2\_ Does your organisation share information about the **individual risks** with these stakeholders:

	State government agencies	Other Local governments	Business/Industry	Communities
Unsure	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
No sharing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Very limited sharing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Limited sharing	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Some sharing	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Substantial sharing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comprehensive sharing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

QU05\_1\_2\_ Comment/Example

The Town has engaged in greater resource sharing and capacity building with Bayswater and surrounding LGAs in recent years.

Q05\_2\_2\_ Does your organisation share information about **vulnerable elements** with these stakeholders:

	State government agencies	Other Local governments	Business/Industry	Communities
Unsure	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
No sharing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Very limited sharing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Limited sharing	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Some sharing	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Substantial sharing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comprehensive sharing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Note\*** Examples of vulnerable elements may include, but are not limited to: social groups such as the elderly, culturally and linguistic diverse groups, endangered species, areas of scientific significance, essential services, critical assets etc.

QU05\_2\_2\_ Comment/Example

The Town has engaged in greater resource sharing and capacity building with Bayswater and surrounding LGAs in recent years.

Q05\_3\_2\_ Does your organisation share information about **treatment options** with these stakeholders:

	State government agencies	Other Local governments	Business/Industry	Communities
Unsure	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
No sharing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Very limited sharing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Limited sharing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Some sharing	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Substantial sharing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comprehensive sharing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

QU05\_3\_2\_ Comment/Example

Flood remains the hazard with the highest risk in the Town. Mitigation actions have been widely circulated.

Q06\_2\_ To what extent does your organisation keep informed of best practice through **review** of recent hazard information (such as research, articles or reports) that may affect your area?

Unsure	<input type="checkbox"/>
No review	<input type="checkbox"/>
Very limited review	<input type="checkbox"/>
Limited review	<input checked="" type="checkbox"/>
Some review	<input type="checkbox"/>
Substantial review	<input type="checkbox"/>
Comprehensive review	<input type="checkbox"/>

QU06\_2\_ Comment/Example

Limitations in personnel restricts capacity.



Q07\_ To what extent does your organisation **monitor** incidents and/or events that may be relevant to your organisation/region occurring:

	Intrastate	Interstate	International
Unsure	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
No monitoring	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Very limited monitoring	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Limited monitoring	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Some monitoring	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Substantial monitoring	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comprehensive monitoring	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



QU07\_ Comment/Example

Limitations in personnel restricts capacity.

Q08\_ To what extent does your organisation evaluate its performance following an incident, emergency or exercise?

Unsure	<input type="checkbox"/>
No evaluation	<input type="checkbox"/>
Very limited evaluation	<input type="checkbox"/>
Limited evaluation	<input type="checkbox"/>
Some evaluation	<input checked="" type="checkbox"/>
Substantial evaluation	<input type="checkbox"/>
Comprehensive evaluation	<input type="checkbox"/>

## QU08\_ Comment/Example

Only required to monitor following an exercise in recent times.

Q09\_ To what extent does your organisation assess and/or amend its plans, processes or procedures based upon the findings of:

	Recent hazard information (e.g. research, journal articles, reports)	Incident	Emergency response
N/A	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Unsure	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
No assessment/amendment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Very limited assessment/amendment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Limited assessment/amendment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Some assessment/amendment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Substantial assessment/amendment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comprehensive assessment/amendment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Emergency recovery	Exercise
N/A	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Unsure	<input type="checkbox"/>	<input type="checkbox"/>
No assessment/amendment	<input type="checkbox"/>	<input type="checkbox"/>
Very limited assessment/amendment	<input type="checkbox"/>	<input type="checkbox"/>
Limited assessment/amendment	<input type="checkbox"/>	<input type="checkbox"/>
Some assessment/amendment	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Substantial assessment/amendment	<input type="checkbox"/>	<input type="checkbox"/>
Comprehensive assessment/amendment	<input type="checkbox"/>	<input type="checkbox"/>

NOTE: As suggested in Section 4.12.1 of the State EM Policy

QU09\_ Please provide an example.

Local Recovery Plan amended following the recently conducted exercise where a Communications Sub-Committee was recommended.

Q09\_1\_ Are the following processes in place to track the outcomes of amendments made to plans, processes or procedures?

	Yes	No	Unsure
Review	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Monitor effectiveness	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

QU09\_1\_ Comment/Describe

Limitations in staff resources.



Q10\_A\_To what extent does your organisation have communications personnel available:

Unsure	<input type="checkbox"/>
No personnel	<input type="checkbox"/>
Very limited personnel (i.e. EXTENSIVE limitations in capacity)	<input checked="" type="checkbox"/>
Limited personnel (i.e. MAJOR limitations in capacity)	<input type="checkbox"/>
Some personnel (i.e. MODERATE limitations in capacity)	<input type="checkbox"/>
Substantial personnel (i.e. MINOR limitations in capacity)	<input type="checkbox"/>
Sufficient personnel (i.e. capacity at all levels)	<input type="checkbox"/>

QU10\_A\_ Comment

No dedicated communications personnel on staff. EM communications falls within the function of the LEMC XO.

Q10\_B\_2\_ How does your organisation provide emergency and/or hazard information to the public - **Traditional Media**

Public information relating to prevention, preparedness or recovery

Yes

Radio	<input type="checkbox"/>
Television	<input type="checkbox"/>
Newspapers	<input type="checkbox"/>
SMS/Text messaging	<input type="checkbox"/>
Bulk email	<input type="checkbox"/>
Websites	<input checked="" type="checkbox"/>

Public information relating to prevention, preparedness or recovery

No

Radio	<input checked="" type="checkbox"/>
Television	<input checked="" type="checkbox"/>
Newspapers	<input checked="" type="checkbox"/>
SMS/Text messaging	<input checked="" type="checkbox"/>
Bulk email	<input checked="" type="checkbox"/>
Websites	<input type="checkbox"/>

QU10\_B\_2\_ Comment/Example

Q10\_B\_4\_ How does your organisation provide emergency and/or hazard information to the public - **Social Media**

Public information relating to prevention, preparedness or recovery

Yes

Facebook	<input checked="" type="checkbox"/>
Twitter	<input type="checkbox"/>
Instagram	<input type="checkbox"/>
YouTube	<input type="checkbox"/>
RSS	<input type="checkbox"/>
Other (Please describe in comments box below)	<input type="checkbox"/>

Public information relating to prevention, preparedness or recovery

No

Facebook	<input type="checkbox"/>
Twitter	<input checked="" type="checkbox"/>
Instagram	<input checked="" type="checkbox"/>
YouTube	<input checked="" type="checkbox"/>
RSS	<input checked="" type="checkbox"/>
Other (Please describe in comments box below)	<input checked="" type="checkbox"/>

QU10\_B\_4\_ Other/Comment

Q10\_B\_5\_ How does your organisation provide emergency and/or hazard information to the public - **Local Media**

Public information relating to prevention, preparedness or recovery

Yes

Billboards	<input type="checkbox"/>
Roadside Indicators	<input checked="" type="checkbox"/>
Signage	<input type="checkbox"/>
Newsletters	<input checked="" type="checkbox"/>
Pamphlets/brochures	<input checked="" type="checkbox"/>
Public talks/meetings	<input type="checkbox"/>
Other (Please describe in comments box below)	<input type="checkbox"/>

Public information relating to prevention, preparedness or recovery

No

Billboards	<input checked="" type="checkbox"/>
Roadside Indicators	<input type="checkbox"/>
Signage	<input checked="" type="checkbox"/>
Newsletters	<input type="checkbox"/>
Pamphlets/brochures	<input type="checkbox"/>
Public talks/meetings	<input checked="" type="checkbox"/>
Other (Please describe in comments box below)	<input checked="" type="checkbox"/>

QU10\_B\_5\_ Other/Comment

The Town has acquired x2 VMBs for roadside messaging.



Q10\_C\_2\_ Are procedures in place to ensure that the emergency and/or hazard information provided is:

	Yes	No	Unsure
Coordinated with other agencies	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Timely	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Reliable	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Actionable	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

QU10\_C\_2\_ Comment/Example

QU10\_D\_a\_ What does your organisation do to ensure this information is reliable?

Source of the information is generally from a HMA.

QU10\_D\_b\_ What does your organisation do to ensure this information is actionable?

Source of the information is generally from a HMA.

Q10\_E\_ Are there procedures in place to ensure that the public information provided is:

	Yes	No	Unsure
Clear	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Consistent	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Accessible	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

QU10\_E\_ Comment

QU10\_E\_a\_ How does your organisation ensure the public information is **clear**?

Source of the information is generally from a HMA.

QU10\_E\_b\_ How does your organisation ensure the public information is **consistent**?

Source of the information is generally from a HMA.

QU10\_E\_c\_ How does your organisation ensure the public information is **accessible**?

Source of the information is generally from a HMA.

Q10\_F\_ To what extent does the public information **cater** for:

	Culturally and linguistically diverse groups	People with a disability/special needs	People with lower skills in literacy and numeracy	The elderly	Tourists	Other (please describe in comments box below)
Unsure	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
None	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Very limited	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Limited	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Some	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Most	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
All	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

QU10\_F\_ Comment

Source of the information is generally from a HMA.

QU11\_2\_ How do you ensure that the community knows what to do during an emergency?

Roadside VMBS, Flood readiness 'Hot Kits" delivered to all households in flood prone region, storm readiness articles distributed to all households in the Town's newsletter.

Q12\_ What proportion of the community do you estimate:

	have emergency action plans	monitor emergency messaging	understand emergency messaging	respond to emergency messaging
Unsure	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
0%	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1-24%	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
25-49%	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
50-74%	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
75-99%	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
100%	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

QU12\_ Comment/Describe

EM event has not taken place for many years. Complacency is difficult to rebut.

Q13\_ Is your organisation involved in land use planning?

Yes

No

QU13\_ Comment

LGA

Q13\_A\_2\_ Is land use planning used to manage and minimise the impacts from these hazards:

	Yes	No	Hazard CANNOT impact local government area	Unsure
Bushfire	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cyclone	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Earthquake	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Flood	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Heatwave	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Landform collapse (e.g. landslide)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Storm (including storm surge, coastal erosion)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tsunami	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

As required under State Planning Policy 3.4.

QU13\_A\_2\_ Comment

Bushfire Prone Region mapping Part 10A of the deemed provisions for local planning schemes is incorporated into the LPS10

Q13\_A\_a\_ What land use planning strategies does your organisation use to manage and/or minimise the risk from **bushfire**?



Q13\_A\_d\_ What land use planning strategies does your organisation use to manage and/or minimise the risk from **flood**?

The Town has adopted a local planning policy in consultation with the Department of Water that seeks to prohibit any future development in the flood way of the Swan River and to ensure that any residential development in the flood fringe is adequately protected from a 1% ARP flood event.

Q13\_A\_e\_ What land use planning strategies does your organisation use to manage and/or minimise the risk from **heatwave**?

Through the adoption of various policies which require awnings to be provided over footpaths in commercial settings and the provision of shade trees in car parking areas

Q13\_A\_f\_ What land use planning strategies does your organisation use to manage and/or minimise the risk from **landform collapse** (e.g. landslide)?

Nil

Q13\_A\_g\_ What land use planning strategies does your organisation use to manage and/or minimise the risk from **storm** (including storm surge, coastal erosion)?

The Town has adopted a local planning policy in consultation with the Department of Water that seeks to prohibit any future development in the flood way of the Swan River and to ensure that any residential development in the flood fringe is adequately protected from a 1% ARP flood event.

Q13\_B\_ Does your organisation ensure building protection through Building Code Standards?

- Yes**
- No
- N/A
- Unsure

QU13\_B\_ Comment/Example

Q14\_ Does your organisation have a role in managing the natural environment?

Yes

No

QU14\_ Comment

Q14\_A\_ To what extent does your organisation ensure that natural buffers\* that may aid community protection are:

	Identified	Protected	Maintained and/or enhanced	Monitored
Unsure	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
None	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Very limited	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Limited	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Some	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Substantial	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Comprehensive	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

\*Note: The natural environment can provide **natural buffers** that mitigate the impacts of hazards and protect the community. Examples include:

- Mangroves or wetlands that may mitigate flooding or storm surge
- Vegetation to protect against slope instability
- Dune systems that may mitigate coastal erosion

QU14\_A\_ Describe

Q15\_2\_ Does your organisation identify the likely impact that hazards might have on:

	Yes	No	N/A	Unsure
Critical infrastructure	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Important community assets	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

QU15\_2\_ Describe

Q16\_2\_ Does your organisation have **plans** in place to protect:

	Critical infrastructure	Important community assets	Residential property	Asset support livelihoods
N/A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Unsure	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
No plans in place	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Plans are either old, OR in the early stages of development, OR have considerable doubts about their current viability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Some work completed but requires further work to develop, test, verify and/or embed in the organisation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Informal and/or untested plans in place, but with a high degree of confidence they will be effective, OR, formal and/or tested plans but with further work identified as needed	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Formalised plans, tested, mostly effective, mostly reliable, and largely embedded within the organisation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Formalised plans, tested, effective, reliable, and embedded within the organisation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



NOTE: As outlined in Section 5.1.4 of the State EM Policy - State Strategic Control Priorities.

QU16\_2\_ Describe

Town has Business Continuity Plans for Town infrastructure

Q17\_ Does your organisation have plans to protect the continuity of:

	For your organisation				For your community			
	Yes	No	N/A	Unsure	Yes	No	N/A	Unsure
Power (e.g. contingency of power systems)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Telecommunications	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Water (e.g. potable water provisions)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sewerage (e.g. toilets/portaloos)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Road networks (e.g. alternative routes identified)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fuel	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Food distribution	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Shelter/accommodation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Local Government Services	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

QU17\_ Comment/Describe



Q18\_ Has your organisation identified potential single points of failure\* in these areas:

	Yes	No	N/A	Unsure
Power	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Telecommunications	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Water	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sewerage	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Road Networks	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Critical assets	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Key personnel/expertise	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Information Technology	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other (please describe in the comment box below)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**\*Note: 'Single points of failure'** is part of a system that if it fails will stop the entire system from working. This may reflect critical interdependencies or have the potential to cause cascading failure of other systems.

Examples of single points of failure may include:

- one-road accesses
- limited personnel with certain expertise levels/expertise in a certain software etc.
- series circuits
- no redundancies within a network
- no backup of data etc.

QU18\_ Comment

Two residential areas with single road access

Q18\_A\_e\_ What strategies does your organisation use to mitigate and/or minimise the impacts of a single point of failure for **road networks**?

Education on personal preparedness

Q18\_A\_g\_ What strategies does your organisation use to mitigate and/or minimise the impacts of a single point of failure for **key personnel/expertise**?

Contractors to address expertise limitations

Q18\_A\_h\_ What strategies does your organisation use to mitigate and/or minimise the impacts of a single point of failure for **information technology**?

Contractors to address expertise limitations

Q19\_ To what extent does your organisation consider emergencies that occur in remote areas\* when conducting emergency planning?

- |   |                                     |
|---|-------------------------------------|
| N/A   | <input checked="" type="checkbox"/> |
| Unsure  | <input type="checkbox"/>            |
| No arrangements in place  | <input type="checkbox"/>            |
| Arrangements are either old, OR in the early stages of development, OR have considerable doubts about their current viability   | <input type="checkbox"/>            |
| Some work completed but requires further work to develop, test, verify and/or embed in the organisation   | <input type="checkbox"/>            |
| Informal and/or untested arrangements in place, but with a high degree of confidence they will be effective, OR, formal and/or tested arrangements but with further work identified as needed | <input type="checkbox"/>            |
| Formalised arrangements, tested, mostly effective, mostly reliable, and largely embedded within the organisation  | <input type="checkbox"/>            |
| Formalised arrangements, tested, effective, reliable, and embedded within the organisation  | <input type="checkbox"/>            |

**\*Note: Remote areas** are those places that are difficult to access. They can include remote Aboriginal communities, pastoral stations, offshore communities etc.

QU19\_ Comment/Example

Urban LGA

Q20\_ Does your organisation have a business continuity plan\*?

**Yes**

No

Note\* Business Continuity Plans are widely considered best practice and are encouraged. For those to whom it is applicable, business continuity planning is undertaken in accordance with Treasurer’s Instruction 825 Risk Management and Security, issued under the Financial Management Act 2006.

QU20\_ Comment

Q20\_A\_ Does your business continuity plan consider

	Yes	No	N/A	Unsure
EM hazard specific risks	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Strategies for fatigue management	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

QU20\_A\_ Comment



Q20\_B\_ How effective is your organisation's business continuity plan:

- |   |                                     |
|---|-------------------------------------|
| Unsure  | <input type="checkbox"/>            |
| No plans in place   | <input type="checkbox"/>            |
| Plans are either old, OR in the early stages of development, OR have considerable doubts about their current viability  | <input type="checkbox"/>            |
| Some work completed but requires further work to develop, test, verify and/or embed in the organisation   | <input type="checkbox"/>            |
| Informal and/or untested plans in place, but with a high degree of confidence they will be effective, OR, formal and/or tested plans but with further work identified as needed | <input checked="" type="checkbox"/> |
| Formalised plans, tested, mostly effective, mostly reliable, and largely embedded within the organisation   | <input type="checkbox"/>            |
| Formalised plans, tested, effective, reliable, and embedded within the organisation   | <input type="checkbox"/>            |

QU20\_B\_ Comment

Q21\_ Does your organisation engage with business/industry to encourage them to have business continuity plans?

- Yes
- No**
- Unsure

QU21\_ Comment/Describe

Q22\_ Does your organisation have strategies for the protection of cultural places (e.g. heritage sites, memorials, churches, sporting facilities, etc.)?

- |   |                                     |
|---|-------------------------------------|
| N/A   | <input type="checkbox"/>            |
| Unsure  | <input type="checkbox"/>            |
| No strategies in place  | <input type="checkbox"/>            |
| Strategies are in the early stages of development, OR have considerable doubts about their current viability  | <input type="checkbox"/>            |
| Some work completed but requires further work to develop, test, verify and/or embed in the organisation   | <input type="checkbox"/>            |
| Untested strategies in place, but with a high degree of confidence they will be effective, OR, tested strategies but with further work identified as needed | <input type="checkbox"/>            |
| Strategies are tested, mostly effective, mostly reliable, and largely embedded within the organisation  | <input checked="" type="checkbox"/> |
| Strategies are tested, effective, reliable, and embedded within the organisation  | <input type="checkbox"/>            |

QU22\_ Comment/Describe

Asset Management Plans

Q23\_ Does your organisation have strategies for the timely re-establishment of community activities (e.g. cultural and community events, schools) following an emergency?

- N/A
- Unsure
- No strategies in place
- Strategies are in the early stages of development, OR have considerable doubts about their current viability
- Some work completed but requires further work to develop, test, verify and/or embed in the organisation
- Untested strategies in place, but with a high degree of confidence they will be effective, OR, tested strategies but with further work identified as needed
- Strategies are tested, mostly effective, mostly reliable, and largely embedded within the organisation
- Strategies are tested, effective, reliable, and embedded within the organisation

QU23\_ Comment/Describe

Local Recovery Plan



Q24\_5\_ To what extent are the emergency management personnel in your organisation **trained**:

	Response personnel	Recovery personnel
N/A	<input type="checkbox"/>	<input type="checkbox"/>
Unsure	<input type="checkbox"/>	<input type="checkbox"/>
No training	<input type="checkbox"/>	<input type="checkbox"/>
Very limited training (i.e. EXTENSIVE limitations in resources, skills, and/or capacity etc.)	<input type="checkbox"/>	<input type="checkbox"/>
Limited training (i.e. MAJOR limitations in resources, skills, and/or capacity etc.)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Some training (i.e. MODERATE limitations in resources, skills, and/or capacity etc.)	<input type="checkbox"/>	<input type="checkbox"/>
Substantial training (i.e. MINOR limitations in resources, skills, and/or capacity etc.)	<input type="checkbox"/>	<input type="checkbox"/>
Comprehensive training (i.e. sufficient resources, skills, and capacity at all levels)	<input type="checkbox"/>	<input type="checkbox"/>

Prevention/Mitigation  
personnel

N/A

Unsure

*No training*

*Very limited* training (i.e. EXTENSIVE limitations in resources, skills, and/or capacity etc.)

*Limited* training (i.e. MAJOR limitations in resources, skills, and/or capacity etc.)

*Some* training (i.e. MODERATE limitations in resources, skills, and/or capacity etc.)

*Substantial* training (i.e. MINOR limitations in resources, skills, and/or capacity etc.)

*Comprehensive* training (i.e. sufficient resources, skills, and capacity at all levels)

QU24\_5\_ Comment

No EM operative other than for being listed as a duty on the Directors position description.



Q24\_6\_ To what extent are the emergency management personnel in your organisation **capable**:

	Response personnel	Recovery personnel
N/A	<input type="checkbox"/>	<input type="checkbox"/>
Unsure	<input type="checkbox"/>	<input type="checkbox"/>
No capability	<input type="checkbox"/>	<input type="checkbox"/>
Very limited capability (i.e. EXTENSIVE limitations in resources, skills, and/or capacity etc.)	<input type="checkbox"/>	<input type="checkbox"/>
Limited capability (i.e. MAJOR limitations in resources, skills, and/or capacity etc.)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Some capability (i.e. MODERATE limitations in resources, skills, and/or capacity etc.)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Substantial capability (i.e. MINOR limitations in resources, skills, and/or capacity etc.)	<input type="checkbox"/>	<input type="checkbox"/>
Comprehensive capability (i.e. sufficient resources, skills, and capacity at all levels)	<input type="checkbox"/>	<input type="checkbox"/>

Prevention/Mitigation  
personnel

N/A

Unsure

*No capability*

*Very limited capability (i.e. EXTENSIVE limitations in resources, skills, and/or capacity etc.)*

*Limited capability (i.e. MAJOR limitations in resources, skills, and/or capacity etc.)*

*Some capability (i.e. MODERATE limitations in resources, skills, and/or capacity etc.)*

*Substantial capability (i.e. MINOR limitations in resources, skills, and/or capacity etc.)*

*Comprehensive capability (i.e. sufficient resources, skills, and capacity at all levels)*

QU24\_6\_ Comment

No EM operative other than for being listed as a duty on the Directors position description.

Q24\_7\_ To what extent are the emergency management personnel in your organisation **supported** (e.g. commitment at the executive level):

	Response personnel	Recovery personnel
N/A	<input type="checkbox"/>	<input type="checkbox"/>
Unsure	<input type="checkbox"/>	<input type="checkbox"/>
No support	<input type="checkbox"/>	<input type="checkbox"/>
Very limited support (i.e. EXTENSIVE limitations in resources, skills, and/or capacity etc.)	<input type="checkbox"/>	<input type="checkbox"/>
Limited support (i.e. MAJOR limitations in resources, skills, and/or capacity etc.)	<input type="checkbox"/>	<input type="checkbox"/>
Some support (i.e. MODERATE limitations in resources, skills, and/or capacity etc.)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Substantial support (i.e. MINOR limitations in resources, skills, and/or capacity etc.)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Comprehensive support (i.e. sufficient resources, skills, and capacity at all levels)	<input type="checkbox"/>	<input type="checkbox"/>

Prevention/Mitigation  
personnel

N/A

Unsure

*No support*

*Very limited support* (i.e. EXTENSIVE limitations in resources, skills, and/or capacity etc.)

*Limited support* (i.e. MAJOR limitations in resources, skills, and/or capacity etc.)

*Some support* (i.e. MODERATE limitations in resources, skills, and/or capacity etc.)

*Substantial support* (i.e. MINOR limitations in resources, skills, and/or capacity etc.)

*Comprehensive support* (i.e. sufficient resources, skills, and capacity at all levels)

QU24\_7\_ Comment

No EM operative other than for being listed as a duty on the Directors position description.



Q24\_8\_ To what extent does your organisation have **sufficient numbers** of emergency management personnel:

	Response personnel	Recovery personnel
N/A	<input type="checkbox"/>	<input type="checkbox"/>
Unsure	<input type="checkbox"/>	<input type="checkbox"/>
No personnel	<input type="checkbox"/>	<input type="checkbox"/>
Very limited personnel (i.e. EXTENSIVE limitations in capacity)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Limited personnel (i.e. MAJOR limitations in capacity)	<input type="checkbox"/>	<input type="checkbox"/>
Some personnel (i.e. MODERATE limitations in capacity)	<input type="checkbox"/>	<input type="checkbox"/>
Substantial personnel (i.e. MINOR limitations in capacity)	<input type="checkbox"/>	<input type="checkbox"/>
Sufficient personnel (i.e. sufficient capacity at all levels)	<input type="checkbox"/>	<input type="checkbox"/>

	Prevention/Mitigation personnel
N/A	<input type="checkbox"/>
Unsure	<input type="checkbox"/>
No personnel	<input type="checkbox"/>
Very limited personnel (i.e. EXTENSIVE limitations in capacity)	<input checked="" type="checkbox"/>
Limited personnel (i.e. MAJOR limitations in capacity)	<input type="checkbox"/>
Some personnel (i.e. MODERATE limitations in capacity)	<input type="checkbox"/>
Substantial personnel (i.e. MINOR limitations in capacity)	<input type="checkbox"/>
Sufficient personnel (i.e. sufficient capacity at all levels)	<input type="checkbox"/>

QU24\_8\_ Comment

No EM operative other than for being listed as a duty on the Directors position description.

Q26\_ Do you have MOUs with other local governments that can be called upon to assist during large-scale emergencies?

**Yes**

No

QU26\_ Comment/Describe

Metro North and East Recovery Group was established in 2005 and has been maintained as a mutual resource sharing Agreement since. The Agreement has to date been activated on one occasion - Parkerville fire.

Q27\_ Does your organisation use or manage volunteers that assist before, during or after an emergency?

**Yes**

No

QU27\_ Comment

The community of the Town has a propensity to volunteer - be it for the Town or for organisations in the Town. The Town employs a dedicated Community Development Officer responsible for volunteer management - including operating the Volunteer Resource Centre and the Community Transport service.

Q27\_A\_ How many EM volunteers does your organisation manage (approximately)?

100

QU27\_A\_ Please describe the type of volunteer activities. (e.g BFB, SES, VMR, Welfare etc)

Across a number of Business Units - including Aged Care, Library, Children Services, Youth Services, Events, Community Transport and Volunteer Centre. External to this, the Town partners with volunteer groups for a range of purposes including land care and other environmental projects, sporting clubs, community interest groups, leisure pursuits, church groups, service clubs and more.

Q27\_B\_ Does your organisation have a clear strategy/policy for volunteers which addresses:

	Yes	No	Unsure
Recruitment	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Retention	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Training	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Motivation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barriers	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Resources	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

QU27\_B\_ Comment/Example

Well developed and maintained. The Town mentors community groups on volunteer management best practice.

Q28\_ Does your organisation have a clear strategy/policy during an emergency to manage:

	Yes	No	Unsure	N/A
Spontaneous volunteers	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Donated goods	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

QU28\_ Comment

Capacity exists and documentation is a priority.



Q29\_ Does your organisation have the ability to track expenditure for particular emergencies (e.g. individual cost codes)?

Yes

No

NOTE: As outlined in Section 5.12 of the State EM Policy

QU29\_ Comment

Q30\_ Is funding for **proactive measures and mitigation**:

	Yes	No	N/A
Available	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sufficient	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Accessible	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

QU30\_ Comment/Barriers

Mitigation can be built into Asset Management Plans as asset renewal.

Q31\_ Is funding for **response** activities for an emergency that requires a significant and coordinated response:

	Yes	No	N/A
Available	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sufficient	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Accessible	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

QU31\_ Comment/Barriers

The Town has limited financial resources and merely plays a support role with response. But the Town will assist the residents of the municipality if required. It has not been required to put this to the test.



Q32\_ Is funding for **recovery** activities for an emergency that requires a significant and coordinated response:

	Yes	No	N/A
Available	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sufficient	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Accessible	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

QU32\_ Comment/Barriers

The Town has limited financial resources and an event of this scale is likely to require significant funds.

Q33\_ What level of understanding does your organisation have of the Western Australian Natural Disaster Relief and Recovery Arrangements (WANDRRA)?

Unsure	<input type="checkbox"/>
No understanding	<input type="checkbox"/>
Very limited understanding	<input type="checkbox"/>
Limited understanding	<input type="checkbox"/>
Some understanding	<input checked="" type="checkbox"/>
Substantial understanding	<input type="checkbox"/>
Comprehensive understanding	<input type="checkbox"/>

QU33\_ Comment

All through training - none through practical application

Q34\_2\_ Can your organisation manage multiple concurrent emergencies (moderate consequences or higher) with existing **infrastructure\***?

**Yes**

No

**\*Note:** Examples of infrastructure include: operations centre, locations for incident support groups, local recovery coordination centres, one stop shops for recovery etc.

QU34\_2\_ What are the limiting factors for **infrastructure**?

The number of facilities that can be deployed for operation is adequate for multiple concurrent emergencies - personnel capability though provides functionality limitation.

Q35\_2\_ Can your organisation manage multiple concurrent emergencies (moderate consequences or higher) with existing **equipment**?

Yes

**No**

QU35\_2\_ What are the limiting factors for **equipment**?

Limited equipment available from our own resources - shared resource Agreement for this purpose.

Q36\_ Are plans for **equipment** in place to address:

	Mobilisation	Pre-Deployment	Peak surges	Redundancies for outages
Unsure	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
No plans in place	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Plans are either old, OR in the early stages of development, OR have considerable doubts about their current viability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Some work completed but requires further work to develop, test, verify and/or embed in the organisation	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Informal and/or untested plans in place, but with a high degree of confidence they will be effective, OR, formal and/or tested plans but with further work identified as needed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Formalised plans, tested, mostly effective, mostly reliable, and largely embedded within the organisation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Formalised plans, tested, effective, reliable, and embedded within the organisation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

QU36\_ Comment

We operate as a support agency.

Q37\_ Are protocols and structures established for emergencies that:

	Yes	No
Define the interrelationships between stakeholders	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Facilitate effective command, control and co-ordination (C3)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Are understood	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Have been tested	<input type="checkbox"/>	<input checked="" type="checkbox"/>

QU37\_ Comment

Q38\_ Does your organisation develop situational awareness/assessments during emergencies?

Yes

**No**

QU38\_ Describe

Q39\_ Is your organisation involved in evacuations?

**Yes**

No

NOTE: As outlined in Section 5.7 of the State EM Policy

QU39\_ Comment



Q39\_A\_ Do you have the **ability** to coordinate/support:

	Yes	No	N/A
Directed evacuations (compulsory)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Recommended evacuations (voluntary)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Evacuations of animals	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Q39\_B\_ Do you have **plans** to coordinate/support:

	Yes	No	N/A
Directed evacuations (compulsory)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Recommended evacuations (voluntary)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Evacuations of animals	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

NOTE: As outlined in Section 5.7 of the State EM Policy

Q39\_C\_ Do you have **sufficient resources** to coordinate/support:

	Yes	No	N/A
Directed evacuations (compulsory)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Recommended evacuations (voluntary)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Evacuations of animals	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

QU39\_D\_ Comment

Capacity developed through training

Q40\_ Has your organisation included pre-emergency evacuation planning in your local emergency management arrangements (LEMA)?

- Unsure
- No plans in place
- Plans are either old, OR in the early stages of development, OR have considerable doubts about their current viability
- Some work completed but requires further work to develop, test, verify and/or embed in the organisation
- Informal and/or untested plans in place, but with a high degree of confidence they will be effective, OR, formal and/or tested plans but with further work identified as needed
- Formalised plans, tested, mostly effective, mostly reliable, and largely embedded within the organisation
- Formalised plans, tested, effective, reliable, and embedded within the organisation

QU40\_ Comment

Town is a support agency but will call on resources required from within the shared resource Agreement.

Q41\_ Have suitable evacuation/welfare centres been identified?

- Yes**
- No
- Unsure

Q41\_A\_ Do these evacuation/welfare centres have redundancies to maintain the provision of essential services such as:

	Yes	No	Unsure
Food	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Potable water	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Shelter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Power	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

QU41\_A\_ Comment

Town will support DoC to operate the Welfare Centre. Plans exist to meet above needs.

Q41\_B\_ How many evacuation/welfare centres can be simultaneously managed using existing resources?

3

QU41\_B\_ Comment

Welfare Centres will be operated by DoC and supported by the Town.

Q42\_ Does your organisation have measures to verify identity and control access of people seeking entry to Restricted Access Areas or Exclusion Zones?

**Yes**

No

N/A

NOTE: As articulated in section 5.3.3 of the State EM Plan

QU42\_ Comment

Road closures will be managed by contractors.

Q43\_ Does your organisation have the ability to protect against unwanted activity\* within impacted areas?

Yes

No

N/A

\*NOTE: Unwanted activity may include curious observers, accessing dangerous areas, looting, unauthorised or unsafe access.

QU43\_ Comment

Rangers assist WAPOL as requested

Q43\_A\_ To what extent does your organisation have the **ability** to protect against unwanted activity\* within impacted areas?

Unsure	<input type="checkbox"/>
No ability	<input type="checkbox"/>
Very limited ability (i.e. EXTENSIVE limitations in resources, skills and/or capacity etc.)	<input type="checkbox"/>
Limited ability (i.e. MAJOR limitations in resources, skills and/or capacity etc.)	<input type="checkbox"/>
Some ability (i.e. MODERATE limitations in resources, skills and/or capacity etc.)	<input checked="" type="checkbox"/>
Substantial ability (i.e. MINOR limitations in resources, skills and/or capacity etc.)	<input type="checkbox"/>
Comprehensive ability (i.e. sufficient resources, skills and capacity at all levels.)	<input type="checkbox"/>

\*NOTE: Unwanted activity may include curious observers, accessing dangerous areas, looting, unauthorised or unsafe access.



QU43\_A\_ Comment

Rangers have some powers in relation to LGA property

Q44\_ During an emergency, to what extent are the **coordination structures** (including ISG, OASG, SECG, LRCG, SRCG):

	Effective	Interoperable with other agencies	Functiona
Unsure	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
None	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Very limited	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Limited	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Some	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Substantial	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comprehensive	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Manageable/serviceable	Consider recovery implicator
Unsure	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
None	<input type="checkbox"/>	<input type="checkbox"/>
Very limited	<input type="checkbox"/>	<input type="checkbox"/>
Limited	<input type="checkbox"/>	<input type="checkbox"/>
Some	<input type="checkbox"/>	<input type="checkbox"/>
Substantial	<input type="checkbox"/>	<input type="checkbox"/>
Comprehensive	<input type="checkbox"/>	<input type="checkbox"/>

QU44\_ Comment

Only been tested in exercises - never in live event.

Q45\_ During an emergency, to what extent are the **communication systems** (radios, phones, Incident Management System etc.) of your organisation:

	Effective	Interoperable with other agencies
Unsure	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
None	<input type="checkbox"/>	<input type="checkbox"/>
Very limited	<input type="checkbox"/>	<input type="checkbox"/>
Limited	<input type="checkbox"/>	<input type="checkbox"/>
Some	<input type="checkbox"/>	<input type="checkbox"/>
Substantial	<input type="checkbox"/>	<input type="checkbox"/>
Comprehensive	<input type="checkbox"/>	<input type="checkbox"/>

QU45\_ Comment

Only been tested in exercises - never in live event.

Q46\_ With which (if any) of these organisations would it be challenging to maintain effective communications with during an emergency:

Australian Red Cross

Department of Treasury, PUO

ATCO Gas Australia

Department of Water and Environmental Regulation

Australian Defence Force

Horizon Power

Arc Infrastructure (formerly Brookfield Rail)

Insurance Council of Australia

Bureau of Meteorology

Main Roads Western Australia

Dampier Bunbury Pipeline

NBN Co

Department of Biodiversity, Conservation and Attractions - Parks and Wildlife Service

Public Transport Authority

Department of Communities (includes former Dept. Child Protection and Family Support and Housing Authority)

St John Ambulance

Department of Education

Telstra

Department of Fire & Emergency Services

WA Local Government Association

Department of Health

Water Corporation

Department of Planning, Lands and Heritage

Western Australia Police

Department of Primary Industries and Regional Development (includes former Dept. Agriculture and Food WA)

Western Power

Department of the Premier and Cabinet

Other (please describe)

Department of Transport - Marine Safety

QU46\_ Describe

Unknown

Q47\_ Has your organisation identified any impediments to internal and/or interagency effectiveness during an emergency?

Yes

**No**

QU47\_ Comment

Only been tested in exercises - never in live event.

Your organisation does not have any questions in this section. Please click 'Submit Page' to continue to the next section.



Your organisation does not have any questions in this section. Please click 'Submit Page' to continue to the next section.

Q50\_ Is your organisation involved in providing welfare or community services during or after an emergency?

Yes

No

NOTE: As outlined in Section 5.9.5 of the State EM Policy

QU50\_ Comment

Only been executed with level 1 events.

Q50\_A\_4\_ Are the community services that your organisation provides:

	Yes	No
Available	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Timely	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sufficient	<input checked="" type="checkbox"/>	<input type="checkbox"/>

QU50\_A\_4\_ Comment

Not been tested for any event greater than a level 1 event.

Q51\_ To what extent are **plans** in place to manage:

	Directly impacted persons	Family and friends of impacted persons	Short term mental health/wellbeing support	Ongoing mental health/wellbeing support
N/A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Unsure	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
No plans in place	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Plans are either old, OR in the early stages of development, OR have considerable doubts about their current viability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Some work completed but requires further work to develop, test, verify and/or embed in the organisation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Informal and/or untested plans in place, but with a high degree of confidence they will be effective, OR, formal and/or tested plans but with further work identified as needed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Formalised plans, tested, mostly effective, mostly reliable, and largely embedded within the organisation	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Formalised plans, tested, effective, reliable, and embedded within the organisation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



QU51\_ Comment

Largely testing limited to exercises. Some application for level 1 events.

Q53\_ Does your organisation have the ability to **contribute to** a comprehensive impact assessment?

**Yes**

No

QU53\_ Comment

As a support agency

Q53\_A\_ Are the findings of a comprehensive impact assessment used to inform:

	Yes	No
Recovery coordination	<input checked="" type="checkbox"/>	<input type="checkbox"/>
EM planning	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Prevention/Mitigation priorities	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Other (please describe in the comments box below)	<input checked="" type="checkbox"/>	<input type="checkbox"/>

QU53\_A\_ Comment

No comprehensive impact assessment has been provided following an emergency event in the Town.

Q54\_ Is your organisation involved in recovery activities during and/or after an emergency?

**Yes**

No

QU54\_ Comment

LGA

Q54\_A\_ Does your organisation have the **resources** to support reconstruction/restoration in these environments:

	Environments			
	Built	Social	Economic	Natural
N/A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Unsure	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
No resources	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Very limited resources (i.e. EXTENSIVE limitations in capacity etc.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Limited resources (i.e. MAJOR limitations in capacity etc.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Some resources (i.e. MODERATE limitations in capacity etc.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Substantial resources (i.e. MINOR limitations in capacity etc.)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Comprehensive resources (i.e. sufficient capacity at all levels)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

QU54\_A\_ Comment

Only been tested for level 1 events.



Q54\_B\_ Does your organisation have the **skills** to support reconstruction/restoration in these environments:

	Environments			
	Built	Social	Economic	Natural
N/A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Unsure	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
No skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Very limited skills (i.e. EXTENSIVE limitations in resources, and/or capacity etc.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Limited skills (i.e. MAJOR limitations in resources, and/or capacity etc.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Some skills (i.e. MODERATE limitations in resources, and/or capacity etc.)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Substantial skills (i.e. MINOR limitations in resources, and/or capacity etc.)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Comprehensive skills (i.e. sufficient resources, and capacity at all levels)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

QU54\_B\_ Comment

Q54\_C To what extent does your organisation have sufficient resources to sustain a recovery response for:

	3 months	6 months	12 months	18 months or more
Unsure	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
No resources	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Very limited resources (i.e. EXTENSIVE limitations in capacity etc.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Limited resources (i.e. MAJOR limitations in capacity etc.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Some resources (i.e. MODERATE limitations in capacity etc.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Substantial resources (i.e. MINOR limitations in capacity etc.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comprehensive resources (i.e. sufficient capacity at all levels)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

QU54\_C\_ Comment

un-tested

Q54\_D\_ Does your organisation's recovery plan include input from:

	Yes	No	N/A
HMAs	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Combat Agencies/Supporting Organisations	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Essential Service Providers	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other Local Governments	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
NGOs	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Business/Industry	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Communities	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

QU54\_D\_ Comment

Q55\_ When was your **most recent** emergency that required a significant and coordinated response for each of these hazards: *(Enter numbers only and ensure there are no spaces)*

	Month (e.g. 12)	Year (e.g. 2016)	How many months was the recovery response in operation? (e.g. 9)
Air Crash			
Animal and Plant Biosecurity			
Brookfield Rail Crash Emergencies (Freight Rail)			
Collapse			
Cyclone			
Earthquake			
Electricity Supply Disruption			
Fire			
Flood			
Gas Supply Disruption			
Hazardous Materials Emergencies [HAZMAT]			
Heatwave			
Human Epidemic			
Land Search			
Liquid Fuel Supply Disruption			
Marine Oil Pollution			
Marine Transport Emergency			
Marine Search and Rescue [MARSAR]			
Nuclear Powered Warships			
Rail Crash PTA			
Space Re-entry Debris [SPRED]			



Storm

--	--	--

Terrorist Act

--	--	--

Tsunami

--	--	--

Other (please describe)

--

--	--	--

QU55\_ Describe

--

Q56\_ How many LEMCs are in your local government area?

1	◆
---	---

QU56\_A\_1\_ What is the name of your LEMC?

Bassendean Local Emergency Management Committee
---

Q56\_A\_2\_ In the 2017-2018 financial year how many LEMC meetings were:

Held

4
---

Had a quorum

4
---

Planned

4
---

Q56\_A\_3\_ Please provide your LEMC schedule for 2018-2019 financial year:  
(Enter numbers only and ensure there are no spaces)

Note: If more than 6 meetings are planned, please use the text box below.

	Day (e.g. 30)	Month (e.g. 11)	Year (e.g. 2018)
Meeting 1	5	9	2018
Meeting 2	7	11	2018
Meeting 3	6	2	2019
Meeting 4	5	6	2019
Meeting 5			
Meeting 6			

QU56\_A\_3\_ If you are planning more than 6 meetings, please enter the additional information here:

Q56\_A\_4\_ Is your LEMA available on your website? (if you have multiple LEMA are all available?)

Yes

No

Note: As required in Section 41(4) of the Emergency Management Act

QU56\_A\_4\_ Comment

Q56\_A\_5\_ Has a Local Recovery Coordinator been nominated?

- Yes
- No
- Unsure

Note: As required in Section 41(4) of the Emergency Management Act

QU56\_A\_5 Comment/Describe

Q57\_ Please provide details of when your organisation's LEMA was exercised during the **2017-2018 financial year**:

*(For month and year - Enter numbers only and ensure there are no spaces)*

	Month (e.g. 11)	Year (e.g. 2018)	Hazard exercised	Exercise type
Exercise 1				
Exercise 2				
Exercise 3				
Exercise 4				
Exercise 5				
Exercise 6				
Exercise 7				
Exercise 8				

Q58\_ Please provide details of the exercises that your organisation plans to hold during the **2018-2019 financial year**:

*(For month and year - Enter numbers only and ensure there are no spaces)*

	Month (e.g 11)	Year (e.g. 2018)	Hazard exercised	Exercise type
Exercise 1	4	2019	TBA	TBA
Exercise 2				
Exercise 3				
Exercise 4				
Exercise 5				
Exercise 6				
Exercise 7				
Exercise 8				
Exercise 9				
Exercise 10				

QU58\_ If more than 10 exercises are planned, please enter the additional information here:

QU59\_ Please list any emergencies that required the activation of an Incident Support Group during the **2017-2018 financial year**:

Q60\_ Have you identified any issues or barriers within the current EM legislation?

Yes

No

QU60\_ Describe



Q61\_ Have you identified any issues with the suite of State EM documents (policy, plans including Westplans/Hazard specific plans, procedures, guidelines and glossary)?

Yes

No

QU61\_ Describe

QU64\_ What EM activities or achievements over the last 12 months are you most proud of?

Finalisation and adoption of the new LEMA and Local Recovery Plan

QU65\_ What initiatives/activities do you plan to do in the next 12 months to increase preparedness?

Completion of NDRF funded flood height indicators on Western Power Poles within the 1% ARP impact area. This will await the release of the latest flood height modeling.

QU66\_ What is working well in the EM sector?

Cross boundary collaboration with neighbouring LGAs.

QU67\_ If your organisation could change two things about how the EM sector currently operates, what would it change?

FUNDING TO LOCAL GOVERNMENT TO MEET CORE OBLIGATIONS FUNDING TO LOCAL GOVERNMENT TO MEET CORE OBLIGATIONS

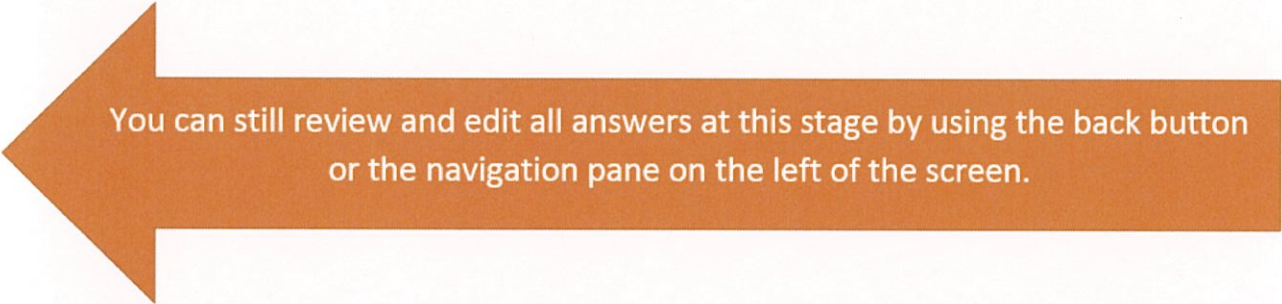
QU68\_ Do you have any comments about this survey?

## **IMPORTANT PLEASE READ CAREFULLY:**

You have completed but have **NOT** yet submitted the survey.

**Please read the following instructions carefully.**

**First: REVIEW ANSWERS AND MAKE SURE YOU HAVE ANSWERED EVERY QUESTION.**



You can still review and edit all answers at this stage by using the back button or the navigation pane on the left of the screen.

**Next: DOWNLOAD PDF OF SURVEY FOR YOUR OWN RECORDS**

After selecting '**Submit Page**' at the bottom of this page you will be directed to an index of the entire survey (see image below). You can use this page to ensure all sections are ticked.

Are you ready to complete ?

- ✓ [Introduction](#)
- ✓ [A.1. Risk assessment](#)
- ✓ [B.1. Sector information sharing](#)
- ✓ [C.1. Horizon Scanning](#)
- ✓ [C.2. Lesson Management](#)
- ✓ [D.1. Public Information](#)
- ✓ [D.2. Risk awareness and understanding](#)
- ✓ [E.1. Land use planning](#)
- ✓ [E.2. Ecosystem management](#)
- ✓ [E.3. Infrastructure protection](#)
- ✓ [E.4. Essential services protection](#)
- ✓ [E.5. Minimise single points of failure](#)
- ✓ [E.6. Remoteness planning](#)
- ✓ [E.7. Business continuity planning](#)

At the bottom of the index page click the '**Submit Page**' button to move to a page displaying a summary of your responses.

Below is a summary of your responses

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Once you have read all the instructions above press the '**Submit Page**' button below

Back

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For support email: [capability@oem.wa.gov.au](mailto:capability@oem.wa.gov.au) or phone: 08 6551 4011

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# **ATTACHMENT NO. 2**



**BASSENDAN  
LOCAL EMERGENCY MANAGEMENT COMMITTEE  
DISTRICT EMERGENCY MANAGEMENT ADVISOR REPORT  
SEPTEMBER 2018**

**OFFICE OF EMERGENCY MANAGEMENT WEBSITE**

As of Monday 27 August 2018 the Office of Emergency Management website will no longer exist. All relevant information can be sourced through the State Emergency Management Committee website: [www.semc.wa.gov.au](http://www.semc.wa.gov.au)

**STATE RECOVERY COORDINATOR**

As at 1 July, the Office of Emergency Management merged with the Department of Fire and Emergency Services (DFES) under the Machinery of Government changes announced last year.

The State Recovery Coordinator (SRC) responsibilities have been handed over to the newly created role of Assistant Commissioner Resilience and Recovery within the Strategy and Emergency Management Command in DFES. This role will initially be headed up by Acting Assistant Commissioner Rick Curtis from DFES.

For SRC, strategic oversight and executive level issues - A/Assistant Commissioner Curtis –

T: (08) 9395 9400, M: 0409 287 396, E: [Ricky.Curtis@dfes.wa.gov.au](mailto:Ricky.Curtis@dfes.wa.gov.au)

**STATE EXERCISE MANAGEMENT**

The Office of Emergency Management has commenced the project of an Emergency Management Exercise Management framework for the State. The position is funded through NDRP and the Project Officer is Mark Jeffs. Mark has commenced consultation with agencies with the view of developing a draft framework. The framework will dovetail with lessons learnt framework (in development) and SEMC capability framework. It is envisaged this will be completed within 12 months.

**METROPOLITAN WA POLICE FORCE** – Proposed district changes

On the 4 December 2017, the Commissioner of Police announced the implementation of eight (8) Metropolitan Police Districts in place of the four (4) existing Metropolitan Police Districts, with a 'Go Live' date of the 1 July 2018. The proposed eight (8) Metropolitan Police Districts boundaries are aligned, where possible, with local government boundaries.

A meeting was held on 9 August with DFES Policy and Legislation to progress the consultation of the proposal. An agenda item has been included on the next round of metropolitan DEMC meetings in September 2018.

WA Police will undertake consultation on changes to the EM boundaries, which is expected to take approximately twelve months. In the interim, all other stakeholders need to be clear that there will be no impact on current business processes.

### **WEBFUSION**

The resource is being managed by WA Police Force on behalf of WA agencies.

There are six agencies currently utilising the resource:

- WA Police Force
- DFES
- Department of Health
- Public Transport Authority
- Main Roads WA
- Department of Primary Industries and Regional Development

Water Corporation have requested to be a user and contributor at the Risk Sub Committee meeting and this request was approved.

### **EMERGENCY MANAGEMENT REGULATIONS**

The following are being actively pursued:

- Heatwave to be prescribed as a hazard in its own right
- The State Human Epidemic Controller and the State Health Coordinator with be replaced by the Director General of Health as the HMA
- The name of Brookfield Rail will change to Arc Infrastructure
- DFES will be prescribed as a combat agency for fire suppression in order to access exchange of information provisions; and
- DFES will be prescribed as a combat agency for fire suppression in order to access exchange of information provisions; and
- Assurance prescribed as an SEMC function is being investigated

### **NEW STATE HAZARD PLANS**

The following plans were approved by the State Emergency Management Committee at their meeting held on 3 August 2018. All documents are available on:

[www.semc.wa.gov.au](http://www.semc.wa.gov.au)

#### **Reviewed plans**

- **State Hazard Plan – Crash Emergency** – this plan has undergone a full content review and replaces Westplan Air Crash, Westplan Brookfield Rail Crash Emergencies, Westplan Rail Crash PTA and Westplan Road Crash.
- **State Hazard Plan – Persons Lost or in Distress Requiring a Search and Rescue response (SAR emergency)** – this plan has undergone a full content review and replaces Westplan – Land Search and Westplan – Marine Search and Rescue.



- **State Hazard Plan – Hazardous Materials Emergencies (HAZMAT)** – this plan has undergone a full content review and is an amalgamation of and replaces Westplan HAZMAT and the chemical and radiological components of the former Westplan – Chemical, Biological, Radiological and Nuclear.
- **State Hazard Plan – HAZMAT : Annex A Radiation Escape from a Nuclear Powered Warship (NPW)** – which is a reformatting of the former, Westplan – NPW
- **State Hazard Plan – HAZMAT : Annex B Space Re-Entry (SPRED)** – which is a reformatting of the former, Westplan – SPRED
- **Please note** that Annex A NPW and Annex B SPRED have not undergone a full content review. Annex A NPW is due for a full review by March 2021 and Annex B SPRED is due for a full review by August 2020.

### **Reformatted plans**

- **State Hazard Plan – Animal and Plant Biosecurity** – which replaces Westplan – Animal and Plant Biosecurity.
- **State Hazard Plan – Maritime Environmental Emergencies** – which replaces Westplan Marine Oil Pollution and Westplan Marine Transport Emergency.

Please note that, while the above two plans look different to the previous Westplans, the plans have not undergone a full review and only the following changes have been made:

- Update to the new State Hazard Plan format
- Removal of duplications now captured in the State Emergency Management (EM) Plan
- Statement of fact changes
- Machinery of Government changes
- Minor content amendments to aid clarification.

**No amendments or additions have been made to the roles and responsibilities allocated to agencies other than statements of fact changes.**

### **Extension of review dates for Westplan Gas Supply Disruption and Westplan Collapse**

Please note that the SEMC approved extension of review dates for Westplan Gas Supply Disruption to December 2018 and Westplan Collapse to October 2019.

For any queries, please email [SEMC.policylegislation@dfes.wa.gov.au](mailto:SEMC.policylegislation@dfes.wa.gov.au)



## **CONTENT REVIEW OF STATE EM ARRANGEMENTS** (Phase 4B)

All outstanding projects (those still in progress and those yet to commence) will be added to the future work plan of the DFES Policy and Legislation area, for consideration and prioritisation once the new DFES structures have been established.

## **WA POLICE FORCE**

The Department of Defence is implementing arrangements and processes to enable them to work more closely with the WA Police Force, as part of a broader national initiative that will enable Defence personnel to support Police personnel during times of need.

The WA Police Force's State Operation Control facility at Maylands is now complete. The facility is a 24/7 control centre designed to coordinate day to day crime as well as transition into the command centre for emergencies.

## **PUBLIC INFORMATION EM ARRANGEMENTS**

The Office of Emergency Management the Public Information Reference Group (PIRG) have been reviewing the State Emergency Public Information Plan (SEPIP) and the public information arrangements within the suite of State EM documents. The draft SEPIP was released for consultation on the 8<sup>th</sup> July, closing 27 August. There have been some significant changes in the content of this plan and local governments are encouraged to review it and provide comment.

## **PUBLIC INFORMATION REFERENCE GROUP - Recovery Communications Guide Handbook** – WA Police Force – AWARE Funded

The handbook has been sent out to all CEO's from local government (2 copies) and instructed to provide one copy to their communications person/team and one to their Emergency Management person/team.

For further information on the handbook please contact Samuel Dinnison at: [Samuel.Dinnison@police.wa.gov.au](mailto:Samuel.Dinnison@police.wa.gov.au) or via phone 9222 101. Sam was the project officer for this initiative.

## **AUSTRALIAN DISASTER RESILIENCE CONFERENCE**

The Australian Institute of Disaster Resilience (AIDR) will host the inaugural Australian Disaster Resilience Conference (ADRC) in Perth, from 6-7 September 2018. The ADRC will bring together local government, communities, NGOs, not-for-profits, research organisations, education partners and the private sector to share thinking and practice around disaster resilience.

## **2018 SEMC MEETING SCHEDULE**

- 5 October 2018
- 7 December 2018

**District Emergency Management Advisor  
Metropolitan Operations  
Department of Fire and Emergency Services**